



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday, July 15, 2025**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/82276836232>

(Phone Call Only)

Dial +1 647 558 0588 then Enter Meeting ID: 822 7683 6232#

*Every effort is made to record meetings with the exception of the Closed Session matters.
Both the audio and video are posted on the Municipal Website.
The written minutes are the official record of the meeting.*

- 1. Call to Order and Roll Call** **10:00 a.m.**

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

- 2. Disclosure of Pecuniary Interest**
- 3. Approval of Agenda ®**

4. Presentations and Delegations

- 4.1 [Sustainable Economic Development for the Municipality of Whitestone](#)
Mayor Comrie

Matters Arising from Presentations and Delegations

Move into Committee of the Whole ®

5. Committee of the Whole

- 5.1 [Official Plan Update - Draft Background Report June 2025](#)

- 5.2 **Planning Matters - None**

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole ®

Move into Public Meeting ®

6. Public Meeting

- 6.1 [1300488 Ontario Ltd. \(Carr Aggregates Ltd. - Proposed Zoning By-law amendment\)](#)

- Memorandum from MHBC, Planners dated July 4, 2025

- 6.2 [SKEBA, Ilona and Christopher \(Proposed Zoning By-law amendment\)](#)

- Memorandum from Paula Macri, Planning Assistant dated July 4, 2025

- 6.3 [Council Remuneration](#)

- Report ADMIN-2025-13 from CAO/Clerk Black

Reconvene into Regular Meeting ®

Matters Arising from Public Meeting ®

7. Consent Agenda

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

- 7.1 Council Meeting Minutes

- 7.1.1 Regular Council Meeting Minutes – June 17, 2025

- 7.2 Council Committee and Board Minutes

- 7.2.1 Parry Sound District Social Services Board – May 8, 2025

- 7.2.2 West Parry Sound OPP Detachment Board Annual Report 2025

- 7.2.3 Belvedere Heights Board of Management – May 28, 2025

- 7.3 Unfinished Business (listed on page 5 and 6 of the agenda)

Matters Arising from Consent Agenda ®

8. Accounts Payable

8.1 Accounts Payable ®

9. Staff Reports

9.1 Report BLDG-2025-03
Building Services, Q2 ®

9.2 Report PLN-2025-03
Planning Services, Q2 ®

9.3 Report FIRE-2025-04
Fire and Rescue Services, Q2 ®

9.4 Report ADMIN-2025-14
Regional Economic Development Proposal ®

9.5 Report ADMIN-2025-15
Update on identified enforcement issues in the Clear Lake area ®

9.6 Report ADMIN-2025-16
Use of the Cogeco Assets transferred to the municipality

9.7 Report ADMIN-2025-17
2026 Municipal and School Board Election – Voting Methods

10. By-laws

10.1 By-law No. 28-2025, being a By-law for a Zoning By-law amendment – SKEBA, Ilona and Christopher ®

10.2 By-law 29-2025, being a By-law establish remuneration and expenses for the Members of Council of the Municipality of Whitestone ®

- From item 6.3 Public Meeting

11. Business Matters

11.1 Rural Ontario Development Program (ROD) – funding opportunities

11.2 Report ADMIN-2025-18
Non-Union Salary Scales (requested by Councillor Nash)

12. Correspondence ®

Matters Arising from Correspondence

13. Councillor Items

14. Questions from the Public

Move into Closed Session ®

15. Closed Session

15.1 Closed Session Minutes of the Regular Closed Session Council Meeting of Tuesday, June 17, 2025 ®

15.2 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239(2)(f)

- Bolger Landing Shore Dockers update ® - verbal update

15.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

- Volunteer Application to the Fire Department ®

Reconvene to Regular meeting ®

Matters arising from Closed Session

16. Confirming By-law ®

17. Adjournment ®

Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Administration Staff	<p>Public meeting for Public input: March 19, 2024.</p> <p>DRAFT By-law presented at the May 21, 2024</p> <p>Council to submit comments by June 7, 2024 to Staff</p> <p>Memo to Council meeting August 20, 2024 – Policy direction provided for future iteration of By-law</p> <p>Revised Draft to Council submitted November 19, 2024</p> <p>Staff to seek legal review and provide to Council at a future Council meeting</p> <p>To Council April 15 2025 – deferred</p> <p>To Council May 20 2025</p> <p>May 20 – staff to review and provide update</p>
March 15, 2022	By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a	Planning Staff and CBO	<p>To be reviewed with the Applicant March 2025.</p> <p>Building permit issued March, 2024.</p>

	Rural (RU) Exception Zone – ANDERSON/PATTERSON		
July 4, 2023	Strategic Plan, By-law Initiatives THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry, Strategic Plan – moving forward with 2023 priorities	Assigned to various staff	In progress
September 5, 2023	Snakeskin Lake boat launch Staff to work with MNRF to determine if a Land Use Permit is required to develop the Snakeskin Lake boat launch, and if so, to apply for one.	Staff	Land Use Permit discussions In progress Report to Council August 20, 2024 – final decision pending Manager Creasor to seek MNRF permission to install a ‘Boat Launch’ sign Signs to be installed in early spring
July 16, 2024	Consideration of an Encroachment permit system for rail systems / shore dockers THAT the Council of the Municipality of Whitestone request that staff develop an encroachment agreement process for rail systems / shore dockers by November 1, 2024 and report back to Council in respect of the process, no later than the November 19, 2024 Regular Council meeting.	Staff	In progress Signs to be installed in early spring Signs installed; shore dockers to be removed by July 7, 2025

END

Correspondence

A	Chatham-Kent	Opposition to Bill 5
A1	Puslinch	Opposition to Bill 5 – Environmental Protections Reductions
B	Black River – Matheson	Mandatory Certification Requirements for Volunteer Firefighters
C	Whitestone Fire and Rescue	Jaws of Life Usage Certificate
D	Whitestone Fire and Rescue	Thank you for recent rescue
E	Almaguin Pride	Donation request
F	West Parry Sound Health Centre	MRI purchase update
G	Rudy and Arlene Kay	Clear Lake Road issues
H	OPP	Organizational Realignment
I	Andrew Hume	Enforcement of Bylaw Pertaining to Shore Docking Systems at Bolger Landing
J	Rotary Club	Thanking Municipality for annual donation

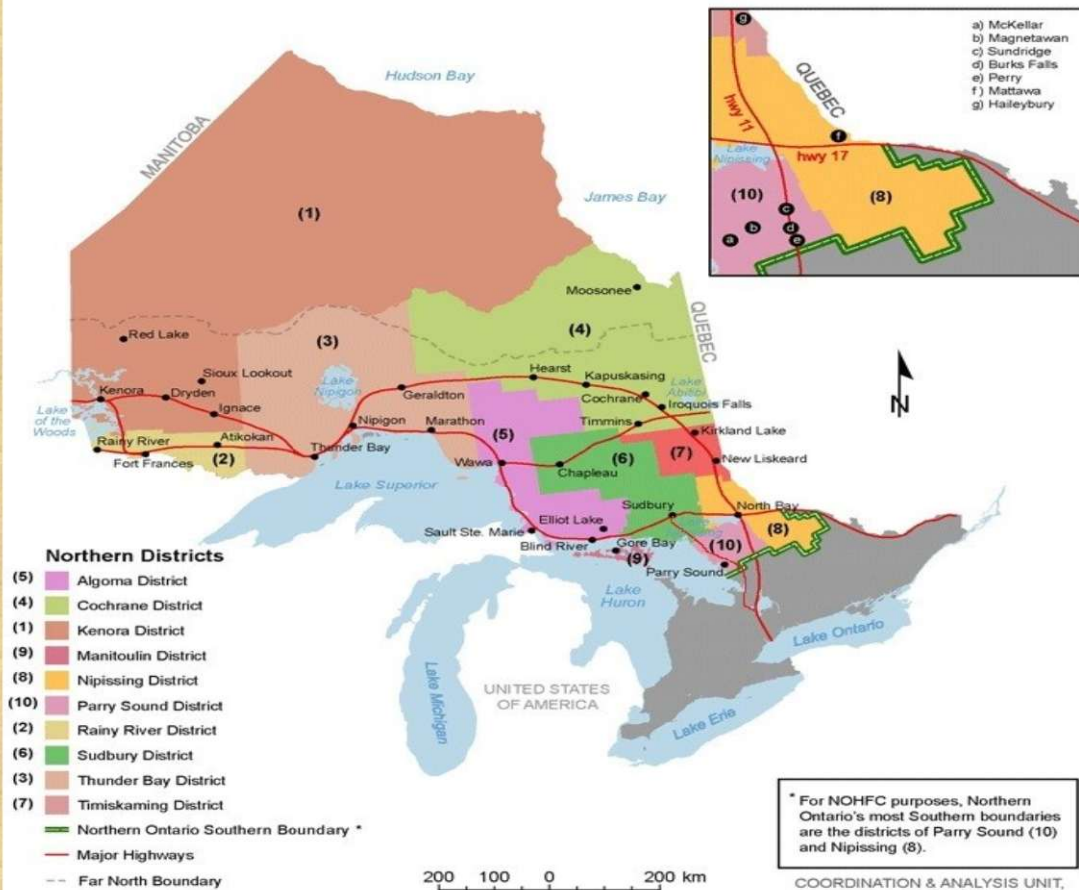
PRESENTATIONS AND DELEGATIONS

Sustainable Economic Development For the Municipality of Whitestone in Parry Sound District

Context: Northern Ontario

Map showing Northern Ontario Boundaries and Districts

- 88% of Ontario's land mass
- 5% of Ontario's population
- 8 communities with >10,000 population
- 187 communities with <1,000 population

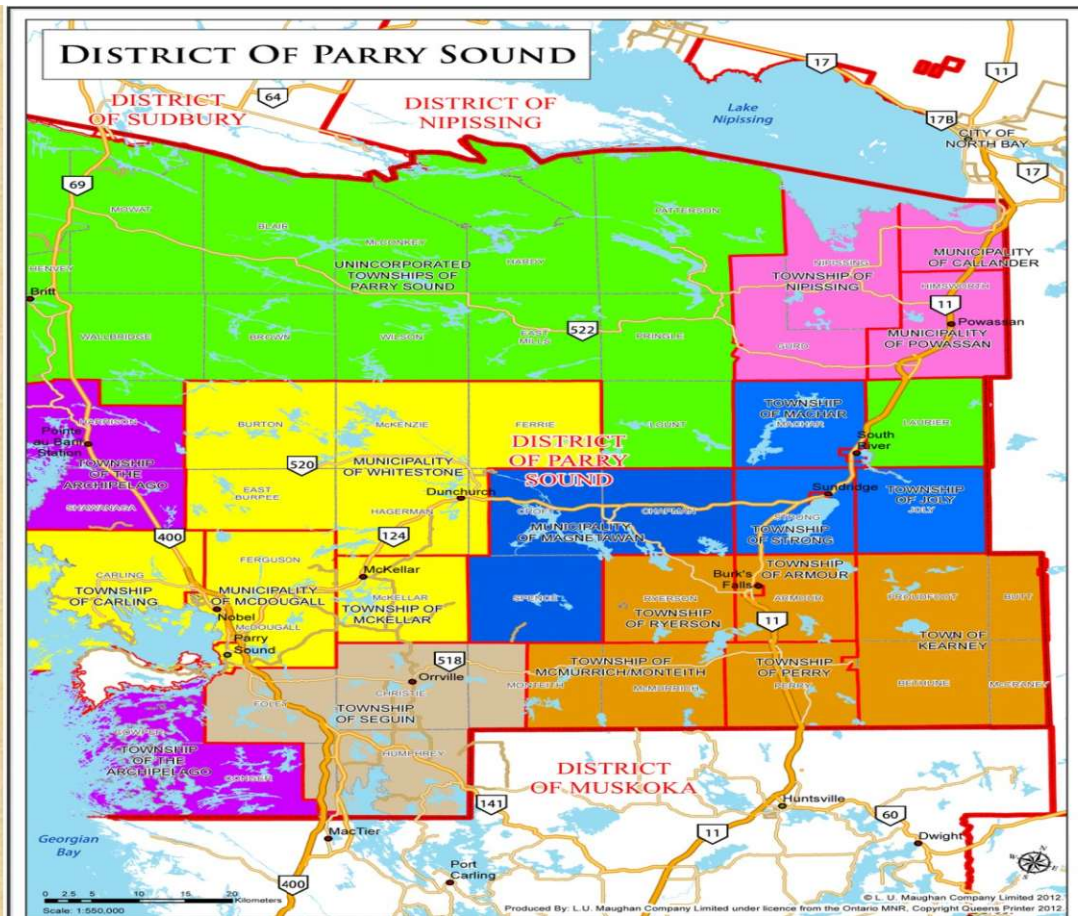


Context: The Quebec – Windsor Corridor

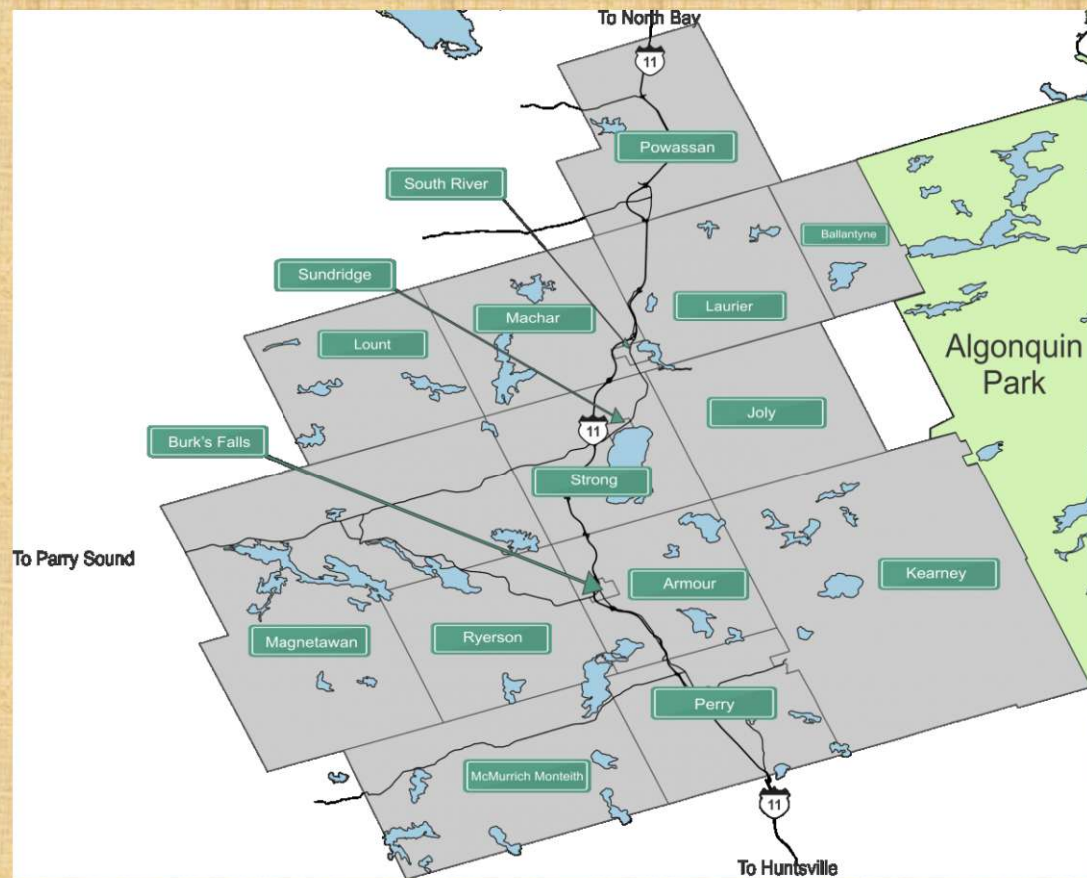
- 50% of Canada's population
- 90% of Ontario's population
- 1/3 of Canada's total economic activity



Context: Parry Sound District



Context: East Parry Sound



Economic Development in East Parry Sound Parry District: ACED

- 15 Municipalities / incorporated villages in East Parry Sound
- 8 of them + Almaguin Chamber of Commerce support ACED and participate in its governance
- Office space and staff (EDO + 2) in Armour Twp Office in Burks Falls
- One-stop shop for individuals and businesses in the entire area

Economic Development in West Parry Sound

- WPSEDC: Originally shared by all 7 WPS municipalities; 3 have withdrawn recently (Carling, McKellar, and Seguin)
- Parry Sound Proposal (at Agenda Item 9.4): approved for presentation to remaining 3 municipal councils
- Parry Sound EDO will provide concierge services to participating municipalities
- Cost: \$8,000. per annum each
-

West Parry Sound Ec-Dev Assets

- WPSEDC's Destination Branding
- Parry Sound Airport
- Parry Sound Area Industrial Park
- Parry Sound Town Docks and Marina
- West Parry Sound Health Team and Nursing Stations
- Parry Sound Area Chamber of Commerce
- A large ecosystem of ec-dev service providers



Ec-dev Opportunities in Whitestone and Parry Sound District

Sustainable Agriculture & Food

- Deep Winter Greenhouses Using Ground Source Heating and Cooling
- Hydroponics
- Symbiosis
- More downstream Food Processing
- Abattoir Capacity
- Agri-Tourism
- Grazing Sheep and Goats Under Solar Panels

Ec-dev Opportunities in Whitestone and Parry Sound District

Regenerative Eco-Tourism

- Enhancing the Land – Not Trashing It
- Wilderness Out-Tripping (canoeing / kayaking, hiking, hunting & fishing, snowmobiling)
- Focus on the Experience, Add Value
- Destination Marketing (RTO 12: “Explorer’s Edge”)
- Wilderness Park in Black / Round Lake area (Like Bigwind Lake Provincial Park)

Ec-dev Opportunities in Whitestone and Parry Sound District

Attainable Housing

- Modular, prefabricated, energy efficient
- Co-housing
- Shared infrastructure and amenities
- Planning, design, and construction all have to change

Ec-dev Opportunities in Whitestone and Parry Sound District

Energy Efficiency, Self-Sufficiency

- Ground / Lake Source Heating and Cooling
- Generation from Waste / Biomass
- EV Charging Stations

How To Move Forward

- Meet with existing business owners to solicit their input on what they need to succeed and grow (next 18 months)
- Hold “Town Hall” meetings focused on agriculture, tourism, housing (next 6 months)
- Update our land use planning rubric to accommodate future development (next 6 months)
- Move from reactive to proactive land use planning (next 12 months)
- Pre-zone lands for attainable housing, commercial, light industry (next 12 months)

How To Move Forward

- Maintain and grow our ec-dev network in both West and East Parry Sound so we can take advantage of what others are doing and collaborate where appropriate (ongoing)
- Develop an economic development strategy and plan for Whitestone (next 12 months)
- Develop a plan and funding proposal for an attainable housing project (next 18 months)
- Develop and sell a plan to make Whitestone’s “western frontier” an eco-tourism destination
- Establish a framework for economic development at the District level (next 24 months)

COMMITTEE OF THE WHOLE

PREPARED FOR:

Municipality of Whitestone
21 Church Street
Dunchurch, ON P0A 1G0

File no. 23217T

04 July 2025

OFFICIAL PLAN UPDATE

DRAFT BACKGROUND REPORT

Your Vision

Designed | Planned | Realized

MacNaughton Hermsen Britton Clarkson Limited
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PLANNING
URBAN DESIGN
& LANDSCAPE
ARCHITECTURE

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Appendices

Appendix A: Updated Work Plan

Appendix B: Section 26 Meeting Comments

Appendix C: Comments Received to Date on Official Plan Review Process

Appendix D: Vacant Land Map

DRAFT

1.0 Introduction

The Municipality of Whitestone's current Official Plan was approved by the Ministry of Municipal Affairs and Housing in 2015 and took effect in 2016. The Planning Act requires that a municipality update its Official Plan every five years. The Planning Act requires that an Official Plan be updated to ensure the land use planning document accomplishes the following:

- 1) Has regard for Provincial interest;
- 2) Conforms to Provincial Plans (i.e. Northern Ontario Growth Plan, 2011); and
- 3) Is consistent with the Provincial Planning Statement, 2024.

An Official Plan forms the foundation for decision-making in protecting the environment and providing guidance on future development, public works, and capital investment. Council decisions must conform to the Official Plan, including decisions made in regard to parks, public works, infrastructure, land use planning and other initiatives.

The Municipality is currently in the process of updating the Official Plan. This Background Report is one of the deliverables that have been established in the proposed scope of work for the Official Plan Review project. The intent of the Background Study is to:

- 1) Provide an overview of the current Official Plan and the purpose of the Official Plan Review;
- 2) Summarize what we have heard from the Section 26 Public Meeting;
- 3) Review the Provincial planning initiatives and new legislation to be considered and implemented through the Official Plan Review;
- 4) Continue to prepare a strategy for consultation and engagement with Indigenous communities;
- 5) Discuss implications of growth statistics on the Municipality; and,
- 6) Provide an overview of the recommended policy approach to sections of the Official Plan.

The intent is to release the First Draft of the Official Plan following the presentation of the Background Study to Council. The information contained within this Background Study has been used in the preparation of the First Draft and will provide a solid framework for the Municipality to create a new document that updates the Official Plan to meet Provincial requirements and consider the local land use planning context of the Municipality of Whitestone.

2.0 Overview of Official Plan

2.1 Current Official Plan

The current Official Plan has been in effect since 2016, and since its approval, there have been a number of significant changes to land use planning policy and legislation in the Province. The Provincial Policy Statement was approved by the Province in 2020, and most recently, the Provincial Planning Statement was approved by the Province in 2024.

Legislative changes to the Planning Act since 2016 are summarized in Section 4.2 of this Report. With the most recent changes being made in 2025 by Bill 5, now is an opportune time to ensure local policies are consistent with Provincial planning policies and legislation.

The current Official Plan includes an overall goal and objectives for the Municipality. Additional input will be gathered during the Public Open Houses that may result in updates to the goals and objectives of the Official Plan. The goal of the current Official Plan is included in Section 3.0 and states the following:

The goal of the Official Plan for the Municipality of Whitestone is to preserve the high quality of life in the Municipality and to enhance that quality through preserving the natural environment while encouraging sustainable growth in all sectors to attract new citizens and visitors to the community.

The objectives of the current Official Plan are included in Section 5.0 and include the following:

1. Maintaining, protecting and improving the natural environment within the Municipality and region;
2. Providing a level of service that is consistent with the basic needs and financial resources of the local government and maintains fiscal responsibility, and encourages development;
3. Promoting additional growth in the recreational and residential areas that is sustainable, responsible and appropriate to meet a growing demand for such development in the Municipality;
4. Encouraging the orderly development of commercial and light industrial activities to diversify the economic base in the community and generate job opportunities within the community;
5. Ensuring the compatibility of land uses;
6. Requiring new development to be responsible for all costs directly associated with that development so that the Municipality does not assume any costs beyond normal maintenance and service;

7. Encouraging the principles of energy and resource conservation, recycling and maintaining the supply of renewable resources;
8. Encourage an efficient transportation system that allows for the safe and convenient movements of traffic within the Municipality. Require an appropriate standard for access and road design for all new recreational and residential development;
9. Preserving elements of the rural character of the Municipality along the major roads and highways;
10. Ensuring an adequate supply of land for new residential development and supporting those housing programs that preserve housing stocks and introduce affordable housing;
11. Maintaining, expanding and supporting recreational facilities, programs and open space areas throughout the Municipality;
12. Encouraging community improvements in built-up areas of the Municipality in both private and public sectors for the rehabilitation, maintenance, and preservation of these important neighbourhoods;
13. Ensure that new structural development will occur in a manner that will minimize the potential for loss of life, property damage, social disruption and the need for emergency evacuation under flood or fire conditions;
14. Ensure that new development considers the importance of indigenous sand and gravel and other mineral resources to the Municipality;
15. Encourage development that strengthens the communities of Dunchurch, Maple Island, Whitestone and Ardbeg;
16. To ensure that water supply and sewage services are planned and utilized in accordance with long-term planning and growth management objectives;
17. To identify potentially contaminated sites to avoid unanticipated impacts, costs and delays in land use planning;
18. Preserving and enhancing the wilderness or semi-wilderness character of the numerous recreational waterbodies in the Municipality; and
19. Protecting cultural heritage resources in accordance with the PPS.

While the previous goal and objectives are almost ten years old, they continue to resonate today. They provide the basis for growth and development, economic growth, and encourage sustainable development. Together, the goals and objectives work to foster a high quality of life in the Municipality. Comments received through the public process to date have reflected these objectives, including that if new development is to occur, it should be sustainable and have the health of the environment at the forefront.

One objective of the current Official Plan encourages development that strengthens the communities of Dunchurch, Maple Island, Whitestone and Ardbeg. Overall, objectives of the new Official Plan should remain consistent with this approach and direct the establishment of policies that achieve the goals and objectives of the Official Plan through the guiding of development in the Municipality's settlement areas,

rural areas and shoreline areas in a manner that protects and compliments that Municipality's many assets, lakes and natural heritage features.

The current Official Plan provides a solid basis in order to evaluate Council decisions as a whole and from a land use planning perspective. The purpose of the Official Plan Review process is not designed to rewrite the current Official Plan, but instead, will build upon the existing policy framework to establish a document that is easy to read and provides clear direction in evaluating land use planning applications and other matters.

2.2 Purpose of Official Plan Review

The Official Plan sets the general policies that guide the physical growth of the Municipality of Whitestone and promotes sustainable economic development in a healthy natural environment. The Municipality is a large, lake-strewn area, dominated by white pine trees, and these features, along with its proximity to southern Ontario, make Whitestone an appealing recreation and retirement community.

The new Official Plan will guide all land use planning and development decisions in the Municipality for the next 25 years. The Official Plan is the primary tool for implementing the Municipality's goals and objectives and establishes a long-term strategy for the Municipality that recognizes the public interest to effectively manage change. Land use planning plays an important role in protecting community values including:

- Rural and Shoreline Development;
- Community Character;
- Lifestyle;
- Natural Environment, and,
- Economy.

The *Planning Act*, which governs land use planning in Ontario, requires that the Municipality's Official Plan be reviewed and updated to ensure it conforms to Provincial plans and is consistent with the Provincial Policy Statement. The Official Plan must also conform to the *Growth Plan for Northern Ontario*.

There are several Provincial planning documents that form the basis for land use planning in central Ontario, and to which the Municipality's Official Plan is required to be consistent with and have regard to:

- **Provincial Planning Statement** – Provides policy direction on matters relating to municipal planning that are of Provincial interest and sets the policy foundation for regulating the development and use of land. The main themes of the Provincial Policy Statement include building strong communities, the wise management and use of resources, and protecting health and safety. The Provincial Planning Statement replaced the Provincial Policy Statement in 2024.
- **The Growth Plan for Northern Ontario** – Is a planning document that promotes economic development, protection and management of resources and the establishment of community

hubs for service delivery. The Growth Plan for Northern Ontario does not provide details regarding minimum density requirements for people and jobs or the specific growth details that are found in the Province's other Growth Plan.

The new Official Plan will form the foundation for decision makers in protecting the environment and guiding future development, public works, and capital investment. The decisions of Municipal Council must conform to the Official Plan.

The Municipality encourages everyone to get involved and provide input throughout the Official Plan review. There will be multiple opportunities for public feedback during the update process.

2.3 Update Process

The Municipality is proposing to update the Official Plan and Zoning By-law documents by the end of 2026. This is an aggressive schedule, and work is underway to prepare a First Draft of the Official Plan in order to send the document to the Ministry of Municipal Affairs and Housing for review and comments. Shortly after the First Draft of the Official Plan is prepared, work will commence on the Zoning By-law Update.

Part of the initial process when the Official Plan is being updated is a "Core Team Meeting" or pre-consultation meeting with all Provincial Ministry departments. A "Core Team Meeting" has been conducted, and comments from the Provincial Ministry departments have been considered.

Section 3.0 of the Background Report provides a summary of what tasks have been completed to date, including the Section 26 Public Meeting and the pre-consultation meeting with the available Provincial Ministry departments.

It is anticipated that a Public Open House will be scheduled on July 29, 2025. A copy of the First Draft of the Official Plan will be made available prior to the Public Open House for review and comments. Additional input on the process and the First Draft of the Official Plan will be collected at the Public Open House. Following review of the First Draft of the Official Plan, it is recommended that the First Draft be presented to Council in August 2025 in order to seek direction to send the draft to the Ministry of Municipal Affairs and Housing for their first review.

A copy of an updated Work Plan has been attached as Appendix A. The original timeline that was provided has been adjusted to account for having a Public Open House and Council meeting in the summer of 2025 to account for seasonal residents. Further, the Provincial election prevented the Municipality from hosting the Core Team Meeting with the member Ministries as scheduled. This meeting was a necessary requirement prior to preparing the First Draft of the Official Plan, including the schedules.

3.0 What Has Been Completed and What Have We Heard

3.1 Section 26 Meeting

A meeting required under Section 26(3) of the Planning Act was held on March 18, 2025. The purpose of this meeting is to provide the public with an opportunity to comment on potential revisions to the Official Plan early on in the process.

During the meeting, a presentation was delivered by MHBC, followed by an opportunity for the public to provide comments on the Official Plan Review – specifically, on what they would like to see considered in the new Official Plan.

Comments that were received during the Section 26 Public Meeting are summarized in Appendix B. Responses that were applicable to the comments have also been included.

3.2 Comment Submissions

Additional written comments have been received from local landowners and community groups and are summarized in Appendix C.

3.3 Summary of Comments Received

A consistent theme that emerged from the public comments was a desire to protect the natural environment that characterizes the Municipality of Whitestone. In particular, the preservation of the Municipality's lake system, regarding concerns related to lake capacity, water quality and aquatic species, was identified as a priority for consideration in the Official Plan Review.

Comments received in the Section 26 Public Meeting focused on environmental matters. This assists in confirming the approach of the current Official Plan and the value placed on natural heritage features and the protection of water quality and lake environments, and ensuring that future development occurs in an environmentally sustainable manner.

Written comments also referenced the importance of supporting community infrastructure, including expanding mainland municipal parking to accommodate newly subdivided water access properties and providing suitable access and maintenance standards for municipal roads.

It is expected that other comments will be reviewed and received following the release of the Background Report and the Public Open House meeting scheduled for July 29, 2025.

3.4 Pre-Consultation Meeting with the Ministry

On June 6, 2025, the Municipal staff participated in the “Core Team Meeting” conducted by the Ministry of Municipal Affairs and Housing, where the partner Provincial Ministries provided material and an overview of their interest in the new Official Plan. The following Ministries provide comments on the Official Plan:

- Ministry of Municipal Affairs and Housing;
- Ministry of Natural Resources and Forestry;
- Ministry of Mines;
- Ministry of Citizenship and Multiculturalism;
- Ministry of the Environment, Conservation and Parks; and,
- Ministry of Economic Development, Job Creation and Trade.

The following is a summary of the notes from the Core Team Meeting:

- Highlight the importance of preserving environmental features;
- Lake based policies that protect capacity, water quality and fish habitat need to be updated;
- Include clear policies that state when a technical study is required;
- Include policies that encourage naturalized shoreline areas;
- Need to manage the seasonal population vs year-round residents;
- Include defined areas for affordable housing with a focus on additional dwelling units;
- Add aggregate resources and hazards (flooding, wildfire, human-made, etc.) to mapping; and,
- Look into completing an archaeological master plan.

The Ministry of Economic Development, Job Creation and Trade were not able to attend the pre-consultation and provided written comments for consideration prior to the meeting. In addition to verbal comments from the meeting, the Ministry of Mines also provided a written submission. The material and written comments provided by the above-noted Ministries will be considered and incorporated into the Official Plan update. The submitted written comments can be summarized as the following:

- Work with the Ministry of Northern Economic Development and Growth and the Ministry of Mines to assess the potential of lands for resource extraction;
- Abandoned mine site symbol (mine hazard) should include a 1 km buffer around the site on respective schedules; and,
- Update policy regarding protection of mineral resources.

4.0 Provincial Planning Initiatives

The current Official Plan was adopted by the Municipality of Whitestone on October 21, 2014, and approved by the Ministry of Municipal Affairs and Housing on April 29, 2015 (took effect in 2016). Since this time, there have been several amendments to Provincial planning legislation and policy.

This section will provide an overview of the key Provincial planning initiatives and policy amendments, which will have a direct impact on the Municipality of Whitestone's Official Plan Review.

4.1 Policy Updates

The Provincial Planning Statement (PPS) replaced the Provincial Policy Statement in October 2024, introducing changes aimed at streamlining growth and supporting housing development.

The following key changes have been made through the implementation of the Provincial Planning Statement:

- The term *affordable housing* was incorporated into the definition of *housing options*.
- Planning authorise are now required to establish and implement minimum targets for intensification and redevelopment.
- Settlement boundaries can now be expanded without requiring a municipal comprehensive review.
- Updates to growth forecasting requirements

Consistent with recent modifications to the Planning Act, several changes have been made in the Provincial Planning Statement with respect to addressing the need for affordable housing options. Additionally, enhancements to various policies within the PPS have been made to streamline growth in Ontario.

As part of the Official Plan update, each policy section of the PPS has been reviewed to ensure consistency is achieved. Furthermore, it is noted that several definitions in the PPS have also been updated. Terminology and definitions in the Official Plan update will reflect these changes for consistency. A policy implementation table will be prepared to detail where the Official Plan has been updated based on Provincial policies.

4.2 Legislation

The Planning Act is Provincial legislation that sets out the ground rules for land use planning in Ontario. It describes how land uses may be controlled and who may control them. The Planning Act provides a basis for considering Provincial interests, establishing local planning administration, preparing Official Plans, community improvement, regulating and controlling land uses through various tools, subdividing land, and more.

Once a new Official Plan is approved, the Planning Act requires Council to update the Plan after 10 years and then every 5 years after that to ensure that the plan implements any changes to the Provincial Planning Statement or Provincial Plans. Official Plan updates also provide an opportunity to ensure that the Official Plan continues to address local priorities and changing community needs. This Official Plan update will guide all land use planning and development decisions in the Municipality for the next 5 years.

The Municipality must also host an open house information session and at least one public meeting with respect to the updated Official Plan. Furthermore, the Municipality must engage with Indigenous communities throughout the process of preparing the updated Official Plan.

Once Council adopts the Official Plan, it is submitted to the Ministry of Municipal Affairs and Housing for final review and approval.

Some examples of sections within the Planning Act that have been updated since the current Official Plan was adopted and approved are discussed in the following sections.

4.2.1 Bill 108, *More Homes, More Choice Act*, 2019

Bill 108 resulted in amendments to several pieces of Provincial legislation, including the Planning Act. Several key changes resulting from Bill 108 included the delivery of community benefits, the introduction of additional residential unit policies, a reduction in the timeframe for decisions under the Planning Act, and alterations to the appeal process and operation of the Local Planning Appeal Tribunal (not the OLT).

Of note, Section 37 of the Planning Act was amended to allow for municipalities to pass a community benefits charge by-law for the development and redevelopment of land to pay for capital costs of community services and other infrastructure (i.e. libraries, daycare facilities). Where a community benefits charge by law has been introduced, the parkland conveyance provisions currently outlined in Section 42(1) of the Planning Act would no longer be applicable. For areas not subject to a community benefits charge by-law, Section 42 provides for a parkland dedication requirement of 2 percent for commercial or industrial designations and 5 percent for all other cases.

Further, Bill 109 also introduced the requirement for Official Plans to provide policies authorizing additional residential units by permitting two residential units in a detached house, semi-detached house or rowhouse and a residential unit in a building or structure ancillary to a house.

4.2.2 Bill 197, *COVID-19 Economic Recovery Act*, 2020

Bill 197 resulted in amendments to over 20 statutes, including the Planning Act, to support Ontario's post-pandemic growth and development. Key changes include an expansion to the list of eligible services

for development charges, restricted application of community benefits charges and enhancements to the Minister's authority.

Notably, Bill 197 replaced the Section 37 community benefits system with a new Community Benefits Charge (CBC) framework, retains the existing parkland dedication system over proposed Bill 108 reforms, and expands the Minister of Municipal Affairs and Housing's powers to override local planning controls including traditional Site Plan Control and inclusionary zoning, for land outside the Greenbelt. These changes streamline approvals and give the Minister greater authority.

4.2.3 Bill 245, *Accelerating Access to Justice*

The introduction of Bill 245 resulted in the enactment of the Ontario Land Tribunal Act, 2021. The Local Planning Appeals Tribunal, the Board of Negotiation, the Conservation Review Board, the Environmental Review Tribunal and the Mining and Lands Tribunal amalgamated to the Ontario Land Tribunal.

4.2.4 Bill 109, *More Homes for Everyone Act, 2022*

Bill 109 amended the Planning Act to introduce several measures that streamline approvals and increase accountability. Bill 109 delegated Site Plan approvals to municipal staff with extended review timelines (30 to 60 days) and introduced a new graduated refund regime if the municipality fails to meet statutory deadlines for planning applications.

A new Community Infrastructure and Housing Accelerator (CIHA) was introduced as a new process for municipally initiated requests for zoning orders to fast-track key projects that support the community.

4.2.5 Bill 3, *Strong Mayors Building Homes Act, 2022*

Bill 3, the Strong Mayors Building Homes Act, 2022, gives mayors in select Ontario municipalities significant new powers to help advance provincial priorities, specifically housing. These include appointing and dismissing the Chief Administrative Officer/City Manager and other various senior managers, bringing matters forward for Council consideration, vetoing certain by-laws approved by Council, proposing and preparing the municipal budget, and directing staff in writing.

4.2.6 Bill 39, *Better Municipal Governance Act, 2022*

Bill 39 expands on the strong mayor powers introduced in Bill 3 by allowing mayors of Toronto and Ottawa to pass by-laws related to provincial housing priorities if more than one-third of council members vote in favour of such by-laws. In addition, provincially appointed facilitators in Durham, Halton, Niagara, Peel, Waterloo, and York Regions determine how to best extend strong mayor tools to them, while the Minister may appoint and fix the duration of the term of the Regional Chair in Niagara, Peel and York.

4.2.7 Bill 23, *More Homes Built Faster Act, 2022*

Bill 23 is a housing and development reform that amended nine major statutes, including the Planning Act, to accelerate homebuilding by streamlining approvals and reducing fees. Key changes include provisions in additional residential units, development charges, affordable housing, upper-tier municipalities planning responsibilities, official plan amendments and more.

Notably, Bill 3 prohibits Official Plan Policies and Zoning By-law provisions from preventing the establishment of three residential units on parcels of urban residential land and cannot require more than one parking space per residential unit. The Bill also includes new exemptions from development charges and parkland dedication for affordable, attainable, non-profit and inclusionary zoning units. Changes to Site Plan Control include exemptions for residential buildings containing no more than 10 units and clarified that exterior design is no longer a matter subject to Site Plan Control.

4.2.8 Bill 97, *Helping Homebuyers, Protecting Tenants Act, 2023*

Bill 97, Helping Homebuyers, Protecting Tenants Act, 2023, amends several legislative changes that Bill 23 made. A prescribed area was identified where the site plan control exemption introduced in Bill 23 does not apply. In addition, the concept of a parcel of urban residential land for the purpose of allowing up to three residential units as-of-right was repealed by Bill 97. This Bill also provides the Minister with the authority to exempt lands that are the subject of MZOs from complying with other provincial approvals, giving the Minister the ability to address circumstances where an MZO permits residential uses in an area where the Official Plan does not.

4.2.9 Bill 134, *Affordable Homes and Good Jobs Act, 2023*

Bill 134 provided a new definition of affordable housing that would implement the exemption and discounts for affordable housing introduced by Bill 23. The new definitions consider local income in addition to market prices determined by average rent and purchase prices posted by the Minister in the Affordable Residential Units for the purposes of the Development Charges Act bulletin.

4.2.10 Bill 162, *Get it Done Act, 2024*

Bill 162 introduced changes to the Environmental Assessment Act to clarify that expropriation is one of the ways that property can be acquired for a project before the environmental assessment process is completed. Additional changes were also made to the Official Plan Adjustments Act, 2023, to modify a number of official plans and official plan amendments and to retroactively re-enact these changes.

4.2.11 Bill 185, *Cutting Red Tape to Build More Homes Act, 2024*

Bill 185 amended several sections of the Planning Act, including limiting third-party appeal rights for Official Plan Amendments and Zoning By-law Amendments, a new framework for Minister's Zoning Orders, changes to the application process and pre-consultation, and changes to upper-tier municipalities with planning responsibility.

4.3 Growth Plan for Northern Ontario

Another matter to be addressed through the Official Plan Review is conformity with the Growth Plan for Northern Ontario. The Growth Plan for Northern Ontario was released in March 2011 and is intended to provide guidance to align provincial decision-making and investment for economic and population growth in Northern Ontario.

The Growth Plan for Northern Ontario is a 25-year plan that provides policies and guidance around key growth management goals including:

- diversifying of traditional resource-based industries;
- workforce education and training;
- integration of infrastructure investments and planning; and,
- tools for Indigenous peoples' participation in the economy.

The Growth Plan also encourages the development of service hubs in the north so that housing and service delivery can occur in a coordinated manner.

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5.0 Planning Issues and Recommended Policy Approach

5.1 Development Within Settlement Areas

As identified in Section 18.0 of the current Official Plan, the Municipality has four distinct communities: Dunchurch, Maple Island, Whitestone Village and the Village of Ardbeg. These communities vary in size, but they all function similarly in terms of identifying a community of interest, providing a number of non-residential service-type uses and having a concentration of smaller lot sizes distinct from the rural areas around the communities. In the case of Maple Island and Dunchurch, the communities are partly located on recreational waterbodies.

The predominant use for community areas will be single detached dwellings and local commercial uses, institutional uses including churches, schools and community centres. Home occupations and bed and breakfasts will be permitted in the Community designation.

Although not identified as such, the Community designation functions as a Settlement Area in the Municipality. Development is focused to these areas, with the understanding that development is also supported in rural areas on a more limited basis. There are no municipal water or sewer services available in the Municipality, and therefore, new lots should be at least one hectare in lot area, unless a smaller lot size is supported through the completion of supporting studies.

5.2 Shoreline Development

The majority of development applications within the Municipality pertain to shoreline properties. Important policy considerations should be included in the Official Plan to evaluate new development and changes to existing development within shoreline areas. Policies regarding the retention of vegetation along shorelines are paramount and provide the basis for evaluating development that is close to the shoreline. Additional considerations will be included in the Official Plan regarding lot creation within shoreline areas and requirements for when technical studies are necessary.

The current Official Plan includes lake-based policies in Section 17.0 of the Official Plan, and this approach is proposed to be carried forward. Where development is proposed on the lakes within the Municipality, the expectation is that the development is evaluated based on the policy framework of the Official Plan. Based on what we have heard to date, residents are not opposed to development within shoreline areas; they just want it to occur in a responsible and environmentally sound manner.

To this end, the Official Plan policies will guide shoreline development by requiring new development to maintain the natural character of shoreline areas by preserving and restoring natural vegetation and through the careful siting of buildings and structures.

5.3 Land Division

Lot creation (consent) policies are included within the General Development section of the Official Plan. The Provincial Planning Statement permits new residential development that is locally appropriate, which includes the creation of new residential lots.

Within the Rural and Waterfront areas of the Municipality, the policies within the current Official Plan will be reviewed to ensure they are maintaining the overall goals and objectives of the new Official Plan. Considerations for new lots will include lot size and lot frontage, consideration of adjacent land uses, access (private road, water, municipal road), maintenance of vegetation along the shoreline, number of lots that can be created, and environmental considerations.

In the Rural designation, the current policies in the Official Plan permit the creation of three new lots, plus one retained lot. The lot creation policies are not proposed to be modified.

5.4 Natural Heritage

The Municipality has a diverse and interconnected natural heritage system comprised of a variety of natural features and landforms, including rivers, streams, wetlands, woodlands, wildlife habitat, and fish habitat.

As it relates to the natural environment, provincial policy broadly seeks to protect natural features and areas for the long term. Accordingly, provincial policy directs that the long-term ecological function and biodiversity of natural heritage systems should be maintained, restored, or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features. In accordance with the above direction, development is restricted in and adjacent to certain features, unless it can be demonstrated that there will be no negative impacts on the natural features or their ecological functions.

Within the Provincial Planning Statement, “natural heritage features and areas” means features and areas, including significant wetlands, significant coastal wetlands, fish habitat, significant woodlands and significant valley lands, habitat of endangered species and threatened species, significant wildlife habitat, and significant areas of natural and scientific interest, which are important for their environmental and social values as a legacy of the natural landscapes of an area.

The current Official Plan restricts development in significant wetlands in accordance with the Provincial Planning Statement. Additionally, it also provides policies to permit development within or on adjacent lands of some natural features and areas when it is determined that there will be no negative impacts on the features or their ecological function. For example, development and site alteration is not permitted within a Provincially Significant Wetland. Development or site alteration may be permitted within 120 metres of the Provincially Significant Wetland if a study is prepared by a qualified professional that demonstrates there will be no negative impacts on the wetland or its ecological functions.

Further, it is the objective of the Official Plan to protect, preserve, and enhance through land use designations and establishment of policies, the significant natural heritage features and their ecological functions. While the current Official Plan recognizes the importance of natural heritage features, an update to the current Official Plan is required to address the new policies contained within the Provincial Planning Statement to ensure new development is located outside significant natural heritage features and areas, and to ensure that development proposed on adjacent lands does not impact the natural heritage features.

5.5 Water Quality

The current Official Plan includes policies that require the consideration of water quality impacts in the review of all development applications. The new Official Plan should be updated to reflect any changes to provincial policy. Additionally, it should promote the replacement of historic septic systems with modern systems and encourage vegetation retention in shoreline areas.

5.6 Cultural Heritage

A detailed review will be conducted of Section 15.02 of the Official Plan to add policies that ensure the interests of Indigenous communities of the Robinson Huron Treaty are acknowledged and incorporated into the New Official Plan. It is also recommended that the new pre-consultation policies be included to clearly identify the process that is required by a proponent before formal applications are submitted and processes.

It is important that the new Official Plan include policies that promote the strengthening of the relationship between the Municipality and Indigenous communities of the Robinson Huron Treaty. Continuous Indigenous consultation throughout the preparation of the new Official Plan is integral to the process. A draft consultation strategy will be developed and formalized to support the engagement process.

It is expected that the Ministry of Municipal Affairs will provide confirmation of what Indigenous groups need to be contacted during the Official Plan Review.

5.7 Trailers, Motorhomes and Camping (Tents)

A report was prepared for Council to provide options on how to proceed with land use planning policies and regulations regarding trailers, motorhomes and camping (tents) within the Official Plan and Zoning By-law.

It is our understanding that Council does not want to pass a Trailer By-law. The Municipality adopted an Official Plan Amendment (OPA No. 2) in 2022 to update the policies regarding trailers in the Official Plan, inclusive of trailers, motorhomes and camping (tents).

Following a review of the available material from OPA No. 2, it appears that the amendment was prepared to permit trailers on a limited basis within the Municipality. Prior to the amendment, there

were restrictive policies to prohibit trailers due to the potential impacts that could result from trailers on nearby lots. The amendment also reflects and includes an enabling policy to create site-specific zoning or a Trailer By-law under the Municipal Act to assist in administering permitted uses for trailers.

Following a review of the current policies and regulations in the Municipality's land use documents, there is ambiguity on how trailers are to be regulated in the Municipality; the Municipality should update the documents to provide clarification and to enable clear application of the regulations.

It is understood that Council prefers not to have a Trailer By-law and would like to rely on permissive policies within the Official Plan and Zoning By-law to outline where trailers, motorhomes and camping (tents) would be permitted. Policies are recommended that provide site-specific requirements to determine where these types of units would be permitted, i.e. on a lot with a minimum lot area, a minimum distance from the shore or lot line. An enabling policy will also be included so that a Trailer By-law could be established in the future.

5.8 Short-Term Rentals

It is understood that the Municipality is in the process of developing a Short-Term Rental By-law to control the use of residential rental properties. It is the intent to include enabling policies in the Official Plan to recommend that the Municipality enact a Short-Term Rental By-law that would allow owners to rent out their homes and cottages, while ensuring there are safety protections in place for renters through an administrative process. Fees can be collected to go towards the administrative and enforcement aspect of the program. It is important that the Official Plan, Zoning By-law and the Short-Term Rental By-law include consistent language and that each of the documents accomplish what they are legally able to do so under relevant legislation.

6.0 Summary of Growth Statistics

6.1 Population and Housing

Table 3 provides population and housing data from 2006 to 2021 for the Municipality. Over this time period, the Municipality has had a slight increase in population from 1,030 to 1,075. After a period of population decline, there was a 17.4% increase in population between 2016 and 2021 with the population peaking at 1,075.

In Table 3, the difference between the number of private dwelling units and the number of private dwelling units occupied by usual residents is reflective of the seasonal population which have recreational properties.

Table 3: Population and Housing

Year	Population	Percent Change	Total Private Dwelling Units	Total Private Dwelling Units Occupied by Usual Residents	Resident Households as a %	Person per Household
2006	1030	20.8	1653	471	28%	2.2
2011	918	-10.9	1093	416	38%	2.2
2016	916	-0.2	1410	444	31%	2.1
2021	1075	17.4	1427	549	38%	2.0

6.2 Employment

Table 4 summarizes the change in employment by occupation sector in the Municipality between 2016 and 2021. While the economic strength of the community is tied largely to the "sales and services occupations", the number of "natural and applied sciences and related occupations" doubled over these five years. The data also highlights a 50% decline in "occupations in education, law and social, community and government services" as well as "natural resources, agriculture and related production occupations".

Table 4: Employment by Occupation

Employment by Occupation (National Household Survey)	2016	2021
Management occupations	20	20
Business, finance and administration occupations	45	55
Natural and applied sciences and related occupations	15	30
Health occupations	45	40
Occupations in education, law and social, community and government services	20	10
Occupations in art, culture, recreation and sport	0	10
Sales and services occupations	115	125
Trades, transport and equipment operators and related occupations	100	100
Natural resources, agriculture and related production occupations	20	10
Occupations in manufacturing and utilities	10	15
Total	390	410

6.3 Vacant Lands

A review of the vacant lots within the Municipality has been undertaken. There is a total of 246 vacant lots in the municipality that have access to a maintained road. Of note, several parcels of vacant land with maintained road access and water access were identified around the community of Dunchurch. In terms of a geographical breakdown, the following applies:

- There are 63 vacant lots located on maintained roads within the Community designations;
- There are 273 vacant lots located on maintained roads within the Rural Areas; and,
- There are 90 vacant lots located on the shoreline.

Appendix D includes a map showing the vacant lands. Based on the number of vacant lots, there is no need to allow for more permissive lot creation policies.

A

Appendix A: Updated Work Plan

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Appendix A - Work Plan

Municipality of Whitestone Official Plan Review



#	Task	2025												2026							
		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Phase 1 - Background Research and Review																					
1	Start-up Meeting with Municipal Staff																				
2	Review of Background Information, Provincial Legislation and Plans																				
3	Provincial Pre-Consultation - Identify Conformity/Policy Issues																				
4	Project Initiation Meeting with Council/Section 26 of Planning Act																				
5	Launch of Website/Communications and Engagement Plan																				
6	Meeting(s) with Indigenous Communities																				
Phase 2 - Summary Report and First Draft																					
7	Discussion Paper - Preparation and release for public comments																				
8	Presentation of Discussion Paper																				
Phase 3 - Drafting the Official Plan																					
9	Preparation of Draft Policies and Official Plan Schedules																				
10	Open House and Public Review																				
11	Present First Draft to Council																				
Phase 4 - Adoption of the Final Plan																					
11	Meeting with Municipal Staff																				
12	Preparation of Final Official Plan																				
13	Statutory Public Meeting																				
14	Adoption of Official Plan																				
Phase 5 - Submission to MMAH for Approval																					
15	Submission to Province for Review and Approval																				

B

Appendix B: Section 26 Meeting Comments

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Section 26 Meeting Comments

Name	Comment Summary	Comment Response
Tony	Several years ago, the Goose Neck Lake Association submitted a lake study to be incorporated into the Official Plan. Does that study have to be resubmitted again as part of this new Official Plan process or is it automatically going to be appropriate to the review process?	This document has been provided to Municipal Staff and MHBC.
Tony	Does the Official Plan have any say in what land use can be incorporated into Crown Land?	The Official Plan typically recognizes Crown Land, and the Crown is ultimately responsible for issuing land use permits for anyone who wants to use Crown land for over a certain number of days, but Municipal Official Plans could provide some policies about what the municipality would like or would not like to see on Crown lands. Again, the municipality doesn't have overriding jurisdiction over how that happens. If there is an interest in obtaining crown land for municipal uses, for example, there might be some policies included in the plan about how the municipality would like to use this set within the framework.
Alan	How does the Province of the Planning Act assess lake capacity – not specifics but approach in terms of capacity for lakes?	In the Planning Act, there are matters of provincial interest in section 2. That sets the framework for protecting important features. Then we move to the PPS, and in the PPS, some policies require the protection of these features (it uses the term sensitive surface and groundwater features). If we are dealing with lakes, for example, they'd be considered a sensitive surface water feature (which is a

		<p>lake – there are definitions in the PPS that speak to those items). Then we can move into the question of how do we implement those policies in the PPS that require protection of significant surface water or sensitive surface water features and it's done from the provincial level. There is a document called the Lakeshore Capacity Assessment Handbook that deals with water quality and protecting water quality on shield lakes. It provides planners on what we should do to establish policies to help protect water qualities. One of the ways to protect water quality is through development limitations, for example increased setbacks or limitation on the number of cottages or lots on a lake. We will be looking into concerns that a lot of Lake Associations have on some lakes that were once thought to be at capacity but are no longer deemed at capacity due to the current criteria.</p>
Alan	Would you see any drastic changes to the existing lake capacity?	It's difficult to speculate and provide an answer, but things like ensuring the policies are followed (i.e. septic inspections, etc.) could be added into the Official Plan.
John Hertell (Laurier Lake Association)	Lake Trout Lakes are unique and therefore require very specific policies to ensure the future of the lake and the species both in and around the lake. These lakes are particularly vulnerable to human activities that come along with additional lots being developed. We hope to see lake specific policies incorporated into the updated Official Plan, and we	N/A

	will certainly provide feedback on any draft materials if we feel there are some gaps.	
Jim	Appreciates what Council is trying to do with the Environmental Protection Policies, wants Council to push through and remain focused on the environment.	N/A

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Appendix C: Comments Received to Date on Official Plan Review Process

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Comments Received to Date on Official Plan Review Process

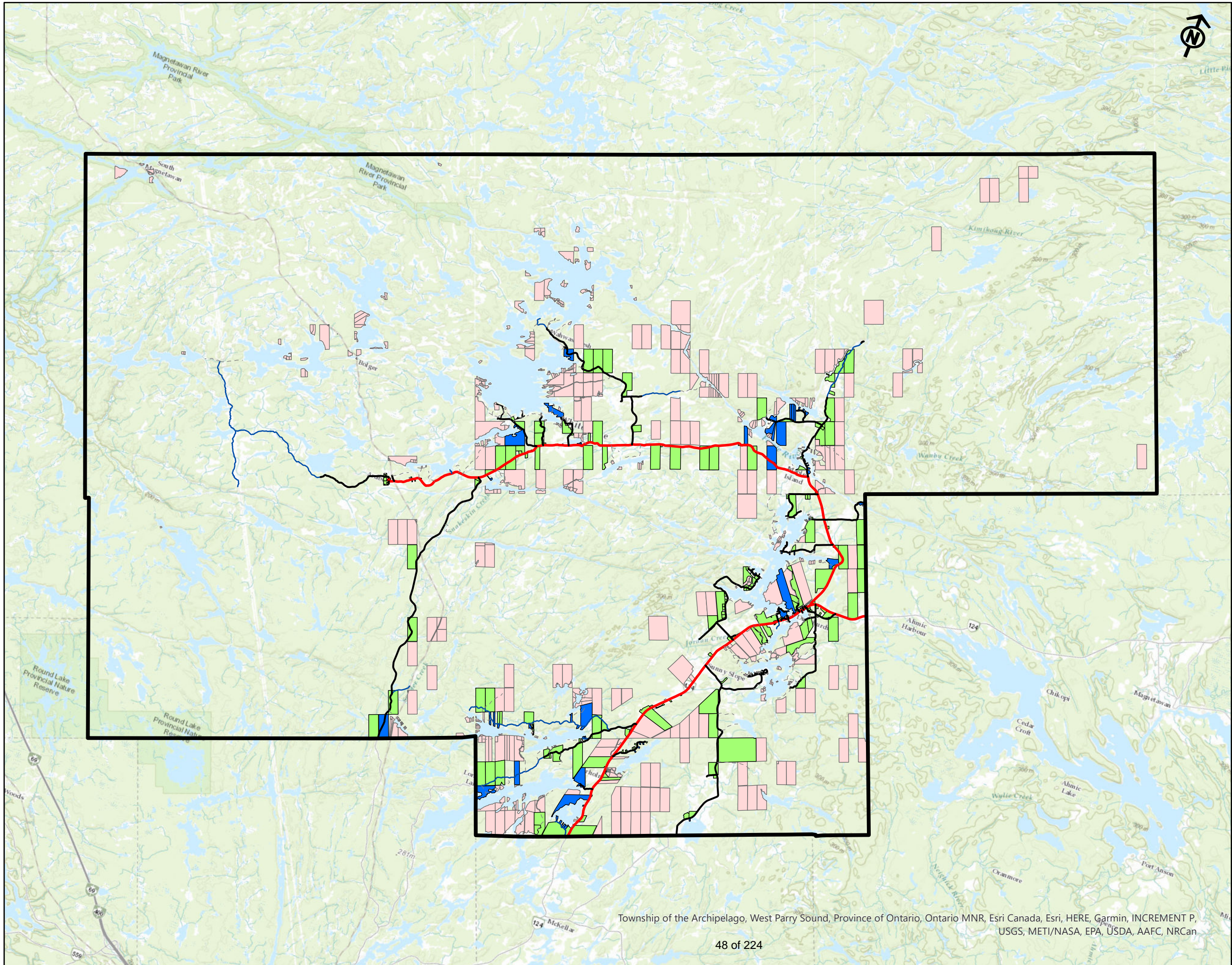
Date Received	Name	Comment Summary
March 18, 2025	Tony Poxleitner	<ul style="list-style-type: none"> • Provided a previously completed document by the Gooseneck Lake Association, "Recommendations for Specific Lake Policies for Gooseneck Lake; Municipality of Whitestone," to be considered during the Official Plan process for specific Gooseneck Lake policies. • Outlines how new unofficial campgrounds have appeared on Clear Lake Road and Black Lake, and trees are being cleared. Requests that new policies, by-laws, and signage be introduced in collaboration with the Ministry of Natural Resources. • Request policies so that municipal trails, such as Nesbitt Trail, are blocked from off-road vehicles, and signage is introduced.
March 28, 2025	Graham Keene	<ul style="list-style-type: none"> • Outlines that to subdivide water access property on Wahwashkesh Lake, a conveyance of a mainland parking spot is required. This bylaw is not practical as few lots, if any, are available. Many water access lots can be divided, but are unable to do so due to a lack of mainland parking. • Would like to see municipal parking on the lake expanded and funded by a surcharge for those wishing to subdivide their property. The further development of this very low-density lake would result in a larger tax base and economic development. • Requests that a proactive by-law be introduced requiring septic systems to be inspected every 3-4 years to prevent back up and environmental damage. • Additionally, a by-law should be introduced providing clarity on septic bed and tank elevation.
May 12, 2025	John Hertel on behalf of the Lorimer Lake Association	<ul style="list-style-type: none"> • The Lorimer Lake Association requests that the unique Lake Trout Lakes (Cold Water Lakes) be properly protected and managed in the New Official Plan. • They believe that the existing guidelines need to be strengthened for future protection and suggest that Council increase the protection for these lakes in recognition of the unique conditions required for Lake Trout to survive. • They provide an example document from Watersheds Canada, "At-Capacity Cold Water Lakes - Lake Trout Fact Sheet," that details the unique aspects of these lakes.

		<ul style="list-style-type: none"> • They reviewed the Official Plans of Seguin and the Archipelago, as they also have Lake Trout Lakes (Cold Water Lakes) and are located close to the Municipality of Whitestone. Both municipalities have specific references to Lake Trout Lakes in their Official Plans and By-Laws. • They provide Hastings County as an example of the most comprehensive and strongest guidelines for Lake Trout Lakes (Cold Water Lakes) and suggest that the Municipality of Whitestone incorporate these guidelines in the New Official Plan and By-Laws. • They encourage the Municipality and its consultants to review the complete Official Plan and By-laws of the Hastings County with the objective to incorporate the specific guidelines for Lake trout lakes at capacity into the New Official Plan and By-Laws of the Municipality of Whitestone. • Attachments provided include the document from Watersheds Canada and excerpts from the Hastings County Official Plan.
May 28, 2025	Margie Szilagyi	<ul style="list-style-type: none"> • Year-round care and maintenance of municipal roads should be highly prioritized in the new Official Plan. Concerns about access and safety on municipal roads, in particular on Shawanaga Lake Road. • Requests that, until such time all current municipal assets are brought up to standard and are cared for adequately, the acquisition of new municipal assets be limited and only in a fiscally prudent manner. • Requests that property owners on Shawanaga Lake Road receive the same services as other ratepayers in the community and that the road be upgraded to municipal standards.
June 30, 2025	Jim Alexander	<ul style="list-style-type: none"> • Provided a previously completed document by the Gooseneck Lake Association, "Recommendations for Specific Lake Policies for Gooseneck Lake; Municipality of Whitestone," to be considered during the Official Plan process for specific Gooseneck Lake policies.

D

Appendix D: Vacant Land Map

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VACANT LANDS

Whitestone Background Report
Municipality of Whitestone
Parry Sound District

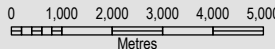
LEGEND

- Municipal Boundary
- Highway
- Seasonal Road
- Maintained Year Round Road
- Private Road
- Vacant Lands with Maintained Roads
- Vacant Lands on Water with Maintained Roads
- Other Vacant Lands

	Lots	Lot Area
Vacant Lands with Maintained Roads	246	2,599ha
Vacant Lands on Water with Maintained Roads	90	515ha
Other Vacant Lands	634	6,522ha
Total Vacant Land	970	9,636ha

DATE Jun. 13, 2025

SOURCES Parcel Fabric 2015
Municipality of Whitestone - Official Plan Schedules - 2015
ESRI



N:\Whitestone Municipality of 232177\Drawings\Vacant Lots\GIS



PUBLIC MEETING

MUNICIPALITY OF WHITESTONE – COUNCIL			
Report Prepared For:	Nigel Black, CAO/Clerk and Paula Macri, Planning Assistant	Owner Name:	1300488 Ontario Inc. (c/o Carr Aggregates Ltd.)
Report Prepared By:	Jamie Robinson, MCIP, RPP and Patrick Townes, BA, Bed, MHBC Planning Limited	Applicant Name:	Tulloch Engineering (c/o Graeme Huizinga and Wayne Simpson)
Location:	1711-1733 Highway 124	Application:	Zoning By-law Amendment
Application Number:		Report Date:	July 4, 2025

A. RECOMMENDATION

THAT Council receives the Information Planning Report dated July 15, 2025, respecting Zoning By-law Amendment for the property located at 1711-1733 Highway 124, owned by 1300488 Ontario Inc. (Carr Aggregates Ltd); and,

THAT Council directs staff to prepare a subsequent Recommendation Report, considering any new information, comments and feedback received at the July 15, 2025 Statutory Public Meeting, for presentation at a subsequent Council meeting.

B. PROPOSAL/BACKGROUND

A Zoning By-law Amendment application has been submitted by Tulloch Engineering (c/o Graeme Huizinga and Wayne Simpson on behalf of the property owner, 1300488 Ontario Inc. (c/o Carr Aggregates Ltd.).

The purpose and effect of the Zoning By-law Amendment is to rezone a portion of the subject property from the Rural (RU) Zone to the Industrial Pit and Quarry Exception XX (M3-XX) Zone to permit a quarry (below water) and associated accessory uses including the limited on-site sale and storage of processed products. The application also proposes to expand the existing Environmental Protection (EP) Zone on the subject property.

The subject property is shown on Figure 1 and the proposed areas to be rezoned are shown on Figure 2.

Figure 1: Subject Property



Figure 2: Proposed Lots and Lands to be Rezoned



A summary of the proposed operation includes the following:

- Extraction will be completed in four phases;
- Floor of quarry will be 264 metre above sea level;
- Annual tonnage of 100,000 tonnes;
- The use of the following equipment:
 - 1 rock drill;
 - 2 extraction loaders or excavators;
 - 2 shipment loaders;
 - 1 processing plant; and,
 - 20 highway truck trips per hour (worst case).

A copy of the *Aggregate Resources Act* site plans are included in this Report as Attachment #1.

The Municipality of Whitestone is designated under the *Aggregate Resources Act* and any new pits and/or quarries proposed within the Municipality are required to comply with the *Aggregate Resources Act*.

The owner has also applied for a Class A Quarry – Category 2 (Below Water) Application under the *Aggregate Resources Act*. The Ministry of Natural Resources are the approval authority for the aggregate licence and the licence cannot be issued until the zoning is approved by the Municipality. This is a separate application process that is driven by the owner and their project team, and the Municipality will be requested to provide comments when the owner completes the required circulation under the *Aggregate Resources Act*.

The purpose of this Report is to provide a general overview of the application. There is no recommendation at present time. Comments are to be collected at the Statutory Public Meeting and are to be considered when a Recommendation Report is prepared for Council. Additional information may also be provided through the *Aggregate Resources Act* application that staff need to further review.

C. COMMENTS RECEIVED

An email supporting the proposed Zoning By-law Amendment was received by Tim Bryson.

No agency comments have been received at the time of writing this Report.

D. POLICY AND REGULATORY CONSIDERATIONS

The following is a review of the relevant policy and regulatory considerations that pertain to the proposed Zoning By-law Amendment application.

Provincial Planning Statement, 2024 (PPS)

The subject property is located on rural lands in the context of the PPS, where Section 2.6.1 of the PPS identifies that the management or use of resources and other rural land uses are permitted on rural lands.

Section 3.5.1 of the PPS speaks to land use compatibility between major facilities (such as the proposed pit and quarry operation) and sensitive land uses so that potential adverse effects from odour, noise and other contaminants are avoided, or if avoidance is not possible, minimized and mitigated. As the proposed quarry is considered a major facility

with potential impacts to the surrounding land uses, technical studies including a Noise Impact Study and Blasting Impact Analysis have been submitted with the application.

Section 4.1 of the PPS contains policies pertaining to the protection of natural heritage features including significant wetlands, significant woodlands, significant wildlife habitat, significant areas of natural and scientific interest, significant valley lands, and coastal wetlands. Wetlands have been identified both on and in vicinity to the subject property. A Natural Environmental Assessment Report prepared by Palmer was submitted with the application.

Section 4.2 of the PPS contains policies pertaining to the protection of the quality and quantity of water resources. A Hydrogeological Study has been submitted as part of the application, to ensure the quantity and quality of on-site and surrounding water resources would be protected.

Policies pertaining to mineral aggregate resources are contained in Chapter 4.5 of the PPS where mineral aggregate resources are to be protected for long-term use. Further, Section 4.5.2 states that extraction is to be undertaken in a manner which minimizes social, economic and environmental impacts. The owner has prepared the necessary technical studies in order to deem the Zoning By-law Amendment application complete and to satisfy the requirements of the Aggregate Resources Act. It is expected that these documents will be reviewed further throughout the process by the Ministry of Natural Resources.

Further, Section 4.5.3 of the PPS contains policies pertaining to rehabilitation, where in accordance with Section 4.5.3.1 states that progressive and final rehabilitation are required to accommodate subsequent land uses, to promote land use compatibility, to recognize the interim nature of extraction, and to mitigate negative impacts to the extent possible. Additionally, final rehabilitation is to take surrounding land use and approved land use designations into consideration. A Rehabilitation Site Plan has been submitted in the application.

Municipality of Whitestone Official Plan

The subject property is located within the Rural designation in the Municipality of Whitestone's Official Plan, where resource extraction including pits and quarries are permitted, subject to a Zoning By-law Amendment.

Section 12 of the Official Plan contains policies regarding Natural Heritage and Section 12.03 contains policies regarding pits and quarries. A Natural Environmental Assessment Report prepared by Palmer was submitted with the application.

Section 12.03.3 of the Official Plan states: "*any new pits or quarries will be required to be rezoned to afford neighbouring property owners an opportunity to assess the aggregate operation proposal.*" The other technical studies that have been submitted will be used to evaluate the proposed use and the application. These studies are summarized below in this Report and will be reviewed throughout the application process.

Municipality of Whitestone Zoning By-law

The subject property is located within Rural (RU) and Environmental Protection (EP) Zone, where permitted uses within the RU Zone are included in Section 4.01 of the Municipality's Zoning By-law. A variety of uses are permitted under the RU Zone including: a farm, a farm produce storage facility, an animal hospital, kennel, or riding stable, a nursery or commercial greenhouse, a custom workshop, and hunt camp.

A pit and/or quarry is not listed as a permitted use, and therefore the Zoning By-law Amendment application is required. The purpose and effect of the Zoning By-law Amendment is to rezone a portion of the subject property from the Rural (RU) Zone to the Industrial Pit and Quarry Exception XX (M3-XX) Zone to permit a quarry (below water) and associated accessory uses including the limited on-site sale and storage of processed products. The application also proposes to expand the existing Environmental Protection (EP) Zone on the subject property.

In accordance with Section 12.02 of the Zoning By-law, the minimum lot area for an Industrial Pit and Quarry (M3) Zone is 1.0 hectare, and the minimum lot frontage is 100 metres. The subject property exceeds these requirements.

A draft Zoning By-law Amendment document has been prepared for public review, and is included in this Report as Attachment #2.

E. DISCUSSION: SUPPORTING STUDIES

The following is a list of the technical studies that have been completed and submitted with both the *Aggregate Resources Act* application and the Zoning By-law Amendment application. There has not been an analysis of these technical studies prepared to date.

- 1) [Hydrogeological Assessment – Prepared by Cambium Inc.](#)
- 2) [Noise Impact Study – Prepared by Aercoustics](#)
- 3) [Archaeological Property Assessment – Prepared by Amick Consultants Limited](#)
- 4) [Traffic Impact Brief – Prepared by CIMA Canada Inc.](#)
- 5) [Natural Environment Assessment Report – Prepared by Palmer and MNAL](#)
- 6) [Blasting Impact Analysis – Prepared by Explotech](#)

F. SUMMARY

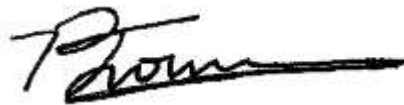
This Report has been prepared to provide Council and members of the public with an overview of the required Zoning By-law Amendment and the proposed pit and quarry operation. No formal recommendation is being proposed at present time for the Statutory Public Meeting. A Recommendation Report will be prepared for Council in the future when the owner is further along in the *Aggregate Resources Act* application.

Respectively submitted,

MHBC PLANNING



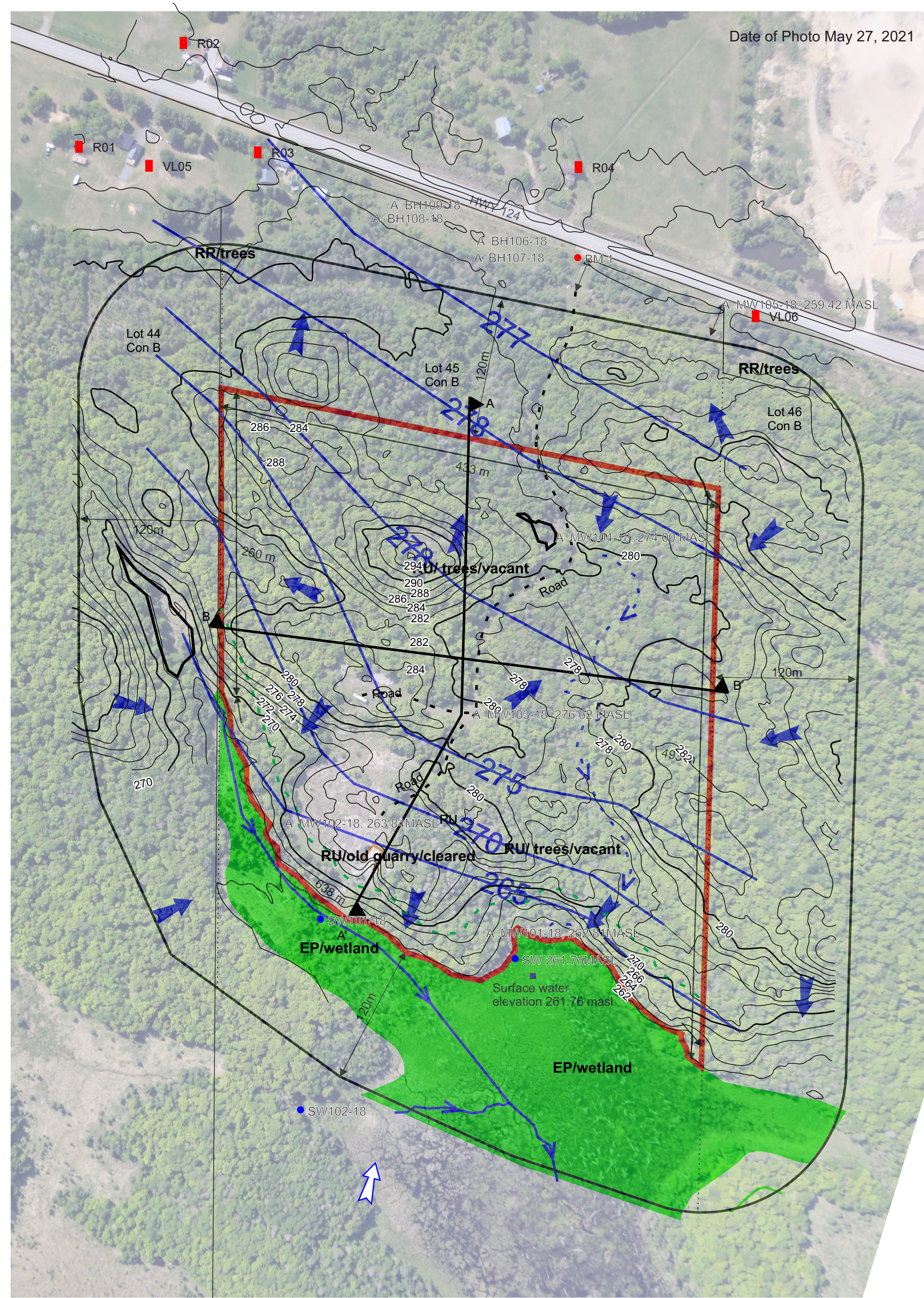
Jamie Robinson, BES, MCIP, RPP
Partner



Patrick Townes, BA, BEd
Associate

Attachment #1 – *Aggregate Resources Act* Site Plans
Attachment #2 – Draft Zoning By-law Amendment

ATTACHMENT #1
Aggregate Resources Act Site Plans



References

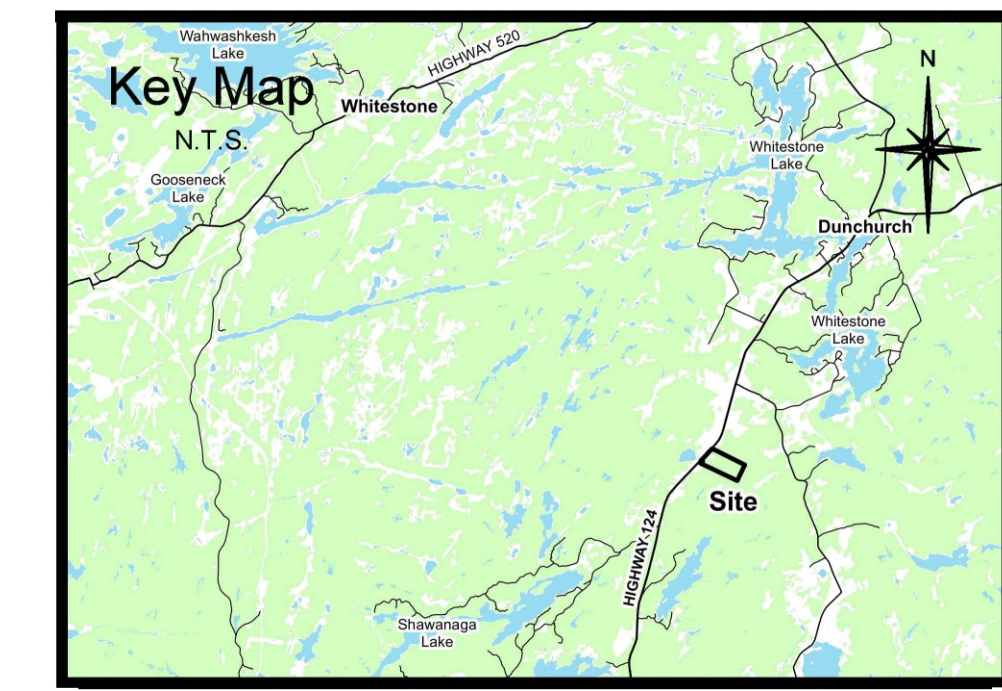
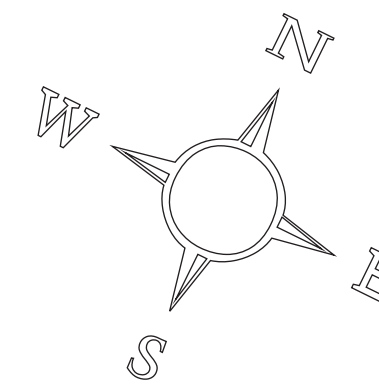
- 1 Carr Aggregates Inc., Highway 124 Quarry, Traffic Impact Brief, Project B000858, 2017.
- 2 Stage 1-2 Archaeological Property Assessment, Highway 124 (Carr Pit), Part of Lot 45, Concession B (Geographic Township of Hagerman), Municipality of Whitestone, District of Parry Sound, June 7, 2019. Corporate Project Number 17349, MTCS Project Number P058-1683-2018.
- 3 Blasting Impact Analysis, Carr Excavating Ltd. Carr Quarry New License Application 1711-1733 Highway 124, Whitestone, Ontario, Explotech Engineering Ltd., August 1, 2019.
- 4 Hydrogeological Assessment - Carr Quarry 1711-1733 Highway 124, Whitestone, Ontario. Cambium Inc, Project 6635-001, 2019-12-03.
- 5 Carr Quarry Noise Impact Study, Geographic Township of Hagerman, Township of Whitestone, District of Parry Sound, Project 17298.00, Aercoustics Engineering Ltd. December 5, 2019.
- 6 Carr Whitestone Quarry Level 1 Screening and Level 2 Natural Environmental Assessment Report, Municipality of Whitestone, Parry Sound District, April 30, 2024.
- 7 Municipality of Whitestone Zoning By-law No. 07-2018 - Sheet 20, dated March 27, 2018.
- 8 Municipality of Whitestone Hours of Operation By-law No. 16-2012, dated March 19, 2012.
- 9 Draft, preliminary site plan prepared by Skelton Brumwell & Associates Inc.,

The area to be licensed is 17.8 hectares

Notes

- 1 There are no buildings on site or within 120 m, there is one trailer on site as shown on the site plan.
- 2 There are no fences on site.
- 3 There are no stockpiles of topsoil or overburden on site.
- 4 There are no stockpiles of aggregate, including any recyclable materials on site.
- 5 There is no scrap on site.
- 6 There are no fuel storage area(s) on site.
- 7 The existing quarry and haulage road are the only man-made features on or within 120 m of the site.
- 8 there are no rehabilitated areas on site. The only quarry faces are those of the existing quarry, +/- 5 m.
- 9 There are no processing areas on site.
- 10 There are no berms on site.

Cambium staff established a benchmark near the entrance to the Site (labelled BM1) that with an elevation of 279.67 masl that was assumed to be geodetic. The benchmark is located adjacent the northern front gate post to the Site. The elevations of the monitoring wells and the benchmark are accurate relative to each other but the geodetic elevations are approximate since the survey could not be tied into a known benchmark.



Legend

- Licensed Boundary
- Zoning/Use** Rural Residential / trees
- Contours
- Ground water contours
- - - Haulage Route
- Wetland
- Surface drainage
- Cross - section
- BM 1 Benchmark
- Existing quarry
- R04 Noise receptor
- VL04 Noise receptor 2 story
- ↔ Entrance/exit to site
- ↔ Entrance/exit to site, (haulage)

License #

Existing Features Page 1 of 3

"This site plan is prepared under the Aggregate Resources Act for a Class A License, Category 2" Quarry below water

Quarry Location:
 Part Lot45, Concession B
 1711 - 1733 Highway 124
 Geographic Township of Hagerman
 Municipality of Whitestone
 District of Parry Sound

Quarry Licensed To:
 Carr Aggregates Inc.
 653 Dunlop St. West Barrie, Ontario L4N 9W9

I acknowledge and shall carry on the operation of this site in accordance with the site plan upon which my license is based.

 Carr Aggregates Inc.
 Carr Aggregates Inc. Date

Site Plans Approved By:

 Ministry of Natural Resources Date

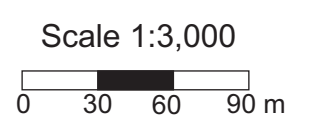
Designed & Prepared By:

GEOLOGICAL INVESTIGATIONS geologicalinvestigations@sympatico.ca
 38 Alpine Drive
 Oro-Medonte, Ontario L0K 1N0
 Bus/Fax (705) 835-5636

William D. Fitzgerald MSc. PGeo.

Date

VARIATIONS TO OPERATIONAL STANDARDS		Site Plan Amendments		
The following conditions illustrated on this plan vary from the Operating Standards.		Date	Amendment	Approved by
Item	Section			
No fencing along licenced boundary, the boundary will be clearly marked with signs, posts and paint.	5.1			



Archaeological Comments

Should deeply buried archaeological/heritage remains be found on the property during site preparation/construction/extraction activities, MOC should be notified immediately.
 In the event that human remains are encountered during site preparation/construction/extraction activities associated with the proposed development of the study area, the project proponent should immediately contact both MOC and the Registrar or Deputy Registrar of the Cemeteries Regulation Unit of the Ministry of Consumer and Commercial Relations at (416) 326-9382.
 Should the boundaries of the proposed aggregate pit be extended past the area outlined in this archaeological assessment, a further assessment will be required.

Noise Comments

- The proposed hours of all extraction, processing and shipping operations should be limited to daytime hours only (07:00 - 19:00).
- The extraction, processing and shipping equipment operating in the quarry is limited to :
 - 1 Quiet rock drill
 - 2 Extraction Loaders
 - 2 Excavators
 - 2 Shipment Loaders
 - 1 Processing Plant
 - 20 Highway Truck Trips per Hour (40 passes/hour)
- The equipment operating at the quarry must satisfy the emissions levels listed in Table A-1.
- The excavation and processing equipment shall operate on the quarry floor at a maximum elevation of 270 masl.
- Excavation shall proceed in a project north direction, towards Highway 124.
- A local acoustic barrier should be located such that the line-of-sight is blocked between the processing plant and all receptors immediately to the site north of the quarry. The barrier should have a minimum height of 10 m and should be located within 10 m of the processing plant.
- The processing plant may not be located within 90 m of the project west property line in the southern half and 150 m in the northern have as shown on the site plan.
- The sound emissions of all construction equipment involved in site preparation and rehabilitation activities shall comply with the sound levels specified in MECP publication NPC-115 "Construction Equipments".
- New equipment technology or different configurations may allow proposed changes to any portion of the extraction and processing operations including additional equipment to operate on the site, equipment to be substituted, and/or different berm heights, while still meeting the applicable sound level limits. Changes may be permitted to the site operations and noise controls provided that the changes still meet the sound level limits, as confirmed through documentation prepared by a Professional Engineer specializing in noise control.

Drilling:

- Only shipping operations, including one loader, may operate while the rock drill is operating. No processing operations should occur while the rock drill is operating.
- When the drill is operating with 100 m of both the north and west limits of the extraction, as shown, a local barrier 3.5 m tall should be located within 35 m of the drill, such that line-of-sight is blocked between the drill and receptors R01, R02, R03 and VL05

Table A-1 - Reference Sound Pressure Levels of Aggregate Quarry Equipment

Equipment	Reference Sound Pressure Level at 30m (dBA)
Portable Processing Plant (crushing, screening & washing)	86
Quiet Rock Drill	74
Extraction / Shipment Loader	70 / 67 ¹
Highway Truck – 25 km/hr	66

¹ Shipment loaders were assumed to operate at a 50% duty cycle

An acoustic barrier is required to be solid, with no gaps or openings, and shall satisfy a minimum area density of 20 kg/m². It could take the form of a pit face, stockpile, acoustic fence, ISO containers, a combination of these, or any other construction satisfying the requirements of an acoustic barrier.

Hydrogeological Comments

A berm should be built to divert any surface water runoff around the excavation. Diversion of surface is not anticipated to influence any proximal groundwater and surface water systems.
 As a matter of safety it is recommended that the supply wells servicing the residences at 1703, 1709 and 1722 Highway 124 should be instrumented with continuous water level logging equipment prior to the commencement of quarry activities. Water levels from the on-site monitoring wells should be measured at least quarterly. The water level monitoring program should be modified as required upon review of available data.
 The dewatering/stormwater management system should be designed to account for storm flows and groundwater discharge flows into the quarry excavation. Discharge water quality should also be accounted for.
 To confirm that Site operations are not influencing downstream surface water receivers it is recommended that surface water samples are collected from the dewatering/stormwater treatment system, two background surface water stations and one down-stream surface water location. Water samples should be collected from the dewatering/stormwater management system on a bi-annual basis during operations. Surface water samples should be collected from all other monitoring stations bi-annually (prior to operations, during operations and one year after operations cease). The proposed surface water monitoring program is considered preliminary and should be modified as necessary to account for on-site conditions.

Cambium staff established a benchmark near the entrance to the Site (labelled BM1) that with an elevation of 279.67 masl that was assumed to be geodetic. The benchmark is located adjacent the northern front gate post to the Site. The elevations of the monitoring wells and the benchmark are accurate relative to each other but the geodetic elevations are approximate since the survey could not be tied into a known benchmark.

Blasting Comments

It is recommended that the following conditions be applied for all blasting operations at the proposed Carr Quarry:

- An attenuation study shall be undertaken by an independent blasting consultant during the first 12 months of operation in order to obtain sufficient quarry data for the development of site specific attenuation relations. This study will be used to confirm the applicability of the initial guideline parameters and assist in developing future blast designs.
- All blasts shall be monitored for both ground vibration and overpressure at the closest privately owned sensitive receptors adjacent the site, or closer, with a minimum of two (2) digital seismographs – one installed in front of the blast and one installed behind the blast. Monitoring shall be performed by an independent third party engineering firm with specialization in blasting and monitoring.
- Blasts shall be designed to maintain vibrations below 13mm/s at the location of the closest identified active spawning bed as per DFO guidelines. When blasting during active spawning season, a minimum of one supplemental vibration monitor shall be installed on the shoreline closest to the spawning bed to confirm the vibration levels.
- The guideline limits for vibration and water overpressure shall adhere to standards as outlined in the *Guidelines for the Use of Explosives in or near Canadian Fisheries Waters* (1998) or any such document, regulation or guideline which supersedes this standard.
- The guideline limits for ground vibration and air overpressure shall adhere to standards as outlined in the Model Municipal Noise Control By-law publication NPC 119 (1978) or any such document, regulation or guideline which supersedes this standard.
- Orientation of the mineral extraction operation shall be designed and maintained so that the direction of the overpressure propagation will be away from structures as much as possible.
- Blast designs and vibration data shall be reviewed yearly by an independent engineering blasting consultant, registered with the Association of Professional Engineers of Ontario and having a minimum of five years of blast related experience.
- Based on distances to nearest sensitive receptors, evacuation of private residences is not anticipated. However exact exclusion zones surrounding blasts will be determined by the blaster in charge at the time of the blast and may vary based on the particulars and location of the blast.
- Detailed blast records shall be maintained in accordance with current industry best practices.

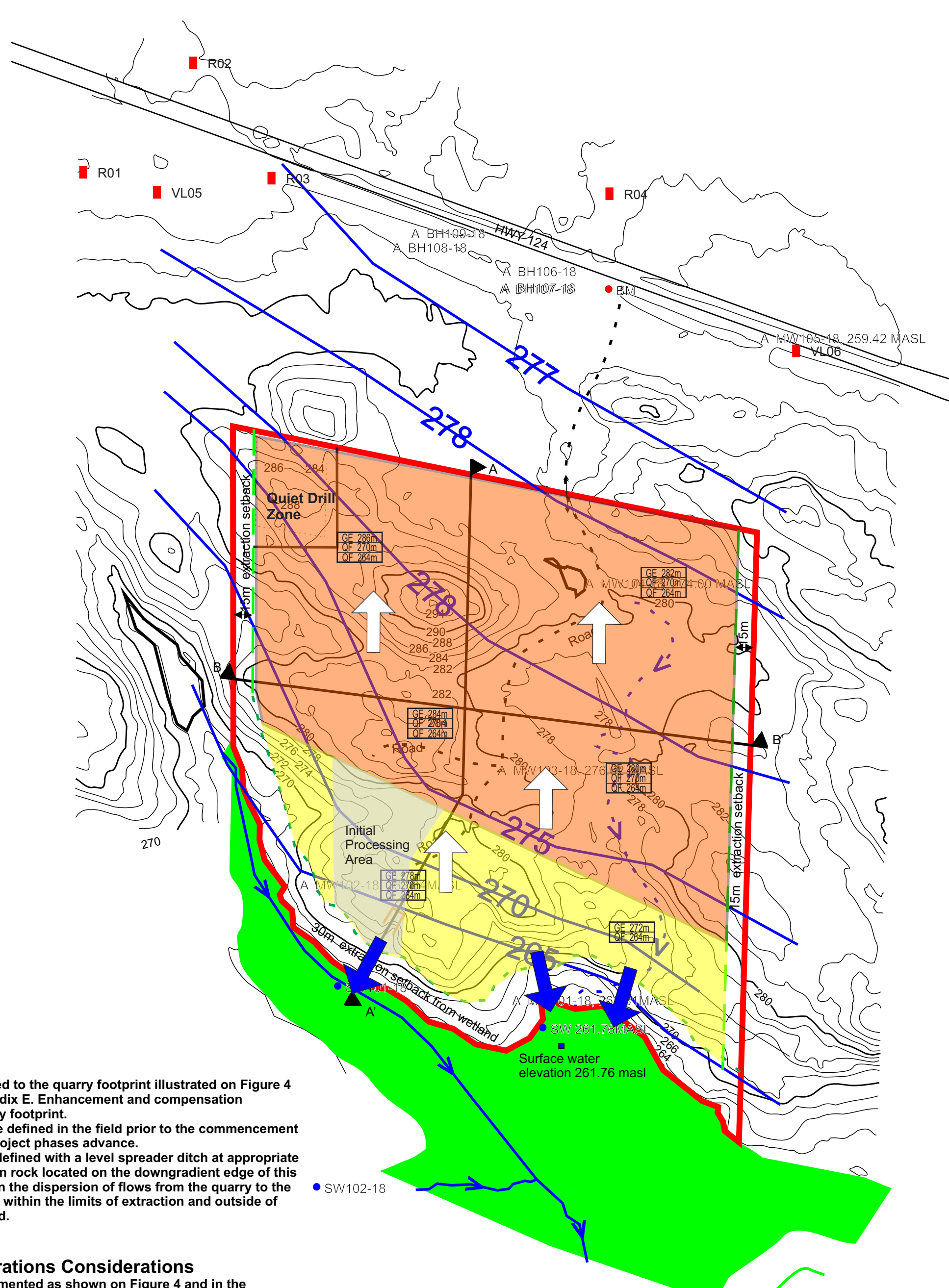
The blast parameters described within this report are supported by the modelling in the attached appendices. As the quarry progresses and as site-specific data is collected from the on-going operation, the blast parameters can be refined, as necessary, to maintain continual compliance with MECP Guidelines.

General Notes

- The quarrying operations will commence in the southern part of the site and proceed in a general northerly direction as shown on the plan.
- Overburden and topsoil will be stripped separately and will proceed the quarrying operations. Overburden and topsoil will be stored separately in required barriers, berms, stockpiles on the quarry floor or used to rehabilitate the site.
- The maximum number of lifts will be 3 with a maximum lift height of 25m.
- The main haulage route will be by way of the existing road on site, as shown. Secondary haulage routes will vary and be located on the quarry floor.
- The existing entrance to the site will continue to be the existing entrance as shown on the plan.
- The groundwater elevation is shown on the plan in blue lines and varies between 261m in the south to 278 in the north.
- Water discharge, if necessary will be by gravity flow to the south as shown and/or infiltration into the ground.
- No new fences will be established. Existing fences along the Hwy 124 boundary will be maintained in good condition.
- No new buildings are proposed.
- Topsoil and overburden will be stored as barriers or berms, where required, or stockpiled in various areas on the quarry floor.
- Aggregate stock piles will be located on the quarry floor, generally in the processing area.
- Scrap from the operations will be stored on the quarry floor and removed from the site on a regular basis.
- Portable fuel tanks will be located on the quarry floor as needed.
- Area to be licensed 17.8 ha., the area to be extracted is 14.9 ha.
- The final quarry floor elevation will be 264 m.
- The initial processing area will be as shown on the plan. Future processing areas will be located as close to the quarry face as possible.
- The site is well screened by the forest cover and the topography. The only berms proposed will be located in the processing area to provide the required 10m barrier near the processing equipment. These berms will not be vegetated since they will be temporary and will move with the processing equipment.
- The general types of equipment will be, but not limited to, excavators, truck, loaders, processing plant, wash plant, etc.
- There are no trees screens proposed since the site is well screened by the existing forest cover.
- The hours of all extraction, processing and shipping operations will be limited to daytime hours only (07:00 - 19:00). There will be no operations on Sunday or Statutory Holidays. Emergency Sunday operations may be permitted with the approval of the Municipality.
- Trees required to be removed will be sold for lumber or firewood. Stumps will be ground for mulch to be used in rehabilitation or sold, or stored on the quarry for use in rehabilitation.
- It is estimated that 3 or 4 blasts per year will occur depending on market requirement. Blasting will only occur between the hours of 08:00 - 18:00 Monday to Friday. No blasting permitted on Saturday, Sunday or Statutory Holidays.
- The maximum tonnage per year will be 100,000 tonnes.
- There may be as many as 3 discharge areas, if required, developed to drain excess water from the site.
- There are 4 sensitive receptors within 500 metres of the site as defined by the MECP.
- Source water protection policies do not apply.

Legend

- Licensed Boundary
- Contours
- Ground water contours
- - - - Haulage Route
- Wetland
- ← Surface drainage
- ▲ Cross - section
- BM 1 Benchmark
- ↶ Existing quarry
- R04 Noise receptor
- VL04 Noise receptor 2 story
- Entrance/exit to site
- ↔ Entrance/exit to site, (haulage)
- 10 m barrier near Processing Plant



9.1 Quarry Footprint

All quarrying activity be restricted to the quarry footprint illustrated on Figure 4 and the operations plan shown in Appendix E. Enhancement and compensation activities may occur outside of the quarry footprint.
 The quarry footprint limit is to be defined in the field prior to the commencement of tree clearing and earthworks as the project phases advance.
 The southern limit is also to be defined with a level spreader ditch at appropriate low points, with a shallow berm of broken rock located on the downgradient edge of this level spreader in order to further assist in the dispersion of flows from the quarry to the downgradient wetland area. This is to be within the limits of extraction and outside of the 30 m buffer distance from the wetland.

9.2 Project Phasing and Operations Considerations

A phasing strategy will be implemented as shown on Figure 4 and in the operations plan in Appendix E, which allows for the progression of quarrying activity from the southwest, to the north and northeast.
 The phasing strategy recognizes the desire to have a progressive rehabilitation plan, which focuses on the re-establishment of open habitat and woodland cover and habitat opportunities for Eastern Hog-nosed Snake.
 At the onset of the work for establishing the quarry footprint, a habitat enhancement area will be constructed immediately to the southeast of the quarry footprint as shown on Figure 4 and Appendix E.
 The progressive rehabilitation plan will include restoration of habitat representation for Eastern Hog-nosed Snake in the quarry footprint and assist in habitat compensation. Final details of such a strategy are to be addressed as part of the permitting process under the

Endangered Species Act.
 Specific activities that are to be included as part of the progress rehabilitation as an offset for the loss of Eastern Hog-nosed snake habitat are to include areas of over blasting in the quarry (that must be above the groundwater level) at a minimum of one point to provide rock shatter for potential hibernaculum habitat use.

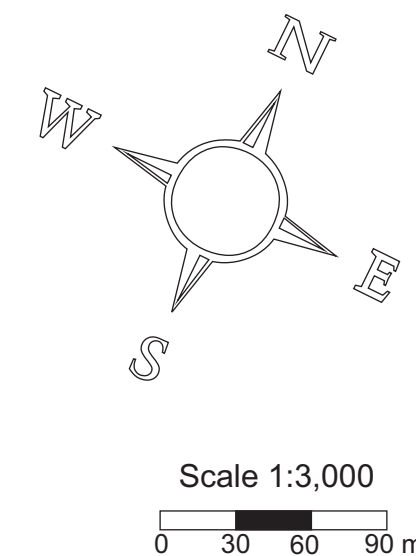
Species at Risk training must be provided on an annual basis, over the life of the quarry, in March of each year, initially by a biologist with Species at Risk expertise and subsequently by an operations manager who has received the training from a SAR biologist.
 A log (document/manual) is to be maintained by quarry staff to document any encounters with Hog-nosed Snake. If concerns are identified that there are species occurrences within the active portions of the quarry, the Species at Risk biologist is to be immediately consulted for advice. Depending on the situation and risk to Species at Risk, the Ministry of Environment Conservation and Parks (MECP) Species at Risk biologist may additionally be contacted.
 If there are concerns that Hog-nosed Snake are utilizing the areas of the active quarry, remedies are to be immediately implemented. Exclusion fencing is a possible remedy that could be employed. Regular, follow up monitoring by a SAR biologist will be necessary to document the implementation of measures to protect this species.

9.3 Measures to Maintain Offsite Flows

Ditching is to be established along the working face of the quarry to avoid concentrations of flow of runoff out of the quarry and to best mimic the existing conditions. The level spreader is to consist of a level, rock-lined ditch, closed at either end in order to force accumulated flow to outlet through a diffuse manner.
 The ditches and level spreader are to be installed, on a progressive basis, as the first step during the commencement of quarrying activity.
 The performance of the ditches and diffuser are to be monitored during periods of runoff (e.g., spring freshet and following large rain events). If there is any evidence of more concentrated flows out of the quarry, immediate repairs or modifications are to be made.
 Quarry floor should generally be graded with a gentle positive slope to maintain flows towards wetland.

9.4 Protection of Water Quality

Regular inspection of the ditching and diffuser system is to occur to ensure these are performing their described objectives of attenuating runoff and removing particulate matter. If any deficiencies are identified, improvements are to be made immediately.
 As part of inspecting the ditching and level spreader systems, the operator is also to be vigilant for signs of hydrocarbon contamination. All attempts are also to be made to identify, and immediately resolve, any hydrocarbon spills at source.
 A spill response program is to be in place for the quarry. If a spill occurs, this plan is to be implemented. A supply of clean-up materials is always to be kept on site, with personnel trained in its use.



VARIATIONS TO OPERATIONAL STANDARDS		Site Plan Amendments		
The following conditions illustrated on this plan vary from the Operating Standards.				
Item	Section	Date	Amendment	Approved by
No fencing along licenced boundary, the boundary will be clearly marked with signs, posts and paint.	5.1			

"This site plan is prepared under the Aggregate Resources Act for a Class A License, Category 2" Quarry below water

Quarry Location:
 Part Lot45, Concession B
 1711 - 1733 Highway 124
 Geographic Township of Hagerman
 Municipality of Whitestone
 District of Parry Sound

Quarry Licensed To:
 Carr Aggregates Inc.
 653 Dunlop St. West Barrie, Ontario L4N 9W9

I acknowledge and shall carry on the operation of this site in accordance with the site plan upon which my license is based.
 Carr Aggregates Inc. Date

Site Plans Approved By:
 Ministry of Natural Resources Date

Designed & Prepared By:

GEOLOGICAL INVESTIGATIONS geologicalinvestigations@sympatico.ca
 38 Alpine Drive
 Oro-Medonte, Ontario L0K 1N0
 Bus/Fax (705) 835-5636

William D. Fitzgerald MSc, PGeo.
 Date

Final Rehabilitation

- 1 The final quarry 3:1 slopes will be established by backfilling the quarry face with un-marketable materials. If insufficient backfill is available fill will be imported.
- 2 Since there is not sufficient overburden and topsoil on site the slopes may not be entirely vegetated. What materials are available will be concentrated in local areas to provide the best opportunity to create a sustainable vegetation cover. Alternatively the required overburden and topsoil will be imported.
- 3 There will be no buildings left on site.
- 4 The final groundwater will be at the quarry floor elevation, 264m.
- 5 There will be no roads left on site.
- 6 There may be up to three(3) drainage outlets to the wetland south of the site.

Natural Environment Rehabilitation Plan

Important to minimizing impacts on Species at Risk specifically for Hog-nosed Snake, is the division of the proposed quarry into several areas which can be quarried in a phased manner, with progressive rehabilitation of those areas once the quarrying is completed within them.

Figure 5 and the site plan in **Appendix E** provides a generalized schematic of how lands within the various areas where quarrying has been completed are to be rehabilitated. Specific details will vary somewhat by areas, but will generally follow this format. Consistent with and further to the information included in Figure 5, the following recommendations are provided:

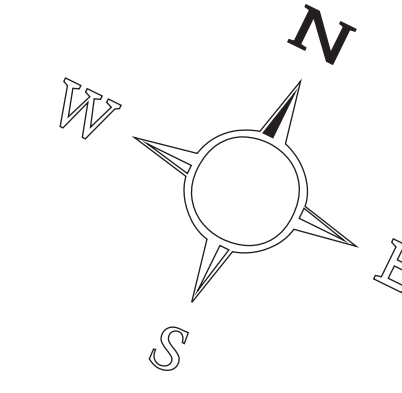
- The quarried edges adjacent to the road allowance, as well as perimeter portions of the property, are to be restored to a maximum 3:1 slope, facilitating wildlife movement into and out of rehabilitated areas. Waste rock and other overburden material is to be used in the establishment of these slopes, with 200 to 250 mm of topsoil to be reinstated. These areas provide opportunities for the re-establishment of more open woodland communities and edge habitat for Hog-nosed Snake.

- Tree planting areas are to be established to provide woodland edge along the quarry perimeter as a habitat transition area. Topsoil, to a depth that varies from 200 to 250mm is to be established over the tree planting areas. Natural succession of this area is to be facilitated by planting tree saplings which in part can be salvaged from the subsequent area of quarrying wherever feasible, and with additional native tree nursery stock.

- Throughout the rehabilitation area, broken rock pile areas are to be established, mimicking existing cover and basking elements for hog-nosed snake and other wildlife. These areas are to typically be a minimum 15 m to 10 m in size and are to be comprised of one to two layers of slab rock. The majority of such rock is to be 0.3 m to 0.6 m in diameter, with some larger diameter stone also to be incorporated.

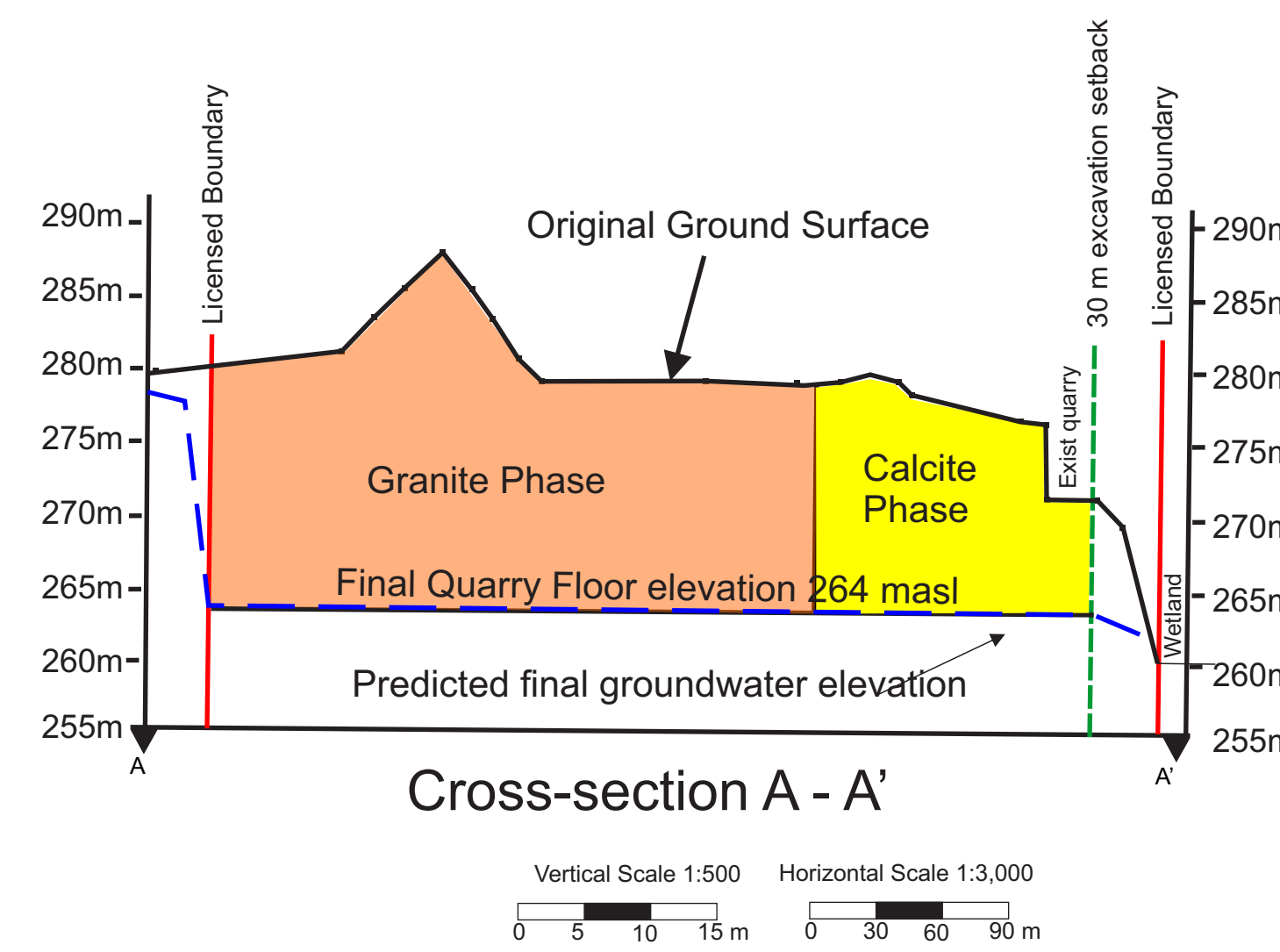
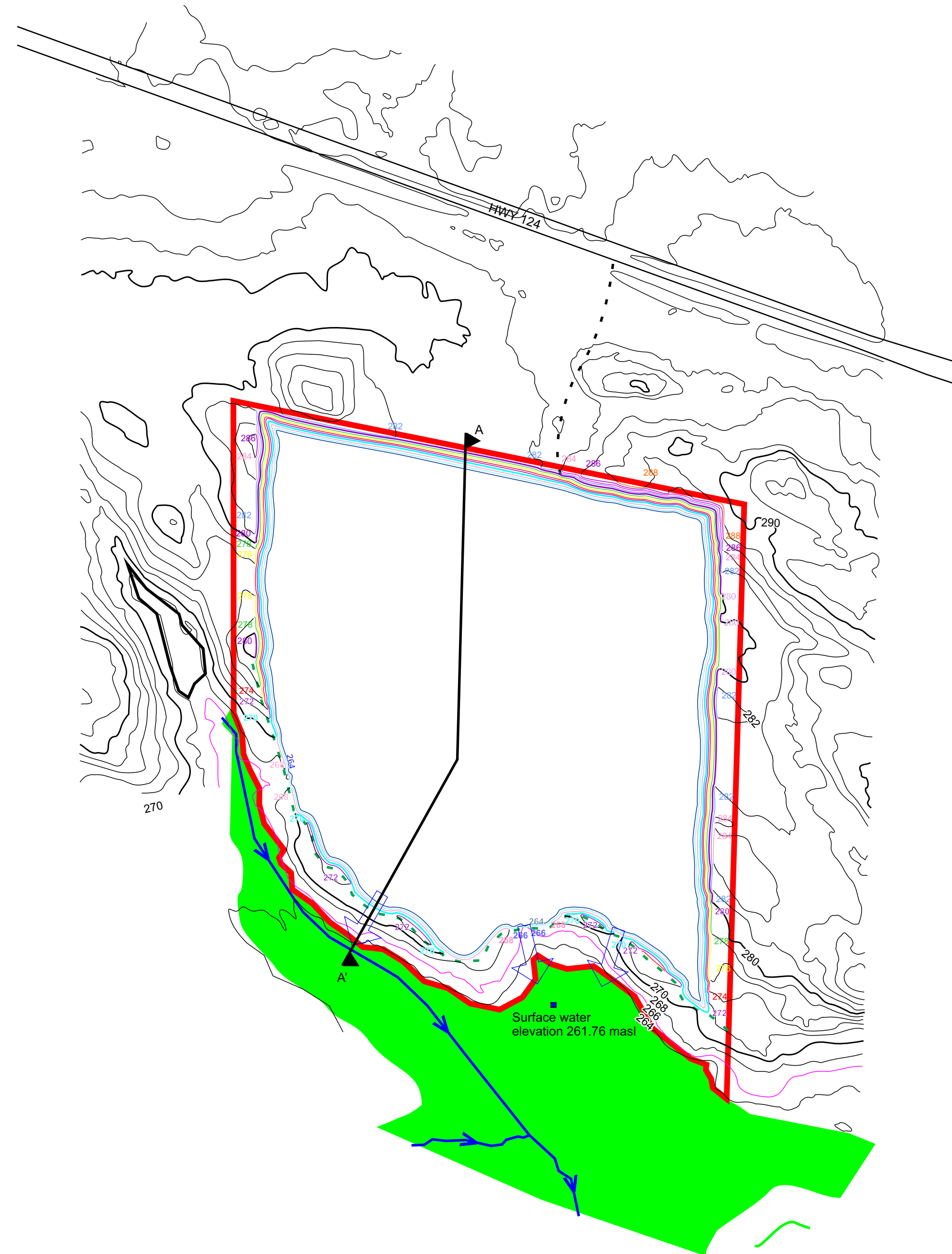
- Throughout the rehabilitation area, brush pile areas are to also be created, mimicking existing cover elements for Hog-nose snake and other wildlife. These areas are typically to be a minimum 8 m x 8 m in size. They are to be comprised of a core of medium size tree trunks, crowns and root boles (from trees of generally 15 - 25 dbh). Smaller sized woody debris can be added to this core. (isolating the topsoil, separating from parent material)

- In areas of imperfect drainage, utilized some creation of wetland with adding soil and incorporating a wetland meadow seed mix.



Legend

- Licensed Boundary
- Contours
- Ground water contours
- - - Haulage Route
- Wetland
- ← Surface drainage
- ▲ Cross - section
- Entrance/exit to site
- ↔ Entrance/exit to site, (haulage)



Vertical Scale 1:500 Horizontal Scale 1:3,000
0 5 10 15 m 0 30 60 90 m

Scale 1:3,000
0 30 60 90 m

License #
Rehabilitation

Page 3 of 3

"This site plan is prepared under the Aggregate Resources Act for a Class A License, Category 2" Quarry below water

Quarry Location:
Part Lot45, Concession B
1711 - 1733 Highway 124
Geographic Township of Hagerman
Municipality of Whitestone
District of Parry Sound

Quarry Licensed To:
Carr Aggregates Inc.
653 Dunlop St. West Barrie, Ontario L4N 9W9

I acknowledge and shall carry on the operation of this site in accordance with the site plan upon which my license is based.

Carr Aggregates Inc. Date

Site Plans Approved By:

Ministry of Natural Resources Date

Designed & Prepared By:

VARIATIONS TO OPERATIONAL STANDARDS		Site Plan Amendments		
The following conditions illustrated on this plan vary from the Operating Standards.		Date	Amendment	Approved by
Item	Section			
No fencing along licenced boundary, the boundary will be clearly marked with signs, posts and paint.	5.1			

GEOLOGICAL INVESTIGATIONS geologicalinvestigations@sympatico.ca
38 Alpine Drive
Oro-Medonte, Ontario L0K 1N0
Bus/Fax (705) 835-5636

William D. Fitzgerald MSc. PGeo.

Date

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
By-law No. ___-2025

Being a By-law to amend By-law No. 07-2018 (the Zoning By-law)
Concession B, Part Lot 35,
Locally known as 1711-1733 Highway 124, Geographic Township of Hagerman
1300488 Ontario Inc. (c/o Carr Aggregates Ltd.)

WHEREAS the Council of the Municipality of Whitestone has the authority to enact Zoning By-laws under Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the Council of the Municipality of Whitestone deem it appropriate and necessary to rezone the subject lands;

AND WHEREAS the Council of the Municipality of Whitestone has determined that no further notice is required in accordance with Section 34(17) of the *Planning Act*, R.S.O. 1990;

NOW THEREFORE the Council of the Municipality of Whitestone hereby enacts as follows:

1. **THAT** Schedule 'A', Sheet No. 20 of 22, of By-law No. 07-2018 as amended is hereby further amended by rezoning Concession B, Part Lot 45, locally known as 1711-1733 Highway 124, Geographic Township of Hagerman from the Rural (RU) Zone to the Industrial Pit and Quarry Exception One (M3-1) Zone and partially rezone the Rural (RU) Zone to the Environmental Protection (EP) Zone, as shown on Schedule A attached to this By-law.
2. **THAT** Section 12.04.1 be added to By-law No. 07-2018, including the following text:

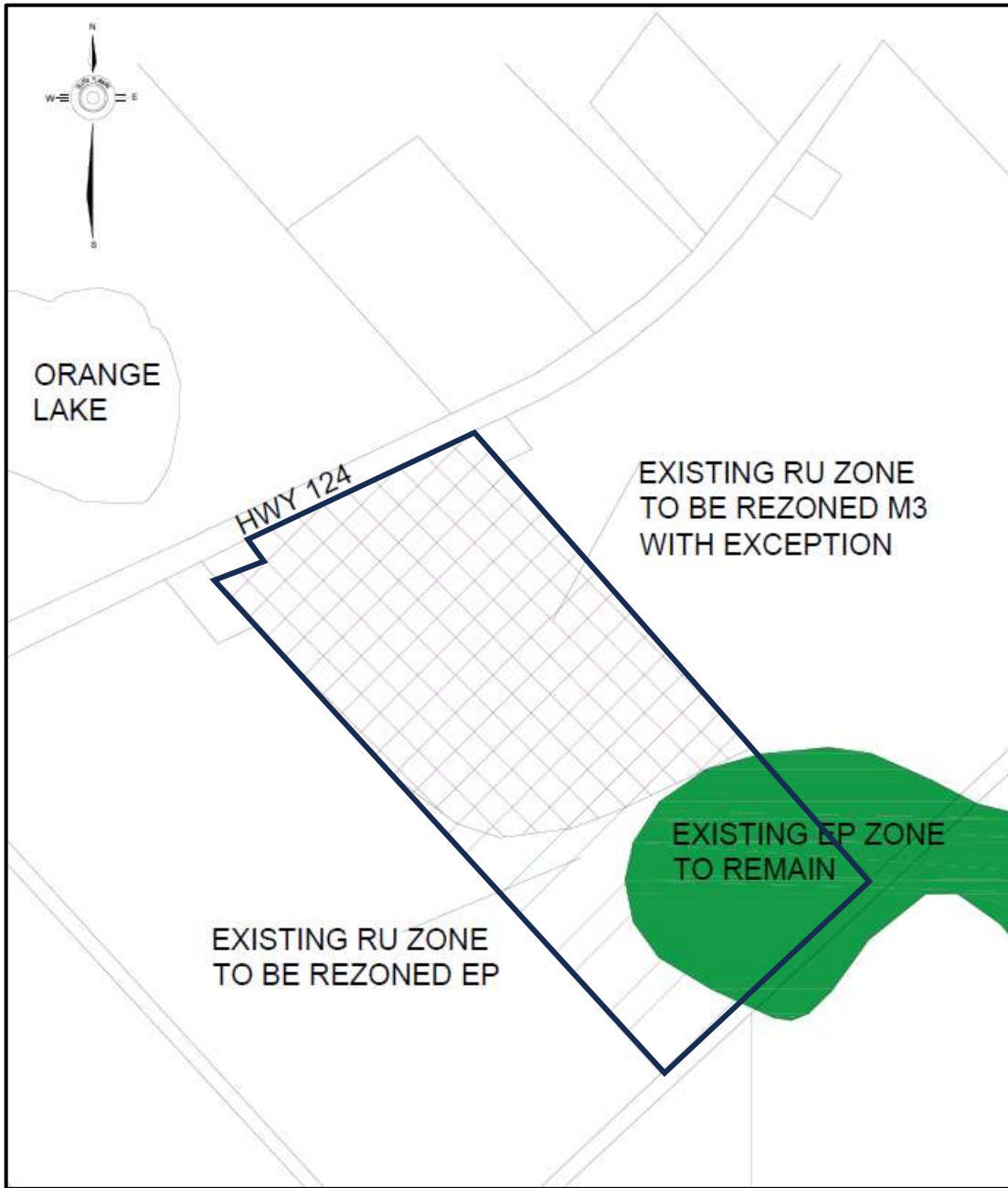
Industrial Pit and Quarry Exception One (M3-1)

a) Notwithstanding the permitted uses and regulations of Section 12.01, on lands located in the M3-1 Zone, Concession B, Part Lot 45, described locally as 1711-1733 Highway 124, limited on-site sale and storage of processed products shall be a permitted use.
3. **THAT** this By-law shall take effect and come into force in accordance with Section 34 of the *Planning Act*.
4. **THAT** By-law No. ___-2025 being a By-law to amend By-law No. 07-2018 (the Zoning By-law) is hereby passed this ___ day of _____, 2025.

Mayor George Comrie

CAO/Clerk Nigel Black

Schedule A to By-law __-2025





MEMORANDUM

To: Mayor and Council

From: Paula Macri, Planning Assistant

Report Date: July 15, 2025

Council Agenda: July 4, 2025

Re: Skeba, Ilona and Christopher
 Consent Application B04/2025(W)
Status of Conditions of Approval

Background

At the Regular Council meeting of April 15, 2025, the following resolution was passed:

Resolution No. 2025-115

Moved by: Councillor Nash

Seconded by: Councillor Woods

5.1.1 Consent Application No. B04/2025(W) – SKEBA

WHEREAS Patrick Christie, C.P.T., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B04/2025(W) – Skeba, Chris and Ilona and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information; and

THAT the Council of the Municipality of Whitestone recommends this Consent Application for approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal Fees and Charges By-law;
2. That the new lot(s) receive 911 addressing from the Municipality;
3. That the newly created backlot be rezoned from the Waterfront Residential 1-Limited Services (WF1-LS) to the Rural-Limited Services (RU-LS) zone;
4. That the applicants enter into a Section 51.26 Consent Agreement with the Municipality of Whitestone to be registered on title, to include:
 - (i) the implementation of the septic system design measures set out in the Hutchison Environmental Sciences Report dated August 31, 2022 to ensure the retention of phosphorous; and

- (ii) recognition of the private access road for the new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance;
- 5. That payment of all Municipal planning consultant fees and all other fees associated with the processing of this application be paid.

Recorded vote as per Procedural By-law 80-2023 s. 3.19

		YEAS	NAYS	ABSTAIN
<u>3</u>	Councillor Bray	X		
<u>4</u>	Councillor Lamb	X		
<u>1</u>	Councillor Nash	X		
<u>2</u>	Councillor Woods	X		
<u>5</u>	Mayor Comrie		X	

Carried

On April 28, 2025, the Parry Sound Area Planning Board granted one new waterfront lot, one rural backlot and a lot addition to existing waterfront lot fronting Lorimer Lake as applied for by Ilona and Christopher Skeba subject to the following conditions:

Planning Board Requirements

1. That the applicant provides the Secretary-Treasurer with:

From Lawyer:

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor:

- c) a copy of the survey plan deposited in the Land Registry Office

Municipal Compliance Letter Requirements:

1. That the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title to include:
 - (i) the implementation of the septic system design measures set out in the [Hutchison Environmental Sciences Report dated August 31, 2022](#) to ensure the retention of phosphorous; and
 - (ii) recognition of the private access road for the new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance;
2. That the newly created backlot be rezoned from the Waterfront Residential 1 – Limited Services (WF1-LS) to the Rural Limited Services (RU-LS) zones;
3. That the new lots receive 911 addressing from the Municipality;

4. That payment of all Municipal planning consultant fees and all other fees associated with the processing of this application be paid.

Status of Conditions of the Parry Sound Area Planning Board approval of April 28, 2025:

1. That the owner enters into a 51(26) Consent Agreement to include:
 - (i) the implementation of the septic system design measures set out in the [Hutchison Environmental Sciences Report dated August 31, 2022](#) to ensure the retention of phosphorous; and
 - (ii) recognition of the private access road for the new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance;

The Consent Agreement will be placed on the August 19, 2025, Council agenda.

2. That the newly created backlot be rezoned from the Waterfront Residential 1 – Limited Services (WF1-LS) to the Rural Limited Services (RU-LS) zones;
 - A Public Meeting has been scheduled for July 15, 2025, and is included on the Council Meeting agenda. Notice of the Public Meeting was circulated within 120 metres of the subject property, and posted on the Municipal website, the public bulletin board at the Municipal Office, and at the applicant’s property.
 - The proposed Zoning By-law amendment is intended to fulfill a condition of consent granted by the Parry Sound Area Planning Board (File No. B04-2025(W)), which approved:
 - a. a lot addition to an existing waterfront lot (from Rural (RU) Zone to Waterfront Residential Limited Services (WF1-LS) Zone); and
 - b. the creation of a rural back-lot (from WF1-LS Zone to Rural Limited Services (RU-LS) Zone) on Green Lane.

These amendments are to update the zoning schedule to recognize the waterfront and non-waterfront lots.

2. That the new lot(s) receive 911 addressing from the Municipality;
 - 911 addressing is complete
3. That payment of all Municipal planning consultant fees and all other fees associated with the processing of this application be paid.
 - The applicants have submitted all applicable fees concerning the processing of the Re-Zoning application.

Next Steps:

That the Zoning By-law amendment be passed later during today’s Council meeting.

ATTACHMENTS:

Attachment 1

- Report from the [Parry Sound Area Planning Board dated April 2, 2025](#)

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

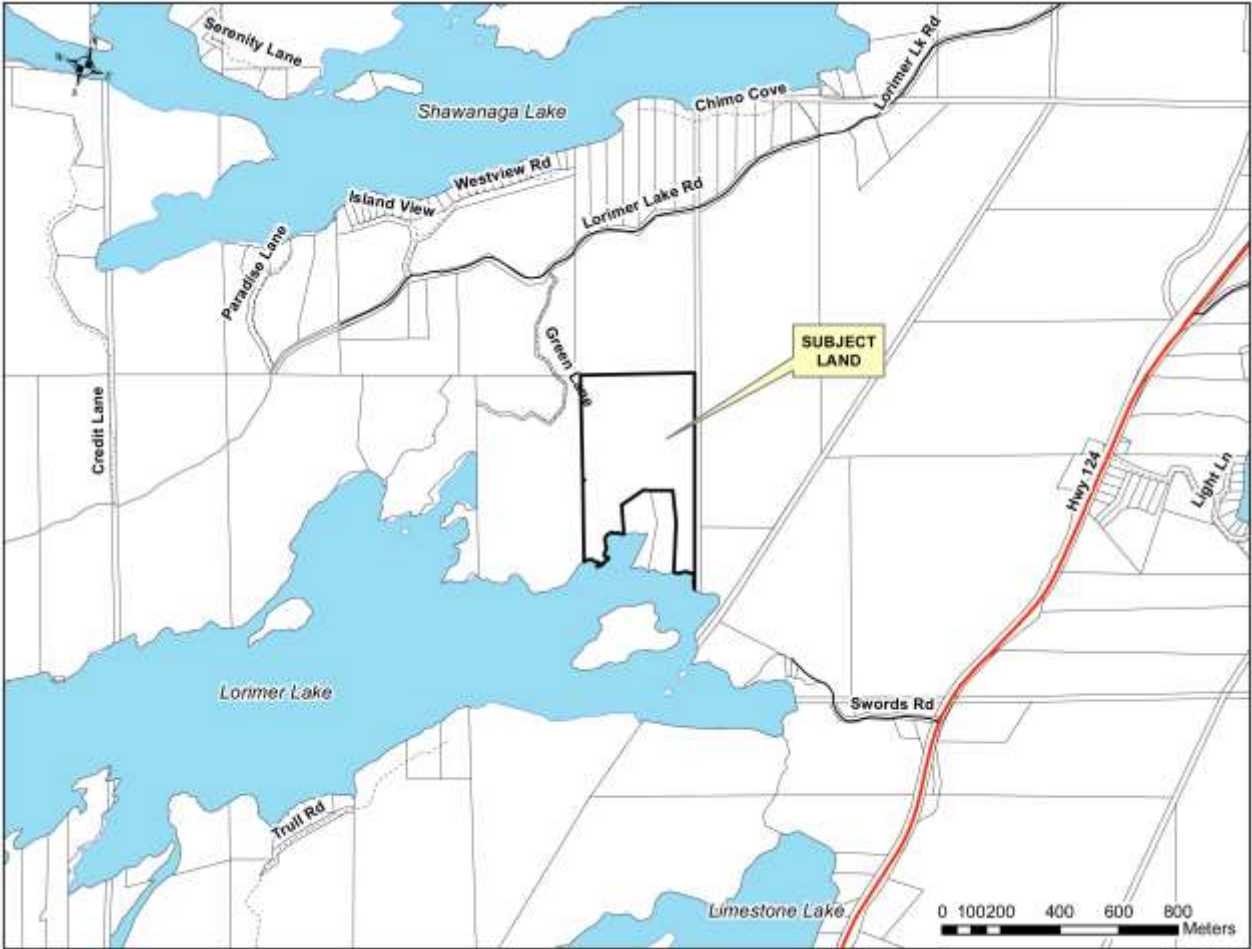
CONSENT APPLICATION NO. B04/2025(W)

**PART OF LOT 10, CONCESSION 3
GEOGRAPHIC Township OF HAGERMAN
PART OF PART 1, 42R-20387
ROLL # 4939 0100 010 3500
300 Green Lane
Applicants: Ilona and Chris Skeba**

April 2, 2025

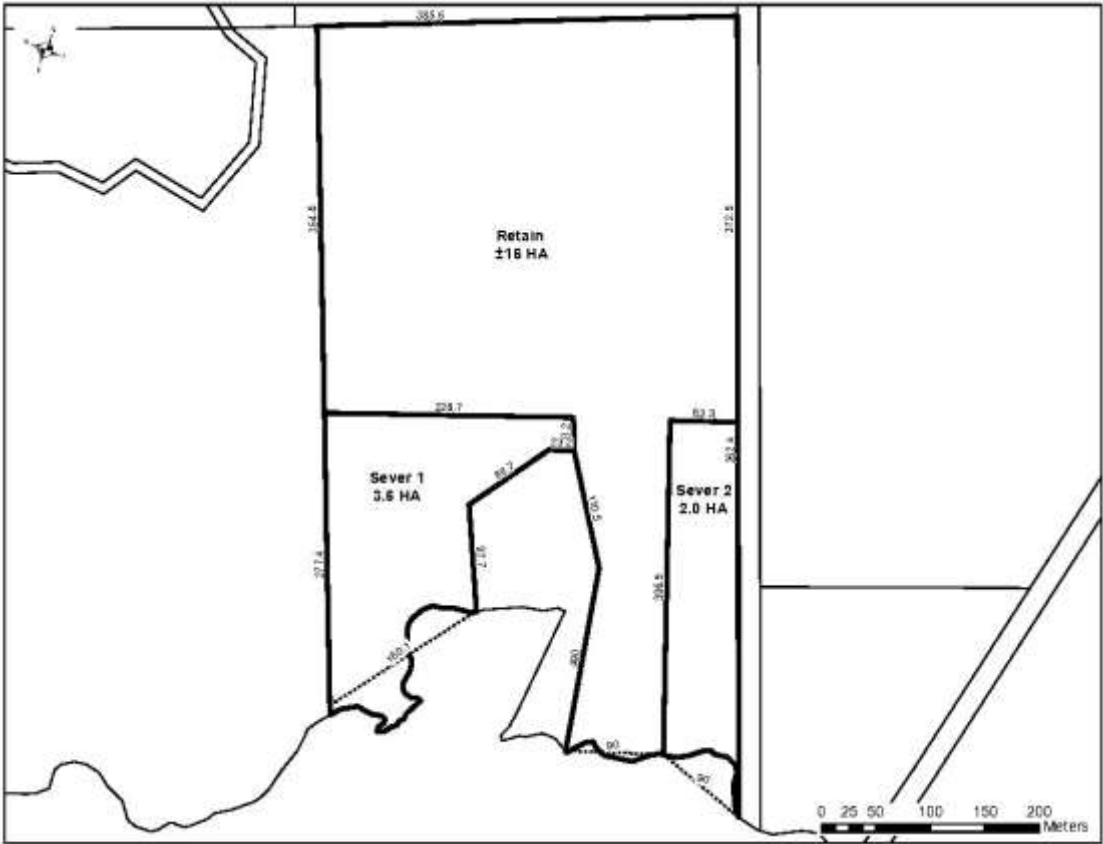
BACKGROUND / PURPOSE

Ilona and Chris Skeba own a waterfront parcel of land on Lorimer Lake, accessed via a driveway from Green Lane in the Municipality of Whitestone.



In 2022 the Skebas applied to create two (2) waterfront lots on Lorimer Lake, one around the existing cottage and one on the easterly boundary with a right-of-way for access.

The original desire was to create 2 waterfront lots on the western side of the lot. However, there was not enough lake frontage for two 90 metre lots.



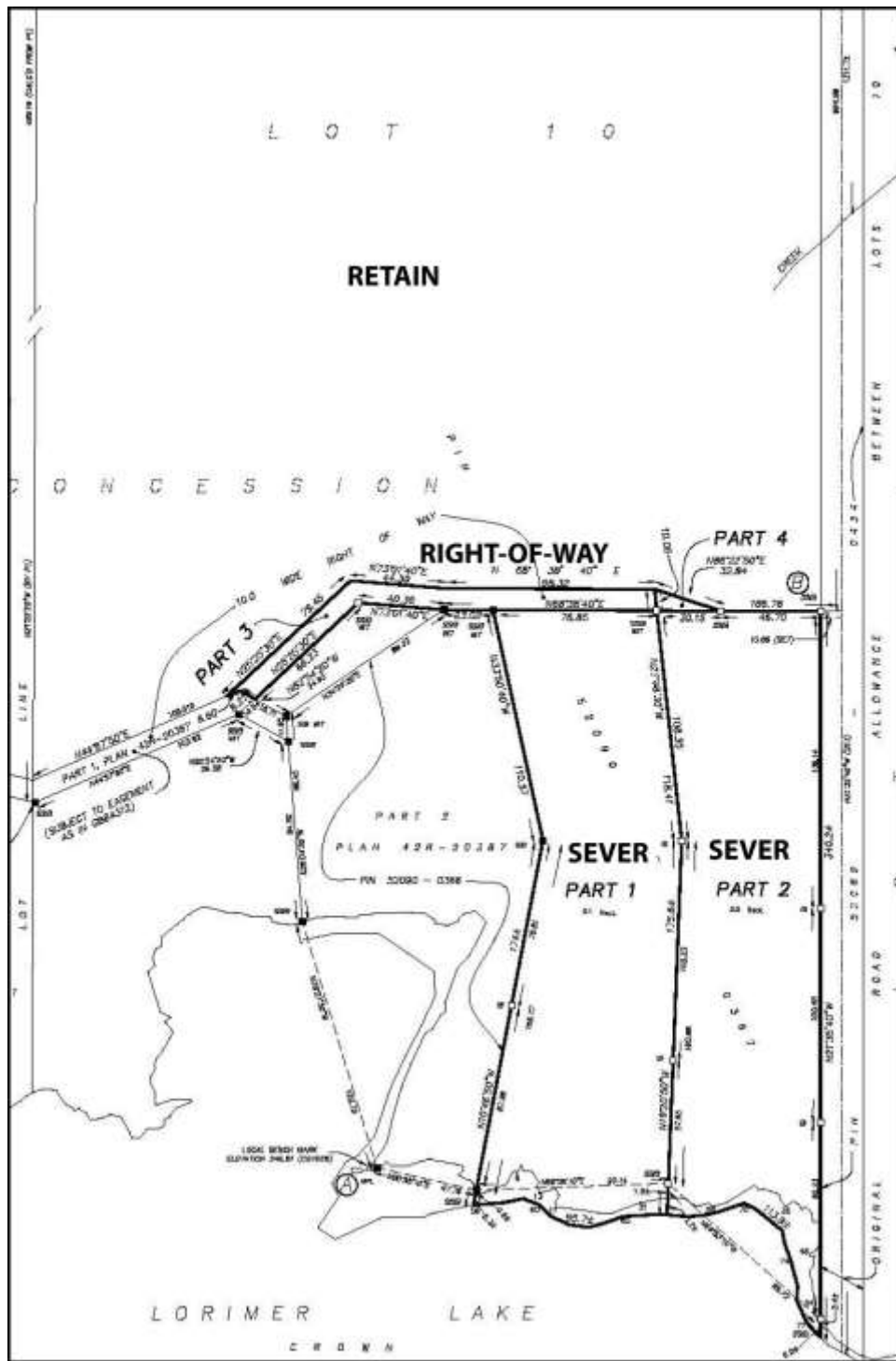
A Septic Suitability Assessment was prepared in support of this consent and recommended septic design criteria to to mitigate any phosphorus migration to the lake.

This report is attached for reference.

This severance was approved by the Planning Board on October 17, 2022.

The lot layout was revised to create the two waterfront lots on the easterly shore and retain the cottage lot. This change was approved by the Board on September 23, 2024.

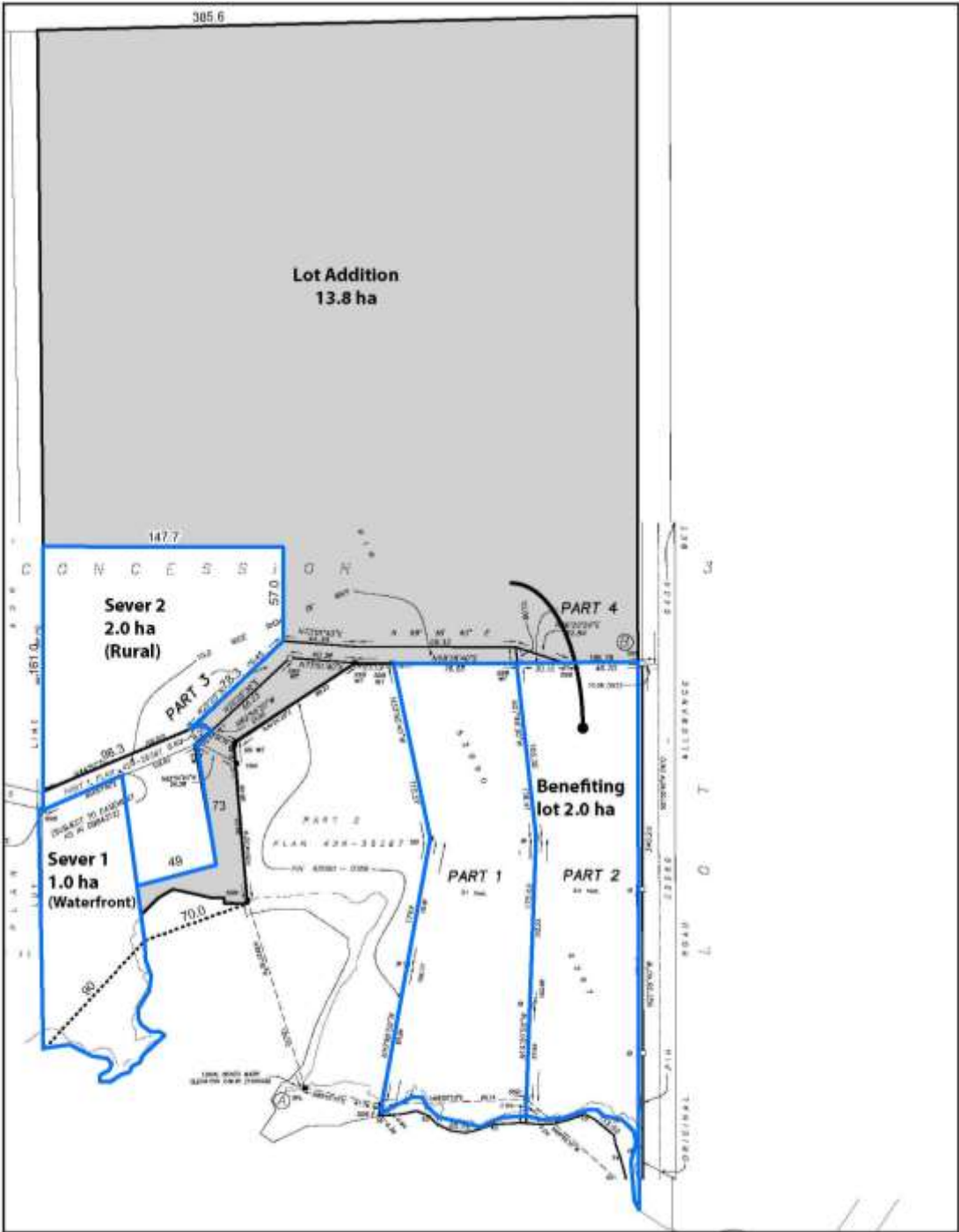
(see sketch below)



PROPOSED CONSENT

The applicants now wish to create a waterfront lot around their existing cottage (Sever 1) and a backlot (Sever 2) on the private right-of-way from Green Lane. All other lands will be added to the previously severed "Part 2".

The proposed backlot (Sever 2) will have no access to or use of the lakefront.



The proposed consent is to create one new waterfront lot and one rural lot fronting on the existing private right-of-way from Green Lane. The previously severed lot (shown as benefiting lot) will be de-certified in order to allow the lot to merge with the remainder of the lands.

	Frontage (m)	Depth(m)	Area(ha)
Retain	70+90=160	±540	13.8+2.0=15.8
Sever 1	90	330	1.0
Sever 2	176	±233	2.0

Proposed Sever 1	Waterfront Lot	Existing cottage and dock
Proposed Sever 2	Backlot	No access or use of lake.
Lot Addition	Back lands	To be added to previously severed waterfront lot
Benefiting Lot	Existing waterfront lot	Consent to be cancelled. Back lands will merge with this lot.

EXISTING LOT CONDITIONS

The subject land is a large waterfront parcel (±14.8 hectares) with ±160 metres of frontage on Lorimer Lake. There is an existing cottage and dock on the property.

The lot is well forested with a mix of coniferous and deciduous trees.

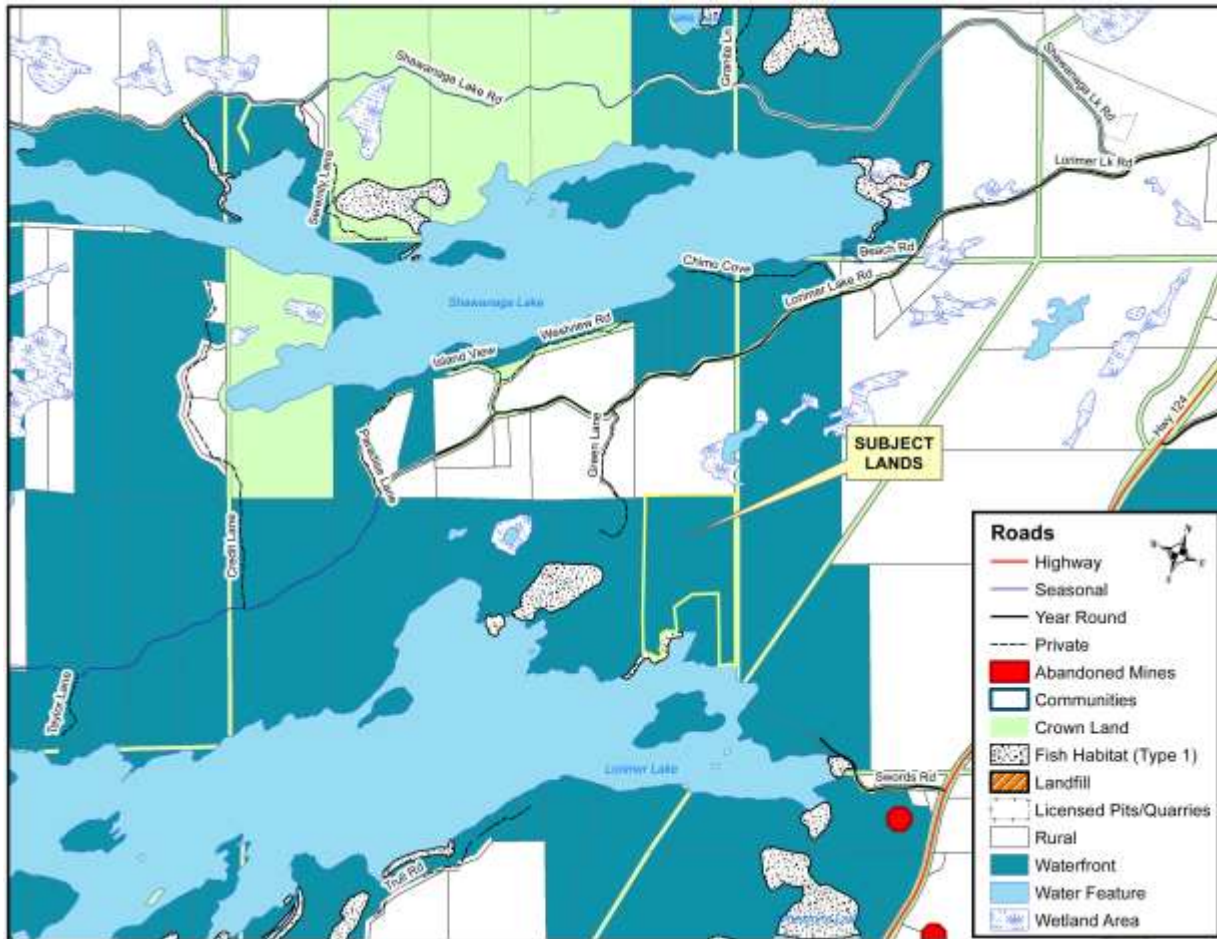
There is a wetland at the rear of proposed severed lot 2.

There is an existing right-of-way through these lands to a neighbouring lot as well as the previously created waterfront lots.



OFFICIAL PLAN

The subject lands are designated Waterfront in the Municipality's Official Plan.



There are no Natural Heritage features identified on these lands. There is Type 1 Fish Habitat on the shoreline of proposed severed lot 1. However, there is an existing cottage and dock at this location.

The wetland at the rear of proposed severed lot 2 has been identified and addressed in the Septic Suitability Assessment in terms of drainage course and appropriate septic design.

Backlot Development

Prior to Official Plan Amendment No. 2, development could not be considered on private roads. This new policy allows existing parcels previously considered landlocked to be eligible for a building permit as well as the creation of additional lots on private roads.

PROVINCIAL POLICY STATEMENTS (P.P.S) 2024

The subject lands are considered Rural in the P.P.S. and are subject to following policies:

2.5 Rural Areas in Municipalities

1. Healthy, integrated and viable rural areas should be supported by:
 - a) building upon rural character, and leveraging rural amenities and assets;
 - b) promoting regeneration, including the redevelopment of brownfield sites;
 - c) accommodating an appropriate range and mix of housing in rural settlement areas;
 - d) using rural infrastructure and public service facilities efficiently;
 - e) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;
 - f) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;
 - g) conserving biodiversity and considering the ecological benefits provided by nature; and
 - h) providing opportunities for economic activities in prime agricultural areas, in accordance with policy 4.3.
2. In rural areas, rural settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted.
3. When directing development in rural settlement areas in accordance with policy 2.3, planning authorities shall give consideration to locally appropriate rural characteristics, the scale of development and the provision of appropriate service levels.

Growth and development may be directed to rural lands in accordance with policy 2.6, including where a municipality does not have a settlement area.

2.6 Rural Lands in Municipalities

1. On rural lands located in municipalities, permitted uses are:
 - a) the management or use of resources;
 - b) resource-based recreational uses (including recreational dwellings not intended as permanent residences);
 - c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate sewage and water services;
 - d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;
 - e) home occupations and home industries;

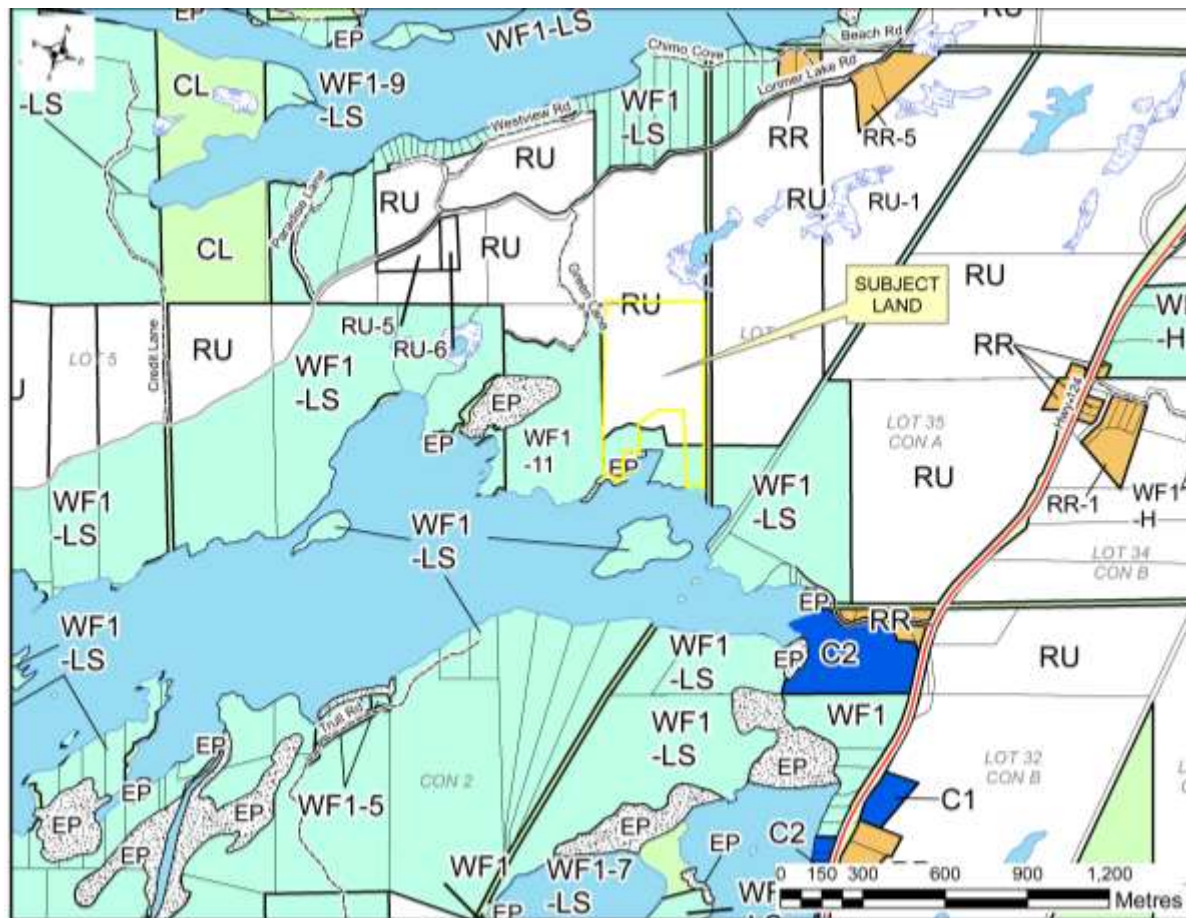
- f) cemeteries; and
 - g) other rural land uses.
2. Development that can be sustained by rural service levels should be promoted.
 3. Development shall be appropriate to the infrastructure, which is planned or available, and avoid the need for the uneconomical expansion of this infrastructure.
 4. Planning authorities should support a diversified rural economy by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.
 5. New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae.

There are no inconsistencies with these policies.

ZONING BY-LAW

The subject lands are split-zoned Waterfront Residential 1 – Limited Services (WF1-LS) and Rural (RU) in the Municipality’s Zoning By-law. A portion of the proposed backlot and waterfront lot will require a rezoning to place their boundaries in the appropriate zone.

The proposed waterfront lot meets the 90 metre frontage and 0.6 hectare requirements. The proposed rural lot meets the Rural standard of 100 metres frontage and 2.0 hectares in area.



RECOMMENDATION

That the proposed consent to allow the creation of one (1) new waterfront lot and one (1) new rural lots at 300 Green Lane in Part of Lot 10, Concession 3, Geographic Township of Hagerman as applied for by Ilona and Chris Skeba in Application No. B04/2025(W) be approved subject to the following conditions:

1. Rezoning the severed lots to the Waterfront Residential 1 -Limited Services (WF1-LS) and the Rural -Limited Services (RU-LS) zones as required;

2. Entering into a 51(26) Consent Agreement to include the septic design criteria from the Septic Suitability Assessment and to recognize the private road access limit the liability and responsibility of the Municipality for its maintenance and to indemnify the Municipality;
3. Payment of a Parkland dedication fee in accordance with the Municipality's fee By-Law;
4. Receiving adequate 911 addressing for the new lots;
5. Payment of all applicable planning board fees.

Respectfully,

A handwritten signature in blue ink that reads "Patrick Christie". The signature is written in a cursive, flowing style.

Patrick Christie, C.P.T.
Secretary-Treasurer
Parry Sound Area Planning Board



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: July 15, 2025

Report No: ADMIN-2025-13

Subject:

Council Remuneration

Recommendation:

THAT the Council the Municipality of Whitestone receives for information report ADMIN-2025-13 (Council Remuneration); and

THAT the Council of the Municipality of Whitestone does hereby endorse an updated Council Remuneration By-law.

Background:

In July of 2024 Council received report ADMIN-2024-07 which included analysis of potential changes to the remuneration By-law to incorporate the Home Occupation Use specifically. When the matter was discussed, additional items related to compensation/remuneration of Council were brought to the attention of administration with the potential for them to be included. The following motion was made, however the public meeting was never scheduled and the revised By-law was never tabled:

Resolution No. 2024-280

Moved by: Councillor Bray

Seconded by: Councillor Nash

9.2 Report ADMIN-2024-07
Council Remuneration and Home Office expenses

THAT the Council the Municipality of Whitestone receives for information report ADMIN-2024-07 (Council Remuneration and Home Office Use); and

THAT the Council of the Municipality of Whitestone does hereby endorse in principle an updated Council Remuneration By-law; and

THAT Staff schedule a public meeting as required under Section 283 (7) of the Municipal Act, 2001, S.O., 2001, c.25, as amended for the purposes of presenting an updated Council Remuneration By-law.

Councillor Nash requested a deferral

Recorded vote requested by Councillor Nash

	Yeas	Nays	Abstain
Councillor Bray	X		
Councillor Lamb	X		
Councillor Nash	X		
Councillor Woods	X		
Mayor Comrie	X		

Prior and subsequent to the discussion of this matter in 2024, the Municipality of Whitestone has made several changes to the overall compensation of Council. I have noted several of these decisions below for reference. Given the number of changes/decisions that have been made, it is suggested that they should be reflected in a revised Council Remuneration By-law. In addition, if there are any additional items that Council would like contemplated for overall Council remuneration/compensation, then that direction should be given for administration staff to investigate.

Analysis:

Council Remuneration

As of January 1, 2025, Council Remuneration is as follows:

Mayor	\$ 31,830.72
Councillor	\$ 21,262.08

The By-law referenced above (No. 46-2018) has not been amended since 2018; it was partially reviewed in 2024.

The following compensation changes have been made by Council in the past several years (since 2018):

- Electronic Device Allowance (Resolution 2023-065 Policy A06-C0-07)
- Critical Illness Insurance for \$20,000 increased from \$10,000 (Resolution 2023-116/115)
- The Yearly Issuance of a T2200 to Council Members if requested (Resolution 2024-484, By Law 67-2024)
- The Health Spending Account Benefit (Resolution 2023-115 and 155-2025)
- Insurance Policies - Travel Insurance Out of Province & Accident Policy (existing insurance benefits not defined in the current By-law)

The proposed revised By-law is attached as Attachment A, which was discussed in draft format at the June 17, 2025 Meeting of Council. The By-law includes changes which adequately cover the past decisions of Council, continue to reflect many of the conditions of the past By-law and further reflects the most recent decisions of Canada. To be clear, this By-law is not making any

proposed increases to the Council Remuneration/compensation, it is simply formalizing the decisions that have been made, including those from the 2025 Budget process. It also adds several sections for insurance coverages and OMERS participation as these are existing benefits that are not contemplated in the current By-law. Finally, it repeals any By-laws that result in duplication.

Given the intent of the legislation to have this done once during the term of Council, it is suggested that in the future it is done within the first year of a Council term.

Next Steps:

Section 283 (7) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, states that on or after December 1st, 2003 a council shall review a By-law under subsection (5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

This public meeting has been scheduled as required under Section 283 (7) of the Municipal Act to review the proposed By-law. The Notice was posted on the Municipal website and on the public bulletin board at the Municipal Office on June 25, 2025, and posted with Metroland "online" newspaper June 30 to July 16, 2025.


Financial Considerations:

There are no financial pressures relating the proposed By-law. Council remuneration as well as estimated costs for training, conferences and workshops is embedded in the annual operating budget.

Link to Strategic Plan:

Under the leadership of Council, and working together in a spirit of collaboration, our community is engaged in making Whitestone one of the best places in Ontario to live, work, and play

Submitted by:



Nigel Black
CAO/Clerk

ATTACHMENT A – DRAFT Council Remuneration By-law

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
BY-LAW No. XX-2025

Being a By-law to establish remuneration and expenses for the Members of Council of the Municipality of Whitestone and to Repeal By-law Nos. 46-2018 and 67-2024

WHEREAS, Section 283(1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, provides that a municipality may pay any part of the remuneration and expenses of the members council;

AND WHEREAS Section 283 (2) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, provides that despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,

- (a) the expenses are actually incurred; or
- (b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred.

AND WHEREAS, Section 283 (7) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, on or after December 1st, 2003 a council shall review a By-law under subsection (5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election;

AND WHEREAS, Section 284 (1) of the *Municipal Act*, 2001, S.O., 2001, c. 25, as amended, provides that the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body; and under subsection (2), the statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby enacts as follows:

Annual Remuneration

1. **THAT** the Mayor of the Municipality of Whitestone shall be paid an annual rate of remuneration of \$31,206.58 which was effective January 1, 2024.
2. **THAT** the Councillors of the Municipality of Whitestone shall be paid an annual rate of remuneration of \$20,845.19 which was effective January 1, 2024.
3. **THAT** the annual remuneration shall be paid in twelve monthly installments, payable on the first day of each month, in advance, for the month the installment is intended to cover. Where a member of Council is not re-elected or did not run for election, the remuneration for November of the election year shall be pro-rated based on the commencement date of the new Council.
4. **THAT** where a member of Council resigns from Council or is otherwise no longer a member of Council, the remuneration shall be prorated based on the last day the member acted in the capacity of a Member of Council.
5. **THAT** the annual economic increases for the Mayor and Members of Council be the same as any annual Cost of Living Adjustment, October to October, as determined by Statistics Canada and as provided to municipal employees who are not members of the bargaining unit.

Expenses

6. **THAT** for the purposes of meeting Revenue Canada requirements, it is acknowledged that the Member of Council is required to provide their own office and/or virtual office, vehicle, supplies to carry out their assigned duties. Appropriate Revenue Canada forms will be supplied by the Treasurer to reflect this, upon request.
7. **THAT** Members of Council will be required to travel throughout the Municipality of Whitestone from time to time in order to discharge their responsibilities.

No mileage will be paid to Members of Council for attendance at Council meetings, Committee meetings or for other meetings or events/activities held within the Municipality of Whitestone boundaries.

8. **THAT** the expenses for any training, conferences or other meetings that have been authorized by Council or by the Ontario Municipal Act, including registration fees, related mileage, meals and living expenses, shall be reimbursed by the Municipality, in accordance with the current policies as approved for Municipal Staff.

A Mileage & Expense Form is to be completed, itemizing all mileage, expenses and receipts and the amounts claimed are to be submitted to the Treasurer. Debit card only receipts will not be accepted. The Mileage & Expense Form(s) are to be submitted to the Treasurer or the Chief Administrative Officer.

Mileage where applicable is measured from a member's residence in Whitestone or from their home address outside of Whitestone, whichever is less. Mileage and meal expenses will be reimbursed at the current published Canada Revenue Agency rates, adjusted annually.

9. **THAT** Council members shall be entitled to an Electronic Device Allowance each year with the scope and compensation to be determined by Council policy as amended from time to time.
10. **THAT** Council members shall be entitled to participate in the OMERS pension plan on the same terms and conditions as provided for full-time non-union salaried staff.
11. **THAT** Council members shall be entitled to a Health Spending Account through a benefit provider for each Council member (including spouse and dependants) in the amount of up to \$4,500 per member per calendar year.
12. **THAT** Council members shall be entitled to insurance coverage for out of province travel and accident coverage according to the terms and conditions of the policy provided by the municipality.
13. **THAT** Council members shall be entitled to Insurance coverage in the amount of \$20,000 for Critical Illness coverage according to the terms and conditions of the policy provided by the municipality.
14. By-law No. 46-2018 is hereby repealed; and
15. By-law No. 67-2024 is hereby repealed; and
16. **THAT** this By-law shall come into effect upon the date, and at the time of its passing.

Mayor George Comrie

CAO/Clerk Nigel Black

CONSENT AGENDA



DRAFT Regular Council Meeting Minutes
Tuesday June 17, 2025, 10:00 a.m.
Dunchurch Community Centre and Zoom Video Conferencing

Present: Mayor George Comrie
Councillor Janice Bray
Councillor Joe Lamb
Councillor Scott Nash
Councillor Brian Woods

Staff: Nigel Black, CAO/Clerk
Mike Huggins, Public Works Manager (1:00 p.m. to 4:30 p.m.)
Paula Macri, Planning Assistant (10:00 a.m. to 4:30 p.m.)
Jamie Osborne, Chief Building Official (3:00 p.m. to 4:45 p.m.)
Wendy Schroeder, Deputy Clerk
Jessica Sinkowski, Treasurer / Tax Collector (1:00 p.m. to 5:00 p.m.)
Bob Whitman, Fire Chief (1:30 p.m. to 4:30 p.m.)

Invited Guests: Patrick Christie, Parry Sound Area Planning Board
Benjamin John, Georgian Bay Biosphere
Ethan Schnier, Georgian Bay Biosphere

Other Guests: 1 in person
2 via audio/videoconferencing

1. Roll Call and Call to Order 10:03 a.m.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
None was declared.

3. Approval of the Agenda

Resolution No. 2025-185

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS the Members of Council have been presented with an Agenda for the June 17, 2025 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Amendment proposed by Councillor Lamb:

Resolution No. 2025-186

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT the following items be added to the agenda:

1. Item 'K' in Correspondence – Troy Burgess, Clear Lake Issues - be moved to Business Item 11.3
2. Item 'Speeding through village' be added as Business Item 11.4
3. Item 'CAO/Clerk six-month milestone' be added as Closed Session Item 15.3.4

Recorded vote requested by Councillor Nash

		YEAS	NAYS	ABSTAIN
<u>3</u>	Councillor Bray	X		
<u>4</u>	Councillor Lamb	X		
<u>1</u>	Councillor Nash		X	
<u>2</u>	Councillor Woods	X		
<u>5</u>	Mayor Comrie	X		
Carried				

Resolution No. 2025-185 as amended

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS the Members of Council have been presented with an Agenda for the June 17, 2025 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted with the addition of the following items:

1. Item 'K' in Correspondence - Troy Burgess, Clear Lake Issues - be moved to Business Item 11.3
2. Item 'Speeding through village' be added as Business Item 11.4
3. Item 'CAO/Clerk six-month milestone' be added as Closed Session Item 15.3.4

Carried

4. Presentations and Delegations

- 4.1 ICECAP – Milestone 5 Update
Benjamin John, Climate and Energy Programs Manager, Georgian Bay Biosphere

Matters Arising from Presentations and Delegations

Resolution No. 2025-187

Moved by: Councillor Bray

Seconded by: Councillor Lamb

- 4.1 Georgian Bay Biosphere - ICECAP Milestone 5 Update

THAT the Council of the Municipality of Whitestone receives the presentation by Georgian Bay Biosphere regarding ICECAP Milestone 5 Update for information, and thanks Benjamin John for attending.

Carried

Move into Committee of the Whole

Resolution No. 2025-188

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 11:19 a.m.

Carried

5. Committee of the Whole

5.1 Planning Matter

5.1.1 Application to Purchase and Close Shore Road Allowance - SMALL, Anna

- Memorandum from Parry Sound Consultant Report dated June 5, 2025

Reconvene into Regular Meeting

Resolution No. 2025-189

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 11:41 a.m.

Carried

Matters Arising from Committee of the Whole

Resolution No. 2025-190

Moved by: Councillor Lamb

Seconded by: Councillor Bray

5.1.1 Application Application to Purchase and Close Shore Road Allowance - SMALL, Anna

- Memorandum from Parry Sound Consultant Report dated June 5, 2025

WHEREAS an application has been submitted by Anna Small for the closing and acquisition of the shore road allowance fronting Part Lots 31 and 32, Concession 4 in the geographic Township of McKenzie; and

WHEREAS Parry Sound Area Property Consulting have provided a report dated June 5, 2025; and

WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to this application;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone approves in principle, the closure and acquisition of the shore road allowance fronting Part Lots 31 and 32, Concession 4, in the geographic Township of McKenzie, as applied for by Anna Small, subject to:

- 1) Practices, procedures and fees of the Municipality for closing of Shore Road Allowances.

Amendment proposed by Councillor Nash:

Resolution No. 2025-191

Moved by: Councillor Nash

Seconded by: Councillor Woods

THAT the following conditions be added:

- 2) Completion of a Type 1 fish habitat assessment
- 3) Confirmation that the septic leaching bed is outside of the 30-metre setback

Recorded vote requested by Councillor Woods

		YEAS	NAYS	ABSTAIN
<u>2</u>	Councillor Bray		X	
<u>3</u>	Councillor Lamb		X	
<u>4</u>	Councillor Nash	X		
<u>1</u>	Councillor Woods	X		
<u>5</u>	Mayor Comrie		X	

Defeated

Amendment proposed by Councillor Lamb:

Resolution No. 2025-192

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the following condition be added:

- 2) Verification that a septic permit has been filed with the North Bay Mattawa Conservation Association or at the municipal office.

Recorded vote requested by Councillor Lamb

		YEAS	NAYS	ABSTAIN
<u>1</u>	Councillor Bray	X		
<u>2</u>	Councillor Lamb	X		
<u>3</u>	Councillor Nash		X	
<u>4</u>	Councillor Woods	X		
<u>5</u>	Mayor Comrie	X		

Carried

Resolution No. 2025-190 as amended

Moved by: Councillor Lamb

Seconded by: Councillor Bray

5.1.1 Application Application to Purchase and Close Shore Road Allowance - SMALL, Anna

- Memorandum from Parry Sound Consultant Report dated June 5, 2025

WHEREAS an application has been submitted by Anna Small for the closing and acquisition of the shore road allowance fronting Part Lots 31 and 32, Concession 4 in the geographic Township of McKenzie; and

WHEREAS Parry Sound Area Property Consulting have provided a report dated June 5, 2025; and

WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to this application;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone approves in principle, the closure and acquisition of the shore road allowance fronting Part Lots 31 and 32, Concession 4, in the geographic Township of McKenzie, as applied for by Anna Small, subject to:

- 1) Practices, procedures and fees of the Municipality for closing of Shore Road Allowances.
- 2) Verification that a septic permit has been filed with the North Bay Mattawa Conservation Association or at the municipal office.

Recorded vote as per Procedural By-law 80-2023 s. 3.19

		YEAS	NAYS	ABSTAIN
<u>4</u>	Councillor Bray	X		
<u>1</u>	Councillor Lamb	X		
<u>2</u>	Councillor Nash		X	
<u>3</u>	Councillor Woods	X		
<u>5</u>	Mayor Comrie	X		

Carried

RECESS 12:05 p.m. to 12:16 p.m.

6 Public Meeting

Move into Public Meeting

Resolution No. 2025-193

Moved by: Councillor Bray

Seconded by: Councillor Lamb

THAT the Council of the Municipality of Whitestone move into the Public Meeting at 12:19 p.m.

Carried

Public Meeting Agenda:

6.1 Amendments to By-law 08-2024, Fees and Charges

1. **Call to Order**
Introductions made of Council and Staff
2. **Disclosure of Pecuniary Interest and General Nature Thereof**
Mayor Comrie requested that any pecuniary interest be declared for the record.
None was declared.
3. **Meeting Protocol**
The Chairperson asks that all comments be addressed through the Chairperson and that the person making comments should state their name before speaking.
4. **Notice**
Mayor Comrie asked Clerk Black how the Notice was delivered and if any letters or related correspondence have been received. Clerk Black advised that The Notice was posted on the Municipal website and on the public bulletin board at the Municipal Office on June 2, 2025, and posted with Metroland "online" newspaper June 3 to 20 2025. No correspondence has been received.
5. **Discussion:**
Agenda Item 6.1: Amendments to By-law 08-2024, Fees and Charges
Memo from CAO/Clerk Black
6. **Adjournment**
The Public Meeting was adjourned at 12:38 p.m.

Reconvene into Regular Meeting

Resolution No. 2025-194

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT the Council of the Municipality of Whitestone reconvene into the Regular meeting at 12:39 p.m.

Carried

Matters Arising from Public Meeting

Resolution No. 2025-195

Moved by: Councillor Bray

Seconded by: Councillor Lamb

- ### 6.1 Amendments to By-law 08-2024, Fees and Charges
- Memo from CAO/Clerk Black

THAT The Council of the Municipality of Whitestone hereby receives the memorandum from CAO/Clerk Black regarding amendments to By-law 08-2024, Fees and Charges, for information.

Carried

7. Consent Agenda

Resolution No. 2025-196

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS the Council of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes – May 20, 2025
- 7.2 Council Committee and Board Minutes
 - 7.2.1 Whitestone Environmental Stewardship Committee – May 12, 2025
 - 7.2.2 Parry Sound Area Planning Board – April 28, 2025
 - 7.2.3 Belvedere Heights Board of Management
 - 7.2.3.1 March 26, 2025
 - 7.2.3.2 April 23, 2025
 - 7.2.4 Parry Sound District Social Services Board – April 10, 2025
 - 7.2.5 Whitestone Public Library and Technology Centre Board – April 28, 2025
- 7.3 Unfinished Business (listed on pages 5 and 6 of the agenda)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby approves the following Council Meeting Minutes:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes – May 20, 2025; and

THAT the Council of the Municipality of Whitestone receives for information:

- 7.2 Council Committee and Board Minutes
 - 7.2.1 Whitestone Environmental Stewardship Committee – May 12, 2025
 - 7.2.2 Parry Sound Area Planning Board – April 28, 2025
 - 7.2.3 Belvedere Heights Board of Management
 - 7.2.3.1 March 26, 2025
 - 7.2.3.2 April 23, 2025
 - 7.2.4 Parry Sound District Social Services Board – April 10, 2025
 - 7.2.5 Whitestone Public Library and Technology Centre – April 28, 2025

- 7.3 Unfinished Business (listed on pages 5 and 6 of the agenda)

Carried

8. Accounts Payable

Resolution No. 2025-197

Moved by: Councillor Lamb

Seconded by: Councillor Woods

8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receives for information the Accounts Payable listing in the amount of \$172,691.23 for the period ending May 31, 2025.

Carried

RECESS 12:45 p.m. to 1:20 p.m.

9. Staff Reports

Resolution No. 2025-198

Moved by: Councillor Lamb

Seconded by: Councillor Woods

9.1 Report ADMIN-2025-10 Bolger – Installation of Notification Signs

THAT the Council of the Municipality of Whitestone receives Report ADMIN-2025-10 (Bolger – Installation of Notification Signs), for information.

Carried

Resolution No. 2025-199

Moved by: Councillor Bray

Seconded by: Councillor Woods

9.2 Staff Report FIN-2025-10 Grant Management Services

THAT the Council of the Municipality of Whitestone hereby receives report FIN-2025-10, Grant Management Services, for information; and

THAT the Council of the Municipality of Whitestone approves the Municipality to enter into an agreement with GrantMatch Corp. for the provision of grant management and application services for a term of two (2) years, with automatic annual renewals thereafter, unless otherwise terminated by either party; and

THAT municipal staff must obtain prior Council approval before GrantMatch Corp. proceeds with the preparation and submission of individual grant applications on the Municipality's behalf; and

THAT Council authorizes the Treasurer/Tax Collector to execute the agreement with GrantMatch Corp. on behalf of the Municipality.

Withdrawn

Resolution No. 2025-200

Moved by: Councillor Lamb

Seconded by: Councillor Woods

- 9.2 Staff Report FIN-2025-10
Grant Management Services

THAT Council of the Municipality of Whitestone direct staff to prepare a Request for Proposals for Grant Management Services and report back to Council at a future meeting.

Carried

Resolution No. 2025-201

Moved by: Councillor Lamb

Seconded by: Councillor Bray

- 9.3 Report FIN-2025-11
Updates to Tax Collection Policy

THAT the Council of the Municipality of Whitestone receives report FIN-2025-11 Updates to Tax Collection Policy for information.

Carried

Resolution No. 2025-202

Moved by: Councillor Bray

Seconded by: Councillor Lamb

- 9.4 Report FIN-2025-12
Tax Arrears Update

THAT the Council of the Municipality of Whitestone receives report FIN-2025-12, Tax Arrears Update for information; and

THAT staff continue to update Council with annual Tax Arrears Updates in accordance with the Municipality's Tax Collection Policy.

Carried

Resolution No. 2025-203

Moved by: Councillor Woods

Seconded by: Councillor Nash

- 9.5 Report ADMIN-2025-11
Agreement with Magnatawan Pioneer Association for the Purchase of docks at Bolger Landing

THAT the Council of the Municipality of Whitestone receives Report ADMIN-2025-11, Agreement with Magnatawan Pioneer Association for the Purchase of docks at Bolger Landing, for information; and

THAT the Council of the Municipality of Whitestone directs staff to present this agreement to the Magnatawan Pioneer Association (MPA) for their consideration and that the offer be open for a one-month period from the time of receipt.

Carried

Resolution No. 2025-204

Moved by: Councillor Bray

Seconded by: Councillor Lamb

9.6 Report ADMIN-2025-12
Council Remuneration

THAT the Council the Municipality of Whitestone receives report ADMIN-2025-12 (Council Remuneration), for information; and

THAT the Council of the Municipality of Whitestone does hereby endorse an updated Council remuneration By-law; and

THAT staff schedule a public meeting as required under Section 283 (7) of the Municipal Act, 2001, S.O., 2001, c.25, as amended for the purposes of presenting an updated Council Remuneration By-law.

Carried

Resolution No. 2025-205

Moved by: Councillor Bray

Seconded by: Councillor Lamb

9.7 Report ADMIN-2025-13
Community Centre A/V Equipment Update

THAT the Council the Municipality of Whitestone receives report ADMIN-2025-13 (Audio Visual System), for information; and

THAT the Council directs the CAO/Clerk to continue to finish the project with the addition of a camera system that he deems to be most useful.

Carried

10. By-laws

Resolution No. 2025-206

Moved by: Councillor Lamb

Seconded by: Councillor Bray

10.1 **THAT** By-law No. 23-2025, being a By-law to provide for the establishment of a Tax Collection Policy and to repeal By-law 39-2024, is hereby passed this 17th day of June, 2025, with the following amendments:

- 1) Page 168 Section 8: 2 years, not 3 years
- 2) staff authority to forgive small balance be changed from \$5.00 to \$25.00.
- 3) In Section 9(b), change to read “aged two years or more” and remove “While priority may be given to accounts over \$1,000, the Treasurer/Tax Collector may use discretion in referring chronic non-payment accounts regardless of balance.”

Carried

Resolution No. 2025-207

Moved by: Councillor Lamb

Seconded by: Councillor Bray

10.2 **THAT** By-law No. 25-2025, being a By-law to amend By-law 08-2024, establishing fees and charges for services provided by the Municipality of Whitestone, is hereby passed this 17th day of June, 2025.

Carried

Resolution No. 2025-208

Moved by: Councillor Woods

Seconded by: Councillor Lamb

10.3 **THAT** By-law No. 26-2025, being a By-law to adopt the Municipality of Whitestone Health and Safety Procedures Manual, is hereby passed this 17th day of June, 2025.

Withdrawn

11. Business Matters

Resolution No. 2025-209

Moved by: Councillor Lamb

Seconded by: Councillor Bray

11.1 Site Plan Requirements for Building Permit Applications - Surveys

THAT Council receives information from Chief Building Official Jamie Osborne; and

THAT Council directs staff to proceed to develop a protocol for use in determining when survey documents are required for the issuance of a Building Permit.

Carried

Resolution No. 2025-210

Moved by: Councillor Lamb

Seconded by: Councillor Nash

11.2 Road Grant Funding per By-law 16-2025 – establishing x and y factors for 2025

THAT Council receives information from Treasurer / Tax Collector Jessica Sinkowski; and

THAT, for 2025, the x and y factors used in calculating private road grants, be:

X = \$389.27 Y= \$59.16

Carried

Resolution No. 2025-211

Moved by: Councillor Woods

Seconded by: Councillor Nash

11.3 Clear Lake Road Issue

THAT the Council of the Municipality of Whitestone directs staff to attempt to arrange for paid duty enforcement on long weekend evenings.

Carried

CURFEW

Resolution No. 2025-212

Moved by: Councillor Bray

Seconded by: Councillor Lamb

WHEREAS Section 6.5.2 Daytime meetings (commencing prior to 4:00 p.m.) of the Municipality of Whitestone Procedural By-law No. 80-2023, being a By-law to establish protocols governing the proceedings of Council, Committee and Boards of the Corporation of the Municipality of Whitestone, states:

No item of business may be dealt with at a Council meeting after seven (7.0) hours of the meeting unless authorized by a resolution supported by a majority of the Members present, to allow an additional agreed upon length of time.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the June 17, 2025 Regular Council Meeting past the allotted time of seven (7.0) hours at 5:30 p.m. and continues for an additional one hour(s).

Carried

11.4 Speeding in the Village

This matter was discussed, no motion put.

12. Correspondence

Resolution No. 2025-213

Moved by: Councillor Woods

Seconded by: Councillor Bray

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 7 of the May 20, 2025 Council Meeting agenda,

NOW THEREFORE BE IT RESOLVED THAT Council receives the correspondence items for information, with the following extracted for further discussion / action:

Item F – Parry Sound High School Thank You – Councillor Woods, recognizing the appreciation

Item K – Troy Burgess – Clear Lake Issues – moved to Business Item 11.3

Carried

13. Councillor Items

Councillor Bray

- ICECAP trade show at the Stockey Centre in Parry Sound was a success
- The Legion is fundraising to make their building accessible; Friday night fish and chips and a pig roast on the long weekend

Councillor Lamb

- Asked about the status of the shelter behind the Grange; this item will be added to the July agenda

Councillor Woods

- Asked if there was a Council meeting scheduled in Ardbeg for 2025;
- Indicated grass cutting at the cemeteries should take place in the days leading up to importance celebratory days – Easter, Mother’s Day, Father’s Day
- Suggested staff look into having a rabies clinic

Mayor Comrie

- Canada Day will be celebrated on Sunday June 29, starting at 5:00, ceremony at 7:00, fireworks at dusk
- The recreation committee is moving forward with the food pantry, collecting non-perishable foods

14. Questions from the Public – none

15. Closed Session

Moved into Closed Session

Resolution No. 2025-214

Moved by: Councillor Bray

Seconded by: Councillor Lamb

THAT this meeting be adjourned into a Closed Session meeting at 5:59 p.m. for the following matters:

15.1 Closed Session Minutes of the Regular Closed Session Council meeting of Tuesday May 20, 2025

15.2 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239(2) (f)

15.2.1 Bolger Enforcement (Councillor Nash) – verbal update

15.2.2 West Parry Sound Recreation and Cultural Centre
- verbal update from CAO/Clerk Black

15.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

15.3.1 Volunteer Resignation from the Cemetery Board

15.3.2 Volunteer Application for the Cemetery Board

15.3.3 Contract – My-Tech Information Technology - verbal discussion

15.3.4 CAO/Clerk 6-month milestone

Carried

RECORDING PAUSED

Reconvene into Regular Meeting

Resolution No. 2025-215

Moved by: Councillor Bray

Seconded by: Councillor Lamb

THAT this meeting be reconvened to a Regular Meeting at 6:54 p.m.

Carried

RECORDING TO BE RESUMED

Matters arising from Closed Session

Resolution No. 2025-216

Moved by: Councillor Lamb

Seconded by: Councillor Bray

15.1 Closed Session Minutes of the Regular Closed Session Council meeting of Tuesday May 20, 2025

THAT the Council of the Municipality of Whitestone hereby approves the Regular Closed Session Council meeting minutes of Tuesday May 20, 2025.

Carried

Resolution No. 2025-217

Moved by: Councillor Woods

Seconded by: Councillor Nash

15.2 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239(2)(f)

15.2.1 Bolger enforcement (Councillor Nash)

THAT Council of the Municipality of Whitestone receives the verbal update from CAO/Clerk Black, for information.

Carried

Resolution No. 2025-218

Moved by: Councillor Lamb

Seconded by: Councillor Woods

15.2.2 West Parry Sound Recreation and Culture Centre

THAT the Council of the Municipality of Whitestone receives report CLOSED-2025-05 (WPSRCC Legal) for information and;

THAT Council of the Municipality of Whitestone authorizes Councillor Scott Nash to appear as a witness and provide evidence in this case and;

THAT the Municipality of Whitestone authorizes Torkin Manes to file the Statement of Defence (as circulated).

Carried

Resolution No. 2025-219

Moved by: Councillor Bray

Seconded by: Councillor Lamb

15.3 Personal matters about an identifiable individual, including municipal or local board employees pursuant to Ontario Municipal Act, Section 239(2)(b)

15.3.1 Resignation from the Cemetery Board

THAT the Council of the Municipality of Whitestone accepts the resignation of Mike Musgrave from the Cemetery Board, and thanks him for his time and contributions.

Carried

Resolution No. 2025-220

Moved by: Councillor Woods

Seconded by: Councillor Lamb

15.3.2 Volunteer Application to the Cemetery Board

THAT the Council of the Municipality of Whitestone appoints Lisa Merritt-Rieckmann to the Cemetery Board.

Carried

Resolution No. 2025-221

Moved by: Councillor Bray

Seconded by: Councillor Lamb

15.3.3 Contract – My-Tech Information Technology

THAT the Council of the Municipality of Whitestone receives the verbal update of CAO/Clerk Black, for information.

Carried

15.3.4 CAO/Clerk 6-month milestone
This item was addressed in closed session

16. Confirming By-law

Resolution No. 2025-222

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT By-law No. 27-2025 being the Confirmatory By-law for the Regular Council meeting of the Municipality of Whitestone on June 17, 2025 is hereby enacted this 17th day of June, 2025.

Carried

Resolution No. 2025-223

Moved by: Councillor Bray

Seconded by: Councillor Woods

17. Adjournment

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 7:00 p.m. until the Regular Council Meeting of Tuesday July 15, 2025 at 10:00 a.m. or at the call of the chair.

Carried

George Comrie

Mayor

Nigel Black

CAO / Clerk

MEETING MINUTES

Thursday, May 8, 2025 at 6:30 PM

Board Meeting via Zoom Video ConferenceBoard Members Present:

Joel Constable Ted Collins
 Jerry Brandt Teri Brandt
 Sharon Smith Jamie McGarvey
 Gail Finsson Rick Zanussi
 Teresa Hunt Ted Knight
 Irene Smit Peter McIsaac
 Tom Lundy

Board Members Absent:

Janice Bray
 Ryan Baptiste

Staff:

Tammy MacKenzie, CAO
 JJ Blower, Communications Officer
 Sylvia Roy, Director of Finance
 Pam Nelson, Director of Child Care Service Management
 Jennifer Bouwmeester, Director of Women's Services

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:30PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.**3. DISCLOSURE OF PECUNIARY INTEREST.****4. APPROVAL OF AGENDA*****Resolution 25 05 01*****CARRIED***Moved by Jerry Brandt**Seconded by Irene Smit*

“THAT the agenda of the Regular Meeting of the Board held on May 8, 2025 be approved as presented.”

5. APPROVAL OF MINUTES:***5.1 April 10, 2025******Resolution 25 05 02*****CARRIED***Moved by Tom Lundy**Seconded by Joel Constable*

“THAT the Board meeting minutes of Thursday, April 10, 2025 be approved as presented.”

Ted Collins entered the meeting at 6:33pm

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

The Chair advised that he did not have anything to report.

7.2 Chief Administrative Officer

Ms. MacKenzie verbally highlighted some of the items in the written CAO report and was available to answer questions. In addition, Ms. MacKenzie advised that she would be heading to the OMSSA exchange conference next week, the District Municipal Meeting on May 23rd, the NOSDA AGM & Conference in Sault Ste. Marie during the first week of June, and then to the OMSSA AGM the second week of June.

7.3 Director of Finance

Ms. Roy shared a verbal update. The finance team is currently working on renewing the 2025–2026 insurance policy for DSSAB. The Local Housing Corporation (LHC) renewal will take place later this year.

Senior finance staff have submitted all auditor requests received so far. A follow-up call is scheduled for Monday to check on the audit status and address any further needs. The goal is still to present the financial statements in June. KPMG will not only provide the financials but also benchmarks, performance indicators, and efficiency recommendations.

Finance staff are actively working on ministry reports for EFIS, Ontario Works, SMAIR, and the Homelessness Prevention Plan. These reports align with the finalized audited statements.

All budgets have been uploaded into both accounting systems, and the team is developing a simple quarterly report for the Board comparing budget vs. actuals.

Additionally, the finance and housing teams are upgrading the Yardi system to ensure better integration across modules. Finance staff are also creating a procedural manual detailing their tasks and deadlines to help maintain continuity if someone is absent or leaves the organization.

Ted Collins noted that the recent FONOM conference focused on Asset Management, and our auditor was a speaker on that topic.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Esprit Place Family Resource Centre – Operational Update

A written report was presented by Ms. Bouwmeester for information.

9.2 Early Development Instrument (EDI) Results

A written report was presented by Ms. Nelson for information.

10. IN-CAMERA: 0

11. CORRESPONDENCE.

11.1 NBPSDHU Overdose Report

11.2 Labour Focus March 2025 (The Labour Market Group)

11.3 Monthly Jobs Report February 2025 (The Labour Market Group)

11. ADJOURNMENT.

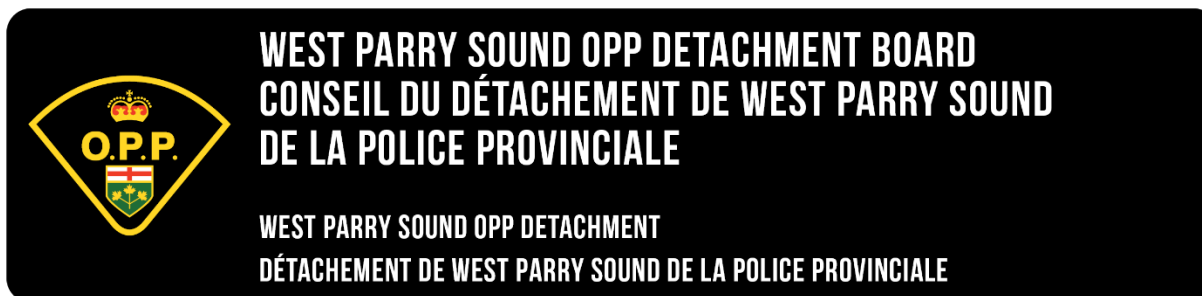
Resolution 25 05 03

CARRIED

Moved by Teri Brandt

Seconded by Gail Finnsion

“THAT the Board meeting now be adjourned at 7:41 PM, and that the next regular meeting to be held Thursday, June 12, 2025 at the hour of 6:30 PM via Zoom Video Conference.”



WEST PARRY SOUND OPP DETACHMENT BOARD

ANNUAL REPORT 2025

PART 1

The Ontario Community Safety, and Policing Act (CPSA) was passed in 2019 and came into effect on April 1, 2024. Under this legislation, The West Parry Sound OPP Detachment Board was formed and is composed of one member from each of the following municipalities and First Nations: Henvey Inlet First Nation, the Township of Carling, the Municipality of McDougall, the Township of McKellar, the Township of Seguin, the Township of the Archipelago, the Municipality of Whitestone and the Town of Parry Sound. Two additional members are jointly appointed by the above municipalities and the First Nation. These individuals must not be members of a municipal or band council, nor employees of any of the participating municipalities or the First Nation. The final two members are appointed by the Provincial Minister.

Section 68 of the CSPA sets out the rules, responsibilities and governance structure of the board. Among these responsibilities is the requirement to submit an annual report to the participating municipalities and band council by June 30 of each year. As this board was only established in October 2024 it is still in the early stages of development. The following report outlines the progress and activities of the board from October 16, 2024, to May 2025.

LEXICON:

CSPA - Community, Safety and Policing Act

DB – Detachment Board

DC -Detachment Commander

TOC – Township of Carling

WPSOPPDB – West Parry Sound Ontario Provincial Police Detachment Board

OPC – Ontario Police College

APSB - Association of Police Service Boards

RAP – Rules and Procedures.

BOARD STRUCTURE

The Ontario regulation 135/24 under the CSPA outlines the composition of the new detachment board for the West Parry Sound OPP detachment area. This board is to be comprised of seven municipal representatives, and one representative from Henvey Inlet First Nation, two appointed community representatives and two Provincial appointed representatives. At present, there are vacancies for both the community appointed representatives and provincial appointed representatives. Eligible applicants have submitted applications for the two community representative positions which are currently under review. In addition, the provincial appointments have not occurred.

Initially it was agreed by the Board that the Municipality of McDougall would provide the administration for the board however, in April 2025 there was a transition to the Township of Carling.

The DB's administrative functions are supported by the Chief Administrative Officer – Municipal Clerk / Treasurer who serves as the Board Secretary and Treasurer, as well as a Recording Secretary who assists with meeting documentation and coordination.

Attached to the report is the role and responsibilities of the board.

ADMINISTRATION AND INFORMATION TECHNOLOGY

We plan to develop a record management and retention policy long with and organized filing system to ensure the proper storage and accessibility of DB records.

BOARDS MEETINGS

The appointments to the DB have been made in accordance with the eligibility criteria set out in the CSPA. The appointed board members were required to undergo a criminal record check which was filed in the DB records. Additionally, the appointed members have successfully completed all the mandatory training provided by the OPC.

All appointed members have taken the oath/affirmation of office and prescribed code of conduct. The signed documents have been filed in the DBs official records.

As previously stated, the rules and procedures established under section 46 of the CSPA outline the operational framework of the board. A copy of these procedures is attached to this report. Once approved by the Board, the annual report will be filed on the Municipality of McDougall's website. We are intending to create a specific DB website in the future to enhance accessibility and transparency. As stated earlier, the board is still in the early stages of development and is working towards meeting all the requirements set out in the CSPA.

In accordance with legislative requirements a Chair and Vice Chair have been elected or acclaimed for the 2024 and 2025 term.

Board meetings are held quarterly on the fourth Thursday of the month. As of April 2025, public meetings are now being held at the Township of Carling Council Chambers, beginning at 7:00 P.M. Special meetings may be called at the request of the chair as needed.

Distance and availability of members were factors in the board's decision to hold hybrid meetings. One meeting was held in 2024 and three meetings were

held in 2025 to support the timely completion of the annual report and the review of the draft 2025 budget in accordance with legislative requirements.

The DC has been in attendance for all board meetings and has provided statistical reports for the West Parry Sound area, engaging in meetings and offering updates on current policing initiatives. The strategic plan currently in place spans from 2023 through the end of 2025.

COMMUNICATIONS

The meeting agendas and minutes are posted on the Municipality of McDougall's webpage until a specific DB website is established.

The Board has expressed strong support for the Crisis Mobile Response Team (CMRT) initiative which is a newer program that the local detachment is operating in the area. This initiative pairs a mental health worker with a police officer to respond to individuals in crisis, ensuring timely, compassionate and appropriate support. The team provides ongoing referrals and support as needed. A joint deputation was presented to the Board outlining the program's objectives and outcomes. CMRT members are currently in the process of providing deputations to the municipal councils and Henvey Inlet First Nation explaining the program. This program appears to be making a positive impact in helping to reduce crime rates, lowering calls for service and contributing to the overall safety and well-being of the community.

FINANCE

All member municipalities have agreed to equally share the financial cost associated with operating the Detachment Board.

The 2025 budget was reviewed by the board and approved in principle; however, it is still pending formal approval from the municipal councils and the Henvey Inlet First Nation.

The Board has reviewed liability insurance and has selected a provider to ensure appropriate coverage for board members.

Council board members and First nation representatives do not receive additional compensation for their participation on the board.

FUTURE PLANS

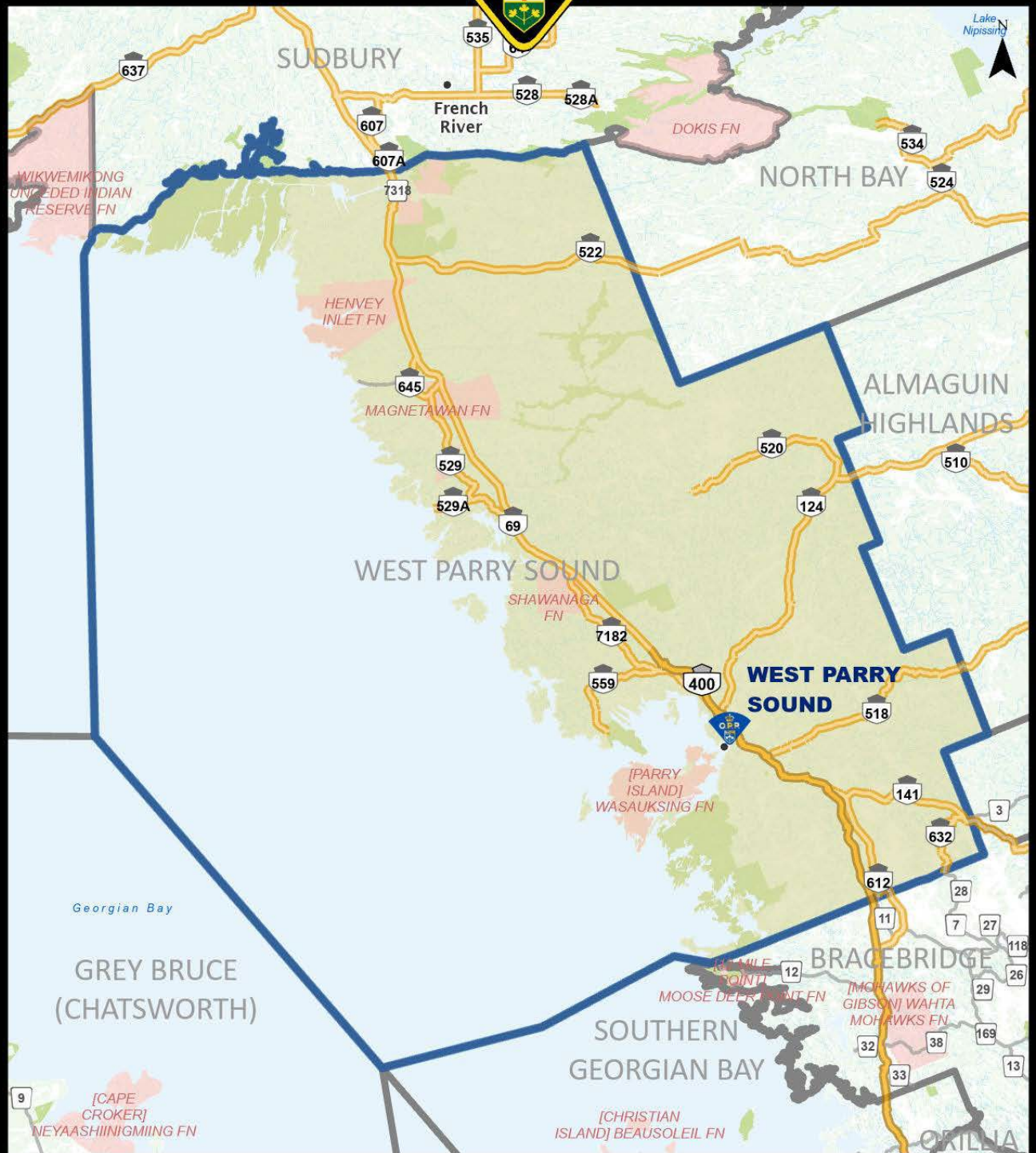
There is still significant work ahead as the board continues to build its foundation. The process to develop a new strategic plan will begin in the near future.

The board intends to review and establish appropriate remuneration for the provincial and community representatives on the board. In addition, ongoing effort will focus on enhancing administrative processes, information technology systems and the development of local polices to support effective governance. A key priority will be to ensure clear and consistent communication about the Board's operation, roles, and responsibilities while maintaining a transparent and accountable budgeting process.



WEST PARRY SOUND DETACHMENT WPSOPPDB ANNUAL REPORT PART 2

2024 DETACHMENT BOARD ANNUAL REPORT



Legend			
	GENERAL HEADQUARTERS		SATELLITE
	REGIONAL HEADQUARTERS		OPP ADMINISTERED FN
	HOST DETACHMENT		OPP FN
	400 Series Highway		Detachment Boundary
	Provincial Highway		Township Boundary
	Major Road		First Nation
			Provincial Park
			Non-OPP Policed

2023-2025 STRATEGIC PLAN

Priorities and Commitments



PEOPLE

A healthy and resilient OPP

We will strive to support all members in achieving their professional and personal best.

WORK

A responsive and evolving OPP

We will empower our members to ensure the best possible policing services are delivered to Ontarians.

COMMUNITIES

A collaborative and progressive OPP

We will partner and build relationships with a shared vision for safety and well-being.

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Message from the Detachment Commander

I am pleased to present the West Parry Sound Detachment – 2024 OPP Detachment Board Annual Report. This report includes crime, traffic enforcement and community well-being data, and highlights initiatives and successes from the past year. 2024 represents the midway point of the West Parry Sound Detachment 2023-2025 Action Plan and this report provides updates on our progress in meeting our Action Plan commitments.



I am proud of the work undertaken by our detachment. In 2024,

- The OPP saw an increase in illicit drug activity and responded by enhancing targeted enforcement initiatives, increasing patrols in high-risk areas and collaborating with specialized units to disrupt trafficking networks
- We maintained our commitment to traffic safety by prioritizing enforcement efforts, targeting dangerous and impaired driving. As a result, we observed a 50% decrease in related incidents.
- We saw an increase in drug charges and responded by conducting targeted enforcement initiatives, increasing patrol presence in high-risk areas and strengthening partnerships with specialized units. These actions helped disrupt local trafficking activity and enhanced community safety.
- We maintained our commitment to traffic safety and prioritized impaired driving and aggressive driving enforcement. This resulted in a notable increase in charges laid and proactive stops, reinforcing our dedication to safer roads throughout the detachment area.
- Based on concerns from community members, we increased community patrols in the Parry Sound downtown. This resulted in greater police visibility, a reduction in calls for service and improved community engagement and trust.
- In response to repeated concerns regarding loitering, drug activity, we intensified proactive patrols in the downtown area of Parry Sound. As a result, officers were able to identify and address recurring problems more effectively.
- We continued to leverage technology, including In-Car Cameras, ALPR, to support the collection of evidence, increase transparency and enhance public and officer safety.
- We worked alongside our policing partners, including municipal, regional and First Nations police services, to support cross-jurisdictional initiatives, such as joint traffic enforcement blitzes, coordinated drug investigations and shared intelligence efforts targeting organized crime.
- We partnered with community-based organization Canadian Mental Health Association (CMHA), to develop/implement co-response models that enhanced our ability to respond to mental health-related calls.
- The Offender Management Program offered several key benefits for the West Parry Sound detachment. Its primary goal is to reduce reoffending and enhance community safety through proactive supervision, intervention and support. We had the ability to target individuals at high risk of reoffending, using evidence-based strategies to reduce their likelihood of committing further crimes.

In 2025, we will be working with the West Parry Sound OPP Detachment Board to form the 2026-2029 West Parry Sound Detachment Action Plan. This work will include engaging with community members to ensure the needs of the communities we serve will be reflected in the commitments we make. Development of the 2026-2029 West Parry Sound Detachment Action Plan will coincide with the creation of the 2026-2029 OPP Strategic Plan to ensure organizational alignment and support.

The West Parry Sound Detachment – 2024 OPP Detachment Board Annual Report begins to bridge the gap between *Police Services Act* (PSA) and *Community Safety and Policing Act* (CSPA) reporting requirements. In collaboration with relevant OPP program areas, working groups and West Parry Sound OPP Detachment Board, this report will continue to develop in the years to come to include content from the OPP Detachment Board Chair(s) and additional data and updates from the OPP.

From detachment administrative staff to frontline uniform members to specialty units to supervisors, our members continue to serve with pride, professionalism and honour. As we anticipate future challenges and opportunities for policing and community safety, we remain dedicated to our mission of serving our communities by protecting citizens, upholding the law and preserving public safety.

Staff Sergeant
Wall, Helena
WEST PARRY SOUND

Summary of Commitments

Through analysis and consultation, the following areas of focus were identified for the years 2023-2025.

Crime	Roadways, Waterways and Trails	Community Well-Being
<p>Reduce harm and victimization in the areas of:</p> <ul style="list-style-type: none"> 1) Violent Crime <ul style="list-style-type: none"> Assault Sexual Assault Robbery 2) Property Crime <ul style="list-style-type: none"> Theft Over \$5000 Have Stolen Goods Fraud Break and Enter 3) Illicit Drugs/Drug-Related Deaths 4) Cyber-Crime and Phone Scams 	<p>To sustain a continuous and year-round focus on the “Big Four” causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails:</p> <ul style="list-style-type: none"> 1) Impaired (alcohol/drug) 2) Speeding/aggressive driving 3) Distracted driving 4) Lack of occupant restraint and safety equipment 	<p>To identify co-response solutions for non-police related demands for service that impact police resourcing.</p> <p>Ensure our communities have service delivery that is focused on:</p> <ul style="list-style-type: none"> 1) Investigative excellence 2) Mutual trust and respect <p>To provide support and liaise with First Nations communities.</p>

2024 Crime Progress Updates

Commitment	Progress Update
<p>Reduce harm and victimization in the areas of:</p> <ul style="list-style-type: none"> 1) Violent Crime Assault Sexual Assault Robbery 2) Property Crime Theft Over \$5000 Have Stolen Goods Fraud Break and Enter 3) Illicit Drugs/Drug-Related Deaths 4) Cyber-Crime and Phone Scams 	<p>1) Solid partnerships have been developed with several organizations, including the Sexual Assault Domestic Violence Committee, Domestic Violence Coalition, Manitoulin-Northshore Victim Services, Domestic Violence Court Advisory Committee, VWAP and the Anti-Human Trafficking Committee. These partnerships also provide educational opportunities and outreach initiatives that endeavour to raise awareness in our communities relating to crimes against persons. Crimes such as domestic violence, sexual assault and human trafficking will continue to be our priority.</p> <p>The review of every domestic violence occurrence by the Victim Response Support Unit has ensured 100% compliance with the OPP Domestic Violence Protocol</p> <p>Detachment analyst provided potential suspect reports based on the type of crime to assist in identifying and apprehending of suspects. The reports helped assess our community's needs and identified areas of concern. It provided information to members on wanted persons. The enhancements to the analytical reports have provided investigators with potential suspects based on specific indicators. The report provided tangible information in a concise tactical analysis format. The report is utilized to promote a quick response to criminal activity. The analytical report also assisted in tailoring our preventative activities to ensure proper education and support is being provided to identified at risk groups.</p> <p>2) The Regional Operational Analyst continues to complete and disseminate detailed Weekly Operational Reports to frontline members, Crime Unit members and local policing partners. Information pertaining to multi-jurisdictional criminal activity is distributed to neighbouring OPP detachments and other police services as required.</p> <p>Crime Alerts are tactical reports designed to provide intelligence information based on current information. Crime Alerts that are responsive to officer safety concerns, crime patterns, high risk offenders and wanted persons to have been completed and disseminated to members.</p>

	<p>The lock it or lose it campaign continues to educate members of the public with crime prevention tips directly related to the securing of property and locking of vehicles, which was identified as a priority. Officers conducted strategic foot patrols and engaged local businesses to increase visibility and awareness that many of these types of crimes are crimes of opportunity.</p> <p>3) The Community Street Crime Unit (CSCU) officer has proven to be an asset to the detachment.</p> <p>The identification of new or emerging drugs trends specific to our area, combined with the gathering and sharing of information between all involved agencies or units, will continue to reduce the number of illicit drugs in our communities and the apprehension of those who perpetrate these crimes.</p> <p>4) Several international fraud investigations and phishing scams have been reported. The engagement of the Crime Unit, Cybercrime Unit and Canadian Anti-Fraud Centre have been instrumental in the support of investigations. Immediate investigative action has resulted in several victims being reimbursed for their losses. Presentations to seniors regarding online frauds were completed in 2024</p> <p>Timely media releases outlining internet safety and current scams are disseminated to members of our communities to reduce victimization.</p>
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2024 Roadways, Waterways and Trails Progress Updates

Commitment	Progress Update
<p>To sustain a continuous and year-round focus on the “Big Four” causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails:</p> <ol style="list-style-type: none"> 1) Impaired (alcohol/drug) 2) Speeding/aggressive driving 3) Distracted driving 4) Lack of occupant restraint and safety equipment 	<p>All frontline members have received training in Standard Field Sobriety testing (SFST) and additional members have received Drug Recognition Evaluator training</p> <p>Strategic directed patrols that increase visibility in identified areas of concern will act as a deterrent and have an influence on driving behaviours. A multi-faceted approach by frontline members to include traffic stops, safety messaging and enforcement has contributed to increased safety on our roadways.</p> <p>In 2024, West Parry Sound Detachment members fully participated in all provincial traffic initiatives. A local Detachment Traffic Plan outlining the enforcement activities and targets was distributed to all members.</p>

2024 Community Well-Being Progress Updates

Commitment	Progress Update
<p>To identify co-response solutions for non-police related demands for service that impact police resourcing.</p>	<p>West Parry Sound OPP continues to explore co-response strategies to address non-police-related service demands that impact frontline resourcing. Initiatives such as online reporting, the Mobile Crisis Response Team (MCRT) program and the SAFECAM initiative are key examples aimed at ensuring appropriate responses, while enhancing overall community safety and service efficiency</p>
<p>Ensure our communities have service delivery that is focused on: 1) Investigative excellence 2) Mutual trust and respect</p>	<p>We are committed to ensuring our communities receive service that prioritizes:</p> <ol style="list-style-type: none"> 1. Investigative excellence – through thorough, professional and accountable policing; and 2. Mutual trust and respect – by fostering strong relationships with the public, built on transparency, integrity and collaboration.
<p>To provide support and liaise with First Nations communities.</p>	<p>Members of the West Parry Sound Detachment and our First Nations policing partners provide mutual support to one another by attending calls for service and providing back-up when required. We continue to enjoy an ongoing mutually respectful policing relationship.</p> <p>Members of the West Parry Sound Detachment are deployed to support our northern First Nations communities with every opportunity that presents itself, while still ensuring operational needs are met in the Detachment area.</p>

Other Community Updates

- In response to current crime trends and community concerns, the West Parry Sound Detachment prioritized crime prevention initiatives with a focus on fraud prevention. We collaborated with community partners, including the Canadian Anti-Fraud Centre, to enhance public awareness and education—particularly around issues such as elder abuse.
- In response to concerns from community members, the West Parry Sound Detachment increased patrols in designated Community Safety Zones. This proactive approach led to an increase in charges, a reduction in calls for service and positive feedback from residents and local businesses who reported feeling safer.
- West Parry Sound Detachment Emergency Response Team (ERT) members from West Parry Sound and across the Region recently led Grade 11 and 12 students through the ERT Task-Specific Standard fitness test. This popular annual event, held once or twice a year, is always well received by the students. The primary focus is on building strong interpersonal relationships, while promoting physical fitness and encouraging teamwork.
- West Parry Sound Detachment ERT members, the Crime Unit and the Administrative Sergeant from West Parry Sound attended a gathering on the WPSHC grounds focused on strengthening relationships with local First Nations communities. This meaningful event was part of our ongoing journey toward reconciliation and building trust through open dialogue and collaboration.
- West Parry Sound Detachment members visited Henvey Inlet First Nation to deliver a fraud awareness presentation to community members. The session was held in preparation for the upcoming distribution of the Robinson Treaty Funds, with the goal of empowering residents to recognize and prevent financial scams.
- Recognizing the growing need for mental health supports, the West Parry Sound Mobile Crisis Response Team (MCRT) officer and clinician partnered with the CEO to attend various community events, including Seniors' and Health Awareness Day. These engagements provided an opportunity to connect with residents, raise awareness and promote available mental health resources.
- The West Parry Sound OPP actively participates in the Parry Sound Downtown Experience Committee meetings. These meetings focus on addressing community concerns related to minor theft, the rise in illicit drug use and overall public safety. By working collaboratively with local partners, we aim to develop effective strategies to enhance the safety and well-being of our citizens.

Calls for Service

Table 1.1

All CAD Events*	Immediate Police Response Required**
15,469	4,942

* This represents all Computer Aided Dispatch (CAD) event types created for each detachment area. Not all CAD events are dispatched to a frontline OPP detachment officer. Some events may have been actioned by another OPP member, diverted to another unit, or deemed a non-OPP event. This does not include officer or detachment generated events that have not been reported through the PCC, or any online reporting events.

** This represents the total number of CAD events prioritized for an immediate police response, indicating the potential for extreme danger, catastrophic circumstances, injury, the threat of injury, death, and/or crime in progress.

Crime and Clearance

Violent Crimes

Table 2.1

Offences	2022	2023	2024	Clearance Rate
01 - Homicide	0	0	0	-
02 - Other Offences Causing Death	0	0	0	-
03 - Attempted Murder	2	1	0	-
04 - Sexual Offences	41	48	32	68.75%
05 - Assaults/Firearm Related Offences	108	113	125	85.60%
06 - Offences Resulting in the Deprivation of Freedom	6	0	2	100.00%
07 - Robbery	3	3	0	-
08 - Other Offences Involving Violence or the Threat of Violence	61	87	69	55.07%
09 - Offences in Relation to Sexual Services	0	0	1	0.00%
10 - Total	221	252	229	73.80%

Property Crimes

Table 2.2

Offences	2022	2023	2024	Clearance Rate
01 - Arson	0	0	3	66.67%
02 - Break and Enter	33	30	36	52.78%
03 - Theft Over \$5,000	27	32	23	39.13%
04 - Theft Under \$5,000	160	183	168	33.33%
05 - Have Stolen Goods	6	4	4	75.00%
06 - Fraud	110	133	134	7.46%
07 - Mischief	102	91	82	26.83%
08 - Total	438	473	450	26.89%

Other Criminal Code

Table 2.3

Offences	2022	2023	2024	Clearance Rate
01 - Gaming and Betting	0	0	0	-
02 - Offensive Weapons	9	7	12	91.67%
03 - Other Criminal Code Offences	196	146	185	72.43%
04 - Total	205	153	197	73.60%

Drugs

Table 2.4

Offences	2022	2023	2024	Clearance Rate
01 - Possession	11	9	13	69.23%
02 - Trafficking	7	13	26	96.15%
03 - Importation and Production	0	0	0	-
04 - Cannabis Possession	0	0	0	-
05 - Cannabis Distribution	0	1	0	-
06 - Cannabis Sale	0	0	0	-
07 - Cannabis Importation and Exportation	0	0	0	-
08 - Cannabis Production	0	0	0	-
09 - Other Cannabis Violations	0	0	0	-
10 - Total	18	23	39	87.18%

Federal Statutes**Table 2.5**

Offences	2022	2023	2024	Clearance Rate
Federal Statutes	60	84	87	96.55%

Traffic Violations**Table 2.6**

Offences	2022	2023	2024	Clearance Rate
01 - Dangerous Operation	6	10	7	100.00%
02 - Flight from Peace Officer	6	4	9	77.78%
03 - Operation while Impaired/Low Blood Drug Concentration Violations	60	46	64	100.00%
04 - Failure or Refusal to Comply with Demand	3	2	1	100.00%
05 - Failure to Stop after Accident	1	3	1	0.00%
06 - Operation while Prohibited	5	12	10	100.00%
07 - Total	81	77	92	96.74%

Youth Crime**Table 2.7**

Offences	2022	2023	2024
Bail	0	0	0
Conviction	26	15	9
Diversion	14	6	3
Non-Conviction	91	59	12
Not Accepted	0	0	1
POA Ticket	0	1	0
NULL	7	6	34
Total	138	87	59

Victim Referrals**Table 2.8**

Offences	2022	2023	2024
Sum of Offered	563	684	694
Sum of Accepted	167	178	143
Sum of Total	730	862	837
Sum of % Accepted	22.88%	20.65%	17.08%

Traffic and Road Safety

Motor Vehicle Collisions (MVC) by Type

(Includes roadway, off-road and motorized snow vehicle collisions)

Table 3.1

Offences	2022	2023	2024
Fatal Injury Collisions	5	4	6
Non-Fatal Injury Collisions	61	46	73
Property Damage Only Collisions	534	535	591
Alcohol-Related Collisions	26	18	34
Animal-Related Collisions	201	204	235
Speed-Related Collisions	69	67	92
Inattentive-Related Collisions	79	79	95
Persons Killed	6	5	8
Persons Injured	87	59	103

Primary Causal Factors in Fatal MVCs on Roadways

Table 3.2

Offences	2022	2023	2024
Fatal Roadway Collisions where Causal is Speed Related	2	1	3
Fatal Roadway Collisions where Causal is Alcohol/Drug Related	0	0	1
Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor	0	0	1
Fatal Roadway Collisions where Causal is Inattentive Related	2	1	0
Fatal Roadway Collisions where Causal is Animal Related	0	0	0

Fatalities in Detachment Area

Table 3.3

Fatality Type	Category	2022	2023	2024
Roadway	Fatal Incidents	4	3	3
Roadway	Persons Killed	5	4	5
Roadway	Alcohol/Drug Related Incidents	0	0	1
Marine	Fatal Incidents	0	3	0
Marine	Persons Killed	0	3	0
Marine	Alcohol/Drug Related Incidents	0	2	0
Off-Road Vehicle	Fatal Incidents	0	0	2
Off-Road Vehicle	Persons Killed	0	0	2
Off-Road Vehicle	Alcohol/Drug Related Incidents	0	0	2
Motorized Snow Vehicle	Fatal Incidents	1	1	1
Motorized Snow Vehicle	Persons Killed	1	1	1
Motorized Snow Vehicle	Alcohol/Drug Related Incidents	0	0	1

Big 4

Table 3.4

Offences	2022	2023	2024
Distracted (HTA 78.1)	12	10	7
Impaired (CCC 320.14 & 320.15)	115	91	129
Seatbelt (HTA 106)	32	30	62
Speeding (HTA 128)	699	856	715

Charges**Table 3.5**

Offences	2022	2023	2024
HTA	1,360	1,574	1,578
Criminal Code Traffic	151	160	196
Criminal Code Non-Traffic	810	1,057	1,106
LLCA	105	103	106
Controlled Drug and Substance Act	61	57	125
Federal Cannabis Act	1	5	3
Provincial Cannabis Act	28	37	61
Other	240	239	205

Policing Hours

The OPP has developed a Service Delivery Model (SDM) in response to several reviews and audit recommendations. The SDM is designed to:

- Promote officer wellness through balanced workloads
- Determine adequate staffing levels at each detachment
- Ensure the continued delivery of adequate and effective policing services in accordance with the Community Safety and Policing Act (CSPA).

To implement the SDM, the OPP has submitted a seven-year staffing strategy to address required increases in detachment personnel. This model supports the OPP’s ability to:

- Respond rapidly to increasing calls for service
- Maintain safe communities through proactive patrols and community engagement
- Address municipal concerns about reduced police visibility

To monitor progress and guide detachment-level planning, the OPP has established time allocation targets for provincial constables (figure 1). These targets reflect how time should ideally be distributed by the end of the seven-year strategy.

The targets are based on a provincial average and variations are expected between detachments due to differences in geography, operational structure, recruitment and other absences.

In the short term, detachments may face challenges in achieving these targets. Continued improvements in scheduling tools, data integrity, and strategic deployment will support progress toward these goals.

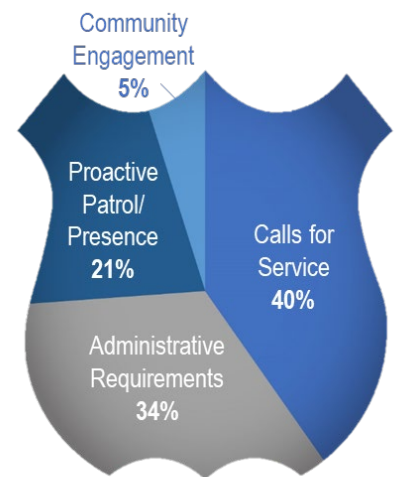


Figure 1: Service Delivery Model Provincial Target

Service Delivery Activity Allocations

Table 4.1

Calls for Service	Administrative Requirements	Proactive Patrol	Community Engagement
40.5%	38.6%	17.9%	3.0%

Hours (Field Personnel)

Table 4.2

	2020	2021	2022
TOTAL FRONTLINE HOURS	77,099	78,528	77,115

Endnotes

Tables 2.1, 2.2, 2.3, 2.4, 2.5, 2.6

Source: Niche Records Management System (RMS), (2025/04/23)

Note:

- Statistics Canada’s Uniform Crime Reporting Survey was designed to measure the incidence of crime in Canadian society and its characteristics.
- Actual counts (2022, 2023 and 2024) and Clearance Rate for 2024 included.
- The most serious violation methodology (MSV) is used, which is the same as Statistics Canada’s methodology. The MSV counts only the first of up to four offences per incident that occurred in the specific time range.
- First Nation population is not included.
- Statistics Canada Verified (green checkmark) only.

Table 2.1 Violent Crimes

Corresponding Violation Description

- 01 Murder 1st Degree, Murder 2nd Degree, Manslaughter, Infanticide
- 02 Criminal Negligence Causing Death, Other Related Offences Causing Death
- 03 Attempted Murder, Conspire to Commit Murder
- 04 Sexual offence which occurred prior to January 4, 1983, Sexual Assault, Level 3, Aggravated, Sexual Assault, Level 2, Weapon or Bodily Harm, Sexual Assault, Level 1, Sexual Interference, Invitation to Sexual Touching, Sexual Exploitation, Sexual Exploitation of a Person with a Disability, Incest, Corrupting Morals of a Child, Making Sexually Explicit Material Available to Children, Parent or Guardian Procuring Sexual Activity, Householder Permitting Sexual Activity, Luring a Child via Computer, Agreement or Arrangement - Sexual Offence Against a Child, Bestiality - Commits, Compels Another Person, Bestiality in, Presence of, or Incites, a Child, Voyeurism, Non-Consensual Distribution of Intimate Images
- 05 Assault Level 3, Aggravated, Assault Level 2, Weapon/Bodily Harm, Assault Level 1, Unlawfully Causing Bodily Harm, Discharge Firearm with Intent, Using firearm/Imitation of Firearm in the Commission of an Offence, Pointing a Firearm, Assault, Peace-Public Officer, Assault Against Peace Officer with a Weapon or Causing Bodily Harm, Criminal Negligence Causing Bodily Harm, Trap Likely to or Causing Bodily Harm, Other Assaults
- 06 Kidnapping, Forcible Confinement, Hostage Taking, Trafficking in Persons, Abduction Under 14, Not Parent/Guardian, Abduction Under 16, Removal of Children from Canada, Abduction Under 14 Contravening a Custody Order, Abduction Under 15 by Parent/Guardian
- 07 Robbery, Robbery to Steal Firearm
- 08 Extortion, Intimidation of a Justice System Participant or a Journalist, Intimidation of a Non-justice System Participant, Criminal Harassment, Indecent/Harassing Communications, Utter Threats to Person, Explosives Causing Death/Bodily Harm, Arson - Disregard for Human Life, Other Violations Against the Person, Failure to Comply with Safeguards (MAID), Forging/Destruction of Documents (MAID)
- 09 Obtaining Sexual Services for Consideration, Obtaining Sexual Services for Consideration from Person Under the Age of 18 Years, Material Benefit from Sexual Services, Material Benefit from Sexual Services Provided by Person Under the Age of 18 Years, Procuring, Procuring a Person Under the Age of 18 Years, Advertising Sexual Services

Table 2.2 Property Crimes

Corresponding Violation Description

- 01 Arson
- 02 Break & Enter, Break & Enter to Steal a Firearm, Break & Enter a Motor Vehicle (Firearm)
- 03 Theft over \$5000, Theft over \$5000 from a Motor Vehicle, Shoplifting over \$5000, Motor Vehicle Theft
- 04 Theft \$5000 or Under, Theft under \$5000 from a Motor Vehicle, Shoplifting \$5000 or Under
- 05 Trafficking in Stolen Goods over \$5000, Possession of Stolen Goods over \$5000, Trafficking in Stolen Goods \$5000 and Under, Possession of Stolen Goods \$5000 and Under
- 06 Fraud, Identity Theft, Identity Fraud
- 07 Mischief, Mischief to Cultural Property, Hate-motivated mischief relating to property used by identifiable group, Mischief Relating to War Memorials, Altering/Destroying/Removing a Vehicle Identification Number (VIN)

Table 2.3 Other Criminal Code

Corresponding Violation Description

01 Betting House, Gaming House, Other Violations Related to Gaming and Betting

02 Offensive Weapons: Explosives, Weapons Trafficking, Possession and Distribution of Computer Data (Firearm), Altering Cartridge Magazine, Weapons Possession Contrary to Order, Possession of Weapons, Unauthorized Importing/Exporting of Weapons., Firearms Documentation/Administration, Unsafe Storage of Firearms

03 Failure to Comply with Order, Escape and being at large without excuse - escape from custody, Escape and being at large without excuse - Unlawfully at Large, Failure to Appear, Breach of Probation, Disturb the Peace, Child Pornography (Possessing or Accessing), Child Pornography (Making or Distributing), Public Communications to Sell Sexual Services, Offences Related to Impeding Traffic to Buy or Sell Sexual Services, Counterfeiting, Indecent Acts, Voyeurism (Expired), Corrupting Morals, Lure child via Computer (Expired), Obstruct Public/Peace Officer. Trespass at Night, Threatening/Harassing Phone Calls (Expired), Utter Threats Against Property or Animals, Advocating Genocide, Public Incitement of Hatred, Promoting or Advertising Conversion Therapy, Unauthorized Recording of a Movie/Purpose of Sale, Rental, Commercial, Distribution, Offences Against Public Order (Part II CC), Property or Services for Terrorist Activities, Freezing of Property, Disclosure, Audit, Participate in Activity of Terrorist Group, Facilitate Terrorist Activity, Instruction/Commission of Act of Terrorism, Hoax – Terrorism, Advocating/Promoting Terrorism, Firearms and Other Offensive Weapons (Part III CC), Leave Canada to Participate in Activity of a Terrorist Group, Leave Canada to Facilitate Terrorist Activity, Leave Canada to Commit Offence for Terrorist Group, Leave Canada to Commit Offence that is Terrorist Activity, Harbour/Conceal Terrorist (Max = Life), Harbour/Conceal Terrorist (Max Does Not = Life), Harbour/Conceal Person Likely to Carry Out Terrorist Activity, Offences Against the Administration of Law and Justice (Part IV CC). Sexual Offences, Public Morals and Disorderly Conduct (Part V CC), Invasion of Privacy (Part VI CC), Failure to Comply with Regulations / Obligations for Medical Assistance in Dying (MAID), Other Offences Against the Person and Reputation, Offences Against the Rights of Property (Part IX CC), Fraudulent Transactions, Relating to Contracts and Trade (Part X CC), Offences Related to Currency, Proceeds of Crime (Part XII.2 CC), Attempts, Conspiracies, Accessories, Instruct Offence for Criminal Organization, Commit Offence for Criminal Organization, Participate in Activities of Criminal Organization, Recruitment of Members by a Criminal Organization, All Other Criminal Code (includes Part XII.1 CC)

Table 2.4 Drugs

Corresponding Violation Description

01 Possession – Heroin, Possession – Cocaine, Possession - Other Controlled Drugs and Substances Act, Possession - Methamphetamine (Crystal Meth), Possession - Methylendioxyamphetamine (Ecstasy), Possession – Opioid (other than heroin)

02 Trafficking – Heroin, Trafficking – Cocaine, Trafficking - Other Controlled Drugs and Substances Act, Trafficking - Methamphetamine (Crystal Meth), Trafficking - Methylendioxyamphetamine (Ecstasy), Trafficking – Opioid (other than heroin)

03 Import / Export – Heroin, Import / Export – Cocaine, Import / Export - Other Controlled Drugs and Substances Act, Import / Export - Methamphetamines (Crystal Meth), Import / Export - Methylendioxyamphetamine (Ecstasy), Import/Export – Opioid (other than heroin), Production – Heroin, Production – Cocaine, Production - Other Controlled Drugs & Substances Act, Production - Methamphetamines (Crystal Meth), Production - Methylendioxyamphetamine (Ecstasy), Production – Opioid (other than heroin), Possession, sale, etc., for use in production of or trafficking in substance

04 Possession of illicit or over 30g dried cannabis (or equivalent) by adult, Possession of over 5g dried cannabis (or equivalent) by youth, Possession of budding or flowering plants, or more than four cannabis plants, Possession of cannabis by organization

05 Distribution of illicit, over 30g dried cannabis (or equivalent), or to an organization, by adult, Distribution of cannabis to youth, by adult, Distribution of over 5g dried cannabis (or equivalent), or to an organization, by youth, Distribution of budding or flowering plants, or more than four cannabis plants, Distribution of cannabis by organization, Possession of cannabis for purpose of distributing

06 Sale of cannabis to adult, Sale of cannabis to youth, Sale of cannabis to an organization, Possession of cannabis for purpose of selling

07 Importation and exportation of cannabis, Possession of cannabis for purpose of exportation

08 Obtain, offer to obtain, alter or offer to alter cannabis, Cultivate, propagate or harvest cannabis by adult, Cultivate, propagate or harvest cannabis by youth or organization

09 Possess, produce, sell, distribute or import anything for use in production or distribution of illicit cannabis, Use of young person in the commission of a cannabis offence, Other C

cannabis Act

Table 2.5 Federal Statutes

Corresponding Violation Description

Bankruptcy Act, Income Tax Act, Canada Shipping Act, Canada Health Act, Customs Act, Competition Act, Excise Act, Youth Criminal Justice Act (YCJA), Immigration and Refugee Protection Act, Human Trafficking (involving the use of abduction, fraud, deception or use of threat), Human Smuggling fewer than 10 persons, Human Smuggling 10 persons or more, Firearms Act, National Defence Act, Emergencies Act, Quarantine Act, Other Federal Statutes

Table 2.6 Traffic Violations

Corresponding Violation Description

01 Dangerous Operation Causing Death, Dangerous Operation Causing Bodily Harm, Dangerous Operation

02 Flight from Peace Officer

03 Operation - low blood drug concentration, Operation while impaired causing death (alcohol), Operation while impaired causing death (alcohol and drugs), Operation while impaired causing death (drugs), Operation while impaired causing death (unspecified), Operation while impaired causing bodily harm (alcohol), Operation while impaired causing bodily harm (alcohol and drugs), Operation while impaired causing bodily harm (drugs), Operation while impaired causing bodily harm (unspecified), Operation while impaired (alcohol), Operation while impaired (alcohol and drugs), Operation while impaired (drugs), Operation while impaired (unspecified)

04 Failure or refusal to comply with demand (alcohol), Failure or refusal to comply with demand (alcohol and drugs), Failure or refusal to comply with demand (drugs), Failure or Refusal to Comply with Demand (unspecified), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (unspecified), Failure or refusal to comply with demand, accident resulting in death (alcohol), Failure or refusal to comply with demand, accident resulting in death (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in death (drugs), Failure or refusal to comply with demand, accident resulting in death (unspecified)

05 Failure to stop after accident resulting in death, Failure to stop after accident resulting in bodily harm, Failure to stop after accident, Operation while prohibited

Table 2.7 Youth Crime

Source: Niche Records Management System (RMS), (2025/04/24)

Note:

- Youth Charges by Disposition Type
- Only charges that have had a disposition type recorded in the OPP Niche RMS application are included.
- Youth charges without a disposition type are not included which may result in under stating the actual youth charges.
- "NULL" represents blanks, or where officers did not indicate the Disposition Type, however charges were applied.

Table 2.8 Victim Referrals

Source: Niche Records Management System (RMS), (2025/04/24)

Note:

- Number of Referrals to Victim Service Agencies

Table 3.1 Motor Vehicle Collisions (MVC) by Type

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

Note:

- Total Motor Vehicle Collisions (Fatal Injury, Non-Fatal Injury and Property Damage Only): Reportable Fatal Injury, Non-Fatal Injury and Property Damage Only Collisions entered into the eCRS for All Motorized Vehicles (MVC-Roadway, MSV- Snowmobile and ORV-Off Road Report Type) regardless of completion/approval status.
- Alcohol/Drug Related Collisions: Reportable MVC collisions where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Animal Related Collisions: Reportable MVC collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.
- Speed Related Collisions: Reportable MVC collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Inattentive Related Collisions: Reportable MVC collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Persons Killed or Injured: Number of Persons Injured or Killed in Reportable MVC collisions.

Table 3.2 Primary Causal Factors in Fatal MVCs on Roadways

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

Note:

- Fatal Roadway Collisions where Causal is Speed Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Fatal Roadway Collisions where Causal is Alcohol/Drug Related: Reportable Fatal Roadway Collisions where Contributing Factor where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor: Persons Killed in Reportable Fatal Roadway Collisions where Victim is fatally injured AND a vehicle occupant AND where safety equipment reported to be not used but available.
- Fatal Roadway Collisions where Causal is Inattentive Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Fatal Roadway Collisions where Causal is Animal Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.

Table 3.3 Fatalities in Detachment Area

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

Note:

- Fatal Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Persons Killed: Number of Involved Persons where Injury is fatal by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Alcohol/Drug Related Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle) where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.

Table 3.4 Big 4

Source: Niche Records Management System (RMS) & eTicket, (2025/02/21)

Note:

- Speeding (HTA 128): Charges are based on date charged. Speeding = HTA s.128 charges.
- Seatbelt (HTA 106): Charges are based on date charged. Seatbelt = HTA s.106 charges.
- Distracted (HTA 78.1): Charges are based on date charged. Distracted = HTA s.78.1 charges.
- Impaired (CCC 320.14 & 320.15): Charges are based on date charged. Impaired = CCC s.320.14 & 320.15 charges.

Table 3.5 Charges

Source: Niche Records Management System (RMS) & eTicket, (2025/02/21)

Note:

- HTA: Charges are based on date charged. Highway Traffic Act Statute charges.
- Criminal Code Traffic: Charges are based on date charged. Criminal Code Traffic (CCC s320.13, 320.14, 320.15, 320.16, 320.17 & 320.18) charges.
- Criminal Code Non-Traffic: Charges are based on date charged. All CCC charges not included in the Criminal Code Traffic section above.
- LLCA: Charges are based on date charged. Liquor Licence and Control Act charges.
- Federal Cannabis Act: Charges are based on date charged. Cannabis Act charges.
- Provincial Cannabis Act: Charges are based on date charged. Cannabis Control Act charges.
- Controlled Drug and Substance Act: Charges are based on date charged. Controlled Drug and Substance Act charges.
- Other: Charges are based on date charged. "Other" charges is comprised of CAIA, Other Provincial & Federal Offences not already captured in sections above.

Table 4.1 Service Delivery Activity Allocations

Source: Daily Activity Reporting (DAR) System

Date: April 17, 2025

Note: Activity allocation percentages are based on the total reported hours of detachment provincial constables performing duties within their home detachment location.

Table 4.2 Hours (Field Personnel)

Source: Daily Activity Reporting (DAR) System

Date: January 20, 2025

Note:

- Total reported hours, excluding paid duties.
- Includes Provincial Constable to Sergeant ranks only.
- Excludes First Nations badge numbers.
- Excludes administrative accounts and joint services accounts.
- Excludes incomplete DAR entries and those with errors.
- Excludes General Headquarters location codes.

CONTACT THE OPP

REACH THE OPP BY PHONE

- Know your location: Be ready to describe your surroundings. Look for addresses, landmarks and buildings that may help identify your location.
- Call 9-1-1 if there is immediate risk to someone's life or property.
- Don't hang up, stay on the line
- Call 1-888-310-1122 for non-life-threatening incidents that require police attention
- TTY 1-888-310-1133, or Agent 511 for registered subscribers (for the Deaf, Hard of Hearing and Speech Impaired)

PROVIDE AN ANONYMOUS TIP

- Call Crime Stoppers at 1-800-222-8477 (TIPS)
- Visit www.crimestoppers.ca

SPEAK WITH AN OFFICER FOR ALL OTHER MATTERS

To arrange to meet an officer at a detachment, go to www.opp.ca to use the Local Detachment Finder and follow the prompts.

REPORT AN INCIDENT ONLINE

You have the option to report select occurrences to police from the convenience of a computer.

Visit www.opp.ca/reporting to use the Citizen Self Reporting system. Specific incidents can be reported online without attending a detachment or waiting for an officer.

You can use this system to report:

- Theft Under \$5,000
- Mischief / Damage to Property Under \$5,000
- Mischief / Damage to Vehicle Under \$5,000
- Theft from Vehicle Under \$5,000
- Lost / Missing Property Under \$5,000 including a licence plate(s) or validation sticker(s)
- Theft of any type of gasoline from a gas station
- Driving Complaints
- Theft from Vehicle Under \$5,000
- Lost / Missing Property Under \$5,000 including a licence plate(s) or validation sticker(s)
- Theft of any type of gasoline from a gas station
- Driving Complaints

Do not use this system if this is an emergency! If it is, call 9-1-1.

9-1-1 is for police, fire or medical emergencies only.

Accidental, hang-up or abuse of 9-1-1 calls tie up emergency lines, communicators and officers which could result in the slower response to a real emergency, risking the safety of people who need urgent help.

#KnowWhenToCall

If you've dialed 9-1-1 in error, stay on the line. Your call will be connected to police. Answer all questions asked by the communicator. This eliminates a lengthy follow up process that may lead to officers attending your location to ensure your safety.

DETACHMENT BOARD
ANNUAL REPORT

2024

WEST PARRY SOUND DETACHMENT

1 North Road
Parry Sound ,ON
P2A 0C1

Tel: 705-746-4225

Fax: 705-746-9731



Follow us on



**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, May 28, 2025
via Zoom**

Directors Present (voting):	Paul Borneman, Vice Chair Don Carmichael, Secretary/Treasurer Cheryl Ward Pamela Wing, Chair Debbie Zulak
Director Regrets:	Joe Beleskey Gail Finnsen
Staff Attending (non voting):	Kami Johnson, Administrator
Staff Regrets:	-
Specially Invited (non voting):	William Brooks, Cassellholme Jim Hanna, West Parry Sound Health Centre Nicole Murphy, West Parry Sound Health Centre Oscar Poloni, KPMG Heidi Stephenson, West Parry Sound Health Centre

- 1.0 **Call to Order:** The Board Chair called the meeting to order at 9:05 a.m.
- 2.0 **Confirmation of Quorum:** A quorum was achieved.
- 3.0 **Conflict of Interest:** No conflicts were declared.
- 4.0 **Land Acknowledgement** – K. Johnson provided the Land Acknowledgement.
- 5.0 **Approval of Agenda:**

#BH-42/25

Moved by C. Ward, seconded by D. Zulak that be it resolved that the Board of Management accepts the agenda as amended: A. Salach will not be attending the meeting.

Carried.

6.0 Approval of Minutes:

#BH-43/25

Moved by C. Ward, seconded by P. Wing that be it resolved that the minutes of the Board of Management meetings held April 23, 2025, be approved.

Carried.

7.0 Financial Reports:

7.1 Financial Audit Presentation by O. Poloni of KPMG

Summary of Audit Presentation for Belvedere Heights (Year Ended December 31, 2024)

1. Audit Overview

- The audit was conducted in accordance with Canadian auditing standards.
- An unqualified (clean) audit opinion will be issued—the highest level of assurance.
- Materiality was set at \$385,000 (3% of prior year revenues); posting threshold for reporting uncorrected errors is \$19,000.
- No issues were found related to internal controls, fraud, legal non-compliance, or uncorrected audit differences.

2. Key Requirements for Audit Completion

- Board approval of financial statements.
- Management representation letter.
- Final audit procedures including review of subsequent events.

3. Financial Highlights

Statement of Financial Position:

- Cash decreased by \$324,000 year-over-year, driven by:
 - Operating surplus (adjusted for amortization): +\$1.7M
 - Changes in working capital: -\$668K
 - Capital spending: -\$1.4M
- Accounts receivable increased by \$689,000 due to:
 - \$379K capital levy not yet collected
 - \$142K ICIP funding for HVAC
 - \$100K increase in HST receivable
- Accounts payable decreased by \$281,000, mainly due to:
 - \$500K drop in payroll liabilities (prior year included unsettled contracts)
 - Offset by a \$189K increase in trade payables
- Payable to Ministry of Long-Term Care increased to \$510,000.
 - Reflects recoveries and adjustments related to funding programs.
- Deferred revenue rose by \$295,000, primarily due to unspent funding for a nurse call bell system.
- Tangible capital assets increased by \$1M:
 - \$1.3M in additions (e.g., redevelopment project, HVAC upgrades)

- o \$274K amortization

Statement of Operations:

- Total revenues: ~\$14.4M (up \$900K or 7%)
 - o Increase driven by:
 - \$700K municipal capital requisition
 - Higher resident fees
 - Rise in miscellaneous income (e.g., interest)
- Life lease sales of \$772K in prior year not repeated this year.
- Operating expenses: Slight decrease overall (~\$10K).
 - o Current fund operations rose ~\$800K
 - o Life lease expenses down (no unit sales this year)

Ministry Funding:

- Nursing and personal care funding up (inflation-adjusted).
- Accommodations and resident fees increased.
- Pandemic funding decreased (due to underspending).
- Local priorities funding increased.

Resident Fees Breakdown:

- Basic accommodation fees increased (rates adjust annually).
- Private and semi-private fees stable.

Expenses by Envelope:

- Nursing and personal care remains the largest expense.
- Other categories (accommodations, food, admin, etc.) rose due to higher funding and service levels.

4. Sectoral Observations

- The Province is becoming more aggressive in recovering unspent or excess funds, especially in long-term care and hospital sectors.
- Some challenges are emerging from ministry interpretations of capacity thresholds affecting funding.

5. Closing Remarks

- Auditors expressed appreciation to the Belvedere Heights team for their cooperation.
- Final presentation slides will be corrected and shared with management.

#BH-44/25

Moved by C. Ward, seconded by D. Zulak that the Board of Management for the District of Parry Sound West Belvedere Heights, Year ended December 31, 2024, financial statements be approved and be referred to the Annual Information Meeting for receipt.

Carried.

Referred to the Annual Information Meeting

7.2 Lifelease Budget for 2025

Summary:

- **Maintenance Fees:**
 - Fees for the 18 owned units increased by 3%, consistent with past years.
 - Fees for rented units increased by 2.6%, which is the maximum allowed by government regulation.
- **Scheduled Increases:**
 - All increases are on a set schedule, managed by Helen.
 - The budget includes expected increases in property taxes (3.7%), natural gas, and hydro.
- **Other Expenses:**
 - Government and administrative fees remain unchanged despite Glenn's departure; Helen and maintenance now manage these.
 - Insurance figures are finalized and included.
 - Service contract costs are rising due to aging units (around 20 years old) needing more frequent repairs.
- **Capital Reserve & Surplus:**
 - The capital reserve contribution stays at \$12,000 total (\$500 per unit).
 - Small surpluses are expected for both owned and rented units.
 - The surplus for rented units may help with buying back units or covering large capital expenditures.
- **Communication with Residents:**
 - Lifelease residents requested copies of the budget and last year's financials.
 - Tessa will join Kami and others next month to present and explain the budget to them.

#BH-45/25

Moved by D. Carmichael, seconded by P. Borneman that the Board of Management approves the 2025 Lifelease Budget as presented.

Carried.

7.3 Finance Committee – May 2025 Report

Summary:

- **Current Financial Position:**
 - Four months into the fiscal year (about one-third of the way), operations show a **\$330,000 surplus**.
 - The **year-end forecast** is **\$691,000**, lower than a straight-line projection due to one-time and timing factors.
- **Key Variances and Items:**
 - A **non-recurring \$94,000 refund from WSIB** boosted current results.
 - Surpluses in **nursing (\$97,000)** and **programs (\$32,000)** are expected to decrease as the year progresses.
 - A **\$38,000 PSW wage supplement** is at risk of needing repayment if not used.
 - **ICIP HVAC expenses** totaling **\$169,000** are fully covered by matching revenue.
 - The **flooring project** (\$115,000) appears as **work in process** on the balance sheet.

- **Envelope Balances:**
 - **Raw food envelope is in deficit**, but it can be offset by surpluses in nursing or programs.
 - The **accommodation envelope shows a \$308,000 deficit**, mostly covered by the **municipal levy** with \$25,000 remaining.
- **Other Notable Expenses:**
 - **Large disbursements** included:
 - Willow flooring: **\$121,000**
 - Near North IT upgrade: **\$22,000**
 - Nursing slings and contracts: **\$74,000**
 - Recruitment firm: **\$13,000**
- **Balance Sheet:**
 - **Current ratio is 1.94**, indicating strong liquidity (almost \$2 for every \$1 of expenses).
 - Flooring project reflected as an ongoing capital item.
- **Community Support Services (CSS):**
 - Ended their fiscal year with an **unaudited \$21,000 surplus**.
 - Awaiting potential **top-up funding from the Ministry** to cover earlier shortfalls---this may be accrued based on a comfort letter.
- **Conclusion:**
 - Financial performance is strong so far, with one-time items contributing to current surpluses.
 - Several expenses are expected to increase as the year progresses, and planning is in place to manage potential risks.

#BH-46/25

Moved by D. Zulak, seconded by P. Borneman that the May 2025 financial report be received as submitted.

Carried.

ACCOUNTS PAYABLE

Date Printed
07-03-2025 5:24 AM

Municipality of Whitestone
List of Accounts for Approval
Batch: 2025-00145 to 2025-00190

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37643	06-05-2025	Bell Canada - Public Access			
175673		16-787 - Recreation - Public Pay	Pay Telephone	50.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.62	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.50	NL 56.50
37644	06-05-2025	Canadian Tire			
12114		16-233 - Station 1 - Minor Purch	water	26.94	26.94
37645	06-05-2025	Kriss Shrive			
Ret. of E. Dep		15-330 - Roads Revenue	Return of Entrance permit d	750.00	750.00
37646	06-11-2025	Bell Mobility			
0096423137		16-212 - Fire - Radio Tower & Ai	Fire Tower	119.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	15.30	NL 133.00
37647	06-11-2025	Minister Of Finance			
4029052510491		16-223-3 - CPA Fire Cost	Special Forest Protection Fi	1,224.18	1,224.18
37648	06-11-2025	Cunningham Swan Lawyers			
201173		16-120 - Admin - Legal Expense	legal serv	686.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	75.87	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	87.75	NL 762.75
201198		16-120 - Admin - Legal Expense	advice	152.64	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.86	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	19.50	NL 169.50
			Payment Total:		932.25
37649	06-11-2025	TMI Brushing			
172		16-343 - Road Side Brushing - C	roadside brushing	12,040.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	1,329.89	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1,538.16	NL 13,370.16
37650	06-11-2025	Ardco Systems Inc.			
1347		16-334 - Garage - Building Main	equipment - new NVR fan	269.66	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.79	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	34.45	NL 299.45
37651	06-18-2025	Jessica Sinkowski			
Replenish PC	Accrual	16-123 - Admin - Volunteer Appr	2024 Vol. Apprec. Sup -pd.	56.90	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.29	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.27	NL 63.19
Survey		16-843 - Planning & Developmei	Survey - pd out of petty cas	15.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.12	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.30	NL 16.30
repl. cash flt		16-110-2 - Cash Over/Under	cash short as of June 18 - r	34.21	34.21
			Payment Total:		113.70
37652	06-25-2025	Whitefield and Iris			
Ret. Sec. Dept		15-310 - Misc Office Revenue	Return of security deposit	100.00	100.00
			Community Centre Rental		
37653	06-25-2025	Blitz Electric			
10326		16-811 - Nursing Station Expens	replace lighting and install n	559.99	
		11-210-2 - A/R HST Receivable	HST Tax Code	61.85	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	71.54	NL 621.84
10325		19-110 - Community Centre Con	install audio equip (CC)	1,956.37	

Municipality of Whitestone
List of Accounts for Approval
Batch: 2025-00145 to 2025-00190

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	216.09	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	249.93	NL 2,172.46
			Payment Total:		2,794.30
37654	06-25-2025	Parry Sound Area Property Consulting			
25-043		16-843 - Planning & Developmei	planning tech	549.51	
		11-210-2 - A/R HST Receivable	HST Tax Code	60.69	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	70.20	NL 610.20
25-044		16-843 - Planning & Developmei	planning tech	671.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	74.18	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	85.80	NL 745.80
			Payment Total:		1,356.00
			Total Computer Cheque:		21,156.48

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
OB-130	06-04-2025	TD Visa			
Feb Stmt - pmt		11-223 - Due to Due (from) Libr	visa payment - lump sum pa	1,999.83	1,999.83
OB-131	06-04-2025	TD Visa			
May Visa - Lib		11-223 - Due to Due (from) Libr	May Visa - Library	1,424.23	1,424.23
OB-132	06-04-2025	TD Visa			
May Visa - JS		16-104 - Admin - Training Exper	May Visa - JS	356.16	
		16-502 - Cemetery - Membershi	May Visa - JS	209.12	
		16-115 - Admin - Computer Supj	May Visa - JS	335.81	
		16-502 - Cemetery - Membershi	May Visa - JS	510.00	
		11-210-2 - A/R HST Receivable	HST Tax Code	99.53	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	115.12	NL 1,510.62
OB-133	06-04-2025	TD Visa			
May Visa - WS		16-710 - Dunchurch Hall -High S	Starlink	142.46	
		16-110 - Admin - Office Supplies	Costco	63.98	
		16-110 - Admin - Office Supplies	Costco - surcharge	6.11	
		16-110 - Admin - Office Supplies	Costco	59.99	
		16-110 - Admin - Office Supplies	Zoom	1,090.77	
		16-104 - Admin - Training Exper	AMCTO - Trg for Municipal I	1,311.93	
		11-130 - Chequing Account	lump sum payment	-1,500.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	136.89	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	158.33	NL 1,311.93
OB-134	06-10-2025	TD Visa			
May Visa DC		16-262 - Station 2 - Internet	Starlink	142.46	
		16-404-3 - 2020 Freightliner Sn	Canadian Tire	97.66	
		16-404 - 2017 Freightliner Singl	Canadian Tire	97.66	
		16-402 - 2015 Freightliner Tand	Canadian Tire	97.66	
		16-409 - 2007 International-Mair	Canadian Tire	97.66	
		16-404-3 - 2020 Freightliner Sn	Canadian Tire	167.89	
		16-404 - 2017 Freightliner Singl	Canadian Tire	167.89	
		16-402 - 2015 Freightliner Tand	Canadian Tire	167.89	
		16-409 - 2007 International-Mair	Canadian Tire	167.88	
		16-304 - Roads-Office-Training/(Burger World North Bay	29.71	
		16-304 - Roads-Office-Training/(Burger World North Bay - tij	6.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	136.36	

Municipality of Whitestone
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ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		99-999-1 - HST (Statistical) Non-	HST Tax Code	157.69 NL	1,377.32
OB-135	06-12-2025	Sun Life Assurance Company of			
Feb		12-334 - Health Benefits	February Benefits payment	8,466.16	8,466.16
OB-136	06-17-2025	Receiver General			
2024 Pier CPP		12-310 - A/P Trade	2024 Pier CPP Deficiency	346.06	346.06
OB-137	06-17-2025	Whitestone Public Library and			
2025 Q2 Lib		16-803 - Library - Expenses	2025 Q2 Library Operating	31,051.25	31,051.25
OB-138	06-17-2025	Quadient Canada Ltd.			
2025 Serv Ag		16-106 - Admin - Postage Exper	2025 Postage Machine Ser	1,277.37	
		11-210-2 - A/R HST Receivable	HST Tax Code	141.09	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	163.19 NL	1,418.46
OB-139	06-17-2025	Bell Canada			
May MI		16-720 - Maple Is. Hall - Teleph	May - Maple Island	63.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.04	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	8.14 NL	70.77
May CC		16-706 - Dunchurch Hall - Telep	May - Community Centre	53.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.84 NL	59.47
May - Garage		16-324 - Garage Telephone	May - Garage	53.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.84 NL	59.47
May - Stn 2		16-257 - Station 2 - Telephone	May - Station 2	79.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.78	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	10.15 NL	88.23
May - Stn 1		16-237 - Station 1 - Telephone	May - Stn. 1	74.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.27	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.57 NL	83.20
May - Office		16-109 - Admin - Telephone	May - Office	261.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	28.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	33.44 NL	290.66
May - Internet		16-162 - High Speed Internet	May - Internet	172.99	
		11-210-2 - A/R HST Receivable	HST Tax Code	19.11	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	22.10 NL	192.10
			Payment Total:		843.90
OB-140	06-17-2025	Hydro One Networks Inc.-All			
June - Hydro		16-743 - Pavilion - Hydro	Hydro - June - Pavilion	129.06	
		16-743 - Pavilion - Hydro	Hydro - June - Pavilion	-16.61	
		16-705 - Dunchurch Hall - Hydro	Hydro - June - CC	400.51	
		16-705 - Dunchurch Hall - Hydro	Hydro - June - CC	-51.56	
		16-439 - Roads - Street Lights	Hydro - June - Roads - Stre	34.77	
		16-439 - Roads - Street Lights	Hydro - June - Roads - Stre	-4.48	
		16-439 - Roads - Street Lights	Hydro - June - Roads - Stre	616.51	
		16-439 - Roads - Street Lights	Hydro - June - Roads - Stre	-79.37	
		16-323 - Garage - Hydro	Hydro - June - Garage	235.54	
		16-323 - Garage - Hydro	Hydro - June - Garage	-30.32	
		16-232 - Station 1 - Hydro	Hydro - June - Stn. 1	547.04	
		16-232 - Station 1 - Hydro	Hydro - June - Stn. 1	-70.43	
		16-150 - Office - Heating/Hydro	Hydro - June - Office	182.34	
		16-150 - Office - Heating/Hydro	Hydro - June - Office	-23.48	

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ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		16-251 - Station 2 - Hydro	Hydro - June - Stn. 2	63.61	
		16-251 - Station 2 - Hydro	Hydro - June - Stn. 2	-8.19	
		16-719 - Maple Is. Hall - Heat/Hy	Hydro - June - MI	118.42	
		16-719 - Maple Is. Hall - Heat/Hy	Hydro - June - MI	-15.24	
		16-439 - Roads - Street Lights	Hydro - June - Street Lights	35.25	
		16-439 - Roads - Street Lights	Hydro - June - Street Lights	-3.23	
		16-731-3 - 2125 HWY 124 - Hyd	Hydro - June - Hwy 124	50.23	
		16-731-3 - 2125 HWY 124 - Hyd	Hydro - June - Hwy 124	-6.47	
		11-210-2 - A/R HST Receivable	HST Tax Code	266.59	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	308.32	NL 2,370.49
OB-141	06-17-2025	Hydro One Networks Inc.-York (6266)			
May - YLF		16-446-1 - York Landfill - Hydro	Hydro - York LF	56.13	
		16-446-1 - York Landfill - Hydro	Hydro - York LF	-7.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.20	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.17	NL 55.10
OB-142	06-17-2025	Minister Of Finance			
May EHT Remit		12-332 - Employer Health Tax	May 2025 EHT Remittance	1,988.03	1,988.03
OB-143	06-17-2025	Hydro One Networks Inc.-Auld			
May - Aulds LF		16-466-1 - Aulds Landfill - Hydro	May Hydro - Aulds LF	89.31	
		16-466-1 - Aulds Landfill - Hydro	May Hydro - Aulds LF	-11.50	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.87	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	11.41	NL 87.68
OB-144	06-17-2025	Sun Life Assurance Company of			
March Bene.		12-334 - Health Benefits	March Benefits payment	6,491.70	6,491.70
OB-145	06-17-2025	Sun Life Assurance Company of			
April Benefits		12-334 - Health Benefits	April Benefits payment	7,478.93	7,478.93
OB-146	06-17-2025	Sun Life Assurance Company of			
May Benefits		12-334 - Health Benefits	May benefits	7,478.93	7,478.93
OB-147	06-17-2025	Sun Life Assurance Company of			
June Benefits		12-334 - Health Benefits	June benefits payment	7,478.93	7,478.93
			Total Online Banking:		83,179.55

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3027	06-10-2025	A.J. Stone Company Ltd.			
0000191790		19-213 - SCBA Air Bottles	Cylinder, MSA	16,460.73	
		16-219 - Fire - Air Bottle Hydrosl	Cylinder, MSA	1,000.05	
		16-252 - Station 2 - Minor Purch	Cylinder, MSA	347.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	1,966.96	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	2,275.00	NL 19,775.00
3028	06-10-2025	Nigel Black			
June 4/25		16-102 - Admin - Travel Expens	WPSEDC - CAO meeting, [198.72	198.72
3029	06-10-2025	Deborah Comrie			
May 24/25		16-790 - Recreation Cmttee-Pro	Flash forge - Croft & D&D	664.00	
		16-790 - Recreation Cmttee-Pro	People Power Press	1,180.32	
		16-790 - Recreation Cmttee-Pro	Whitestone Marina - Canad	425.40	

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Payment #	Date	Vendor Name	EFT	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account				
		11-210-2 - A/R HST Receivable		HST Tax Code	177.36	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	205.14	NL 2,447.08
3030	06-10-2025	Fire Marshal's Public Fire				
IN168597		16-208 - Fire - Prevention/Educa		Detect combo alarm	462.68	
		11-210-2 - A/R HST Receivable		HST Tax Code	51.11	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	59.11	NL 513.79
3031	06-10-2025	Ideal Supply Company Ltd.				
1367406		16-421 - 2010 Grader - Mainten:		supplies	19.81	
		16-426-1 - 2022 Backhoe Manit		supplies	19.82	
		16-439-1 - Hyundai Excavator I		supplies	19.80	
		11-210-2 - A/R HST Receivable		HST Tax Code	6.56	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	7.59	NL 65.99
3032	06-10-2025	Inservus Management Systems				
1990	Accrual	16-222-1 - Fire-Turnout/Repair/C		equipment	306.38	
		11-210-2 - A/R HST Receivable		HST Tax Code	33.84	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	39.14	NL 340.22
2223		16-222-1 - Fire-Turnout/Repair/C		equipment	180.68	
		11-210-2 - A/R HST Receivable		HST Tax Code	20.00	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	23.13	NL 200.68
2276		16-222-1 - Fire-Turnout/Repair/C		equipment	178.85	
		11-210-2 - A/R HST Receivable		HST Tax Code	19.80	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	22.90	NL 198.65
				Payment Total:		739.55
3033	06-10-2025	Iron Mountain Canada				
KLPD446		16-110 - Admin - Office Supplies		shredding	95.06	
		11-210-2 - A/R HST Receivable		HST Tax Code	10.50	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	12.14	NL 105.56
3034	06-10-2025	Janet Jackson				
May 20 -22		16-798 - After School Program		May 20 - 22 ASP	173.55	173.55
May 27 -29		16-798 - After School Program		May 27 - 29 plus 1 hr for lat	202.48	202.48
				Payment Total:		376.03
3035	06-10-2025	Jim Anderson Contracting Ltd				
1495		16-505 - Fairholme - Grasscuttir		grass cutting - Fairholme	388.92	
		16-524 - Whitestone Cemetery C		grass cutting - Whitestone	388.92	
		16-515 - Maple Is. Cemetery - G		grass cutting - Maple Is.	388.92	
		11-210-2 - A/R HST Receivable		HST Tax Code	128.88	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	149.06	NL 1,295.64
3036	06-10-2025	Magnetawan Building Centre Ltd				
104-116944		16-409 - 2007 International-Mair		supplies	29.89	
		11-210-2 - A/R HST Receivable		HST Tax Code	3.30	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	3.82	NL 33.19
104-117163		16-476 - Auld Landfill - Misc/Tra		supplies	103.03	
		16-452 - York Landfill - Mainten:		supplies	103.04	
		11-210-2 - A/R HST Receivable		HST Tax Code	22.76	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	26.32	NL 228.83
101-161750		16-110 - Admin - Office Supplies		supplies - water	29.96	29.96
				Payment Total:		291.98
3037	06-10-2025	McDougall Energy				
7837875		16-411 - 2007 International - Fur		LS Diesel Clear	245.52	

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Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
7837882		16-404-2 - 2020 Freightliner - Sr	LS Diesel Clear	245.51	
		16-404-1 - 2017 Freightliner Sin	LS Diesel Clear	245.52	
		16-403 - 2015 Freightliner Tand	LS Diesel Clear	245.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	108.47	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	125.46	NL 1,090.54
		16-394-2 - 2018 Dodge Ram 20	Regular gas with Ethanol	424.34	
		16-408-1 - 2022 Dodge 2500 Fi	Regular gas with Ethanol	424.33	
7837870		11-210-2 - A/R HST Receivable	HST Tax Code	93.74	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	108.42	NL 942.41
		16-439-2 - Hyundai Excavator Fi	Dyed Diesel LS	703.14	
		16-427-1 - 2022 Backhoe -Fuel	Dyed Diesel LS	703.16	
		16-423 - 2010 Grader - Fuel	Dyed Diesel LS	703.14	
		11-210-2 - A/R HST Receivable	HST Tax Code	232.99	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	269.48	NL 2,342.43
				Payment Total:	4,375.38
3038		06-10-2025 Magnetawan Truck and Trailer			
3670		16-404-3 - 2020 Freightliner Sn	repairs and maitenance	223.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	24.73	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	28.60	NL 248.60
3039		06-10-2025 My-Tech Information Technology			
May 31/25		16-115 - Admin - Computer Supj	IT support	1,169.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	129.17	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	149.40	NL 1,298.60
3040		06-10-2025 Patricia Xerri			
10		16-101 - Admin- Benefits	staff appreciation lunch	60.00	60.00
3041		06-10-2025 Pollard Distribution Inc			
10948		16-370 - Dust Control - Goods &	dustmaster	11,400.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	1,259.19	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1,456.39	NL 12,659.40
3042		06-10-2025 Parry Sound Auto Parts Co Ltd			
1-3073371		16-320 - Garage - Mtc/Supplies/	parts	17.13	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.89	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	2.19	NL 19.02
2-1216836		16-769 - Facilities / Parks Mainte	parts	27.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.09	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	3.57	NL 31.05
				Payment Total:	50.07
3043		06-10-2025 PSD Citywide Inc.			
24325		19-110-1 - AMP Consultan Phas	virtual council presentation	1,831.68	
		11-210-2 - A/R HST Receivable	HST Tax Code	202.32	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	234.00	NL 2,034.00
3044		06-10-2025 Point To Point Communications			
0000280495		16-263 - Station 2 - Radio Equip	pager	722.50	
		11-210-2 - A/R HST Receivable	HST Tax Code	79.80	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	92.30	NL 802.30
3045		06-10-2025 Ricoh Canada Inc.			
SCO94889338		16-113 - Admin - Office Equipme	Copier usage	355.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	39.27	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	45.42	NL 394.83

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		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
3046	06-10-2025	RTP Mechanical Limited			
11643		16-151 - Office - Building Mainte	service performed May 15/2	376.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.62	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	48.14 NL	418.42
3047	06-10-2025	SDB Truck & Equipment Repairs			
13786		16-250 - Station 1 - Truck #10	safety inspection	1,921.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	212.21	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	245.44 NL	2,133.44
13802		16-242 - Station 1 - Rescue #1 li	service call	437.57	
		11-210-2 - A/R HST Receivable	HST Tax Code	48.33	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	55.90 NL	485.90
			Payment Total:		2,619.34
3048	06-10-2025	SignCraft Canada Inc.			
3136		16-210 - Fire - Miscellaneous	decals for trucks	518.98	
		11-210-2 - A/R HST Receivable	HST Tax Code	57.32	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	66.30 NL	576.30
3049	06-10-2025	Metroland Media Group Ltd.			
7744853		16-092 - Council - Miscellaneous	public notice - council	80.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.88	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	10.27 NL	89.27
3050	06-10-2025	VOID - Rejected EFT (Sun Life Assuran			
3051	06-10-2025	Vianet			
June 1/25		16-321 - Garage - High Speed Ir	internet - Garage	106.80	
		16-720 - Maple Is. Hall - Telephc	internet - MI	106.80	
		16-457-1 - York Landfill - Interne	internet - YLF	160.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.35	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	47.82 NL	415.67
3052	06-10-2025	Xplore (Aulds)			
INV56326224		16-479-1 - Aulds Landfill - Intern	internet - ALF	92.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	11.83 NL	102.82
3053	06-16-2025	Air Automotive Tracking			
WS2506		16-310 - Roads-Supplies GPS M	June wireless	254.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	28.10	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	32.50 NL	282.50
3054	06-16-2025	Adams Bros Construction Ltd			
181241		16-452 - York Landfill - Maintena	Service Customer owned Tr	101.76	
		16-473 - Auld Landfill - Maintena	Service Customer owned Tr	101.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.48	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	26.00 NL	226.00
181250		16-459 - York Landfill - Bulk Wa	Empty & return bins - York l	529.15	
		16-471 - Auld Landfill - Bulk Wa	Empty & return bins - Aulds	712.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	137.13	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	158.60 NL	1,378.60
			Payment Total:		1,604.60
3055	06-16-2025	A.J. Stone Company Ltd.			
0000191971		16-252 - Station 2 - Minor Purch	Calibration Gas	521.81	

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		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	57.63	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	66.66	NL 579.44
3056		06-16-2025 Azimuth Environmental Consult			
43776		16-456 - York Landfill - Monitorir	landfill monitoring	2,925.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	323.17	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	373.78	NL 3,248.97
43777		16-478 - Auld's Landfill - Monito	landfill monitoring - Aulds LI	1,668.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	184.31	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	213.17	NL 1,852.89
			Payment Total:		5,101.86
3057		06-16-2025 Nigel Black			
Jun 4/25		16-131 - Admin - HR Contingenc	moving expenses - flight	598.96	
		16-131 - Admin - HR Contingenc	moving expenses - flight	978.55	
		16-131 - Admin - HR Contingenc	moving expenses - Ferry	331.99	
		16-131 - Admin - HR Contingenc	moving expenses - Uhaul	1,973.29	
		16-131 - Admin - HR Contingenc	moving expenses - Gas	1,350.83	
		16-131 - Admin - HR Contingenc	moving expenses - Hotels	165.88	
		16-131 - Admin - HR Contingenc	moving expenses - Hotels	152.32	
		16-131 - Admin - HR Contingenc	moving expenses - amt ove	-983.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	583.66	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	675.08	NL 5,151.89
3058		06-16-2025 Cloudpermit Inc.			
201901335		16-285 - Bld Official - Membersh	Cloudpermit - Subscription 1	5,088.01	
		11-210-2 - A/R HST Receivable	HST Tax Code	561.99	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	650.00	NL 5,650.00
3059		06-16-2025 Canadian National Non Freight			
91793540		16-414 - Bunny Trail RR Crossir	Bunny Trail	403.50	403.50
3060		06-16-2025 Fire Marshal's Public Fire			
IN168654		16-222 - Fire - Bunker/Safety/Ur	Detect Combo Alarm	472.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	52.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	60.41	NL 525.10
3061		06-16-2025 Ideal Supply Company Ltd.			
1443296		16-421 - 2010 Grader - Mainten:	supplies	158.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.47	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.21	NL 175.68
1443342		16-421 - 2010 Grader - Mainten:	supplies	65.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.19	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	8.32	NL 72.31
1443260		16-421 - 2010 Grader - Mainten:	supplies	35.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.88	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	4.49	NL 39.00
1446837		16-421 - 2010 Grader - Mainten:	supplies	26.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.97	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	3.44	NL 29.93
			Payment Total:		316.92
3062		06-16-2025 Local Authority Services Ltd.			
MGBP0000106C		16-110 - Admin - Office Supplies	office supplies	43.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.76	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.51	NL 47.87

Municipality of Whitestone
List of Accounts for Approval
Batch: 2025-00145 to 2025-00190

		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
3063	06-16-2025	Momentum Conferencing			
0181974		16-126 - Admin - Communicatio	Conference Calling	76.32	
		16-126 - Admin - Communicatio	Conference Calling - credit	-5.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.43	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.75	NL 79.31
3064	06-16-2025	Moore Propane Limited			
16008003		16-329 - Garage - Heating	liquid propane - Garage	487.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	53.87	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	62.31	NL 541.59
164008002		16-740 - Pavilion - Wages	liquid propane - CC	366.71	
		11-210-2 - A/R HST Receivable	HST Tax Code	40.51	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	46.85	NL 407.22
			Payment Total:		948.81
3065	06-16-2025	Magnetawan Truck and Trailer			
3685		16-404-3 - 2020 Freightliner Sn	repairs and maintenance	540.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	59.69	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	69.04	NL 600.09
3066	06-16-2025	Near North Laboratories Inc.			
108960		16-779 - Water Testing	water testing	93.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.30	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	11.91	NL 103.51
3067	06-16-2025	Parry Sound Auto Parts Co Ltd			
2-1217056		16-343 - Road Side Brushing - C	parts	725.03	
		11-210-2 - A/R HST Receivable	HST Tax Code	80.08	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	92.62	NL 805.11
3068	06-16-2025	Russell Christie LLP			
Mar. 27/25		16-120 - Admin - Legal Expense	legal services	1,536.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	169.68	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	196.25	NL 1,705.85
3069	06-16-2025	Sun Life Assurance Company of Canada			
00246946		16-101 - Admin- Benefits	June 's EAP	38.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.20	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	4.86	NL 42.26
3070	06-17-2025	Canadian Union of Public			
May Remit		12-338 - CUPE-Union Dues	May 2025 Remittance	930.74	930.74
3071	06-17-2025	OMERS			
May Omers		12-339 - OMERS	May 2025 Omers	16,321.06	16,321.06
3072	06-23-2025	Belvedere Heights			
2025 Levy - 1st		16-628 - Belvedere Home - Ope	2025 Operating Levy - 1st Ir	30,856.50	30,856.50
3073	06-23-2025	Chris Kasulke			
W202505		16-275 - By-Law Enforcement	by-law enforcement	516.00	516.00
3074	06-23-2025	Duck Rock Resort			
83142		16-279 - Building Dept Truck - F	gas - CBO	71.14	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.86	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.09	NL 79.00
083138		16-110 - Admin - Office Supplies	office supplies	31.64	31.64
083140		16-234 - Station 1 - Fuel & Oil	gas	340.41	

Municipality of Whitestone
List of Accounts for Approval
Batch: 2025-00145 to 2025-00190

		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	37.60	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	43.49	NL 378.01
083139		16-769 - Facilities / Parks Mainte	gas - tractor	133.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.78	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	17.09	NL 148.56
083141		16-316 - Garage - Miscellaneous	office supplies	12.28	12.28
				Payment Total:	649.49
3075		06-23-2025 Freightliner North Bay			
IN14208		16-404-3 - 2020 Freightliner Sn	parts	172.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	19.04	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	22.02	NL 191.40
3076		06-23-2025 Gilroy's Tires			
10545		16-426-1 - 2022 Backhoe Manit	service - tires installed and l	1,405.84	
		11-210-2 - A/R HST Receivable	HST Tax Code	155.28	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	179.60	NL 1,561.12
3077		06-23-2025 Ideal Supply Company Ltd.			
1475958		16-404-3 - 2020 Freightliner Sn	supplies	88.36	
		16-409 - 2007 International-Mair	supplies	88.36	
		16-421 - 2010 Grader - Mainten	supplies	88.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.28	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	33.86	NL 294.35
1473547		16-394-1 - 2018 Dodge Ram M	supplies	40.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.44	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.14	NL 44.70
1478823		16-421 - 2010 Grader - Mainten	supplies	27.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.06	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	3.54	NL 30.79
				Payment Total:	369.84
3078		06-23-2025 Jenn Gerlach			
2725		16-126 - Admin - Communicati	May Newsletter 2025	350.00	350.00
3079		06-23-2025 Local Authority Services Ltd.			
MGBP00001141		16-281 - Bld Official - Supplies	office supplies - CBO	68.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.54	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	8.72	NL 75.83
MGBP00001113		16-110 - Admin - Office Supplies	mouse	54.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.97	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.91	NL 60.09
				Payment Total:	135.92
3080		06-23-2025 Law N Mowers			
May 2025		16-275 - By-Law Enforcement	By-law enforcement	1,052.96	1,052.96
3081		06-23-2025 Magnetawan Building Centre Ltd			
104-118105		16-386 - Sanding/Salting-Goods	supplies	320.48	
		16-334 - Garage - Building Main	supplies	320.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	70.79	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	81.88	NL 711.76
3082		06-23-2025 McDougall Energy			
7865960		16-411 - 2007 International - Fu	LS Diesel Clear	296.57	
		16-404-2 - 2020 Freightliner - Sr	LS Diesel Clear	296.57	
		16-404-1 - 2017 Freightliner Sin	LS Diesel Clear	296.58	

Municipality of Whitestone
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Batch: 2025-00145 to 2025-00190

Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount	
7865976		16-403 - 2015 Freightliner Tand	LS Diesel Clear	296.57		
		11-210-2 - A/R HST Receivable	HST Tax Code	131.03		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	151.55	NL	1,317.32
		16-439-2 - Hyundai Excavator F	Dyed Diesel	742.54		
		16-423 - 2010 Grader - Fuel	Dyed Diesel	742.56		
		16-427-1 - 2022 Backhoe -Fuel	Dyed Diesel	742.54		
		11-210-2 - A/R HST Receivable	HST Tax Code	246.05		
7866010		99-999-1 - HST (Statistical) Non-	HST Tax Code	284.58	NL	2,473.69
		16-408-1 - 2022 Dodge 2500 Fi	Regular Gas with Ethanol	377.63		
		16-394-2 - 2018 Dodge Ram 20	Regular Gas with Ethanol	377.63		
		16-776 - 2016 Facilities Truck - I	Regular Gas with Ethanol	377.63		
		11-210-2 - A/R HST Receivable	HST Tax Code	125.13		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	144.73	NL	1,258.02
			Payment Total:			5,049.03
3083	06-23-2025	MHBC Planning LTD				
5036844		16-844 - Planning-Capital-Officie	Official Plan Update	4,497.80		
		11-210-2 - A/R HST Receivable	HST Tax Code	496.80		
5036843		99-999-1 - HST (Statistical) Non-	HST Tax Code	574.60	NL	4,994.60
		16-120 - Admin - Legal Expense	██████████ File	5,559.18		
5036845		11-210-2 - A/R HST Receivable	HST Tax Code	614.03		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	710.19	NL	6,173.21
		16-843 - Planning & Developmei	Carr Aggregates - re-zoning	1,002.34		
		11-210-2 - A/R HST Receivable	HST Tax Code	110.71		
	99-999-1 - HST (Statistical) Non-	HST Tax Code	128.05	NL	1,113.05	
		Payment Total:			12,280.86	
3084	06-23-2025	Moore Propane Limited				
159017408		16-479 - Auld Landfill - Heating	liquid propane - Aulds LF	94.26		
		11-210-2 - A/R HST Receivable	HST Tax Code	10.41		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	12.04	NL	104.67
3085	06-23-2025	Magnetawan Truck and Trailer				
3696		16-404-3 - 2020 Freightliner Sn	repairs and maintenance	480.82		
		11-210-2 - A/R HST Receivable	HST Tax Code	53.11		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	61.43	NL	533.93
3086	06-23-2025	Near North Industrial Solution				
100602		16-404-3 - 2020 Freightliner Sn	parts	10.42		
		11-210-2 - A/R HST Receivable	HST Tax Code	1.15		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.33	NL	11.57
3087	06-23-2025	Pollard Distribution Inc				
11107		16-370 - Dust Control - Goods &	Dustmaster	22,065.01		
		11-210-2 - A/R HST Receivable	HST Tax Code	2,437.16		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	2,818.83	NL	24,502.17
3088	06-23-2025	Parry Sound Auto Parts Co Ltd				
2-1217203		16-784 - Mower Expense	parts - mower	22.31		
		11-210-2 - A/R HST Receivable	HST Tax Code	2.46		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	2.85	NL	24.77
3089	06-23-2025	Point To Point Communications				
0000281222		16-202-1 - Fire-New Recruits	portable radio/pager	722.50		
		11-210-2 - A/R HST Receivable	HST Tax Code	79.80		
		99-999-1 - HST (Statistical) Non-	HST Tax Code	92.30	NL	802.30

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Payment #	Date	Vendor Name	EFT	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account					
3090	06-23-2025	Sands Canada Inc.				
00728020	16-210 - Fire - Miscellaneous	supplies			205.17	
	11-210-2 - A/R HST Receivable	HST Tax Code			22.66	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			26.21	NL 227.83
3091	06-23-2025	Telizon Inc.				
0631912025061	16-109 - Admin - Telephone	long distance - Admin			8.34	
	16-109 - Admin - Telephone	long distance - Admin			0.08	
	16-237 - Station 1 - Telephone	long distance - Stn. 1			0.81	
	16-237 - Station 1 - Telephone	long distance - Stn. 1			0.01	
	16-803 - Library - Expenses	long distance - Library			0.42	
	16-720 - Maple Is. Hall - Teleph	long distance - MI			0.01	
	11-210-2 - A/R HST Receivable	HST Tax Code			1.07	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			1.24	NL 10.74
3092	06-23-2025	Town of Parry Sound (Fire)				
IVC0000000235	16-202 - Fire - Training	Burn trailer			64.60	64.60
3093	06-23-2025	Whitmell, Ron				
Jun 11/25	16-501-1 - Staking Fees	staking fees			570.00	
	16-506 - Fairholme Cemetery - I	grass seed - Fairholme			27.46	
	11-210-2 - A/R HST Receivable	HST Tax Code			3.03	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			3.51	NL 600.49
3094	06-23-2025	Wurth Canada Limited				
26425036	16-320 - Garage - Mtc/Supplies/	supplies			1,114.10	
	11-210-2 - A/R HST Receivable	HST Tax Code			123.06	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			142.33	NL 1,237.16
3095	06-23-2025	Your Way Automotive				
8895	16-290 - 2019 SUV Bld Official-1	CBO Vehicle- repairs and rr			719.57	
	11-210-2 - A/R HST Receivable	HST Tax Code			79.48	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			91.93	NL 799.05
3096	06-27-2025	Municipal Insurance Services				
May2025-May2C	11-300 - Prepaid	Insurance May 2025 to May			163,192.92	163,192.92
3097	06-30-2025	District of Parry Sound.Social Service				
Q2 Levy	16-618 - Dist. Soc. Services (DS	Q2 Municipal Levy			74,501.97	74,501.97
3098	06-30-2025	Everguard Fire and Safety				
079487	16-702 - Dunchurch Hall - Suppl	repairs and maintenance			764.66	
	11-210-2 - A/R HST Receivable	HST Tax Code			84.46	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			97.69	NL 849.12
3099	06-30-2025	Fire Marshal's Public Fire				
IN168744	16-208 - Fire - Prevention/Educa	Combo alarm, CO alarm			687.86	
	11-210-2 - A/R HST Receivable	HST Tax Code			75.97	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			87.87	NL 763.83
3100	06-30-2025	Fowler Construction Co Ltd				
85516	16-375 - Gravel-Summer Mainte	granular			156,672.98	
	11-210-2 - A/R HST Receivable	HST Tax Code			17,305.12	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			20,015.18	NL 173,978.10
86222	16-375 - Gravel-Summer Mainte	granular crusher run			1,062.13	
	11-210-2 - A/R HST Receivable	HST Tax Code			117.31	
	99-999-1 - HST (Statistical) Non-	HST Tax Code			135.68	NL 1,179.44

Municipality of Whitestone
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Batch: 2025-00145 to 2025-00190

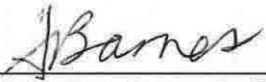
		EFT				
Payment #	Date	Vendor Name				
Invoice #	GL Account	GL Transaction Description	Detail Amount		Payment Amount	
			Payment Total:		175,157.54	
3101	06-30-2025	Conseil scolaire public du				
2025 Q2 Tax	18-974 - French Public School E	2025 Q2 Tax Installment	881.28		881.28	
3102	06-30-2025	Freightliner North Bay				
IN14275	16-404-1 - 2017 Freightliner Sin	Parts	111.61			
	11-210-2 - A/R HST Receivable	HST Tax Code	12.33			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	14.26	NL	123.94	
CRED 14342	16-404-3 - 2020 Freightliner Sn	Cedit re Clamp - Invoice #1-	-90.83			
	11-210-2 - A/R HST Receivable	HST Tax Code	-10.03			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	-11.60	NL	-100.86	
		Payment Total:			23.08	
3103	06-30-2025	Jim Anderson Contracting Ltd				
1501	16-505 - Fairholme - Grasscuttir	grass cutting - Fairholme C	595.72			
	16-524 - Whitestone Cemetery C	grass cutting - Whitestone C	248.50			
	16-515 - Maple Is. Cemetery - G	grass cutting - MI Cemetary	322.54			
	11-210-2 - A/R HST Receivable	HST Tax Code	128.88			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	149.06	NL	1,295.64	
3104	06-30-2025	Janice Barnes				
Jun 18/25	16-092 - Council - Miscellaneous	timbits & muffins - Council M	20.48		20.48	
3105	06-30-2025	Local Authority Services Ltd.				
MGBP00001238	16-110 - Admin - Office Supplies	office supplies	105.31			
	11-210-2 - A/R HST Receivable	HST Tax Code	11.63			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	13.45	NL	116.94	
MGBP00001267	16-290 - 2019 SUV Bld Official-1	ONT. Scrap Tire collection f	935.34			
	11-210-2 - A/R HST Receivable	HST Tax Code	103.31			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	119.49	NL	1,038.65	
		Payment Total:			1,155.59	
3106	06-30-2025	Magnetawan Truck and Trailer				
3712	16-404-3 - 2020 Freightliner Sn	repairs and maintenance	971.69			
	11-210-2 - A/R HST Receivable	HST Tax Code	107.32			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	124.13	NL	1,079.01	
3708	16-404-3 - 2020 Freightliner Sn	repairs and maintenance	1,163.62			
	11-210-2 - A/R HST Receivable	HST Tax Code	128.52			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	148.65	NL	1,292.14	
		Payment Total:			2,371.15	
3107	06-30-2025	Near North District School Brd				
2025 Q2 Tax	18-911 - English Public School E	2025 Q2 Tax Installment	249,301.36		249,301.36	
3108	06-30-2025	Pollard Distribution Inc				
11229	16-370 - Dust Control - Goods &	dustmaster 35	11,397.84			
	11-210-2 - A/R HST Receivable	HST Tax Code	1,258.94			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	1,456.09	NL	12,656.78	
3109	06-30-2025	Sling-Choker Safety &				
111451	16-320 - Garage - Mtc/Supplies/	repairs and maintenance	1,110.96			
	11-210-2 - A/R HST Receivable	HST Tax Code	122.70			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	141.92	NL	1,233.66	
3110	06-30-2025	Metroland Media Group Ltd.				
7749149	16-092 - Council - Miscellaneous	Notice of Intention - Public I	80.39			
	11-210-2 - A/R HST Receivable	HST Tax Code	8.88			
	99-999-1 - HST (Statistical) Non-	HST Tax Code	10.27	NL	89.27	

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EFT					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
3111	06-30-2025	Town of Parry Sound (Fire)			
IVC....23600		16-241 - Station 1 - Inspections	Mutual aid	585.63	
		11-210-2 - A/R HST Receivable	HST Tax Code	64.69	
		99-999-1 - HST (Statistical) Non	HST Tax Code	74.82 NL	650.32
3112	06-30-2025	Wendy Schroeder			
Jun 23/25		16-092 - Council - Miscellaneous	nameplate - Deputy Mayor	15.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.69	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.95 NL	16.95
			Total EFT:		859,959.86

E-TRANSFER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
EFT-001	06-30-2025	Miranda Kuntze			
20250630-01		11-511 - Taxes Receivable - Cui	Refund for Customer #30 - I	1,019.09	1,019.09
			Total E-Transfer:		1,019.09
			Total AP:		965,314.98

Report prepared for Council July-03-25



Janice Barnes , Asst. to the Treasurer

STAFF REPORTS



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Building

Agenda Date: July 15, 2025

Report No: BLDG-2025-03

Subject:

Building Services update and Building Permit activity – April 1 to June 30, 2025.

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report BLDG-2025-03 (Building Services update and Building Permit activity – April 1 to June 30, 2025) for information.

Background:

The purpose of this report is to update Council on matters such as:

- Building Permit activity within the Municipality (April 1 to June 30, 2025),
- The general activities of the Building Department.

Analysis:

From April 1st to June 30th, 2025, the Municipality received a total of thirty-nine (39) building permit applications which is up eight (8) for the same period last year. The total number of building permit applications received from January 1st to June 30th is sixty-eight (68) which is up fourteen (14) from the same period last year.

The number of permits for new construction issued from April 1st to June 30th is thirty-one (31) which is down one (1) for the same period last year. Additionally, six (6) demolition permits were issued. The total number of building permits for new construction issued from January 1st to June 30th is fifty-seven (57) which is up nine (9) from the same period last year. Additionally, seven (7) demolition permits were issued. See Schedule "A" for Q2 month-to-month statistics.

General Building Department activities included:

- Monthly updates to Tarion, MPAC, Statistics Canada.
- Civic Address numbers assigned; data base updated.
- Building Permit applications reviewed.
- Researched and responded to general inquiries concerning zoning and building related questions, met with members of the public to discuss questions involving current and potential projects.
- Minor Variance & Re-Zoning reports and pre-consultations.

- Conducted inspections, prepared reports and researched findings
- Continued to work on non-complying projects; issued orders and followed up on orders.
- Records management – creating digital property roll files indicating all Building Permit activity/history.

From January 1st to June 30th two hundred and fifty-five (255) building permit files have been closed. Additionally, twelve (12) occupancy permits were issued.


Financial Considerations

Construction value to date (January 1 – June 30) is \$5,743,172.00

Link to Strategic Plan:


In support of the high- level objectives of the Strategic Plan: Communication, Fiscal responsibility.

Respectfully submitted by:



Jamie Osborne
CBO

Reviewed by:



Nigel Black
CAO/Clerk

Attachments:

Schedule A: Month to month statistics, Q2.

SCHEDULE A

2025 Month to Month Statistical Review		# of Permits	Construction Value	# of Permits	Construction Value	# of Permits	Construction Value
Residential:		APRIL		MAY		JUNE	
Single Family Dwelling (SFD)							
Seasonal Dwelling (Cottage)				2	\$611,790.00	1	\$250,000.00
Renovation/Addition		4	\$146,975.00	2	\$294,700.00	2	\$165,000.00
Garage/Shed		4	\$177,480.00	3	\$101,400.00	6	\$246,050.00
Deck/Porch		2	\$30,000.00			1	\$3,225.00
Docks		1	\$6,000.00	1	\$6,000.00	2	\$44,000.00
Demolition		3	N/A			3	N/A
Commercial							
TOTAL		14	\$360,455.00	8	\$1,013,890.00	15	\$708,275.00
							\$2,082,620.00

Comparable Statistics 2025-2022

End of Q1 & Q2 Combined Totals:	# of Permits	Construction Value	
2025	64	\$5,743,172.00	as of June 30, 2025
2024	52	\$6,710,720.00	
2023	46	\$5,506,790.00	
2022	70	\$6,278,338.00	



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Planning

Report Date: July 4, 2025

Report No: PLN-2025-03

Council Agenda Date: July 15, 2025

Subject:

Planning Services Statistic Q2, 2025

Recommendation:

THAT the Council the Municipality of Whitestone receive Report PLN-2025-03 (Planning Services Statistic Q2, 2025) for information.

Analysis:

Applications received and in progress:

	Q2	TOTAL January 1 st to June 30 th , 2025
PARRY SOUND AREA PLANNING BOARD		
Consent applications	2	5
Subdivision applications	0	0
MUNICIPALITY OF WHITESTONE		
Zoning By-law Amendment	0	3
Official Plan Amendment	0	0
Deeming By-law	0	0
Shore Road Allowance	1	1
Concession Road Allowance	0	0
Minor Variance	0	2

Financial Considerations:

Municipal Planner (MHBC) and Parry Sound Area Property Consulting Inc. invoices paid from April 1, 2025 to June 30, 2025.

File Name	Recoverable	Non Recoverable
Roberts – Zoning By-law amendment	\$2,098.80	
Carr Aggregates – Zoning By-law amendment	\$1,956.34	
Nunney – Minor Variance report	\$ 549.51	
Small – Shore Road Allowance report	\$ 671.62	
TOTAL	\$5,276.27	\$0.00

Total Planning revenue (April 1 to June 30, 2025)

\$6,339.13, which includes application fees and payment of outstanding receivable invoices.

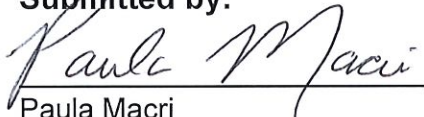
Total Planning revenue from January 1 to June 30, 2025

\$15,241.08

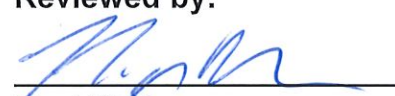
Link to Strategic Plan:

Fiscal Responsibility and Accountability

Submitted by:


 Paula Macri
 Planning Assistant

Reviewed by:


 Nigel Black
 CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Fire and Rescue

Agenda Date: July 15, 2025

Report No: FIRE-2025-04

Subject:

Fire and Rescue Services activity – April 1, 2025 to June 30, 2025

Recommendation:

THAT the Council of the Municipality of Whitestone receive for information Report FIRE-2025-04 (Fire and Rescue Service activity – April ,1 to June 30 2025).

Background:

The purpose of this report is to report to Council on various activities and matters related to the Fire and Rescue Services for the second quarter of 2025.

Calls for Service:

The Fire Department responded to 31 call for service from April 1, 2025 to June 30, 2025

Medical Calls: 24

- 1 - abdominal pain (Kidney stones)
- 1 - allergic reaction
- 5 - medical
- 3 - chest pain
- 4 - stroke (CVA) one was by boat on wahwashkesh lake
- 1- drug / alcohol related
- 1- amputated end of thumb
- 1- shortness of breath
- 6 – falls
- 1 - Boat call to transport a patient with abdominal pain off an island on Whitestone lake in the middle of the night.

Fire Calls:6

- Chimney Fire with small area of grass burn.
- Unattended campfire N/W of Black Lake area. (Whitestone Fire invoice MNR \$930.50 for attending and extinguishing the fire N/W of Black Lake).

- Sea-doo fire on Whitestone lake fire damage to dock, owner of sea-doo was treated for second degree burns to arm on scene. Family took patient to hospital, Fire Department assisted owner of sea-doo in removing sea-doo from the water
- Tree on power line on northwest on Wahwashkesh lake
- Tree on power line Church Street
- Tree on power line Hwy 520

Mutual Aid calls:1

Whitestone to Ahmic Harbour for tree on power line

Motor Vehicle Accident (MVC): 0

Overdose:0

Enforcement: 0

Training:

Regular bi-weekly training and Vehicle checks at station #1
Regular bi-weekly vehicle checks at station #2.
Workplace Violence and Harassment training.
Whitestone Fire Fighters (8) participated in live fire training in the OFM fire trailer in Parry Sound.

Public outreach and Education:1

Fire Department participated in water day at Whitestone Lake Public School.
Fire Department participated in the Home and Cottage show at the Community Centre.
Open house for Canada Day.

Fire Prevention initiatives:22

Fire inspection for cottage rental.
Fire Drill at Whitestone Lake School, After School Program x3.

Financial Considerations

Additional costs beyond approved budget: None

Link to Strategic Plan:

In support of the high-level objectives of the Strategic Plan: Communication, Fiscal responsibility.

Respectfully submitted by:



Bob Whitman, Fire Chief

Reviewed by:



Nigel Black, CAO/Clerk



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Administration

Agenda Date: July 15, 2025

Report No: ADMIN-2025-14

Subject:

Participation in the proposed Economic Development Model to replace the West Parry Sound Economic Development Collaborative (WPSEDC).

Recommendation:

THAT the Council the Municipality of Whitestone receives Report ADMIN-2025-14 (West Parry Sound Economic Development Collaborative) for information; and

THAT the Council of the Municipality of Whitestone pass the following resolution:

Whereas on June 2nd, 2025 the West Parry Sound Economic Development Collaborative (WPSEDC) Board of Directors has endorsed, and recommended for approval, the “Proposal for Regional Economic Development”; and

That the regional economic development model prescribed in the “Proposal for Regional Economic Development” will permanently replace the West Parry Sound Economic Development Collaborative (WPSEDC);

Now Therefore Be It Hereby Resolved That the Municipality of Whitestone Council approves the “Proposal for Regional Economic Development”; and

Be It Further Resolved That the Municipality of Whitestone Council authorizes the execution of a Memorandum of Understanding (MOU) with the Town of Parry Sound to put the “Proposal for Regional Economic Development” into effect; and

Be It Further Resolved That the Municipality of Whitestone Council authorizes the formal dissolution of the West Parry Sound Economic Development Collaborative (WPSEDC), to be carried out by the Board of Directors at the final meeting of the Board.

Background:

The Municipality of Whitestone has been a participating member of the West Parry Sound Economic Development Collaborative since 2017. The group has had some changes and does

not currently have operational staff. Prior to our most recent discussion of this matter during the April 2025 Council Meeting, the Township of Seguin and Township of McKellar had opted out of the organization. Since that discussion in April the Township of Carling has also opted out of the organization. The remaining organizations represented in this proposal are the Town of Parry Sound, the Township of McDougall, the Township of Archipelago and the Municipality of Whitestone.

The remaining members have been contemplating viable options to continue the collaboration moving forward under a new model. The group is currently considering a model whereby the remaining municipalities fund the regional service which would be provided the Town of Parry Sound staff (as they have an EDO with capacity). I have attached a document reflecting the current status of the proposal for Council's information. The document has now been endorsed by the WPSEDC Board (when last discussed it was in draft format). One significant note is that by participating in this new regional service, the existing WPSEDC will cease to exist and will be replaced by the new model.

This proposal requires an annual contribution by the participating municipalities of \$8,000 per year to be adjusted by inflation. The proposal further identifies that the fee would be discounted by \$3,000 each year using the funds currently on hand in the WPSEDC account. In general terms, the current funds on hand in the collaborative are approximately \$12,167 per member municipality.

Should Council elect to opt out of the service and request our funds be returned, we would be entitled to \$12,167 (the same amount as the other communities) as a one-time refund and we would no longer be a part of this regional service.

I have included the draft Council Resolution as forwarded by the WPSEDC, the alternative motion would be to opt out of the service and request that the WPSEDC return the Municipality of Whitestone funds.

Respectfully submitted by:



Nigel Black
CAO/Clerk

ATTACHMENT A: Email from Jeff Thom, WPSEDC

Nigel Black

From: Jeff Thom <jthom@parrysound.ca> on behalf of Jeff Thom
Sent: June 6, 2025 3:32 PM
To: Bert Liverance - Reeve; George Comrie; Dale Robinson
Cc: Jamie McGarvey; Clayton Harris; John MacKinnon; Cale Henderson; 'Tim Hunt'; Nigel Black - Municipality of Whitestone
Subject: Proposal for Regional Economic Development
Attachments: Proposal for Regional Economic Development.pdf

Good afternoon Mayor Comrie, Mayor Robinson, and Reeve Liverance,

Attached is the final proposal, endorsed by the WPSEDC Board at the most recent Board meeting on June 2nd, 2024. Please place this proposal on the next council meeting of your respective municipalities for approval. In order to ensure a consistent approval of the proposal and an orderly dissolution of the WPSEDC, we also suggest that the following resolution be included on the agenda (and approved).

Whereas on June 2nd, 2025 the West Parry Sound Economic Development Collaborative (WPSEDC) Board of Directors has endorsed, and recommended for approval, the "Proposal for Regional Economic Development"; and

That the regional economic development model prescribed in the "Proposal for Regional Economic Development" will permanently replace the West Parry Sound Economic Development Collaborative (WPSEDC);

Now Therefore Be It Hereby Resolved That the MUNICIPALITY NAME HERE Council approves the "Proposal for Regional Economic Development"; and

Be It Further Resolved That the MUNICIPALITY NAME HERE Council authorizes the execution of a Memorandum of Understanding (MOU) with the Town of Parry Sound to put the "Proposal for Regional Economic Development" into effect; and

Be It Further Resolved That the MUNICIPALITY NAME HERE Council authorizes the formal dissolution of the West Parry Sound Economic Development Collaborative (WPSEDC), to be carried out by the Board of Directors at the final meeting of the Board.

Once your respective councils have approved the proposal, please email me a copy of the resolution and I will schedule the final meeting of the WPSEDC Board.

If there are any questions, let me know!

Kind Regards,

Jeff Thom
Economic Development Officer

Town of Parry Sound
52 Seguin St
Parry Sound, ON
P2A 1B4

T. (705) 746-2101 x 248



West Parry Sound Economic Development Collaborative (WPSEDC)

Proposal for Regional Economic Development
Endorsed by WPSEDC Board June 2, 2025

1) Proposal:

- i. Economic development will be approached and promoted with a regional brand identity, this includes outreach, inquiries, responses, etc.
- ii. The Town's Economic Development Officer (EDO) will manage economic development under the regional brand. This includes a range of concierge-style services to existing/prospective businesses, event and trade show support, networking and the management of the "West Parry Sound Bay & Beyond" website.
- iii. To control costs and provide continuity from an employment perspective the EDO will continue to be a Town employee, maintaining the existing reporting structure. The EDO will be physically located in the municipal office of the Town of Parry Sound with access to other resources as necessary.
- iv. The EDO will work collaboratively with and be available to the staff of the partner municipalities. For example, if there is a prospective business interested in relocating to the area, based on the businesses requirements the EDO would work with the relevant municipal CAO and staff to ensure a smooth process and seamless client experience.
- v. The work and direction of the EDO will be guided by an Economic Development & Tourism Strategy. It's proposed the strategy be developed as a priority in the first year.
- vi. Partner municipalities will have input into the direction of economic development through stakeholder consultation on the Economic Development & Tourism Strategy.
- vii. With the strategic plan finalized, key performance objectives (KPO's) will be developed, with progress reported on quarterly.



2) Proposed Meeting Schedule & Reporting:

- i. Until the strategic plan is finalized the objective is to meet quarterly with the CAO's from the partner municipalities. The Town will host quarterly meetings of the CAOs to gather insights and discuss progress on year 1 priorities and any other regional economic development issues.
- ii. When the strategic plan is finalized, key performance objectives (KPO's) for the goals set out in the plan will be developed. Actions relative to the KPO's will be reported quarterly and as well an annual report will be provided. With the strategy finalized and the KPO's established the touch base meetings with the CAO's can be reduced to twice a year.

3) Proposed Term:

- i. The Town proposes a 1-Year term which automatically renews. A partner municipality can opt out at the end of the calendar year with 3 months written notice. As the economic development plans for the year are based on the approved budget, if a partner municipality wishes to opt out during the year they will not receive a refund.

4) Proposed Annual Fee Structure:

- i. For fiscal years 2025, 2026 and 2027 of the partnership, the proposed fee structure is \$8,000/year, adjusted annually for CPI. The municipal fees for 2025, 2026 and 2027 will be subsidised by \$3,000/year (per partner municipality) using a portion of the existing funds of the West Parry Sound Economic Development Collaborative (WPSEDC).

5) Proposed Year 1 Priorities & Existing WPSEDC Budget Allocation:

The priorities for Year 1 of the partnership will be funded from the remaining funds of the WPSEDC, approximately \$67,000. See below for the proposed Year 1 priorities and proposed budget allocation of the existing WPSEDC funds:

- i. Re-development/ongoing maintenance of the "Parry Sound: Bay and Beyond" website. The Town proposes to acquire (from the WPSEDC) the "Bay and Beyond" brand and ownership of the content for the existing regional website. As part of the website launch, an economic development promo video will also be produced.
- ii. The Town will develop an Economic Development & Tourism Strategy to guide economic development and tourism development over the next 5 years. Partner



municipalities will have input into the direction of economic development through stakeholder consultation on the Economic Development & Tourism Strategy.

- iii. Provide effective management of ongoing regional economic development inquiries through concierge-style services to existing/prospective businesses, events, trade shows, and networking.

Proposed Year 1 Budget Allocation of WPSEDC Existing Funds	
Initiative	Budget Allocation
Economic Development & Tourism Strategic Plan	\$23,000
"Bay & Beyond" Website Re-Development	\$15,000
Economic Development Promo Video	\$2,000
\$3,000 Subsidy of Municipal Partner Dues (2025)	\$9,000
\$3,000 Subsidy of Municipal Partner Dues (2026)	\$9,000
\$3,000 Subsidy of Municipal Partner Dues (2027)	\$9,000
Total:	\$67,000



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: July 15, 2025

Report No: ADMIN-2025-15

Subject:

Update on identified enforcement issues in the Clear Lake area.

Recommendation:

THAT the Council the Municipality of Whitestone receives for information report ADMIN-2025-15 (Clear Lake).

Background:

At the June 17, 2025 Council Meeting, Council discussed a number of identified enforcement issues with respect to camping on Crown Land in that area. At that time, Council directed staff to arrange for paid duty officers by either OPP or MNR Staff for the long weekends for the rest of the summer.

Administration did reach out to both the MNR and OPP and after some discussion of the parameters established that the OPP can provide the type of service we are looking for. Several requests were made for two days on the July long weekend and two more days for the August long weekend.

Initial response from the OPP was that in order to get interest in the duty, it would likely require 2 members and one vehicle and that we might need to adjust our requested hours (which we did). Unfortunately, we did not receive any interest in the two requested dates/times on the July long weekend. We do however have interest for one day during the August long weekend.

Analysis:

Further to the information above, we did confirm that the approximate cost of 2 members and one vehicle for a 9-hour shift would be approximately \$2,000. Based on this significant expense, Council may want to evaluate how often (or if) the service is required/warranted.

Also, on June 28, 2025 (the Saturday of the long weekend), the Whitestone Fire Department did visit the area between 10:00 and 11:00 pm to check for fire permits and for any forest fire hazards. Observations from the Fire Chief indicate that there were a large number of campers in the area (30-35). He further indicated that there was no significant disturbance at the time and that overall the site was fairly quiet. Lastly, the Fire Chief did advise that there were four campfires active but that two had a permit, one was asked to get a permit and one was put out.

Without further direction of Council, administration will proceed with the paid duty coverage during the August long weekend and will report any information following the coverage.

Submitted by:



Nigel Black
CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: July 15, 2025

Report No: ADMIN-2025-16

Subject:

Use of the Cogeco Assets transferred to the municipality.

Recommendation:

THAT the Council the Municipality of Whitestone receives for information report ADMIN-2025-16 (Cogeco Building); and

THAT the Council endorse the use of this building by the Recreation Committee as a “Food Pantry/Food Storage” facility in its current location.

Background:

In 2024 the Municipality engaged in discussions with Cogeco about the possibility of acquiring ownership of the Cogeco Building as they decommissioned their leased site (behind the Grange). The asset transfer agreement was recently presented to Council and at that time, the suggestion was made to include the tower in the asset purchase agreement. It was further added that the use of the building be reviewed by staff with a recommendation to come back to Council, and that Council would make the decision on how the building is to be used in the future. The following Council Resolution was passed:

Resolution No. 2025-164

Moved by: Councillor Woods

Seconded by: Councillor Bray

- 10.1 **THAT** By-law No. 20-2025, being a By-law to authorize entering into an agreement between the Municipality of Whitestone and Cogeco Connexion Inc, for the transfer of ownership of the Shelter located at 2130 Hwy 124, is hereby passed this 20th day of May, 2025.

Amendment proposed by Councillor Nash:

Resolution No. 2025-165

Moved by: Councillor Nash
Seconded by: Councillor Lamb

THAT transfer of the “tower” is added to the agreement along with the transfer of the structure; and

THAT until such time as Council determines the use of the structure it is not to be relocated or repurposed.

Recorded vote requested by Councillor Nash

		YEAS	NAYS	ABSTAIN
<u>1</u>	Councillor Bray	Y		
<u>2</u>	Councillor Lamb	Y		
<u>3</u>	Councillor Nash	Y		
<u>4</u>	Councillor Woods	Y		
<u>5</u>	Mayor Comrie		N	

Carried

Resolution No. 2025-164 as amended

Moved by: Councillor Woods
Seconded by: Councillor Bray

10.1 **THAT** By-law No. 20-2025, being a By-law to authorize entering into an agreement between the Municipality of Whitestone and Cogeco Connexion Inc, for the transfer of ownership of the Shelter located at 2130 Hwy 124, is hereby passed this 20th day of May, 2025; and

THAT transfer of the “tower” is added to the agreement along with the transfer of the structure; and

THAT until such time as Council determines the use of the structure it is not to be relocated or repurposed.

Recorded vote requested by Mayor Comrie

		YEAS	NAYS	ABSTAIN
<u>2</u>	Councillor Bray	Y		
<u>3</u>	Councillor Lamb	Y		
<u>4</u>	Councillor Nash	Y		
<u>1</u>	Councillor Woods	Y		
<u>5</u>	Mayor Comrie	Y		

Carried

Analysis:

The Asset Purchase Agreement has been executed for the building and tower on site. Cogeco has recently delivered keys to the building. The two old satellite dishes were left on site and the Municipality has agreed to dispose of them, this was done in order to facilitate a quicker transfer of the assets. The dishes will be disposed of through our scrap metal process. With respect to the site, staff have reviewed the site. The Fire Chief, Public Works Manager, Deputy Clerk and CAO/Clerk examined the site (although at the time we did not yet have access to the interior of the building). No potential municipal uses were identified for the building; storage was the only possibility raised but the cost of relocation would likely mean that there are more cost effective ways to secure storage buildings. There were also no immediate needs identified for the tower on the site. The staff group are in agreement that the building could be utilized as “food Pantry/Food Storage” location provided that power could be re-established to the building.

With respect to potential locations for this building if it is to be used as a “Food Pantry/Food Storage” location, staff examined 3 potential locations for the building (current location, Dun-Dome and behind the Firehall). No other potential sites for the building were identified. Of the locations examined, it is the opinion of staff that the current location is the most appropriate and cost effective location for the building in this proposed new use. The issues with each site are identified below:

Current Location Behind the Grange

Using this location would eliminate any cost of relocation.

The site had been previously connected to Hydro, so we expect that it could be reconnected with the assistance of an electrician fairly easily.

The location is a little more private and with minor clearing/filling could offer a small parking area (where the current satellite dishes are) and more accessible entrance to the building.

Lighting could also be added to building fairly easily, to deal with issue of darkness.

Dun-Dome (under overhang)

Moving to this location would require the building to be moved and a new foundation or blocks to be constructed for the building to sit on. This, in addition to the cost of moving the building, would have an un-budgeted cost. Although no quotes have been investigated, I expect this would be in the \$2,500 to \$5,000 range. This location did have the advantage of existing electrical services that could potentially be used.


Staff are also of the opinion that the building is not well suited to the site for appearance/aesthetic/use reasons. The industrial type building does not integrate well with the other recreational infrastructure on the property.

Behind Firehall

Moving to this location would also require the building to be moved and a new foundation or blocks constructed for the building to sit on. The same moving cost expectations would be expected as the option above. In addition, new electrical service would have to be explored. Discussions with the Chief Building Inspector indicated that site placement would require adequate setbacks from the two septic systems in that area (Municipal Building and Nursing Station). Without having exact locations of the septic systems it did appear that this option would place the building in an unsuitable location.

Ultimately, the current location appears to be most cost effective and has no real identified downside. The site would require some work, but this can be completed by the PW department at minimal cost. Some work would be required anyway in order to remove to satellite dishes on site. Also, the site is removed from our Recreational Area, but not isolated and still has fairly easy access.

Submitted by:



Nigel Black
CAO/Clerk



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Administration

Agenda Date: July 15, 2025

Report No: ADMIN-2025-17

Subject:

Municipal and School Board Election 2026 – Alternative Voting Methods

Recommendation:

THAT the Council of the Municipality of Whitestone receive report ADMIN-2025-17 (Municipal and School Board Election 2026 – Alternative Voting Methods) for information;

AND THAT the Council of the Municipality of Whitestone approve the following Alternative Voting Methods for the Municipal and School Board Election 2026:

- eVoting by internet
- Telephone Voting

Background:

The Municipal and school board elections held every four years are administered by the Clerk as Returning Officer, pursuant to the Municipal Elections Act, 1996, S.O. 1996, c. 32 (the “MEA”).

Should Council wish to use an alternative voting method for the 2026 election, clause 42 (1) (b) of the MEA provides that a By-Law authorizing the voting method must be passed.

Voter participation statistics for 2022 and for the previous four (5) elections:

Year	% participation	Voting Options
2022	41%	Vote by mail, internet and telephone
2018	33.1%	Vote by mail, internet and telephone
2014	40.8%	Vote by mail, internet and telephone
2010*	43%	Vote by mail only
2006*	39%	Vote by mail only
2003*	42%	Vote by mail only

***Note:** this information was found in an archived, undated document however there was no back up material available to confirm and confidently validate these numbers.

Voter Method statistics for the 2022 Election (provided by Intelivote Systems Inc)

	Information Base	Number	%
1	Number of eligible electors in system.	3,722	
2	Number of electors who cast a ballot.	1,512	
3	Participation rate.	40.6%	
4	Voters who used the Internet to vote.	910	60.2%
5	Voters who used the telephone to vote.	87	5.7%
6	Voters who used the vote by mail ballot to vote.	515	34.1%

Internet and Telephone voting increased by 14.2 % from 2018 (51.7%) to 2022 (65.9%).

Analysis:

In considering alternative voting methods, the principles of the MEA must be upheld, including:

- maintaining the secrecy and confidentiality of the voting process and individual votes
- providing an election that is accessible to the voters
- providing an election that is fair and non-biased
- ensuring the integrity of the process is maintained throughout the election

Continuing to utilize the three alternative voting methods supports the principle of an accessible election to voters. Utilizing two (Telephone and Internet) would also support these principles and is in alignment with other similar municipalities in our area and across the province are doing with respect to alternative voting methods.

Intelivote Systems Inc. was successfully utilized in the 2014, 2018 and the 2022 elections to support the eVoting by Internet, telephone voting, using any touch-tone phone or wireless device, as well as vote by mail (VBM).

The seven West Parry Sound (WPS) Municipalities once again plan to collectively utilize Intelivote Systems, and by doing so are offered a pricing discount based on the number of electors. In 2022 Whitestone was the only Municipality of the West Parry Sound municipalities that utilized the VBM option; all other Municipalities utilized eVoting by internet and telephone voting only. Discussion with the West Parry Sound Clerks indicate that they intend to continue to use these two options only (subject to Council ratification).

The intent at this time is to have Council make a decision on the types of voting to be used in Whitestone. The Municipality will then move to securing a contract with Intelivote for support of the alternative voting methods per Council decision.

The following are some issues to consider when looking at which types of Alternative Voting Council will opt to use in 2026:

The four main election methods deployed by municipalities in Ontario are as follows:

- Paper ballot with manual counting

- Paper ballot with vote aggregation by optical scan vote tabulators
- Vote-by-mail
- Internet and telephone voting

In 2022, 217 out of 417 Municipalities that held municipal elections used internet/telephone voting, which is 42 more than the 2018 election. In comparison, only 98 municipalities used paper ballots exclusively and others used a combination of the three, or mail-in ballots. As such, alternative methods of voting are typical and studies show that voting is continuing to move to technology-based methods, as they are more accessible, cost-effective and secure. It is of note that only 42 of the 417 municipalities used Vote By Mail in 2022 (Whitestone being one of those).

Studies further show that the increased use of internet and telephone voting has not negatively impacted voter turnout in the Province. Provincial averages reached their highest levels in 1988 and 1994 at 45%. In 2014, turnout was 43%, in 2018 it was 38% and in 2022 it remained at 38%.

The implementation of internet/telephone voting offers several significant improvements to the electoral process and the overall administration of elections. Internet voting substantially reduces the time required to both cast and count ballots. By eliminating the need for manual paper handling, and fully digitizing the process, municipalities reduce the need for election staff and printed materials, thereby lowering operational costs. The elimination of paper ballots not only contributes to financial savings but also aligns with environmentally sustainable practices. Moreover, internet voting platforms often incorporate user-friendly features—such as adjustable text sizes and language options—that enhance usability and minimize ballot errors, ensuring more accurate election outcomes. In addition to its economic and technical advantages, internet voting significantly improves accessibility and convenience for voters. Individuals with physical disabilities, caregiving responsibilities, or those travelling during the election period can cast their ballots securely from any location with internet access.

Staff continue to monitor the evolving municipal landscape, incorporating best practices to ensure that municipal elections are secure, accessible, and cost-effective. In alignment with these objectives, staff recommend adopting internet and telephone voting as the primary voting methods for the upcoming 2026 municipal election. It is important to emphasize that this approach does not eliminate the option for in-person voting. Voter Assistance Centres can be available at key locations throughout the municipality, as they have in the past, where voters can receive support and cast their ballots using secure, internet-connected voting terminals.

Financial Considerations:

In the process of reviewing the 2022 election costs, staff estimate that including the VBM option cost the municipality approximately \$3,286 versus the cost of using internet and telephone voting exclusively. While Intelivote does not charge extra for their services, the increase is due to the increased cost of producing the voter package and also the mailing costs themselves. Another important note is that there would also be additional staff time involved in the counting

process for the approximately 500 votes, while it has minimal financial cost, it does have a time cost that reflects in our ability to get elections results out to the public quickly.

Total election expenses in 2022 were \$17,368, should the municipality eliminate the VBM option Council can expect to save approximately 19%.

Respectfully submitted by:



Nigel Black, CAO/Clerk

Attachments: None

BY-LAWS

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
By-law No. 28-2025

Being a By-law to amend By-law No. 07-2018 (the Zoning By-law)
for Part of Lot 10, Concession 3
Geographic Township of Hagerman (Skeba, Ilona and Christopher Mario)

WHEREAS the Council of the Municipality of Whitestone has the authority to enact zoning By-laws under Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the applicants have applied for and received a provisional consent to allow for one (1) new Rural backlot and a lot addition to an existing waterfront lot on Lorimer Lake and Green Lane from the Parry Sound Area Planning Board, under consent application B04/2025 (W) subject to a rezoning to recognize the waterfront and private road frontages;

AND WHEREAS the Council of the Municipality of Whitestone deem it appropriate and necessary to rezone the subject lands;

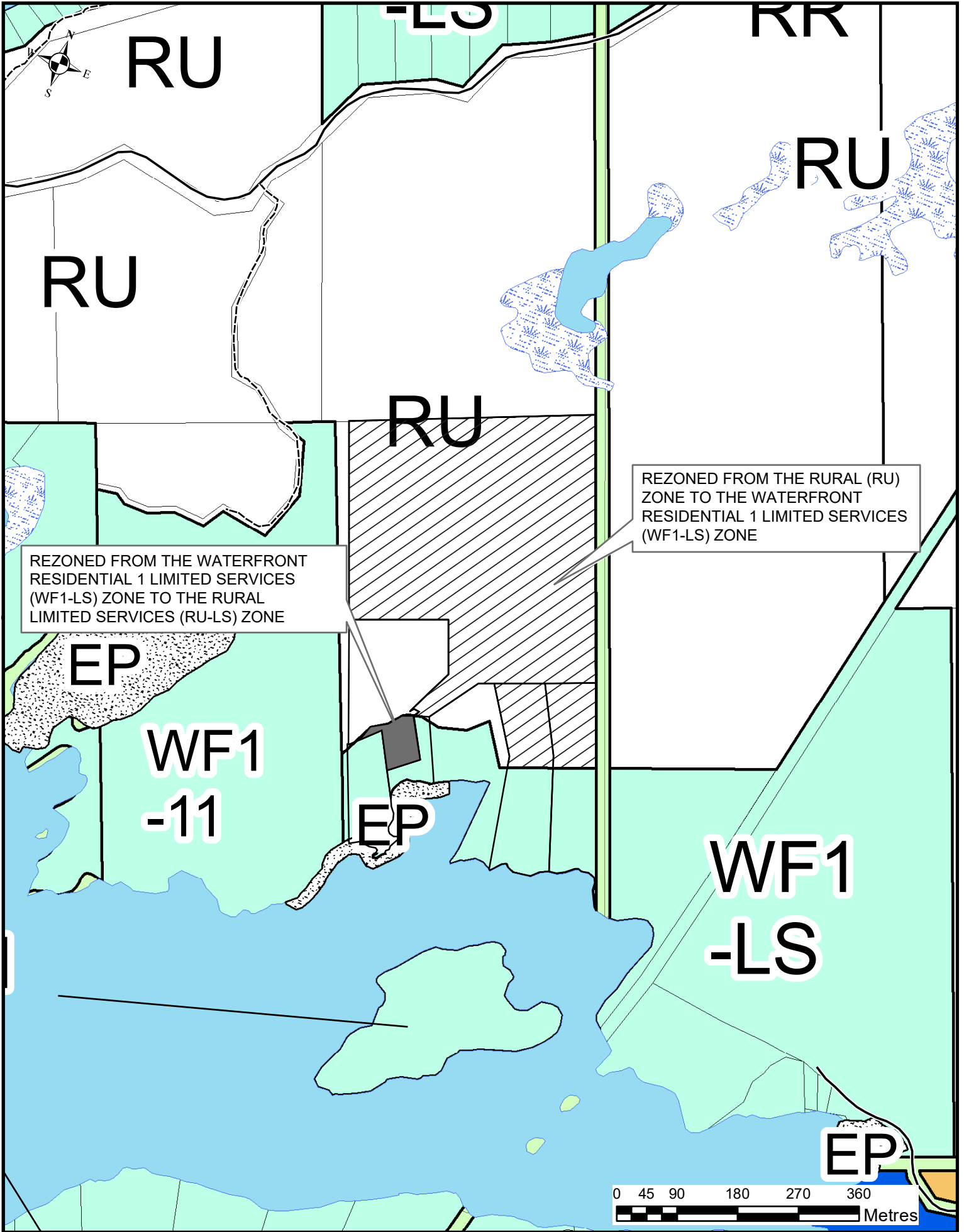
AND WHEREAS the Council of the Municipality of Whitestone has determined that no further notice is required in accordance with Section 34(17) of the *Planning Act*, R.S.O. 1990;

NOW THEREFORE the Council of the Municipality of Whitestone hereby enacts as follows:

1. **THAT** Schedule 'A', Sheet No.19 of By-Law No.07-2018 as amended is hereby further amended by rezoning Part of Lot 10, Concession 3 of the geographic Township of Hagerman is hereby rezoned:
 - i. from the Waterfront Residential 1 – Limited Services (WF1-LS) Zone to the Rural – Limited Services (RU-LS) Zone; and
 - ii. from the Rural (RU) Zone to the Waterfront Residential 1 – Limited Services (WF1-LS) Zone as shown on a copy of part of Schedule 'A', sheet No. 19 attached to this By-law as Schedule "1".
2. **THAT** this By-law shall take effect and come into force in accordance with Section 34 of the *Planning Act*.
3. **THAT** By-law No. 28-2025 being a By-law to amend By-law No. 07-2018 (the Zoning By-law) is hereby passed this 15th day of July, 2025.

 Mayor George Comrie

 CAO/Clerk Nigel Black



THIS IS SCHEDULE "A" TO BY-LAW No. 28-2025

MUNICIPALITY OF WHITESTONE

PASSED THIS 15TH DAY OF JULY, 2025

George Comrie, Mayor

Nigel Black, CAO-Clerk

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
BY-LAW No. 29-2025

**Being a By-law to establish remuneration and expenses for the Members of Council of
the Municipality of Whitestone and to Repeal By-law Nos. 46-2018 and 67-2024**

WHEREAS, Section 283(1) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, provides that a municipality may pay any part of the remuneration and expenses of the members council;

AND WHEREAS Section 283 (2) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, provides that despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,

- (a) the expenses are actually incurred; or
- (b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred.

AND WHEREAS, Section 283 (7) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, on or after December 1st, 2003 a council shall review a By-law under subsection (5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election;

AND WHEREAS, Section 284 (1) of the *Municipal Act*, 2001, S.O., 2001, c. 25, as amended, provides that the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body; and under subsection (2), the statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby enacts as follows:

Annual Remuneration

1. **THAT** the Mayor of the Municipality of Whitestone shall be paid an annual rate of remuneration of \$31,206.58 which was effective January 1, 2024.
2. **THAT** the Councillors of the Municipality of Whitestone shall be paid an annual rate of remuneration of \$20,845.19 which was effective January 1, 2024.
3. **THAT** the annual remuneration shall be paid in twelve monthly installments, payable on the first day of each month, in advance, for the month the installment is intended to cover. Where a member of Council is not re-elected or did not run for election, the remuneration for November of the election year shall be pro-rated based on the commencement date of the new Council.
4. **THAT** where a member of Council resigns from Council or is otherwise no longer a member of Council, the remuneration shall be prorated based on the last day the member acted in the capacity of a Member of Council.
5. **THAT** the annual economic increases for the Mayor and Members of Council be the same as any annual Cost of Living Adjustment, October to October, as determined by Statistics Canada and as provided to municipal employees who are not members of the bargaining unit.

Expenses

6. **THAT** for the purposes of meeting Revenue Canada requirements, it is acknowledged that the Member of Council is required to provide their own office and/or virtual office, vehicle, supplies to carry out their assigned duties. Appropriate Revenue Canada forms will be supplied by the Treasurer to reflect this, upon request.
7. **THAT** Members of Council will be required to travel throughout the Municipality of Whitestone from time to time in order to discharge their responsibilities.

No mileage will be paid to Members of Council for attendance at Council meetings, Committee meetings or for other meetings or events/activities held within the Municipality of Whitestone boundaries.

8. **THAT** the expenses for any training, conferences or other meetings that have been authorized by Council or by the Ontario Municipal Act, including registration fees, related mileage, meals and living expenses, shall be reimbursed by the Municipality, in accordance with the current policies as approved for Municipal Staff.

A Mileage & Expense Form is to be completed, itemizing all mileage, expenses and receipts and the amounts claimed are to be submitted to the Treasurer. Debit card only receipts will not be accepted. The Mileage & Expense Form(s) are to be submitted to the Treasurer or the Chief Administrative Officer.

Mileage where applicable is measured from a member's residence in Whitestone or from their home address outside of Whitestone, whichever is less. Mileage and meal expenses will be reimbursed at the current published Canada Revenue Agency rates, adjusted annually.

9. **THAT** Council members shall be entitled to an Electronic Device Allowance each year with the scope and compensation to be determined by Council policy as amended from time to time.
10. **THAT** Council members shall be entitled to participate in the OMERS pension plan on the same terms and conditions as provided for full-time non-union salaried staff.
11. **THAT** Council members shall be entitled to a Health Spending Account through a benefit provider for each Council member (including spouse and dependants) in the amount of up to \$4,500 per member per calendar year.
12. **THAT** Council members shall be entitled to insurance coverage for out of province travel and accident coverage according to the terms and conditions of the policy provided by the municipality.
13. **THAT** Council members shall be entitled to Insurance coverage in the amount of \$20,000 for Critical Illness coverage according to the terms and conditions of the policy provided by the municipality.
14. By-law No. 46-2018 is hereby repealed; and
15. By-law No. 67-2024 is hereby repealed; and
16. **THAT** this By-law shall come into effect upon the date, and at the time of its passing.

Mayor

George Comrie

CAO/Clerk

Nigel Black

BUSINESS MATTERS

Tuesday, June 24, 2025

Nigel Black
CAO/Clerk
Municipality of Whitestone
nigel.black@whitestone.ca

<Voir version française ci-après>

Dear Nigel Black:

As the Minister of Rural Affairs, I am pleased to announce that the newly expanded [Rural Ontario Development \(ROD\)](#) program is now accepting applications.

This enhanced program is part of [Enabling Opportunity: Ontario's Rural Economic Development Strategy](#), our government's blueprint for protecting rural Ontario and helping rural communities and businesses to grow and thrive.

Ontario is investing \$20 million, doubling the funding over two years, to support rural municipalities, not-for-profits, Indigenous communities, local service boards and rural small businesses to attract investment and create new jobs and opportunities for rural workers.

The ROD program introduces four new enhanced funding streams and expands program eligibility to include more rural communities and rural small businesses:

Economic Diversification, Competitiveness and Capacity Building

Projects that support communities with building economic development capacity and implementing strategies to increase competitiveness and retain businesses, attract investment and enhance growth. There are three sub-streams for applicants to explore:

- Strategies and plans – Up to \$50,000 (50 per cent cost share)
- Economic diversification and competitiveness – Up to \$150,000 (50 per cent cost share)
- Capacity building events – Up to \$10,000 (35 per cent cost share)

Workforce Development, Attraction and Retention

Projects that support communities to implement strategies and/or undertake initiatives for attracting and retaining workers. Applicants can apply for up to \$150,000 (50 per cent in cost share).

Community Infrastructure Enhancements

Projects that update or transform community assets that have been identified as important to the community's economy. Applicants can apply for up to \$25,000 (35 per cent cost share) for small projects or up to \$250,000 (35 per cent cost share) for large projects.

Business Development

Projects that support small brick-and-mortar businesses in rural Ontario with between one to 20 employees. Applicants can apply for up to \$10,000 (35 per cent cost share).

Whether you're an applicant or a connector in your community, we hope you will help us spread the word about this program and its expanded eligibility. Applicants can find full program details, instructions and applications at www.ontario.ca/RODprogram.

Applications will be accepted until September 24, 2025, at 5 p.m. On the ROD program homepage, applicants can register for a free information session, stay up to date on future program intakes and learn more about opportunities for applicant support. To learn more about Ministry of Rural Affairs programs and to stay connected, please visit this page and follow the Ministry of Rural Affairs on LinkedIn, Facebook or X.

Our government is committed to protecting Ontario's rural communities, enabling them to take advantage of economic development opportunities, address workforce challenges and encourage business attraction and investment.

Please accept my best wishes as you explore the opportunities that are possible through the Rural Ontario Development program.

Sincerely,

Original signed by

Lisa M. Thompson
Minister of Rural Affairs

c: Hannah Anderson, Chief of Staff
Martha Greenberg, Deputy Minister
Laurie Miller, Assistant Deputy Minister, Rural Affairs Division



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: July 15, 2025

Report No: ADMIN-2025-18

Subject:

Non-union salaries/pay scales

Recommendation:

THAT the Council the Municipality of Whitestone receives for information report ADMIN-2025-18 Non Union Pay scales; and

THAT the Council direct the CAO/Clerk further review Non-union Pay Scales (including comparative information) prior to the end of 2025.

Background:

Shortly after I was hired as the CAO/Clerk, Councillor Nash requested that Salaries be added to the Council agenda in open session for discussion. Following that request, I did discuss the matter several times briefly with Councillor Nash, who was willing to wait on the discussion until I had time to fully familiarize myself with the issue.

Councillor Nash's original request was for the following information:

“Current Salary Grid Reports for the following Non Union Positions:

- CAO/Clerk
- Clerk
- Deputy Clerk
- Treasuer
- Deputy Treasuer
- Chief Building Officer CBO
- Manager of Public Works

For the Documentation, I would ask that the existing Job Descriptions and also the existing Salary Grids be included. I would assume that the salary Grids would have a Resolution that was passed and would ask that the resolution/s also be included.”

As a follow -up in a later email discussion on the subject, some additional thoughts were expressed about what could potentially be considered for salary scales moving forward. These are copied below:

”Salary Grid - Update

- o Salary Grid for non Union Staff (CAO, Deputy Clerk, CBO, Works Manager, Deputy Treasurer, Treasurer)
- o Ensure Salary Grid includes High and Lows Ranges that take into consideration Years of Service; 1-5 Year, 5-10 Year, 10-15, Year, 15-20 Year, 20 Year Plus , and also Education Qualifications”

Analysis:

Firstly, I have not included information with respect to the Chief Building Official position as it is covered under the collective agreement with CUPE and therefore subject to negotiation and consultation with the Union and is not part of the non-union pay scales of the Municipality. With respect to the Assistant to the Treasurer position, I have included an hourly wage scale as this position is approximately half time and there fore does not have a yearly salary.

Generally speaking the pay range for non-union positions is considered to be information which can be openly shared and discussed in an open public meeting, however the specifics of individual members of staff within those ranges is considered confidential and should only be discussed in a closed setting. The current Salary ranges for the remainder of the non-union positions are as follows:

CAO/Clerk	\$160,363.13 to \$172,992.75
Deputy Clerk	\$76,611.08 to \$84351.84
Treasurer/Collector	\$109,800.36 to \$121,854.70
Public Works Manager	\$105,443.20 to \$115,758.31
Assistant to the Treasurer	\$34.68/hr to \$36.98/hr

Within the range of each position, there are several steps as follows: Start/Probation, 6 months, 1 year and 2 year (2 year being the top of the range). The individual steps have not been specifically identified in this report as it would be easy to determine the level of pay for each person currently (which is considered to be personal information). If Council would like to see the more detailed breakdown of these ranges, that discussion should be within a Closed Meeting agenda. The structure that is currently in place seems to date back to November 2018 in the documentation that I have available (possibly longer).

Further to this, the HR policy does include a section dealing with these scales in which it states the following:

[Compensation Administration Principles](#)

Whitestone is committed to compensation administration principles that comply with pay equity, and all other applicable laws. The goal is to

ensure fair and equitable salaries and wages to all our employees, while enabling the Corporation to recruit and retain qualified employees and remain fiscally responsible to the rate payers we serve.

Whitestone considers both internal equity (how jobs within Whitestone compare to each other) and external equity (how jobs within Whitestone compare to similar jobs at comparator organizations within the community, sector, or an established set of benchmark organizations) when developing or amending its pay structure.

Wage ranges and the process by which progression through the pay rates for Members of the Bargaining Unit will be established during each round of collective bargaining.

To establish appropriate external equity for management and non-bargaining unit jobs, Whitestone will periodically compare itself with like organizations by participating in, or commissioning, a compensation study to re-examine its salary scales to ensure they are competitive with the market every 5-years.

To maintain a pay structure that is sustainable and shows good stewardship, the following best practices must be met:

- Council approval must be obtained for any increase in staff complement and related costs for increased workload, policy, or programs (except for temporary or causal employees required to address an immediate need or limited time special projects).
- The CAO may reallocate personnel between programs and activities, provided the total salary and wage allocation for Whitestone is not exceeded, and no new programs or activities are introduced.
- Employees will be paid wages within the pay range in which their position is classified. No employee's salary shall exceed the maximum of the range for the job to which the employee has been appointed unless an exception has been approved by the CAO.
- Non-bargaining unit employees will be moved along the band in step increases following a successful performance review annually – length of service or tenure in a position does not, in and of itself, justify granting pay increases.
- Salary ranges for management and non-bargaining unit employees may be revised from time to time based on cost-of-living adjustment or benchmarking against external comparators and are subject to Council approval.

All salary information, as it pertains to a particular employee, will be treated in a confidential manner.

Also, generally speaking, the following language has been used when employee offer letters and contracts have been documented with respect to salary and pay scale.

Remuneration

You will be paid an annual starting salary of \$1818 and will be paid bi-weekly. Subject to ongoing and successful performance, you may be entitled to an increase as per the current salary grid six (6) months from the Start Date. Additional salary grid increments may be available at one (1) year and two (2) years subject ongoing and successful performance. The salary grid may also be increased yearly for cost of living based on the CPI (Oct-Oct). I have attached the current salary grid as **Attachment B**.

With respect to the adjustments according to these conditions, it does generally appear that adjustment to the step levels have been done following satisfactory employment reviews by the CAO/Clerk at the various steps(timeframes) in the pay scales. With respect to the Cost of Living increases that have been done each year, it appears that this has been done yearly in the past by direction of the CAO/Clerk and/or the Treasurer. These Cost of Living increases to the entire scale have been given every year.

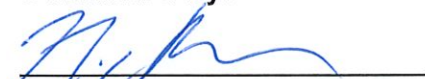
Currently, with respect to existing staff in these positions, I feel the current documented practice and the current pay scale is very well defined and that all employees are familiar with the practice and would expect no other modifications to the salary levels after the two-year employment mark, other than the cost of living increase year over year. So, from that point of view I think it is well confined and not subject to substantial change in the future.

With respect to some of the concepts that Councilor Nash has suggested in terms of tying the salary to an evaluation of experience and/or education, I do feel that this has value, but mostly at the hiring stage for new staff. This concept would also potentially be a benefit if we are trying to encourage staff to reach higher levels of education or certification. With respect to the idea of having these scales tied to five year increments up to 20 or 25 years, I expect that you might be better to stick with our current practice of having the long term increases being limited to inflation and only having increment increases in the early years of employment (i.e. within 2 years).

Regardless of which direction this review takes, I do feel that it would be important to document the non-union pay scales in a separate policy as the overall HR policy is more of a guiding document but does not contain the specifics for ongoing fair and open salary administration. Another important note is that these scales should be periodically reviewed, with a five-year time frame as the suggested review period (stated in our HR Policy).

With respect to the Job Descriptions for each position, they have been included as Attachment A.

Submitted by:



Nigel Black
CAO/Clerk

Attachment A – Job Descriptions for Non Union Positions

Chief Administrative Officer/Clerk Municipality of Whitestone

ROLE SUMMARY

Position Function

The CAO /Clerk is responsible for the overall leadership of all municipal operations and staff under the direction of the municipal Council.

Position responsibilities

Staff

- Responsible for the overall selection, leadership and performance of all staff
- leads and facilitates the management team, and is responsible for their productivity, cooperation and full participation in all areas of the organization
- Ensures, sustains and models productive workplace management practices such as ongoing performance feedback and accountability, participation with delegated responsibility and ownership, open sharing of information and performance-based rewards
- Coaches and mentors staff: ensures ongoing staff development, cross training and multi-skilling, and succession planning
- Visits all work areas on an ongoing basis to maintain open communications, personal accessibility to all staff and a team-oriented environment

Operations

- Responsible overall for the management team, for the leadership and productivity of all municipal operations such as finance and administration, clerk and election responsibility, taxation and assessment, public works, economic development, recreation services, community services and protective services
- Ensures and sustains productive workplace practices such as minimal bureaucracy, open sharing and dissemination of information to all staff, and focus on customer service, productivity and cost effectiveness and an organizational structure that supports and reflects such practices
- Focuses on the measurement of successful outcomes rather than outputs
- Ensures that all legislative requirements such as those of the Municipal Act and other legislation is adhered to

Council/ Administration liaison

- Advises and informs Council on all municipal matters to assist Council to establish appropriate and well-informed overall policy direction
- Ensures that Council is provided with well documented agendas and reports where appropriate alternative solutions, recommended courses of action and cost-benefit analysis is included
- Ensures that Council is provided with ongoing financial reports which provide an overview of what is being spent (as opposed to budgeted) and reasons for any significant variance
- Ensures that Council is provided with ongoing management reports that keep Council informed of major activities in each municipal area
- Works closely with the Mayor in establishing and reviewing Council agenda items following through on decisions made by Council, flagging any potential political issues, and maintaining ongoing open dialogue
 - Ensures that the overall policy direction established by Council is adhered to

Planning and Development

- Responsible for ensuring appropriate short and long-term operational and strategic planning
- Provides ongoing leadership in marketing and promoting the development of the municipality at every opportunity, ensuring respective businesses and residents are provided valuable and timely information, assistance and service

Customer Service and Public Relations

- Responsible for ensuring an ongoing survey of customer needs, the measurement of how successfully those needs have been met, and maintaining high standards of customer service
- Maintains productive public relations at all times; regularly attends community events, visits local business, community groups and represents the Municipality in various official functions, committees, associations, other levels of government etc.

Need a Heading

The chosen candidate for the position of Chief Administrative Officer/Clerk will be a key member of the municipality's emergency control group. This will require that the chosen

candidate live in an area that provides him/her with no more than a 30-minute drive to get to the emergency control group when it is called out.

Whitestone has a local business directory of all of the businesses in Whitestone offering service to its residents. The following link can provide more insight on the local business:

http://www.whitestone.ca/loca1-busin_ess-directory

The chosen candidate, if they were to live in Whitestone, would enjoy many services locally while having complete medical, social services and other important community services in the Town of Parry Sound, less than 30 minutes away.

Candidate Requirements

Both Council and senior staff are looking for an experienced municipal leader who is collaborative and personable, who listens and communicates well, thinks strategically, and who takes a team approach and fosters honest and respectful working relationships with colleagues, council, partners, and members of the community.

Specific Requirements

- A graduate degree in a discipline related to management in the public sector
- Significant experience in a corporate portfolio including municipal experience, working with elected officials and working with general management in a unionized environment
- Demonstrated leadership ability in building corporate teams and working collaboratively
- An excellent overall knowledge of municipal government affairs
- The ability to think and ask strategically in a political and community service environment; to build strong, confident and enthusiastic staff teams and external partnerships; to align departmental programs/services with corporate goals/objectives; and to foster a positive, productive and healthy work environment that is committed to service excellence
- Thorough working knowledge of municipal and employer-related legislation/regulations and contemporary issues, municipal government structures, municipal operations, and municipal finance and reporting processes
- Experience and knowledge in labour relations principles, collective bargaining, contract administration, and contemporary leadership and management practices
- Computer literacy and knowledge of technology and its uses/opportunities in a municipal environment
- Class G driver's license in good standing and a reliable vehicle to use for corporate

business

Compensation

The Municipality of Whitestone offers a full employee benefits program and OMERS retirement plan.



THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

Deputy-Clerk / Records Management Coordinator JOB DESCRIPTION

Reporting Relationship

This role reports to the CAO/Clerk

Supervisory Responsibilities

The following position reports to the Deputy Clerk:

- After School Program Coordinator

Location

Whitestone Municipal Office, 21 Church Street Dunchurch

The Deputy Clerk for the Municipality of Whitestone shall assist the Chief Administrative Officer / Clerk with the following duties:

A) Deputy-Clerk

1. Assist the Clerk with the statutory duties of the Municipal Clerk under the Municipal Act and other Acts of the Legislature.
2. Draft by-laws, resolutions and minutes for Council consideration; conduct necessary research and analysis to provide suitable background information for debate, discussion and decisions by Council.
3. Assist with preparing Council and Committee agendas and organize the preparation of background material, staff reports and other relevant information.
4. Provide information and assistance to the public and interpret by-laws, resolutions and policies for interested parties.
5. Assist the Clerk with the preparation and management of Municipal Elections under legislation in capacity of Deputy Returning Officer.
6. Assist the Clerk with Freedom of Information (FOI) requests
7. Attend Council and Committee meetings as required and provide Clerical and record keeping services as required

B) Records Management

The Records Management function manages and protects the Municipality's records and information. This information includes, but is not limited to, paper files, pictures, audiotapes, photographs and electronic records.

1. Review, develops and implements policies, procedures and practices related to records management, corporate archives and the implementation of the Municipal Freedom of Information & Protection of Privacy Act.
2. Maintain and manage the retention By-law and its amendments and make recommendations for amendments as deemed necessary
3. Audit information in the records management system for accuracy and correct filing location (both electronic and hardcopy)
4. Review the eligibility of records for destruction and in concert with the Clerk, manage record destruction per the Whitestone Records Management By-law;
5. Follow established policies and procedures in performing records destruction; verify and track destruction materials
6. Organize Inactive Records space to maximize efficiency and monitor space requirements and Corporate archives;
7. Ensure proper protection and preservation of records including those designated as vital and archival, and those containing personal and/or confidential information
8. Resolve routine retention issues/problems and identifies and refers more complex retention issues/problems to the Clerk for assistance

C) Municipality of Whitestone After School Program

1. Provide oversight of the Municipality of Whitestone After School program; work closely with the Program Coordinator(s) as needed
2. Ensure compliance with Ministry of Education Child Care Licensing Manual and Municipality of Whitestone Policies and Procedures
3. Provide an annual review of Policies and Procedures with the Ministry of Education and the Program Coordinators

D) Other

1. Prepare a variety of statistical reports and respond to requests for information. i.e., vital statistics and other information required by Federal and Provincial governments and other Local Government bodies.
2. Assist with the implementation, administration and evaluation of policies; develop appropriate policies as well as systems and procedures for supporting the decision-making process.

3. Perform the duties of a Lottery Licensing Officer.

4. Other duties as assigned

Qualifications and Experience:

A post-secondary education in business or a related field. A University education is preferred or a related mix of experience and education.

Minimum three to five years related experience in a position of responsibility and confidentiality. Supervisory experience. Experience in a municipal environment would be considered an asset.

The successful candidate will bring to the position, well developed critical thinking skills, attention to detail / accuracy skills as well as excellent, both written and verbal communication abilities.

The successful candidate will require a Criminal Reference Check.

Candidates will have the ability to exercise good judgement in a variety of situations, with administrative, and organizational skills that reflect the ability to perform and prioritize multiple tasks seamlessly with excellent attention to detail.

Candidates must have the ability to handle confidential matters with discretion, as well as a demonstrated proactive approach to problem-solving and the ability to work independently or in a team setting.

The position is subject to peak periods, deadlines, frequent interruptions.

Ω



THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
Duties and Responsibilities
of the Treasurer/Tax Collector

JOB DESCRIPTION

Reporting Relationship

- This role reports to the CAO/Clerk

Supervisory Responsibilities

- The Treasurer/Tax Collector has oversight of all staff activities related to finance and treasury duties including but not limited to AP, AR, tax related matters and payroll.

DUTIES

A) Treasurer

1. Directs the development and implementation of long and short term goals and objectives for the Treasury Department ensuring that all requirements as defined in the Municipal Act are met.
2. Ensures accurate recording of monies (received and disbursed), of assets and liabilities and all other accounting and financial transactions of the Corporation in accordance with accounting principles generally accepted for Ontario municipalities.
3. Protects the Corporation's credit standings through correct accounting controls, investments and debt management procedures and provides financial input to the Ontario Municipal Board applications.
4. Prepares financial and budget performance reports for the information of Council and Committees as a means of ensuring that approved budgets are followed.
5. Supervises the receipt and disbursement of all municipal funds; has oversight of the accounts payable and reconciles Municipality's bank accounts monthly
6. Prepares By-laws related to treasury functions and assists with policy development through reports to Council and assistance to other department heads.
7. Completes MPMP report for submission to Ministry.

8. Modifies FIR schedules and completes performance measures (MPMP) schedules.
9. Liaises with municipal auditor in preparation of audit reports and financial statements and develops and maintains audit schedules.
10. Provides advice and assistance to department heads regarding current year budget changes and handling unanticipated costs.
11. Oversees all banking and cash flow management including short term investments, borrowing and liaison with bank officials.
12. Prepares and submits various year end reports required by provincial agencies and boards to meet funding eligibility requirements for libraries, waste management and federal gas tax.
13. Responds to requirements for municipal reporting such as the public sector accounting board standards dealing with reporting of tangible capital assets, and acquires the knowledge and training to implement changes.
14. Co-ordinates the banking arrangements for the Corporation. This includes maintaining the bank accounts, approving transfers, monitoring and making investment decisions for reserve funds, arranging short term, long term debenture funding.
15. Maintains accounts receivable and accounts payable procedures.
16. Provides oversight of the preparation of bank deposits of all receivables
17. Maintains accurate financial and statistical records for Ministerial programs (e.g. Capital grant applications)
18. Directs the preparation and compilation of annual budget estimates of operating and capital revenues and expenditures.

B) Tax Collector

19. Supervises the preparation and issuance of tax bills, and the tax collection procedures; co-ordinates tax billing; supervises the receipt of tax payments, balancing of tax rolls, preparation of supplementary tax bills and the preparation of tax registration documentation.
20. Ensures the tax collection function is carried out and that the Corporation receives all realty tax owing.
21. Generates Tax Certificates and has manages supplemental billings, tax adjustments, monthly interest charges on overdue taxes

C) Payroll Function

22. Supervises the payroll function, benefits administration and year end reporting to governments. Prepares and distributes Council/committee/board and Fire Department remuneration or has oversight of same
23. Calculates and maintains payroll procedures and related records for all municipal staff and Council members in accordance to establish schedule
24. Maintains accurate records of payroll deductions for income tax, pension programs (OMERS) etc.
25. Prepares payroll estimates for Workers Compensation Board and processes claims
26. Administers WSIB claims and reconciles payments to ledger.

D) Other

27. May act in the place of the CAO in his absence.
28. Manages the Municipal bonding and insurance programs
29. Provides oversight of the Group Benefits for the Municipality.
30. Maintains Asset Management program of the Municipality.
31. Prepares and administers procurement policies and procedures and makes recommendations for improvement.
32. Manages the Road Grant program for the Municipality
33. Assists with the implementation, administration and evaluation of policies; develops appropriate policies as well as systems and procedures for supporting the decision-making process related to finance, treasury and tax related matters.
34. Investigates potential grant and funding programs for municipal projects and determines best method of financing special projects. With the assistance of the CAO, writes grant proposals and applications.
35. Attends Council meetings as required
36. Participates in programs, conferences, and courses which promote professional and technical development.
37. Performs other duties as assigned.

Qualifications and Experience:

The ideal candidate will bring 5 to 7 years of progressive financial management experience, preferably within a municipal setting. A professional finance

designation (CA, CMA or CGA) is preferred. A University degree or equivalent in Accounting/Finance, Business or Public Administration

Thorough working knowledge of financial, purchasing, and accounting principles and practices, investment and debt management, provincial grant processes, applicable legislative/regulatory standards, property taxation, financial information systems and associated evaluative techniques, auditing principles and practices, and local government functions/responsibilities.

Demonstrated sound political sensitivity and judgement. Strong customer service focus.

Ability to maintain a high degree of professionalism and integrity.

Ability to demonstrate tact and discretion in handling matters of a confidential nature and maintain confidentiality.

Ability to establish and maintain co-operative and constructive relationships with individuals at all levels of the organization and representatives of external agencies, community groups and partnerships

Thorough working knowledge of Microsoft Windows and Office applications (e.g., Word, Excel, PowerPoint, Outlook). Working knowledge of Munisoft financial software an asset.

Valid Class G Driver's License and reliable vehicle to use on corporate business.

Possess Criminal Record Check satisfactory to the Municipality

The position is subject to peak periods, deadlines and frequent interruptions and strong critical thinking skills are a must.

9

Updated November 2024



JOB DESCRIPTION

MANAGER OF PUBLIC WORKS

JOB SUMMARY:

The Manager of Public Works is responsible for administration and management of roads, building maintenance, small water systems, open spaces and landfill operations in a unionized environment. Key responsibilities include oversight of these services, associated staff and contracts and the preparation and monitoring of an annual budget that reflects the long-term asset management plan.

IMMEDIATE SUPERVISOR:

- Chief Administrative Officer/Clerk

JOB RESPONSIBILITIES:

- 1. Directs, monitors and oversees the activities of the Public Works Department**
 - Operations – Leads and manages Public Works staff.
 - Monitors safety compliance and initiatives.
 - Construction review and general administration.
 - Ensures adherence to and compliance with legislative and regulatory standards.
 - Responsible for vehicle and equipment purchasing (per procurement policy) and maintenance
 - Performs other duties as assigned in accordance with department objectives.
- 2. Plans, prioritizes and ensures the implementation of Public Works maintenance and construction programs**
 - Evaluates and responds to operational challenges and opportunities for improvement.
 - Prepares tenders and contracts for various Public Works activities.
 - Knowledge and understanding of all ongoing projects, contracts and work being implemented by the municipality in order to respond to complaints and inquiries in a timely manner.
 - Required to provide appropriate coverage for Public Works staff for Municipal snow removal activities. This includes but is not limited to directing municipal contractors (as needed) and municipal staff with various snow clearing activities within time limits per municipal road service standards and all provincially regulated/mandated snow removal standards.
- 3. Provides recommendations and advice to Council**
 - Applies design standards and comments on various Public Works related projects
 - Construction – leads and monitors construction progress and activities.

- Attends regular Council meetings and stakeholder meetings as required.
 - Asset management – manage oversight of creating and updating Asset Management Plans; evaluates and researches repairs and maintenance alternatives
- 4. Develops departmental standards, policies and procedures as well as the Asset Management Plan**
- Responsible for the ongoing development of and adherence to maintenance standards.
 - Takes a lead role in the development/ongoing updates to the Asset Management Plan.
- 5. Effectively Manages Staff**
- Prepares and conducts performance evaluations and employee discipline, in conjunction with the CAO/Clerk as needed
 - Provides effective and regular feedback to Public Works staff as part of ongoing performance management of staff
 - Attends meetings and provides regular updates to staff.
 - Ensures staff are appropriately trained, both to meet operational
- 6. Ensures Municipality's compliance with all necessary Provincial policies and regulations, including but not limited to:**
- Occupation Health and Safety Act – safety meetings, initiatives and compliance.
 - MTO – Compliance Minimum maintenance standards, signing standards and hour of work.
 - MOH<C – Operator Certification, Systems Operations, Certificate of Approval for System Operation.
 - MNRF – Land use permits and environmental legislation
 - MOL – Safety requirements.
 - AODA – Compliance requirements for facilities and outdoor spaces
- 7. Responds to inquiries and investigates complaints from the public and public agencies**
- Participates in the development and implementation of service standards.
 - Deal with public concerns in an appropriate and timely manner.
 - Respond to inquiries in writing and in a professional manner.
- 8. Prepares and Monitors Budgets**
- Prepares departmental operating and capital budgets.
 - Proactively monitors the availability of grants, subsidies and other forms of funding and ensures eligibility, scheduling/timing and implementation requirements are fulfilled.
- 9. Other**
- To ensure operational continuity, this position is considered a 'working' position and participation in front line duties may be required from time to time

JOB REQUIREMENTS:

QUALIFICATIONS

- Minimum 5 years of relevant experience.
- Post-secondary education in a related engineering discipline with a C.E.T or CTech (Engineering Technologist or Engineering Technician) designation in good standing.
- Excellent understanding of Provincial policies and legislation as they affect municipal government and specific areas of responsibility
- The ideal candidate will have knowledge of all aspects of municipal operations including roads, building, open spaces, landfill operations, water systems as well as working knowledge of Minimum Maintenance Standards for municipal highways for summer and winter.

SKILLS

- Knowledge of Asset Management
- Requires leadership, negotiation, supervisory, people/time management skills
- Strong project management skills
- Must possess reliable public relations and interpersonal skills to clarify facts, provide information and respond to complaints
- Experience with policies and procedures in all aspects of roads year-round maintenance
- In depth knowledge of the operation of heavy equipment (i.e., grader, snow plow, backhoe, dump truck)
- Proven written and oral communication and report writing skills preferably in reports written for municipal Council
- Proficient in Windows based software including Word, Excel and Outlook and software relating to operations of publicworks.
- Experience with vehicle and equipment purchasing and maintenance

EFFORT

- Normal work week – 40hours
- Job requires mental alertness to ensure the safety of others
- Job requires some physical exertion
- Involves mental and visual concentration

WORKING CONDITIONS

- Required to attend evening meetings occasionally
- Required to respond to emergency situations
- Working conditions contain moderate risks which require planned safety precautions for limited periods of time
- May be subject to inclement weather during the discharge of responsibilities
- General office and public works garage environment

Updated January 2025

Page 3



THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
Duties and Responsibilities
of the Assistant to the Treasurer

JOB DESCRIPTION

Reporting Relationship:

This position reports to the Municipal Treasurer / Tax Collector

Status: Part-time 15 to 20 hours per week

Location: A combination of Whitestone Municipal Office 21 Church Street, Dunchurch Ontario and occasional 'Remote Work' arrangements (subject to approval)

The Assistant to the Treasurer is responsible for assisting in the handling the financial affairs of the municipality including accounting, financial controls, the accounting system. The key responsibilities of the position include accounts payable and accounts receivable, confidential payroll functions as well as assisting with taxation, budget and asset management as needed.

A) Treasury / Finance Related Duties

1. Process Accounts Payable, Accounts Receivable and electronic filing of related documents
2. Bi-weekly and monthly payroll process responsibilities
3. Assist with the preparation of interim and final taxes as well as supplemental tax billing's and tax adjustments/write offs.
4. Process Road Grant applications
5. Process tax certificates and property tax sales
6. Respond general tax inquiries, including requests for information on file with the Township subject to provisions of The Freedom of Information and Protection of Privacy Act

B) Other

1. Invoicing and tracking payments and providing monthly statements to Parent/Guardians for the After-School program.
2. Implementation of special projects and initiatives.
3. Prepare a variety of statistical reports and respond to requests for information. i.e., vital statistics and other information required by Federal and Provincial governments and other Local Government bodies.
4. Assist with the implementation, administration and evaluation of policies relating to the Treasury Department as well as systems and procedures for supporting the decision-making process.
5. Other duties as assigned

Qualifications and Experience:

A post-secondary education in business, accounting or a related field. A University education is preferred or a related mix of experience and education.

Minimum three to five years related experience in an accounting environment; Municipal experience considered an asset. A working knowledge of accounting principles and municipal finance. Willingness to take applicable courses (payroll, municipal tax and municipal finance)

Candidates will have the ability to exercise good judgement in a variety of situations, with strong written and verbal communication, administrative, and organizational skills that reflect the ability to perform and prioritize multiple tasks seamlessly with excellent attention to detail.

Candidates must have the ability to handle confidential matters with discretion, as well as a demonstrated proactive approach to problem-solving with an ability to provide critical thinking skills and the ability to work independently and in a team setting.

The position is subject to peak periods, deadlines and frequent interruptions and strong critical thinking skills are a must.

Q

CORRESPONDENCE

Correspondence

A	Chatham-Kent	Opposition to Bill 5
A1	Puslinch	Opposition to Bill 5 – Environmental Protections Reductions
B	Black River – Matheson	Mandatory Certification Requirements for Volunteer Firefighters
C	Whitestone Fire and Rescue	Jaws of Life Usage Certificate
D	Whitestone Fire and Rescue	Thank you for recent rescue
E	Almaguin Pride	Donation request
F	West Parry Sound Health Centre	MRI purchase update
G	Rudy and Arlene Kay	Clear Lake Road issues
H	OPP	Organizational Realignment
I	Andrew Hume	Enforcement of Bylaw Pertaining to Shore Docking Systems at Bolger Landing
J	Rotary Club	Thanking Municipality for annual donation



52 Frank Street,
Strathroy ON N7G 2R4
Phone: 519-245-1070;
Fax: 519-245-6353

www.strathroy-caradoc.ca

June 02, 2025

To all Ontario Municipalities, AMO, ROMA and FCM:

Re: In Support of: Bill 5- Risks to your communities and support requested

Moved: Councillor Derbyshire

Seconded: Mayor Grantham

THAT: Council support the Chatham-Kent Resolution for opposition of this section of Bill 5.

Result: Carried

As Mayor of the Municipality of Chatham-Kent, I am sharing this motion to bring to your attention the potential risks to your communities and ask for your support to oppose this approach. The following motion was approved yesterday, May 12, 2025:

“Whereas 29831 Irish School Road in the Municipality of Chatham-Kent is a property approximately 800 metres from the Town of Dresden;

And Whereas the property contain small fill areas used for historic local landfill purposes, and the property has never been properly studied or zoned for any significant landfilling use;

And Whereas the current property owners are attempting to create a new recycling and landfill facility for millions of tonnes of waste, which would result in hundreds of trucks travelling through towns and communities in the area;

And Whereas this approach has been strongly opposed by Council, the Community, neighbouring Indigenous Nations and many other voices, due to impacts to the environment, our homes, the safety of our families and children, and the fabric of our communities;

And Whereas the Provincial government has proposed Bill 5, which includes a section removing the obligation for a full Environmental Assessment for this new landfill and recycling facility;

And Whereas if this limited, historic local landfill use on the edge of Dresden can be expanded into a massive landfill and recycling facility, then this can happen anywhere;

And Whereas there are likely hundreds of properties across the Province that may have had limited, historic waste uses, which could also face this threat;

And Whereas Bill 197 established a veto for Municipalities within 3.5 kms of a new landfill, which reflected the need for local government and community approval of landfill sites;

And Whereas the approach being taken for this property disregards the importance of our rural communities, and local voices, in determining appropriate landfill sites within their communities:

Now Therefore to ensure that other Municipal Councils and communities know about what is happening in Dresden, and the potential risk to their community if this approach is taken by the Province, Council requests that the Mayor's Office write a letter to all other Ontario Municipalities, AMO, ROMA and FCM:

- 1. Advising them of this issue and the risks to their community if a similar approach is taken for other historic landfill properties; the possibility of the Ontario government setting a precedence and*
- 2. Requesting their support in opposing this approach and ensuring that full Environmental Assessments are required for all landfills and that municipalities have a strong voice in determining appropriate locations for landfills in their communities."*

Thank you.

Sincerely,



Colin Grantham, Mayor
Municipality of Strathroy-Caradoc



Hon. Doug Ford
Premier of Ontario
VIA EMAIL:
premier@ontario.ca

Hon. Rob Flack
Minister of Municipal Affairs
and Housing
VIA EMAIL:
rob.flack@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

June 18, 2025

Hon. Todd McCarthy
Minister of the
Environment, Conservation
and Parks
VIA EMAIL:
todd.mccarthy@pc.ola.org

MPP Joseph Racinsky
Wellington-Halton Hills
VIA EMAIL:
joseph.racinsky@pc.ola.org

RE: Bill 5: Protecting Ontario by Unleashing Our Economy Act 2025

Please be advised that Township of Puslinch Council, at its meeting held on May 28, 2025 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2025-167:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda item 6.9 and 6.10 be received for information; and

Whereas the Government of Ontario has introduced Bill 5: Protecting Ontario by Unleashing Our Economy Act, 2025, which proposes substantial changes to environmental planning legislation, including the repeal of the Endangered Species Act and the creation of “Special Economic Zones” that may override local planning authority; and

Whereas the Township of Puslinch supports increasing housing supply and economic growth, but believes this must be achieved without undermining environmental protections or compromising the integrity of municipal planning processes; and



Whereas Bill 5, as proposed, risks weakening safeguards for Ontario's natural heritage and reducing the role of municipalities in managing growth in a responsible and locally informed manner;

Now therefore be it resolved that the Council of the Township of Puslinch:

- **Opposes the provisions in Bill 5 that would reduce environmental protections or override municipal planning authority;**
- **Urges the Province of Ontario to advance housing and infrastructure growth through policies that respect sound environmental planning principles and uphold the planning tools available to local governments;**
- **Opposes the use of Bill 5 that may reduce a municipality's ability to enforce its local by-laws (planning and other affected by-laws);**
- **Opposes the potential use of Bill 5 to supersede Ministry jurisdiction to require proper approvals such as ARA licences or ECAs; and**
- **Opposes the potential use of Bill 5 to apply a SEZ to lands that are already licenced through provincial approvals such as an ARA licence or ECA to supersede requirements under those licenses or approvals.**
- **Directs that this resolution be forwarded to:**
 1. **The Honourable Doug Ford, Premier of Ontario**
 2. **The Honourable Rob Flack, Minister of Municipal Affairs and Housing**
 3. **The Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks**
 4. **MPP Joseph Racinsky**
 5. **The Association of Municipalities of Ontario (AMO)**
 6. **All Ontario municipalities for their awareness and consideration.**
 7. **All Conservation Authorities in Ontario**
 8. **Conservation Ontario**

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk



CORPORATION OF THE
TOWNSHIP OF BLACK RIVER – MATHESON
367 FOURTH AVE, P.O. BOX 601, MATHESON, ON P0K 1N0
TELEPHONE (705) 273-2313 EMAIL : brm@twpbrm.ca WEBSITE: www.twpbrm.ca

Jon Pegg
Fire Marshal of Ontario
Office of the Fire Marshal
25 Morton Shulman Avenue
Toronto, ON M3M 0B1

June 10, 2025

Via Email: Jon.Pegg@ontario.ca

Dear Fire Marshal Pegg:

Subject: Request for Exemption to Proposed Mandatory Firefighter Certification Requirements (O. Reg. 343/22)

On behalf of the Council of the Township of Black River-Matheson, I am writing to express our concerns regarding the mandatory firefighter certification requirements under Ontario Regulation 343/22.

At its meeting held on June 10th, Council passed the attached resolution formally opposing the implementation of these requirements. While we recognize and support the importance of firefighter training and safety, the regulation as it stands does not adequately reflect the operational realities of small, rural, and northern municipalities.

Communities such as ours rely heavily on volunteer and composite fire departments that already face critical challenges in recruitment, training accessibility, and financial capacity.

Specifically, we are burdened by:

- Geographic barriers and long travel distances to accredited training centres,
- Inconsistent access to instructors and scheduling options,
- Limited budgets and competing capital demands,
- Difficulty in retaining and replacing volunteers due to increased regulatory pressures.

Without additional support, flexibility, or exemption mechanisms, the implementation of O. Reg. 343/22 will severely compromise our ability to provide consistent, timely, and effective fire protection to our residents.

Accordingly, the Council of the Township of Black River-Matheson respectfully requests that the Office of the Fire Marshal and the Ministry of the Solicitor General:

1. Defer full implementation of the certification regulation for rural and northern municipalities,
2. Provide exemptions or alternative compliance pathways tailored to the needs and limitations of small, remote fire services,
3. Increase funding and training supports for municipalities outside major urban centres.

We believe that a one-size-fits-all regulatory model will disproportionately and unfairly affect communities like ours. A more flexible, consultative approach is urgently needed. Thank you for your consideration of this request. We would welcome further discussion and are open to participating in any future consultations or working groups aimed at resolving these challenges collaboratively.

Sincerely,

Dave Dymont, Mayor

/hjl

On behalf of the Council of Black River-Matheson

Encl.: Resolution No.2025-214 – Council Opposition to O. Reg. 343/22

CC:

The Honourable Michael Kerzner, Solicitor General – michael.kerzner@ontario.ca

The Honourable Doug Ford, Premier of Ontario – premier@ontario.ca

John Vanthof, MPP, Timiskaming—Cochrane – jvanthof-co@ndp.on.ca

Association of Municipalities of Ontario (AMO) – amo@amo.on.ca

Federation of Northern Ontario Municipalities (FONOM) – admin@fonom.org

All Ontario Municipalities



Corporation of the Township of Black River - Matheson
 367 Fourth Avenue
 P.O. Box 601
 Matheson, Ontario
 P0K 1N0

**ITEM # 2025-10.b)
 RESOLUTION**

DATE: June 10, 2025

2025-214

Moved by Councillor Steve Campsall
 Seconded by Councillor Alain Bouchard

WHEREAS the Ontario government has enacted O. Reg. 343/22, establishing mandatory certification requirements for firefighters under the Fire Protection and Prevention Act, 1997;

AND WHEREAS Council for the Township of Black River-Matheson acknowledges the importance of standardized firefighter training and safety;

AND WHEREAS these mandatory certification requirements pose significant challenges for small, rural, and northern municipalities due to limited financial and training resources, geographic barriers, and reliance on volunteer fire departments;

AND WHEREAS the implementation of these requirements without additional flexibility or support may negatively impact the Township's ability to recruit and retain volunteer firefighters and provide adequate fire protection to its residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Township of Black River-Matheson formally opposes the mandatory firefighter certification requirements as currently outlined in O. Reg. 343/22;

AND FURTHER THAT this resolution be forwarded to the Solicitor General, Premier of Ontario, MPP John Vanthof, the Fire Marshal, AMO, FONOM, and all Ontario municipalities

CARRIED DEFEATED

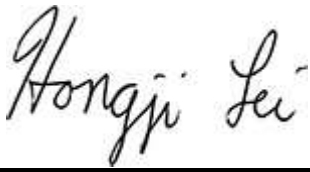
CHAIR SIGNATURE

Original Amendment Refer Defer Reconsider Withdrawn

Recorded Vote-TO BE COMPLETED BY CLERK ONLY

	YEAS	NAYS
Mayor Dave Dymont		
Councillor Allen		
Councillor Charbonneau		
Councillor Campsall	212 of 224	

Councillor McCutcheon		
Councillor Gadoury		
Councillor Bouchard		



Hong Ji Lei
Town Manager/Clerk



Whitestone Fire Rescue

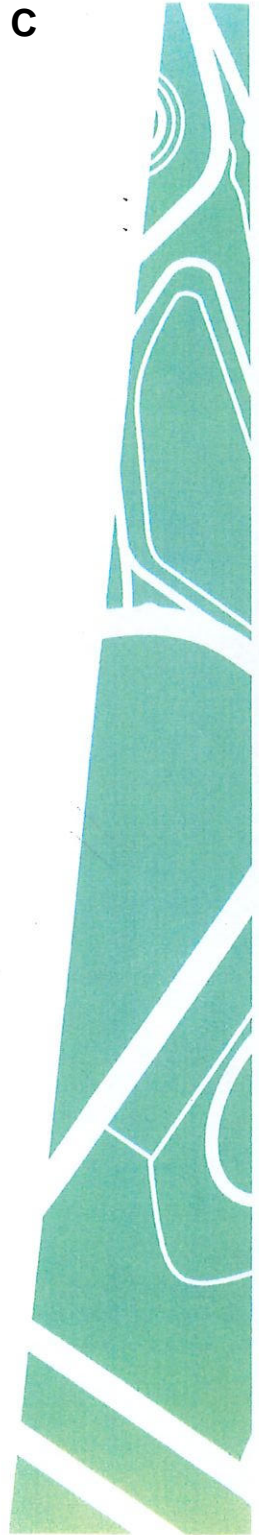
IS ACKNOWLEDGED FOR A

SUCCESSFUL RESCUE

WITH HURST JAWS OF LIFE RESCUE TOOLS

3/5/25

RICK RAINWATER
DIRECTOR OF RESCUE SALES, HURST JAWS OF LIFE - IDEX FIRE & SAFETY



From: Tim Abbott
Sent: June 17, 2025 4:22 PM
To: fire.department@whitestone.ca
Subject: Recent rescue

Good afternoon. Your volunteers were recently called to a medical emergency on the Big Lake portion of Lake Wahwashkesh. They were fantastic. Please pass along my personal thanks and a pat on the back for a job well done.

Tim

June 22, 2025

Municipality of Whitestone**Members of Council**

21 Church Street,

Dunchurch, ON

Dear Members of Council,

On behalf of the **Almaguin Pride Network**, I am writing to request a donation of **\$500** to support our 2025 community programming, outreach, and volunteer initiatives.

Who We Are

The **Almaguin Pride** Network is a volunteer-run grassroots organization serving the Almaguin Highlands. Our mission is to create meaningful impact at the local level while building a sustainable foundation for lasting change. We prioritize a person-first approach, offering support and resources to individuals seeking a safe and inclusive space to be themselves. We are committed to creating low- and no-barrier opportunities for connection and celebration across rural communities, where affirming spaces are often limited.

2025 Events & Initiatives

We have planned three events for 2025, and hope to add more as our organization gains momentum and funding dictates:

- **May 17** – *Steers & Queers* at the Northridge Inn, Sundridge
(Supported by the Ontario Arts Council Presenters Grant)
- **June 1** – *Pride Tea* at the Powassan United Church
- **August 16** – *3rd Annual Pride Party* at the Magnetawan Community Centre

In addition, we're launching three new region-wide initiatives:

- A **Pride Resource Brochure** featuring local supports and inclusive businesses
- An **Outreach Campaign** focused on visibility and education
- A **Volunteer Drive** to build local capacity and leadership

All events are **pay-what-you-can**, ensuring accessibility for all residents regardless of income.

Community Impact

Our programming promotes mental wellness, inclusion, and connection—particularly for residents in rural areas who may feel isolated. These events foster pride, joy, and belonging, and the positive effects extend to families, workplaces, and communities at large. We are participating in MAOHT Trans and Non Binary Task Force monthly meetings, collaborating with HANDS, CMHA and local schools and libraries.

In addition to hosting events, **Almaguin Pride gives back** to the community through local sponsorships, including:

- **November 25, 2024** – *Bowling for Toys* at Riverbowl, Burk's Falls
- **Summer 2025** – *Movie Sponsorship* at the Burk's Falls Towne Theatre
- **December 2025** – *Free Public Skate* at the Burk's Falls, Armour & Ryerson Arena

These activities reflect our commitment to supporting year-round community engagement, beyond Pride-specific events.

Alignment with Municipal Goals

Almaguin Pride offers inclusive social and cultural programming that enhances quality of life and supports mental well-being across diverse demographics. By investing in our initiatives, the municipality affirms its commitment to equity, inclusion, and community resilience while aligning with **Almaguin Pride's** strategic pillars of **Community, Sustainability, Education, and Visibility**. In addition, our events attract visitors from across the region, stimulating economic activity and promoting local businesses through sponsorships and prize donations, helping to circulate spending and boost tourism within the local economy.

Budget & Funding Request

We are seeking a **\$500 contribution** toward our **\$20,000 operating budget** for 2025.

Your support will help cover:

- Venue rentals, insurance, food, and supplies
- Artist/performer fees
- Printed materials (signage, brochures, advertising)
- Accessibility and outreach efforts

We are also supported by grants (Fierté Canada, Ontario Arts Council), community donations, and a GoFundMe campaign. As a fully volunteer-run group, all funds directly support program delivery.

In Closing

We deeply appreciate your consideration of our request. Your support will help us grow a more connected, inclusive Almaguin—where all residents can feel safe, seen, and celebrated.

Warm regards,

Tara Ratcliff

She/Her

Almaguin Pride Network
almaguinpride@gmail.com



West Parry Sound Health Centre
6 Albert Street, Parry Sound
Ontario, P2A 3A4

DONALD SANDERSON
CHIEF EXECUTIVE OFFICER

DR. WIL SMITH
CHIEF OF MEDICAL STAFF

Dear West Parry Sound elected representatives and municipal leaders:

20 June 2025

We write to provide an update on West Parry Sound Health Centre's plans to acquire Magnetic Resonance Imaging (MRI) technology. The MRI was approved by the Medical Advisory Committee (MAC) for inclusion on the health centre's capital planning inventory on 22 September 2011. A copy of Ontario Health North East's letter of endorsement dated 10 October 2024 is appended to this communique.

WPSHC's MRI will be located within our Medical Imaging (MI) Department, next to our CT scanner, with easy access from our regional Air Ornge helipad, Emergency Medical Services (EMS), and Emergency Department (ED), thereby significantly reducing the need for external transport of our most critically ill patients being cared for in our ED, Intensive Care Unit (ICU), and inpatient departments.

The MRI service at WPSHC will provide imaging to urgent, emergent as well as non-urgent and scheduled patients. Final approval by Ontario Health Capital Branch will include additional funding that will allow the health centre to operate the MRI on a 24/7 basis. It is envisioned that our MRI will be operational within 12 – 18 months of Ministry approval.

The MRI application has been championed and endorsed by WPSHC's Chief of Medical Staff, President of the Medical Staff Organization, and the Chiefs of Surgery, Internal Medicine, Emergency Medicine, Child-Maternal Program, Ambulatory Care, and Hospitalists. We firmly believe that an MRI located within the WPSHC will best address the urgent and elective needs of the patients in our community in the safest, most efficient and highly integrated manner.

We look forward to working with our elected representatives and municipal leaders to improve the health status of everyone that together we are privileged to serve.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Wil Smith', written over a horizontal line.

Wil Smith MD
Chief of Staff

A handwritten signature in blue ink, appearing to read 'Jonathan Witt', written over a horizontal line.

Jonathan Witt MD
Medical Staff President

A handwritten signature in blue ink, appearing to read 'Ken Foster', written over a horizontal line.

Ken Foster MD
Chief of Surgery

A handwritten signature in blue ink, appearing to read 'Kaen Mills', written over a horizontal line.

Kaen Mills MD
Chief of Internal Medicine

A handwritten signature in blue ink, appearing to read 'Victoria Smith', written over a horizontal line.

Victoria Smith MD
Chief of Emergency Medicine

A handwritten signature in blue ink, appearing to read 'Margaret Frere', written over a horizontal line.

Margaret Frere MD
Chief of Maternal Child

A handwritten signature in blue ink, appearing to read 'Heather Smith', written over a horizontal line.

Heather Smith MD
Medical Director, Ambulatory Care

From: [Brian Woods](#)
To: [Nigel Black](#); [Wendy Schroeder](#);
Subject: Fwd: Clear Lake Road, Ardbeg
Sent: 2025-06-27 11:35:16 AM

----- Forwarded message -----

From: **Arlene Kay** <[_____](#)>
Date: Thu, Jun 26, 2025, 3:35 p.m.
Subject: Clear Lake Road, Ardbeg
To: mayor.comrie@whitestone.ca <mayor.comrie@whitestone.ca>
Cc: councillor.bray@whitestone.ca <councillor.bray@whitestone.ca>, councillor.lamb@whitestone.ca <councillor.lamb@whitestone.ca>, councillor.nash@whitestone.ca <councillor.nash@whitestone.ca>, councillor.woods@whitestone.ca <councillor.woods@whitestone.ca>

Good afternoon councillors,

We attended a council meeting on Tuesday, October 15, 2024 to inform council of the issues regarding campers, and the noise, camp fires, destruction of lands and trees, etc. There were some suggestions as to solutions for these issues but nothing has been done as far as we can tell. Please add these issues to the council agenda ASAP. We plan to attend the meeting.

We were at our cottage today and the campers are already set up!

Sincerely,

Rudy & Arlene Kay
Clear Lake Road

Sent from my iPad

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



**Crime Prevention and Community
Support Bureau**
**Bureau de la prévention du crime et du
soutien communautaire**

777 Memorial Ave.
Orillia ON L3V 7V3

777, av. Memorial
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Tel: 705 329-7680
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File Reference: GOV-1200

May 13, 2025

Mayor Reeve and Clerk CAO,

The Ontario Provincial Police (OPP) regularly evaluates its operations to ensure the effective use of resources while maintaining high-quality service. As part of this process, the OPP has undertaken an organizational realignment to better align with its strategic goals and priorities.

Effective immediately Municipal Policing Bureau has been dissolved. Municipal Policing Unit and Financial Service Unit have been realigned and will fall under the OPP's Crime Prevention and Community Support Bureau.

Municipal Policing Unit and Financial Services Unit will continue their regular business, including managing the cost recovery process for municipal policing services in accordance with the *Community Safety and Policing Act (CPSA) O. Reg. 413/23 Amount Payable by Municipalities for Policing from Ontario Provincial Police*, managing municipal policing agreements under the CSPA, delivering presentations, and providing clarifications on municipal inquiries.

Please continue to direct all future inquiries on municipal policing billing, requests for presentations, etc. to OPP.MunicipalPolicing@opp.ca. Please note, the general email inbox OPP.MPB.Financial.Services.Unit@opp.ca will be decommissioned and will no longer be monitored. We also encourage you to visit www.opp.ca/billingmodel where the 2025 estimate updates have been posted for your reference and planning purposes.

The OPP remains committed to working collaboratively with municipalities to ensure effective, efficient and sustainable policing services across Ontario.

Thank you for your continued cooperation. I look forward to your support during this transition and to a successful partnership.

J.G. (John) Dumond,
Chief Superintendent
Bureau Commander
Crime Prevention and Community Support Bureau

cc: OPP Regional and Detachment Commanders

June 23, 2025

To: Mayor George Comrie and Members of Whitestone Municipal Council

Municipality of Whitestone
21 Church Street
Dunchurch, ON, POA 1G0

Re: Enforcement of Bylaw Pertaining to Shore Docking Systems at Bolger Landing (Resolution No. 2024-437)

Dear Mayor Comrie and Members of Council,

I write to formally object to the enforcement of Resolution No. 2024-437 passed on November 19, 2024, requiring the removal of shore docking systems at Bolger Landing. This decision infringes on residents' longstanding, lawful access to their cottages, and raises serious legal, procedural, and ethical concerns. I speak not only for myself but on behalf of many concerned cottagers, both on Bolger and surrounding lakes, including Kashegaba Lake, Whites Lake and Wawashkesh Lake.

1. Legal and Statutory Basis for Objection

i. Unreasonable Interference with Property Rights and Safe Access

Under Section 11(2) of the Municipal Act, 2001, S.O. 2001, c. 25, municipalities may regulate land use and public spaces; however, such regulation must be *reasonable, proportionate, and enacted in the public interest*, not to serve isolated or private commercial interests. The abrupt and blanket removal of all shore dockers is neither reasonable nor publicly supported. It has created physical barriers for many seasonal residents—particularly seniors—who cannot safely or feasibly remove their boats by hand or access the shoreline without mechanical aid.

ii. Duty of Care under the Occupiers' Liability Act

The Occupiers' Liability Act, R.S.O. 1990, c. O.2, obligates the Municipality to take reasonable care to ensure that persons entering onto municipal property are reasonably safe. The enforcement of this policy, while citing "liability" as a concern, paradoxically increases risk to public safety by forcing individuals to engage in unsafe practices such as dragging heavy boats onto rocky shores. Moreover, Council's own neglect in maintaining safe and passable seasonal access roads (which it knows are used) may also constitute a breach of this duty.

iii. Violation of Procedural Fairness and Potential Bias

Decisions that significantly affect residents' interests must adhere to the principles of natural justice. These include the right to notice, consultation, and unbiased decision-making. Statements made by members of Council—particularly comments such as "maybe it's time to sell and move on" (Councillor Lamb)—show a clear bias and disregard for stakeholder concerns. This opens the door to challenge the decision under *judicial review* principles. Under Section 273 of the Municipal Act, residents may apply to the courts to quash bylaws passed in bad faith or that exceed municipal authority.

iv. Right to Reasonable Enjoyment of Property

While not absolute, the *right to use and enjoy property* is a foundational principle in common law and protected by equity. The Charter of Rights and Freedoms guarantees liberty and security of the person

under Section 7, which courts have interpreted broadly when government actions cause unjustifiable hardship or endangerment to physical safety. While municipalities are not directly bound by the Charter in all cases, their actions must not result in disproportionate harm to residents or infringe on basic mobility and access.

2. Concerns Regarding Private Influence and Public Interest

We note with concern the timing of this policy shift, occurring shortly after the expansion and apparent approval of Wil Roberts' private marina. Statements from Mr. Roberts and subsequent Council action suggest the underlying motive may be aesthetic complaints rather than legitimate liability or safety concerns. This creates an appearance of *regulatory capture*—where public power is used to protect or promote a private interest.

Furthermore, the marina is already at full capacity and reportedly discriminates among applicants. Directing residents to this location as the only alternative is impractical and inequitable, especially as many boats (including my own, which weighs over 1,500 lbs) cannot be manually handled or stored without mechanical assistance.

3. Environmental Impact

The use of shore dockers and rail systems plays a crucial role in protecting our local shoreline and aquatic ecosystem. These systems significantly reduce the need for repeated launching and removal of boats, which can disturb the shoreline and contribute to significant erosion. By keeping boats off sensitive shoreline areas, shore dockers help maintain the natural integrity of the waterfront.

Moreover, the absence of secure docking solutions raises the risk of boats sinking at or near the shore, particularly in inclement weather. When boats are not properly supported, they can become damaged or capsized, releasing gasoline, oil, and other hazardous substances directly into the water. Such contamination poses a serious threat to water quality, fish populations, and the overall health of the aquatic environment.

Preserving the use of shore dockers and rail systems is not just a matter of convenience or property use—it is an essential measure for minimizing ecological damage and protecting our shared natural resources.

Proposed Resolution and Warning of Legal Remedies

We are prepared to work cooperatively to reach a practical solution. Accordingly, we propose:

- Continued use of shore dockers in designated non-intrusive areas of the Bolger Landing, particularly along the less trafficked perimeter.
- Posting of clear signage on all shore dockers disclaiming ownership of municipal land and accepting full personal liability for use.
- Immediate establishment of a stakeholder consultation group, including affected lake associations and legal counsel, to address future land-use decisions.

Should Council choose *not* to revisit or amend this decision, we reserve the right to seek legal redress through:

- Application for judicial review of Council's resolution and decision-making process.

- Proceeding with our meetings with the **Ontario Ombudsman** regarding procedural fairness and abuse of discretion.
- Formal representation to the **Ministry of Municipal Affairs and Housing** regarding overreach and failure to act in the public interest.
- Consideration of collective legal action through our property owners' association.

We trust that Council will reflect on the legal, ethical, and practical concerns raised here, and take immediate steps to suspend enforcement of this bylaw. Additionally, I request for every council member to contact me directly, as I have not heard from the majority of council members from my previous inquiries on this matter.

Sincerely,

Andrew Hume
1491 Frost Street
North Bay, ON, P1B 6E3
rooney.26@hotmail.com
705-346-2687



ROTARY CLUB OF PARRY SOUND

CHARTERED 1936

June 26, 2025

Mayor and Council

Municipality of Whitestone, Ontario

I am pleased to report that we had a very successful Fathers Day weekend 3-Pitch event. It was much more a family event than previous years with no late evening partying. All who participated thoroughly enjoyed the event. All funds generated will stay in our community with the principal share going to our hospital for cancer care.

Your continued support is an important component which plays a significant role in ensuring our profitability.

The Municipality of Whitestone has always been an important benefactor in Rotary fund raising and we very much appreciate.

Many thanks for your generous contribution.

Mary Lynne Black

Mary Lynne Black

Treasurer