



**Regular Council Meeting Minutes  
Monday, January 18, 2021  
Via Zoom Meeting**

**Present:** George Comrie, Mayor  
Beth Gorham-Matthews, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk  
Patricia Allen, Treasurer  
Judith Meyntz, Deputy Clerk  
David Creasor, Manager of Public Works  
Tyler Irwin, CBO (Joined at 7:00 pm)  
Bob Whitman, Fire Chief  
Paula Macri, Planning Assistant

**Invited Guests:** John Jackson, Planner

**Other guests:** 20

**1. Roll Call and Call to Order**

Mayor Comrie commenced roll call and called the meeting to order at 6:32 p.m.

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any disclosure of pecuniary interest be declared for the record. None declared

**3. Adoption of the Agenda**

**Resolution No. 2020-371**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Joe McEwen

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented with the following moved to 4. Presentations and Delegations

- 13.1 Invasive Species Discussion – Councillor Gorham Matthews and Manager of Public Works Dave Creasor ®
- 13.2 Update on Nursing Station Funding Application and project costs – Marcella Sholdice and Councillor McEwen ®

Additional items added at the request of Councillor Lamb:

- Pool and Wellness Centre (to be discussed in Presentations and Delegations)
- Council Communications (moved to Section 13 as Item 13.7)

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

#### **4. Presentations and Delegations**

##### **Resolution No. 2020-372**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Joe Lamb

##### **4.1 Invasive Species Discussion – Councillor Gorham Matthews and Manager of Public Works Dave Creasor**

**THAT** the Council of the Municipality of Whitestone receive the Invasive Species presentation for information.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

##### **Resolution No. 2020-373**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe Lamb

##### **4.2 Update on Nursing Station Funding Application and project costs – Marcella Sholdice and Councillor McEwen**

**THAT** the Council of the Municipality of Whitestone receive the Nursing Station Funding Application and project costs update for information.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

##### **Pool and Wellness Centre Discussions – as requested by Councillor Lamb**

Councillor Lamb indicated that he would like another meeting scheduled to discuss the Pool and Wellness Centre and an opportunity to have staff/Council answer the questions from the public that have been sent to Council. Councillor Lamb also provided a brief update on his assessment of the number of responses received to date in regard to the information letter mailed to all property owners.

#### **5. Move into the Committee of the Whole**

##### **Resolution No. 2020-374**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe McEwen

**THAT** the Council of the Municipality of Whitestone move into Committee of the Whole at 7:38 p.m.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

## **6. Planning Items**

- 6.1 Proposed Housekeeping Zoning By-law Amendments
  - Report from John Jackson, Planner dated January 12, 2021
- 6.2 Proposed Official Plan Amendment Number 2  
Trailer Policy update and Private Road Policy update
  - Report from John Jackson, Planner dated January 12, 2021

## **7. Reconvene into Regular Meeting**

### **Resolution No. 2020-375**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** the Council of the Municipality of Whitestone reconvene into Regular Council at 8:40 p.m.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

## **Matters Arising from Committee of the Whole**

### **Resolution No. 2020-376**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

- 6.1 Proposed Housekeeping Zoning By-law Amendments
  - Report from John Jackson, Planner dated January 12, 2021

**WHEREAS** John Jackson, Municipal Planner, has presented a Report to the Council of the Municipality of Whitestone regarding Housekeeping Zoning By-law Amendments dated, January 18, 2021.

**BE IT RESOLVED THAT** Council receive this Report as information;

**AND THAT** Council direct staff to circulate the Report to municipal road and lake associations, and post the Report with attachments on the Municipality of Whitestone's website in regards to a public meeting to be held late summer and incorporate Council's comments.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

**Resolution No. 2020-377**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

- 6.2 Proposed Official Plan Amendment Number 2  
Trailer Policy update and Private Road Policy update
- Report from John Jackson, Planner dated January 12, 2021

**WHEREAS** John Jackson, Municipal Planner, has presented a Report to the Council of the Municipality of Whitestone regarding Official Plan Amendment No. 2 Trailer Policy and Private Road Policy Update, dated, January 12, 2021.

**BE IT RESOLVED THAT** Council receive this Report as information;

**AND THAT** Council direct staff to circulate the Report to municipal road and lake associations, and post the report with attachments on the Municipality of Whitestone's website in regards to a public meeting to be held late summer of 2021, at a time that is convenient to all ratepayers.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

**8. Public Meeting – N/A**

**9. Consent Agenda**

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.*

**Resolution No. 2020-378**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

- 9.1 Council and Committee Meeting Minutes
- 9.1.1 Adoption of minutes of the Regular Council Meeting of December 7, 2020.
  - 9.1.2 Adoption of minutes of the Special Council Meeting of December 14, 2020.
- 9.2 Unfinished Business (listed on page 4)
- 9.3 Bottle Shed Revenue and Expense Reports
- 9.3.1 York Street Landfill Site
  - 9.3.2 Aulds Road Landfill Site

**THAT** the Council of the Municipality of Whitestone receive and/or approve the items contained in the Consent Agenda as detailed above on this 18<sup>th</sup> day of January, 2021.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

### **Matters Arising from Consent Agenda**

Councillor Lamb thanked everyone for their hard work with the bottles and cans collection efforts. Councillor Lamb also asked about the missing overhead door at the York Street Landfill bottle shed; Mayor Comrie advised that he is working on having a door installed.

### **10. Accounts Payable**

#### 10.1 Accounts Payable

#### **Resolution No. 2020-379**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe Lamb

**THAT** the Council of the Municipality of Whitestone approve Accounts Payable in the amount of \$550,867.16 and payroll in the amount of \$61,970.19 for payment.

<b>Recorded Vote:</b>	<b>YEAS</b>	<b>NAYS</b>	<b>ABSTAIN</b>
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

### **11. By-Laws**

#### **Resolution No. 2020-380**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

#### **11.1 By-Law 01-2021, being a By-Law to authorize borrowing from time to time to meet expenditures during the fiscal year ending December 31, 2020.**

**THAT** By-Law 01-2021, being a By-Law to authorize borrowing from time to time to meet expenditures during the fiscal year ending December 31, 2021 be Read a First and Second time this 18<sup>th</sup> day of January, 2021;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of January, 2021 and numbered By-Law 01-2021.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**Resolution No. 2020-381**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Joe McEwen

**11.2 By-Law 02-2021, being a By-law to levy certain interim rates, taxes and charges for the year 2021**

**THAT** By-Law 02-2021, being a By-Law to levy certain interim rates, taxes and charges for the year 2021 be Read a First and Second time this 18<sup>th</sup> day of January, 2021;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of January 2021, and numbered By-Law 02-2021.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**Resolution No. 2020-382**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

**11.3 By-Law 03-2021, being a By-Law to set tax ratios for municipal purposes for 2021.**

**THAT** By-Law 03-2021, being a By-Law to set tax ratios for municipal purposes for 2021 be Read a First and Second time this 18<sup>th</sup> day of January, 2021;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of January 2021 and numbered By-Law 03-2021.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**Resolution No. 2020-383**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**11.4 By-Law 04-2021, being a By-Law to control the Capital Funding Borrowing for Canning Road and Balsam Road under the Ontario Infrastructure and Lands Corporation (OILC)**

**THAT** By-Law 04-2021, being a By-Law to control the Capital Funding Borrowing for Canning Road and Balsam Road under the Ontario Infrastructure and Lands Corporation (OILC) for 2021 be Read a First and Second time this 18<sup>th</sup> day of January, 2021;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 18<sup>th</sup> day of January 2021 and numbered By-Law 04-2021.

<b>Recorded Vote:</b>	<b>YEAS</b>	<b>NAYS</b>	<b>ABSTAIN</b>
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**12. Staff Reports**

**Resolution No. 2020-384**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

**12.1 Staff Report BLDG-2021-01  
Building Department update and Building Permit Activity  
October 1 to December 31, 2020**

**THAT** the Council of the Municipality of Whitestone receive Staff Report: BLDG-2021-01 2020 - October 1 to December 31<sup>st</sup> Building Department update and status of Building Permits for information.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

**Resolution No. 2020-385**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**12.2 Staff Report**

**Whitestone Fire Rescue Annual Statistic Report 2020**

**THAT** the Council of the Municipality of Whitestone receive the Whitestone Fire Rescue, Annual Statistics Report – 2020 for information.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

**Resolution No. 2020-386**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**12.3 DRAFT Road Damage Policy**

**THAT** the Council of the Municipality of Whitestone receive the DRAFT Road Damage Policy for information;

**AND THAT** Council approve the Road Damage Policy and direct staff to implement the Policy as of February 1, 2021

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion deferred.

**Deferred**

**Resolution No. 2020-387**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

**12.4 Property Tax Collection Policy, Policy update**

**THAT** the Council of the Municipality of Whitestone receive the Property Tax Collection Policy update for information;

**AND THAT** Council approve the revised Property Tax Collection Policy.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**



### 13. Business Matters

**Clerk's Note:** Items 13.1 and 13.2 were moved to 4.0 Presentations and Delegations

**13.3 Waste Management Initiatives – clear bags, etc.** – CAO/Clerk Hendry provided an update on the clear bag initiative. Landfill staff are continuing to educate the public and encouraging compliance.

**Resolution No. 2020-388**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe McEwen

#### 13.4 Payment of EMS Supplemental Levy – 2020

**THAT** the Council of the Municipality of Whitestone approve payment of the EMS Supplemental Levy – 2020 in the amount of \$19,542.81.

<b>Recorded Vote:</b>	<b>YEAS</b>	<b>NAYS</b>	<b>ABSTAIN</b>
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

#### 13.5 On-Line Fire Permitting System

**Resolution No. 2020-389**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** the Council of the Municipality of Whitestone receive the Council Briefing Note for On-Line Permitting, for information;

**AND THAT** Council approve entering into a service agreement substantially in the form of Appendix A with Fractal SAAS Inc. (Fire Permit Online) for use of their proprietary on-line fire permitting system;

**AND THAT** the estimated cost of \$3,000 be included in the Municipality's 2021 Operating Budget;

**AND FURTHER THAT** Staff be directed to implement the automated on-line fire permitting system by March 1<sup>st</sup>, 2021.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

### **13.6 Technology planforms for future meetings**

Council discussed the use of Zoom for Council meetings as well as the use of Momentum. Council decided that Momentum is the preferred platform going forward and Zoom could be utilized as needed for special Council meetings.

### **CURFEW**

#### **Resolution No. 2020-390**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

### **13.7 Communications**

Councillor Lamb indicated a concern with the November newsletter and the Mayors message in that he feels the letter should have been from all of Council. Councillor Lamb also indicated a concern about the Mayors blog and the mention of amalgamation.

Additionally, Councillor Lamb indicated that he would have liked to have been informed of when the presentation was being made to Murray Chambers for the Senior of the Year.

Lastly, Councillor Lamb indicated that he did not like doing Council business through email exchange between Councillors.

### **14. Correspondence (listed on page 4 of the Agenda)**

#### **Resolution No. 2020-391**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

**WHEREAS** the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the January 18, 2021 Council agenda;

**NOW THEREFORE BE IT RESOLVED THAT** Council receive the correspondence items for information, with the following extracted for further discussion/action:

- C. MMAH re PSAPB
- E. Dan Mallory Re: Building on vacant lots
- H. Doug Hickey's email Re: Pool
- J. Mayor MacDiarmid email Re: Transportation in and around West Parry Sound
- O. Email from Statistics Canada Re: Census

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

#### **Matters Arising from Correspondence:**

- Item C:** Councillor Lamb inquired about the status of this issue. CAO/Hendry indicated a report to Council will be forth coming to the February Council meeting.
- Item E:** Staff were requested to acknowledge the letter from Mr. Mallory
- Item H:** Council acknowledged Mr. Hickey's email regarding the Pool and Wellness Centre with the understanding that it will be deferred to future meeting when the Pool and Wellness Centre initiative will be discussed.
- Item J:** Councillor Woods indicated he would like Council to consider the matter of transportation in and around West Parry Sound at a future Council meeting.
- Item O:** Staff were requested to promote the 2021 Census of Population initiative through Municipal Social Media channels

#### **Councillor Items**

Mayor Comrie advised Council of the two delegations he will be attending at the virtual ROMA Conference being held on January 25<sup>th</sup> and 26<sup>th</sup>, 2021. The topics of discussion are:

- Ministry of Natural Resources and Forestry: Abuse of Crown Lands within the Municipality of Whitestone by off-roads vehicles
- Ministry of Infrastructure: Broadband Strategy - a shared delegation with the Township of McKellar

Councillor Lamb indicated his concern with the recent decision of the Health Unit to close not only ice rinks and toboggan hills, but the snowmobile trials as well.

Councillor Lamb requested the CAO/Clerk add Dog By-law review to the unfinished business list.

Councillor McEwen noted that a New Regional Economic Development Officer has been hired.

Councillor Woods also indicated a concern in respect of the snowmobile trails being closed by the Health Unit.

Council Woods requested information on the cost of the bin wall at the Aulds Road Landfill. CAO/Clerk Hendry to provide information to all of Council.

**15. Questions from the Public**

Questions and Comments were received from Doug Hickey and from Charles LaRose

**16. Closed Session – None**

**17. Reconvene to Open Meeting – None**

**18. Confirming By-Law**

**Resolution No. 2020-392**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** By-Law 05-2021 the Confirmatory By-Law for the council meeting of January 18th, 2021, be given a First, Second, Third and final reading and is passed as of this date.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

**19. Adjournment**

**Resolution No. 2020-393**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 10:53 p.m. until the next scheduled meeting of Tuesday, February 16, 2021 at 6:30 p.m. or at the call of the chair.

**Note:** Mayor Comrie requested that Councillors indicate if they were not in favour of the motion and in hearing no response, declared the motion carried.

**Carried**

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George Comrie

**Mayor**

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Michelle Hendry

**Chief Administrative Officer / Clerk**