



**The Corporation of the Municipality of Whitestone**

**Agenda of Regular Council Meeting  
Tuesday, May 2, 2023**

**Dunchurch Community Centre**

**and**

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/89467512793>

**(Phone Call Only)**

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 894 6751 2793#

*Meetings are recorded. Both the audio and video are posted on the Municipal Website*

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**1. Call to Order and Roll Call**

**4:00 p.m.**

**National Anthem**

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. Disclosure of Pecuniary Interest**

**3. Approval of Agenda ®**

**4. Presentations and Delegations - None**

**Move into Committee of the Whole ®**

**5. Planning Items**

- 5.1 Report – Planning Consultant  
Environmental Protection (EP) Zones  
Municipality of Whitestone Zoning By-law No 07-2018 ®
- 5.2 Memo: Update on Salvatori et al, Application to Close and Purchase a section of  
Road Allowance ®
- 5.3 Ambiance Fine Homes - Ontario Land Tribunal decision of March 10, 2023 ®

**6. Public Meeting - None**

**7. Consent Agenda ®**

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.*

- 7.1 Council and Committee Meeting Minutes
  - 7.1.1 Special Council Meeting Minutes for Thursday March 30, 2023
  - 7.1.2 Regular Council Meeting Minutes for Tuesday, April 4, 2023.
  - 7.1.3 Special Council Meeting Minutes for Tuesday, April 11, 2023.
  - 7.1.4 Special Council Meeting Minutes for Thursday, April 13, 2023
  - 7.1.5 Special Council Meeting Minutes for Monday, April 24, 2023
  - 7.1.6 Cemetery Board Meeting Minutes for Wednesday, March 29, 2023
- 7.2 Unfinished Business (listed on page 4)

**Matters Arising from Consent Agenda**

**8. Accounts Payable**

- 8.1 Accounts Payable ®

**9. Staff Report**

**(including reports carried over from the April 18, 2023 Council Meeting Agenda)**

- 9.1 Report PW-2023-05  
Update on Municipal Boat Launches ®
- 9.2 Report PW-2023-06  
Tender Award for the Supply and Delivery of Gravel Materials ®
- 9.3 Report PW-2023-08  
Award of contract to purchase a Water Tank ®
- 9.4 Memo:  
2020-2022 Environmental Compliance Monitoring Report Aulds Road Landfill Site ®  
Link to full report: [Municipality of Whitestone - Landfill Monitoring Reports](#)
- 9.5 Report BLDG-2023-02  
Building Services update and Building Permit activity – January 1 to March 31, 2023 ®

**10. By-Laws**

- 10.1 By-law 30-2023, being a By-law to appoint an alternate By-law Enforcement Officer ®
- 10.2 By-law 31-2023, being a By-law to close and stop up that part of the original concession road allowance between Lots 25 and 26, Concession 6 – GREENWOOD/JENNINGS ®
- 10.3 Bylaw 32-2023, being a By-law to enter into a Third Lease Extension and Amending Agreement with the Liquor Control Board of Ontario ®

**11. Business Matters**

**11.1 Items from April 4, 2023 Council meeting**

- 11.1.1 Town of Parry Sound letter regarding the Mega School, dated March 14, 2023. ®
- 11.1.2 Planning Items Invoices – Discussion request per Councillor Nash

**12. Correspondence**

- 12.1 Correspondence from April 4, 2023 Council meeting
- 12.2 Correspondence from April 18, 2023 Council meeting
- 12.3 New Correspondence

**Matters Arising from Correspondence**

**13. Councillor Items**

**14. Questions from the Public**

**15. Confirming By-law ®**

**16. Adjournment ®**

## Unfinished Business

| DATE           | ITEM AND DESCRIPTION  | ASSIGNED TO             | STATUS  |
|----------------|---|-------------------------|---|
| April 2019     | Animal and Bird Control By-law  | Agricultural Committee  | DRAFT By-law for information and discussion presented at for the Regular Council meeting of October 4, 2022.<br><br>For discussion by Council in 2023   |
| March 15, 2021 | Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)   | Ad Hoc Committee        | On June 7, 2022 Council passed a By-law to amend the Municipality's Zoning By-law in regards to a revision of the definition of Short-Term Rental Unit. The last date for filing a notice of appeal was the 11th day of July, 2022<br><br>A revised By-law for the licensing, regulating/governing of rental units and protocol is in process. Further work on this issue to be done in 2023. |
| Feb 22, 2022   | Staff Report PW-2022-01<br>Churlee Road Boat Launch<br><br><b>THAT</b> the Council of the Municipality of Whitestone does hereby receive Staff Report PW-2022-01 (Churlee Road Boat launch) for information,<br><br><b>AND THAT</b> the Council of the Municipality of Whitestone does hereby provide the following direction:<br><br>Staff to investigate further requirements for boat launching on the north basin of Whitestone Lake. | Manager of Public Works | Report presented at the September 6, 2022 Regular Council meeting.<br><br>Follow-up from the September 6, 2022 Council meeting – staff to consider the possibility of a boat launch adjacent to a CRA that runs off of Farley's Road.<br><br>Report to Council May 2, 2023  |

|                         |   |  |   |
|-------------------------|---|--|---|
| <p>March 15, 2022</p>   | <p>By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON</p>   | <p>Planning Staff and CBO</p>            | <p>To be reviewed with the Applicant January 2024</p>   |
| <p>July 5, 2022</p>     | <p>AMBIANCE FINE HOMES INC. Proposed Zoning By-law amendment is to rezone part Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone receives the Ambiance Fine Homes Inc. Proposed Zoning By-law amendment to rezone part of Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone for information.</p> <p><b>AND THAT</b> the following direction is hereby provided with respect to the next steps:</p> <p>A peer review to be conducted of the planning, environmental, and socio-economic issues associated with the application to address the questions raised by the public, and suggest mitigation measures, at the applicant's cost</p> | <p>CAO/Clerk and Planning Consultant</p> | <p>OLT Settlement hearing March 10, 2022</p> <p>By-law and documents now received and provided to Council and the Public in the May 2, 2023 Council meeting agenda package.</p> |
| <p>December 5, 2022</p> | <p>THAT the Council of the Municipality of Whitestone does hereby approve the use of the Farley's Road boat launch parking area for non-deeded access users at no charge, for the 2022-2023 winter season;</p> <p>AND THAT Staff be requested to report back to Council by April 2023 in respect of parking capacity at the Farley's Road boat launch property and</p>  | <p>Manager of Public Works</p>           | <p>Report to Council May 2, 2023</p>  |

|                  |   |                      |   |
|------------------|---|----------------------|---|
|                  | options for increased access for non-deeded access users;<br><br>AND THAT the title instruments on each of the 12 registry pins be obtained to verify their rights in title.  | Planning Assistant   | <b>Confirmed</b> – each of the 12 lots have rights in title to the Farley's Road Parking area             |
| January 10, 2023 | Council will invite the new Chairperson of the Belvedere Board of Management as well as Township of McKellar Councillor Debbie Zulak to speak to Council in the future about Belvedere Heights and Life Leases  | Administrative Staff | April 4, 2023 date cancelled, new date to be determined   |
| March 7, 2023    | Staff update the Critical Illness Insurance Coverage from the current amount \$10,000.00 to \$20,000.00 per Council Member  | Treasurer            | Under review by the Insurance Company with the 2023 insurance renewal process                             |
|                  | Staff to work with the Magnatawan Pioneer Association to discuss options that will include boat storage to be permitted, winches will be permitted, no docks or storage boxes permitted and the Municipality assumes no liability or responsibility.  | CAO and staff        | Meeting to be arranged in mid-April due to availability of Magnatawan Pioneer Association representatives |
| March 21, 2023   | Completion of Audio-Visual upgrades at the Dunchurch Community Centre<br><br><b>THAT</b> the Municipality engage an Audio/Visual consultant to produce a specification for purposes of tendering for the required equipment and installation to complete the Community Centre Audio/Visual system | TBD                  | Timing to be determined   |

**END**

## Correspondence

(listed in the order they were received by the Clerks Department)

### Correspondence from the Regular Council Meeting – Tuesday April 4, 2023

- A. Ministry of Natural Resources and Forestry letter regarding changes to *Ontario Regulation 161/17* under the *Public Lands Act* dated March 17, 2023.
- B. Town of Essex resolution regarding Short-Term Rental Units dated March 17, 2023.
- C. Municipality of Calvin resolution regarding a moratorium on pupil accommodation reviews dated March 14, 2023.
- D. Lake of Bays resolution regarding the Municipality of Trent Lakes changes to the Oath of Office dated March 14, 2023.
- E. FONOM Executive Award Call for Nominations and the Executive Award Nomination Form.
- F. Town of Essex resolution regarding the reinstatement of Legislation permitting a Municipality to retain surplus proceeds from Tax Sales dated March 22, 2023.
- G. Ministry of the Attorney General letter regarding Royal Assent of Bill 46, Less Red Tape, Stronger Ontario Act, 2023 dated March 24, 2023.
- H. Ministry for Seniors and Accessibility letter regarding Senior of the Year dated March, 2023.
- I. Email from Sue Hicks-Green regarding a by-law for control of cats dated March 22, 2023.

### Correspondence from the Regular Council Meeting – Tuesday April 18, 2023

- J. Town of Parry Sound resolution regarding Bill 5, Stop the Harassment and Abuse by Local Leaders Act, 2022 dated April 4, 2023.
- K. Township of McKellar resolution regarding the new Mega School dated April 4, 2023.
- L. Township of Clearview resolution regarding barriers for women in politics dated April 5, 2023.
- M. Township of South Glengarry resolution regarding a request to lift the moratorium on pupil accommodation reviews (and school closure) prior to end of the 2022-2023 school year dated April 3, 2023.
- N. Ministry of Municipal Affairs and Housing letter regarding “The Helping Homebuyers, Protecting Tenants Act” dated April 6, 2023.
- O. CN Rail Right-of-Way Vegetation Control letter and Frequently Asked Questions (FAQs) dated April 12, 2023.

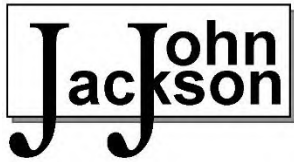
### New Correspondence

- P. Township of Carling resolution regarding Mega School dated April 12, 2023.
- Q. Municipality of South Huron resolution regarding School Bus Stop Arm Cameras dated April 12, 2023.
- R. Municipality of Trent Lakes resolution regarding Oath of Office dated February 28, 2023.
- S. Women’s Own Resource Centre letter regarding programming dated April 11, 2023.
- T. Near North District School Board Parry Sound JK-12 Build Community Feedback Report
- U. Near North District School Board letter regarding the Mega School dated April 14, 2023.
- V. Municipality of Municipal Affairs and Housing letter regarding *Helping Homebuyers, Protecting Tenants Act* changes dated April 6, 2023.

- W.** Georgian Bay Biosphere letter regarding the Regional Climate Action Plan dated April 18, 2023.
- X.** Minister of the Environment, Conservation and Parks email regarding 2023 Day of Action dated April 19, 2023.



# PLANNING ITEMS



**ENVIRONMENTAL PROTECTION (EP) ZONES**

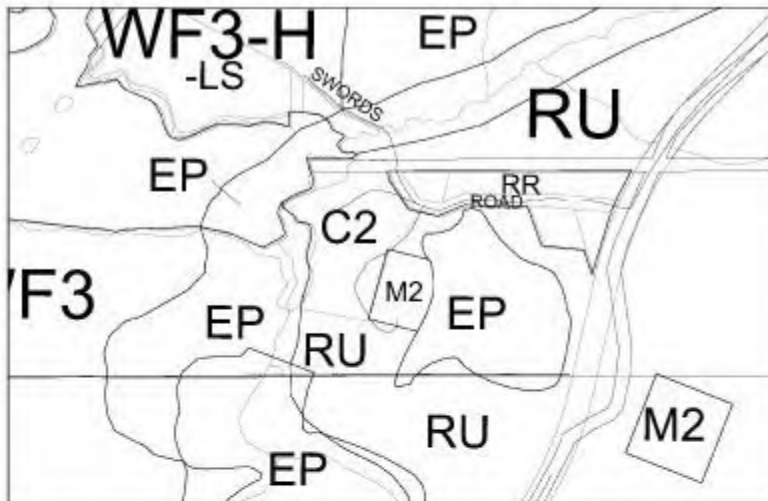
Municipality of Whitestone Zoning by-law No 07-2018.

March 15, 2023

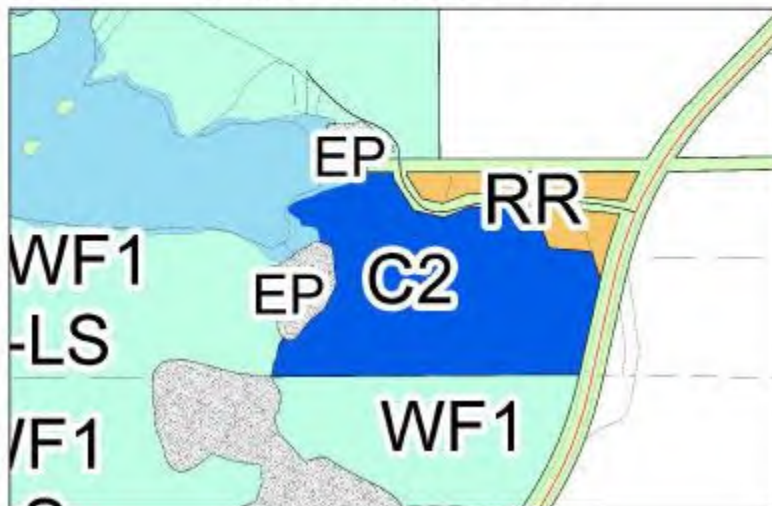
In 2022, a land owner drained an area of wetland on his property that had been created by beaver dams many years ago.

In a previous zoning By-Law (No. 10-2005). The subject beaver dam and adjacent waters were zoned Environmental Protection (EP).

ZONING BY-LAW No. 10-2005



ZONING BY-LAW No. 07-2018



The draining of the wetland created by beaver dams, caused an outcry by Lorimer Lake residents who were concerned over adverse impacts on the lake water quality, fish habitat and wetland loss.

The agencies responsible for the protection of heritage features; Natural Resources (MNR); Environmental Conservation and Parks (MECP); and the Federal Department of Fisheries and Oceans (D.F.O.), took no action in this instance although they often appear to be inconsistent in their respective enforcement approaches.

A council report was prepared in June, 2022 giving direction to the question of how council should proceed respecting local wetlands. (copy attached). It was determined that council requested the following.

- i. Report on EP Zones that were inadvertently eliminated from the zoning maps in By-Law No. 10-2005;
- ii. A sample Fill By-Law;
- iii. A sample Site Alteration By-Law;
- iv. How EP zones are managed in other municipalities.

## **EARLY DIRECTIONS**

1. In the early to mid 1980's, we introduced Environmentally Sensitive zones, sometimes referred to as Environmental Protection (EP) Zones.

The extent of these zones reflected boundaries of marshes, wetlands or aquatic areas adjacent to waterfront properties.

These ES or EP areas were established using aerial photography and were overlain on early zoning by-laws in the region.

It needs to be understood that these EP/ES zoned lands were established by John Jackson long before there was any provincial guidelines or criteria.

The various types of wetlands or areas having high water tables were believed to be not only unsuitable for development but important for preserving important ecosystems. A publication describes the seven (7) types of wetlands that existed in the province (circa 1980).

2. In the early 1990's, the province in conjunction with federal fishery biologist devised a Fish Habitat typing protocol and a data base was created to inventory Type 1, Type 2 and Type 3 Fish Habitats.

This typing was carried out through aerial reconnaissance and plotted on the Ontario Base Mapping.

There are no PSW's identified in the Municipality, but only because none have been evaluated.

The Ministry of Natural Resources and Forestry is responsible for designating PSW's.

### **DATA SOURCE**

The data used to define EP/ES areas comes from:

1. J.J.'s air photo interpretation (localized wetlands/shoreline vegetation)
2. M.N.R. Fish Habitat mapping (data provided on OBM mapping and now on wpsgn.ca)
3. P.S.W.'s Designated by M.N.R. (none currently in Municipality).

The original zoning By-Law, No 10-2005 included ES zonings from all of the above that were transcribed manually to the wpsgn.

This fish habitat mapping was ultimately plotted on the West Parry Sound Geographic Network (WPSGN) where the Type 1 Habitat was flagged and ultimately showed up in municipal zoning by-laws as ES or EP zones.

### **WETLANDS**

In 1983, the province created an evaluation system for wetlands in southern Ontario and further evaluation for Northern Ontario in 1993.

The evaluation system is based upon the accumulation of "points" related to heritage features found in the wetland.

The evaluation system is somewhat biased towards confirming that a wetland is "significant". Any wetland that reaches a 600 point level is considered provincially significant (PSW).

It is important to note that any wetland that is deemed to have potential habitat for an endangered species, e.g. blanding's turtles, hognose or massasauga snakes, would be automatically rated as a PSW.

Does the Municipality wish to advance more detailed restrictions on site disturbances or alteration? Sample fill and site alteration by-laws are attached. This can be a level of control that the Municipality may wish to delay given its management and enforcement

responsibilities that can require significant additional resources in terms of staff and budget.

It is worthwhile to re-instate the localized EP's from the former By-Law? If the Municipality ultimately wishes to consider a future site alteration By-Law or a fill By-Law to regulate wetlands, the old EP's need to be including in the zoning By-Law.

Is it worthwhile to replace the old EP's regardless? As an information exercise, perhaps. The task would take 2-3 days of drafting to re-instate. Does this direction get welcomed by property owners that had EP's removed and now returned? Probably not.

**CONCLUSIONS**

The most recent zoning By-Law replaced the manual data (tracings that were digitized from multiple sources: M.N.R.: M.P.A.C.; air photos, windshield surveys) with Geographic Information System (G.I.S.) data sets produced by M.N.R./M.P.A.C./Teranet through Land Information Ontario (L.I.O.).

Those features not contained in L.I.O. data sets (e.g. J.J.'s EP zones) did not translate in to the new By-Law.

Was this an error? Not particularly. PSW's or fish habitats or other significant features did get translated in to the new zoning By-Law. Whether a nonsignificant wetland is zoned or not, the legislation protecting heritage features either becomes triggered or it does not. More succinctly, will MECP enforce its own legislation?

The filling of a wetland or the draining of a beaver swamp (Lorimer Lake Resort) can take place either by permit or by a property owner ignoring risks.

Lands that are zoned EP, unless they are PSW's or critical fish habitats, can only be protected if the Municipality has the implementing legislation to restrict such disturbances. These types of controls are set out in site alteration or fill by-laws.

**AREA MUNICIPALITIES**

|                              | <b>FILL BY-LAW</b> | <b>SITE ALTERATION By-Law</b> | <b>EP ZONES</b> |
|------------------------------|--------------------|-------------------------------|-----------------|
| <b>SEGUIN</b>                | ✓                  | ✓                             | <b>1</b>        |
| <b>TOWN</b>                  | ✓                  |                               | <b>1</b>        |
| <b>CARLING</b>               |                    |                               | <b>2</b>        |
| <b>MCKELLAR</b>              |                    |                               | <b>1</b>        |
| <b>MCDUGALL</b>              |                    |                               | <b>1</b>        |
| <b>GEORGIAN BAY TOWNSHIP</b> | ✓                  | ✓                             | <b>1</b>        |

|                            |   |                      |          |
|----------------------------|---|----------------------|----------|
| <b>THE<br/>ARCHIPELAGO</b> | ✓ | ✓<br>Being developed | <b>3</b> |
|----------------------------|---|----------------------|----------|

The tendency for many area municipalities is towards establishing fill and site alteration by-laws. These come at a cost.

**NEXT STEPS**

Council may wish to establish a committee to consider the matter and bring back a recommendation.

Respectfully,



John Jackson



# Municipality of Whitestone

## Report to Council

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**Prepared for:** Council

**Department:** Administration

**Agenda Date:** June 7, 2022

**Report No:** Admin-2022-09

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**Subject:**

Lorimer Lake Resort property – wetlands / beaver pond

**Recommendation:**

THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-09 (Lorimer Lake Resort property – wetlands / beaver pond) for information.

**Purpose of the Report**

At the May 17, 2022 Regular Council meeting, staff were requested to prepare an information report for the June 7, 2022 Council meeting in respect of the above referenced property.

This report was written in collaboration and with information provided by Planner John Jackson.

**Background:**

In December 2021 it was brought to the attention of the Municipality that work was being undertaken on the Lorimer Lake Resort property. The specific area of concern was a wetland and beaver pond.

The Municipality received numerous complaints and inquiries in respect of the work that was being done by the owners (i.e. release of beaver dams and draining of the wetland area). The concerns included:

- Wetland is currently being drained and filled by the owners
- Possible destruction of habitat for numerous species including species at risk
- Possible silt deposited in Lorimer Lake; Lorimer Lake is sensitive Trout Lake

The owner of the property advised that the work being done was intended to

- Alleviate seasonal flooding issues and protect the existing septic systems
- Make improvements to the property in general
- Mitigate the property from 'sinking' due to the inundation of water

At the request of the Municipality in early January 2022, the owners agreed to stop work in the wetland area in question until such time as external agencies reviewed the matter and consideration was given to the question of environmental concerns.

The owners commissioned an environmental review by Azimuth Environmental Consulting Inc. (Technical memo attached as ATTACHMENT A for information, with the permission of the property owners). The Municipality reached out to a number of external agencies who reviewed the issue and provided comment.

## **Analysis:**

### EXTERNAL AGENCY REVIEW AND COMMENT

#### ***Department of Fisheries and Oceans (DFO)***

Email dated: May 19, 2022

Amanda Conway  
Biologist | Biologiste  
Fisheries and Oceans Canada  
Fish and Fish Habitat Protection Program

I have concluded the DFO review of the work completed at the Lorimer Lake Resort at 92 Swords Road in Dunchurch, Ontario. After the April 29, 2022 site visit completed by myself (Amanda Conway) and Travis Mooney, I have no evidence that a harmful alteration, disruption or destruction (HADD) of fish habitat has taken place in a waterbody that is subject to the federal *Fisheries Act*. Due to the lack of fish passage between the wetland and Lorimer Lake, DFO is not able to comment on the work that was completed within the wetland.

For the outlet channel that connects the wetland to Lorimer Lake, this channel would be considered fish habitat and any work that takes place there is subject the *Fisheries Act* due to its seasonal connection to Lorimer Lake that is accessible by fish. The work completed to date in this outlet channel does not represent a HADD nor does the shoreline work completed on site. I observed no HADD in the nearshore of Lorimer Lake where the outlet channel connects.

To conclude, DFO has closed their file on the work that took place on the property. If there are any concerns for work happening within Lorimer Lake or the outlet channel, please contact [Amanda.Conway@dfo-mpo.gc.ca](mailto:Amanda.Conway@dfo-mpo.gc.ca) or [FisheriesProtection@dfo-mpo.gc.ca](mailto:FisheriesProtection@dfo-mpo.gc.ca) to report. Our mandate limits us to review physical changes in fish habitat (dredging, infilling, placement of new materials in the water) and any sedimentation concerns should be reported through the province



Note: The property owner has advised that he is aware he will need to follow up with DFO and follow Fish Habitat protocols when upgrading docks.

**Ministry of the Environment, Conservation and Parks (MECP)  
Species at Risk Branch**

Email dated: May 9, 2022

Mandy Shepherd  
A/Fish and Wildlife Technical Specialist, Permissions Section  
Species at Risk Branch  
Ministry of the Environment, Conservation and Parks (MECP)

The Species at Risk Branch is discussing the project activities with the proponent to advise on existing obligations under the *Endangered Species Act, 2007* (ESA) and ensure that any further activities proposed remain compliant with the ESA. The ESA provides protections for species at risk listed as threatened or endangered under [O. Reg 230/08](#) and their habitat.

The ESA does not prevent development; development may be authorized under the ESA, which ensures suitable mitigation and avoidance measures are taken to minimize impacts to species at risk. When avoidance of impacts to species at risk is not possible, an authorization may be sought in the form of an [Overall Benefit Permit](#) to ensure beneficial actions are completed to provide a benefit the species impacted.

Email dated: May 20, 2022

The information I've provided is general ESA guidance, and can be shared if appropriate. You may advise the public that the MECP is involved and are looking into the matter.

Note: the property owner is aware that further work with MECP will be required in respect of species at risk studies.

Although the Municipality has no jurisdiction in the matter, Staff will continue to follow up MECP on the timing and details of the studies.

**Ministry of Northern Development, Mines, Natural Resources and Forestry  
(MNDMNR)**

MNDMNR are responsible for Provincially Significant Wetlands (PSW) whether they are on private or Crown land, as well as 'shore lands'. It was established early on that the lands in question were not PSW.

MNDMNR has not provided any correspondence on the matter.

## MUNICIPALITY OF WHITESTONE OFFICIAL PLAN

The following sections of the Municipality of Whitestone Official Plan (OP) speak to Provincially Significant Wetlands. It should be noted however that the subject wetland is not identified as such in the Natural Heritage Features mapping of the OP and in fact there are no Provincially Significant Wetlands in the Municipality of Whitestone.

In addition, the beaver pond does not appear on the 1981 Ontario Base Mapping. It would appear that the wetland must have been created some time after 1981.

### ***Excerpt from the Official Plan:***

#### 12.0.4

No development or site alteration is permitted within Provincially Significant Wetlands or significant coastal wetlands. If development is proposed within or adjacent to other significant natural heritage features, a site assessment is required to determine if those features are present and to determine if further study is required to prevent negative impacts on the feature or its ecological function.

#### 12.0.5

Adjacent lands are those lands that are within:

- a) 120 metres of: significant habitat of endangered and threatened species; provincially significant wetlands; significant coastal wetlands; significant woodlands and valley lands; Areas of Natural and Scientific Interest (life science); and fish habitat
- b) 50 metres of Areas of Natural and Scientific Interest (earth science)
- c) 300 metres of at-capacity inland lake trout lakes on the Canadian Shield

An Official Plan is a *policy* document that guides the short-term and long-term development in a community. The policies within the OP provide direction for the size and location of land uses, provision of municipal services and facilities, and preparation of regulatory By-laws to control the development and use of land.

## CURRENT AND PREVIOUS ZONING ON THE LORIMER LAKE RESORT LANDS

The current Zoning of the Lorimer Lake Resort property is Tourist Commercial (C2) (ATTACHMENT D). A portion of the shoreline is zoned Environmental Protection (EP) to reflect Type 1 Fish Habitat.

Historically, the Resort was zoned in a variety of zones including Tourist Commercial (C2), Industrial Pit (M2), Rural (RU), Environmental Protection (EP) that applies to the wetland and the critical fish habitat. (ATTACHMENT C).

The question has been asked regarding the rationale for the consolidation of the resort Zoning to Tourist Commercial (C2). The following explains how this happened.

In 2016, the mapping platform was transformed from Auto Cad to the West Parry Sound Geographic Information System (G.I.S). The G.I.S. gathered layers of data through parcel-based information combined with other agency parameters. Licensed pits came forward as M2, Fish Habitat and MNR recognized wetlands came forward as EP.

Because the whole of Lorimer Lake Resort was categorized as commercial, the Zone for the parcel came forward as C2 and apart from the Fish Habitat (EP), the whole of the property received the commercial Zoning. This transformation would have been authenticated by Council's adoption of the The effect of the current Zoning was to drop the M2, drop the RU, drop the EP and zone all of the non fish habitat lands as C2. As there are no Zoning provisions for non-significant wetlands, from a Zoning perspective only, the changes did not have a practical impact.

Should the beaver pond have remained in an EP zone?

After examining the 1984 air photo (ATTACHMENT B) it would appear that the former EP Zoning of the wetland was an appropriate category. What does the EP zone mean? From the Municipality's perspective, the EP zone relates only to the use of land. In other words, a structure could not be built in any part of the property zoned EP and in practical terms this would not be done. It should be noted that building a road or filling land for the purpose of building a road, is not a 'structure' or a land use that is controlled under a Zoning By-law.

The Zoning By-law includes a general provision governing dredging and filling.

***Excerpt from the Zoning By-law:***

**3.20 Dredging and Filling**

No person shall dredge or fill any navigable waterway or wetland unless:

- a) specifically authorized by Special Exceptions;
- b) such lands or waters are zoned in a Commercial Zone or in an Industrial Pit Zone.

All dredging and filling must be authorized by any governmental organization having jurisdiction.

Note: In order to capture the referenced jurisdiction per 3.20, the By-laws noted below would need to be enacted.

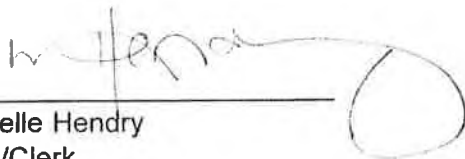
**Next Steps for Consideration**

Should the Municipality wish to have jurisdiction over altering and filling local wetlands, Council can:

- a) enact a By-law to regulate "site alteration"; or
- b) enact a "fill By-law" that would require permits before any fill could be placed on local wetlands.

The loss of former EP Zoning on the subject and other historic wetlands can be resolved in the Zoning By-law by returning to the use of the data layer created in the 1990's, that is found in former Zoning By-laws. A Zoning By-law amendment would be required for this effort.

**Respectfully submitted by:**



Michelle Hendry  
CAO/Clerk

**Attachments:**

- ATTACHMENT A** – Technical Memo from Azimuth Environmental Consultants Inc., Fish Habitat Assessment – 92 Swords Road, Dunchurch dated February 4, 2022
- ATTACHMENT B** - Air photo Lorimer Lake Resort lands (1984)
- ATTACHMENT C** - Map showing old Zoning
- ATTACHMENT D** – Map showing current Zoning



## Technical Memorandum

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To: Amanda Conway - Biologist, Fisheries and Oceans Canada  
 Cc: Wes Wyrwa - Marketing Director, Westech Group of Companies  
 Re: **Fish Habitat Assessment – 92 Swords Road, Dunchurch - Ontario**  
 From: Matt Stuart – Fisheries Ecologist/Partner, Azimuth Environmental Consulting  
 Project: 22-071  
 Date: February 4<sup>th</sup>, 2022

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At the request of Mr. Wes Wyrwa, On January 18<sup>th</sup> 2022, Azimuth Environmental Consulting Inc. (Azimuth) completed a fish habitat assessment of the existing conditions related to fish habitat at 90 and 92 Swords Road, Dunchurch Ontario. As a result of some recent works onsite involving a beaver dam/beaver pond, The Department of Fisheries and Oceans Canada (DFO) had been contacted to investigate further and has requested the following information:

- Summary of the in-water work completed to date on the property including details on any beaver dams removed, culverts installed, and/or work completed within the wetted width of the wetland on the property (92 Swords Road);
- Summary of the sediment and erosion controls installed on site to prevent sediment laden water from entering any fish bearing watercourse (Lorimer Lake or the wetland); and
- Photos of the current state of the site where work has been completed.

Below is a summary of the current existing conditions and information requested by DFO, based on the January 18<sup>th</sup> 2022 site inspection, and the descriptions given by Mr. Wyrwa. Of note, at the time of the site inspection, winter conditions (complete snow/ice coverage on all features/completed works) limited the fish habitat assessment accordingly.

### Existing Conditions:

The works in question relate to a beaver pond feature that is located within the footprint of a historical calcite mine site (see attached figures). Review of available background information shows the area zoned as “Historical Mine Site” and there were no wetland designations (evaluated/unevaluated) found in provincial mapping databases. According to Mr. Wyrwa, the beaver pond has a seasonal/annual fluctuating water level where as the pond fills with water during the spring freshet/snowmelt, and depending on the year, either floods over the road access at 90 Swords Rd towards Lorimer Lake, seeps through the road access at 90 Swords Rd towards Lorimer Lake, or remains within the low-lying areas within the footprint of the beaver pond. Mr. Wyrwa has indicated that the wetted areas of the beaver pond can completely dry out/become isolated during the summer months dependent on the year, and remain dry/completely frozen throughout winters.



Currently, there is no direct access (culverts/bridges) between Lorimer Lake and the beaver pond, as no culvert exists within the road footprint of 90 Swords Rd. Fish passage between Lorimer Lake and the beaver pond does not exist. Due to steep topography and the existence of Highway 124, the beaver pond is also isolated from the east of Highway 124, and no upstream fish passage exists.

At the downstream (west) side of the 90 Swords Rd access road, a swale feature exists. This swale is seasonally flowing, accepting the seepage/flooded flows from the beaver pond, flowing across the trailer sites/properties of 92 Swords Rd before discharging into Lorimer Lake. As viewed in summer air photo interpretation, this swale becomes fully vegetated/manicured grass during the summer months, limiting the feature to seasonal indirect fish habitat that is seasonally connected to the direct fish habitat found within Lorimer Lake.

**Summary of the in-water work completed to date:**

At the time of the January 18<sup>th</sup> 2022 inspection, the following in-water works had been completed on the beaver pond/seasonal swale:

- An approximately 8m wide section of the historical beaver dam remnants had been removed;
- An approximately 4m wide, 40m long access road had been constructed into the beaver pond;
- The swale had been cleaned out from previous sedimentation/erosion; and
- A CSP culvert was replaced on the swale in a trail/access road crossing location.

As previously mentioned, due to the timing of the inspection it was difficult to assess if any of the works described above were completed “in-water”. At the time of the inspection, there was very limited areas of ice/standing water in the footprints of the work areas, making the areas appear “dry”, depicting as dry land with snow coverage.

**Summary of the sediment and erosion controls installed:**

At the time of the January 18<sup>th</sup> 2022 inspection, sediment and erosion controls installed to date included straw-bale check dams installed within the swale located downstream of the beaver pond. Exposed soils/stockpiles from the beaver dam removal/access road works were limited to the footprint of the actual works and remained stable due to their frozen/snow covered nature. At the time of the inspection, there was no observations of instability/sediment deposition/erosion within the beaver pond, the swale, or at the shoreline of Lorimer Lake.

**Photos of the current state of the site:**

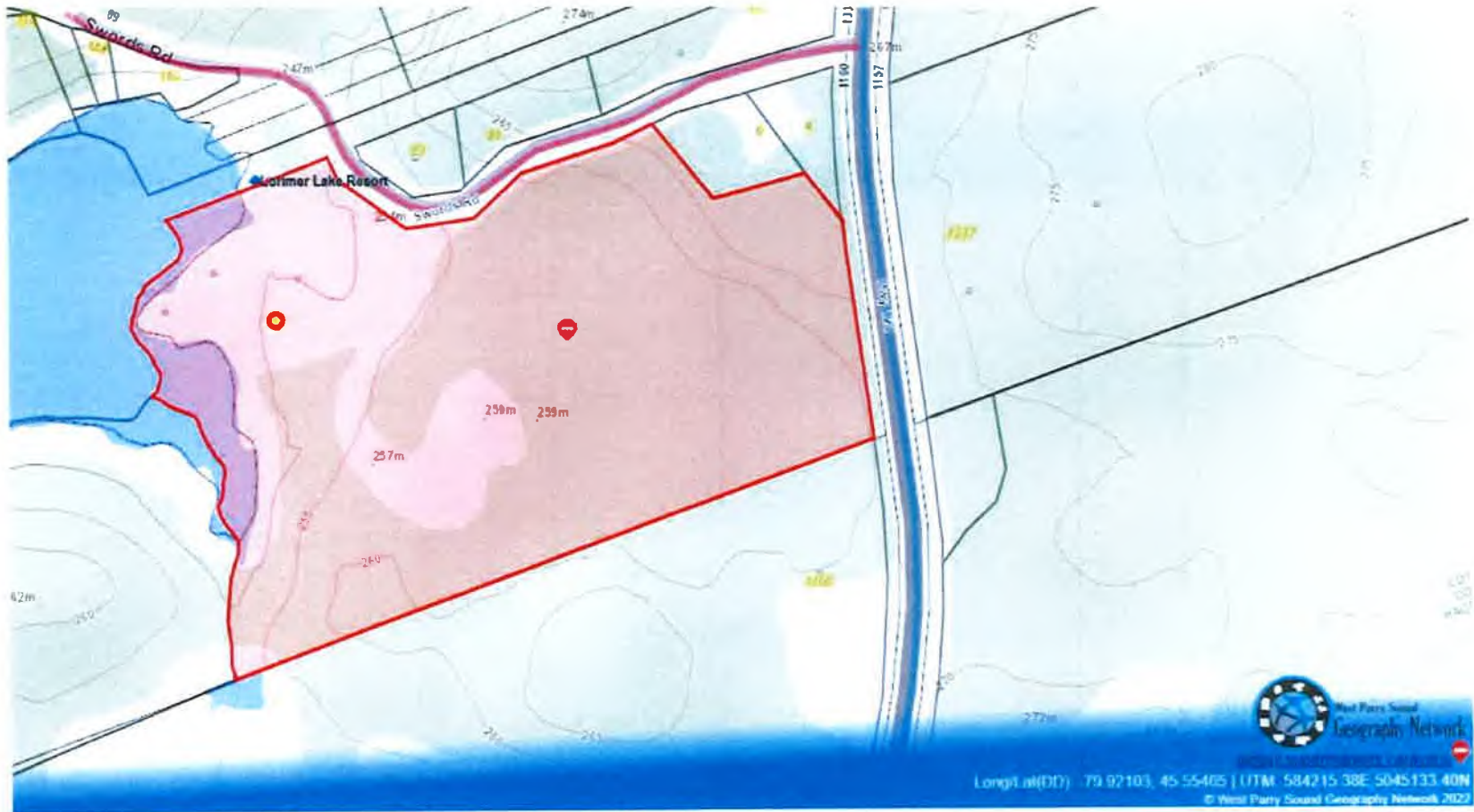
Please see the attached photos of the worksite on January 18<sup>th</sup> 2022.



Please feel free to contact the undersigned if you have any questions or require any additional information.

Yours truly,  
AZIMUTH ENVIRONMENTAL CONSULTING INC.


Matt Stuart, B.Env.Sc.  
Fisheries Ecologist/Partner

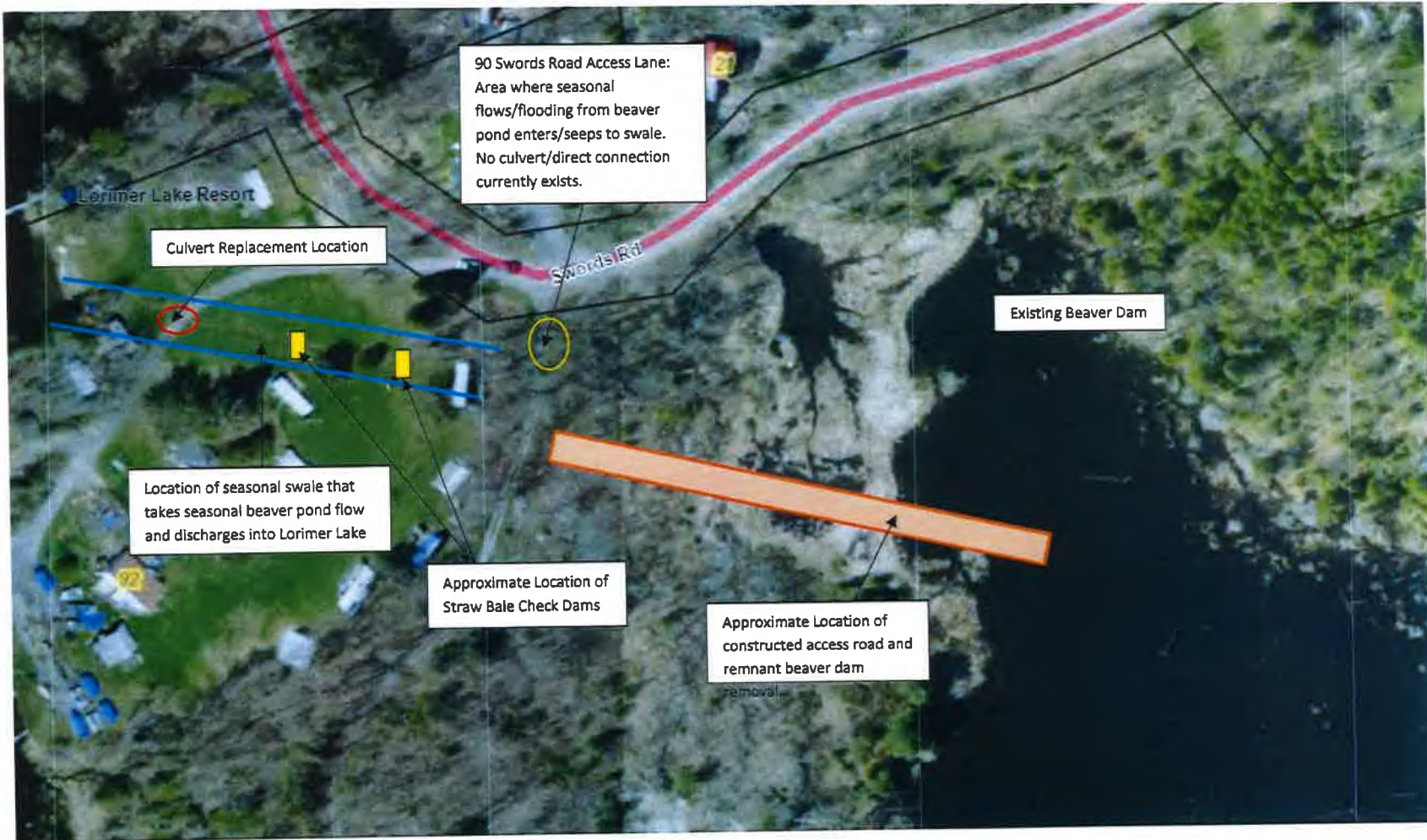


92 Swords Road – Site Location (MNR LIO Map: West Parry Sound Geography Network)





 92 Swords Road – Site Location (April 2016 Air Photo: West Parry Sound Geography Network)



92 Swords Road – January 18<sup>th</sup> 2022 – Completed In-water  
Works - NTS (April 2016 Air Photo: West Parry Sound Geography Network 2022)



92 Swords Road – January 18<sup>th</sup> 2022 – Site Photographs



Photograph 1: Access Rd construction into beaver pond. Red box around location of historical beaver dam area.



Photograph 2: Access Rd construction, SE beyond beaver dam.



Photograph 3: Access Rd construction looking towards main basin of beaver pond where no encroachment has occurred.



Photograph 4: Access Rd construction limits into beaver pond.



## 92 Swords Road – January 18<sup>th</sup> 2022 – Site Photographs



Photograph 5: Drainage swale, looking downstream (west) from 90 Swords Rd access lane. Straw bale check dam installed.



Photograph 6: Drainage swale looking downstream from 92 Swords Rd access lane towards Lorimer Lake confluence.



Photograph 7: Drainage swale, looking upstream (east) from 92 Swords Rd access lane towards 90 Swords Rd access/beaver pond.



Photograph 8: Outlet of beaver pond, looking upstream towards beaver pond from 90 Swords Rd access lane. No defined channel, flows seep through forested area before seeping through lane access.



92 Swords Road – January 18<sup>th</sup> 2022 – Site Photographs



Photograph 9: Beaver pond looking NE from access road.



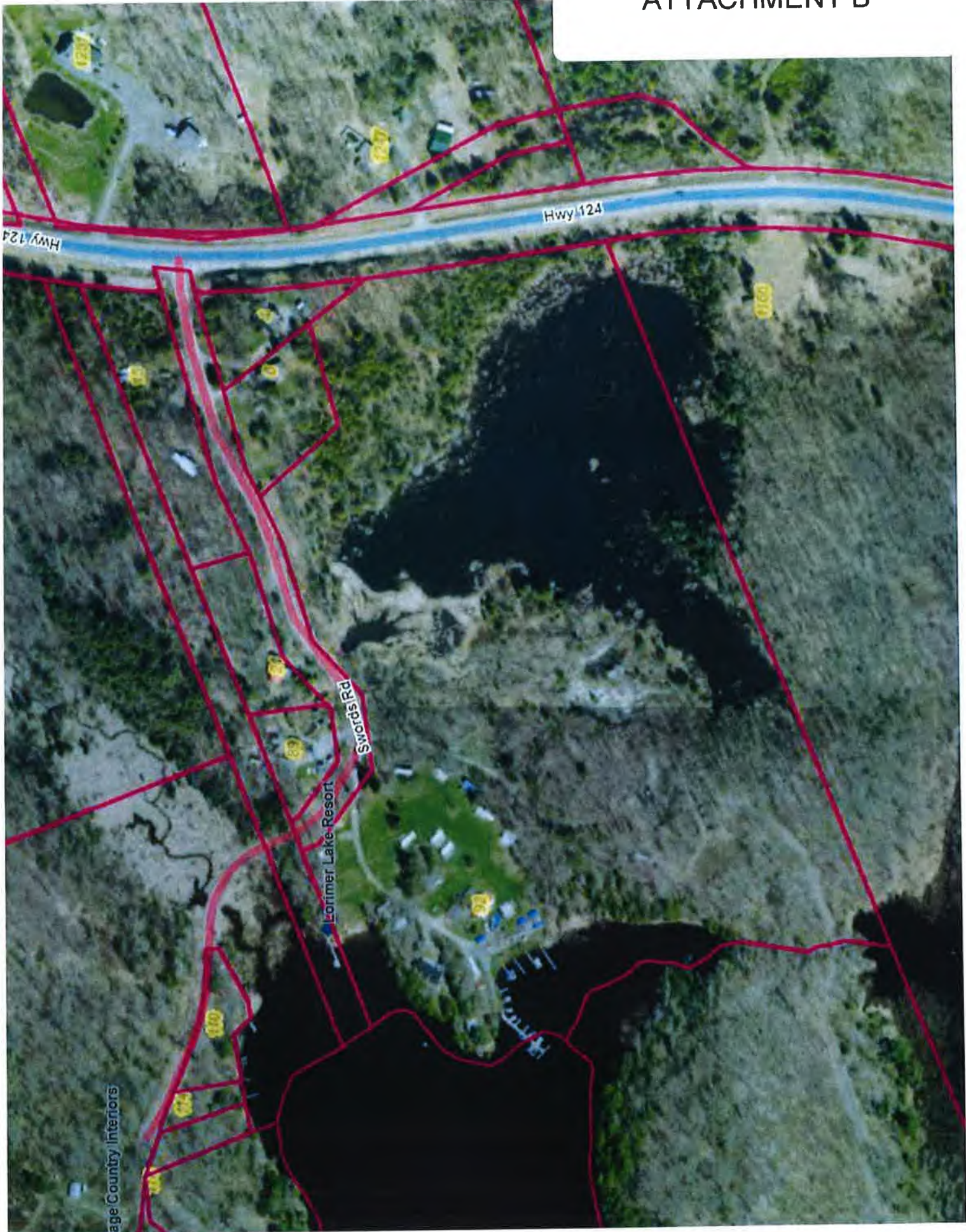
Photograph 10: Beaver pond looking SW from Swords Rd.

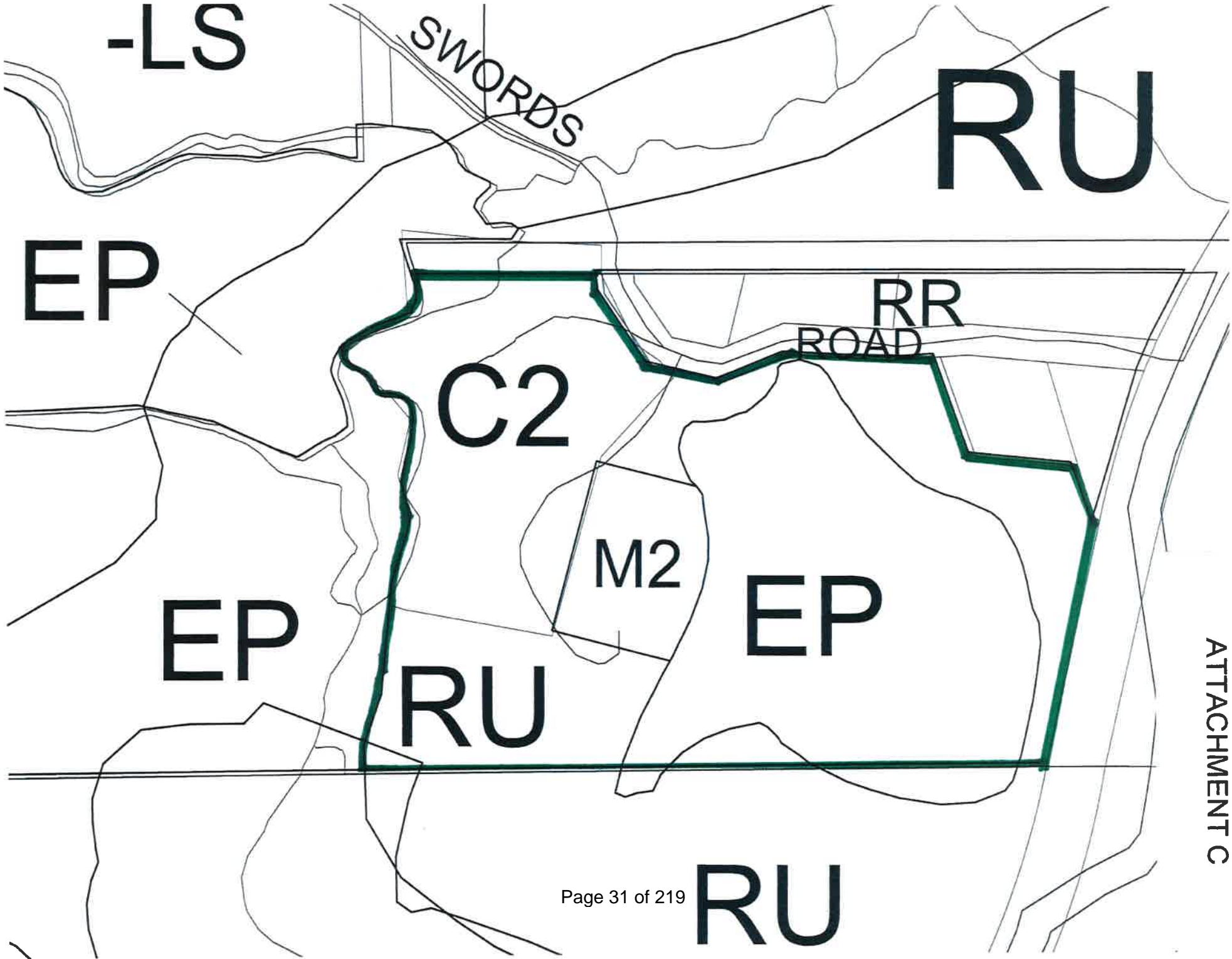


Photograph 11: Beaver pond looking SW from Swords Rd.

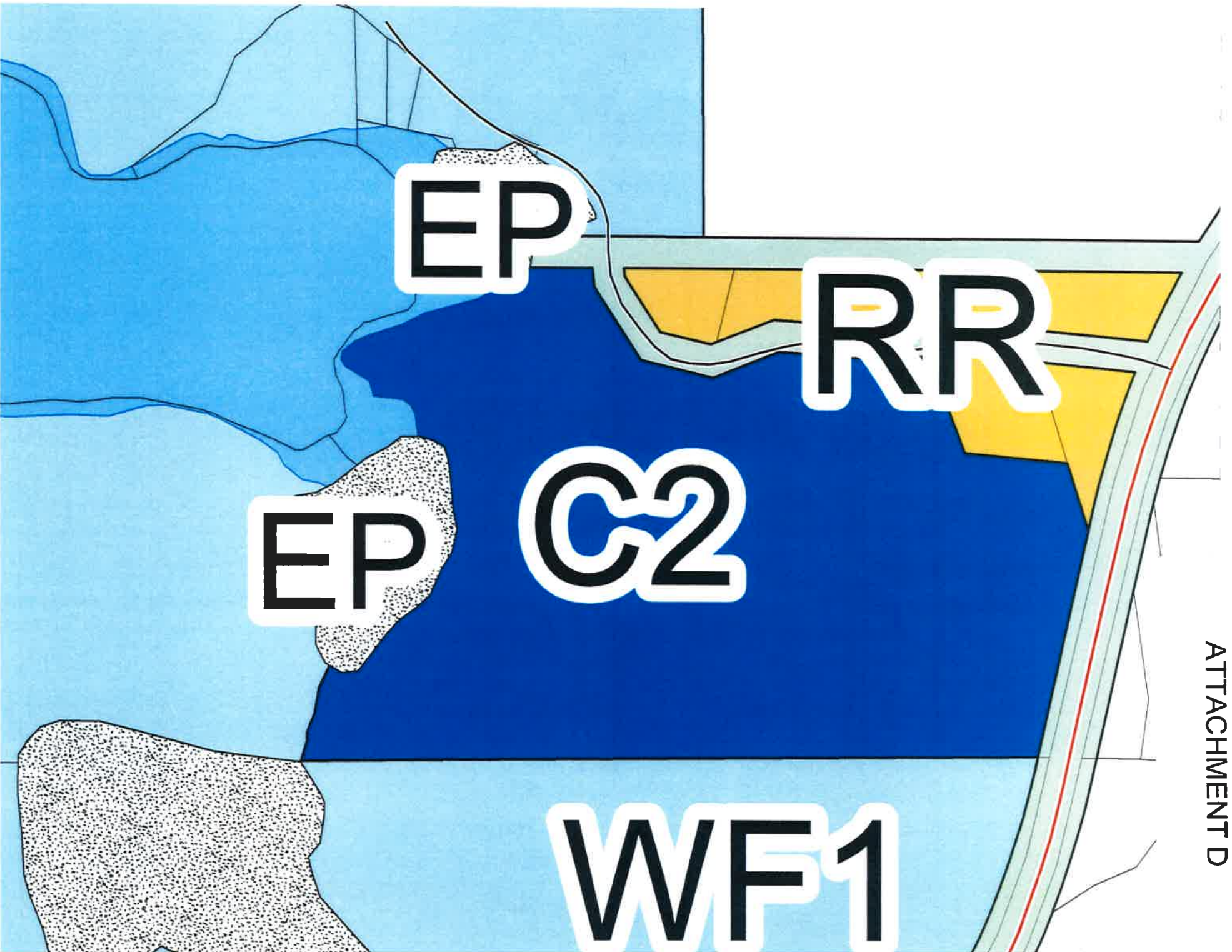


Photograph 12: Beaver pond looking SW from Swords Rd.





ATTACHMENT C



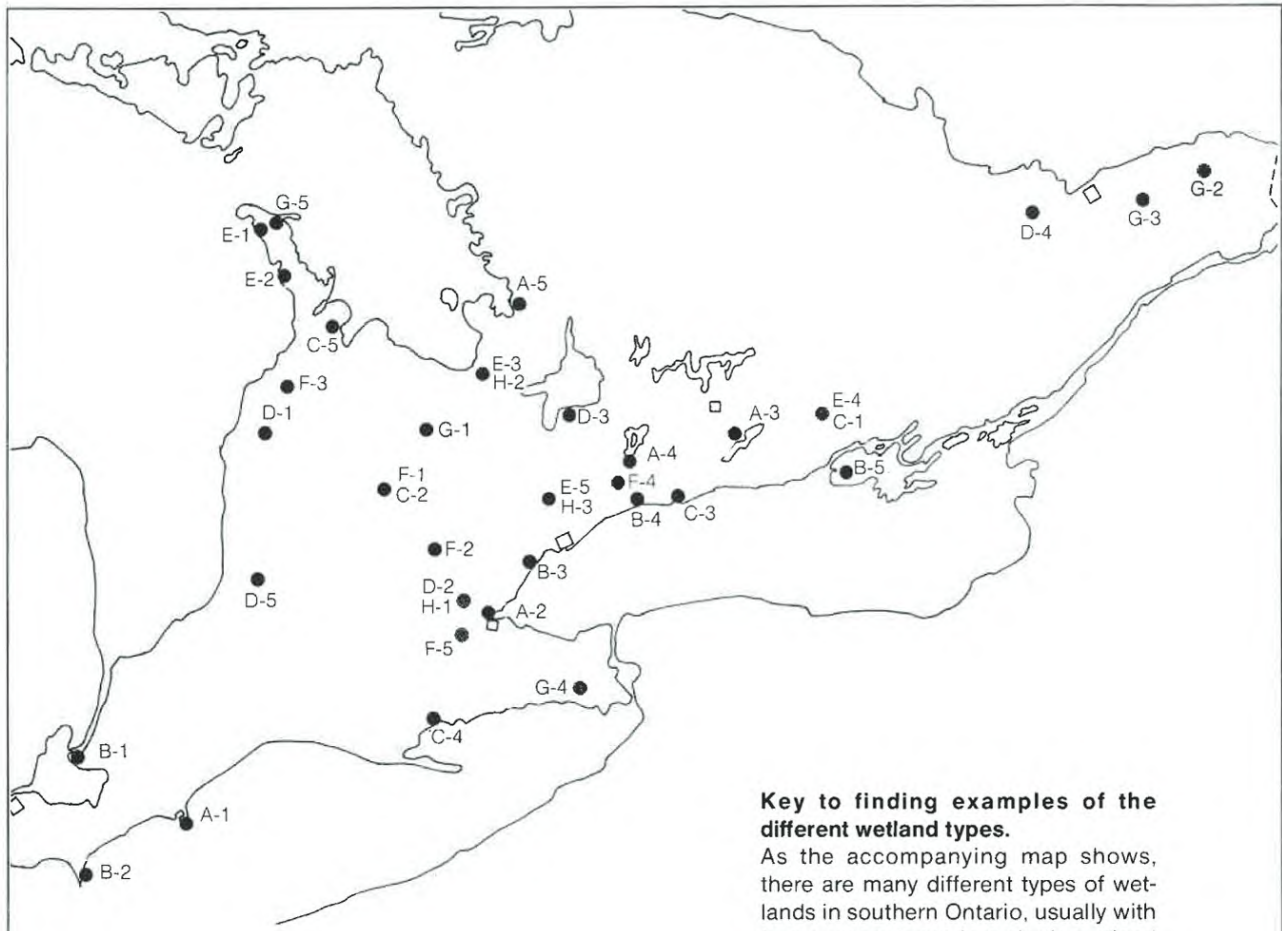
ATTACHMENT D



# WETLAND PRIMER



## ILLUSTRATED GUIDE TO THE BASIC WETLAND TYPES



**A. REEDSWAMP**

- A-1 Rondeau
- A-2 Cootes Paradise
- A-3 Rice Lake
- A-4 Scugog
- A-5 Matchadash Bay

**B. MARSH**

- B-1 St. Clair
- B-2 Point Pelee
- B-3 Rattray
- B-4 Oshawa Second
- B-5 Prince Edward County

**C. CARR**

- C-1 Percy Reach
- C-2 Luther

- C-3 Levay's
- C-4 Turkey Point
- C-5 Shallow Lake

**D. WOODED SWAMP**

- D-1 Greenock
- D-2 Beverly
- D-3 Georgina
- D-4 Stony
- D-5 Hay

**E. FEN**

- E-1 Dorcas Bay
- E-2 Petrel Point
- E-3 Minesing
- E-4 Percy Reach
- E-5 Pottageville

**F. POND BOG**

- F-1 South Luther
- F-2 Puslinch
- F-3 Glamis
- F-4 Vandorf
- F-5 Copetown

**G. RAISED BOG**

- G-1 Osprey
- G-2 Alfred
- G-3 Mer Bleu
- G-4 Wainfleet
- G-5 Blueberry

**H. WOODED FEN**

- H-1 Beverly
- H-2 Minesing
- H-3 Pottageville

**Key to finding examples of the different wetland types.**

As the accompanying map shows, there are many different types of wetlands in southern Ontario, usually with two or more types in a single wetland area. The classes shown here are not rigidly defined – for example, the raised bogs shown on the map are only partially similar to the true raised bogs found in northern Ontario. Nonetheless, by comparing your field trips to these wetlands with the photographs and descriptions on the centrespread chart, you will soon begin to recognize the essential features of each type. No longer will a wet reedy area be just another “marsh.” Note that wooded fens have not been shown on the centrespread chart as their vegetation is often similar to a wooded swamp, the difference being that the fens are on organic peat soils and the swamps on mineral or silty soils.



# WETLANDS... FOR VALUE RECEIVED

BY DOUGLAS HOFFMAN

The first settlers in Ontario believed that wetlands were of no value at all. They interfered with travel, farming and with living generally. These "swamps" were cold, wet, dirty places — uncomfortable and frightening, and to be avoided. Rapidly after settlement, clearing and draining of the land were commenced to remove this element that decreased the quality of life and also to remove more direct threats to life, real or imagined, that might have lurked within the swamp. Extensive wetlands in many areas of southern Ontario, for example, were suspected of being closely related to the high incidence of malaria-related and other diseases. Drainage was seen not just as necessary, but vital. It was undertaken on a vast scale throughout most of the broad valleylands of southeastern and southwestern Ontario.

Wetlands then, of course, occupied much more of the total land area than they do today. A recent study of forty-one southern Ontario counties concluded that more than half of the original wetlands had been cleared and drained, and much of the rest had been profoundly altered. Most of northeastern Wellington County and southwestern Dufferin County, for instance, was simply called swampland by the early land surveyors. In fact the first surveyor sent to establish the lot lines in this district got so depressed with the land that he returned to Toronto, his work incomplete. It was only the promise that he could name the townships as he wished that attracted him back to the district the following year. Consequently, in the mind of this Irish Catholic gentleman, it was only fitting that this "meanest" of land be given the names of the "meanest" of men — the leaders of the Protestant Reformation, Luther and Melancthon.

Wetlands and peatlands form a considerable resource in Ontario. A 1972 study by two wetland specialists, Ketcheson and Jeglum, revealed that there are over 100 million acres of peatlands in the province, nearly a half of Ontario's total land area. The vast majority are peatlands in northern Ontario within the Hudson Bay Lowland;

southern wetlands comprise only 1-2 percent of the total.

## WETLANDS AS NATURAL AREAS:

In their natural state, wetlands are among the most productive ecosystems in the world. One way of measuring an ecosystem's productiveness is to estimate its "annual net primary productivity." This term refers to the total growing of all plants in the ecosystem and is derived by digging up, drying and then weighing all the plant material in a given area. According to R. H. Whittaker, another wetlands ecologist, swamps and marshes weigh in at 2000 grams per square metre per year. This figure doesn't mean much until you compare it with lakes and streams at 500, and agricultural land at about 650.

This productivity is in part demonstrated by the wildlife dependent on wetlands for their habitat. Yes, there are millions of mosquitoes, but they, together with thousands of other insects, are important components of the wetland food chain providing the staple foods for birds, reptiles, amphibians and other wildlife. Waterfowl rely on wetlands for feeding, nesting, and migratory staging areas, and decreases in wetland habitat are being reflected in the existing numbers of these birds. Other wildlife use wetlands for all or part of their life cycle. Peter Sullivan of the National Wildlife Federation lists 19 species of small game, 7 species of big game, and 11 species of furbearing animals that depend on freshwater wetlands for their continued survival. Many species of fish, the Northern Pike among others, use wetlands as spawning and rearing areas. In the words of Andy Houser, a biologist with the Ministry of Natural Resources, wildlife and wetlands in southern Ontario are almost synonymous. Without wetlands, the diversity and numbers of wildlife that we have today simply could not exist.

To the botanist, wetlands are pure delight. Where else could one find a rare and strikingly beautiful orchid side-by-side with insect-eating plants, crayfish,

green snakes, tamarack and rare warblers? A bog, yes! Wetlands provide incredible opportunities for education, research and outdoor recreation through activities that include bird watching, photography, canoeing, plant identification, soil research, and water management.

Their values appear to be limitless. Certainly we cannot put a dollar figure on them. Or can we? Now there is a geographer at the University of Guelph, Reid Kreutzwiser, who says it is possible. For instance, the 10,000 annual visitors to Lake Erie's Long Point marsh placed a value of \$122,000 on the recreation derived from the marsh, and actually spent over \$160,000, of which \$76,000 was spent in the Long Point area on gas, food, lodging, and similar items. Want more dollar values? Well, researchers in the United States have come up with similar values. A study of Michigan's coastal wetlands on Lakes Michigan and Huron, containing 105,855 acres, assesses the fish, wildlife and recreation resources at almost \$52 million each year.

There are, to an extent, unmeasured costs not included in such dollar values. One is the cost of promotion — the amount spent on advertising, boardwalks, interpretation centres and staff, for example. Another is the impact of all those visitors on these fragile wetlands. Quite simply, too many people can love it to death. There is a price to pay for everything, it seems, and preserving the natural features that make wetlands good places to visit means having to limit the number of users; or protect more wetlands.

**P**art of the problem, of course, is getting people to understand what affect their pursuit of pleasure in the great outdoors can have on sensitive areas. And this does not exempt even the naturalist. I'm sure we all know at least one over-zealous nature lover who, unwitting or no, tramples blithely across a carpet of tiny sundews on his or her way to photograph a pitcher plant.

# SO YOU WANT TO UNDERSTAND WETLANDS...

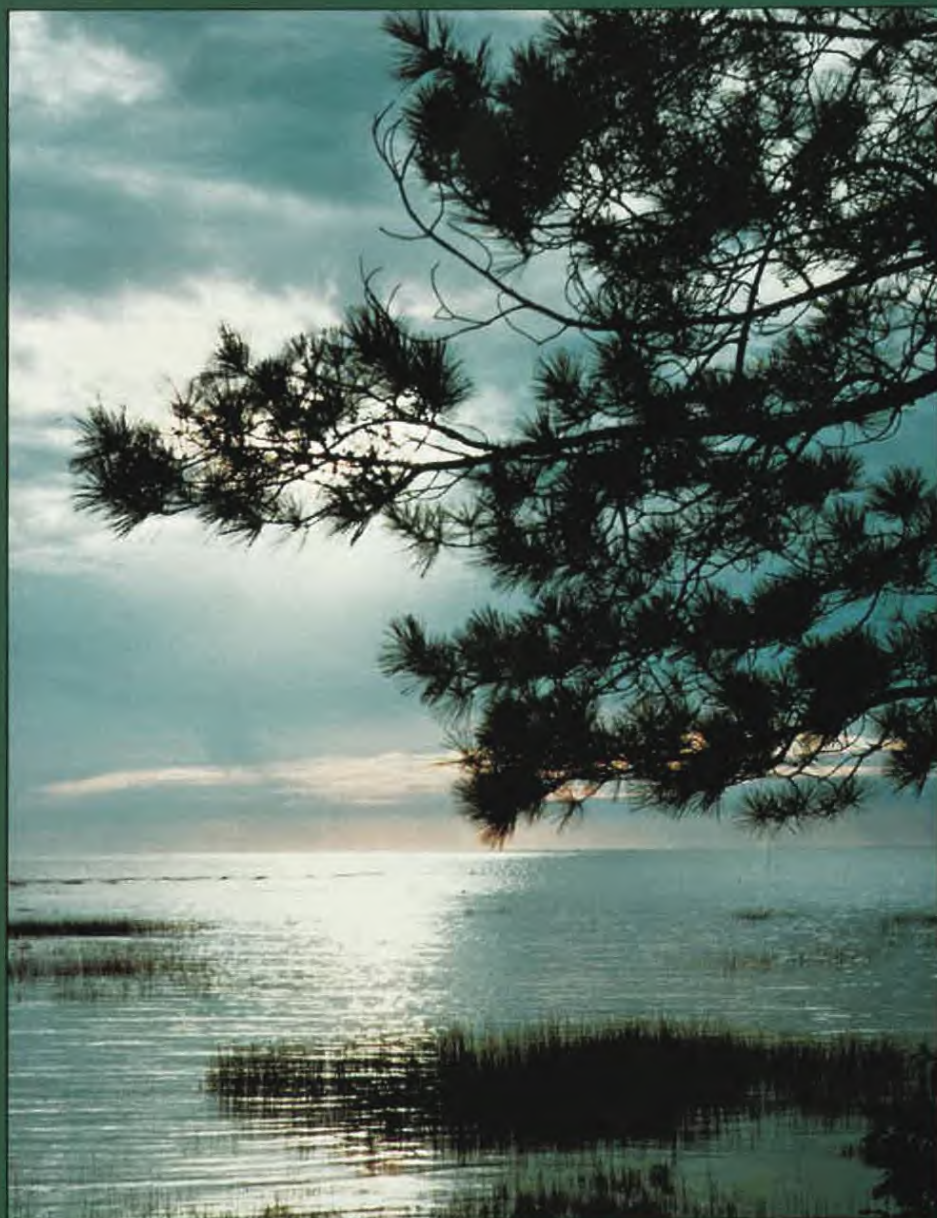
It's not easy. There are only a handful of true wetland experts in Ontario, and even they have differing theories about how wetlands should be identified and classified. But even as an amateur, you can easily learn to spot basic wetland types, as shown in these photographs. All wetlands are not the same — the various types not only look different, but have their own distinctive wildlife, wildflowers and water levels as well. And each reacts differently to man's abuses. Wetlands all share one feature — a high water table for at least part of the year. This abundance of water affects every facet of wetland ecology — the plants that thrive there, the kind of soils that evolve, the wildlife that finds a home within wetlands.

The seven wetland types shown here are based largely on differences in vegetation, most of them discernible to even the untrained eye. But they also differ in how they were formed. Reedswamps, marshes, catts, and wooded swamps all are based on mixed organic and mineral soils, since they trap silts from periodic flooding to add to their own decomposing leaves and twigs.

Bogs and fens, on the other hand, are based on organic soils, or peatlands, that develop because perpetually wet conditions allow slowly decomposing vegetation to build up thick layers. While bogs are acidic and nutrient-poor, fens are influenced more by seeping ground water, and their grassy meadows can be rich with species.

Not all wetlands fall neatly into these seven categories — there are many transitional situations, or hybrids between the seven most distinctive communities.

Usually more than one type occurs in the same wetland area. With practice, however, you can spot the basic features easily, and then know what to expect in vegetation and wildlife in each area. Before you know it, you're on your way to becoming a local expert!



Peter Peach

*These areas of sedges, bullrushes, and other emergent plants often occur at the lake-shore edge of a wetland. Soils are usually silty, and the water level is normally above the soil surface. Breeding sites for grebes, coots, black terns and others.*



T. R. Fitzharris

Pied-billed Grebe



## REEDSWAMP



Harvey Medland



Painted Turtle

J. H. AUBURN

# 2 MARSH

Here we find the greatest diversity of vegetation and wildlife. Sedges and cattails provide homes for marsh wrens, gallinules, rails and many rarer marsh birds. Soils are silty and nutrient-rich, and have a summer water table at or just below the surface.



John Sparling



Chestnut-sided Warbler

Barry Hanford

# 3 CARR

These shrubby wetlands with abundant dogwoods, willows, buttonbush and alders provide a favourite spot for Yellow Warblers, Yellowthroats and flycatchers. Soils are deep, black and rich and form a stable mat for shrub and tree growth.



Donald Gunn



Betty Greenacre

Showy Ladies' Slipper Orchid

*A rich fen, like this one at Dorcas Bay, supports a breathtaking array of wildflowers. Steady seepage of waters through the fen's organic soils is vital for these grassy areas. Orchids, Dwarf Iris, Butterworts and many rare plants grow profusely.*

# 4 FEN



Peter Peach



Vic Cricht

Willow species

*Although periodically flooded, wooded swamps need drier summer conditions with lower water levels to encourage growth of Red and Silver Maple, cedar and Black Ash. Yellow-throated Vireos, Blue-grey Gnatcatchers and heronries can be found here.*

# 5 WOODED SWAMP



Joan Gunn



Bogbean

# 6 RAISED BOG

*Typical of much of northern Ontario, they are also scattered through the south. These muskeg soils may receive all their nutrients from rainfall and can cover large areas. The bog surface may be domed, or patterned in a series of elongated pools dammed by intervening ridges. The latter are known as string bogs.*



John Sparling



Bullfrog

# 7 POND BOG

*As bog mosses encroach around the edges of a pond fringed with Bog aster, Iris Beaked rush and Carex species, the more typical Black Spruce, Tamarack and Bog Rosemary follow. These bogs receive all their nutrients from rainfall and the surrounding watershed and, being acidic, have low productivity.*

To instill a better understanding of wetland ecology in visitors, interpretive programs are provided in some areas: at Long Point marsh on the north shore of Lake Erie; at Mer Bleue bog near Ottawa; and at Wye Marsh near Midland; as well as in some Conservation Authority parks. At Luther Swamp, in the upper reaches of the Grand River, a small lake acts both as habitat for numerous waterfowl and as an interpretive centre to explain the swamp's natural history.

Research, too, is vital to understanding wetlands. But it is seldom strongly supported politically to ensure that all options are taken into account when decisions on land use are made. Some waterfowl research has been conducted in marshes along the Lake Erie and Lake Ontario shores, and Niska Waterfowl Research Station near Guelph combines research with public viewing. With representatives of all North American waterfowl species but two within its boundaries, Niska provides a unique opportunity for study. There are many devoted wetland researchers, but many more — with the funds to support them — are needed.

A major reason for leaving wetlands in an undisturbed state is for their beneficial influence on stream water. Wetlands with a few feet of peat on top of mineral material have a high water-holding capacity, important for protecting both the quality and flow of water. By storing flood waters and detaining them for later release, wetlands can reduce a flood's damage downstream. This is beautifully illustrated by Minesing Swamp. Intelligent water management can take advantage of this characteristic by protecting these natural water reservoirs. The Grand River Conservation Authority, for example, has purchased a large part of Luther Swamp to control this primary source area for maintaining summer water flow, reducing floods, and cleaning out sediments and chemical contaminants. Dozens of swamps supply water to the Grand River, thereby influencing both the water condition and the ground water level. Similar conditions exist in watersheds across Ontario.

Perhaps one of the most important aspects of the wetland ecosystem is its ability to recycle nutrients and to produce oxygen. In the United States some 17-18 million tons of potentially harmful nitrogen-rich compounds (i.e., sewage, industrial wastes, etc.) accumulate annually as by-products of man's activities. Most wetlands, however, support a vast array of denitrifying bacteria able to remove harmful nitrous oxides in the water and convert them into the harmless gaseous form of nitrogen that constitutes about 80 percent of the atmosphere. Wetlands are able, therefore, to reduce the load of dissolved nitrogen washed into them, thereby helping to maintain a healthy environment.

Natural wetland ecosystems also produce high amounts of oxygen. This is important, particularly in light of the gradual destruction of the world's tropical rain forests. Two American researchers discovered that 512 acres of marshland produced 20 tons of oxygen daily, through photosynthesis.

With so many values, it is difficult to estimate a realistic economic figure for wetlands subject to intensive visitor use. Although wetlands give us fresh, cool water, supply us with desirable plants and animals, and offer sites for natural history education, there is no exact measure of the consequences should all or most wetlands disappear. Neither do we know the condition of wetlands before settlement; nor have we overcome the difficulty of calculating a dollar value for a plant or an animal. And how do we determine the value of the oxygen produced by natural wetlands, or the value of the nitrous oxides removed? Although dollar values can be estimated for recreational and water uses, it is infinitely more difficult to measure the returns from these other functions. It is clear, however, that there are numerous benefits to be derived from keeping wetlands in their natural state, and protection programs are essential.

#### WETLANDS & AGRICULTURE:

The use of wetlands for agriculture

has been comparatively recent in Canada. High costs of reclamation no doubt discouraged agricultural development in pioneer days and even today acts as a constraint to those who might wish to expand agricultural use of wetlands. There are other reasons for not using all swamplands for growing crops.

**D**rainage, so necessary to agriculture and housing, is the bane of wetlands. Ditches, tiles and pumps are combined to rapidly remove the surface water from swamps and marshes. By so doing, the flow of water in rivers during dry periods is reduced and the chance of flooding in the spring increased. Drainage is the beginning of the end for a wetland. The apparent need for drainage in some parts of the province can create conflict. Drainage assistance to individuals and municipalities is provided under the Municipal Drainage Act and the provincial Agricultural and Rural Development Act (ARDA). At one time the federal government also provided subsidies, but has since withdrawn them. Drainage assistance often conflicts with the policies of other ministries responsible for the prevention of flooding and pollution.

Another reason is that no market exists for all the vegetables that might be grown if a large area, say a million acres of wetland, was developed for agriculture. At present, only about 14,000 acres are used for vegetable production in Ontario, and this includes small acreages in the north near Timmins, New Liskeard and Trout Creek, as well as the better-known areas at Bradford, Erieau and Thedford in southern Ontario.

To be economic, wetlands drained for vegetable production must contain a depth of peat great enough to last for a reasonably long period (say, fifty years), and many wetlands do not meet this criterion.

Nonetheless, the reclamation of wetland for agriculture in Ontario is a fascinating story. A closer look at the



“Wildlife and wetlands are almost synonymous. Without wetlands, the diversity and numbers of wildlife that we have today simply could not exist.”

development of Holland Marsh may provide some inkling of the problems and glories of peatland farming.

**O**riginally an uninhabited grass marsh and wooded swamp area, Holland Marsh is considered today the market garden centre of Canada. It was not until 1925 that a comprehensive drainage construction program to reclaim some of the 19,000 acres of low-lying marshlands was begun in the flood plain of the Holland River and its branch extending to Schomberg. Some 7,200 acres were incorporated in the Holland Marsh Drainage Scheme, involving 17 miles of dykes and canals. What today is referred to as Holland Marsh is a piece of drained land seven miles long and up to two miles wide. There are also reclaimed areas of marsh north and east of the Holland Marsh, making total size of the entire Bradford Marsh area about 7,800 acres. Nearly all the peat and muck soil in the flood plain region that can be used for economic production of agricultural crops is now under cultivation.

Since the land now in production was originally marsh and swamp, the threat of floods will always be present. Excess water from the dyked areas must now be drained by pumping it to drainage canals outside the dykes, which together are the mainstay against floods today. The poor natural drainage in the marsh is caused by the flat terrain and the well-decomposed and hence impermeable peat layer.

In Holland Marsh, this peat layer averages about twenty-three feet in depth, with some pockets thirty feet and more. The thickness of the peat layer, however, is shrinking — one to two inches each year. As cultivation and drainage introduce air into the peat, decomposition speeds up and the peat literally disappears. In time, little will remain to provide a medium for vegetable production.

Carrots and onions make up about two-thirds of the entire crop, with the remaining acreage devoted to lettuce, potatoes, celery, parsnips, cauliflower,

cabbage and beets. Profits from vegetable production on wetlands range from \$30 to \$120 for each \$100 of costs.

Farming is also economically feasible on other converted wetlands. With drainage, the flat plains of Essex and Kent counties produce grain corn, soybeans, winter wheat, and several other common field crops. In 1975, returns from wheat and corn were about \$60 per acre.

Thus agriculture provides one set of values to the use of wetlands. Although profits accruing to vegetable production seem large, the cost of reclamation, commonly borne by the government, is not always included in the calculation of total costs.

#### OTHER USES OF WETLANDS:

In general, most commercial trees do not do well on wetlands. High water tables and poor drainage often retard production, and some trees just will not grow at all. Black Spruce and Eastern White Cedar, however, are economically important species that grow on wetlands in different parts of the province.

In the south, White Cedar still provides posts and poles for fences and clotheslines. The 20-million acres of pure Black Spruce in the bogs of northern Ontario provide a mainstay for the pulp and paper industry in many northern towns.

Although peatlands do not have a particularly high forest productivity, research is being undertaken to discover the effect of various drainage and fertilizer techniques on afforestation.

Peat in wetlands is often mined on a local scale where the quality of the peat is such that it meets market requirements. For example, suitable peat for horticultural purposes is fibrous (undecomposed) in nature and comes mostly from Quebec, New Brunswick and Nova Scotia. Ontario has little fibric peat in accessible locations, and mining is limited to one or two sites, mainly Wainfleet (near Welland) and Alfred (near the Quebec border) bogs. On occasion, the more decomposed peat common in swamps is dug up, dried and

packaged for potting soil, but the practice is not widespread.

Sometimes people even use wetland sites for building purposes. Special care must then be taken to remove all the peat and backfill with suitable mineral material to provide stable foundations. Drainage must be provided and additional fill added to raise the building above the flood line. Even though wetland building sites are wet, unstable, and often full of mosquitoes, the original low cost of the lots seems to make them attractive to some.

#### COSTS, BENEFITS & VALUE JUDGMENTS:

The attitude that wetlands are uneconomic wastelands has prevailed for a long time. From the perspective of immediate value to their owner, wetlands provided little in the way of a profitable return, and drainage or conversion to another use seemed highly desirable. Governments have subsidized drainage and clearing, often without attaching controls to ensure the economic soundness of the resultant uses. In many cases, subsequent abandonment of the land, due to mismanagement or other problems, has led to severe erosion, compaction, or drying-out of the valuable organic soils, and a real wasteland is borne.

Nonetheless, millions of acres of wetlands in close to their natural state still remain, and a look at their value from a broader perspective reveals their social and economic importance. The value of wetlands — as wildlife habitat, as places for recreation and education, and as water controllers and purifiers — provides benefits to all of society. Surely the time has come for decisions on the fate of wetlands to be made on other than the basis of short-term economics alone. Only if we consider *all* the costs and *all* the benefits can the worth of a wetland truly be calculated.

*Dr. Hoffman is Director of the University of Waterloo's School of Urban & Regional Planning, in the Faculty of Environmental Studies.*



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## MEMORANDUM

**To:** Mayor and Council  
**From:** Paula Macri, Planning Assistant  
**Date:** April 18, 2023  
**Re:** Update on Application to Close a Road Allowance  
Salvatori et al

This memo is a follow-up to Council in respect of an email received from Mr. Ryan O'Hare regarding the status of the above referenced application.

### Background

Daniel Salvatori, James Enslin, Brent Kaufman and Ryan O'Hare entered into an Encroachment Agreement with the Municipality of Whitestone on July 19, 2017 (By-law 33-2017). Attachment A shows the section of the unopened road allowance which the Encroachment Agreement relates to.

An application to close and purchase a road allowance was received January 29, 2022 from Daniel Salvatori, James Enslin, Brent Kaufman and Ryan O'Hare and subsequently a cheque dated February 14, 2022.

Moving forward with the application was unfortunately delayed. CAO Hendry and I spoke with Mr. Salvatori in early April and apologized for the delay in moving the request forward. A report was requested from Planner John Jackson on April 11, 2022.

The report from John Jackson was also unfortunately delayed.

On August 5, 2023 Planner John Jackson and I attended the road allowance in question (not CAO Hendry as indicated by Mr. O'Hare). We wanted to have a visual of the property in question (which is typical of similar applications) and understand the geography of the location.

At the September 20, 2022 Council meeting, the Planner's report was presented (Attachment B), and an approval in principle was provided by resolution, with a number of conditions. One of the typical conditions was as follows:

*That all practices, polices and procedures of the Municipality of Whitestone be followed for closing of Municipal Road Allowances, including notification of adjoining property owners.*

After receiving approval in principle from Council, notifications were sent to adjoining property owners who have lands next to the road allowance. This is done after the planner's report has been presented to Council to ensure approval in principle

One of the abutting property owners approached the Municipality with concerns that selling the section of road allowance would essentially cut off access along the road allowance. This owner indicated an interest in purchasing half of the road allowance abutting their property (this is an option Council typically offers to abutting property owners).

There is a uniqueness to the application and the situation which is illustrated in Attachment C, whereby, if the abutting property owner(s) petition Council and were approved to purchase half of the road allowance contemplated to be sold, Salvatori et al would essentially be cut off from access to their property.

Abutting property owner(s) indicated interest in purchasing part of the road allowance. At Council's request, staff and the Municipal Planner were asked to work with the interested parties and attempt to find a solution. However, we were unable to do so.

Due to the length of time this application took, not only to be presented to Council, but also to consider and discuss the issue with the abutting property owner(s) who had an interest in purchasing half the road allowance, consideration was given to a partial refund. This is not the normal practice; however, CAO Hendry felt it was fair under the circumstances. A refund of \$500 was provided from the \$1000 administration fee.

The Municipality will write a formal letter to Salvatori et al confirming that there is no longer a need for them to carry insurance and that they may cross the road allowance as any member of the public is entitled to. We understand no further upgrades to the road allowance are contemplated by Salvatori et al (which was the original reason for having an encroachment agreement and insurance in place.)

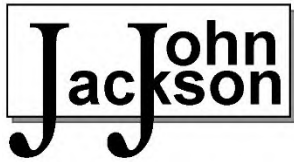
## **Attachments**

Attachment A - illustration of the section of the unopened road allowance per By-law 33-2017

Attachment B – John Jackson, Planner's report dated September 14, 2022

Attachment C – illustration of the purchase of half of the road allowance contemplated to be sold to adjoining property owner(s)





**Planner, Inc.**

1 Mall Drive Unit #2, Parry Sound, Ontario P2A 3A9

Tel: (705) 746-5667 E-Mail: JJPlan@Vianet.ca

## PROPOSED ROAD ALLOWANCE PURCHASE

### PART OF CONCESSION ALLOWANCE

### BETWEEN CONCESSION 2 & 3, LOT 23/24

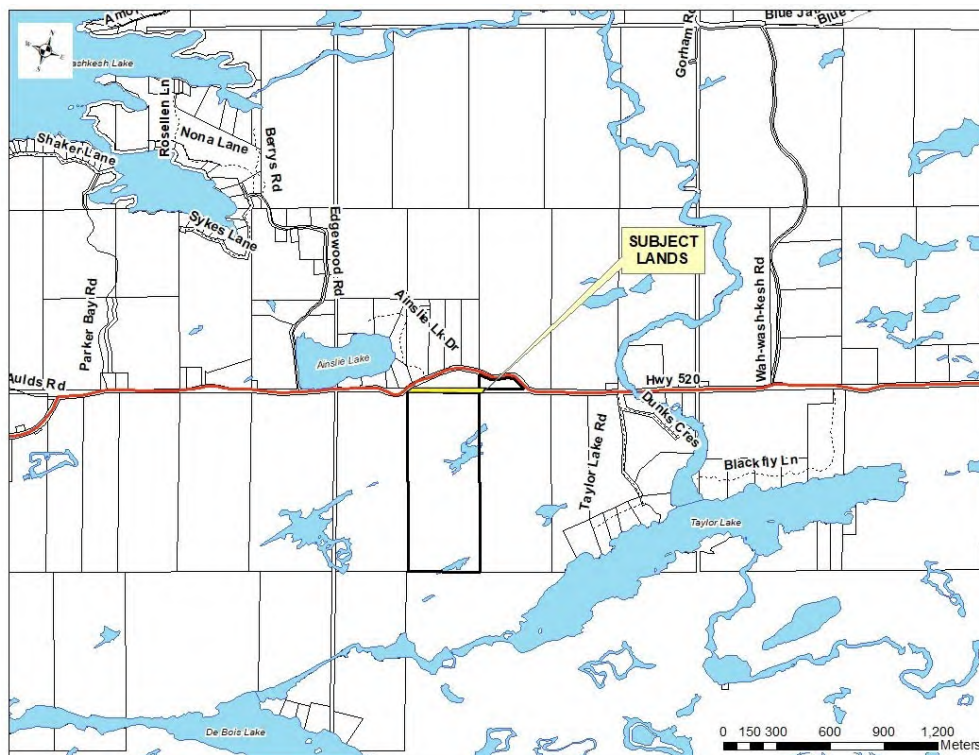
### GEOGRAPHIC Township OF MCKENZIE

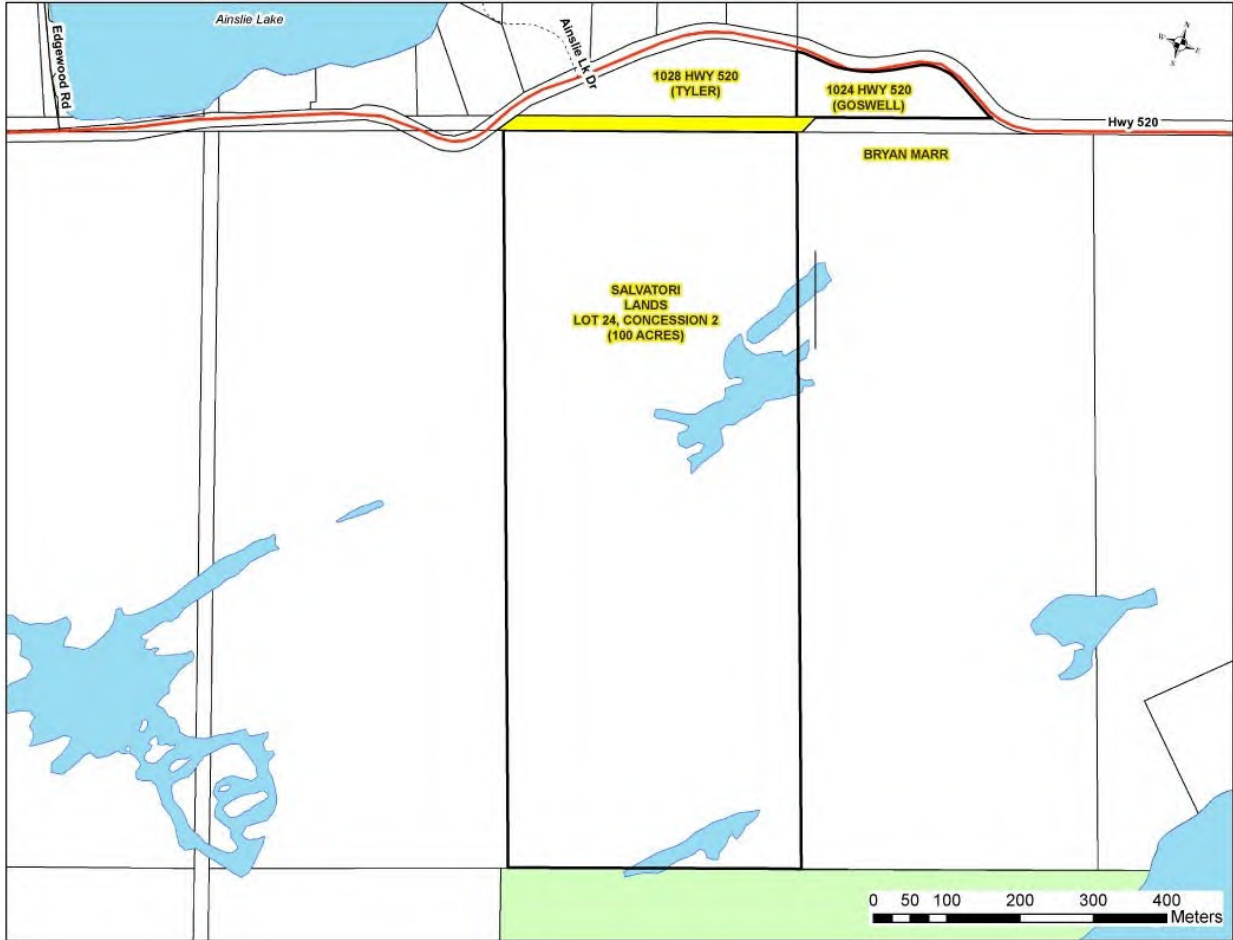
**APPLICANTS:** James Enslin  
Brent Kaufman  
Daniel Salvatori  
Ryan O'Hare

September 14, 2022

### APPLICATION PURPOSE

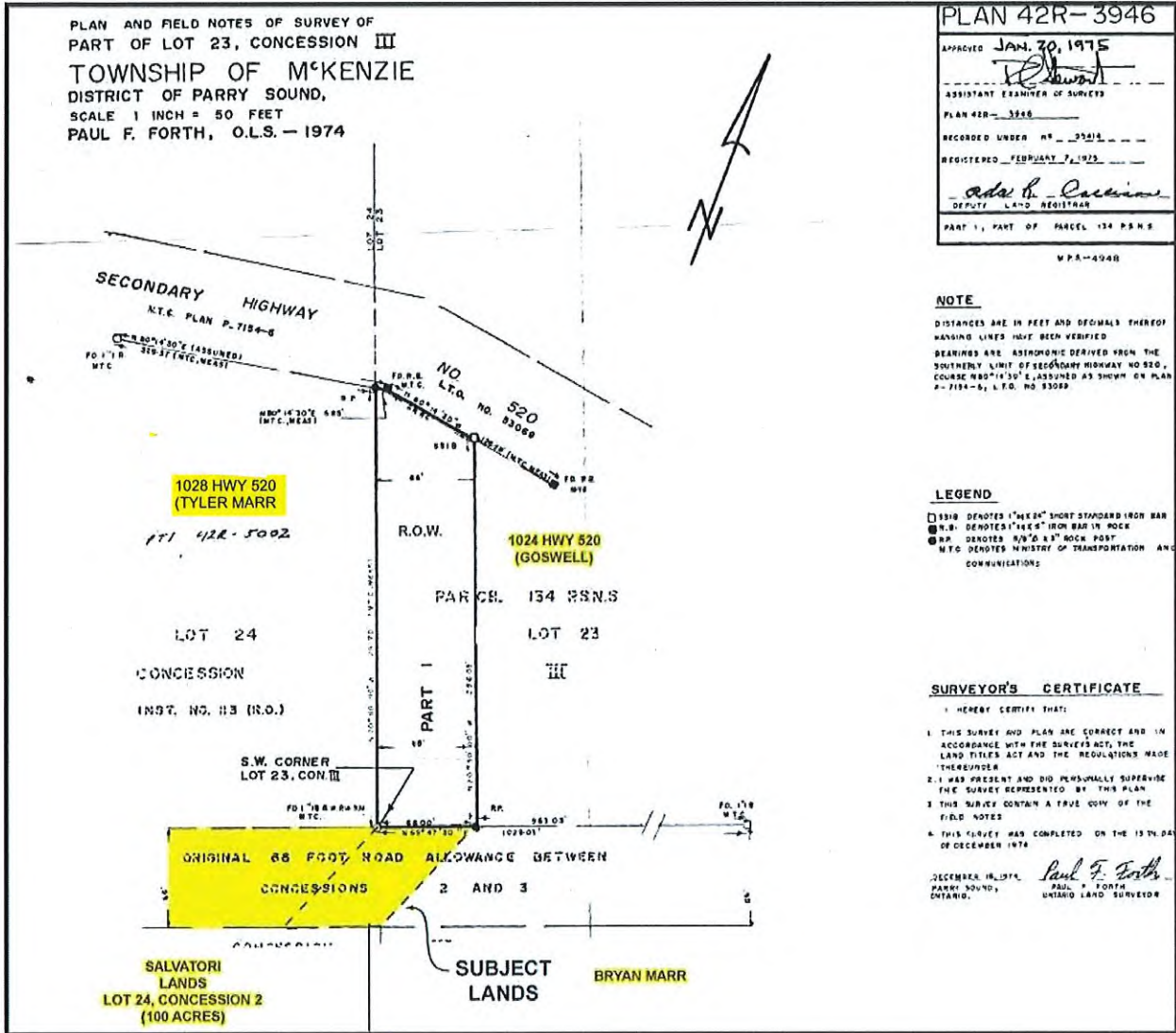
Salvatori et al owns Lot 24, Concession 2 in the geographic Township of McKenzie. The land is presently "land locked" and the owners wish to purchase the Municipal Concession Road Allowance.





The owners are requesting to acquire the road allowance that comes across the right-of-way being Part 1 on plan 42R-3946.

The subject lands proposed to be acquired are illustrated on Part 1 of Reference Plan 42R-3946.



**PREVIOUS AGREEMENT**

Five years ago, the same owners applied for and received approval to use the same concession road allowance that is currently being proposed to be stopped up and sold.

## **OFFICIAL PLAN POLICY**

The following policies apply to municipal road allowance.

### **9.04 Municipal Road Allowance**

***Improvements to municipal road allowances that are not maintained are not permitted unless the following occurs:***

**9.04.1 *the Municipality declares the road allowance surplus and the municipal road allowance is stopped up and sold in accordance with the provisions of the Municipal Act; or***

**9.04.2 *the road is brought up to a municipal standard and assumed by the Municipality for maintenance purposes; or***

**9.04.3 *the proponents of the road allowance improvements enter into legal agreement with the Municipality that includes provisions for indemnification of liability, signage and liability insurance; and***

**9.04.4 *it has been demonstrated that the proposal conforms with Section 12.0 - Natural Heritage of the official plan. Prior to approval, the Municipality shall require an assessment by a qualified professional to demonstrate that there are no adverse environmental impacts.***

**9.04.5 *The above policy applies to any crossing of an unopened road allowance.***

**9.04.6 *Where an abutting owner requests to use or authorize a historical use of a portion of a road allowance for any use permitted by this Plan, the municipality may consider the request subject to the following:***

- (i) there is no immediate access use for the road allowance;***
- (ii) the use is authorized by the municipality, that may include an agreement;***
- (iii) the land owner is aware of the potential removal of any buildings or structures on short term notice;***
- (iv) circulation of the request to adjacent owners that may have an interest; and***
- (v) compliance with the zoning by-law.***

***Any permission to authorize the use of or occupation of an unassumed road allowance is not to be interpreted to confer any road frontage compliance as otherwise required by this Plan.***

In accordance with the above policies, there is general support for stopping up road allowance that will have no future purpose for public access.



It is understood that the applicants wish to own the land in contrast to have an authority agreement to cross for insurance purposes.

There has been a neighbour express a concern over a drainage issue. The road way has been constructed and some water has been dammed by the failure to place a culvert across the drainage area.

## **CONCLUSION**

Council may consider the proposed stopping up, closing and selling of the subject concession allowance as applied for by Daniel Salvatori et al in principle, subject to the following conditions:

1. Preparation of a draft survey;
2. Obtaining an appraisal of the value of the land proposed to be sold;
3. Placement of the appropriately sized culvert to eliminate any drainage issue;
4. Subject to the rules and procedures including costs for the sales of municipal road allowance;
5. That closure of the part of the municipal road allowance requested does not remove access from any adjoining lands;
6. That the applicant pays all associated costs and fees; and
7. That all practises, policies and procedures of the Municipality be followed for closing of Municipal Road Allowances, including notification of adjoining property owners.

Respectfully Submitted



John Jackson M.C.I.P., R.P.P.  
JJ;jc

PLAN AND HELD NOTES OF SURVEY OF  
 PART OF LOT 23. CONCESSION HI  
**TOWNSHIP OF mckenzie**  
 DISTRICT OF PARRY SOUND,  
 SCALE 1 INCH = 50 FEET  
 PAUL F. FORTH, O.L.S. — 1974

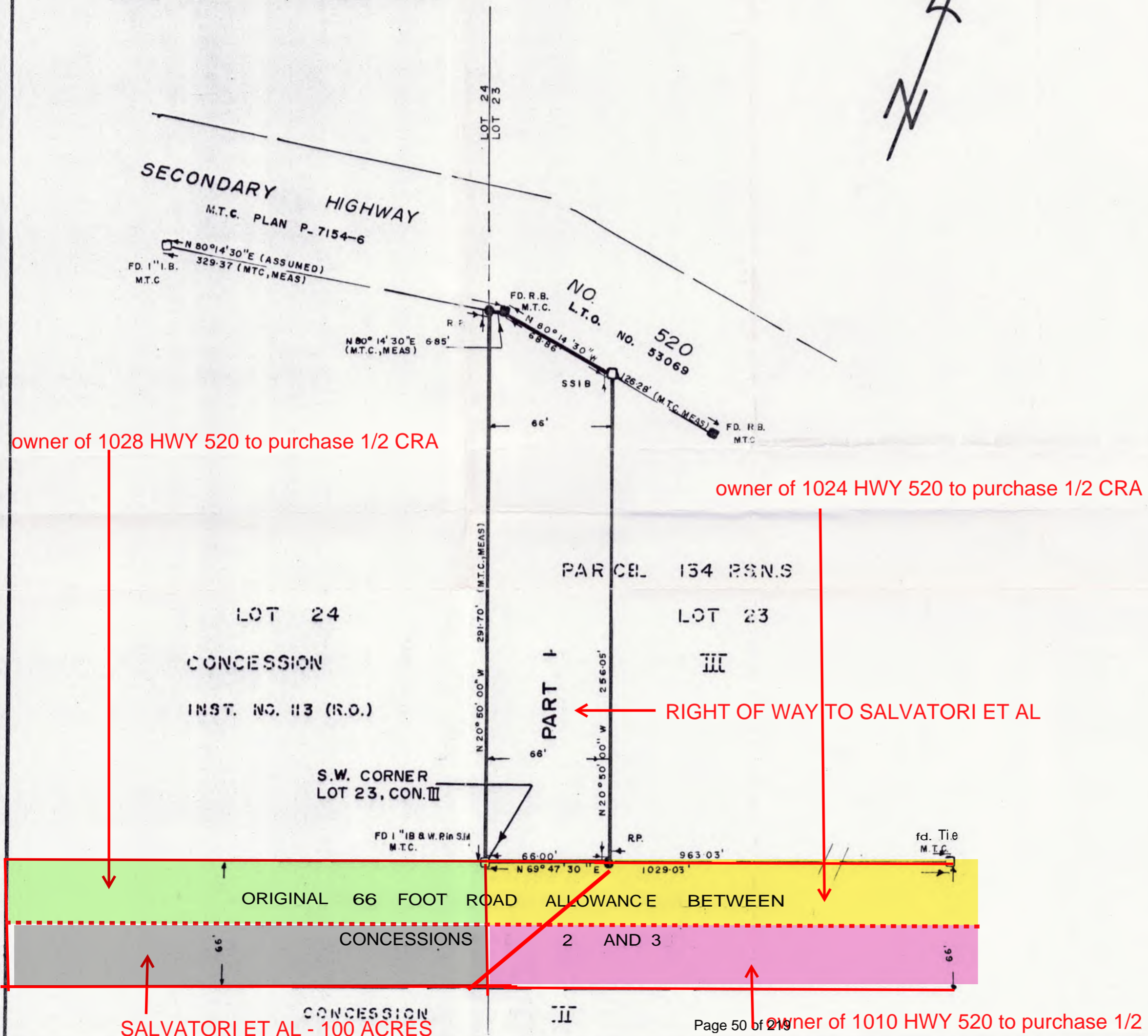
**PLAN 42R-3946**

APPROVED **JAN. 20, 1975**  
*[Signature]*  
 ASSISTANT EXAMINER OF SURVEYS  
 PLAN 42R — 3946  
 RECORDED UNDER N<sup>o</sup> 95414  
 REGISTERED FEBRUARY 7, 1975  
*[Signature]*  
 DEPUTY LAND REGISTRAR  
 PART I, PART OF PARCEL 134 P.S.N.S.

M.P.S.-4948

**NOTE**

DISTANCES ARE IN FEET AND DECIMALS THEREOF  
 HANGING LINES HAVE BEEN VERIFIED  
 BEARINGS ARE ASTRONOMIC DERIVED FROM THE  
 SOUTHERLY LIMIT OF SECONDARY HIGHWAY NO. 520,  
 COURSE N60°14'30" E, ASSUMED AS SHOWN ON PLAN  
 P-7154-6) L.T.O. NO. 53069.



**surveyor's CERTIFICATE**

I HEREBY CERTIFY THAT:  
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE THEREUNDER.  
 2. I WAS PRESENT AND DID PERSONALLY SUPERVISE THE SURVEY REPRESENTED BY THIS PLAN  
 3. THIS SURVEY CONTAIN A TRUE COPY OF THE FIELD NOTES  
 4. THIS SURVEY WAS COMPLETED ON THE 13 TH. DAY OF DECEMBER 1974.

DECEMBER 16<sup>th</sup> 1974  
 PARRY SOUND,  
 ONTARIO.  
*Paul F. Forth*  
 PAUL F. FORTH  
 ONTARIO LAND SURVEYOR

ATTACHMENT C



## MEMORANDUM

**To:** Mayor and Council

**From:** Paula Macri, Planning Assistant

**Date:** April 18, 2023

**Re:** AMBIANCE FINE HOMES INC.  
Re-zone a portion of lands fronting 1524 Highway 124, Dunchurch from Industrial Pit (M2) Zone to General Industrial (M1) Exception No. 1 Holding (M1-1-H) Zone

---

A decision was made by the Ontario Land Tribunal on March 10, 2023 regarding the re-zoning of a portion of lands adjacent to 1524 Highway 124, Dunchurch. By-law 21-2023 reflects the decision of the Ontario Land Tribunal (OLT) on March 10, 2023. Signatures on Schedules 1 and 2 of By-law 21-2023 are not required pursuant to sections 34(11) and (26) of the Planning Act, as follows:

### Appeal to Tribunal

(11) Subject to subsection (11.0.0.0.1), where an application to the council for an amendment to a by-law passed under this section or a predecessor of this section is refused or the council fails to make a decision on it within 90 days after the receipt by the clerk of the application, any of the following may appeal to the Tribunal by filing with the clerk of the municipality a notice of appeal, accompanied by the fee charged by the Tribunal:

1. The applicant.
2. The Minister. 2017, c. 23, Sched. 3, s. 10 (1); 2019, c. 9, Sched. 12, s. 6 (1); 2021, c. 4, Sched. 6, s. 80 (1).

### Powers of Tribunal

(26) The Tribunal may,

- (a) on an appeal under subsection (11) or (19), dismiss the appeal;
- (b) on an appeal under subsection (11) or (19), amend the by-law in such manner as the Tribunal may determine or direct the council of the municipality to amend the by-law in accordance with the Tribunal's order; or

(c) on an appeal under subsection (19), repeal the by-law in whole or in part or direct the council of the municipality to repeal the by-law in whole or in part in accordance with the Tribunal's order. 2019, c. 9, Sched. 12, s. 6 (10).

## **ATTACHMENTS**

Attachment A – Ontario Land Tribunal decision made on March 10, 2023

**Ontario Land Tribunal**  
Tribunal ontarien de l'aménagement  
du territoire



**ISSUE DATE:** April 11, 2023

**CASE NO(S):** OLT-22-004402

**PROCEEDING COMMENCED UNDER** subsection 34(11) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended

Applicant and Appellant: Ambiance Fine Homes Inc.  
Subject: Application to amend Zoning By-law - Refusal or neglect to make a decision  
Purpose: To permit a textile manufacturing, processing, and machining business  
Property Address: 1524 Highway 124  
Municipality: Municipality of Whitestone  
OLT Case No.: OLT-22-004402  
OLT Lead Case No.: OLT-22-004402  
OLT Case Name: Ambiance Fine Homes Inc. v. Whitestone (Municipality)

**Heard:** March 10, 2023 by Video Hearing

**APPEARANCES:**

**Parties**

**Counsel**

|  |                 |
|--|-----------------|
| Ambiance Fire Homes Inc.                     | Andy Margaritis |
| Municipality of Whitestone                   | Mark Kemerer    |
| Dr. Fiona Hunter and<br>Dr. Michael Bidochka | Matthew Di Vona |

**MEMORANDUM OF ORAL DECISION DELIVERED BY S. deBOER AND S. MASTORAS ON MARCH 10, 2023 AND ORDER OF THE TRIBUNAL**

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## INTRODUCTION

[1] This Decision results from a Settlement Hearing that was conducted with respect to the appeal by Ambiance Fire Homes Inc. (the “Applicant”) for the failure of the Municipality of Whitestone (the “Municipality”) to make a decision within the statutory timeframe of 90 days for the application to amend Zoning By-law No. 07-2018 (the “ZBL”) pursuant to s. 34(11) of the *Planning Act* (the “Act”).

[2] The Subject Property is municipally known as 1524 Highway 124, Municipality of Whitestone. The Subject Property is located approximately 40 kilometres east of the Town of Parry Sound. The legal description of the property is Part of Lots 40 and 41, Concession A, Municipality of Whitestone. The total area of the property is approximately 102 hectares and is currently zoned as “M2 – Industrial Pit”. The Applicant proposed to rezone a portion of the Subject Property fronting onto Highway 124 as “M1 – Industrial” to permit the operation of an office, textile manufacturing, processing and machining business.

[3] The Subject Property is surrounded by largely undeveloped lands with a minimal amount of small industrial and agricultural operations to the north. To the east are wetlands and a Class “B” sand and gravel pit is in operation on the abutting property to the west of the Subject Lands.

## APPLICATION HISTORY

[4] The original application was received by the Municipality in April 2022. The application was seeking a zoning by-law amendment to have approximately 4.45 hectares fronting onto Highway 124 rezoned from the aforementioned M2 – Industrial Pit to M1 – Industrial. The permitted uses in the M1 zone include:

- a) Residential Uses
  - a dwelling unit or units permitted under the provisions of this By-law;
  - converted dwelling;
  - a garden suite.

## b) Commercial Uses

- a building supply outlet;
- a parking garage, structure or lot;
- a bulk fuel storage establishment;
- a service station or public garage;
- a farm implement dealer;
- a restaurant, licensed or unlicensed;
- a marina;
- a business or professional office;
- a laundromat;
- a motor vehicle sales and service establishment; or
- kennel

## c) Industrial Uses

- a car wash;
- an airport;
- a fabricating, processing or manufacturing establishment;
- an assembly plant;
- a saw mill;
- a contractor or tradesman shop or yard;
- commercial composting facilities;
- a seed cleaning plant;
- a farm produce storage area;
- a slaughter house;
- a feed mill, open storage of goods and materials;
- a fertilizer mixing plant;
- a truck or bus storage terminal;
- a machine or welding shop;
- a warehouse;
- a salvage yard; or
- a municipal garage.

[5] Previous to the submittal of the application, the Applicant undertook a preliminary environmental review which was completed and submitted to the Municipality in January 2022. The results of the study were that there were a few areas on the Subject Property that would need some minor remediation, however, the report stated that the rezoning request could proceed.

[6] In May 2022, the Applicant submitted more detail to the Municipality as to the intent of the rezoning, that included a light industrial use, which could potentially employ up to 50 people.

[7] Based on the totality of the application, John S. Jackson, from John Jackson Planner Inc., a professional planner for the Municipality, submitted a report on the

matter which stated that there were no Provincial or Official Plan conflicts, and that the application should proceed to a public meeting. Following the public meeting of July 5, 2022, it was recommended by Council resolution that a peer review be conducted of the “planning and socio-economic issues associate with the application”.

[8] On September 2, 2022, the Applicant filed an appeal to the Tribunal for the failure of council to make a decision on the application within the statutory timelines. A Case Management Conference (“CMC”) was held on January 10, 2023. Prior to the CMC, the Tribunal was informed that the parties had reached a settlement, and a request for a settlement hearing before the Tribunal was then scheduled to consider the Settlement Proposal.

### **PLANNING EVIDENCE**

[9] On the day of the hearing, the Tribunal heard testimony from a single planning witness. The witness presented was John S. Jackson, the Planner who had carriage of the application for the Municipality. The Applicant’s planning witness, Mr. Wayne Simpson was unable to attend the hearing, but did submit an Affidavit in support of the settlement on behalf of the Applicant on March 6, 2023. Mr. Simpson’s Affidavit included an Acknowledgement of Expert’s Duty and a Curriculum Vitae. This evidence in support of the settlement was acknowledged by the Tribunal. Mr. Jackson was affirmed and qualified without refute to give expert opinion evidence in land use planning.

### **Provincial Policy Statement, 2020 (the “PPS”)**

[10] Mr. Simpson’s affidavit gave testimony and opinion that the Settlement Proposal is consistent with the PPS as it meets the following policies:



- Section 1.1.1 Healthy, liveable and safe communities are sustained by:
  - a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;
  - c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;
- Section 1.1.4.1 Healthy, integrated and viable rural areas should be supported by:
  - a) building upon rural character, and leveraging rural amenities and assets;
  - f) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources
- Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:
  - a) the management or use of resources
- Section 1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.
- Section 1.1.5.7 Opportunities to support a diversified rural economy should be promoted by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.
- Section 1.3.1 Planning authorities shall promote economic development and competitiveness by:
  - b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;
  - c) facilitating the conditions for economic investment by identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;

[11] Regarding Section 2.0 of the PPS concerning management of resources, Mr. Simpson's affidavit relied on the Azimuth Environmental Consulting Inc. report which was submitted to the Municipality on January 19, 2002. The report concluded that the "Suggested Development Envelope" was in a "Low Development Constraint" and

recommended that the proposed rezoned area maintain a 30-metre setback for any wetlands and watercourses in the surrounding area.

[12] Mr. Simpson's affidavit gave opinion that the proposal as presented will maintain the recommended setbacks and as such, is consistent with the PPS. Mr. Jackson agreed with the opinion of Mr. Simpson's affidavit that the proposal is consistent with the PPS.

### **Growth Plan for Northern Ontario 2011 (the "GPNO")**

[13] The GPNO is a part of the Places to Grow Act. The Purpose of this Act is to:

- a. to enable decisions about growth to be made in ways that sustain a robust economy, build strong communities and promote a healthy environment and a culture of conservation;
- b. to promote a rational and balanced approach to decisions about growth that builds on community priorities, strengths and opportunities and makes efficient use of infrastructure.

[14] Section 2.2.2 of the GPNO states that the Province of Ontario will focus economic development strategies on the existing and emerging priority economic sectors and the distinct competitive advantages that Northern Ontario can offer within sectors that include:

- a) advanced manufacturing
- g) minerals sector and mining supply and services

[15] In Mr. Simpson's opinion, the proposed rezoning does conform to the GPNO and the rezoning will help contribute to the success of the Plan. Mr. Jackson agreed with the opinion of Mr. Simpson concerning the GPNO.

## **Official Plan of the Municipality of Whitestone (the “OP”)**

[16] Mr. Simpson stated through his Affidavit that the Subject Property is designated “Rural”. Permitted uses of this designation include “resource extraction – pits and quarries by rezoning” and “commercial/industrial by rezoning”. The proposal before the Tribunal is compatible with both categories. This was also affirmed in Mr. Simpson’s submission in that the proposal meets both zoning provisions. As such, the proposed rezoning of the specific area can be permitted. The settlement does limit the activities that can be performed in the newly designated commercial/industrial zoning to:

- a. a business or professional office
- b. a fabricating, processing or manufacturing establishment excluding a textile/weaving manufacturing establishment that requires the application of water, solutions or dyes in the manufacturing process;
- c. a machine or welding shop; and
- d. a warehouse.

[17] The settlement will also have a “holding” or “H” designation on the new commercial/industrial zoning until the Municipality has received and is satisfied with a planning justification report and an engineering report. The engineering report will contain mitigation measures that will need to be satisfied before the holding symbol can be lifted. In Mr. Simpson’s opinion, the proposal satisfies the criteria as requested by the Municipality and will conform with the OP. Mr. Jackson was in agreement with Mr. Simpson that the rezoning and conditions agreed upon will allow the Proposal to conform to the OP.

## **Conclusionary Opinion**

[18] In Mr. Simpson’s opinion through his Affidavit, the Proposal is consistent with the PPS, the GPNO and the OP. The rezoning will allow for the continued operation of the

aggregate pit. The rezoning area that is being requested is less than 5% of the total area of the Subject Property. The “exception” to limit the proposed uses is appropriate and reasonable for the Subject Property. In Mr. Simpson’s opinion, the proposal represents good land use planning.

[19] In Mr. Jackson’s opinion, the proposed rezoning is consistent with the PPS and conforms to the GPNO. The limited size of the rezoning is appropriate as the rezoning area is next to a highway and is isolated from neighbours. The proposed light industrial use will create a much-needed employment opportunity. The agreed upon site plan control and holding symbol satisfies the Municipality’s concerns with natural heritage matters. In his opinion, the proposal represents good land use planning, and he recommends the approval of the proposal.

## **ANALYSIS AND FINDINGS**

[20] The Tribunal accepts the uncontested expert planning evidence and opinions of both Mr. Simpson through his Affidavit and the expert opinion evidence of Mr. Jackson. The Tribunal finds that the proposal as presented, has regard to matters of Provincial interest, is consistent with the PPS and conforms to the GPNO.

[21] The Tribunal finds that the Proposal does not impede the current aggregate operation and the rezoned area’s site plan control measures satisfy the Municipality’s natural heritage priorities. Therefore, the Tribunal is satisfied that the Proposal conforms with the OP and will also act to provide much needed employment opportunities.

[22] The Tribunal finds that the holding designation, in the proposed amendment to the ZBL, satisfies the Municipality’s concerns and is in the public interest. Therefore, it is appropriate to issue the final Order.

**ORDER**

[23] **THE TRIBUNAL ORDERS** that the appeal is allowed, in part, and that By-law 07-2018 of the Municipality of Whitestone is hereby amended as set out in Attachment 1 to this Order.

*“S. deBoer”*

S. DEBOER  
MEMBER

*“Steven T. Mastoras”*

STEVEN T. MASTORAS  
MEMBER

**Ontario Land Tribunal**

Website: [olt.gov.on.ca](http://olt.gov.on.ca) Telephone: 416-212-6349 Toll Free: 1-866-448-2248

The Conservation Review Board, the Environmental Review Tribunal, the Local Planning Appeal Tribunal and the Mining and Lands Tribunal are amalgamated and continued as the Ontario Land Tribunal (“Tribunal”). Any reference to the preceding tribunals or the former Ontario Municipal Board is deemed to be a reference to the Tribunal.

## Attachment 1

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**CORPORATION OF THE MUNICIPALITY OF WHITESTONE  
BY-LAW NO. 21-2023**

---

**A By-Law to amend By-Law No. 07-2018 (the "Zoning By-Law")  
For Part of Lots 40 and 41, Concession A (1524 Highway 124)  
Geographic Township of Hagerman (Ambiance Fine Homes Inc.)**

---

**WHEREAS** the owners of Lots 40 and 41 in Concession A in the geographic Township of Hagerman with a civic address of 1524 Highway 124 have applied to rezone a portion of said lands from the Industrial Pit (M2) Zone to the General Industrial (M1) Zone;

**AND WHEREAS** the Council of the Municipality of Whitestone deem it appropriate to rezone the lands to allow for an industrial use subject to the application of an 'H' holding symbol;

**AND WHEREAS** section 34 of the Planning Act authorizes municipalities to enact zoning by-laws,

**NOWHEREFORE, THE COUNCIL OF THE CORPORATION OF MUNICIPALITY ENACTS AS A BY-LAW OF THE CORPORATION AS FOLLOWS:**

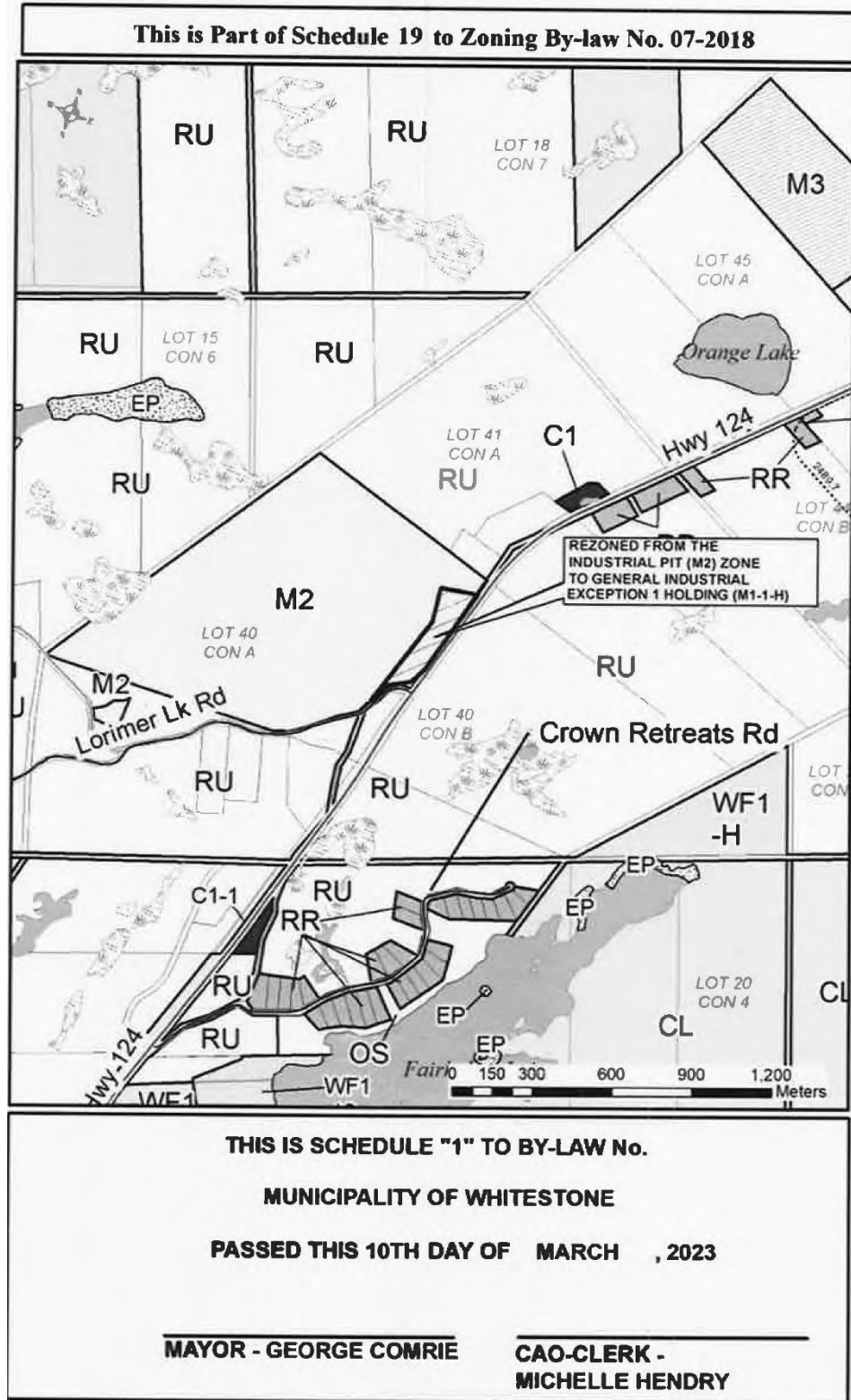
1. Schedule 'A' Sheet No.19 of zoning By-Law No. 07-2018, as amended, is hereby further amended by rezoning Part of Lots 40 and 41 in Concession A in the Geographic Township of Hagerman from the Industrial Pit (M2) Zone to the Industrial (M1) Exception No. 1 Holding (M1-1-H) Zone as shown on a copy of Part of Schedule 'A', Sheet No. 19 attached to this By-Law as Schedule '1' and more particularly shown on a sketch attached to this By-Law as Schedule '2'.

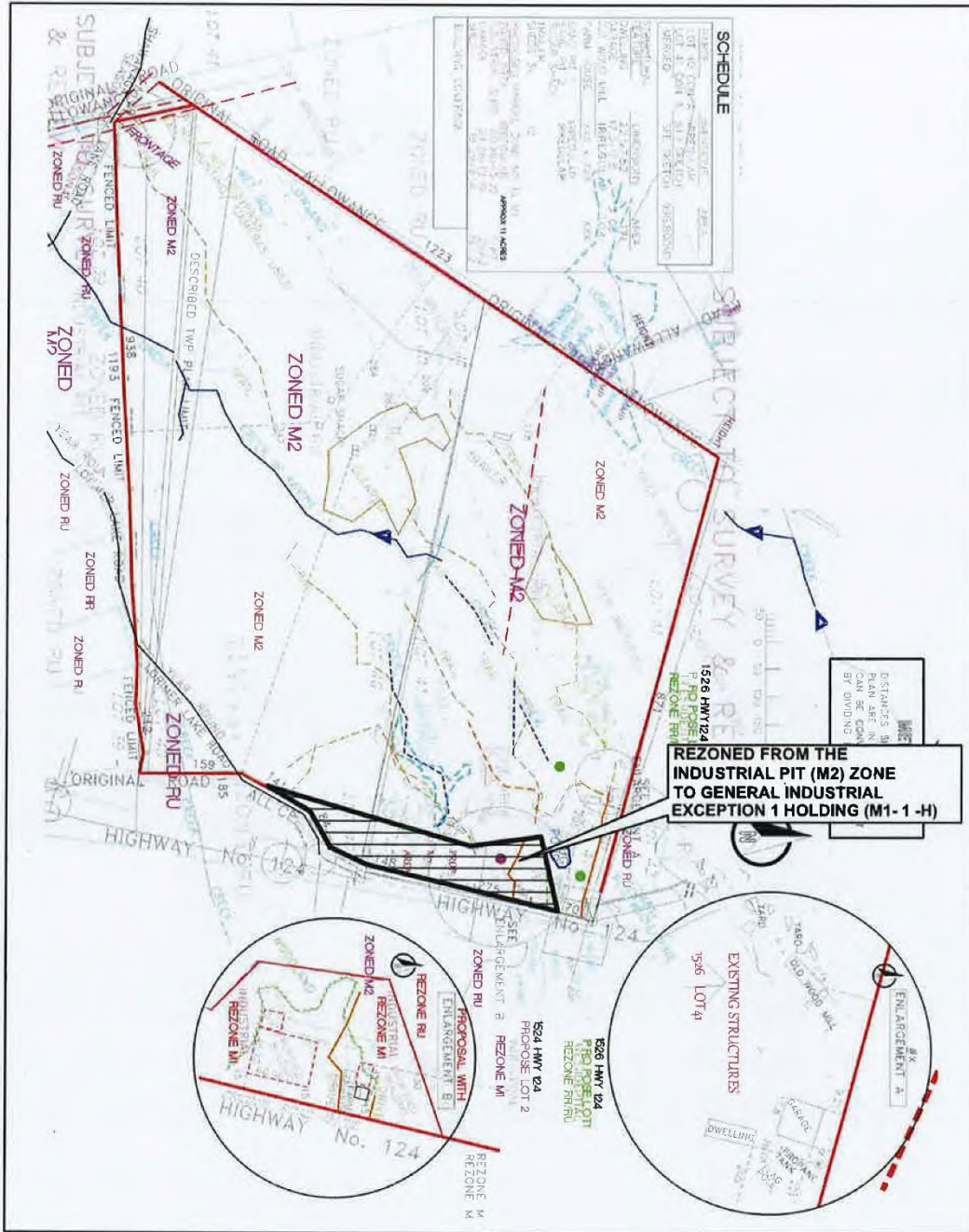
2. Industrial (M1) Exception No.1

Notwithstanding Sections 10.01 b) and c) of zoning By-law No. 07-2018 only the following uses are permitted:

- a. a business or professional office
  - b. a fabricating, processing or manufacturing establishment excluding a textile/weaving manufacturing establishment that requires the application of water, solutions or dyes in the manufacturing process;
  - c. a machine or welding shop; and
  - d. a warehouse.
3. The 'H' holding symbol assigned to the herein described lands shall be removed upon the completion of a planning justification report and an engineering report (including the implementation of mitigation measures, if any) prepared to the satisfaction of the Council of the Municipality of Whitestone, acting reasonably.
  4. This by-law will take effect upon approval by the Ontario Land Tribunal.

**ENACTED** this 10th day of March, 2023





**THIS IS SCHEDULE "2" TO BY-LAW No.**  
**MUNICIPALITY OF WHITESTONE**  
**PASSED THIS 10TH DAY OF MARCH , 2023**

**MAYOR - GEORGE COMRIE**      **CAO-CLERK - MICHELLE HENDRY**



# CONSENT AGENDA



**DRAFT Special Council Meeting Minutes**  
**Thursday, March 30, 2023, 3:30 p.m.**  
**Zoom Video/Telephone Conferencing**

**Present:** George Comrie, Mayor  
Janice Bray, Councillor (left meeting at 4:30 and returned at 6:37 pm)  
Joe Lamb, Councillor  
Scott Nash, Councillor  
Brian Woods, Councillor

**Staff:** None

**Guests:** Laura Dean, Aird & Berlis LLP, with delegated authority to act as Clerk  
Debbie Zulak, Belvedere Heights Board of Management (present for item 4.2)  
Art Coles, Belvedere Heights Board of Management (present for item 4.2)  
Don Carmichael, Belvedere Heights Board of Management (present for item 4.2)  
Thomas Agnew, Hicks, Morley (present for items 4.3.1, 4.3.2 and 4.3.6)

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 3:30 p.m.

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
None declared.

**3. Approval of the Agenda**

**Resolution No. 2023-154**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented

**Carried**

**4. Closed Session**

**Resolution No. 2023-155**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

### **Adjourn to Closed Session**

**WHEREAS** the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

**NOW THEREFORE BE IT RESOLVED THAT** this Meeting be adjourned at 3:44 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 4.1 Closed Session Meeting Minutes for the Special Council meetings of February 7, 2023 and March 13, 2023
- 4.2 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, pursuant to Section 239 (2) (i)
  - Belvedere Heights Board of Management - confidential and financial information regarding Life Leases
- 4.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239 (2) (b)
  - Human Resources Matters
- 4.4 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (k)
  - Lease update
- 4.5 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (e)
  - Legal matter

**Open Session 7:37 p.m.**

### **Clerks Notes:**

During the Closed Session Meeting, Council, by resolution extended the meeting by one half hour and further extended the meeting by fifteen minutes.

The first four to five minutes of the return to open session were accidentally not recorded.

**Matters Arising from Closed Session - None**

**5. Confirming By-law**

**Resolution No. 2023-156**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Janice Bray

**THAT** By-law 23-2023 Being the Confirmatory By-law for the Special Council meeting of Thursday, March 30, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**6. Adjournment**

**Resolution No. 2023-157**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Joe Lamb

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 7:41 p.m. until the Regular Council meeting of April 4, 2023 at 6:30 p.m.

**Carried**

\_\_\_\_\_  
**George Comrie**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Laura Dean**

\_\_\_\_\_  
**Acting Clerk**



**DRAFT Regular Council Meeting Minutes**  
**Tuesday, April 4, 2023, 6:30 p.m.**  
**Dunchurch Community Centre and Zoom Video Conferencing**

- Present:** George Comrie, Mayor  
Janice Bray, Councillor  
Joe Lamb, Councillor  
Scott Nash, Councillor  
Brian Woods, Councillor
- Staff:** Michelle Hendry, CAO/Clerk  
David Creasor, Manager Public Works  
Bob Whitman, Fire Chief
- Guests:** 3 - In person  
13 - via Zoom video or telephone

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 6:42 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
None was declared.

The Municipal Conflict of Interest Act, Section 6(2) states:

*Every declaration of interest made under section 5, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public.*

Councillor Janice Bray declared a Conflict of Interest at the March 30, 2023 Special Council meeting in Closed Session in respect of Closed Agenda Item 4.3.1.

**Resolution No. 2023-158**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**THAT** the Council of the Municipality of Whitestone postpone the meeting due to technical difficulties.

**Recorded Vote:**

|                         | YEAS | NAYS | ABSTAIN |
|-------------------------|------|------|---------|
| Councillor, Janice Bray |      | X    |         |
| Mayor, George Comrie    |      | X    |         |
| Councillor, Scott Nash  | X    |      |         |
| Councillor, Brian Woods | X    |      |         |
| Deputy Mayor, Joe Lamb  |      | X    |         |

**Defeated**

**3. Approval of the Agenda**

**Resolution No. 2023-159**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented.

**Carried**

**4. Presentations and Delegations**

- 4.1 Whitestone McKellar Lions Club
- 4.2 Belvedere Heights Board of Management (Cancelled)

**Matters Arising**

**Resolution No. 2023-160**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

- 4.1 Whitestone McKellar Lions Club

**THAT** the Council of the Municipality of Whitestone receive for information the presentation from Joyce Campbell on the Whitestone McKellar Lions Club.

**Carried**

**Clerk’s Note:** Council requested staff consider alternate locations for the Service Clubs sign currently installed adjacent to the Grange.

**5. Planning Items – None**

## 6. Public Meeting

### 6.1 Memo - Update to Fees and Charges By-law

#### **Resolution No. 2023-161**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**THAT** the Council of the Municipality of Whitestone defer the Public Meeting regarding the Fees and Chares By-law to another meeting and also consideration of the By-law on the April 4, 2024 Agenda as item 10.1

**Carried**

#### **Resolution No. 2023-162**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Joe Lamb

## 7. Consent Agenda

**WHEREAS** the Council of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

### 7.1 Council and Committee Meeting Minutes

- 7.1 Regular Council Meeting Minutes for Tuesday, March 21, 2023.
- 7.2 Special Council Meeting Minutes for Wednesday, March 22, 2023
- 7.3 Recreation Committee Meeting Minutes for January 12, 2023
- 7.4 Recreation Committee Meeting Minutes for February 23, 2023
- 7.5 Whitestone Library and Technology Centre Minutes for February 22, 2023
- 7.6 Environmental Stewardship Committee DRAFT meeting minutes for March 21, 2023
- 7.7 Belvedere Heights Board of Management Meeting Minutes of January 25, 2023
- 7.8 Belvedere Heights Board of Management Meeting Minutes of February 22, 2023

### 8.1 Unfinished Business (listed on page 4)

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone does hereby approve the following:

The Regular Council Meeting Minutes of March 21, 2023; and the Special Council Meeting Minutes for March 22, 2023; and

**THAT** Council receives for information the Recreation Committee Meeting Minutes for January 12, 2023 and February 23, 2023, the Whitestone Public Library and Technology Centre Board Meeting Minutes for February 22, 2023; the Environmental Stewardship Committee DRAFT meeting minutes for March 21, 2023; and the Belvedere Heights Board of Management Meeting Minutes of January 25, 2023 and February 22, 2023; and

**THAT** Council receives for information Unfinished Business listing contained in the Consent Agenda dated April 4, 2023.

**Resolution No. 2023-163**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Janice Bray

**Matters Arising from Consent Agenda**

7.1.6 Environmental Stewardship Committee DRAFT meeting minutes for March 21, 2023

**THAT** the Council of the Municipality of Whitestone does hereby approve the recommended revisions to the Terms of Reference for the Whitestone Environmental Stewardship Committee as follows:

**2. Key Duties and Responsibilities**

**Remove:** 2.4 Train Volunteers

**3. Constituency & Qualifications of Committee /Task Force Members**

**Remove:** 1 (i)

**Amend:** (iii) remove nine (9) and insert twelve (12).

**Add:**

3.3 Encourage representation from the following:

lake associations, conservation associations, road associations, community organization, First Nations, members of the public and others.

**4. Chair, Vice Chair and Recording Secretary**

**Add:** Duties of the Secretary

- Record Committee meetings
- Submit draft meeting minutes to Municipal Staff in advance of the next meeting.

**6. Quorum**

**Amend:** 5 members to 50% +1 member

**Carried**

**8. Accounts Payable**

**Resolution No. 2023-164**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

8.1 Accounts Payable



**THAT** the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$390,534.05 for the period ending March 31, 2023.

**Carried**

**9. Staff Reports**

**Resolution No. 2023-165**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

9.1 Report PW-2023-04  
Award of Calcium Tender

**THAT** the Council of the Municipality of Whitestone does hereby receive Report PW-2023-04 (Tender Award for the supply, delivery and application of 140,000 litres of Calcium Chloride or alternate that meets OPSS 2501) for information; and

**THAT** the Council of the Municipality of Whitestone does hereby award the contract for the supply, delivery and application of 140,000 litres of Calcium Chloride, Pollard Highway Products Limited in the amount of \$51,446.55 plus HST

**Recorded Vote:**

|                         | YEAS | NAYS | ABSTAIN |
|-------------------------|------|------|---------|
| Councillor, Janice Bray | X    |      |         |
| Councillor, Joe Lamb    | X    |      |         |
| Councillor, Scott Nash  | X    |      |         |
| Councillor, Brian Woods | X    |      |         |
| Mayor, George Comrie    |      | X    |         |

**Carried**

**Resolution No. 2023-166**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

9.2 Memo: Fire Department requirements for Public Works to burn brush at Municipal Landfills

9.3 Memo: Public Works discussion on grinding and landfill cover at Aulds Road Landfill site

**THAT** the Council of the Municipality of Whitestone receive for information the Memo: Fire Department requirements for Public Works to burn brush at Municipal Landfills and the Memo: Public Works discussion on grinding and landfill cover at Aulds Road Landfill Site.

**Carried**

**Resolution No. 2023-167**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

9.4 Memo: CBO services sharing Agreement with Township of McKellar

**THAT** the Council of the Municipality of Whitestone does hereby agree to enter into a five (5) year agreement with the Township of McKellar for shared Chief Building Official services substantially in the form presented at the April 4, 2023 Council meeting.

**Carried**

**10 By-Laws**

10.1 By-law 23-2022, Being a By-law to Amend By-law No. 09-2022, Being a By-law to Establish Fees and Charges for Services provided by the Municipality of Whitestone

**No motion**

**11 Business Matters**

11.1 WahWashKesh Landings Task Force Report

**Resolution No. 2023-168**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Scott Nash

**11.1a**

**THAT** the Council of the Municipality of Whitestone receive for information the report of the WahWashKesh Landings Task Force dated April 4, 2023 and consider its recommendations

**Carried**

**Resolution No. 2023-169**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**11.1b**

**THAT** Council approve implementation of the system of enforced permit parking at the WahWashKesh Landings effective May 1<sup>st</sup>, 2023 as detailed in the above referenced report.

**Recorded Vote:** Requested by Councillor Scott Nash

|                         | YEAS | NAYS | ABSTAIN |
|-------------------------|------|------|---------|
| Councillor, Janice Bray |      | X    |         |
| Councillor, Joe Lamb    |      | X    |         |
| Councillor, Scott Nash  |      | X    |         |
| Councillor, Brian Woods |      | X    |         |
| Mayor, George Comrie    | X    |      |         |

**Defeated**

**11.1c**

**THAT** the schedule of parking fees be incorporated in the Municipality's Fees and Charges By-Law for 2023 as set out in this report.

**No motion**

**Resolution No. 2023-170**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Janice Bray

**11.1d**

**THAT** the revised Traffic Control (Parking) By-Law be brought forward for Council approval upon completion of its legal review.

**Recorded Vote:** Requested by Mayor Comrie

|                         | YEAS | NAYS | ABSTAIN |
|-------------------------|------|------|---------|
| Councillor, Janice Bray | X    |      |         |
| Councillor, Joe Lamb    | X    |      |         |
| Councillor, Scott Nash  | X    |      |         |
| Councillor, Brian Woods | X    |      |         |
| Mayor, George Comrie    | X    |      |         |

**Carried**

**Resolution No. 2023-171**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**11.1e**

**THAT** the following items be included in the Municipality’s 2023 budgets:

- \$5,000. to cover the costs of the work programs to be assumed from the Lake WahWashKesh Conservation Association (operating, recurring)

**Withdrawn**

**Resolution No. 2023-172**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**THAT** the Council of the Municipality of Whitestone does hereby request staff to arrange on a go-forward basis for the maintenance of the public docks at the WahWashKesh Landings; and

**THAT** THE Council of the Municipality of Whitestone does hereby request staff arrange on a go-forward basis the maintenance and seasonal installation and remove of the safety boom at the Andy Vurma Memorial WahWashKesh dam.

**Carried**

**Resolution No. 2023-173**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**11.1f**

**THAT** the following items be deferred to the April 11, 2023 Budget meeting

- \$5,000. for pylons and signage to increase efficiency of main upper parking area (one-time capital)
- \$15,000. for additional dock at Bennett's Bay Landing (capital)
- \$40,000. to expand upper parking area within existing LUP (one-time, capital)
- An amount to be determined to discharge the Municipality's obligations to the on-line permitting system vendor if that system will not be used.

**Carried**

**Resolution No. 2023-174**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**Curfew**

**THAT** Council hereby continues the Council meeting past the allotted time of three and a half (3 ½) hours for an additional one-half (1/2) hour.

**Carried**

**Resolution No. 2023-175**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

11.2 Memo: Regular Council Meeting Schedule review

**THAT** the Council of the Municipality of Whitestone hereby approves the suggested addition of Regular Closed Session Meetings to the 2023 Regular Schedule of Council Meetings as amended in discussion.

Regular Closed Session meetings (to be held by Zoom video conferencing) added to the schedule:

|                            |         |
|----------------------------|---------|
| Thursday April 13, 2023    | 4:00 pm |
| Monday May 1, 2023         | 4:00 pm |
| Thursday June 8, 2023      | 4:00 pm |
| Thursday July 6, 2023      | 4:00 pm |
| Thursday August 3, 2023    | 4:00 pm |
| Thursday September 7, 2023 | 4:00 pm |
| Thursday October 5, 2023   | 4:00 pm |
| Thursday November 9, 2023  | 4:00 pm |
| Thursday December 14, 2023 | 4:00 pm |

**Carried**

**Resolution No. 2023-176**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Joe Lamb

**THAT** the Council of the Municipality of Whitestone does hereby amend the Regular Council meeting Schedule for 2023 such that the first meeting of each month shall commence at 4:00 pm.

**Recorded Vote:** Requested by Mayor Comrie

|                         | YEAS | NAYS | ABSTAIN |
|-------------------------|------|------|---------|
| Councillor, Janice Bray | X    |      |         |
| Councillor, Joe Lamb    | X    |      |         |
| Councillor, Scott Nash  | X    |      |         |
| Councillor, Brian Woods | X    |      |         |
| Mayor, George Comrie    |      | X    |         |

**Carried**

**Resolution No. 2023-177**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

- 11.3 Magnetawan - Dunchurch Royal Canadian Legion Branch 394 – request for Council support for a Grant “Creating a more inclusive Ontario: Age-friendly community planning for municipalities and community organizations”.

**THAT** the Council of the Municipality of Whitestone supports the Magnetawan – Dunchurch Royal Canadian Legion Branch 394 in their submission for grant funding from the Creating a more inclusive Ontario Grant; and

**THAT** the Council requests Staff to prepare a letter showing the support from Council for the grant application.

**Carried**

**Resolution No. 2023-178**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

- 11.4 FONOM Conference, May 8, 9 and 10, 2023. Draft Agenda and registration form

**THAT** the Council of the Municipality of Whitestone does hereby authorize the following members to attend the FONOM Conference being held in the Town of Parry Sound on May 8, 9 and 10, 2023.

- Councillor Bray
- Councillor Lamb (subject to availability)
- Councillor Woods (subject to availability)
- Mayor Comrie

**Carried**

**Resolution No. 2023-179**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

11.5 Matters arising from correspondence at the March 21, 2023, Regular Meeting of Council:

11.5.1 Attendance for the District of Parry Sound Municipal Association Meeting scheduled for Friday May 5, 2023.

**THAT** the following members of Council and staff be approved to attend the Spring Meeting of the District of Parry Sound Municipal Association to be held on Friday, May 5, 2023, hosted by the Township of McMurrich/Monteith.

- Councillor Lamb
- Councillor Woods
- CAO/Clerk Hendry
- Mayor Comrie

**Carried**

**Resolution No. 2023-180**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

11.5.2 Municipality of Magnetawan resolution regarding Magnetawan River Watershed dated March 8, 2023

**WHEREAS** the Magnetawan River Watershed is an environmental and economic resource of considerable magnitude, and has a dynamic impact on the economic welfare and recreational opportunities of our collective communities;

**AND WHEREAS** the Council of the Municipality of Whitestone recognizes the environmental and economic value to the tourism industry of a viable walleye population in our waters and appreciates that walleye is the number one sought after species;

**AND WHEREAS** over the past years, the lakes and rivers of the area have suffered a reduction in the walleye fish stocks;

**AND WHEREAS** the Almaguin Community Hatchery Program (ACHP) has for decades been incubating and releasing walleye fry back into the Magnetawan River Watershed to attempt to rehabilitate the resident walleye populations;

**AND WHEREAS** this program has also benefited the students in the surrounding areas in educating them on the importance of being involved with sustainable management of our fish and walleye resources teaching them responsible stewardship;

**AND WHEREAS** the Ministry of Northern Development and Mines, Natural Resources and Forestry (MNDMNRF) current FMZ15 Draft Management Plan for Fish Stocks, do not include any plans within the zone for walleye and although the plan is under review and will not be

completed until 2025 or 2026, the decision is totally under the purview of the MNDRMNR personnel within Zone 15;

**AND WHEREAS** the ACHP has the technology, the equipment, the experience and the desire to rehabilitate the walleye fishing opportunities within the Almaguin Highlands;

**AND WHEREAS** the new ACHP hatchery trailer has the ability to produce up to 6 million high-quality fry properly prepared for successful stocking, and it would be advantageous to this strategy for local municipalities, resorts and associations to support this initiative as well as to enhance future walleye stocks;

**NOW THEREFORE BE IT RESOLVED**, that the Council of the Municipality of Whitestone respectfully requests that the Almaguin Community Hatchery program be permitted to continue its invaluable work in restocking walleye and educating students about stewardship in the Almaguin Area, and that Staff is directed to forward this resolution to the Magnetawan River Watershed Communities, as well as the Hon. Graydon Smith seeking support.

**Carried**

**Resolution No. 2023-181**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

11.5.3 District of Parry Sound Social Services Administration Board resolution regarding homelessness dated March 9, 2023

**WHEREAS** the drastic recent increase in homelessness and the concurrent increase in the reliance of Canadians on food banks is evidence of the widening of the gap in income disparity due to current economic conditions; and

**WHEREAS** the CAEH has presented data illustrating the majority of Canadians believe that homelessness is a problem and it is getting worse; and

**WHEREAS** the data also shows that the majority of Canadians believe resources should be allocated to improving the situation; and

**WHEREAS** CAEH has presented the benefits of creating a Homelessness Prevention Housing Benefit;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone supports the CAEH in requesting that the Federal government create a Housing Benefit as outlined in the CAEH report and proposal.

**FURTHER BE IT RESOLVED THAT** this resolution be circulated to all West Parry Sound Clerks, AMO, OMSSA and Parry Sound – Muskoka MP, Scott Aitchison; Prime Minister of Canada and leaders of the opposition parties.

**Carried**

**Clerk's Note:** Items 11.5.4, 11.6, 12, 13, and 14 were not dealt with and will be addressed at the April 18, 2023 Regular Meeting of Council

**15. Confirming By-law**

**Resolution No. 2023-182**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Janice Bray

**THAT** By-law 24-2023 Being the Confirmatory By-law for the Council meeting of Tuesday, April 4, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**16. Adjournment**

**Resolution No. 2023-183**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 10:37 p.m. until the Special Council meeting of Tuesday April 11, 2023 at 3:00 p.m. or at the call of the chair.

**Carried**

---

**George Comrie**

**Mayor**

---

**Michelle Hendry**

**CAO/ Clerk**





**DRAFT Special Council Meeting Minutes**  
**Tuesday, April 11, 2023, 3:00 p.m.**  
**Zoom Video/Telephone Conferencing**

**Present:** George Comrie, Mayor  
Janice Bray, Councillor  
Joe Lamb, Councillor  
Scott Nash, Councillor (left meeting 5:20 pm, returned 5:35 pm)  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk  
Maneesh Kulal, Treasurer  
Barb Cribbett  
Dave Creasor, Manager of Public Works  
Bob Whitman, Fire Chief

**Guest:** 0 - In person  
1 - Via Zoom or Telephone

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 3:05 p.m.

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.

Councillor Nash declared a pecuniary interest in respect of Line Item 16-440-4 Road Grant, Budget discussion.

**3. Approval of the Agenda**

**Resolution No. 2023-184**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Janice Bray

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented

**Carried**

**4. Committee of the Whole**

**Resolution No. 2023-185**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**Adjourn to Committee of the Whole**

**THAT** this meeting move into Committee of the Whole at 3:08 p.m.

**Carried**

- 4.1 Memo:  
Draft 2023 Operating and Capital / Special Projects Budget

**Resolution No. 2023-186**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**Reconvene to Regular Meeting**

**THAT** this meeting be reconvened to a Regular Meeting at 6:37 p.m.

**Carried**

**Resolution No. 2023-187**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**5. Confirming By-law**

**THAT** By-law 26-2023 Being the Confirmatory By-law for the Special Council meeting of Tuesday, April 11, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**Resolution No. 2023-188**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**6. Adjournment**

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 6:38 p.m. until the Council meeting of April 13, 2023 at 4:00 p.m.

**Carried**

---

**George Comrie**

**Mayor**

---

**Michelle Hendry**

**CAO/ Clerk**



**DRAFT Special Council Meeting Minutes**  
**Thursday, April 13, 2023, 4:00 p.m.**  
**Zoom Video/Telephone Conferencing**

**Present:** George Comrie, Mayor  
Janice Bray, Councillor  
Joe Lamb, Councillor  
Scott Nash, Councillor  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk

**Guests:** 0

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 4:10 p.m.

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
None declared.

**3. Approval of the Agenda**

**Resolution No. 2023-189**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Joe Lamb

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented

**Carried**

**Resolution No. 2023-190**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**THAT** the meeting of April 13, 2023 be postponed due to technical difficulties.

**Recorded Vote:** requested by Councillor Nash

|                         | YEAS | NAYS | ABSTAIN |
|-------------------------|------|------|---------|
| Councillor, Janice Bray |      | X    |         |
| Mayor, George Comrie    |      | X    |         |
| Councillor, Scott Nash  | X    |      |         |
| Councillor, Brian Woods | X    |      |         |
| Deputy Mayor, Joe Lamb  |      | X    |         |

**Defeated**

#### **4. Closed Session**

##### **Resolution No. 2023-191**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

##### **Adjourn to Closed Session**

**WHEREAS** the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

**NOW THEREFORE BE IT RESOLVED THAT** this Meeting be adjourned at 4:21 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 4.1 Closed Session Meeting Minutes for the Regular Council meeting of February 7 and Special Council meetings of March 13, 2023 and March 30, 2023.
- 4.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239 (2) (b)
  - Human Resources Matters
- 4.3 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (k)
  - Lease update
- 4.4 Advice that is subject to solicitor-client privilege, including communication necessary for that purpose 239(2)(f).
  - Legal matter

**Carried**

**Resolution No. 2023-192**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Joe Lamb

**Reconvene to Open Session**

**THAT** this meeting be reconvened to an open session at 5:48 p.m.

**Carried**

**Matters Arising from Closed Session**

**Resolution No. 2023-193**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

- 4.1a Closed Session Meeting Minutes for the Regular Council meeting of February 7, 2023 and Special Council Meeting minutes March 13, 2023.

**THAT** the Council of the Municipality of Whitestone does hereby approve the Closed Session Meeting Minutes for the Regular Council meeting of February 7, 2023 and Special Council Meeting minutes of March 13, 2023.

**Carried**

**Resolution No. 2023-194**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

- 4.1b Closed Session Meeting Minutes for the Special Council meeting of March 30, 2023

**THAT** the Council of the Municipality of Whitestone does hereby approve the Closed Session Special Council Meeting minutes of March 30, 2023.

**Carried**

**Resolution No. 2023-195**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

**5. Confirming By-law**

**THAT** By-law 27-2023 Being the Confirmatory By-law for the Special Council meeting of Thursday, April 13, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**Resolution No. 2023-196**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor

**6. Adjournment**

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 5:51 p.m. until the Regular Council meeting of April 18, 2023 at 6:30 p.m.

\_\_\_\_\_  
**George Comrie**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Michelle Hendry**

\_\_\_\_\_  
**CAO / Clerk**



**Special Council Meeting *DRAFT* Minutes  
Monday, April 24, 2023, 3:00 p.m.  
Zoom Video/Telephone Conferencing**

**Present:** George Comrie, Mayor  
Janice Bray, Councillor (disconnected 5:40 – 5:45 pm)  
Joe Lamb, Councillor  
Scott Nash, Councillor (joined meeting at 3:04 pm)  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO / Clerk  
Paula Macri, Planning Assistant

**Guests:** 0

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 3:02 pm

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
None declared.

**3. Approval of the Agenda**

**Resolution No. 2023-197**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented

**Carried**

**Resolution No. 2023-198**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**4. Committee of the Whole**

**Adjourn to Committee of the Whole**

**THAT** this meeting move into Committee of the Whole at 3:07 p.m.

**Carried**

- 4.1 Continuation of Municipality of Whitestone, Strategic Plan review and update
  - 4.1.1 Municipality of Whitestone Strategic Plan – February 2023 update
  - 4.1.2 Priorities and Action items

**Resolution No. 2023-199**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**Reconvene to Regular Meeting**

**THAT** this meeting be reconvened to a Regular Meeting at 5:42 p.m.

**Carried**

**Matters Arising from Committee of the Whole**

Clerks Note: The Strategic Plan and Action Plans will be updated with the Council recommendations and placed on the agenda of a future Regular Council meeting.

**Resolution No. 2023-200**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Scott Nash

**5. Confirming By-law**

**THAT** By-law 28-2023 Being the Confirmatory By-law for the Special Council meeting of Monday, April 24, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**Resolution No. 2023-201**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**6. Adjournment**

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 5:46 p.m. until the Special Council meeting of May 1, 2023 at 4:00 p.m.

**Carried**

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**George Comrie**

**Mayor**

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**Michelle Hendry**

**CAO/Clerk**





**DRAFT Minutes of the Cemetery Board  
meeting held on Wednesday, March 29, 2023 at 4:00 p.m.  
at the Dunchuch Community Centre**

**Present:** Terry Brear  
Randy Johnson  
Paula Macri, Secretary  
Muriel Stiles  
Shelia Wesley  
Ron Whitmell  
Brian Woods, Councilor

**Regrets:** Michael Musgrave

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**1. CALL TO ORDER**

Ron Whitmell called the meeting to order at 4:02 p.m.

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

2. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** - None

3. **APPOINTMENT OF CHAIRPERSON**

Paula Macri assumed the Chair at this point and called for nominations for the position of Chairperson.

Ron Whitmell was nominated by Randy Johnson. No further nominations.

Ron Whitmell accepted the nomination and was acclaimed to the position.

2023-01CB Moved by Muriel Stiles  
Seconded by Shelia Wesley  
That the Cemetery Board appoints Ron Whitmell to be Chairperson for all meetings.

**Carried**

4. **ADOPTION OF AGENDA**

2023-02CB Moved by Muriel Stiles  
Seconded by Terry Brear

**WHEREAS** the members of the Cemetery Board have been presented with the Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented and circulated.

**Carried**

5. **ADOPTION OF MINUTES**

2023-03CB Moved by Muriel Stiles  
Seconded by Terry Brear

**WHEREAS** the Cemetery Board is in receipt of the minutes of the previous meeting;

**AND WHEREAS** there are no errors, omissions or amendments;

**BE IT RESOLVED THAT** the minutes of the meeting held November 30, 2021 be adopted as presented and the reading thereof dispensed with.

**Carried**

6. **DISCUSSIONS**

- 6.1 Welcome all new and returning volunteers for this term of Council.
- 6.2 Review January 2023 Cemetery Board Terms of Reference with the volunteers
- 6.3 Review of 2022 Interment Bereavement Authority of Ontario reporting.
  - Verbal update
- 6.4 Review 2023 Cemetery proposed operating budget.
  - The operational costs have increased
  - Consideration should be given to increasing Cemetery Fees to keep pace with market prices and operating costs

- Consider by-law update to number of cremation interments per lot

6.5 Review any observations of Cemetery status.

- Fairholme Cemetery
  - Many trees have died and require removal
  - Topsoil required in many lots
  - Chain link fence is in need of repair
  - Cemetery sign & main gate require sandblasting and repainting
  - Brushing along fence line
- Maple Island Cemetery
  - Topsoil required in many lots
  - South Gate requires repair
  - Cemetery sign requires repainting
  - Brushing along fence line
- Whitestone Cemetery
  - Topsoil required in many lots
  - Shed roof requires cleaning
  - Cemetery sign requires repainting
  - Brushing along fence line

**7. UNFINISHED BUSINESS**

7.1 Progress of data reconciliation & entry into Stone Orchard software database.

- 7.1.1 Fairholme
- 7.1.2 Whitestone
- 7.1.3 Maple Island

Ron and Muriel explained the work and the data they have entered into the Stone Orchard software for Whitestone and Fairholme database.

It was discussed that Terry and Mike to start entering data into an excel spreadsheet to verify the data before entering in the software.

The Contract for the purchase of Interment Rights and the Certificate of Interment Rights will need to be created in MS Word format to enter into Stone Orchard software

**8. NEW BUSINESS**

8.1 2023 Operating budget

- 8.1.1 Grass cutting
  - Request for Quotation for grass cutting is scheduled to close on April 6, 2023
- 8.1.2 Sign Sandblasting
  - To be completed this summer if budget is approved.
- 8.1.3 Fairholme 1<sup>st</sup> monument repair
  - Quotation from Sanderson's Monuments was requested in budget proposal
- 8.1.4 All cemetery grounds upkeep

- Spring Cemetery Tour – scheduled for April 25, 2023. Suggested that David Creasor, Public Works Manager, participate in the Spring Cemetery Tour.

8.2 Set Cemetery Board Meeting dates

- November 15, 2023 at 4:00 p.m.

9. **CORRESPONDENCE** - None

10. **ANNOUNCEMENTS OR OTHER NEW BUSINESS** - None

11. **ADJOURNMENT**

2023-04CB Moved by Shelia Wesley  
Seconded by Terry Brear

**BE IT RESOLVED THAT** this Meeting be adjourned at 5:30 pm until the next regular meeting or call of the chair.

**Carried**

\_\_\_\_\_  
Ron Whitmell, Chair

\_\_\_\_\_  
Paula Macri, Secretary

# ACCOUNTS PAYABLE

Date Printed  
2023-04-26 10:40 AM

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**

Batch: 2023-00029 to 2023-00030

Page 1

Bank Code - AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

| Payment #<br>Invoice #                  | Date       | Vendor Name<br>GL Account  | GL Transaction Description | Detail Amount | Payment Amount |
|---|------------|--|----------------------------|---------------|----------------|
| 36953<br>2023                           | 2023-04-14 | Bereavement Authority of Ontar<br>16-502 - Cemetery - Membershi  | 2022 Fees                  | 147.00        | 147.00         |
| 36954<br>170969                         | 2023-04-14 | Bell Canada - Public Access<br>16-787 - Recreation - Public Pay  | Pay Telephone              | 50.88         |                |
|   |            | 11-210-2 - A/R HST Receivable                                    | HST Tax Code               | 5.62          |                |
|   |            | 99-999-1 - HST (Statistical) Non                                 | HST Tax Code               | 6.50 NL       | 56.50          |
| 36955<br>Apr 2023                       | 2023-04-14 | Bell Mobility<br>16-212 - Fire - Radio Tower & Ai                | Fire Tower                 | 119.77        |                |
|   |            | 11-210-2 - A/R HST Receivable                                    | HST Tax Code               | 13.23         |                |
|   |            | 99-999-1 - HST (Statistical) Non                                 | HST Tax Code               | 15.30 NL      | 133.00         |
| 36956<br>91681343                       | 2023-04-14 | Canadian National Non Freight<br>16-414 - Bunny Trail RR Crossir | Bunny Trail                | 326.50        | 326.50         |
| 36957<br>Exp Mar 8/23                   | 2023-04-14 | Deborah Comrie<br>16-790 - Recreation Cmttee-Pro                 | Rec Supplies               | 201.54        |                |
|   |            | 11-210-2 - A/R HST Receivable                                    | HST Tax Code               | 22.26         |                |
|   |            | 99-999-1 - HST (Statistical) Non                                 | HST Tax Code               | 25.75 NL      | 223.80         |
| 36958<br>2023 Spring Mtg                | 2023-04-14 | District of Parry Sound<br>16-092 - Council - Miscellaneous      | Meeting Attendance         | 120.00        | 120.00         |
| 36959<br>3006032307292<br>3028032309460 | 2023-04-14 | Minister of Finance-Policing<br>16-274 - Policing Levy           | OPP LSR                    | -41.00        | -41.00         |
|   |            | 16-274 - Policing Levy   | OPP Levy                   | 34,601.00     |                |
|   |            | 16-274 - Policing Levy   | OPP Levy                   | 0.00          | 34,601.00      |
|   |            |  | Payment Total:             |               | 34,560.00      |
| 36960<br>374240                         | 2023-04-14 | Lewis Motor Sales Inc.<br>16-409 - 2007 International-Mair       | Maintenance                | 584.86        |                |
|   |            | 11-210-2 - A/R HST Receivable                                    | HST Tax Code               | 64.60         |                |
|   |            | 99-999-1 - HST (Statistical) Non                                 | HST Tax Code               | 74.72 NL      | 649.46         |
| 36961<br>Q1 Payment                     | 2023-04-14 | Whitestone Public Library and<br>16-803 - Library - Expenses     | Q1 Payment for 2023        | 25,000.00     | 25,000.00      |
| 36962<br>24539                          | 2023-04-14 | Municipality Of McDougall<br>16-459 - York Landfill - Bulk Wa:   | Bulk Waste                 | 472.56        | 472.56         |
| 36963<br>10401                          | 2023-04-14 | Millers Eavestrough and Doors<br>16-334 - Garage - Building Main | Service                    | 188.26        |                |
|   |            | 11-210-2 - A/R HST Receivable                                    | HST Tax Code               | 20.79         |                |
|   |            | 99-999-1 - HST (Statistical) Non                                 | HST Tax Code               | 24.05 NL      | 209.05         |
| 10332                                   |            | 16-334 - Garage - Building Main                                  | Service                    | 351.07        |                |
|   |            | 11-210-2 - A/R HST Receivable                                    | HST Tax Code               | 38.78         |                |
|   |            | 99-999-1 - HST (Statistical) Non                                 | HST Tax Code               | 44.85 NL      | 389.85         |
|   |            |  | Payment Total:             |               | 598.90         |
| 36964<br>1800032919                     | 2023-04-14 | Municipal Property Assessment<br>16-119 - Admin - MPAC Fees      | MPAC 1st Quarterly Payme   | 19,450.63     | 19,450.63      |
| 36965<br>8217/8247                      | 2023-04-14 | RTP Mechanical Limited<br>16-703 - Dunchurch Hall - Bld M        | Service                    | 903.12        |                |
|   |            | 11-210-2 - A/R HST Receivable                                    | HST Tax Code               | 99.76         |                |
|   |            | 99-999-1 - HST (Statistical) Non                                 | HST Tax Code               | 115.38 NL     | 1,002.88       |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Batch: 2023-00029 to 2023-00030

**COMPUTER CHEQUE**

| Payment #<br>Invoice # | Date | Vendor Name<br>GL Account         | GL Transaction Description | Detail Amount  | Payment Amount  |
|------------------------|------|-----------------------------------|----------------------------|----------------|-----------------|
| 8250                   |      | 16-806 - Library - Building Maint | Service                    | 340.90         |                 |
|                        |      | 11-210-2 - A/R HST Receivable     | HST Tax Code               | 37.65          |                 |
|                        |      | 99-999-1 - HST (Statistical) Non- | HST Tax Code               | 43.55          | NL 378.55       |
|                        |      |                                   |                            |                | <u>1,381.43</u> |
|                        |      |                                   |                            | Payment Total: |                 |
|                        |      |                                   |                            | Total EFT:     | 83,119.78       |

**EFT**

| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account            | GL Transaction Description | Detail Amount  | Payment Amount  |
|------------------------|-------------------|--------------------------------------|----------------------------|----------------|-----------------|
| <b>1244</b>            | <b>2023-04-14</b> | <b>Adams Bros Construction Ltd</b>   |                            |                |                 |
| 160124                 |                   | 16-459 - York Landfill - Bulk Wa:    | Bulk Waste                 | 142.46         |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 15.74          |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 18.20          | NL 158.20       |
| 160250                 |                   | 16-452 - York Landfill - Mainten:    | Service                    | 91.58          |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 10.12          |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 11.70          | NL 101.70       |
| 160040                 |                   | 16-452 - York Landfill - Mainten:    | Service                    | 91.58          |                 |
|                        |                   | 16-473 - Auld Landfill - Mainten:    | Service                    | 91.59          |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 20.23          |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 23.40          | NL 203.40       |
|                        |                   |                                      |                            | Payment Total: | <u>463.30</u>   |
| <b>1245</b>            | <b>2023-04-14</b> | <b>Azimuth Environmental Consult</b> |                            |                |                 |
| 39927                  |                   | 16-456 - York Landfill - Monitorir   | Landfill Monitoring        | 493.55         |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 54.51          |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 63.05          | NL 548.06       |
| 39929                  |                   | 16-478 - Auld's Landfill - Monito    | Landfill Monitoring        | 638.55         |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 70.53          |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 81.58          | NL 709.08       |
|                        |                   |                                      |                            | Payment Total: | <u>1,257.14</u> |
| <b>1246</b>            | <b>2023-04-14</b> | <b>Canadian Union of Public</b>      |                            |                |                 |
| Mar 2023               |                   | 12-338 - CUPE-Union Dues             | March 2023 Remittance      | 796.13         | 796.13          |
| <b>1247</b>            | <b>2023-04-14</b> | <b>Da-Lee Dust Control</b>           |                            |                |                 |
| INV0002227             |                   | 16-360 - Hard Top Patch-Goods        | Pothole Repair             | 4,762.38       |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 526.02         |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 608.40         | NL 5,288.40     |
| <b>1248</b>            | <b>2023-04-14</b> | <b>Devry Smith Frank LLP</b>         |                            |                |                 |
| 289263                 |                   | 16-120 - Admin - Legal Expense       | Legal                      | 1,775.99       |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 196.17         |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 226.89         | NL 1,972.16     |
| <b>1249</b>            | <b>2023-04-14</b> | <b>Entandem</b>                      |                            |                |                 |
| 2023                   |                   | 16-790 - Recreation Cmttee-Pro       | License Music              | 224.40         | 224.40          |
| <b>1250</b>            | <b>2023-04-14</b> | <b>Ewart O Dwyer</b>                 |                            |                |                 |
| 11344                  |                   | 16-120 - Admin - Legal Expense       | Legal                      | 448.25         |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 49.52          |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 57.27          | NL 497.77       |
| <b>1251</b>            | <b>2023-04-14</b> | <b>FAD Architects Inc.</b>           |                            |                |                 |
| 23119                  |                   | 19-701 - Facilities-Capital-Nursir   | Nursing Station            | 4,050.06       |                 |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 447.34         |                 |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 517.40         | NL 4,497.40     |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Batch: 2023-00029 to 2023-00030

| Payment #   | Date              | Vendor Name                           | EFT                        | Detail Amount | Payment Amount |
|-------------|-------------------|---------------------------------------|----------------------------|---------------|----------------|
| Invoice #   |                   | GL Account                            | GL Transaction Description |               |                |
| <b>1252</b> | <b>2023-04-14</b> | <b>Fire-Alert</b>                     |                            |               |                |
| 8649        |                   | 16-259 - Station 2 - Building Mtc     | Fire Inspection            | 238.13        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 26.30         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 30.42         | NL 264.43      |
| 8648        |                   | 16-151 - Office - Building Mainte     | Fire Inspection            | 134.32        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 14.84         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 17.16         | NL 149.16      |
| 8654        |                   | 16-334 - Garage - Building Main       | Fire Inspection            | 448.23        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 49.51         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 57.26         | NL 497.74      |
| 8653        |                   | 16-718 - Maple Is. Hall - Building    | Fire Inspection            | 96.67         |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 10.68         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 12.35         | NL 107.35      |
| 8652        |                   | 16-703 - Dunchurch Hall - Bld M       | Fire Inspection            | 250.22        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 27.63         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 31.96         | NL 277.85      |
| 8651        |                   | 16-806 - Library - Building Maint     | Fire Inspection            | 144.39        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 15.95         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 18.45         | NL 160.34      |
| 8650        |                   | 16-811 - Nursing Station Expens       | Fire Inspection            | 148.01        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 16.35         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 18.91         | NL 164.36      |
|             |                   |                                       | Payment Total:             |               | 1,621.23       |
| <b>1253</b> | <b>2023-04-14</b> | <b>Fisher's Regalia &amp; Uniform</b> |                            |               |                |
| 52054       |                   | 16-202-1 - Fire-New Recruits          | Supplies                   | 488.45        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 53.95         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 62.40         | NL 542.40      |
| <b>1254</b> | <b>2023-04-14</b> | <b>F.O.N.O.M.</b>                     |                            |               |                |
| 1977-23     |                   | 16-103 - Admin - Membership/S         | 2023 Membership            | 176.40        | 176.40         |
| <b>1255</b> | <b>2023-04-14</b> | <b>Gin-Cor Industries</b>             |                            |               |                |
| 78458       |                   | 16-402 - 2015 Freightliner Tand       | Supplies                   | 473.95        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 52.35         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 60.55         | NL 526.30      |
| <b>1256</b> | <b>2023-04-14</b> | <b>Glen Martin Limited</b>            |                            |               |                |
| 382865      |                   | 16-702 - Dunchurch Hall - Suppl       | Supplies                   | 348.08        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 38.45         |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 44.47         | NL 386.53      |
| <b>1257</b> | <b>2023-04-14</b> | <b>Hydro One Networks Inc.-All</b>    |                            |               |                |
| Apr 4/23    |                   | 16-743 - Pavilion - Hydro             | Hydro                      | 123.92        |                |
|             |                   | 16-705 - Dunchurch Hall - Hydr        | Hydro                      | 264.06        |                |
|             |                   | 16-439 - Roads - Street Lights        | Hydro                      | 14.13         |                |
|             |                   | 16-439 - Roads - Street Lights        | Hydro                      | 252.26        |                |
|             |                   | 16-323 - Garage - Hydro               | Hydro                      | 455.46        |                |
|             |                   | 16-150 - Office - Heating/Hydro       | Hydro                      | 194.52        |                |
|             |                   | 16-251 - Station 2 - Hydro            | Hydro                      | 66.72         |                |
|             |                   | 16-731-3 - 2125 HWY 124 - Hyd         | Hydro                      | 375.95        |                |
|             |                   | 16-232 - Station 1 - Hydro            | Hydro                      | 583.56        |                |
|             |                   | 16-719 - Maple Is. Hall - Heat/H      | Hydro                      | 304.07        |                |
|             |                   | 11-210-2 - A/R HST Receivable         | HST Tax Code               | 291.01        |                |
|             |                   | 99-999-1 - HST (Statistical) Non-     | HST Tax Code               | 336.58        | NL 2,925.66    |



**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Date Printed  
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Batch: 2023-00029 to 2023-00030

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| Payment #    | Date              | Vendor Name                          | EFT                        | Detail Amount | Payment Amount |
|--------------|-------------------|--------------------------------------|----------------------------|---------------|----------------|
| Invoice #    |                   | GL Account                           | GL Transaction Description |               |                |
| <b>1258</b>  | <b>2023-04-14</b> | <b>Hydro One Networks Inc.-York</b>  |                            |               |                |
| Mar 2023     |                   | 16-446-1 - York Landfill - Hydro     | York LF                    | 40.98         |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 4.53          |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 5.24 NL       | 45.51          |
| <b>1259</b>  | <b>2023-04-14</b> | <b>Hydro One Networks Inc.-Auld</b>  |                            |               |                |
| Mar 2023     |                   | 16-466-1 - Aulds Landfill - Hydr     | Hydro                      | 175.20        |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 19.35         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 22.38 NL      | 194.55         |
| <b>1260</b>  | <b>2023-04-14</b> | <b>Ideal Supply Company Ltd.</b>     |                            |               |                |
| 5018856      |                   | 16-403 - 2015 Freightliner Tand      | Supplies                   | 69.16         |                |
|              |                   | 16-404-1 - 2017 Freightliner Sin     | Supplies                   | 69.15         |                |
|              |                   | 16-404-2 - 2020 Freightliner - Sr    | Supplies                   | 69.16         |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 22.91         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 26.50 NL      | 230.38         |
| 4989901      |                   | 16-409 - 2007 International-Mair     | Credit                     | -12.71        |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | -1.40         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | -1.62 NL      | -14.11         |
|              |                   |                                      | Payment Total:             |               | 216.27         |
| <b>1261</b>  | <b>2023-04-14</b> | <b>Iron Mountain Canada</b>          |                            |               |                |
| HKZX928      |                   | 16-113 - Admin - Office Equipme      | Shredding                  | 103.54        |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 11.44         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 13.23 NL      | 114.98         |
| <b>1262</b>  | <b>2023-04-14</b> | <b>Jenn Gerlach</b>                  |                            |               |                |
| 1880         |                   | 16-126 - Admin - Communicatio        | Communications             | 400.00        | 400.00         |
| <b>1263</b>  | <b>2023-04-14</b> | <b>John Jackson Planner Inc</b>      |                            |               |                |
| 23-022       |                   | 16-843 - Planning & Developme        | Trailers/OPA No. 2         | 213.70        |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 23.60         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 27.30 NL      | 237.30         |
| 23-031       |                   | 16-843 - Planning & Developme        | Bennett Deeming            | 132.29        |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 14.61         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 16.90 NL      | 146.90         |
| 23-048       |                   | 16-843 - Planning & Developme        | OLT                        | 2,156.05      |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 238.15        |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 275.44 NL     | 2,394.20       |
|              |                   |                                      | Payment Total:             |               | 2,778.40       |
| <b>1264</b>  | <b>2023-04-14</b> | <b>Local Authority Services Ltd.</b> |                            |               |                |
| MGBP0000039E |                   | 16-281 - Bld Official - Supplies     | Supplies                   | 82.00         |                |
|              |                   | 16-110 - Admin - Office Supplies     | Supplies                   | 145.73        |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 25.15         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 29.09 NL      | 252.88         |
| MGBP0000040E |                   | 16-303 - Roads-Office-Supplies/      | Supplies                   | 99.47         |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 10.99         |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 12.71 NL      | 110.46         |
| MGBP0000040E |                   | 16-092 - Council - Miscellaneous     | Cables for Council Comput  | 46.80         |                |
|              |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code               | 5.17          |                |
|              |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code               | 5.98 NL       | 51.97          |
|              |                   |                                      | Payment Total:             |               | 415.31         |
| <b>1265</b>  | <b>2023-04-14</b> | <b>Law N Mowers</b>                  |                            |               |                |
| March 2023   |                   | 16-275 - By-Law Enforcement          | By-law Enforcement Servic  | 1,230.34      | 1,230.34       |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Batch: 2023-00029 to 2023-00030

| Payment #   | Date                                  | Vendor Name                              | EFT | Detail Amount | Payment Amount |
|-------------|---------------------------------------|--|-----|---------------|----------------|
| Invoice #   | GL Account                            | GL Transaction Description               |     |               |                |
| <b>1266</b> | <b>2023-04-14</b>                     | <b>Magnetawan Building Centre Ltd</b>    |     |               |                |
| 101-111285  | 16-110 - Admin - Office Supplies      | Supplies                                 |     | 32.45         | 32.45          |
| <b>1267</b> | <b>2023-04-14</b>                     | <b>McDougall Energy</b>                  |     |               |                |
| 6451924     | 16-403 - 2015 Freightliner Tandem     | Clear Diesel                             |     | 501.06        |                |
|             | 16-404-1 - 2017 Freightliner Single   | Clear Diesel                             |     | 501.05        |                |
|             | 16-404-2 - 2020 Freightliner - Single | Clear Diesel                             |     | 501.05        |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 166.03        |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 192.03        | NL 1,669.19    |
| 6423418     | 16-403 - 2015 Freightliner Tandem     | Clear Diesel                             |     | 488.79        |                |
|             | 16-404-1 - 2017 Freightliner Single   | Clear Diesel                             |     | 488.80        |                |
|             | 16-404-2 - 2020 Freightliner - Single | Clear Diesel                             |     | 488.80        |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 161.97        |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 187.33        | NL 1,628.36    |
| 6429558     | 16-427 - 2016 Backhoe - Fuel          | Dyed Diesel                              |     | 101.76        |                |
|             | 16-427-1 - 2022 Backhoe -Fuel         | Dyed Diesel                              |     | 457.92        |                |
|             | 16-423 - 2010 Grader - Fuel           | Dyed Diesel                              |     | 375.00        |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 103.24        |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 119.41        | NL 1,037.92    |
|             |                                       | Payment Total:                           |     |               | 4,335.47       |
| <b>1268</b> | <b>2023-04-14</b>                     | <b>Magnetawan Truck and Trailer</b>      |     |               |                |
| 1328        | 16-402 - 2015 Freightliner Tandem     | Repair                                   |     | 704.31        |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 77.80         |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 89.98         | NL 782.11      |
| <b>1269</b> | <b>2023-04-14</b>                     | <b>My-Tech Information Technology</b>    |     |               |                |
| Mar 2023    | 16-115 - Admin - Computer Support     | IT Support                               |     | 1,169.43      |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 129.17        |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 149.40        | NL 1,298.60    |
| <b>1270</b> | <b>2023-04-14</b>                     | <b>Near North Laboratories Inc.</b>      |     |               |                |
| 94517       | 16-779 - Water Testing                | Water Testing                            |     | 43.96         |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 4.86          |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 5.62          | NL 48.82       |
| <b>1271</b> | <b>2023-04-14</b>                     | <b>OMERS</b>                             |     |               |                |
| Mar/23      | 12-339 - OMERS                        | March 2023 Remittance                    |     | 14,929.00     | 14,929.00      |
| <b>1272</b> | <b>2023-04-14</b>                     | <b>Purolator Courier Ltd</b>             |     |               |                |
| 453144327   | 16-210 - Fire - Miscellaneous         | Courier                                  |     | 50.70         |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 5.60          |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 6.48          | NL 56.30       |
| <b>1273</b> | <b>2023-04-14</b>                     | <b>Public Services Hlth &amp; Safety</b> |     |               |                |
| 1637        | 16-304 - Roads-Office-Training/       | Health & Safety Training                 |     | 483.36        |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 53.39         |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 61.75         | NL 536.75      |
| <b>1274</b> | <b>2023-04-14</b>                     | <b>Point To Point Communications</b>     |     |               |                |
| 0000264755  | 16-421 - 2010 Grader - Maintenance    | Supplies                                 |     | 488.45        |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 53.95         |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 62.40         | NL 542.40      |
| 0000264754  | 16-426 - 2016 Backhoe - Maintenance   | Supplies                                 |     | 1,638.34      |                |
|             | 11-210-2 - A/R HST Receivable         | HST Tax Code                             |     | 180.96        |                |
|             | 99-999-1 - HST (Statistical) Non-     | HST Tax Code                             |     | 209.30        | NL 1,819.30    |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

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| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account            | EFT<br>GL Transaction Description | Detail Amount  | Payment Amount |
|------------------------|-------------------|--------------------------------------|-----------------------------------|----------------|----------------|
|                        |                   |                                      |                                   | Payment Total: | 2,361.70       |
| <b>1275</b>            | <b>2023-04-14</b> | <b>Russell Christie LLP</b>          |                                   |                |                |
| Apr 5/23               |                   | 16-120 - Admin - Legal Expense       | Legal                             | 4,999.66       |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 552.23         |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 638.71 NL      | 5,551.89       |
| <b>1276</b>            | <b>2023-04-14</b> | <b>Rebecca Green</b>                 |                                   |                |                |
| Mar 24/23              |                   | 16-798 - After School Program        | After School Program              | 1,014.30       | 1,014.30       |
| Mar 31/23              |                   | 16-798 - After School Program        | After School Program              | 289.80         | 289.80         |
|                        |                   |                                      |                                   | Payment Total: | 1,304.10       |
| <b>1277</b>            | <b>2023-04-14</b> | <b>Ricoh Canada Inc.</b>             |                                   |                |                |
| SCO94026411            |                   | 16-113 - Admin - Office Equipme      | Photocopier                       | 517.53         |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 57.17          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 66.12 NL       | 574.70         |
| <b>1278</b>            | <b>2023-04-14</b> | <b>Rubin Thomlinson LLP</b>          |                                   |                |                |
| 34609                  |                   | 16-131 - Admin - HR Contingenc       | Legal                             | 11,722.78      |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 1,294.82       |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 1,497.60 NL    | 13,017.60      |
| <b>1279</b>            | <b>2023-04-14</b> | <b>Sands Canada Inc.</b>             |                                   |                |                |
| 00714964               |                   | 16-271 - Defibrillator Expense       | Supplies                          | 170.69         |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 18.85          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 21.80 NL       | 189.54         |
| <b>1280</b>            | <b>2023-04-14</b> | <b>Michael Skof, Prosecutor</b>      |                                   |                |                |
| Feb/Mar/23             |                   | 16-120 - Admin - Legal Expense       | Legal                             | 1,087.50       | 1,087.50       |
| <b>1281</b>            | <b>2023-04-14</b> | <b>Trans Canada Safety Star Life</b> |                                   |                |                |
| 39729                  |                   | 16-222 - Fire - Bunker/Safety/Ur     | Supplies                          | 653.17         |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 72.14          |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 83.44 NL       | 725.31         |
| <b>1282</b>            | <b>2023-04-14</b> | <b>Telizon Inc.</b>                  |                                   |                |                |
| 0631912023041          |                   | 16-109 - Admin - Telephone           | Long Distance                     | 7.65           |                |
|                        |                   | 16-237 - Station 1 - Telephone       | Long Distance                     | 1.76           |                |
|                        |                   | 16-803 - Library - Expenses          | Long Distance                     | 0.31           |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 1.07           |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 1.24 NL        | 10.79          |
| <b>1283</b>            | <b>2023-04-14</b> | <b>The Engraving Shoppe</b>          |                                   |                |                |
| 95341                  |                   | 16-110 - Admin - Office Supplies     | Plate Engraved                    | 35.62          |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 3.93           |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 4.55 NL        | 39.55          |
| <b>1284</b>            | <b>2023-04-14</b> | <b>Town of Parry Sound</b>           |                                   |                |                |
| FONOM                  |                   | 16-092 - Council - Miscellaneous     | FONOM G. Comrie, J. Bray          | 997.25         |                |
|                        |                   | 11-210-2 - A/R HST Receivable        | HST Tax Code                      | 110.15         |                |
|                        |                   | 99-999-1 - HST (Statistical) Non-    | HST Tax Code                      | 127.40 NL      | 1,107.40       |
| <b>1285</b>            | <b>2023-04-14</b> | <b>Paul Trudeau</b>                  |                                   |                |                |
| Exp Apr 4/23           |                   | 16-316 - Garage - Miscellaneous      | Boot Allowance                    | 150.00         | 150.00         |
| <b>1286</b>            | <b>2023-04-14</b> | <b>Vianet</b>                        |                                   |                |                |
| Mar 2023               |                   | 16-710 - Dunchurch Hall -High S      | Internet                          | 106.80         |                |
|                        |                   | 16-321 - Garage - High Speed W       | Internet                          | 106.80         |                |
|                        |                   | 16-720 - Maple Is. Hall - Teleph     | Internet                          | 106.79         |                |

**Municipality of Whitestone  
List of Accounts for Approval (Detailed)**

Batch: 2023-00029 to 2023-00030

| Payment #<br>Invoice # | Date              | Vendor Name<br>GL Account          | EFT<br>GL Transaction Description | Detail Amount | Payment Amount   |
|------------------------|-------------------|------------------------------------|-----------------------------------|---------------|------------------|
|                        |                   | 16-457-1 - York Landfill - Interne | Internet                          | 160.73        |                  |
|                        |                   | 11-210-2 - A/R HST Receivable      | HST Tax Code                      | 53.14         |                  |
|                        |                   | 99-999-1 - HST (Statistical) Non-  | HST Tax Code                      | 61.46 NL      | 534.26           |
| <b>1287</b>            | <b>2023-04-14</b> | <b>The Water Healer Corp.</b>      |                                   |               |                  |
| 1256                   |                   | 16-718 - Maple Is. Hall - Building | Supplies                          | 281.83        |                  |
|                        |                   | 16-778 - Water Maintenance         | Supplies                          | 877.18        |                  |
|                        |                   | 11-210-2 - A/R HST Receivable      | HST Tax Code                      | 128.01        |                  |
|                        |                   | 99-999-1 - HST (Statistical) Non-  | HST Tax Code                      | 148.06 NL     | 1,287.02         |
| <b>1288</b>            | <b>2023-04-14</b> | <b>WPCI - Wireless Personal</b>    |                                   |               |                  |
| CEDARIN31154           |                   | 16-109 - Admin - Telephone         | Cell Phone                        | 391.51        |                  |
|                        |                   | 11-210-2 - A/R HST Receivable      | HST Tax Code                      | 43.25         |                  |
|                        |                   | 99-999-1 - HST (Statistical) Non-  | HST Tax Code                      | 50.02 NL      | 434.76           |
| <b>1289</b>            | <b>2023-04-14</b> | <b>Xplornet (Aulds)</b>            |                                   |               |                  |
| INV47268926            |                   | 16-479 - Auld Landfill - Heating   | Aulds LF Internet                 | 81.40         |                  |
|                        |                   | 11-210-2 - A/R HST Receivable      | HST Tax Code                      | 8.99          |                  |
|                        |                   | 99-999-1 - HST (Statistical) Non-  | HST Tax Code                      | 10.40 NL      | 90.39            |
| <b>1290</b>            | <b>2023-04-14</b> | <b>XPLORNET (Fire)</b>             |                                   |               |                  |
| INV47271941            |                   | 16-262 - Station 2 - Internet      | Internet Fire 2                   | 122.61        |                  |
|                        |                   | 11-210-2 - A/R HST Receivable      | HST Tax Code                      | 13.55         |                  |
|                        |                   | 99-999-1 - HST (Statistical) Non-  | HST Tax Code                      | 15.67 NL      | 136.16           |
|                        |                   |                                    | <b>Total EFT:</b>                 |               | <u>77,192.75</u> |

Report prepared for Council

**Total AP:** 160,312.53

  
Judith Meyntz, AOMC, Deputy Clerk


**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00028 to 2023-00028

Bank Code - AP - AP-GENERAL OPER

**OTHER**

| Payment #<br>Invoice # | Date       | Vendor Name<br>GL Account                                   | GL Transaction Description | Detail Amount | Payment Amount   |
|------------------------|------------|---|----------------------------|---------------|------------------|
| 1<br>Mar 2023 PW       | 2023-03-31 | <b>Bell Canada</b><br>16-322 - Cell Phone                   | Public Works               | 19.54         |                  |
|                        |            | 11-210-2 - A/R HST Receivable                               | HST Tax Code               | 2.16          |                  |
|                        |            | 99-999-1 - HST (Statistical) Non                            | HST Tax Code               | 2.50 NL       | 21.70            |
| 2<br>Mar 2023 MO       | 2023-03-28 | <b>Bell Canada</b><br>16-109 - Admin - Telephone            | Office Phone               | 244.34        |                  |
|                        |            | 11-210-2 - A/R HST Receivable                               | HST Tax Code               | 26.98         |                  |
|                        |            | 99-999-1 - HST (Statistical) Non                            | HST Tax Code               | 31.21 NL      | 271.32           |
| 3<br>Mar 2023 MI       | 2023-03-27 | <b>Bell Canada</b><br>16-720 - Maple Is. Hall - Telepho     | Maple Island               | 60.53         |                  |
|                        |            | 11-210-2 - A/R HST Receivable                               | HST Tax Code               | 6.68          |                  |
|                        |            | 99-999-1 - HST (Statistical) Non                            | HST Tax Code               | 7.73 NL       | 67.21            |
| 4<br>Mar 2023 Fire2    | 2023-03-27 | <b>Bell Canada</b><br>16-257 - Station 2 - Telephone        | Fire 2                     | 74.82         |                  |
|                        |            | 11-210-2 - A/R HST Receivable                               | HST Tax Code               | 8.27          |                  |
|                        |            | 99-999-1 - HST (Statistical) Non                            | HST Tax Code               | 9.56 NL       | 83.09            |
| 5<br>Mar 2023 DCC      | 2023-03-27 | <b>Bell Canada</b><br>16-706 - Dunchurch Hall - Telep       | Dunchurch Community Cen    | 50.35         |                  |
|                        |            | 11-210-2 - A/R HST Receivable                               | HST Tax Code               | 5.56          |                  |
|                        |            | 99-999-1 - HST (Statistical) Non                            | HST Tax Code               | 6.43 NL       | 55.91            |
| 6<br>Mar 2023 Fire 1   | 2023-03-27 | <b>Bell Canada</b><br>16-237 - Station 1 - Telephone        | Fire 2                     | 70.70         |                  |
|                        |            | 11-210-2 - A/R HST Receivable                               | HST Tax Code               | 7.81          |                  |
|                        |            | 99-999-1 - HST (Statistical) Non                            | HST Tax Code               | 9.03 NL       | 78.51            |
| 7<br>Mar 2023 Remit    | 2023-03-31 | <b>Receiver General</b><br>12-331 - Payroll Deductions      | March 2023 Remittance      | 27,010.04     | 27,010.04        |
| 8<br>Mar 2023          | 2023-03-28 | <b>Workplace Safety Insurance Bd.</b><br>12-310 - A/P Trade | March 2023 Remittance      | 3,232.77      | 3,232.77         |
| 9<br>Mar 2023          | 2023-03-28 | <b>Minister Of Finance</b><br>12-332 - Employer Health Tax  | March 2023 Remittance      | 1,829.53      | 1,829.53         |
| 10<br>March 25/23      | 2023-03-27 | <b>Bell Canada</b><br>16-162 - High Speed Internet          | Bell Internet              | 158.75        |                  |
|                        |            | 11-210-2 - A/R HST Receivable                               | HST Tax Code               | 17.53         |                  |
|                        |            | 99-999-1 - HST (Statistical) Non                            | HST Tax Code               | 20.28 NL      | 176.28           |
|                        |            |   | <b>Total Other:</b>        |               | <u>32,826.36</u> |

Report prepared for Council



Judith Meyntz, AOMC, Deputy Clerk

**Total AP:** 32,826.36

# STAFF REPORTS



# Municipality of Whitestone

## Report to Council

**Prepared for:** Council

**Department:** Public Works

**Agenda Date:** April 18, 2023

**Report No:** PW-2023-05

**Subject:** Update on Municipal boat launches

### **Recommendation:**

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2023-05 (Update on boat launches) for information.

### **Background:**

See ATTACHMENT A

Council resolutions and Council direction in respect of boat launches and Lake access points

### **Analysis:**

#### **Overview**

The boat launches and lake access facilities in the Municipality of Whitestone are important assets for both residents and visitors. In the past few years the Public Works Department has provided attention to these assets with improvements and regular maintenance.

These assets will be integrated into the Asset Management Plan (AMP) with the planned AMP update in 2024. Bob Hughes from RHH Engineering will be undertaking structure related inspections in 2023 on the landings including the WahWashKesh dam. Once this is complete, service levels should be reviewed.

This will help keep a focus on asset management and future planning.

#### **Needs and upgrades**

Needs and upgrades were considered based on inspections of each site and the condition of the launch, (structures if any), parking area and access road. Consideration was given to usage and public input received in respect of requests for service or improvements.

#### **1. Beach Road Boat Launch - Shawanaga Lake**

**Access:** Located on the East side of Shawanaga Lake on Beach Road which off Lorimer Lake Road North

The site provides a modest boat launch (no dock) with a gravel launch leading into the lake. There is a loop in the road before the water's edge allowing for boats to turn and access launch with trailers. This loop includes a steep gradient on the south side of the loop.

Parking is located on an upper parking lot on the loop and along the side of Beach Road. Parking at this location is suitable for approximately twelve (12) vehicles. Significant work was completed in 2020 to increase this parking area to where it is now.

Maintenance activities 2023 include grading and roadside brushing.

Recommend improvements in future years: widening the access road and moving ditch line

## **2. Clear Lake Boat Launch – Clear Lake**

Access: Located off of Clear Lake Road (end of Highway #520)

Located near the seasonal portion of Clear Lake Road, a simple boat launch with a modest grade and a small turn around suitable for small boat access to the lake. There is no parking at the launch, however, there is suitable parking along Clear Lake Road where annual average daily traffic volume is low.

Maintenance activities 2023: Brushing and grading

## **3. Gooseneck Lake Boat Launch – Gooseneck Lake**

Access: Located off of Highway 520 and Boat Launch Road

Access is suitable for small to moderate size boats. A new dock on site in 2022 for short term boat parking. Moderate size parking lot is in good condition. Recent work (2022) has improved service levels at the boat launch. Public feedback has been positive. Parking is suitable for up to twenty (20) vehicles

Maintenance activities 2023: Update signage, grading, review swim ladder request

## **4. Indian Narrows Boat Launch – WahWashKesh Lake**

Access: Located off of WahWashKesh Road

It is noted that the water level fluctuates seasonally between six and nine feet on WahWashKesh Lake.

There is a concrete landing with a well-seasoned wood dock and several launch areas at water's edge, one on either side of landing and one at a storage area. There are four accessible parking spots, with a large parking area. The shoreline is strewn with boats waiting to service water access properties. There is an elevated boat storage area for



small boats located further to the east of the dock. Long weekends this parking area overflows with vehicles. Significant work has been completed over the last few years including additional accessible parking, improvement to launch areas, storm water management and signage.

Maintenance activities 2023: Grading and general maintenance to maintain existing service levels

#### **5. Manson Lake Boat Launch – Manson Lake**

Access: Located at the end of Lauchs Road – boundary between Hagerman and McKellar accessed from Balsam Road

In its current condition, this location is not suitable to be described as a boat launch. There is a low-level area of mud at water's edge. There is no connection from the road to the water's edge as it is full of low vegetation. There has been no record of recent requests for improvements at this location. This location has been used in the past by Hydro One and locals.

No work planned for this location at this time.

#### **6. Labrash Lake Boat Launch – LaBrash Lake**

Access: Located off of LaBrash Road

There is a steep grade change from Labrash Road to the boat launch at water's edge with a modest parking lot with overgrown vegetation which needs fresh gravel. Parking area is suitable for eight (8) vehicles. Work was completed in 2021 to improve storm water management and to the boat launch itself.

Maintenance activities 2023: Place granular A, grading and brushing to parking area

#### **7. Bennett's Landing Boat Launch – WahWashKesh Lake**

Access: Located at the end of WahWashKesh Road

It is noted that the water level fluctuates seasonally between six (6) and nine (9) feet on WahWashKesh Lake. There is a concrete landing with a well-seasoned floating wood dock. There is a moderate to steep grade from the upper parking area to the launch at water's edge. The property at the boat launch (below Macey Drive) and the area used as a boat launch encroaches the neighbouring property owner on the north side. The north side drainage ditch from Macey Lane to the water at the boat launch straddles the property line. The Municipality has limited frontage on WahWashKesh Lake at this location.

There are four signed handicap parking spots located on the hill above Macey Drive. The parking spots signed for accessible parking do not meet the accessibility standards (due

to the grade difference from the parking area to the water's edge) but is the best available option at this location.

The large upper parking area is suitable for vehicles and trailers. Trailer storage area is well used. On long weekends the parking area overflows with vehicles.

Maintenance activities 2023: maintenance gravel at the upper parking lot and the overflow area to resolve some grade issues to resolve access to parking and some signage is required

## **8. Bolger Lake Boat Launch, Bolger Lake**

Access: This boat launch is located about forty-five (45) minutes to an hour from Ardbeg, travelling by truck. This rough trail begins at the end of Clear Lake Road and crosses Ministry of Natural Resources and Forestry Lands.

There is a concrete landing with a wood floating dock at the boat launch with a parking area managed by the Magnatawan Pioneers Association. The Municipality does not provide maintenance in this location.

There is Conservation Land which abuts the parking area. The access trail crosses this land near the landing.

### Official Plan Reference

17.01.2 "Access to Kashegaba and Bolger Lakes is increasing at the access facility adjacent to the hydro line at the west end of the lakes. This access point is limited in terms of space for both vehicular and boat parking. The trail or roadway in to the access point is in poor condition and can often be impassable. The municipality recognizes the efforts of lake residents to maintain this access arrangement and it supports this facility so long as the province continues to allow the access so long as it is recognized that the Municipality has no liability or responsibility for this facility.

Local cottagers have indicated there is an overflow of parking on long weekends at this location.

No work is planned for this location at this time.

Numerous boats are pulled up on the shore road allowance and stored (some of the winter months as well), adjacent to the landing.

Pre the March 7, 2022 Council meeting, staff were asked to work with the Magnatawan Pioneer Association to discuss the following options: boat storage to be permitted, winches will be permitted, no docks or storage boxes permitted and the Municipality assumes no liability or responsibility.

## **9. Farley's Road Boat Launch**

Access: Located on the south west side of Lost Bay on the north side of Whitestone Lake

being a long narrow shaped property owned by the Municipality, orientated in the north south direction

The property is attached to the title of a number of water access only properties on Whitestone Lake and is permit use only at this time. There is a gravel boat launch with no dock. Remnants of an old docking crib remain well in the water.

In the north east corner of the property near the water's edge, there remains five (5) aluminum boats stored in the long grass. These boats appear to be in service.

To the west rises a granite out crop with a drainage ditch running from the south end if the property draining to the north into the lake.

To the east there is a drainage ditch receiving surface water from the properties to the south of the parking lot, and draining in the northern direction to the lake.

Parking has been limited to the north side of the parking lot primarily on the east side of the parking areas the land on to the south east has been too soft to park on. Boats and trailers have parked along the west side.

2022 work completed: gravel placed, grading and drainage works completed And brushing operations completed around parking area

New in 2022, winter parking opened up to public as demand is low during winter months. The lot was never viewed beyond half capacity during the winter of 2022-2023 when open to the public. The winter parking operation appears to well received by residents. The public feedback has been positive. From an operational perspective, this has also been a success. Public Works communicated with the residents to park on the left side of the parking lot and this was done to accommodate the plow which has a one-way plow (pushing snow only to the right). From an operational point of view, the residents' vehicles were respectful and parked on the left side which facilitated winter maintenance operations.

Capital Works Plan 2023: to increase parking area and install signage

Parking rights for the water access properties, which are on title, will retain their parking rights through the existing permit procedure.

On a temporary trial basis the public will have access to the remaining parking area. This will be reviewed throughout the season. Staff will provide a memo to update the progress of this trial to include updated parking capacity achieved, operation and maintenance.

Current parking available: approximately fourteen (14) vehicles

Proposed parking after improvements: approximately twenty-four (24) vehicles

Official Plan Reference:

17.09.3 "There is only one good public access located on Whitestone Lake in the village of Dunchurch. Council will attempt to secure additional access points for the public on Whitestone Lake."

#### **Farley's Road Review, Possible New Boat Launch:**

Location: Between Five Finger Lane and Spring Road on the south side of Farley's Road, there is a concession line running both east and west, touching Whitestone Lake both directions. Access to this concession line comes from a 40m long gravel road on the south side of Farley's Road.

From the access road travelling east on the concession line to the lake is 70 meters in length. Roughly 30 meters from the access road towards where the water begins, there is a steep incline to the water. The steep incline to the water would not be suitable for a boat launch.

From the access road travelling west on the concession line to the lake is 200 meters.

Along these 200 meters in length, along the low side slope and to the south side is a surface water drainage ditch and low-lying area. The concession line has mature trees and meets the drainage ditch at the water's edge. The topography of this concession line in slope from the access road to the water is generally moderate. The shoreline is a moderate slope with what appears to be a soft mucky bottom. The drop off appears suitable for smaller to small-medium boats.

There is a private dock located at the water's edge from the neighbour to the north. This dock runs perpendicular to where the launch would be located and would need to be moved to accommodate access and to accommodate a launch. The dock would block the proposed boat launch. A realignment of the local natural surface water ditch would be required. Stripping of mature trees with stumps, grading the area and placing gravel for an access road with a parking area would be required if this location was developed.

Estimate for a twenty (20) vehicle parking area with a modest new boat launch and environmental protections in place would be \$82,000 with Public Works staff and equipment completing the work (three weeks of full crew staff time). A permit would be required for a new boat launch from Ministry of Ocean and Fisheries (for in water work). Cost of a floating dock would be additional \$20,000.

#### **10. Church Street Boat Launch – Whitestone Lake**

Access: Located in the heart of Dunchurch on Whitestone Lake at the end of Church Street

The boat launch has a concrete pier and floating dock near the public beach and swim area and floating docks to the east for short term docking for four (4) boats. There is limited parking for trailers along Church Street as boat trailers have to compete with other vehicles using Municipal services in Dunchurch. The boat launch creates challenges for Whitestone's Fire Response due to its proximity.

Recommendation: Additional parking is required. There is an option for adding parking at the property to the east of the Community Centre.

**Private Launches of Note:**

**11. Churlee Boat Launch:**

The Four Seasons Road Association owns a waterfront property on Churlee Road.

Located on the north side of Hamilton Bay on the north side of Whitestone Lake, this boat launch is available to public for a small fee. There is a sign located at the entrance with contact information regarding the use of this boat launch.

**12. Lorimer Lake Boat Launch:**

Location: On Swords Road on the east side of Lorimer Lake and owned by Lorimer Lake Resort

From Lorimer Lake Resort website "We offer cabin rentals, plus facilities to launch and dock your boat. In the marina we provide seasonal boat slips as well as summer and winter boat storage."

See ATTACHMENT B – *Excerpt* from Report PW-2022-09, for further discussion on the Lorimer Lake/Swords Road boat launch option

**Financial Considerations:**

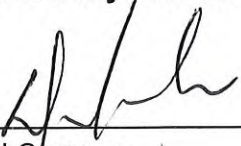
Maintenance activities for 2023 as noted above to be completed through the operating budget funds. Improvements to Farley's boat launch will be completed through the capital budget item (estimate \$4,000).

**Link to Strategic Plan:**

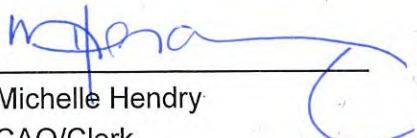
**5. Maintenance of our Infrastructure:**

To maintain and preserve the Municipality's infrastructure to established standards within our financial capability

**Respectfully submitted by:**

  
\_\_\_\_\_  
David Creasor  
Manager of Public Works

**Reviewed by:**

  
\_\_\_\_\_  
Michelle Hendry  
CAO/Clerk

# ATTACHMENT A

## **RESOLUTIONS AND COUNCIL DIRECTION IN RESPECT OF BOAT LAUNCHES AND LAKE ACCESS POINTS**

***February 22, 2022***

**Resolution No. 2022-63**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Joe McEwen

Report PW-2022-01  
Churlee Road Boat Launch

**THAT** the Council of the Municipality of Whitestone does hereby receive Staff Report PW-2022-01 (Churlee Road Boat launch) for information,

**AND THAT** the Council of the Municipality of Whitestone does hereby provide the following direction:

- Staff to investigate further requirements for boat launching on the north basin of Whitestone Lake.

***September 6, 2022***

**Resolution No. 2022-304**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

Report PW-2022-09  
Boat Launches and future options for Whitestone Lake and Lorimer Lake

**THAT** the Council of the Municipality of Whitestone does hereby receive Report PW-2022-09 for (Boat Launches and future options for Whitestone Lake and Lorimer Lake) for information.

**Resolution No. 2022-305**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Joe Lamb

Report PW-2022-10  
A review of current boat launches in the Municipality of Whitestone

**THAT** the Council of the Municipality of Whitestone does hereby receive Report PW-2022-10 (A review of current boat launches in the Municipality of Whitestone) for information.

Follow-up from the September 6, 2022 Council meeting – staff to consider the possibility of a boat launch adjacent to a CRA that runs off of Farley's Road.

***December 5, 2023***

THAT the Council of the Municipality of Whitestone does hereby approve the use of the Farley's Road boat launch parking area for non-deeded access users at no charge, for the 2022-2023 winter season;

**AND THAT** Staff be requested to report back to Council by April 2023 in respect of parking capacity at the Farley's Road boat launch property and options for increased access for non-deeded access users;

**AND THAT** the title instruments on each of the 12 registry pins be obtained to verify their rights in title. (CONFIRMED)

***March 7, 2023***

**Resolution No. 2023-117**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

Report ADMIN-2023-07

Use of Shore Road Allowance adjacent to Bolger Landing for boat storage

**THAT** the Council of the Municipality of Whitestone does hereby receive report ADMIN-2023-07 (Use of Shore Road Allowance adjacent to Bolger Landing for boat storage) for information and discussion, and

**THAT** the Council of the Municipality of Whitestone does hereby provide the following direction.

**Deferred**

**Clerks Note:**

Staff to work with the Magnatawan Pioneer Association to discuss options that will include boat storage to be permitted, winches will be permitted, no docks or storage boxes permitted and the Municipality assumes no liability or responsibility.

## ATTACHMENT B

A petition was received in July 2021 and presented to Council, requesting to have a Public Access (boat launch, docking) provided for rate payers on Lorimer Lake.

The location proposed was Swords Road immediately north of Lorimer Lake Resort on an un-opened road allowance. The request was to provide a launch, day use parking as well as dedicated long-term parking which would be located on the east side of Swords Road. The request was also that a portion of the parking be maintained through the winter months to allow access for those who are located on seasonally maintained roads as well as water access properties.

The request indicated concern that the Resort has been purchased and the new owners have made their intentions to re-develop known. The ability for cottagers to continue to depend on the current services (i.e. docking, parking and launching boats) has come into question.

### **EXCERPT FROM PW-2022-09**

#### **Lorimer Lake**

Per Resolution No. 2022-64 in respect of Lorimer Lake, options for a public boat launch were investigated.

The result of investigations and discussion with the Municipality of McDougall:

All properties owned by either Whitestone, McDougall, or Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDNRF) were jointly investigated by Municipality of McDougall and Whitestone staff.

None of the McDougall or MNDNRF properties are deemed suitable to pursue as potential boat launch locations. All these properties have limited size with unsuitable grades for boat launches. The only viable location is the Swords road allowance located beside Lorimer Lake Lodge (information provided to Council on February 22, 2022 - Lorimer Lake Boat Launch Feasibility Review)

The subject Swords road allowance has a rock outcrop near the water's edge. There is a gradual grade from shore leading out into the bay. This is not ideal for launching boats needing greater drafts to float off a trailer, a long dock would be required to overcome the shallow water.

The road allowance on the opposite side of Swords Road would be suitable to provide a modest amount of short-term public parking. There is a small cottage on stilts (owned by Lorimer Lake Lodge) encroaching on the road allowance leading to the water which should be moved to accommodate boat launching

There is also an old 'rickety' 60-foot-long wooden dock, modest in stature which is supported by stilts. This dock and one parking space used by property owners who own the island to the west of the Swords Road, road allowance. It appears that they have been using this dock and parking area for many years.



The following Hagerman Township resolution from June 13, 1966 was brought to our attention by one of the property owners on the above referenced island.

*That we grant Mr. E. C. Rivett permission to open Road Allows between Lots 33 and 34, Concession A, from Sword's Road to shore of Lorimer Lake, without any cost to the Township.*

Additionally, a letter was sent to Mr. Ed Rivett and Mr. David Meadows on July 20, 1989

*Arising from the minutes (July 17, 1989) that we ask Mr. Ed Rivett and Dave Meadows to post a sign on the Concession line between Lot 33 & 34, Con. B. "this road allows is not maintained by the Township of Hagerman. Use at own risk."*

*We would ask that this sign be posted immediately and in a prominent position.*

Lorimer Lake Lodge is located adjacent to this road allowance. They provide daily, monthly and seasonal parking, boat slips, and launching services. They also are fully booked with their new dock system which has the same number of dock slips at the previous dock system. The owner has informed the Municipality that Lorimer Lake Lodge is looking to add more boat slips, increase parking and intend to be in the marina service business for the long term.

Oceans and Fisheries have approved an application from the Municipality for the installation of a boat launch at Swords Road, granting permission to complete the in-water work required to install a boat launch projecting approximately twenty-five (25) feet into the water.

An investigation determined that there is forty-six (46) inches of water depth at sixty (60) feet out of the shore line in the spring time and the water has fluctuations of about a foot seasonally. A new 50-foot dock would be needed to accommodate the shallow nature of the launch area.

**Current Boat launches located on Lorimer Lake:**

1. Lorimer Lake Lodge on Swords Road, Municipality of Whitestone - pay per use with parking on private property
2. Grey Owl Road Launch, Township of McKellar - private property, no parking
3. Lorimer Lake Road (Seasonal Portion), Municipality of McDougall Canoe Launch (permit required for parking, stairs leading to water) - Not a boat launch, access to water includes stairs.

**Financial Considerations:**

Should a decision be made to develop the Swords Road location, a budget allowance of \$55,000 is estimated to be required for the boat launch and \$15,000 for a parking area on the other side (east) of Swords Road, an estimated budget of \$25,000 would be required to install a 50-foot dock.

Permission and execution for dredging if deemed necessary, has not been established (or estimated for costs).



## Municipality of Whitestone Report to Council

**Prepared for:** Council

**Department:** Roads

**Agenda Date:** May 2, 2023

**Report No:** PW-2023-06

**Subject:**

Tender Award for the Supply and Delivery of Gravel Materials

**Recommendation:**

**THAT** the Council the Municipality of Whitestone does hereby receive Report PW-2023-06 (Tender Award for the Supply, Deliver and Spread Gravel Materials) for information; and

**THAT** the Council of the Municipality of Whitestone does hereby provide prebudget approval and award the contract for the supply, delivery and spreading of 10,100 tonnes granular material on various municipal roads, to Fowler Construction Company Ltd. In the amount of \$200,500 plus HST

**Background:**

Tender 2023-01 for the Supply, Deliver and Spread 10,200 Tonnes of Granular Materials on Various Municipal Roads and Option Deliver 3,500 tonnes to multiple locations Identified in Whitestone, was released on February 16, 2023 with a closing date of March 27, 2023 at 12:00 pm.

Seven (7) potential bidders received tenders for this project.

During draft budget review, a number of projects have been removed from the draft budget and pushed to future years for consideration. This reduced some of the option to supply and deliver gravel to these projects.

**Analysis:**

Tenders were opened publicly opened on March 27, 2022 at 1:00 pm and the following bid was received:

|   | BIDDER              | TOTAL BID AMOUNT<br>(excluding HST) | ADJUSTED BID AMOUNT EXCLUDING<br>DELETED ITEMS (excluding HST) |
|---|---------------------|-------------------------------------|--|
| 1 | Fowler Construction | \$ 308,656                          | \$207,961.50   |
| 2 | Week Construction   | \$ 347,461                          | \$237,294.00   |

The tenders were checked for mathematical errors and conformity to the tender requirements. No errors or omissions were noted during this analysis. The tender from Fowler Construction Company Ltd. is compliant and recommended for award. Fowler Construction has previously provided granular product to the Municipality.

**Financial Considerations:**

The 2023 *draft* budget allows for an expenditure of:

|                        |           |
|------------------------|-----------|
| Gravel Maintenance     | \$195,000 |
| Boat Launches          | \$ 4,500  |
| Snow Plow Turn Arounds | \$ 2,500  |

*Draft Capital*

|                               |          |
|-------------------------------|----------|
| Farleys Boat Launch & Signage | \$ 4,000 |
|-------------------------------|----------|

Total *Draft* Budget (gravel expenditures): \$206,000.00

Tender award plus HST: \$200,500.00

Tender award including HST adjusted for rebate: \$204,028.80

The tender allows for quantities to be adjusted by 20% +/- with no change in unit pricing.

For comparison purposes, Gravel Maintenance budget from the previous three (3) years are noted below:

| YEAR               | 2020     | 2021      | 2022      |
|--------------------|----------|-----------|-----------|
| Budget             | \$90,000 | \$180,000 | \$180,000 |
| Actual expenditure | \$94,035 | \$172,155 | \$179,416 |

Pricing Granular "A" Delivered to Public Works Yard (excluding HST)


|      |         |
|------|---------|
| 2022 | \$16.78 |
| 2023 | \$19.17 |

The unit price of granular "A" delivered to Public Works Yard has increased by 14.2% from the 2022 tender.

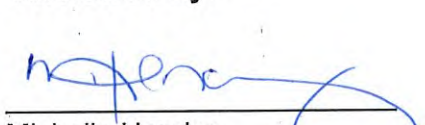
**Link to Strategic Plan:**

- 5. Maintenance of our Infrastructure

**Respectfully submitted by:**

  
 \_\_\_\_\_  
 Dave Creasor  
 Manager of Public Works

**Reviewed by:**

  
 \_\_\_\_\_  
 Michelle Hendry  
 CAO/Clerk



## Municipality of Whitestone Report to Council

**Prepared for:** Council

**Department:** Public Works

**Agenda Date:** May 02, 2023

**Report No:** PW-2023-08

**Subject:**

Request for Proposal Award for the supply of one Slip Tank (water tank)

**Recommendation:**

**THAT** the Council the Municipality of Whitestone does hereby receive Report PW-2023-08 (Request for Proposal Award for the Supply of One Slip Tank (water tank)) for information; and

**THAT** the Council of the Municipality of Whitestone does hereby provide pre-budget approval for the award of the supply of one Slip Tank to Road Maintenance Equipment & Services Inc., in the amount of \$37,000 plus HST

**Background:**

The Municipality of Whitestone issued a RFP (Request for Proposal) for the supply of One Slip Tank: The RFP was emailed out to two (2) known suppliers on March 13, 2023 and advertised on The Municipality of Whitestone's website. The RFP was advertised in the Parry Sound Star in the March 23, 2023 publication. The RFP closed on April 21, 2023.

The Slip Tank was RFP indicated the tank was to be used inside a U-body Plow Truck. The tank will hold roughly 3,000 gallons of water or liquid.

The Slip Tank (water tank) will be used by Public Works to water roads for dust control activities, compaction of granular materials during road building and general maintenance activities.

**Analysis:**

Two submissions were received:

| Proposals Received                         | Compliant | Price (excluding HST) |
|--|-----------|-----------------------|
| Gin Cor Industries                         | Yes       | \$47,650.00           |
| Road Maintenance Equipment & Services Inc. | Yes       | \$37,000.00           |

The tenders were checked for mathematical errors and conformity to the specifications. No errors or omissions were noted during this analysis.

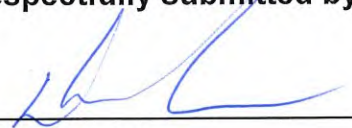
**Financial Considerations:**

The 2023 Draft Capital/Special Projects budget provides for an expenditure of \$42,000.00  
Total cost (with the HST rebate) is \$37,651.20

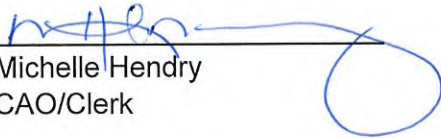
**Link to Strategic Plan:**

- 5. Maintenance of our Infrastructure

**Respectfully submitted by:**

  
\_\_\_\_\_  
Dave Creasor  
Manager of Public Works

**Reviewed by:**

  
\_\_\_\_\_  
Michelle Hendry  
CAO/Clerk



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 E-mail: [info@whitestone.ca](mailto:info@whitestone.ca)

## MEMORANDUM

**To:** Mayor and Council

**From:** Dave Creasor, Manager of Public Work

**Date:** April 18, 2023

**Re:** 2020-2022 Environment Compliance Monitoring Report Aulds Road Landfill Site  
 Link to full Report prepared by Azimuth Environmental Consulting, Inc.  
[Municipality of Whitestone - Landfill Monitoring Reports](#)

### Background:

The Municipality of Whitestone is responsible for the operation and maintenance of the Aulds Road Landfill Site in accordance with the original Provisional Certificate of Approval (CofA) No.: A7101392 issued by the Ministry of Environment, Conservation & Parks in January 1980. In addition to the CofA, a Design and Operations Plan was developed in 2018 (and filed with MOECC) to provide guidance for the continued operation of the Aulds Road Landfill Site.

Residents self-haul waste and recyclables to the Site which has controlled access during operational hours set by the Municipality of Whitestone. Few details are available with respect to the history of the Site however, it is understood that the Site has been in operation for operation for over 45 years. The Site is owned by the Ministry of Natural Resources & Forestry (MNR), although is operated by the Municipality under a Land Use Permit (LUP) issued every five (5) years (next renewal date is January 1, 2025)

Notwithstanding the age of the Site, due to limited population and regular burning in the early years, the growth of the waste volume has been kept quite minimal.

### Analysis:

The 2020-2022 report provides a summary and analysis of the results obtained from the performance monitoring program completed at the Site over the past three years. It provides a comparison to previous years monitoring programs which have been completed at the Site since 2009. As part of this evaluation, a detailed description of the site hydrology / hydrogeology has been completed. This is crucial in determining current as well as potential future impacts to the surrounding environment.

The report indicates that the landfill is not causing unacceptable impacts on the surrounding lands. While the landfill does not pose an environmental concern, its effect on the environment is measurable. Continued semi-annual (Spring / Fall) monitoring is recommended such that any impacts that may arise from the continued landfill operations can be monitored. Reporting frequency was previously established at every three years, such that the next scheduled monitoring report is to be submitted to the Ministry of Environment, Conservation & Parks (MECP) March 31, 2026.

The Public Works Staff will be working on adding a material berm to the north east corner of the site with ditching material and grinning material. This will help retain migration of materials.

Of note there has been a trend for volume of material received in the waste footprint with a dramatic increase in 2020-2021. The increase was due to the changes to brush being received only at Aulds Landfill and no longer at York Street Landfill. The opposite happened at York as volume declined about the same amount that year from approximately 1,000m<sup>3</sup> down to 500m<sup>3</sup>.

Grinding began at the end of 2021 and is reflected in the 2022 volumes. Bringing the volume down to 324m<sup>3</sup> down from 1,000m<sup>3</sup>.

**Table 1: Annual Waste Volumes**

| <b>Year</b> | <b>Waste Volume (m<sup>3</sup>)</b> |
|-------------|-------------------------------------|
| 2015        | 400                                 |
| 2016        | 400                                 |
| 2017        | 461                                 |
| 2018        | 460                                 |
| 2019        | 540                                 |
| 2020        | 330                                 |
| 2021        | 1,100                               |
| 2022        | 324                                 |

\* - includes waste an interim cover material

End



# Municipality of Whitestone

## Report to Council

**Prepared for:** Council

**Department:** Building

**Agenda Date:** April 18, 2023

**Report No:** BLDG-2023-02

### Subject:

Building Services update and Building Permit activity – January 1 to March 31, 2023.

### Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report BLDG-2023-02 (Building Services update and Building Permit activity – January 1 to March 31, 2023) for information.

### Background:

The purpose of this report is to update Council on matters such as:

- Building Permit activity within the Municipality (January 1 to March 31, 2023),
- The general activities of the Building Department.

### Analysis:

From January 1<sup>st</sup> to March 31<sup>st</sup>, 2023, the Municipality received a total of eighteen (18) building permit applications which is down fourteen (14) for the same period last year.

The number of permits for new construction issued from January 1<sup>st</sup> to March 31<sup>st</sup> is eleven (11) which is equal to the number of permits for the same period last year. Additionally, one (1) demolition permit was issued. See Schedule "A" for Q1 month-to-month statistics.

General Building Department activities included:

- Monthly updates to Tarion, MPAC, Statistics Canada.
- Civic Address numbers assigned; data base updated.
- Building Permit applications reviewed.
- Researched and responded to general inquiries concerning zoning and building related questions, met with members of the public to discuss questions involving current and potential projects.
- Minor Variance & Re-Zoning reports and pre-consultations.
- Conducted inspections, prepared reports and researched findings
- Continued to work on non-complying projects; issued orders and followed up on orders. Since January 1<sup>st</sup> a total of two (2) Orders have been rescinded.



- Continued the implementation of Cloud permitting software.
- Records management – creating digital property roll files indicating all Building Permit activity/history.

From January 1<sup>st</sup> to March 31<sup>st</sup> sixty-five (65) building permit files have been closed. Additionally, three (3) occupancy permits were issued.

### **Financial Considerations**

Construction value to date (January 1 – March 31) is \$1,075,275.00

### **Link to Strategic Plan:**

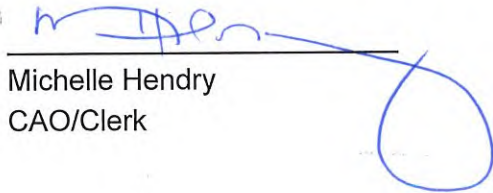
In support of the high- level objectives of the Strategic Plan: Communication, Fiscal responsibility.

### **Respectfully submitted by:**



Jamie Osborne  
CBO

### **Reviewed by:**



Michelle Hendry  
CAO/Clerk

### **Attachments:**

**Schedule A:** Month to month statistics, Q1.

## SCHEDULE A

| 2023 Month to Month Statistical Review |          | # of Permits        | Construction Value | # of Permits | Construction Value  | # of Permits | Construction Value    |
|--|----------|---------------------|--------------------|--------------|---------------------|--------------|-----------------------|
| <b>Residential:</b>                    |          | JANUARY             |                    | FEBRUARY     |                     | MARCH        |                       |
| Single Family Dwelling (SFD)           |          |                     |                    | 1            | \$200,000.00        |              |                       |
| Seasonal Dwelling (Cottage)            | 1        | \$280,825.00        |                    |              |                     | 1            | \$43,450.00           |
| Renovation/Addition                    |          |                     |                    | 1            | \$320,000.00        | 2            | \$165,000.00          |
| Garage/Shed                            | 1        | \$14,000.00         |                    |              |                     | 1            | \$8,000.00            |
| Deck/Porch                             | 1        | \$10,000.00         |                    | 1            | \$32,000.00         |              |                       |
| Docks                                  | 1        | \$2,000.00          |                    |              |                     |              |                       |
| Demolition                             |          |                     |                    | 1            | N/A                 |              |                       |
| <b>Commercial</b>                      |          |                     |                    |              |                     |              |                       |
| <b>TOTAL</b>                           | <b>4</b> | <b>\$306,825.00</b> |                    | <b>4</b>     | <b>\$552,000.00</b> | <b>4</b>     | <b>\$216,450.00</b>   |
|  |          |                     |                    |              |                     |              | <b>\$1,075,275.00</b> |

### Comparable Statistics 2023-2020

| End of Q1 Totals: | # of Permits | Construction Value |
|-------------------|--------------|--------------------|
| 2023              | 12           | \$1,075,275.00     |
| 2022              | 11           | \$911,480.00       |
| 2021              | 23           | \$1,001,450.00     |
| 2020              | 8            | \$392,500.00       |

# BY-LAWS

By-Law No. 30-2023

**Being a By-Law to authorize the execution of an Agreement for an Alternate By-Law Enforcement Officer for The Corporation of the Municipality of Whitestone**

**WHEREAS**, pursuant to *The Police Services Act*, R.S.O. 1990, Chapter P.15, Section 15, and amendments thereto, the Council of the Municipality of Whitestone may appoint such officers and servants as may be necessary for the enforcement of the By-Laws of the Municipality;

**AND WHEREAS**, Council of the Municipality of Whitestone deems it appropriate to enter into a Contract for Services with **Caitlin Deevey** for the provision of services as a By-law Enforcement Officer to provide a variety of enforcement services pertaining to the By-laws of the Municipality of Whitestone and applicable Provincial and Federal Legislation.

**NOW THEREFORE**, the Council of the Municipality of Whitestone hereby enacts as follows:

1. **THAT** the Council of the Municipality of Whitestone does hereby appoint **Caitlin Deevey** as a By-law Enforcement Officer for the Municipality of Whitestone until the end of the Term of the Contract for Services or until the appointment is revoked, whichever occurs first.
2. **THAT** Council does hereby authorize and direct the Mayor and Clerk to execute, under Seal of the Corporation, the Agreement for the By-law Enforcement Officer between **Caitlin Deevey** and the Municipality of Whitestone attached hereto as Schedule "A" and forming part of this By-law.
3. **THAT** the Mayor and Clerk are hereby authorized to execute all documents necessary to give effect to this By-law.
4. **AND THAT** this By-law shall come into force and take effect upon passage thereof.

**READ** a **FIRST** and **SECOND** time this 2<sup>nd</sup> day of May, 2023.

\_\_\_\_\_  
Mayor George Comrie

\_\_\_\_\_  
CAO/Clerk Michelle Hendry

**READ** a **THIRD** and **FINAL** time and **PASSED**, this 2<sup>nd</sup> day of May, 2023.

\_\_\_\_\_  
Mayor George Comrie

\_\_\_\_\_  
CAO/Clerk Michelle Hendry



## MEMORANDUM

**To:** Mayor and Council

**From:** Paula Macri, Planning Assistant

**Date:** May 2, 2023

**Re:** Susan Jennings and Karen Greenwood – Concession Road Allowance

Karen Greenwood and Susan Jennings are the owners of Lot 26, Concession 6, geographic Township of Hagerman, now in the Municipality of Whitestone.

On March 15, 2023, Plan 42R-22120 was deposited (Attachment A). The plan indicates that the publicly travelled road “Balsam Road” veers off from the concession road allowance and onto the property owned Karen Greenwood and Susan Jennings.

Pursuant to Section 66 of the *Municipal Act* states:

### **Highways not opened on original road allowance**

66 (1) If, before January 1, 2003, a highway was opened on land in the place of all or part of an original road allowance and compensation was not paid for the land, the owner of the land appropriated for the highway or the successor in title to the owner is entitled to the following:

1. If that person owns the land abutting on the allowance, the owner is entitled to the soil and freehold of the original road allowance and to a conveyance of the original road allowance.
2. If that person does not own the land abutting on the allowance and if the allowance is sold by the municipality, the owner is entitled to the part of the purchase price that bears the same proportion to the whole purchase price as the value of the part of the land occupied by the highway that belonged to the owner bears to the value of the land occupied by the highway.

In other words, if a Municipality has put a public road through private lands and the owner of those lands abuts the road allowance that would have been used for that public road, the owner is entitled to a conveyance of the road allowance.

A Public Notice and a By-law for closing the road allowance are not required when the road allowance is being conveyed pursuant to section 66 of the *Municipal Act*.

The absence of any explanation on title as to how or why this concession road allowance property was conveyed and why it can no longer be used as a public road, could mean that future owners may dispute the ownership and ownership interests of the property. Therefore, the lawyer for Karen Greenwood and Susan Jennings has requested that a By-law be passed and registered on the title to avoid confusion about the property's ownership and ownership interests as it changes hands over generations.

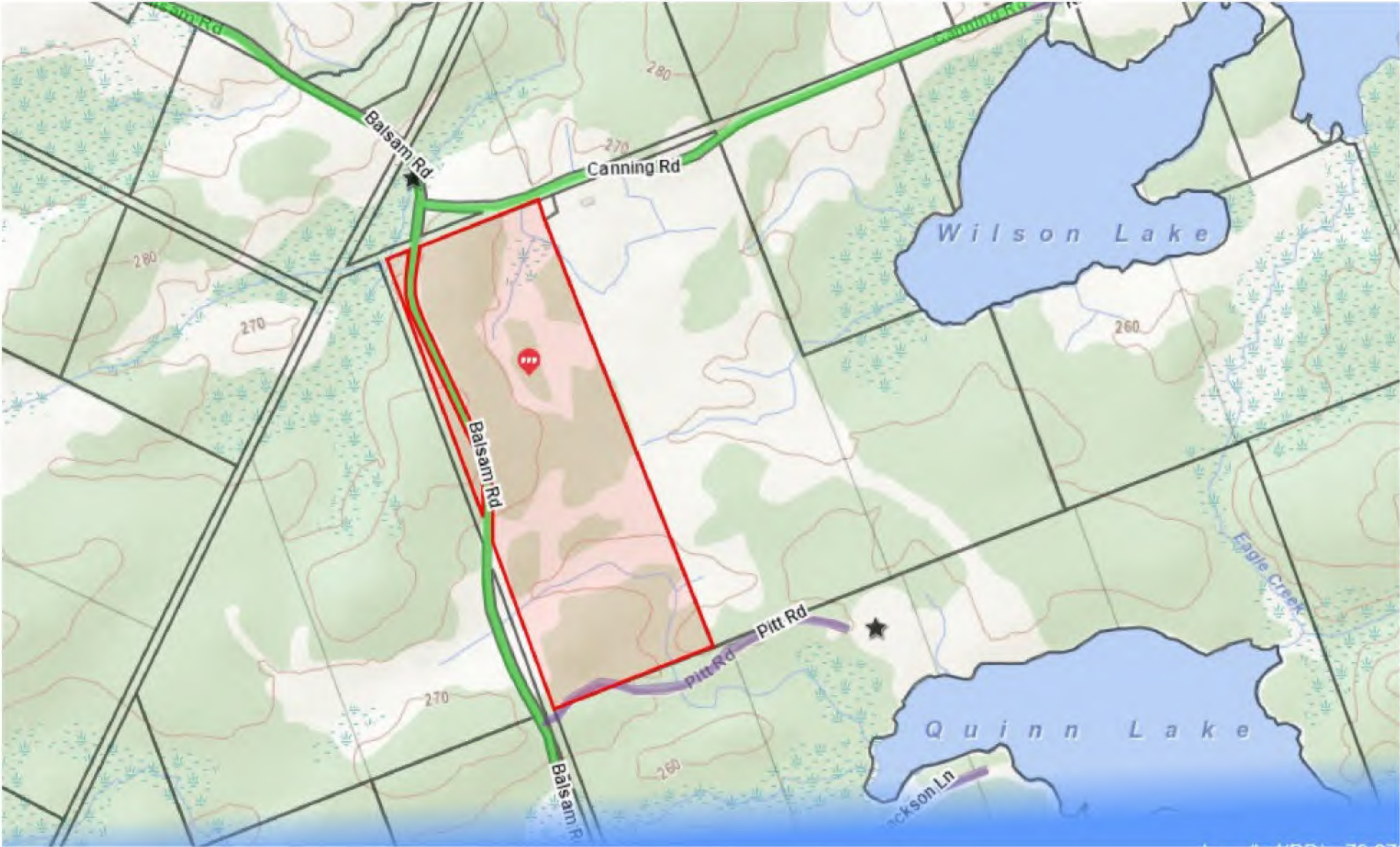
## **RECOMMENDATION**

That Council approves the By-law 30-2023 (being a By-law to close and stop up that part of the original concession road allowance between Lots 25 and 26, Concession 6, designated as Parts 1 and 2, Plan 42R-22120).

## **ATTACHMENTS**

Attachment A - Reference Plan 42R-22120

Attachment B - West Parry Sound Geography Network Map



ATTACHMENT B





# THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

## By-Law No. 31-2023

---

**To close and stop up that part of the original concession road allowance between Lots 25 and 26, Concession 6, in the geographic Township of Hagerman, now Municipality of Whitestone, District of Parry Sound, designated as Parts 1 and 2, Plan 42R-22120 and to sell Parts 1 and 2, Plan 42R-22120  
(The Corporation of the Municipality of Whitestone,  
Susan Jennings and Karen Greenwood)**

---

**WHEREAS** it is deemed expedient in the interest of the Corporation of the Municipality of Whitestone, hereinafter called the Corporation, that the original unopened concession road allowance described in Schedule A hereto be closed, and thereafter Parts 1 and 2, Plan 42R-22120 be sold and conveyed to the adjacent owners;

**AND WHEREAS** the adjacent owners have made a request to the Corporation for the purchase of part of the said original unopened shore road allowance designated as Parts 1 and 2, Plan 42R-22120;

**AND WHEREAS** the adjacent owners have made a request to the Corporation pursuant to Section 66 of the *Municipal Act* for the receipt of part of the said original unopened concession road allowance designated as Parts 1 and 2, Plan 42R-22120.

**AND WHEREAS** no person uses the road allowance for motor vehicle access to or from the person's land.

**AND WHEREAS** pursuant to Section 66 of the *Municipal Act* the Corporation is required to transfer part of the said original unopened concession road allowance designated as Parts 1 and 2, Plan 42R-22120.

**AND WHEREAS** the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Whitestone enacts as follows:

1. **THAT** upon and after the passing of this By-law that part of the original unopened concession road allowance described in Schedule A hereto be, and the same is hereby closed and stopped up.
2. **THAT** upon and after passing of this By-law that part of the road allowance described as Parts 1 and 2, Plan 42R-22120, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-law comes into effect for other lawful consideration and the sum of One Dollar (\$1.00).
3. **THAT** the road allowance described in Schedule A hereto is declared surplus.

4. **THAT** the Mayor and Chief Administrative Officer/Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-law, and to affix to such conveyances the Corporate Seal of the Municipality.

**THAT** this By-law shall come into effect upon the date, and at the time of its passing.

**READ** a **FIRST** and **SECOND** time this 2<sup>nd</sup> day of May, 2023.

\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO/Clerk** Michelle Hendry

**READ** a **THIRD** and **FINAL** time and **PASSED** this 2<sup>nd</sup> day of May, 2023.

\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO/Clerk** Michelle Hendry

## **SCHEDULE A**

Part of the original concession road allowance between Lots 25 and 26, Concession 6, in the Geographic Township of Hagerman, now Municipality of Whitestone, District of Parry Sound, designated as Parts 1 and 2, Plan 42R-22120.

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**BY-LAW NO. 32-2023**

**Being a By-Law to enter into a Third Lease Extension and Amending Agreement  
between the Municipality of Whitestone and the Liquor Control Board of Ontario,  
and to Rescind By-law 36-2018**

**WHEREAS** under Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the powers of a municipality shall be interpreted broadly to enable it to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** the Council of the Corporation of the Municipality of Whitestone deems it desirable to execute an Agreement to amend the lease of municipal land between the Municipality of Whitestone and the Liquor Control Board of Ontario;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. **THAT** the Mayor and CAO/Clerk of the Municipality of Whitestone are hereby authorized to execute under seal of the Corporation a Lease Extension and Amending Agreement between the Municipality of Whitestone and the Liquor Control Board of Ontario.
2. **THAT** the Said Agreement is attached hereto and shall form part of this By-law as Schedule "A".
3. **THAT** By-Law No. 36-2018 is hereby rescinded.
4. **THAT** this By-law shall come into force and take effect as August 8<sup>th</sup>, 2023.

**READ** a **FIRST** and **SECOND** time this 2<sup>nd</sup> day of May, 2023.

\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO/Clerk** Michelle Hendry

**READ** a **THIRD** time and **PASSED, SIGNED, SEALED** and **ENACTED** this 2<sup>nd</sup> day of May, 2023.

\_\_\_\_\_  
**Mayor** George Comrie

\_\_\_\_\_  
**CAO/Clerk** Michelle Hendry

# **BUSINESS MATTERS**



52 Seguin Street, Parry Sound, Ontario P2A 1B4  
 Tel: (705) 746-2101 • Fax: (705) 746-7461 • [www.parrysound.ca](http://www.parrysound.ca)

March 14, 2023

Near North District School Board  
 963 Airport Road, P.O. Box 3110  
 North Bay, ON P1B 8H1  
 Via e-mail: [Krista.Messenger@nearnorthschools.ca](mailto:Krista.Messenger@nearnorthschools.ca)

ATTN: Chair Erika Lougheed

Dear Chair Lougheed,

Congratulations on your election to the Near North District School Board and appointment to the position of Chair.

You are no doubt aware of the planned construction of the Mega School serving grades JK-12 in West Parry Sound. On behalf of Town of Parry Sound Council, I am sending you Resolution 2023-014 passed at a Council Meeting last month relevant to this issue. The resolution has several requests including the following: that the Board provide an analysis comparing space per capital and spending per capita for students in West Parry Sound and North Bay, as well as consider refurbishing the McDougall School for grades JK to 6, and use the new Mega School for grades 7 to 12.

The Town would appreciate receiving a progress report from the School Board at its earliest convenience and on a monthly basis thereafter.

Sincerely,

Jamie McGarvey  
 Mayor

Encl.

c.c. Premier Doug Ford  
 Minister of Education Stephen Lecce  
 Minister of Municipal Affairs & Housing Steve Clark  
 Parry Sound Muskoka MPP Graydon Smith  
 Township of The Archipelago Reeve Bert Liverance  
 Township of Carling Mayor Susan Murphy  
 Municipality of McDougall Mayor Dale Robinson  
 Township of McKellar Mayor David Moore  
 Township of Seguin Mayor Ann MacDiarmid  
 Municipality of Whitestone Mayor George Comrie



THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2023 – OIA.

DIVISION LIST

YES NO

DATE: February 7, 2023

- Councillor **G. ASHFORD**
- Councillor **J. BELESKEY**
- Councillor **P. BORNEMAN**
- Councillor **B. KEITH**
- Councillor **D. McCANN**
- Councillor **C. McDONALD**
- Mayor **J. McGARVEY**

\_\_\_\_

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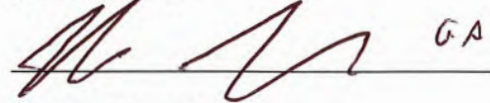
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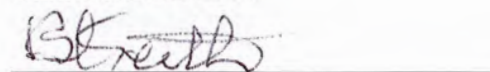
\_\_\_\_

\_\_\_\_

MOVED BY:

 G.A.

SECONDED BY:



CARRIED:  DEFEATED: \_\_\_\_\_ Postponed to: \_\_\_\_\_

Whereas the West Parry Sound community continues to have concerns regarding the under sizing of the new Mega School;

Whereas the incorporation of portables or "Pods" into the design heightens these concerns;

Whereas parity for students across the school district in addition to population growth are factors that should be utilized when determining school sizes;

Whereas schools are an integral part of supporting more growth and the Province's priority to build more homes;

Whereas the August 2022 Smart Prosperity Institute's report projects a need for 1.5m homes across the province over the next 10 years, 3,200 of which will be required in the Parry Sound District;

Whereas parity in terms of space per student and spending per student should be equitable for all students across the Near North school district;

Whereas, for example, the existing high school and the schools in Nobel and McDougall have a total of five (5) gymnasiums, including four (4) standard and one (1) full size gymnasium; and

Whereas the new Mega School is planned to only have one gymnasium;

NOW THEREFORE BE IT RESOLVED THAT the Town of Parry Sound requests the Board provide an analysis comparing space per capita and spending per capita for students in West Parry Sound and North Bay;

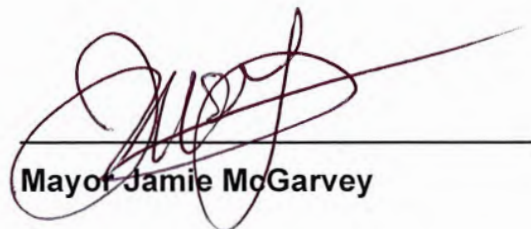
That the Board consider refurbishing the McDougall school for grades JK to 6;

That the new Mega School be used for grades 7 to 12; and

That copies of this resolution be sent to the Minister of Education Stephen Lecce, Minister of Municipal Affairs & Housing Steve Clark, Premier Doug Ford, MPP Graydon Smith, Heads of Council of the municipalities of The Archipelago, Carling, McDougall, McKellar, Seguin and Whitestone and the Near North District School Board.

AMENDED

AND THAT A PROGRESS Report is provided by the School Board MONTHLY.



Mayor Jamie McGarvey



# CORRESPONDENCE

**Ministry of Natural Resources and Forestry**  
Policy Division

Director's Office  
Crown Forests and Lands Policy Branch  
70 Foster Drive, 3<sup>rd</sup> Floor  
Sault Ste. Marie, ON P6A 6V5

**Ministère des Richesses naturelles et des Forêts**  
Division de la politique

Bureau du directeur  
Direction des politiques relatives aux forêts et  
aux terres de la Couronne  
70, rue Foster, 3<sup>e</sup> étage  
Sault Sainte Marie, ON P6A 6V5



March 17, 2023

Hello,

We are writing to let you know that on March 16, 2023, the Ministry of Natural Resources and Forestry made an update to the proposal to make amendments to [Ontario Regulation 161/17](#) under the [Public Lands Act](#) regarding the use of floating accommodations.

The changes to the proposal are described in the updated proposal notice on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) (ERO number [019-6590](#)), which was first published on February 24, 2023 and updated on March 16, 2023.

In the updated proposal, we are still proposing to amend Ontario Regulation 161/17 to clarify the structures or things that cannot be placed and used for overnight accommodation on water over public land.

The following changes proposed in the original posting have been removed through the update:

- reducing the number of days that a person can camp on water over public land (per location, per calendar year) from 21 days to 7 days
- increasing the distance that a person camping on water must move their camping unit to be occupying a different location from 100 metres to 1 kilometre
- adding a new condition to prohibit camping on water within 300 metres of a developed shoreline, including any waterfront structure, dock, boathouse, erosion control structure, altered shoreline, boat launch and/or fill
- harmonizing the conditions for camping on public land so that residents and non-residents are required to follow the same conditions when camping on water over public lands or on public lands
- specifying conditions for swim rafts, jumps, ramps for water sports, heat loops and water intake pipes
- clarifying that camping on a road, trail, parking lot or boat launch is prohibited
- amending the regulation to add the following to the list of excluded public lands to which section 21.1 of the *Public Lands Act* and Ontario Regulation 161/17 do not apply:

- lands subject to an agreement authorizing the use of those lands
- lands subject to an authorization under the *Aggregate Resources Act*.

We encourage you to review the updated proposal notice (ERO number [019-6590](#)) and provide feedback through the ERO. The comment period for the proposal closes on **April 11, 2023**.

Sincerely,

Peter D. Henry, R.P.F.  
Director, Crown Forests and Lands Policy Branch  
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section


**CORPORATION OF THE TOWN OF ESSEX**

33 Talbot Street South, Essex, Ontario, N8M 1A8

 p: 519.776.7336 f: 519.776.8811 | [essex.ca](http://essex.ca)
**Honourable Steve Clark**

 Ministry of Municipal Affairs and Housing  
 College Park 17<sup>th</sup> Floor, 777 Bay Street  
 Toronto, ON M7A 2J3

March 17, 2023

**RE: Tax Classification of Short-Term Rental Units**


---

At its Regular Council Meeting held on March 6, 2023, Councillor Hammond brought forward a Notice of Motion for Council's consideration regarding the current tax classification of Short-Term Rental Units. In particular, Council discussed the implications of having Short-Term Rental Units operate as a business within a residential community. Council noted that allowing Short-Term Rental Unit Operators to pay residential property taxes is inequitable to those business owners who must pay commercial property taxes, solely due to the location of their business.

As a result of this discussion, Council passed the following resolution:

**R23-03-082**

Moved by: Councillor Hammond

Seconded by: Councillor Matyi

**That** Council direct Administration to send a letter to the Municipal Property Assessment Corporation ("MPAC"), the Ministry of Municipal Affairs, and any other relevant bodies, to investigate the tax classification of short-term rental units and consider taxing them as commercial as opposed to residential.

**Carried**

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

**Shelley Brown**

 Acting Clerk, Legal and Legislative Services  
[sbrown@essex.ca](mailto:sbrown@essex.ca)
**c.c.** Tracy Pringle, Municipal Property Assessment Corporation

**[Tracy.Pringle@mpac.ca](mailto:Tracy.Pringle@mpac.ca)**



## Corporation of the Municipality of Calvin

**Motion by: Councillor Moreton**

**Seconded by: Councillor Grant**

**WHEAREAS** an announcement in the media was made that the English Public School Boards Association, the largest school association in the Province, is asking for the end of the moratorium on most pupil accommodation reviews;

**AND WHEREAS** this announcement potentially threatens the future closure of schools in many single school municipalities;

**AND WHEREAS** access to education and the presence of a school in a community is an essential service and has a direct link to the quality of life in a community;

**AND WHEREAS** schools play a key role in improving services and quality of life in a community and are viewed as activity centres where children have access to education, health services, recreation and culture;

**AND WHEREAS** schools are an important factor in the retention and attraction of residents in a community and is essential in order to resolve labour shortages and allow economic development and growth in small rural municipalities;

**AND WHEREAS** demographics in many areas are currently shifting and changing quickly as we work on meeting the needs of many Ontario residents during a housing crisis;

**NOW THEREFORE BE IT RESOLVED** that Council is requesting the provincial government through the Minister of Education to extend the moratorium on most pupil accommodation reviews in order to allow municipalities, townships, neighbourhoods and subdivisions the opportunity to prosper, develop and grow without being hindered by school closures due to low enrollments that could quickly change.

**FURTHER BE IT RESOLVED** that this resolution be forwarded to Premier Doug Ford, MPP Victor Fedeli and all Ontario Municipalities. **Resolution Number: 2023: 054 Carried**



T 705-635-2272 TOWNSHIP OF LAKE OF BAYS  
 TF 1-877-566-0005 1012 Dwight Beach Rd  
 F 705-635-2132 Dwight, ON P0A 1H0

March 14, 2023

Via email: [clerk@trentlakes.ca](mailto:clerk@trentlakes.ca)

Municipality of Trent Lakes  
 Attn: Jessie Clark/Clerk  
 760 Peterborough County Road 36  
 Trent Lakes ON K0M 1A0

**RE: Resolution of Support for Municipality of Trent Lakes – re: Resolutions regarding an Oath of Office, dated February 28, 2023**

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On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled Council meeting on March 14, 2023, and the following resolution was passed.

**“Resolution TC-68-2023**

**BE IT RESOLVED THAT Council of the Corporation of the Township of Lake of Bays receives and supports the attached resolution from the Municipality of Trent Lakes requesting changes to the municipal Oath of Office, dated February 28, 2023**

**AND FURTHER THAT this resolution be forwarded to all Ontario Municipalities, Muskoka Area Indigenous Leadership Table (MAILT), MPP Graydon Smith, MP Scott Aitchison, and the Premier of Ontario.**

**Carried.”**

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*  
 Director of Corporate Services/Clerk  
 CS/lv

Copy to: Premier of Ontario  
 Local members of the Provincial Parliament  
 Municipalities in Ontario  
 Muskoka Area Indigenous Leadership Table

Encl: Municipality of Trent Lakes Resolution R2023-119



760 Peterborough County Road 36, Trent Lakes, ON K0M 1A0 Tel 705-738-3800 Fax 705-738-3801

February 28, 2023

**Via email only**

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
The Honourable Doug Ford, Premier of Ontario  
[doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
The Honourable Dave Smith, MPP Peterborough-Kawartha  
[dave.smithco@pc.ola.org](mailto:dave.smithco@pc.ola.org)  
The Honourable Michelle Ferreri, MP Peterborough-Kawartha  
[michelle.ferreri@parl.gc.ca](mailto:michelle.ferreri@parl.gc.ca)  
Curve Lake First Nation  
[audreyp@curvelake.ca](mailto:audreyp@curvelake.ca)  
The Association of Municipalities Ontario  
[amo@amo.on.ca](mailto:amo@amo.on.ca)

**Re: Oath of Office**

Please be advised that during their Regular Council meeting held February 21, 2023, Council passed the following resolution:

Resolution No. **R2023-119**

Moved by Councillor Franzen  
Seconded by Deputy Mayor  
Armstrong

**Whereas** most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

**Whereas** a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

**Whereas** Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

**Whereas** on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

**Whereas** the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

**Therefore be it resolved that** Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

**That** this resolution be forwarded to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, MPP Dave Smith, MP Michelle Ferreri, Premier Doug Ford and Curve Lake First Nation.

Carried.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

Cc: All Ontario municipalities



# FONOM

E

## Executive Award

### Call for Nominations

**Nominations are now being accepted from municipalities and individuals in Northeastern Ontario for the FONOM Executive Award to be presented at the upcoming Virtual FONOM Conference, hosted by the Town of Parry Sound.**

**Following is a description of the purpose of the award and eligibility requirements.**

#### **Purpose**

The purpose of this award is to honour an individual member of FONOM who has contributed in a special and meaningful way toward the enrichment and betterment of the lives of the residents of Northeastern Ontario and who has exerted tireless efforts over a period of years in promoting the objectives of FONOM regionally and provincially.

**Who is eligible?** To qualify for the Executive Award, recipients must have served in an elected office in one of the municipalities within the FONOM membership district.

#### **When are the awards presented?**

The award is presented concurrent with the annual FONOM Conference. The recipient and their nominator will be notified in advance of the awards ceremony.

#### **When is the deadline for nominations?**

Any person or organization can nominate an individual by completing the following nomination form and sending the signed form to the address below, no later than **April 7th, 2023**.

**Previous recipients of the FONOM Executive Award are:**

1997 Joe Mavrinac, Kirkland Lake  
1998 John Hodder, Manitoulin  
1999 Marcel Noel, West Nipissing  
2000 Fred Poulin, Smooth Rock Falls  
2001 Vic Power, City of Timmins  
2002 Austin Hunt, Manitoulin  
2003 Jim Gordon, Sudbury  
2004 Richard Adams, Parry Sound  
2005 Phyllis Floyd, Former Executive Director, Sudbury  
2006 Henry (Chick) Goertzen, Township of Laird  
2008 Ellwood McKinnon, Township of Johnson  
2009 George Farkouh, City of Elliot Lake  
2010 John Rowswell, Sault Ste. Marie  
2011 Michael "J.J." Doody, Timmins  
2012 Frank Gillis, Espanola  
2013 Austin Hunt, Billings  
2014 Stephen Butland, Sault Ste. Marie  
2015 Vyrn Peterson, Blind River  
2016 Tom Laughren, Timmins  
2017 Alan Spacek, Kapuskasing  
2018 Jamie McGarvey, Parry Sound  
2019 Mac Bain, North Bay  
2020 Merrill Bond, Charlton and Dack  
2021 Georges Bilodeau, Huron Shores  
2022 Lynn Watson, Macdonald, Meredith and Aberdeen Additional

**Need more information?**

Further information and nomination forms may be obtained from:

**Federation of Northern Ontario Municipalities**

**Mail:**

FONOM

615 Hardy Street

North Bay, Ontario P1B 8S2

**Email:**

fonom.info@gmail.com

**Nominations must be submitted by April 7th so please submit your nomination forms as soon as possible. Thank you!**

# FONOM Executive Award Nomination Form

*Personal information on this form is collected under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA). Some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for purpose of determining eligibility and notifying recipients of the FONOM Executive Award.*

**PLEASE TYPE OR PRINT CLEARLY AND COMPLETE IN FULL.**

## Individual Being Nominated

|                                 |            |               |
|---------------------------------|------------|---------------|
| Title                           | First Name | Last Name     |
| Name of Organization            | Position   |               |
| Address                         |            |               |
| City/Town                       | Province   | Postal Code   |
| Telephone No. (9:00am – 5:00pm) | Fax No.    | Email Address |

## Nomination Submitted By:

|                                 |            |               |
|---------------------------------|------------|---------------|
| Title                           | First Name | Last Name     |
| Name of Organization            | Position   |               |
| Address                         |            |               |
| City/Town                       | Province   | Postal Code   |
| Telephone No. (9:00am – 5:00pm) | Fax No.    | Email Address |

Is nominee aware of this nomination  Yes  No

Signature of Nominator \_\_\_\_\_ Date \_\_\_\_\_

***In addition to completing the form, please see the following page for additional material to be included in your submission.***

***Please provide a brief description of your nominee's activities and the contribution he or she has made. Please note that the selection of award recipients is based solely on information provided in the nomination package. It is therefore important that all materials in the package be complete.***

Please include the following in your submission:

**1. Description of achievement:**

- a) Describe the achievement in detail, including any background or historical information related to the achievement.
- b) Describe what made this an outstanding achievement for your nominee, including any extraordinary circumstances or challenges the nominee faced.
- c) Describe how this achievement has touched the lives of others or the life of the person being nominated.
- d) Indicate how long you have known the nominee.
- e) Indicate the timeframe that this achievement took place.

**2. Two Written Testimonials**

Testimonials should be current and from persons who can attest to the value and impact of the achievements of the nominee.

**3. Additional Material (optional)**

List any additional material provided to support this nomination. For example, additional testimonial letters, publications, media stories, etc.

**NOTE:** Please do not send originals of important or official documents, as they will not be returned.

**Please submit signed nomination form and supporting materials to:**

**Mail:**

FONOM

615 Hardy Street

North Bay, Ontario P1B 8S2

**Email:** fonom.info@gmail.com

**DEADLINE Completed forms must be received by April 7th.**

**CORPORATION OF THE TOWN OF ESSEX**

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | [essex.ca](http://essex.ca)**Honourable Steve Clark**

Ministry of Municipal Affairs and Housing  
College Park 17<sup>th</sup> Floor, 777 Bay Street  
Toronto, ON M7A 2J3

March 22, 2023

RE: The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

---

Dear Honourable Steve Clark,

At its Regular Council Meeting held on March 6, 2023, Mayor Bondy brought forward a Notice of Motion for Council's consideration regarding the reinstatement of previous legislation permitting a municipality to retain surplus proceeds from tax sales. It was discussed that, prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction. It was further noted that the Public Tax Sale process is burdensome to a municipality who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario.

As a result of this discussion, Council passed the following resolution:

**R23-03-081**

Moved by: Mayor Bondy

Seconded by: Councillor Allard

**That** Council direct Administration to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, the Ministry of Finance, Essex County Council, MPP Anthony Leardi, Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.

**Carried**

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

A handwritten signature in blue ink, appearing to read "Shelley Brown".

**Shelley Brown**

Acting Clerk  
[sbrown@essex.ca](mailto:sbrown@essex.ca)

**Attorney General**  
 McMurtry-Scott Building  
 720 Bay Street  
 11th Floor  
 Toronto ON M7A 2S9  
 Tel: 416-326-4000  
 Fax: 416-326-4007

**Procureur général**  
 Édifice McMurtry-Scott  
 720, rue Bay  
 11<sup>e</sup> étage  
 Toronto ON M7A 2S9  
 Tél.: 416-326-4000  
 Téléc.: 416-326-4007



Our Reference #: M-2023-2275

March 24, 2023

Dear Heads of Council, Municipal Chief Administrative Officers, and Clerks:

I am pleased to write to you today to provide an update on modernization initiatives in Ontario's *Provincial Offences Act* (POA) courts.

On November 23, 2022, proposed amendments to the POA aimed at modernizing and streamlining processes in POA courts were introduced in the Ontario Legislature as Schedule 8 under Bill 46, the *Less Red Tape, Stronger Ontario Act, 2023*. I am happy to advise that Bill 46 received Royal Assent on March 22, 2023.

As a result, the following changes to the POA have been approved:

#### Implementation of Amendments to Allow for Clerk Review of Reopening Applications

Currently, the POA allows a defendant convicted of either failing to respond to a charge laid by certificate of offence or of failing to appear for a hearing or early resolution meeting, to apply to have the conviction struck and the matter reopened. Such applications are currently reviewed by a justice of the peace and may be granted if the justice of the peace is satisfied that, through no fault of their own, the defendant was unable to appear for a hearing or an early resolution meeting or did not receive a notice or document relating to the offence.

Effective September 22, 2023, clerks of the court will grant, but not deny, applications to strike a conviction on a ticket, if satisfied that the defendant, through no fault of their own, missed a notice or was unable to attend a meeting or hearing related to the ticket. If the clerk is not able to grant the application and strike the conviction, the clerk must forward the application to a justice of the peace to make the determination whether to grant or deny the request for a reopening.

These amendments will assist municipalities in recovering from the disruption of court operations created by the pandemic by freeing up judicial time and allowing municipal court staff to address the backlog of cases more quickly.

#### Repeal of the Bill 177 Early Resolution Reforms

Effective March 22, 2023, amendments to section 5.1 of the POA, together with previously proposed sections 5.2 to 5.5 are repealed, although they had not yet come into force. These previously proposed amendments would have changed the “early resolution” process in ways that are no longer desired by stakeholders.

The Ministry of the Attorney General looks forward to continuing engagement with partners and stakeholders on new opportunities for modernizing the early resolution process.

If you have any questions, or if you would like more information about these initiatives, please contact Ms. Wendy Chen, Manager of the POA Unit, either by email at [JUS.G.MAG.POASupport@ontario.ca](mailto:JUS.G.MAG.POASupport@ontario.ca) or by telephone at (437) 244-8733.

Thank you for your continued commitment to the administration of justice and for supporting access to justice services for all Ontarians.

Sincerely,

A handwritten signature in black ink that reads "Doug Downey". The signature is written in a cursive, flowing style with a long horizontal stroke at the end of the name.

Doug Downey  
Attorney General

c: Wendy Chen, Manager, POA Unit, Court Services Division, Ministry of the Attorney General

**Ministry for Seniors  
and Accessibility**

Minister

College Park  
777 Bay Street  
5<sup>th</sup> Floor  
Toronto ON M7A 1S5**Ministère des Services aux  
aînés et de l'Accessibilité**

Ministre

College Park  
777, rue Bay  
5e étage  
Toronto (Ontario) M7A 1S5

March 2023

Dear Mayor, Reeve and Members of Council:

I am writing to invite you to submit a nomination for the 2023 [Ontario Senior of the Year Award](#).

This award gives each municipality the opportunity to honour one of their outstanding local seniors for the contributions they've made to enrich the social, cultural, and civic life of their community.

The deadline for nominations is April 30, 2023.

For more information on how to submit a nomination online, please visit the [Senior of the Year](#) webpage. Once you submit a nomination, a personalized certificate with your nominee's name will be sent to you. I encourage you to present it to your nominee in June in conjunction with Seniors Month.

The Ontario government is always delighted to celebrate Seniors Month with municipalities across the province. Seniors have generously given their time, knowledge and expertise to help build this great province that we all enjoy today. It is important that we take the time to celebrate our older population and their valuable contributions.

If you have any questions about the upcoming 2023 Ontario Senior of the Year Award, please contact Ontario Honours and Awards at [OntarioHonoursAndAwards@ontario.ca](mailto:OntarioHonoursAndAwards@ontario.ca).

Thank you in advance for your support of local seniors and Seniors Month.

Sincerely,

Raymond Cho  
Minister for Seniors and Accessibility



I

**From:** [JohnandSue Green](#)  
**To:** [mayor.comrie@whitestone.ca](mailto:mayor.comrie@whitestone.ca); [councillor.bray@whitestone.ca](mailto:councillor.bray@whitestone.ca); [councillor.lamb@whitestone.ca](mailto:councillor.lamb@whitestone.ca); [councillor.nash@whitestone.ca](mailto:councillor.nash@whitestone.ca); [councillor.woods@whitestone.ca](mailto:councillor.woods@whitestone.ca)  
**Cc:** "[Michelle Hendry](#)"  
**Subject:** Request to adopt a bylaw.  
**Date:** March 22, 2023 10:35:30 AM

---

Dear Mayor and Council.

My name is Sue Hicks-Green and I am reaching out to you all today because I have a concern regarding our lack of a bylaw for cats.

Those of you who know me, know that I am an avid animal lover. However, my patience is wearing thin with some owners of cats.

We have a great dog bylaw in this municipality but we have nothing to cover cats. Why? I presently own 3 cats - 2 females and a male. All of my cats have been spayed or neutered since they were only a few months old. They have also been heavily trained to not go near the road and to never leave the property. Since they are indoor cats mostly, we do let them out during the day for fresh air BUT we are watching them every minute they are out. They go out, they play, they look around and they come back inside. Never have we had a problem with them.

Now comes the problem.

My own cats are pretty much being held hostage in the house, unable to go out because of other cats that are roaming around the farm here. We have numerous outbuildings, which these stray cats keep checking out. They come to my windows, my patio doors, and it has my cats very upset. Upset to the point I worry about what would happen if they were outside and the strays show up. One thing I won't do is get in between cats that may get into a fight. Right now I am contending with 2 cats that my neighbor owns. I have called our bylaw officer over this and as he explained to me - we don't have a cat bylaw so there's nothing he can do to help me. I understand that. He did however suggest I call around to the shelters, etc. Well, I did. Not one shelter or rescue could I find that would accept cats that are not spayed or neutered. I'm sorry but I'm not about to pay for someone else's animal to be fixed.

I have contacted the neighbor on more than one occasion to tell them their cats are here and all I hear is - Oh yes, they got out when I opened the door to let the dog out or to take the kids in and out. ...

I'm sorry, I don't care how they got out -- I care about them staying at their own home. They do not come and get their cats and therefore, here they sit - wandering around my property, tormenting my cats and have even sprayed on my patio doors.

Enough is enough.

I implore you to please consider bringing in a cat bylaw. I know I can't be the only person having this problem as I have had calls in the past about people seeing if I know who owns a stray that has shown up at their places.

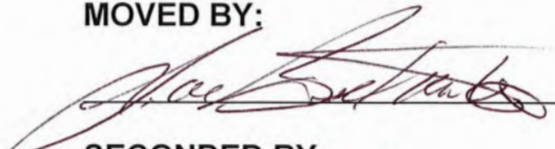
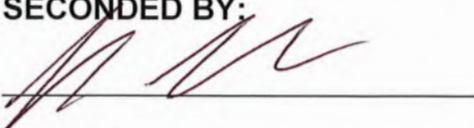
Since I live on a highway - I don't want to physically chase these cats away for fear they'll run out onto the highway and get hit. That would devastate me.

So please, consider a bylaw for cats - not only to protect the residents of this municipality, but

to protect the animals also.  
Thank you for your time and consideration.  
Sue Hicks- Green.

**THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL**


NO. 2023 – 049

| DIVISION LIST  | YES   | NO    | DATE: April 4, 2023   |
|--|-------|-------|---|
| Councillor <b>G. ASHFORD</b>   | _____ | _____ | <b>MOVED BY:</b><br>    |
| Councillor <b>J. BELESKEY</b>  | _____ | _____ |   |
| Councillor <b>P. BORNEMAN</b>  | _____ | _____ | <b>SECONDED BY:</b><br> |
| Councillor <b>B. KEITH</b>   | _____ | _____ |   |
| Councillor <b>D. McCANN</b>  | _____ | _____ |   |
| Councillor <b>C. McDONALD</b>  | _____ | _____ |   |
| Mayor <b>J. McGARVEY</b>   | _____ | _____ |   |
| <b>CARRIED:</b> <input checked="" type="checkbox"/> <b>DEFEATED:</b> <input type="checkbox"/> <b>Postponed to:</b> _____ |       |       |   |

WHEREAS Council for the Town of Parry Sound received a request from the organization *The Women of Ontario Say No*, to support Bill 5, Stop the Harassment and Abuse by Local Leaders Act, 2022

NOW THEREFORE BE IT RESOLVED that Council hereby supports Bill 5, Stop the Harassment and Abuse by Local Leaders Act, 2022, which will require the code of conduct for municipal Councillors and members of local boards to include a requirement for those Councillors and members to comply with workplace violence and harassment policies;

AND FURTHER BE IT RESOLVED that copies of this resolution be sent to Premier Doug Ford, the Minister of Municipal Affairs and Housing, MPP Graydon Smith, the Association of Municipalities of Ontario and West Parry Sound Municipalities.

  
\_\_\_\_\_  
**Mayor Jamie McGarvey**



# CORPORATION OF THE TOWNSHIP OF MCKELLAR

DATE: April 4, 2023

RESOLUTION No. 23-271  
AGENDA ITEM No. 20.5.

Moved by: NTA  
Seconded by: M.A.

**WHEREAS** the West Parry Sound community continues to have concerns regarding the under sizing of the new Mega School;

**WHEREAS** the incorporation of portables or "Pods" into the design heightens these concerns;

**WHEREAS** parity for students across the school district in addition to population growth are factors that should be utilized when determining school sizes;

**WHEREAS** schools are an integral part of supporting more growth and the Province's priority to build more homes;

**WHEREAS** the August 2022 Smart Prosperity Institute's report projects a need for 1.5m homes across the province over the next 10 years, 3,200 of which will be required in the Parry Sound District;

**WHEREAS** parity in terms of space per student and spending per student should be equitable for all students across the Near North school district;

**WHEREAS** for example, the existing high school and the schools in Nobel and McDougall have a total of five (5) gymnasiums, including four (4) standard and one (1) full size gymnasium; and

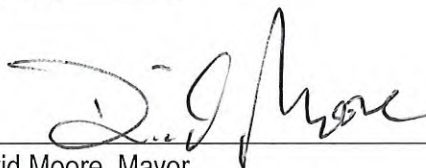
**WHEREAS** the new Mega School is planned to only have one gymnasium;



# CORPORATION OF THE TOWNSHIP OF MCKELLAR

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby support Town of Parry Sound Resolution No. 2023-014 requesting the Board to provide an analysis comparing space per capita and spending per capita for students in West Parry Sound and North Bay; That the Board consider refurbishing the McDougall school for grades JK to 6; That the new Mega School be used for grades 7 to 12; That a progress report is provided by the School Board monthly; and That copies of this resolution be sent to the Minister of Education Stephen Lecce, Minister of Municipal Affairs & Housing Steve Clark, Premier Doug Ford, MPP Graydon Smith, Heads of Council of the municipalities of The Archipelago, Carling, McDougall, Parry Sound, Seguin and Whitestone and the Near North District School Board.

Carried  Defeated  Deferred

  
\_\_\_\_\_  
David Moore, Mayor

### DIVISION VOTE

|                          | YEA | NAY | ABSTAIN | ABSENT |
|--------------------------|-----|-----|---------|--------|
| Councillor Morley Haskim | ___ | ___ | ___     | ___    |
| Councillor Mike Kekkonen | ___ | ___ | ___     | ___    |
| Councillor Nick Ryeland  | ___ | ___ | ___     | ___    |
| Councillor Debbie Zulak  | ___ | ___ | ___     | ___    |
| Mayor David Moore        | ___ | ___ | ___     | ___    |



## CLEARVIEW

April 5, 2023

C00.2023

Premier of Ontario  
Legislative Building  
Queens Park  
Toronto, ON, M7A 1A4

**Re: Barriers for Women in Politics**

---

Please be advised that Council of the Township of Clearview, at its meeting held on April 3, 2023, passed a resolution supporting the correspondence/resolution from the Township of Lucan Biddulph regarding Barriers for Women in Politics:

Whereas, the Township of Clearview values equality and inclusivity in all areas of life, including politics;

Whereas, women have historically been underrepresented in politics, and continue to face barriers and discrimination in their pursuit of elected office;

Whereas, misogyny and harassment have been identified as significant challenges for women in politics, both in Canada and around the world;

Whereas, the Township of Clearview believes that all individuals have the right to participate in a political environment that is free from discrimination, harassment, and misogyny;

Therefore Be It Resolved, that the Township of Clearview expresses its support for women in politics and their right to participate in a political environment that is free from misogyny and harassment, and where everyone feels equal.

Be It Further Resolved, that the Township of Clearview commits to taking steps to ensure that our political environment is inclusive and welcoming to all individuals, regardless of gender, race, ethnicity, religion, sexual orientation, or other identity factors.

Be It Further Resolved, that the Township of Clearview encourages other municipalities in Ontario and across Canada to join us in supporting women in politics and promoting gender equality in all areas of society.

Be It Further Resolved, that a copy of this resolution be sent to all Ontario Municipalities for endorsement and the Premier of Ontario, to express the Township of Clearview's commitment to this issue and encourage action at the provincial level to create legislation to ensure equality, safety, and security.



CLEARVIEW

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Sasha HelmKay'.

Sasha HelmKay, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: All Ontario Municipalities



**CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY**

**MOVED BY** Stephanie Jaworski

**RESOLUTION NO** 119-2023

**SECONDED BY** Martin Lang

**DATE** April 3, 2023

WHEREAS an announcement was recently made by the Ontario Public School Boards' Association asking for the Government of Ontario to lift the moratorium on pupil accommodation reviews (and school closures) prior to the end of the 2022-2023 school year;

AND WHEREAS the Council of the Township of South Glengarry passed a resolution on June 20, 2022 in support of the Community Schools Alliance's Three Point Action Plan designed to improve access to public education in rural and norther communities; namely:

THAT the Province of Ontario increase the Rural and Northern Education Fund (RNEF) to \$50 million;

THAT should the moratorium be lifted, that the moratorium remain in place for schools that qualify for the RNEF until a thorough review of the education funding formula is completed;

THAT before templates required by the 2018 Pupil Accommodation Review Guideline are developed, there be consultation with school boards and community groups including the Community Schools Alliance;

AND WHEREAS the Province of Ontario, through the Minister of Education, has acknowledged the negative social and economic impact school closures have on Rural and Northern Ontario communities, and committed to a review of the process to better reflect the needs of Rural and Northern Ontario prior to the lifting of the moratorium,

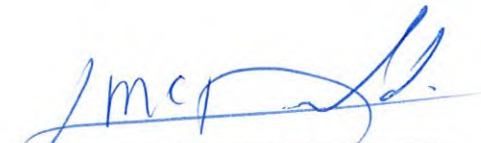
NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of South Glengarry hereby respectfully requests that the Province of Ontario, through the Minister of Education, provide an update on the status of any review <sup>of</sup> ~~to~~ rural education funding, including the RNEF and the 2018 Pupil Accommodation Review guidelines.





AND FURTHERMORE that this resolution be forwarded to the Premier, the Minister of Education, MPP Nolan Quinn, AMO, ROMA, EOWC and all Ontario municipalities.

CARRIED       DEFEATED       POSTPONED

  
\_\_\_\_\_  
Mayor Lachlan McDonald

| Recorded Vote:      | Yes | No  |
|---------------------|-----|-----|
| Mayor McDonald      | ___ | ___ |
| Deputy Lang         | ___ | ___ |
| Councillor Jaworski | ___ | ___ |
| Councillor McDonell | ___ | ___ |
| Councillor Bougie   | ___ | ___ |

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2023-1754

April 6, 2023

Good afternoon,

Today, our government announced further action to tackle the housing supply crisis and reach our goal of 1.5 million homes by 2031. The *Helping Homebuyers, Protecting Tenants Act* is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can actually afford.

Despite external economic challenges that are slowing down new home construction, including inflation and soaring interest rates, Ontario's plan to build more homes faster is working – with the highest number of housing starts in more than 30 years in 2021 and 2022, and the highest number of rental housing starts on record last year.

Details about the range of measures in our plan can be found in the [news release here](#).

As part of the plan, our government is introducing a new province-wide planning policy document that would provide municipalities with more flexibility, reduce duplication, create more homes in urban and rural communities, support local economies and create jobs while continuing to protect the environment (including existing Greenbelt protections), and public safety. It would also require coordination between municipalities and school boards to consider school and childcare needs earlier in the planning process, so that families moving to new housing can expect that local schools will be available for their children.

Ontario is undertaking a 60-day consultation on the proposed new Provincial Planning Statement until June 6, 2023 <https://ero.ontario.ca/notice/019-6813>.

In addition, the plan contains numerous actions to further tackle Ontario's housing crisis, including:

- A \$6.5 million investment to appoint an additional 40 adjudicators and hire five staff to improve service standards and continue to reduce active applications and decision timeframes at the Landlord and Tenant Board. This increase more than doubles of the number of full-time adjudicators at the Landlord Tenant Board.

- Proposed changes to make life easier for renters, with changes that would, if passed, clarify and enhance tenants' rights to install air conditioners. We are proposing to further strengthen protections against evictions due to renovations, demolitions and conversions, as well as those for landlord's own use.
- Proposed changes to the *Planning Act*, *City of Toronto Act*, and *Ministry of Municipal Affairs and Housing Act* to support the proposed new Provincial Planning Statement as well as other housing supply priorities.
- Doing more to protect first-time home buyers and their savings by expanding deposit insurance for First Home Savings Accounts held at Ontario credit unions.
- We are exploring a cooling-off/cancellation period on purchases of new freehold homes, and a requirement that purchasers of all new homes receive legal advice on their purchase agreements when they make one of the biggest purchases of their lives – a new home.

These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

Our plan was informed by AMO's 2022 A Blueprint for Action and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes build on our continued work to provide a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

The housing supply action plan is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can afford. We look forward to continued collaboration with our municipal partners to create the homes that Ontarians need today, tomorrow and in the decades to come.

Sincerely,



Steve Clark  
Minister

c. Chief Administrative Officer



**Luanne Patterson**  
Senior System Manager  
Environmental Assessment

O  
Directrice de l'analyse des systèmes  
Évaluation environnementale

Box 8100  
Montréal, Québec Canada  
H3C 3N4

Boite 8100  
Montréal, Québec/Canada  
H3C 3N4

April 12, 2023

**RE: CN RIGHT-OF-WAY VEGETATION CONTROL**

Dear Mayor,

CN remains committed to running its railway sustainably, as well as building a level of trust and collaboration with the communities in which we operate.

To that end, we are reaching out to advise you of our vegetation control activities in your area between April and October 2023. A regularly updated schedule is available at: [CN.ca/vegetation](http://CN.ca/vegetation)

If not managed properly, trees, brush or other vegetation can severely compromise rail and public safety. Vegetation can impede the view motorists have of oncoming trains and increase the risk of crossing accidents. Unwanted vegetation can damage the integrity of the railbed, interfere with signals and switches, contribute to track side fires, compromise employee and citizens safety, reduce visibility for train crews at road crossings/train control signals and track side warning devices, to name a few of the potential risks.

CN's annual vegetation control program is designed to mitigate these risks by managing brush, weeds, and other undesirable vegetation. This program is critical to ensure safe operations and contributes to the overall safety of your community.

**Control Measures**

CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation control and I would like to assure you that at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the ballast section typically ranging from 16-24 feet (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 16–24-foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing, or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.



CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, as outlined in the photo below, additives called surfactants are included to make the chemical work better.



CN has retained professional contractors qualified to undertake this work. They are required to comply with all laws and regulations applicable to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

## Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at [contact@cn.ca](mailto:contact@cn.ca) or fill out the form at [CN.ca/vegetation](https://www.cn.ca/vegetation) before June 1, 2023 with the specific information and location. CN will make every effort to include those locations as part of our 2023 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2024 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community.

Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at [contact@cn.ca](mailto:contact@cn.ca).

Please also find attached a list of FAQs regarding the program that may be of further assistance.  
Best regards,

A handwritten signature in blue ink, appearing to read 'Luanne', with a stylized flourish extending to the right.

Luanne Patterson



## Annual Vegetation Management Program Frequently Asked Questions (FAQs)

**Where can I get more information about CN's Vegetation Management Program?**  
For more details, please visit our website at [CN.ca/vegetation](https://www.cn.ca/vegetation)

### **Why does CN need to remove vegetation along its train tracks annually?**

At CN, safety is a core value. Part of maintaining and operating a safe railway is ensuring vegetation is managed along our corridors. CN also has an obligation, pursuant to the *Rules Respecting Track Safety*, adopted under the *Railway Safety Act*, to ensure that vegetation on or immediately adjacent to the railway roadbed is controlled. More specifically, the rules require federal railways to ensure the track is free of vegetation that could create fire hazards, affect the track integrity, or obstruct visibility of operations and inspections. Separate regulations also require removal of vegetation to ensure every grade crossing meets sightline requirements.

### **Where does CN remove vegetation?**

For the purposes of vegetation control, CN divides its rail lines into two components: the ballast section and the right-of-way. The ballast section (gravelled area) covers a 16 to 24ft width (4.9 to 7.3m). The right-of-way section covers a 42ft width (13m) on each side of the ballast section.





Vegetation in the right-of-way section needs to be controlled to protect sight lines for train crews to see signal systems and at road crossings, prevent trees from fouling the track during storms, reduce fuel loading to prevent fires, minimize wildlife mortality, ensure good drainage along ditches and culverts, amongst other safety requirements and is primarily controlled mechanically, by mowing and cutting of vegetation. Certain herbicide products are used (excluding glyphosate) to encourage grass rather than shrubs and trees.

The ballast section, on the other hand, is the most critical area as it supports the track infrastructure that supports the movement of freight and passengers and provides an area for train crew to safely inspect their train. Given the crucial role it plays in ensuring the safety and integrity of rail operations, this section must be clear of all vegetation. The only proven way to effectively completely remove vegetation in the ballast section is through chemical application.



***How will you manage dry plants that remain once the spraying is completed?***

Ensuring vegetation is controlled on an annual basis is the best method to reduce larger volumes of dead and dry plants. This is because it eradicates vegetation before it grows, reducing the amount of dead plant material. CN's program has been developed specifically with this in mind. Most vegetation, once dead, will naturally decay leaving little debris. As for the right-of-way, the herbicides used are selective and the grass cover will remain intact while shrubs or noxious weeds will be controlled.





**What herbicides will CN be using?**

The choice of chemicals used depends on the specific plants targeted. All pesticides used in Canada are approved for use in Canada and the province in which they are applied. The chemicals for 2023 may include:

| Name                 | Ingredient(s)                            | PCP #   |
|----------------------|--|---|
| Aspect               | Picloram & 2,4-D                         | 31641   |
| Clearview            | Aminopyralid & Metsulfuron-Methyl        | 29752   |
| Credit Xtreme        | Glyphosate                               | 29888   |
| Esplanade            | Indaziflam 200g/l                        | 31333   |
| Milestone            | Aminopyralid                             | 28517   |
| Navius Flex          | Metsulfuron-Methyl & Aminocyclopyrachlor | 3092228840<br>31333<br>32773<br>30203<br>30922<br>31470<br>31760<br>27736 |
| Round Up Weather Pro | Glyphosate                               | 27487   |
| Hasten               | Adjuvant                                 | N/A   |
| Gateway              | Adjuvant                                 | N/A   |

**Will you be using Glyphosate. If so, is it dangerous for us or my pets?**

All pesticides CN uses in Canada are registered by Health Canada's Pest Management Regulatory Agency (PMRA) and have been approved for use in the province in which they are applied. Protection of human health and the environment is Health Canada's primary objective in the regulation of pesticides and all pesticides must undergo rigorous science-based assessments before being approved for sale in Canada. The PMRA also re-evaluates registered pesticides on a cyclical basis to ensure they continue to meet modern health and environmental standards. The PMRA re-evaluated glyphosate in 2017 and reconfirmed that products containing glyphosate do not present risks to human health or the environment when used in accordance with revised label directions. CN's vegetation control contractor uses glyphosate in accordance with label directions.



***Has CN tried any non-chemical weed control options in the past, such as weed whacking? Have they worked?***

CN has used weed cutting in the past to control vegetation, but this does not remove the roots, and actually encourages more growth. It is not an effective long-term solution for vegetation removal along railway tracks. The application of steam injection has also been investigated; however, it has proven ineffective in killing the roots, which, if left to continue growing, could compromise the integrity of the rail bed, causing unsafe operating conditions.

CN has also explored other options, such as high concentrate vinegar (acetic acid). However, this was deemed not to be a viable option as the acid reacts negatively with steel and the sensitive electronic monitoring equipment used to regulate the safe movement and operation of our trains.

***I am an organic farmer adjacent to your tracks, should I be worried?***

Most of the vegetation control focuses on the ballast section (gravelled area) which is 16 – 24 feet (4.9 to 7.3 meters) wide, leaving about 42 feet (13 meters) of right-of-way on each side of the ballast. The equipment used for application is a shrouded boom which focuses the spray downward to reduce potential drift. Application must also be done during appropriate weather conditions, including low wind levels.

***Many properties back onto the railway. Are Aspect, Clearview, Credit Xtreme, Esplanade, Milestone, Navius Flex, Round Up Weather Pro, Hasten, and Gateway safe to use in close proximity to people and pets?***

All pesticides used in Canada must be registered by Health Canada's Pest Management Regulatory Agency (PMRA), which has one of the toughest regulatory requirements in the world for approving products for safe use. CN only uses pesticides that have been approved for use in Canada and the province in which they are applied. When used according to label directions, PMRA has evaluated them to be safe.

***Can I request my area not be sprayed?***

At CN, safety is a core value. CN is governed by the Railway Safety Act and must comply with the laws and regulations. Vegetation control is a key component of keeping our employees and the communities in which we operate safe. Ensuring vegetation is kept clear of our infrastructure, signals, road crossing sight lines and enabling our teams to inspect and maintain the track is critically important. As a result, all areas of the CN ballast section will be treated to control vegetation.



April 12, 2023

RE: Near North District School Board Mega School Serving Grades JK-12

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The Council for the Township of Carling passed the following resolution as part of the consent agenda at their Regular Meeting of Council on April 11, 2023:

**23-017.5b**

**Moved by Councillor Wing  
Seconded by Councillor Cook**

**WHEREAS** the Township of Carling received resolution 2023-014 from the Town of Parry Sound expressing concerns regarding the size and the design of the proposed JK-12 Mega School;

**AND WHEREAS** the Council for the Township of Carling agrees with the Town of Parry Sound that the facility is under designed and is based on outdated population information that cannot meet the needs of the community it is serving;

**AND WHEREAS** the Township of Carling does not believe that enough public consultation was done when considering the creation of a JK-12 school.

**NOW THEREFORE BE IT RESOLVED** that Committee of the Whole on behalf of Council requests that the Near North District School Board conduct a more fulsome community consultation and that the building be redesigned to be able to accommodate the current and future growth of the population.

**AND FURTHER** that copies of this resolution be sent to the Minister of Education Stephen Lecce, Minister of Municipal Affairs and Housing Steven Clark, Premier Doug Ford, MPP Graydon Smith and the West Parry Sound Municipalities.

**Carried**

If you require further information, please do not hesitate to contact the undersigned at 705-342-5856 ext. 9181 or [mtaylor@carling.ca](mailto:mtaylor@carling.ca)

Sincerely

A handwritten signature in black ink that reads "Mackenzie Taylor". The signature is written in a cursive, flowing style.

Mackenzie Taylor  
Deputy Clerk

**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

[www.southhuron.ca](http://www.southhuron.ca)

April 12, 2023

Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Premier Doug Ford  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A4

**Re: Support for the School Bus Stop Arm Cameras**

South Huron Council passed the following resolution at their March 20, 2023  
Regular Council Meeting:

**That South Huron Council support the resolution of the Council of the  
Municipality of North Perth to urge the Provincial Government to:**

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and**
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities; and**

**That this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae and Lisa Thompson MPPs, AMO and all municipalities in Ontario.**

Please find attached the originating correspondence for your reference.

Respectfully,

Alex Wolfe, Deputy Clerk  
Municipality of South Huron  
[awolfe@southhuron.ca](mailto:awolfe@southhuron.ca)  
519-235-0310 ext 224

Encl.

cc: Attorney General Doug Downey  
Minister of Education Stephen Lece  
Provincial opposition parties  
Mathew Rae MPP  
Lisa Thompson MPP  
Amo  
All Municipalities in Ontario



MUNICIPALITY OF  
**North Perth**  
[www.northperth.ca](http://www.northperth.ca)

A Community of Character

330 Wallace Ave. N., Listowel, ON N4W 1L3

Phone: 519-291-2950

Toll Free: 888-714-1993

March 14, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

**RE: School Bus Stop Arm Cameras**

PLEASED BE ADVISED THAT THE COUNCIL OF THE MUNICIPALITY OF NORTH PERTH PASSED THE FOLLOWING RESOLUTION AT THEIR REGULAR MEETING HELD MARCH 6, 2023:

**Moved by Councillor Rothwell Seconded by Councillor Blazek**

**WHEREAS** almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

**AND WHEREAS** the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

**AND WHEREAS** the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

**AND WHEREAS** police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

**AND WHEREAS** the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a Municipal Administrative Penalty program;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of North Perth urges the Provincial Government to:

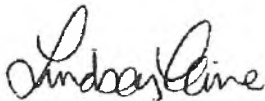
- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, AMO and all municipalities in Ontario.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcine@northperth.ca](mailto:lcine@northperth.ca).

Sincerely,



Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

cc.

Hon. Doug Downey, Attorney General  
Hon. Stephen Lecce, Minister of Education  
Provincial Opposition Parties  
MPP Matthew Rea  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities





760 Peterborough County Road 36, Trent Lakes, ON K0M 1A0 Tel 705-738-3800 Fax 705-738-3801

February 28, 2023

**Via email only**

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
 The Honourable Doug Ford, Premier of Ontario  
[doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
 The Honourable Dave Smith, MPP Peterborough-Kawartha  
[dave.smithco@pc.ola.org](mailto:dave.smithco@pc.ola.org)  
 The Honourable Michelle Ferreri, MP Peterborough-Kawartha  
[michelle.ferreri@parl.gc.ca](mailto:michelle.ferreri@parl.gc.ca)  
 Curve Lake First Nation  
[audreyp@curvelake.ca](mailto:audreyp@curvelake.ca)  
 The Association of Municipalities Ontario  
[amo@amo.on.ca](mailto:amo@amo.on.ca)

**Re: Oath of Office**

Please be advised that during their Regular Council meeting held February 21, 2023, Council passed the following resolution:

Resolution No. **R2023-119**

Moved by Councillor Franzen  
 Seconded by Deputy Mayor  
 Armstrong

**Whereas** most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

**Whereas** a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

**Whereas** Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

**Whereas** on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

**Whereas** the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

**Therefore be it resolved that** Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

**That** this resolution be forwarded to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, MPP Dave Smith, MP Michelle Ferreri, Premier Doug Ford and Curve Lake First Nation.

Carried.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

Cc: All Ontario municipalities



# Women's Own Resource Centre

The Municipality of Whitestone

April 11<sup>th</sup>, 2023

Dear Mayor and Council,

I am writing to you on behalf of the Women's Own Resource Centre (WORC), which is a non-profit, registered charitable organization. We provide information, referral and support to women, girls and families of the Almaguin Highlands to assist them in working toward their economic goals. Our Rural Outreach Program Endeavour (ROPE) provides workshops in self-employment, networking, mentoring and life skills.

The Women's Own Resource Centre was established in 2000, is centrally located in the Almaguin Highlands district and has been successfully helping women and their families for over twenty years. We serve a rural population of approximately 30,000 permanent residents that include many working poor families that are unable to qualify for current forms of government assistance and services. WORC serves northern, low-income, rural women who may have experienced violence or abuse in their lives. Many of these women have poor self esteem, few assets and limited family support. These women face numerous barriers which are worsened by their isolation and increased financial cost of basic social inclusion. The support of WORC is essential in working with them on a plan for recovery and growth.

The Rural Outreach Program Endeavor encompasses workshops which are offered free of charge with financial support being available for transportation and childcare costs to increase accessibility and remove as many barriers as possible. In addition to supporting women in creating sustainable livelihoods through achieving economic independence, WORC provides business services, business plan assistance, one to one consultations, information sharing, support, referrals, resources and hosts a large donation network.

From April 1<sup>st</sup>, 2022 to March 31<sup>st</sup>, 2023, our Centre recorded 3,093 drop-ins, 801 phone calls, 2,645 emails and 93 one to one consultations for business development, personal and crisis calls throughout the year. Our Entrepreneurial Skills Training workshop supported 16 women in 2022 through the process of starting a small business with 9 of these women launching businesses throughout the Almaguin Highlands and an additional 2 hoping to launch within the next year. Our Life Skills Training workshop supported 21 women in 2022 and 225 individual women participated in local Resource & Business Network Luncheons. WORC responded to 12 crisis calls which includes 10 in regards to violence against women. 951 clients accessed our donation network this past year, once again exceeding all previous tracking for this program.

In addition to core programming, WORC partnered with local organizations including ACED, AHCC, NECO, The Labour Market Group and others to organize and host the RED Gala in November of 2022. WORC also organized and hosted an International Women's Day Celebration on Wednesday March 8<sup>th</sup>, 2023 bringing in Internationally known speaker and best selling author, Samra Zafar, to speak on the 2023 theme of Embracing Equity, women's mental health and Violence Against Women supports. The event was sold out with 125 women attending from across Almaguin. In 2022, WORC supported 19 families from across the region for our annual Christmas Sponsorship Program with grocery gift cards and toys for children. In addition to the Christmas Sponsorship Program, in 2023 WORC will be launching a 'Back to School' drive campaign providing backpacks, school supplies, running shoes and lunch kits to Almaguin children.

105 Ottawa Ave., Box 1570 South River, ON P0A 1X0

Phone: (705) 386-9672 Toll Free: 1-888-640-8668

Fax: (705) 386-7111 Email: [info@womensownresource.org](mailto:info@womensownresource.org)

[www.womensownresource.org](http://www.womensownresource.org)

# *Women's Own Resource Centre*

In 2023, WORC is excited to be launching a Travelling Rural Community Kitchen program with support from the Resilient Communities Fund delivered through the Ontario Trillium Foundation. This program is being organized in response to the increasing struggle we are seeing across the region with food insecurity due to the drastic increase in the price of living – grocery prices have climbed by 11% in the past year with another expected increase of 6% over the course of 2023. WORC has secured \$70,000 to deliver a two-year program that will reach out to North Almaguin, South Almaguin and Central Almaguin in order to increase accessibility and reach those most in need.

WORC's services continue to be needed in our region, as indicated by engagement numbers, to foster growth and ensure that the most vulnerable are not left without the supports they need to build sustainable livelihoods. As always, we will continue to be there for the residents of the Almaguin Highlands and are continually striving to address needs and create programming that helps to build the resiliency of women and their families in the Almaguin Highlands. We have been able to increase our reach dramatically this year through our Resource & Business Network Meetings seeing 341 women participating throughout the year with 225 of these being individual women. These programs are helping to ease some of the social isolation we have all experienced these last couple of years and which are most felt in rural regions such as the Almaguin Highlands.

In order to continue to offer these free programs and supports, the Women's Own Resource Centre is dependent upon funding from several sources. Donations help to ensure that we can continue to make important services and supports available to the women and families of the Almaguin Highlands. Donations also help us to provide outreach to those clients who are made increasingly vulnerable by their severe isolation due to the sheer size of our region.

We are asking for support from each municipality in the amount of .50 cents per capita to support new and continuing initiatives in 2023/24. We thank those who have supported us in the past and look forward to new working relationships and opportunities. Should you wish WORC to make a presentation to your council to discuss upcoming projects, or if you have any questions, please call 705-386-9672 or email [jessica@womensownresource.org](mailto:jessica@womensownresource.org)

We thank you for your time and consideration in this matter and we look forward to continuing our efforts to help women in the Almaguin Highlands thrive.



Jessica Busch  
Program Manager



# Parry Sound JK-12 Build Community Feedback Report

Originally published July 16, 2021

Updated:

October 25, 2021

April 20, 2022

Page 181 of 219  
June 7, 2022

April 14, 2023



July 16, 2021

To our valued community members,

At its heart, Near North District School Board (NNDSB) is a learning environment. This value underpins every activity within the board. By sharing the Board's plans to build a new JK-12 school in Parry Sound, we have learned about the critical importance of two-way communication between communities and Near North District School Board. By asking for and listening to people's needs, opinions, suggestions and complaints, the Board can adapt its response to provide information that supports their specific circumstances and concerns. Enabling our local communities to provide input during the Parry Sound family of schools accommodation review process, the development of the architectural plans for the new build and beyond is critical to the Board to support communication transparency while respecting the momentum of this project. Throughout the entirety of this engagement, the need for clear information was acknowledged by all parties. NNDSB is guided by data-informed decision-making. By providing insight into the substantive analysis that has guided the Board's actions contained in this report, our community can be assured that NNDSB is acting in the best interests of students within the parameters established by the Ministry of Education and the board's fiscal realities.

As the Chair of the Board of Trustees, and the Chair of the Parry Sound Build Committee, we are pleased to present this report to our community to recognize how important their voices are. We hope that this provides the information needed to spark excitement about our new school. Within the next two years, Near North District School Board anticipates opening our JK-12 state of the art education campus. It is our intent, through ongoing engagement, to continue to provide information and celebrate project milestones leading up to September 2023, to support positive and productive relationships with all stakeholders. We look forward to celebrating together.

Thank you,

A handwritten signature in black ink that reads 'Jay Aspin'.

Jay Aspin

A handwritten signature in black ink that reads 'John Cochrane'.

John Cochrane



October 25, 2021

Dear stakeholders:

Near North District School Board (NNDSB) is committed to evolving this report as additional developments unfold. Given that further questions have been raised, we felt this was a good opportunity to provide updated information about the build's milestones, funding intricacies, and capital project prioritization. Please continue to refer to the NNDSB website for updated information from administration, the Ministry, and the Parry Sound Build Committee.

The Board will continue to provide transparent communication on the journey towards welcoming students into the new JK-12 Parry Sound school, as part of NNDSB's strategic commitment to excellence in communication.

We are thankful for our community's support and excitement about this project. This is a truly spirited example of the board's mission to provide opportunities that empower all learners.

Thank you,

A handwritten signature in black ink, appearing to read 'Craig Myles', written in a cursive style.

Craig Myles

Director of Education



April 20, 2022

To our valued community members,

We are pleased to share further developments in our Parry Sound Build. In keeping with the commitments the Board has made in the 2021-2026 Multi-Year Strategic Plan regarding Excellence in Communication, our Parry Sound JK-12 Build Community Feedback Report has been updated to reflect new information and developments in our project.

Thank you for continuing to stay engaged with our progress. We look forward to celebrating the opening of this wonderful educational facility with you.

Thank you,

A handwritten signature in black ink that reads 'Jay Aspin'.

Jay Aspin

A handwritten signature in black ink that reads 'John Cochrane'.

John Cochrane





June 7, 2022

To our valued community members,

We are pleased to share another update of the Feedback Report regarding developments in our Parry Sound Build in response to questions and comments received from the community.

The Board will continue to provide transparent communication on the journey towards welcoming students into the new JK-12 Parry Sound school, as part of NNDSB's strategic commitment to excellence in communication. The board remains committed to evolving this resource as additional developments unfold, as I outlined in the letter to you on October 25, 2021. In this iteration, a new theme has been added to respond to questions and comments about governance procedures.

Thank you for continuing to stay engaged with our progress. We look forward to celebrating the opening of this wonderful educational facility with you.

Thank you,

A handwritten signature in black ink, appearing to read 'Craig Myles', written in a cursive style.

Craig Myles  
Director of Education



April 14, 2023

To our valued community members,

We are happy to present another update to our Feedback Report. In addition to NNDSB's ongoing commitment to excellence in communication, we are also committed to building positive relationships with all members of our community to foster an engaged and inclusive culture. In this regard, we thank you for sharing your questions and feedback with our trustees and staff. Your valuable input allows us the opportunity to reflect on the project from a community perspective, and ensures we are providing relevant and current information related to the new JK-12 Parry Sound school.

This report includes additional information about the separation between elementary and secondary students, enrolment trends, physical spaces including the gymnasium, hexpods, childcare, and EarlyON, an updated projection on the new school open date, and much more. We would encourage you to read through the report for full details.

We want to express our continued enthusiasm and excitement for this project as it moves closer to becoming a reality. We thank you again for your ongoing interest in this project as we continue to deliver superior educational experiences to all students.

Sincerely,

Parry Sound Build Committee

Parry Sound Build Committee Members:

Howard Wesley, Committee Chair

Shane Hall, Trustee

Jeanie Fuscaldo, Trustee

Seija Van Haesendonck, Superintendent of Business

Gay Smylie, Superintendent of Education

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## Preamble:

This report provides an analysis and a response to the feedback received from NNDSB staff, stakeholders, and community members regarding the Parry Sound JK-12 build. Consideration was given to feedback received via the board's survey posted on the website, correspondence received directly by trustees, school and board level administration, as well as media inquiries. The board did not consider any statements voiced about the board that were not directed to the board (for example- public social media posts that were not directed to an NNDSB account). This decision was made to protect the integrity of the feedback that was received, with recognition that other social media comments represent an inequitable mode of gathering data. The quotes in this report are extracted from direct feedback received.

Upon review of all board-directed feedback, the Parry Sound Build Committee distilled it into central themes to ensure consistent and thorough responses while at the same time making best use of time and resources, in lieu of providing individual responses. A media release was issued on June 22, 2021, advising the public this report would be posted to the website. The themes are discussed in no particular order. Near North District School Board is guided by reliable and valid data-informed decision making throughout all its operations.

## Definitions:

- **“ADE”** refers to “Average Daily Enrollment” which describes the enrolment calculated using the average of the October and March enrolment figures. This formula is used and expected by the Ministry of Education and all public school boards in the province.
- **“ARC”** refers to the “Accommodation Review Committee”. When school boards are considering decisions regarding the future of a school, that decision is made with the full involvement of an informed local community, and it is based on a broad range of criteria regarding the quality of the learning experience for students. An ARC assumes an advisory role and provides recommendations that inform the final decision made by the Board of Trustees. Each ARC must include membership drawn from the community.
  - In this case, the NNDSB Board of Trustees initiated an ARC regarding the Parry Sound family of schools in the fall of 2012.
- **“MOE”** refers to the “Ministry of Education”, the division of the provincial government that administers the system of publicly funded elementary and secondary school education in Ontario.
- **“OTG Capacity”** refers to “on-the-ground capacity” which describes student capacity, as approved by the Ministry and reflects all permanent teaching space available for instructional purposes. There are different capacities attributed to different types of instructional space – for example, a regular classroom, library, or a special education classroom. The OTG capacity is subject to increase or

decrease as it represents what is actually “on the ground” at a point in time. Temporary instructional spaces (such as edupods or hexpods) are not included in OTG capacity.

- **“NNDSB”** refers to “Near North District School Board”.
- **“PARG”** refers to the “Pupil Accommodation Review Guideline” which are the Ministry of Education’s requirements for school boards to share information with and seek feedback from their local municipalities and other community partners related to any pupil accommodation reviews a school board initiates.

## Theme #1 Collaborating with Indigenous Partners

**Stakeholders have expressed their interest in the opportunity to continue to make an impact in collaboration with Indigenous communities. Further consultation has occurred with First Nations leaders.**

NNDSB has committed to learning from local Indigenous communities, to become culturally competent and to become more inclusive in the language we use regarding working with all youth throughout all regions. We understand the important impact of surrounding First Nations, knowledge keepers, and Elders who share and teach Anishinaabemowin and Indigenous ways in accessible, safe, and communal space where Indigenous youth see themselves in their school.

NNDSB consulted Indigenous partners throughout the ARC process and was pleased to have a representative as a voting member on the ARC to ensure the perspectives of First Nations Peoples were represented.

In terms of the physical site, NNDSB architects are aware of the need for the inclusion of an Indigenous hub, specific Indigenous classroom needs, communal sharing space, accommodation for smudging and the placement of the Learning Lodge where teaching and learning can continue to occur. Architects will determine a place of honour, accessibility and safe keeping for the school drum Bmaadzijig Dewaganwaa that was birthed 18 years ago at PSHS by Indigenous youth and supported by members of the First Nations communities. The capital planning team will meet with Indigenous teachers and other representatives to confirm the best fit for the physical site.

NNDSB is proud of the relationships with First Nations communities and remains grateful to the communities’ leaders for their support. As an example, please find an article [here](#) regarding how Shawanaga's Healing Centre offered its tipi to Parry Sound High School. Further engagement is planned to determine meaningful ways to honour Indigenous ways of being in the new school with external Indigenous stakeholders.

In August 2021, NNDSB staff, trustees and representatives of three First Nations met with the managing partner, principal architect and a technologist of +VG Architects to discuss priorities for learning spaces for the new school. This conversation focused on

methods for creating a space that would feel like a second home for the students. These design elements include locating space intentionally with proximity to the outside so Elders can easily access the classrooms, together with efforts to incorporate more language through signage, and meaningful symbols throughout the school. This meeting was an important part of the consultation process. The feedback, ideas, and new learning was evident, and participants left the meeting with a stronger sense of the needs required to support the achievement and well-being of all students. Further internal consultation continued, which included our Indigenous Education team, +VG, the PSHS Principal (who brought forward thoughts and considerations from the Indigenous Youth at PSHS), as well as central staff responsible for the build. Three meetings were held to gather input during the design phase in the spring of 2022.

## Theme #2: Concerns About Student Population

**Concerns regarding collocating students from Junior Kindergarten through Grade 12 were expressed. This included comments from parents of younger students concerned about the negative influences of older students as well as concerns from parents of older students about experiences being limited by the presence of younger students. Comments were shared about transition planning for shared spaces (restrooms and the library for example). Questions were raised about transportation and entrance/exit management, together with inquiries about dedicated outdoor learning spaces.**

This concern was shared by members of the ARC Committee and echoed by community members during the four public ARC meetings in the early stages of this project. The NNDSB has been engaging in a wide variety of strategies and activities to improve the mental health and overall well-being of all students. Find out more about the board's Mental Health and Addiction Strategy [here](#).

Research into the effect of having multi-grade or mixed panel students in one facility was undertaken. Educational research does not find consistent or compelling negative trends or impacts to student well-being or achievement when operating JK-12 schools. This is a growing trend and many schools throughout North America have leveraged the positive potentials that arise from this configuration, including student mentoring, tutoring, and collaboration. In Ontario, there are more than twenty JK-12 schools operating across the province, with approximately 25% of those schools opened in the last decade, and several more planned or currently under construction.

The Near North District School Board has established school emergency procedures to manage emergency situations, including hold & secure and lockdowns. The recently enhanced procedures ensure that all students respond safely and efficiently in the event of an emergency. These same procedures will apply in the JK-12 school. The Safe

Schools team meets regularly with police services across the district to ensure that the NNDSB's emergency response policies and practices are effective, efficient and maintain the highest level of student safety possible.

The design of the school provides students with a balance between separate spaces that reflect their age and developmental stages alongside shared spaces that promote community and cooperation. The resources and connections of a larger school support a welcoming environment and greater opportunity for all students. Younger students have access to shared spaces such as a large gymnasium, and playing fields that are not typically available at an elementary school. The design intentionally maintains separation between the elementary and secondary students, with separate wings, and the triple gymnasium is split into a double gymnasium separated by a solid wall from a single gymnasium, which is directly accessible from the elementary wing, and contains its own gym storage space. A raised stage area for the music program will have retractable soundproof walls on either side which allows performances/assembly type activities to be viewed from either the student commons cafetorium side or the large double gymnasium, allowing elementary students the opportunity to stage presentations or performances, unlike in a normal elementary school design.

The EarlyON space has been included in the elementary wing of the design, between the childcare space and the elementary classrooms, and the kitchen space will be available for use by the elementary panel for breakfast programs, hot lunches and special events.

Another strength of the collocation model is the reduced impact of student transitions, which do have a negative effect on student achievement. Current JK-12 schools have shared there is a thoughtful spiraling of curriculum where common language is introduced early and built upon as students move through their JK-12 program. Horizontal and vertical alignment of curriculum and social-emotional development is evident throughout all 14 years, providing unparalleled continuity and strength of experience. Students do not have to transition from one physical building to another as their entire elementary and high school experience occurs in the same building. Transitioning from school to school to school can be very stressful for students. Additionally, parents may choose to send their children to the childcare at this JK-12 school, further reducing transitions during their educational journey. Please see a media release [here](#) as an example of how secondary students act as role models for elementary students.

Further information from a provincial perspective was outlined in a report prepared by independent consultant, L. Dallip, to demonstrate the success of this integrative model. L. Dallip noted this model provides for better overall performance by students; stronger extra-curricular programs in the primary, junior, senior and secondary divisions while providing stronger program opportunities for Grade 7 and 8 in specialized secondary school program spaces.

NNDSB values outdoor learning and it will continue. The JK-12 build will allow for ample outdoor spaces suited to the needs of all students. This includes intentionally structured and individualized play yards for our child-care operators, kindergarten learners and elementary students and physed and sports spaces for intermediate senior students. All students will continue to benefit from the green spaces located on the 10-hectare property, which will be maintained as part of the design.

Through the construction of a more efficient design, there is expected to be more outdoor recreation space that is currently utilized on the property. NNDSB was pleased to have received approval from the Town of Parry Sound to reduce the number and size of required parking spaces. As a result of this reduction approval, further property space can be used for outdoor recreation and learning.

Further information on how the board supports the equity and well-being of students can be found [here](#) on the board's website.

### Theme #3: Questions About Historical Decision-Making and Community Engagement

**Inquiries were submitted regarding the Accommodation Review Committee (ARC) process, time lapse and recommendation age. Our community had questions about the location selection, community partnership opportunities explored, and creative use of existing facilities. Questions were raised on the Board of Trustees' approval and decision-making process.**

Public school boards in Ontario are mandated to consider school consolidations and/or closures when educational spaces are underutilized. Based on a funding model that only provides boards with dollars "per-student," schools lose funding as their enrolment decreases, resulting in deficit operating costs. NNDSB understands the importance of spending money on improving the educational experience of all students, but when buildings are underutilized, NNDSB must then use those funds to maintain empty spaces, not on the students who are in the classrooms.

Utilization rates for October 2022 at Nobel Public School, McDougall Public Schools, and Parry Sound High will sit at 56%, 56% and 58% respectively. Generally, any schools under 60% utilization are deemed to be "underutilized." NNDSB is paying to operate those empty spaces, spending dollars that should go towards student programming.

Boards of Trustees, through information received by staff and the ARC, make decisions on school closures and consolidations based on student needs. Diverse programming



and specialized supports abound when students can be brought together through school consolidation. Often, these specialized spaces, and the qualified staff to operate them, would be unavailable at smaller schools with low enrolment. In this way, school consolidation benefits all students.

Some community members continue to express desires for the existing elementary schools and the high school to be renovated, while others would like for a new elementary and high school to be built. In order to renovate or make a new proposal for two new schools, an accommodation review (ARC) would need to be submitted to the Ministry of Education for consideration. However, in June 2018, the Ministry introduced a freeze (a moratorium) on the initiation of new ARCs, meaning that no new renovation or development projects can be considered until such a time as the moratorium is lifted. NNDSB is fortunate that approval for the new JK-12 school was obtained prior to the moratorium and is thus permitted to proceed. If the Board terminates this project, there is no ability to pursue other options. As noted above, renovations to existing schools or constructing two buildings (an elementary and a secondary school) instead of the JK-12 school, would not be considered by the Ministry. The schools would remain underutilized, and funds would continue to go towards maintaining empty space, rather than being directed into student programming. Furthermore, future applications for funding would be looked upon negatively, based on our history of having declined funding that was previously offered for a new build.

The following outlines the accommodation review process for the Parry Sound family of schools:

#### Initial Project Funding: Spring 2013 – Fall 2013:

The new JK – 12 Parry Sound project began with Board motions in October and November of 2012, to conduct a pupil accommodation review to consider closure and/or consolidation options for schools \*William Beatty, Nobel, McDougall, and Parry Sound High. This accommodation review took place in the Winter and Spring of 2013 and included four public meetings to gather parent, staff and community input.

*\*William Beatty and Victory were involved in an ARC several years earlier resulting in a successful business case to build a new school on the Tudhope site (now the Parry Sound Public School). Due to funding issues, PSPS originally designated as a JK-8, was changed to a JK-6. William Beatty was clustered in this series of motions to seek approval from the board to move the Grade 7 and 8 students to Parry Sound High School to become Parry Sound “Intermediate” School.*

As per the Accommodation Review process and the Board’s policy at the time, public consultation meetings were held at the locations and dates listed below:

- ✓ Parry Sound HS: February 21, 2013
- ✓ McDougall PS: March 20, 2013
- ✓ Nobel PS: April 18, 2013
- ✓ Parry Sound HS: May 16, 2013

Following public consultation, the ARC recommended that NNDSB seek Ministry of Education (MOE) funding to build a new K-8 elementary and 9-12 secondary school on one campus, resulting in the closure of Nobel PS, McDougall PS and Parry Sound High. This new facility set out to house K-8 students in a separate but attached space to the space accommodating 9-12 students to allow program integration and the use of shared facility amenities. The final report from the Parry Sound Family of Schools ARC (dated June 25, 2013) was shared with local town councils for review prior to being reviewed by the NNDSB Board of Trustees. Resolutions from the Corporation of the Township of Seguin (dated September 9, 2013- resolution 2013-300), and the Council for the Town of Parry Sound (dated September 17, 2013- resolution no. 2013-199) expressed support for the ARC's recommendations.

In October 2013, NNDSB Trustees passed a motion at the public session of the regular Board meeting to file a capital funding submission under the Capital Priorities initiative with the Ministry of Education. This submission was based on the recommendation of the ARC to build one facility that would house separate elementary and secondary learning areas with shared use of common facilities such as the gymnasium, library and office spaces.

In March 2014, the Ministry of Education denied the Capital Priorities submission, as presented at the Public Session Board meeting by then Director of Education Geoff Botting. At the same meeting, the Board put forth a motion to resubmit the Capital Priorities funding submission in the Fall of 2014.

On March 5, 2015, the Ministry announced that funding would be approved for a JK-12 Parry Sound build and the Parry Sound Building Committee was struck.

#### Site Selection:

Site selection was the first order of business brought forward by the newly established Parry Sound Building Committee in the Spring of 2015. The original funding was \$27.6 million. However, the Ministry funding is provided for the building only and not the purchase of a building site.

The ARC, with the support of trustees, formed a Site Selection Committee whose members included elected municipal representatives, Parent Advisory Council members, members of the community and senior staff involved with capital projects. Stakeholder consultation was broad reaching and included community employers, staff at the three consolidating schools, students, NNDSB Plant Department, and representatives of the five First Nations in the Parry Sound area. Simultaneously, several site studies and environmental investigations were being conducted, including subsurface conditions, surface topography and traffic studies.

A site consultant was contracted and approximately 20 sites were investigated, with each township requesting consideration. Despite the desire to house the new facility, none of the communities were able to contribute financially to the redevelopment of a site, which would be needed to support the build. To honour the requests of all

townships to investigate sites on their behalf, this process took just over 2 years to complete (April 2015 – June 2017). To date there are still no offers of financial or in-kind support from any municipalities.

During the site consultation period, the MOE announced the approval of funding for the inclusion of a childcare centre at the site and allocated \$1.5 million more towards the project (October 2015).

Senior staff of NNDSB, in consultation with the MOE's analyst at the time, concluded that the selection of the current high school site would be the preferred option, as it was sizeable and serviced, there was no purchase required, with the potential to build around the existing school, allowing students and staff to remain on site during the build. The Board passed a motion in June 2017 to select the Parry Sound High School site as the location for the new JK-12 build and proceed with the project.

#### Initial Building and Design:

From October 2017, through February 2018, the Parry Sound Building Committee met to discuss design and programming for the JK-12 facility. During that time, it met with representatives from the five First Nations whose youth attend Parry Sound High, along with community employers who wanted to prepare students for employment in the region. These stakeholders spoke about the youth migration out of the community and the need for increased work fields related to trades, hospitality, and healthcare. The Committee consulted with school staff and students, collecting data that significantly informed the programming needs of the area. Moving ahead in tandem, consultants were initiating several site studies and environmental investigations in anticipation of demolition of the existing facility, as well as subsurface conditions, surface topography and the possible requirement for blasting and dewatering, traffic studies, etc.

On June 28, 2017, the Ministry of Education introduced a moratorium on school closures. Additionally, with the changing of the provincial government in June 2018, boards could not initiate a new accommodation review. ARCs completed prior to this date were not subject to the moratorium and could continue the planning and construction of their new builds. The Accommodation Review Process remains on pause, and as of February 2023, has yet to be revised for use by public school boards.

In summer of 2021, the board engaged an external consultant to review the information and conclusions of the ARC. Ms. Lygia Dallip was selected as an independent consultant given her significant experience with the ministerial capital planning process. Ms. Dallip was provided with extensive information to form her opinion. This included the notices from several municipalities, that previously supported the ARC Recommendations in 2013, which adopted resolutions calling to establish a new ARC to review the accommodation needs within the Parry Sound Family of schools. When reviewing this information, the consultant recognized that if the Board were to consider the municipalities' resolutions to establish a new ARC for the Parry Sound area, such an action would continue to delay addressing the accommodation needs within Parry Sound. In fact, the build may be in jeopardy of being shelved indefinitely as there is a

ministerial moratorium on PARGs. In the development of her report, the consultant concluded that based on the information available through the NNDSB and available publicly, the Board has consistently followed its required process. Ms. Dallip's full report is available to the public and posted on the board's website [here](#).

#### Theme #4: School Building Concerns and Timelines

**Stakeholders questioned sustainability features as well as longer term sustainability plans. Questions arose regarding the size of the building and placement of equipment and dedicated spaces within. A great number of suggestions were provided on items for inclusion, with some specifically noted as gym construction and size parameters, specialty program placement (technical shops, music program and instrument needs). Questions were raised regarding timelines for construction work on the demolition stage of the project.**

The Ministry has approved the built environment at 105,345 sq. ft. Based on enrolment, a double gym and a single gym have been approved, in essence creating three functional gym spaces including the single gym dedicated to the elementary students. Regarding energy efficient design practices, the architects and professional consultants will implement as many elements as the budget will allow.

NNDSB was approached by the Canadian Wood Council for a partnership opportunity under the Wood WORKS! Program that provides technical assistance on codes, standards, design, material sourcing and field related issues. Wood WORKS! advocates and celebrates the use of wood products that are as strong as steel and as durable as concrete as well as being the only renewable, sustainable and carbon sequestering construction product to help the environment for today and future generations. This is an example of potential opportunities NNDSB will consider exploring.

The first phase included a partial demolition summer/fall 2021 to ensure students have a functional school to attend in September 2021 while preparing for construction. Plans included the demolition of the north side of the current building (library area), while maintaining the cafeteria and shop areas. The two-storey school features two wings forming an L-shape: a childcare/elementary wing and a secondary wing. Main elements will be located on the first floor (cafeteria, lobby, gym, administration offices). The second floor will be academic wings, with seven additional elementary classrooms and private study areas. The rear wing will house technology areas, and science and technology wings are being overlaid to make the best use of ventilation systems. The L-shape will allow construction around the existing building while placing the new build prominently on the site between the two main streets.

As with all schools, programming is driven by student interest. At the working drawing stage, the project architect met with staff representatives about the unique needs of their space. The PSHS administrator as well as the Superintendent attended each individual meeting. NNDSB created a Programming Sub-Committee with a specific focus on programming that continues to oversee these developments. Membership is comprised of NNDSB staff involved with capital projects management, the PSHS principal, and Superintendent. Additional staff resources are invited to attend as needed.

Over the winter months of 2022, in order to ensure that the JK-12 building design fit within the parameters set by the Ministry, the Board paused progress on the working drawings, and collaborated with the Ministry and its architects to review the floor plan and square footage of the design. Following confirmation from the Ministry that the design continues to meet the appropriate benchmarks, the Board requested that +VG resume work on the building design and working drawings. The building design and site plans are now complete and can be viewed on the board's website [here](#). Additionally, a video walkthrough of the site plans, floor plans and building renderings can be seen [here](#). This walkthrough will give you a sense of what the building will look like, and the general layout of the school spaces. A revised project schedule is projecting a September 2025 planned opening for the new school, which extends the expected timeframe for the project's other milestones as well.

### Theme #5: Budget Constraints:

**Questions regarding the age of the funding, how the budget would adapt to rising costs of construction, other revenue streams that should be considered, and comparative analysis to other NNDSB capital projects.**

The total funding provided by the province is \$27,372,629. This amount was confirmed in a press release issued on August 5, 2021. It is posted on the board's website [here](#).

Costs are part of the approval process. NNDSB is bound by Ministry allocations for new builds. Up to this point, there have been no offers from individuals or organizations for financial or in-kind support. Therefore, our budget remains fixed. We are expected to design this project within the approved funding allotment.

NNDSB continues to seek out further funding opportunities to further enhance design possibilities. We are thankful for the continued partnership with First Nations communities and their further consideration of support to allow additional design features reflecting First Nations cultures. These possibilities continue to be explored under the leadership of the Board's First Nations Trustee and our executive council.

Building upon the information shared in theme 3 that articulates factors affecting the Ministry's funding formula, it is noted that further information would be helpful to expand our community's understanding. To arrive at the funding calculation, the Ministry has recognized geography and unique location needs as one element, referred to as "Geographic Area Factors" (GAF). The Ministry had calculated the GAF for the Parry Sound build at a lower rate than the GAF used to calculate capital projects constructed in other regions of NNDSB. This results in a lower funding allocation for the Parry Sound capital project in this category. Despite a lower GAF and an overall lower funding allocation, the proposed JK-12 build will feature a state of the art gymnasium and cafetorium with a raised stage area, a special needs hub which includes a barrier free kitchen area for life skills training and food preparation, a dedicated Indigenous Classroom with attached seminar room that will include appropriate ventilation for smudging ceremonies, award winning hexpod-design educational space with a large outdoor deck for outdoor collaboration, and an untouched greenspace area of approximately 2 acres that could be developed for student use. The finished product will be a welcoming space where all students can grow and thrive.

Similarly, funding approval age is another element drawn from construction benchmarks. Currently, NNDSB has plans for the use of temporary instructional space in two capital projects. It is noted that the temporary instructional space funding for the Parry Sound project was approved at a higher rate than other capital builds given the approval was received more recently (in 2020). As part of the independent report prepared, Ms. Dallip reviewed the concerns of some members of the Parry Sound community that schools in the community are at a disadvantage when compared to NNDSB schools in North Bay and determined these are opinions only.

Additional funding related to site specific costs forms part of the total build budget. To date, the Ministry has provided supplementary funding related to the additional costs for the Parry Sound Build for demolition. This is not related to enrollment, but entirely related to engineering requirements for the unique site.

There are variances between capital projects regarding childcare spaces and funding given the unique needs of each community. It is noted that the design and approval process for childcare and EarlyOn centres are approved separately from the costs for the school building capital project application. Opportunities for new childcare or EarlyOn spaces are opened by the Ministry through a "Call for Proposals" approach. In the case of the Parry Sound capital project, NNDSB was proud to be identified as the successful applicant. Approval for this project was received in 2015. Please reference information shared in Theme #3 for a review of the funding approval timeline.

As part of the design consultation, NNDSB met with childcare operators at the District of Parry Sound Social Services Administration Board (DPSSAB) who determined the size and scope of the space request. The childcare space in the new JK-12 building will

occupy 3 rooms, including one infant room (10 spaces), one toddler room (15 spaces), and one preschool room (24 spaces), which is based entirely on the childcare operator's identified needs. The childcare center is designed to meet all licensing requirements, including the unobstructed floor space measurement required per child, the amount of window space required (as a percentage of the square footage of the room), the appropriate number of washroom spaces, unobstructed space measurement per child in the outdoor play area, kitchen requirements (including commercial equipment), and appropriate office and other spaces for the staff.

Further information can be found by reviewing the Ontario Child Care and EarlyON Child and Family Centres Service Management and Funding Guideline 2023, found [here](#).

### Theme #6: Use of Edupods/ Hexpods:

**Comments were received regarding the use, integrity and quality of the hexpods. Questions emerged from the community on where they would be located on the property, and from educators on what programs they would support. Educators questioned how the pods would be properly secured during lockdown drills. Parents and community partners queried what amenities would be available in the pods, and how students would access the spaces from the main building. Questions were raised on their use/ sustainability in general and the cost. Educators raised concerns with equipment storage challenges due to the unique shapes and the impact on the learning environment.**

It is an established practice for the Ministry of Education to consider the region's declining enrollment. In doing so, the approved square footage of the built environment will see appropriate utilization of space as we move into the future.

School boards are not permitted to build permanent square footage that data shows will be underutilized in 10 years. This is the reality across the province for all new school builds in areas experiencing declining enrolment. In the Fall of 2018 senior staff began to rethink solutions that might address the new provincial funding challenges and low enrollment projections. Utilization at Parry Sound Public School was another consideration, given that by 2027-28 when this school would be only 12 years old, the projected utilization at this school would be 58%. Considering that there will be two schools in Parry Sound proper, fiscally appropriate solutions for the future included building a JK-12 school with a smaller footprint and the use of temporary instructional space so that the structure and student population could shift with enrollment shifts.

In response to this challenge, our architects have created a uniquely designed hex-pod that is attractive, innovative and creates an inspiring learning space. This new approach to transitional classrooms was designed by the Ventin Group and was featured in

Building Magazine in August 2020. The benefits of this new design, which includes 120-degree corners, allow pods to be clustered in a honey-comb shape. The hexagonal space feels more spacious and fosters a sense of collaboration, very much in line with the 21<sup>st</sup> Century collaboration spaces that will be featured throughout the school. These pods also offer increased natural light, fresh air and eco-friendly designs. Each side is 17 feet long and 12 feet high, for a perimeter of 102 feet and surface area of 750 square feet, the size of a regular classroom.

The hexpod incorporates recycled, reusable and ethically sourced materials. This attribute reinforces the sustainability philosophy valued by the board and expected by the community. A traditional portable is constructed as a stick frame wood assembly with insulation in the wall. By contrast, the hexpod uses structural insulated panels (SIPs), a high-performance building system for residential and commercial construction. The lightweight panels comprise an insulating foam core sandwiched between two structural facings, typically oriented strand board fabricated with timber from sustainable sources. SIPs use less timber than the portable's stick frame and are one of the most economical and eco-friendly forms of construction. SIP buildings are also more energy efficient, strong, quiet and airtight. Less air leakage means fewer drafts, fewer noise penetrations and significantly lower energy bills with a consequent reduction in CO<sub>2</sub> emissions. The continuity of the rigid insulation within the system enhances thermal reliability and inhibits the passage of water vapour, reducing susceptibility to mould-causing condensation.

Hexpods provide at least 50 percent more windows than a typical portable. Washable finishes on all surfaces allow for increased ease of sanitization and feature an integrated HVAC (heating, ventilation, air-conditioning) and air purification system that includes a HEPA (high-efficiency particulate air) filter to remove airborne viruses and other contaminants such as dust and allergens. Pod materials are certified to be nontoxic and free of off-gassing from formaldehyde and other volatile organic compounds.

Six hexpods are planned to complement the built environment of the JK-12 school that will provide an additional 138 spaces for Parry Sound students. The hexpods will provide an additional 4,500 square feet of temporary instructional space. Four pods will be dedicated for secondary use, and two will be reserved for elementary use. The Parry Sound Build Committee has echoed the comments from the community on the preference for hexpods to be constructed adjacent to the school building. The four secondary hexpods will be adjacent to the secondary wing of the building, creating direct access to the main building, and a large deck has been designed to tie the four units together creating another pocket of space for outdoor collaboration. The two elementary hexpods will be directly adjacent to the elementary wing for access to the elementary washrooms and the gymnasium.



## Theme #7: Enrollment Clarifications

**Detailed questions were received on disparities in the board’s enrollment projections, the external factors used to make the calculations, and how adaptable the predictions would be in response to an increase in student registrations due to COVID-19 relocations out of larger cities and into Parry Sound and surrounding communities. Questions were raised on the board’s boundary lines and how registration to the new school would be determined.**

NNDSB has consistently demonstrated a plus or minus of 2% in the accuracy of projected enrollments. This information is calculated using planning data from consecutive actual NNDSB grade enrolment figures, local municipalities and information obtained from the census, including population projections and birth data. The current Ontario population projections are based on the 2016 Census and run from 2017 to 2041. When considered all together, the collective data points to aging populations in the communities served by NNDSB, which is reflected in the school board’s trend towards declining enrolment. When School-Aged Census Population data from 2011 is compared to 2016, for example, it shows that our district’s school-age population continues to decline, affecting both elementary and secondary panels.

*\*from November 2022 Enrolment Projections*

| School Name              | Projected Enrollment |                |                |
|--------------------------|----------------------|----------------|----------------|
|                          | October 2022         | September 2023 | September 2025 |
| McDougall                | 168                  | 160            | 138            |
| Nobel                    | 188                  | 192            | 184            |
| Parry Sound Intermediate | 93                   | 108            | 96             |
| Parry Sound High         | 604                  | 640            | 645            |
| <b>Total:</b>            | <b>1,053</b>         | <b>1,100</b>   | <b>1,063</b>   |

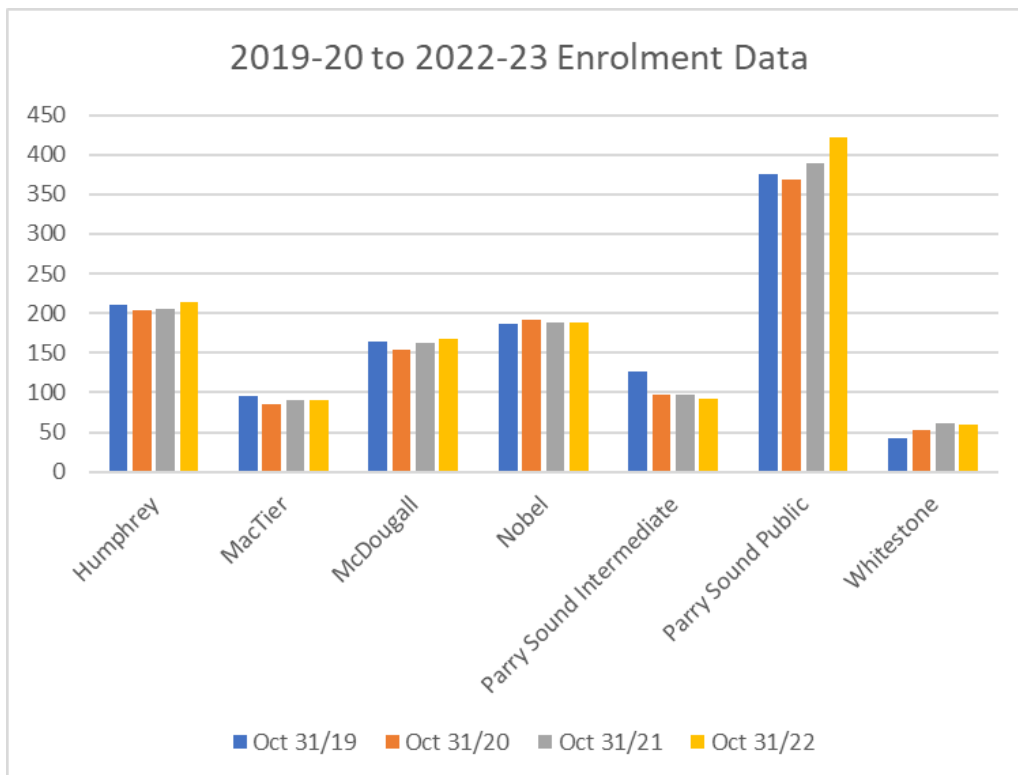
The Near North District School Board recalculates enrollment projections annually to ensure that they reflect the most current municipal trends. This ensures that any unforeseen changes, such as the impact of COVID-19, are reflected in our annual updates. This is also why enrollment numbers contained in documents from previous years may not reflect the most up-to-date projections.

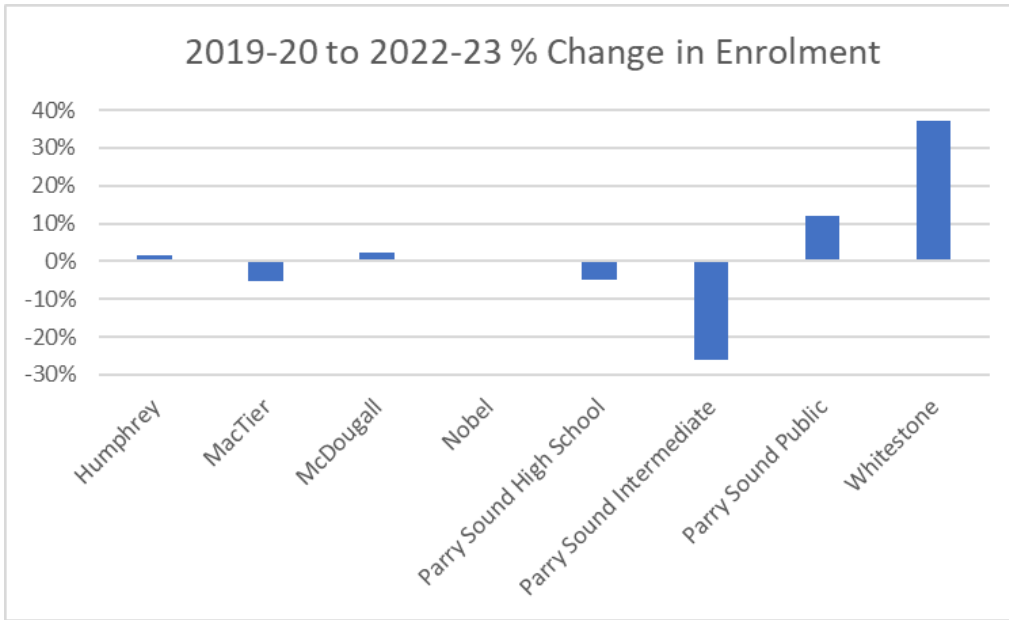
At the December 13, 2022, Board of Trustees meeting, an enrollment report was presented that noted student enrolment at the Near North District School Board has returned to a level consistent with pre-pandemic school years. As of October 31, 2022, the board’s overall enrolment was 10,010 students. Preliminary enrolment projections for the 2023-24 school year currently sit at 10,086 students, based on October 31, 2022, enrolment.

Community members have questioned how the build will adapt to the influx of newcomers to the community. NNDSB considers other trends, such as new

employment opportunities or increased post-secondary programs, that may also affect the population of school aged children in any given area. It is important to note that population increases do not directly correlate to increases in school enrollment; the population of young families moving into or out of an area, for example, has a greater impact than raw population scores. While the area has a strong real estate market, this does not necessarily result in younger families with school aged children. Additionally, the impact to NNDSB schools only occur with school aged students being registered at our schools. Despite accounts from a variety of local Parry Sound contributors, no scientific, reliable or valid data has been presented to support the anecdotal claims of increased population as it relates to enrollment; therefore, NNDSB is compelled to remain within the context of scientific data and not base decisions on speculation. It would be irresponsible of NNDSB to use speculation to inform data-based decisions. Further, it is not expected that the ministry would allocate additional funding based on speculative input. No data has emerged to demonstrate NNDSB must recast enrolment projections.

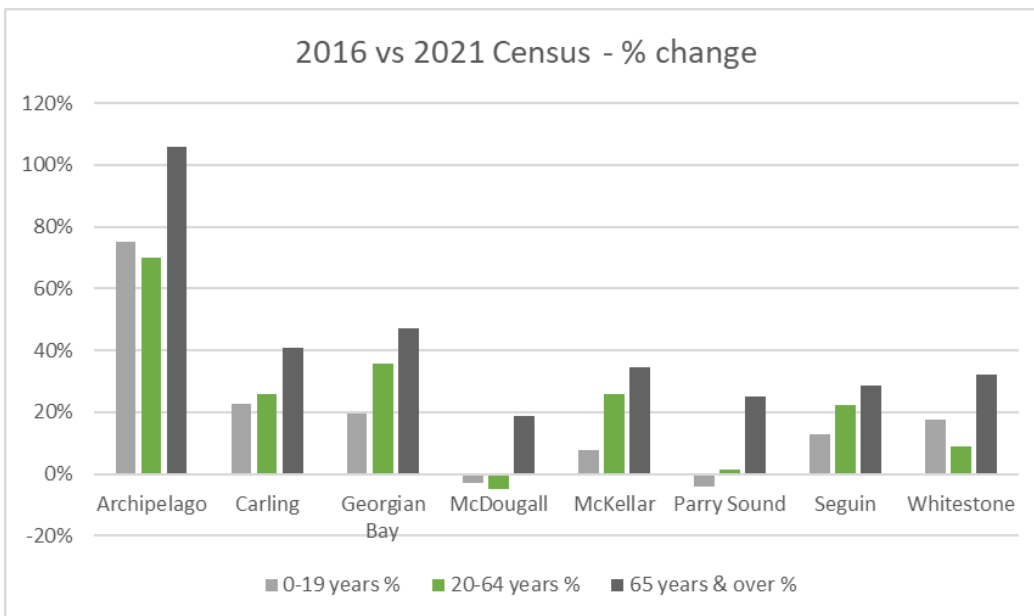
In reviewing the board’s enrolment data from October 2019 through October 2022, the following enrolment trends were identified in the elementary schools within the catchment:





Over the last 4 years, the largest enrolment increases occurred in Whitestone Lake Public School, which has a small enrolment (59 students as of October 31, 2022), so a small increase in students results in a larger percentage increase. McDougall and Nobel, which are slated to consolidate into the new JK-12 build, have experienced minimal or no enrolment increases since 2019, and Parry Sound High School and Parry Sound Intermediate have experienced a decrease in enrolment since 2019-20. The enrolment trends have not necessarily followed in the same direction as the overall census data.

When reviewing the 2021 census data by age, the following trends were noted:



In all of the communities, the largest percentage increases were identified in the 65 years and over demographic category. The communities with large percentage increases in all age categories were usually the communities with smaller populations, so the increase shown as a percentage is higher (for example, although Parry Sound and The Archipelago increased by a similar number overall, the percentage increase for the Archipelago was 84%, while it was only 7% for Parry Sound). Also of note is that Parry Sound, the largest of the 8 communities identified above, experienced a slight decrease in population in the 0-19 years category, and only a 1.6% increase in the 20-64 years category, but a 25% increase in the 65 years and over category.

As indicated in the independent consultant's report, the Board uses local municipal and regional development forecasts as a component of the development of their enrolment projections. The Board then applies its historical apportionment share of the total projected number of the school-aged population to determine the need for additional school space. The apportionment share is a board's share of the total school-aged population for the area when considering the four/five other service providers. As with school boards of a similar size, NNDSB's enrolment projection process considers its student retention rates by assessing a two-year, a three-year, a four-year and a five-year weighted and unweighted average when applying progression factors to the projections. Any development is captured through this process.

Like all boards in Ontario, Near North makes adjustments to resource allocations based on student enrollment annually. Every year at pre-determined points, NNDSB engages in an exercise to verify projected enrollment against actual enrollment and then adjusts accordingly. This may include allocation of resources, increasing or decreasing the number of regular classrooms and allocating the correct number of staff to serve each classroom, considering the grade, program and needs of the students. This process utilizes projected enrollments to plan, while maintaining a mechanism in which to right-size each school within the first month of each school year to ensure the best learning experience for each child, at each school.

## Theme #8: Consultation and Communication

**Our community wondered about previous communications to parents, as well as future communication planning across the whole school community. Website navigation suggestions were raised to share perspectives on how and where the board has shared material throughout the project on the NNDSB website. Specific questions on stakeholder engagement and board communication protocols were raised.**

NNDSB has collected information in several sessions that included teaching staff, operational staff, students, and First Nations representatives. All the information collected has remained relevant, and further meetings occurred with selected staff

where design details were required to support programming needs - i.e., Special Education, science labs, tech labs etc., as well as again with First Nations representatives when preliminary plans were prepared by the architect.

This project has a dedicated place on the board's website that contains media releases, reports from the Parry Sound Build Committee, as well as meeting minutes. All information shared with the public through the board's communication protocol will be added to the Parry Sound JK-12 section of the website. The board was pleased to be invited to present a deputation to Parry Sound Town Council on June 1, 2021. This event was recorded and is viewable on the town's YouTube channel. On June 8, 2021, the board hosted a community review event with the project leads and principal architect from +VG. An additional meeting was hosted for internal stakeholders from the Parry Sound family of schools to ask specific questions. At each of the events, participants were able to ask questions regarding the build. As a further courtesy, not required by the ARC process but in consideration of further opinion, participants were also invited to provide feedback through a website survey.

NNDSB has a communication protocol in place to support effective communication. Communication protocols are in place to facilitate communication to and from inform the board. In January 2020, NNDSB strengthened its communications practices, building on the administrative guidelines that address how inquiries and communication are to take place by employees and members of the public.

On August 19, 2021, a consultation was held with First Nation representatives, where Paul Sapounzi of +VG presented themes and designs for the new build. There was significant discussion about various aspects of the build including the space dedicated to Indigenous education, and the importance of continuing consultation with the Indigenous students attending the schools.

In consideration of the feedback received in this meeting, internal consultation continued which included our Indigenous Education team, +VG, the PSHS Principal (who brought forward thoughts and considerations from the Indigenous Youth at PSHS), as well as central staff responsible for the build. Three meetings were held to gather input at the design phase in the spring of 2022.

While completing the designs of the building, and developing the working drawings, +VG has worked with the Capital Projects Manager to ensure staff input has been obtained into various aspects of the building, especially with regard to the specialized technical spaces.

At the February 6, 2023, PS Build Committee meeting, Manager Speirs presented a walkthrough of the site plan and floor plans for both levels. These plans have been posted on the website, and a video of Manager Speirs' presentation will accompany those plans for members of the public who did not attend the committee meeting.

As part of its commitment to more frequent, timely and transparent communication, NNDSB developed a protocol for written documents that includes stakeholders. Written communication has a process to be followed that allows the executive team, trustees, principals and managers, union partners and staff to see the information before it is sent to families, posted to the website, shared on social media, and distributed to media.

The intent of this protocol is to provide community stakeholders with relevant news while giving NNDSB staff advance notice wherever possible, as well as to ensure consistent, clear and accurate information.

These protocols supplement the long-standing administrative guidelines that lay out the process for communicating with NNDSB. The objective of the process is to deal with questions and concerns at the grassroots level and move questions and concerns through an ascending communication flow until the question or concern is addressed. For example, a teacher would speak to their principal; if the principal did not have an answer, they would speak to their superintendent, etc. A parent would address a concern with a teacher first, then the principal, then the superintendent, then the Director of Education, then the trustee who would then bring it to the Chair of the Board. A member of the public (who does not have a child affiliated with a school) could still reach out to the local school for information or contact their elected trustee for advice on the process. Members of school advisory councils should communicate with the principal of the school.

The purpose of an ascending communication flow is to ensure that NNDSB messaging is timely, consistent, clear and correct. More detailed information regarding the protocols is posted on the board's website.

### Theme #9: Programming Concerns:

**Educators expressed concern about shared space scheduling and wondered how programming would be affected. Parents sought answers regarding administration planning (specifically if the school would have a separate elementary and secondary principal and related administrative support). Many voices spoke about the importance of community use of schools (largely focused on gymnasium use) and access by community partners. Feelings of inequity between opportunities in Parry Sound and North Bay were expressed.**

While it is anticipated that the school will open in September 2025 to students, the final construction is expected to be completed in spring 2025 to allow educators ample time to move in and collaborate on routine planning and shared space accommodations.

All principals in publicly funded boards are qualified in elementary and secondary schools as per The Education Act. It is the responsibility of the school principal to ensure equity amongst elementary and secondary school administration, planning and programming.

Community Use of Schools is a Ministry of Education initiative that supports access to school space outside of school hours for not-for-profit and for-profit groups. It is the policy of the Near North District School Board to make available to the community the Board's school buildings, facilities and grounds provided use does not conflict with regular school use and is economically feasible. Throughout the design phase, community use of the school has been intentionally prioritized. Spaces that would see the highest community use (for example- the gymnasiums, and cafetorium) are located proximal to the main entrance to support the public navigating quickly and easily to these areas.

NNDSB administers public education to approximately 10,000 students across the Parry Sound District, a portion of Muskoka District and the Nipissing District. This unique makeup of distinct communities contributes to many rich opportunities within the school community. The Ministry of Education establishes the budget framework to guide how NNDSB allocates resources to support students. Often, this framework is enrollment-driven, with additional funding provided in special circumstances for outlying areas. NNDSB will endeavor to continue to offer unique programming options, based on student demand. Through collaboration with local community partners, NNDSB students have enrolled in the Specialist High School Major (SHSM) program that provided opportunity to gain industry experience while completing high school.

## Theme 10: Governance Procedures

**Questions came forward regarding Board of Trustee policies and governance processes. The community requested information about how private sessions were conducted, and how this relates to the Board's commitments to accountability and transparency.**

A key responsibility of any board of trustees is to develop and adopt policies that are based on the board's vision and that provide a framework for implementation of the vision. The *Education Act* requires boards to develop and maintain policies and organizational structures that promote the school board's goals. It is the responsibility of the Board of Trustees to monitor and evaluate how efficiently the board's policies are implemented and how effective they are in achieving the board's goals. Through By-Law the Board provides direction and guidance to the trustees (and the public) with respect to their behaviour as publicly elected officials. The Bylaws for the Board of Trustees of Near North District School Board are posted on the board's website, linked [here](#) for ease of reference.

The *Education Act* identifies the items eligible for private session discussion by trustees. In accordance with section 207, a meeting in Private Session may only be closed to the public when discussions relate to the security of the property of the board; the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian; the acquisition or disposal of a school site; decisions in respect of negotiations with employees of the board; or litigation affecting the board.

Private sessions may also be referred to as In-Camera Sessions. The decision-making process followed by the NNDSB Board of Trustees is outlined in Bylaw 106- Meetings in Private Session. If a private session will be held, it is identified on the Board or Committee meeting agenda. The session is limited to matters that meet the criteria discussion above and attendance is restricted to trustees and the resources they require. To the extent possible, report back publicly occurs in open session about what occurred during the private session.

### In Conclusion:

In addition to the major themes discussed above, the Board received many positive comments from community members regarding their excitement for this project. NNDSB heard from community members expressing their support for the initial drawings, satisfaction with the consultation process, and appreciation for the board and architect's careful considerations on the project. NNDSB will continue engaging with community stakeholders regarding build milestones. It is NNDSB's intent, through ongoing engagement, to continue refining our communication strategies, to ensure it supports positive and productive relationships with the community.



April 14, 2023

Mayor Jamie McGarvey  
Town of Parry Sound  
52 Seguin Street  
Parry Sound, ON  
P2A 1B4

Dear Mayor McGarvey and Members of Parry Sound Council:

I write in response to your correspondence of March 14, 2023. Thank you for extending your congratulations. The role of the trustee is the highest democratically elected position focused on public education, which my fellow trustees and I hold in the highest regard.

Near North District School Board (NND SB) was pleased to meet recently with Parry Sound-Muskoka MPP Graydon Smith. At this meeting, MPP Smith suggested Council had remaining questions about the JK-12 build. At his request, we are once again writing to share the compendium of resources available to the public regarding this project. Kindly find a list below for review:

- NND SB has a dedicated page on the website, which can be found [here](#)
- This area on the website includes the previous committee reports, minutes, and media releases.
- The ARC process was reviewed by an external consultant, Ms. Lydia Dallip. This report can be found on the website here ([Dallip Report](#)).
- The [Community Feedback Report](#) is a living document that rolls up questions submitted by staff and community members by theme. It has been updated several times and will be continually updated as new questions are received that aren't already addressed.
- As you know, the Board also presented to Parry Sound Town Council on June 1, 2021. The meeting was recorded and put on YouTube- it can be found [here](#). We thank you for including NND SB's presentation on the Town's website [here](#).
- The architects (+VG) hosted a public presentation where the drawings were shared on June 8, 2021. The media release can be found [here](#).
- The Parry Sound Build Committee reports to the Board after each meeting with reports and minutes.
  - [Minutes of June 3, 2021](#)

- [Minutes of August 3, 2021](#)
- [Minutes of November 2, 2021](#)
- [Minutes of November 10, 2021](#)
- [December 20, 2021](#)
- [April 4, 2022](#)
- [Minutes of May 4, 2022](#)
- [Minutes of December 14, 2022](#)
- [Minutes of January 12, 2023](#)
- [Minutes of February 6, 2023](#)
- In addition to the formal Build Committee, there was a separate sub-committee formed to lead the architect selection. Their work culminated in a recommendation to the Board on February 16, 2021. Please find the [media release here](#).
- The Board discussed public misinformation circulating about the project as noted in [this Motion](#). In response, a report was presented at the December 2022 meeting, which can be found [here](#).
- An updated site plan can be found [here](#).
- An updated floor plan can be found [here](#). The board has also included a narrated walkthrough in a presentation video that can be found [here](#).

It is recognized that the Board of Trustees has issued previous correspondence to Council with much of this information, as the queries have centred around similar themes. Please accept the following more focused direction to facilitate locating the responses to your queries specifically. Note that the response is structured to follow Council's Resolution 2023-014 to ensure there is no further confusion.

**“Whereas the West Parry Sound community continues to have concerns regarding the under sizing of the new Mega School”**

- For clarity, NNDSB is interpreting this as Council's assertion that a “mega school” is too small. Please note that the school will be sized according to the current population data. The Ministry of Education is particular in its approval of square footage.
- This is addressed as part of the Community Feedback Report. For ease of reference, please see Theme #6 and #7.
- It is also discussed more heavily in Ms. Dallip's report posted on the board's website via the link above. Specifically, please see the following quote located on page 3: *“The Ministry of Education requires that major capital projects such as new school construction be approved at every stage by Ministry staff. Throughout each stage, Ontario School Boards are required to provide any and all information and/or justification for a project”.*

**“Whereas the incorporation of portables or "Pods" into the design heightens these concerns”**

- Portables or in this case, hexpods, are used in years where enrolment exceeds the OTG capacity. Hexpods allow the flexibility of having additional space to accommodate students in years of higher enrolment; when enrolment dips, as expected through the enrolment projections, the students can be located within the main building and the hexpods can be closed and/or removed.
- The use of temporary educational space is the solution to the Ministry of Education not approving permanent square footage that data shows will be underutilized in 10 years.
- The six planned hexpods will provide an additional 4,500 square feet of temporary instructional space for 138 students. This is the only reasonable and allowable way to accommodate any temporary increased enrolment in anticipation of declining enrolment whereby permanent space would then be excessive.
- This is also addressed as part of the Community Feedback Report. For ease of reference, please see Theme #6.

**“Whereas parity for students across the school district in addition to population growth are factors that should be utilized when determining school sizes”**

- Spending per student capita and space per capita are not items NNDSB tracks, as administration does not look at these types of items by region/geography, since NNDSB is one board for the whole region.
- In addition to enrolment projections to determine school size (as noted above), part of the Ministry's funding calculation is the use of Geographic Area Factors (GAF). The GAF considers geography and unique location needs. The Ministry has calculated the GAF for the Parry Sound build at a lower rate than the GAF used to calculate capital projects constructed in other regions of NNDSB.
- NNDSB endeavours to provide parity for all its students where possible. Despite a lower GAF, the proposed JK-12 build will feature state-of-the-art spaces that incorporate award-winning designs.
- This is also addressed as part of the Community Feedback Report. For ease of reference, please see Theme #5.

**“Whereas schools are an integral part of supporting more growth and the Province's priority to build more homes” and “Whereas the August 2022 Smart Prosperity Institute's report projects a need for 1.5M homes across the province over the next 10 years, 3,200 of which will be required in the Parry Sound District”**

- During the Municipality’s council meeting on January 10, 2023, Councillor Janice Bray offered the following quote, *“If we’re going to have our economies growing, hopefully, that means that we will have our populations growing somewhat”*. It is recognized that council is not aligned on the certainty of this influx.
- As noted above, the Ministry only provides funding for new builds based on specific data available at the time of the funding request. One of the factors considered is the enrolment projections for the school. The enrolment projections are based on planning data from consecutive actual NNDSB grade enrolment figures, local municipalities and information obtained from the census, including population projections and birth data. School enrolment projections cannot be based on anticipated overall non-age-related population growth.
- Additionally, population increase does not directly correlate to increases in school enrolment and NNDSB's enrolment only increases when school-aged students register with the English public school board, and not with other available options.
- This is also addressed as part of the Community Feedback Report. For ease of reference, please see Theme #7.
- Additionally, [Statistics Canada](#) has noted:
  - Immigration trends show older immigrants form the vast majority of those immigrating.
  - Just over 1 in 10 recent immigrants were youth and young adults aged 15 to 24 (10.9%),
  - Children younger than 15 years of age, who may one day join the labour force, represented 17.1% of recent arrivals to Canada.

**“Whereas parity in terms of space per student and spending per student should be equitable for all students across the Near North school district”**

- As noted above, the Ministry has calculated the geographic area factor (GAF) for the Parry Sound build at a lower rate than the GAF used to calculate capital projects constructed in other regions of NNDSB. NNDSB endeavours to provide parity for all its students where possible.
- Despite a lower GAF, the proposed JK-12 build will feature state-of-the-art spaces that incorporate award-winning designs.
- This is also addressed as part of the Community Feedback Report. For ease of reference, please see Theme #5.
- It is further noted within Theme #3 that to date, there are still no offers of financial or in-kind support from any municipalities.

**“Whereas, for example, the existing high school and schools in Nobel and McDougall have a total of five (5) gymnasiums, including four (4) standard and one (1) full size gymnasium; and “Whereas the new Mega School is planned to only have one gymnasium”**

- The design for the new JK-12 school includes a triple gymnasium, with a square footage estimate of 10,900 sq. ft. Currently, elementary students at Nobel Public School and McDougall Public School have a gym space that is approximately 2,100 sq. ft.
- The triple gymnasium in the new JK-12 school will be split into a double gymnasium and a single gymnasium. The single gymnasium will be separated from the double gymnasium by a solid wall and will be dedicated to elementary students, with its own gym storage. A raised stage area for the music program will have retractable soundproof walls on either side which allows performances/assembly type activities to be viewed from either the student commons cafeteria side or the large double gymnasium, allowing elementary students the opportunity to stage presentations or performances, unlike in a normal elementary school design.
- It is also recognized that the number of gymnasiums has little or no influence on gym access. Gymnasium access is driven by curriculum/program and commensurate gym scheduling.
- This is also addressed as part of the Community Feedback Report. For ease of reference, please see Theme #2.

**“NOW THEREFORE BE IT RESOLVED THAT the Town of Parry Sound requests the Board provide an analysis comparing space per capita and spending per capita for students in West Parry Sound and North Bay”**

- NNDSB endeavours to provide parity for all its students where possible.
- As noted, the Ministry has calculated the GAF for the Parry Sound build at a lower rate than the GAF used to calculate capital projects constructed in other regions of NNDSB. Despite a lower GAF, the proposed JK-12 build will feature state-of-the-art spaces that incorporate award-winning designs.
- This is also addressed as part of the Community Feedback Report. For ease of reference, please see Theme #5.

**“That the Board consider refurbishing the McDougall school for grades JK to 6; and That the new Mega School be used for grades 7 to 12”**

- To renovate or make a new proposal for two new schools, an accommodation review (ARC) would need to be submitted to the Ministry of Education for consideration. However, in June 2018, the Ministry introduced a freeze (a moratorium) on the initiation of new ARCs, meaning that no new development projects can be considered until such time as the moratorium is lifted.

- Once the moratorium is lifted, it would take many years to revisit the situation, hold a new ARC (PARG) and secure a build, if the board were to be successful at securing a new build at all.
- NNDSB is fortunate that approval for the new JK-12 school was obtained prior to the moratorium and is thus permitted to proceed. If the Board terminates this project, there is no ability to pursue other options.
- As noted above, renovations to existing schools or constructing two buildings (an elementary and a secondary school) instead of the JK-12 school, would not be considered by the Ministry. The schools would remain underutilized, and funds would continue to go towards maintaining empty space, rather than being directed into student programming. Furthermore, future applications for funding would be looked upon negatively, based on our history of having declined funding that was previously offered for a new build.
- This is also addressed as part of the Community Feedback Report. For ease of reference, please see Theme #4.

**“AND that a progress report is provided by the school board monthly”**

- Council can refer as frequently as needed to the information posted on the board’s website.
- As a committee of the Board of Trustees, the Parry Sound Build Committee meets regularly and members of the public are welcome to attend as guests as their schedules permit. Information on attending is also posted on the board’s website.

We hope this correspondence has been helpful in demonstrating NNDSB’s compliance with the Ministry of Education’s stringent research and approval policies based on the data and needs of the students in the Parry Sound region. After reviewing the significant documentation above, should there still be remaining questions, NNDSB welcomes further correspondence to this effect. We are pleased to see how our students and their families in the Town of Parry Sound are well served by an engaged municipal government. We look forward to celebrating the opening of this wonderful educational facility with you.

Yours sincerely,

*erika loughheed*

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Erika Loughheed,  
Board Chair

CC: Craig Myles, Director of Education  
NNSB Board of Trustees  
Premier Doug Ford  
Minister of Education Stephen Lecce  
Minister of Municipal Affairs & Housing Steve Clark  
Parry Sound Muskoka MPP Graydon Smith  
Township of The Archipelago Reeve Bert Liverance  
Township of Carling Mayor Susan Murphy  
Municipality of McDougall Mayor Dale Robinson  
Township of McKellar Mayor David Moore  
Township of Seguin Mayor Ann MacDiarmid  
Municipality of Whitestone Mayor George Comrie

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2023-1754

April 6, 2023

Good afternoon,

Today, our government announced further action to tackle the housing supply crisis and reach our goal of 1.5 million homes by 2031. The *Helping Homebuyers, Protecting Tenants Act* is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can actually afford.

Despite external economic challenges that are slowing down new home construction, including inflation and soaring interest rates, Ontario's plan to build more homes faster is working – with the highest number of housing starts in more than 30 years in 2021 and 2022, and the highest number of rental housing starts on record last year.

Details about the range of measures in our plan can be found in the [news release here](#).

As part of the plan, our government is introducing a new province-wide planning policy document that would provide municipalities with more flexibility, reduce duplication, create more homes in urban and rural communities, support local economies and create jobs while continuing to protect the environment (including existing Greenbelt protections), and public safety. It would also require coordination between municipalities and school boards to consider school and childcare needs earlier in the planning process, so that families moving to new housing can expect that local schools will be available for their children.

Ontario is undertaking a 60-day consultation on the proposed new Provincial Planning Statement until June 6, 2023 <https://ero.ontario.ca/notice/019-6813>.

In addition, the plan contains numerous actions to further tackle Ontario's housing crisis, including:

- A \$6.5 million investment to appoint an additional 40 adjudicators and hire five staff to improve service standards and continue to reduce active applications and decision timeframes at the Landlord and Tenant Board. This increase more than doubles of the number of full-time adjudicators at the Landlord Tenant Board.



- Proposed changes to make life easier for renters, with changes that would, if passed, clarify and enhance tenants' rights to install air conditioners. We are proposing to further strengthen protections against evictions due to renovations, demolitions and conversions, as well as those for landlord's own use.
- Proposed changes to the *Planning Act*, *City of Toronto Act*, and *Ministry of Municipal Affairs and Housing Act* to support the proposed new Provincial Planning Statement as well as other housing supply priorities.
- Doing more to protect first-time home buyers and their savings by expanding deposit insurance for First Home Savings Accounts held at Ontario credit unions.
- We are exploring a cooling-off/cancellation period on purchases of new freehold homes, and a requirement that purchasers of all new homes receive legal advice on their purchase agreements when they make one of the biggest purchases of their lives – a new home.

These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

Our plan was informed by AMO's 2022 A Blueprint for Action and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes build on our continued work to provide a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

The housing supply action plan is the latest in a series of steps our government is taking to increase housing supply and help more Ontarians find a home they can afford. We look forward to continued collaboration with our municipal partners to create the homes that Ontarians need today, tomorrow and in the decades to come.

Sincerely,



Steve Clark  
Minister

c. Chief Administrative Officer



**GEORGIAN BAY  
BIOSPHERE**  
MNIDOO GAMII

April 18, 2023

Dear Mayor and Members of Council,

Please join us on Thursday, May 11th from 4-6 p.m. at the Stockey Centre in Parry Sound as the Georgian Bay Biosphere (GBB) launches its Regional Climate Action Plan.

The event will include refreshments, presentations, an industry showcase, and volunteer opportunities for the public to get involved in climate action.

The Regional Climate Action Plan (RCAP) will inspire, encourage, and mobilize individuals and communities across the Biosphere region as they take climate action to collectively reduce GHGs.

Please note that members of the Integrated Community Energy & Climate Action Plans (ICECAP) partnership will have their own Community Climate Action Plan which will outline the efforts that can take place in their respective communities. Together, efforts across communities will achieve the regional climate action we are striving toward.

It would be wonderful to have representation from your Council and staff at this event!

Please RSVP to the event by notifying Benjamin John at [bjohn@gbbr.ca](mailto:bjohn@gbbr.ca).

To encourage participation, all attendees will be entered to win a countertop composter donated by FoodCycler.

Sincerely,

A handwritten signature in black ink that reads "Benjamin John". The signature is written in a cursive, flowing style.

Benjamin John,

Climate & Energy Programs Manager

**From:** Minister, MECP (MECP) <Minister.MECP@ontario.ca>

**Sent:** April 19, 2023 10:58 AM

**To:** Minister, MECP (MECP) <Minister.MECP@ontario.ca>

**Subject:** Save the date - Provincial Day of Action on Litter - (May 9, 2023) / Invitation à prendre date de la Journée provinciale d'action contre les détritrus, le 9 mai 2023

Hello,

We are excited to invite you to save the date to celebrate the fourth annual Provincial Day of Action on Litter, taking place on Tuesday, May 9, 2023! Ontario's annual Day of Action on Litter encourages individuals, students, municipalities and businesses across the province to work together to raise awareness about the impacts of litter and waste and take part in a litter cleanup.

We hope you will be able to join us in promoting and supporting the 2023 Day of Action.

Specifically, we welcome your support for a successful 2023 Day of Action by:

- promoting public participation in a cleanup on Tuesday, May 9 or on the weekends surrounding the Day of Action on Litter and educate participants on the impact of litter and waste using your communications channels.
- hosting a litter cleanup and inviting the public, volunteers, employees, or members to participate.
- posting to your social media accounts on May 9, 2023 to officially recognize the day, using the hashtag #actONlitter, and follow us for more posts to share.

The Ministry of the Environment, Conservation and Parks will provide further resources to support the 2023 Day of Action on Litter shortly, including a litter clean up reporting form closer to the date.

We know there is still more to do to reduce waste and litter and keep our land and water clean and healthy, and that Ontarians will do their part to make this happen. We hope you will help us continue to build awareness and to keep our communities clean!

If you have any questions, please reach out to [actONlitter@ontario.ca](mailto:actONlitter@ontario.ca).

Thank you for your support in working together to keep our province clean.

David Piccini  
Minister of the Environment, Conservation and Parks