



**The Corporation of the Municipality of Whitestone**

**Agenda of Regular Council Meeting  
Tuesday March 7, 2023**

**Dunchurch Community Centre**

**and**

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/88329280414>

**(Phone Call Only)**

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 883 2928 0414#

*Meetings are recorded. Both the audio and video are posted on the Municipal Website*

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**1. Call to Order and Roll Call**

**4:00 p.m.**

**National Anthem**

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. Disclosure of Pecuniary Interest**

**3. Approval of Agenda ®**

**4. Presentations and Delegations**

4.1 Harold Elston, Report of the Integrity Commissioner ®

4.2 Linda West from Rotary Club of Parry Sound – Annual 3 Pitch Event ®

**5. Planning Items - None**

**6. Public Meeting - None**

**7. Consent Agenda ®**

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.*

7.1 Council and Committee Meeting Minutes

7.1.1 Regular Council Meeting Minutes for Tuesday, February 21, 2023

7.1.2 Special Council Meeting Minutes for Saturday, February 25, 2023

7.1.3 Library Board Meeting Minutes for January 30, 2023

7.2 Unfinished Business (listed on pages 4-7)

### **Matters Arising from Consent Agenda**

**8. Accounts Payable**

8.1 Accounts Payable ®

**9. Staff Reports**

9.1 Report ADMIN-2023-06

Council Health and Insurance Benefits ®

9.2 Report ADMIN-2023-07

Use of Shore Road Allowance adjacent to Bolger Landing for boat storage ®

**10. By-Laws - None**

10.1 By-Law No. 18-2023, being a By-law for a Zoning By-law amendment to rezone Part Lot 24, Concession 6, in the geographic Township of Burton, from Waterfront Residential 1- Limited Service (WF1-LS) to Tourist Commercial Exception No. 4 (C2-4) Zone – ROBERTS ®

**11. Business Matters**

11.1 Notice of Motion – Councillor Scott Nash

Request for the Municipality of Whitestone staff to review By-Law 30-2017 “being a By-Law to adopt a protocol for the authorizing of annual grants for the purpose of assisting road maintenance costs of the property owners on private and unassumed roads”, along with the application form and the expenditures form. ®

11.2 Scheduling Council meetings ®

11.2.1 Second Budget review meeting

11.2.2 Strategic Plan and Action Plan update meeting

11.2.3 Closed Session Meeting – miscellaneous Closed Session matters

11.2.4 Meeting with Belvedere Heights Board of Management

- 12. Correspondence**
  - Matters Arising from Correspondence**
- 13. Councillor Items**
- 14. Questions from the Public**
- 15. Confirming By-law ®**
- 16. Adjournment ®**

## Unfinished Business

| DATE           | ITEM AND DESCRIPTION   | ASSIGNED TO             | STATUS  |
|----------------|--|-------------------------|---|
| April 2019     | Animal and Bird Control By-law   | Agricultural Committee  | DRAFT By-law for information and discussion presented at for the Regular Council meeting of October 4, 2022.<br><br>For discussion by Council in 2023   |
| March 15, 2021 | Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)  | Ad Hoc Committee        | On June 7, 2022 Council passed a By-law to amend the Municipality's Zoning By-law in regards to a revision of the definition of Short Term Rental Unit. The last date for filing a notice of appeal was the 11th day of July, 2022<br><br>A revised By-law for the licensing, regulating/governing of rental units and protocol is in process. Further work on this issue to be done in 2023. |
| Feb 22, 2022   | Staff Report PW-2022-01<br>Churlee Road Boat Launch<br><br><b>THAT</b> the Council of the Municipality of Whitestone does hereby receive Staff Report PW-2022-01 (Churlee Road Boat launch) for information,<br><br><b>AND THAT</b> the Council of the Municipality of Whitestone does hereby provide the following direction: | Manager of Public Works | Report presented at the September 6, 2022 Regular Council meeting.<br><br>Follow-up from the September 6, 2022 Council meeting – staff to consider the possibility of a boat launch adjacent to a CRA that runs off of Farley's Road.<br><br>Report to Council April 2023   |
| March 15, 2022 | By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the   | Planning Staff and CBO  | To be reviewed with the Applicant January 2024  |

|                |  |   |                      |
|----------------|--|---|----------------------|
|                | Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON  |   |                      |
| April 19, 2022 | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby receive the report of the WahWashKesh Landings Task Force dated April 19, 2021 regarding paid and enforced parking for information, and consider its recommendations</p>  | Mayor Comrie with assistance of staff as needed | Ongoing              |
|                | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby approve in principle the introduction of paid and enforced parking at the WahWashKesh landings, as soon as practical.</p>   | Mayor Comrie with assistance of staff as needed | Anticipated for 2023 |
|                | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby request staff to bring forward an amendment to By-law 38-2016, being a By-law to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone, in support of the implementation of enforced parking at the WahWashKesh landings, as soon as practical</p> | Mayor Comrie with assistance of staff as needed | Anticipated for 2023 |
|                | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the WahWashKesh Landings Task Force develop an implementation plan for paid and enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal Staff.</p>   | Mayor Comrie with assistance of staff as needed | Anticipated for 2023 |

|              |  |   |  |
|--------------|--|---|--|
|              | <p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the WahWashKesh Landing Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council.</p>  | Mayor Comrie with assistance of staff as needed | Anticipated for 2023   |
|              | <p>ADMIN-2022-09 Lorimer Lake Resort Property – wetlands / beaver pond</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-09 (Lorimer Lake Resort property – wetlands / beaver pond) for information.</p>  | Planning Consultant                             | <p><b>Clerks Note:</b><br/>Members of Council had an interest in pursuing this matter further with a request to:</p> <ul style="list-style-type: none"> <li>• Provide a report on EP Zones that were inadvertently eliminated from the Zoning Maps in 2018</li> <li>• A typical Fill By-law</li> <li>• A typical Site Alteration By-law and</li> <li>• A review of how other local Municipalities manage EP Zones</li> </ul> <p>In progress; no date has been set by the Consultant at this time for completion.</p> |
| July 5, 2022 | <p>AMBIANCE FINE HOMES INC. Proposed Zoning By-law amendment is to rezone part Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone receives the Ambiance Fine Homes Inc. Proposed Zoning By-law amendment to rezone part of Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone for information.</p> <p><b>AND THAT</b> the following direction is hereby provided with respect to the next steps:</p> | CAO/Clerk and Planning Consultant               | <p>Per media release on September 21, 2022 an appeal to the Ontario Land Tribunal (OLT) has been received and is in progress.</p> <p>The OLT met on January 10, 2023</p> <p><b>Next Hearing date:</b><br/><b>March 10, 2023, at 10 am.</b><br/>Link to meeting:<br/><a href="https://global.gotomeeting.com/join/927921077">https://global.gotomeeting.com/join/927921077</a></p>  |

|                    |  |   |   |
|--------------------|--|---|---|
|                    | A peer review to be conducted of the planning, environmental, and socio-economic issues associated with the application to address the questions raised by the public, and suggest mitigation measures, at the applicant's cost  |   |   |
| September 20, 2022 | Staff will consider accessibility needs at the Dundome, the Community Centre and Municipal Office for the 2023 budget  | Public Works Manager                              | 2023 Budget   |
| October 4, 2022    | Farley's Road Parking area<br>Council requested that staff obtain legal advice in respect of the Farley's Road parking and boat launch.  | Manager of Public Works<br><br>Planning Assistant | December 5, 2022 Council passed the following<br><br>THAT the Council of the Municipality of Whitestone does hereby approve the use of the Farley's Road boat launch parking area for non-deeded access users at no charge, for the 2022-2023 winter season;<br><br>AND THAT Staff be requested to report back to Council by April 2023 in respect of parking capacity at the Farley's Road boat launch property and options for increased access for non-deeded access users;<br><br>AND THAT the title instruments on each of the 12 registry pins be obtained to verify their rights in title. |
| January 10, 2023   | Notice of Motion - Councillor Joe Lamb<br>THAT the Council of the Municipality of Whitestone does hereby request Staff to investigate the possibility of providing health benefits and insurance coverage to Members of Council. | Treasurer   | Report presented March 7, 2023.   |
|                    | Council will invite the new Chairperson of the Belvedere Board of Management as well as Township of McKellar Councillor Debbie Zulak to speak to Council in the future about Belvedere Heights and Life Leases                   | Administrative Staff                              | Date to be determined   |

**END**

## Correspondence

(listed in the order they were received by the Clerks Department)

- A. Municipality of McDougall's support of the Township of the Archipelago resolution regarding Securing Canada's \$1 Billion Investment in a Strengthened Freshwater Action Plan dated December 16, 2022.
- B. Municipality of McDougall resolution regarding medical cannabis facilities dated February 15, 2023.
- C. FONOM Conference Flyer from the Economic Development Officer, Town of Parry Sound dated February 18, 2023.
- D. FONOM Flyer regarding Catch and Release dated February 17, 2023.
- E. Ted Greenwood email regarding objection to rezoning fee dated November 15, 2022. (At the request of Mr. Greenwood, this email is added to Correspondence. It was previously in correspondence on December 13, 2022 and was not extracted by Council for discussion/decision.)
- F. Ministry of Natural Resources and Forestry letter regarding amendments to Ontario Regulation 161/17 under the *Public Lands Act* dated February 24, 2023.
- G. The Town of Grimsby letter regarding changes to the Municipal Heritage Register dated February 27, 2023.
- H. Niagara Region resolution regarding Declarations of Emergency for Homelessness, Mental Health and Opioid Addition dated February 24, 2023.



# PRESENTATIONS AND DELEGATIONS

February 24, 2023

**SENT BY EMAIL TO: MICHELLE.HENDRY@WHITESTONE.CA**

Mayor Comrie and Members of Council  
Municipality of Whitestone  
21 Church Street  
Dunchurch, ON P0A 1G0

**Attention: Michelle Hendry, C.A.O.**

Dear Ms. Hendry:

**Re: Report of the Integrity Commissioner**

Please accept this letter as my report to Council on my activities as the Municipality's Integrity Commissioner, since my appointment in January of 2019.

Over the course of my appointment, I received four requests for advice. The advice involved the use of social media by Members of Council, conflicts of interest, and the disclosure of personal information.

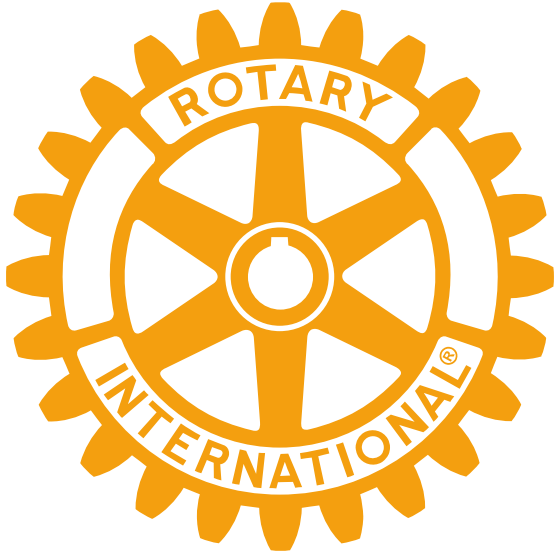
During my time as the Municipality's Integrity Commissioner, I undertook four inquiries. The inquiries involved allegations of the improper disclosure of personal information by two Members of Council, the conduct of a Member of Council towards two staff members, the improper use of a Member's influence, and a conflict of interest under both the Code of Conduct and the *Municipal Conflict of Interest Act*.

As you know, I retired as your Integrity Commissioner, last fall. I know that you are in good hands with my successors, John Mascarin and Meghan Cowan, of Aird & Berlis LLP. I wish you all the best in this term of Council.

Yours very truly,



H.G. Elston



# ROTARY

## Rotary Club of Parry Sound



## Requirements for Local Service Projects

- Responds to identified needs
  - Has specific, realistic goals with measurable results
  - Incorporates the abilities of those served
  - Recognizes the importance of all participants' contributions
  - Uses available resources effectively
  - Builds networks for future service projects

# 3 Pitch

**ROTARY PARRY SOUND**

**STRIKES AGAINST CANCER**

**ANNUAL 3-PITCH TOURNAMENT**

SUPPORTING CANCER CARE IN OUR HEALTH CENTRE & ROTARY PROJECTS

**2ND ANNUAL ROTARY 3-PITCH THE RALLYING CONTINUES!**

STRIVING TO REACH THIS YEARS GOAL OF **\$70,000** FOR LOCAL CANCER CARE AND OUR LOCAL ROTARY CLUB

June 17th and 18th 2022  
KINSMEN Park Parry Sound

formerly known as the *Rack*

Rotary Club of Parry Sound

west parry sound health centre FOUNDATION

All monies are spent locally and some goes to local cancer care

# Easter Gifts in Support of Food Security

By: Rotary Club of Parry Sound



Help Rotary Serve the Communities Greats Needs

**\$5,221** raised of \$10,000 goal  
36 donors

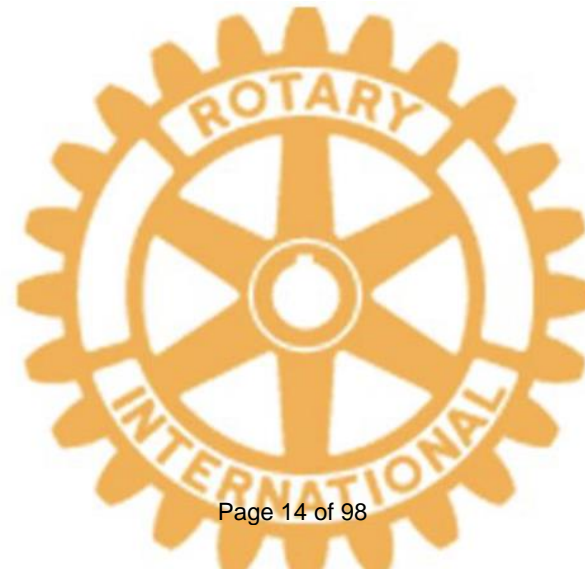
[DONATE](#)



## Fundraisers and Grants

# Rotary

## District Grants



# Christmas Turkey Hamper

By: Parry Sound Rotary Trust



**\$6,090** raised of \$8,000 goal  
54 donors

[DONATE](#)

# Ukraine to West Parry Sound

By: Parry Sound Rotary Trust

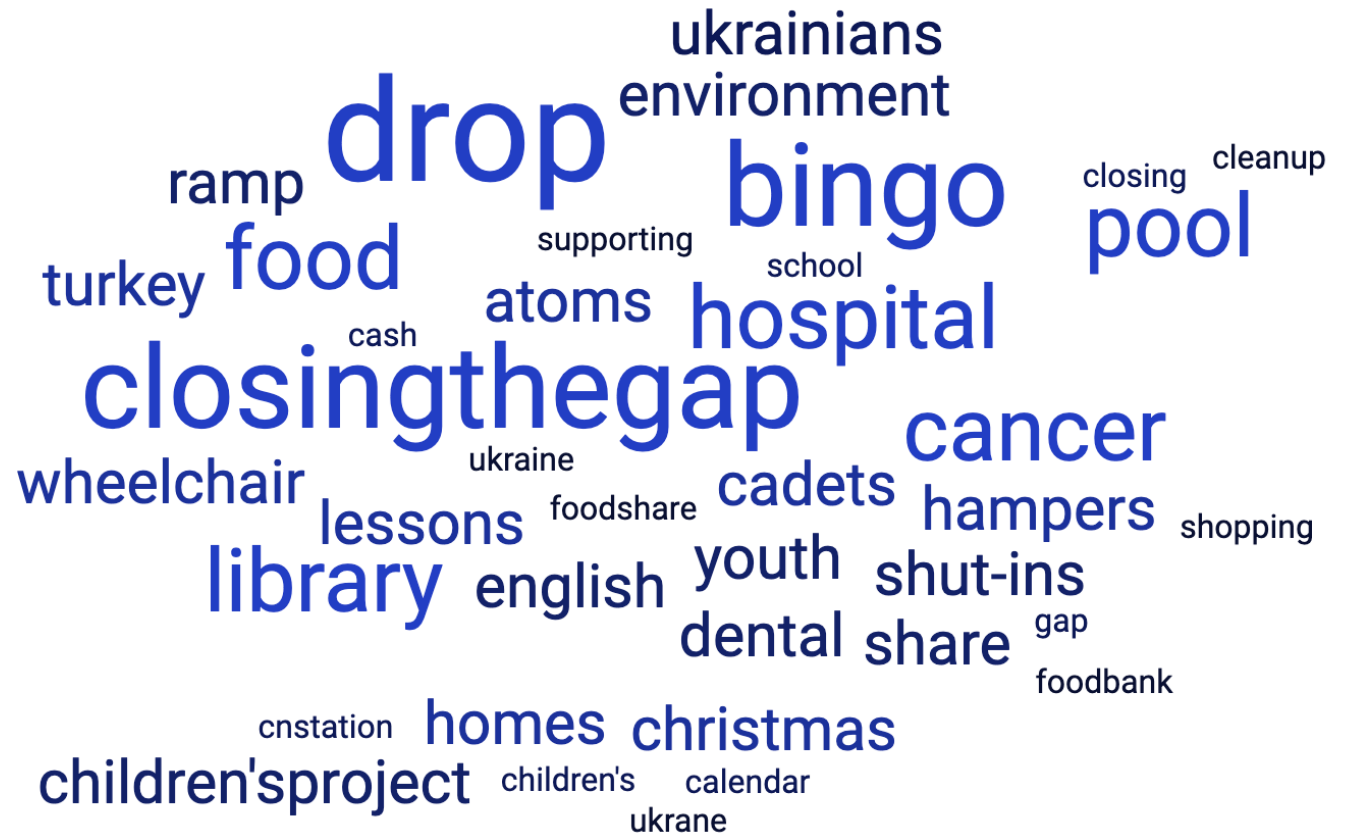


**\$22,950** raised of \$40,000 goal  
42 donors

[DONATE](#)

People fleeing Ukraine need individuals who are willing to open their homes in this time of crisis. Your help is much needed, and will have a massive impact.

\$147,571.84  
Spent in the  
community since  
July 1, 2021

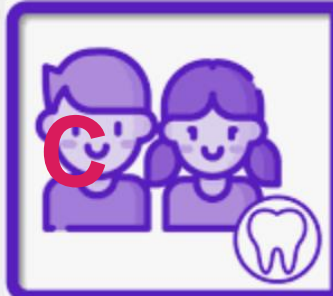


# 70 Ukrainians



- We have a separate fundraising process to support the Ukrainians and work closely with the Kinsmen, Habitat for Humanity and the Community.
- The Ukrainians settle very quickly and the Employers love them.
- We have not stopped or reduced a single project due to the Ukrainians – in fact we have added a couple.





Healthy Smiles  
Ontario Program  
for children  
and youth



Connecting to all of the various programs –  
Governmental or Non-Profits is one of the most  
helpful thing that we have done.

**Thanks to  
Municipal Staff  
and Friends of  
Rotary**

**VOLUNTEER**



**Join**  
**rotaryparrysound.org**

Opportunity to **help others** and be a better world citizen

**Personal growth**, leadership development, continuing education, public speaking, social and vocational skill development

Fellowship, **fun**, friendship, acquaintances, entertainment,  
**nice** people

Ethics development, cultural awareness,  
**prestige**, and pride

Great **contacts** throughout the country and the world—Rotarians are welcome everywhere!

## 3 Pitch 2023



June 16<sup>th</sup> and 17<sup>th</sup>

\$20,000 to local cancer care.



**Thank You**  
**Rotary Club of Parry Sound**

# CONSENT AGENDA



**Regular Council Meeting *DRAFT* Minutes**  
**Tuesday, February 21, 2023, 6:30 p.m.**  
**Dunchurch Community Centre and Zoom Video Conferencing**

- Present:** George Comrie, Mayor  
Janice Bray, Councillor  
Joe Lamb, Councillor  
Scott Nash, Councillor  
Brian Woods, Councillor
- Staff:** Michelle Hendry, CAO/Clerk  
Maneesh Kulal, Treasurer  
David Creasor, Manager, Public Works  
Bob Whitman, Fire Chief
- Guests:** 6 - In person  
36 - via Zoom video or telephone

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 6:30 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
No pecuniary interest was declared.

**3. Approval of the Agenda**

**Resolution No. 2023-087**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented.

**Carried**

**4. Presentations and Delegations – None**

**Suspension of Rules:**

Per By-Law No. 40-2012 as amended

21.1

*A procedure required by this by-law may be suspended with consent of a majority of the members present*

11.4 being:

*The business of the Council shall be disposed of in the order in which it appears on the agenda and no new items may be introduced unless authorized unanimously by the Council,*

was suspended by a majority of Council, to allow for the deferral of Agenda Item 5. (Planning items) and other related items, until such time as the Planning Consultant was available to join the meeting.

**5. Planning Items**

5.1 Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC. (Graham Keene)

5.1.1 Memorandum from John Jackson, Planner on behalf of the Parry Sound Planning Board dated February 13, 2023

5.1.2 Approval conditions

5.2 Application for the Passing of a Deeming By-Law – BENNETT (Lot 9, Plan 42M-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound

- Memorandum from Paula Macri, Planning Assistant dated February 13, 2023

**Clerks Note:** Planning items were delayed until the Planning Consultant was available later in the meeting

**6. Public Meeting - None**

**7. Consent Agenda**

**Resolution No. 2023-088**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods



**WHEREAS** the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
  - 7.1.1 Regular Council Meeting Minutes for February 7, 2023
- 7.2 Unfinished Business (listed on pages 4-8)

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone does hereby approve the following Council Meeting Minutes:

The Regular Council Meeting Minutes of February 7, 2023; and

**THAT** Council receives for information the Unfinished Business listing contained in the Consent Agenda dated February 21, 2023.

**Carried**

## **8. Accounts Payable**

### **Resolution No. 2023-089**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

#### 8.1 Accounts Payable

**THAT** the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$375,502.18 for the period ending February 15, 2023.

**Carried**

## **9. Staff Reports - None**

## **10. By-laws**

- 10.1 By-law 15-2023, being a By-law to deem Lot 9, Plan 42M-628 not to be a Lot within a Plan of Subdivision under Section 50(4) of The *Planning Act* – BENNETT

**Clerks Note:** Item 10.1 was delayed until such time as Planning items could be dealt with.

## **11. Business Matters**

### **Resolution No. 2023-090**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Janice Bray

#### 11.1 Extension of Integrity Commissioner Services Contract

**THAT** the Council of the Municipality of Whitestone extend the contract with Aird & Berlis (John Mascarin) for the provision of Integrity Commissioner services until the end of February, 2024.

**Carried**

**Resolution No. 2023-091**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

11.2 By-law Enforcement Officer – 2022 Annual Report

**THAT** the Council of the Municipality of Whitestone receives the By-law Enforcement Officer – 2022 Annual Report, for information.

**Carried**

**Resolution No. 2023-092**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

11.3 Memo and update from February 7, 2023  
Budgetary Control Report (Pre-Audit) for the twelve months ending December 31, 2022

**THAT** the Council of the Municipality of Whitestone receives the Memo and update from the February 7, 2023 Budgetary Control Report (Pre-Audit) for the twelve months ending December 31, 2022, for information.

**Carried**

**Resolution No. 2023-093**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

11.4 West Parry Sound Recreation and Culture Centre, Joint Municipal Service Board Agreement

**WHEREAS** the Municipality of Whitestone entered into a funding agreement with the West Parry Sound Recreation and Culture Centre, Joint Municipal Service Board on October 31, 2022,

**AND WHEREAS** the financial commitment for the Municipality of Whitestone is contingent upon a review of the operating model, projected operating costs, and reserve requirements for the Facility, undertaken by independent management consultants with expertise in such reviews, to be completed prior to final design of the Facility, at the Boards' cost.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone requests staff to send a letter to the Joint Municipal Service Board and request confirmation that the Board intends to proceed with the review and, to confirm the expected timeline for completion.

**Carried**

**Resolution No. 2023-094**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

11.5 Memo and Draft Trailer By-law

**THAT** the Council of the Municipality of Whitestone receives the Memo and Draft Trailer By-law, for information;

**AND THAT** Council requests Staff make the refinements as discussed, to the Draft By-law and bring the updated By-law to a future Council Meeting.

**Clerk's Note:** There was no vote on this item.

### **Move into Committee of the Whole**

#### **Resolution No. 2023-095**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**THAT** the Council of the Municipality of Whitestone move into Committee of the Whole at 7:57 p.m.

**Carried**

### **5. Planning Items**

5.1 Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC. (Graham Keene)

5.1.1 Memorandum from John Jackson, Planner on behalf of the Parry Sound Planning Board dated February 13, 2023

5.1.2 Approval conditions

#### **Privilege:**

Per By-Law No. 40-2012 as amended

16.2

Councillor Nash raised a matter of privilege, in order to be permitted to continue to speak.

18.7

With the leave of Council, Councillor Nash was permitted to continue to speak.

5.2 Application for the Passing of a Deeming By-Law – BENNETT (Lot 9, Plan 42M-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound

- Memorandum from Paula Macri, Planning Assistant dated February 13, 2023

### **Reconvene into Regular Meeting**

#### **Resolution No. 2023-096**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** the Council of the Municipality of Whitestone reconvene into Regular Meeting at 9:31 p.m. **Carried**

**RECESS**

**Resolution No. 2023-097**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**Matters Arising from Committee of the Whole**

- 5.1 Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC. (Graham Keene)

**WHEREAS** John Jackson, Planner Inc., has prepared a report for the Parry Sound Area Planning Board regarding Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC dated February 13, 2023 and provided a copy to the Municipality of Whitestone;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone receives this report for information;

**AND THAT** the Council of the Municipality of Whitestone recommends this Subdivision Application for approval in principle, inclusive of all conditions as recommended in the above referenced report as follows:

1. That this approval applies to the draft plan prepared by David Comery, Ontario Land Surveyor, dated April 26, 2022 as amended, which shows 8 single detached seasonal residential lots.
2. That the owners convey up to 5% of land included in the draft plan to the Municipality of Whitestone for park purposes. Alternatively, the Municipality of Whitestone may require cash-in-lieu of a parkland dedication.
3. That the owner agrees in writing to satisfy all requirements, financial and otherwise of the Municipality of Whitestone concerning the provision of services and drainage if applicable.
4. That the lots be assigned to a mainland parking location using a section 118 Land Titles Restriction that requires that any transfer of a lot include the assigned mainland parking area.
5. That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.
6. That the owner enters into a subdivision agreement with the Municipality of Whitestone and that said agreement be registered against the land to which it applies.

7. That the subdivision agreement between the owner and the Municipality of Whitestone includes a requirement that septic system installations include the following requirements:
  - a) That the location of any septic tanks be sited such that its openings are at or above an elevation of 229.57 metres above sea level to be certified by an Ontario Land Surveyor; and
  - b) Drainage of field beds are located at or above 224.7 metres above sea level.
  
8. That the subdivision agreement between the subdivider and the Municipality of Whitestone include a notice as follows:
 

“That any agreements of purchase and sale include a Notice to advise owners that prior to any construction taking place on the lands, that the Ministry of Environment Conservation and Parks (M.E.C.P.) be consulted to confirm whether a permit is required under the *Endangered Species Act*.”
  
9. The applicant will ensure that 911 addressing is in place on each of the lots.

**AMENDMENTS** (in the order of discussion):

Proposed amendment to condition 7b as follows:

Remove ‘224.7’ and replace with ‘227.0’

(Mayor Comrie asked if the mover and seconder were agreeable to the amendment and both responded in the affirmative)

**Resolution No. 2023-098**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Mayor George Comrie

**THAT** an additional condition (condition 10) be added as follows:

No docks be permitted fronting on McComicks Pond

**Carried**

Proposed amendment to **condition 5** as follows:

Remove the words ‘or drainage’

(Mayor Comrie asked if any member of Council objected to the proposed amendment to condition 5 and no objections were noted)

Proposed amendment to **condition 3**

Remove the words ‘and drainage’

(Mayor Comrie asked if any member of Council objected to the proposed amendment to condition 3 and no objections were noted)

**Resolution No. 2023-99**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**THAT** Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour.

**Carried**

**Resolution No. 2023-100**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**THAT** condition 8 be amended to read as follows:

That the subdivision agreement between the subdivider and the Municipality of Whitestone include a notice as follows:

That any agreements of purchase and sale include a notice to advise owners that requirements under the “Endangered Species Act” are to be followed.

**Carried**

Proposed amendment to **condition 1**

Remove the words ‘*single detached seasonal residential*’ and replace with ‘*WF2*’ (No agreement from members of Council was requested. Proposed amendment does not stand)

**Recorded Vote:**

(for Resolution No. 2023-097 with the above referenced amendments to conditions 3, 5, 7b, 8 and the addition of condition 10)

|                         | YEAS | NAYS | ABSTAIN |
|-------------------------|------|------|---------|
| Councillor, Janice Bray | X    |      |         |
| Deputy Mayor, Joe Lamb  | X    |      |         |
| Councillor, Scott Nash  | X    |      |         |
| Councillor, Brian Woods | X    |      |         |
| Mayor, George Comrie    |      | X    |         |

**Carried**

**Resolution No. 2023-101**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

10.1 By-law 15-2023, being a By-law to deem Lot 9, Plan 42M-628 not to be a Lot within a Plan of Subdivision under Section 50(4) of The *Planning Act* – BENNETT

**THAT** By-law No. 15-2023, being a By-law to deem Lot 9 in the Municipality of Whitestone not to be a Lot within Plan of Subdivision (Plan 42M-628) be Read a First and Second time this 21<sup>st</sup> day of February, 2023;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 21<sup>st</sup> day of February, 2023 and numbered 15-2023.

**Carried**

**12. Correspondence (listed on page 9 of the Agenda)**

**Clerks Note:** Council requested the Magnatawan Pioneer Association be notified of the pending Hydro One spraying program identified in correspondence item A

**13. Councillor Items**

**Councillor Nash**

- Asked a question about membership in the WahwashKesh Conservation Association

**14. Questions from the Public**

**15. Confirming By-law**

**Resolution No. 2023-102**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**THAT** By-law 16-2023 Being the Confirmatory By-law for the Council meeting of Tuesday, February 21, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**16. Adjournment**

**Resolution No. 2023-103**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 10:39 p.m. until the Special Council meeting of February 25, 2023 at 10:00 a.m. or at the call of the chair.

**Carried**

---

**George Comrie**

**Mayor**

---

**Michelle Hendry**

**CAO/ Clerk**



21 Church Street  
 Dunchurch, Ontario P0A 1G0  
 Phone: 705-389-2466 ~ Fax: 705-389-1855

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 E-mail: info@whitestone.ca

**Special Council Meeting *DRAFT* Minutes  
 Saturday, February 25, 2023, 10:00 a.m.  
 Zoom Video/Telephone Conferencing**

- Present:** George Comrie, Mayor  
 Janice Bray, Councillor  
 Joe Lamb, Councillor  
 Scott Nash, Councillor  
 Brian Woods, Councillor
- Staff:** Michelle Hendry, CAO / Clerk  
 Paula Macri, Planning Assistant
- Guests:** 1 - In person  
 2 - via Zoom video or telephone

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 10:09 pm

National Anthem

Indigenous Land Acknowledgement Statement

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
 None declared.

**3. Approval of the Agenda**

**Resolution No. 2023-104**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;



**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented

**Carried**

**Resolution No. 2023-105**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**4. Committee of the Whole  
Adjourn to Committee of the Whole**

**THAT** this meeting move into Committee of the Whole at 10:12 a.m.

**Carried**

- 4.1 Continuation of Municipality of Whitestone, Strategic Plan review and update
  - 4.1.1 Municipality of Whitestone Strategic Plan – February 2023 update
  - 4.1.2 Priorities and Action items

**Resolution No. 2023-106**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**Curfew**

**THAT** Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour

**Carried**

**Resolution No. 2023-107**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

**Reconvene to Regular Meeting**

**THAT** this meeting be reconvened to a Regular Meeting at 1:51 p.m.

**Carried**

**Matters Arising from Committee of the Whole**

Clerks note: The Strategic Plan and Action Plan will be updated by recommendations.

**Resolution No. 2023-108**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**5. Confirming By-law**

**THAT** By-law 17-2023 Being the Confirmatory By-law for the Special Council meeting of Saturday, February 25, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**Resolution No. 2023-109**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

**6. Adjournment**

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 1:52 p.m. until the Regular Council meeting of March 7, 2023 at 4:00 p.m.

**Carried**

---

**George Comrie**

**Mayor**

---

**Michelle Hendry**

**CAO/Clerk**

## WHITESTONE PUBLIC LIBRARY AND TECHNOLOGY CENTRE LIBRARY BOARD MEETING MINUTES

|               |  |
|---------------|--|
| DATE AND TIME | Jan 30, 2023; 6:00 PM  |
| LOCATION      | Dunchurch Community Centre   |
| ATTENDEES     | A. Anklewicz, B. Bell, J. Davis, C. Gorrie, M. Johnson, C. Lamb, J. Lamb, S. Wesley, P. Woehl<br>Staff: E. Fincham |
| REGRETS       |  |
| CALL TO ORDER | P. Woehl called the meeting to order at 6:02 PM.   |

### DECLARATION OF CONFLICT OF INTEREST

None

### APPROVAL OF AGENDA

2023-01 Moved: C. Gorrie

Carried Seconded: C. Lamb

Be it resolved that the Agenda for this meeting be approved as amended.

### APPROVAL OF CONSENT AGENDA

2023-02 Moved: C. Lamb

Carried Seconded: A. Anklewicz

Be it resolved that the Consent Agenda be approved.

### NEW BUSINESS

#### Chair Appointment

C. Lamb nominated P. Woehl as board chair.

2023-03 Moved: C. Lamb

Carried Seconded: M. Johnson

Be it resolved that P. Woehl is appointed board chair for the 2022-2026 term.

#### Vice-chair Appointment

P. Woehl nominated C. Lamb as vice-chair.

2023-04 Moved: P. Woehl

Carried Seconded: C. Gorrie

Be it resolved that C. Lamb is appointed as vice-chair for the 2022-2026 term.

### Welcome New Board Members

P. Woehl welcomed A. Anklewicz, J. Davis, and M. Johnson to the board. All library board members introduced themselves.

## **Committee Appointments**

P. Woehl introduced the library's standing and ad hoc committees currently required.

### ***Ad hoc HR Committee***

The Human Resources Committee is responsible for the CEO's annual evaluation, which is brought to the board as a whole for approval. The committee would be restructured to address complaints.

2023-05  
Carried

Moved: P. Woehl

Seconded: C. Gorrie

Be it resolved that the ad hoc Human Resources is struck. B. Bell, C. Gorrie, and P. Woehl to sit.

### ***Standing Committee on Policy***

The standing committee on Policy evaluates existing policy and drafts policy as required. Committee brings forward suggested policy to the board as a whole. Meets quarterly or as required.

2023-06  
Carried

Moved: M. Johnson

Seconded: C. Lamb

Be it resolved that the standing committee on Policy is struck. A. Ankiewicz, J. Davis, P. Woehl, and E. Fincham to sit.

### ***Standing Committee on Advocacy***

The standing committee on Advocacy is responsible for fundraising events, sharing library information for events or programs, and occasionally attending council meetings.

2023-07  
Carried

Moved: C. Gorrie

Seconded: A. Ankiewicz

Be it resolved that the standing committee on Advocacy is struck. P. Woehl, M. Johnson, C. Lamb, C. Gorrie to sit.

### ***Ad hoc Budget Committee***

The ad hoc Budget Committee works with the CEO to draft a budget proposal, including a proposal to council. Committee brings forward draft budget to the board as a whole for approval.

2023-08  
Carried

Moved: M. Johnson

Seconded: C. Lamb

Be it resolved that the ad hoc Budget Committee is struck. P. Woehl, A. Ankiewicz, C. Lamb, B. Bell, and E. Fincham to sit.

### **2022 Income & Expense Report**

E. Fincham presented the draft 2022 Income & Expense Report, highlighting areas such as heat and hydro that were higher than anticipated. The board discussed raising these line items, in addition to salaries to account for the COLA adjustment, in the 2023 budget proposal.

### **BUSINESS ARISING**

#### **No Idling Signs**

P. Woehl and E. Fincham recapped the Environmental Stewardship Committee's proposal to install no idling signs at the library. The board discussed simplified wording, perhaps with a nature icon. E. Fincham to bring to the Environmental Stewardship Committee.

2023-09  
Carried

Moved: C. Lamb

Seconded: M. Johnson

Be it resolved that the wording for the sign to be *Please, No Idling*.

### **CHAIR REPORT**

None

### **ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER**

C. Lamb shared information on board training sessions provided by the Ontario Library Service. Training will be held in both Parry Sound and North Bay. C. Lamb recommended that all board members register online.

### **UNFINISHED/ONGOING BUSINESS**

- Policy: Communications
- Policy: Art donations and display
- Strategic Plan Update

### **QUESTION PERIOD FOR THE GENERAL PUBLIC**

None

### **CLOSED SESSION**

None

**Next meeting will be held at 6:00 pm on Feb. 22, 2023 @ Dunchurch Community Centre.**

### **ADJOURNMENT**

2023-10  
Carried

Moved: C. Gorrie

Seconded: J. Davis

Be it resolved that the meeting adjourned at 7:48 PM.

# ACCOUNTS PAYABLE

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Batch: 2023-00011 to 2023-00014

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

| Payment #<br>Invoice # | Date       | Vendor Name<br>GL Account        | GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|------------|----------------------------------|----------------------------|---------------|----------------|
| 36898                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36899                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36900                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36901                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36902                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36903                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36904                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36905                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36906                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36907                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36908                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36909                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36910                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36911                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36912                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36913                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36914                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36915                  | 2023-02-27 | VOID - Cheque Confirmation       |                            |               |                |
| 36916                  | 2023-02-27 | Acme Lock & Key Toronto          |                            |               |                |
| 6317                   |            | 16-113 - Admin - Office Equipme  | Filing Cabinet Key         | 13.08         |                |
|                        |            | 11-210-2 - A/R HST Receivable    | HST Tax Code               | 1.44          |                |
|                        |            | 99-999-1 - HST (Statistical) Non | HST Tax Code               | 1.67 NL       | 14.52          |

Over the last 2 weeks, the Municipality has upgraded the Accounts Payable software. This was the first run of cheques which resulted in the cancelling of Cheques 36898 to 36915 due to a configuration issue with the new software.

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

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**COMPUTER CHEQUE**

| Payment #<br>Invoice #  | Date       | Vendor Name<br>GL Account   | GL Transaction Description                           | Detail Amount                   | Payment Amount |
|-------------------------|------------|---|--|---------------------------------|----------------|
| 36917<br>Exp Feb 17/23  | 2023-02-27 | Darcy St. Jean<br>16-316 - Garage - Miscellaneous   | Boot Allowance                                       | 150.00                          | 150.00         |
| 36918<br>40052          | 2023-02-27 | Lightning Equipment Sales Inc<br>16-202-1 - Fire-New Recruits<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non        | Supplies<br>HST Tax Code<br>HST Tax Code             | 25.44<br>2.81<br>3.25 NL        | 28.25          |
| 36919<br>8338           | 2023-02-27 | Kootenay Murphy Holding Ltd.<br>16-267 - Fire Pro<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non                    | Supplies<br>HST Tax Code<br>HST Tax Code             | 421.75<br>46.58<br>53.88 NL     | 468.33         |
| 36920<br>260123         | 2023-02-27 | Jenkins Machine<br>16-404-1 - Freightliner Single A<br>16-409 - International-Maintenan<br>16-402 - Freightliner Tandem - A               | Supplies<br>Supplies<br>Supplies                     | 345.60<br>345.60<br>345.60      | 1,036.80       |
| 36921<br>Exp Feb 10/23  | 2023-02-27 | Kevin Kelly<br>16-207 - Fire - Drivers Exams  | Driver's Exam  | 122.75                          | 122.75         |
| 36922<br>Exp Feb 10/23  | 2023-02-27 | John Stothers<br>16-222 - Fire - Bunker/Safety/Ur<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non                    | Supplies<br>HST Tax Code<br>HST Tax Code             | 112.36<br>12.41<br>14.35 NL     | 124.77         |
| 36923<br>64124          | 2023-02-27 | Ontario Association of Fire Chiefs<br>16-209 - Fire - Memberships/Mu<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non | 2023 OAFB Membership<br>HST Tax Code<br>HST Tax Code | 274.75<br>30.35<br>35.10 NL     | 305.10         |
| 36924<br>Res. 2022-425  | 2023-02-27 | Whitestone Public Library and<br>16-793 - Recreation-Thrift Shop  | Donation - Thrift Shop                               | 5,000.00                        | 5,000.00       |
| 36925<br>Che Rec Feb21  | 2023-02-27 | Kevin Krusell<br>16-121 - Admin - Election  | Return of Election Filing Fee                        | 100.00                          | 100.00         |
| 36926<br>Dues 2023      | 2023-02-27 | West Parry Sound Road<br>16-303 - Roads-Office-Supplies/  | Membership Fees 2023                                 | 125.00                          | 125.00         |
| 36927<br>CA00007059AV   | 2023-02-27 | Municipal Insurance Services<br>16-206-1 - Fire Insurance Helipa  | Helipad Liability Insurance                          | 2,527.20                        | 2,527.20       |
| 36928<br>23-10          | 2023-02-27 | Chauvin Dispute Resolution Inc.<br>16-131 - Admin - HR Contingenc<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non    | Arbitrator<br>HST Tax Code<br>HST Tax Code           | 2,493.12<br>275.38<br>318.50 NL | 2,768.50       |
| 36929<br>20230037638    | 2023-02-27 | Receiver General for Canada<br>16-213 - Fire - Radio Licenses   | Radio Renewal  | 1,604.92                        | 1,604.92       |
| 36930<br>12102022_1-191 | 2023-02-27 | Minister Of Finance<br>14-430 - In Lieu Of Taxes  | MMAH Overpayment                                     | 698.11                          | 698.11         |
| 36931<br>Che Rec Feb/23 | 2023-02-27 | Dan Salvatori<br>16-843 - Planning & Developme  | Refund of Administration Fee                         | 500.00                          | 500.00         |
| 36932<br>1st Quarter-23 | 2023-02-27 | Dist P.Sound.Social Service<br>16-618 - Dist. Soc. Services (DS   | DSABB 1st Quarter 2023                               | 68,395.61                       | 68,395.61      |



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**COMPUTER CHEQUE**

| Payment #<br>Invoice # | Date       | Vendor Name<br>GL Account                | GL Transaction Description    | Detail Amount          | Payment Amount |
|------------------------|------------|--|-------------------------------|------------------------|----------------|
| 36933<br>Che Rec       | 2023-02-27 | Janice Bray<br>16-121 - Admin - Election | Return of Election Filing Fer | 100.00                 | 100.00         |
|                        |            |  |                               | Total Computer Cheque: | 84,069.86      |

**EFT**

| Payment #<br>Invoice # | Date       | Vendor Name<br>GL Account  | GL Transaction Description                       | Detail Amount                        | Payment Amount |
|------------------------|------------|--|--|--------------------------------------|----------------|
| 1161<br>31167751       | 2023-02-28 | ADT Security Services Canada Inc.<br>16-316 - Garage - Miscellaneous<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non- | Alarm Monitoring<br>HST Tax Code<br>HST Tax Code | 329.09<br>36.35<br>42.04 NL          | 365.44         |
| 1162<br>1326798        | 2023-02-28 | Aird Berlis, LLP<br>16-120 - Admin - Legal Expense<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                   | Legal<br>HST Tax Code<br>HST Tax Code            | 11,057.77<br>1,221.38<br>1,412.65 NL | 12,279.15      |
| 1163<br>0000172965     | 2023-02-28 | AJ Stone Company Ltd.<br>16-218 - Fire - Stand Pipe<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                  | Supplies<br>HST Tax Code<br>HST Tax Code         | 465.77<br>51.44<br>59.50 NL          | 517.21         |
| 1164<br>Jan 26/23      | 2023-02-28 | Jason English<br>16-798 - After School Program   | ASP  | 144.90                               | 144.90         |
| 1165<br>IN06627        | 2023-02-28 | Freightliner North Bay<br>16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-           | Supplies<br>HST Tax Code<br>HST Tax Code         | 57.08<br>6.30<br>7.29 NL             | 63.38          |
| IN06858                |            | 16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                                     | Supplies<br>HST Tax Code<br>HST Tax Code         | 27.43<br>3.03<br>3.50 NL             | 30.46          |
| IN06741                |            | 16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                                     | Supplies<br>HST Tax Code<br>HST Tax Code         | 59.59<br>6.58<br>7.61 NL             | 66.17          |
| IN06739                |            | 16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                                     | Supplies<br>HST Tax Code<br>HST Tax Code         | 41.35<br>4.57<br>5.28 NL             | 45.92          |
| IN06713                |            | 16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                                     | Supplies<br>HST Tax Code<br>HST Tax Code         | 17.48<br>1.93<br>2.23 NL             | 19.41          |
| IN06681                |            | 16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                                     | Return Supplies<br>HST Tax Code<br>HST Tax Code  | -39.81<br>-4.40<br>-5.09 NL          | -44.21         |
| IN06677                |            | 16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                                     | Supplies<br>HST Tax Code<br>HST Tax Code         | 39.81<br>4.40<br>5.09 NL             | 44.21          |
| IN06637                |            | 16-404-3 - Freightliner - Snow P<br>11-210-2 - A/R HST Receivable<br>99-999-1 - HST (Statistical) Non-                                     | Supplies<br>HST Tax Code<br>HST Tax Code         | 135.40<br>14.96<br>17.30 NL          | 150.36         |
|                        |            |  |  | Payment Total:                       | 375.70         |
| 1166<br>381362         | 2023-02-28 | Glen Martin Limited<br>16-702 - Dunchurch Hall - Suppl   | Supplies   | 53.71                                |                |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Batch: 2023-00011 to 2023-00014

| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account             | EFT<br>GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|-------------------|---------------------------------------|-----------------------------------|---------------|----------------|
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 5.93          |                |
| 381328                 |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 6.86 NL       | 59.64          |
|                        |                   | 16-702 - Dunchurch Hall - Suppl       | Supplies                          | 12.70         |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 1.40          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 1.62 NL       | 14.10          |
|                        |                   |                                       | Payment Total:                    |               | 73.74          |
| <b>1167</b>            | <b>2023-02-28</b> | <b>Horizon Networks Group</b>         |                                   |               |                |
| 342390                 |                   | 16-113 - Admin - Office Equipm        | Phone Repair                      | 409.08        |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 45.18         |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 52.26 NL      | 454.26         |
| <b>1168</b>            | <b>2023-02-28</b> | <b>Ideal Supply Company Ltd.</b>      |                                   |               |                |
| 4857747                |                   | 16-320 - Garage - Mtc/Supplies/       | Supplies                          | 16.26         |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 1.80          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 2.08 NL       | 18.06          |
| 4851976                |                   | 16-427 - Backhoe - Fuel               | Supplies                          | 103.73        |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 11.46         |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 13.25 NL      | 115.19         |
| 4833350                |                   | 16-404 - Freightliner Single Axle     | Supplies                          | 412.94        |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 45.61         |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 52.75 NL      | 458.55         |
| 4833102                |                   | 16-404-3 - Freightliner - Snow P      | Supplies                          | 210.54        |                |
|                        |                   | 16-404 - Freightliner Single Axle     | Supplies                          | 210.54        |                |
|                        |                   | 16-402 - Freightliner Tandem - M      | Supplies                          | 210.54        |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 69.76         |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 80.69 NL      | 701.38         |
| 4832820                |                   | 16-320 - Garage - Mtc/Supplies/       | Supplies                          | 17.80         |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 1.96          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 2.27 NL       | 19.76          |
|                        |                   |                                       | Payment Total:                    |               | 1,312.94       |
| <b>1169</b>            | <b>2023-02-28</b> | <b>Joseph Lamb</b>                    |                                   |               |                |
| Che Req Feb14          |                   | 16-093 - Council- Electronic Dev      | 2023 Electronic Device Allo       | 1,300.00      | 1,300.00       |
| <b>1170</b>            | <b>2023-02-28</b> | <b>Local Authority Services Ltd.</b>  |                                   |               |                |
| MGBP0000037E           |                   | 16-092 - Council - Miscellaneous      | Supplies for Council Meetin       | 161.27        |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 17.81         |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 20.60 NL      | 179.08         |
| <b>1171</b>            | <b>2023-02-28</b> | <b>McDougall Energy</b>               |                                   |               |                |
| 6338152                |                   | 16-404-1 - Freightliner Single Ax     | Diesel Clear                      | 1,058.51      |                |
|                        |                   | 16-403 - Freightliner Tandem- F       | Diesel Clear                      | 1,058.51      |                |
|                        |                   | 16-404-2 - Freightliner - Snow P      | Diesel Clear                      | 1,058.52      |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 350.75        |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 405.68 NL     | 3,526.29       |
| <b>1172</b>            | <b>2023-02-28</b> | <b>Momentum Conferencing</b>          |                                   |               |                |
| 0145775                |                   | 16-126 - Admin - Communicatio         | Conference Calling                | 2.21          |                |
|                        |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code                      | 0.24          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                      | 0.28 NL       | 2.45           |
| <b>1173</b>            | <b>2023-02-28</b> | <b>North Bay Parry Sound District</b> |                                   |               |                |
| Jan 2023               |                   | 16-549 - Health Unit Operating (      | Jan 2023 Levy                     | 2,554.35      | 2,554.35       |
| Feb 2023               |                   | 16-549 - Health Unit Operating (      | Feb 2023 Levy                     | 2,554.35      | 2,554.35       |
| Mar 2023               |                   | 16-549 - Health Unit Operating (      | March 2023 Levy                   | 2,585.27      | 2,585.27       |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Date Printed  
2023-03-02 10:08 AM

Batch: 2023-00011 to 2023-00014

Page 5

| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account            | EFT<br>GL Transaction Description | Detail Amount  | Payment Amount |          |
|------------------------|-------------------|--------------------------------------|-----------------------------------|----------------|----------------|----------|
|                        |                   |                                      |                                   |                |                |          |
|                        |                   |                                      |                                   | Payment Total: |                | 7,693.97 |
| <b>1174</b>            | <b>2023-02-28</b> | <b>Magnetawan Truck and Trailer</b>  |                                   |                |                |          |
| 1240                   |                   | 16-775 - Facilities Truck - Maint    | Repair                            | 1,320.11       |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 145.81         |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 168.65         | NL             | 1,465.92 |
| 1241                   |                   | 16-402 - Freightliner Tandem - M     | Repair                            | 500.02         |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 55.23          |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 63.88          | NL             | 555.25   |
|                        |                   |                                      |                                   | Payment Total: |                | 2,021.17 |
| <b>1175</b>            | <b>2023-02-28</b> | <b>Near North Laboratories Inc.</b>  |                                   |                |                |          |
| 93726                  |                   | 16-779 - Water Testing               | Water Testing                     | 43.96          |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 4.86           |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 5.62           | NL             | 48.82    |
| <b>1176</b>            | <b>2023-02-28</b> | <b>Parry Sound Auto Parts Co Ltd</b> |                                   |                |                |          |
| 1-2925372              |                   | 16-320 - Garage - Mtc/Supplies/      | Tank Rental                       | 97.38          |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 10.76          |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 12.44          | NL             | 108.14   |
| <b>1177</b>            | <b>2023-02-28</b> | <b>Parry Sound Fuels</b>             |                                   |                |                |          |
| 808030                 |                   | 16-256 - Station 2 - Heating         | Furnace Oil                       | 681.32         |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 75.25          |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 87.04          | NL             | 756.57   |
| <b>1178</b>            | <b>2023-02-28</b> | <b>Rebecca Green</b>                 |                                   |                |                |          |
| Feb 10/23              |                   | 16-798 - After School Program        | ASP                               | 362.25         |                | 362.25   |
| <b>1179</b>            | <b>2023-02-28</b> | <b>Rubin Thomlinson LLP</b>          |                                   |                |                |          |
| 34503                  |                   | 16-131 - Admin - HR Contingenc       | Legal                             | 1,442.45       |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 159.33         |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 184.28         | NL             | 1,601.78 |
| <b>1180</b>            | <b>2023-02-28</b> | <b>Smellie's Stationery Ltd</b>      |                                   |                |                |          |
| 41441                  |                   | 16-126 - Admin - Communicatio        | Info Card - Council               | 350.54         |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 38.72          |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 44.78          | NL             | 389.26   |
| <b>1181</b>            | <b>2023-02-28</b> | <b>Telizon Inc.</b>                  |                                   |                |                |          |
| 0631912023021          |                   | 16-109 - Admin - Telephone           | Long Distance                     | 3.98           |                |          |
|                        |                   | 16-237 - Station 1 - Telephone       | Long Distance                     | 2.14           |                |          |
|                        |                   | 16-803 - Library - Expenses          | Long Distance                     | 0.88           |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 0.77           |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 0.89           | NL             | 7.77     |
| <b>1182</b>            | <b>2023-02-28</b> | <b>Valley Blades Limited</b>         |                                   |                |                |          |
| SV072007               |                   | 16-421 - Grader - Maintenance        | Supplies                          | 1,512.97       |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 167.11         |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 193.28         | NL             | 1,680.08 |
| <b>1183</b>            | <b>2023-02-28</b> | <b>Wurth Canada Limited</b>          |                                   |                |                |          |
| 25245385               |                   | 16-404 - Freightliner Single Axle    | Supplies                          | 104.83         |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 11.58          |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 13.39          | NL             | 116.41   |
| 25240225               |                   | 16-320 - Garage - Mtc/Supplies/      | Supplies                          | 673.95         |                |          |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 74.44          |                |          |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 86.10          | NL             | 748.39   |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Batch: 2023-00011 to 2023-00014

| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account         | EFT |                            | Detail Amount  | Payment Amount |
|------------------------|-------------------|-----------------------------------|-----|----------------------------|----------------|----------------|
|                        |                   |                                   | GL  | Transaction Description    |                |                |
|                        |                   |                                   |     |                            | Payment Total: | 864.80         |
| <b>1184</b>            | <b>2023-03-01</b> | <b>Michelle Hendry</b>            |     |                            |                |                |
| Exp Feb 28/23          |                   | 16-092 - Council - Miscellaneous  |     | Supplies - Council Meeting | 144.97         |                |
|                        |                   | 11-210-2 - A/R HST Receivable     |     | HST Tax Code               | 16.01          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non- |     | HST Tax Code               | 18.52          | 160.98         |
|                        |                   |                                   |     |                            | NL             |                |
| <b>1185</b>            | <b>2023-03-01</b> | <b>Law N Mowers</b>               |     |                            |                |                |
| Feb 2023               |                   | 16-275 - By-Law Enforcement       |     | By-law Enforcement         | 1,665.85       | 1,665.85       |
|                        |                   |                                   |     |                            | Total EFT:     | 37,892.60      |
|                        |                   |                                   |     |                            | Total AP:      | 121,962.46     |

# STAFF REPORTS



## Municipality of Whitestone Report to Council

**Prepared for:** Council

**Department:** Administration

**Agenda Date:** March 7, 2023

**Report No:** ADMIN-2023-06

**Subject:**

Council Health and Insurance Benefits

**Recommendation:**

THAT the Council the Municipality of Whitestone does hereby receive report ADMIN-2023-06 (Council Health and Insurance Benefits) for information and discussion.

**Background:**

At the Council meeting of January 10, 2023:

**Resolution No. 2023-019**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

11.3 Notice of Motion - Requested by Councillor Joe Lamb

**THAT** the Council of the Municipality of Whitestone does hereby request Staff to investigate the possibility of providing health benefits and insurance coverage to Members of Council.

**Carried**

**Analysis:**

***Health Benefits***

The current Municipal group benefits provider (Sun Life Financial) was contacted through the municipal broker Meldrum Horn, to inquire about options for Councillor Health Benefits. Sun Life indicated they were not able to provide traditional coverage for Council members based on the unpredictable number of hours they work each week.

Based on their experience, it is uncommon for municipalities the size of Whitestone to include council members for benefit purposes in the staff health benefit plan. Staff researched other West Parry Sound Municipalities and found:

### **West Parry Sound**

Four of the seven (7) West Parry Sound Municipalities provide some level of health benefits to members of Council. Plan details were not shared with the Treasurer when he made his inquiry.

### **East Parry Sound**

Of the municipalities contacted in East Parry Sound, eight (8) responded indicating that they do not provide Council member health benefits.

An option to explore for Council members is called the myHSA (Health Spending Account) program. The program would provide an annual spending limit that a member of Council can use for any Health, Vision and Dental care related claims (that are Canada Revenue Agency (CRA) approved).

There are no up-set age limits for the program and the program spending can be utilized for a spouse and children (subject to age limits for the children).

The amount of the claim, plus a 10% admin fee and applicable taxes is withdrawn from the corporate account once a claim has been made, receipts provided and approval received. The claim is then reimbursed to the member, tax-free.

Attached (ATTACHMENT A) is information on the myHSA program with an annual limit of \$1,000 for 5 members for illustration purposes.

### ***Insurance Coverage***

Members of Council are currently provided the following insurance coverage:

1. Councillor Accident Death and Dismemberment  
Liability limits \$200,000  
24-hour coverage i.e. not just while undertaking Council business
  
2. Councillor out of province medical (max. 15 days out of province)  
Liability limits \$1,000,000  
For emergency medical only
  
3. Critical Illness under age 70  
Liability Limits \$10,000

### **Financial Considerations:**

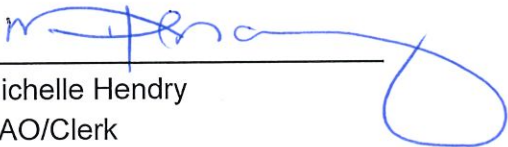
Annual financial implications for the provision of Health Benefits to members of Council is subject to the decision of Council in respect of options.

Should Council approve a \$1000 per Member of Council limit, and there was maximum utilization of the program, the cost to the Municipality would be \$5,500 (with HST on the associated administration fee).

**Link to Strategic Plan:**

3.6 Review policies, procedures and processes

**Respectfully submitted by:**



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Michelle Hendry  
CAO/Clerk



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Maneesh Kulal  
Treasurer

**Attachments:**

**ATTACHMENT A** - myHSA Plan Proposal, Municipality of Whitestone



# MELDRUM HORNE

## myHSA Plan Proposal

Presented to: Michelle Hendry, Municipality of Whitestone

By: Meldrum Horne



Customize your benefits to better fit your company! With fast reimbursement and live chat, more companies are switching to digital benefits.



## Health Spending Accounts

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An HSA (Private Health Services Plan) is a Canada Revenue Agency approved method to provide medical, dental, and vision benefits in a tax efficient manner. A corporation can write off 100% of the costs related to its HSA and all expenses reimbursed are tax-free to the employees.

Medical, dental, and vision are the standard categories offered to employees in an HSA.

All Health Spending Account expenses are taxable to residents of Quebec.

# System Highlights

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The platform grants employers and HR professionals a one-stop platform, facilitating employee's benefits and healthier lifestyles



## Real Time Access

Company Administrators and Employees have real time access to track activity. Claim approval is live, so balances and reports always accurately reflect the activity going on behind the scenes.



## Electronic Funds Transfer

No cheques! myHSA works on EFTs .



## Go Digital

All claims can be submitted online by employees through their own personalized dashboard, or employees can use the app for quick claim submission.



## Download our App

The app makes claim submission, checking claim status, and viewing messages simple – available for both iOS (iPhone/iPad) and Android devices



## Quick & Easy

Claim reimbursement is only a two business day turnaround!



## Live Chat

Live Chat offers technical support for employees and is run in-house by our experienced team

# Basic Information

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## Who should have an HSA?

Every business owner who has an incorporated company should have one. It is the most tax effective way to run health, dental, and vision expenses through the corporation. If an employer wishes to offer benefits to their employees, they can create a custom plan for their employees arranged by class.

## Who can qualify under an HSA?

The employer has complete control over which employees are covered under the plan and what amount they are given to spend. The employees are categorized at the start of the benefit term and the limits of coverage are set based on the criteria designed by you and your broker. The employer has complete control and may terminate anyone at any time. All Health Spending Account expenses are taxable to residents of Quebec.

## myHSA as an alternative vs. supplementary plan

If an employer does not have a traditional benefits plan, an HSA can be used to provide a complete range of coverage including medical, dental, and vision benefits to employees who otherwise could not get employer sponsored benefits. If an employer has a traditional insured group benefits plan, an HSA can be used to “carve out” infrequently used coverage such as orthodontics or vision care and make these types of benefits available in a Health Spending Account.

## Covered expenses

The list of covered expenses includes many items that are not typically allowed under a normal group benefits plan. Our pre-populated list is taken directly from the CRA (see “Summarized List of Items” page for more information).

## Eligibility

As a matter of eligibility for a Health Spending Account, your group/company must meet the following requirements:

A PHSP should be treated as an employee benefit, not a shareholder’s benefit. When setting up the plan, please make sure the following conditions are met:

1. Must be an active business – cannot just be generating passive income.
2. The benefit is available to all employees, including those who are neither a shareholder nor related to a shareholder (regardless of whether they have chosen to participate in the plan); or
3. If the benefit is not available to all employees, but there is a logical reason to exclude some employees; or
4. The benefit is provided as part of a reasonable remuneration package for the individual as an employee; or
5. The benefit is comparable to that offered to non-shareholder employees of businesses of a similar size who perform similar responsibilities.
6. Employees who are also shareholders must receive the benefit because of their employee status at the company. We recommend T4 income to establish the employee relationship, but it is not mandatory.

# Is this a fit for my company?

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## Your concerns are valuable

If any of these questions or comments have crossed your mind when buying an employee benefits plan, then a Spending Account may be suitable for you.

### Cost vs Size

The cost of having an insured plan does not make sense due to the number of employees our company has to provide it for.

### Cost Control

We want to budget for and control the cost of our employee benefits plan.

### One Size Fits All

With the demographics of our employees being older or younger, the plan seems to be designed for one or the other, not both (i.e. orthodontics for employees with kids). Employees in both demographics desire flexibility.

### Pooled Plans

Our costs of insurance premiums are increasing each year, as we're pooled in a plan that does not consider our claims.

### Pre-funding Benefits

We are tired of having to pre-fund our benefits whether our employees use them or not.

### Inflexible Plans

We want to provide flexibility in our benefits plan, we do not want to govern what employees spend their coverage on. We want to provide flexibility for them to decide.



# Covered Items

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## Professional Services

- Acupuncturist (R.Ac.)
- Audiologist
- Chiropractor (DC)
- Dermatologist
- Dietitian or Nutritionist (Registered)
- Gynecologist (Ob. Gyn)
- Homeopath (Registered Professional)
- Kinesiology
- Massage (Must be provincially registered)
- Mental Health Professional (Registered):
- Midwife (Registered)
- Multiple allowable professional Expenses (Add up total expenses)
- Naturopaths (ND)
- Neurologist
- Nurse - RN, LPN, NP
- Occupational Therapist
- Orthopedist
- Osteopath
- Pharmacist
- Physician (MD), Pediatrician, Podiatrist
- Physiotherapist
- Plastic Surgeon (Must be medically required with doctor certification)
- Prosthetist
- Respiratory Therapist
- Speech Therapist (SLP)
- Traditional chinese medicine practitioner (TCM)
- X Ray Technician

## Vision

- Eye glasses or Contact Lens
- Laser eye surgery - the amount paid to a medical practitioner or a public or licensed private hospital
- Multiple allowable vision
- Optician, Optometrist, Ophthalmologist

## Dental

- Dental Examination, Oral Hygiene, X-Rays, Gum Treatment
- Dental Repair, Fillings, Root Canal, Extracting Teeth
- Dentures, Repair, & Replacement
- Multiple allowable dental expenses (Add up total expenses must be valid service dates)
- Orthodontic work including braces paid to a medical practitioner or a dentist. Expenses for purely cosmetic procedures are not eligible

## Hospital

- Ambulance charges - to and from Hospital
- Hospital bills

## Medicine

- Any Prescription Medicine run through a licensed pharmacist. No over the counter medicine is allowed
- Drugs and medical devices bought under Health Canada's Special Access Program - the amounts paid for drugs and medical devices that have not been approved for use in Canada, if they were purchased under this program
- Vaccines

## Expense not covered by insurance

- Dental, extended health & vision

\*This is a summarized list of covered items.

# Helpful Information

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## Reports

You have access to multiple reports under the Reports tabs. There you can select the type of report and the date range for the report you wish to pull. You can print and save reports as PDFs or in spreadsheet format.

The following are the types of reports you can access:

- **myHSA Claim Report**  
Health Claims + Admin Fees, etc
- **Bank Rec Report**  
HSA, WSA, Insurance Premiums (if applicable) + Admin Fees, etc
- **Employee Transaction Report**  
Breakdown of each claim, associated Fees



## Banking Process

Bank files run on Wednesday and Friday mornings. Plan Administrators receive an e-mail notification of withdrawals that are being made that week. Employees receive their deposit shortly after, typically later that day or the following day.

The Bank Rec Report will exactly match the amount in the notification email. This is the total for all claims, admin fees, and applicable taxes.



## Live Chat

myHSA offers a Live Chat feature that is run in-house by our experienced team. We offer technical support to our users and answer any questions you may have about using the site or your account. We are in contact with advisors and can help connect you to the right people to get matters resolved faster.

| Proposed Plan Design and Limit |                |           |                           |
|--------------------------------|----------------|-----------|---------------------------|
|                                | # of Employees | Plan Type | Annual Limit per employee |
| Council Members                | 5              | myHSA     | \$1,000.00                |
|                                |                |           |                           |

Admin Fee = 10% of claim amount  
 Total Employee Count = 5

As these plans are pay as you go – the cost to the corporation will depend on the employee utilization. See the table below for an idea of the cost tied to various levels of usage.

|                   | Quote         |               |               |               |
|-------------------|---------------|---------------|---------------|---------------|
|                   | 50%           | 60%           | 70%           | 100%          |
| Council Members   | \$2,500.00    | \$3,000.00    | \$3,500.00    | \$5,000.00    |
| Add-ons           | \$0.00        | \$0.00        | \$0.00        | \$0.00        |
| Admin Fee         | \$250.00      | \$300.00      | \$350.00      | \$500.00      |
| Total Yearly Cost | CA \$2,750.00 | CA \$3,300.00 | CA \$3,850.00 | CA \$5,500.00 |

\*Not including Provincial Taxes\*



| Tax Schedule              |           |           |                 |                 |                       |                       |
|---------------------------|-----------|-----------|-----------------|-----------------|-----------------------|-----------------------|
|                           | GST/ HST  | PST       | PST             | RST (8%)        | Insurance Premium Tax | Insurance Premium Tax |
| Charged on                | Admin Fee | Admin Fee | On Claim Amount | On Claim Amount | Admin Fee             | On Claim Amount       |
| British Columbia          | 5%        | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Alberta                   | 5%        | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Saskatchewan              | 5%        | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Manitoba                  | 5%        | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Quebec                    | 5%        | 9.98%     | 0%              | 9%              | 3.48%                 | 3.48%                 |
| Ontario*                  | 13%       | 0%        | 0%              | 8%              | 2%                    | 2%                    |
| New Brunswick             | 15%       | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Nova Scotia               | 15%       | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Prince Edward Island      | 15%       | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Newfoundland and Labrador | 15%       | 0%        | 0%              | 0%              | 5%                    | 5%                    |
| Yukon                     | 5%        | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Northwest Territories     | 5%        | 0%        | 0%              | 0%              | 0%                    | 0%                    |
| Nunavut                   | 5%        | 0%        | 0%              | 0%              | 0%                    | 0%                    |

\*Ontario WSA's are exempt from Insurance Premium tax and RST  
Run the tax calculator in your Marketing Docs for an explanation of taxes



## Municipality of Whitestone Report to Council

**Prepared for:** Council

**Department:** Administration

**Agenda Date:** March 7, 2023

**Report No:** ADMIN-2023-07

### **Subject:**

Use of Shore Road Allowance adjacent to Bolger Landing for boat storage

### **Recommendation:**

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report ADMIN-2023-07 (Use of Shore Road Allowance adjacent to Bolger Landing for boat storage) for information and discussion.

### **Background:**

On May 18, 2022, an email was sent to the CAO and the By-law Enforcement Officer in respect to concerns regarding the use of the shoreline adjacent to Bolger Landing for boat storage and alleged storage structures. The concern suggested that this practice had been ongoing for many years and that the number of boats and size of boats have been increasing.

The complainant indicated concerns in respect of *'gas cans and engines just laying around leaking oil and gas into the water as well as floating dock structures, old boats, and garbage'*. Concerns in respect of enforcement and lack of permitting were also noted.

The complaint was acknowledged with an indication that the allegations would be investigated.

### **Analysis:**

The Shore Road Allowance (SRA) in question is adjacent to crown lands and is owned by the Municipality of Whitestone. See maps, ATTACHMENT A

The location and remoteness of the location prohibited an immediate review of the site. The Chief Building Official was requested to integrate an investigation of the situation with his next building inspections in the Bolger area and specifically, with respect to any brush clearing and the building of structures on the SRA.

CBO Osborne attended Bolger Landing several times in the summer of 2022 and took a number of pictures of the SRA where boats are stored. See ATTACHMENT B. At the time of his visit to the area on June 24, 2022, he estimated there were approximately fifty-four (54) boats utilizing the SRA.

Mr. Osborne indicated in his assessment of the SRA that he evidenced no 'structures' or docks (greater than 108 sq ft. Anything over this size requires a building permit). That said, the pictures clearly indicate a variety of 'installations' including wood ramps, metal roller ramps (some with a hand crank winch) and storage lock boxes.

The pictures indicate the SRA is generally well treed with a rocky shoreline in places as well as outcrops of bedrock. It appears there may be several natural clearings however for the most part, trees and brush populate the SRA from the waters edge. The inspection was undertaken from a boat and there was no visual evidence of significant clearing of trees and brush (although it is expected that some may have occurred to accommodate boats being pulled up on the SRA).

The Municipality recognizes the use of the SRA is an unauthorized use for boat storage. It has been a historical practise for many years, for the most part during the boating season, although some boats are stored on the SRA throughout the winter. The Municipality has not previously received complaints or have objected to this use and, have not undertaken enforcement measures.

In a report to Council prepared by Planning Consultant John Jackson, dated January 23, 2023, page 2 (in respect of a rezoning application in the general area of Bolger Landing) he noted:

6. *Many of the water access property owners leave their small boats along the shoreline adjacent to the landing, until they return to their cottage/property.*
7. *This cache of boats is quite significant and can be 40-50 boats throughout the year.*
8. *The shoreline of Bolger Lake is shore road allowance under the jurisdiction of the Municipality. No permits have been issued or required for the placement of boats on the shore road allowance.*

The above referenced report also notes (page 8) in respect of the Wahwashkesh-Naiscoot Conservation Reserve (C326).

*"The municipal road allowances, including shore road allowances, within the Municipality of Whitestone are excluded from the conservation reserve."*

In order to obtain a better understanding of the boat storage and to consider if there are choices or other options, Staff took the step of writing to property owners on Bolger and Kashegaba Lakes to request input in regard to the use of the SRA. Seventy (70) letters were sent. Comments and input received is provided in ATTACHMENT C.

### **Financial Considerations:**

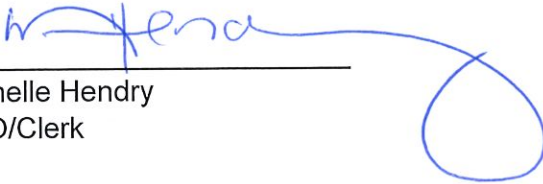
Subject to Council decisions on this matter, financial implications will be assessed.

**Link to Strategic Plan:**

5. Maintenance of our Infrastructure

To maintain and preserve the Municipality's infrastructure to established standards within our financial capability.

**Respectfully submitted by:**



Michelle Hendry  
CAO/Clerk

**Attachments:**

**ATTACHMENT A** - Map of Bolger Landing and general area of boat storage on the SRA

**ATTACHMENT B** - Pictures of the SRA dated June 24, 2022 taken by the Chief Building Official

**ATTACHMENT C** - Comments and input received in regard to the use of the SRA adjacent to Bolger Landing

# ATTACHMENT A



Bolger Lake Landing. Municipal property shown as striped area.



The red line shows the general area where the Shore Road Allowance is used for boat storage.

***Please note that these images are not an accurate representation of the property boundaries and are to be used for illustration purpose only.***





# ATTACHMENT C

## **Bolger Landing Shore Road Allowance**

Comments and suggestions received in respect of use of the Bolger Shore Road Allowance (SRA) for boat storage.

Input received has been edited where necessary to remove the identity of the respondent and to focus on the specific issue of boats on the SRA

\*\*\*\*\*

We are property owners on Bolger Lake. In the 30+ years that we have owned our property we have always parked our 1 boat, both in summer and in winter, on the municipally owned shore road allowance.

It had always been our understanding that the public had the right to use unopened road allowances for travel and transportation in their natural state and we certainly do not wish to lose this right.

As the Municipality is now reviewing this use we would like to offer the following suggestion and possible resolution to the boat parking in this area:

- The Municipality could implement some type of permitting system. A land owner could be issued with 1 permit sticker that would be attached to their boat. This would identify us as property owners of the lake;
- If an owner wanted to park a second boat on the SRA perhaps a second permit sticker could be purchased from the municipality for a set cost; and
- If there are any boats on the SRA that don't have a sticker they could potentially be removed by the municipality.

None of us wants increased costs at this difficult economic point in time however if the Municipality requires a solution to this issue. the option we've presented could be considered.

It is our sincere hope that the Municipality continues to allow us this long-time traditional use the same as we've always had.

\*\*\*\*\*

I ask Staff and Council to consciously ask themselves; is there an Issue that needs solving. My opinion is that there is not currently an issue surrounding boat shoreline parking at Bolger Landing. If it is determined that options need to be explored to provide a solution to the supposed problem, I request that the more prevalent users of Bolger Landing are provided the opportunity to be Involved in the creation of the solutions. This Includes identifying the issues and solutions but also the municipalities responsibilities to the landowners and users of this facility.



Comments were made regarding the increased number of boats parked at Bolger Landing. Your letter indicated over 50 boats parked at last count. With over 60 properties on the lake system and only 50 (plus) boats parked at the landing, overall there is less than 1 boat per cottage. With the Bolger Landing being the only access point for all but one property, I believe that is an excellent use of space and self governance by the MPA and property owners. If warranted, I'm sure the MPA would be willing to help the Municipality organize a boat clean up, where-by unclaimed boats can be removed and disposed of after a generous time period. However, I worry that non-property owners that also store boats at Bolger Landing and would be difficult to contact and risk losing boats at the hands of the municipality.

If limiting the boats was desired, I would suggest a permitting system, where people can purchase a parking slip, with each additional boat slip advancing in price (i.e. First boat is \$50; second boat is \$150). A fiscal deterrent to additional boat parking

Concerns were raised at the increase in the number of boats over the years. I'd like to point out that with each severance that council has approved over the years, access to those properties would be a right provided through the severance. As such, if there are concerns with the Increase in the number of users, I question council's support of severances on a lake that requires boat access through Bolger Landing Bolger Landing had been in use for decades prior to the purchase and severance of neighbouring properties.

Currently Bolger Landing is public property with the majority of users being local property owners.

To summarize, the municipality needs to formally identify the Issues with Bolger Landing, work with the MPA to validate those concerns and develop a plan to move forward, including public consultation, if there are concerns with Bolger Landing

I look forward to working through the process with the municipality and the MPA.

\*\*\*\*\*

Countless times I have heard that there must be a "Made in Whitestone" approach to decisions being made. If Council truly believes this, then the boat parking should not be an issue at Bolger Lake. The current situation is such that both cottagers and the public are able to leave their boats at the landing and access the lake. Making any change to this would impact the public's ability to access the lake and would also impact the right of way to cottage owners (who have used the Bolger Landing to access properties for over 50 years).

There are 60 cottages and only 50 boats (as per comments made by the town planner, John Jackson). That means there is less than 1 (one) boat/cottage currently at the landing. Currently there are boats housed at the landing that are not owned by cottagers as well – that means the ratio of boats to cottage owners then decreases. In addition, if the number of boats at the landing seems to be increasing at a multiple rate, it may be incumbent upon Council to consider if severing of properties should continue to be allowed – limiting the number of approved severance applications would ensure a reduction in not only the number of residents, but also,

in turn, the number of boats at the landing.

Another option may be to consider having boat tags (as is done for domestic animals in the Municipality). A nominal fee could be charged for the registration of the first boat and then a multiple rate applied for the second boat and boats thereafter. Having such a proposal may be done on a cost recovery basis for the Municipality. This solution would be a hinderance to enforce, in addition to the inability to communicate the need for such a registration tag to anyone that is not a ratepayer in the Municipality but still access and enjoy the Bolger Lake system. I note that there is a specific solution for the cottages that access their property via Farley Road, and perhaps consideration could be given for the same type of solution for Bolger Lake.

The MPA could encourage a clean-up of boats that are no longer in use. However, the landing, and boat parking, in their current state are the best they have been in years – with a focus on the environment and with boats left in a cleanly and orderly fashion.

\*\*\*\*\*

The boat parking issue at Bolger landing has been a non-issue for many years and only became an issue recently. Council's recommendation that this would alleviate parking along the shoreline would only move boats from one shoreline to another.

Our suggestion is to leave it alone or to issue a boating pass per tax payer with opportunity to purchase additional one if needed.

\*\*\*\*\*

# BY-LAWS

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**  
**By-law No. 18-2023**

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**Being a By-law to amend Zoning By-law No. 07-2018 as amended  
for Part Broken Lot 24, Concession 6, Part Shore Road Allowance in front of Lot 24,  
Concession 6 being Parts 8,9 & 10, Plan 42-R20588 in the geographic Township of  
Burton, now in the Municipality of Whitestone  
(ROBERTS, Will Rootham)  
(Assessment Roll No. 49 39 040 005 00201)**

---

**WHEREAS** the Council of the Municipality of Whitestone has the authority to enact zoning By-laws under section 34 of the *Planning Act*;

**AND WHEREAS** the owner of the lands located in Part Broken Lot 24, Concession 6, Part Shore Road Allowance in front of Lot 24, Concession 6 being Parts 8,9 & 10, Plan 42-R20588 in the geographic Township of Burton has applied to rezone the property from Waterfront Residential 1-Limited Services (WF1-LS) Zone to a Tourist Commercial (C2) Zone.

**AND WHEREAS** the owner of the lands adjacent to the public landing at the west end of Bolger Lake is proposing to create a new commercial marina use to respond to added pressure to the access needs of the lake and to recognize the demand for a facility at this location.

**AND WHEREAS** the Council of the Municipality of Whitestone deems it appropriate to rezone the subject land.

**NOW THEREFORE** the Council of the Municipality of Whitestone hereby enacts as follows:

1. Schedule 'A', Sheet No. 3 of Zoning By-Law No. 07-2018 as amended is hereby further amended by rezoning Part of Lot 24, Concession 6 in the geographic Township of Burton from the Waterfront Residential 1 – Limited Services (WF1-LS) Zone to the Tourist Commercial Exception No. 4 (C2-4) Zone as shown on a copy part of Schedule 'A', Sheet No. 3 of By-Law No. 07-2018 attached to this By-Law as Schedule '1' and more particularly described as Parts 8, 9, 10 on Survey Plan No. 42R-20588, a copy of which is attached to this By-Law as Schedule '2'.
2. Section 9.04 Special Exception Regulations – Tourist Commercial (C2), as amended is hereby further amended by adding the following exception after 9.04:
  - a) Notwithstanding the requirements of this By-Law, the following uses are permitted on the lands described as Part of Lot 24, Concession 6 in the Geographic Township of Burton fronting on Bolger Lake.

Principle Uses

- Marina
- Resort
- Vehicle and trailer parking
- Boat storage
- Outside storage

- Tourist establishment
- Rental cottages

Ancillary Uses

- Dwelling
- Accessory uses

3. This By-law shall take effect and come in to force in accordance with the provisions of the *Planning Act*.

**Read a First and Second** time this 7<sup>th</sup> day of March, 2023.

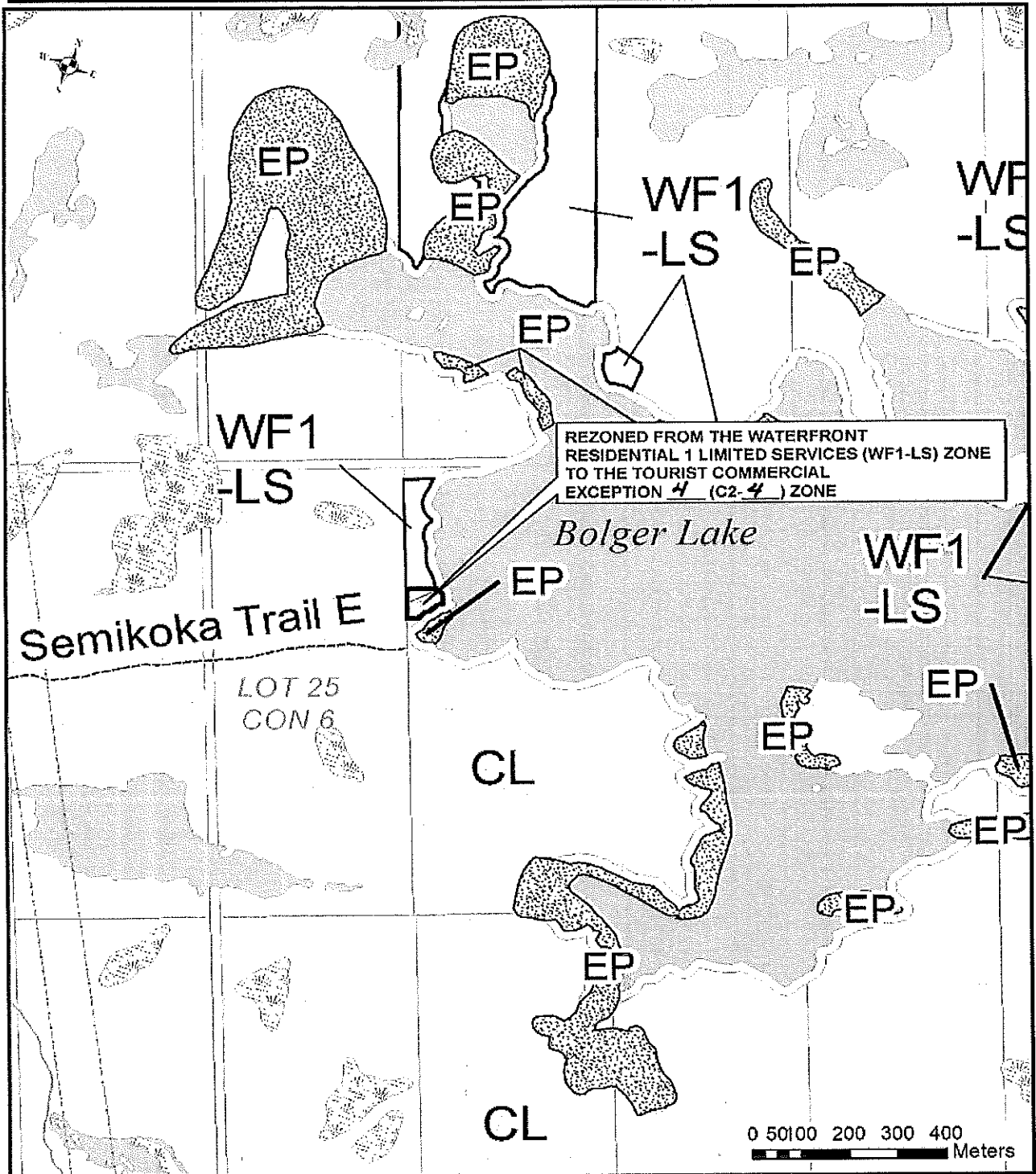
\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO/Clerk** Michelle Hendry

**Read a Third** time and **Passed, Signed and Sealed** this 7<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO/Clerk** Michelle Hendry



THIS IS SCHEDULE "1" TO BY-LAW NO. 18-2023  
MUNICIPALITY OF WHITESTONE

PASSED THIS 7<sup>th</sup> DAY OF MARCH, 2023

Mayor

George Comrie

CAO/Clerk

Michelle Hendry



# **BUSINESS MATTERS**



**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**BY-LAW NO. 30-2017**

**Being a by-law to adopt a protocol for the authorizing  
of annual grants for the purposes of assisting road maintenance costs  
to property owners on private and unassumed roads**


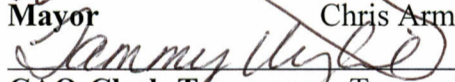
**WHEREAS** the Municipal Act, 2001 Revised allows a Municipal Council to pass by-laws respecting to matters within the spheres of jurisdiction of sec. 11 (3) Subsection 1 Highways, including parking and traffic on highways in the Municipality of Whitestone;

**WHEREAS** the Council of the Municipality of Whitestone deems it desirable to adopt a protocol for the authorizing of annual grants for the purposes of assisting road maintenance costs to property owners on private and unassumed roads:

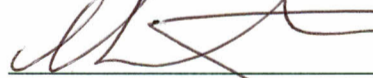

**BE IT THEREFORE ENACTED** by the Municipal Council of The Corporation of the Municipality of Whitestone as follows:

1. The Corporation adopts protocol for the authorizing of annual grants for the purposes of assisting road maintenance costs to property owners on private and unassumed roads within the Municipality of Whitestone as per Schedule "A" to By-Law No. 30-2017.
2. This by-law shall take effect and come into force upon passage by Council.
3. By-Law No. 24-2016 is hereby rescinded.

**Read a First and Second** time this 19<sup>th</sup> day of June, 2017.

  
 \_\_\_\_\_  
**Mayor** Chris Armstrong  
  
 \_\_\_\_\_  
**CAO-Clerk-Treasurer** Tammy Wylie

**Read a Third** time and **Passed, Signed** and **Sealed** this 19<sup>th</sup> day of June, 2017.

  
 \_\_\_\_\_  
**Mayor** Chris Armstrong  
  
 \_\_\_\_\_  
**CAO-Clerk-Treasurer** Tammy Wylie

## Schedule 'A' of By-Law 30-2017

Protocol for the authorizing of annual grants for the purposes of assisting property owners with their costs of maintaining private and unassumed roads:

1. To be eligible to receive a grant, property owners fronting on and/or utilizing one or more opened private or unassumed road(s) must form a "road group", duly constituted as defined in paragraph 2, whose membership must include/represent at least two-thirds (2/3) of the households serviced by the road, including undeveloped lots.
2. "Duly constituted" means that the property owners served by the road have, from time to time, agreed in writing:
  - to submit an application for a grant;
  - how any grant received will be used to maintain the road; and
  - to designate one or more members of the group to represent it with respect to the applications and authorize them to arrange for maintenance work to be completed and to report its completion to the Municipality.

It is not necessary for the road group to be incorporated; however road groups are encouraged to have written constitutions providing for election/appointment of officers and to facilitate group decision making with respect to maintenance to be undertaken. A ratepayers association may serve as a road group for purposes of this By-Law.

3. If a private road, the application must be accompanied with written confirmation from the owner of the road approving the application and the work to be completed, unless the applicant(s) can demonstrate that the owner of the road is inaccessible, to the satisfaction of the CAO-Clerk-Treasurer.
4. The grant to be provided shall be determined by Council during the yearly budget process, based on a calculation of x factor and y factor, where:
  - x factor represents dollars (\$) per kilometer, and
  - y factor represents dollars (\$) per household.
5. A road group representing several different roads may apply for grants for any or all affected roads unless a separate road group has already applied for a road grant on their own.
6. Approved grants will be given in one draw, with a grant application deadline of September 30<sup>th</sup>. Funds will be released at the discretion of the Municipal Treasurer.
7. Applications shall be accompanied by a budget of estimated annual expenditures and a statement of current uncommitted funds on hand in the Road Group's statement of record.

8. All applications shall be forwarded to the Municipal Treasurer who shall have the responsibility/authority of determining grant eligibility and authorizing grants.
9. The Road Group will be solely responsible to oversee the administration and supervision of annual work programs and related budget and furthermore the Municipality will have no responsibility, obligation or exercise any degree of operational control with respect to maintenance of the affected roads.
10. Grants are not guaranteed and due to budgeting constraints may be curtailed at any time by resolution of Council.
11. Council may from time to time establish further conditions on the approval of grants that may be generally applied or specific to a particular situation.
12. All grants must be used on specified roads in the calendar year of issuance and a written summary of money spent must be submitted to the Municipality.
13. Failure to follow reporting requirements will result in that particular road group not to be included for grants in the following calendar year.



21 Church Street  
Dunchurch, Ontario P0A 1G0  
Phone: 705-389-2466 Fax: 705-389-1855

[www.whitestone.ca](http://www.whitestone.ca)  
E-mail: [info@whitestone.ca](mailto:info@whitestone.ca)

## APPLICATION FOR MUNICIPAL ROAD GRANT

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**SUBMISSION DEADLINE: SEPTEMBER 30, 2023**

**FILE #** \_\_\_\_\_

### PLEASE COMPLETE ALL AREAS

Private or Unassumed Road Name(s):  
\_\_\_\_\_

Road Group Name:  
\_\_\_\_\_

| Road Group Representation     | #1    | #2    |
|-------------------------------|-------|-------|
| Name:                         | _____ | _____ |
| Position:                     | _____ | _____ |
| Address:                      | _____ | _____ |
|                               | _____ | _____ |
| Postal Code:                  | _____ | _____ |
| Telephone Number/Cell Number: | _____ | _____ |
| E-mail:                       | _____ | _____ |

Please describe exactly what the 2023 municipal funds will be used for:

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Did you apply for the Municipal Road Grant in 2022?

|      |  |     |  |
|------|--|-----|--|
| Yes: |  | No: |  |
|------|--|-----|--|

If yes, have you submitted a written summary of how the money was spent, as well as copies of supporting invoices?

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Any work being done on road(s) (or portion of road(s)) that is privately owned requires written submission from the owner of the road(s) (or portion of the road(s)) approving the application and approving the work to be completed.

If the owner of the road is inaccessible, please state reason:

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### Declaration of Road Group's Designated Representation

We certify that, to the best of our knowledge, the information provided herein is accurate and complete and agreement is endorsed by the Road Group, which we represent.

Signature:

---

---

Date:

---

---

Cheque Payable to

---

---

### All Applications Must Include the Following:

1. Current List of Membership with mailing address and telephone numbers (representing at least two-thirds of the membership) serviced by the road, agreeing to:
  - i) Submit an application for a grant;
  - ii) How any grant received will be used to maintain the road; and
  - iii) Designate one or more members of the group to represent it with respect to the applications and to authorize them to arrange for maintenance work to be completed and to report its completion to the Municipality.
2. Budget of the Estimated 2023 Annual Expenditures.
3. Statement of Uncommitted Funds on Hand at the end of the Current Year, if any.
4. The Road Group will be solely responsible to oversee the administration and supervision of annual work programs and related budget and furthermore the Municipality will have no responsibility, obligation or exercise any degree of operational control with respect to maintenance of the affected road(s).

Any questions or if clarification is required, please contact the Municipal Treasurer at 705-389-2466 ext. 125.



## 2023 Road Grant - Expenditures

Private or Unassumed Road Name(s):

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Road Group Name:

---

Summary of Work Completed in 2023 (attached additional page(s), if required):

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List of 2023 Expenditure (attach copies of the supporting invoices):

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# CORRESPONDENCE



RESOLUTION NO.: 2023-18 A.

DATE: February 15, 2023

CARRIED:

DEFEATED: \_\_\_\_\_

**MOVED BY:**

Councillor Ryman

**DIVISION LIST**

**FOR**

**AGAINST**

Councillor Blower \_\_\_\_\_

Councillor Constable \_\_\_\_\_

**SECONDED BY:**

Councillor Constable

Councillor Hamer \_\_\_\_\_

Councillor Ryman \_\_\_\_\_

Mayor Robinson \_\_\_\_\_

**THAT** the Council for the Corporation of the Municipality of McDougall supports the resolution of the Township of The Archipelago, regarding 'Securing Canada's \$1 Billion Investment in a Strengthened Freshwater Action Plan',

and

**FURTHER** this resolution be forwarded to to the federal Deputy Prime-Minister and Minister of Finance; the Minister of Environment and Climate Change; the Parliamentary Secretary to the Minister of Environment and Climate Change (responsible for the Canada Water Agency), and local Member of Parliament, and the Great Lakes and St. Lawrence Cities Initiative.

**MAYOR**





**The Corporation of The Township of The Archipelago  
Council Meeting**

**Agenda Number:** 16.10.

**Resolution Number** 22-195

**Title:** Securing Canada's \$1 Billion Investment in a Strengthened Freshwater Action Plan

**Date:** Friday, December 16, 2022

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**Moved by:** Councillor Cade Fraser

**Seconded by:** Councillor MacLeod

**WHEREAS** the Township of The Archipelago, as a member of the Great Lakes and St. Lawrence Cities Initiative, supports: protecting source water, planning for climate change impacts and shoreline resilience, ensuring safe and affordable water services for all our residents, and building up a sustainable blue economy in the Great Lakes and St. Lawrence River Basin.

**WHEREAS** ensuring healthy communities and a strong economy for Canadians depend on securing Canada's source water, which includes addressing water quality issues, contaminants and pollution, supporting biodiversity and reversing wetland and fish and wildlife habitat loss and improving community knowledge to empower citizens to safeguard this essential resource.

**WHEREAS** a Freshwater Action Plan and the Great Lakes Protection Initiative it supported were first announced in the 2017 Canadian federal budget with a \$44.84 million investment over five years.

**WHEREAS** the Freshwater Action Plan has combined science and action to address priorities in the Great Lakes such as preventing toxic and nuisance algae, enhancing the resilience of coastal wetlands in the Great Lakes, restoring Great Lakes Areas of Concern and supporting Canada's commitments under the Great Lakes Water Quality Agreement, among other priorities.

**WHEREAS** a commitment was made by the Liberal Party of Canada in the 2021 federal election to

strengthen the Freshwater Action Plan with an historic investment of \$1 billion over ten years to restore and protect large lakes and river systems starting with the Great Lakes and St. Lawrence River Basin.

**WHEREAS** the federal government only committed \$19.6 million in funding in the 2022 Budget for the Freshwater Action Plan, falling short of the aforementioned commitment.

**WHEREAS** the United States has invested \$1.8 billion in the Great Lakes Restoration Initiative (GLRI) since 2017 and will see accelerated funding with the *Infrastructure Investment and Jobs Act*.

**WHEREAS** a 2018 University of Michigan study shows that for every dollar of federal spending on GLRI projects between 2010 and 2016, yielded \$3.35 in additional economic activity.

**WHEREAS** nearly half of Canada's population lives in the Great Lakes and St. Lawrence River Basin, a region that will continue to see accelerated growth, resulting in greater land and resource use pressures that will further contribute to water availability and quality issues.

**WHEREAS** the Stockholm Resilience Centre recently identified the importance of wetlands as carbon sinks and fresh water's role in climate mitigation.

**WHEREAS** the Great Lakes-St. Lawrence Collaborative outlined 30 recommendations to Environment and Climate Change Canada as part of a ten-year, \$2.2 billion *Action Plan 2020-2030 to protect the Great Lakes and St. Lawrence* (Action Plan 2020-2030), addressing shoreline erosion, outdated infrastructure, invasive species, exposure to toxins and beach contamination, following an 18-month consultation with First Nations, NGOs, academics and other experts.

**WHEREAS** the recommendations outlined in Action Plan 2020-2030 should serve as the basis of programming for strengthened federal action in the Great Lakes and St. Lawrence River Basin through its strengthened Freshwater Action Plan.

**WHEREAS** the newly established Canada Water Agency should play a role in accelerating the rollout of funding made available through a strengthened Freshwater Action Plan.

**WHEREAS** Freshwater Action Plan funding should largely be directed to community groups, local

governments and First Nations to ensure that investments made will have the biggest local impact and empower action at the local level, rather than being held back for federal administration and operations.

**WHEREAS** it is critical to implement a strengthened Freshwater Action Plan, including accelerating a \$1 billion over five years, and to creating a Canada Water Agency to consolidate and coordinate federal water efforts and support provinces and territories in addressing systemic issues impacting the viability of the Great Lakes and St. Lawrence River Basin and the communities dependent upon the region's source water.

**NOW THEREFORE BE IT RESOLVED** that the Township of The Archipelago calls on the federal government to commit \$1 billion in funding over five years for a strengthened Freshwater Action Plan in Budget 2023.

**BE IT FURTHER RESOLVED** that the Township of The Archipelago calls on the federal government to guide its Freshwater Action Plan funding to implement recommendations in the Action Plan 2020-2030.

**BE IT FURTHER RESOLVED** that the Township of The Archipelago calls on the federal government to direct priority funding under the strengthened Freshwater Action Plan to projects in the Great Lakes and St. Lawrence River Basin.

**BE IT FURTHER RESOLVED** that the Township of The Archipelago calls on the federal government to make municipalities eligible for future funding in programs announced under the strengthened Freshwater Action Plan.

**BE IT FINALLY RESOLVED** that the Township of The Archipelago directs its staff to submit this resolution to the federal Deputy Prime-Minister and Minister of Finance; the Minister of Environment and Climate Change; the Parliamentary Secretary to the Minister of Environment and Climate Change (responsible for the Canada Water Agency), and local Member of Parliament, and the Great Lakes and St. Lawrence Cities Initiative.

**Carried**



DEFEATED: \_\_\_\_\_

**MOVED BY:**

Councillor Blower

**DIVISION LIST**

**FOR**

**AGAINST**

Councillor Blower \_\_\_\_\_

Councillor Constable \_\_\_\_\_

**SECONDED BY:**

Councillor Hamer

Councillor Hamer \_\_\_\_\_

Councillor Ryman \_\_\_\_\_

Mayor Robinson \_\_\_\_\_

**WHEREAS** The Corporation of the Municipality of McDougall has concerns regarding Health Canada’s approval of medical cannabis facilities within residential zoned properties, including facilities used for “The Production of Cannabis for Own Medical Purposes by a Designated Person”; and

**WHEREAS** In our local municipal experience, these facilities are approved and licensed by Health Canada without proof of compliance of the municipal by-laws. These facilities can cultivate as many as 1852 Plants with up to 463 plants allocated to up to four designated persons including the owner.

Residential properties are generally not large properties and often times have homes situated in close proximity of each other. The potential impact to surrounding homes, public facilities and the community at large due to noise and odours can be significant.

**NOW THEREFORE BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of McDougall hereby request that Health Canada establish a process where approvals for facilities for the production of cannabis, including facilities used by a designated person to produce cannabis for individual medical purposes be required to demonstrate compliance with municipal regulations. The approval process should include measures to mitigate noise, odours and other negative impacts that may affect nearby homes, public facilities and the community at large; and

**FURTHER BE IT RESOLVED THAT** the Corporation of Municipality of McDougall encourages Health Canada to adopt Minimum Distance Separation (MDS) policies to establish appropriate setbacks between all cannabis growing facilities and sensitive odour receptors, including homes and public facilities; and

**FURTHER BE IT RESOLVED THAT** a copy of this resolution be forwarded to the following:

- Premier of Ontario Doug Ford
- Provincial Minister of the Environment, Conservation and Parks.
- Provincial Minister of Municipal Affairs and Housing
- Ministry of Agriculture , Food and Rural Affairs ( OMAFRA)
- Federal Minister of Agriculture
- MPP Graydon Smith
- MP Scott Aitchison
- Federal Minister of Health

**MAYOR**

**From:** [Vladimir Shehovtsov](mailto:Vladimir.Shehovtsov@townofparry.com)  
**To:** [michelle.hendry@whitestone.ca](mailto:michelle.hendry@whitestone.ca)  
**Subject:** FONOM Conference in Parry Sound, May 8 - 10  
**Date:** February 18, 2023 7:07:46 AM  
**Attachments:** [FONOM Conference Flyer - SAVE the DATE.jpg](#)

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Hello Michelle,

I hope you are doing fine.

FYI, we have welcomed 70+ displaced Ukrainians to the Town of Parry Sound and area since March of last year. All adults are employed by now and kids attend school, so the integration process is going smoothly. All of them want to stay here permanently. We can bring more Ukrainians to the area, but for the lack of affordable housing. If you have any available rentals in your community, please advise.

I would also like to use this opportunity and invite the Municipality of Whitestone to participate at the FONOM Conference as a Bronze Sponsor (\$2,000).

The link to the Sponsorship Form is provided below:

[https://www.parrysound.ca/en/resourcesGeneral/2023\\_-SPONSOR-PACKAGE-REGISTRATION.pdf](https://www.parrysound.ca/en/resourcesGeneral/2023_-SPONSOR-PACKAGE-REGISTRATION.pdf)

I have attached the Conference Flyer, FYI. In addition to 110 mayors and CAOs from across Northern Ontario, we will host all leaders of the Ontario Parliamentary parties, as well as key Ontario Government ministers (incl. Victor Fedeli, Minister of Economic Development, Greg Rickford, Minister of Northern Development, and Graydon Smith, Minister of Natural Resources) and FedNor executives on the opening day Monday, May 8.

We hope to welcome you at the FONOM Conference at the Stockey Centre May 8 – 10.

**Happy Family Day!**

Sincerely,

**Vladimir Shehovtsov**  
**Economic Development Officer**  
**Town of Parry Sound**

52 Seguin St

Parry Sound, ON P2A 1B4

T. (705) 746-2101 x231

F. (705) 746-7461

E. [vshehovtsov@townofparry.com](mailto:vshehovtsov@townofparry.com)

Please visit [www.parrysound.ca](http://www.parrysound.ca) to learn more about the Town of Parry Sound and upcoming events.



February 17, 2023

### **FONOM joins with Police Departments and Association to discuss Catch and Release**

Members of the Federation of Northern Ontario Municipalities (FONOM) Board met with the Sault Ste. Marie Police Services Board Chair, Sault Ste. Marie Police Service, Timmins Police Service, and the North Bay Police Association, to discuss the negative impacts Federal Bill C75 is having on communities across Ontario.

During a FONOM Board meeting in July 2022, Sault Ste. Marie's Police Chief Hugh Stevenson, shared the current catch-and-release procedures. At the meeting, FONOM membership committed to create a Northern Task Force to focus on the issue. The Task Force will consist of three FONOM board members, two municipal police chiefs, and an OPP service board member. The first meeting of the task force was held in Sault Ste Marie on Wednesday, February 16th, 2023. See below for a list of attendees.

*"Citizens of Northern Ontario are angry. People that break into our homes and traumatize law-abiding citizens are arrested by police, then released the same day, some of them, committing another crime later that day,"* said FONOM President Danny Whalen. *"The lack of movement to examine the legislation four years after implantation is unacceptable and we will continue to bring a northern voice to decision makers."*

Moving forward, FONOM will work to increase participation from northern police services such as the Nishnawbe Aski Police Service, other northern Police Association representatives and government officials. The task force is communicating with the Attorney General's and Solicitor General's officers to participate in ongoing discussions around catch and release.

During the meeting Chief Stevenson, an Ontario Association of Chiefs of Police (OACP) Board Member, shared with the FONOM four recommended amendments for Bill C-75.

1. Create a designation of a chronic persistent offender,
2. Allow community impact statements at bail and at bail hearings,
3. Creating reverse onus in bail for all firearm offences, and
4. Ensure bail-related firearm charges go to the superior court for bail hearing.

*"Violent crime up 80% in last five years in our community,"* stated Sault Ste Marie Police Chief Hugh Stevenson, *"cyclical issues continue to cost municipalities, in staffing and financial resources for EMS, Police, Fire, Court and Correction services for these violent incidents."*

The next Taskforce meeting will be held in Timmins on April 12th, ahead of the OACP Zone 1A meeting. Chief Stevenson has agreed to participate in a panel discussion on Catch and Release during the May FONOM Conference in Parry Sound.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association drawing members from Northeastern Ontario and is governed by an 11-member board.

Participants at the February 15<sup>th</sup> Catch n Release Task Force meeting.

John Bruno – Sault Ste. Marie Police Services Board Chair

Chief Hugh Stevenson, M.O.M., Ed.D. – Sault Ste. Marie Police Service

Deputy Chief Robert MacLachlan – Sault Ste. Marie Police Service

Chief Daniel Foy – Timmins Police Service

Inspector Darren Dinel – Timmins Police Service

Sgt. Darcy Wall – North Bay Police Services Association - 2<sup>nd</sup> Vice President

Sandra Hollingsworth – SSM City Council Ward 1

Lynn Watson – Mayor Echo Bay

John Curly – Timmins Councillor

Danny Whalen – Temiskaming Shores Councillor – FONOM President

Mac Bain – FONOM, Executive Director

Lincoln Louttit – Sault Ste Marie Police Service, Manager - Corporate Communications, Planning & Research

**From:** tedgreenwood  
**Sent:** November 15, 2022 1:18 PM  
**To:** Michelle Hendry <michelle.hendry@whitestone.ca>  
**Subject:** FW: Re: Objection to Rezoning Fee

E.

Council & Municipality of Whitestone;

First, thank you for voting in September to correct my zoning to Industrial (1686 HWY 124). However, it was the conclusion of the planning authority that all fees associated be NOT be passed to me because it is obviously a ZONING ERROR. In attempting to protect other taxpayers, I am becoming the victim of an error that was made by the municipality.

Councillor Lamb commented that I should go back to recoup this cost from lawyer/real estate - First, I cannot afford to sue to recoup rezoning costs and this further victimizes me. Secondly, I would have to include all previous owners and the municipality in such a lawsuit for 4 very clear reasons:

- 1) Planning Report Observation#2: “It is reasonable to understand that the lands should have had an M1 Zone.
- 2) Planning Report Conclusion: “Council should consider a proposed rezoning of the subject lands from Rural (RU) to General Industrial (M1) without the attendant studies, site plans and financial deposits.”
- 3) While the Planner did not emphasize this in his report, he was emphatic in the RECORDED meeting, that - there is NO WAY that this property can be sold as rural - no way - this is BROWN LANDS. Because of this I CANNOT LEGALLY SELL THIS AS A RURAL PROPERTY because having been used as a mill for 70 years, “The sawmill use is perhaps one of the most intense M1 uses in the list of permitted uses.”
- 4) For MPAC to have classed all owners as Industrial with class code 540, and our tax bills coming in as Industrial, this would have been communicated to MPAC from the municipality from the original severance to sell to Don Macfie In 2008. Just as was seen in my other severance/rezone Of the TXM property.

And while I realize you must legally take this to a public meeting - it must be stated very clearly that objections to change from rural to industrial cannot be made legitimately because it’s use has been Industrial for 70 years AS A SAWMILL - the most intense use in the list of uses for M1 - and therefore IT CAN NEVER BE LEFT ZONED RURAL BECAUSE IT IS BROWN LANDS.

Furthermore, If I had approached the municipality before buying this property and found the Rural Zoning mistake then, it would have been the previous owner before you now, being unable to sell for the same mistake. And if had been the previous owner to that - Don Macfie - that couldn’t sell it due to the Rural Zoning mistake, I can be certain that the council of the day would not have asked him to pay for the associated rezoning costs to fix the municipality’s mistake.



I believe that Planner John Jackson and Councillor Joe McEwen were correct in commenting that I should not pay the associated costs to fix the zoning.

With all this in mind, I respectfully request that the municipality honour the conclusion of your Planner and remove the costs as I cannot afford them and feel they are an injustice. Can I please be placed on the next council agenda to have this cleared up.

Thank you in advance for consideration in this matter.

Ted Greenwood

**Ministry of Natural Resources and Forestry**

Policy Division

Director's Office  
Crown Forests and Lands Policy Branch  
70 Foster Drive, 3<sup>rd</sup> Floor  
Sault Ste. Marie, ON P6A 6V5

**Ministère des Richesses naturelles et des Forêts**

Division de la politique

Bureau du directeur  
Direction des politiques relatives aux forêts et aux terres de la Couronne  
70, rue Foster, 3e étage  
Sault Sainte Marie, ON P6A 6V5



February 24, 2023

Hello,

We are writing to let you know that the Ministry of Natural Resources and Forestry is proposing to make amendments to [Ontario Regulation 161/17](#) under *the [Public Lands Act](#)* regarding the use of floating accommodations and camping on water over public lands in Ontario. In addition, minor changes (listed below) are proposed for added clarity and consistency in the regulation.

The proposed changes are described in a regulation proposal notice that was posted on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) on February 24, 2023 (ERO number [019-6590](#)).

The proposed changes related to floating accommodations were informed by feedback received by the ministry in response to the March 2022 ERO bulletin titled, "Seeking input about the use of floating accommodations on waterways over Ontario's public lands" (ERO number [019-5119](#)).

We are proposing to amend Ontario Regulation 161/17 to clarify the types of camping units that can be used to camp on water over public land. It is proposed that the definition of 'camping unit' will be clarified to allow for camping on liveaboards and houseboats but will exclude floating accommodations, float homes and barges with residential units or camping facilities.

We are also proposing to change the conditions that must be met when camping on water over public lands in Ontario by:

- reducing the number of days that a person can camp on water over public land (per location, per calendar year) from 21 days to 7 days
- increasing the distance that a person camping on water must move their camping unit to be occupying a different location from 100 metres to 1 kilometre
- adding a new condition to prohibit camping on water within 300 metres of a developed shoreline, including any waterfront structure, dock, boathouse, erosion control structure, altered shoreline, boat launch and/or fill.

In addition, we are proposing to:

- harmonize the conditions for camping on public land so that residents and non-residents are required to follow the same conditions when camping on water over public lands or on public lands
- specify conditions for swim rafts, jumps, ramps for water sports, heat loops and water intake pipes
- clarify that camping on a road, trail, parking lot or boat launch is prohibited
- amend the regulation to add the following to the list of excluded public lands to which section 21.1 of the *Public Lands Act* and Ontario Regulation 161/17 do not apply:
  - lands subject to an agreement authorizing the use of those lands
  - lands subject to an authorization under the *Aggregate Resources Act*.

We encourage you to review the proposal notice (ERO number [019-6590](#)) and provide feedback through the ERO. The comment period for the proposal closes on **April 11, 2023**.

### **Online Information Sessions**

We invite you to attend an online information session during which ministry staff will present an overview of the regulatory proposal and answer questions. Sessions will be held on the following dates:

Session 1 – Wednesday, March 8: 10:00 am to 11:30 am

Session 2 – Monday, March 20: 2:00 pm to 3:30 pm

If you wish to attend an online information session, please register by emailing [public.lands@ontario.ca](mailto:public.lands@ontario.ca) with the subject line “Regulatory Proposal Information Session” and indicate your preferred session date. You will receive a reply to your email with the session start/end times and information on how to join.

Sincerely,

Peter D. Henry, R.P.F.  
Director, Crown Forests and Lands Policy Branch  
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section  
Michelle Dano, Senior Program Advisor, Crown Lands Policy Section



**The Corporation of the Town of Grimsby  
Administration**

Office of the Town Clerk

160 Livingston Avenue, Grimsby, ON L3M 0J5

**Phone:** 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

**Email:** [bdunk@grimsby.ca](mailto:bdunk@grimsby.ca)

February 27, 2023

438 University Ave  
6<sup>th</sup> Floor  
Toronto, ON  
M7A 1N3

SENT VIA E-MAIL

Attention: Hon. Neil Lumsden, Minister of Tourism, Culture and Sport

**RE: Changes to the Municipal Heritage Register**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on February 6, 2023 passed the following resolution:

WHEREAS the Municipal Heritage Register is an important tool for the preservation and protection of cultural heritage properties within the Town of Grimsby and throughout the province of Ontario;

WHEREAS cultural heritage properties are those which have potential cultural heritage value or interest but have yet to been formally evaluated as per the process prescribed in the Ontario Heritage Act;

WHEREAS listed properties are labelled as such as they are 'listed' in the Town of Grimsby's Municipal Heritage Register, which identifies all municipally-recognized cultural heritage resources;

WHEREAS the Municipal Heritage Register allows municipalities to regulate demolition on properties protected under section 27 of the Ontario Heritage Act, ensuring that their cultural heritage value is preserved for future generations;

WHEREAS "listing" a property on the municipal heritage register recognizes a property's cultural heritage value, and is generally less complex, time-consuming, and

economically burdensome to local municipalities than pursuing the designation of a property as outlined within the existing process, which requires extensive research and documentation;

WHEREAS the “listing” of properties on the Municipal Heritage Register provides a measure of protection, ensuring that these properties cannot be demolished without the approval of the municipality;

WHEREAS it is important to list properties of cultural heritage value or interest, including those that are not currently designated, in order to ensure their preservation for future generations;

WHEREAS the 60-day demolition provision in the Ontario Heritage Act provides a short time frame for the municipality to consider the heritage value of a property before it may be demolished;

WHEREAS the new requirements of the Ontario Heritage Act mandate the assessment of an unreasonable amount of resources for a local municipality within a 2-year timeline;

WHEREAS the new requirement of removal after the 2-year anniversary leaves resources exposed, and unprotected for up to 5 years;

WHEREAS the new requirements do not allow the municipality to further assess our nationally significant resources, more specifically resources connected to the War of 1812, our indigenous communities and culture, people of colour, LGBTQ+, and impacts our community’s commitment to ensure preservation of our inclusive history.

THEREFORE, BE IT RESOLVED that the Council of the Town of Grimsby addresses this resolution to the government of the Province of Ontario, affirming the importance of the Municipal Heritage Register and its role in preserving the cultural heritage of municipalities throughout the province;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to make changes to the Ontario Heritage Act which promote the retention and expansion of the Municipal Heritage Register, including

the listing of properties of cultural heritage value or interest that are not currently designated;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby encourages the government of the Province of Ontario to change the Ontario Heritage Act to protect the 60-day demolition provision indefinitely, rather than for a maximum of 2 years in order to provide adequate time for the municipality to consider the heritage value of properties before they may be demolished;

BE IT FURTHER RESOLVED that this Council of the Town of Grimsby circulate this notice of motion to the municipalities of Ontario for endorsement and circulation to the Province.

If you require any additional information, please let me know.

Regards,

A handwritten signature in cursive script, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk  
Town Clerk

cc. All Ontario Municipalities

**Administration**

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-687-4977

[www.niagararegion.ca](http://www.niagararegion.ca)

February 24, 2023

**CL 3-2023, February 23, 2023**  
**PHSSC 2-2023, February 14, 2023**  
**COM-C 14-2023, February 14, 2023**

***DISTRIBUTION LIST***
***SENT ELECTRONICALLY***
Motion Respecting Declarations of Emergency for Homelessness, Mental Health and Opioid Addiction

COM-C 14-2023

Regional Council, at its meeting held on February 23, 2023, passed the following recommendation, as amended, of its Public Health and Social Services Committee:

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are exceptionally complex issues that have a measurable and significantly detrimental impact on the residents of the Niagara region, including the loss of life;

Whereas addressing these issues places extreme stress on upper and lower-tier municipal programs and services, the Niagara Regional Police, Niagara Health, Emergency Medical Services and various non-profit service providers across the region;

Whereas the challenges of homelessness, mental health and opioids have seen a trend of becoming more prevalent in recent years and continue to have a significant impact on the Niagara community;

Whereas Niagara Region, through the staff in Community Services and Public Health, has taken many steps to address these issues with the development and provision of best-practice programming designed to mitigate their impact on the community;

Whereas Niagara Regional Council acknowledges that the challenges of homelessness, mental health and the opioid crisis are intrinsically diverse and should not be viewed as a single monolithic problem;

Whereas addressing these challenges will require strategies and tactics that are specifically designed for each of the unique issues;

Whereas Niagara Region accepts that the responsibility to address these challenges rests with multiple stakeholders, including the provincial government and its agencies;

Whereas 26 Niagara agencies within the Region, including Public Health and Emergency Medical Services, have collaboratively developed a Substance Use Prevention Strategy known as the Opioid Prevention and Education Network of Niagara, and are actively implementing it;

Whereas Niagara Region is a “Built for Zero” community that has accurate and timely data regarding its homeless population and delivers programs and services targeted for strategically helping those individuals experiencing homelessness;

Whereas the challenges of homelessness, mental health and opioid addiction are found throughout the entire province of Ontario and are not unique to Niagara;

Whereas Niagara Regional Council recognizes that municipal emergencies in Ontario are declared by the head of council as per the process detailed in the Emergency Management and Civil Protections Act; and

Whereas Niagara Regional Council acknowledges that the declaration of an emergency does not immediately result in a municipality receiving any additional funds or resources from senior levels of government.

NOW THEREFORE BE IT RESOLVED:

1. That the Regional Chair **BE DIRECTED** to formally issue three separate declarations of emergency, in the areas of homelessness, mental health and opioid addiction, as per the procedure outlined in the Emergency Management and Civil Protection Act;
2. That the Regional Chair **BE DIRECTED** to send correspondence to the Provincial Government requesting that action be taken on the eight measures proposed by the Association of Local Public Health Agencies (as previously endorsed by Regional Council on June 23, 2022), including:
  - a. Creation of a multi-sectoral task force to guide the development of a robust provincial opioid response plan that will ensure necessary resourcing, policy change, and health and social system coordination;
  - b. Expanding access to evidence informed harm reduction programs and practices including lifting the provincial cap of 21 Consumption and Treatment Service (CTS) Sites, funding Urgent Public Health Needs Sites (UPHNS) and scaling up safer supply options;
  - c. Revision of the current CTS model to address the growing trends of opioid poisoning amongst those who are using inhalation methods;
  - d. Expanding access to opioid agonist therapy for opioid use disorder through a range of settings (e.g. mobile outreach, primary care, emergency departments, Rapid Access to Addiction Medicine Clinics), and a variety of medication options;



- e. Providing a long-term financial commitment to create more affordable and supportive housing for people in need, including people with substance use disorders;
  - f. Addressing the structural stigma and harms that discriminate against people who use drugs, through provincial support and advocacy to the Federal government to decriminalize personal use and possession of substances and ensure increased investments in health and social services at all levels;
  - g. Increasing investments in evidence-informed substance use prevention and mental health promotion initiatives that provide foundational support for the health, safety and well-being of individuals, families, and neighbourhoods, beginning from early childhood; and
  - h. Funding additional and dedicated positions for public health to support the critical coordination and leadership of local opioid and substance abuse strategies;
3. That the Regional Chair **BE DIRECTED** to send correspondence to the Minister of Municipal Affairs and Housing requesting action be taken to correct the funding allocation model for homelessness based on the results of Auditor General's 2021 report which found that provincial funding in this area is incorrect;
  4. That the Regional Chair **BE DIRECTED** to send correspondence to the Ministry of Health and the CEO of Ontario Health requesting that the province immediately commit to fully funding gaps in mental health service as have been identified in the Needs Based Planning project by Niagara Ontario Health Team's Mental Health and Addictions Working Group, as well as funding ongoing annual increases as required by inflation and population need;
  5. That the Regional Chair **BE DIRECTED** to send correspondence to Federal Minister of Justice and Attorney General, David Lametti, and Federal Minister of Health, Jean-Yves Duclos, reaffirming Regional Council's October 22, 2020 motion urging the Federal government convene a task force to explore the legal regulation and decriminalization of all drugs in Canada;
  6. That the Regional Chair **BE DIRECTED** to send correspondence to the Association of Municipalities of Ontario (AMO) requesting that targeted advocacy be conducted in these areas, including the development of a singular motion that can be ratified by municipal councils across Ontario calling on the province to take immediate action;
  7. That Niagara Region, through its Public Health and Social Services Committee, **URGE** the federal government to declare homelessness as a humanitarian crisis; and

8. That this motion **BE CIRCULATED** to the local area municipalities, all municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and local MPs and MPPs.

Yours truly,



Ann-Marie Norio  
Regional Clerk  
:kl

CLK-C 2023-019

Distribution List:

Local Area Municipalities  
All Ontario Municipalities  
Federation of Canadian Municipalities  
Chris Bittle, Member of Parliament, St. Catharines  
Vance Badawey, Member of Parliament, Niagara Centre  
Tony Baldinelli, Member of Parliament, Niagara Falls  
Dean Allison, Member of Parliament, Niagara West  
Jennie Stevens, Member of Provincial Parliament, St. Catharines  
Jeff Burch, Member of Provincial Parliament, Niagara Centre  
Wayne Gates, Member of Provincial Parliament, Niagara Falls  
Sam Oosterhoff, Member of Provincial Parliament, Niagara West