



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday February 15, 2022**

Join Zoom Meeting **(Video)**
<https://us02web.zoom.us/j/86019811200>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 860 1981 1200#

1. **Call to Order and Roll Call** **5:00 p.m.**

2. **Disclosure of Pecuniary Interest**

3. **Closed Session**

Adjourn to Closed Session ®

3.1 Closed Session Meeting Minutes for Regular Council meeting of January 18, 2022.

3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

- Human Resources matters

Reconvene to Open Session ®

RECESS

Open Session

4. **Call to Order and Roll Call** **6:30 p.m.**

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

5. Disclosure of Pecuniary Interest

6. Approval of Agenda ®

Matters Arising from Closed Session ®

7. Presentations and Delegations

7.1 Harold Elston, Integrity Commissioner
Integrity Commissioner's Report in the Matter of Complaints
Against Councillor Joe Lamb

7.2 Scott Nash, Danny Holmes and Larry Watkinson, members of the Ardbeg
Community
Request and petition for dock at Gooseneck Lake boat launch

Matters Arising from Presentations and Delegations

Move into Committee of the Whole ®

8. Planning Items

8.1 Consent Application B45/2021(W) – BUZCYNISKI et al ®

- Memorandum from John Jackson, Planner dated November 24, 2021
- Supplementary Report from John Jackson, Planner dated February 3, 2022

8.2 Consent Application B01/2022(W) – BENNETT®

- Memorandum from John Jackson, Planner dated February 3, 2022

8.3 Consent Application B03/2022(W) – MILLER ®

- Memorandum from John Jackson, Planner dated February 3, 2022

8.4 Official Plan Amendment No. 2 ®
8.4.1 Report from John Jackson, Planner dated January 31, 2022

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole

9. Public Meeting – None

10. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

10.1 Council and Committee Meeting Minutes

10.1.1 Adoption of the Special Council Minutes for the meeting of January 17, 2022.

10.1.2 Adoption of the Regular Council Minutes for the meeting of January 18, 2022.

10.1.3 Whitestone Environmental Stewardship Committee meeting minutes of December 8, 2022

10.1.4 Whitestone Environmental Stewardship Committee meeting minutes of January 5, 2022

10.1.5 Whitestone Public Library and Technology Centre Board meeting minutes of December 20, 2021

10.2 Staff Reports

10.2.1 Staff Report ADMIN-2022-04
CEMC Annual Report, 2021

10.2.2 Staff Report ADMIN-2022-05
After School Program Annual Report, 2021

10.3 Mayors Report

10.3.1 Recreation Committee Activities Annual Report, 2021

10.4 Unfinished Business (listed on page 5)

Matters Arising from Consent Agenda

11. Accounts Payable

11.1 Accounts Payable ®

12. Staff Reports

12.1 Staff Report BLDG-2022-01
Building Services Annual Report, 2021 ®

12.2 Staff Report FIN-2022-01
Q4 variance report ®

12.3 Staff Report PW-2022-01
Churlee Road Boat Launch ®

12.4 Staff Report PW-2022-02
Lorimer Lake Boat Launch Feasibility Review ®

13. By-Laws - None

14. Business Matters

14.1 Appointment of CBO to Committee of Adjustment ®

14.2 Asset Management Plan endorsement ®

15. Correspondence ®

Matters Arising from Correspondence

16. Councillor Items

17. Questions from the Public

18. Confirming By-law ®

19. Adjournment ®

Unfinished Business

1	<p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p>	<p>A Public Meeting on these matters was held September 30, 2021.</p> <p>Municipal Planner John Jackson will review comments and correspondence received and provided a report back to Council in the near future.</p> <p>A report to Council is expected in February 2022.</p>
2	<p>Animal and Bird Control By-law</p>	<p>Referred to Whitestone Agricultural Advisory Committee (April 2019.)</p> <p>Update on this matter as of March 16, 2020: A proposed/draft By-Law currently under review by the By-Law Enforcement Officers (March 2020) and the Committee.</p>
3	<p>Review of By-Law 20-2014 (being a By-Law for the licensing, regulating/governing of rental units in Whitestone)</p>	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed with the following members:</p> <ul style="list-style-type: none"> • Councillor Joe McEwen • Councillor Joe Lamb (requested to be removed from the Committee) • By-Law Enforcement Officer, Paul Rossiter • Paula Macri, Planning Assistant <p>First meeting April 16, 2021; committee work ongoing.</p>
4	<p>Review of By-Law 42-2005 (being a By-law for the regulating of dogs within the Municipality of Whitestone)</p>	<p>At the December 13, 2021 Council meeting, the By-law was deferred in order to obtain more information on enforcing Municipal By-laws on Crown Land. Legal advice on this matter is expected prior to the March 2022 Council meeting</p>

Correspondence

(listed in the order they were received by the Clerks Department)

- A. The Labour Market Group Newsletter dated December, 2021.
- B. The Labour Market Group Monthly Jobs Report dated November, 2021.
- C. The Town of Plympton-Wyoming resolution regarding the Ontario Fire Code dated January 14, 2022.
- D. Town of Bracebridge support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) dated January 19, 2022.
- E. Town of Aurora email regarding the Ontario Land Tribunal dated January 21, 2022.
- F. Township of Perry resolution regarding AMO's Call to Action – Joint and Several Liability dated January 21, 2022.
- G. The Town of Caledon and Town of Mono joint letter to Minister of the Attorney General regarding Provincial Offence Courts dated January 7, 2022.
- H. Solicitor General letter regarding court security dated January 21, 2022.
- I. High Level Summary of the Court Security and Prisoner Transportation Program Review from Independent Consultant, Goss Gilroy, Inc.
- J. Government of Canada letter regarding the Ontario Wildlife Damage Compensation Program dated January 25, 2022.
- K. Township of Adjala-Tosorontio letter to Premier regarding funding for Infrastructure Projects – Bridge/Culvert replacements in Rural Municipalities dated January 25, 2022.
- L. Ministry of Infrastructure presentation Ontario Connects: Bringing High-Speed Internet to Every Community dated January, 2022.
- M. City of Bradford resolution regarding Closing the Revolving Door of Justice dated January 28, 2022.
- N. Jim Alexander letter regarding Scott Nash's request for a dock at Gooseneck Lake.
- O. Town of Parry Sound letter to Steve Clark regarding Township of Sequin request for Minister's Zoning Order dated January 27, 2022.
- P. Lake Wah-Wash-Kesh Conservation Association letter regarding a maintenance agreement dated February 7, 2022.
- Q. The Labour Market Group Monthly Jobs Report dated December 2021.
- R. The Labour Market Group Newsletter dated January 2022.
- S. Ministry of Municipal Affairs and Housing letter regarding affordable housing dated February 7, 2022.
- T. Jeremy Scheffer and Nicole Wesolowski letter regarding OPA2 dated February 6, 2022.

PRESENTATIONS AND DELEGATIONS

MUNICIPALITY OF WHITESTONE
INTEGRITY COMMISSIONER'S REPORT
H.G. ELSTON

Citation: Meyntz and Rossiter v. Councillor Lamb
Date: February 9, 2022

**REPORT ON THE MATTER OF TWO COMPLAINTS AGAINST
COUNCILLOR JOE LAMB**

Notice: Municipal Integrity Commissioners conduct inquiries and provide reports on their findings to their respective municipal councils. They may make recommendations for the imposition of a penalty or other remedial action to the municipal council. Reference should be made to the minutes of the municipal council meeting where the Commissioner's report was presented, to obtain information about council's consideration of each report. When possible, a link to the relevant municipal council minutes is provided.

[Link to Council Decision]

BACKGROUND

1. Councillor Joe Lamb has been a member of Council in the Municipality of Whitestone for 14 years. Judith Meyntz is the Deputy Clerk at Whitestone and Paul Rossiter is the By-law Enforcement Officer. This report concerns complaints against Councillor Lamb made by the Deputy Clerk and the By-law Enforcement Officer.
2. On March 15, 2021, Whitestone Council struck a committee to assist in the creation of new By-laws. The committee was comprised of five members; Whitestone Chief Administrative Officer, Michelle Hendry, Judith Meyntz, Councillor Joe Lamb, Councillor Brian Woods and Paul Rossiter (the "Committee"). The Committee was tasked, among other things, with the preparation of a by-law to regulate dogs.
3. The Committee met virtually on April 15, May 20, June 4, 2021 and was present at a Council meeting on June 21, 2021. The Committee met again on October 6, 2021.

4. On October 15, 2021, I received an explicit complaint under the Whitestone Council Code of Conduct (the “Code”) from Judith Meyntz against Councillor Lamb, as a result of Councillor Lamb’s alleged behaviour at the October 6, 2021 meeting. On October 18, 2021, I received an equally explicit complaint from Paul Rossiter, also against Councillor Lamb, arising from Councillor Lamb’s behaviour at the June 4, 2021 and October 6, 2021, meetings of the Committee.

5. For the reasons that follow, I have concluded that Councillor Lamb contravened the Code on June 4th and October 6th, 2021.

THE EVIDENCE

The June 4th meeting

6. Paul Rossiter alleges that, during the meeting on June 4th, Councillor Lamb became very loud and directed Mr. Rossiter to enforce the \$50.00 recovery fee for returning lost or stray dogs to their owners. Mr. Rossiter took offence at what he regarded as Councillor Lamb’s orders and took the opportunity to remind Councillor Lamb that, as a municipal employee, he does not take directions from members of council.

7. He reports that the meeting did not end well and because of Councillor Lamb’s “loud and erratic” behaviour he chose not to attend future meetings of the Committee. Mr. Rossiter did tell the CAO and Deputy Clerk that he would continue to assist in the by-law drafting process.

The October 6th meeting

8. On October 6, 2021, Mr. Rossiter reluctantly attended the meeting of the Committee, as he put it, “mainly to assist staff” with the draft by-law. In attendance at the October 6th meeting were Judith Meyntz, Councillor Joe Lamb, Councillor Brian Woods, and Paul Rossiter. Deputy Clerk Meyntz was to Chair the meeting and had prepared an agenda and distributed certain materials.

9. Summarizing Mr. Rossiter's complaint, he alleges that at the start of the meeting Councillor Lamb seemed confused by the paperwork that had been prepared for the meeting. Deputy Clerk Meyntz began explaining it to him, but Councillor Lamb jumped ahead to an email from a resident regarding the City of Sudbury's Dog By-law and told her to "shut up", when she attempted to comment on it. It is alleged that he then started yelling at the Deputy Clerk, insulting her work, calling it garbage and repeatedly compared it to "putting lipstick on a pig".

10. Mr. Rossiter alleges that, after Councillor Lamb was finished yelling and insulting the Deputy Clerk, he (Rossiter) was in "absolute shock". In Rossiter's view, nobody should be subjected to this type of bullying and verbal abuse. He advised Councillor Lamb that he was thoroughly disappointed in his conduct and that no person should conduct themselves in this manner, especially a Councillor, and that he should not only be embarrassed but totally ashamed of his conduct and that his yelling and insults toward Ms. Meyntz were not acceptable. Mr. Rossiter gave Councillor Lamb the opportunity to discuss the issue privately, but Councillor Lamb declined the invitation.

11. Mr. Rossiter left the meeting but returned to apologize to Councillor Woods and Deputy Clerk Meyntz for leaving them in this "uncomfortable environment". He made it clear that his apology did not extend to Councillor Lamb.

12. Mr. Rossiter told me that he has never seen such an outburst directed at a staff member and that it looked to him that Ms. Meyntz was devastated. He feels that Councillor Lamb should be held responsible for his behaviour and for repeatedly humiliating people.

13. Paul Rossiter states that, over the years, he had a number of concerns and issues with Councillor Lamb, but that for the most part they were resolved.

14. In her complaint, Deputy Clerk Meyntz says that, right from the start of the October 6th meeting, Councillor Lamb kept interrupting and became confused about a definition or its use within the by-law. Councillor Lamb took the direction of the meeting away from the agenda Ms. Meyntz had prepared. He was specifically asking about the Sudbury by-law that was mentioned by a ratepayer. She and Paul Rossiter noted that the by-law is

geared to a much larger community and would not be relevant to Whitestone. Ms. Meyntz alleges that Councillor Lamb then attacked her in a loud voice telling her to "shut up" and saying that the work she had done was garbage and he didn't want to "put lipstick on a pig".

15. The Deputy Clerk alleges that Councillor Lamb continued to bully and berate her, shouting and calling her work garbage. She says that Mr. Rossiter then calmly said to Councillor Lamb that he was treating her disrespectfully and also treating him (Rossiter) disrespectfully.

16. When the Deputy Clerk suggested that since she and Paul Rossiter were able to download the Sudbury By-law and have a look at it, why couldn't he (Councillor Lamb) have downloaded it as well, it is alleged that Councillor Lamb became incredibly angry. He shouted and pointed at Ms. Meyntz and said: "you and I are not equals and it is not my job to go and look up information".

17. Deputy Clerk Meyntz reports that she was frightened by Councillor Lamb's "ranting and bullying and shouting" at her.

18. After Mr. Rossiter left, the Deputy Clerk alleges that Councillor Lamb continued to say how unprofessional Mr. Rossiter was for leaving the meeting and that Paul Rossiter is an employee and you don't leave a meeting with a "boss".

19. Ms. Meyntz told me that she was in shock and sat quietly trying to get herself together after Councillor Lamb's attack on her and her work. She reports that she was terrified by his attack and that, at this point, she was shaking. She took time to compose herself, took a deep breath, and suggested that they continue their review of the by-law. After some time working through the document, Councillor Lamb commented that Ms. Meyntz's work was well done and organized.

20. Save for my decision to exclude part of Councillor Lamb's response, I have decided to reproduce the rest, verbatim. Councillor Lamb states:

In response to your letter of October 22, 2021, I deny any and all of the allegations and accusations made by Mr. Rossiter and Ms. Meyntz against me. I will attempt below to address the concerns brought forward from the two meetings in question.

By brief background, Council decided in late 2020 or early 2021, to review a 2005 By-Law # 42-2005 for the Regulating of Dogs within the Municipality of Whitestone. A Committee was established to conduct that review. The Committee was headed by staff, Judy Meyntz and also consisted of the By-Law Officer Paul Rossiter, Councillor Brian Woods and myself. In most meetings, the CAO, Michelle Hendry, was also present. The purpose of the Committee was to review the By-Law and make a recommendation to Council as to whether the By-Law should remain as drafted or be amended.

In the June 4th meeting, it is alleged that I directed Mr. Rossiter to enforce the \$50 recovery fee which is part of the By-Law Schedule A of fees. Section 4.5 of the By-Law states the following:

"Where a By-Law Enforcement Officer impounds or otherwise distrains and detains a dog found running at large, contrary to the provisions of this By-Law and the owner of such dog is known, the By-Law Officer may return the dog to the owner. Upon returning the dog, the By-Law Enforcement Officer shall notify the owner of the dog to pay the Municipality an animal control service fee as set out in Schedule A of the By-Law". The animal control fee in Schedule A is \$50.00

During the meeting, I asked the question of how many times the \$50.00 fee has been levied. The Committee was told by the By-Law Officer that he had never levied the fine and that he used his discretion in all previous cases to waive the fine. In the discussion, I expressed the opinion that since the Municipality was paying the By-Law Officer by the hour that, in my opinion, the fine should be levied and that other tax payers should not be paying for the violation of the dog owner. When I said this, the By-Law Officer became agitated and directed a comment to our CAO, Ms. Hendry, that if he could not use his discretion that we might as well start looking for a new By-Law Officer. I never directed the By-Law Officer. I simply expressed my opinion, in the context that this Committee was reviewing the By-Law. Understanding what the current practice is as compared to what the By-Law said was important in the context of the review we were conducting. It could inform what the Committee may or may not recommend regarding the By-Law going forward. For example, the By-Law we were reviewing uses the word "shall" which infers that the By-Law Officer must issue a fine. If in actual fact, the By-Law Officer is using discretion and if the Committee and ultimately Council agree that discretion is appropriate, then perhaps an amended By-Law would use the word "may". I was simply expressing my opinion that in certain circumstances that a fine should be levied and if the Committee and Council agree, then the word "shall" remains appropriate. While I was surprised at the By-Law Officer's comment to Ms. Hendry about finding a new By-Law Officer, I never heard anything further on this matter.

Subsequently to the June 4th meeting, the draft revised By-Law was sent to Council for discussion at a Council meeting. There was substantial debate and input from the Community on this revised draft By-Law. There were many pertinent and relevant suggested amendments made by the community and the By-Law was sent back to the committee for further discussion and revision.

The next meeting of the Committee was held in person at the Library on October 6, 2021. In attendance were Judy Meyntz, Paul Rossiter, Councillor Woods and myself. Judy Meyntz, who was chairing the Committee at this meeting, had sent out an agenda and some materials before the meeting. Near the beginning of the meeting, the Committee was looking at a draft By-Law. I questioned what By-Law were we were looking at? Was it the original 2005 By-

Law? Was it the By-Law that had been sent to Council as a draft? Or was it some other iteration of the By-Law? The Chair seemed confused as to which By-Law we were looking at but finally said that it was the By-Law that had been sent to Council in the draft form. (As it was later revealed in the meeting, this was incorrect as the draft By-Law had been revised further by staff from the draft that had been sent to Council and therefore the Committee was actually looking at a revised draft that I was seeing for the first time at this October meeting)

I then proceeded to comment that I found the agenda and information provided somewhat confusing. For instance, the Chair had simply copied all the emails from the public and had not supplied any kind of summary or commentary on these emails. In addition, Councillor Woods had only received part of the meeting package prior to the meeting. I said that we had received substantial input from the public at the Council meeting including that the Sudbury dog By-Law had been mentioned as an excellent By-Law that should be reviewed by the committee.

I suggested that the Committee may want to consider scraping our current By-law and adopting a more up-to date By-Law like the Sudbury By-Law.

When I said this, the Chair stated that she and the By-Law Officer had reviewed the Sudbury By-Law and felt that it was not relevant to Whitestone. I stated that although they had reviewed it, it was not included in the agenda package. Councillor Woods and I had not had the opportunity to review it. When I said this, the Chair raised her voice at me and stated that I should have reviewed the Sudbury Dog By-Law on my own. I again said that the Sudbury Dog By-Law should have been part of the package for discussion. I was not satisfied that the Chair and the By-Law Officer had unilaterally reviewed and dismissed the Sudbury Dog By-Law. I requested a copy of the Sudbury Dog By-Law.

At this point, the By-Law Officer stated that he had had enough of this meeting and that he was leaving the meeting, based on what I had said. I asked him several times, prior to his leaving, to please tell me what I had said that had prompted him to decide to leave the meeting and asked him repeatedly to please stay so that we could work out any misunderstandings. He refused to do so and left the meeting. The rest of the committee were discussing next steps when the By-Law Officer returned and quite affirmatively, pointed at Councillor Woods and stated "I apologize to you" and then stated to Judy Meyntz "I apologize to you" and then pointed at me and said "I don't apologize to you". Again I asked the By-Law Officer to please sit down so that we could discuss our differences of opinion and proceed with the review of the By-Law. He refused and left the meeting. At no point did I yell or use any threatening language.

As far as calling the By-Law Officer "unprofessional", I honestly do not recall this statement but I certainly could have said this because frankly, I think that he was acting unprofessionally under the circumstances.

After the By-Law Officer left, the three remaining Committee members reviewed all of the issues related to the By-Law including the comments from the public. The meeting was very productive and I did complement Ms. Meyntz that she had done a good job. I think that it was fair to say that all three members felt that we had made substantial progress towards finalizing a relevant new By-Law.

At no point during the discussions of the June 4th or October 6th meetings, did I yell or use offensive or threatening language. I also deny being angry, disrespectful, rude, insulting or obnoxious. Respectfully, in my opinion, disagreements on issues do not amount to bullying. If anyone acted inappropriately, it was the By-Law Officer who by virtue of his apology, to Councillor Woods and Ms. Meyntz somewhat acknowledged his inappropriate conduct. At no point during the meeting, did Ms. Meyntz tell me that she was offended by my remarks or opinions.

Subsequent to the meeting, I never received an email or a phone call regarding these concerns, from either Ms. Meyntz or Mr. Rossiter in an attempt to resolve any concerns that they may have. Conversely, I had telephone conversations and email exchanges with Judy Meyntz regarding the By-Law and next steps. At no point did she ever mention to me that she was offended by what I had said or done at either of the previous two meetings. The telephone conversations were very pleasant and professional and she certainly had ample opportunity to discuss with me, privately, any concerns that she may have had.

In my opinion, the root causes of this complaint are two-fold: the By Law Officer took exception to my concern that the fees as stated in the By –Law were not being enforced at the expense to the tax payers whom I represent and Ms. Mentyz’s exception to my displeasure that the material for the October meeting was lacking substance and focus.

It would seem to me that after the June 4th meeting that the By-Law Officer did not want to continue to be part of this committee and he seized the first opportunity at the October meeting to extract himself. ...

I take these accusations in the complaint very seriously and they are very bothersome to me. I have been on Council for 14 years and always held myself to a high standard. As a result of these accusations, I have resigned from this Committee and another similar Committee so as to not put my good name in jeopardy.

21. For these reasons, Councillor Lamb asks me to dismiss the complaint.

22. In reply to Councillor Lamb’s response, Ms. Meyntz confirmed that at the June 4th meeting Councillor Lamb had, in fact, specifically told the By-law Enforcement Officer to enforce the by-law. She acknowledges that she may have stumbled at some point in the meeting, but it was because his behaviour had thrown her off. Councillor Lamb would not allow the Deputy Clerk to take the lead, even though she was the Chair of the meeting. She denies that there was any confusion with respect to different versions of the by-law and rejects Councillor Lamb’s statement that he did not yell. Ms. Meyntz reports that, because of Councillor Lamb’s yelling, someone came and closed the door to the room they were using.

THE CODE OF CONDUCT

23. Section 5 of the Code addresses “Conduct Respecting Others”. It reads:

5. Conduct Respecting Others

5.1 Every Member has the duty and responsibility to ensure that the municipal work environment is free from discrimination and harassment. Members must treat the public, one another, Staff and Officers without abuse, bullying or intimidation and be familiar with, and comply with any and all of the Municipality’s policies related to Workplace Anti-Violence, Harassment and Sexual Harassment.

5.2 A Member shall not use indecent, abusive or insulting words toward any individual.

5.3 A Member shall not speak in a manner that is discriminatory to any individual, based on any protected grounds as defined under the Human Rights Code, R.S.O. 1990, c. H.19. Protected grounds include: citizenship, race, place of origin, ethnic origin, colour, ancestry, disability, age, creed, sex/pregnancy, family status, marital status, sexual orientation, gender identity, and gender expression.

24. Section 6 of the Code addresses “Conduct Respecting Staff and Officers”. It reads:

6. Conduct Respecting Staff and Officers

6.1 No Member shall maliciously or falsely injure or impugn the professional or ethical reputation of any staff person or Officer.

6.2 Members shall acknowledge and respect the fact that Staff carry out directions of Council, through senior staff and Officers and administer the policies of the Municipality. No Member shall direct or attempt to undermine the duties of any Staff person or Officer.

6.3 No Member shall direct, instruct or compel any Staff member or Officer to engage in partisan political activities or subject any staff member or Officer to threat or discrimination for refusing to engage in any such activity.

6.4 No Member shall use or attempt to further their authority or influence by intimidating, threatening, coercing, commanding or improperly influencing any staff person or Officer or interfering with that person's duties, including the duty to disclose improper activity.

DISCUSSION

25. Sadly, incidents of inappropriate behaviour by members of council toward municipal staff are far too common. In my experience, apart from what I would describe as matters of a member of council's uneven character or disposition, the most common cause of these events is a misunderstanding by members of council of their role in the governance and administration of the municipality.

26. The role of council is prescribed in section 224 of the *Municipal Act, 2001*, S.O. 2001, c. 25 (the “Act”). Generally speaking, it is the role of council to develop and evaluate the policies and programs of the municipality, and to determine which services the municipality provides.

27. Section 227 of the Act explains the role of the officers and employees of the municipality as being to implement council's decisions and establish administrative practices and procedures to carry out council's decisions and to undertake research and provide advice to council on the policies and programs of the municipality.

28. The different roles assigned to council (as a whole) and staff by the Act are simple and clear. While, in theory, the primary purpose of this strict assignment of responsibilities is presumably to allow for efficient and effective municipal administration and governance, it has the added advantage of avoiding workplace conflicts between elected officials and municipal employees, perhaps in recognition of the very different natures and purposes of the two roles, and the unique distribution of authority between the two positions.

29. Practically speaking, however, the efficient and effective administration of a vast rural municipality, with a small staff, population and tax base, such as Whitestone, often benefits from an "all hands on deck" approach. The creation of committees comprised of councillors and members of staff is an example of one such solution; staff need help to manage a difficult workload and councillors with directly applicable expertise are often eager to help out.

30. Unfortunately, and quite apart from the blurring of the lines laid out in the Act, collaborations of this sort are fraught with the potential for conflict and without the protections afforded in the usual employee/employer context. Members of staff are public servants, tasked with implementing the decisions of the elected officials on Council; there is no employment relationship between a member of council and a member of staff, and no hierarchy between them to regulate the interactions and exchanges. For all intents and purposes, they come from different worlds.

31. Moreover, there is an inherent imbalance of power between council and staff that, if not understood and managed with sensitivity by the participants, can lead to serious personal conflicts, acrimonious exchanges and resentments. The requirement that municipalities must have Codes of Conduct and Council/Staff Relations Policy is a recognition of the problem often lurking just below the surface in many town halls.

32. It is also important to understand why the municipality's employees must not be subject to any form of bullying, harassment, or intimidation, from council as a whole or from an individual member of council. Municipal staff must be secure in the knowledge that they can provide council with their best objective advice and recommendations, without fear of reprisal or repercussion. Decisions of Council affect the welfare and well-being of the residents of Whitestone and those decision will only be as good as the advice and recommendations they receive from staff. Council does not have to always agree with staff, but their decisions must, at a minimum, be informed by the uncompromised advice of their professional staff.

33. I thought it necessary to provide this overview to correct any misunderstanding that these meetings were simply a meeting between a boss or bosses and their employees, and that the usual rules of business applied, i.e., superiors are entitled to complete deference and subordinates must know their place.

34. Moving on, the complaints before me require me to make a choice between the evidence of Ms. Meyntz and Mr. Rossiter and that of Councillor Lamb, supplemented by testimony from others, corroborating certain parts of either version. With great respect to Councillor Lamb, for the following reasons, I have chosen to accept the evidence of Ms. Meyntz and Mr. Rossiter.

35. Turning to the written and oral evidence I have reviewed, on the one hand, I have the direct evidence of Ms. Meyntz and Mr. Rossiter. They are both experienced and mature individuals, whose versions of the events of October 6, 2021 are consistent and compelling. On the other hand, by his own admission, Councillor Lamb was upset with the work that had been done on the Dog By-law and clearly considered the two staffers as employees, under his control. This explains not only why he is described as being upset, but also why he felt entitled to speak harshly to the Deputy Clerk and the By-law Enforcement Officer.

36. In particular, I note that Deputy Clerk Meyntz came to Whitestone after an extremely accomplished career. She worked in the engineering consulting field for some 26 years; eight years with Garner Lee Limited and 18 years with Jagger Hims Limited. Ms. Meyntz was Executive Assistant to the Innisfil Police Services Board, and the Operations Manager for the Ontario Society for the Prevention of Cruelty to Animals for seven years. She has been at Whitestone for over two years and is very close to completing the program to earn the designation of “Certified Municipal Officer” from the Association of Municipal Clerks and Treasurers.

37. The Deputy Clerk’s background establishes for me that she is someone who is accustomed to working in demanding circumstances, undoubtedly at times under some pressure and stress. After talking to her on several occasions, I take her as being someone who is not easily shaken or likely to make unfounded allegations. I accept her testimony as being honest and reliable.

38. Prior to joining Whitestone as a By-law Enforcement Officer in 2005, Paul Rossiter was a police officer with the Toronto police force for 30 years. He is trained and experienced in the investigation of crimes and misdemeanors and understands the significance of the allegations he makes and the sanctity of the evidence he provides. I accept Mr. Rossiter’s evidence as being honest and reliable.

39. Although I am satisfied on the evidence I have received concerning the two meetings of the Committee that Councillor Lamb contravened the Code, other information that has come to my attention during the course of this inquiry is consistent with the characterization of Councillor Lamb’s behaviour, as described by Mr. Rossiter and Ms. Meyntz, and serves to confirm my finding of a contravention.

40. While I note Councillor Lamb’s denial that he ever yelled or used threatening language, or that he was angry, disrespectful, rude, insulting or obnoxious, at the end of the day, I am not able to reconcile his denial with the testimony of Meyntz and Rossiter and the impact of his behaviour on them.

41. That said, I do want to acknowledge Councillor Lamb's words of compliment to the Deputy Clerk. They were a welcome and kind gesture that certainly affirms Councillor Lamb's basic decency and ability to appreciate the efforts of others. It may be a cliché, but I truly hope that Councillor Lamb will use this experience as a "teachable moment".

FINDINGS AND RECOMMENDATIONS

42. It is my conclusion that on October 6th Councillor Lamb used abusive and insulting words towards Deputy Clerk Meyntz, resulting in a bullying of her. He also improperly attempted to direct the By-law Enforcement Officer in the conduct of his duties on June 4th and attempted to impugn his professional reputation on October 6th. Accordingly, it is my finding that Councillor Lamb contravened sections 5.1, 5.2, 6.1 and 6.2 of the Code.

43. It is my recommendation to Council that he be reprimanded in the form of a caution asking him to always treat staff with respect and courtesy and never attempt to influence or direct them in the conduct of their duties.

ALL OF WHICH IS RESPECTFULLY SUBMITTED this 9th day of February 2022.



H.G. Elston
Integrity Commissioner
Municipality of Whitestone

January 10, 2022

To: Councilor Brian Woods
Councilor Joe Lamb
Councilor Beth Gorham Mathews
Councilor Joe McKewen
Mayor George Comrie

As many of you are aware, there is currently no dock at the Gooseneck Lake public landing. In the past there was a dock, but it was in need of repair and so was removed due to unavailable funds for the repair years ago.

The lack of a dock at the public landing creates a number of issues;

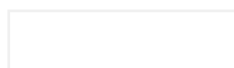
- safety concerns: easy access to lake for OPP, better access to lake for Fire & Rescue, slipping on wet rocks when trying to load or unload a watercraft
- launching or removing a watercraft from the lake with no dock to assist with loading or unloading people and their belongings

In addition, local residents, including children from the Ardbeg area, use the boat launch area to swim, boat, fish and enjoy the public lake. For them, there is no other area to easily access the water for swimming except in the area that boats are launched – whenever a boat is put into the lake or removed, people must move out of the way.

In speaking with many local residents in the community, there is an overwhelming interest in having a dock installed that would be for day-use for the entire community and general public to allow for better access to the public Gooseneck Lake. A number of people have also mentioned that it would be beneficial to have a ladder on the dock so that kids can get in out of the water easier when using the area for swimming.

Throughout the summer, 150 names were collected in support of the installation of a public dock for day use by the general public at the Gooseneck Lake Public Launch. Attached are the 150 signatures that have been collected. The signatures were all collected from people that were in the Ardbeg area.

We would request that the Municipality support the installation of a Floating Wood Dock, 10' x 20' in size, complete with a ladder. In addition, there is a rock



along the edge of the road by a 90 degree corner that makes it extremely difficult for people to back boat trailers into the launch area without being very close to having their front end of their vehicle precariously close to a five foot drop at the water's edge. As such, we would also want to remove a small portion of the rock, as many trailers have been damaged and tires flattened from the jagged rock. This would also allow for several more feet of space making it easier to allow vehicles to back into the launch area and at the same time create more space for the front end of vehicles.

We would kindly request that the Municipality support the installation of the dock and rock removal and would ask the Municipality to contribute \$5,000 towards the work. The goal would be to install the dock in the Spring/Summer of 2022. Once the dock has been installed, this would be a public dock for all residents and general public along with visitors to use.

We understand that several years ago, funds were provided by the Municipality for dock improvements at the Indian Narrows Public Launch on Lake Wahwashkesh and last year funds were provided by the Municipality for improvements at the Bolger Lake Public Launch Area; the Municipality also supplied and installed several docks on Whitestone Lake by the play area.

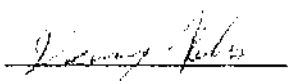
We understand that there was a resolution passed a number of years ago, to support and allow a dock to be reinstalled if funds were raised in the community. This was noted by the late Mayor Chris Armstrong in a council meeting on July 2016.

As the late mayor was a local resident of the Ardbeg Community, we would like the dock to be dedicated to the memory of the late Mayor Chris Armstrong and would propose that a plaque be included on the dock indicating this.

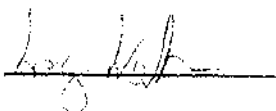
We appreciate any support that the Municipality can offer for our above request.

Yours Truly,

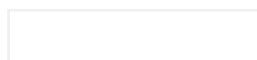
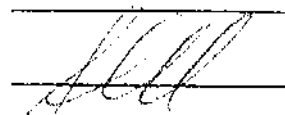
Danny Holmes



Larry Watkinson



Scott Nash



GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers .

Name (First and Last)

Signature

Contact Info (Optional)

Barb Holmes

Barb Holmes

DANNY HOLMES

Danny Holmes

LISA Durette

Lisa Durette

Crystal McDonald

Crystal McDonald

Danny Holmes

Danny Holmes

Robert Holmes

Robert Holmes

Kent Holmes

Kent Holmes

KORE LEVENS

Kore Levens

PAUL

BLAIR McANNON

Susan Macleary

Susan Macleary

John Macleary

John Macleary

Doreen Henry

Doreen Henry

Troy Reddick

Troy Reddick

Cathy Macleary

Cathy Macleary

Robert Lehl

Robert Lehl

Andrea Gelineau

Andrea Gelineau

Christine Kened

Christine Kened

Dale H McDonald

Dale H McDonald

Sam McDonald

Sam McDonald

Doreen St Jean

Doreen St Jean

GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers .

Name (First and Last) Signature Contact Info (Optional)

Bert ADA



Ter Nash



Scott Nash



Jeff Green



Arta Green



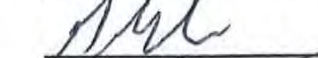
William Auld



Galen Paddock



GERAUD MEADE



PAUL RELFAY



JOE PUGHARD



Lucy Biorca



Dean O'Connor



Brion O'Connor



Talia Kally



ASHON MEKHAEL



MARIE MITILINELLIS



Melissa Dawal

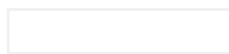


Daway St. Jean



Michael Hoffen





GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers .

Name (First and Last) Signature Contact Info (Optional)

Jackie Tufts [Signature]

Debbie Hewitt _____

Steve Ferrante [Signature]

Ashley Ferrante [Signature]

Elaine Nash [Signature]

Pam Lockett [Signature]

Tim O'Neil Tim O'Neil

Rick McAllister [Signature]

Bill Heeney [Signature]

Mike Cooper [Signature]

Kylee Grant [Signature]

Terri Todoruk [Signature]

Flaviano Quiquero [Signature]

Sam Pasquariello [Signature]

Christine McAllister C.mcallister

Sharon Heeney Sharon Heeney

Ray Temple Edna Temple

Edna Temple Edna Temple

Susan Sinkovitch SUSAN SINKOVITCH

Tara Maffei _____



GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers .

Name (First and Last)	Signature	Contact Info (Optional)
<u>Jerry Cox</u> <u>MKE KOEHLER</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>C. NASH</u> <u>Raymond Pice</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>Katie Gagnon</u> <u>Brad Kovanchak</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>David Kirkham</u> <u>Kyle Harven</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>Terry Callaghan</u> <u>V.A. de Martin</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>Kevin Crosson</u> <u>Andrea Nash</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>Peter Karner</u> <u>Gina Matena</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>Ann McDermott</u> <u>Larry Watkinson</u>	<u>[Signature]</u> <u>[Signature]</u>	
<u>Riley Duxbury</u> <u>Matt. Penna</u>	<u>[Signature]</u> <u>[Signature]</u>	



GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers .

Name (First and Last)	Signature	Contact Info (Optional)
Thomas Stevens	Tom Stevens	
Bill Bucci	Bill Bucci	
Abbie Fitzpatrick	Abbie Fitzpatrick	
Lisa Nichols	Lisa Nichols	
Kevin White	Kevin White	
Mary Blass	Mary Blass	
Chris Leyland	Chris Leyland	
Debbie Horton	Debbie Horton	
Alex Gray	Alex Gray	
Sarah Playford	Sarah Playford	
Dawn Temple	Dawn Temple	
Taryn McCubbin	Taryn McCubbin	
Zolenn Temple	Zolenn Temple	
Gerry Duvette	Gerry Duvette	
Melissa Moore	Melissa Moore	
Joseph Nicholls	Joseph Nicholls	
Jordan Nicholls	Jordan Nicholls	
James Moore	James Moore	



GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers.

Name (First and Last)

Signature

Contact Info (Optional)

Orland Curseuddin

O. Curseuddin

Carolyn Curseuddin

[Signature]

DAVID FLOOD

[Signature]

Kate Teel

Kate Teel

Terry Teel

[Signature]

Savannah Teel

Savannah Teel

Alyssa Pelyea

Alyssa P.

Kristine Pelyea

K. Pelyea

Chantal Pelyea

Chantal Pelyea

Dave Teel

D. Teel

Kim Teel

Kim Teel

Gwen Ainscough

Gwen Ainscough

Graig Ainscough

[Signature]

Pam DeJardine

[Signature]

Yanni Giourousis

[Signature]

Belmont Berlin

[Signature]

Jessica McLean

Jessica McLean

SEAN FORIN

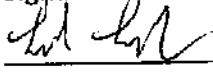

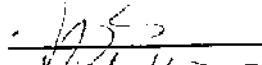
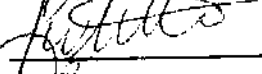


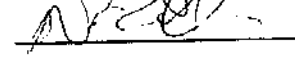
[Signature]

MIKE SNEYBY

[Signature]









GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

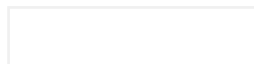
By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers .

Name (First and Last)	Signature	Contact Info (Optional)
Leonard Labo		
Walter Thompson		
Walter Thompson		
Pete Whitman		
Chakie Whittaker		
Marie Green		
DOUG BALL		



DH

Caiden Forin	
Neil Adams	
brooklynn pridd	Bp
Ashley Adams	
Melanie Tomi	
Monica Pelyea	
James Pelyea	
Sasha Sawyer	
Lorisa Pritchey	
Rick Pritchey	
Stephen Flentag	SF



GOOSENECK LAKE PUBLIC DOCK AT BOAT LAUNCH

By signing this document, you are indicating that you would be in support for the installation of a Public Dock at the Gooseneck Lake Boat Launch for Day Use by the General Public and Rate Payers.

Name (First and Last)

Signature

Contact Info (Optional)

Kelsey Powell

Kelsey Powell

~~McKenzie~~

~~McKenzie~~

~~Jill Bray~~

~~Jill Bray~~

Kimberly Burns

Kimberly Burns

JAMES FENSLER

JAMES FENSLER

Charmie Stiles

Charmie Stiles

JAMES Anderson

JAMES Anderson

Sandra Patterson

Sandra Patterson

Erica Mikkelsen

Erica Mikkelsen

Summer Stiles

Summer Stiles

Amy Vincent

Amy Vincent

Amber Waterhouse

Amber Waterhouse

Dawson Arderton

Dawson Arderton

Devin Sturgess

Devin Sturgess

Kimberly MacKay

Kimberly MacKay

Ashley Mann

Ashley Mann

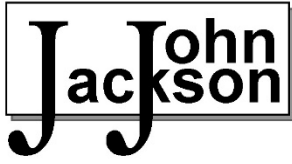
Sydney Heathwood

Sydney Heathwood

Dakota Hayes

Dakota Hayes

PLANNING ITEMS

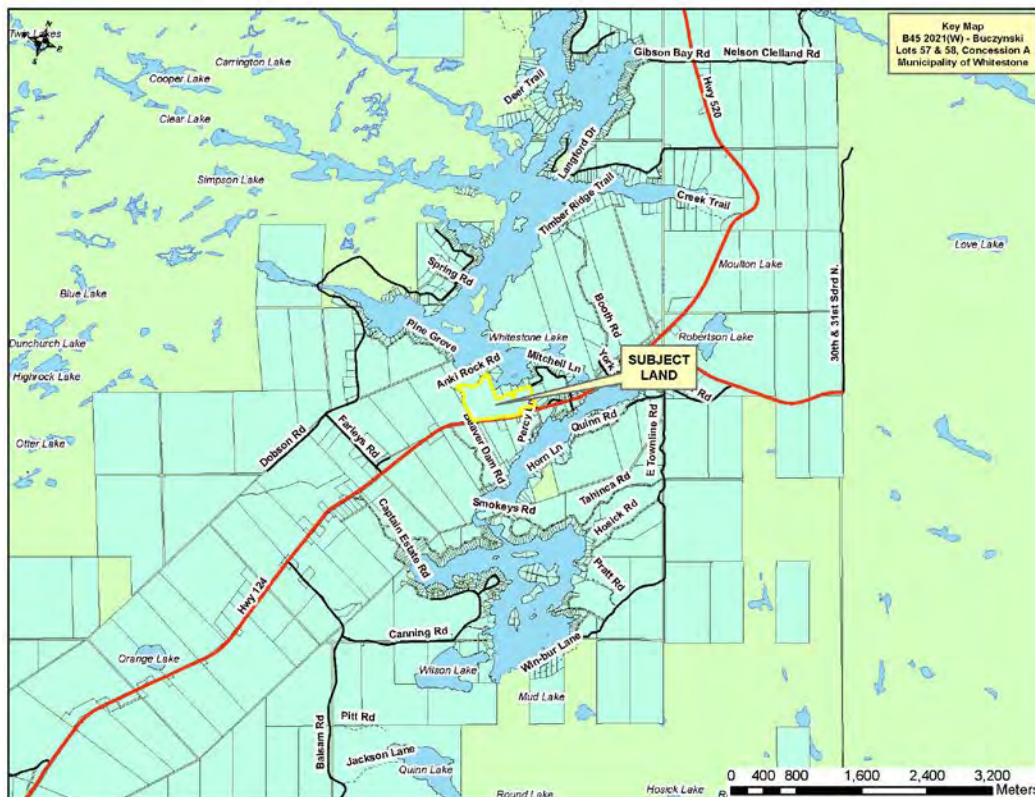


CONSENT APPLICATION No. B45/2021(W)
Part of Lots 57 & 58, Concession A
Geographic Township of Hagerman
Roll # 4939-010-207-0290
Highway No. 124 and Moore Drive
Village of Dunchurch

Applicant: John Buczynski
November 24, 2021

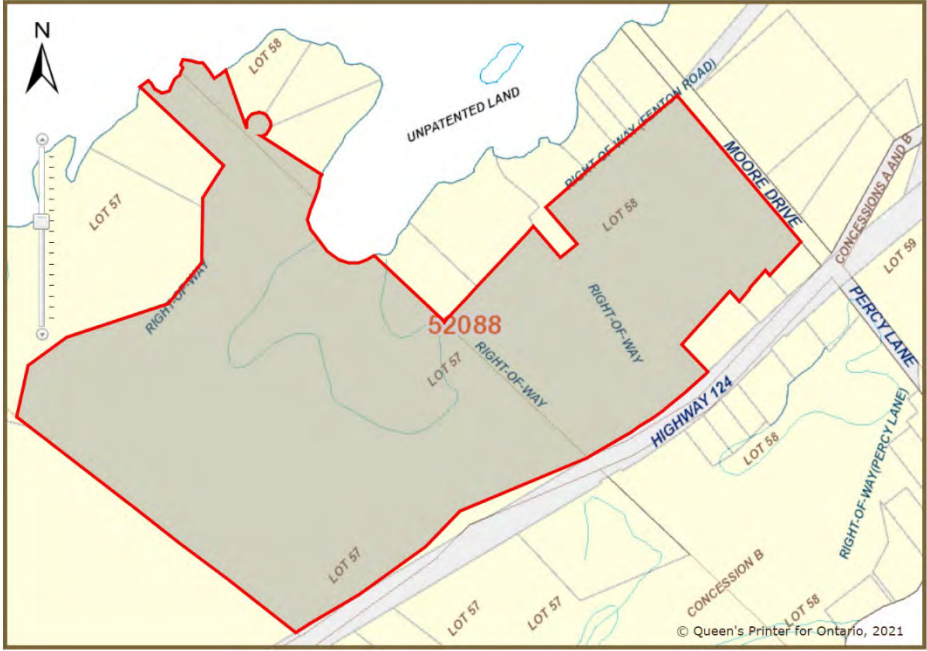
BACKGROUND/PURPOSE

John Buczynski is representing a family property in the community of Dunchurch where he is proposing to create four new lots: two on Moore Drive and two having access off Highway No. 124.



The property is in the name of Mr. Buczynski as well as his three children.

The property is 35.7 hectares and has frontage on Whitestone Lake, Highway No. 124 and Moore Drive.



PROPERTY DESCRIPTION

The property has a large variety of conditions with shoreline, highway frontage, wetlands and open fields. The Buczynski family cottage is on the lake while the balance of the property is vacant. The cottage is accessed off Anki Rock Road.

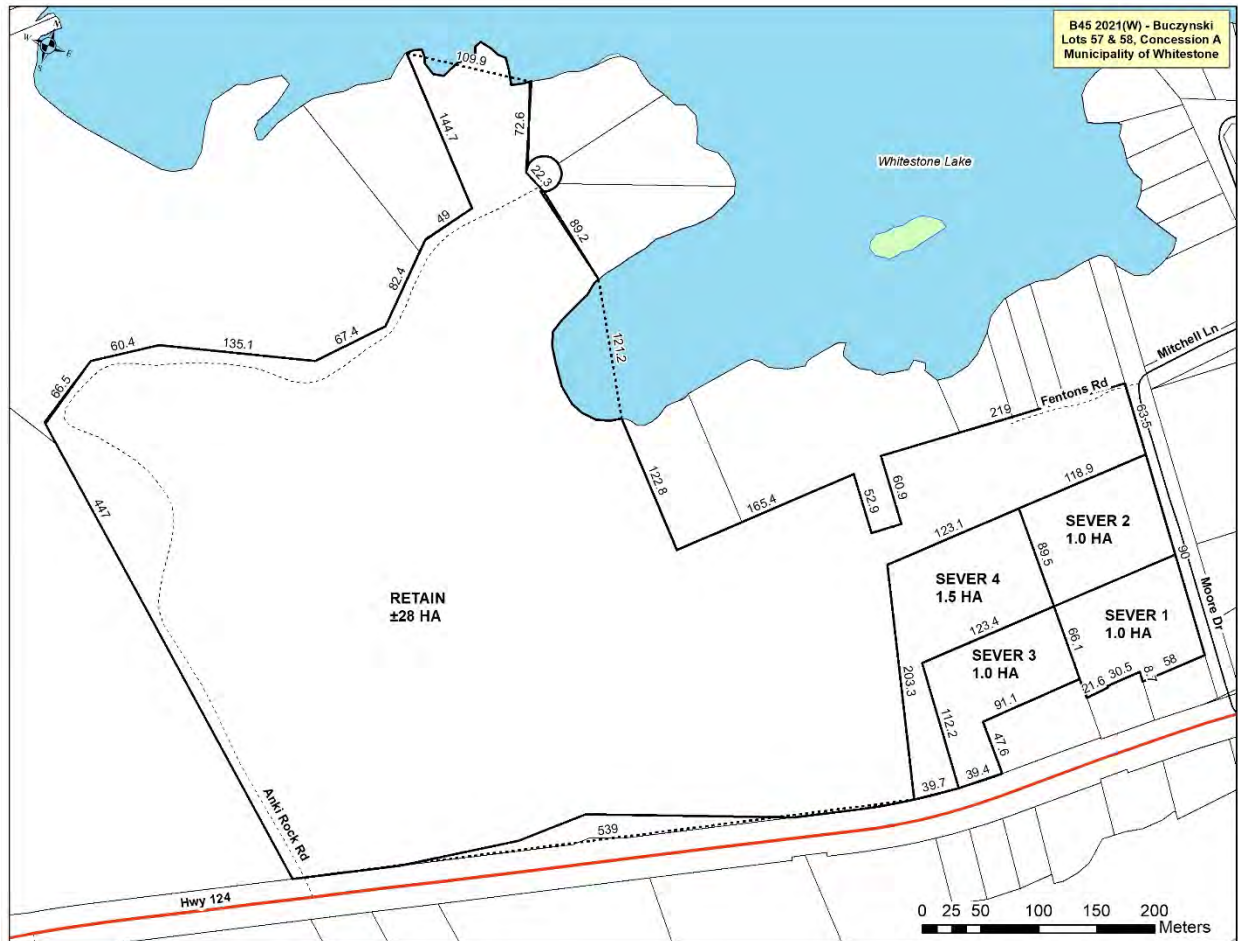


The portion of the lands that are proposed to be developed are heavily forested between the highway, the lake front properties and Moore Drive.

The over all drainage is to the north through a wetland to Whitestone Lake.

PROPOSED LAND DIVISION

The sketch below illustrates the extents of the four new lots proposed to be created.



Moore Drive Lots

Lot 1	Lot frontage 90 Metres	Lot area 1.0ha
Lot 2	Lot frontage 90 Metres	Lot area 1.0ha
Remaining Moore Drive Frontage	63.5 metres	

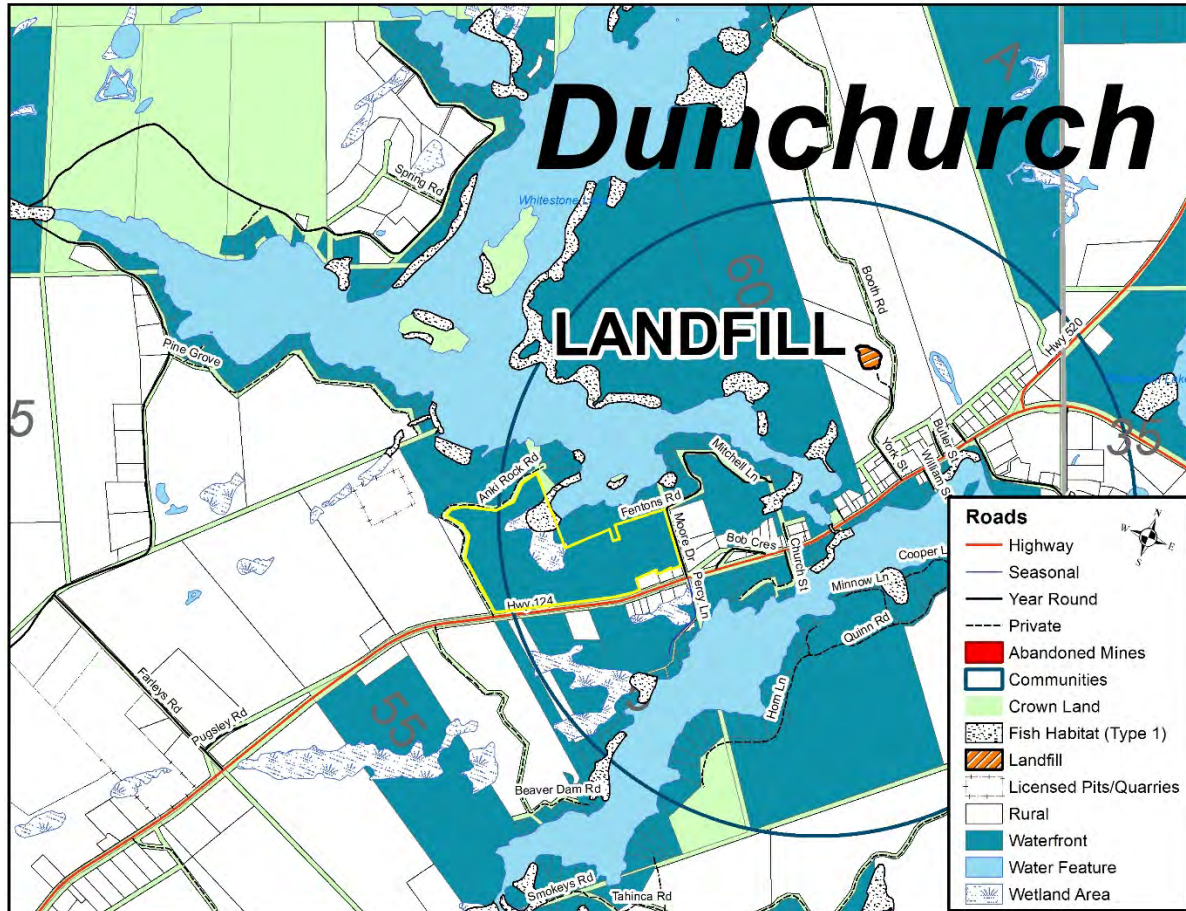
Highway No. 124 Lots

The proposed lots off Highway No. 124 would be designed to have separate frontages but likely share in the current entrance. This design would need M.T.O approval.

OFFICIAL PLAN

The subject lands are designated Waterfront because of the presence of existing waterfrontage on the whole of the property.

More practically, the lands that are away from the lakefront may be considered as Rural Lands.



The majority of the lands do not function as waterfront lands. It is entirely appropriate to consider the lands as Rural lands and part of the Dunchurch Community.

Section 18.0 – Community Areas

18.01 The Municipality of Whitestone has four distinct communities. These include Dunchurch, Maple Island, Whitestone village and the village of Ardbeg. These communities vary in size but they all function similarly in terms of identifying a community of interest, provide a number of non residential service-type uses and having a concentration of smaller lot sizes distinct from the rural areas around the communities. In the case of Maple Island and Dunchurch, the communities are partly located on recreational waterbodies.

18.02 The predominant use for community areas will be single detached dwellings and local commercial uses, institutional uses including churches, schools and community centres. Home occupations and bed and breakfasts will be permitted in the Community designation.

18.04 The minimum lot size for new development in the residential areas will be 1.0 hectares with a minimum frontage of 45 metres on a year round municipal road.

18.05 No traffic hazards shall be created by the establishment of new driveways on major roadways due to increased traffic or limited sight lines on curves or grades. It is clear that the policy for community areas is supportive of new lot development.

The standards for new lots in the rural communities allows for 45 metres of frontage and 1.0 hectares in lot area. Because of the circumstances in the application, the lot standards are generally consistent with the intent of the policy. That intent is that the lots have public road frontage and sufficient lot area to be able to provide private services to the lots.

Land Division Policy

Generally, the consent policy for the Municipality of Whitestone considers a limit of three (3) new lots. There are exceptions.

“8.01.4 The land division authority would generally interpret the consent policy on any given application to limit the creation of up to 3 new lots and a retained lot. Subsequent applications for consents for these lands may be considered so long as the general principles and standards respecting new lot creation are maintained. Any exceptions to this practise, up or down, may be made in special circumstances where the purpose and intent of the above policy is maintained and the land division authority is satisfied that there is no need, benefit or public interest in proceeding by registered plan of subdivision.”

It is believed that the proposed application can qualify for an exception given the nature of the consent, the separate access arrangements and the location within the Dunchurch Community.

Lot Standards

The standards for new lots are generally set out in the Municipality's zoning By-Law.

8.02 New lot standards will be set out in the implementing zoning by-law based upon the policy provisions for the various waterfront, rural and community neighbourhoods. The lot standards will reflect the appropriate minimum standards for new lots. These minimum standards will not necessarily be the maximum dimension or areas of any proposed new lots. New lots proposed to be created must comply with the policies of this Plan, the criteria under the Planning Act, applicable provincial policies and sound planning practises.

There is sufficient flexibility in the recommended standards to consider the proposed lot development.

ACCESS POLICIES

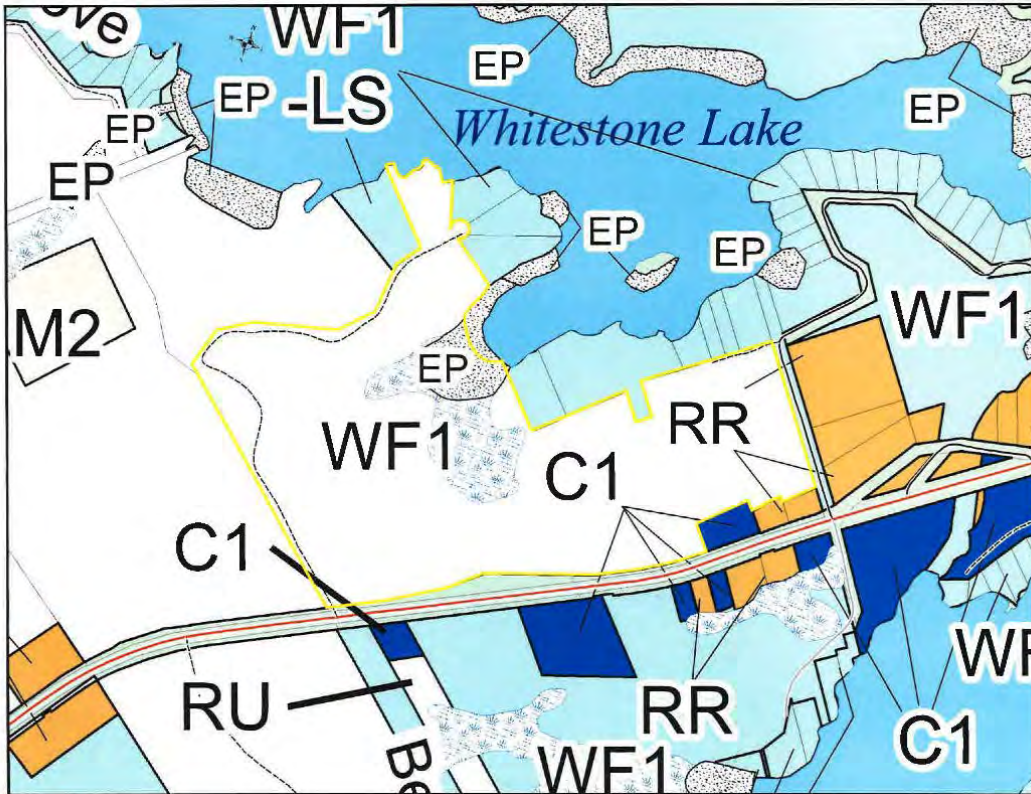
The two lots proposed to have access off Moore Drive will have no difficulty with entrance requirements.

The shared access off Highway No. 124 may have difficulty complying with M.T.O. entrance requirements.

M.T.O. will be circulated the application to determine it's willingness to support the new lots off the existing 124 access.

ZONING BY-LAW

The lands that are the subject of the consent are zoned Waterfront Residential 1 (WF1) as a result of the current frontage on Whitestone Lake.



The lands adjoining the lands proposed to be created that are non-waterfront lots are zoned Rural Residential. It is appropriate to apply the RR Zoning to the subject consent lands through a rezoning that would have a site-specific recognition of the lesser frontage off Highway No. 124.

CONCLUSION/RECOMMENDATION

That the consent application by John Buczynski et al for 4 new lots as applied for in Application No. B45/2021(W) be approved subject to the following conditions.

1. The newly created lots be rezoned to the Rural Residential (RR) Zone
2. That the applicant meets the requirements for parkland dedication as set out by the Municipality.
3. That a clearance letter be obtained from the Ministry of Transportation.
4. That the new lots be assigned 911 addressing.
5. Payment of all applicable planning fees.

Respectfully,



John Jackson M.C.I.P., R.P.P.

JJ : jc

SUPPLEMENTARY REPORT**BUCZYNSKI ET AL – B45/2021(W)****February 3, 2022****BACKGROUND**

The proposed 4 lot consent by the Buczynski's went before council at it's meeting on January 17, 2022.

The Municipality had concerns related to the short fall of frontage on proposed lots 3 and 4.

There were additional concerns over the absence of comments from the Ministry of Transportation.

REVISED PROPOSAL

The applicants were contacted and had no concerns to enlarge the frontage of lots 3 and 4. A revised sketch is attached.

The Ministry of Transportation was contacted on four occasions (see attached emails) and only after many weeks a reply was finally received on February 2, 2022.

The M.T.O. comments are attached.

These conditions will be attached to the recommended approval to the planning board.

Respectfully,



John Jackson

Subject: RE: B45 2021(W) - Buczynski
From: "Matthews, Olivia (MTO)" <Olivia.Matthews@ontario.ca>
Date: 2022-02-02, 11:05 a.m.
To: "psapb@vianet.ca" <psapb@vianet.ca>
CC: "Muldoon, Laurel (MTO)" <Laurel.Muldoon@ontario.ca>, "Peel, Emmie (MTO)" <Emmie.Peel@ontario.ca>

Hi Patrick:

Please accept the following email as a formal response from the Ministry of Transportation (MTO).

We have reviewed application B-45-2021 (W)- Buczynski and have determined that the subject property falls within the Ministry's permit control area as defined by the Public Transportation and Highway Improvement Act R.S.O. 1990. Therefore, Ministry approvals and permits are required prior to the construction and/or demolition of any buildings and/or structures and prior to the issuance of any municipal building permits or approvals as per section 8. (2) (a) of the Building Code Act. As such, MTO has the following comments to offer:

- The entrance proposed for the severance on Moore Road closest to Highway 124 must be a minimum of 45 metres away from the intersection. MTO will need an updated plan showing that this minimum is met.
- The proposed mutual entrance for severance lots 3 & 4 must be registered on title, and MTO will need to see an updated plan of survey reflecting this. An MTO Entrance permit will be required for this access to remain.
- As a condition of consent, 0.3 m Reserve is requested the ministry:
 1. A 0.3 m reserve will be requested along the frontage of Highway 124 to restrict direct access from the subject lands onto the highway (e.g. private driveways).
 2. The 0.3 m reserve of the severed subject lands must be conveyed to the Ministry of Transportation free and clear of all encumbrances and at no cost to the Ministry.
 3. A letter of Undertaking must be submitted to the Ministry
- Any buildings within 45 metres of the MTO property limit will require an MTO Building & Land Use permit. Any questions the applicant may have regarding building permits can be directed to Emmie.Peel@ontario.ca, the Corridor Management Officer for this location. More information on MTO permits can be found on our website at <https://www.hcms.mto.gov.on.ca/>.

Please note that these comments are valid for one year only, after which if the application lapses, MTO will need to be re-circulated for comments.

Thank you for the opportunity to comment.

Best,

Olivia Matthews (She/Her)
Corridor Management Planner
MTO Northeastern Operations
(705)-783-3672

From: Parry Sound Area Planning Board <psapb@vianet.ca>
Sent: January 27, 2022 12:07 PM
To: Matthews, Olivia (MTO) <Olivia.Matthews@ontario.ca>
Subject: Re: B45 2021(W) - Buczynski

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hello Olivia,

Just following up on the status of this.

Thank you.

--

Patrick Christie
Parry Sound Area Planning Board

WE HAVE MOVED

1 Mall Drive, Unit#2
Parry Sound, ON
P2A 3A9
psapb@vianet.ca
Phone: 705-746-5216

*This e-mail contains information from the office of John Jackson Planner Inc. which may be confidential or privileged.
This e-mail is intended initially for the information of only the person to whom it is addressed. Be aware that any disclosure, copying, distribution or use of the contents of this e-mail, without the consent of such person, is prohibited.*

On 2022-01-19 7:10 p.m., Matthews, Olivia (MTO) wrote:

Hi Patrick:

I will try to have comments to you tomorrow and am so sorry for the delay.

Thank you,

Liv

From: Parry Sound Area Planning Board <psapb@vianet.ca>
Sent: January 19, 2022 4:35 PM
To: Matthews, Olivia (MTO) <Olivia.Matthews@ontario.ca>
Subject: Fwd: B45 2021(W) - Buczynski

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hello Olivia,

Please see the attached revised consent sketch. Municipality of Whitestone council suggested that the lots fronting on the Highway 124 have 60 metres frontage. Would MTO be able to provide comment on these lots ?

Many thanks,

--

Patrick Christie
Parry Sound Area Planning Board

WE HAVE MOVED

1 Mall Drive, Unit#2
Parry Sound, ON
P2A 3A9
psapb@vianet.ca
Phone: 705-746-5216

*This e-mail contains information from the office of John Jackson Planner Inc. which may be confidential or privileged.
This e-mail is intended initially for the information of only the person to whom it is addressed. Be aware that any disclosure, copying, distribution or use of the contents of this e-mail, without the consent of such person, is prohibited.*

----- Forwarded Message -----

Subject:B45 2021(W) - Buczynski

Date:Mon, 10 Jan 2022 13:54:36 -0500

From:Parry Sound Area Planning Board <psapb@vianet.ca>

To:Paula Macri <paula.macri@whitestone.ca>, Matthews, Olivia (MTO)
<Olivia.Matthews@ontario.ca>

Good afternoon,

Please see the attached consent notice and application.

Regards,

--

Patrick Christie

Parry Sound Area Planning Board

WE HAVE MOVED

1 Mall Drive, Unit#2
Parry Sound, ON
P2A 3A9
psapb@vianet.ca
Phone: 705-746-5216

*This e-mail contains information from the office of John Jackson Planner Inc. which may be confidential or privileged.
This e-mail is intended initially for the information of only the person to whom it is addressed. Be aware that any disclosure, copying, distribution or use of the contents of this e-mail, without the consent of such person, is prohibited.*



Virus-free. www.avg.com

Attachments:

Buczynski Consent Notice.pdf	656 KB
Buczynski Consent Application report.pdf	1.7 MB
Buczynski Consent Application.pdf	879 KB

CONSENT APPLICATION NO. B01/2022(W)

PART OF LOT 27, CONCESSION 8

GEOGRAPHIC TOWNSHIP OF MCKENZIE

MACEY DRIVE

BENNETTS BAY

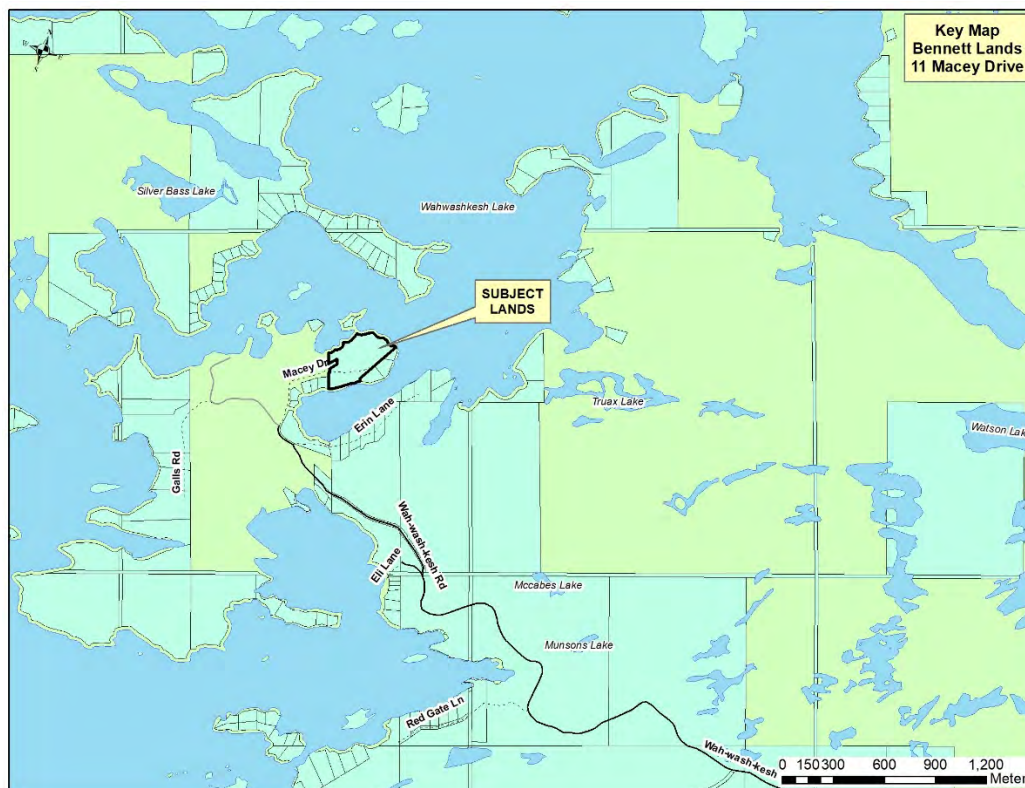
LAKE WAHWASHKESH

APPLICANT: ED BENNETT

FEBRUARY 3, 2022

BACKGROUND/PURPOSE

Ed Bennett is proposing to create two new lots on Lake Wahwashkesh off Macey Drive.



The lands are fronting on Bennett Bay and will result in the last development potential of the subject lands.

DESCRIPTION OF PROPERTY

The property consists of approximately 7.3 hectares (\pm 20 acres) of land out on Bennetts Bay accessed by Macey Drive.

The lands proposed to be divided include cottage properties with an existing structure or structures on each of the lots. The retained lot is vacant. Each of the lots will have in excess of 100 metres of frontage.

The lands are heavily forested with both deciduous and conifers and would have no constraints to development. The topography is moderate.

The access road is subject to seasonal flooding but this is a common feature on this point of land on Lake Wahwashkesh.

The Ontario Base Mapping illustrates the moderate topography.

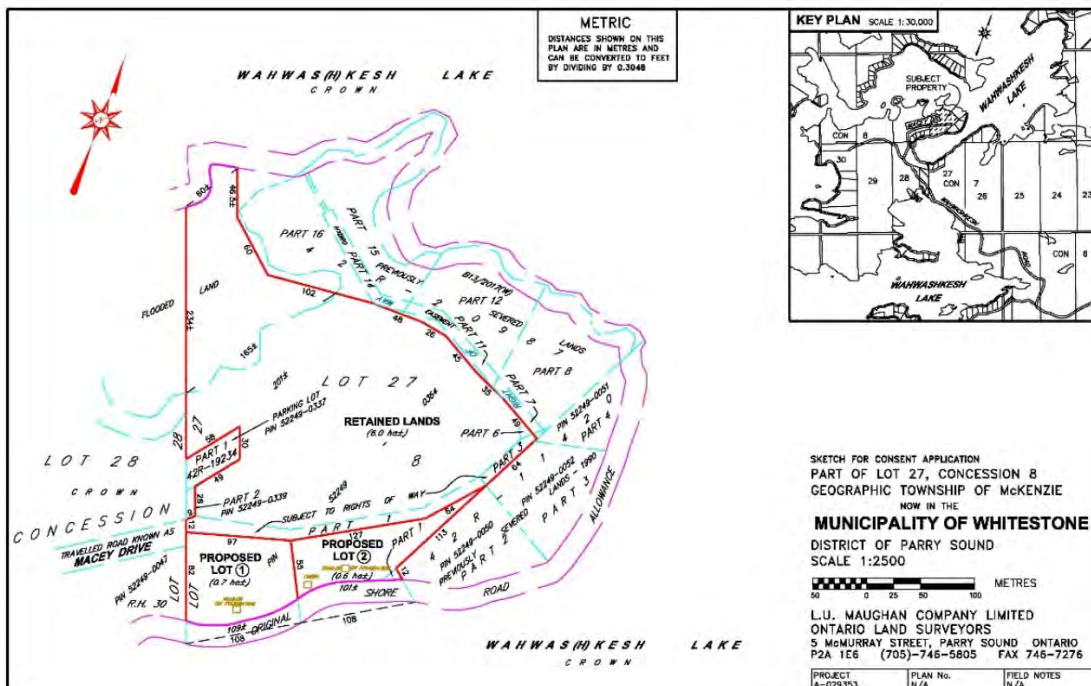


The retained lands have an apparent abundance of critical fish habitat as indicated on the zoning map as Environmental Protection Lands, although the air photography seems to illustrate that there are areas free from critical fish habitat constraints.



PROPOSED CONSENT

The proposed consent will create two new lots on Lake Wahwashkesh on Bennetts Bay.



The proposed lots are described in the following Table.

	LOT AREA	LOT FRONTAGE
RETAIN	±6.0 HA	±165 Metres
SEVER 1	±0.7 HA	109 Metres
SEVER 2	±0.6 HA	108 Metres

OFFICIAL PLAN

New lots on Lake Wahwashkesh are permitted subject to a minimum lot frontage of 100 metres and 0.6 hectares of lot area (section 17.0.1).

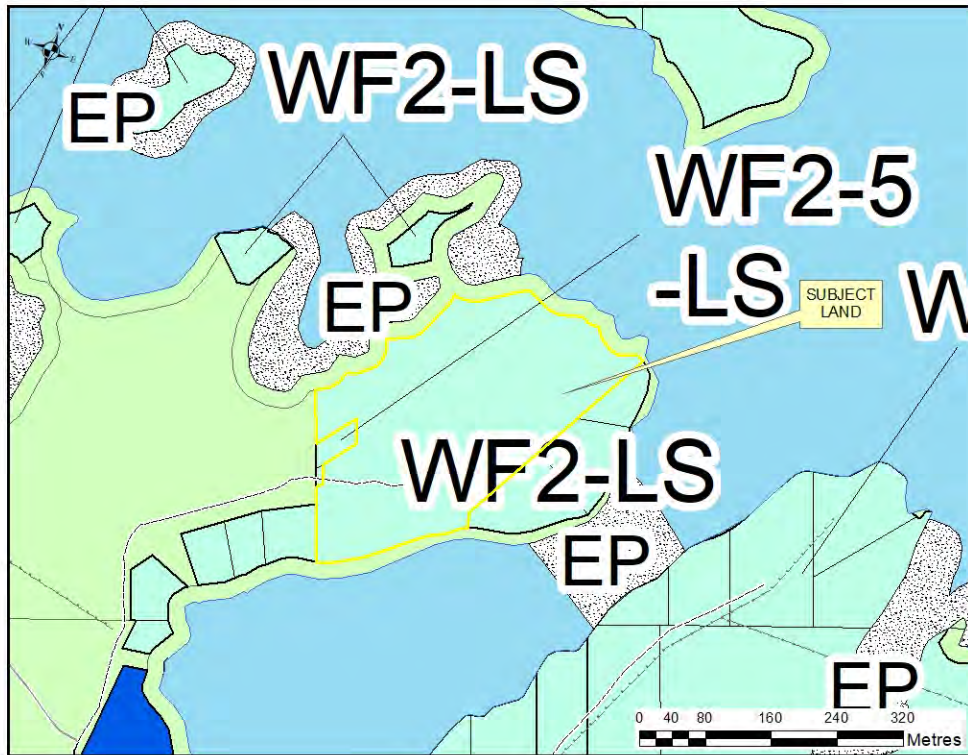
The proposed lots comply with these standards.



The most significant challenge will be the presence of critical fish habitat on the retained lands. A qualified fisheries biologist would need to assess these lands to determine the appropriateness of creating these lands as a viable waterfront lot.

ZONING BY-LAW

The subject lands are zoned Waterfront Residential 2 (WF2) in Whitestone’s zoning By-Law. The retained lands also have frontages zoned as Environmental protection (EP) that is intended to reflect Type 1 Fish Habitat.



The minimum lot standards for new lots in the WF Zone are 100 metres of frontage with 0.6 ha of Lot area.

a)	Minimum <i>Lot Frontage</i>	WF1 - 90 metres WF2 - 100 metres WF3 - 150 metres
b)	Minimum <i>Lot Area</i>	0.6 hectares
c)	Minimum <i>Lot Depth</i>	60 metres
d)	Minimum <i>Front Yard</i>	15 metres
e)	Minimum <i>Interior Side Yard</i>	5 metres
f)	Minimum <i>Exterior Side Yard</i>	6 metres
g)	Minimum <i>Rear Yard</i>	9 metres
h)	Minimum <i>Building Area – Ground Floor</i>	60 square metres
i)	Maximum <i>Building Height</i>	10 metres
j)	Accessory <i>Building – Yard</i>	3 metres
k)	Accessory <i>Building – Height</i>	5 metres
l)	Maximum <i>Lot Coverage by building in percent</i>	10%

The proposed lots will comply with the minimum requirements of the WF2 Zone.

PROVINCIAL POLICY STATEMENTS (P.P.S.)

Local planning authorities are required to ensure their decisions are consistent with provincial policies.

The subject lands are considered Rural Lands under section 1.1.5 of the P.P.S.

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

1.1.5.2 On rural lands located in municipalities, permitted uses are:

- a) the management or use of resources;***
- b) resource-based recreational uses (including recreational dwellings);***
- c) residential development, including lot creation, that is locally appropriate;***
- d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;***
- e) home occupations and home industries;***
- f) cemeteries; and***
- g) other rural land uses.***

1.1.5.3 Recreational, tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

1.1.5.5 Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure.

The proposed consents are consistent with the P.P.S. required that development protects the natural environment. The P.P.S. would direct that the critical fish habitat be evaluated and measures taken to protect against its adverse impact.

SECTION 51(24) OF THE PLANNING ACT

Section 51(24) of the Planning Act sets out criteria that must be regarded when considering a consent.

- a) Matters of Provincial Interest.

There are no matters of provincial interests as long as natural heritage features are protected.

b) Premature or in the Public Interest.

Prematurity is based upon the need for municipal services. There are none.

The public interest is being served given the strong interest for waterfront properties.

c) Conformity to the O.P. and Adjacent Plans.

The discussion above confirms conformity to the official plan. The lots will conform to adjacent plans.

d) Land Suitability.

The lands have no constraints to development.

e) Access.

The existing private road will continue to provide access to the subject lands.

f) Lot Sizes.

The lots will comply with the Municipality's planning instruments.

g) Restrictions.

No additional restrictions are required.

The lands will have regard to the above items

RECOMMENDATIONS

That the consent application applied for by Ed Bennett as applied for in Application No. B01/2022(W) be approved subject to the following conditions:

1. That the application is for the creation of two new waterfront lots, fronting on Lake Wahwashkesh on Bennetts Bay;
2. That the retained lot be evaluated by a qualified fishery biologist to confirm that an area for a dock is available for the lots;
3. The payment of a fee in lieu of parkland in accordance with the Municipality's fee By-Law;
4. Entering in to a 51(26) consent agreement to recognize that access is by a private right-of-way;
5. 911 addressing; and
6. Payment of any applicable planning fees.

Respectfully Submitted,



John Jackson M.C.I.P., R.P.P.

JJ;jc

CONSENTAPPLICATION B03/2022(W)

PART OF LOT 56, CONCESSION B

7 BEAVER DAM ROAD

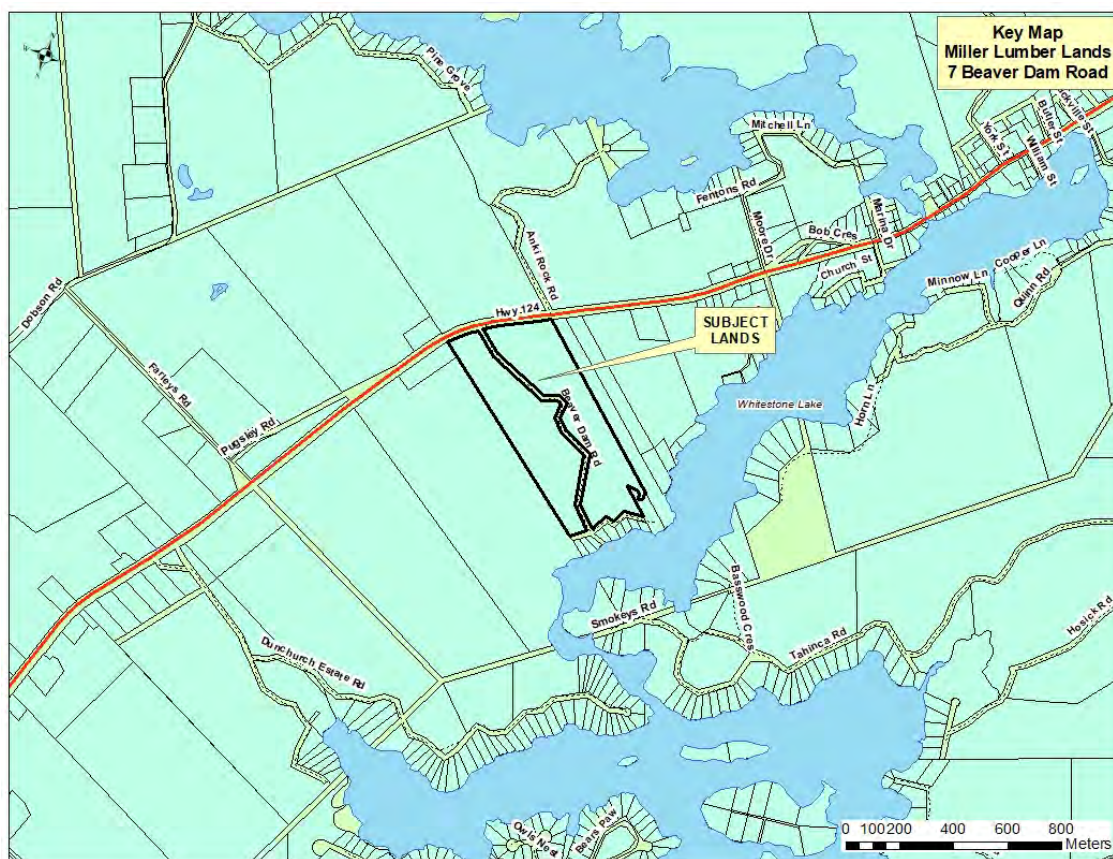
ROLL # 493901000802800

APPLICANTS: MURRAY AND LESLIE MILLER

FEBRUARY 3, 2022

BACKGROUND

The owners of the lands fronting on Highway No. 124 and accessed off Beaver Dam Road (a private road) would like to create two new lots that front on the highway but gain access off the private road.



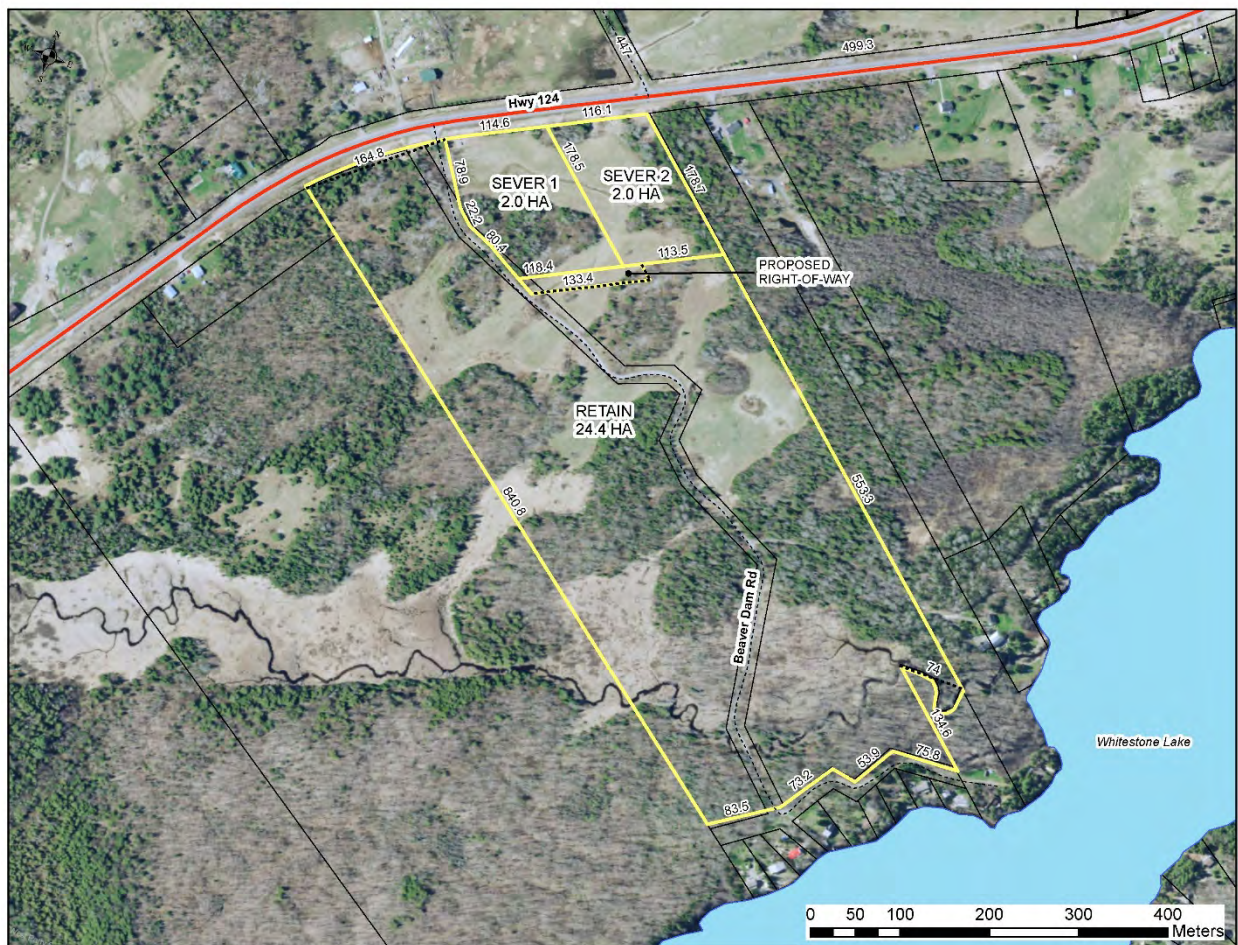
The applicants consulted with M.T.O. to ensure that it had no objections to this proposed consent (see email attached).

PROPERTY DESCRIPTION

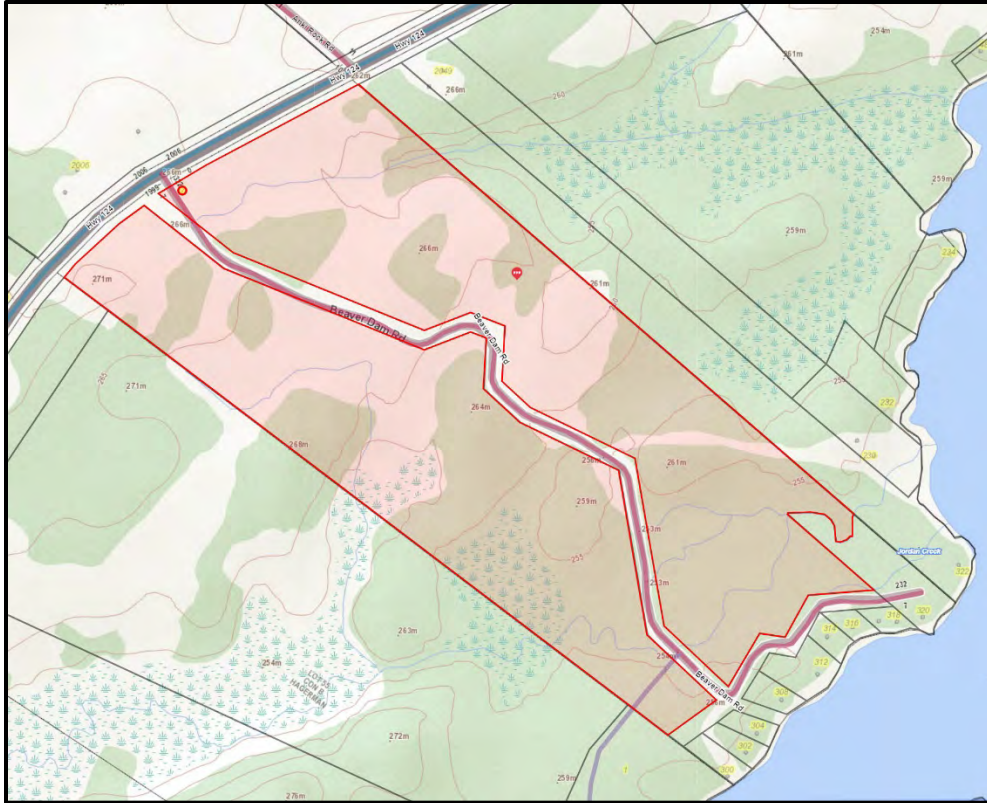
All of the lands will gain access off Beaver Dam Road that currently serves a number of waterfront properties on Whitestone Lake.

The land is presently vacant and consists of 28.4 hectares with \pm 400 metres of frontage on Highway No. 124.

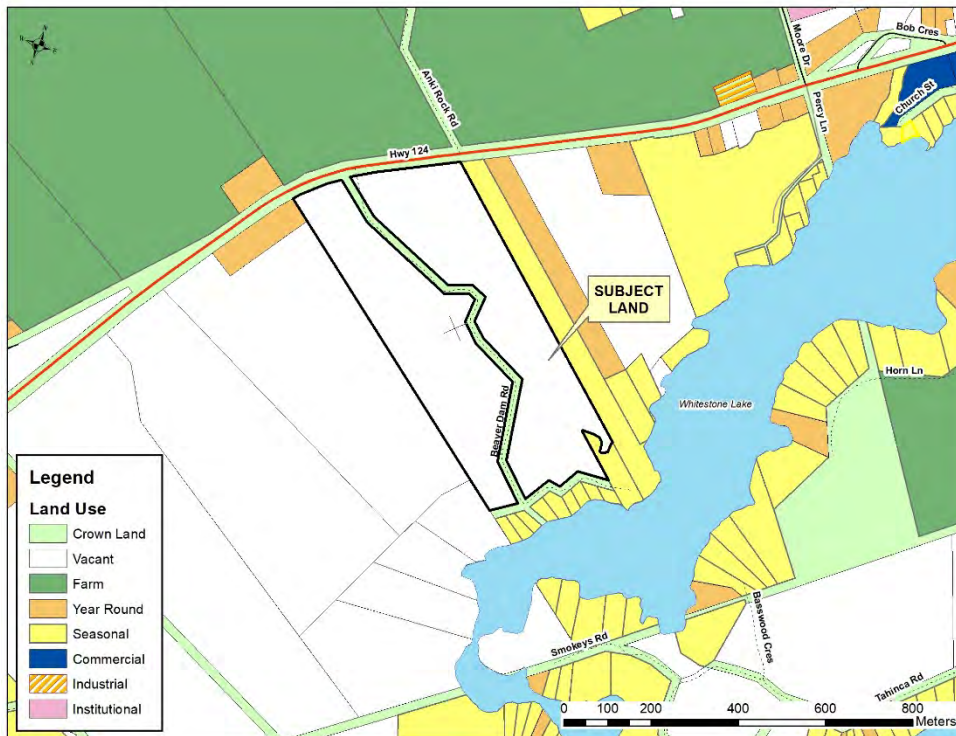
As the air photo depicts, the lands have a variety of physical conditions including open pastures, mixed forests and a small creek that runs east to west at the south end of the property.



As the Ontario Base Map illustrates, there are no steep slopes associated with the property.

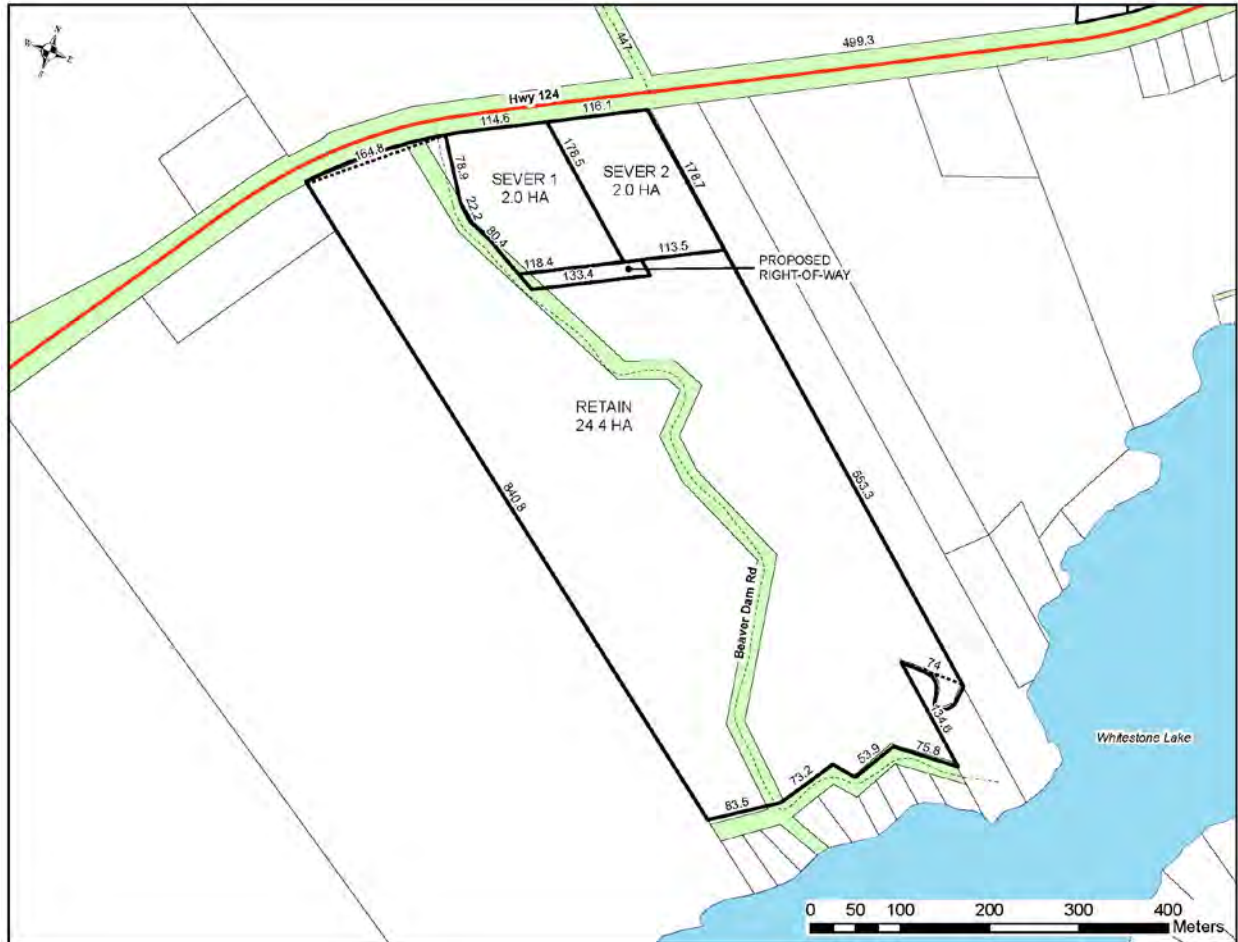


Beaver Dam Road is a private road that is in good condition and is well maintained by the users.



PROPOSED CONSENT

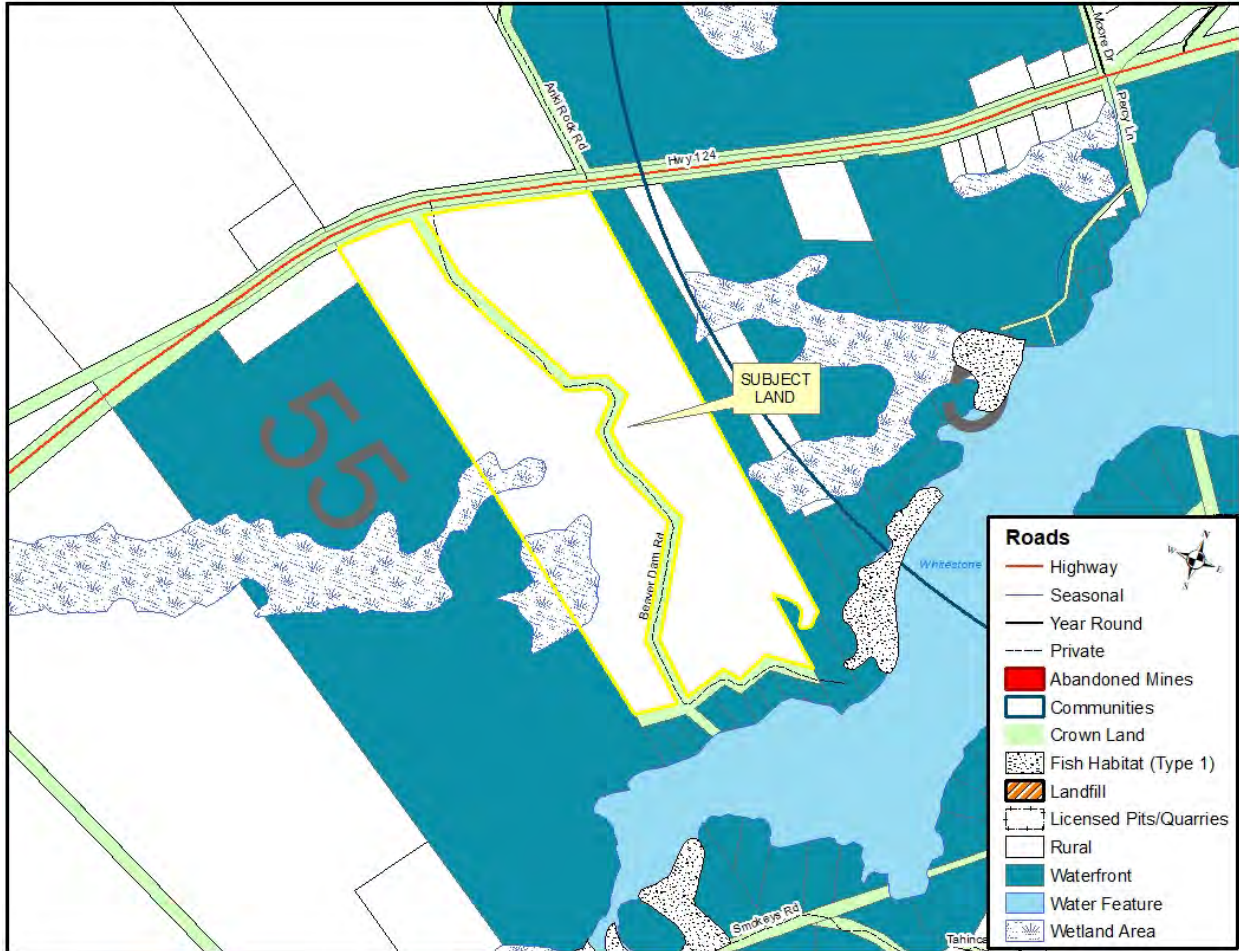
The Millers are proposing to create two new rural lots along Highway No. 124 that will gain access off a formal registered right-of-way along Beaver Dam Road.



The lots will each have a minimum frontage along Highway No. 124 of 100 metres and a lot area of 2 hectares.

OFFICIAL PLAN

The subject lands are designated Rural in the Official Plan.



There are two small wetlands identified along the creek at the southwest corner of the property. These wetlands do not impact the lands that are involved in this application.

The Rural policies that apply to these lands:

16.01 Rural

16.01.1 This designation will apply to the interior areas of the Municipality away from the recreational waterfront areas and beyond the communities of Dunchurch, Maple Island, Whitestone and Ardbeg.

16.01.2 Land uses in the Rural area include:

- **resource extraction – pits and quarries by rezoning**
- **agricultural**
- **residential**
- **parks and recreation**
- **institutional**
- **utilities**
- **commercial/industrial by rezoning**
- **bed and breakfasts**
- **home occupations**
- **home industries**

- 16.01.3** *The Rural areas of the Municipality are a significant part of Whitestone's character. It is the intention of this Plan to preserve this character as far as possible.*
- 16.01.4** *New development in the rural area is most likely to proceed by consent. Consents should be limited in number and new lots should be at a larger standard to maintain the qualities of the Rural area.*
- 16.01.5** *To maintain the attractiveness of Whitestone's Rural character, the Municipality will require a high standard of property maintenance.*
- 16.01.6** *In accordance with the general policies of this Plan, travel trailers are not acceptable substitutes for conventional cottages or homes.*
- 16.01.7** *All farm and non-farm development will comply with the Minimum Distance Separation formulae established by the Province in order to minimize odour conflicts between livestock facilities and development. The application of Minimum Distance Formulae will include the flexibility of all implementations guidelines where applicable.*

There does not appear to be any conflict with these official plan policies.

PROVINCIAL POLICY STATEMENT (P.P.S.)

The subject property is designated Rural Lands in the P.P.S. The following policy applies.

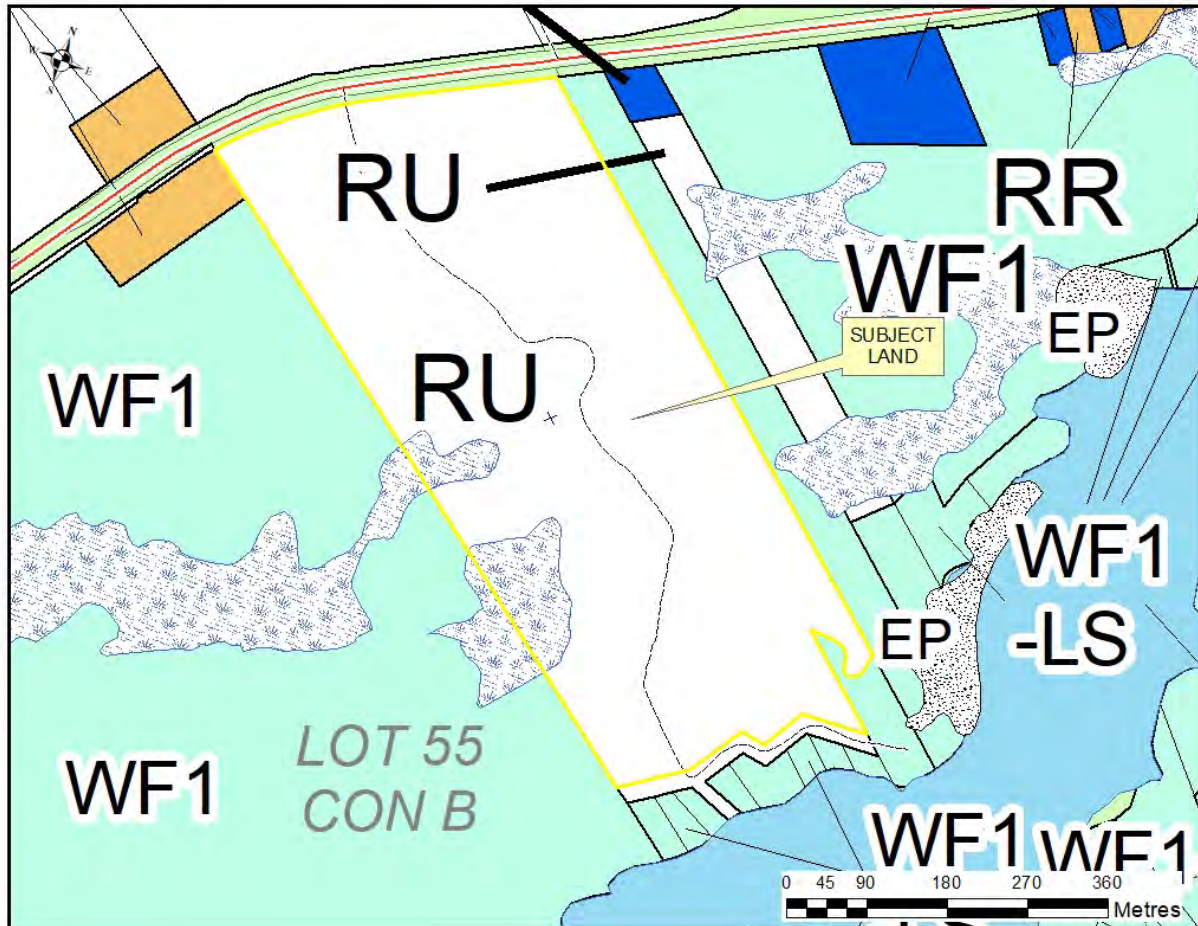
1.1.5 Rural Lands in Municipalities

- 1.1.5.1** *When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.*
- 1.1.5.2** *On rural lands located in municipalities, permitted uses are:*
- a) the management or use of resources;*
 - b) resource-based recreational uses (including recreational dwellings);*
 - c) residential development, including lot creation, that is locally appropriate;*
 - d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;*
 - e) home occupations and home industries;*
 - f) cemeteries; and*
 - g) other rural land uses.*
- 1.1.5.3** *Recreational, tourism and other economic opportunities should be promoted.*
- 1.1.5.4** *Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.*
- 1.1.5.5** *Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure.*

The proposed consent is consistent with the P.P.S. for Rural Lands.

ZONING BY-LAW

The subject lands are zoned Rural (RU) in zoning By-Law No. 07-2018.



The standard for new lots in the Rural (RU) Zone is 100 metres of frontage and 2.0 hectares of area.

The proposed consent complies with the Municipality's zoning By-Law.

RECOMMENDATION

That the proposed consent to create two new rural lots as applied or by Miller Lumber together with rights-of-way in Application B03/2022(W) be recommended for approval subject to:

1. Payment of a fee in lieu of parkland dedication as set out in the Municipality's fee By-Law;
2. 911 Addressing; and
3. Payment of any applicable planning fees.

Respectfully,

A handwritten signature in blue ink that reads "John Jackson". The signature is written in a cursive, flowing style.

John Jackson M.C.I.P., R.P.P.

JJ;jc

Subject: FW: Whitestone 7 Beaver Dam Road - MILLER LUMBER LIMITED
From: "Muldoon, Laurel (MTO)" <Laurel.Muldoon@ontario.ca>
Date: 2021-09-22, 3:19 p.m.
To: Parry Sound Area Planning Board <psapb@cogeco.net>
CC: "Long, Anna (MTO)" <Anna.Long@ontario.ca>

Hello Patrick,

I have reviewed the request for the 3 lot severances along Highway 124. The subject lands are located within MTO's permit control area and are subject to review under the *Public Transportation and Highway Improvement Act*.

To answer your following questions:

1. Is there an existing Highway 124 entrance to this property? No, there are currently no access/entrances off Highway 124.
2. Would MTO allow entrances for 3 lots off 124? No, the entrance(s) would not comply with our access spacing requirements.
3. Would MTO allow additional lots to be accessed via Beaver Dam Road off of 124? Access shall be taken from Beaver Dam road for any severed properties

In addition, any development located within MTO's permit control area (45 m from MTO's right-of-way and 180 from an intersection) will require a building and land use permit. Applications can be made online at: <https://www.hcms.mto.gov.on.ca/>

For any questions in regards to permits and setback requirements can be directed to Anna Long, Corridor Management Officer at anna.long@ontario.ca

I hope this helps. Please let me know if you need anything else,
Laurel

Laurel Muldoon, MSc.Environmental
Corridor Management Senior Project Manager

Operations Division, Northeast Region
Ministry of Transportation
447 McKewen Ave, Suite 301
North Bay, Ontario, P1B 9S9
T. 705-491-0757 |E. laurel.muldoon@ontario.ca

From: Parry Sound Area Planning Board <psapb@cogeco.net>
Sent: September 20, 2021 3:39 PM
To: Muldoon, Laurel (MTO) <Laurel.Muldoon@ontario.ca>
Subject: Fwd: Whitestone 7 Beaver Dam Road - MILLER LUMBER LIMITED

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Hello Laurel,

Some time ago I had inquired about the above property. Please see the attached authorization from the owner and a proposed sketch. The property is Lot 56, Concession B

Many thanks,

--

Patrick Christie

Parry Sound Area Planning Board

70 Isabella Street, Unit 110

Parry Sound, ON

P2A 1M6

Tel: 705-746-5216

FAX: 705-746-1439

Website: www.PSAPB.ca

*This e-mail contains information from the Parry Sound Area Planning Board which may be confidential or privileged.
This e-mail is intended initially for the information of only the person to whom it is addressed. Be aware that any disclosure, copying, distribution or use of the contents of this e-mail, without the consent of such person, is prohibited.*

----- Forwarded Message -----

Subject:Re: Whitestone 7 Beaver Dam Road - MILLER LUMBER LIMITED

Date:Thu, 22 Jul 2021 18:26:49 -0400

From:All Points North Group <info@allpointsnorth.ca>

To:Parry Sound Area Planning Board <psapb@cogeco.net>

Hi Patrick

I thought I sent these to you earlier this week but don't see it in my sent folder. Please let me know that you have received this and what next steps are.

Shirlene Johnston

Sales Representative

EXP Realty Brokerage

www.allpointsnorth.ca/

Cell 705.938.0161

Office direct 705.774.1144

[OBJ]

Interested in finding out more about eXp Realty and all it has to offer?

<https://shirlenejohnston.exprealty.careers/>

Let me know if you have any questions or would like to guest pass into eXp World to access all the great training.

[OBJ]

NOTICE: The information contained in this email and any document attached hereto is intended only for the named recipient(s). If you are not the intended recipient, nor the employee or agent responsible for delivering this message in confidence to the intended recipient(s), you are hereby notified that you have received this transmittal in error, and any review, dissemination, distribution or copying of this transmittal or its attachments is strictly prohibited. If you have received this transmittal and/or attachments in error, please notify me immediately by reply e-mail and then delete this message, including any attachments.

On Fri., Jun. 25, 2021, 3:22 p.m. Parry Sound Area Planning Board, <psapb@cogeco.net> wrote:

Hello Laurel,

We have had an inquiry about 7 Beaver Dam Road in Whitestone.

Roll # 493901000802800

The Property fronts on Highway No. 124 and Beaver Dam Road. The owner would like to sever 3 lots that would have frontage on Highway No. 124 and Beaver Dam Road.

The questions are:

1. Is there an existing Highway 124 entrance to this property?
2. Would MTO allow entrances for 3 lots off 124?
3. Would MTO allow additional lots to be accessed via Beaver Dam Road off of 124?

Many thanks,

--

Patrick Christie

Parry Sound Area Planning Board

70 Isabella Street, Unit 110

Parry Sound, ON

P2A 1M6

Tel: 705-746-5216

FAX: 705-746-1439

Website: www.PSAPB.ca

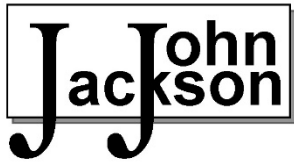
*This e-mail contains information from the Parry Sound Area Planning Board which may be confidential or privileged.
This e-mail is intended initially for the information of only the person to whom it is addressed. Be aware that any disclosure, copying, distribution or use of the contents of this e-mail, without the consent of such person, is prohibited.*



Virus-free. www.avg.com

Attachments:

letter to MTO - Miller Lumber.PDF	46.9 KB
Miller Property Sketch.pdf	306 KB

**REPORT TO COUNCIL****OFFICIAL PLAN AMENDMENT NO. 2****JANUARY 31, 2022****BACKGROUND**

The Municipality of Whitestone has been considering policy changes to its official plan after it's last policy update in 2017.

There were two components to the policy considerations that were not particularly related but emerged concurrently after 2017.

TRAILER POLICY

The Municipality had always discouraged the use of the trailers or motorhomes throughout the Municipality. The general intent of the policy was to dissuade owners from using temporary structures in favour of more "stick built" kind of structures.

The circumstances surrounding the trailer policy were somewhat awkward. The Municipality had a trailer By-Law that allowed vacant lands to place a trailer/motor home on properties in Whitestone for up to 30 days in any calendar year.

In 2017, the policy of the Municipality prohibited trailer use on all properties.

Consequently, trailers/motor homes were prohibited rendering the trailer By-Law in conflict with the official plan.

The council of the Municipality assessed the conflict and determined that the 30 day permission of the trailer By-Law, although not congruent with the policy seemed entirely reasonable for most applications in the Municipality.

Consequently, it was determined that Whitestone should modify its trailer policy to allow a long standing practise.

Coincidentally, at the time that the trailer policy was in need of change, the Municipality became aware of a number of properties that were not eligible for building permits because of the fact that they were located on private roads and not on recreational waterbodies.

Members of council felt that if one item was to be considered for an amendment to the official plan, it should include the consideration of such rural lands for development.

The two components of the proposed official plan amendment (No. 2) are unrelated but are included in Official Plan Amendment No. 2.

PUBLIC CONSULTATION

The Municipality has committed to ensuring that the new policy considerations have been fully understood and circulated to the whole of the Municipality of Whitestone.

This commitment has been somewhat challenging in the period of limited public gatherings. Regardless, Whitestone has ensured an appropriate number of notices, newsletters, electronic meetings and public submissions.

In regard to public consultation, Whitestone has been as accommodating as possible given the limited opportunities to engage the public. In response, the public has been extremely understanding and helpful in its submissions on these policy issues.

THE TRAILER COMPONENT OF OPA NO.2

In relative terms, the proposed policy change to allow vacant lots to include temporary trailer use in accordance with the trailer By-Law, has not gathered the amount of input or interest as the private road back lot development component.

There have been submissions asking the Municipality to ensure appropriate wastewater measures are in place for such uses. In general, subject to these servicing standards, there have been limited opposition to the 30 day allowance for trailers on vacant lots.

BACKLOT DEVELOPMENT COMPONENT

Contrary to the trailer policy considerations, the backlot issue has been the subject of many submissions, both in support and in opposition to the policy change.

The history of development in cottage country is both simple and complex. Most development along the shoreline of the lakes in cottage country had taken place without planning controls. The development of most cottage lots occurred during the period when the province was approving land division and few rules applied.

When the province was approving plans, it clearly determined that waterfront developments were seasonal and believed that access was for summer use only and consequently imposed few standards for access roads. While this was a reality and at the time, there is a new expectation in today's world.

The current access principles:

- Limited waterfront lots can be accessed by rights-of-ways;
- Non waterfront lands must front on a year round, publicly maintained road; and
- Hunt camps only are permitted on private roads on non-waterfront lands.

The draft policies for the consideration of backlots includes:

“9.06.6 The Municipality may consider a limited amount of development on private roads that are not on recreational waterbodies provided that:

- a) The private right-of-way or private road is existing and only development that is considered as in-filling on existing lots is proposed;***
- b) Site plan agreements with respect to use, liability indemnification, access and up-keep of such private roads that are properly registered on the title of the affected lands;***
- c) Neither the Municipality nor the Province shall be obligated to assume such roads for the purpose of any repairs or maintenance;***
- d) The road is built to a standard that provides for year round access by emergency vehicles including width, slope, surface conditions and turning circles;***
- e) There is a legal, registered right-of-way to the land;***
- f) There are assurances in place that provide for the ongoing maintenance for the private road; and***
- g) There are long term financial implications considered by the Municipality.***

SUBMISSIONS IN OPPOSITION TO OPS NO. 2

There was a number of concerns opposed to the policy change that would allow for dwellings to be built on the private lanes throughout the Municipality.

These concerns can be summarized as follows:

- Lack of services
- Impact on roads
- Change of character
- Added density
- Lack of regulation
- Inconsistent with P.P.S.
- Should be part of 5 year review
- Absence of need
- Impacts on lakes/ramps
- Too many back lot issues
- No assurance that backlots will maintain

- Too much potential
- Adverse affects value
- Environmental impacts
- Public facilities lacking
- Only reason that there are backlots is lake front
- Water quality impact
- Cumulative issues
- Waterfront is tax base
- Fire
- Not smart planning
- Limited school bus service.

There were also submissions made in support of the policy change:

- Existing rights-of-way should be used
- Fair
- Public access to lakes for all
- Tax base
- Good for economy
- Just need planning criteria
- Must be environmentally responsible
- Need legal access assurances
- Discriminates
- Land side deserves some rights
- Large land base

The Council of the Municipality considered the submissions relating to deferring any revisions to official plan until they were introduced as part of a five year review. It was determined that the matters contained in Official Plan No. 2 had been outstanding for a number of years and were thoroughly canvassed to be able to proceed to their adoption before the next official plan update.

As a result of the public input, a new wording is set out in proposed Official Plan Amendment No. 2. The revised document is attached.

The draft policy for backlots as circulated would benefit from more robust policies as a result of the submissions on the proposal. It is suggested that the policy be revised as follows.

9.06.6 The Municipality discourages new development on private roads. The Municipality does recognize that there may be instances where some infill development may be considered on non-waterfront lands that are accessed by a registered right-of-way.

Council will consider such requests for development on said lands where it can be satisfied that the following criteria are appropriately regarded.

a) Character

Development on lands served by private access routes should not threaten the character of an existing community or neighbourhood. Council will require that such lands be rezoned to ensure that neighbours are aware of the proposal to permit new development on previously ineligible properties;

b) Impacts

The Municipality will assess the appropriateness of such private road development applications in terms of impacts as well as all relevant policies in this and other parts of the plan;

c) Right-of-way

The Municipality must be satisfied that the lands have a legal registered right-of-way or some clear public right to gain access to the property;

d) Road Standards

The standard of the road must be sufficient to accommodate vehicular traffic on a year round basis including emergency vehicles. The determination of this standard will be established by the Municipality;

e) Agreement

The proponent must enter in to an agreement with the Municipality to be registered on title that identifies the road as private and that the Municipality will have no responsibility or liability for the maintenance of the road and that such agreement indemnifies the Municipality from any such liability;

f) Environment

The Municipality must be satisfied that any land division infill development will not adversely impact the natural environment and is consistent with the natural heritage requirements of the provincial policy statements;

g) Servicing

The Municipality is satisfied that the proposed development will not have any short or long term financial implications on the service costs of the Municipality;

h) Maintenance

The Municipality is satisfied that there are arrangements in place that provide for the ongoing maintenance for the private road; and

i) Complying with all other relevant policies of this plan.

A copy of the revised OPA No.2 and adopting By-Law is attached.

Respectfully,

A handwritten signature in blue ink that reads "John Jackson". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

John Jackson

OFFICIAL PLAN AMENDMENT NO. 2
TO THE OFFICIAL PLAN
FOR THE
MUNICIPALITY OF WHITESTONE
(Trailer Policy / Private Road Policy)

SECTION 1 TITLE AND COMPONENTS OF THE AMENDMENT

- 1.1 Section 5 herein attached hereto shall constitute Amendment No. 2 to the Official Plan of the Municipality of Whitestone.
- 1.2 Sections 1, 2, 3 and 4 herein and the attached appendices do not constitute part of the formal Amendment but provide more detailed information respecting the amendment.

SECTION 2 LANDS SUBJECT TO THE AMENDMENT

- 2.1 The policies of this amendment apply to all of the Rural and Waterfront lands in the whole of the Municipality of Whitestone.
- 2.2 The policies contained in this amendment amend or replace existing policy text in the ROADS AND TRANSPORTATION policies in Section 9, the HOUSING AND SPECIAL LAND USES in Section 11, the WATERFRONT POLICIES in Section 13.0, the Rural Land Use Policies and the Waterfront Land Use Policies in Sections 16.01 and 16.02 respectively.

SECTION 3 PURPOSE OF THE AMENDMENT

- 3.1 The purpose of Official Plan Amendment No. 2 (hereinafter referred to OPA No. 2) is to amend the text of the plan by amending policies in the private roads section of the plan, the trailer policies and adding permitted uses to the Rural and Waterfront designations. There is no change to the Land Use Schedule for the plan.
- 3.2 The effect of OPA No. 2 is two-fold. The first is to allow the consideration of building permits on properties that are located on private rights-of-way and not on publicly maintained, year round roads. The second is to allow for a limited use of trailers, motorhomes or camping on vacant lots prior to the construction of a principal dwelling or cottage.
- 3.3 The existing policy in the official plan does not allow development on properties unless the subject lands either front on a year round publicly maintained road or where the lands front on a recreational waterbody with legal access.

- 3.4 The existing policy in the official plan does not permit trailers, motorhomes or camping on a property unless there is a principal dwelling or cottage on the land.

SECTION 4 BASIS OF THE AMENDMENT

4A PRIVATE ROADS

- 4.1 It is the policy of the Municipality to not allow the creation of new lots unless there is adequate road access. Generally, adequate road access is believed to be direct frontage on a year round publicly maintained road.
- 4.2 There are an existing number of lots of record in the Municipality that do not meet the requirements for road frontage to qualify for building permits in the Municipality. The only exception is made for a hunt camp use on large parcels where there is a legal registered access and any associated structures are strictly limited in size.
- 4.3 The Municipality has an interest in supporting development on a number of these existing "lots of record" that have traditionally been considered as "land-locked" because they did not have direct frontage on a year road publicly-maintained road. The Municipality believes that a number of these lots should be eligible for building permits where appropriate measures are in place to protect the municipality from any liability or responsibility for any of the existing private access roads. If safeguards are in place, the Municipality takes the position that property owners should be able to make a reasonable use of their lands with the attendant restrictions imposed.
- 4.4 Traditionally it was only acceptable to consider seasonal cottages on privately maintained roads and restrict any year round dwellings to year round publicly maintained roads. The notion was that waterfront lands tended towards cottage or seasonal use and consequently did not place the kinds of access demands placed upon summer use properties in contrast to year round properties not located on waterbodies. This distinction is no longer particularly discernible and lakefront properties often have the same access expectations.
- 4.5 The Municipality has a number of tools available for ensuring safeguards are in place to discount traditional concerns over private road use. These include:
- Zoning restrictions
 - Road; consent; and site plan agreements
 - Road allowance agreements
 - Private road standards
 - Liability insurance
 - Requirement for maintenance authority to be in place
- 4.6 The Provincial Policy Statement (PPS) has been interpreted to ensure that conventional public road access be a requirement for development to occur. These policies include:

Heathy, liveable and safe communities are sustained by:

- **avoiding development and land use patterns which may cause environmental or public health and safety concerns;**
- **ensuring that necessary infrastructure, electricity generation facilities and transmission and distribution systems, and public service facilities are or will be available to meet current and projected needs; and**
- **infrastructure and public service facilities should be strategically located to support the effective and efficient delivery of emergency management services.**

Transportation Systems

- **transportation systems should be provided which are safe, energy efficient, facilitate the movement of people and goods, and are appropriate to address projected needs.**
- **efficient use shall be made of existing and planned infrastructure, including through the use of transportation demand management strategies, where feasible.**

4.7 More recently, the provincial planners have taken a more flexible approach to the interpretation of private road use and the PPS. Attached as an appendix to OPA No. 2 is an example where the province approved private road policy for Hearst Ontario. The Municipality of Whitestone wishes to consider a similar policy.

4B TRAILERS

4.8 The existing policy in the official plan for the Municipality of Whitestone strictly prohibits the use of vacant lands for any trailer use except under limited circumstances. These circumstances include those instances where a trailer may be used on a temporary basis while a principal dwelling is under construction on a property. Trailers are permitted as accessory uses on properties where there are existing dwellings. This policy extends to cover motorhomes and tents.

4.9 The policy prohibiting trailers emerged early in the Municipality because of a proliferation of objectionable trailers and the associated adverse impacts these uses created on adjacent properties.

4.10 Along with the incorporation of the Municipality and the creation of new polices including property standards and clean yard legislation, the Council of the Municipality believes that the prohibition of trailers may be amended to allow, on a limited basis, without the historical negative effects.

4.11 The Municipality will need to provide a more flexible policy for trailers should it wish to enact zoning provisions to allow for trailer, motorhome or tent use in the zoning by-law or to adopt a trailer by-law under the Municipal Act.

SECTION 5 SPECIFIC AMENDMENTS

- 5.1 Section 9.06 Private Roads is amended by adding the following policy after 9.06.5 and renumber 9.06.6 and 9.06.7 as 9.06.7 and 9.06.8 respectively.

9.06.6 The Municipality discourages new development on private roads. The Municipality does recognize that there may be instances where some infill development may be considered on non-waterfront lands that are accessed by a registered right-of-way.

Council will consider such requests for development on said lands where it can be satisfied that the following criteria are appropriately regarded.

a) Character

Development on lands served by private access routes should not threaten the character of an existing community or neighbourhood. Council will require that such lands be rezoned to ensure that neighbours are aware of the proposal to permit new development on previously ineligible properties;

b) Impacts

The Municipality will assess the appropriateness of such private road development applications in terms of impacts as well as all relevant policies in this and other parts of the plan;

c) Right-of-way

The Municipality must be satisfied that the lands have a legal registered right-of-way or some clear public right to gain access to the property;

d) Road Standards

The standard of the road must be sufficient to accommodate vehicular traffic on a year round basis including emergency vehicles. The determination of this standard will be established by the Municipality;

e) Agreement

The proponent must enter in to an agreement with the Municipality to be registered on title that identifies the road as private and that the Municipality will have no responsibility or liability for the maintenance of the road and that such agreement indemnifies the Municipality from any such liability;

f) Environment

The Municipality must be satisfied that any land division infill development will not adversely impact the natural environment and is consistent with the natural heritage requirements of the provincial policy statements;

g) Servicing

The Municipality is satisfied that the proposed development will not have any short or long term financial implications on the service costs of the Municipality;

h) Maintenance

The Municipality is satisfied that there are arrangements in place that provide for the ongoing maintenance for the private road; and

i) Complying with all other relevant policies of this plan.

5.2 Section 11.03 Trailers is hereby amended by deleting the section and replacing it with the following.

"11.03 Trailers

11.03.1 The Municipality of Whitestone discourages trailers, motorhomes and camping on nay lands in contrast to conventional single detached dwellings or cottages. However, it does recognize that under certain circumstances that controlled and limited use of trailers, motorhomes and camping may be a reasonable temporary land use for vacant parcels of land in the Municipality.

11.03.2 A trailer, motorhome or tent is a permitted accessory use to a permitted dwelling where such uses function as accessory uses subject to complying with all provisions related to accessory structures for the zone in which the use is proposed.

11.03.3 A trailer, motorhome or tent for the purpose of sale or storage may be permitted on any parcel with a principal dwelling.

11.03.4 The Municipality may enact a trailer by-law to regulate the licensing of trailers, motorhomes and tents.

11.03.5 The Municipality may arrange for a temporary use of a trailer on a property where a building permit has been issued for a main dwelling and such trailer may be located on the subject property for the period required to construct the main dwelling so long as this period does not exceed three years.

- 11.03.6 A trailer camp, tourist camp or motel is a commercial use. The Municipality may enact by-laws to regulate, license or govern tourist camps, trailer camps or motels.
- 11.03.7 The number of trailer sites allowed, tourist camp sites or motel units will be prescribed in the implementing zoning by-law.
- 5.3 Section 13.02 – Form of Development is hereby amended by deleting "and" at the end of (C) and adding "and" at the end of (d) and adding (e) as follows:
- "(e) a trailer, motorhome or tent in accordance with the provisions of the Municipality Trailer By-law."
- 5.4 Section 16.01 – Rural is hereby amended by adding the following to the list of land uses in 16.01.2:
- "- a trailer, motorhome or tent in accordance with the provisions of the Municipality's Trailer By-law."
- 5.5 Section 16.02 – Waterfront is hereby amended by adding the following to 16.02.3.
- "and a trailer, motorhome or tent in accordance with the provisions of the Municipality Trailer By-law."

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-law No. xx-2022

Being a By-law to adopt Official Plan Amendment
No. 2 to the Official Plan for the Corporation of the
Municipality Of Whitestone.

WHEREAS pursuant to Sections 17 and 22 of the *Planning Act* R.S.O. 1990, the Council of the Corporation for the Municipality of Whitestone,

NOW THEREFORE the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. The Amendment No. 2 to the Official Plan for the Municipality of Whitestone, consisting of explanatory/background text, specific amendment and supporting materials is hereby adopted.
2. The Clerk is hereby authorized and directed to make an application to the Minister of Municipal Affairs and Housing for the approval of Official Plan Amendment No. 2.
3. THAT this By-law shall come into effect upon the date, and at the time of its passing.

Read a First and Second time this ____ day of February, 2022.

Mayor George Comrie

CAO/Clerk Michelle Hendry

Read a Third time and **Passed, Signed and Sealed** this ____ day of February, 2022.

Mayor George Comrie

CAO/Clerk Michelle Hendry

CONSENT AGENDA



**Special Council Meeting Minutes
Monday, January 17, 2022, 6:30 p.m.
Via Zoom Video Conferencing**

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk
Paula Macri, Planning Assistant

Invited guest: John Jackson, Planner

Other guests: 8

1. Roll Call and Call to Order

Mayor Comrie commenced roll call and called the meeting to order at 6:32 p.m.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.

National Anthem

Indigenous Land Acknowledgement Statement

3. Approval of the Agenda

Resolution No. 2022-01

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

4. Presentations and Delegations - None

Resolution No. 2022-02

Moved by: Councillor Brian Woods

Seconded by: Councillor Beth Gorham-Matthews

Move into Committee of the Whole

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 6:38 p.m.

5. Planning Items

5.1 Consent Application B45/2021(W) – BUZCYNski et al

- Memorandum from John Jackson, Planner dated November 24, 2021

5.2 Group Applications to Close and Convey a Shore Road Allowance

- MERRITT, Gary
Lot 5, Plan 42-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound
- POTTINGER, Marilyn
Part Lot 28, Concession 5 being Part 2, PSR2324, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound
- RICE, Lisa Jane
Lot 4, Plan 42-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound
- BURRELL, Drew
Lot 3, Plan 42-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound
 - Memorandum from John Jackson, Planner dated December 29, 2021

5.3 Application to Purchase and Close Municipal Road Allowance – ROOT, Christopher and Suzanne

- Memorandum from John Jackson, Planner dated January 12, 2022
- Christopher and Suzanne Root correspondence.

Resolution No. 2022-03

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

Reconvene into Regular Meeting

THAT the Council of the Municipality of Whitestone reconvene into Regular Council at 7:40 p.m.

Carried

Matters Arising from Committee of the Whole

Resolution No. 2022-04

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

5.1 Consent Application B45/2021(W) – BUZCYNSKI et al

WHEREAS John Jackson, Planner Inc., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B45/2021(W) – BUZCYNSKI et al and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
2. That the new lots receive 911 addressing from the Municipality;
3. That the newly created lots be rezoned to the Rural Residential (RR) Zone;
4. That a clearance letter be obtained from the Ministry of Transportation; and
5. That payment of all applicable planning fees be made to the Municipality of Whitestone.

Motion withdrawn

Clerks Note: Further information is requested by Council in regard to MTO approval of Hwy 124 frontage dimensions as well as the private driveway adjacent to the westerly boundary of 'Sever 4'.

Resolution No. 2022-05

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

5.2 Group Application to Close and Convey a Shore Road Allowance

WHEREAS an application has been submitted by Gary Merritt for the closing and acquisition of the shore road allowance fronting Lot 5, Plan M-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound;

AND WHEREAS an application has been submitted by Marilyn Pottinger for the closing and acquisition of the shore road allowance fronting Part 2, PSR-2324, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound;

AND WHEREAS an application has been submitted by Lisa Jane Rice for the closing and acquisition of the shore road allowance fronting Lot 4, Plan M-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound;

AND WHEREAS an application has been submitted by Drew Burrell for the closing and acquisition of the shore road allowance fronting Lot 3, Plan M-628, geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound;

AND WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to these applications;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone approves in principle, the closure and acquisition of the shore road allowances subject to:

1. Current practices and procedures and, the payment of fees in accordance with the current Municipal fees and charges By-law, for closing of Shore Road Allowances.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-06

Moved by: Councillor, Beth Gorham-Matthews

Seconded by: Councillor, Joe McEwen

- 5.3 Application to Purchase and Close Municipal Road Allowance – ROOT, Christopher and Suzanne

WHEREAS an application has been submitted by Christopher and Suzanne Root for the closing and acquisition of part of the Municipal Road Allowance between Concessions 4 & 5, Lot 11, geographic Township of Hagerman now Municipality of Whitestone, District of Parry Sound

WHEREAS an application has been submitted by Christopher and Suzanne Root for the closing and acquisition of part of the Municipal Road Allowance part of the Municipal Road Allowance between Concessions 4 & 5, Lot 11, geographic Township of Hagerman now Municipality of Whitestone, District of Parry Sound

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone defer this application for further investigation.

Carried

Resolution No. 2022-07

Moved by: Councillor Brian Woods

Seconded by: Councillor Beth Gorham-Matthews

Adjourn to Public Meeting

THAT the Council of the Municipality of Whitestone move into the Public Meeting at 7:54 p.m.

Carried

Public Meeting

1. Call to Order

- Introductions were made by the Chairperson - Council, Staff and invited guests (John Jackson).

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record. No pecuniary interest was declared.

3. Meeting Protocol

The Chairperson advised of the meeting protocol.

4. Discussion:

4.1 ANDERSON, James and PATTERSON, Sandra - Proposed Zoning By-Law amendment is to rezone Part of Lot 32, Concession 1, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone.

- The Chairperson asked the Clerk if any letters or related correspondence had been received. The Clerk advised none received.
- John Jackson, Municipal Planner presented his report.
- The Applicant spoke to the re-zoning application.
- Questions or comments were received Council

5. Adjournment

Close Public Meeting

Resolution No. 2022-08

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone close the Public Meeting portion of the meeting at 8:28 pm.

Carried

Matters Arising from Public Meeting

Resolution No. 2022-09

Moved by:

Seconded by:

7. BY-LAWS

7.1 By-Law No. 01-2022, being a By-Law for a Zoning By-law amendment to rezone Part of Lot 32, Concession 1, geographic Township of McKenzie, now in the Municipality of Whitestone by James Anderson and Sandra Patterson.

WHEREAS By-Law 01-2022, being a By-Law to amend By-Law. 07-2018 (the Zoning By-Law), to rezone Part of Lot 32, Concession 1, geographic Township of McKenzie, now in the Municipality of Whitestone, from the Rural (RU) Zone to a Rural (RU) Exception Zone by James Anderson and Sandra Patterson in the Municipality of Whitestone, be given a First and Second reading;

NOW THEREFORE BE IT RESOLVED THAT, By-Law 01-2022 be given a Third and Final reading and enacted as of this date.

Motion failed

Clerks Note: Council requested that a Temporary Use By-Law be prepared for a future Council meeting.

Resolution No. 2022-10

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

7.2 By-Law No. 02-2022, being a By-Law to enter into an Agreement for Conditions of Approval of Consent B02/2021(W) – MEIN, Shirley

THAT By-Law 02-2022, being a By-Law to enter into an agreement for conditions of approval of Consent B02/2021(W) under the *Planning Act* – MEIN, Shirley to be Read a First and Second time this 17th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 17th day of January, 2022 and numbered 02-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-11

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

7.3 By-Law No. 03-2022, being a By-Law to authorize the sale of Lot 12, Plan 305 – COSTELLO, Kathleen

THAT By-Law 03-2022, being a By-Law to authorize the sale of Lot 12, Plan 305 to Kathleen Costello to be Read a First and Second time this 17th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 17th day of January, 2022 and numbered 03-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

8. **Councillor Items** – None

9. **Questions from the Public**

10. **Confirming By-law**

Resolution No. 2022-12

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

THAT By-Law 04-2022 the Confirmatory By-Law for the Council meeting of Monday, January 17, 2022, be given a First, Second, Third and final reading and is passed as of this date.

Carried

11. **Adjournment**

Resolution No. 2022-13

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 9:01 p.m. until the next scheduled Regular Council meeting of Tuesday, January 18, 2022 at 6:30 p.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/ Clerk



**Regular Council Meeting Minutes
Tuesday, January 18, 2022, 5:00 p.m.
Via Zoom Video Conferencing**

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk

1. Roll Call and Call to Order

Mayor Comrie commenced roll call and called the meeting to order at 5:04 p.m.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.

3. Closed Session

Resolution No. 2022-14

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

Adjourn to Closed Session

WHEREAS the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

NOW THEREFORE BE IT RESOLVED THAT this Meeting be adjourned at 5:06 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 3.1 Closed Session Meeting Minutes for the Special Council meeting of December 8, 2021 and the Regular Council meeting of December 13, 2021.
- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - Human Resources matters

Carried

Resolution No. 2022-15

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

Reconvene to Open Session

THAT this meeting be reconvened to an open session at 5:38 p.m.

Carried

RECESS

4. Call to Order and Roll Call

6:33 p.m.

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk
Bob Whitman, Fire Chief

Invited guest: Harold Elston, Integrity Commissioner
Dave Brunton and Cheryl Ward, West Parry Sound Rotary Club

Other guests: 20

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

5. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.

6. Approval of the Agenda

Resolution No. 2022-16

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

Resolution No. 2022-17

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

Matters Arising from Closed Session

- 3.1 Closed Session Meeting Minutes for Special Council Meeting of December 8, 2021 and the Regular Council meeting of December 13, 2021.

THAT the Council of the Municipality of Whitestone approves the Closed Session Minutes of the Special Council Meeting of December 8, 2021 and the Regular Council meeting of December 13, 2021.

Carried

7. Presentations and Delegations

Mayor Comrie introduced Integrity Commissioner Harold Elston and relinquished the chair to Deputy Mayor Gorham-Matthews

- 7.1 Harold Elston, Integrity Commissioner
Report on the Matter of Councillor Lamb vs. Mayor Comrie

Matters Arising

Resolution No. 2022-18

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

- 7.1 **THAT** the Council of the Municipality of Whitestone hereby receives the report from Harold Elston, Integrity Commissioner dated January 11, 2022 on the matter of Councillor Lamb vs. Mayor Comrie, for information.

Clerks Note: There was no vote taken in respect of this motion.

Resolution No. 2022-19

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone reprimands Mayor Comrie and requests an apology to Council and the Community for his contravention of the Municipal Conflict of Interest Act and the Code of Conduct by participating in the discussion

concerning the granting of access rights to properties on Red Gate Lane, when Mayor Comrie had a pecuniary interest in the matter.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Councillor, Beth Gorham-Matthews	X		
Mayor, George Comrie			

Carried

Clerks Note: Mayor George Comrie’s name was not called during the recorded vote as he indicated to the Clerk prior to the meeting of his intention to abstain from voting in respect of this matter.

Clerks Note: Mayor Comrie made the following statement:

“I accept the report and the findings of the Integrity Commissioner and I assure you that it was not my intention to offend the Municipal Code of Conduct Act. But I did end up responding to a question from a ratepayer and for that I apologize to Council colleagues and Whitestone ratepayers. All I can say to you is that I will be more careful in future. Thank you.”

Mayor Comrie reassumed the chair.

7.2 Rotary Club of West Parry Sound
Update on Activities

Matters Arising

Resolution No. 2022-20

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

THAT the Council of the Municipality of Whitestone hereby receives the presentation from Rotary Club of West Parry Sound and thanks the presenters for their attendance at the Council meeting.

Carried

8. Planning Items - None

9. Public Meeting - None

10. Consent Agenda

Resolution No. 2022-21

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe Lamb

WHEREAS the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 10.1 Council and Committee Meeting Minutes
 - 10.1.1 Special Council Minutes for the meeting of December 8, 2021 and the Regular Council Minutes for the meeting of December 13, 2021.
- 10.2 Unfinished Business (listed on page 4)

- 10.3 Bottle Shed Revenue Reports
 - 10.3.1 York Street Landfill Site
 - 10.3.2 Aulds Road Landfill Site

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the Council minutes and receives for information all other items contained in the Consent Agenda dated January 18, 2022.

Carried

Matters Arising from Consent Agenda - None

11. Accounts Payable

Resolution No. 2022-22

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

11.1 Accounts Payable

THAT the Council of the Municipality of Whitestone approve Accounts Payable in the amount of \$535,517.30 and payroll in the amount of \$66,715.04.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

12. Staff Reports

Resolution No. 2022-23

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

12.1 Staff Presentation 2021 – A year in review

THAT the Council of the of the Municipality of Whitestone does hereby receive Staff Presentation – 2021 – A Year in Review, for information.

Clerk's Note: Staff were asked to consider opportunities to have this information sent out to all ratepayers. **Carried**

Resolution No. 2022-24

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

- 12.2 Staff Report
Whitestone Fire Rescue Annual Statistic Report 2021

THAT the Council of the of the Municipality of Whitestone does hereby receive Staff Report – Whitestone Fire Rescue Annual Statistic Report – 2021, for information.

Carried

Resolution No. 2022-25

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 12.3 Staff Report ADMIN-2022-01
Joint Compliance Audit Committee

THAT the Council of the of the Municipality of Whitestone does hereby receive for information report ADMIN-2022-01 (Joint Compliance Audit Committee and By-law);

AND THAT the Council of the of the Municipality of Whitestone adopt by By-law the West Parry Sound Joint Election Compliance Audit Committee Terms of Reference per Attachment A to Report ADMIN-2022-01.

Carried

Resolution No. 2022-26

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

- 12.4 Staff Report ADMIN-2022-02
Accountability, Transparency, and Openness Policy

THAT the Council of the of the Municipality of Whitestone does hereby receive for information report ADMIN-2022-02 (Accountability, Transparency, and Openness Policy);

AND THAT the Council of the of the Municipality of Whitestone adopt by By-law the Accountability, Transparency, and Openness Policy per Attachment A to report ADMIN-2022-02

Carried

Resolution No. 2022-27

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

- 12.5 Staff Report ADMIN-2022-03
Use of Corporate Resources for Election Purposes Policy

THAT the Council of the Municipality of Whitestone does hereby receive for information report ADMIN-2022-03 (Use of Corporate Resources for Election Purposes Policy);

AND THAT the Council of the of the Municipality of Whitestone adopt by By-law the Use of Corporate Resources for Election Purposes Policy per Attachment A to Report ADMIN-2022-03.

Carried

Resolution No. 2022-28

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Brian Woods

- 12.6 Staff Memo and Communication Strategy Update

THAT the Council of the of the Municipality of Whitestone does hereby receive the Staff Memo and Communication Strategy Update for information.

Carried

13. By-laws

Resolution No. 2022-29

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

- 13.1 By-law 05-2022, being a By-law to authorize borrowing from time to time to meet expenditures during the fiscal year ending December 31, 2022

THAT By-law 05-2022, being a By-law to authorize borrowing from time to time to meet expenditures during the fiscal year ending December 31, 2022 be read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January, 2022 and numbered By-law 05-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-30

Moved by: Councillor Brian Woods

Seconded by: Councillor Beth Gorham-Matthews

13.2 By-law 06-2022, being a By-law to levy certain interim rates, taxes and charges for the year 2022

THAT By-law 06-2022, being a By-law to levy certain interim rates, taxes and charges for the year 2022 be Read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January 2022, and numbered By-law 06-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-31

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

13.3 By-law 07-2022, being a By-law to set tax ratios for municipal purposes for 2022

THAT By-law 07-2022, being a By-law to set tax ratios for municipal purposes for 2022 be Read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January 2022 and numbered By-law 07-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-32

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

13.4 By-law 08-2022, being a By-law to establish a Joint Compliance Audit Committee and establish Terms of Reference and repeal By-law 35-2018

THAT By-law 08-2022, being a By-law to establish a Joint Compliance Audit Committee and establish Terms of Reference be Read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January 2022 and numbered By-law 08-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-33

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

- 13.5 By-law 09-2022, being a By-law to update the Fees and Services By-law and repeal By-laws 49-2000, 27-2001, 35-2001 and 40-2020

THAT By-law 09-2022, being a By-law to update the Fees and Services By-law to be Read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January 2022 and numbered By-law 09-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-34

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 13.6 By-law 10-2022, being a By-law to appoint a By-law Enforcement Officer and repeal By-law 11-2019

THAT By-law 10-2022, being a By-law to appoint a By-law Enforcement Officer be Read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January 2022 and numbered By-law 10-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-35

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

13.7 By-law 11-2022 Accountability, Transparency, and Openness Policy

THAT By-law 11-2022, being a By-law to establish an Accountability, Transparency, and Openness Policy be Read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January 2022 and numbered By-law 11-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-36

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

13.8 By-law 12-2022 Use of Corporate Resources for Election Purposes Policy

THAT By-law 12-2022, being a By-law to establish the Use of Corporate Resources for Election Purposes Policy be Read a First and Second time this 18th day of January, 2022;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 18th day of January 2022 and numbered By-law 12-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

14 Business Matters

Resolution No. 2022-37

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

14.1 ICECAP Membership

14.1.1 Local Governments for Sustainability Resolution – Partners for Climate Protection Program

WHEREAS it is well established that climate change is increasing the frequency of extreme weather events and posing other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy;

WHEREAS the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts;

WHEREAS local governments are essential to the successful implementation of the Paris Agreement;

WHEREAS Canada's cities and communities influence approximately 50 per cent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services;

WHEREAS investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses;

WHEREAS a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting;

WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI–Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share

their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS over 300 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

WHEREAS PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050;

WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

WHEREAS PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years;

WHEREAS PCP members accept they can be suspended from the program — subject to prior notice in writing by the PCP Secretariat — in the event of non-submission of progress reports within the established deadlines;

BE IT RESOLVED that the Council of the Municipality of Whitestone endorse the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius; and

BE IT RESOLVED that the Council of the Municipality of Whitestone review the guidelines on PCP member benefits and responsibilities and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

BE IT FURTHER RESOLVED that the Council of the Municipality of Whitestone appoint the following:

- a) Michelle Hendry, Corporate staff person
- b) Dave Creasor, Alternate Corporate staff person
- c) Councillor Beth Gorham-Matthews, Elected official

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-38

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

14.2 Nursing Station Update

THAT the Council of the of the Municipality of Whitestone does hereby receive the Nursing Station Update for information.

Carried

15. Correspondence (listed on page 5)

Resolution No. 2022-39

Moved by: Councillor Brian Woods

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the January 18, 2022 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- B. Steve Waller email regarding Victoria Cross Endorsement dated December 1, 2021.
- I. Lorimer Lake Association – concerns regarding Lorimer Lake Resort
- J. Wetland destruction on Lorimer Lake – letter from Janice Gilbert, PhD, Wetland Ecologist
- K. Scott Nash request and petition for Dock at Gooseneck Lake boat launch

Carried

Correspondence Item B

Resolution No. 2022-40

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

Matters Arising from Correspondence

WHEREAS S.K. (Steve) Waller, BA(Hons), MSc, CD1, CPO, CSMP M.ISMI, Captain (Retired), Barrie/Dunchurch, wrote to the Council of the Municipality of Whitestone formally requesting Council support the efforts being made to award Jess Larochelle with the Victoria Cross;

AND WHEREAS Private Jess Larochelle was a member of the Canadian Armed Forces and fought in the War in Afghanistan;

AND WHEREAS in 2006 Private Larochelle defended his unit's position and saved countless lives in the process demonstrating an unparalleled sense of duty and commitment to his fellow soldiers;

AND WHEREAS Private Larochelle was awarded the Star of Military Valour for his role in the 2006 battle in Afghanistan;

AND WHEREAS a large group of veterans known as Valour in the Presence of the Enemy are requesting that this young hero's Star of Military Valour be upgraded to Canada's highest honour, the Canadian Victoria Cross;

AND WHEREAS there is a petition before the Minister of National Defence (e-3636) which aims to upgrade Private Larochelle's Star of Military Valour.

THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone endorse the request by local veteran S.K. (Steve) Waller on behalf of Valour in the Presence of the Enemy to have Private Larochelle awarded the Canadian Victoria Cross.

AND FURTHER BE IT RESOLVED THAT a copy of this motion be forwarded to Governor General Mary Simon, MP Anthony Rota, Minister of National Defence, Anita Anand, Mike Harrison and Valour in the Presence of the Enemy.

Carried

Correspondence items I and J

Council briefly discussed letters received in respect of Lorimer Lake resort and environmental concerns.

Correspondence Item K

Council briefly discussed the request for a dock at the Gooseneck Lake boat launch. This matter will be a deputation at the February 15, 2021 Council meeting.

16. Councillor Items - None

17. Questions from the Public

18. Confirming By-law

Resolution No. 2022-41

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

THAT By-law 13-2022 Being the Confirmatory By-law for the council meeting of Tuesday, January 18, 2022, be given a First, Second, Third and final reading and is passed as of this date.

Carried

19. Adjournment

Resolution No. 2022-42

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 9:22 p.m. until the next scheduled Regular Council meeting of Tuesday, February 15, 2022 at 6:30 p.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/ Clerk



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 ~ Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

**Minutes of the Whitestone Environmental Stewardship Committee meeting
held on Wednesday, December 8, 2021 at 7:00 p.m.
via Zoom Video Conferencing and Phone-In**

Present: Lynn Brennan
Ian Crawford
Councillor Beth Gorham-Matthews
Councillor Joe McEwen
Dennis Morrison
Brad Parkes
Scott Nash
Juliette Terry
David West
Anne Wright

Regrets: Rob Morrison
Patricia Moleirinho

.....
1. CALL TO ORDER

Councillor Beth Gorham-Matthews called the meeting to order at 7:00 p.m.

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

3. ADOPTION OF THE AGENDA

2021-13ESC Moved by Ian Crawford
Seconded by Lynn Brennan

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated. **Carried**

4. ADOPTION OF MINUTES

2021-14ESC Moved by Dennis Morrison
Seconded by Brad Parkes

WHEREAS the Whitestone Environmental Stewardship Committee is in receipt of the November 17, 2021 meeting minutes.

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED that the minutes of the meeting held November 17, 2021 be adopted as presented. **Carried**

5. CORRESPONDENCE – NONE

6. NEW BUSINESS OR ANNOUNCEMENTS

6.1 Review of septic information from Robin Allen, Manager, On-site Sewage System Program – North-Bay Mattawa Conservation Authority

- Following a detailed discussion of the presentation made by Robin Allen, our key concern still remains creating a plan of action that will generate willing acceptance and participation through education, discretionary inspections followed by a mandatory program that will facilitate septic safety for the Municipality of Whitestone.
- In the immediate future, we shall continue our education campaign through newsletters and the website and utilize our minutes to bring discussion to council level regarding potential actions regarding testing.
- Ian Crawford will speak with Seguin Township regarding the steps that were taken to bring forward the septic legislation.
- More permit information to be gathered from Robin Allen.
- Develop a list of approved local contractors for septic installations.

6.2 2022 Preliminary Budget Discussion for 2022

Mayor's Monarch Pledge

- \$300.00 for butterfly tagging program
- \$500.00 for art supplies for school project and library
- \$200.00 to purchase seeds/plants

Lake Plan

- \$5,000.00 to hire Bev Clark to create a database from all our water testing data (approx. 6-7 lakes), including suggestions for improving our testing
- \$,4800.00 for Benthic Testing for 3 lakes (Whitestone, Wawashkesh and possibly Lorimer @\$1600 per lake)

Advertising and Promotion

- Free Ted Talk style event
- \$1,000.00 for printing and promotional items, fair booth
- \$15,000.00 for ICECAP, if approved by Council

7. **NEXT MEETING** - Wednesday, January 5, 2022 at 7:00 p.m. - to be held pending the arrangements for guest speaker, Rob Gibson, MNR & F to discuss shoreline development and degradation.

8. **ADJOURNMENT**
This meeting be adjourned at 8:41 p.m. until the call of the Chair.

Councillor Beth Gorham-Matthews

Chair

Juliette Terry

Secretary



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 ~ Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

**Minutes of the Whitestone Environmental Stewardship Committee meeting
held on Wednesday, January 5, 2022 at 7:00 p.m.
via Zoom Video Conferencing and Phone-In**

Present: Lynn Brennan
Ian Crawford
Councillor Beth Gorham-Matthews
Dennis Morrison
Brad Parkes
Juliette Terry
David West

Regrets: Councillor Joe McEwen
Patricia Moleirinho
Rob Morrison
Scott Nash
Anne Wright

.....
1. CALL TO ORDER

Councillor Beth Gorham-Matthews called the meeting to order at 7:01 p.m.

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

3. ADOPTION OF THE AGENDA

2022-01ESC Moved by Dennis Morrison
Seconded by Lynn Brennan

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated. **Carried**

4. ADOPTION OF MINUTES

2022-02ESC Moved by David West
Seconded by Brad Parkes

WHEREAS the Whitestone Environmental Stewardship Committee is in receipt of the December 8, 2021 meeting minutes.

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED that the minutes of the meeting held December 8, 2021 be adopted as presented. **Carried**

5. PRESENTATION

5.1 Rob Gibson, MNR & F discussion of shoreline development and degradation.

6. NEW BUSINESS OR ANNOUNCEMENTS

Brad Parkes submitted a letter from Cecelia Parkes of the Lorimer Lakes Association with a request for help or direction regarding their efforts to draw attention to the drainage and filling of wetlands on a property on Lorimer Lake. This matter was brought into the conversation with Rob Gibson and it was disclosed that the MNR&F as well as the Municipality have been made aware of the situation and that discussions are ongoing regarding steps that should be and could be taken.

Councillor Beth Gorham-Matthews distributed a list of contractors that do septic work in the Whitestone and surrounding areas with one addition coming from Patricia Moleirinho. This list will be vetted by staff for inclusion in the Whitestone Business Directory on the website.

The FoodCycler Pilot Program, currently approved by Burks' Falls and Seguin Township appears to be worth investigating as it would help reduce the amount of refuse going into the landfill. The pilot program suggests that for a municipality of 2,500 residents or less the pilot scope would be 50 households requiring a municipal investment of \$5,000 plus shipping. (That is \$100 per unit) The households that sign up will pay \$150 for their unit, which they keep after the 12 week pilot. The retail price of each unit is \$500 but with the subsidies provided through the Impact Canada investment and FoodCyclers reduces our investment by \$150 for the total \$350 per unit. Ian Crawford made a motion to suggest that council look into this program for consideration.

The committee then discussed the February newsletter submission and decided that bringing up facts regarding shoreline do's and don'ts when considering docks and landscape would be beneficial. Councillor Beth Gorham-Matthews will draft something for approval by the committee.

Dennis Morrison spoke with Bev Clark regarding water quality testing and learned that shoreline development/degradation has a larger impact than septic issues, and mentioned that Lorimer Lake is on his radar for study. Peter Hopkins, Mayor of McKellar, will connect Dennis with a U of T representative to hopefully help us with data analysis.

Ian Crawford will bring information from Seguin Township regarding their septic program initiation to the next meeting as well as statistical information regarding road salt and aquatic damage and find out what salt percentage Whitestone Municipality uses in their sand mix. Some municipalities have lowered their percentage from 5% to 1% and found the product to be just as effective.

Anne has a number of initiatives in the works with the Library and School for the Mayor's Monarch Pledge. The Mayor has to retake the pledge for 2022.

Reached out to Robin Allen for information on what it would entail to get statistics on the age of the septic in our municipality. It would be quite an undertaking with not all records online yet. The initial price was quite expensive. Will connect with Robin so see what better price we could get.

7. **NEXT SCHEDULED MEETING** - Wednesday, February 2, 2022 at 7:00 p.m.

8. **ADJOURNMENT**

2022-03ESC Moved by Lynn Brennan
Seconded by Ian Crawford

This meeting be adjourned at 9:02 p.m. until February 2, 2022 or at the call of the Chair.

Councillor Beth Gorham-Matthews

Chair

Juliette Terry

Secretary

WHITESTONE PUBLIC LIBRARY AND TECHNOLOGY CENTRE LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Dec 20, 2021; 6:00 PM
LOCATION	Virtual Meeting
ATTENDEES	B. Bell, B. Boulter, C. Gorrie, G. Harris, C. Lamb, J. Lamb, J. Petroski, S. Wesley, P. Woehl Staff: E. Fincham
REGRETS	
CALL TO ORDER	P. Woehl called the meeting to order at 6:06 PM.

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

2021-62 Moved: B. Boulter

Carried Seconded: J. Petroski

Be it resolved that the Agenda for this meeting be approved as amended.

APPROVAL OF CONSENT AGENDA

C. Lamb pulled the CEO Report and Minutes to discuss.

2021-63 Moved: J. Lamb

Carried Seconded: G. Harris

Be it resolved that the Consent Agenda be approved.

BUSINESS ARISING

L.E.A.F. Grant

E. Fincham shared that the library successfully secured the L.E.A.F. grant from the Commonwell Mutual Insurance Group. The library will be receiving instructions for a media release in January.

Library Partnerships Update

E. Fincham discussed ongoing and upcoming programming with library partners, including the Christmas Social, weekly activity bags, Dungeons & Dragons/Tabletop, and Board Game Nights with the Whitestone Recreation Committee.

She noted that the Grassroots Growth Project with the Dunchurch Agricultural Society had its first committee meeting to plan workshops and seminars for the next year. Almost every month in 2022 will have a workshop on a different gardening or food security topic.

NEW BUSINESS

COVID Restrictions

E. Fincham updated that as of the meeting the library is subject to a 50% capacity limit. She will update the board as restrictions change and further impact programming or in-person service.

Student Grants 2022

E. Fincham noted that she will be applying for student grants through two streams this year. One position will be for the summer reading program, the second will be for a digitizing of local historical photographs and documents project.

OLA Superconference

E. Fincham shared that the Superconference is online again this year. An email received from the Ontario Library Association notified that free attendance for board members serving small communities and has followed up with questions for the OLA.

CHAIR REPORT

P. Woehl thanks P. Allen for all of her work in setting the library up with online banking and a municipal credit card.

She noted that the municipality is not hosting the volunteer appreciation dinner this year, but gifts are available for all board members and registered library volunteers.

ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER

None.

UNFINISHED/ONGOING BUSINESS

- In Memory of R. Brownley
The board will erect a little library in memory of R. Brownley. P. Woehl and G. Harris volunteered to organize this process. The board discussed locations, including the Maple Island Thrift Shop. C. Lamb will organize the plaque.
- MTO & Sign
E. Fincham received an update that the sign is likely coming in February 2022. The power supply had to be moved and upgraded to accommodate the sign.
- Renovation Update
J. Lamb brought forward the final walkthrough earlier this month. He noted that the light fixtures in the original building do not match the new fixtures. He will bring it to council to take on as a capital project. J. Lamb also noted that B. Woods discussed the lack of treads on the basement steps as being a potential safety hazard.
- Grand Reopening
None

QUESTION PERIOD FOR THE GENERAL PUBLIC

None

CLOSED SESSION

None

Next Meeting will be held at 6:00 PM on January 17, 2021 @ Virtual Meeting

ADJOURNMENT

2021-64 Moved: J. Petroski

Carried Seconded: B. Boulter

Be it resolved that the meeting is adjourned at 6:55 PM.



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: February 15, 2022

Report No: ADMIN-2022-04

Subject:

Community Emergency Management Coordinator (CEMC) annual update for 2021

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-04 (Community Emergency Management Coordinator (CEMC) update for 2021) for information.

Background:

The purpose of this report is to update council on matters related to the 2021 activities of the CEMC and Emergency Management Initiatives.

The role of the CEMC is to assist the Municipality with emergency preparedness and to ensure the municipality and its emergency operations centre are in a continuous state of readiness in the event of a municipal emergency.

The CEMC (or designate) administers the Municipal Emergency Plan and plans for an annual Plan review process as per Provincial requirements. The Plan will be updated if required based on the results of the review. The annual review of the Plan will be the collective responsibility of the Emergency Management Program Committee (EMPC).

The CEMC is a member of the Emergency Control Group and represents the Municipality at the West Parry Sound CEMC meetings.

Analysis:

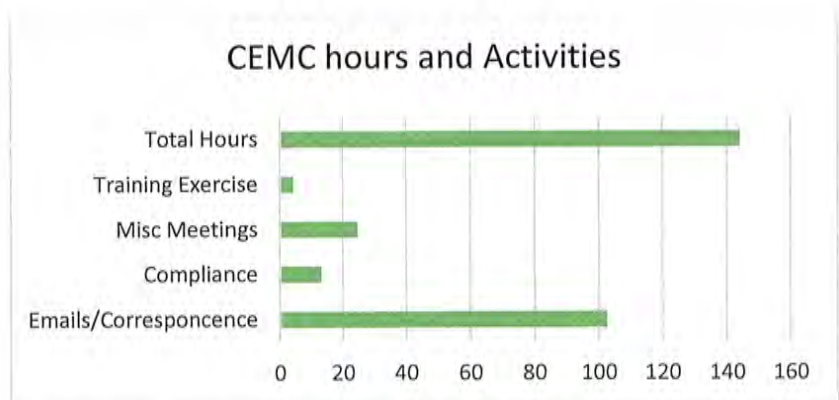
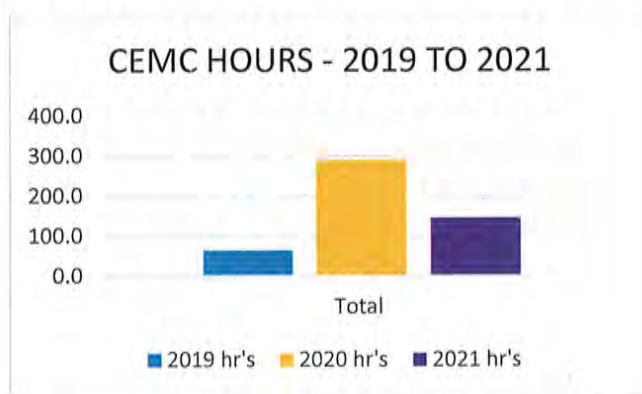
CECM activities continued in 2021 in support of the pandemic and related activities. The pandemic has been stressful for many.

The Emergency Management Program Committee met in December and made minor changes to the Emergency Plan, with more significant changes coming in the new year. A new By-law was put in place to support the revised Plan.

In 2022, the Plan will be further updated to align with the IMS (Incident Management System) which will change the roles and role responsibilities of key staff during an emergency and will align with the other six area Municipalities in West Parry Sound. This change will lead to some necessary staff training.

At the end of each Year the CEMC is required to submit a report to the Fire Marshal Office in regard to Emergency Preparedness. The information includes an updated contact list, a copy the By-law that supports the Emergency Plan, education and training information, information on the annual training exercise for the Emergency Management Group as well as public education initiatives.

CEMC hours



Regular monthly activities include checking emails (communications related activities), meetings, compliance related activities as well as the annual training exercise.

Planned activities for 2022

1. Emergency Plan review and update as needed with the Emergency Management Program Committee (EMPC)
2. Compliance related activities (emergency management exercise, hazard analysis)
3. Staff training for compliance
4. Additional training for the Public Information Officer as needed and the alternate CEMC

5. Other (public education, newsletter or e-news information about emergency preparedness)


Financial Considerations

The 2021 budget for Emergency Management related activities was \$6,000. This budget includes CEMC wages, and expenses related to the maintenance of the backup generator.


Link to Strategic Plan:

7.9 Promote health and safety.

Respectfully submitted by:


Kathy Whitman
CEMC

Reviewed by:


Michelle Hendry
CAO/Clerk

Attachments: None.



Municipality of Whitestone Report to Council

Prepared for: Council **Department:** Administration

Agenda Date: February 15, 2022 **Report No:** ADMIN-2022-05

Subject:

After School Program Annual Report, 2021

Recommendation:

THAT the Council of the Municipality of Whitestone receives the Report ADMIN-2022-05 (After School Program Annual Report, 2021) for information.

Background:

The After School Program is a child care service that has been running for more than a decade at the Whitestone Lake Public School. Parents of the program pay a nominal fee to have their children cared for after school hours at the school from 3:00 pm until 6:00 pm each school day.

The cost of the program is \$6.00 per day per child.

Analysis:

Currently there are twenty-three (23) children registered in the 2021-2022 Program. Of the 23 students, some students are part-time or occasional in the program so the maximum number of students at any given day meets the staff/child ratios as approved in the Ministry of Education License:

If there are four (4) children under the age of seven (7) years old in attendance, the maximum number of children permitted is thirteen (13). Otherwise, the maximum number of children is fifteen (15)

The After School Program allows parents who work outside of the community or who's hours of work do not align with school day, to take advantage of this affordable option and have their children cared for at the school.

Financial Considerations:

Below is a summary of the Revenue and Expenses over the past three school years.

School Years	2018-2019	2019-2020	2020-2021
REVENUE			
User Fees	\$7,349.69	\$5,175.00	\$4,178.00
DSSAB	\$6,821.00	\$7,705.00	\$5,038.00
TOTAL REVENUE	\$14,170.69	\$12,880.00	\$9,216.00
EXPENSES			
Project Coordinator Wages	\$11,553.94	\$8,122.96	* \$14,943.39
Program Supplies	\$404.10	\$214.64	\$1,355.03
TOTAL EXPENSES	\$11,958.04	\$8,337.60	\$16,298.42
VARIANCE	\$2,212.65	\$4,542.40	-\$7,082.42

* Approximately \$3,727.44 of wages is linked to the additional hours required for cleaning and disinfecting

For this past school year of 2020-2021, revenues have been even lower than 2019-2020 due to parents keeping their children home while following the COVID-19 isolation rules and testing protocols. However, costs to run the program have been higher due to more time required by the Program Coordinator to follow the COVID-19 cleaning protocols (an additional one hour per day, 30 minutes before and 30 minutes after the program).

Additionally, with the new COVID-19 Ministry of Education Policies, children can no longer share supplies. In the past, children would share many of the craft supplies however now each child has a container with their name on it that contains their own scissors, glue, stickers, etc. and these items are no longer shared.

Some of the personal protection equipment costs are covered by the Provincial Government starting at the end of the 2020-2021 school year. The Province began sending supplies of masks and face shields for the program. Disinfection supplies and hand sanitizers that require replacement regularly are supplied by the Municipality and have contributed to the increased costs to run the program.

It is expected that these increased incidental expense costs will continue until the pandemic is over.

As a financial consideration for the 2022 school year, it is the intention of the Municipality to continue at the 2021 rate for Program Supplies (\$1000) to be able to ensure that all children in the program have the craft supplies and program supplies needed to continue to fully enjoy the activities in the after school program.

Conclusion:

The After School Program has been directly impacted by the COVID-19 pandemic. In the previous two school years the program financials have shown a profit. However, due to COVID-19 protocols required by the Ministry of Education the program is now running a deficit to keep it operating according to the regulations imposed.

Link to Strategic Plan:


Building Community: To encourage and enhance community involvement, pride, and spirit in the Municipality, including its visual image

Respectfully submitted by:



Judith Meyntz, Deputy Clerk

Reviewed by:



Michelle Hendry, CAO/Clerk



REPORT TO COUNCIL

Prepared for: Council

Agenda Date: February 15, 2022

Department: Recreation

Report No: REC 2022-01

Subject:

Recreation Committee 2022 Year-End Report

Recommendation:

THAT the Council of the Municipality of Whitestone receive for information report REC-2022-01: Recreation Committee 2022 Year-End Report

Committee:

As a result of the ongoing COVID-19 pandemic, most Whitestone facilities have been closed to the public, and most of our usual recreation programs and activities have been suspended throughout much of 2021. Notwithstanding, the Recreation Committee has continued to meet regularly, both virtually, and in person (with appropriate physical distancing) where permitted.

The Committee membership as of December 31st 2021 included:

- Rebecca Green (Chair)
- Deborah Comrie (Secretary)
- Jan Hill
- Tanya Fraser
- George Comrie (Council Representative)

In addition, other members of the Whitestone Community with an interest in recreation have joined our meetings from time to time and have assisted with organization and delivery of various activities in a volunteer capacity.

Most recently, the Committee has been collaborating with Eva Fincham from the Whitestone Library and Technology Centre to deliver several joint programs and activities that are compatible with COVID-19 protocols and restrictions.

As our recreation programs open back up in the coming months, the Committee needs to recruit additional members and volunteers from the Community.

Recreation Programs and Activities:

The following recreation activities were organized in the Fall of 2021:

- **Halloween:** Halloween Haunt at Firehall, Parents and Peewees at Community Centre, Craft bags at Library
- **Gingerbread House Competition:** Virtual event, 50+ participants
- **Cookie and Tea Social for Seniors: Tuesday, December 7th** at Community Centre, approximately 60 people participated
- **Photos with Santa: Saturday, December 11th** outdoors, approximately 30 families participated by appointment
- **Secret Santa Workshop: Sunday, December 12th** at Community Centre, approximately 18 families participated

- **Story Walks:** 3 developed so far in conjunction with Library
 - *Fox and Squirrel Make a Friend* by Ruth Ohi, at Whitestone Lake Central School ((funded through Parents' Association)
 - *Deep Snow* by Robert Munsch, currently on display at the Dunchurch waterfront park
 - *The Night Before the Playoffs* by Stella Partheniou Grasso, to be installed soon in the Dundome
- **Games Nights:** 3 held at Community Centre prior to most recent restrictions on indoor gatherings, 12 participants at each session
- **Activities at Library:**
 - Adult Dungeons and Dragons, Thursday evenings
 - Minecraft and Dungeons and Dragons for kids, Saturdays at noon
 - STEM, Saturday afternoons

The following recreation programs have just resumed / commenced with limits on participation as per provincial guidelines:

- **Walk Fit** (2 mornings per week in the Community Centre)
- **Pickleball** (Thursdays in the Community Centre during the winter months, in the DunDome during the summer months)

With the assistance of staff, the Committee is investigating the possible introduction of the following additional programs and activities later this year subject to available resources:

- **Movie Nights**
- **Tai Chi**
- **Yoga**
- **Learn to Swim** (at the Dunchurch Beach during the summer)
- **Geocaching**
- **Snow Sculptures**
- **Winter Photography**

Financial Considerations:

The Committee's budget for 2021 was reduced from that of previous years to \$10,000. in recognition of pandemic-related limitations on group gatherings, especially indoors. 2021 expenditures totalled \$8,230.17 These funds were used for the acquisition of materials / supplies and equipment for games nights, pickleball, story walks, and the other activities listed above.

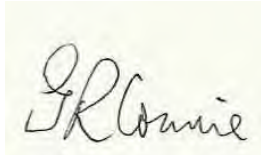
In anticipation that many of our usual recreation programs and activities – and a few new ones – will be able to resume in 2022, the Committee is requesting a budget of \$22,500. for 2022.

Link to Strategic Plan:

Building Community

- 7.1 Promote Health and Safety
- 7.9 Promote Community Assets

Respectfully submitted by:



Mayor George Comrie

ACCOUNTS PAYABLE

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
36387	2022-01-11	Minister Of Finance	December 2021 Remittances		
Dec 21 Remit		12-332 - Employer Health Tax	December 2021 Remittances	1,839.30	1,839.30
36388	2022-01-11	Receiver General	December 2021 Remittances		
Dec/21 Remit		12-331 - Payroll Deductions	December 2021 Remittances	20,447.02	20,447.02
36389	2022-01-11	Workplace Safety Insurance Bd.	Q4 2021 Remittances		
Q4 Remittance		12-335 - WSIB	Q4 2021 Remittances	6,623.68	
		16-275 - By-Law Enforcement	Q4 2021 Remittances	117.26	
		16-275 - By-Law Enforcement	Q4 2021 Remittances	6.54	
		16-204 - Fire - Workplace Safety I	Q4 2021 Remittances	833.46	7,580.94
36390	2022-01-20	4 Imprint	Volunteer Appreciation		
9527249		Accrual 16-123 - Admin - Volunteer Appreciation	Volunteer Appreciation	3,035.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	335.26	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	387.76	3,370.50
36391	2022-01-20	Accredited Locksmithing	Road Dept Keys		
4464		16-320 - Garage - Mtc/Supplies/Tc	Road Dept Keys	183.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	23.40	203.40
36392	2022-01-20	Alpine Economy	Dishwasher repair		
104930		Accrual 16-703 - Dunchurch Hall - Bld Mtc	Dishwasher repair	315.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	34.90	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	40.36	350.79
36393	2022-01-20	Ashley Deacon	Social Media Pics		
Exp Jan 11/22		16-102 - Admin - Travel Expenses	Social Media Pics	71.98	71.98
36394	2022-01-20	Bell Canada - Public Access	Pay Telephone		
167691		Accrual 16-787 - Recreation - Public Pay T	Pay Telephone	50.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.62	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.50	56.50
36395	2022-01-20	Campbell Bus Lines Ltd	Testing		
3788		16-409 - International-Maintenance	Testing	162.09	
		16-402 - Freightliner Tandem - Ma	Testing	162.10	
		11-210-2 - A/R HST Receivable	HST Tax Code	35.81	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	41.42	360.00
36396	2022-01-20	Minister of Finance-Policing	OPP		
282912211154085		Accrual 16-274 - Policing Levy	OPP	36,156.00	36,156.00
36397	2022-01-20	G-Force Marketing	Assessment Roll Binders		

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
AG5714		16-110 - Admin - Office Supplies	Assessment Roll Binders	196.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.72	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	25.12	218.33
36398	2022-01-20	GHD Limited	Bridge & Culvert Inspection		
735-0009051	Accrual	19-327 - Roads - Capital - Bridge	Bridge & Culvert Inspecti	3,612.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	399.01	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	461.50	4,011.50
36399	2022-01-20	Gilroy's Tires	Supplies		
139391	Accrual	16-409 - International-Maintenanc	Supplies	64.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.14	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.26	71.76
36400	2022-01-20	Municipality Of McDougall	Bulk Waste		
23666	Accrual	16-471 - Auld Landfill - Bulk Waste	Bulk Waste	428.80	428.80
36401	2022-01-20	Moore Propane Limited	Propane		
23015319		16-329 - Garage - Heating	Propane	1,474.10	
		11-210-2 - A/R HST Receivable	HST Tax Code	162.82	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	188.32	1,636.92
36402	2022-01-20	Near North Laboratories Inc.	Water Testing		
87260		16-779 - Water Testing	Water Testing	41.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.36	46.56
36403	2022-01-20	Toronto Dominion Bank	Dec 2021 RSVP Remittance		
CheRec Jan 19		12-339 - OMERS	Dec 2021 RSVP Remittance	301.04	301.04
36404	2022-02-03	Township Of The Archipelago	WPSEDC 2021 Membership Fee		
EM-2021-02	Accrual	16-270 - Emergency Plan	Grocery Program	500.00	500.00
EDC07-2021	Accrual	16-845-2 - CIINO	WPSEDC 2021 Membership Fe	5,500.00	5,500.00
EDC07-2020	Accrual	16-845-2 - CIINO	WPSEDC 2020	6,250.00	6,250.00
				Payment Total:	12,250.00
36405	2022-02-03	Bell Mobility	Fire Tower		
Jan/22 SB		16-212 - Fire - Radio Tower & Air	Fire Tower	119.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.30	133.00
36406	2022-02-03	BRS Electric Ltd.	Electrical Work		
2141	Accrual	16-444 - York Landfill - Misc.	Electrical Work	1,001.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	110.60	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	127.92	1,111.92

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
36407 91616895	2022-02-03	Canadian National Non Freight 16-414 - Bunny Trail RR Crossing	Bunny Trail Bunny Trail	326.50	326.50
36408 54314	2022-02-03	CSN Buchan's 16-290 - Bld Official-Truck-Mainten	2019 Chevy Equinox 2019 Chevy Equinox	4,049.14	4,496.38
		11-210-2 - A/R HST Receivable	HST Tax Code	447.24	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	517.28	
36409 9217	2022-02-03	Canadian Tire 16-741 - Pavilion - Supplies	Snow Fence Supplies	113.95	253.06
		16-703 - Dunchurch Hall - Bld Mtc	Supplies	113.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.17	
9121	Accrual	19-552 - Library - Capital - Water	Snow Fence	279.79	310.69
		11-210-2 - A/R HST Receivable	HST Tax Code	30.90	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	35.74	
9129	Accrual	16-320 - Garage - Mtc/Supplies/Tc	Supplies	254.87	283.02
		11-210-2 - A/R HST Receivable	HST Tax Code	28.15	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	32.56	
				Payment Total:	846.77
36410 Exp Jan 1/22	2022-02-03	Ashley Deacon 16-126 - Admin - Communications	Talking Pics for Website Talking Pics for Website	51.85	51.85
36411	2022-02-03	Paid By Credit Card			
36412 68529	2022-02-03	Griffith Bros. Service Centre 16-393 - 4 X 4 Truck-Maintenance	Repair Repair	210.64	233.91
		11-210-2 - A/R HST Receivable	HST Tax Code	23.27	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	26.91	
36413 2871016	2022-02-03	Kidd's Home Hardware 16-151 - Office - Building Mainten	Light bulbs Light bulbs	26.44	29.36
		11-210-2 - A/R HST Receivable	HST Tax Code	2.92	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	3.38	
36414 251705	2022-02-03	Metro Compactor Service Inc. 16-452-2 - York Landfill-Compactc	Repair Service	839.52	932.25
		11-210-2 - A/R HST Receivable	HST Tax Code	92.73	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	107.25	
250278		16-452-2 - York Landfill-Compactc	Repair	1,222.28	1,357.29
		11-210-2 - A/R HST Receivable	HST Tax Code	135.01	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	156.15	
				Payment Total:	2,289.54

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
36415	2022-02-03	Moore Propane Limited	Propane		
23015628		16-704 - Dunchurch Hall - Heating	Propane	758.50	
		11-210-2 - A/R HST Receivable	HST Tax Code	83.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	96.90	842.28
158008507		16-479 - Auld Landfill - Heating	Propane	146.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	18.77	163.16
19011658		16-741-1 - Pavilion-Heating	Propane	232.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.64	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	29.65	257.70
19011656		16-329 - Garage - Heating	Propane	2,242.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	247.66	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	286.45	2,489.88
23015492		16-150 - Office - Heating/Hydro	Propane	2,030.41	
		11-210-2 - A/R HST Receivable	HST Tax Code	224.27	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	259.39	2,254.68
				Payment Total:	6,007.70
36416	2022-02-03	Marshall Water Well Drilling	10 ft Casing		
3663		16-334 - Garage - Building Maintenance	10 ft Casing	264.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.22	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	33.80	293.80
36417	2022-02-03	Tri-City Equipment	Rental		
95782		Accrual 16-350 - Ditching - Goods & Services	Rental	2,252.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	248.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	287.74	2,501.14
95515		Accrual 19-331 - Roads - Capital - Whitest	Rental	3,373.35	
		16-398 - Roads-Turn Around Upgr	Rental	3,373.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	745.20	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	861.90	7,491.90
95224		Accrual 16-447 - York Landfill-Compaction	Rental	6,746.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	745.20	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	861.90	7,491.90
95766		Accrual 19-331 - Roads - Capital - Whitest	Rental	5,094.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	562.75	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	650.88	5,657.64
				Payment Total:	23,142.58
36418	2022-02-03	Void during printing			
36419	2022-02-03	Void during printing			

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 5

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount	
36420	2022-02-03	Void during printing				
36421 GHVH857	2022-02-03	Iron Mountain Canada	Shredding			
		16-113 - Admin - Office Equipmen	Shredding	375.05		
		11-210-2 - A/R HST Receivable	HST Tax Code	41.42		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	47.91	416.47	
EFT:						
371 149266	2022-01-24	Adams Bros Construction Ltd	Bulk Waste			
		16-471 - Auld Landfill - Bulk Waste	Bulk Waste	183.17		
		11-210-2 - A/R HST Receivable	HST Tax Code	20.23		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	23.40	203.40	
372 Exp 07-Jan-22	2022-01-24	George Comrie	Rec/Library iPads			
		16-790 - Recreation Cmtee-Progr	Rec/Library iPads	1,243.75		
		11-210-2 - A/R HST Receivable	HST Tax Code	137.38		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	158.89	1,381.13	
373 Jan 10/22	2022-01-24	Canadian Union of Public	Dec 2021 Remittance			
		12-338 - CUPE-Union Dues	Dec 2021 Remittance	815.47	815.47	
374 49-2022	2022-01-24	Duck Rock Resort	Fuel			
		Accrual 16-279 - Building Dept Truck - Fuel	Fuel	58.02		
		11-210-2 - A/R HST Receivable	HST Tax Code	6.41		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.41	64.43	
42-2022		Accrual 16-110 - Admin - Office Supplies	Supplies	12.73		
		11-210-2 - A/R HST Receivable	HST Tax Code	1.41		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.63	14.14	
44-2022		Accrual 16-395 - Used Truck 2017 Colorac	Supplies	59.60		
		11-210-2 - A/R HST Receivable	HST Tax Code	6.59		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.62	66.19	
50-2022		Accrual 16-446 - York Landfill - Supplies	Supplies	3.73		
		11-210-2 - A/R HST Receivable	HST Tax Code	0.42		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	0.48	4.15	
41-2022		Accrual 16-394-2 - Dodge Ram 2018 Fuel	Fuel	737.18		
		11-210-2 - A/R HST Receivable	HST Tax Code	81.42		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	94.17	818.60	
45-2022		Accrual 16-394-2 - Dodge Ram 2018 Fuel	Fuel	104.47		
		11-210-2 - A/R HST Receivable	HST Tax Code	11.53		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	13.34	116.00	
43-2022		Accrual 16-234 - Station 1 - Fuel & Oil	Fuel	164.82		
		11-210-2 - A/R HST Receivable	HST Tax Code	18.20		
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	21.05	183.02	

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 6

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	1,266.53
375	2022-01-24	FAD Architects Inc.	Nursing Station Reno		
2235		19-701 - Facilities-Capital-Nursing	Nursing Station Reno	2,430.03	
		11-210-2 - A/R HST Receivable	HST Tax Code	268.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	310.44	2,698.44
376	2022-01-24	Fire Marshal's Public Fire	Fire Alarms		
IN159449		16-208 - Fire - Prevention/Educati	Fire Alarms	677.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	74.79	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	86.50	751.91
377	2022-01-24	Glen Martin Limited	Supplies		
364954		16-151 - Office - Building Mainten	Supplies	74.98	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.28	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.58	83.26
378	2022-01-24	Horizon Networks Group	Phone Service		
7124623		Accrual 16-109 - Admin - Telephone	Phone Service	156.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.31	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	20.02	174.02
379	2022-01-24	Hydro One Networks Inc.-All	Hydro		
Jan 2022		16-743 - Pavilion - Hydro	Hydro	113.69	
		16-705 - Dunchurch Hall - Hydro	Hydro	196.08	
		16-439 - Roads - Street Lights	Hydro	13.44	
		16-439 - Roads - Street Lights	Hydro	240.78	
		16-323 - Garage - Hydro	Hydro	198.71	
		16-150 - Office - Heating/Hydro	Hydro	119.94	
		16-232 - Station 1 - Hydro	Hydro	359.80	
		16-251 - Station 2 - Hydro	Hydro	63.12	
		16-719 - Maple Is. Hall - Heat/Hyd	Hydro	251.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	171.97	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	198.90	1,728.92
380	2022-01-24	Ideal Supply Company Ltd.	Supplies		
3494204		16-403 - Freightliner Tandem- Fue	Supplies	20.34	
		16-404-1 - Freightliner Single Axle	Supplies	20.34	
		16-404-1 - Freightliner Single Axle	Supplies	20.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.79	67.75
3487531		16-409 - International-Maintenanc	Supplies	31.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.48	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.03	35.01
3487488		16-409 - International-Maintenanc	Supplies	31.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.48	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.03	35.01

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 7

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
3487484		16-446 - York Landfill - Supplies	Supplies	71.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.92	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.16	79.65
3487449		16-446 - York Landfill - Supplies	Supplies	79.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.79	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	10.17	88.38
3518289		16-404 - Freightliner Single Axle -	Supplies	205.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.66	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	26.21	227.81
3518016		16-404-1 - Freightliner Single Axle	Supplies	40.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.21	45.25
3516996		16-404-1 - Freightliner Single Axle	Supplies	32.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.54	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.10	35.60
3516846		16-426 - Backhoe - Maintenance	Supplies	83.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.21	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	10.65	92.55
				Payment Total:	707.01
381	2022-01-24	Kempenfelt Imaging Systems Ki Postage Meter			
AR109457	Accrual	16-113 - Admin - Office Equipmen	Postage Meter	62.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.88	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.96	69.21
382	2022-01-24	Local Authority Services Ltd. Supplies			
MGBP00000002060		16-110 - Admin - Office Supplies	Supplies	273.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	30.21	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	34.94	303.70
MGBP00000002079		16-110 - Admin - Office Supplies	Supplies	150.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.59	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.19	166.81
MGBP00000002089		16-110 - Admin - Office Supplies	Supplies	35.57	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.93	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.54	39.50
				Payment Total:	510.01
383	2022-01-24	Law N Mowers By-law Enforcement			
Jan 1/22		16-275 - By-Law Enforcement	By-law Enforcement	1,359.62	1,359.62
384	2022-01-24	Magnetawan Building Centre Lt Supplies			
103-86724		16-386 - Sanding/Salting-Goods&	Supplies	1,139.31	

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 8

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	125.84	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	145.55	1,265.15
385	2022-01-24	McDougall Energy	Diesel		
5560191	Accrual	16-404-1 - Freightliner Single Axle Diesel		1,233.17	
		16-411 - International - Fuel Diesel		1,233.17	
		16-403 - Freightliner Tandem- Fuel Diesel		1,233.16	
		11-210-2 - A/R HST Receivable	HST Tax Code	408.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	472.62	4,108.13
5558177		16-411 - International - Fuel Diesel		321.04	
		16-404-1 - Freightliner Single Axle Diesel		321.05	
		16-403 - Freightliner Tandem- Fuel Diesel		321.04	
		11-210-2 - A/R HST Receivable	HST Tax Code	106.38	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	123.04	1,069.51
				Payment Total:	5,177.64
386	2022-01-24	Momentum Conferencing	Conference Calling		
MOM-0057939	Accrual	16-126 - Admin - Communications Conference Calling		4.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	0.58	5.06
387	2022-01-24	North Bay Parry Sound District	Levy		
Feb 1/22		16-549 - Health Unit Operating (Levy)		2,457.50	2,457.50
388	2022-01-24	Magnetawan Truck and Trailer	Maintenance		
642		16-393 - 4 X 4 Truck-Maintenance Maintenance		758.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	83.75	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	96.87	841.99
638	Accrual	16-393 - 4 X 4 Truck-Maintenance Maintenance		143.07	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.80	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	18.28	158.87
637	Accrual	16-402 - Freightliner Tandem - Ma Maintenance		1,711.10	
		11-210-2 - A/R HST Receivable	HST Tax Code	189.00	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	218.60	1,900.10
				Payment Total:	2,900.96
389	2022-01-24	My-Tech Information Technolog IT Support			
Dec 2021	Accrual	16-115 - Admin - Computer Suppl IT Support		1,124.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	124.20	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	143.65	1,248.65
390	2022-01-24	OMERS	Dec 2021 Remittance		
Dec /21		12-339 - OMERS	Dec 2021 Remittance	12,783.46	12,783.46
391	2022-01-24	Parry Sound Fuels	Furnace Oil		

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 9

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
762787		16-256 - Station 2 - Heating	Furnace Oil	893.95	
		11-210-2 - A/R HST Receivable	HST Tax Code	98.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	114.20	992.69
392	2022-01-24	Waste Connections of Canada	Recycling		
7113-0000315879	Accrual	16-448 - York Landfill - Recycling	Recycling	1,951.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	215.52	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	249.27	2,166.76
393	2022-01-24	Sands Canada Inc.	Masks		
00711194		16-222 - Fire - Bunker/Safety/Unifr	Masks	71.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.94	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.18	79.81
394	2022-01-24	SDB Truck & Equipment Repair	Service Call		
12149	Accrual	16-250 - Station 1 - Truck #10	Service Call	290.02	
		11-210-2 - A/R HST Receivable	HST Tax Code	32.03	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	37.05	322.05
395	2022-01-24	Telizon Inc.	Long Distance Calling		
06319120220110		16-109 - Admin - Telephone	Long Distance Calling	9.06	
		16-237 - Station 1 - Telephone	Long Distance Calling	4.44	
		16-803 - Library - Expenses	Long Distance Calling	0.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.53	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.77	15.42
396	2022-01-24	Valley Blades Limited	Snowplow blades		
SV054366		16-402 - Freightliner Tandem - Ma	Snowplow blades	2,405.65	
		16-404-1 - Freightliner Single Axle	Snowplow blades	2,405.64	
		11-210-2 - A/R HST Receivable	HST Tax Code	531.43	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	614.65	5,342.72
SV054650		16-404-2 - Freightliner - Snow Plow	Supplies	759.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	83.89	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	97.03	843.43
				Payment Total:	6,186.15
397	2022-01-24	Vianet	Internet		
Jan 2022		16-162 - High Speed Internet	Internet	170.91	
		16-227 - Fire - Office Supplies	Internet	170.90	
		16-710 - Dunchurch Hall -High Sp	Internet	106.80	
		16-321 - Garage - High Speed Inte	Internet	106.80	
		16-718 - Maple Is. Hall - Building M	Internet	106.79	
		16-452 - York Landfill - Maintenanc	Internet	160.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	90.90	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	105.13	913.83
398	2022-01-24	The Water Healer Corp.	Service Call		
649		16-778 - Water Maintenance	Service Call	91.58	

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 10

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	10.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	11.70	101.70
399	2022-02-07	Air Automotive Tracking	Vehicles		
WS2201	Accrual	16-310 - Roads-Supplies	Vehicles	228.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.29	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	29.25	254.25
400	2022-02-07	Adams Bros Construction Ltd	Bulk Waste		
149705		16-459 - York Landfill - Bulk Waste	Bulk Waste	366.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	40.46	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	46.80	406.80
401	2022-02-07	All-Net.ca Inc.	Website Add On		
INV220976		16-161 - Web Site - Maintenance	Website Add On	381.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	42.15	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	48.75	423.75
402	2022-02-07	Almaguin Road Super's Assoc.	2022 Membership		
2022 Membership		16-303 - Roads-Office-Supplies/M	2022 Membership	160.00	160.00
403	2022-02-07	Bray Motors Limited	Repair		
6470		16-393 - 4 X 4 Truck-Maintenance	Repair	492.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	54.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	62.93	547.03
404	2022-02-07	Harold G. Elston	Integrity Commissioner		
33		16-120 - Admin - Legal Expenses	Integrity Commissioner	2,518.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	278.19	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	321.75	2,796.75
405	2022-02-07	FAD Architects Inc.	Nursing Station		
2245		19-701 - Facilities-Capital-Nursing	Nursing Station	4,050.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	447.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	517.40	4,497.40
406	2022-02-07	Georgian Bay Biosphere	ICECAP 2022 Membership		
22-1-26		16-484 - ICECAP	ICECAP 2022 Membership	2,575.00	2,575.00
407	2022-02-07	Gin-Cor Industries	Supplies		
71074		16-404-2 - Freightliner - Snow Plow	Supplies	166.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.39	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	21.27	184.88
408	2022-02-07	Michelle Hendry	Office Supplies		
Exp 02-Feb-22		16-110 - Admin - Office Supplies	Office Supplies	114.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.62	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	14.60	126.89

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 11

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
409	2022-02-07	Hydro One Networks Inc.-Auld	Hydro Aulds LF		
Jan/22 Aulds		16-466-1 - Aulds Landfill - Hydro	Hydro Aulds LF	94.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.47	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	12.11	105.24
410	2022-02-07	Ideal Supply Company Ltd.	Supplies		
3544473		16-393 - 4 X 4 Truck-Maintenance	Supplies	884.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	97.68	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	112.98	982.08
3561255		16-404-2 - Freightliner - Snow Plow	Supplies	160.82	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.77	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	20.55	178.59
3108384		Accrual 16-320 - Garage - Mtc/Supplies/Tc	Supplies	185.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	23.71	206.11
				Payment Total:	1,366.78
411	2022-02-07	Rejected EFT (Iron Mountain Ca			
412	2022-02-07	John Jackson Planner Inc	Root		
21-443		Accrual 16-843 - Planning & Development	Chris Root	278.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	30.77	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	35.59	309.35
21-487		Accrual 16-843 - Planning & Development	Chauvin	507.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	56.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	64.84	563.59
21-464		Accrual 16-843 - Planning & Development	Misc. Planning	1,104.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	121.95	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	141.05	1,226.06
21-485		Accrual 16-843 - Planning & Development	Mein/Merritt/OPA2	1,118.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	123.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	142.84	1,241.61
				Payment Total:	3,340.61
413	2022-02-07	Local Authority Services Ltd.	Office Supplies		
MGBP0000002106		16-110 - Admin - Office Supplies	Office Supplies	88.51	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.78	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	11.31	98.29
MGBP0000002061		16-110 - Admin - Office Supplies	Office Supplies	156.97	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	20.05	174.31
MGBP0000002100		16-110 - Admin - Office Supplies	Office Supplies	149.95	

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 12

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	16.57	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	19.16	166.52
MGBP0000002128		16-110 - Admin - Office Supplies	Office Supplies	144.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.97	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	18.47	160.50
MGBP0000002139		16-334 - Garage - Building Maintenance	Office Supplies	107.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.86	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	13.72	119.22
MGBP0000002138		16-320 - Garage - Mtc/Supplies/Tc	Batteries	40.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.46	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.16	44.89
MGBP0000002096		16-310 - Roads-Supplies	Batteries	63.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.06	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.16	70.95
				Payment Total:	834.68
414	2022-02-07	Law N Mowers	By-law Enforcement		
Feb/22		16-275 - By-Law Enforcement	By-law Enforcement	1,660.64	1,660.64
415	2022-02-07	McDougall Energy	Diesel		
5603982		16-403 - Freightliner Tandem- Fuel	Diesel	925.24	
		16-404-1 - Freightliner Single Axle	Diesel	925.24	
		16-404-2 - Freightliner - Snow Plow	Diesel	925.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	306.60	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	354.60	3,082.33
5584869		16-403 - Freightliner Tandem- Fuel	Diesel	628.78	
		16-404-1 - Freightliner Single Axle	Diesel	628.77	
		16-404-2 - Freightliner - Snow Plow	Diesel	628.79	
		11-210-2 - A/R HST Receivable	HST Tax Code	208.35	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	240.98	2,094.69
5478330	Accrual	16-427 - Backhoe - Fuel	Diesel	528.40	
		16-423 - Grader - Fuel	Diesel	528.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	116.73	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	135.01	1,173.53
				Payment Total:	6,350.55
416	2022-02-07	Judith Meyntz	Office Supplies		
Exp Jan 31/22		16-110 - Admin - Office Supplies	Office Supplies	56.79	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.28	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.26	63.07
417	2022-02-07	Magnetawan Truck and Trailer	Repair		
651		16-393 - 4 X 4 Truck-Maintenance Service		135.85	

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 13

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	15.01	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	17.36	150.86
645		16-402 - Freightliner Tandem - Ma Repair		3,721.69	
		11-210-2 - A/R HST Receivable	HST Tax Code	411.07	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	475.45	4,132.76
				Payment Total:	4,283.62
418	2022-02-07	Munisoft	New Server Setup		
2021/22-05132	Accrual	16-115 - Admin - Computer Suppli	New Server Setup	254.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	28.10	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	32.50	282.50
419	2022-02-07	My-Tech Information Technolog	IT Support		
Jan 31/22		16-115 - Admin - Computer Suppli	IT Support	1,124.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	124.20	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	143.65	1,248.65
420	2022-02-07	Purolator Courier Ltd	Courier		
449554006		16-210 - Fire - Miscellaneous	Courier	6.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.69	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	0.80	6.92
421	2022-02-07	Parry Sound Fuels	Furnace Oil		
764616		16-256 - Station 2 - Heating	Furnace Oil	416.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	46.01	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	53.22	462.60
422	2022-02-07	Ricoh Canada Inc.	Copier		
SCO93550585		16-113 - Admin - Office Equipmen	Copier	515.66	
		11-210-2 - A/R HST Receivable	HST Tax Code	56.96	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	65.88	572.62
423	2022-02-07	Star Metroland Medita	Newspaper Ad		
7425561	Accrual	16-108 - Admin - Advertising	Newspaper Ad	471.02	
		11-210-2 - A/R HST Receivable	HST Tax Code	52.02	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	60.17	523.04
7429441	Accrual	16-108 - Admin - Advertising	Newspaper Advertising	262.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.00	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	33.54	291.54
				Payment Total:	814.58
424	2022-02-07	Town of Parry Sound	Land Ambulance 2022		
IVC000000020956		16-550 - Ambulance Levy	Land Ambulance 2022	198,505.98	198,505.98
425	2022-02-07	Wurth Canada Limited	Supplies		

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
24675629		16-320 - Garage - Mtc/Supplies/Tc	Supplies	121.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.43	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.53	135.01
Other:					
1-Man	2022-01-12	Bell Mobility Inc.	Cell Phones		
Dec/2022	Accrual	16-092 - Council - Miscellaneous	Cell Phones	39.94	
		16-322 - Cell Phone	Cell Phones	36.25	
		16-283-1 - Cell Phone	Cell Phones	33.58	
		16-322 - Cell Phone	Cell Phones	33.58	
		16-322 - Cell Phone	Cell Phones	34.24	
		16-109 - Admin - Telephone	Cell Phones	62.90	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.55	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	30.71	267.04
2-Man	2022-01-12	Bell Canada	Fire Station		
Dec/22 Fire		16-237 - Station 1 - Telephone	Fire Station	69.09	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.63	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.83	76.72
3-Man	2022-01-12	Bell Canada	Dunchurch Comm Centre		
Dec 22 DCC		16-706 - Dunchurch Hall - Telephc	Dunchurch Comm Centre	48.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.39	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	6.23	54.12
4-Man	2022-01-12	Bell Canada	Fire Telephone		
Dec 22 Fire		16-257 - Station 2 - Telephone	Fire Telephone	72.85	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.05	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.31	80.90
5-Man	2022-01-12	Bell Canada	Office Telephone		
Dec/22 Office		16-109 - Admin - Telephone	Office Telephone	237.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.28	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	30.39	264.16
6-Man	2022-01-12	Bell Canada	Maple Island		
Dec 22 MI		16-720 - Maple Is. Hall - Telephon	Maple Island	58.91	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.51	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.53	65.42
				Total for AP:	409,962.04

Report Date
2022-02-08 4:04 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-02-08
Batch: 2022-00004 to 2022-00010

Page 15

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

Report prepared for Council February 8, 2022



STAFF REPORTS



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Building

Agenda Date: February 15, 2022

Report No: BLDG-2022-01

Subject:

Building Services Annual Report, 2021

Recommendation:

THAT the Council of the Municipality of Whitestone receives report BLDG-2022-01 (Building Services Annual Report 2021) for information, and

THAT the Council of the Municipality of Whitestone does hereby direct the Treasurer to create a Building Services Rate Stabilization Reserve Fund in respect of the surplus Building Services revenue received in 2021, in the amount of approximately \$54,000 (with the final amount to be determined by the Auditor).

Background:

In accordance with subsection 7(4) of the Building Code Act S.O. 1992, c23 as amended the municipality is required to prepare an annual report on the permit fees received and the direct and indirect costs to administer and enforce the Building Code Act in its area of jurisdiction.

The applicable Building Code Act and Building Code Regulations are as follows.

Building Code Act, S.O. 1992, c.23 as amended

Fees

7 (2) The total amount of the fees authorized under clause (1) (c) must not exceed the anticipated reasonable costs of the principal authority to administer and enforce this Act in its area of jurisdiction.

7(4) Report on Fees

Every 12 months, each principal authority shall prepare a report that contains such information as may be prescribed about any fees authorized under clause 7(1)(c) and costs of the principal authority to administer and enforce this Act in its area of jurisdiction.

O.Reg. 350/06 - Division C – Part 1 Administrative Provisions

1.9.1.1 Annual Report

(1) The report referred to in subsection 7(4) of the Act shall contain the following information in respect of fees authorized under clause 7(1) (c) of the Act:

(a) Total fees collected in the 12-month period ending no earlier than three months before the release of the report,

(b) the direct and indirect costs of delivering services related to the administration and enforcement of the Act in the area of jurisdiction of the principal authority in the 12-month period referred to in Clause (a),

(c) A breakdown of the costs described in Clause (b) into at least the following categories:

(i) Direct costs of administration and enforcement of the Act, including the review of applications for permits and inspection of buildings, and

(ii) Indirect costs of administration and enforcement of the Act, including support and overhead costs, and

(d) if a reserve fund has been established for any purpose relating to the administration or enforcement of the Act, the amount of the fund at the end of the 12-month period referred to in Clause (a).

(2) The principal authority shall give notice of the preparation of a report under subsection 7(4) of the Act to every person and organization that has requested that the principal authority provide the person or organization with such notice and has provided an address for the notice.

Comments and Analysis:

The costs relative to the direct enforcement of the Act consists of staff time related to the review of applications for permits and inspections and includes such items as salaries and benefits. Additionally, vehicle expenses and day to day operational expenses are direct costs.

The indirect costs relative to the indirect administration and enforcement of the Act, including support and overhead costs, includes such items as administrative support, insurance etc.

As noted above,

the total amount of the fees authorized under clause (1) (c) must not exceed the anticipated reasonable costs of the principal authority to administer and enforce this Act in its area of jurisdiction.

Surplus revenue, as is the case for 2021, does not become part of the general revenues for the Municipality and would typically be held in a reserve fund for future years where direct and indirect costs exceed revenue received.

Financial Considerations

ITEM	AMOUNT	NOTES
2021 Direct Costs	\$ 107,060	Wages, benefits , vehicle, phone etc.
2021 Indirect Costs	\$ 27,308	Overhead, admin. support, legal and planning consultant (3% of Admin)
2021 Revenue	\$188,368	
2021 Surplus	\$ 54,000	To Reserve

The surplus has been created due to the higher than anticipated building permit activity and associated revenue.

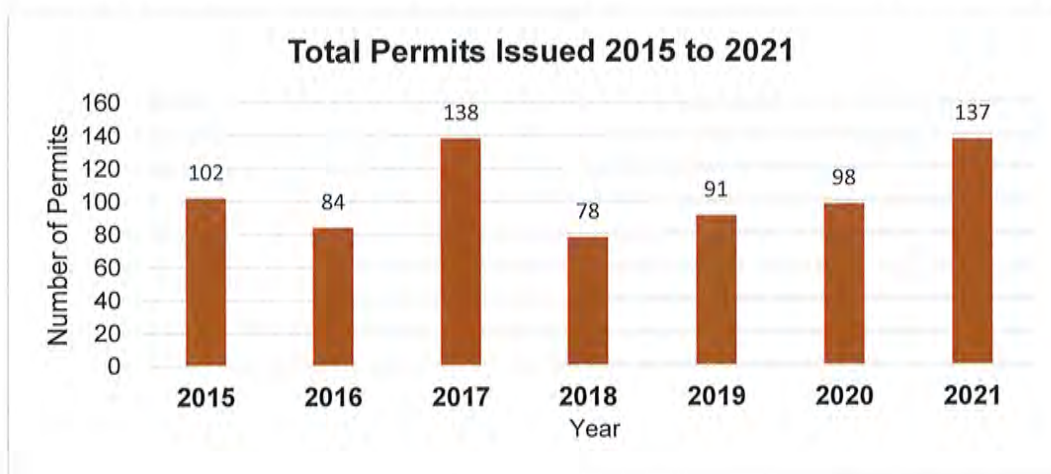
Indirect Costs are calculated as follows:

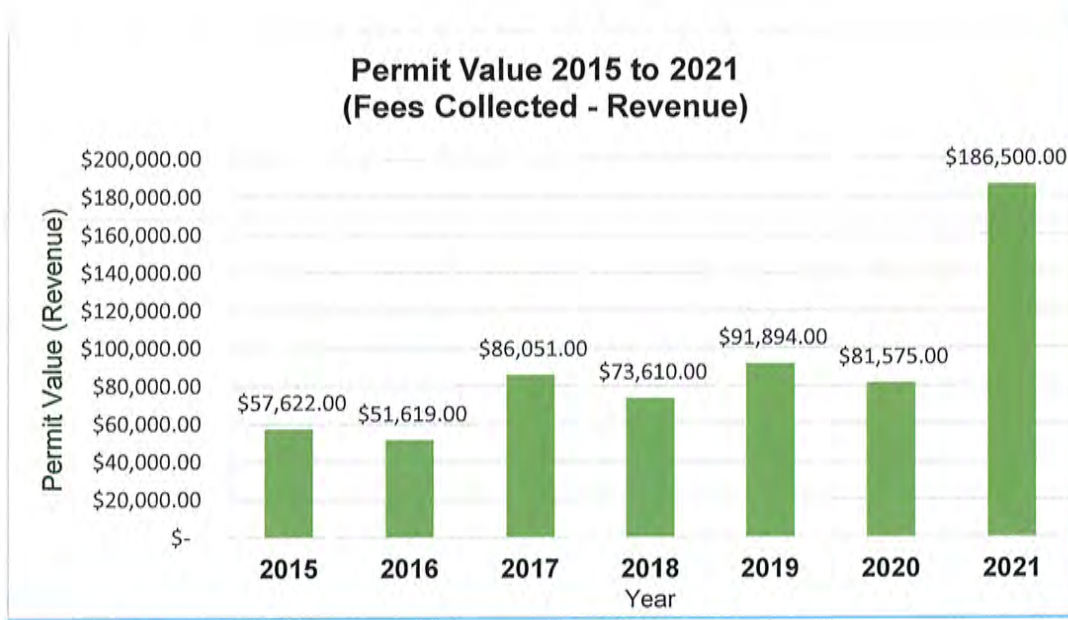
Total Operating Budget \$4,191,088
 Building Operating Budget \$ 114,881
 Building Services as % of overall Operating Budget (rounded up) – 3%

It would be reasonable to assign a percentage of Administration costs to Building Services, as these costs are incurred on behalf of the entire organization.

Administration Operating Budget - \$909,970 – 3% is \$27,299 (adjusted to \$27,308 to allow a transfer to reserves of \$54,000 even)

Year to Year Comparisons of Building permits issued and revenues received






Link to Strategic Plan

In support of the high-level objectives of the Strategic Plan:
Communication, Fiscal responsibility.

Respectfully submitted by:



 Michelle Hendry
 CAO/Clerk

Attachment A: Month to month 2021 statistics, Q1 to Q4.

Attachment A

2021 Month to Month Statistical Report (January to December)

	# of Permits	Construction Value	Permit Fee	# of Permits	Construction Value	Permit Fee
	JANUARY			FEBRUARY		
Residential						
- Single Family Dwelling (SFD)						
-SFD - Seasonal	1	\$ 108,000.00	\$ 1,706.00			
Renovation/Addition				4	\$ 178,000.00	\$ 3,111.00
Garage/ shed				2	\$ 157,525.00	\$ 2,564.11
Decks						
Docks	3	\$ 7,500.00	\$ 300.00	1	\$ 3,200.00	\$ 100.00
Demolition	1		\$ 150.00	2	N/A	\$ 300.00
Commercial						
TOTAL	5	\$ 115,500.00	\$ -	9	\$ 338,725.00	\$ 6,075.11
	MARCH			APRIL		
Residential						
- Single Family Dwelling (SFD)				1	\$ 376,640.00	\$ 5,601.28
-SFD - Seasonal	2	\$ 416,500.00	\$ 6,319.25	4	\$ 1,409,274.00	\$ 20,971.09
Renovation/Addition	3	\$ 65,000.00	\$ 1,227.50	2	\$ 155,000.00	\$ 2,527.50
Garage/ shed	2	\$ 45,000.00	\$ 1,430.00	6	\$ 200,000.00	\$ 3,598.69
Decks	1	\$ 15,000.00	\$ 357.50	1	\$ 13,400.00	\$ 334.30
Docks	1	\$ 5,725.00	\$ 100.00	2		\$ 200.00
Demolition	1	N/A	\$ 150.00	3		\$ 450.00
Commercial		\$ -	\$ -			
TOTAL	10	\$ 547,225.00	\$ 9,584.25	19	\$ 2,154,314.00	\$ 33,682.86
	MAY			JUNE		
Residential						
- Single Family Dwelling (SFD)	2	\$ 323,000.00	\$ 5,093.50			
-SFD - Seasonal	4	\$ 1,214,000.00	\$ 18,163.00	1	\$ 250,000.00	\$ 3,765.00
Renovation/Addition	7	\$ 786,000.00	\$ 13,163.00	6	\$ 401,500.00	\$ 6,381.75
Garage/ shed	5	\$ 151,000.00	\$ 2,990.50	6	\$ 150,000.00	\$ 2,964.90
Decks	2	\$ 31,650.00	\$ 738.92			
Docks	1		\$ 100.00	3		\$ 300.00
Demolition				1		\$ 150.00
Commercial						
TOTAL	21	\$ 2,505,650.00	\$ 40,248.92	17	\$ 801,500.00	\$ 13,561.65

	# of Permits	Construction Value	Permit Fee	# of Permits	Construction Value	Permit Fee
	JULY			AUGUST		
Residential						
- Single Family Dwelling (SFD)	2	\$ 470,000.00	\$ 7,395.00	2	\$ 564,000.00	\$ 8,458.00
-SFD - Seasonal	1	\$ 500,000.00	\$ 7,390.00	3	\$ 648,000.00	\$ 9,816.00
Renovation/Addition	5	\$ 283,000.00	\$ 4,802.00	4	\$ 185,000.00	\$ 3,206.50
Garage/ shed	6	\$ 231,700.00	\$ 4,226.65	6	\$ 110,000.00	\$ 2,279.50
Decks	2	\$ 13,000.00	\$ 468.50	1	\$ 11,000.00	\$ 599.00
Docks	1	\$ 1,000.00	\$ 100.00	3	\$ 28,500.00	\$ 300.00
Demolition	1		\$ 150.00	3		\$ 300.00
Commercial						
TOTAL	18	\$ 1,498,700.00	\$ 24,532.15	22	\$ 1,546,500.00	\$ 24,959.00

	SEPTEMBER			OCTOBER		
Residential						
- Single Family Dwelling (SFD)				1	\$ 229,000.00	\$ 3,402.50
-SFD - Seasonal	1	\$ 450,000.00	\$ 6,665.00	1	\$ 700,000.00	\$ 9,562.00
Renovation/Addition	1	\$ 80,000.00	\$ 1,300.00	1	\$ 80,000.00	\$ 1,300.00
Garage/ shed	3	\$ 159,500.00	\$ 2,310.75	2	\$ 125,000.00	\$ 1,305.50
Decks	1	\$ 6,000.00	\$ 277.00			
Docks						
Demolition	2		\$ 300.00			
Commercial						
TOTAL	8	\$ 695,500.00	\$ 10,852.75	5	\$ 1,134,000.00	\$ 15,570.00

	NOVEMBER			DECEMBER		
Residential						
- Single Family Dwelling (SFD)					\$ -	\$ -
-SFD - Seasonal	1	\$ 350,000.00	\$ 5,215.00		\$ -	\$ -
Renovation/Addition					\$ -	\$ -
Garage/ shed	1	\$ 65,000.00	\$ 749.00		\$ -	\$ -
Decks	1	\$ 2,500.00	\$ 166.00		\$ -	\$ -
Docks					\$ -	\$ -
Demolition					\$ -	\$ -
Commercial					\$ -	\$ -
TOTAL	3	\$ 417,500.00	\$ 6,130.00	0	\$ -	\$ -

Residential			
- Single Family Dwelling (SFD)	8	\$ 1,962,640.00	\$ 29,949.78
-SFD - Seasonal	19	\$ 6,045,774.00	\$ 89,572.34
Renovation/Addition	33	\$ 2,213,500.00	\$ 37,018.25
Garage/ shed	39	\$ 1,400,725.00	\$ 23,419.20
Decks	9	\$ 92,550.00	\$ 2,941.22
Docks	15	\$ 45,925.00	\$ 1,500.00
Demolition	14		\$ 2,100.00
Commercial			
YEAR END TOTAL	137	\$ 11,761,114.00	\$ 188,368.00



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: February 15, 2022

Report No: FIN-2022-01

Subject:

Budgetary Control Report (Pre Audit) for the twelve months ending December 31, 2021.

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2022-01 for information purposes;

AND THAT a Building Reserve be established for the 2021 Year End;

AND THAT Staff continue to keep Council updated with quarterly Budgetary Control Reporting.

Analysis:

Revenues

Revenues are slightly under budget (-1%) for the twelve months ending December 31, 2021. Financing Revenues for Boakview Bridge, Whitestone Lake Road and Bunny Trail will be adjusted during year end final entries and booked. Other revenues came in over budget (Building Permits and Sale of Land). Building Permit revenues are subject to a transfer to reserves as per Section 7 (2) of the Building Code Act, therefore this report makes the recommendation that a new Building Reserve be established for the 2021 Year. Donations of \$47,731 were received in 2021 for the Nursing Station, but have been transferred to a deferred revenue account for the 2021 year-end in order to utilize the donations in 2022.

Expenses

Approximately 1% under budget (favourable) for the twelve months ending December 31, 2021. Reallocation to occur between Facilities and Landfill for summer student wages as well as other re-allocations that will occur during the year end finalization. In addition, accruals into 2021 will continue into February.

Capital

Approximately 16% under budget (favourable). Some under-spent projects will be carried forward into the 2022 budget cycle.

The interim audit has been submitted to the auditors, with the final audit expected to take place during March 2022.

Financial Considerations:

Revenue is slightly under budget and Operating and Capital budgets are under budget for the twelve months ending December 31, 2021 as noted above.

Next Steps:

The 2021 Audit will take place during March 2022. Final adjustments will be complete and the overall results will be reported to Council.

Link to Strategic Plan:

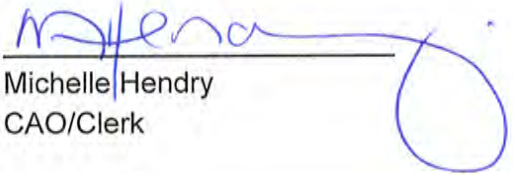
2. Fiscal Responsibility and Accountability

Respectfully submitted by:



Barb Cribbett
Interim Treasurer / Tax Collector

Reviewed by:



Michelle Hendry
CAO/Clerk

Attachments:

ATTACHMENT A Revenues, Expenses, Capital, Reserve Schedule

**Municipality of Whitestone
2021 Approved Budget Report**

	2021 Approved Budget	2021 Actuals Dec 31, 2021	Var (fav -unfav)
Revenue			
14-110 - Taxation Revenue: General Levy	2,951,654	2,944,247	(7,407)
14-210 - English Public School Taxes	961,537	961,823	286
14-310 - French Public School Taxes		2,451	2,451
14-430 - In Lieu of Taxes	8,451	10,885	2,434
14-431 - Supplemental Taxes	23,038	37,844	14,806
14-432 - Supplemental Taxes - English Public	7,900	12,165	4,265
15-100 - Interest Earned from Bank Balance	7,000	3,839	(3,161)
15-110 - LCBO Rent	10,560	10,560	-
15-310 - Miscellaneous Office Revenue	5,000	7,931	2,931
15-330 - Roads Revenue	3,500	2,350	(1,150)
15-346 - Garbage Tipping Fees	35,000	3,951	(31,049)
15-346-1 Landfill Revenue - York POS		7,525	7,525
15-346-2 Landfill Revenue - Auld POS		12,965	12,965
15-346-3 Landfill Revenue - York Bag Tags		200	200
15-346-4 Landfill Revenue - Aulds Bag Tags		15	15
15-346-5 Sale of Scrap Metal		39,475	39,475
15-370 - Recreation Revenue	1,550	482	(1,068)
15-371 - Hall Rental Revenue		560	560
15-373 - After School Program	19,038	11,888	(7,150)
15-380 - Planning & Zoning Revenue	22,000	37,389	15,389
15-384 - Farleys Parking Permits	1,000	1,190	190
15-385 - Rental Units	2,500	4,000	1,500
15-390 - Dog Tags	750	640	(110)
15-391 - Kennel License		75	75
15-396 - 9-1-1 Revenue	350	640	290
15-401 - Grants-Provincial (Cannabis)	5,000	5,000	-
15-502 - Railway ROW	27,244	27,244	-
15-503 - Grant-Waste Diversion Ontario	17,500	36,407	18,907
15-503-1 - Ontario Electronic Stewardship	-	211	211
15-504 - Ontario Municipal Partners Fund	988,100	988,100	-
15-504-2 -Safe Restart Program	78,273	78,273	-
15-504-3- Modernization Grant		15,881	15,881
15-507-3 - OCIF - Capacity Program	50,000	50,000	-
15-507-5 - Summer Student	8,960		(8,960)
15-507-8 - Invasive Species	1,000	1,000	-
15-508 - Federal Gas Tax Revenue	113,957	113,957	0
15-509-1 - Trillium Grant Revenue-Library Exp	15,000	15,000	-
15-509-3 - FedNor Funding - Library Expansion	37,330	37,330	-
15-510 - Aggregate Resource Lic Fee	5,600	6,503	903
15-510 - 5 - Provincial Offences Revenue	750	5,669	4,919
15-511 - Court Security Program	2,800	195	(2,605)
15-522 - Fire Revenue(MTO on site)	12,050	7,969	(4,081)
15-525 - Fire - Smoke Alarms/Carbon Monoxide	500	322	(178)
15-527 - Fire-Helipad Maintenance	3,500	3,500	-
15-571 - Recreation Revenue - Thrift Shop	13,000		(13,000)
15-720 - Licences/Permits	84,000	188,368	104,368
15-721 - Tax Certificates	2,100	3,025	925
15-750 - Penalty/Interest	50,000	57,974	7,974
15-751 - Shore Road Allowance Revenue	5,000	9,960	4,960
15-770 - Sales (Land)		120,000	120,000

**Municipality of Whitestone
2021 Approved Budget Report**

	2021 Approved Budget	2021 Actuals Dec 31, 2021	Var (fav -unfav)	
15-773 - Nursing Station Maintenance Revenue	1,062	1,200	138	
15-790 - Transfer Between Funds --Capital	118,359	93,359	(25,000)	
15-797-Library Financing-Donations	5,000	5,000	-	
15-798 Nursing Station Expansion Donations			-	
15-822 Boakview Bridge Repairs Financing	85,000		(85,000)	
15-799 Balsam Rd Surface Treatment Financing	162,420		(162,420)	
15-824 Bunny Trail SS Financing	82,900		(82,900)	
			-	
Total Revenue	6,037,233	5,986,537	-50,696	-1%

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
Expenses				
General Government				
16-090 - Council -Fees	111,051	107,908	3,143	
16-091 - Council - Travel	1,500		1,500	
16-092 - Council - Miscellaneous	2,000	2,128	(128)	
16-100 - Admin - Salaries & Benefits	531,607	516,666	14,941	
16-102 - Admin - Travel Expenses	1,000	20	980	
16-103 - Admin - Membership/Subscriptions	7,650	7,388	262	
16-104 - Admin - Training Expenses	5,100	7,975	(2,875)	
16-106 - Admin - Postage Expenses	13,069	11,240	1,829	
16-107 - Admin - Insurance	18,375	17,913	463	
16-108 - Admin - Advertising	7,500	14,999	(7,499)	
16-109 - Admin - Telephone	4,590	4,358	232	
16-110 - Admin - Office Supplies	9,000	10,665	(1,665)	
16-113 - Admin - Office Equipment	1,568	5,739	(4,171)	
16-115 - Admin - Computer Supplies/Support	25,000	27,797	(2,797)	
16-116 - Admin - Tax Notices \Forms	1,500	814	686	
16-117 - Admin - Tax Registrations		153	(153)	
16-118 - Admin - Financial Expense	4,500	16,349	(11,849)	
16-119 - Admin - MPAC Fees	79,219	79,219	0	
16-120 - Admin - Legal Expenses	25,000	22,501	2,499	
16-120 - 1- Admin - Auditor	14,000	10,584	3,416	
16-121 - Admin - Election	1,500	1,234	266	
16-122 - Admin - Donation	6,840	10,490	(3,650)	
16-123 - Admin - Volunteer Appreciation	9,200	4,443	4,757	
16-126 - Admin - Communications	9,200	3,855	5,345	
16-131 - HR Contingency	5,000	(706)	5,706	
16-150 - Office - Heating/Hydro	8,000	4,028	3,972	
16-151 - Office - Building Maintenance	3,500	321	3,179	
16-153 - Office - Janitorial Supplies	1,000	296	704	
16-162 - High Speed Internet	2,500	2,051	449	
TOTAL GENERAL GOVERNMENT	909,970	890,427	19,543	2%

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)
Protection to Persons & Property			
Fire			
16-201 - Fire - Firefighters Wages	83,108	84,377	(1,270)
16-202 - Fire - Training	7,000	2,698	4,302
16-202-1 Fire - New Recruitments	20,000	4,172	15,828
16-203 - Fire - Advertising	100		100
16-204 - Fire - Workplace Safety Ins	7,500	8,909	(1,409)
16-205 - Fire - Ambulance Dispatch	4,179	3,858	321
16-206 - Fire - Insurance	20,672	20,152	521
16-206 - 1 Fire - Insurance Helipad Ins	2,214	2,214	-
16-207 - Fire - Drivers Exams	600	24	576
16-208 - Fire - Prevention/Education	2,160	1,930	230
16-209 - Fire - Memberships/Mutual Aid	545	499	46
16-209 - 1- Fire - Engineering	4,000		4,000
16-210 - Fire - Misc	2,230	2,771	(541)
16-212 - Fire - Radio Tower & Air	1,896	2,523	(627)
16-213 - Fire - Radio Licenses	1,400		1,400
16-216 - Fire - Permits	3,000	2,544	456
16-218 - Fire - Stand Pipe	500		500
16-219 - Fire - Air Bottle Hydrostating	1,000	812	188
16-220 - Forest Fire Expense (MNR)	400	231	169
16-222 - Fire - Bunker/Safety/Uniforms	5,800	5,040	760
16-222-1 Fire - Turnout/Repair/Cleaning	2,400	904	1,496
16-223-3 Fire - CPA Fire Cost	1,086	1,075	11
16-225 - Fire - Hose Replacement	1,000	1,163	(163)
16-229 - Fire - Mileage	200		200
16-230 - Fire - Helipad Snow Plowing	6,092		6,092
16-232 - Station 1 - Hydro	2,900	4,103	(1,203)
16-233 - Station 1 - Minor Purchases	3,600	7,740	(4,140)
16-234 - Station 1 - Fuel & Oil	5,000	6,821	(1,821)
16-235 - Station 1 - Boat 1	554	652	(98)
16-236 - Station 1 - Heating	2,500	2,118	382
16-237 - Station 1 - Telephone	2,700	898	1,802
16-238 - Station 1 - Supplies	1,065	1,462	(397)
16-239 - Station 1 - Building Maintenance	995	678	317
16-241 - Station 1 - Inspections & Repairs	750		750
16-242 - Station 1 - 5610 Insp/Repairs (Van)	2,000	1,816	184
16-243 - Station 1 - Snowmobile Inspection/Repairs	200	30	170
16-245 - Station 1 - Radio Equipment/Repairs	1,500	176	1,324
16-248 - Station 1 - Pumper Inspection/Repairs	1,700	1,580	120
16-250 - Station 1 - Truck #10	2,700	1,750	950
16-251 - Station 2 - Hydro	1,255	1,168	87
16-252 - Station 2 - Minor Purchases/Hose	3,400	4,351	(951)
16-253 - Station 2 - Fuel & Oil	1,000	707	293
16-254 - Station 2 - 5623 Insp/Rep (Van)	2,000	602	1,398
16-255 - Station 2 - Boat 2	554	153	401
16-256 - Station 2 - Heating	2,000	3,294	(1,294)
16-257 - Station 2 - Telephone	835	867	(32)

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
16-258 - Station 2 - Supplies	800	2,282	(1,482)	
16-259 - Station 2 - Building Maintenance	316	85	231	
16-260 - Station 2 - Grasscutting/Snow/Helipad	3,500	1,639	1,862	
16-261 - Station 2 - Tanker Inspection/Repairs	1,700	550	1,150	
16-262 - Internet		118	(118)	
16-263 - Station 2 - Radio Equipment/Repairs	1,200	1,095	105	
16-264 - Station 2 - Snowmobile Inspection/Repairs	200	30	170	
16-265 - Fire Rating Signs (3)	650	219	431	
16-267 - Fire Pro	1,300	781	519	
16-268 - SCBA Testing	1,500	1,453	47	
16-269 - Cell Phone	300	300	(0)	
16-269-1 - Argo/Trailer	400	153	247	
16-271 Defibrillator Expense	1,500	1,344	156	
16-272-1 - Jaws Mtce/Training	500		500	
Total Fire	232,156	196,908	35,248	15%

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
Other Protection				
16-270 - Emergency Plan	6,000	4,852	1,148	
16-272 - Biosphere Monitoring (GBB)	5,500	3,999	1,501	
16-273 - Animal Control	750	560	190	
16-273 - 1 - Wildlife Compensation Prog	2,000		2,000	
16-274 - Policing Levy	433,868	433,868	-	
16-275 - By-Law Enforcement	22,500	22,351	149	
Total Other Protection	470,618	465,630	4,988	1%
Building Department				
16-280 - Salaries	100,059	92,735	7,324	
16-279 - Building Department Truck Fuel	1,200	1,493	(293)	
16-281 Supplies	8,500	3,106	5,394	
16-283-1 Cell Phone	450	465	(15)	
16-284 - Training/Seminar	1,000	117	883	
16-285 Memberships	600	7,408	(6,808)	
16-288 Planning Expenses	500		500	
16-290 - Truck Maintenance	1,780	1,704	75	
16-291-1 Mileage		32	(32)	
	114,088	107,060	7,029	6%
TOTAL PROTECTION TO PERSONS & PROPERTY	816,862	769,597	47,265	6%

**Municipality of Whitestone
2021 Approved Budget**

**2021 Approved
Budget**

**2021 Actuals
31-Dec-21**

**Var
(fav -unfav)**

**Transportation Services
Operating Expenses**

16-301 - Roads - Wages	456,230	455,342	888
16-302 - Roads Benefits		16,110	(16,110)
16-303 - Roads - Office-Supplies/Memberships	3,000	1,923	1,077
16-304 - Roads - Office-Training	10,000	8,553	1,447
16-306 - Roads - Office-Tower/Radio Licences	1,600	727	873
16-310 - Roads - Supplies(Tracking)	2,900	557	2,343
16-316 - Garage - Miscellaneous	2,500	900	1,600
16-320 - Garage - Mtc/Supplies/Tools	10,000	19,466	(9,466)
16-321 - Garage - High Speed Internet	1,250	1,282	(32)
16-322 - Roads - Cell Phone	1,000	1,647	(647)
16-323 - Garage - Hydro	2,000	1,889	111
16-324- Garage - Telephone	1,600	2,608	(1,008)
16-329 - Garage - Heating	7,500	6,306	1,194
16-331 - Garage - Insurance	1,011	985	25
16-334 - Garage - Bldg Mtce	4,000	4,610	(610)
16-337 - Culverts - Goods & Services	13,000	1,018	11,982
16-343 - Road Side Brushing	20,000	14,715	5,285
16-342 - Invasive Species	5,000	1,900	3,100
16-344 - Road Sweeping	3,000	964	2,036
16-345 - Road East Townline Rd Emerg		29,660	(29,660)
16-350 - Ditching - Goods & Services	14,000	8,999	5,001
16-355 - Beaver Dams - Goods & Services	1,000	100	900
16-360 - Hardtop Patching - Goods & Services	4,500	3,323	1,177
16-365 - Grading - Goods & Services	2,100	2,220	(120)
16-370 - Dust Control - Goods & Services	47,500	40,581	6,919
16-375 - Gravel - Summer Maintenance	171,800	142,495	29,305
16-380 - Snow Plow - Goods & Services	5,000		5,000
16-386 - Sanding/Salting - Goods & Services	35,000	30,019	4,981
16-389 - Road Side Grass Cutting	5,100	5,104	(4)
16-391 - Sign/Safety - Goods & Services	5,100	8,792	(3,692)
16-393 - 4 X 4 Truck - Maintenance	7,500	18,627	(11,127)
16-394 - 4 X 4 Truck - Fuel	5,000	6,695	(1,695)
16-394 - 1 - Dodge Ram 2018 Mtc	3,000	1,649	1,351
16-394 - 2 - Dodge Ram 2018 Fuel	2,500	2,557	(57)
16-396 - Misc - Goods & Services	10,000		10,000
16-398 - Turn Around Upgrades	5,000	3,373	1,627
16-399 - Boat Launches	1,500	4,410	(2,910)
16-400-7 CN Crossing Construction	-	327	(327)
16-402 - Tandem Freightliner - Maintenance	16,500	43,462	(26,962)
16-403 - Tandem Freightliner - Fuel	10,000	12,508	(2,508)
16-404 - Single Axle Freightlinger - Maintenance	10,500	16,267	(5,767)
16-404-1 - Single Axle Freightliner - Fuel	8,000	11,056	(3,056)

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
16-404-2 Freightliner - Snow Plow Fuel	3,500	18,085	(14,585)	
16-404-2 Freightliner - Snow Plow Mtce	6,500	984	5,516	
16-405 - Harris Lake Road Association	1,200	1,200	-	
16-409 - Tandem International - Maintenance	8,000	20,393	(12,393)	
16-411 - Tandem International - Fuel	7,500	6,531	969	
16-412 - Float Maintenance	1,000	987	13	
16-415 - Steam Jenny Maintenance	255		255	
16-416 - Steam Jenny Fuel	255		255	
16-414 - Bunny Trail RR X - Maintenance	4,000	3,265	735	
16-421 - Grader - Maintenance	16,000	24,594	(8,594)	
16-423 - Grader - Fuel	7,500	12,261	(4,761)	
16-426 - Backhoe - Maintenance	15,500	25,251	(9,751)	
16-427 - Backhoe - Fuel	6,000	7,043	(1,043)	
		155	(155)	
16-439 - Street Lights	3,570	3,977	(407)	
16-441-11Tandem Snow Plow(Freightliner)	77,102	77,102	-	
16-440-4 Roads Grant	83,749	83,730	18	
16-441-5 Roads Garage Debenture	37,281	37,281	-	
16-441-7 Bunny Trail Culvert Debenture	9,996	10,503	(507)	
16-441-9 Bunny Trail Construction Debenture	60,366	60,366	-	
16-442 1 Canning Road Debenture	4,832	4,832	0	
16-442-2 Balsam Road Debenture	4,832	4,832	(0)	
TOTAL TRANSPORTATION SERVICES	1,275,128	1,337,101	(61,972)	-5%

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
Environmental Services				
16-444-2 - Landfill Wages	134,988	68,127	66,861	
16-444-1 - York Landfill - Training	1,500	25	1,475	
16-444 - York Landfill - Miscellaneous	11,000	3,567	7,433	
16-446 - York Landfill - Supplies	3,500	1,442	2,058	
16-446 - 1 York Landfill - Hydro	850	587	263	
16-447 - York Landfill -Compaction/Cover	17,687	13,493	4,193	
16-448 - York Landfill - Recycling	35,000	19,901	15,099	
16-449 - York Landfill - Site Upgrade	1,500		1,500	
16-452 - York Landfill - Maintenance	3,000	1,634	1,366	
16-452-2 - York Landfill - Compactors Maintenance	2,000	4,013	(2,013)	
16-455 - York Landfill - Hazardous Waste	10,000	10,606	(606)	
16-456 - York Landfill - Monitoring	10,000	13,322	(3,322)	
16-457 - York Landfill - Heating	750	213	537	
16-457 - 1 - York Landfill - Internet	1,929	1,712	217	
16-459 - York Landfill - Bulk Waste	10,000	10,240	(240)	
16-466 - Auld Landfill - Supplies	1,500	773	727	
16-466-1 Auld Landfill - Hydro	1,000	854	146	
16-467 - Auld Landfill - Compaction/Cover	7,500	8,974	(1,474)	
16-468 - Auld Landfill - Recycling	16,000	22,374	(6,374)	
16-469 - Auld Landfill - Site Upgrade	1,500		1,500	
16-471 - Auld Landfill - Bulk Waste	2,500	10,133	(7,633)	
16-472 - Auld Landfill - Brushgrinding		9,016	(9,016)	
16-473 - Auld Landfill - Maintenance	500	1,609	(1,109)	
16-473-1 - Auld Landfill - Compactors Maintenance	2,000	(272)	2,272	
16-476 - Auld Landfill - Miscellaneous/Training	1,500	223	1,277	
16-478 - Auld Landfill - Monitoring	5,000	5,317	(317)	
16-479 - Auld Landfill - Heating	520	384	136	
16-479 - 1 - Auld Landfill - Internet	855	944	(90)	
16-483 - WahWashKesh Dam	816		816	
16-486 Wah-Wash-Kesh Land Use	187	93	94	
16-485 - Harris Lake Depot	510	7,632	(7,122)	
16-458 - Parry Sound Industrial Park	14,590	14,590	(0)	
TOTAL ENVIRONMENTAL SERVICES	300,182	231,528	68,654	23%

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
Health Services				
16-549 - Health Unit Operating (Levy)	29,490	29,490	-	
16-550 - Ambulance Levy	187,304	187,304	-	
Total Health Services	216,794	216,794	-	0%
Cemetery				
16-501 - Cemetery - Audit				
16-501 - 1 Cemetery - Staking Fees	400	1,573	(1,173)	
16-502 - Cemetery - Memberships	340	243	97	
16-502 - 2 - Cemetery - Software	1,500	427	1,073	
16-505 - Fairholme Cemetery - Grasscutting	2,500	1,420	1,080	
16-506 - Fairholme Cemetery - Materials/Misc	1,750	37	1,713	
16-513 - Maple Is Cemetery - Materials/Misc	500		500	
16-515 - Maple Is Cemetery - Grasscutting	2,000	1,420	580	
16-522 - Whitestone Cemetery - Materials	500		500	
16-524 - Whitestone Cemetery - Grasscutting	2,000	1,420	580	
Total Cemetery	11,490	6,540	4,950	43%
TOTAL HEALTH SERVICES	228,284	223,334	4,950	2%
Social & Family Services				
16-618 - Dist Soc Services (DSSAB) Levy	262,259	262,259	(0)	
16-628 - Belvedere Home - Operating (Levy)	40,717	40,706	11	
TOTAL SOCIAL & FAMILY SERVICES	302,976	302,965	11	0%

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
Recreation & Culture				
Facilities				
16-699 - Facilities - Wages	86,007	129,543	(43,536)	
16-702 - Dunchurch Hall - Supplies	5,000	1,417	3,583	
16-703 - Dunchurch Hall - Building Maintenance	7,500	3,892	3,608	
16-704 - Dunchurch Hall - Heating	3,500	3,619	(119)	
16-705 - Dunchurch Hall - Hydro	3,500	1,999	1,501	
16-706 - Dunchurch Hall - Telephone	1,200	585	615	
16-707 - Dunchurch Hall - Insurance	3,675	3,583	93	
16-707-1 - Facilities - Training	1,500	25	1,475	
16-708 - Dunchurch Hall - Cleaning Services	3,500		3,500	
16-710 - Dunchurch Hall - High Speed Internet	1,300	1,282	18	
16-716 - Maple Is Hall - Supplies	150	-	150	
16-718 - Maple Is Hall - Building Maintenance	1,000	-	1,000	
16-719 - Maple Is Hall - Hydro	2,000	2,263	(263)	
16-720 - Maple Is Hall - Telephone/Internet	2,000	1,931	69	
16-725 - Maple Is Hall - Insurance	1,000	896	104	
16-741 - Pavilion - Supplies	1,200	99	1,101	
16-741-1 - Pavilion Heating	1,200	1,051	149	
16-742 - Pavilion - Building Maintenance	2,000	8,156	(6,156)	
16-743 - Pavilion - Hydro	1,100	975	125	
16-745 - Pavilion - Insurance	2,500	2,239	261	
16-762 - Maple Is Park - Building Maintenance	-	87	(87)	
16-767 - Municipal Flowers	1,200	1,192	8	
16-768 - Storage Garage - Hydro	410		410	
16-769 - Facilities / Parks Maintenance	3,000	3,526	(526)	
16-771 - Grange - Building Maintenance	1,000		1,000	
16-395 - Used Truck- Fuel	2,500	3,815	(1,315)	
16-395-1 - Used Truck- Maintenance	3,500	1,101	2,399	
16-775 - Facilities Truck - Maintenance		1,927	(1,927)	
16-776 - Facilities Truck - Fuel		415	(415)	
16-777 - Municipal Building Mtce	1,000	2,918	(1,918)	
16-778 - Water Maintenance	12,000	2,172	9,828	
16-779 - Water Testing	1,500	1,488	12	
16-781 - Dunchurch Dock - Beach Maintenance	1,000	687	313	
16-784 - Mower Expense	1,000	1,395	(395)	
16-784-4 - Capital-Library Renovations			-	
Total Facilities	158,942	184,277	(25,335)	-16%

**Municipality of Whitestone
2021 Approved Budget**

	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
Recreation				
16-787 - Recreation - Public Pay Telephone	700	611	89	
16-790 - Recreation - Committee Programs	10,000	7,164	2,836	
16-790-2 Recreation-Capital-Playground Equip	-	47	(47)	
16-791-2 Recreation Equip & Education/Training	-			
16-791-3 Recreation-Walk Fit Training	-			
16-791 - Recreation Committee - Donations	-			
Total Recreation	10,700	7,821	2,879	27%
After School Program				
16-798 - After School Program	13,600	10,523	3,077	
16-798-1 After School Program-Supplies	1,000	546	454	
	14,600	11,069	3,531	24%
			-	
Total Recreation & After School Program	25,300	18,890	6,410	25%
Thrift Shop				
16-793 - Recreation - Thrift Shop Donations	13,000		13,000	
16-794 - Recreation - Thrift Shop Expenses	250		250	
Total Thrift Shop	13,250	-	13,250	100%
Library				
16-802 - Library - Heating				
16-803 - Library - Expenses	88,150	88,139	11	
16-806 - Library - Building Maintenance	3,000	2,663	337	
Total Library	91,150	90,802	348	0%
TOTAL RECREATION & CULTURE	288,642	293,970	(5,328)	-2%
Planning & Development				
16-811 - Nursing Station Expenses	1,568	1,708	(139)	
16-818 - 911 Expenses	1,673	214	1,459	
16-819 - 911 Levy	2,394	2,400	(6)	
16-841 - Parry Sound Planning Board	5,000	5,000	-	
16-843 - Planning & Development	44,529	39,084	5,445	
16-844 - Planning-Capital-Official Plan/Zoning		651	(651)	
Toal Planning & Development	55,165	49,057	6,108	11%
Community Economic & Development				

Municipality of Whitestone

2021 Approved Budget	2021 Approved Budget	2021 Actuals 31-Dec-21	Var (fav -unfav)	
16-845 - Tourism Orientation Destination Signs	2,422	4,983	(2,561)	
16-845-1 - Walking Trails - Maintenance/Land Use	500	137	363	
16-845-2 - CIINO	11,750	11,750	-	
Total Community & Development	14,672	16,871	(2,199)	-15%
TOTAL PLANNING & DEVELOPMENT	69,837	65,928	3,909	6%
	4,191,881	4,114,851	77,030	2%
TOTAL CAPITAL	890,320	761,120	129,200	16%
TOTAL RESERVES	155,000	209,000	(54,000)	0%
TOTAL MUNICIPAL EXPENSES	5,237,201	5,084,971	152,230	3%
School Boards	961,537	965,584	(4,047)	0%
TOTAL EXPENSES MUNICIPAL & SCHOOL	6,198,738	6,050,555	148,183	2%
REVENUES	6,037,233	5,986,537	(50,696)	-1%
	(161,505)	(64,018)		

2021 Approved Capital Budget				2021	2021	Var
DEPARTMENT	PROJECT			Dec 31, 2021 Actuals	Approved Cap Budget	(fav -unfav)
General Government						
	New Server		19-108	21,867	25,000	3,133
	Consultant to Develop AMP		19-107	23,825	23,000	(825)
	Facilities Assessment					
	Office Phone System		19-109	4,767	5,000	233
	Sub-total			50,460	53,000	2,540
Fire Department						
	New Rescue #1 from EMS		19-204	1,775	4,000	2,225
	New Fire Truck					-
	Sub-total			1,775	4,000	2,225
Public Works Misc						
	Canning Rd Surf Tre	(2020)	19-319	7,137		(7,137)
	Hoist Alarms	(2020)	19-318	1,900		(1,900)
	Balsam Road Surfact Treatment	(2020)	19-314	4,758		(4,758)
	Public Works Radios		19-326	13,019	16,000	2,981
	Bridge and Structure Inspections		19-327	7,225	8,000	775
	Structure Maintenance		19-308	13,432	30,000	16,568
	Guiderail Boundary Spur Road		19-309	14,440	18,000	3,560
	Guiderail - General	Nelson Clelland Rd, Balsam Rd, Ladds Bridge, Future TBD	19-310	27,582	32,000	
						4,418
	Sidewalks		19-328		6,000	6,000
	Public Works Pave in Front of Sand Shed		19-329	7,123	7,000	(123)
	Lake Wah-Wash-Kesh Task Force	Finish Parking Area	19-315	5,406	5,000	(406)
	Fuel Pumps	Public Works Garag	19-330		11,000	11,000
	Sub-total			102,022	133,000	30,978
Roads and Bridges						
	Boakview Bridge Repairs	Replace with two 2 meter epoxy coated-in house project	19-325	85,891	85,000	(891)
	Whitstone Lk Rd	Gravel/dig outs and Dble ST	19-331	166,125	162,420	(3,705)
	Canning Road Karbehuwe to End	Digouts and Dble ST	19-323	24,917	45,000	20,083
	Balsam Road, Hwy 124 to Canning Rd	Slurry Seal	19-332	27,654	32,000	4,346
	Canning Road , Balsam Rd to Karbehuwe Ln	Slurry Seal	19-333	38,506	45,000	6,494
	Bunny Trail	Crack Seal/Slurry Seal	19-334	68,520	82,900	14,380
	York Street	Crack Seal	19-335		7,000	7,000
	Farley's Road Hill		19-340	32,481		(32,481)
	Maple Island		19-341	9,611		(9,611)
	Decommissioned Well		19-342	3,053		(3,053)
	Sub-total			456,757	459,320	2,563
Fleet						
	New Utility Trailer 6x10		19-336	3,953	3,600	(353)
	Power Broom					
	Snow Blower					
	Riding Mower		19-337	8,248	6,900	(1,348)
	Generator					-
	Excavator Proposed	Business Case Under Development				-
	Sander for Pickup Truck		19-338	8,142	8,500	358
	Steam Genie		19-324	17,106	17,500	394
	Pressure Washer Hot Water		19-339	6,766	6,500	(266)
	Sub-total			44,215	43,000	(1,215)
Landfill						
	Sub-total			0	0	
Facilities						
	Electronic Notice Sign at CC		19-714	19,331	49,000	29,669
	DunDome 2" Water Line and Pump to Flood		19-715		4,000	4,000

2021 Approved Capital Budget				2021	2021	Var
DEPARTMENT	PROJECT			Dec 31, 2021 Actuals	Approved Cap Budget	(fav -unfav)
	Dock Installation Church Street Ramp Anchors/Hardware/Access Path		19-710	8,278	12,000	3,722
	Dock Improvments	(2020)	19-713	137		(137)
	The Grange new door and shelving		19-716		3,000	3,000
	Sub-total			27,747	68,000	40,253
Recreation						
	Sun Shade for Beach area		19-808	14,063	10,000	(4,063)
	Accessibility Path to play area		19-800	23,258	20,000	(3,258)
	Sub-total			37,322	30,000	(7,322)
Other						
	Municipality Facility Renovation		19-601	7,192	50,000	42,808
	Nursing Station		19-701	8,100	20,000	11,900
	Library Pathway Improvements	(2020 reno)	19-551		5,000	5,000
	Library Expansion	(2020 reno)	19-550	3,926		(3,926)
	Library Water System		19-552	21,606	25,000	3,394
	Sub-total			40,824	100,000	59,176
TOTAL				761,120	890,320	129,200

2021 Reserve Balances (Draft as of Feb. 4, 2022)

Reserve	2020 Budgeted Transfers In	2020 Budgeted Transfers Out	2020 Budgeted Closing Balance	2021 Budgeted Transfers In	2021 Budgeted Transfers Out	2021 Budgeted Closing Balance
General Reserve	128,000	- 41,500	163,266	-	70,969	92,297
Parkland	20,386	- 56,000	140,016			140,016
Fire Pumper	30,000		111,118	30,000		141,118
Fire Vehicle/Equipment	10,000	- 16,000	34,000	10,000		44,000
Forest Fire Reserve	20,000		110,533	20,000		130,533
Roads Garage			4,778			4,778
Roads Equipment Reserve	25,000	- 38,500	163,226	25,000	- 19,390	168,836
Roads Construction Reserve	20,000	- 50,000	30,000	20,000		50,000
Asste Management						
Reserve Thrift Shop	7,000		24,290			24,290
Landfill Reserve	15,000	- 50,000	8,718	10,000		18,718
Rec. Dock Reserve			2,666			2,666
Cemetery Reserve			2,478			2,478
Cemetery Capital			13,721			13,721
Roads Development			24,250			24,250
Gas Tax			-			-
Infrastructure	30,000	- 75,000	82,811	30,000		112,811
Seniors X mas			4,997			4,997
MI Parks			10,450			10,450
Playground equip			18,178			18,178
Kashe Dam	1,500		12,000			12,000
Building Reserve				54,000		54,000
Building Vehicle Reserve	3,500		43,000			43,000
Facilities Vehicle Reserve	10,000		19,854	10,000		29,854
Grange Reserve			16,000	-	3,000	13,000
Walk Fit			2,179			2,179
Labrash Boat Launch			11,500			11,500
Dunchurch Hall Improvement			1,100			1,100
Library (Expansion/Sign)	25,000	- 62,384	25,000			25,000
Total	345,386	-389,384	1,080,131	209,000	-93,359	1,195,772



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Public Works

Agenda Date: February 15, 2022

Report No: PW-2022-01

Subject:

Churlee Road Boat Launch

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2022-01 (Churlee Road Boat launch) for information, and

THAT Council provide direction.

Background:

At the October 04, 2021 Council meeting, Council received correspondence from Byron Behnke, Board Member and Communication person for the Four Seasons Road Association.

The North Meadow Cove Property Owners Inc. (also called the Four Season Road Association - representing forty-two (42) properties located beyond the end of Whitestone Lake Road off Meadowcove Road, Deer Trail, and Moose Lane.) owns a waterfront property on Churlee Road at Hamiltons Bay. The property has a gravel boat launch and Quonset Hut (no dock). The Association posts private property signs every year however the public uses the boat launch from time to time.

(See Figure 1 Churlee Boat Launch and Figure 2 Four Season Road Association; images of the property from the West Parry Sound Geography Network. Figure 3 is a Topographic image of the Boat Launch).

Mr. Behnke indicated in his correspondence (see Attachment A):

that the Association is open to discussions regarding the sale or lease of this property to the Municipality of Whitestone 'to relieve the pressure on the town docks' and to address the following item in the Whitestone Official Plan: 17.09.3 There is only one good public access located on Whitestone Lake in the Village of Dunchurch. Council will attempt to secure additional access points for the public on Whitestone Lake.

Analysis:

Boat Launches on Whitestone Lake:

1. Church Street Public Boat Launch – Municipally owned
2. Marina Drive Commercial Boat Launch – Privately owned; available to public at a fee of \$10 in and \$10 out.
3. Farley's Road Boat Launch – owned by the Municipality of Whitestone. Use by permit only to twelve specific properties with deeded access.
4. Churlee Road (219 and 320 Churlee Road) - Private Boat Launch

The boat launch is gravel with a good depth (as described by Mr. Behnke) for large boats. The Quonset Hut is located on the west side of the property and is used to store eleven (11) boats belonging to members of the Association. The lot is large enough to accommodate parking for five (5) vehicles up against the Quonset Hut and two (2) vehicles with trailers parallel to the ditch.

The property has a drainage ditch running down the centre of the property which collects water from the property to the north. This feature and the location of the Quonset Hut limits the movement of vehicles on the property.

The Association is looking to receive financial benefits from the boat launch property. The money would be put toward the maintenance needs of the roads in their Association.

Mr. Behnke explained that the Association recently received a verbal appraisal of the lot from a realtor of \$475,000.00. The Association is open to considering a sale or lease to the Municipality. Mr. Behnke also indicated that the Association is looking to rent out storage space in the Quonset Hut to members of the Association by way of an annual lottery. He also indicated that once liability insurance is on the property, proper signage would be installed stating 'use at your own risk'.

Conclusion

North Meadow Coves Property Inc. is looking to raise funds for their road maintenance budget for their Road Association. They are asking if the Municipality has interest in pursuing a purchase or lease (at fair market value) of their boat launch property located on Churlee Road.

Should Council wish to pursue additional boat launches for Whitestone Lake, it would be advisable to undertake a thorough review of publicly owned lands surrounding Whitestone Lake.

Financial Considerations

As indicated above, the Association estimates the value of the boat launch property at approximate \$475,000 and would expect fair market value should the Municipality consider purchasing the property.

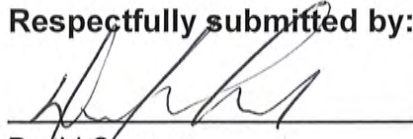
Additionally, improvements would be required to the property in the approximate amount of \$15,000 to make the property suitable for a public boat launch.

Link to Strategic Plan:

6. Economic Development

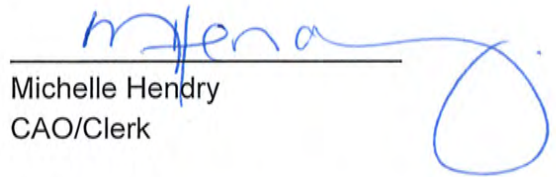
To investigate opportunities for economic development consistent with the character of the community and the Official Plan, in collaboration with businesses in the Community and the West Parry Sound region

Respectfully submitted by:



David Creasor
Manager of Public Works

Reviewed by:



Michelle Hendry
CAO/Clerk

Attachment A: Email correspondence dated September 24, 2021 from Joe Lamb, regarding Email received from Byron Behnke subject: 'Whitestone Lake Northern Boat Launch'

Maps:

Figure 1, Churlee Boat Ramp Whitestone Lake Hamiltons Bay



Figure 2, Topographic Image of Boat Launch



Figure 3, Topographic Image of Boat Launch



Attachment A

-----Original Message-----

From: Joe's Email [mailto:jm.lamb@sympatico.ca]

Sent: September 24, 2021 7:08 PM

To: Byron Behnke <behnkebyron@gmail.com>; Michelle Hendry <michelle.hendry@whitestone.ca>

Cc: Joe Lamb <councillor.lamb@whitestone.ca>; councillor.gorham-matthews@whitestone.ca; councillor.woods@whitestone.ca; jackhodgson20 <jackhodgson20@yahoo.com>; billspeedstick@gmail.com; Sue Behnke <behnkesue@hotmail.com>; Lawrence Gillett <hkgillett@bell.net>

Subject: Re: Whitestone Lake Northern Boat Launch

Thanks Byron. Your proposal is very interesting. I suggest with your permission that this email be part of our correspondence at the next Council meeting and any Council member could ask for it to be pulled for discussion.

Joe Lamb.

Sent from my iPhone

> On Sep 24, 2021, at 8:29 AM, Byron Behnke <behnkebyron@gmail.com> wrote:

>

>

>> Four Seasons Road Association owns a waterfront property on Churlee Road in Hamiltons Bay that has a gravel boat launch and quonset hut. Although we post private property signs every year, many of the public use it to launch their boats.

>>

>> We are open to discussions regarding the sale or lease of this property to the Municipality of Whitestone to relieve the pressure on the town docks, and to address the following item in the Whitestone Official Plan:

>>

>> 17.09.3 There is only one good public access located on Whitestone Lake in the village of Dunchurch. Council will attempt to secure additional access points for the public on Whitestone Lake.

>>

>> Are you interested in this idea?

>>

>> Byron Behnke

>> Four Seasons Road Association

>> Board Member & Communication Guy

>> 416-419-9090

>



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Public Works

Agenda Date: February 15, 2021

Report No: PW-2022-02

Subject:

Lorimer Lake Boat Launch Feasibility Review

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2022-02 (Lorimer Lake Boat Launch Feasibility Review) for information, and

THAT Council provide direction on this matter.

Background:

The Municipality has been approached by the public requesting a public boat launch be installed for access to Lorimer Lake. At the September 21, 2021 Council meeting two delegations in respect of boat access to Lorimer Lake were received by Council. The Minutes of the September meeting note:

7.2 *Brad Siegel, Lorimer Lake Association
Boat Launch, Parking and Docking for Whitestone Water Access Cottages*

Mr. Siegel spoke to the need for a public access boat launch to Lorimer Lake for private residents on the lake who have water access only, and for contractors.

7.3 *Ken Black presented a petition from residents of Lorimer Lake regarding public access, dated July 28, 2021 (Attachment 1)*

Mr. Black spoke to concerns about public access on Lorimer Lake and asked that Council consider the Swords Road allowance as an option, as well coordination with the Municipality of McDougall

Analysis:

Lorimer Lake Location

Lorimer Lake spans three municipalities. The Municipality of Whitestone, McKellar Township and the Municipality of McDougall share this lake.

OFFICIAL PLAN for the Municipality of Whitestone, Consolidated June 2, 2016

17.06 Lorimer Lake

17.06.1 *Lorimer Lake is managed as a lake trout lake and the lake has been identified as being at capacity. New lot creation may only be considered in accordance with the LCAH*

Current Boat launches located on Lorimer Lake:

1. Lorimer Lake Resort on Swords Road, (in the Municipality of Whitestone) – private property; pay per use with parking
2. Grey Owl Lake Road Launch, (in the Township of McKellar) - private property, no parking
3. Lorimer Lake Road, Canoe launch, (in the Municipality of McDougall) - permit required for parking, stairs leading to water. Not a boat launch.

A Review of Options

Attached are maps showing Municipal and Ministry of Northern Development, Mines, Natural Resources and Forestry (NMDMNR) owned lands that touch Lorimer Lake as well as road allowances that lead to Lorimer Lake.

Not all road allowances that lead to the lake are feasible for a public boat launch.

The following locations have been assessed:

1. Swords Road allowance (66' width): the land on the road allowance has rock outcrop leading to a shallow entry into the water. The water appears to be shallow for approximately a hundred feet from the waters edge. There is a small cottage which appears to be built on piers, and two small sheds belonging to Lorimer Lake Resort that are located on the road allowance. There is a dock on municipal property also belonging to Lorimer Lake Resort. These structures would have to be removed if this location is developed as a public boat launch.

The road allowance (east of Swords Road) would be suitable to be developed for a parking area for more than twelve (12) truck spaces plus two (2) to three (3) trailer spaces. There appears to be some encroachments on the east side of the road allowance which would need to be dealt with.

In anticipation of the possible development of this location as a boat launch, an application has been sent into Oceans and Fisheries for the installation of a boat launch.

The Municipality has received a positive response granting permission to complete the in-water work required to install a boat launch projecting approximately twenty-five (25) feet into the water.

Investigation is required in the spring to determine depth required to launch boats. Currently there is a dilapidated dock of approximately fifty (50) feet in length. A new fifty (50) foot dock would likely be needed to accommodate the shallow nature of the launch area.

2. Grey Owl Road at the municipal boundary with McKellar Township and Municipality of Whitestone is adjacent to Trull Road. At this location, the edge of the road nearly meets the swamp and as the lake in this this location is a shallow swamp, it is deemed not to be suitable for vessel navigation.
3. Lorimer Lake Summer Road at municipal boundary with the Municipality of McDougall and Whitestone. There is a road allowance which runs approximately two hundred and eighty (280) feet from the Lorimer Lake summer road to the waters edge. There is a 3:1 vertical drop of forty-five (45) feet over one hundred and forty (140) feet in length at the waters edge. In addition, this location runs off a narrow summer road which is unsuitable for vehicles with boat trailers travelling in both directions. Due to what is expected to be significant costs to develop, this location is not recommended.

Conclusion:

The review of a locations for a boat launch into Lorimer Lake shows that there are limited options. The best option is the first option noted above at Swords Road and adjacent to Lorimer Lake Lodge. Further information regarding the depth at the boat launch is needed.

Financial Considerations:

Should a decision be made to develop the Swords Road location, a budget allowance of \$55,000 is estimated to be required for the boat launch and \$15,000 for a parking area on the other side (east) of Swords Road. An estimated budget of \$25,000 would be required to install a fifty (50) foot dock. Total estimate of \$95,000.

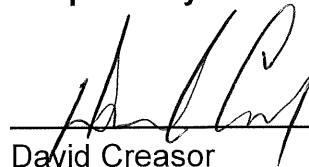
Permission and execution for dredging if deemed necessary, has not been established (or estimated for costs).

Link to Strategic Plan:

6. Economic Development

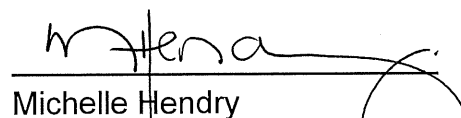
To investigate opportunities for economic development consistent with the character of the community and the Official Plan, in collaboration with businesses in the Community and the West Parry Sound region

Respectfully submitted by:



David Creasor

Reviewed by:



Michelle Hendry

Maps:

Figure 1 Municipal Owned Property



Figure 1 Municipal and MNRF Owned Lands

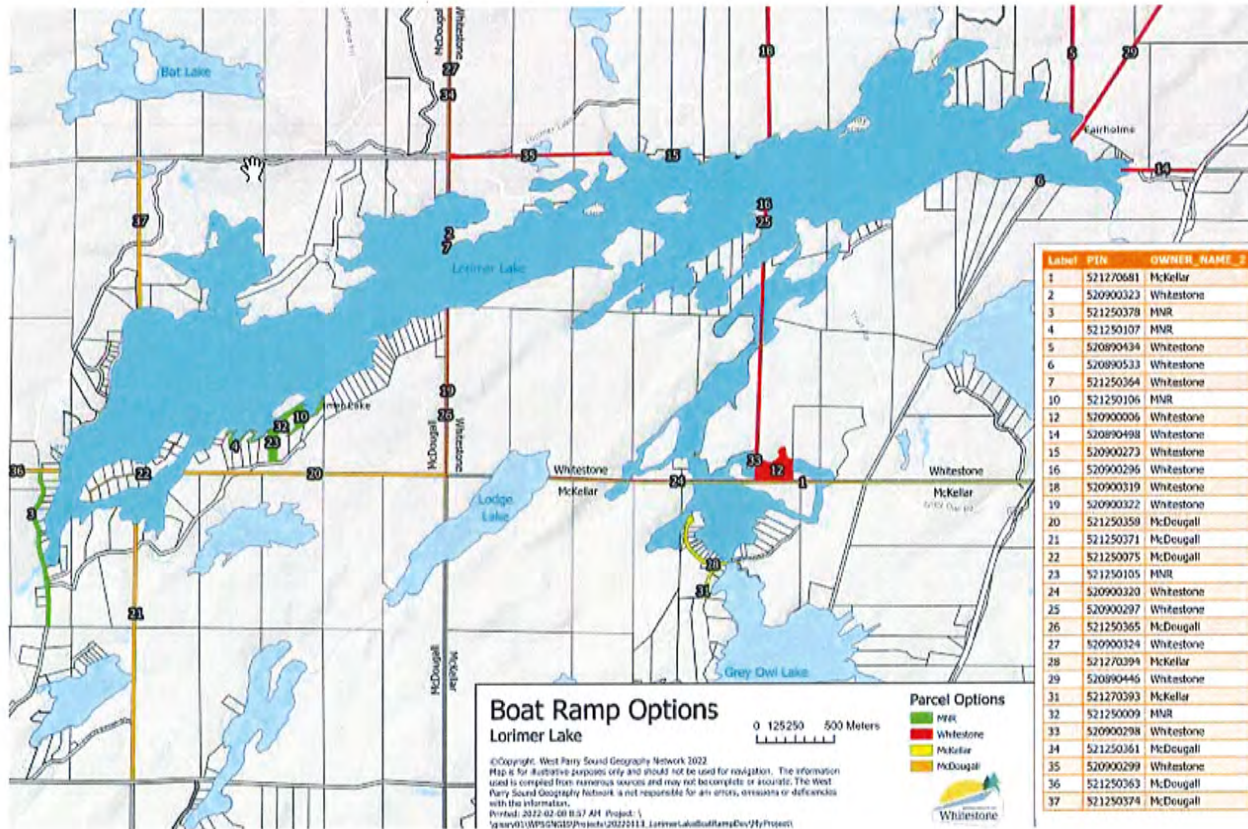
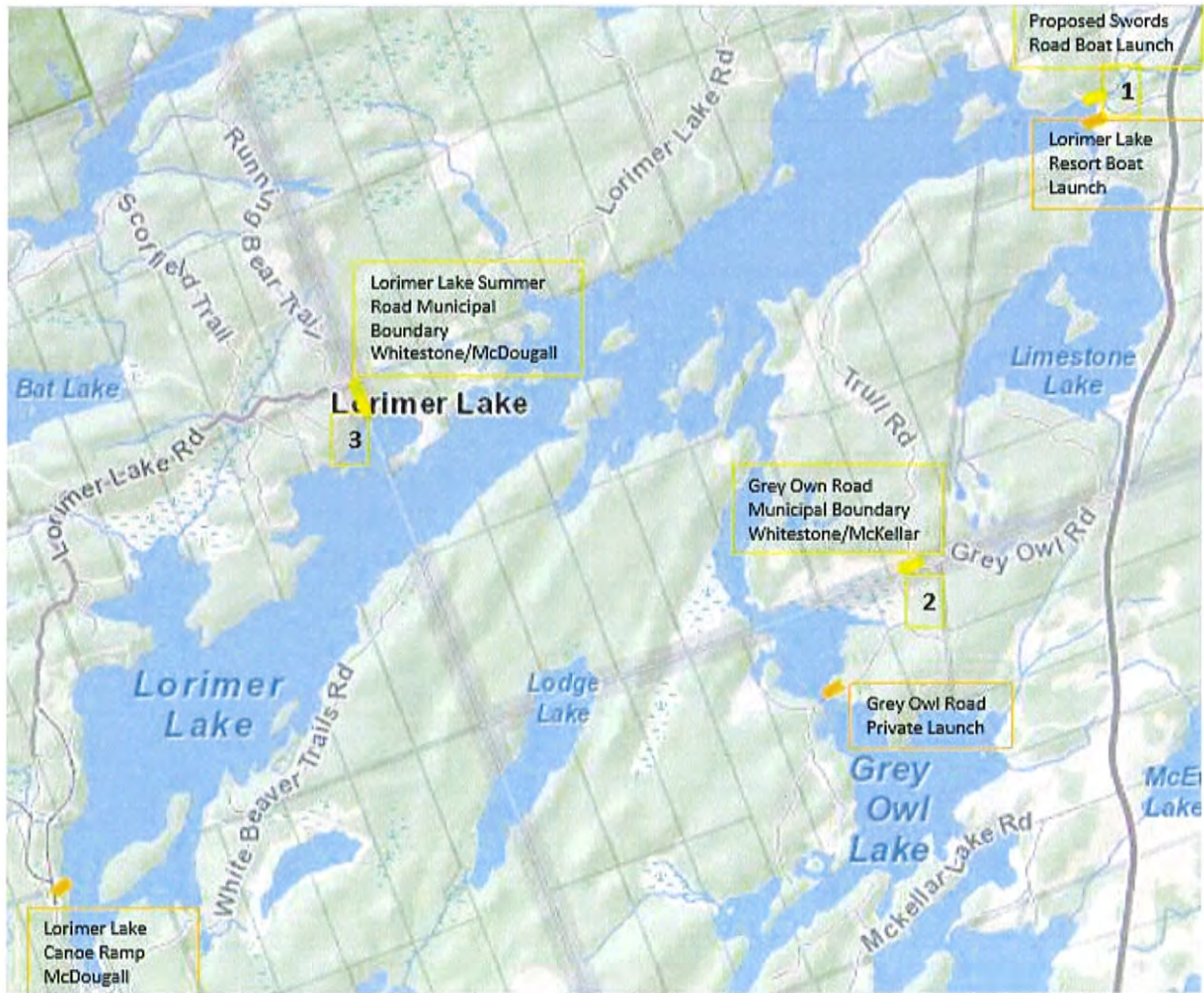


Figure 3 Swords Road Allowance



Figure 4 Locations Map



Attachment A

PETITION To The Municipality Of Whitestone

Date: JULY 28 2021

Reason: To have a Public Access Provided for Rate Payers

This Petition is to be presented to Whitestone council for consideration.

TO: Provide a Public access to Lorimer Lake in the Municipality of Whitestone.

The location we are proposing is on Swords Road immediately north of Lorimer Lake Resort on existing un-opened road allowance.

The proposal will be made that the site provide a launch, day use parking as well as dedicated long term parking which would be located on the east side of Swords Road. The request will also be made that a portion of the parking be maintained through the winter months as to allow access for those who are located on seasonally maintained roads as well as water access properties.

Lorimer Lake cottagers have been fortunate to have had the services of Lorimer Lake Resort available to us in the past. The Resort has been purchased and the new owners have made their intentions to re-develop known. The ability for cottagers to continue to depend on the current services (ei.docking, parking and launching boats) has come into question.

Opening public access will help insure the ability for cottagers to continue to enjoy their properties.

Your support and input is appreciated in order to resolve the concerns and hopefully come up with a solution that will be beneficial to all who have the passion for OUR lake.

Prepared by: Ken Black WA 270 Lorimer Lake

kblackquality@gmail.com 905-467-3253



Name. Please Print	Whitestone Address	Sign	Contact Phone or e-mail	Date.
E. KEVIN WIRSCHKE		<i>Kevin Wirschke</i>		
E. KEN BUTER		<i>Ken Butler</i>		
E RICK + RITA NYKULCHYK		<i>Rita Nykulchyk</i>		
E STEPHEN + SANDRA WILLIAMS		<i>Stephen Williams</i>		
BRIAN + Annette Mc		<i>Brian Mc</i>		
E Larry Dykstra		<i>Larry Dykstra</i>		
E Miriam Dykstra		<i>Miriam Dykstra</i>		
E. Lisa Klenovic		<i>Lisa Klenovic</i>		
E. Brandon Nunney		<i>Brandon Nunney</i>		
E. JIM STRALEG		<i>Jim Straleg</i>		
E Mr & Mrs ALDIS GROSS		<i>Aldis Gross</i>		
E JIM BOLINHOISER		<i>Jim Bolinhoiser</i>		
E JEFF STURTRIDGE		<i>Jeff Sturtridge</i>		
E JACK TAYLOR		<i>Jack Taylor</i>		
E David Collins		<i>David Collins</i>		
E ROTA DUPREY		<i>Rota Duprey</i>		
E BRENT DUPREY		<i>Brent Duprey</i>		
E Curtis Deboil		<i>Curtis Deboil</i>		
E Joan Smith		<i>Joan Smith</i>		
E Adam Schieman		<i>Adam Schieman</i>		
E Jeff Ruhl		<i>Jeff Ruhl</i>		
E Ken Scherer		<i>Ken Scherer</i>		
E Connie Scherer		<i>Connie Scherer</i>		
E Janice Woods		<i>Janice Woods</i>		
E DOUG WILTON		<i>Doug Wilton</i>		
E Louie Antognopakis		<i>Louie Antognopakis</i>		
Andrew Luck		<i>Andrew Luck</i>		
E ADRIANNE HARRIS		<i>Adrienne Harris</i>		

CORRESPONDENCE

IN THIS EDITION

WHERE DID ALL THE SELF-EMPLOYED WORKERS GO?

A PERFECT STORM: RECORD JOB VACANCIES, TIGHTENING LABOUR MARKET

WHERE DID ALL THE SELF-EMPLOYED WORKERS GO?

↓ **9.7%**

280,000 FEWER PEOPLE

are self-employed than when the pandemic started - a decline of 9.7%



Labour participation rates are back to pre-pandemic levels - **good sign for Canada economic recovery.**



Companies are recruiting for a **record number of positions in a tight market** - pushing wages up which is an attractive option to previously self-employed individuals.



Tech companies are awash in cash and quickly increasing their head counts. At the same time self-employment in the sector is dwindling.



The self-employed are important job creators. **Roughly 30% of Canada's 2.6 million self-employed have paid help.**

↑ **6.6%**

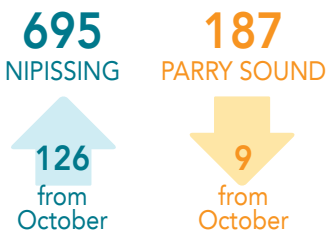
Public sector employment is up. An increase of roughly 257,000 people since the pandemic started.



Source: Globe and Mail, Chris Hannay and Matt Lundy

JOBS REPORT NOVEMBER 2021

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social Assistance (25.6%)

PARRY SOUND

Health Care & Social Assistance (40.1%)

To view the full report, visit our website www.thelabourmarketgroup.ca

A PERFECT STORM: RECORD JOB VACANCIES, TIGHTENING LABOUR MARKET



In November 2021, tourism employment increased.



11,200
INCREASING 0.6%

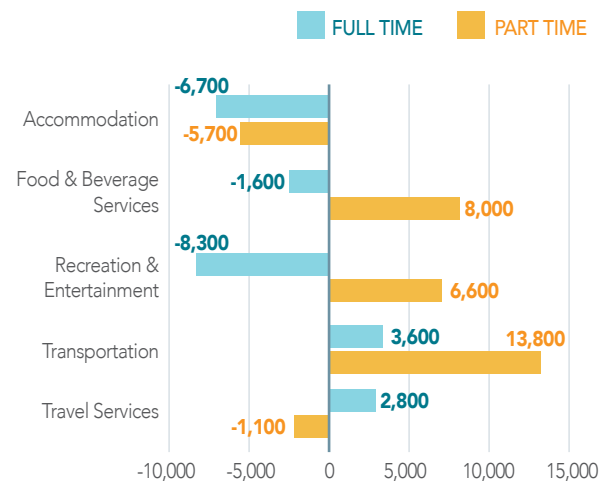
However, employment fell by:

- -12,300 (-8.6%) in accommodations
- -1,700 in recreation & entertainment
- Travel services gained 1,700 employees. (see figure 2)



Overall, tourism employed **300,000 FEWER WORKERS** this November than in November 2019.

FIGURE 2: CHANGE IN EMPLOYED INDIVIDUALS SEPT TO OCT 2021 (SEASONALLY UNADJUSTED)



Questions or concerns? Feel free to contact us at info@thelabourmarketgroup.ca

The Labour Market Group is funded by:





LABOUR MARKET INFORMATION PRESENTATION

Find out what we know and what we can expect about the labour market, what has been the overall impact of the pandemic and its aftermath, as well as how it has variously impacted different industries and different population categories.

COMING SOON IN JANUARY 2022

www.thelabourmarketgroup.ca



Designed to identify specific workforce labour gaps, train up to 300 potential employees and match them with available job opportunities within Northern Ontario's tourism sector.

FOR MORE INFORMATION:
destinationnorthernontario.ca/tsnn/

T. 705.474.0812
Toll Free 1.877.223.8909
F. 705.474.2069

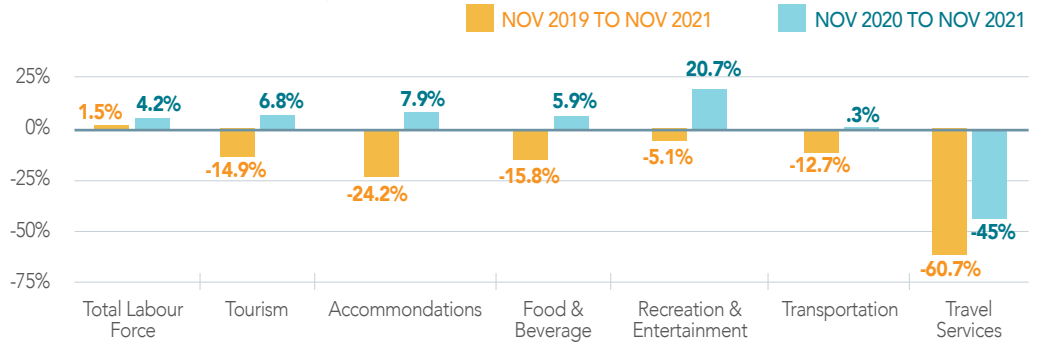
101 Worthington St. East
Suite 238
North Bay, Ontario

The Labour Market Group is funded by:



Across all industry groups within tourism, employment has yet to recover to pre-pandemic levels. Employment is also lower in all industry groups than in November 2019 (see Figure 4).

FIGURE 4: EMPLOYMENT CHANGE BY INDUSTRY GROUP NOVEMBER 2021, TO NOVEMBER 2020 AND NOVEMBER 2019 (PERCENT, SEASONALLY UNADJUSTED)



JOB VACANCIES AND EMPLOYMENT

In September, vacancies in ACCOMMODATION & FOOD SERVICES BUSINESSES reached a historically high job vacancy rate of 14.4%

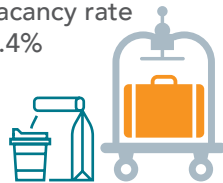
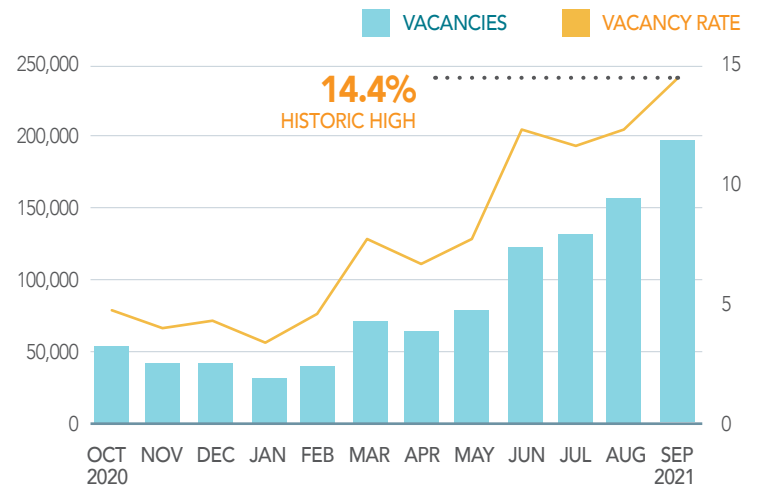


FIGURE 6: VACANCIES AND VACANCY RATE IN ACCOMMODATION & FOOD SERVICES



EMPLOYMENT BY SECTOR

The largest gains in employment have occurred in:

↑ 174,500

PROFESSIONAL, SCIENTIFIC & TECHNICAL SERVICES

↑ 122,300

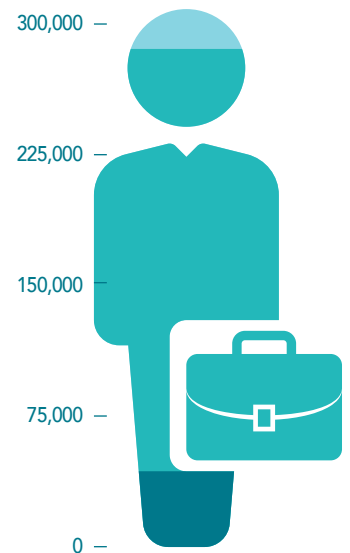
WHOLESALE & RETAIL TRADE

↑ 104,500

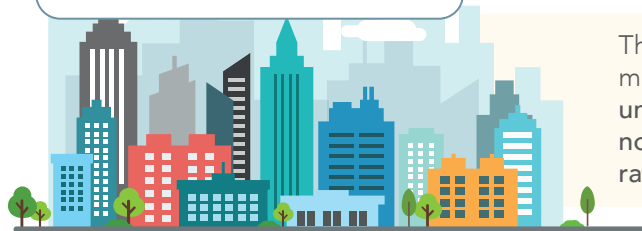
PUBLIC ADMINISTRATION

The total number of **EMPLOYED WORKERS** in Canada has risen by **290,200** since November 2019.

The total number of **UNEMPLOYED WORKERS** has fallen for three months in a row and is only **36,300** individuals higher than it was in November 2019.



The overall **LABOUR MARKET** looks very much like it did pre-pandemic in terms of unemployment, the number of people not in the labour force, and participation rates for most age groups.



MONTHLY JOBS REPORT

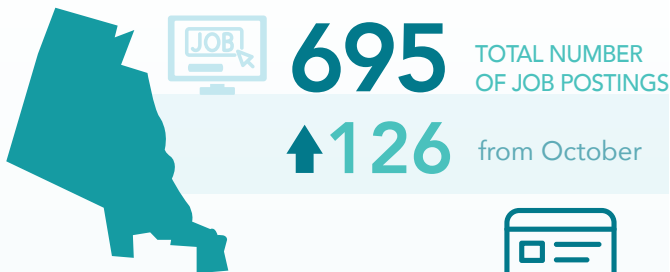
NOVEMBER 2021

The Labour Market Group
Guiding partners to workforce solutions.

DISCLAIMER: The Labour Market Group is pleased to present the November jobs report utilizing a new, more robust data collection system. As of August 2021, this new system applies different methodologies and targeted variables to the jobs data than in previous reports. Enhancements will continue throughout 2021 which may result in changes in LMG's reporting; especially when exploring year-over-year comparisons. Over 12 additional data sources are being utilized to collect job numbers, hence the significantly larger job counts. Comparisons to the previous month will not be reported in this edition due to the utilization of these new collection method techniques.

NIPISSING DISTRICT

There were 695 job postings recorded for Nipissing district in the month of November. This number is notably above; +22.1% (+126), the previous month's figure of 569 postings. This total is significantly above; +60.2% (+261) the 5-year November average of 434 postings. The largest contributor to this increase is very likely attributed to the both the significant increase in sources (12+ new) that data is being collected from as per the new collection tool being utilized as well as the greater reliance on automation in data collection. 312 unique employers posted jobs in November; also significantly above (+61.8% / +119) the 5-year November average (193) for this variable.



OF THE 695 JOB POSTINGS



100%

Were collected from online sources.



7.3% (51)

Were requiring a bilingual individual.

For postings that listed an annual salary.



\$55,040.60/year
AVERAGE



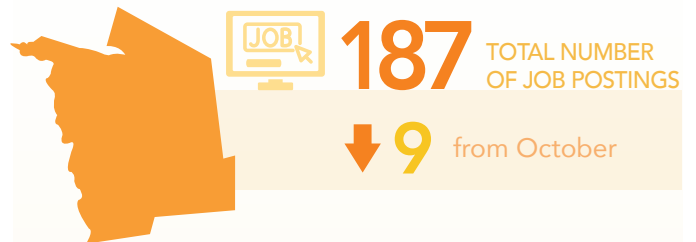
\$21.67
HOURLY WAGE

The average hourly wage in October for those postings which listed one.

Of the 227 postings which listed an hourly wage 10.1% (23) were listed at the provincial minimum wage of \$14.35/hour.

PARRY SOUND DISTRICT

There were 187 job postings recorded for the Parry Sound district in the month of November. This figure is slightly below; -4.6% (-9), the previous month's total of 196 postings. This figure is still significantly above; +64.3% (+73), the 5-year November average of 114 and it is likely attributed to the significant increase in sources (12+ new) that data is being collected from as per the new collection tool being utilized. 91 unique employers advertised positions within the Parry Sound District in the month of November.



OF THE 187 JOB POSTINGS



100%

Were collected from online sources.



2.1% (4)

Were requiring a bilingual individual.

For postings that listed an annual salary.



\$58,906.00/year
AVERAGE



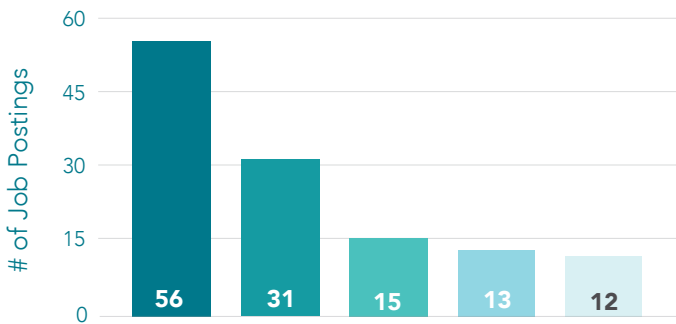
\$24.96
HOURLY WAGE

The average hourly wage in October for those postings which listed one.

Of the 67 postings which listed an hourly wage 1.5% (1) were listed at the provincial minimum wage of \$14.35/hour.

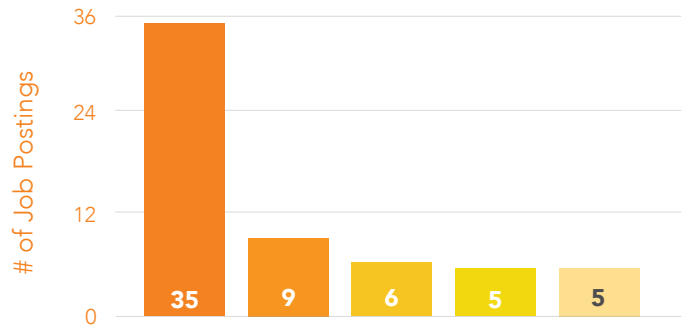
TOP 5 EMPLOYERS POSTING JOBS

-  North Bay Regional Health Centre
-  Cascades Casino
-  Ontario Northland
-  West Nipissing General Hospital
-  Voyageur Aviation Corp



TOP 5 EMPLOYERS POSTING JOBS


-  West Parry Sound Health Centre
-  Eastholme Home for the Aged
-  Near North District School Board
-  Canadian Mental Health Association - Muskoka Parry Sound Branch
-  Shoppers Drug Mart - Parry Sound



TOP 5 INDUSTRIES HIRING (NAICS)

1 **25.6%** of all job postings

Health Care & Social Assistance (NAIC 62)



Top 5 Positions

- 14** Personal Support Worker
- 7** Nurse / Registered Nurse
- 6** Registered Practical Nurse
- 4** Dietary Aide
- 4** Dental Assistant / Hygienist

- 2** **17.6%** : Retail Trade (NAIC 44-45)
- 3** **8.9%** : Accommodation & Food Services (NAICS 72)
- 4** **6.8%** : Administrative & Support, Waste Management & Remediation Services (NAICS 56)
- 5** **6.6%** : Transportation & Warehousing (NAICS 48-49)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in November with 25.6% (178) of the overall share amongst all major industry classifications. The Arts, Entertainment and Recreation (NAICS-71) saw the largest month-over-month increase; +5.6% to make up 6.5% of the job postings in November. The largest month-over-month decrease amongst all major industry classifications of -3% was seen in the Accommodation and Food Service (NAICS-72) industry which made up 8.9% of the job postings in November.

TOP 5 INDUSTRIES HIRING (NAICS)

1 **40.1%** of all job postings

Health Care & Social Assistance (NAIC 62)



Top 5 Positions

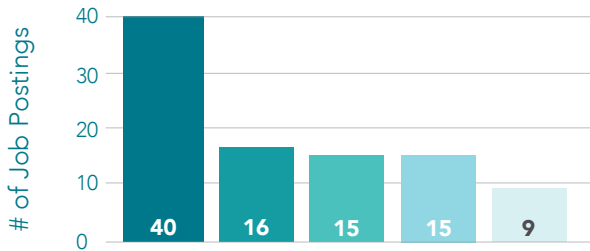
- 8** Registered Nurse
- 6** Personal Support Worker / Caregiver
- 4** Clerk / Department Associate
- 4** Administrative Assistant
- 2** Cook / Kitchen Attendant

- 2** **15%** : Retail Trade (NAICS 44-45)
- 3** **7%** : Accommodation & Food Services (NAICS 72)
- 4** **6.4%** : Manufacturing (NAICS 31-33)
- 5** **6.4%** : Educational Services (NAICS 61)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in November with 40.1% (75) of the overall share amongst all major industry classifications. This industry held the largest month-over-month increase of +9%. The largest month-over-month decrease occurred for the Retail Trade (NAICS-44-45) industry with a job posting share drop of -14.6% from the previous month to make up 15% of the postings in November.


TOP 3 OCCUPATIONAL CATEGORIES (NOC)

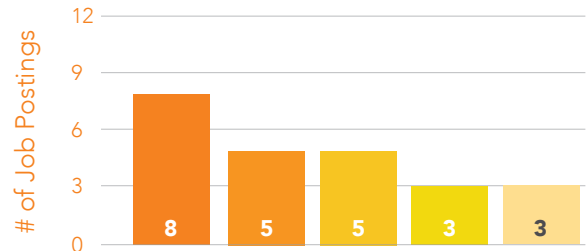
1 **31.1%** Sales & Service (NOC 6) 




- Retail Associate / Representative
- Cleaner / Custodian / Housekeeper
- Food Service Worker / Counter Attendant
- Cook / Kitchen Worker
- Cashier

TOP 3 OCCUPATIONAL CATEGORIES (NOC)

1 **26.7%** Sales & Service (NOC 6) 




- Retail Sales Associate
- Cook / Kitchen Worker
- Custodian / Housekeeper
- Cashier
- Dietary Aide

2 **16.7%** Business, Finance & Administration (NOC 1) 


- Administrative Assistant / Office Assistant (10)
- Human Resources Professional (7)
- Shipper/Receiver / Inventory Clerk (7)
- Postal Clerk / Post Office Assistant (6)
- Accounting / Payroll / Billing Clerk (6)

2 **20.3%** Education, Law & Social, Community & Government Services (NOC 4) 

- Personal Support Worker / Caregiver (8)
- Educational / Teacher Assistant (5)
- Teacher (4)
- Child Care Worker (2)
- 3 others tied (2)

3 **13.1%** Education, Law & Social, Community & Government Services (NOC 4) 

- Personal Support Worker (14)
- Instructor / Professor (College) (9)
- Early Childhood Educator / Assistant (7)
- Child and Youth Counsellor / Worker (3)
- Crisis Worker (3)

3 **15%** Business, Finance & Administration (NOC 1) 

- Clerk / Department Assistant (7)
- Administrative Assistant / Secretary (5)
- Human Resource Professional (2)
- Client / Financial Advisor (2)
- 12 others (1)

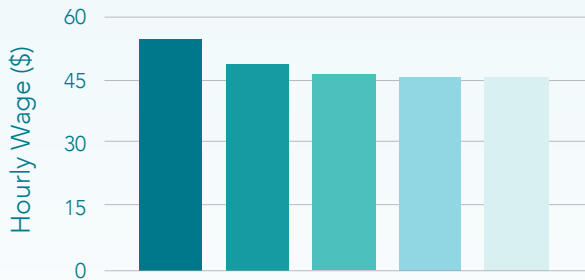
Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 31.1% (216) of all postings in November when compared to the major occupational classifications. Health (NOC-3) based occupations saw the largest month-over-month increase of +5.4% amongst all major occupational classifications; making up 11.9% of the job postings in November. Inversely Trades, Transportation and Equipment Operator (NOC-7) based occupations saw the largest month-over-month decrease of -3.4%.

Sales and Service (NOC-6) based occupations represented the largest number of job postings with 26.7% (50) of all postings when compared to the major occupational classifications. This occupational classification made up the largest month-over-month decrease of -9.5%. The largest month-over-month increase in job posting share of +4.8% occurred for Business, Finance and Administration (NOC-1) based occupations.

TOP 5 HOURLY WAGE VACANCIES



\$54.57 Physician Assistant
@ North Bay Regional Health Centre



\$48.53 Registered Nurse
@ West Nipissing General Hospital

\$43.87 Social Worker
@ One Kids Place Children's Medical Treatment Center of North East Ontario

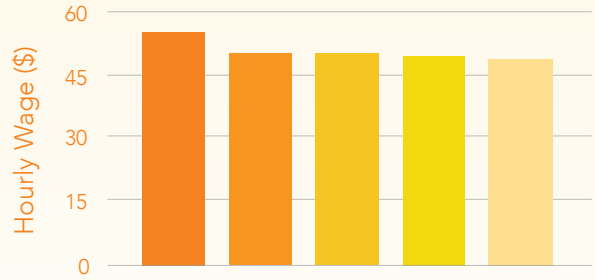
\$41.42 Paramedic - Primary Care
@ North Bay Regional Health Centre

\$41.00 CNC Plasma and Drilling Operator
@ Central Welding & Iron Works

TOP 5 HOURLY WAGE VACANCIES



\$55.99 Flight Instructor
@ Near North Flight Training Academy



\$50.00 Pharmacist
@ Shoppers Drug Mart - Parry Sound

\$49.25 Registered Nurse
@ Board of Management for the District of Parry Sound West

\$49.02 Registered Nurse
@ Eastholme Home for the Aged

\$48.06 Manager - Occupational Health & Infection Prevention & Control
@ Eastholme Home for the Aged

TOP 3 ANNUAL SALARY VACANCIES

\$125,000

Lawyer
@ Lucenti Orlando Professional Corporation

\$120,000

Project Manager - Hazardous Materials
@ Englobe Corp.

\$100,000

Superintendent Of Education
@ Nipissing-Parry Sound Catholic District School Board



TOP 3 ANNUAL SALARY VACANCIES

\$98,000

Principal Planner
@ Town of Parry Sound

\$91,000

Human Resource Specialist
@ Town of Parry Sound

\$86,000

Campus Administrator
@ Canadore College - Parry Sound Campus



Lowest Annual Salary \$30,000

Sales Assistant - Retail
@ WIRELESSWAVE

Lowest Annual Salary \$36,000

Lumber Grader
@ Almaguin Forest Products

The average hourly wage in November for those postings which listed an hourly wage was \$21.67/hour. This is a notable increase; +12.6% (+\$2.43/hour), to the current 12-month average of \$19.24/hour. This increase is largely attributed to the new collection methodology which uses the higher value when a wage range is provided as opposed to the lower end which was previously utilized for our study. Of the 227 postings which listed an hourly wage 10.1% (23) were listed at the provincial minimum wage of \$14.35/hour. For postings that listed an annual salary the average was \$55,040.60/year. This figure is nearly identical; +1.1% (+\$623.80/year), the current 12-month average of \$54,416.80/year.

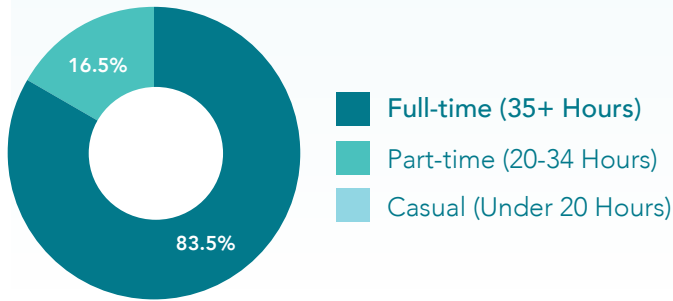
The average hourly wage in November for those postings which listed an hourly wage was \$24.94/hour. This figure is significantly above; +23.7% (+\$4.72/hour), the current 12-month average of \$19.92/hour. This increase is largely attributed to the new collection methodology which uses the higher value when a wage range is provided as opposed to the lower end which was previously utilized for our study. Of the 67 postings which listed an hourly wage 1.5% (1) were listed at the provincial minimum wage of \$14.35/hour. For postings that listed an annual salary the average was \$58,906.00/year. The current 12-month average is \$48,525.43/year.

FULL-TIME / PART-TIME BREAKDOWN

83.5% of listings in November

↑ 4.2%
from October

83.5% of the listings in November indicated that the employment offered would be classified as full-time. This figure is notably above; +4.2%, the previous month where 79.3% of the job postings were classified as full-time.



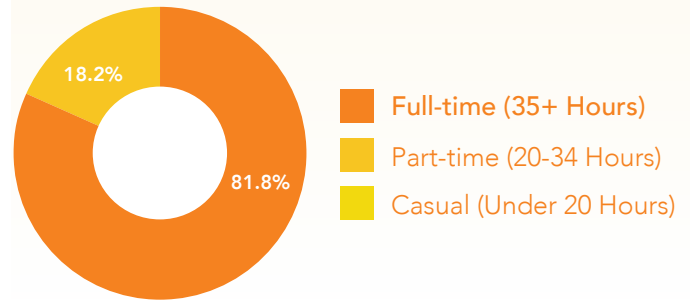
695 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

81.8% of listings in November

↑ 1.2%
from October

81.8% (153) of the listings in November indicated that the employment offered would be classified as full-time. This figure is slightly above; +1.2%, the previous month where 80.6% of the job postings were classified as full-time.



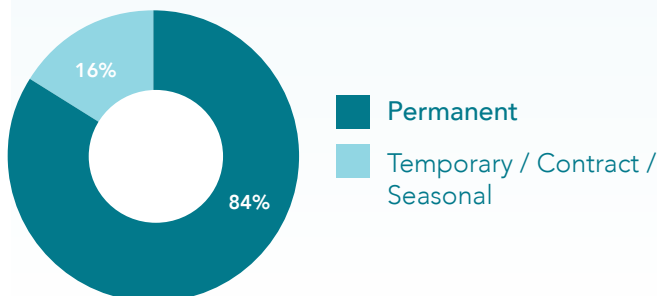
187 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

84% of listings in November

↑ 2.7%
from October

84% of the listings in November stated that the opportunity in question would be permanent. This is slightly higher; +2.7%, than October when these opportunities accounted for 81.3% of the job postings listed.



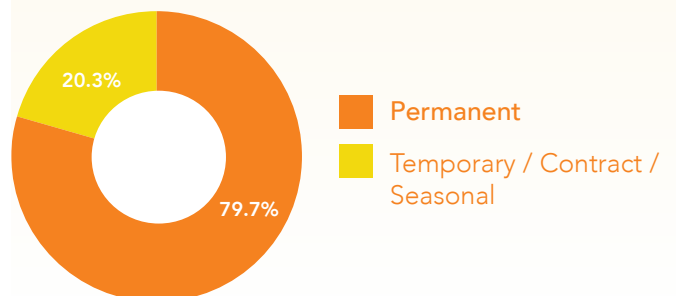
695 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

79.9% of listings in November

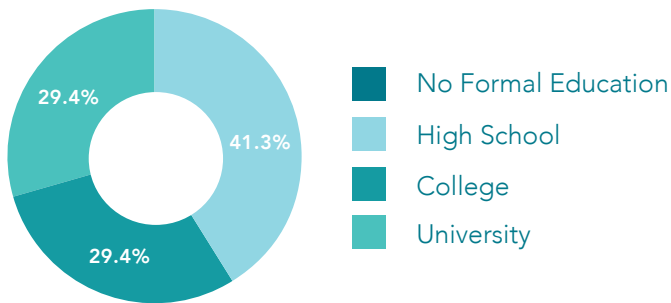
↓ 4%
from October

79.7% (149) of the listings in November stated that the opportunity in question would be permanent. This is a small decrease; -4%, to October when these opportunities accounted for 83.7% of the job postings listed in that month.



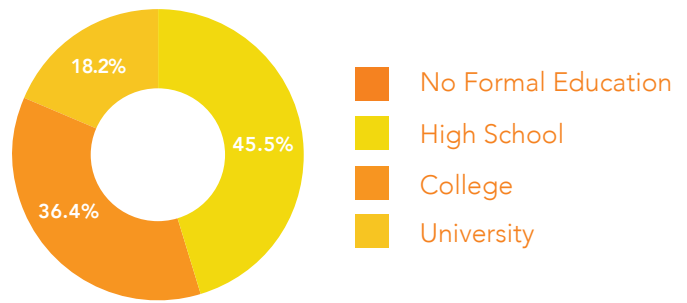
187 Postings listed hours offered (100%)

EDUCATIONAL LEVEL REQUESTED:



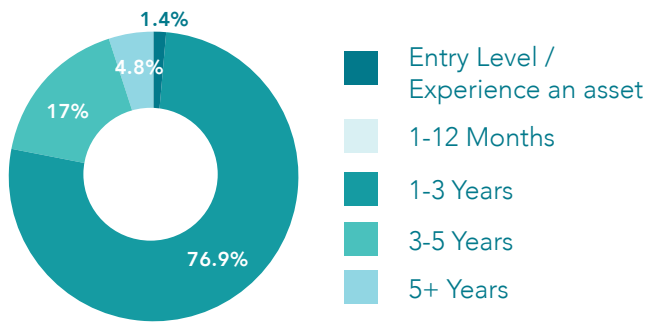
109 Postings listed experience requirements (15.7%)

EDUCATIONAL LEVEL REQUESTED:



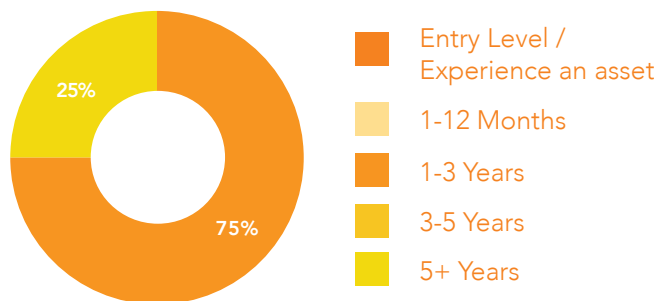
22 Postings listed experience requirements (11.8%)

REQUIRED EXPERIENCE BREAKDOWN:



147 Postings listed experience requirements (21.2%)

REQUIRED EXPERIENCE BREAKDOWN:



12 Postings listed experience requirements (6.4%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

A&W (McKeown)
A.G. Electric LTD
Active Running and Therapy Centre Inc
Actlabs
AIM Kenny U-Pull
Airport Management Council of Ontario
Algonquin Nursing Home of Mattawa
Algonquin Pharmsave & Compounding Center
Allison the Bookman
Alzheimer Society Sudbury-Manitoulin
North Bay and Districts
American Eagle Outfitters
Ardene
Battlefield Equipment Rentals
Bay Truck Stop Family Restaurant
BDO
Bee-Clean Building Maintenance
Best Buy
Binx Professional Cleaning
Birchwood Village
Blue Sky Orthodontics
Boart Longyear
Boart Longyear - North Bay
Boart Longyear - Sturgeon Falls
Boutique Marie Claire Inc
Brainworks

Brenne Dental Health Center
Broken Arrow
BrokerLink - Mattawa
BrokerLink - North Bay
Buchner Manufacturing Inc.
Burger King
Burger World - Hammond
C&W Services
Campus Living Centres
Canada Cartage
Canada Meat Group Inc
Canada Post - North Bay
Canada Post - Sturgeon Falls
Canada Post - Temagami
Canada Post - Verner
Canadian Forces Morale and Welfare Services
Canadian Hearing Services
Canadian Mental Health Association
- North Bay and Area
Canadian Red Cross
Canadian Tire - North Bay
Canadian Tire Gas+ - North Bay
Canadore College - Main Campus
Canadore College of Applied Arts & Technology
CannAmm
Canor Construction
CarePartners - North Bay
CarePartners - West Nipissing
CARQUEST Canada
Carter's/OshKosh
Cascades Casino

Cash 4 You Corp.
Cassellholme Home for the Aged
Cellmania
Cementation Canada
Central Welding & Iron Works
Chad's Grass Snow and More
Chartwell Retirement Residences
Cherry Hill Programs
Churchill's
Cogeco
Comfort Inn Airport
Comfort Inn Lakeshore North Bay
Community Living North Bay
Conseil Scolaire Catholique Franco-Nord
Cosmoprof Canada
CTS Canadian Career College
Currie Truck Centre
Dairy Queen
Dawson Dental
Dawson Shoes
Dentistry on Airport
Dentistry on Worthington
Designed Roofing Inc.
Designed Roofing Inc., Essential Exteriors
& Northland Glass & Metal
District of Nipissing Social Services
Administration Board
Dollarama - North Bay
Dollarama - Sturgeon Falls
Dowdal Cabinets
Dr Snow
Drive Test North Bay

DSI Underground Canada Ltd.
East Side Mario's
Edward Jones
Enbridge Inc.
Englobe Corp.
Enterprise Holdings
Enterprise Rent-A-Car - Airport Rd.
Evergreen Landscaping
exp Global Inc.
Express Parcel
Farquhar Chrysler
Feldcamp Equipment Limited
Ferris Home Hardware
First Choice Haircutters
FMI - Pizza Hut, KFC/ PFK, Taco Bell, Burger
King and Panera Bread
Follett Company
Foot Locker
Foraco, Canada
Franklin Motel
Freightliner North Bay
GameStop
GardaWorld
Gardewine
Gateway Dental
GFL Environmental
Giant Tiger - North Bay
Gincor Werx
goeasy
Gold Fleet Subaru
Goos Holdings Inc.
Grant Thornton LLP

Guillevin International
 Guy's Tire Sales Inc
 Hampton Inn by Hilton North Bay
 HandsTheFamilyHelpNetwork.ca - North Bay
 Haskins Industrial Inc.
 HeadWay Clinic Incorporated
 HGS - Canada
 Holiday Inn Express & Suites North Bay
 Holliday Household Helpers
 Home and Community Care Support Services
 Home Instead
 Homewood Suites by Hilton North Bay
 Indigo Books & Music
 Jackman Flower Shop Limited
 Jiffy Lube
 Kal Tire
 Karen Jones Consulting Inc.
 Kenmar Basement Systems
 Kennedy Insurance Brokers Inc.
 Kentucky Fried Chicken - West Nipissing
 Kenwood Hills Daycare
 Kia North Bay
 KIND Forest School
 KingGlass Limited
 Knight Pi&A sold Ltd.
 Kohltech Windows & Entrance Systems
 KPMG LLP
 La Maid Inc
 Laurentian Ski Hill
 LCBO - Temagami
 Lefebvre's Source for Adventure
 Leisure Farms
 Les Soeurs de l'Assomption de la Sainte vierge
 LHD Equipment
 Liberty Financial Group Inc.
 LIDS
 LifeLabs
 Linde Canada Inc.
 Lowell Security INC
 Lucenti Orlando Professional Corporation
 M. Sullivan & Son Limited
 Mammoet
 March of Dimes Canada
 Marina Point Village
 Martin Roy Transport / MRT
 Mattawa Hospital
 MBI I.T. Services
 McDonald's (Lakeshore Drive / Walmart)
 McDonald's (North Bay)
 McDonald's (West Nipissing)
 McDougall Transportation Inc.
 MetricAid
 Metro
 Metro - Sturgeon Falls
 Michaels
 Miller Waste Systems
 Ministry of the Solicitor General
 MJD Place & Executive Suites
 Modern College of Hairstyling and Esthetics
 Money Mart Financial Services
 Moore Propane
 Moores
 Motion
 Motion Industries
 Municipality of West Nipissing
 Native Education & Training College
 Native Education and Training College
 Near North District School Board
 Near North Palliative Care Network (Nipissing-Parry Sound)
 Neptune Security Services
 Nijjaansinaanik Child and Family Services - North Bay
 Nipissing Mental Health Housing and Support Services
 Nipissing Serenity Hospice
 Nipissing Transition House
 Nipissing University
 Nipissing-Parry Sound Catholic District School Board
 No Frills - Mike and Lori's
 NOrgalv
 North Bay Foot & Ankle Clinic

North Bay Guardian Pharmacy
 North Bay Humane Society
 North Bay Indigenous Hub
 North Bay Mazda
 North Bay Museum
 North Bay Parry Sound District Health Unit
 North Bay Regional Health Centre
 North Bay Welding & Metal Fabrications Inc.
 North Care Dental
 Northern Credit Union - North Bay
 Northern Lights Remedy'sRx Pharmacy
 Northern Mobile Small Engines
 Northern Pallet Products
 Northern RV
 Northern Smiles Dental
 Northland Glass & Metal
 One Kids Place Children's Medical Treatment
 Center of North East Ontario
 Ontario Northland
 Open Roads Auto Sales
 Optimum Insurance Company Inc.
 Optometry North Bay
 Osprey Commercial Cleaning
 Outstanding Services
 P&G Auto Parts
 Paragon Bay Group Ltd.
 Paramed Home Health Care
 Parker's Your Independent Grocer
 PartSource
 Party City
 Paul Davis North Bay
 Pearl Vision
 Peter Conti Custom Woodworking & Design
 PHARA
 Pilot Diamond Tools Ltd.
 Postmedia Network Inc.
 Premier Mining Products
 Purolator
 Recipe Unlimited Corporation - Harvey's
 Recipe Unlimited Corporation - Montana's
 Recipe Unlimited Corporation - Swiss Chalet
 Redpath Mining Contractors and Engineers
 Reitmans Lte/td
 Responsible Gambling Council
 Rexall - North Bay
 Robinson's Pharmasave
 Rogers Communications Inc.
 Roofmart
 Roots Canada
 Royal Bank of Canada - North Bay
 Royal Canadian Mounted Police - Specialized Policing Services
 Sally Beauty Canada
 Sangster Law
 Scandinavian Building Services
 Scotiabank - North Bay
 Serco North America
 Service Canada
 Shoppers Drug Mart - Cassells St.
 Shoppers Drug Mart - Josephine St.
 Shoppers Drug Mart - Worthington St.
 Sienna Living - North Bay
 Sobeyes - North Bay
 Softmoc
 Sportchek
 Springer Animal Hospital
 Stantec
 Starbucks - North Bay
 Stock Transportation
 Syl's Neighbourhood Kitchen
 Synterra Security Solutions LP
 T. Kettle
 Tan Tan Wok
 Tangerine
 Taylormaid
 Tbooth Wireless
 TD Bank - Laurentian Dr.
 TD Bank - North Bay
 Temagami Petro-Canada and Restaurant
 The Children's Aid Society of the District of Nipissing and Parry Sound
 The Erb Group of Companies
 The Home Depot - North Bay
 The Lindsay Weld Centre for Welding

The Miller Group
 The Submarine Place
 The Urban Cafe
 Thermo Coustics Limited
 ThinkOn
 Tim Hortons - McKeown Ave.
 Tim Hortons - North Bay
 Tip Top Tailors
 TJX Companies - Winners
 TJX Companies æ" Homesense
 Total Cabinet Modules
 Trans Canada Safety
 Twigg's - Fraser St.
 Underground Solutions
 U-Need-A-Cab
 Union of Ontario Indians
 Value Village
 Victim Services of Nipissing District
 Virgin Plus
 Vista Radio Ltd
 VON Canada (Ontario) - Mattawa
 VON Canada (Ontario) - North Bay
 Voyageur Aviation Corp
 VS Group
 Walmart - North Bay
 Wayne Phillipson Medicine Professional Corp
 Wendy's Restaurants - Lakeshore Drive
 Wendy's Restaurants - McKeown Ave
 West Nipissing General Hospital
 Wild Predator Vape Shop
 Winmar Property Restoration
 Winners
 Wirelsswave
 Workplace Safety North
 YMCA of Northeastern Ontario
 Zedd Customer Solutions

GoEasy
 Grand Tappattoo Resort
 Greg Boothby Excavation Inc.
 HandsTheFamilyHelpNetwork.ca - North Bay
 Home and Community Care Support Services
 Home Instead
 Ideal Supply Inc.
 Kentucky Fried Chicken - Parry Sound
 Kidd's Home Hardware Building Centre
 KPMG LLP
 Lakeland Long Term Care Services Corporation
 Lawson Landscapes
 Lofthouse Manufacturing (a Division of Brawo Brassworking Limited)
 Mac Lang
 Magnetawan Bait & Tackle
 Mark's (Mindfield) - Parry Sound
 Ministry of the Attorney General
 Near North District School Board
 Near North Flight Training Academy
 Nijjaansinaanik Child and Family Services - Parry Sound Area
 Nipissing-Parry Sound Catholic District School Board
 Northern Reflections
 Northridge Inn and Resort
 Parry Air Heating & Cooling
 Parry Sound North Star
 Pizzaville
 Plan A Long Term Care Staffing and Recruitment
 Kentucky Fried Chicken - Parry Sound
 RONA - Parry Sound
 Kidd's Home Hardware Building Centre
 Royal Bank of Canada - Sundridge
 KPMG LLP
 Scotiabank - Parry Sound
 Lakeland Long Term Care Services Corporation
 Scotiabank - Powassan
 Lawson Landscapes
 Shoppers Drug Mart - Parry Sound
 Lofthouse Manufacturing (a Division of Brawo Brassworking Limited)
 Soul Foods Group
 Mac Lang
 Soundseals Insulation
 Magnetawan Bait & Tackle
 St. James United Church
 Mark's (Mindfield) - Parry Sound
 Starbucks - Parry Sound
 Ministry of the Attorney General
 Synterra Security Solutions LP
 TD Bank - Parry Sound
 The Cutter's Edge Corp
 The District of Parry Sound Employment Services Inc.
 The Friends
 The Gas Man
 The Home Depot - Parry Sound
 The Source Electronics Inc. - Parry Sound
 TLC Healthcare Services
 Town of Parry Sound
 Township of Seguin
 Township of Strong
 Trestle Brewing Company Limited
 Voyageur Quest
 Walmart - Parry Sound
 Weeks Construction Inc.
 Wendigo Lake Expeditions Inc. / Project DARE
 West Parry Sound Community Support Services
 West Parry Sound Health Centre
 YMCA of Simcoe/Muskoka
 Youthdale Treatment Centres



PARRY SOUND DISTRICT

Adams Bros. Construction
 Almaguin Adult Learning Centre
 Almaguin Forest Products
 Almex Group
 Armour, Ryerson, Burks Fall Agricultural Society
 Bell Canada
 Board of Management for the District of Parry Sound West
 Boart Longyear
 Boart Longyear - North Bay
 BrokerLink - Parry Sound
 Canada Post - Kearney
 Canada Post - Parry Sound
 Canadian Mental Health Association - Muskoka Parry Sound Branch
 Canadore College - Parry Sound Campus
 CarePartners - Parry Sound
 Clean Water Solutions
 Conseil scolaire public du Nord-Est de l'Ontario
 Contact North (Parry Sound)
 Country Haven Acres
 District of Parry Sound Social Services
 Administration Board
 Dollarama - Parry Sound
 Dynacare
 East Parry Sound Community Support Services
 Eastholme Home for the Aged
 Employment North
 Enterprise Rent-A-Car - Parry Sound
 Ferrovia Services
 Fireplace & Leisure Centre
 FMI - Pizza Hut, KFC/ PFK, Taco Bell, Burger King and Panera Bread
 Fowler Construction Company Limited
 Gardens of Parry Sound Retirement Residence
 Georgian Bay Mnidoo Gamii Biosphere
 Glen Burney Lodge



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by The Labour Market Group. Each month we compile a list of jobs that were posted or advertised through a variety of sources in our community. This report provides current, key information about job postings in the Nipissing & Parry Sound districts. Job postings were gathered online from www.jobbank.gc.ca, www.indeed.ca, and www.wowjobs.ca, and the North Bay & District Jobs Facebook page. They were also gathered from our local newspapers including: Almaguin News, Parry Sound North Star, North Bay Nugget, Mattawa Recorder, and West Nipissing Tribune. The job postings in this study are by no means an exhaustive list of every available job during the collection period. It is simply a tally of jobs posted from the sources listed above. For more clarification on the collection process of this Jobs report, please contact info@thelabourmarketgroup.ca. We would be more than happy to review our process with you!

² Includes placement agencies, employment service providers and temporary agencies postings which could otherwise fall under other industries but actual employers are unknown at this time.

³ HGS and Zedd both post very frequently and state they are looking for large numbers of employees. As a result only 1 posting for each was considered

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
Toll Free: 1-877-223-8909
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.



Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A1A1 (Sent via email)

January 14, 2022

Re: Fire Safety Measures – Request to Review the Ontario Fire Code Retrofit Section 9.5

Please be advised that on January 12th 2022 the Town of Plympton-Wyoming Council passed the following motion to support the City of Kitchener's resolution (attached) regarding fire safety measures and a request to review the Ontario Fire Code Retrofit Section 9.5.

Motion 19

Moved by Mike Vasey

Seconded by Gary Atkinson

That Council supports item 't' of correspondence from the City of Kitchener regarding fire safety measures, and directs staff to prepare a letter of support.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)

Honourable Steve Clark, Minister of Municipal Affairs and Housing

Monika Turner, Association of Municipalities of Ontario

All Ontario Municipalities

The Corporation of the Town of Plympton-Wyoming

P.O. Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939



CHRISTINE TARLING
Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

December 1, 2021

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on November 22, 2021, passed the following resolution regarding fire safety measures:

"WHEREAS the Government of Ontario, in December 1975, enacted the Ontario Building Code for the purpose of regulating the construction of new, safe buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1981 enacted the Ontario Fire Code for the purpose of maintaining the life safety systems of all buildings within the Province of Ontario; and,

WHEREAS the Government of Ontario, in November 1983 began the process of amending the Ontario Fire Code to include Retrofit provisions, for the purpose of providing a minimum level of life safety for those existing buildings which had not been built under the provisions of any version of the Ontario Building Code; and,

WHEREAS the government of Ontario, in October 1992 amended the Ontario Fire Code Retrofit provisions, for the purpose of providing a minimum level of life safety to buildings classed as low rise residential (9.5); and,

WHEREAS October 2021 marks twenty-nine (29) years since the requirements outlined by Retrofit 9.5 have been substantially updated; and,

WHEREAS this lack of currently appropriate standards for self-closing devices on suite doors and positive latching on exit stairwell doors has led to significant serious injuries, deaths, long term dislodgement of residents, and significant unnecessary insurance loss due to allowed building deficiencies;

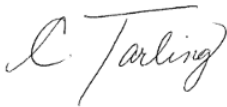
THEREFORE IT BE RESOLVED that the City of Kitchener urges the government of Ontario to direct the Ontario Fire Marshal's Office – Technical Services, to undertake an immediate review of that portion of the Ontario Fire Code known as Retrofit Section 9.5;

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.2.8.(1) to require self closing devices on all suite closures (doors) within low rise residential buildings: and,

THEREFORE IT FURTHER BE RESOLVED that the City of Kitchener urges the Government of Ontario to, as expeditiously as possible, amend the Ontario Fire Code Sentence 9.5.3.3.(3) to require that closures (doors) entering exit stairwells be equipped with both self-closing devices and positive latching; and,

THEREFORE IT FINALLY BE RESOLVED that a copy of this resolution be forwarded to the Honourable Premier of Ontario, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario; and, all other Ontario municipalities."

Yours truly,



C. Tarling
Director of Legislated Services
& City Clerk

c: Honourable Steve Clark, Minister of Municipal Affairs and Housing
Monika Turner, Association of Municipalities of Ontario
Ontario Municipalities



January 19, 2022

Re: Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding (Mayor, G. Smith)

At its meeting of December 22, 2021, the Council of the Corporation of the Town of Bracebridge ratified motions 21-GC-317, regarding the Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding, as follows:

“WHEREAS the Muskoka Parry Sound Sexual Assault Services (MPSSAS) has provided prevention education, advocacy and support for survivors of recent or historical sexual violence in the area since 1993;

AND WHEREAS the number of survivors needing access to crisis counselling and long-term therapy programs has multiplied four (4) times since 1993;

AND WHEREAS ongoing underfunding of MPSSAS and the sexual assault services sector has reduced the number of resources available to provide these services due to highly specialized skill requirements that are unmatched by low wages and benefits relative to other mental health funded positions;

AND WHEREAS the current COVID-19 pandemic has resulted in isolated survivors, unable to leave abusive situations due to pressures on housing and shelters, requiring the services of MPSSAS;

NOW THEREFORE BE IT RESOLVED THAT increased and sustainable provincial funding for MPSSAS and other sexual assault services centres be supported for priority consideration by the Provincial Government and its agencies.”

In accordance with Council’s direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

Lori McDonald
Director of Corporate Services/Clerk

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209

From: TMrakas@aurora.ca

To: councillor.mcewen@whitestone.ca; councillor.gorham-matthews@whitestone.ca;
councillor.comrie@whitestone.ca; councillor.lamb@whitestone.ca;
mayor.armstrong@whitestone.ca

Sent: Friday, January 21, 2022 9:49 AM

Subject: Dissolve the OLT (Ontario Land Tribunal)

Good day fellow elected official,

Successive provincial governments of all political stripes have failed to have due regard for municipal authority in local land use planning decisions. As a result, rather than approving much needed housing units, municipalities instead have spent decades mired in the red tape of costly, time consuming appeals hearings spending millions of taxpayer dollars defending Council decisions to uphold provincially approved Official Plans.

With delay upon delay, nothing gets built and the hope of developing the “missing middle” of housing looks at this stage, to be merely a pipe dream.

We are witnessing a crisis in attainable housing; a crisis fueled in part by a land use planning appeals process that supplants the rights of local municipalities to uphold their own provincially approved Official Plans with the power of an unelected, unaccountable third party – the OLT - to determine “good planning outcomes” for our communities.

If municipalities had the authority to enforce their provincially approved Official Plans, then thousands of units of housing could be built in York Region alone without any further delay.

To address the very real need for a diversity of attainable housing in communities across our province, we need to eliminate one of the key barriers to its realization – the Ontario Land Tribunal.

I have attached a Motion that I would respectfully ask you to put forward at your council.

This Motion requests the Government of Ontario to dissolve the OLT and recognize the authority of municipal councils in local land use planning decisions.

Please consider adding this Motion to your Council agendas. It is imperative that collectively our voices are heard. Local governments should have the authority to exercise greater control over planning matters in their own communities. By working together, we can build a positive future for all Ontarians.

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the (Your Municipality) Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the (Your Municipality) Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of (Your Municipality); and

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and

Whereas all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

1. Now Therefore Be It Hereby Resolved That (Your Municipality) requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

2. Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

3. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Regards,

Tom Mrakas, Mayor Town of Aurora
416-543-1624



Confidentiality Note: The information contained in this communication is confidential and is intended only for the use of the individual or entity to whom it is addressed. The contents of this communication may be subject to legal privilege, and all rights of that privilege are expressly claimed and not waived. This communication may also contain information exempt from disclosure under the *Municipal Freedom of Information and Protection of Privacy Act*. Any distribution, use or copying of this communication, or the information it contains, by anyone including the intended recipient, is unauthorized unless consent is received. If you have received this communication in error, please notify me immediately and destroy the communication without making a copy. Thank you.



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

F

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

January 21st, 2022

Via Email doug.downey@pc.ola.org

The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building
720 Bay Street, 11th floor
Toronto, Ontario
M7A 2S9

Dear Honourable Doug Downey:

RE: Support of Association of Municipalities Ontario's (AMO) Call to Action – Joint and Several Liability

Please be advised that at their last regular meeting on Wednesday, January 19th, 2022, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2022-32

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Whereas municipal governments provide essential services to the residents and businesses in their communities; and

Whereas the ability to provide those services is negatively impacted by exponentially rising insurance costs;

Whereas one driver of rising insurance costs is the legal principle of 'joint and several liability', which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and

Whereas the Government of Ontario has the authority and responsibility for the legal framework of 'joint and several liability'; and

Whereas the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs; and

...2

***Whereas** the Association of Municipalities Ontario (AMO) on behalf of municipal governments has provided recommendation in this source document to align municipal liability with the proportionate responsibility for incidents and capping awards;*

***Be it resolved that** the Corporation of the Township of Perry does hereby support AMO's recommendations; and*

***Further be it resolved that** the Corporation of the Township of Perry does hereby call on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address 'joint and several liability' before the end of the government's current term so that municipalities can continue to offer high quality services to their communities."*

Your attention to this matter is greatly appreciated.

Sincerely,



Beth Morton
Clerk-Administrator

cc: Association of Municipalities Ontario - amo@amo.on.ca
Area Municipalities in District of Parry Sound

BM/ec

January 7, 2022

G.

The Honourable Doug Downey, Attorney General
Ministry of the Attorney General
11th Floor, 720 Bay St.
Toronto, ON M7A 2S9

Dear Minister,

We, the Mayors of the Town of Caledon and the Town of Mono, respectfully submit this joint letter to provide you with our municipal perspectives, outline our unique challenges and frustrations, and also to propose solutions that would mitigate the serious issues facing our provincial offence courts in Dufferin and Caledon.

Municipal resources are being exhausted and pushed beyond capacity and the implications are profound. The information we share below clearly indicates that the Caledon/Dufferin POA Courts are in a crisis. We are not alone in the Province nor are the problems described here solely attributable to COVID 19.

The critical challenges are:

Last minute cancellations due to a lack of judicial resources

This is resulting in a negative and compounding administrative impact to case management. As example, between September 10th and December 15th there were 3,038 docket lines cancelled and rescheduled. This one example equates to 26 closed court days.

A related frustration is that early resolution dockets are often cancelled, with the next available return date being in June pushing some matter 12 months before they are able to have an early resolution. Matters requesting trials are being scheduled up to 24+ months out.

Another troubling result of this issue is the capital and operating costs to run a court are essentially wasted when we are forced to reschedule due to lack of, or cancellation of, judicial resources. We have provided the courtroom and technology, the court clerks and prosecutors, and notified all the defendants, only to repeatedly cancel.

Reduction of Judicial availability for administrative functions such as swearing of informations, issuing of summons and review of applications

This is creating an enormous backlog and, in some cases, has resulted in the swearing of informations occurring *after* an appearance date causing inconvenience to defendants and the need to re-issue summonses with attendant multiple, unproductive court attendances.

Outlined below are some possible solutions that from our perspective would mitigate these issues.

- Assign Justices of the Peace to POA courts either in person or virtually. This should entail total mobility for all justices of the peace regardless of region.
- There are currently over 80 per diem justices of the peace and they should be utilized to the fullest. Exemption from their presiding 'cap', something allowed for, should be considered to address backlog. Per diem justices of the peace willing to accept POA assignments would go a long way to addressing backlog.
- Allow e-Hub access for POA court matters immediately, for the swearing of informations and issuing of summons to start addressing the timeliness of judicial administrative functions and paperwork.
- Launch early resolution, trial and paperwork blitzes to address backlog. Make judicial dependant paperwork a mandatory part of court assignments.
- Use your legislative authority as Attorney General to fast track section 11 of the POA to proclaim the re-opening amendments and, amend the early resolution process in section 5 of the PA to permit the clerk of the court to enter convictions.
- Together with the Ontario Court of Justice, commit to convening a 'Justice Summit' on POA where all stakeholders can address the considerable issues facing our courts.

Minister, it is not inconceivable that hundreds if not thousands of serious charges are at risk of being withdrawn either by prosecutors or as the result of a court ruling on 11b of the Charter as it applies to old POA cases.

We are very willing to be part of the solution and welcome a further conversation with you or your staff on how we can work together. We look forward to your response.

Sincerely,



Mayor John Creelman
Town of Monro



Mayor Allan Thompson
Town of Caledon

Copy to:

The Honourable Sylvia Jones, MPP Dufferin Caledon

The Honourable Lise Maisonneuve, Chief Justice, Ontario Court of Justice

The Honourable Paul R. Currie, Regional Senior Justice, Central West Judicial District

Her Worship Marsha Farnand, Regional Senior Justice of the Peace

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1-866-517-0571
SOLGEN.Correspondence@ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1-866-517-0571
SOLGEN.Correspondence@ontario.ca



132-2022-265
By email

January 21, 2022

Dear Chief Administrative Officer/Municipal Clerk:

The Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected.

In fall 2020, the ministry hired an independent consultant, Goss Gilroy Inc., to conduct a review of court security and prisoner transportation in Ontario, including the design of the Court Security and Prisoner Transportation (CSPT) Transfer Payment (TP) Program. Under the CSPT TP Program, the ministry provides funding to municipalities to assist them in offsetting costs associated with both court security and prisoner transportation.

The review is part of the ministry's ongoing work to leverage technology and improve public safety to build a more responsive and efficient justice system across the province. This includes initiatives such as the Criminal Justice Digital Design (CJDD) and the Criminal Justice Video Strategy (CJVS). CJDD is modernizing the criminal justice sector by digitizing criminal case records and connecting IT systems to ensure data flows seamlessly from police, prosecution, courts and corrections and is readily available to the right people at the right time for decision-making. In addition, CJVS is designed to increase the use of video technology for most types of in-custody court appearances. This reduces the need to transport accused between correctional institutions and courthouses and in turn, improves safety and overall system efficiencies.

Municipalities, police services and other justice sector partners were engaged during the review of court security and prisoner transportation. This review is now complete and in turn, the ministry would like to share the enclosed high-level summary and full report (enclosed). We appreciate the time and effort provided by individuals and organizations during the review process. As a result, valuable feedback on how we can strengthen best practices, as well as explore ways to improve the delivery of court security and prisoner transportation was obtained.

.../2

The ministry is taking a phased approach in response to the program review to ensure a pathway for future planning and continuous improvement predicated on good evidence that addresses gaps in the program review. It is important to note that there will be no changes to the overall funding envelope of the CSPT TP Program, subject to the regular fiscal process.

Public safety is a top priority for our government and providing our frontline police and their municipal partners with the tools, resources and financial supports they need to protect our communities is critical to this endeavor.

We look forward to continuing to work closely with you and other municipal and justice sector partners on court security and prisoner transportation and on other shared public safety priorities.

If you have any questions or concerns regarding the CSPT program review or if you would like a French version of the full report, please contact Michelina Longo, Director, External Relations Branch at Michelina.Longo@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', written in a cursive style.




Sylvia Jones
Solicitor General

Enclosures (2)

A High-Level Summary of the Court Security and Prisoner Transportation Program Review

Engagement Approach

A range of consultation activities led by Goss Gilroy Inc., detailed below, took place between fall 2020 and spring 2021. Over 200 individuals participated.

	<p>Interviews with a range of court security and prisoner transportation stakeholders were conducted. The interviews had a dual purpose: 1) scope the exercise and understand what stakeholders wanted to see addressed as part of the review, and 2) collect information to respond to the review's questions about how to improve service delivery.</p>	 <p>31 Interviews</p>
	<p>A survey was administered to all municipal police services (71 per cent response rate) and a survey of Ontario Provincial Police (OPP) detachments (86 per cent response rate) to collect information on the way court security and prisoner transportation is delivered and to obtain input. An online feedback form was also made available to all municipal chief administrative officers and chairs of Ontario police service Boards.</p>	 <p>144 Responses</p>
	<p>Input received from stakeholders through the survey and through online forms was applied to guide a series of focus groups with representatives from a representative cross-section of municipal police services, OPP detachments, First Nation police services, and Police Associations.</p>	 <p>43 Participants</p>

What We Heard: A Snapshot

Funding Model

- Generally, participants are concerned about the fairness and effectiveness of the current funding model for court security and prisoner transportation. Those with courts located in their jurisdictions bear the full net cost of court security, including overtime outlays, as well, the retrospective nature of the grant does not reflect real-time expenditures.
- First Nations police services in Ontario expressed concern that they are not eligible for funding under the CSPT TP and therefore are assuming these expenses.



Prisoner Transportation

- The expanded use of virtual court appearances, accelerated by the pandemic, should be maintained where feasible, but infrastructure limitations and impacts on human resources must be addressed.
- Special Constables are appropriate resources for conducting prisoner transportation and court security, but not all police services leverage these positions.
- The OPP Offender Transportation Unit is generally seen as an effective model; however, there are exclusions that cause some jurisdictions to have to expend additional resources to meet all prisoner transportation needs.
- The interface with correctional institutions is key in terms of achieving efficient prisoner transportation. Scheduling and the coordination of prisoner pick-up and drop-off at some correctional institutions and courts could be improved—technology solutions should be explored.



Court Security

- While courthouse facility improvements have enhanced security in some locations, outstanding facility issues have not all been addressed in other locations.
- Some concerns about contracting for court security functions exist; however, some jurisdictions demonstrated success in contracting courthouse screening activities.
- Unique challenges for Northern Ontario and remote locations cause disruption to front-line policing services when officers are redeployed to court security or prisoner transportation activities due to geography and resource gaps.
- Conflicts were identified between courthouse stakeholders' requests for additional security and constrained police budgets that cannot accommodate increased expenditures.



Canada



January 25, 2022

Michelle Hendry
 CAO
 Municipality of Whitestone
 Michelle.Hendry@whitestone.ca

Dear Ms. Hendry:

Strengthening the agriculture and agri-food sector is critical to Canada's economic growth. In partnership, the Governments of Canada and Ontario are working to deliver the greatest benefits for farmers, food processors and Canadian families.

As part of these ongoing efforts, we would like to share with you that today we are boosting the per claim administration payment amount provided to municipalities through the Ontario Wildlife Damage Compensation Program (OWDCP).

We understand the important role OWDCP plays in supporting farmers by providing compensation when their livestock and/or poultry has been injured or killed by wildlife, and to beekeepers whose beehives, bee colonies and related equipment are damaged by wildlife.

Municipalities are valued partners in delivering the OWDCP, and we appreciate your commitment to administering this program. In recognition of the crucial role municipalities play, the payment amount provided to municipalities will increase to \$50 per application, from the previous \$30, for any application with an injury/kill date of February 1, 2022 onwards. This increase recognizes that municipalities' incremental costs of program delivery have increased because of changes made over the past few years to strengthen the program.

To ensure a smooth transition date, February 1, 2022, municipalities will be able to begin accessing the increased payment amount through OWDCP. This coming into force date will also ensure a smooth transition, as well as minimize any potential errors in payments or financial reporting.

This timely investment will help to sustain one of the business risk management supports that our livestock farmers count on to do the invaluable work that they do in supplying safe, high-quality food for the people of the province.

.../2

This initiative builds on other supports extended to the province's agricultural sector to protect its progress as we move forward during the COVID-19 pandemic.

We would like to recognize Mayor Kevin Holland, of the Township of Conmee, who has advocated for these improvements during meetings of the Association of Municipalities of Ontario (AMO).

Updated program guidelines are available at www.ontario.ca/predation. Should you have any questions, please contact wildlife.damage@ontario.ca.

Sincerely,



Marie-Claude Bibeau
Federal Minister of Agriculture
and Agri-Food



Lisa M. Thompson
Ontario Minister of Agriculture,
Food and Rural Affairs

January 25, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

sent via email: premier@ontario.ca

Re: Funding Support for Infrastructure Projects – Bridge/Culvert Replacements in Rural Municipalities

Dear Premier:

At the last regular Council meeting held January 12th, 2022, the following resolution was passed:

“RESOLVED that the Council of the Corporation of the Township of Adjala-Tosorontio supports the requests from the Township of Adelaide-Metcalfe, the Township of Lake of Bays, the Township of Amaranth and Northumberland County for the Federal and Provincial Government to provide more funding to rural municipalities to support infrastructure projects related to major bridge and culvert replacements.

AND FURTHER THAT this resolution be forwarded to the Premier of Ontario, Provincial Minister of Finance, Federal Finance Minister, AMO, and all Ontario municipalities.”

Sincerely,

Dianne Gould-Brown

Dianne Gould-Brown, CMO
Municipal Clerk

cc:

Hon. Peter Bethenfalvy, Ontario Minister of Finance
Hon. Chrystia Freeland, Federal Minister of Finance
AMO
All Ontario Municipalities

minister.fin@ontario.ca
chrystia.freeland@fin.gc.ca
amo@amo.on.ca

Ontario Connects: Bringing High-Speed Internet to Every Community

January 2022

CONFIDENTIAL

Ontario's high-speed internet challenge

High-speed internet has become an essential form of infrastructure and the people of Ontario expect access to fast and reliable broadband and cellular services.

- It is estimated that up to 700,000 households and businesses in Ontario do not have access to minimum service levels of high-speed internet (50/10 Megabits per second or Mbps), to learn or work from home, access virtual care, or connect with families and friends.
- The COVID-19 pandemic has highlighted the importance of broadband infrastructure as accessing online service is integral to enabling all people in Ontario to participate in an increasingly digital world.
- The pandemic has put businesses, students and vulnerable populations in underserved communities at a greater disadvantage.

The opportunity

Impact of broadband access

Economic Sectors

Global competitiveness in a digital world. Increased sector contribution to economic growth, including to green economy.

Communities / Municipalities

Increased attraction for people and businesses, and support for economic activity.

Firms / Businesses

Improved productivity, efficiency and competitiveness. e.g., advanced manufacturing and finance.

Consumers / Households

Enhanced knowledge, skills and networks. Improved access to services and standard of living.

- Investment in broadband infrastructure is a key element of the government's plan to create growth and build the foundation for a strong economic recovery.
- Access to reliable broadband aids in establishing Ontario as a leader in the adoption of critical technologies to support a more digital society and supports communities by:
 - Providing continuity by enabling work, learning, business and connecting from home.
 - Supporting local businesses in expanding their markets and responding to increasingly digital demands.
 - Protecting jobs and creating positive impacts to the health and well-being of the community.
 - Supporting access to health, education and financial services.

Our Commitment

Ontario has committed to ensuring that every household and business in the province has access to high-speed internet (50/10Mbps) by the end of 2025.

- A historic investment of nearly \$4 billion in funding-based programs and projects for unserved and underserved communities across the province.
- The accelerated approach to supporting broadband infrastructure deployment includes policy and regulatory changes that are aligned with transformative initiatives to create a more effective and responsive provincial government.
- Our approach will support appropriate technological solutions to provide sustainable broadband infrastructure to maintain service level standards that meet today's needs as well as the expected technological demands of tomorrow.

Up to Speed: Ontario's Broadband and Cellular Action Plan

Ontario has committed nearly **\$4 billion** to bring access to reliable high-speed internet to every community across the province



Four Pillars of Action



1. DELIVER

Work with regional partners on shovel-ready projects to expand access.



2. INVEST

Launch provincial investment program.



3. MAXIMIZE

Expand existing programs and make better use of government assets.



4. MODERNIZE

Make it easier for government and the private sector to deliver broadband projects.

Deliver

Commitment: Ontario will work with partners to deliver regional and shovel-ready projects that will expand broadband and cellular access in Southwestern, Eastern and Northern Ontario

Project	Description/Status
---------	--------------------



- In 2019 Ontario invested \$63.7 million to partner with the federal government and Southwestern Ontario Integrated Fibre Technology (SWIFT) to bring greater connectivity to Southwestern Ontario.
- SWIFT has awarded 96 contracts totalling \$268 million in broadband infrastructure investments to connect more than 63,000 households and businesses across the region to high-speed internet.



- In 2020 Ontario invested \$71 million to partner with the Eastern Ontario Regional Network (EORN) and the federal government on a \$300 million public-private partnership to improve cell services across the region.
- Rogers Communications was selected through a competitive bidding process to improve coverage and capacity of cell networks in Eastern Ontario.
- The project is currently underway. To date, upgrades to 89 existing telecommunication tower sites have already been completed, with new tower construction on schedule to begin early this year.

NORTHERN ONTARIO	• The Ministry moved ahead with 7 shovel-ready projects totaling \$40.9 million in Ontario that will directly enable high-speed internet for over 7,000 homes and businesses in several municipalities and First Nations communities.
-------------------------	---

Invest

Commitment: Invest in broadband and cellular infrastructure: Ontario will launch a provincial broadband infrastructure program.

- Ontario launched the Improving Connectivity (ICON) Program in July 2020 to help connect more homes and businesses with high-speed internet in areas of need.
- ICON has committed support to 35 different broadband projects totalling close to \$125 million in provincial investment.
- In July 2021, Ontario announced a partnership with the federal government to support an additional 41 projects in Ontario for a total investment of over \$500 million to expand access to high-speed internet across the province.
- On August 6, 2021, Ontario also announced an investment of more than \$109 million in Telesat's next-generation Low Earth Orbit satellite network, to meet future demand for high-speed connectivity.
- Through shovel ready projects and new investments, Ontario has committed over \$900 million to date, improving broadband and cellular connectivity in underserved areas and enabling access to high-speed internet for nearly 375,000 premises.

Invest: Accelerated High Speed Internet Program (AHSIP)

- To connect the remaining underserved and unserved communities across the province, Infrastructure Ontario (IO) is leading a new, innovative procurement process launched in Summer 2021.
- This transparent and competitive process will enable Internet Service Providers (ISPs) to bid for provincial subsidies through a series of reverse auction events for defined geographic areas, and based upon requirements for high-speed internet infrastructure deployment.
- IO has qualified [51 Internet Service Providers](#) (ISPs) to respond to a Request for Proposals (RFP) to support accelerated high-speed internet expansion in the province.
- Subject to the outcomes of the post-auction due diligence and validation phase, successful proponents for the geographic lots/service areas are expected to be announced in Spring 2022.

<https://www.infrastructureontario.ca/Ontario-Connects/>

Maximize/Modernize: Reducing barriers to deployment

- [The Supporting Broadband and Infrastructure Expansion Act, 2021 \(SBIEA\)](#) was introduced in April 2021 to accelerate timely deployment of provincial designated projects in unserved and underserved communities in Ontario.
- [The Building Broadband Faster Act, 2021 \(BBFA\)](#) provides authority to the Minister of Infrastructure to reduce barriers to deployment of broadband-related infrastructure.
- Regulation-making authorities under the Ontario Energy Board Act, 1998 (OEBA) can reduce barriers for telecom providers to use existing electricity assets, such as hydro poles, to expand access to broadband, while reducing the costs to do so.
- The Statement of Intent outlines proposed legislative amendments, regulations, and additional mechanisms to enhance enabling authorities and compliance mechanisms to accelerate deployment of high-speed internet infrastructure.

Building Broadband Faster Act Guideline

On November 30 2021, Ontario released the Building Broadband Faster Act Guideline to support implementation of the Building Broadband Faster Act, 2021 (BBFA).

The Guideline is designed to reduce barriers that are currently preventing the timely deployment of reliable, high-speed internet infrastructure.

To enhance compliance with the Guideline, proposed regulations are being drafted under the BBFA and OEBA. A regulation under the OEBA including a new wireline pole attachment charge became effective January 1, 2022.

Modernize: Statement of Intent

- To provide confidence and certainty to broadband partners, in November 2021, the government issued a Statement of Intent as part of the Guideline.
- The Statement outlines proposed legislative amendments, regulations, and additional mechanisms that will, if passed, enhance enabling authorities and compliance mechanisms to accelerate deployment of high-speed internet infrastructure.
- The Ministry of Infrastructure will be engaging further to inform the legislative amendments.

Overview of the Statement of Intent

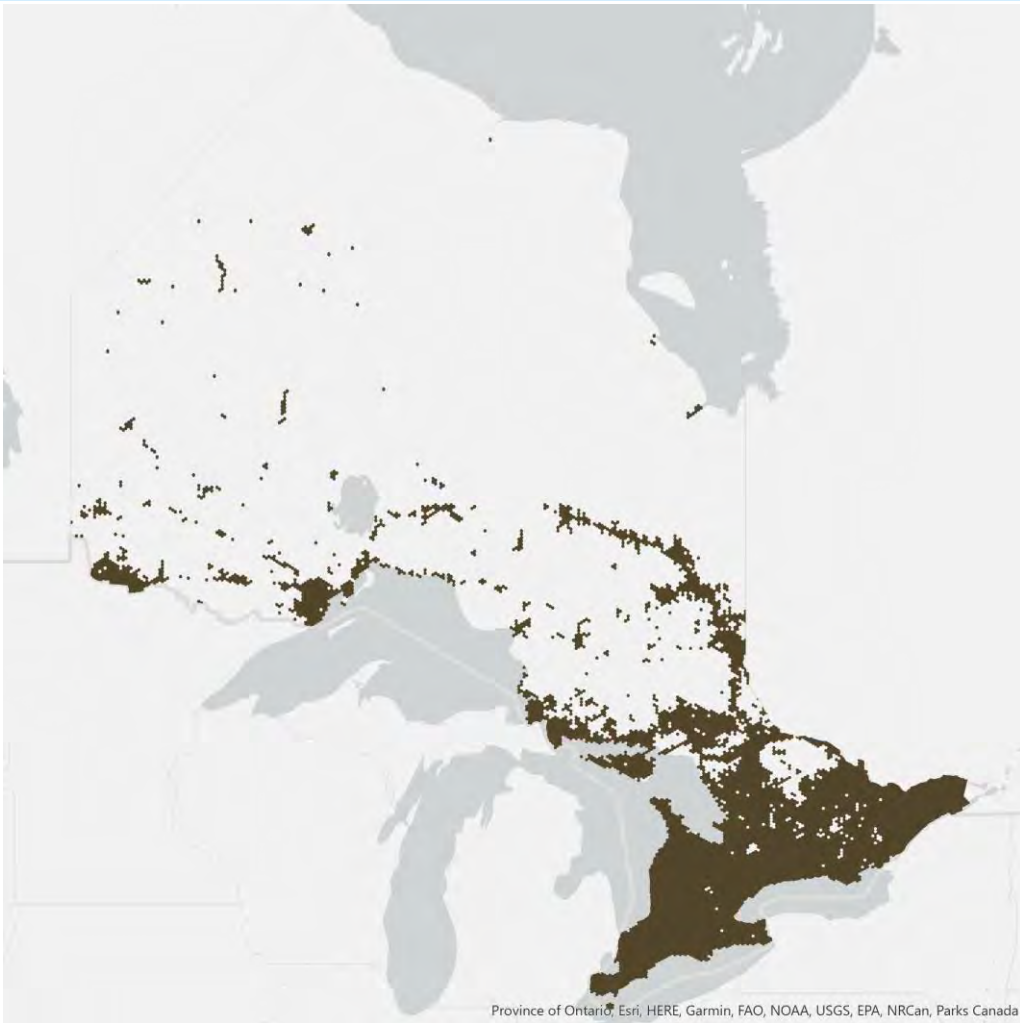
- **Legislative measures** to be introduced in Winter 2022, consistent with the Guideline, to:
 - Hold municipalities to new service timelines to grant or deny right-of-way permits.
 - Require infrastructure data sharing by municipalities and other parties, through the Broadband One Window (BOW).
 - Require the use of the Broadband One Window by municipalities.
 - Require electronic asset data sharing by Ontario One Call members.
 - Streamline locate processes for underground infrastructure.
- Additional mechanisms, including technical assistance, informal dispute resolution, and inter-ministerial oversight.

Coordinated and accelerated action to achieve 100% coverage

BEFORE PROVINCIAL INVESTMENTS



AFTER PROVINCIAL INVESTMENTS



*These maps show what proportion of populated areas have access to high-speed internet (50/10 mbps). Lighter brown are population areas with less access to high-speed internet. The government is on track to bring better internet to everyone in the province by the end of 2025.

Next steps



These policy tools are being proposed now as the timing aligns with the onset of significant number of high-speed internet projects. Broadband stakeholders participating in these and future projects would benefit from the certainty that the government is doing all it can to remove traditional barriers to internet deployment so that every community in this province have access to high-speed internet by the end of 2025.

MOI and its partners are actively consulting on the proposed legislative measures before bringing forward amendments.

MOI will continue to engage with partners, including municipalities to support legislative and regulatory development, and implementation of the accelerated broadband deployment.

We want to hear from you

Municipalities will play an expanded role in ensuring the timely deployment of broadband infrastructure projects.

1. What are the greatest challenges to broadband expansion in your community? How is your community currently working to address them?
2. What type of additional information or resources does your municipality need to support broadband expansion?
3. What challenges, if any, do you anticipate in providing electronic data?
4. What is the typical timeframe for municipal permits, concurrences, or approvals for a broadband project?
5. What types of resources or assistance could help your municipality comply with the proposed service standard, and the requirement to provide asset data proactively and electronically?

Let us know:

broadband@ontario.ca



January 28, 2022

Larry Brock, MP Brant
108 St. George Street, Suite #3
Brantford, ON N3R 1V6

Sent via email: larry.brock@parl.gc.ca

Will Bouma, MPP
96 Nelson Street
Suite 101
Brantford, ON N3T 2X1

Sent via email: will.bouma@pc.ola.org

To whom it may concern:

Please be advised that the Council of the Corporation of the City of Brantford adopted the following resolution at its City Council meeting held on January 25, 2022:

12.5.1 Closing the Revolving Door of Justice – Resolution

WHEREAS the City of Brantford has experienced a substantial increase in criminal activity leaving residents fearful for their personal safety and losing confidence in the criminal justice system; and

WHEREAS the increase in criminal activity is due in part to the failure of the justice system to hold in pre-trial custody many of the likely-to-reoffend individuals, including those who are in serious breach of prior bail conditions, a situation commonly referred to as the “revolving door of justice”; and

WHEREAS those involved in the justice system, from Justices of the Peace to those who have been arrested, acknowledge the “catch and release” bail system contributes to the increase in crime. One individual in particular, who plead guilty to several break and enter charges, together with breaches of probation and release order charges, advised the court during sentencing that he had been arrested 8 times in the previous year and felt that the system bore responsibility for failing to keep him in custody; and that being released repeatedly without the appropriate supports made it all but impossible for him to discontinue the criminal activity he engaged in; and

WHEREAS concerns continue to be raised by businesses, post-secondary institutions in the downtown area and their student bodies, neighbourhood associations, and citizens regarding the increased criminal activity; and

WHEREAS there is a pressing need for common sense bail reform that gives priority to the dignity and safety of victims over the wellbeing of criminals;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Kevin Davis, Mayor of the City of Brantford, on behalf of the Council of The Corporation of the City of Brantford, correspond with the Honourable David Lametti, Minister of Justice and Attorney General of Canada, insisting that steps be taken immediately by his government to strengthen the bail system, including:
 - i. imposing more demanding and stringent surety and supervision requirements; and
 - ii. imposing more substantive and effective consequences for continued breaches of a judicial interim release order (as known as “bail”) resulting in pre-trial incarceration, which changes are required to safeguard law abiding citizens and to restore the citizens faith in the criminal justice system; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to Brant/Brantford MP Larry Brock and MPP Will Bouma; and
- C. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Brantford Police Services Board, Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM) and the Ontario Big City Mayors (OBCM); and
- D. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the heads of all Ontario Municipalities with a request that those municipalities consider adopting a similar resolution; and
- E. THAT the City Solicitor BE DIRECTED to send the letter to be sent to the Honourable David Lametti to Brant County, the Six Nations of the Grand River and the Mississaugas of the Credit First Nation to determine if they are willing to be signatories to the letter.

I trust this information is of assistance.

Yours truly,

A handwritten signature in black ink, appearing to read 'Tanya Daniels', with a large, stylized flourish at the end.

Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc Brantford Police Services Board
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Ontario Big City Mayors (OBCM)
Heads of all Ontario Municipalities

Hi George

I sent you a couple of previous emails with some questions about this issue, but I thought I would send you something with a bit more detail.

I've reviewed Scott Nash's request for a dock at the boat launch on Gooseneck Lake. His timing is very unfortunate as the Lake Property Association functions best in the summer. Further, I am going to be out of the country beginning Feb 1 until early April and can't really deal with this until my return. Ideally, if Council is prepared to entertain a dock request it would put consideration over until the summer when the cottagers can have input.

All of that said, I can tell you that historically Association members have resisted a dock at the boat launch. Their concern has been expressed in terms of increased boat traffic on the lake. If you review the Recommendations for Specific Lake Policies for Gooseneck Lake presented to Council a few months ago the entire theme is that Gooseneck is at or rapidly approaching water quality/ environmental impact capacity. The report makes specific recommendations about increasing new development lot frontages in recognition of this. The report also notes that if those frontages are implemented the lake would still reach its maximum Recreational Boating Carrying Capacity. To the extent a dock at the boat launch might increase boat traffic this would be completely at odds with the Association's efforts to protect the water quality of the lake.

My understanding of the boat launch history is that a dock which had existed but fallen into disrepair was removed by the MNR as a result of liability concerns. This occurred sometime prior to 1990 by how many years I can't say. At the time the MNR was not prepared to bear the expense of maintaining the dock nor were the Township nor the cottagers. Since that time the boat launch has functioned without a dock.

Those cottagers who use the boat launch use it twice a year: putting in at the start of spring/summer and taking out in the fall.

The OPP in recent years have begun visiting the lake very occasionally to enforce boating regulations. They have done so using the boat launch without a dock and as far as I know without any problem.

I am unaware of what use Fire and Rescue have made of the boat launch to date, if any. As the vast majority of the cottages on the lake have access roads and municipal addresses I'm not sure what need Fire and Rescue would have of the boat launch. To the extent they have used the boat launch, it was without the use of or need for a dock. In the absence of specific official requests by these agencies for a dock it is pure speculation as to how a small floating dock is necessary for the performance of their functions.

Day fishers in small boats use the boat launch. Their interest is being on the water as opposed to at a dock. Their access to the lake has been unimpeded for more than 3 decades without a dock.

The proposed dock would have dual purposes: boat use and swimming. I suspect Council will want legal advice before supporting this. Boats and swimmers in the water are a dangerous combination. I suspect your facilities in Dunchurch keep the two well and truly separated. The Municipality will face maintenance cost and likely liability risks if it funds and/or installs a dock whether for boats and swimmers or just one or the other. A ladder would be a clear invitation to swim. Even without a ladder questions will arise as to how the Municipality effectively enforces safe usage practices of the dock. Presumably increased usage of the site may also require sanitation and garbage controls and expense by the Municipality.

Looking at the names on the petition I recognize very few of the names. At least one of them appears to be a deceased individual (William Auld). Those few names I do recognize live in Ardbeg. In the absence of addresses and contact information it's hard not to have some doubt as to their connection to the lake.

Finally, one set of potential users of a dock at the boat launch are the owners or the prospective owners of the 7 or 8 water only access lots developed and being sold by Mr. Nash directly across from the boat launch. Recently Council required some of those lots to have their own mainland lot to be used for access to the lake. I don't know if this has occurred but it seems inevitable that owners of those lots directly across from the boat launch might see a dock at the boat launch as too great a convenience to ignore. The result could easily be boats parking at the dock while visits to Parry Sound and elsewhere occur which seems inconsistent with the lake access goals espoused by the request for a dock. It would also be at odds with the Official Plan of the Municipality on water access lot development.

I can't speak to other docks at other lakes. Wahwashkesh was developed as a largely water access lake many decades ago and I suspect their needs arising from this history are very different from Gooseneck. Whitestone's Official Plan makes it clear new water access lots are to be self sufficient for mainland access.

Sincerely,

Jim Alexander
GLPOA



52 Seguin Street, Parry Sound, Ontario P2A 1B4
Tel: (705) 746-2101 • Fax: (705) 746-7461 • www.parrysound.ca

Office of the Mayor

The Honorable Steve Clark
Minister of Municipal Affairs & Housing
17th Floor, 777 Bay Street
Toronto ON
M5G 2E5

Via e-mail: minister.mah@ontario.ca

January 27, 2022

Dear Minister Clark:

Re: Township of Seguin request for Minister's Zoning Order

This letter is in response to the Minister's Zoning Order (MZO) application (File 12141N) recently submitted to you by MHBC on behalf of the Township of Seguin. The MZO is being sought to rezone 700 acres of land along the southern border with the Town of Parry Sound. Upon learning of the intended application on November 4, we promptly engaged planning, economic and legal experts to provide a preliminary assessment of Seguin's plans to inform our response.

Similar to other local municipalities, Town Council sent a letter to the Township expressing our early findings and concerns on December 2, 2021, in advance of Seguin's December 6 Council meeting.

The Township has since shared their full MZO application with us. Its content concerns us further. It also prompted a number of questions/concerns from our third-party planning consultant and economists.

As such, we are compelled to share with the Minister, through this letter, our four main areas of concern with Seguin's proposal, and request that an MZO not be issued.

1. Significant Discrepancy between development plans presented during consultation and in the MZO application

The MZO request outlines a list of 17 land uses. Thirteen are not housing designations. Consultation was based on affordable housing. The MZO application goes well beyond that purpose.

The [Ministry's website](#) clearly states that the Minister expects municipalities to have “completed their own due diligence, including with local and Indigenous communities who will be impacted by the requested MZO” before a request is sent for consideration.

Seguin has not met this expectation. It provided one-month notice to neighbouring municipalities and the public, hardly enough time to consider the impacts of such a significant rezoning. Most important, their communication to the public and neighbours misrepresented their intent of the rezoning.

Page 6 of the MZO application, included as Appendix A, outlines a list of 17 land uses being requested. Only four of which provide housing. However, when the Township sought feedback during the consultation period, the MZO was positioned as focused on housing only.

- On Seguin's related [public engagement page](#) the purpose of the MZO is clearly housing focused. *“The township is applying to rezone approximately 700 acres of land for residential use.”* There is no mention of retail, institutional, commercial nor industrial zoning being requested.
- In the November 4 letter to municipalities (Appendix B), again, the purpose is positioned solely on housing. *“We are seeking a Minister's Zoning order (MZO) to establish the principle of residential development...to fulfil a need in Seguin and the surrounding West Parry Sound Area for the provision of housing that is both diverse in unit type, and at a price point that is attainable.”* Plans for the other 13 zoning requests are not mentioned.

The MZO application goes well beyond housing. Consultation did not.

For this first area of concern, we ask the Minister to be mindful that the feedback solicited was based on housing only, not the development of a new residential, retail, institutional, commercial and industrial “town” in an area that has not been designated as a settlement area in West Parry Sound.

2. Development plan not clearly defined

The lack of specifics in the MZO application, raises too many questions and uncertainties. There is not enough detail nor sound analysis to warrant an MZO.

Seguin's MZO application does not provide specifics related to the development, zoning regulations, policy framework nor any kind of concept plan (as per Seguin's Official Plan requirement). MZO applications we are familiar with include these types of plans and details on zoning regulations, a Masterplan for development with specific residential unit numbers and completed studies on policies, transportation, engineering and more. For example, as per our planner's report, with the principle of development being established through the MZO and no supporting Official Plan policies, the Township is powerless under the provisions of Site Plan Control or Subdivision Control of the Planning Act to require the production of affordable units in this area.

Seguin's submission is very general in nature. As such, we are left with questions and uncertainties for which we continue to seek answers.

Finally, the studies completed are Seguin centric and none look at the broader economic, social and financial implications for the area, such as, the impact on West Parry Sound of removing future employment lands, etc. This causes the Town and neighbouring municipalities concern.

A more fulsome analysis of Seguin's MZO application, by our planning consultant is included as Appendix C

3. Misrepresentation of local feedback

Three abutting local municipalities do not support the application. Their letters were not included in Seguin's Council meeting discussing the MZO. There are strong area voices against this MZO, which were also not accurately represented in the application. In addition, Indigenous input is lacking.

The Township received four letters from West Parry Sound municipal partners: Town of Parry Sound, Municipality of McDougall, the Municipality of Whitestone and the Township of the Archipelago. The latter is a public record but has not been included with the MZO application. None of these letters were provided to Seguin Council or members of the public at the [Dec 6th meeting](#), when the MZO application was brought forward for Council approval.

The Township of the Archipelago's letter can be found in Appendix D.

Three of the four letters do not support the MZO application as requested by Seguin. In each case, Seguin is asked for further detail, for the results from supporting studies, and more robust collaboration and consultation to ensure the development will benefit the region as a whole. Each of the three letters suggest the application is premature.

The fourth letter – from Whitestone – support the MZO, but it is based on the assumption of housing being the sole focus.

Rather than addressing the concerns of its neighbours, Seguin presents the Town's feedback as positive, and even suggests that we are one of the "strongest voices." (page 4). Yes, we strongly support attainable housing. But let me be clear that we do not support bypassing proper

consultation nor Seguin’s lack of a regional approach. We also cannot support an application that does not clearly define the scale of development, nor its future impact on the area.

We also note in Seguin’s submission a lack of comment from Indigenous neighbours. We have six Indigenous communities in the area. Wasauksing First Nation and Shawanaga First Nation are the closest to Parry Sound. Seguin’s submission does not include their input, if any had been received.

On this third concern, it is critical the Ministry understand that Seguin has misrepresented local area feedback and to-date has not attempted to address neighbouring municipal concerns.

4. No studies regarding impact beyond Seguin’s borders, particularly on growth

West Parry Sound District needs a coordinated vision with long-term planning that ensures decisions are not made in silos.

Regionally, we have taken a collaborative approach to planning and attracting investment to the District of Parry Sound. The Town participates in the West Parry Sound Economic Development Office as a vehicle to support this goal. The Town is also one of three municipal partners in the Parry Sound Area Industrial Park located in Carling Township and one of two municipal partners in the Parry Sound Area Municipal Airport and Business Park, located in Seguin Township. As well, the results of the Housing Summit – as included with the application on page 21 – states that “collaboration is critical to overcoming barriers to affordable housing and rentals”.

The rezoning of 700 acres that includes residential, retail, commercial and industrial components must be considered within the context of its economic impact on the region as a whole. This aligns with the *Provincial Policy Statement* in which regional planning is a key foundation.

The Town is the economic hub of the area. Without proper economic analysis we do not know if Seguin’s proposed development represents net new growth for the area or simply competes with the Town’s downtown and existing commercial and other areas. As well, residential growth in our area has been historically slow – 3% per year over past 15 years. This new development has the potential to split growth and drain development from one municipality to another. The MZO proposal is not supported by any studies regarding impacts beyond the borders of Seguin.

For this final concern, more than an MZO, the West Parry Sound District needs a long-term solution to ensure planning and growth does not happen in silos.

Conclusion

The Town has 429 shovel-ready residential units available now. We are also the only municipality in West Parry Sound to have amended bylaws to allow secondary units and apartments in residential developments to quickly increase the housing supply.

We know housing is needed. We know MZOs can be important tools to help advance residential development. We are ready to work with Seguin and others in the area to meet residential needs, and we welcome expedited discussions to that end.

Seguin's MZO application is premature and lacks sufficient detail. The consultation process was flawed and the application misrepresents local sentiment. As it stands, it is also not clear that approving the MZO on currently un-serviced green-field development land will actually fulfill the Province's objectives to expedite increased affordable and attainable housing.

The Town of Parry Sound respectfully requests that your Ministry not enact a Minister's Zoning Order for the Township of Seguin. There are too many risks and uncertainties to not only the Town of Parry Sound residents and businesses, but West Parry Sound as a whole.

We appreciate your time and consideration.

Sincerely,



Mayor Jamie McGarvey
Town of Parry Sound

cc Norman Miller, MPP
Mayor Mike Konoval, Township of Carling
Mayor Dale Robinson, Municipality of McDougall
Reeve Bert Liverance, Township of The Archipelago
Mayor George Comrie, Municipality of Whitestone
Mayor Peter Hopkins, Township of McKellar
Mayor Ann MacDiarmid, Township of Seguin
Scott Aitchison, MP
Chief Warren Tabobondung, Wasauksing First Nation
Chief Adam Pawis, Shawanaga First Nation

Appendix A: Page 6 of Seguin's MZO Application

Appendix B: Nov 4, 2021 Seguin Notice to Parry Sound of Proposed MZO Application

Appendix C: Municipal Planning Consultants' Review of Seguin MZO Application

Appendix D: Nov 19, 2021 Archipelago letter to Seguin regarding Proposed MZO Application

APPENDIX A: Page 6 of Seguin MZO Application

Provincial Policy Considerations

MZO's do not have to be consistent with the Provincial Policy Statement (PPS). As per section 47 (1.1) "Non-application of Section 3 (5) (a)" of the *Planning Act*, an MZO does not have to be consistent with the policies of the PPS.

Section 47 (1.1) reads:

"Clause 3 (5) (a) does not apply and is deemed never to have applied to an order made under clause (1) (a) of this section. 2021, c. 2, Sched. 3, s. 1. "

Further, Section 3(5) (a) reads:

"(5) A decision of the council of a municipality, a local board, a planning board, a minister of the Crown and a ministry, board, commission or agency of the government, including the Tribunal, in respect of the exercise of any authority that affects a planning matter,

(a) shall be consistent with the policy statements issued under subsection (1) that are in effect on the date of the decision; and".

Structure of the MZO

The MZO request would set the stage for the future development by establishing permitted uses for the area. Residential development would be subject to a Plan of Subdivision and non-residential development or multi-unit residential would be subject to a plan of subdivision and site plan approval in accordance with the Township of Seguin Site Plan Control By-law. The Township also has the opportunity to establish zoning standards for development in the area.

In general, the proposed MZO establishes a range of permitted uses and no site specific development standards. The MZO sets the stage for the establishment of zoning standards to implement future development.

The uses permitted by the proposed MZO include:

- a) All Residential dwelling types;
- b) Home occupation;
- c) Public service facilities as part of a mixed use development;
- d) Commercial uses as part of a mixed use development;
- e) Retail as part of a mixed use development;
- f) Restaurants;
- g) Drive-thru restaurant;
- h) Recreation facilities;
- i) Institutional uses;
- j) Assisted living, long-term care homes, and other co-housing opportunities;
- k) Retirement home;
- l) Supportive housing;
- m) Health services;
- n) Day nurseries and day care centres;
- o) Parks and other open space areas;
- p) Public Uses;
- q) Infrastructure.



Seguin Township

5 Humphrey Drive,
Seguin, Ontario P2A 2W8

Tel: (705) 732-4300
Toll Free: (877) 473-4846
Fax: (705) 732-6347
www.seguin.ca

SENT VIA EMAIL: jamie@townofparrysound.com
charris@townofparrysound.com

November 4, 2021

Mayor Jamie McGarvey
Mr. Clayton Harris, Chief Administrative Officer
Town of Parry Sound
52 Seguin Street
Parry Sound, P2A 1B4

Dear Mayor McGarvey and Mr. Harris:

**RE: Township of Seguin
Proposed Application for Minister's Zoning Order
MHBC File No. 12141N**

At the Seguin Township meeting of Council on November 1, 2021, Seguin Township announced that they will be seeking a Minister's Zoning order (MZO) to establish the principle of residential development on lands in the northwest portion of the Municipality. The intent of the MZO is to fulfil a need in Seguin and the surrounding West Parry Sound Area for the provision of housing that is both diverse in unit type, and at a price point that is attainable.

Technical studies are currently underway for the study area identified in Figure 1 in order to determine the feasibility of servicing the lands and to ensure that any potential constraints to development from a natural heritage perspective are identified early on in the process.

It is the intention of the Township to bring a recommendation report from Staff back to the Council meeting of December 6, 2021, and pending support from Council, a formal application for a Minister's Zoning Order will be made to the Ministry of Municipal Affairs and Housing later in December.

At this time, the Township of Seguin is seeking any comments and feedback from our neighbouring Municipal and First Nations partners, and would appreciate letters of support to share with the Minister as part of the application for the Minister's Zoning Order. Should you have any questions regarding the proposal, please contact Jason Inwood, Chief Administrative Officer at 705 732-4300.

Please direct any correspondence to the clerk, Craig Jeffery at cjeffery@seguin.ca by December 3, 2021.

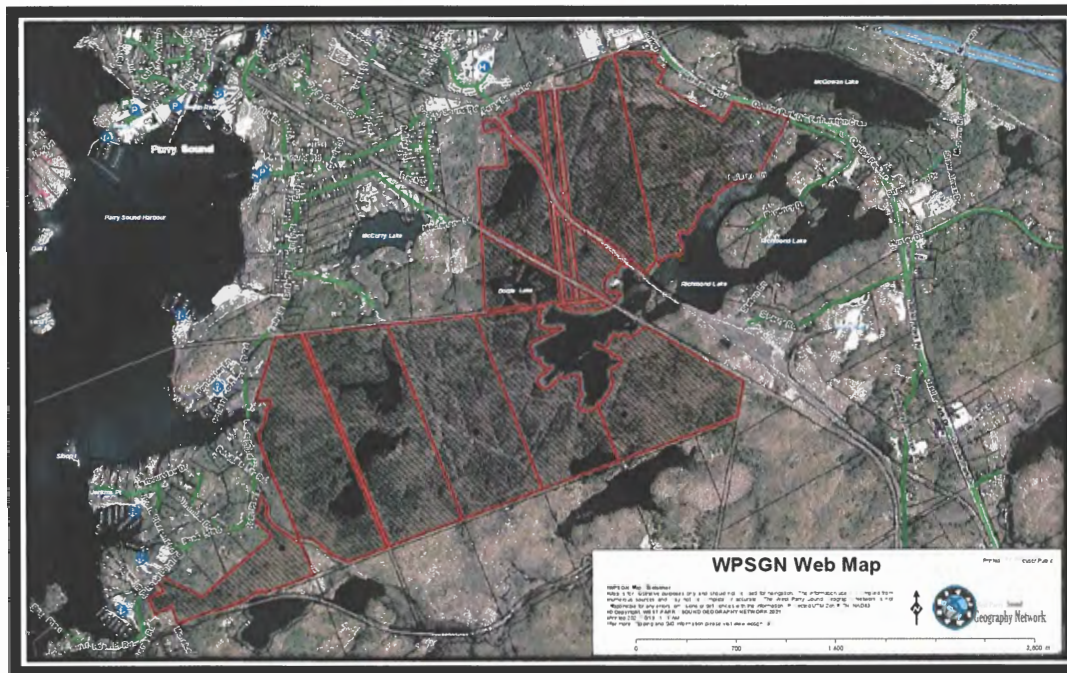
Yours truly,

Mayor Ann MacDiarmid
Township of Seguin

Jason Inwood
Chief Administrative Officer
Township of Seguin

cc MP Scott Aitchison
MPP Norm Miller
MHBC Planning & Urban Design

Figure 1: Study Area



APPENDIX C: Municipal Planning Consultants’ Review of Seguin MZO Application

MUNICIPAL PLANNING CONSULTANTS

1249 Skeleton Lake Rd 2, Utterson ON, P0B 1M0
(705) 733-5310

MEMO TO:	Clayton Harris CAO
FROM:	Jim Dymont
DATE:	January 21, 2022
RE:	Proposed Seguin MZO

On January 7, 2022 I received a full copy of the MZO submission from Seguin Township to the Minister. As requested, I have reviewed the submission and provide the following comments for your consideration.

As a summary of what follows, it is my opinion that Seguin's MZO application lacks a number of critical provisions that, in my experience, are absolutely necessary and commonly found in MZO applications. The Township's proposal lacks sufficient information and details related to the development plan. It lacks sufficient controls to achieve desire goals. Public consultation was insufficient and rushed.

As such, I believe there are significant risks to the Town; too many unknowns without adequate answers; and I question if this MZO meets the Ministry's standards and expectations enough to warrant its consideration. Based on my planning perspective, if this particular MZO is granted, it could establish a low standard and precedent for future applications.

Lack of Adequate Consultation

The Town of Parry Sound has not had sufficient opportunity to provide detailed comments on the proposed MZO. The Town only received a full copy of the proposed MZO on January 4, 2022. The first notification they received about the intended application was on November 4, 2021, with a request to provide a letter of support to the Township by December 3.

Between November 4 and January 4, there was no map available to inform the Town nor the public on the extent of the lands that would be placed in what zone under the MZO.

Seguin's plans are for more housing as well as a wide range of mixed uses, including commercial, recreational and institutional zoning. Clearly, the intention is for significant development on the site. First, the initial request for support was related to building more attainable and affordable housing only. Second, if more extensive development is

planned, Seguin's consultation efforts did not provide sufficient details for the Town to adequately review and comment.

The Planning Report prepared by MHBC for Seguin identifies that discussions relevant to those lands between the Town and the Township have occurred in the past. It does not however provide the details of those discussions nor reflect the fact that the Township suddenly and unexpectedly pulled out of the discussions in December 2020. More than that, they did not further consult with the Town until the Township sent their November 4, 2021 letter.

The Ministry must be satisfied that the MZO achieves the purpose of the Planning Act, including:

(d) to provide for planning processes that are fair by making them open, accessible, timely and efficient;

(e) to encourage co-operation and co-ordination among various interests;

Understanding the Ministry expects municipalities to ensure due diligence is conducted and local stakeholders, neighbouring municipalities, the public and Indigenous communities are consulted before an MZO application is submitted, we question if 32 days-notice, based on incomplete information, meets expectations for a fair, open and accessible process. If so, my opinion is this could set a "low bar" for future MZO application consultation efforts.

Lack of a Detailed Plan

Further to the above, the supporting information contained in the proposed MZO indicates that there is no development plan for the subject lands and no proposal from the landowners. We question if granting approval to develop 700 acres for residential uses and accessory commercial use in the absence of a solid development proposal, supporting studies and a landowner prepared to implement the MZO represents good planning in the province of Ontario.

The supporting MHBC reports states that:

“While the MZO would establish the principle of development, build out within the area would occur by plan of subdivision or site plan approval and such applications would be required to demonstrate regard for the matters of provincial interest, be consistent with the PPS and be in conformity with the Growth Plan for Northern Ontario and the Township of Seguin Official Plan.”

The rationale for requesting the MZO includes the need for affordable housing. All municipalities in West Parry Sound agree that there is a need to produce affordable housing. While the proposed MZO requires 25 per cent of housing produced by the

MZO to be affordable (s.13), there is no mechanism in the MZO to require affordable units to be constructed at any defined stage of development.

Seventy-five per cent of the dwellings produced do not have to be affordable. There is nothing in the proposed MZO nor the Seguin Township Official Plan that would prevent those units from being constructed first. With the principle of development being established through the MZO and no supporting Official Plan policies, the Township is powerless under the provisions of Site Plan Control or Subdivision Control of the Planning Act to require the production of affordable units in this area. In fact, there are no zoning regulations proposed for this zone: no minimum yards, maximum height, maximum coverage.

The supporting report indicates that the development resulting from the MZO would be phased and orderly. However, there is nothing in the MZO regarding phasing of development. The Township's Official Plan (S.F1.3) provides for the use of Holding Provisions to provide for phasing of development. The proposed MZO does not use the Holding provisions in the proposed Mixed Use (MU) Zone that includes the majority of the lands in the MZO area.

What the report fails to reference is that the principle of development requested by the MZO is not consistent with the PPS or the Seguin Township Official Plan. In fact, the rationale related to the PPS is that the Minister can disregard the Provincial Policy Statement pursuant to Section 47.1(1) of the Planning Act.

Lack of Consideration of Impacts on the Town of Parry Sound

The Proposed MZO would permit:

- d) Commercial uses as part of a mixed use development;
- e) Retail as part of a mixed use development;

There are no proposed limits on the commercial uses permitted and no requirement to assess the impact of those uses on the commercial function or hierarchy in the Town of Parry Sound. With zoning in place as the result of the MZO, the Township has no ability to limit the size, type or location of commercial uses within the vast area covered by the proposed Mixed Use (MU) Zone. With only Site Plan Control left as the tool to regulate development and no zone standards for the MU Zone in the proposed MZO, there is nothing to protect the downtown commercial area of Parry Sound nor the Regional commercial nodes at the north and south ends of the Town.

Lack of Regard for Matters of Provincial Interest

Section 2 of the Planning Act establishes that the Council of a municipality, a local board, a planning board and the Tribunal, in carrying out their responsibilities under the Act shall have regard to matters of provincial interest. While the Act enables the Minister to have no regard for the PPS, the authority to make any decision that Council could make under Section 34 of the Act requires the Minister to have regard for matters of Provincial interest.

The Minister should have regard for many of the matters identified in Section 2 of the Planning Act. We believe that satisfying this test is difficult based on the information provided by the Township of Seguin. The following table identifies where the information provided by the Township is insufficient to support the decision from the Minister that has been requested.

Provincial Interest Planning Act Section 2	Comment
(f) the adequate provision and efficient use of communication, transportation, sewage and water services and waste management systems;	<ul style="list-style-type: none"> • No density regulations • No traffic impact study (not possible without a comprehensive road pattern and density plan)
(h) the orderly development of safe and healthy communities;	<ul style="list-style-type: none"> • Employment lands designated in Seguin Official will be removed. • No employment projections or targets • Suburban style development permitted • Supersedes requirement for a Concept Plan required in Seguin Official Plan (s D.5.3)
i) the adequate provision and distribution of educational, health, social, cultural and recreational facilities	<ul style="list-style-type: none"> • No assessment of yields for schools and capacity of facilities • No assessment of impact on cultural or recreational facilities in Parry Sound
(j) the adequate provision of a full range of housing, including affordable housing;	<ul style="list-style-type: none"> • No mechanism to require affordable housing to be produced initially, then only 25% required
(k) the adequate provision of employment opportunities	<ul style="list-style-type: none"> • Supersedes requirement for a comprehensively planned commercial and industrial area in Seguin Official Plan S.D.5.3 • Supersedes the designation of approximately

	<p>80 ha of future Employment Lands in Seguin Official Plan.</p> <ul style="list-style-type: none"> • No Comprehensive Municipal Review or assessment of impacts on employment, or land area requirements typically done as part of a Growth Management exercise.
--	--

Risk of Setting a Precedent and the Public Interest

Section 47(1) of the Planning Act authorizes the Minister of Municipal Affairs and Housing to exercise any of the powers conferred upon Councils by section 34, (Zoning) of the Act. In considering this matter and the arguments above, Seguin's MZO request could 'set the bar' for future Council decisions.

Given the lack of detail in Seguin's MZO application, we question whether the Minister has enough information to consider the proposal. As well, we are concerned that if an MZO is issued in this case, then that could risk setting a precedent that this superficial level of supporting information is in fact adequate for Councils and for the Ministry to fast-track significant planning initiatives and bypass important public input and planning processes.

Conclusions

In exercising the Minister's power under Section 47(1) of the Planning Act, the Minister should be satisfied that the decision is based on sound information, a fulsome and transparent review, including full consultation with the public, affected municipalities and First Nations and that the resulting action will achieve the desired end. In my opinion, there is insufficient information, insufficient controls in the proposed regulation to achieve the desired goals and the public interest will not be served. We recommend that the Town urge the Minister to take time to carefully consider the matters outlined in this submission before making a decision on this matter.



Jim Dymont BES, MCIP, RPP

APPENDIX D - Archipelago Letter to Seguin Regarding Proposed MZO

November 19, 2021

Mayor Ann MacDiarmid
Township of Seguin
5 Humphrey Drive
Seguin, ON P2A 2W8

Dear Mayor MacDiarmid:

Re: Township of Seguin
Proposed Application for Minister's Zoning Order

Thank you for your letter and request for comments on the proposed development in the north-west corner of your municipality. I am writing on behalf of our Council, who reviewed your correspondence of November 4th, 2021 at our Committee of the Whole meeting held on November 18th, 2021.

A strategic priority for our Township is to strengthen and maintain relationships with all neighbouring municipalities. A further Township priority is to provide strong leadership through good governance, responsible decision making and open communication to encourage collaboration and develop solutions that are mindful of the interests of the region as a whole.

The Township of The Archipelago recognizes the need for additional housing to accommodate a range and mix of options within the West Parry Sound area. However, we have concerns with the use of Section 47 of the Planning Act, seeking a Minister's Zoning Order for the subject lands, as it does not allow for public engagement and open communication and collaboration on this important regional issue. It is our opinion that each individual Municipality is in the best position to approve development in their community rather than leaving it to the province.

Respectfully, prior to commenting on the proposal, the Township of The Archipelago recommends that there be more engagement and collaboration with all regional partners and the public. In addition, the Township requests any and all additional information on the proposal, including all background information and studies once available (i.e., planning justification, environmental, servicing options, endangered species, traffic impact, impacts to the Town of Parry Sound including various cross boundary issues).

We look forward to receiving additional information for review.

Sincerely,

Reeve Bert Liverance
Township of the Archipelago

cc. Mr. Scott Atchison, MP
Mr. Norm Miller, MPP
West Parry Sound Municipalities
Jason Inwood, Seguin CAO

Lake Wah-Wash-Kesh

C O N S E R V A T I O N A S S O C I A T I O N



P

February 7, 2022

Municipality of Whitestone
21 Church St.
Dunchurch, ON
P0A 1G0

Mayor Comrie and Members of Council

Re: Request for Renewal and consideration of terms and general provisions of By- Law No. 09-2019 A By-law of a maintenance agreement between the Municipality of Whitestone and Lake Wah-Wash-Kesh Conservation Association (WWKCA) to maintain the Bennett's Landing and Indian Narrows public access points.
(Copy of By- law attached)

Historical Background

The Crown owns the 2 Public Access points on Lake Wah-Wash-Kesh. The Municipality of Whitestone obtained land use permits from the Ministry of Natural Resources and Forestry (termination date of July 2021) through an agreement. Subsequently, the Municipality of Whitestone and the WWKCA have an agreement setting out the terms for the use of the same lands by the WWKCA. The current agreement between the Municipality of Whitestone and the WWKCA commenced from May 2019 for one year and automatically renewed annually, up to and including 2021 subject to the clause that the agreement can be terminated by either party prior to the expiry date upon 90 days written notice.

Key aspects of the agreement:

- The Municipality of Whitestone pays the liability insurance
- WWKCA pays for docks and boom to be attached and removed each year
- WKKCA paid for a new dock at the Indian Narrows in 2018

Current Situation:

1 The agreement with the Crown has expired

2 The agreement with WWKCA has also expired

3 The agreement permits the operation of a parking area at Bennett's Bay and Indian Narrows on Lake Wah-Wash-Kesh. As per the agreement, WWKCA currently sells annual permits for vehicle parking, trailer parking and lake access. However a small percentage of those utilizing the parking area actually purchase parking permits. This is largely because the Lake Was-Wash-Kesh Conservation Association has no authority to enforce parking.

The Lake WWK Conservation Association is respectfully requesting that:

1. The agreement with the Crown be renewed
2. The Municipality of Whitestone and WWKCA enter into discussions regarding implementation of changes to the Terms and General Provisions of the Agreement By-law, timing and any financial implications.
3. That Municipality of Whitestone amend their Parking By-law to permit the enforcement of parking for both public access points on Lake WWK.

Thank you,

With regards

A handwritten signature in black ink, appearing to read 'LB', with a long horizontal flourish extending to the right.

Lynn Brennan
President,
Lake Wah-Wash-Kesh Conservation Association

AGREEMENT made in duplicate this 19th day of February, 2019.

**BETWEEN THE CORPORATION OF THE MUNICIPALITY OF
WHITESTONE**, hereinafter referred to as the "Municipality"

-AND-

**THE LAKE WAH-WASH-KESH CONSERVATION
ASSOCIATION**, a not-for-profit organization, incorporated under the laws
of Ontario, Corporation Number 1067740, hereinafter referred to as the
"Association"

WHEREAS the Indian Narrows and Bennett's Bay are public access points on Wah-Wash-Kesh
Lake, in the Municipality of Whitestone, in the District of Parry Sound, hereinafter referred as the
"public access points";

AND WHEREAS the Crown owns the public access points attached to this agreement as shown
in Schedule "A";

AND WHEREAS the Municipality has obtained a Land Use Permit from the Ministry of
Natural Resources and Forestry in regards to the public access points attached to this
agreement as Schedule "B" with a permit termination date of July 31, 2021;

AND WHEREAS the Municipality wishes to continue to relinquish maintenance of these public
access points to the Association;

AND WHEREAS the Association wishes to maintain the current level of operation of the public
access points, in a safe and serviceable manner, for its members and the public;

IN CONSIDERATION of the covenants, terms and undertakings contained in this agreement it is
agreed between the Municipality and the Association as follows:

SCOPE OF AGREEMENT:

1. The term "public access points" includes the land, docks and ramps, shown on
Schedules "A" and "B" attached hereto respectively.

TERM:

2. This agreement shall commence on the 1st day of May, 2019 for one (1) year and will
automatically be renewed annually, up to and including 2021 subject to paragraph "3"
below.
3. The agreement may be terminated by either party prior to the expiry date referred to in
paragraph "2" above, upon 90 (ninety) calendar days written notice.

GENERAL PROVISIONS:

4. The public access points shall remain open to the general public, the Municipality and its
agents during the term of this agreement, and shall be subject to the Association's
Users' Guidelines which must be approved by the Municipality. The Users' Guidelines
are as follows:
 - please treat this dock with the same care you treat your own dock; REMEMBER:
Your permit fees and donations help pay for these access points.
 - please limit your loading and unloading time as much as possible - be considerate of
fellow boaters.
 - please do not leave any garbage or unwanted materials behind
 - no overnight boat parking
 - all required permits available at Bennett's Store
 - your donations help maintain this access point

5. The Association:
- (a) will use the public access points for no other purpose than a public harbour and will maintain their current level of operation during the term of this agreement;
 - (b) will remove the docks from the public access points on or before Lake freeze-up each year, and shall endeavour, subject to weather, water level and ice conditions, to re-install the docks on or before May 1st each year; and
 - (c) will repair and maintain the docks in a safe and serviceable manner, utilizing the same type of construction and construction materials in place at the time of the execution of this agreement.
6. The Municipality warrants that the docks and ramps located at the public access points are in safe and serviceable condition, as of the date of execution of this agreement.
7. All volunteers must be registered as volunteers with the Municipality of Whitestone on the municipality's prescribed form in order to have Liability Insurance coverage.
8. The Association will be responsible each fall for the removal and for the re-attachment each spring, of the dam warning boom, where the Magnetawan River exits Lake Wah-Wash-Kesh. Removal in the fall will occur before freeze-up and re-attachment will occur in the spring as soon as practicable subject to weather, water level and ice conditions.

GARBAGE:

9. The Association shall be responsible for periodically removing and disposing of the garbage generated from these access points.

FUNDING:

10. This is a voluntary agreement and no payment is to be made to the Association by the Municipality, nor to the Municipality by the Association.
11. Funding for the continued maintenance and operation of the access points may be obtained by the Association through its membership fees and by voluntary donations and user fees.
12. The Association may install a voluntary donation box and an appropriate sign for the purpose of funding their continued maintenance and operation.

LIABILITY:

13. The Municipality shall be solely responsible for, and shall indemnify and save harmless the Association from any and all liability in relation to the public's use of the access points.
14. The Municipality shall be solely responsible for and shall indemnify and save harmless the Association from any and all liability in relation to the Association's members use of the access points.

AMENDMENTS:

15. Any changes to this agreement will have to be approved by both parties in writing, and the party requesting the amendment shall provide the other party a minimum of thirty (30) days written notice of the requested amendment.

NOTICE:

15. Any notice to be given by any party under this agreement may be given by regular mail or hand delivered as follows:

To the Municipality:
 c/o CAO/Clerk
 21 Church Street, Dunchurch, ON P0A 1G0

MONTHLY JOBS REPORT

DECEMBER 2021

The Labour Market Group
Guiding partners to workforce solutions.

DISCLAIMER: The Labour Market Group is pleased to present the December jobs report utilizing a new, more robust data collection system. As of August 2021, this new system applies different methodologies and targeted variables to the jobs data than in previous reports. Enhancements will continue throughout 2021 which may result in changes in LMG's reporting; especially when exploring year-over-year comparisons. Over 12 additional data sources are being utilized to collect job numbers, hence the significantly larger job counts. Comparisons to the previous month will not be reported in this edition due to the utilization of these new collection method techniques.

NIPISSING DISTRICT

There were 374 job postings recorded for Nipissing district in the month of December. This number is significantly lower; -46.2% (-321), than the previous month's figure of 695 postings. This total is notably above; +17.8% (+56) the 5-year December average of 318 postings. A month-over-month drop was expected due to seasonal trends and is further supported by the fact that the December figure is still above the 5-year average for that month. 178 unique employers posted jobs in December; also significantly above (+25.7% / +36) the 5-year December average (142) for this variable.



OF THE 374 JOB POSTINGS



100%

Were collected from online sources.



1.3% (5)

Were requiring a bilingual individual.

For postings that listed an annual salary.



\$57,461.61/year
AVERAGE



\$22.55
HOURLY WAGE

The average hourly wage in December for those postings which listed one.

Of the 97 postings which listed an hourly wage 5.2% (5) were listed at the provincial minimum wage of \$14.35/hour.

PARRY SOUND DISTRICT

There were 87 job postings recorded for the Parry Sound district in the month of December. This figure is significantly below; -53.5% (-100), the previous month's total of 187 postings. This figure is still notably above; +27.9% (+19), the 5-year December average of 68. These figures are not surprising considering the combination of seasonal trends in combination with the new system being used for this study. 40 unique employers advertised positions within the Parry Sound District in the month of November.



OF THE 87 JOB POSTINGS



100%

Were collected from online sources.



0% (0)

Were requiring a bilingual individual.

For postings that listed an annual salary.



\$60,752.47/year
AVERAGE

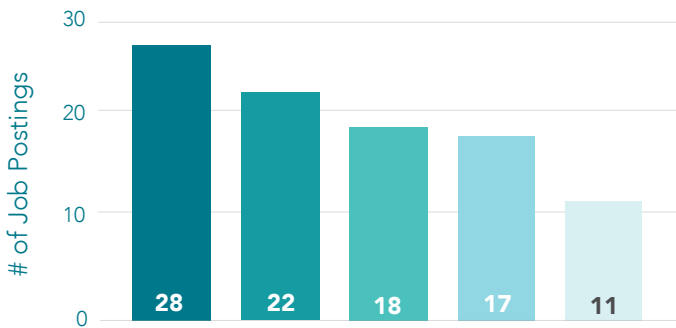


\$24.66
HOURLY WAGE

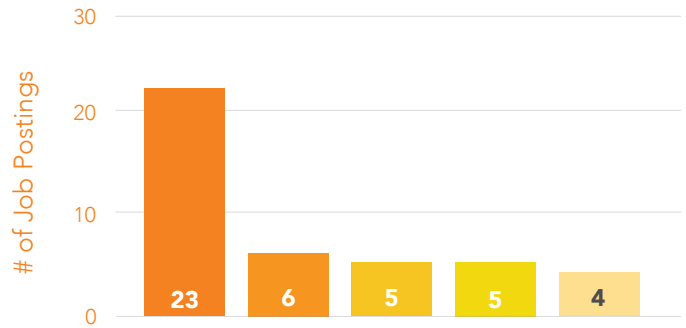
The average hourly wage in December for those postings which listed one.

Of the 25 postings which listed an hourly wage 0% (0) were listed at the provincial minimum wage of \$14.35/hour.

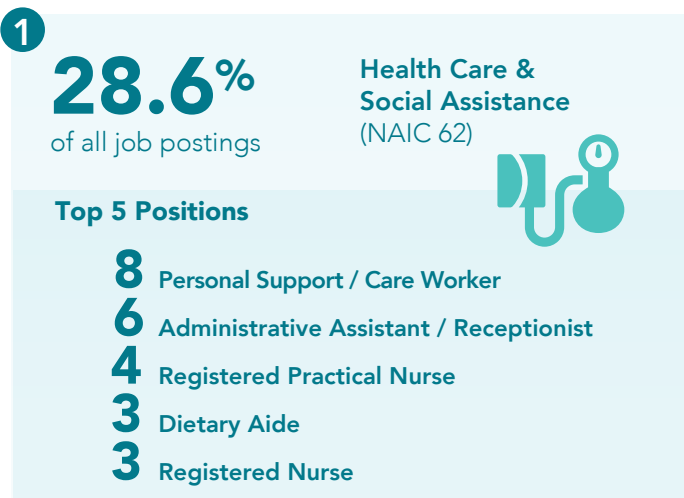
TOP 5 EMPLOYERS POSTING JOBS



TOP 5 EMPLOYERS POSTING JOBS



TOP 5 INDUSTRIES HIRING (NAICS)



- 2** **14.2%** : Retail Trade (NAIC 44-45)
- 3** **8%** : Arts, Entertainment & Recreation (NAICS 71)
- 4** **7.8%** : Administrative & Support, Waste Management & Remediation Services (NAICS 56)
- 5** **7.8%** : Educational Services (NAICS 61)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in December with 28.6% (107) of the overall share amongst all major industry classifications. The Educational Services (NAICS-61) industry saw the largest month-over-month increase; +3.6% to make up 7.8% of the job postings in December. The largest month-over-month decrease amongst all major industry classifications of -3.4% was seen in the Retail Services (NAICS-44-45) industry which made up 14.2% of the job postings in December.


TOP 5 INDUSTRIES HIRING (NAICS)

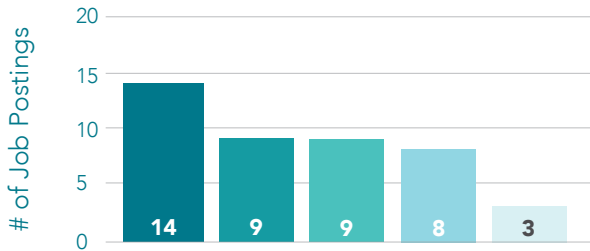


- 2** **16.1%** : Retail Trade (NAICS 44-45)
- 3** **6.9%** : Educational Services (NAICS 61)
- 4** **5.7%** : Accommodation & Food Services (NAICS 72)
- 5** **4.6%** : Real Estate, Rental & Leasing (NAICS 53)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in December with 46% (40) of the overall share amongst all major industry classifications. This industry held the largest month-over-month increase of +5.9%. The largest month-over-month decrease occurred for the Public Administration (NAICS-91) industry with a job posting share drop of -3.7% from the previous month to make up 1.1% (1) of the postings in December.


TOP 3 OCCUPATIONAL CATEGORIES (NOC)

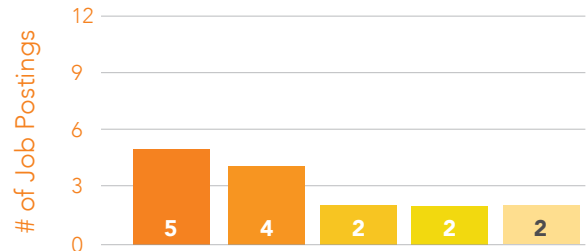
1 **27.3%** Sales & Service (NOC 6) 




- Sales Associate / Representative
- Cleaner / Custodian / Housekeeper
- Food Service Worker / Counter Attendant
- Cook / Kitchen Worker
- 2 Tied with

TOP 3 OCCUPATIONAL CATEGORIES (NOC)


1 **26.4%** Sales & Service (NOC 6) 




- Sales Associate / Representative
- Cleaner / Custodian / Housekeeper
- Shelf Stocker / Order Picker
- Food Service Worker
- Cashier

2 **18.4%** Education, Law & Social, Community & Government Services (NOC 4) 


- Personal Support / Care Worker (8)
- Educational Assistant (6)
- Early Childhood Educator / Assistant (4)
- Professor (College) (4)
- Social Worker (4)

2 **23%** Education, Law & Social, Community & Government Services (NOC 4) 

- Personal Support Worker (3)
- Early Childhood Educator (3)
- Educational Assistant (2)
- Clinical Practice Lead (2)
- 10 Tied at (1)

3 **15.2%** Business, Finance & Administration (NOC 1) 

- Human Resources Professional (6)
- Administrative Assistant (6)
- Office Assistant / Administrator (5)
- Billing & Accounting Clerk (3)
- Bookkeeper (3)

3 **17.2%** Health (NOC 3) 

- Registered Nurse (3)
- Registered Practical Nurse (3)
- Occupational Therapist (2)
- Dental Assistant (1)
- 6 Tied at (1)

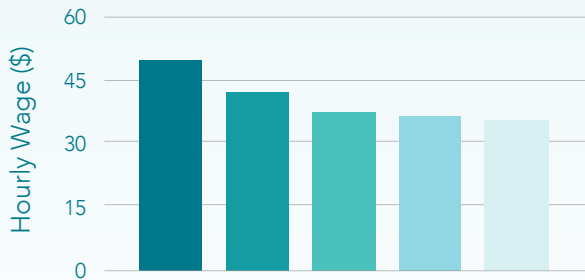
Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 27.3% (102) of all postings in December when compared to the major occupational classifications. Education, Law and Social, Community and Government Services (NOC-4) based occupations saw the largest month-over-month increase of +5.4% amongst all major occupational classifications; making up 18.4% of the job postings in December. Inversely Sales and Service (NOC-6) based occupations saw the largest month-over-month decrease of -3.8%.

Sales and Service (NOC-6) based occupations represented the largest number of job postings with 26.4% (23) of all postings when compared to the major occupational classifications. The largest month-over-month increase of +3.3% occurred within Health (NOC-3) based occupations. The largest month-over-month decrease in job posting share of -6.1% occurred for Trades, Transportation and Equipment Operator (NOC-7) based occupations.

TOP 5 HOURLY WAGE VACANCIES



\$48.53 Registered Nurse
@ West Nipissing General Hospital

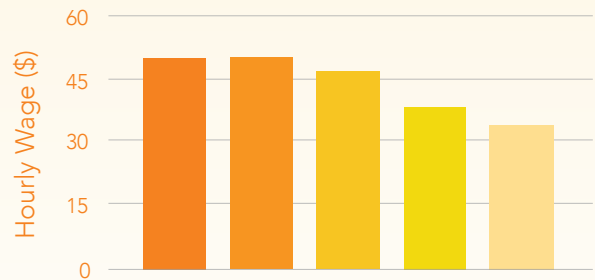


- \$43.27** Discharge Planner
@ West Nipissing General Hospital
- \$38.00** Paramedic - Primary Care
@ North Bay Regional Health Centre
- \$37.19** Family Service Coordinator
@ Hands TheFamilyHelpNetwork.ca - North Bay
- \$35.93** Child & Youth Worker
@ The Children's Aid Society of the District of Nipissing and Parry Sound

TOP 5 HOURLY WAGE VACANCIES



\$49.44 Clinical Practice Lead - Adult Services
@ Hands TheFamilyHelpNetwork.ca



- \$49.44** Clinical Practice Lead - Child & Youth Mental Health Services
@ Hands TheFamilyHelpNetwork.ca
- \$46.45** Clinical Supervisor - Autism Services
@ Hands TheFamilyHelpNetwork.ca
- \$38.96** Child & Family Therapist
@ Hands TheFamilyHelpNetwork.ca
- \$35.00** Carpenter
@ Cedarland Homes Ltd.

TOP 3 ANNUAL SALARY VACANCIES

\$131,000
Dean - Faculty of Aviation, Trades & Technology
@ Canadore College

\$131,000
Dean - Faculty of Human & Social Sciences
@ Canadore College

\$97,000
Manager - Infection Control
@ North Bay Regional Health Centre



Lowest Annual Salary **\$27,000**
Gas Station Attendant
@ Arrowhead Gas Bar

TOP 3 ANNUAL SALARY VACANCIES

\$130,000
Manager - Food Service
@ Compass Group Canada

\$95,000
Information Technology Help Desk Specialist
@ Niijaansinaanik Child and Family Services - Parry Sound Area

\$78,000
Loans & Business Development Officer
@ Parry Sound Area Community Business & Development Centre



Lowest Annual Salary **\$32,000**
Cashier / Customer Experience Associate
@ Walmart - Parry Sound

The average hourly wage in December for those postings which listed an hourly wage was \$22.55/hour. This is a notable increase; +14.9% (+\$2.92/hour), to the current 12-month average of \$19.63/hour. This increase is largely attributed to the new collection methodology which uses the higher value when a wage range is provided as opposed to the lower end which was previously utilized for our study. Of the 97 postings which listed an hourly wage 5.2% (5) were listed at the provincial minimum wage of \$14.35/hour. For postings that listed an annual salary the average was \$57,461.61/year. This figure is nearly identical; +1.1% (+\$623.80/year), the current 12-month average of \$55,152.94/year.

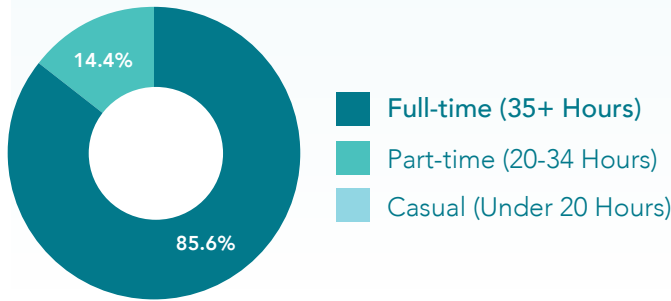
The average hourly wage in December for those postings which listed an hourly wage was \$24.64/hour. This figure is significantly above; +26.0% (+\$5.34/hour), the current 12-month average of \$20.55/hour. This increase is largely attributed to the new collection methodology which uses the higher value when a wage range is provided as opposed to the lower end which was previously utilized for our study. Of the 25 postings which listed an hourly wage 0% (0) were listed at the provincial minimum wage of \$14.35/hour. For postings that listed an annual salary the average was \$60,752.47/year. The current 12-month average is \$50,094.08/year.

FULL-TIME / PART-TIME BREAKDOWN

85.6% of listings in December

↑ 2.1%
from November

85.6% of the listings in December indicated that the employment offered would be classified as full-time. This figure is slightly above; +2.1%, the previous month where 83.5% of the job postings were classified as full-time.



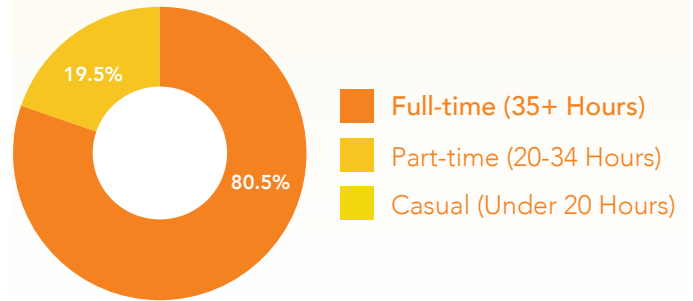
374 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

80.5% of listings in December

↓ 1.4%
from November

80.5% (70) of the listings in December indicated that the employment offered would be classified as full-time. This figure is slightly below; -1.4%, the previous month where 81.9% of the job postings were classified as full-time.



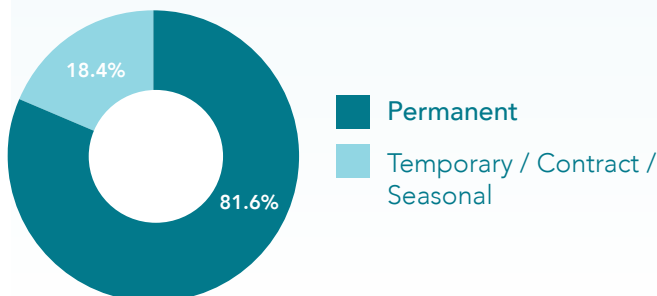
87 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

81.6% of listings in December

↓ 2.5%
from November

81.6% of the listings in December stated that the opportunity in question would be permanent. This is slightly lower; -2.5%, than November when these opportunities accounted for 84.1% of the job postings listed.



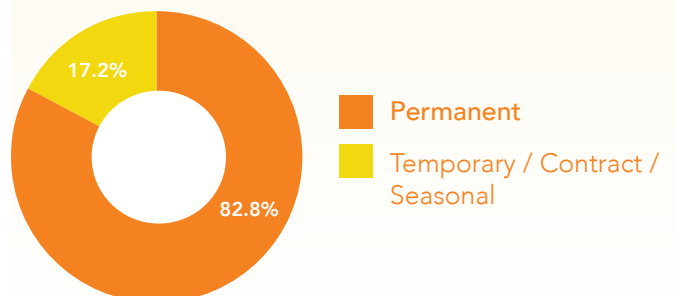
374 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

82.8% of listings in December

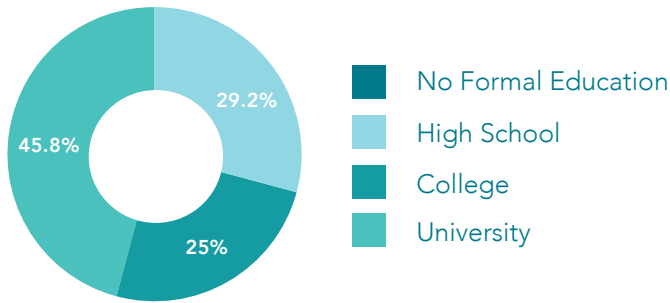
↑ 3%
from November

82.8% (72) of the listings in December stated that the opportunity in question would be permanent. This is a small increase; +3%, to November when these opportunities accounted for 79.7% of the job postings listed in that month.



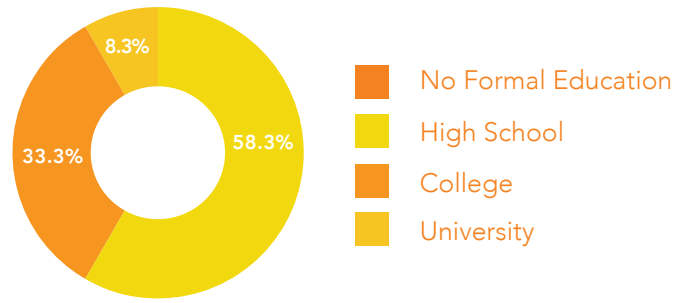
87 Postings listed hours offered (100%)

EDUCATIONAL LEVEL REQUESTED:



96 Postings listed experience requirements (25.7%)

EDUCATIONAL LEVEL REQUESTED:



12 Postings listed experience requirements (13.8%)

ALL EMPLOYERS WITH POSTINGS IN MONTH

NIPISSING DISTRICT



Actlabs
 AIDS Committee of North Bay and Area
 AIM Kenny U-Pull
 Algonquin Nursing Home of Mattawa
 Alzheimer Society Sudbury-Manitoulin
 North Bay and Districts
 Arctica Heating and Cooling Ltd.
 Arrowhead Gas Bar
 ASM Stores - Sturgeon Falls
 Au Ch'Acteau
 Bath & Body Works
 Battlefield Equipment Rentals
 Bay City Animal Hospital
 Bay Roofing and Exteriors Ltd.
 Bayland Property Management
 Beatty Printing
 Bell Canada
 Big Brothers Big Sisters of North Bay and District Incorporated
 Binx Professional Cleaning
 Blue Sky Orthodontics
 Boart Longyear - North Bay
 Boart Longyear - Sturgeon Falls
 Boutique Marie Claire Inc
 Brink's Canada Limited
 BrokerLink - North Bay
 Buchner Manufacturing Inc.
 CAA North & East Ontario
 Campus Living Centres
 Canadian Addiction Treatment Pharmacy
 Canadian Forces Morale and Welfare Services
 Canadian Shield Health Care Services Inc.
 Canadore College - Aviation Campus
 Canadore College - Main Campus
 Canadore College of Applied Arts & Technology
 Canarino Nissan
 Canor Construction
 Canpar Express Inc.
 CarePartners - North Bay
 Carter's/OshKosh
 Cascades Casino
 Cash 4 You Corp.
 Cementation Canada
 Champlain Dental
 Chartwell Retirement Residences
 Cherry Hill Programs
 CIBC - North Bay
 Cogeco
 Comfort Inn Airport
 Commissionaires
 Community Living North Bay
 Compass Group Canada
 Conseil scolaire public du Nord-Est de l'Ontario
 Consolidated Homes Ltd
 Coop Regionale de Nipissing-Sudbury Ltee
 Cosmoprof Canada
 Creative Industries North Bay Inc.

Creative Learning
 CTS Canadian Career College
 Diagnostic Sleep Clinic
 Di-Corp
 District of Nipissing Social Services
 Administration Board
 Dollarama - North Bay
 Dollarama - Sturgeon Falls
 Don Cox
 Dr. Fuzy Dentistry
 Dr. Glenn Paleczny Orthodontics
 Dr. Karim Dentistry
 EMCO Corporation
 Enbridge Inc.
 Eye Specialist of Northern Ontario
 Fastenal
 FedEx Express Canada
 Ferris Home Hardware
 Fire & Flower Inc
 Follett Company
 Franchise Management Inc
 Gardewine
 Gateway Signs And Service
 GFL Environmental
 Giant Tiger - Mattawa
 goeasy
 Gold Fleet Subaru
 Goodlife Fitness
 GoodLife Fitness Centre - Main Street
 Goodyear Canada Inc. (Retreading)
 Grant Thornton LLP
 Groupe Dynamite Inc.
 Hampton Inn by Hilton North Bay
 Hands TheFamilyHelpNetwork.ca - North Bay
 Holliday Household Helpers
 Home Instead
 J&R Property Management
 Jackman Flower Shop Limited
 Jean M Savignac General Woodwork Ltd
 Kentucky Fried Chicken - Lakeshore Dr.
 KIND Forest School
 KPMG LLP
 LCBO - Sturgeon Falls
 Little Wings Child Care
 Long & McQuade
 M&M Food Market
 M. Sullivan & Son Limited
 Marina Point Village
 MBI I.T. Services
 McDonald's (North Bay)
 McDonald's (West Nipissing)
 McIntosh Perry
 Metis Nation of Ontario
 Metro
 Miller Waste Systems
 Mincon Canada
 Moores
 Municipality of West Nipissing
 Muskoka Auto Parts Limited

Near North District School Board
 Near North Palliative Care Network
 (Nipissing-Parry Sound)
 Nedco Ontario
 Nijjaansinaanik Child and Family Services
 Nijjaansinaanik Child and Family
 Services - North Bay
 Nipissing Serenity Hospice
 Nipissing University
 Nipissing-Parry Sound Catholic
 District School Board
 No Frills - Paul & Nancy's
 Norsebuilt Carpentry and Renovations
 North Bay Jack Garland Airport
 North Bay Parry Sound District Health Unit
 North Bay Police Service
 North Bay Powder Coating
 North Bay Regional Health Centre
 Northern Honda
 Nova Stone
 Ontario Northland
 Ontario Public Service
 Optimum Insurance Company Inc.
 Outstanding Services
 Paramed Home Health Care
 PHARA
 Pilot Diamond Tools Ltd.
 Plan A Long Term Care Staffing and
 Recruitment
 Recipe Unlimited Corporation - Montana's
 Redpath Mining Contractors and Engineers
 Reitmans Lte/lt
 Royal Bank of Canada
 Royal Bank of Canada - North Bay
 Sienna Living - North Bay
 Sienna Senior Living
 Sobeys - North Bay
 Sportchek
 Springer Animal Hospital
 Stockfish Automotive Group
 T.E. Parolin & Sons
 Tbooth Wireless
 TD Bank - North Bay
 The Bay & Area Advertiser
 The Canadian Ecology Centre
 The Children's Aid Society of the District of
 Nipissing and Parry Sound
 The Home Depot - North Bay
 The Sisters of St. Joseph of Sault Ste. Marie
 Thermo Coustics Limited
 Tim Hortons - North Bay
 Tim Hortons - Sturgeon Falls
 Tip Top Tailors
 True Steel Security
 Twiggs - Cartier St.
 Underground Solutions
 Union of Ontario Indians
 Urban Planet
 Value Village

VON Canada (Ontario) - North Bay
 Voyageur Aviation Corp
 VS Accounting
 VS Group
 Walmart - North Bay
 Waters Edge Care Community
 Wendy's Restaurants - McKeown Ave
 West Nipissing General Hospital
 Wirelesswave
 YMCA of Northeastern Ontario
 Zedd Customer Solutions

PARRY SOUND DISTRICT



Almex Group
 Bee-Clean Building Maintenance
 Canada Post - Kearney
 Canada Post - Parry Sound
 Cedarland Homes Ltd.
 Compass Group Canada
 Dawson Dental
 Dollarama - Parry Sound
 East & West Parry Sound Victim Services
 Eastholme Home for the Aged
 Enterprise Rent-A-Car - Parry Sound
 GoEasy
 Hands TheFamilyHelpNetwork.ca - North Bay
 Kidd's Home Hardware Building Centre
 Lofthouse Manufacturing (a Division of Brawo
 Brassworking Limited)
 McDonald's (Parry Sound)
 Near North District School Board
 Nijjaansinaanik Child and Family Services
 - Parry Sound Area
 Northridge Inn and Resort
 Parry Sound Animal Hospital
 Parry Sound Area Community Business
 & Development Centre
 Parry Sound North Star
 Parry Sound Public Library
 Scotiabank - Parry Sound
 Scotiabank - Powassan
 Serenity Senior Residence
 SmartStyle Hair Salon
 Sobeys - Parry Sound
 Soul Foods Group
 Sundridge & District Medical Centre
 TD Bank - Parry Sound
 The Friends
 The Home Depot - Parry Sound
 Tim Hortons - Burks Falls
 Town of Parry Sound
 Walmart - Parry Sound
 Water Depot Parry Sound
 West Parry Sound Health Centre
 YMCA of Simcoe/Muskoka
 Youthdale Treatment Centres



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by The Labour Market Group. Each month we compile a list of jobs that were posted or advertised through a variety of sources in our community. This report provides current, key information about job postings in the Nipissing & Parry Sound districts. Job postings were gathered online from www.jobbank.gc.ca, www.indeed.ca, and www.wowjobs.ca, and the North Bay & District Jobs Facebook page. They were also gathered from our local newspapers including: Almaguin News, Parry Sound North Star, North Bay Nugget, Mattawa Recorder, and West Nipissing Tribune. The job postings in this study are by no means an exhaustive list of every available job during the collection period. It is simply a tally of jobs posted from the sources listed above. For more clarification on the collection process of this Jobs report, please contact info@thelabourmarketgroup.ca. We would be more than happy to review our process with you!

² Includes placement agencies, employment service providers and temporary agencies postings which could otherwise fall under other industries but actual employers are unknown at this time.

³ HGS and Zedd both post very frequently and state they are looking for large numbers of employees. As a result only 1 posting for each was considered

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
Toll Free: 1-877-223-8909
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.

IN THIS EDITION

NUMBER OF BUSINESSES,
BY SIZE OF ESTABLISHMENT
AND BY INDUSTRY

ACTIVE BUSINESSES

NUMBER OF BUSINESSES, BY SIZE OF ESTABLISHMENT AND BY INDUSTRY

Highest number of firms by size and industry: The top five largest industries by each employee size category have been highlighted. The tables demonstrate how the very large number of firms in the No. employee size category drives the total numbers (that is, for Real Estate and Rental & Leasing; Construction; Professional, Scientific & Technical Services; and Other Services).



JOBS REPORT DECEMBER 2021

TOTAL NUMBER OF JOB POSTINGS

374

NIPISSING

87

PARRY SOUND

321

from
November

100

from
November

TOP INDUSTRY WITH VACANCIES

NIPISSING

Health Care & Social Assistance (28.6%)

PARRY SOUND

Health Care & Social Assistance (46%)

To view the full report, visit our website
www.thelabourmarketgroup.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca

T. 705.474.0812
Toll Free 1.877.223.8909
F. 705.474.2069

101 Worthington St. East
Suite 238
North Bay, Ontario

The Labour Market Group is funded by:



TABLE 1: TOP 5 NIPISSING NUMBER OF BUSINESSES BY EMPLOYEE SIZE RANGE, JUNE 2021

RANK 1
25%



RANK 2
10%



RANK 3
9%



INDUSTRY SECTOR (2-DIGIT NAICS)	NUMBER OF EMPLOYEES								%	RANK
	0	1-4	5-9	10-19	20-49	50-99	100+	TOTAL		
23 - Construction	332	174	59	35	20	4	3	627	10%	2
44-45 - Retail Trade	166	124	116	108	45	14	9	582	9%	3
53 - Real Estate, Rental & Leasing	1,439	111	17	8	4	1	1	1,581	25%	1
62 - Health Care & Social Assistance	289	153	44	40	33	9	11	579	9%	4
81 - Other Services	289	157	44	14	5	1	0	510	8%	5

TABLE 2: TOP 5 PARRY SOUND NUMBER OF BUSINESSES BY EMPLOYEE SIZE RANGE, JUNE 2021

RANK 1
19%



RANK 2
18%



RANK 3
8%



INDUSTRY SECTOR (2-DIGIT NAICS)	NUMBER OF EMPLOYEES								%	RANK
	0	1-4	5-9	10-19	20-49	50-99	100+	TOTAL		
23 - Construction	417	249	80	26	9	0	0	781	19%	1
44-45 - Retail Trade	125	81	44	33	17	7	1	308	8%	4
53 - Real Estate, Rental & Leasing	657	43	7	1	1	0	0	709	18%	2
54 - Professional, Scientific & Technical Services	193	62	15	7	0	0	0	277	7%	5
81 - Other Services	210	85	25	3	5	0	0	328	8%	3

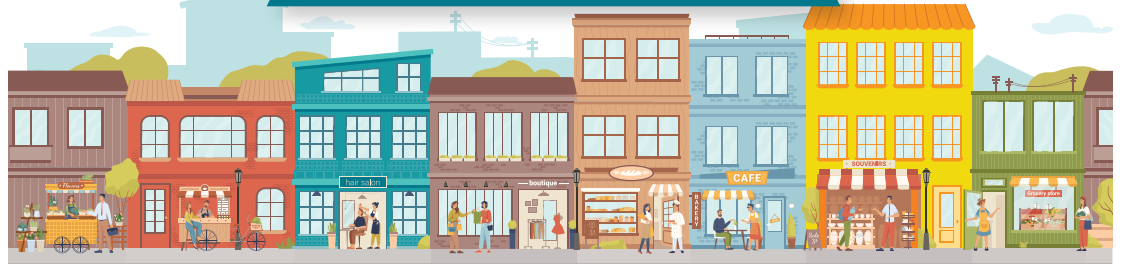


In the mid-size ranges:
Firms in Retail Trade and Accommodation & Food Services come to the fore (in NIPISSING, Health Care & Social Assistance).



Among the largest firms (100 or more employees):
In NIPISSING they are found in Health Care & Social Assistance; Retail Trade; and Educational Services. In PARRY SOUND, they are found in Health Care & Social Assistance; Public Administration; Retail Trade; and Manufacturing.

ACTIVE BUSINESSES



MONTHLY DATA IS PROVIDED FOR THREE YEARS, TO SHOW THE TYPICAL PATTERN IN 2019, THE IMPACT OF THE PANDEMIC IN 2020, CONTINUING WITH THE HESITANT RECOVERY INTO 2021.

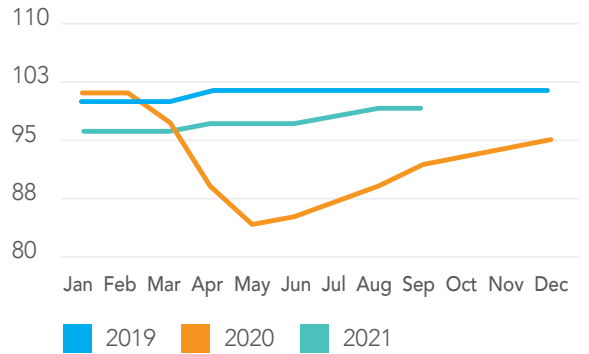
Data is available up to September 2021 and the data is seasonally adjusted, which means that the data has been adjusted to avoid changes due entirely to seasonal fluctuations. All data in the charts are expressed in relation to the number of businesses active in January 2019; that figure is given a value of 100 and all subsequent months are a ratio of that 100. A value of 95 means that the number of businesses is 5% lower than the number present in January 2019. *The charts below profiles active businesses in the Toronto CMA as well as the Rest of Ontario.*

TRENDS EXPERIENCED IN THE TORONTO CMA



The 2019 figures show a slight increase during the year, while the 2020 numbers illustrate the significant drop in the number of active businesses which occurred as a result of the start of the pandemic and the lockdown which ensued. The number bottoms out at 84, meaning a 16% drop from January 2019.

CHART 1: ACTIVE BUSINESSES, TORONTO CMA, 2019, 2020 AND 2021 (TO SEPTEMBER). JANUARY 2019 = 100



There is a recovery, with the 2021 figures rising steadily but slowly, in August and September 2021 reaching the 99 level, still 1% below the number of active businesses present in January 2019, but considerably higher than August or September 2020.

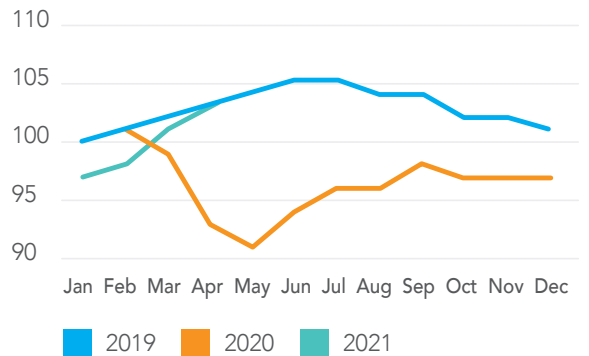
THE DATA FOR THE REST OF ONTARIO

(I.E., MINUS THE TORONTO CMA FIGURES)



The 2019 count of active businesses increased slowly during the year and then declined by December to just above its January starting point. In 2020, there is an initial increase followed by the impact of the pandemic, bottoming out at 91 (a 9% drop) and a slow return, by December to 97.

CHART 2: ACTIVE BUSINESSES, REST OF ONTARIO, 2019, 2020 AND 2021 (TO SEPTEMBER). JANUARY 2019 = 100



In 2021, the rebound continued, following closely the trajectory of 2019, so that from April to September 2021, the number of active businesses is almost exactly the same as it was in the corresponding months in 2019.

VIRTUALLY!

LABOUR MARKET INFORMATION PRESENTATION

Find out what we know and what we can expect about the labour market, what has been the overall impact of the pandemic and its aftermath, as well as how it has variously impacted different industries and different population categories.

COMING SOON
FEBRUARY 9TH, 2022

www.thelabourmarketgroup.ca

SKILLS ONTARIO LAUNCHES NEW APP FOR STUDENTS TO EXPLORE TRADES

TORONTO—Ontario college applicants can now learn about more than 150 skilled trade and technology specialties with the new Skills Ontario career exploration app for Apple and Android devices.

The app can be found by typing "Skills Ontario" in an app store.

FOR MORE INFORMATION:
<https://canada.constructconnect.com/dcn/news/labour/2022/01/skills-ontario-launches-new-app-for-students-to-explore-trades>

The Labour Market Group is funded by:



**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



S

234-2022-575

February 7, 2022

Dear Head of Council:

Recently, Premier Ford and I held an Ontario-Municipal Housing Affordability Summit and the Rural Housing Affordability Roundtable.

These conversations provided an opportunity to celebrate and share good work across jurisdictions and identify further opportunities for collaboration as the province and municipalities continue to address housing affordability. Additional funding that our government announced will help municipalities build more homes faster, including through the new Streamline Development Approval Fund, Audit and Accountability Fund, Municipal Modernization Program, the Rural Economic Development Program and the Ontario Community Infrastructure Fund.

In our efforts to unlock housing supply, we know that one size does not fit all and that municipalities in different parts of Ontario face unique challenges. As we continue this dialogue, our government will ensure municipalities have the tools and resources they need to unlock housing in every community across Ontario.

I welcome further advice from you or your staff about what has worked well in your municipality and other opportunities to increase the supply and affordability of market housing. Feedback can be sent to housingsupply@ontario.ca by Friday, February 15, 2022.

These are important conversations as we look forward to further collaborating with municipalities in our work towards increasing Ontario's housing supply.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister

Jeremy Schefter & Nicole Wesolowski
127 Gibson Bay Road
Dunchurch, ON
POA 1G0
jschefter@telus.net

February 6, 2022

Paula Macri, Planning Assistant
705-389-2466 ex 122
paula.macri@whitestone.on.ca

RE: Official Plan Amendment No. 2

Paula and Municipality of Whitestone Council,

Please accept this letter as our official notice of objection to any proposed changes under Official Plan Amendment No. 2 concerning two (2) Official Plan amendments under consideration which will address: (i) trailers on vacant lots; and (ii) building on vacant lots that do not front on waterfront or a year-round road.

As a Civil and Water Resources Engineer, there are numerous significant negative impacts and risks that need to be considered in adopting such changes. While the background research provided by John Jackson to date starts to uncover some of these topics, we believe a true understanding of the real impacts and risks for Whitestone is far from measured and understood. Other than some uncertain additional tax base, we are not sure why these changes are even being considered? What is the motivation to make these changes and who is pushing for them? In our minds, any minor financial benefits for the Municipality don't come close to outweighing the numerous negative impacts and risks.

We also want to raise a concern over the very poor communication around these proposed changes, thus the reason this letter is being submitted many months into the process. We did not receive any direct communications or notices from the Municipality regarding these impactful proposed changes, and the website is very difficult to navigate and locate all the relevant information related to these proposed changes. We hope that public communications will improve moving forward through the municipal process and ongoing analysis and consideration of any proposed changes is not taken lightly.

Regards,

Jeremy Schefter & Nicole Wesolowski