



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday May 17, 2022**

Join Zoom Meeting **(Video)**
<https://us02web.zoom.us/j/82604263567>
(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 826 0426 3567 #

Meetings are recorded. Both the audio and video are posted on the Municipal Website

1. **Call to Order and Roll Call** **5:00 p.m.**
2. **Disclosure of Pecuniary Interest**
3. **Closed Session**

Adjourn to Closed Session ®

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of April 19, 2022.
- 3.2 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (c)
 - Discussion regarding acquisition of lands
- 3.3 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board pursuant to Ontario Municipal Act, Section 239 (2) (e)
 - Potential legal matter

Reconvene to Open Session ®

RECESS

Open Session

4. **Call to Order and Roll Call** **6:30 p.m.**

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

5. Disclosure of Pecuniary Interest

6. Approval of Agenda ®

Matters Arising from Closed Session

7. Presentations and Delegations - None

Move into Committee of the Whole ®

8. Planning Items

8.1 Consent Application B12/2022(W) – ANDERSON ®

- Memorandum from John Jackson, Planner dated April 28, 2022

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole

9. Public Meeting - None

10. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

10.1 Council and Committee Meeting Minutes

10.1.1 Regular Council Meeting Minutes for Tuesday, May 3, 2022.

10.1.2 Whitestone Public Library and Technology Centre Meeting Minutes for March 21, 2022.

10.2 Unfinished Business (listed on page 5)

Matters Arising from Consent Agenda

11. Accounts Payable

11.1 Accounts Payable ®

12. Staff Reports

- 12.1 ADMIN-2022-08
2022 Municipal Election – Restricted Acts of Council “Lame Duck” Periods ®
- 12.2 PW-2022-05
Tender Award for the Supply, Delivery and of Calcium Chloride ®

13. By-Laws

- 13.1 By-law 30-2022 to Authorize Delegated Authority for Certain Acts during the Restricted Authority (Lame Duck) Council Period. ®

14. Business Matters

- 14.1 Proclamation of the Month of June 2022 as Seniors Month ®
- 14.2 Volunteer and Staff appreciation event

15. Correspondence

Matters Arising from Correspondence

16. Councillor Items

17. Questions from the Public

18. Confirming By-law ®

19. Adjournment ®

Unfinished Business

1	<p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p>	<p>A Public Meeting on these matters was held September 30, 2021.</p> <p>Municipal Planner John Jackson will review comments and correspondence received and provided a report back to Council in the near future.</p> <p>A meeting on this matter was held April 12, 2022</p> <p>A By-law in regard to this matter was prepared for the May 3, 2022 Council meeting which will include adjustments in regard to Council comments as noted in the meeting minutes.</p> <p>On May 3 , Council requested additional refinements to be presented at a future Council meeting.</p>
2	Animal and Bird Control By-law	<p>Referred to Whitestone Agricultural Advisory Committee (April 2019.)</p> <p>Update on this matter as of March 16, 2020: A proposed/draft By-law currently under review by the By-law Enforcement Officers (March 2020) and the Committee.</p>
3	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed.</p> <p>The Committee is currently working the Planner John Jackson to make revisions to the Zoning By-law in respect of reference to Short Term Rental Units. A Public Meeting in respect of the amendment to the Zoning By-law has been scheduled for June 21, 2022</p> <p>A revised By-law and protocol is in process and will be shared with Council as soon as practical.</p>

Correspondence

(listed in the order they were received by the Clerks Department)

- A. Town of Arnprior resolution regarding support for humanitarian efforts in Ukraine.
- B. Ministry of Northern Development, Mines, Natural Resources and Forestry decision notice regarding proposed regulation changes under the Aggregate Resources Act.

PLANNING ITEMS



CONSENT APPLICATION NO. B12/2022(W)

PART OF LOTS 38/39, CONCESSION B

GEOGRAPHIC Township OF HAGERMAN

1805 HIGHWAY NO. 124

ROLL # 4939 0100 080 2000

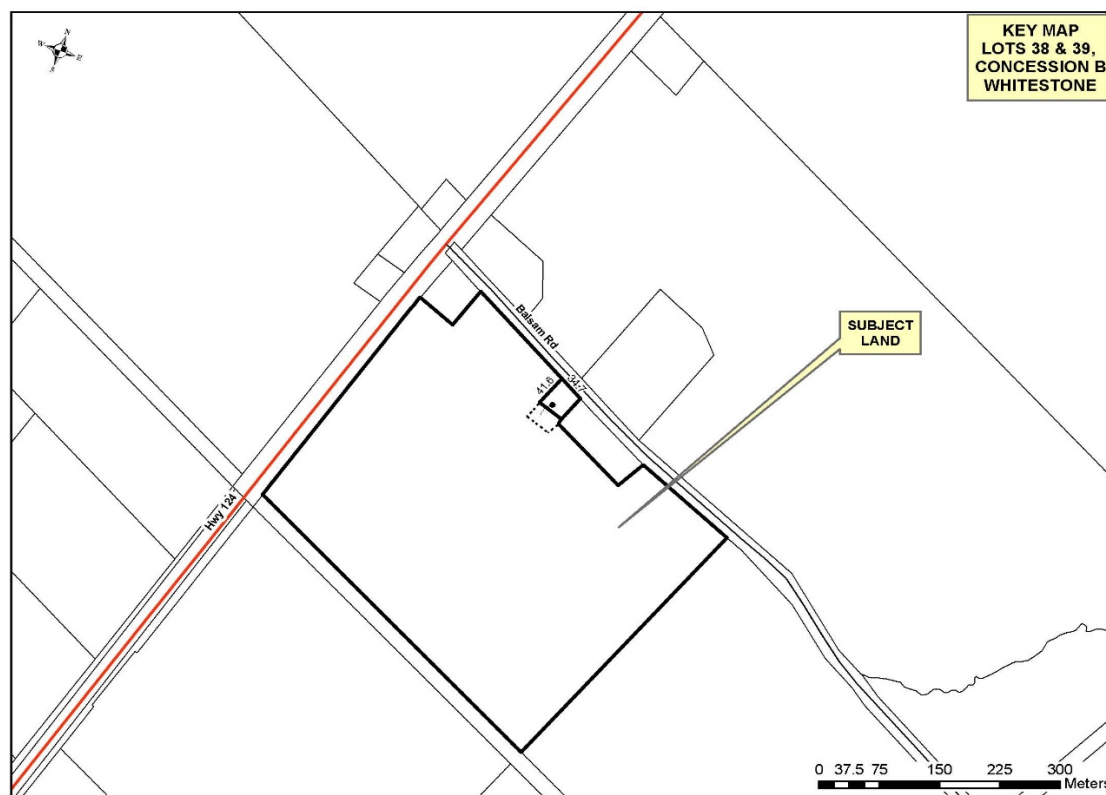
APPLICANT: Joanne Anderson

OWNER: Langford

April 28, 2022

PURPOSE/BACKGROUND

Joanne Anderson is applying to add a parcel of land to their property on Balsam Road.

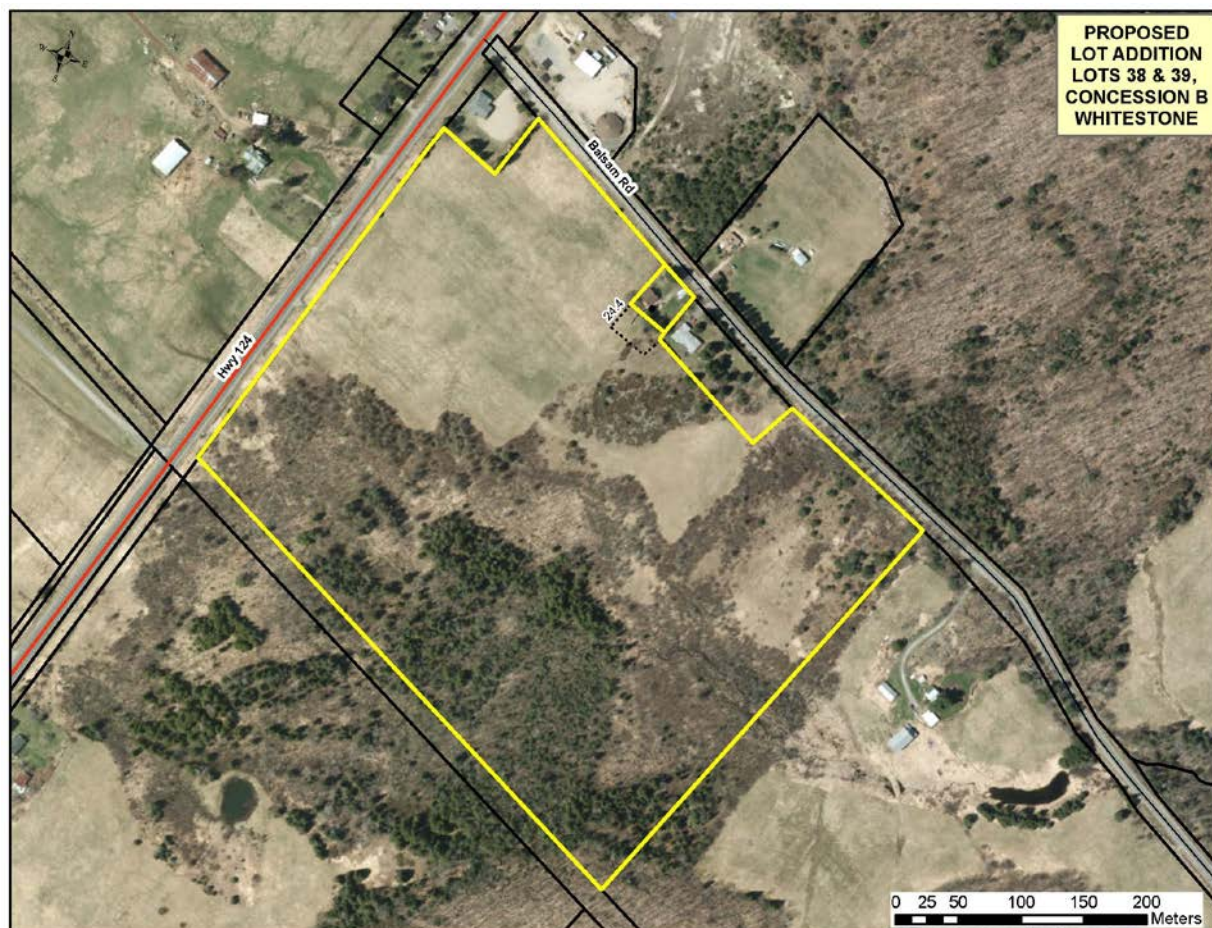


The proposed transaction would add lands from their neighbours (Langford) to increase their back yard off Balsam Road. The rear lot addition would only add approximately 24 metres but will allow the existing septic system to be located entirely on the Anderson lands.

PROPERTY DESCRIPTION

The Langford property is a large field. They are proposing to convey a small area to their neighbours to increase the rear yard of the Anderson lands.

The lands are primarily open field lands and have no particular land division issues.

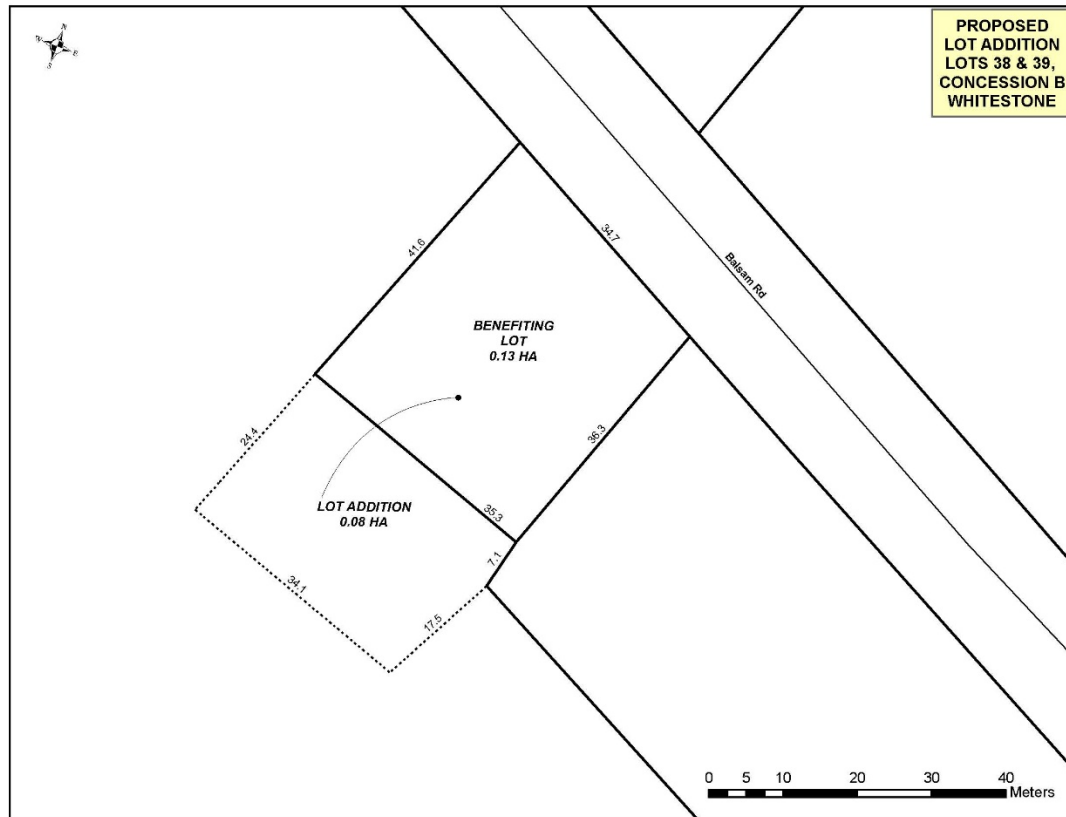




The lot addition will enhance the Anderson lands while not having any impact on the retained land.

PROPOSED CONSENT

The proposed lot addition will add 0.08 ha to the existing Langford lot.

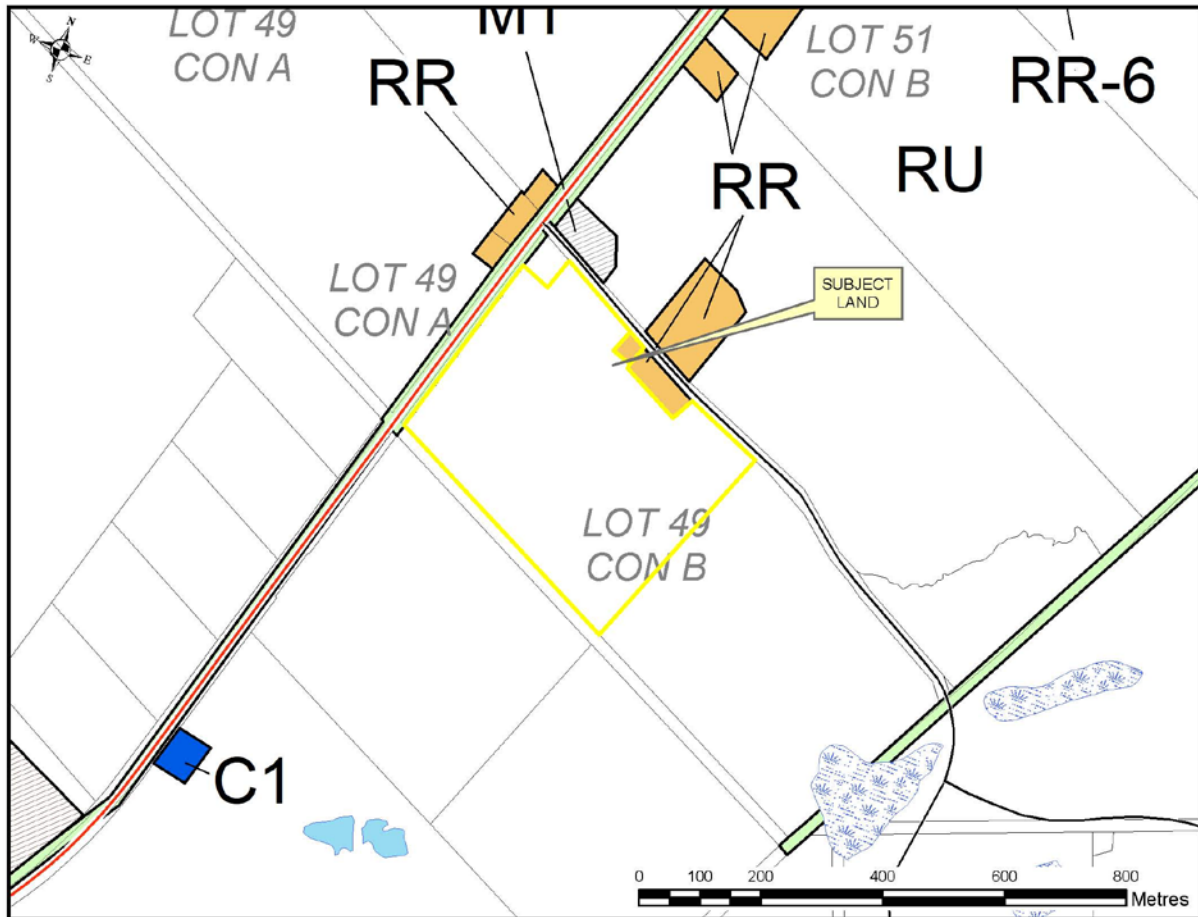


OFFICIAL PLAN

There are no official plan issues.

ZONING

The lands are zoned Rural Residential (RR) (Anderson) and Rural (RU) (Langford)



There are no zoning By-Law issues.

RECOMMENDATIONS

The consent application by William and Joanne Anderson for a lot addition as applied for in Application No. B12/2022(W) be approved subject to:

1. Confirmation that the lot addition lands merge with the benefitting lands.

Respectfully submitted,

John Jackson M.C.I.P., R.P.P.

JJ;jc

CONSENT AGENDA

**Regular Council *DRAFT* Meeting Minutes
Tuesday, May 3, 2022, 5:00 p.m.
Via Zoom Video Conferencing**

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk
Bob Whitman, Fire Chief
Dave Creasor, Manager, Public Works

Other guests: 7

1. Call to Order and Roll Call 6:33 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.

3. Approval of the Agenda

Resolution No. 2022-154

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

4. Presentations and Delegations – None

Resolution No. 2022-155

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

Move into Committee of the Whole

THAT this meeting move into Committee of the Whole session at 6:38 p.m.

Carried

5. Planning Items

5.1 Official Plan Amendment No. 2

- Excerpt from Special Council DRAFT Meeting Minutes of Tuesday, April 12, 2022 (Official Plan Amendment No. 2 discussions)
- Report from John Jackson, Planner dated April 25, 2022 (report only)
- Report from John Jackson, Planner dated January 31, 2022 (report only)

5.2 Proposed Housekeeping Zoning By-law Amendments - Short Term Rental Units

- Report from John Jackson, Planner dated April 25, 2022

Resolution No. 2022-156

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Brian Woods

Reconvene into Regular Meeting

THAT this meeting be reconvened to the Regular Council meeting at 8:35 p.m.

Carried

Resolution No. 2022-157

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

Matters Arising from Committee of the Whole

1.2 Proposed Housekeeping Zoning By-law Amendments – Definition of a Short Term Rental Unit

WHEREAS John Jackson, Municipal Planner, has presented a Report to the Council of the Municipality of Whitestone regarding a Housekeeping Zoning By-law Amendment – Revised definition of a Short Term Rental Unit dated April 25, 2022.

BE IT RESOLVED THAT Council receive this Report as information;

AND THAT Council direct staff to schedule a Public Meeting to be held on June 21, 2022 in respect of the proposed Housekeeping Zoning By-law amendment.

Carried

6. Public Meeting

- 6.1 Staff Report FIN-2022-07
Adoption of Proposed 2022 Operating and Capital/Special Projects Budget
- 6.2 Staff Report FIN-2022-08
Reserve Consolidation

Resolution No. 2022-158

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

Move into Public Meeting

THAT this meeting move into a Public Meeting at 8:42 p.m.

Public Meeting

1. Call to Order

- Introductions were made by the Chairperson – Council and Staff.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record. No pecuniary interest was declared.

3. Meeting Protocol

The Chairperson advised of the meeting protocol.

Mayor Comrie asked CAO/Clerk Hendry if any correspondence had been received in regard to the Proposed 2022 Operating and Capital/Special Projects Budget.

No correspondence has been received.

4. Discussion:

- a. Staff Report FIN-2022-07
Adoption of Proposed 2022 Operating and Capital/Special Projects Budget
- b. Staff Report FIN-2022-08
Reserve Consolidation

5. Adjournment

Resolution No. 2022-159

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

Reconvene into Regular Meeting

THAT this meeting be reconvened to the Regular Council meeting at 9:13 p.m.

Carried

Matters Arising from Public Meeting

Resolution No. 2022-160

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

- 6.1 Staff Report FIN-2022-07
Adoption of Proposed 2022 Operating and Capital/Special Projects Budget

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2022-07 (Adoption of Proposed 2022 Operating and Capital/Special Project Budget) for information;

AND THAT the Council of the Municipality of Whitestone does hereby adopt the Proposed 2022 Operating and Capital/Special Project Budget as presented at the April 5th 2022 Council Meeting;

AND THAT the Council of the Municipality of Whitestone does hereby approve the creation of the new “Asset Management Reserve”;

AND THAT the Council of the Municipality of Whitestone does hereby direct the CAO/Clerk to present a By-law to adopt the estimates of all sums required during the year and to adopt the rates of taxation for year 2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb		X	
Councillor, Joe McEwen	X		
Councillor, Brian Woods		X	
Mayor, George Comrie	X		

Carried

Resolution No. 2022-161

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

- 6.2 Staff Report FIN-2022-08
Reserve Consolidation

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2022-08 – Consolidation of Reserves;

AND THAT the Council of the Municipality of Whitestone approves the consolidation of reserves as set out in report FIN-2022-08.

Carried

7. Consent Agenda

Resolution No. 2022-162

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe Lamb

WHEREAS the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes for April 19, 2022
 - 7.1.2 Special Council Meeting Minutes for April 12, 2022
 - 7.1.3 Recreation Committee Meeting Minutes for March 1, 2022
- 7.2 Unfinished Business (listed on page 4)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the Council Meeting Minutes of April 19, 2022 and the Special Council Meeting Minutes of April 12, 2022 and receives for information all other items contained in the Consent Agenda dated May 3, 2022.

Carried

8. Accounts Payable

Resolution No. 2022-163

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

- 8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$182,373.20 for the period April 16, 2022 to April 30, 2022.

Carried

9. Staff Reports - None

10. By-laws

- 10.1 By-law 27-2022, being a By-law to adopt Official Plan Amendment No. 2 to the Official Plan for the Municipality of Whitestone

Resolution No. 2022-164

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

- 10.2 By-law 28-2022, being a By-law to adopt the estimates of all sums required during the year and to adopt the rate of taxation for the year 2022

THAT the Council of the Municipality of Whitestone does hereby approve By-law 28-2022 to adopt the estimates of all sums required during the year and to adopt the rate of taxation for the year 2022 be Read a First and Second time this 3rd day of May, 2022

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 3rd day of May, 2022 and numbered By-law 28-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb		X	
Councillor, Joe McEwen	X		
Councillor, Brian Woods		X	
Mayor, George Comrie	X		

Carried

11. Business Matters

Resolution No. 2022-165

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

11.1 Discussion regarding in-person Council Meetings ®

THAT the Council of the Municipality of Whitestone does hereby return to in-person Regular Council meetings at the Dunchurch Community Centre as of June 7, 2022 with masking as a personal preference.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie		X	

Carried

Resolution No. 2022-166

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

11.2 Donation of Message Board from the Community Centre to the Legion ®

THAT the Council of the Municipality of Whitestone does hereby donate the recently replaced, double sided sign board from the Dunchurch Community Centre, to the Royal Canadian Legion - Branch 394 located at 2130 Balsam Road and Hwy 124, Dunchurch, ON.

Carried

Resolution No. 2022-167

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

11.3 Support for Bill 279, Environmental Protection Amendment Act (Microplastics Filters for Washing Machines, 2021

WHEREAS microfibers are human-made strands less than 5mm composed of either synthetic or natural materials. Microfibers are shed through the wear and tear of textiles through the laundering process;

WHEREAS billions of microfibers are released into the Great Lakes daily from machine laundering of clothes. Studies have found a single load of laundry can release up to millions of microfibers into washing machine effluent, which flows to the wastewater treatment plant. Wastewater treatment can capture up to 99% of microfibers in sewage sludge, but microfibers are still released into aquatic ecosystems through treated effluent. Billions of microfibers are released into the aquatic ecosystem daily in the Great Lakes basin, either directly via treated final effluent, or indirectly as runoff from land-application of treated sewage sludge; and

WHEREAS microfiber contamination is widespread: Worldwide and local studies have shown microfibers present in commercial fish, Great Lakes fish (including Lake Trout, Rainbow smelt, Brown bullhead, etc.), honey, salt, Great Lakes beer, tap water, bottled water and much more; and

WHEREAS microfibers are the most prevalent type of microplastics in the environment and have been found in surface water, soil, biota, and atmospheric samples; and

WHEREAS a 2014 surface water study in Lake Erie, Lake Ontario, and their tributaries measured microplastics at abundances between 90,000 and 6.7 million particles per square kilometer. These levels of microplastics are similar to or exceed concentrations found in ocean gyres like the “Great Pacific Garbage Patch; and

WHEREAS microplastics do not biodegrade; and

WHEREAS chemicals such dyes and flame retardants are added to textiles during manufacturing. Textiles can also absorb chemicals from their environment after manufacturing. Some of these chemicals are toxic, and harmful chemical compounds can be released into the environment via leaching from microfibers; and

WHEREAS a growing body of research shows that the effects of microplastics on animal life are far-reaching. Researchers have investigated the impacts of microplastics on gene expression, individual cells, survival, and reproduction. Mounting evidence shows that negative impacts can include decreased feeding and growth, endocrine disruption, decreased fertility, and other lethal and sub-lethal effects. Some of these effects are due to ingestion stress (physical blockage), but many of the risks to ecosystems are associated with the chemicals in the plastic. Studies have shown that chemicals transfer to fish when they consume microplastics. When these fish end up on our dinner plates, we potentially increase the burden of hazardous chemicals in our bodies; and

WHEREAS a recent set of laundering experiments in the laboratory; have shown that an external filter can capture an average of 87% of fibres by count and 80% by weight before they go down the drain (McIlwraith et al. 2019). On a wider scale and in real-life context, Georgian Bay Forever, the University of Toronto and the Town of Parry Sound

are completing a study that is measuring the effect that about 100 filters in households has on reducing microfibre pollution in the effluent of a wastewater treatment plant. The results of this study are to be released in August; and

WHEREAS add-on filters cost approximately \$180-220 CDN to purchase and install, which is prohibitive for the average household. Accordingly, voluntary adoption rates are low; and

WHEREAS France has passed legislation (France 2020-105, Article 79) that requires future washing machines sold to have filters. California has introduced a bill (California AB 622), and Ontario has tabled Private Member's Bill 279 to prohibit sales of washing machines without a filter of mesh size 100 microns or smaller. Companies such as Arclik have manufactured washing machines with filters built directly into them;

NOW THEREFORE BE IT RESOLVED THAT the Great Lakes St. Lawrence Cities Initiative (Cities Initiative) recognizes that to date the largest documented source of environmental microfibers is washing machines, and that findings indicate washing machine filters mitigate the majority of fibres shed during machine washing; and

BE IT FURTHER RESOLVED THAT the Cities Initiative recognizes the need to require future sales of washing machines to include filters with a maximum mesh size of 100 microns; and

BE IT FURTHER RESOLVED THAT the Cities Initiative and its members call on the Ontario government to pass Bill 279, and to call on the Canadian and U.S. government to create appropriate regulatory measures to the same effect; and

BE IT FURTHER RESOLVED THAT until households can only buy new laundry machines outfitted with <100 micron filters, the Cities Initiative and its members call on provincial, state and federal governments to provide funding and education to help constituents reduce microfiber waste.

BE IT FINALLY RESOLVED THAT Council for the Corporation of the Municipality of Whitestone directs its staff to submit this resolution to the Great Lakes St. Lawrence Cities Initiative; and forward this resolution to all municipalities in the Great Lakes watershed and to Federal and Provincial Representatives.

Carried

12. Correspondence (listed on page 5)

Resolution No. 2022-168

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the May 3, 2022 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- F. West Parry Sound Recreation and Cultural Centre Board meeting minutes dated March 30, 2022
- I. Seguin Township report regarding Floating Accommodations dated April 19, 2022.
- J. The Lorimer Lake Association letter regarding the Official Plan Amendment dated April 18, 2022.

Resolution No. 2022-169

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

Curfew

THAT Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour

Carried

Matters Arising from Correspondence

Resolution No. 2022-170

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

THAT the Council of the Municipality of Whitestone supports the Seguin resolution regarding floating container recommendations dated April 19, 2022.

Carried

13. Councillor Items - None

14. Questions from the Public

15. Confirming By-law

Resolution No. 2022-171

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

THAT By-law 29-2022 Being the Confirmatory By-law for the Council meeting of Tuesday, May 3, 2022, be given a First, Second, Third and final reading and is passed as of this date.

Carried

16. Adjournment

Resolution No. 2022-172

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 10:30 p.m. until the Regular Council meeting of Tuesday, May 17 at 6:30 p.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/ Clerk

WHITESTONE PUBLIC LIBRARY AND TECHNOLOGY CENTRE LIBRARY BOARD MEETING MINUTES

DATE AND TIME	March 21, 2022; 6:00 PM
LOCATION	Virtual Meeting
ATTENDEES	B. Bell, C. Lamb, E. Gorham-Matthews, C. Gorrie, G. Harris, J. Petroski, S. Wesley, P. Woehl Staff: E. Fincham
REGRETS	B. Boulter
CALL TO ORDER	P. Woehl called the meeting to order at 6:00 PM.

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

2022-12 Moved: G. Harris

Carried Seconded: J. Petroski

Be it resolved that the Agenda for this meeting be approved as amended.

APPROVAL OF CONSENT AGENDA

2021-13 Moved: C. Lamb

Carried Seconded: S. Wesley

Be it resolved that the Consent Agenda be approved.

BUSINESS ARISING

COVID Restrictions

The province has lifted the mask mandate as of March 21, 2022.

Advocacy Committee: Grand Reopening

The Advocacy Committee agreed to meet on March 29, 2022 at 6:00 PM over Zoom to begin planning the Grand Reopening on May 21, 2022.

Programming Update

E. Fincham updated on the ongoing and planned programming including March Break, Easter Colouring Contest, Easter Breakfast, Earth Day Cleanup, Indigenous Plants Seminar, Watercolour workshops, Wild Weaving workshops, Grassroots Growth Initiative seminars, Sunflower Club, and the TD Summer Reading Club.

NEW BUSINESS

Strategic Plan

E. Fincham has a meeting with the OLS on Wednesday, March 23, 2022.

Ukraine – how can we help

E. Gorham-Matthews noted that Swift Canoe is collecting donations for Ukraine, first aid supplies, dried food, over the counter medications. These items will be delivered directly to the Toronto Airport. The board discussed options and opted to provide small flyers directing people to the Red Cross, Mennonite Central Committee, or the Lions International for donations.

Harvest Luncheon – Nursing Station Raffle Winner

P. Woehl noted that the Lions Club is hosting a raffle for the nursing station fundraiser. The nursing station fundraising committee asked if the winner can be announced during the library's Harvest Luncheon in October. The board discussed the Harvest Lunch and the Strawberry Social and forwarded to the Advocacy Committee to plan.

CHAIR REPORT

P. Woehl noted that D. Caldwell and S. Harris have been building a wooden surround for the fireplace at the library. P. Woehl also noted that E. Fincham has mentioned the increased food traffic with the municipal staff in the library.

ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER

C. Lamb asked if library staff could ask those coming to the municipal staff if they have library cards. She also noted that she spoke to M. Hendry about the sidewalk being shovelled on days where the library is closed.

UNFINISHED/ONGOING BUSINESS

- In memory of R. Brownley (in progress)
- MTO and Sign – E. Fincham updated that the sign is meant to be installed in the coming weeks.
- Renovation Update – D. Creasor has purchased a barometer to keep an eye on the humidity levels in the library to see how they impact the floor.
- Giving Tree Update – The leaves and stones from Circling Hawks have been completed.

QUESTION PERIOD OF THE GENERAL PUBLIC

None

CLOSED SESSION

2022-14 Moved: C. Gorrie

Carried Seconded: S. Wesley

Be it resolved that the board entered closed session to discuss the annual performance appraisal as presented by the ad hoc HR Committee.

2022-15 Moved: C. Gorrie

Carried Seconded: G. Harris

Be it resolved that the board ended the closed session.

2022-16 Moved: C. Gorrie
Carried Seconded: C. Lamb

Be it resolved that the board accepted the CEO annual performance appraisal as presented by the ad hoc HR Committee.

Next Meeting will be held at 6:00 PM on April 25, 2022.

ADJOURNMENT

2022-17 Moved: S. Wesley
Carried Seconded: C. Gorrie

Be it resolved that the meeting adjourned at 7:17 PM.

ACCOUNTS PAYABLE

Report Date
2022-05-11 11:19 AM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-05-11
Batch: 2022-00036 to 2022-00037

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
36489	2022-05-06	Void during printing			
36490	2022-05-06	Bell Mobility	Fire Tower		
Apr 2022		16-212 - Fire - Radio Tower & Air	Fire Tower	119.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.30	133.00
36491	2022-05-06	Brandt Sudbury	Repairs		
4204212		16-421 - Grader - Maintenance	Repairs	2,879.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	318.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	367.82	3,197.22
36492	2022-05-06	Minister Of Finance	April 2022 Remittance		
Apr 2022		12-332 - Employer Health Tax	April 2022 Remittance	1,871.67	1,871.67
36493	2022-05-06	Fisher's Regalia & Uniform	Supplies		
49250		16-252 - Station 2 - Minor Purchas	Supplies	108.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	13.90	120.82
36494	2022-05-06	Griffith Bros. Service Centre	Repair		
69719		16-409 - International-Maintenanc	Repair	763.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	84.30	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	97.50	847.50
36495	2022-05-06	Parry Sound Area Planning Brd	Planning Board 2022		
2022-004		16-841 - Parry Sound Area Plan B	Planning Board 2022	5,000.00	5,000.00
36496	2022-05-06	Parry Sound Auto Parts Co Ltd	Demurrage		
1-2877089		16-320 - Garage - Mtc/Supplies/Tc	Demurrage	88.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	11.31	98.31
36497	2022-05-06	Quadbridge Inc.	Supplies		
256757		16-252 - Station 2 - Minor Purchas	Supplies	198.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.92	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	25.35	220.35
257154		16-115 - Admin - Computer Suppli	Computer Supplies	4,731.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	522.65	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	604.50	5,254.53
				Payment Total:	5,474.88
36498	2022-05-06	Receiver General	April 2022 remittance		
Apr 2022		12-331 - Payroll Deductions	April 2022 remittance	29,839.36	29,839.36

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36499 RadioComm 2022	2022-05-06	Receiver General for Canada 16-213 - Fire - Radio Licenses 16-306 - Roads-Office-Tower/Radi	Radio Communication Radio Communication Radio Communication	751.34 751.34	1,502.68
36500 M-0091	2022-05-06	Richardson A-1 Services 16-718 - Maple Is. Hall - Building M 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Repair Repair HST Tax Code HST Tax Code	78.85 8.71 10.07	87.56
36501 Apr 2022	2022-05-06	Toronto Dominion Bank 12-333 - Rrsp - Benefit	RSP April Remittances RSP April Remittances	315.80	315.80
36502 Q3 2021	2022-05-06	Workplace Safety Insurance Bd. 12-335 - WSIB 16-275 - By-Law Enforcement 11-130 - Chequing Account	Oct 4/21 Cheque Replacement Oct 4/21 Cheque Replaceme Oct 4/21 Cheque Replaceme Oct 4/21 Cheque Replaceme	8,887.66 208.24 674.41	9,770.31
36503	2022-05-11	Spoiled During Printing			
36504	2022-05-11	Spoiled During Printing			
36505	2022-05-11	Spoiled During Printing			
36506	2022-05-11	Spoiled During Printing			
36507	2022-05-11	Spoiled During Printing			
36508	2022-05-11	Spoiled During Printing			
36509	2022-05-11	Spoiled During Printing			
36510 Exp 03-May-22	2022-05-11	Ashley Deacon 16-153 - Office - Janitorial Supplie 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies Supplies HST Tax Code HST Tax Code	21.85 2.41 2.79	24.26
36511 2022	2022-05-11	Bereavement Authority of Ontar 16-502 - Cemetery - Memberships 2022	Licence Licence	159.00	159.00
36512 2022 Q2	2022-05-11	Dist P.Sound.Social Service 16-618 - Dist. Soc. Services (DSS)	2nd Quarter Levy 2nd Quarter Levy	66,132.72	66,132.72
36513 302504220910091	2022-05-11	Minister of Finance-Policing 16-274 - Policing Levy	OPP Levy OPP Levy	35,231.00	35,231.00
36514 Exp Apr 20 2022	2022-05-11	Louise Ford 16-790 - Recreation Cmttee-Progr 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies Supplies HST Tax Code HST Tax Code	603.12 66.62 77.05	669.74
36515 2022	2022-05-11	Grace Fuscaldo 16-122 - Admin - Donations	Citizenship Award Citizenship Award	50.00	50.00

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36516 197	2022-05-11	Municipality Of McDougall	Elections 2022 Ad		
		16-121 - Admin - Election	Elections 2022 Ad	117.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.99	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.03	130.69
36517 88486	2022-05-11	Near North Laboratories Inc.	Water Testing		
		16-718 - Maple Is. Hall - Building	Water Testing	43.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.86	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.62	48.82
36518 336469	2022-05-11	Weir Foulds LLP	Legal		
		16-120 - Admin - Legal Expenses	Legal	2,036.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	224.95	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	260.18	2,261.57
EFT:					
537 INV218523	2022-05-10	All-Net.ca Inc.	Website Annual Maintenance		
		16-161 - Web Site - Maintenance	Website Annual Maintenance	6,314.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	697.43	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	806.65	7,011.65
538 69635	2022-05-10	Bay Area Electrical Co Lt	Repair		
		16-762 - Maple Is. Park - Building	Repair	233.03	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	29.77	258.77
539 6945	2022-05-10	Carr Aggregates Inc.	Topsoil		
		16-703 - Dunchurch Hall - Bld Mtc	Topsoil	372.44	
		16-742 - Pavilion - Building Mtce	Topsoil	372.44	
		16-803 - Library - Expenses	Topsoil	372.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	123.42	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	142.74	1,240.74
6948		16-703 - Dunchurch Hall - Bld Mtc	Topsoil	139.67	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.42	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	17.84	155.09
				Payment Total:	1,395.83
540 31707	2022-05-10	Cox Signs Limited	Balance Library Sign		
		19-553 - Library - Capital - Electro	Balance Library Sign	13,241.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	1,462.57	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1,691.61	14,704.02
541 1901	2022-05-10	Craig's Welding & Fabrication	Repair		
		16-404-3 - Freightliner - Snow Plow	Repair	215.63	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.82	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	27.55	239.45

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542 Exp Jan 08/21	2022-05-10	David Creasor 16-444 - York Landfill - Misc.	HWIN License HWIN License	50.00	50.00
543 April 2022	2022-05-10	Canadian Union of Public 12-338 - CUPE-Union Dues	April 2022 Remittance April 2022 Remittance	830.13	830.13
544 22-17	2022-05-10	Direct Power Generators Inc. 16-270 - Emergency Plan 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	2022 Service Contract Fire Hal 2022 Service Contract Fir HST Tax Code HST Tax Code	1,348.32 148.93 172.25	1,497.25
545 13-2022	2022-05-10	Duck Rock Resort 16-234 - Station 1 - Fuel & Oil 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Rescue 1 Rescue 1 HST Tax Code HST Tax Code	162.09 17.91 20.71	180.00
16-2022		16-234 - Station 1 - Fuel & Oil 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Truck 10 HST Tax Code HST Tax Code	48.28 5.33 6.17	53.61
26-2022		16-234 - Station 1 - Fuel & Oil 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Truck 10 HST Tax Code HST Tax Code	58.55 6.47 7.48	65.02
23-2022		16-234 - Station 1 - Fuel & Oil 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Rescue 1 HST Tax Code HST Tax Code	118.88 13.13 15.19	132.01
21-2022		16-394-2 - Dodge Ram 2018 Fuel 16-776 - Facilities Truck - Fuel 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Fuel Fuel HST Tax Code HST Tax Code	639.38 312.68 105.16 121.63	1,057.22
24-2022		16-776 - Facilities Truck - Fuel 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Fuel HST Tax Code HST Tax Code	497.75 54.98 63.59	552.73
30-2022		16-446 - York Landfill - Supplies 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies HST Tax Code HST Tax Code	7.65 0.85 0.98	8.50
Payment Total:					2,049.09
546 608819	2022-05-10	Hicks Morley LLP 16-120 - Admin - Legal Expenses 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Legal Legal HST Tax Code HST Tax Code	1,505.03 166.24 192.27	1,671.27
547	2022-05-10	Hydro One Networks Inc.-York	Hydro		

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Apr 2022		16-446-1 - York Landfill - Hydro	Hydro	45.82	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.07	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.86	50.89
548	2022-05-10	Hydro One Networks Inc.-Auld	Hydro		
Apr 2022		16-466-1 - Aulds Landfill - Hydro	16-479	170.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.81	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	21.76	189.13
549	2022-05-10	Ideal Supply Company Ltd.	Supplies		
3810516		16-775 - Facilities Truck - Mainten	Supplies	135.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.97	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	17.31	150.45
3831665		16-403 - Freightliner Tandem- Fue	Supplies	108.82	
		16-404-1 - Freightliner Single Axle	Supplies	108.82	
		16-404-2 - Freightliner - Snow Plow	Supplies	108.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	36.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	41.71	362.53
3831290		16-394-1 - Dodge Ram 2018 Main	Supplies	1.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.17	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	0.20	1.70
3836309		16-784 - Mower Expense	Supplies	3.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.35	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	0.40	3.46
3836143		16-784 - Mower Expense	Supplies	6.65	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.73	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	0.85	7.38
				Payment Total:	525.52
550	2022-05-10	John Jackson Planner Inc	Wes Tech		
21-213		16-843 - Planning & Development	Wes Tech	1,738.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	192.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	222.14	1,930.89
21-597		16-843 - Planning & Development	Chauvin	50.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.51	56.56
21-566		16-843 - Planning & Development	Anderson/GenConsulting	1,150.41	
		11-210-2 - A/R HST Receivable	HST Tax Code	127.07	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	146.97	1,277.48
21-567		16-843 - Planning & Development	Trailers OPA2	1,733.74	
		11-210-2 - A/R HST Receivable	HST Tax Code	191.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	221.49	1,925.24

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21-586		16-843 - Planning & Development	Anderson, James	132.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.61	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	16.90	146.90
				Payment Total:	5,337.07
551	2022-05-10	Local Authority Services Ltd.	Knox United Church		
MGBP000002391		16-110 - Admin - Office Supplies	Knox United Church	129.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	16.58	144.11
MGBP000002394		16-110 - Admin - Office Supplies	Supplies	225.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	24.88	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	28.78	250.18
MGBP000002396		16-110 - Admin - Office Supplies	Supplies	7.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.86	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.00	8.73
MGBP000002404		16-316 - Garage - Miscellaneous	Supplies	36.42	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.65	40.44
				Payment Total:	443.46
552	2022-05-10	Moore Propane Limited	Propane		
23017084		16-704 - Dunchurch Hall - Heating	Propane	608.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	67.19	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	77.71	675.46
23017083		16-150 - Office - Heating/Hydro	Propane	320.48	
		16-236 - Station 1 - Heating	Propane	961.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	141.60	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	163.77	1,423.53
				Payment Total:	2,098.99
553	2022-05-10	Magnetawan Truck and Trailer	Tail Gate Valve		
745		16-404 - Freightliner Single Axle -	Tail Gate Valve	228.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.29	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	29.25	254.25
760		16-426-1 - New Backhoe Manitex	Repairs	146.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.19	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	18.72	162.72
759		16-404 - Freightliner Single Axle -	Repair	815.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	90.05	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	104.15	905.30
767		16-775 - Facilities Truck - Mainten	Repairs	1,611.74	

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		11-210-2 - A/R HST Receivable	HST Tax Code	178.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	205.90	1,789.76
				Payment Total:	3,112.03
554	2022-05-10	OMERS	April 2022 Remittance		
April 2022		12-339 - OMERS	April 2022 Remittance	12,685.98	12,685.98
April 2022 CR		12-339 - OMERS	April 2022 CREDIT	1,005.12-	1,005.12-
				Payment Total:	11,680.86
555	2022-05-10	Parry Sound Home Hardware	Supplies		
172881		16-210 - Fire - Miscellaneous	Supplies	10.01	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.11	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.28	11.12
556	2022-05-10	Rebecca Green	ASP		
Apr 15 2022		16-798 - After School Program	ASP	756.81	756.81
Apr 29 2022		16-798 - After School Program	ASP	756.81	756.81
				Payment Total:	1,513.62
557	2022-05-10	Tim Tilson	Replacement Cheque		
Exp Oct 21 2022		19-336 - Roads - Capital - New Ut	Replacement Cheque	29.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	3.74	32.50
558	2022-05-10	Valley Blades Limited	Repairs		
SV059347		16-421 - Grader - Maintenance	Repairs	264.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.22	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	33.80	293.80
559	2022-05-10	XPLORNET (Fire)	Fire Station Aulds		
INV42216130		16-262 - Statuib 2 - Internet	Fire Station Aulds	117.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.99	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.02	130.51
560	2022-05-11	Duck Rock Resort	Supplies		
22-2022		16-110 - Admin - Office Supplies	Supplies	26.31	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.91	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	3.36	29.22
29-2022		16-279 - Building Dept Truck - Fuel	Fuel	58.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.47	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.48	65.03
				Payment Total:	94.25

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561 22124	2022-05-11	FAD Architects Inc. 19-601 - Admin-Cap-Mun Bldg Re 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Mun Office Renos Mun Office Renos HST Tax Code HST Tax Code	6,181.93 682.82 789.75	6,864.75
562 22-25-4	2022-05-11	Georgian Bay Biosphere 16-484-1 - Benthic Monitoring	Benthic Monitoring 1 of 2 50% Benthic Monitoring 1 of 2	2,817.50	2,817.50
563 5761824	2022-05-11	McDougall Energy 16-423 - Grader - Fuel 16-427 - Backhoe - Fuel 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Diesel Diesel Diesel HST Tax Code HST Tax Code	1,221.12 793.79 222.56 257.41	2,237.47
564 Apr 22 2022	2022-05-11	Russell Christie LLP 16-120 - Admin - Legal Expenses 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Legal Legal HST Tax Code HST Tax Code	675.58 74.62 86.31	750.20
565 40006	2022-05-11	Smellie's Stationery Ltd 16-110 - Admin - Office Supplies 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies Supplies HST Tax Code HST Tax Code	992.16 109.59 126.75	1,101.75
566 7454841	2022-05-11	Star Metroland Medita 16-108 - Admin - Advertising 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Ad Public Notice Ad Public Notice HST Tax Code HST Tax Code	496.42 54.83 63.42	551.25
7454840		16-108 - Admin - Advertising 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Ad Fire and Tenders HST Tax Code HST Tax Code	802.05 88.59 102.46	890.64
Payment Total:					1,441.89

Other:

1-Man MH Apr 2022	2022-03-27	TD Visa 16-106 - Admin - Postage Expense 16-790 - Recreation Cmtee-Progr 16-126 - Admin - Communications 16-120 - Admin - Legal Expenses 16-115 - Admin - Computer Suppli 16-162 - High Speed Internet 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	MH Visa MH Visa MH Visa MH Visa MH Visa MH Visa HST Tax Code HST Tax Code	2,310.00 177.14 22.36 36.56 210.63 213.59 72.93 84.35	3,043.21
2-Man Mar 2022	2022-03-28	Bell Canada 16-126 - Admin - Communications	Bell Internet - Office Bell Internet - Office	152.59	

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		11-210-2 - A/R HST Receivable	HST Tax Code	16.85	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.49	169.44
3-Man	2022-04-20	Bell Canada	Bell Office		
Office Mar 2022		16-109 - Admin - Telephone	Bell Office	244.98	
		11-210-2 - A/R HST Receivable	HST Tax Code	27.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	31.30	272.04
4-Man	2022-04-20	Bell Canada	Maple Island Phone		
MI Mar 2022		16-720 - Maple Is. Hall - Telephon	Maple Island Phone	178.47	
		11-210-2 - A/R HST Receivable	HST Tax Code	19.71	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	22.80	198.18
5-Man	2022-04-20	Bell Canada	DCC Phones		
DCC Mar 2022		16-706 - Dunchurch Hall - Telephc	DCC Phones	50.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.54	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.41	55.73
6-Man	2022-04-20	Bell Canada	Fire 1 Phone		
Fire 1 Mar 2022		16-237 - Station 1 - Telephone	Fire 1 Phone	71.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.87	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.10	79.09
7-Man	2022-03-16	Bell Canada	Fire Dept Phone		
Fire Dep Mar 22		16-257 - Station 2 - Telephone	Fire Dept Phone	220.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	24.38	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	28.20	245.09
8-Man	2022-04-20	TD Visa	EF Library Visa		
EF Visa Apr 22		16-803 - Library - Expenses	EF Library Visa	875.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	96.75	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	111.90	972.64
9-Man	2022-03-04	Sun Life Assurance Company of Benefits			
Mar 2022		12-334 - Health Benefits	Benefits	3,116.76	3,116.76
10-Man	2022-04-01	Sun Life Assurance Company of April 2022 Benefits			
Apr 2022		12-334 - Health Benefits	April 2022 Benefits	3,670.00	3,670.00
11-Man	2022-04-30	Sun Life Assurance Company of Benefits			
May 2022		12-334 - Health Benefits	Benefits	3,670.00	3,670.00
				Total for AP:	248,893.86

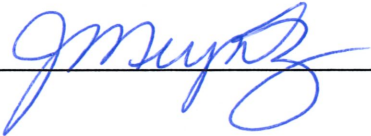
Report Date
2022-05-11 11:19 AM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-05-11
Batch: 2022-00036 to 2022-00037

Page 10

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Report prepared for Council May 11, 2022



STAFF REPORTS



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: May 17, 2022

Report No: ADMIN-2022-09

Subject:

2022 Municipal Election – Restricted Acts of Council “Lame Duck” Periods

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-09 (2022 Municipal Election – Restricted Acts of Council “Lame Duck” Periods) for information.

Background:

With 2022 being a Municipal Election year it is important that Council is aware of the application of Section 275 of the Municipal Act, 2001, which is identified as “Restricted Acts After Nomination Day,” but more commonly known as “lame duck” provisions. Nomination day is August 19, 2022.

The Municipal Act 2001, S.O. 2001, c. 25, Section 275

Restricted Acts After Nomination Day

(1) The council of a local municipality shall not take any action described in subsection (3) after the first day during the election for a new council on which it can be determined that one of the following applies to the new council that will take office following the election:

1. If the new council will have the same number of members as the outgoing council, the new council will include less than three-quarters of the members of the outgoing council.

Basis for determination

(2) If a determination under subsection (1) is made,

(a) after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations made to the new council; or

(b) after voting day, the determination shall be based on the declaration of the results of the election including declarations of election by acclamation.

Restrictions

(3) The actions referred to in subsection (1) are,

(a) the appointment or removal from office of any officer of the municipality;

(b) the hiring or dismissal of any employee of the municipality;

(c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and

(d) making any expenditures or incurring any other liability which exceeds \$50,000.

Exception

(4) Clauses (3) (c) and (d) do not apply if the disposition or liability was included in the most recent budget adopted by the council before nomination day in the election.

Emergencies

(4.1) Nothing in this section prevents a municipality taking any action in the event of an emergency.

Analysis:

The calculation used to decide whether a council is 'lame duck' or not, is by determining 3/4 or 75% of the membership of council. For a Council of five 5 members, $3/4$ (or 75%) = 3.75 (rounded up to 4).

There are two potential Lame Duck Periods:

1. Nomination Day to Election Day (August 19, 2022 to October 24, 2022)

Whether a Council is considered lame duck or not for this period shall be based on the 2022 Candidate election nominations that have been certified by the Municipal Clerk. If less than 3/4 of the existing Council Members are not running for Municipal Council, the restrictions pursuant to Section 275 of the Municipal Act will apply.

As well, if 3/4 (4 members) of the existing Council have been nominated for re-election and 2 or more of the 4 are running for the position of mayor, this scenario will create a lame duck Council.

2. Election Day to the End of the Term (October 24, 2022 to November 15, 2022)

Whether a Council is considered lame duck for this period, the determination is based on the election results, declared by the Clerk shortly after the municipal election. If the election results in

less than 3/4 of the incumbent Council Members returning to Council, the restrictions set out in the Municipal Act will apply.

Next Steps

Delegated Authority

To assist with continuation of municipal business during lame duck periods, many municipalities delegate authority during the restricted period to a senior officer of the Corporation, usually the CAO. During this time the delegated authority applies to only the actions that Council has been restricted from taking as outlined under section 275 of the Municipal Act.

Financial Considerations

There are no financial implications as a result of this report.

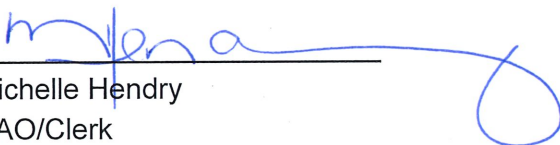
Link to Strategic Plan:

Core Values

We will govern our actions according to the following core values:

- Accountability
- Openness and transparency

Respectfully submitted by:



Michelle Hendry
CAO/Clerk

Attachments: None.



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Roads

Agenda Date: May 17, 2022

Report No: PW-2022-05

Subject:

Tender Award for the Supply, Delivery and of Calcium Chloride or alternate that meets OPSS 2501

Recommendation:

THAT the Council the Municipality of Whitestone does hereby receive Report PW-2022-05 (Tender Award for the Supply, Delivery and Application of 140,000 litres of Calcium Chloride or alternate that meets OPSS 2501) for information;

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby award the contract for Tender 2022-08, for the Supply, Delivery and Application of 140,000 litres of Calcium Chloride to Da-Lee Dust Control in the amount of \$49,000 plus HST.

Background:

The previous years tender for the Supply, Delivery and Application of Calcium Chloride had this clause "This contract for the application of calcium may be extended by one (1) year in 2022 by mutual agreement of both parties."

The Municipality requested the contract be extended into 2022. Da-Lee (the awarded contractor, 2021) responded that they were unable to honor the 2021 contract price indicating that diesel fuel costs are up roughly 90% over last year, with industry wide shortages of drivers, and increased wages. Every load is delivered by truck and requires fuel.

The Municipality then released a tender.

Tender 2022-08 for the Supply, Delivery and Application of 140,000 litres of Calcium Chloride or alternate that meets OPSS 2501 was released on April 06, 2022 with a closing date of April 21, 2022 at 12:00 pm.

Two potential bidders received tenders for this project. Da-Lee and Pollard. Currently there are only two known contractors delivering this service. Miller Paving no longer provides dust control services.

Analysis:

One tender was received and was opened publicly on April 21, 2022 at 12:40 pm:

	BIDDER	TOTAL PRICE (excluding HST)
1	Da-Lee Dust Control	\$49,000.00

The tender was checked for mathematical errors and conformity to the tender requirements. No errors or omissions were noted during this analysis. The tender from Da-Lee Dust Control is compliant and recommended for award. Da-Lee Dust Control has provided dust control services to the Municipality since 2002.

The tender allows for quantities to be adjusted by 20% +/- with no change in unit pricing and also allows for a one-year extension by mutual agreement of both parties.

The amount of calcium used in each in the last three years was approximately:

2022 estimated	2021	2020	2019
140,000 litres	130,000 litres	120,000 litres	131,000 litres

Newly placed gravel requires a greater amount of dust suppression as previously treated gravel does retain some of the dust suppressant properties.

Farley's Road and Maple Island Road are to receive fresh gravel in 2022. Maple Island Road will have the surface treatment pulverized, and receive new gravel this year, with new surface treatment planned for next year. The portion of road that is pulverized for Maple Island will be in addition to our normal quantities placed annually. This amount of 10,000 litres or \$3,500 plus HST will be applied to the Maple Island Road capital budget item.

Financial Considerations:

The 2022 Operating budget provides for an expenditure of \$46,000. The adjusted total cost including the HST rebate will be \$49,862.40.

For comparison purposes, budget and expenditures from the previous three (3) years are noted below:

Year	2019	2020	2021
Budget	\$37,000	\$37,740	\$47,500
Actual expenditure	\$37,134	\$33,992	\$40,581

The unit price per liter of calcium has increased by 0% from the 2021 tender.

Link to Strategic Plan:

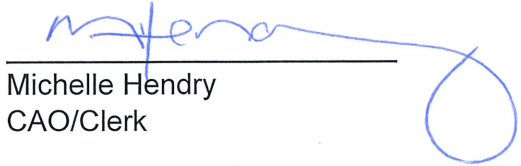
5. Maintenance of our Infrastructure

Respectfully submitted by:



Dave Creasor
Manager of Public Works

Reviewed by:



Michelle Hendry
CAO/Clerk

BY-LAWS

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-law No. 30-2022

Being a By-law to Authorize Delegated Authority for Certain Acts during the Restricted Authority (Lame Duck) Council Period

WHEREAS Section 275 of the *Municipal Act* S.O. 2001, C.25, as amended, sets out restricted acts after Nomination Day; and

WHEREAS under the provisions outlined in section 275 of the *Municipal Act* S.O. 2001, C.25, as amended, any administration that will "with certainty" not retain three quarters (3/4) of its current members in an upcoming election becomes Lame Duck; and

WHEREAS Council can become Lame Duck during an election year in the following circumstances;

- a) At the close of Nomination Day (August 19, 2022) if three quarters (3/4) of the current members of Council are not nominated; and/or
- b) After Election Day (October 24, 2022) if the new Council is not made up of at least three quarters (3/4) of the outgoing Council members.

WHEREAS Section 23.1 of the *Municipal Act* states that Council is authorized to delegate certain powers and duties; and

WHEREAS Section 5 of the *Municipal Act* provides that a municipality's power shall be exercised by By-law; and

WHEREAS the Council of the Corporation of the Municipality of Whitestone deems it expedient and necessary to delegate certain authorities for the restricted authority Lame Duck period, if it applies, between August 19, 2022 and November 15, 2022;

- a) the appointment or removal from office or any officer of the municipality;
- b) the hiring or dismissal of any employee of the municipality;
- c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) making any expenditures or incurring any other liability which exceeds \$50,000.

NOW THEREFORE THE COUNCIL OF THE MUNICIPALITY OF WHITESTONE ENACTS AS FOLLOWS:

- 1. That the Chief Administrative Officer is hereby delegated as the financial signing authority for expenditures, outside the current approved budgets, exceeding \$50,000.
- 2. That the Chief Administrative Officer is hereby delegated authority, including authority to execute the agreement of purchase and sale, pertaining to the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal.

3. That the Chief Administrative Officer is hereby delegated authority to repeal by-law appointed Officers of the Municipality of Whitestone which have ceased employment with the Corporation and for hiring and removal of any employee of the Corporation.
4. That should delegated authority be exercised, the sitting Council shall be informed by way of an information report at the next regularly scheduled or special meeting called for this purpose.
5. That this By-law shall come into force and take effect only in the event that it is determined that Lane Duck provisions apply for the 2022 Election and expire on November 15, 2022.

READ a FIRST and SECOND time this 17th day of May, 2022.

Mayor George Comrie

Clerk Michelle Hendry

READ a THIRD time and **PASSED, SIGNED, SEALED** and **ENACTED** this 17th day of May, 2022.

Mayor George Comrie

Clerk Michelle Hendry

BUSINESS MATTERS



Proclamation

June 2022 Senior's Month

WHEREAS, Seniors' Month is an annual nation-wide celebration; and

WHEREAS, Seniors have contributed and continue to contribute immensely to the life and vibrancy of the Whitestone community; and

WHEREAS, Seniors continue to serve as leaders, mentors, volunteers, and important and active members of this community; and

WHEREAS, their contributions past and present warrant appreciation and recognition and their stories deserve to be told; and

WHEREAS, the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community; and

WHEREAS, the knowledge and experience seniors pass on to us continues to benefit all;

NOW THEREFORE BE IT RESOLVED THAT I, Mayor George Comrie on behalf of Whitestone Council, do hereby proclaim the month of June 2022 as 'Seniors' Month' in the Municipality of Whitestone and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Mayor George Comrie

CORRESPONDENCE



Town of Arnprior Support for Humanitarian Efforts in Ukraine

To Whom it may concern,

Council of the Corporation of the Town of Arnprior passed the following resolution regarding supporting Ukraine in these difficult times. Council at their meeting, requested staff provide this resolution to all municipalities in the province of Ontario for their information.

Whereas the Council of the Corporation of the Town of Arnprior supports our Federal, Provincial and local municipalities in condemning the aggression and violent acts that Russia is taking upon Ukraine; and

Whereas on March 2, 2022 Mayor Stack issued a press release voicing the Town's support of "the Ukrainian people, who are fighting bravely against the invading Russian forces" and asked that everyone in Arnprior keep "these brave souls in our hearts and minds, and hope for a swift end to this conflict," and

Whereas the clock at the D.A. Gillies (Museum) will stay lit in blue and yellow until the attacks cease.

Therefore Be It Resolved That:

1. That Council support the humanitarian efforts in Ukraine with a \$1000.00 donation to the Canadian Red Cross Ukraine Humanitarian Crisis Appeal.
2. That the Mayor send a letter to the Ukrainian Embassy in Ottawa in support and solidarity of those in Ukraine, their friends and families across the globe and those of Ukrainian heritage within our community.

The Town of Arnprior has sent a donation to the Canadian Red Cross Ukraine Humanitarian Crisis Appeal, and the Mayor has issued a letter to the Ukrainian Embassy in Ottawa, as noted.

Sincerely,

Kaila Zamojski
Deputy Clerk
Town of Arnprior
613-623-4231 Ext. 1818

**Ministry of Northern Development,
Mines, Natural Resources and
Forestry**

Resources Planning and Development
Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

**Ministère du Développement du Nord,
des Mines, des Richesses Naturelles et
des Forêts**

Direction des politiques de planification et
d'exploitation des ressources
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7

Subject: Decision Notice - Proposed Regulation Changes under the Aggregate Resources Act

Greetings,

Further to my letter dated January 11th, I am writing to inform you that a decision notice has been posted regarding the Proposed regulatory changes for the beneficial reuse of excess soil at pits and quarries in Ontario ([ERO #019-4801](#)). The Ministry of Northern Development, Mines, Natural Resources and Forestry made changes so that requirements in [Ontario Regulation 244/97](#) under the *Aggregate Resources Act* are consistent with provincial requirements that exist under the *Environmental Protection Act* for excess soil. The proposal was posted for 45 days and during that time we received over 390 comments from key stakeholders including industry, municipalities, Indigenous communities, community groups and individuals. Most comments received were supportive of consistency with the [Rules for Soil Management and Excess Soil Quality Standards](#) referenced in the [On-site and Excess Soil Management Regulation](#) under the *Environmental Protection Act*.

The amendments to *Ontario Regulation 244/97*, which take effect July 1, 2022, include:

- Alignment with the Soil Rules and Excess Soil Standards referenced in *Ontario Regulation 406/19 On-site and Excess Soil Management*
- Requirements for importation, storage, and placement of excess soil
- Specific quality standards for excess soil placed below the water table, or on Crown land
- Record-keeping requirements to document soil quality, quantity, source site(s), and final placement
- Requirements for licensees and permittees to retain a Qualified Person (i.e., professional engineer or geoscientist) for large sites that import more than 10,000 m³ of excess soil, or sites where excess soil will be placed below the water table
- Self-filing – for licences/permits approved before July 1, 2022, rules have been added that, when followed, enable some conditions to be removed from a site plan when filed with the ministry; and
- Other policy changes to support the beneficial reuse of excess soil at pits and quarries in Ontario

For complete details of these changes please refer to the decision notice posted on the Environmental Registry at the following address: www.ero.ontario.ca; then search for notice: **019-4801**.

If you have any questions about the new requirements, or should you require a French version of this letter, please contact us by email at aggregates@ontario.ca.

Sincerely

A handwritten signature in black ink, appearing to read "Jennifer Keyes", with a stylized flourish at the end.

Jennifer Keyes,
Director, Resources Planning and Development Policy Branch