



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday, October 17, 2023**

Dunchurch Community Centre

and

Zoom Video Conferencing

<https://us02web.zoom.us/j/84712382701>

Phone Call Only

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 847 1238 2701#

*Every effort is made to record meetings with the exception of the Closed Session matters.
Both the audio and video are posted on the Municipal Website.
The written minutes are the official record of the meeting.*

1. Call to Order and Roll Call

6:30 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

3. Approval of Agenda ®

4. Presentations and Delegations - None

Move into Committee of the Whole ®

5. Committee of the Whole

5.1 Whitestone Fire Services Pumper Truck Replacement Review

- 5.1.1 Performance Concepts Consulting
Presentation and Recommendations dated October 2023 ®
- Todd MacDonald and John Prno

5.2 Planning Matters

- 5.2.1 Consent Application B33/2023(W), EWIN, John and Inga ®
- Memorandum from John Jackson, Planner dated October 2, 2023
- 5.2.2 Consent Application B34/2023(W), MERRITT, Gary ®
- Memorandum from John Jackson, Planner dated October 4, 2023
- 5.2.3 Consent Application B05/2022(W) – GREENWOOD, Ted and Karen ®
- Memorandum from Paula Macri, Planning Assistant dated October 17, 2023, Status of Conditions of Approval

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole ®

6. Public Meeting - None

7. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

- 7.1 Council and Committee Meeting Minutes
- 7.1.1 Regular Council Meeting Minutes for Tuesday, October 3, 2023
- 7.2 Unfinished Business (listed on page 4)

Matters Arising from Consent Agenda

8. Accounts Payable

- 8.1 Accounts Payable ®

9. Staff Reports

- 9.1 Report PLN-2023-02
Planning Services Statistic Q3, 2023 ®
- 9.2 Report FIN-2023-07
Budgetary Control Report for the nine months ending September 26, 2023 ®
- 9.3 Report BLDG-2023-04
Building Services update and Building Permit activity – July 1, 2023 to September 30, 2023 ®

10. By-Laws

10.1 By-law No. 66-2023, being a By-law to enter into an Agreement for Conditions of Approval of Consent B02/2022(W) – GREENWOOD, Ted and Karen

11. Business Matters

11.1 Memorandum – Municipal Office and Landfill Sites, Holiday Schedule 2023 ®

11.2 2024 DRAFT Regular Council Meeting Schedule ®

11.3 2024 ROMA Conference
January 21 – 23, 2024, Sheraton Centre Hotel, Toronto ®

12. Correspondence

Matters Arising from Correspondence

13. Councillor Items

14. Questions from the Public

15. Closed Session

Move into Closed Session ®

15.1 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239. (2) (b)

15.1.1 Human Resources matters – Staffing and staff recruitment update

15.1.2 Volunteer Application for the Recreation Committee ®

15.2 Labour relations or employee negotiations, pursuant to *Ontario Municipal Act*, Section 239, (2) (d)

- Collective Bargaining update ®

15.3 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization pursuant to *Ontario Municipal Act*, Section 239 (2) (i)

- Discussion regarding potential Service Providers for Land Use Planning Consulting Services ®

Reconvene into Regular Meeting ®

Matters Arising from Closed Session

16. Confirming By-law ®

17. Adjournment ®

Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Staff	A revised By-law for the licensing, regulating / governing of rental units and protocol is in process. Further work on this issue to be done in 2023.
March 15, 2022	By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON	Planning Staff and CBO	To be reviewed with the Applicant January 2024
October 4, 2022	Animal and Bird Control DRAFT By-law – presented to Council THAT the Draft Animal By-law be received for information	Agricultural Committee / Council	Discussion with Council on September 5, 2023 Direction from Council; Draft By-law to be revised and modified as discussed by Council and brought back to a Council meeting at a future date Councillor Woods is contacting former Committee members for input.
March 21, 2023	Audio-Visual upgrades at the Dunchurch Community Centre THAT the Municipality engage an Audio/Visual consultant to produce a specification for purposes of tendering for the required equipment and installation to complete the Community Centre Audio/Visual system	TBD	Development of RFP in progress
June 6, 2023	By-law development – Lake access points Develop a By-law that prohibits and allows for enforcement of No-parking in the parking areas at Lake Access points. Align with the Public Lands Act and with any Terms and Conditions of Land Use Permits in place	Staff	Timing to be determined subject to other 2023 priorities

	<p>Boat Launch and Access points THAT the Council of the Municipality of Whitestone does hereby agree to the following conditions in regards to “Boat Launch and Lake Access Points’ within the Municipality that are municipally owned or in which the Municipality has a Land Use permit with MNRF for:</p> <ol style="list-style-type: none"> 1. THAT no private docks be allowed on the municipal controlled lands without a permit 2. THAT no ‘Rail Systems / Shore Dockers’ for watercraft be allowed on municipal controlled lands without a permit 3. THAT winches / winch systems can be used to assist, however no winches / winch systems can be stored on municipal controlled lands 4. THAT no trailers be allowed to be parked or stored at boat launch / lake access parking areas, unless the trailer is attached to a vehicle. If attached to a vehicle, the trailer can remain for no more that fourteen (14) days per year 5. THAT no private storage containers be allowed on municipal controlled lands without a permit 6. THAT the Council of the Municipality of Whitestone direct staff to remove any private docks, private rail / shore docker systems, private storage containers that are on municipal controlled lands within boat launch and lake access areas after August 1, 2023 should the owner/s not remove prior to this date; and 7. THAT the Council of the Municipality of Whitestone direct staff to prepare a By-law for the conditions within this resolution and bring back to Council. 	<p>Staff</p> <p>Staff</p> <p>Staff</p>	<p>Bolger Lake, Kashegaba and Whites Lake residents notified by letter as well as Magnatawan Pioneer Association</p> <p>WahWashKesh Conservation Association notified.</p> <p>Additional Lake Associations notified on August 10, 2023.</p> <p>Direction on hold until further notice to staff</p> <p>Timing of By-law development subject to Strategic Plan priorities and timelines</p>
July 4, 2023	<p>Pubic Works Vehicles-Staff use THAT the Council of the Municipality of Whitestone ask staff to report on personal use of vehicles by staff and financial implications.</p>	Administration Staff	TBD

	<p>Strategic Plan, By-law Initiatives THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry, Strategic Plan – moving forward with 2023 priorities THAT the recommendations in the above referenced Memorandum are hereby accepted in respect of bringing forward to Council a draft updated Rental Unit By-law, Trailer By-law, Parking By-law and the draft Animal and Bird By-law.</p>	Assigned to various staff	<p>In progress</p> <p>Animal and Bird By-law submitted to Council September 5, 2023</p> <p>Remainder of the By-laws in progress</p>
July 18, 2023	<p>Farley’s Road Boat Launch, General Public Use THAT the Council of the Municipality of Whitestone receives for information Memorandum, Farley’s Road Boat Launch, General Public Use; and THAT the Council of the Municipality of Whitestone approves the use of the Farley’s Road Boat Launch for shared use between the deeded access properties and day use only Public Parking; and THAT Staff be requested to install signage to designate the two distinct parking areas as soon as practical; and THAT the current By-law 25-2010, being a By-Law to regulate traffic and to govern and control the parking of vehicles in the Municipality of Whitestone be updated to reflect the above referenced direction of Council.</p>	<p>Staff</p> <p>Staff</p>	<p>Signage installed</p> <p>In progress</p>
	<p>New Pumper Fire Apparatus, Consultant proposal THAT the Council of the Municipality of Whitestone receives for information Memorandum, New Pumper Fire Apparatus, Consultant proposal; and THAT the Council of the Municipality of Whitestone agrees to proceed with engaging Performance Concepts Consulting Inc. to assist the Municipality with a report in respect of the purchase decision for a New Pumper Fire Apparatus.</p>	Staff/Consultant	<p>In progress</p> <p>Report to Council October 17, 2023</p>

September 5, 2023	Snakeskin Lake boat launch Staff to work with MNRF to determine if a Land Use Permit is required to develop the Snakeskin Lake boat launch, and if so, to apply for one.	Staff	In progress
September 19, 2023	2023 Strategic Plan THAT the 2023 Strategic Plan and associated Action Plans be posted on the Municipal Website and communicated in the November Newsletter.	Staff	Posted on Website November newsletter in progress
	DRAFT Multi-Year Accessibility Plan THAT Staff be requested post the DRAFT Multi-Year Accessibility Plan on the Municipal Website, Facebook and November Newsletter, seeking public input and comment until December 31, 2023.	Staff	Posted on Social Media Public input in progress

END

Correspondence

(listed in the order they were received by the Clerks Department)

1. Dunchurch Agricultural Society “Thank you” letter
2. Izaiah Hill “Thank you” letter
3. Ministry of Infrastructure regarding Administrative Penalties Regulation under the *Building Broadband Faster Act, 2021*
4. District of Parry Sound Municipal Association email of October 6, 2023
 - a. District of Parry Sound Municipal Association meeting Minutes of Friday, September 29, 2023
 - b. District of Parry Sound Municipal Association meeting Minutes of Friday, May 5, 2023
 - c. Ministry for Seniors and Accessibility – Event Request Form
 - d. District of Parry Sound Municipal Association, Treasurer’s Report January 1, 2023 to July 31, 2023
5. Belvedere Heights regarding the District of Parry Sound West (Belvedere Heights) Annual Information Meeting on Thursday, November 2, 2023

COMMITTEE OF THE WHOLE



Pumper Truck Replacement Scenario

Cost/Benefit Analysis

October 2023



Factors Impacting Pumper Replacement Decision Making

**1. Emergency
Response Consistency
(public safety)**

**2. Taxpayer
Cost/Value for Money**

**3. Impact on
resident/business
property insurance
rates**

**4. Quality of RFP
process/technical
submission
requirements**



Emergency Response Consistency – Fleet Age (public safety)

Guidelines on Age of Fleet



The insurance industry evaluates municipal fire protection services through assessment of various categories including fire department vehicle ages. Fire Underwriters Survey (FUS) typically rates pumper vehicles over 20 years old as spare fleet vehicles and not as every day first response trucks. Some flexibility on the 20-year timeframe is possible depending on truck condition and the municipal fleet maintenance programs. As the pumper vehicle ages beyond 20 years old, the expectation of continuous, reliable service decreases and becomes a potential performance risk/ liability resulting in possible increases to home and business owner insurance premiums.



Impact on Resident/Business Property Insurance Rates

\$ HIGHEST

"Unprotected"

Recognized Firehall within 13/8 kms
(>/= 15 firefighters and apparatus
less than 20 years old)

Accredited Tanker/Shuttle Service
and 365 days/year-maintained road
network

Fire Hydrant within 1,000'

\$ LOWEST

**Climbing Insurance Rates by
Fire Risk Level**



Property Insurance Discount Criteria

- Within 8km-13km of a functioning Fire Station
- Fire Station must be staffed with at least 15 firefighters
- At least 1 Pumper & 1 Tanker regularly located at the Station
- Trucks no more than 20 years old
- Additional insurance discounts possible if Fire Station is Tanker Shuttle certified by accredited authority
 - Equivalent rates to hydrant serviced areas



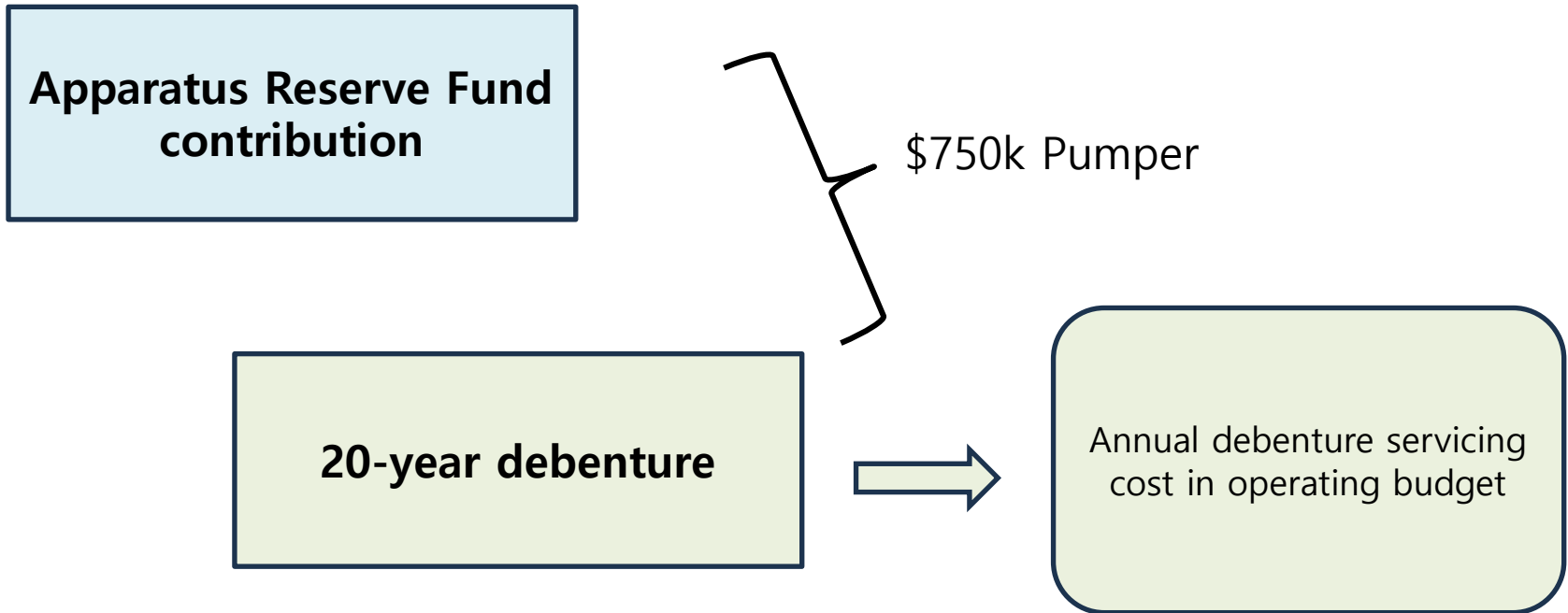
Estimated Property Insurance Discounts in Whitestone

- Only proximity to Whitestone's primary Station will generate an insurance rate discount due to requirement of at least 15 deployable firefighters
- Estimated maximum of 1,117 to 1,637 Whitestone municipal addresses may qualify for a property insurance rate discount
 - Refined with MPAC data - 2,088 household roll # within 13km
- Average discount estimated at \$250 per residential household
- Ranged estimate of \$279k - \$520k annual insurance rate discounts for community if Whitestone continues to meet the above noted requirements
- Existing \$ rate discounts will be eliminated in their entirety if Pumper replacement does not proceed



Taxpayer Cost/Value for Money

Funding Approach/Option to Consider



Generates stream of annual property taxpayer costs < or = to the annual property insurance savings dividend

Estimated Annual Carrying Costs



>> Amortizing Debenture Schedule

Organization Name Municipality of Whitestone
Principal Amount \$420,000.00
Annual Interest Rate 5.00 %
Loan Term (Year) 20
Debenture Date (mm/dd/yyyy) 10/01/2025
Maturity Date (mm/dd/yyyy) 10/01/2045
Payment Frequency Annual
Loan Type Amortizing

[Convert to PDF](#)

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Tax increase much less than estimated annual property insurance rate discount of up to \$520k

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
10/01/2026	\$33,701.89	\$12,701.89	\$21,000.00	\$407,298.11
10/01/2027	\$33,701.89	\$13,336.98	\$20,364.91	\$393,961.13
10/01/2028	\$33,701.89	\$14,003.83	\$19,698.06	\$379,957.30
10/01/2029	\$33,701.89	\$14,704.02	\$18,997.87	\$365,253.28
10/01/2030	\$33,701.89	\$15,439.23	\$18,262.66	\$349,814.05
10/01/2031	\$33,701.89	\$16,211.19	\$17,490.70	\$333,602.86
10/01/2032	\$33,701.89	\$17,021.75	\$16,680.14	\$316,581.11
10/01/2033	\$33,701.89	\$17,872.83	\$15,829.06	\$298,708.28
10/01/2034	\$33,701.89	\$18,766.48	\$14,935.41	\$279,941.80
10/01/2035	\$33,701.89	\$19,704.80	\$13,997.09	\$260,237.00
10/01/2036	\$33,701.89	\$20,690.04	\$13,011.85	\$239,546.96
10/01/2037	\$33,701.89	\$21,724.54	\$11,977.35	\$217,822.42
10/01/2038	\$33,701.89	\$22,810.77	\$10,891.12	\$195,011.65
10/01/2039	\$33,701.89	\$23,951.31	\$9,750.58	\$171,060.34
10/01/2040	\$33,701.89	\$25,148.87	\$8,553.02	\$145,911.47
10/01/2041	\$33,701.89	\$26,406.32	\$7,295.57	\$119,505.15
10/01/2042	\$33,701.89	\$27,726.63	\$5,975.26	\$91,778.52
10/01/2043	\$33,701.89	\$29,112.96	\$4,588.93	\$62,665.56
10/01/2044	\$33,701.89	\$30,568.61	\$3,133.28	\$32,096.95
10/01/2045	\$33,701.80	\$32,096.95	\$1,604.85	\$0.00
	\$674,037.71	\$420,000.00	\$254,037.71	



Quality of RFP Process/ Technical Submission Requirements

Pumper Replacement RFP



Overall Structure Refinement

Some items within the prior RFP may have been restrictive to bidders. Loosening some of the requirements and re-issuing to the full range of manufacturers or issuing as an RFI with a list of “need to have” requirements, should illicit a better response. RFI’s allow a discussion between the vendors and the department as to what is currently available and possible. Specifying that you will accept a “demonstrator” vehicle will provide an additional discussion opportunity.

Refinements to Technical Specs



RFP Review

In reviewing the RFP that was issued, it was seen to be well thought-out with the unique requirements and limitations of the Department kept in mind when determining needs. We did however, identify a number of items in the document that may have hindered other manufacturers from bidding. By section, these include:

Delivery

- To better accommodate the delivery and training for the company, a more specific number of days for training would be more appropriate.

Service and Warranty Support

- What manufacturers currently have repair facilities within 250 kms of Whitestone? Due to their existing service facilities, a 250 km radius may have impacted on the number of replies simply because they could not comply. Options such as mobile repair should be considered.

Warranties

- General industry standard for bumper-to-bumper warranties is one (1) year, rather than the two (2) years specified.

General Warranty

- Again, general industry warranty on fire apparatus is one (1) year, rather than the minimum of two (2) years specified.

Refinements to Technical Specs



General Design

- A statement such as “no sharp edges”, while well meaning, causes concern about what type of anti-slip foot traction would be utilized on running or step boards.

Angle of Departure

- Nominal angle of departure is generally 8 degrees. Adjusting to 11 degrees as specified, would necessitate a higher body lift. As stated, the truck has a maximum height requirement, then it would be expected that compartment space may suffer. In addition, the added height would adjust the centre of gravity to a more “top heavy” unit.

Chassis

- Truck chassis manufacturers provide a specific number of various chassis to manufacturers. These are generally spoken for early in the year and as such, an RFP sent out in the early spring and beyond, may find themselves with a very limited to no selection of a specific chassis. As these chassis are used for other than fire apparatus, requesting a specific chassis can limit the ability to respond to the RFP. Thus, it may be advantageous to list options or exceptions if the desired chassis is not available.

Foam Level Gauge

- The RFP asks for the gauge to indicate the level within the water tank and not the foam cell. This, we suspect is an error.

Foam System

- The request is for the foam system to supply a total of four (4) discharges as specified, however, only three (3) discharges are noted.

Refinements to Technical Specs



Hose Bed

- “black Turtle-Tiles” are specified for floor covering. Suggest adding “or an acceptable alternative floor covering” versus the patented “Turtle-Tiles” which may not be available to a particular manufacturer. Later in the RFP, alternatives are accepted within another area of the truck.

Left Side Body Compartments

- Roll-up doors lessen the available storage space and barn doors tend to be a less expensive alternative.

Ladder and Pike Pole Storage

- Details on length of pike poles to be utilized are required.

Tow Eyes

- This section requires two (2) screw-in drop forged tow eyes on the rear of the frame (pg. 34), however on pg. 12 under Front and Rear Tow Hooks or Devices, they are requested “bolted”.



Go-Forward Recommendations

Used Truck NOT Viable



Purchasing a Used Fire Apparatus

While this option may seem financially appealing at the outset, a number of issues preclude this being the preferred option:

- Availability. Few apparatuses are available within Ontario
- Are you purchasing someone else's "white elephant", i.e. What was the reason for dispersal from the previous owner?
- All/most manufacturer's warranties will be non-existent
- Are spare parts still readily available?
- Require pump and ladder certification to ensure functional ability
- Are maintenance records available, i.e., oil changes, annual safety certifications, tire replacement, etc.?
- If sourced from the US where there are numerous trucks available, additional considerations include:
 - US fittings differ from those used in Canada and would have to be changed out
 - Colour of the truck may not be as expected and require a possible re-paint
 - The vehicle is likely not ULC certified. Can it be?
 - Transition of US to Canadian standards, e.g., changing out speedometer so that kilometers are predominant reading, daytime running lights, etc.
 - Reconfiguration costs are significant and will drive up acquisition costs
 - Brokerage, transportation/shipping fees

The purchase of a used vehicle should be assessed based on the length of in-service use the Municipality would expect to receive, keeping in mind the same NFPA requirements around age of apparatus and loss of insurance discount apply.

2 Viable Purchase Options



Purchasing a New Stock Fire Apparatus

The purchase of a new stock apparatus gives the Municipality a full and complete warranty package on the vehicle, allows for some minor adjustments during the build process to meet specific requirements, and will have little impact on costing. Generally, these build times are slightly less than a custom vehicle as stock trucks of a given specification are built regularly. The cost of a stock truck is generally lower than a custom.

The purchasing committee could reach out to manufacturers and inquire what “demonstrator” units are available. These provide a full warranty package at a reduced price over a new vehicle but leave very little room to make adjustments to the vehicle design. However, the age of the demonstrator unit must be taken into consideration as NFPA age of apparatus time begins with the date of manufacture.

Purchasing a New Custom-Built Fire Apparatus

The custom-built fire apparatus is generally the most expensive, but also designed to be the most functional for the Department in the first few years. This is due to being able to build exactly what the Department wants with regards to compartment sizes, pump size, and engine size and chassis specifications. A custom-built apparatus has the longest build time due to more time spent on design and manufacturing.



Recommendations Package 1

1. Replace existing Pumper asap with a new/demo Pumper that will generate close to 20 years of ongoing property insurance rate discounts for permanent/seasonal residents and businesses
2. Adopt a *hybrid funding* approach for new/demo Pumper that includes a robust reserve contribution plus a 20-year debenture.
 - Result will be an affordable estimated annual net property tax burden increase of \$37 that is much < than the annual insurance rate discount "dividend" of \$250 for 2,000+ MPAC property roll #s
3. Implement improved RFP execution/technical specifications as per this Report



Recommendations Package 2

4. Actively review the feasibility of a Tanker Shuttle Certification at the primary Fire Station making use of a collaborative model with an adjacent Fire Service partner
 - Mutual Aid model or Automatic Aid model approaches to mustering required # of Pumpers/Tankers
5. Fire Chief to Report to Council by Q3 2024 with a Tanker Shuttle Certification Action Plan (if feasible)



CONSENT APPLICATION NO. B33 2023(W)

PART OF LOTS 27 & 28, CONCESSION 4

GEOGRAPHIC TOWNSHIP OF MCKENZIE

MUNICIPALITY OF WHITESTONE

6 Nona Lane – Parker Bay – Lake Wahwashkesh

Rolls # 493905000406403

493905000406507

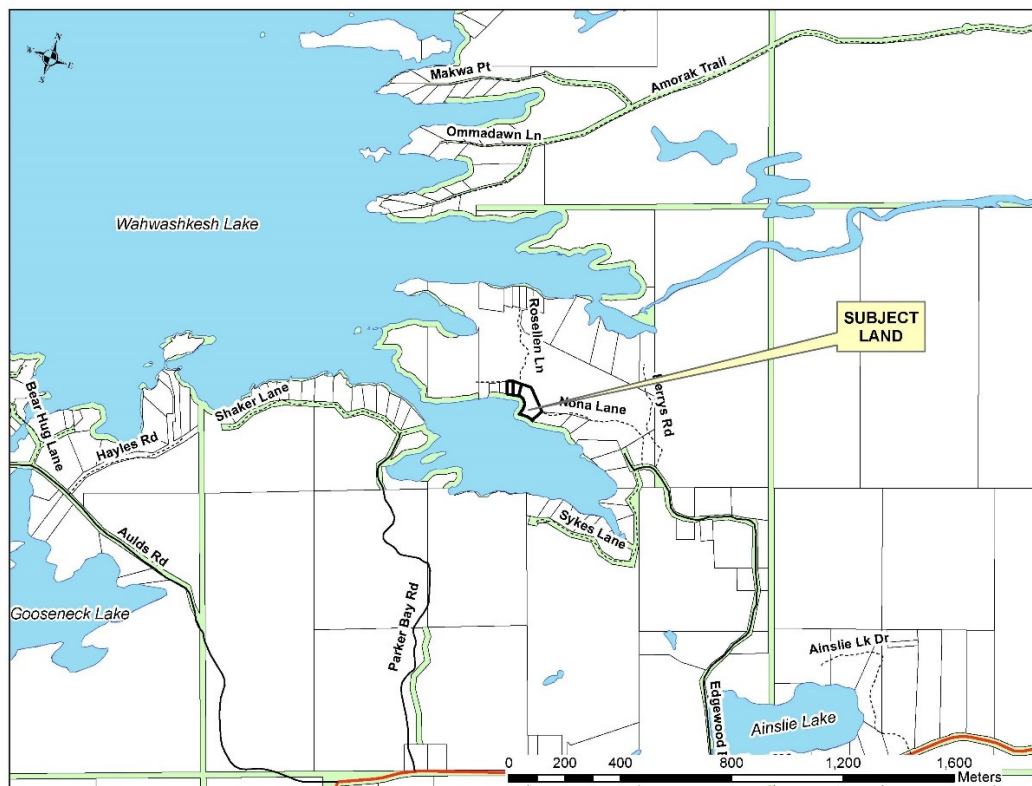
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Applicant: John & Inga Ewin

October 2, 2023

BACKGROUND / PURPOSE

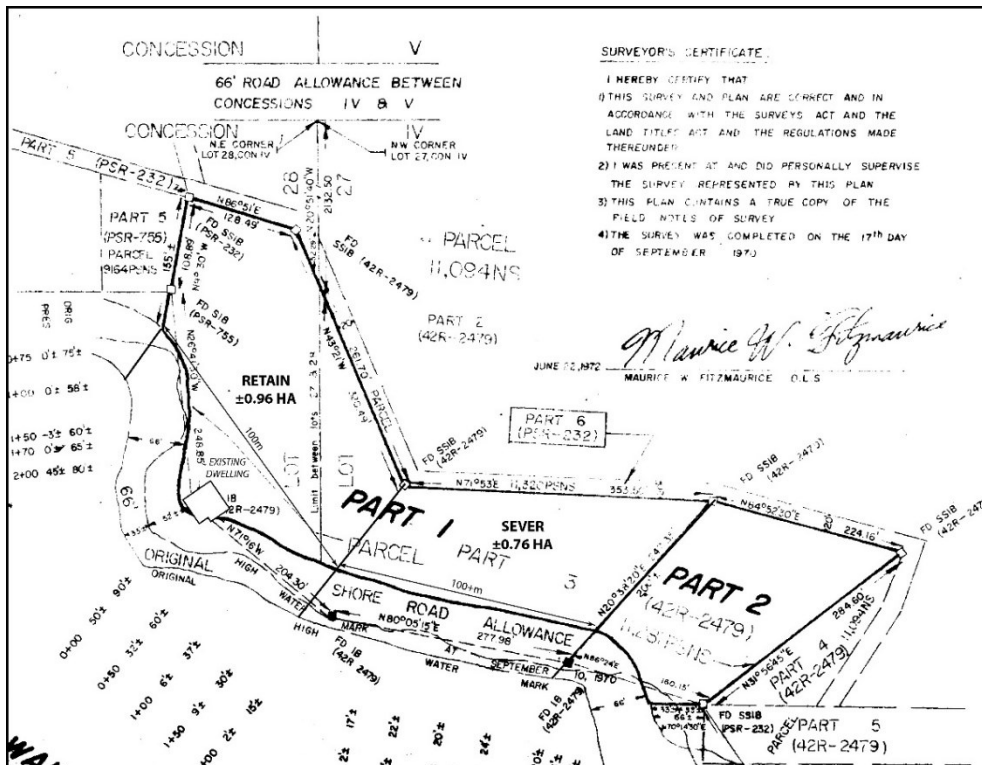
The Ewins have three properties on Parker Bay of Lake Wahwashkesh accessed off Edgewood Road and Nona Lane.





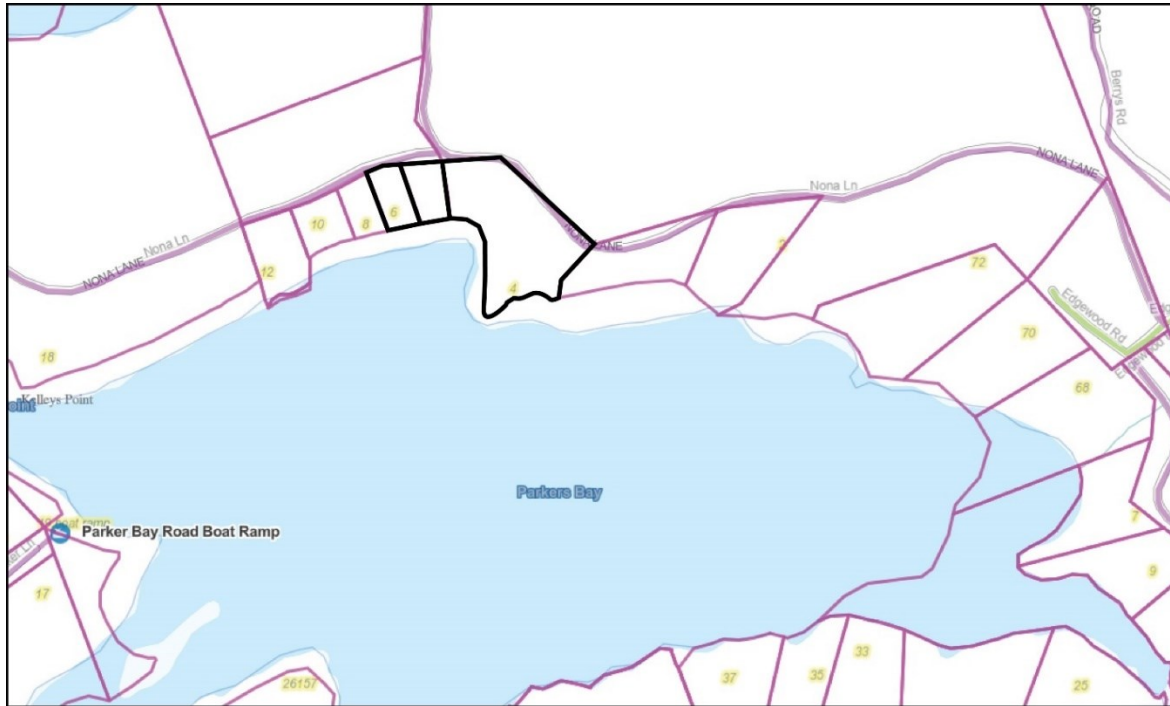
The Ewins are multi-generational cottagers on Wahwashkesh dating back to the 1960's.

They had acquired several properties in the early years and only recently severed a new waterfront lot in 2021 under consent application No. B39/2021(W).



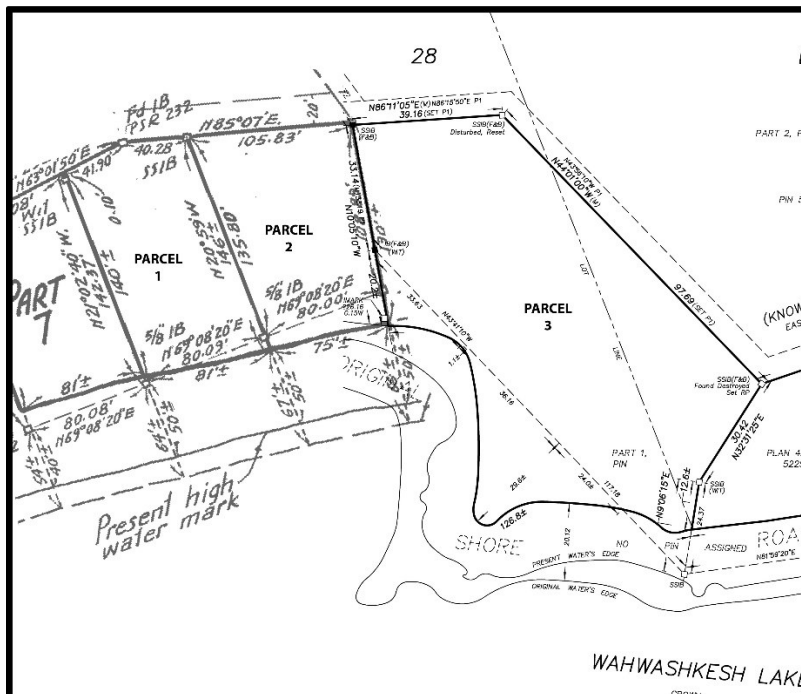
The newly created lot were sold but the family retain three properties.

These properties are illustrated below.



PROPERTY DESCRIPTION

The subject lands consist of three (3) parcels.



Parcel	Use	Frontage (m)	Area (ha)
1	Cottage	24.7	0.13
2	Vacant	22.9	0.12
3	Cottage	100	0.66

The lands are heavily treed by mixed forests apart from the cleared areas for buildings, driveways and hydro lines.



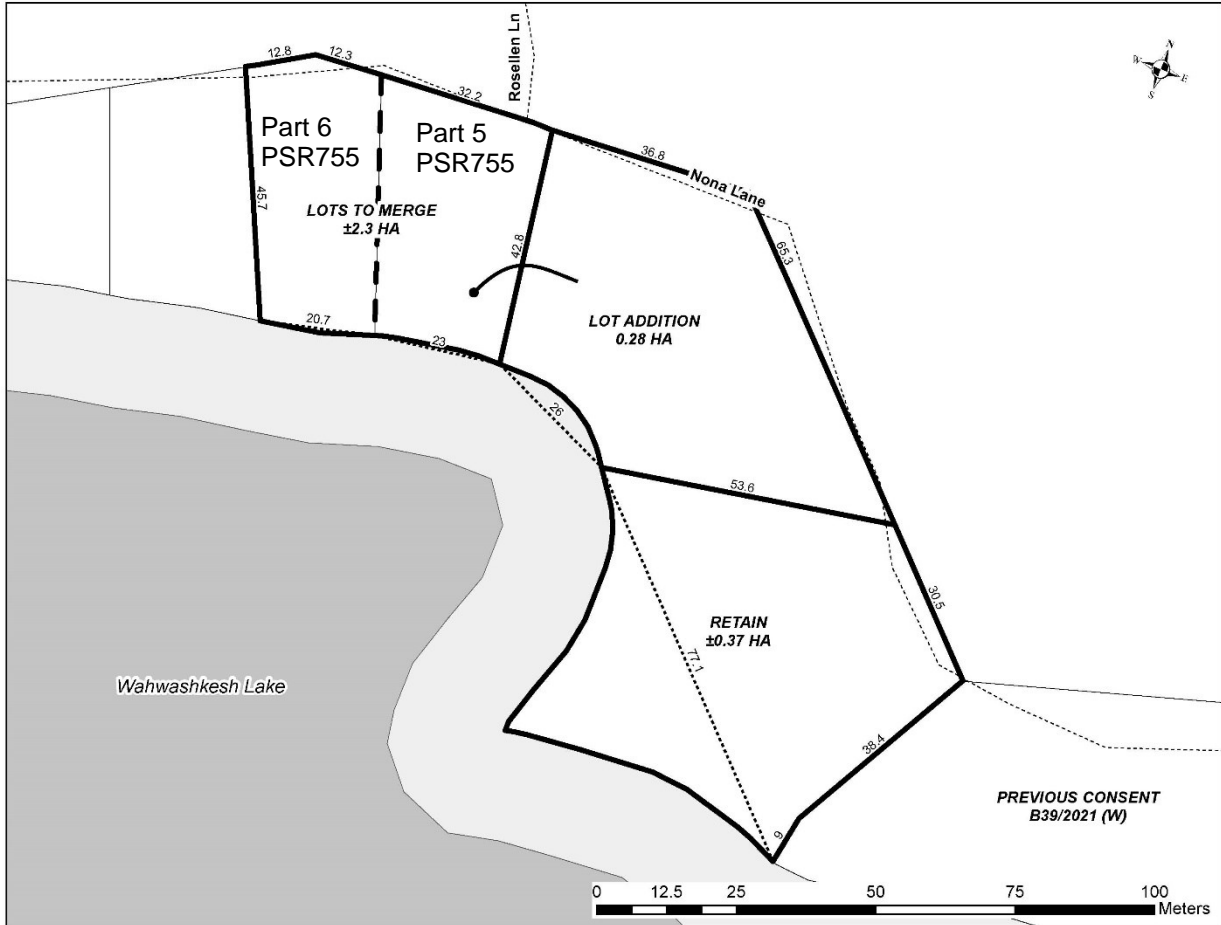
There is a beach in a small bay primarily located on the easterly lot.

The beach is shared by many family members as well as other neighbours in the bay. The primary rationale for this application is to locate the beach on the westerly reconfigured lot to be sure that it remains available for family members.

PROPOSED CONSENT

The proposed transaction will result in:

- a) the collapse of the third vacant lot; and
- b) add the beach area to the westerly lot.

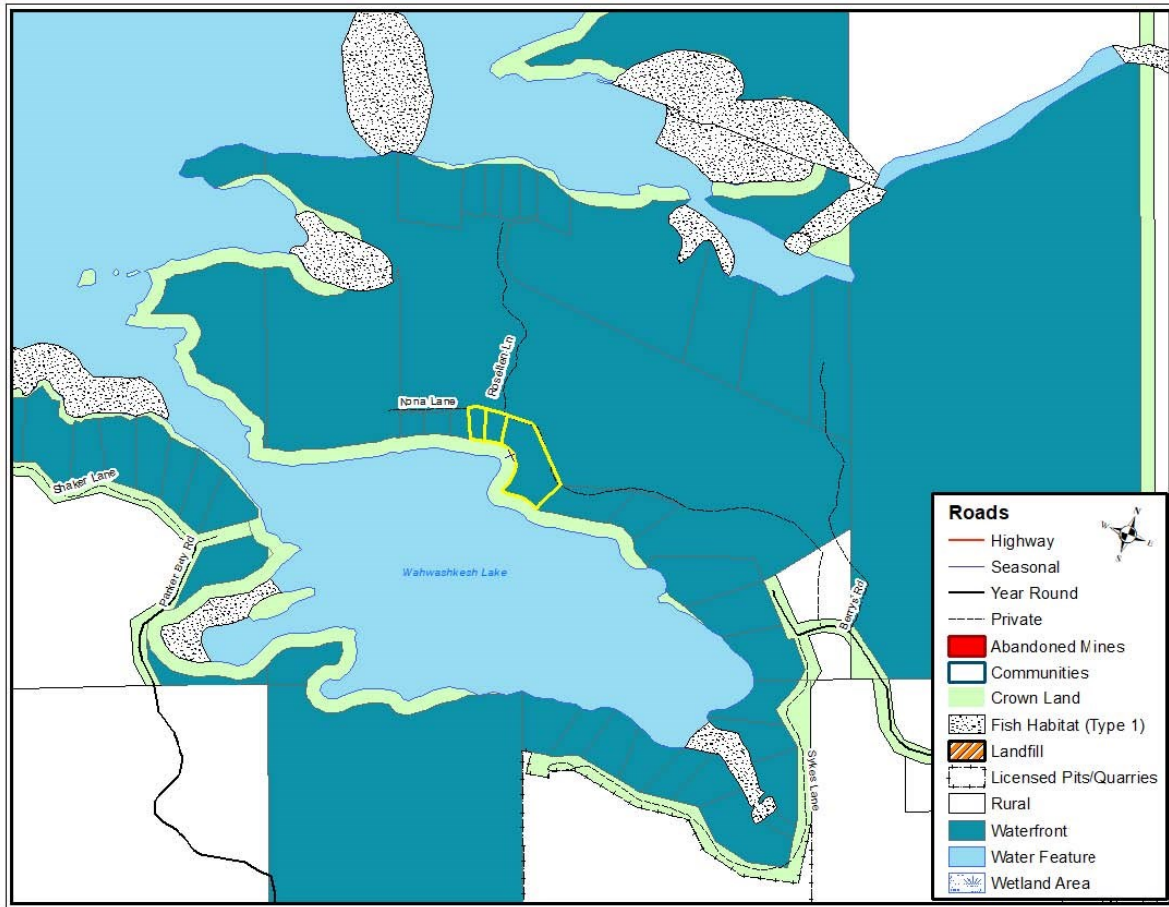


The reconfigured lots will result in one less lot that is generally a betterment for lake communities.

OFFICIAL PLAN

The subject lands are designated Waterfront in the Whitestone official plan.

Given the nature of the proposal, there are no conflicts with the policies of the official plan.



More specifically, the land divisions policies recognize exceptions.

8.02 New Lot Standards

Exceptions to the strict minimum standards for new lots as set out in the comprehensive zoning by-law may be made under one or more of the following conditions:

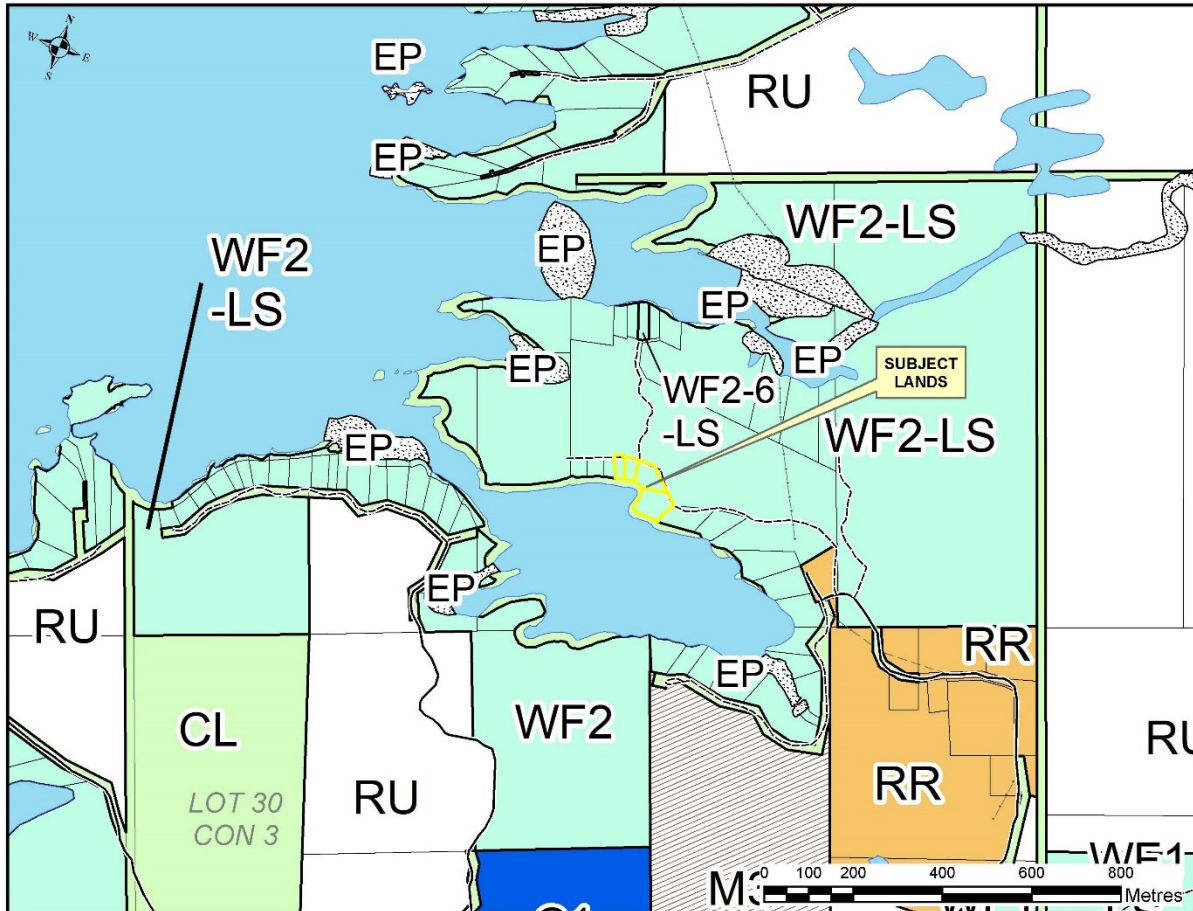
- a) where a deed or title correction is required; or
- b) where there are existing buildings on the severed and retained lands so that there would essentially be no additional development; or
- c) where lots have inadvertently merged and re-separation of said lots would be consistent with the existing lot pattern, and so long as there is sufficient merit respecting the physical suitability of recreating said lot; or
- d) where the shortfall in the standard of the proposed lot is so minor that it does not conflict with the purpose and intent of the policies of this Plan.

e) so long as the proposal has regard to matters of provincial interest, the PPS and all other applicable policies of the Official Plan.

When considering any of the above exceptions, a minor variance or zoning by-law amendment may be required to meet the strict requirements of the zoning by-law.

ZONING BY-LAW

The subject lands are zoned Waterfront Residential 2 – Limited Services (WF2-LS).



The standards for new lots in the By-law for WF2 lands is 100 metres of frontage. Because the lot addition will reduce the frontage on the retained lands, a site-specific zoning by-law amendment will be required.

The benefitting lot can also be included in the zoning application to ensure the maintenance of the new lot standards.

RECOMMENDATION

That the proposed consent as applied for by John and Inga Ewin in Part of Lots 27 & 28, Concession 4 in the Geographic Township of McKenzie as applied for in Application No. B33 2023(W) be approved subject to the following conditions:

1. Rezoning the reconfigured lots to reflect the area and frontage of each lot.
2. Decertifying any previous consent so that the resulting lots merge under a single ownership.
3. 911 addressing where applicable.
4. Payment of any applicable planning fees.

Respectfully,



John Jackson M.C.I.P., R.P.P.
JJ;pc

CONSENT APPLICATION NO. B34 2023(W)

PART OF LOTS 27 & 28, CONCESSION 5

GEOGRAPHIC TOWNSHIP OF MCKENZIE

MUNICIPALITY OF WHITESTONE

Lot 5, Plan 42M-628 (Benefitting Lot)

Part of Lots 27 & 28, Concession 5

Part 1, 42R-22063

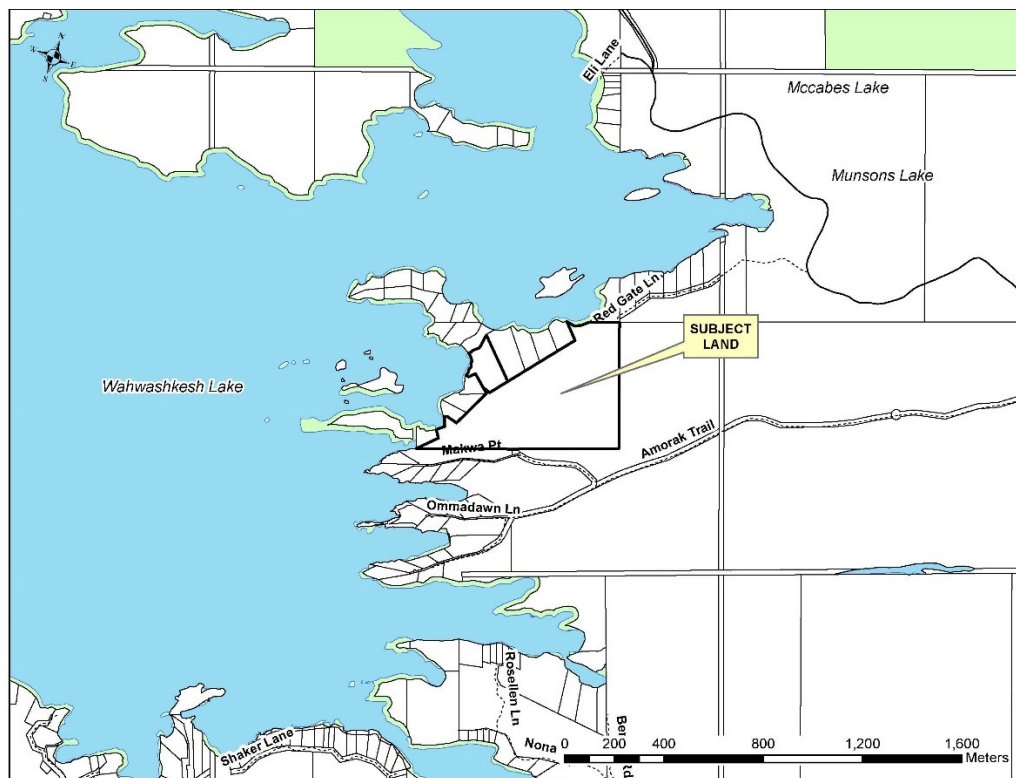
Rolls # 493905000408200

Applicant: Gary Merritt

October 4, 2023

BACKGROUND / PURPOSE

Gary Merritt owns a vacant lot in plan 42M-628 fronting on Lake Wahwashkesh together with the retained back lands.



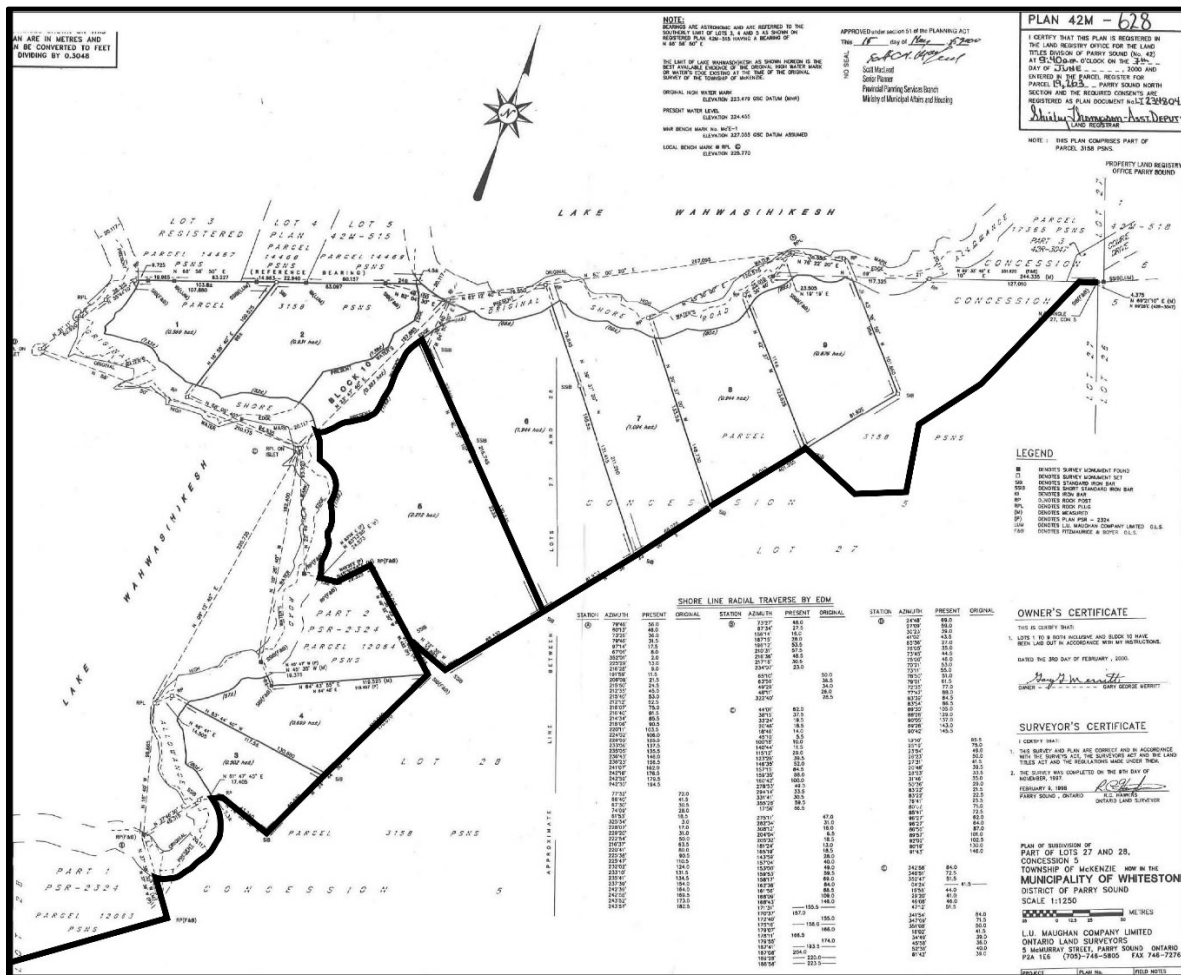
Mr. Merritt is proposing to add 0.5 hectares from his back acreage to his lot No. 5 of Plan 42M-628. He feels that the larger acreage will enhance the lot with a larger size as well as protecting future privacy.

PROPERTY DESCRIPTION

Plan 42M-628 was a 9 lot plan approved 25 years ago by the Ministry of Municipal Affairs.

Mr. Merritt has sold all but lot 5 in the subdivision.

Lot 5 is 2.2 ha with 100 metres of frontage on the lake and a further 100 metres on Sneak channel.

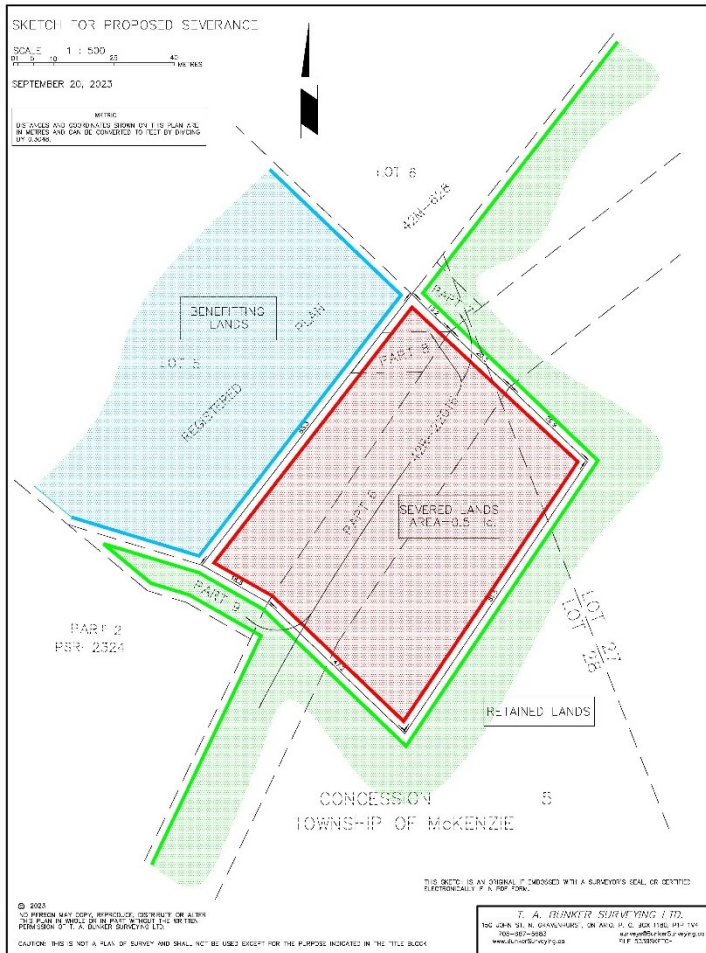
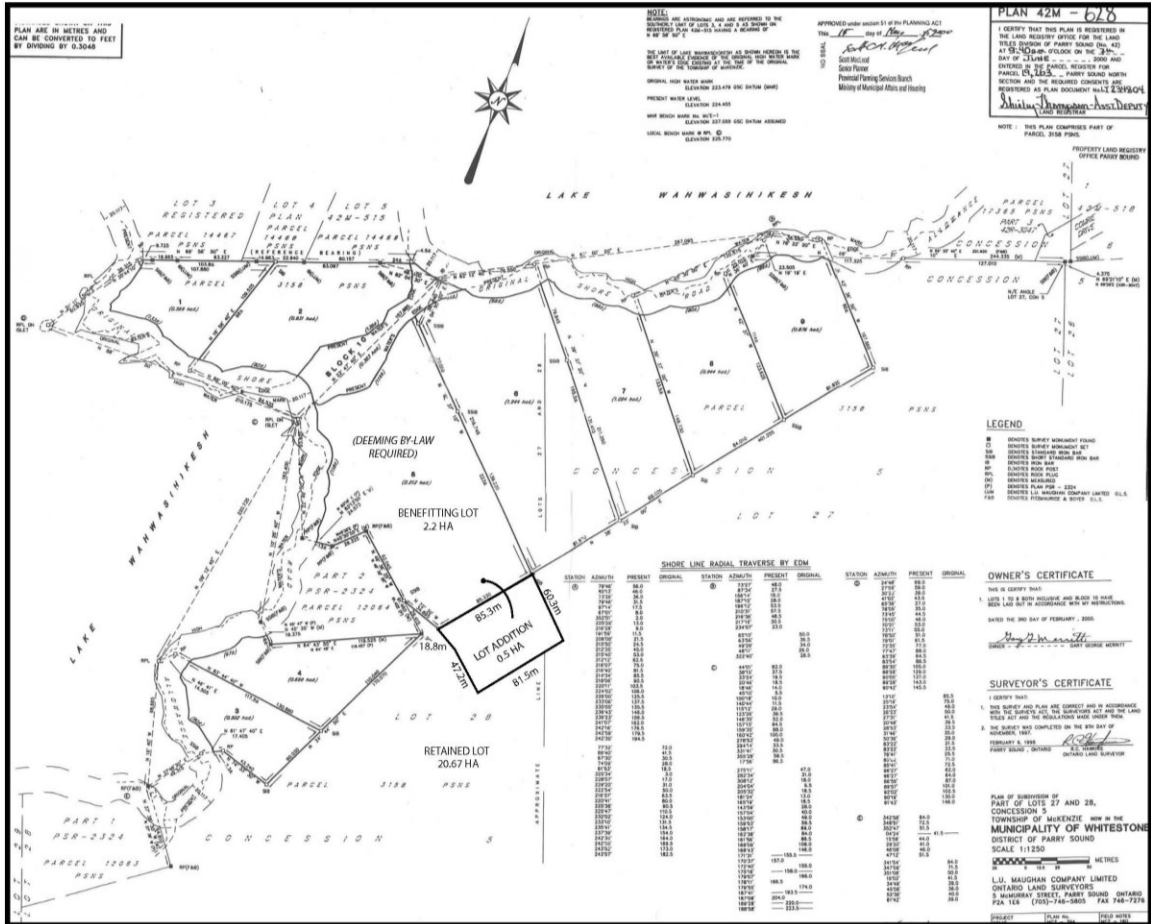


The back lands are characterized by heavy forests with a series of private trails that have been constructed to provide road access to what was originally a water access subdivision.



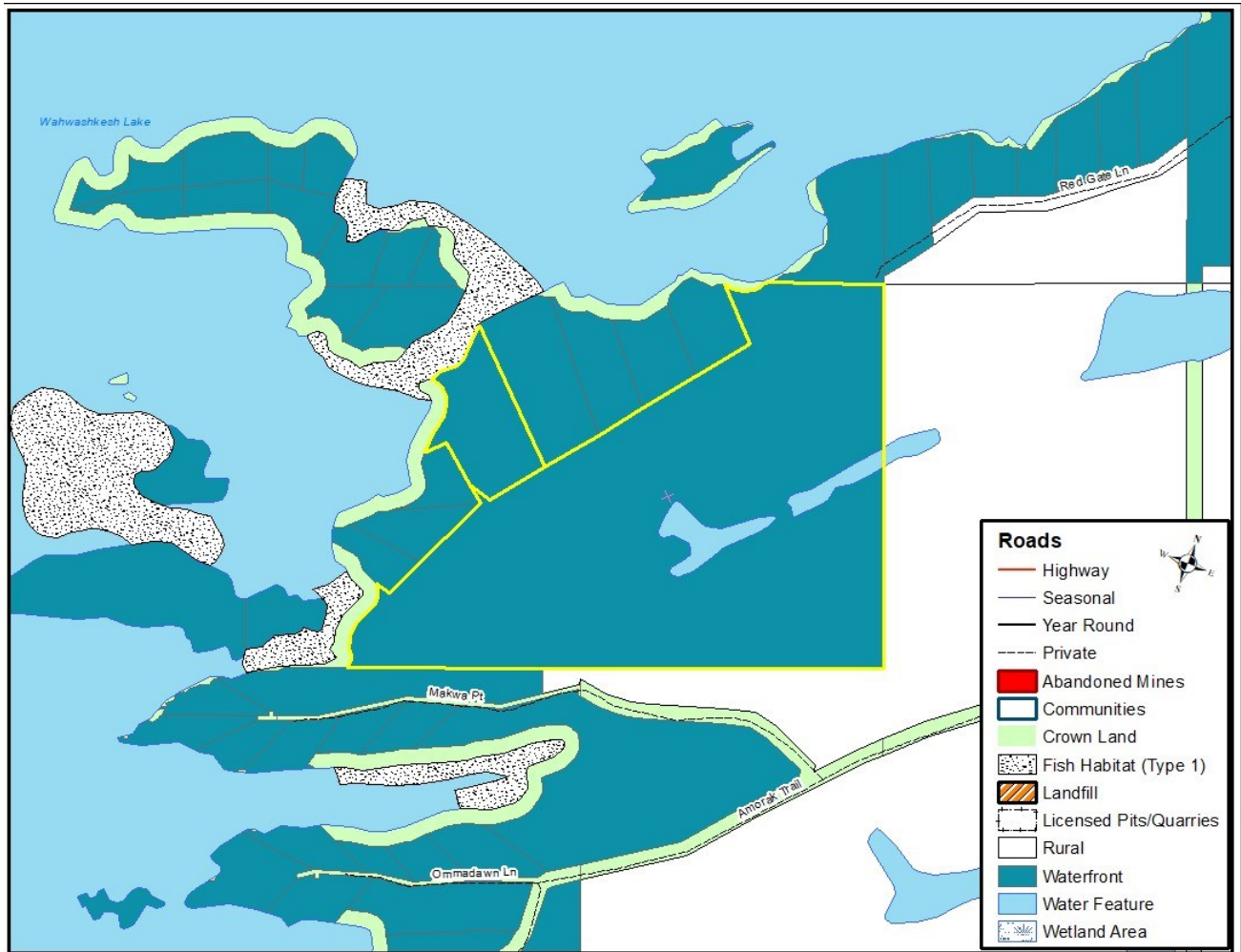
PROPOSED LOT ADDITION

The proposed lot addition will consist of 0.5 ha in the shape of a rectangle that will be added to the adjacent Lot 5.



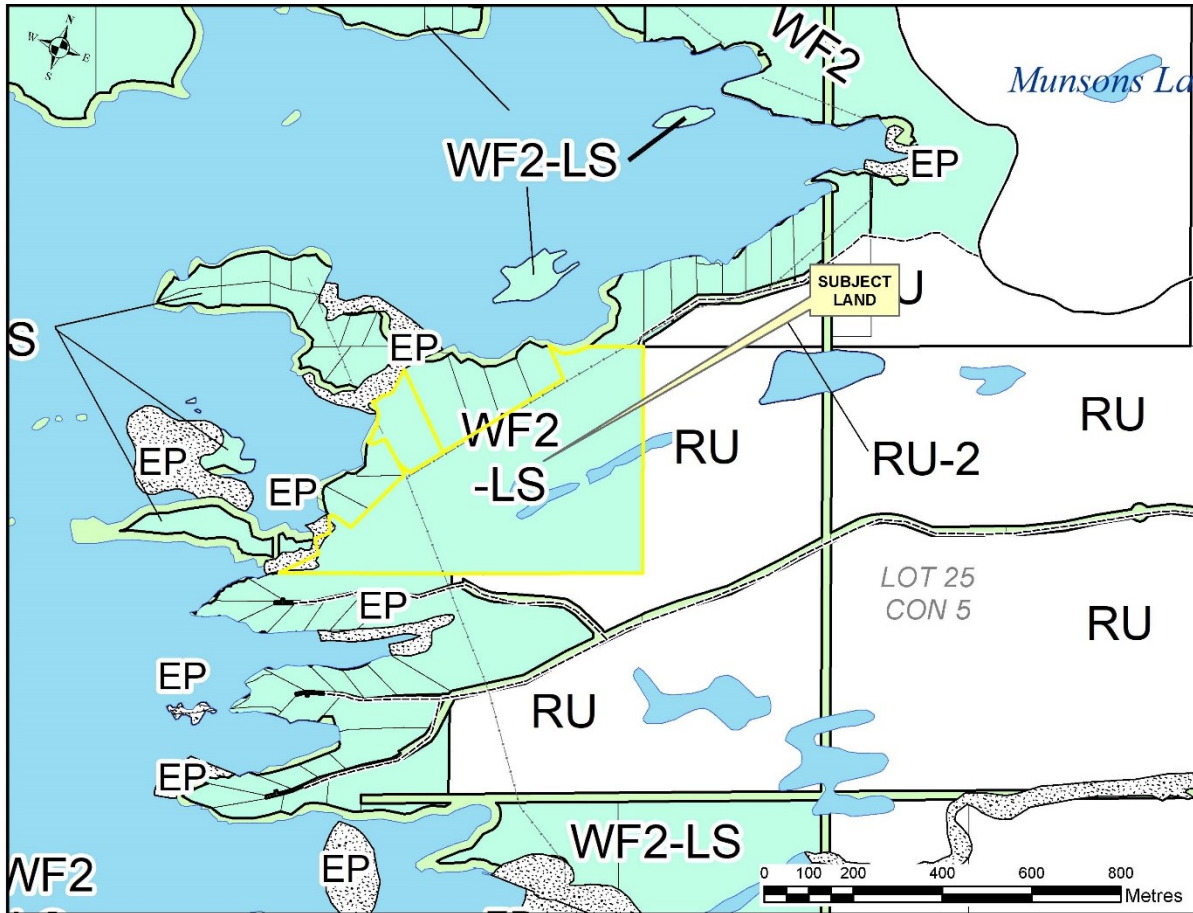
OFFICIAL PLAN

There are no official plan issues.



ZONING BY-LAW

The subject lands are zoned Waterfront Residential 2 – Limited Services (WF2-LS)



There are no zoning issues.

ANALYSIS

The proposed transaction has no planning concerns.

There will be two matters that will be necessary conditions.

Lot 5 of Plan 42M-628 will need to be deemed to no longer be a lot in a plan of subdivision. This will allow the addition to merge with the lot.

The transfer will also need to recognize existing rights-of-way for access to other lots in the subdivision.

RECOMMENDATION

That the proposed consent for a lot addition as applied for by Gary Merritt in Part of Lots 27 & 28, Concession 5 in the Geographic Township of McKenzie as applied for in Application No. B34/2023(W) be approved subject to the following conditions:

1. Deeming Lot 5 of Plan 42M-628 to no longer be a lot in a plan of subdivision.
2. Recognize rights-of-way as part of the lot addition.
3. Providing a letter from the lawyer that the lot addition will be merged with Lot 5 of Plan 42M-628.
4. Payment of any applicable planning fees.

Respectfully,



John Jackson M.C.I.P., R.P.P.
JJ;pc



1 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Paula Macri, Planning Assistant
Date: October 17, 2023
Re: GREENWOOD, Ted and Karen
Consent Application B05/2022(W)
Status of Conditions of Approval

Background

At the Council meeting of April 5, 2022, the following resolution was passed:

Resolution No. 2022-113

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

8.1 Planning Items

8.1.1 Consent Application B05/2022(W) – GREENWOOD

- Memorandum from John Jackson, Planner dated March 17, 2022

WHEREAS John Jackson, Planner Inc., has prepared a **Revised** report for the Parry Sound Area Planning Board regarding Consent Application B05/2022(W) – GREENWOOD, Ted and Karen and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this **Revised** report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for the creation of three new lots, two lot additions, together with rights-of-way to the proposed Lots 1 and 2 for approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal Fees and Charges By-law;
2. That the new lots receive 911 addressing from the Municipality;

3. That the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title, to the effect that the access to the proposed Lots 1 and 2 is by a private right-of-way;
4. That proposed lot No.1 be evaluated by a qualified fishery biologist to confirm that an area for a dock is available for the lot; and
5. That payment of all applicable planning fees be made to the Municipality of Whitestone.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Status of Conditions of approval:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law
 - Complete
2. That the new lots receive 911 addressing from the Municipality
 - Complete
3. That the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title, to the effect that the access to the proposed Lots 1 and 2 is by a private right-of-way;
 - To be completed at the October 17, 2023 Council meeting
4. That proposed lot No.1 be evaluated by a qualified fishery biologist to confirm that an area for a dock is available for the lot;
 - Excerpt from FriCorp Fish Habitat Assessment report of July 2022:

“Based on the in-person field investigations completed in June 2022, there is a single bedrock point fronting Proposed Lot 1 where there is no Type 1 fish habitat for any of the fishes found in Whitestone Lake. The area consists of a bedrock knob sloping steeply into the water with large angular cobble. The water is quite deep immediately offshore and there is no aquatic vegetation. This area was assessed as Type 2 general fish habitat.

There is approximately 40 metres of contiguous frontage outside of Type 1 fish habitat for Proposed Lot 1. This meets the Municipality of Whitestone’s Official Plan, Fish Habitat Section (12.01.1.1c) criteria for land division. A

floating dock structure appropriate at this location and a Request for Review by Fisheries and Oceans (DFO) is not required.

In conclusion, it is our opinion that the Proposed Lot 1 meets the Municipality's criteria for land division with respect to at least 15 m of frontage outside of Type 1 fish habitat. It also complies with the Provincial Policy Statement (PPS), 2020 with respect to fish habitat considerations."

Note: The *Proposed Lot 1* is legally described as Part 19 on Plan 42-21935

5. That payment of all applicable planning fees be made to the Municipality of Whitestone.
 - Subject to final invoicing from John Jackson, Planner

ATTACHMENTS:

Attachment 1

- Report from John Jackson, Planner dated March 17, 2022

Attachment 2

- 42R-22196

Attachment 3

- FriCorp Fish Habitat Assessment report of July 2022:

Attachment 3

- Consent Agreement

CONSENT APPLICATION NO. B05/2022(W)

Part of lot 30, Concession 6

Geographic Township of Hagerman

37 Karbehuwe Lane

Roll # 4939 0100 0500 701

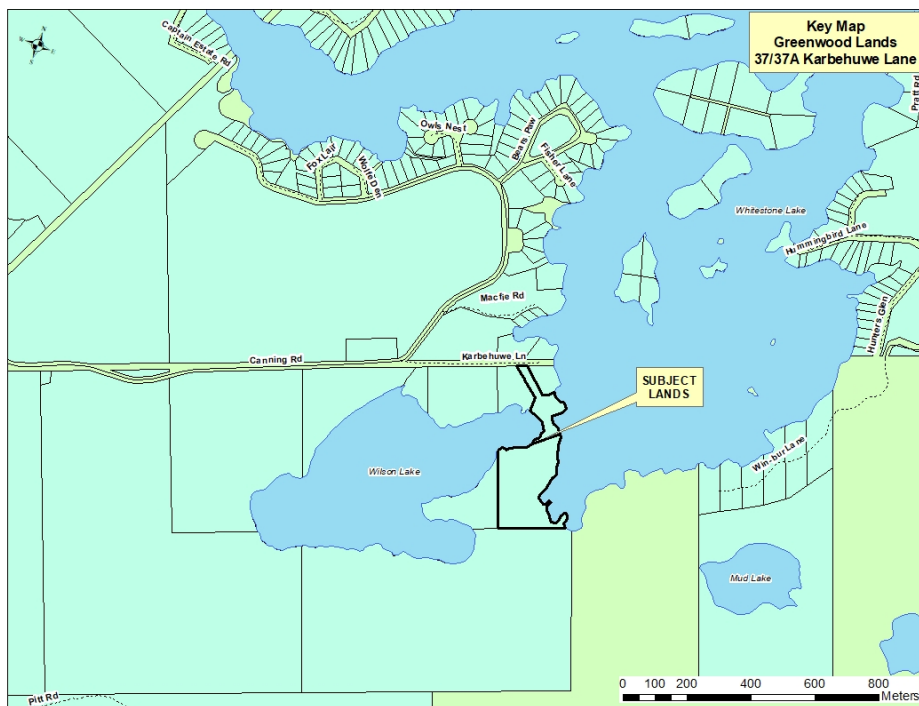
Reference Plans 42R-19120 / 42R-19456

Applicants: Ted and Karen Greenwood.

REVISED March 17, 2022

BACKGROUND/PURPOSE

The Greenwoods own lands between Wilson and Whitestone Lake and they are proposing to create three new lots, two lot additions and a right-of-way to proposed lots 1 & 2.



PROPERTY DESCRIPTION

The property is an irregular shaped property along an isthmus between Wilson and Whitestone Lakes.

The application(s) involve two properties owned by the Greenwoods. The Greenwood home is located on the northern property.

The lands in total consist of ± 5 acres with several hundred metres of frontage on both water bodies.

The lands are illustrated on the air photo on Karbehuwe Lane off Canning Road.

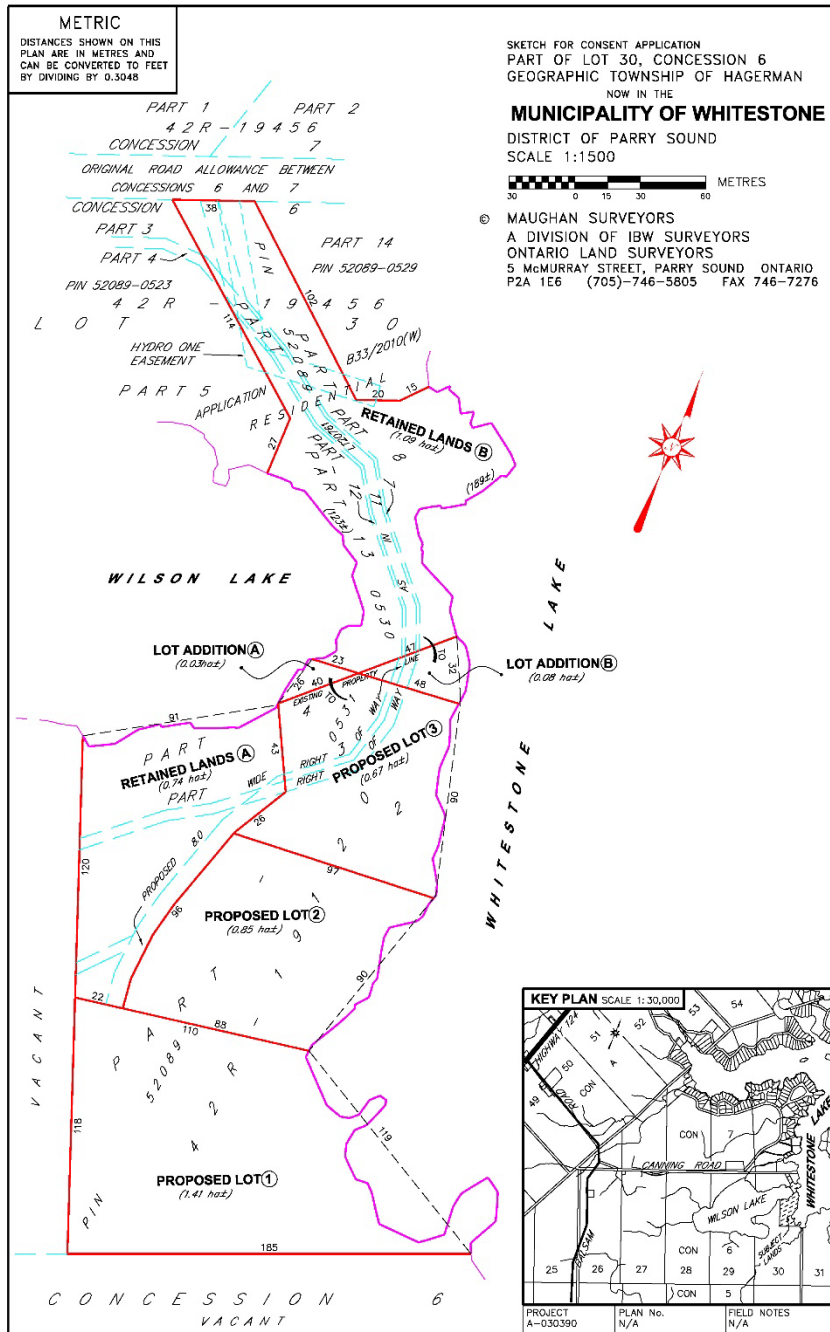


As illustrated on the photo, the lands consist of a mix of fields and forested areas.

There are very low constraints to the development of the lands.
The history of the creation of the lots are found in an application made 10 years ago.
(B33/2010(W)). This former approval is attached.

PROPOSED CONSENT

The consent application is illustrated in the sketch attached to the application.



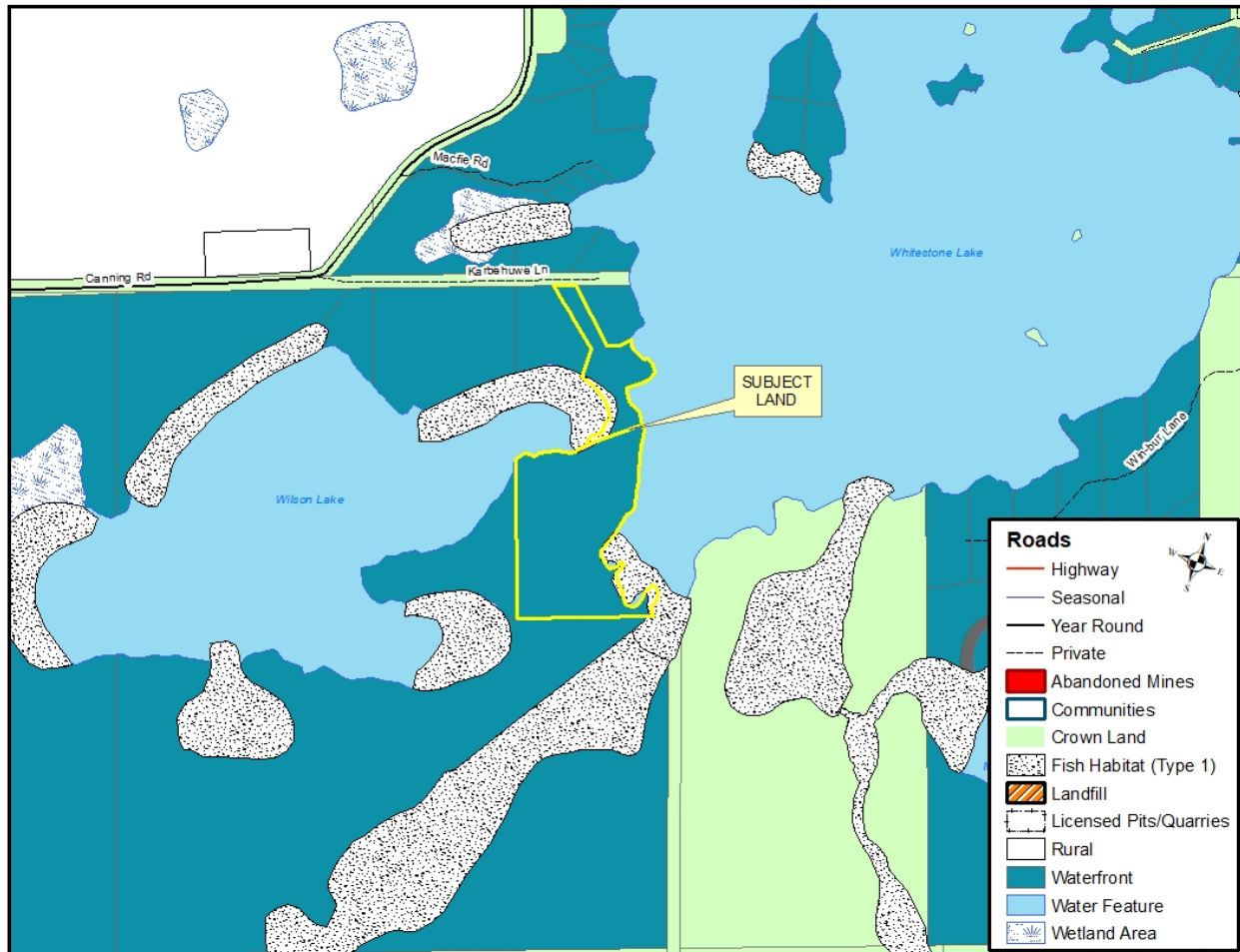
The consent will propose a number of transactions:

- Creation of 3 new lots;
- Lot addition from the southerly lot to the northerly retained lot (B);

- Lot addition from the northerly lot A to proposed Lot 3 (to give it Wilson Lake frontage);
- Right-of-way to proposed lots 1 and 2.

OFFICIAL PLAN

The subject lands are designated Waterfront in the official plan.



There are a number of pockets of critical fish habitats designated along the shoreline.

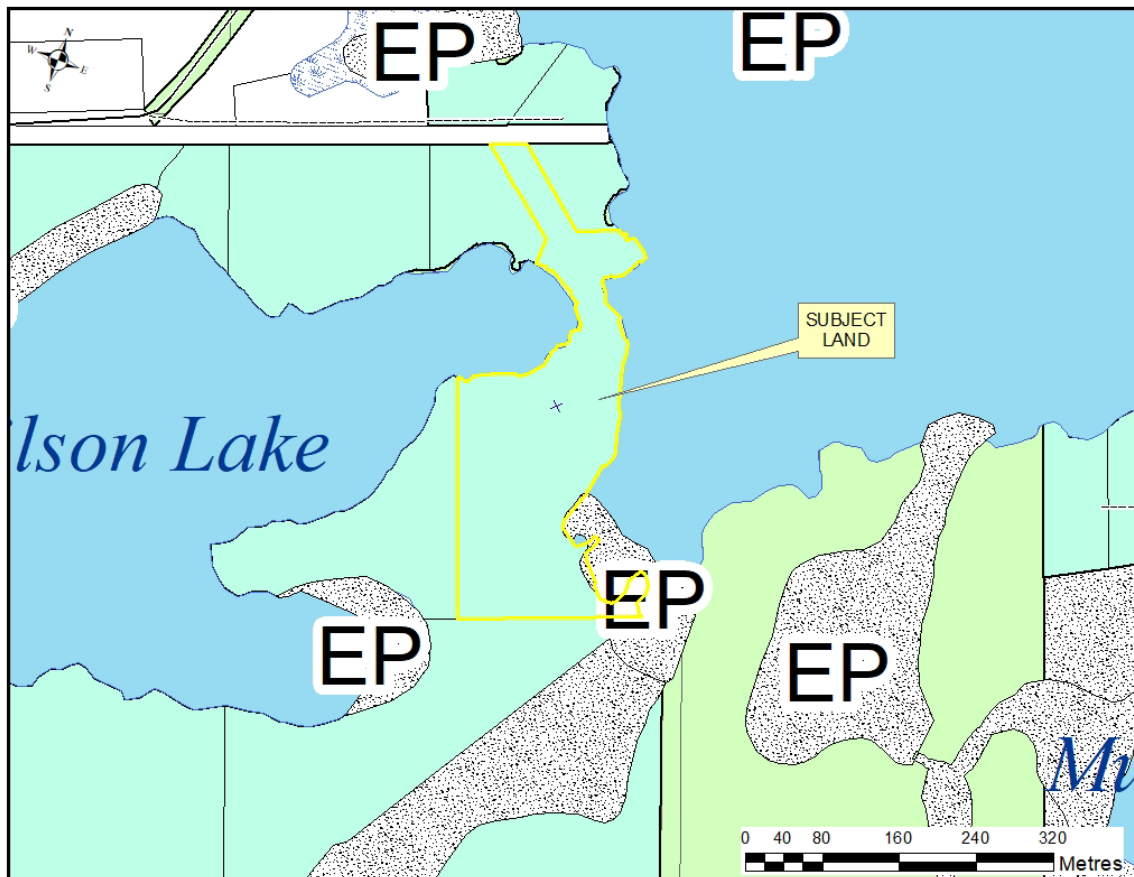
Based upon the proposed lot configurations, it would appear that most of Lot No. 1 may be entirely fronted by Type 1 Fish Habitat. This does not appear to be the case on the review of the most recent air photo.

Pursuant to Section 12.01 of the official plan, new lots are required to have 15 metres of frontage that is clear from Type 1 Fish Habitat or have the habitat assessed to

determine the appropriateness of the land division. An assessment by a fishery biologist would be required in this instance.

ZONING BY-LAW

The subject lands are zoned primarily Waterfront Residential 1 (WF1) in the Municipality’s zoning By-Law.



There is a dominant Environmental Protection (EP) Zoning across the entire frontage of proposed Lot 1. An assessment as discussed above will determine the nature of the habitat and what measures are needed to preserve this natural heritage feature.

The minimum standards for lots in the Waterfront Residential (WF1) Zone include 90 metres of frontage and 0.5 hectares of area. The chart below shows the size of the proposed lots.

	LOT AREA	LOT FRONTAGE
RETAIN	±6.0 HA	±165 Metres
SEVER 1	±0.7 HA	109 Metres
SEVER 2	±0.6 HA	108 Metres

PROVINCIAL POLICY STATEMENT (P.P.S.)

Local planning authorities are required to ensure their decisions are consistent with provincial policies.

The subject lands are considered Rural Lands under section 1.1.5 of the P.P.S.

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

1.1.5.2 On rural lands located in municipalities, permitted uses are:

- a) the management or use of resources;***
- b) resource-based recreational uses (including recreational dwellings);***
- c) residential development, including lot creation, that is locally appropriate;***
- d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;***
- e) home occupations and home industries;***
- f) cemeteries; and***
- g) other rural land uses.***

1.1.5.3 Recreational, tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

1.1.5.5 Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure.

The proposed consents are consistent with the P.P.S. required that development protects the natural environment. The P.P.S. would direct that the critical fish habitat be evaluated and measures taken to protect against its adverse impact.

SECTION 51(24) OF THE PLANNING ACT

Section 51(24) of the Planning Act sets out criteria that must be regarded when considering a consent.

a) Matters of Provincial Interest.

There are no matters of provincial interests as long as natural heritage features are protected.

b) Premature or in the Public Interest.

Prematurity is based upon the need for municipal services. There are none.

The public interest is being served given the strong interest for waterfront properties.

c) Conformity to the O.P. and Adjacent Plans.

The discussion above confirms conformity to the official plan. The lots will conform to adjacent plans.

d) Land Suitability.

The lands have no constraints to development.

e) Access.

The existing private road will continue to provide access to the subject lands.

f) Lot Sizes.

The lots will comply with the Municipality's planning instruments.

g) Restrictions.

No additional restrictions are required.

The lands will have regard to the above items

CIRCULATION TO PROPERTY OWNERS

Consent notices were circulated to property owners withing 60 metres of the subject lands on March 25, 2022.

RECOMMENDATIONS

That the consent application applied for by Ted and Karen Greenwood as applied for in Application No. 05/2022(W) be approved subject to the following conditions:

1. That the application is for the creation of three new lots, two lot additions, together a right-of-way to proposed lots 1 & 2;
2. That proposed lot No.1 be evaluated by a qualified fishery biologist to confirm that an area for a dock is available for the lot;
3. The payment of a fee in lieu of parkland in accordance with the Municipality's fee By-Law;
4. Entering in to a 51(26) consent agreement to recognize that access is by a private right-of-way;
5. 911 addressing; and
6. Payment of any applicable planning fees.

Respectfully Submitted,



John Jackson M.C.I.P., R.P.P.

JJ;jc

GREENWOOD WAY

SCHEDULE		
PART	LOT	CONCESSION
1		
2		
3		
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28		

PLAN 42R-21935

Received and deposited

August 5th, 2022

Lisa Halliday

Representative for the
Land Registrar for the
Land Titles Division of
Parry Sound (No.42)

PLAN OF SURVEY OF
PART OF LOT 30,
CONCESSION 6
GEOGRAPHIC TOWNSHIP OF HAGERMAN
MUNICIPALITY OF WHITESTONE
DISTRICT OF PARRY SOUND

SCALE 1 : 500 METRES

THE INTENDED PLOT SIZE OF THIS PLAN IS 914MM
IN WIDTH BY 914MM IN HEIGHT WHEN PLOTTED AT
A SCALE OF 1:500

LEGEND
 ■ DENOTES SURVEY MONUMENT FOUND
 □ DENOTES SURVEY MONUMENT SET
 SIB DENOTES STANDARD IRON BAR
 IB DENOTES IRON BAR
 RP DENOTES ROCK POST
 RPL DENOTES ROCK PLUG
 WIT DENOTES WITNESS
 WT DENOTES MEASURED
 P1 DENOTES PLAN 42R-19120
 P2 DENOTES PLAN 42R-19008
 P3 DENOTES PLAN 42R-19456
 LUM DENOTES L. U. MAUGHAN COMPANY LTD., O.L.S.

BEARING NOTES
 BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE
 POINTS A AND B, BY REAL TIME NETWORK OBSERVATIONS, UTM
 ZONE 17 (81° WEST LONGITUDE), NAD83(CRS) (2011).
 FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE
 APPLIED:
 P1 - 0°48'50" COUNTER-CLOCKWISE

DISTANCE NOTES - METRIC
 DISTANCES AND COORDINATES ARE IN METRES AND CAN BE
 CONVERTED TO FEET BY DIVIDING BY 0.3048.
 DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY
 MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999664.

COORDINATE TABLE FOR WATER'S EDGE		
POINT	NORTHING	EASTING
1	5052020.8	589577.3
2	5052009.4	589582.8
3	5051999.8	589585.0
4	5051994.2	589584.9
5	5051986.5	589584.9
6	5051976.8	589587.6
7	5051968.7	589588.2
8	5051964.1	589588.4
9	5051954.7	589591.1
10	5051952.5	589591.5
11	5051946.4	589599.3
12	5051938.5	589601.2
13	5051929.1	589602.3
14	5051923.8	589602.9
15	5051915.9	589608.6
16	5051910.3	589610.4
17	5051904.9	589608.9
18	5051898.4	589607.7
19	5051896.1	589601.9
20	5051889.2	589596.1
21	5051876.9	589597.1
22	5051859.3	589600.2
23	5051855.3	589600.3
24	5051822.4	589584.1
25	5051803.8	589595.9
26	5051798.7	589607.4
27	5051800.0	589616.9
28	5051811.8	589621.2
29	5051813.5	589623.5
30	5051813.7	589625.3
31	5051812.3	589626.1
32	5051811.0	589626.1
33	5051798.0	589619.0
34	5051789.9	589617.3
35	5051783.7	589618.3
36	5051778.8	589623.8
37	5051774.7	589635.6
38	5051769.7	589642.3
39	5051766.2	589641.2
40	5051757.3	589650.2
41	5051755.5	589658.5
42	5051759.9	589667.4
43	5051764.1	589675.3
44	5051772.2	589673.0
45	5051782.4	589675.0
46	5051787.9	589675.0
47	5051796.6	589681.0
48	5051799.3	589684.6
49	5051793.0	589690.2
50	5051785.9	589693.4
51	5051778.4	589691.7
52	5051775.4	589690.2
53	5051765.6	5051765.6
54	5051913.3	589433.2
55	5051908.7	589435.2
56	5051903.4	589439.1
57	5051904.5	589442.2
58	5051906.6	589445.6
59	5051911.1	589449.0
60	5051914.8	589449.6
61	5051927.9	589459.8
62	5051934.5	589471.3
63	5051938.3	589481.4
64	5051943.9	589498.4
65	5051952.7	589506.4
66	5051963.0	589508.7
67	5051966.5	589509.9
68	5051973.6	589511.7
69	5051979.6	589512.1
70	5051981.4	589514.1
71	5051985.9	589515.7

INTEGRATION DATA

OBSERVED REFERENCE POINTS DERIVED FROM GPS OBSERVATIONS USING A REAL
 TIME NETWORK AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE)
 NAD83(CRS) (2011).
 URBAN ACCURACY PER SEC. 14(2), O.R.E.D. 216/10.
 POINT ID NORTHING EASTING
 A 5051904.45 589434.56
 B 5051784.37 589690.94

CUSTOM COORDINATE SYSTEMS CAN BE USED TO RE-CREATE OR CORRECT EXISTING DATA ON THIS PLAN



IBWSURVEYORS.COM | 1.800.667.0696

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE
 WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND
 TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON JULY 14, 2022.
 3. THE SURVEY AMENDED ON AUGUST 4, 2022.
 AUGUST 4, 2022
 DATE GAVIN R. TYLER, O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN
 SUBMISSION FORM NUMBER V-31907



PART 1, PLAN 42R-19008
 PIN 52089 - 0515

Fish Habitat Assessment

Whitestone Lake, Part of Lot 30, Concession 6,
Geographic Township of Hagerman, Municipality of Whitestone

July 2022



Introduction

FRi Ecological Services was retained to complete a fish habitat assessment for a consent application at 37 Karbehuwe Lane, in the Municipality of Whitestone. The proposed consent includes the creation of three waterfront lots, one of which appears to be wholly fronted by Type 1 fish habitat (Figure 1). The Municipality's Official Plan requires new lots have 15 metres of frontage outside of Type 1 fish habitat.



Figure 1: Location of subject property. Proposed Lot 1 has frontage on Whitestone Lake and is the subject of this fish habitat assessment.

Background Information

The objective of this report and the supporting field investigation is to identify a minimum 15 metre frontage on proposed Lot 1 which is wholly outside of Type 1 fish habitat. A background information search and consolidation suggest the entirety of the shoreline fronting proposed Lot 1 is designated as Type 1 fish habitat (Figure 2). The fish habitat area is also zoned as 'EP' or Environmental Protection, a zoning which prohibits and limits most forms of development.

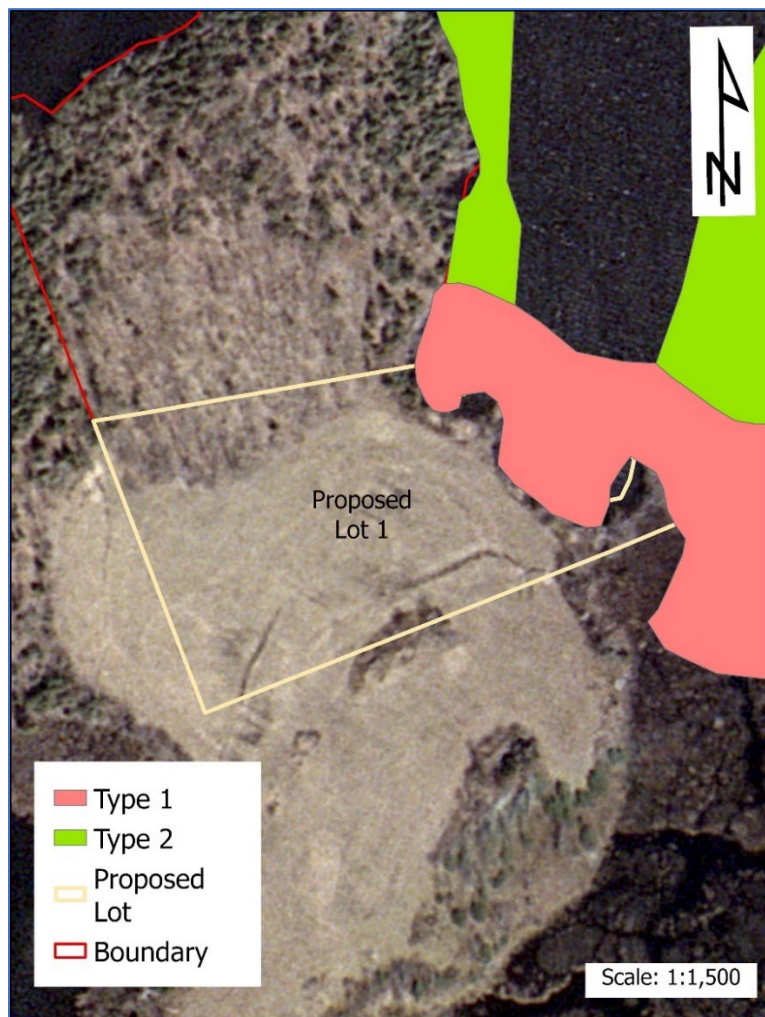


Figure 2: Parry Sound Fish Habitat mapping (1993 video tape interpretation) showing frontage on Proposed Lot 1. This same mapping is reflected in the Official Plan

It is important to note the source and context of the fish habitat mapping shown in Figure 1. The metadata for the digital fish habitat file indicates it was generated in 1993 from aerial video tape interpretation. Note that the polygon sizes are not reflective of the actual fish habitat present on the ground, and the scale at which it was assessed did not allow for refined or detailed mapping.

FRi completed an in-person on the ground assessment of the type and extent of habitat available in 2022.

Fish Online database lists the following fish species in Whitestone Lake:

- Black crappie
- Largemouth bass
- Northern pike
- Pumpkinseed
- Rock Bass
- Sauger
- Smallmouth Bass
- Walleye
- Yellow Perch
- Rock Bass

The listed species are spring spawning fishes which use a variety of habitats including cobble shorelines (walleye, sauger and yellow perch), dense aquatic vegetation (Northern pike) and sand and mixed aquatic vegetation (pumpkinseed). Some build and defend nests (large and smallmouth bass) while most spawn and the eggs are left to grow and hatch in-situ.

Township Planning Framework

Section 12.01.1.1(c), Fish Habitat, of the Township's Official Plan (OP) permits land division on shorelines where one of the following criteria are met:

- a) *Where all severed and retained lots have a minimum of 15 metres of their respective shorelines free of Type 1 fish habitat; or*
- b) *Where the lot does not include a minimum 15 metres of non-Type 1 fish habitat, it may be re-inspected for errors respecting the mapping; and if re-inspection reveals an accuracy issue, a revised Type 1 fish habitat mapping is to be confirmed by the Ministry of Natural Resources and Forestry; or*
- c) *A report from a qualified biologist to indicate how the development can comply with the Provincial Policy Statement; or*
- d) *An authorization for a dock/boathouse must be received from the Department of Fisheries and Oceans.*

Water Control on Whitestone Lake

The water level on Whitestone Lake appears to fluctuate seasonally and year over year. FRi accessed available leaf-off and leaf-on imagery from the past 10 years. Four different water levels and resulting shoreline are visible fronting Lot 1. Correspondence with the local Northern Development Mines, Natural Resources and Forestry (NDMNRF) confirmed that there is a decommissioned water control structure (dam) on the Whitestone River which outlets Whitestone Lake.¹ Technical staff did not have additional details at the time of writing, however, typical decommissioning includes establishing a weir which results in a more static water level, but one

¹ Email Correspondence, Kyle Stanley, IRM Technical Specialist, NDMNRF. July 2022.

that can fluctuate with prolonged periods of little to no precipitation or conversely with storm events.

Water levels are directly related to the type, size and extent of fish habitat. To appropriately assess the existing condition as it relates to fish habitat and the associated EP zoning, FRi biologists streamed the present shoreline. It is reflected in the figures in this report and provides the basis for subsequent mapping of the existing fish habitat, substrate and aquatic vegetation fronting proposed Lot 1.

Field Investigations

On June 28, 2022, two FRi biologists visited the subject property. The weather was warm and sunny with a light breeze. The proposed Lot 1 was assessed from both the upland shore area and from the water side. FRi used handheld field tablets to collect georeferenced data including photographs and boundary locations. ESRI's ArcGIS Pro and Field Maps application were used to create mapping, collect data and produce an accurate representation of the extent of the Type 1 fish habitat fronting proposed Lot 1.

Existing Conditions

The terrestrial or upland shoreline area fronting proposed Lot 1 consists of a mix of mature mixed wood forest, agricultural field and wetland. Substrates are mineral and included bedrock, large boulders and cobble, small cobble and sand. Riparian and aquatic vegetation were also present; species observed are listed below.

Nearshore vegetation included:

Trees

- American Elm (*Ulmus americana*)
- Silver Maple (*Acer saccharinum*)
- Red maple (*Acer rubrum*)
- White pine (*Pinus strobus*)
- Eastern white cedar (*Thuja occidentalis*)
- White birch (*Betula papyrifera*)
- White spruce (*Picea glauca*)
- Balsam fir (*Abies balsamea*)

Shrubs

- Speckled Alder (*Alnus incana* spp. *rugosa*)
- Winterberry Holly (*Ilex verticillata*)
- Mountain Holly (*Ilex mucronata*)
- Alternate-leaved Dogwood (*Cornus alternifolia*)
- Dwarf Cherry (*Prunus pumila*)
- Leatherleaf (*Chamaedaphne calyculata*)

- Sweet Gale (*Myrica gale*)
- Willow sp. (*Salix sp.*)

Herbaceous Vegetation

- Royal Fern (*Osmunda regalis*)
- Lakebank Sedge (*Carex lacustris*)
- Beaked Sedge
- Needle Spikerush (*Eleocharis acicularis*)
- Marsh St. John's Wort (*Triadenum fraseri*)
- Three-way Sedge (*Dulichium arundinaceum*)

Some of the herbaceous vegetation listed above was also present along the lakeshore in the water. The aquatic vegetation included the following emergent, floating and submerged aquatics:

- Fragrant White-Water Lily (*Nyphea odorata*)
- Yellow water lily (*Nuphar variegatum*)
- Watershield (*Brasenia schreberi*)
- Pickerelweed (*Potenderia cordata*)
- Little floating heart (*Nymphoides peltata*)
- Water plantain (*Alisam plantago-aquatica*)
- Shore plantain (*Littorella americana*)
- Tapegrass/Wild Celery (*Vallisneria spiralis*)
- Northern Manna Grass (*Glyceria borealis*)

Fish Habitat Polygons

The substrate fronting proposed Lot 1 was assessed and categorized. Areas of similar substrate were mapped and are shown in the figure below. Substrate was identified as one of three possible mineral substrate types: bedrock, rock cobble or sand. Biologists used digital field tablets with an accuracy of 3 – 9 feet (1 – 3 metres) to create digital boundaries (polygons) around habitats with similar features. The areas of aquatic vegetation were mapped and species lists generated for each area. Following the substrate and vegetation assessment, each polygon was classified as either Type 1 or Type 2 fish habitat based on the known fish species in Whitestone Lake and their respective life histories.

One polygon meets the criteria of a minimum 15 metres of frontage outside of Type 1 fish habitat. The existing fish habitat conditions are described in detail below. Associated mapping and representative photos are included in each section.

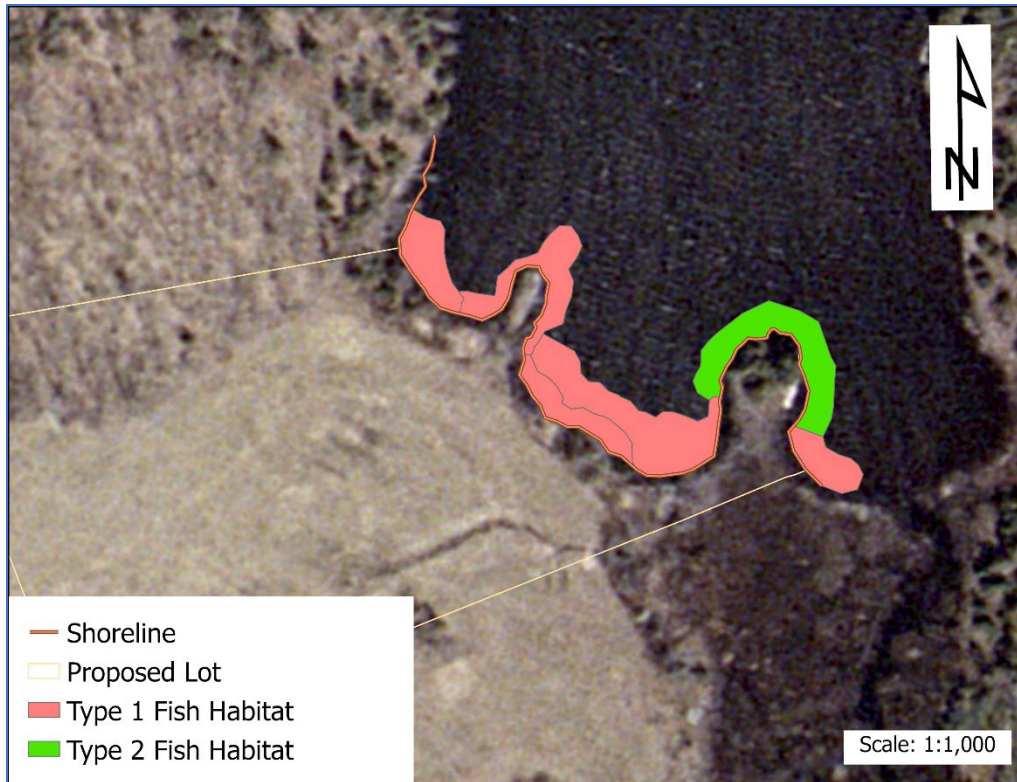


Figure 3: Type 1 and 2 fish habitat mapping fronting Proposed Lot 1 as assessed by FRi biologists in June 2022



Figure 4: Substrate includes bedrock, cobble and sand mapped by FRi biologists June 2022.



Figure 5: Extent of aquatic vegetation fronting Proposed Lot 1



Figure 6: Substrate and aquatic vegetation fronting Proposed Lot 1; together these features constitute both Type 1 and Type 2 fish habitat (see Figure 3)

Bedrock 1 – Type 2 Fish Habitat

Bedrock 1 polygon originates from a small rock knob peninsula near the south boundary of Proposed Lot 1. It is mostly bedrock with some large, angular boulders; water depths are moderate and quickly drop to quite deep immediately offshore. There is no aquatic vegetation in this polygon. Similarly, there is no cobble, sand or other substrate suitable for spawning, nursery or rearing. Based on this condition, it is confirmed Type 2 general fish habitat.

This Type 2 fish habitat polygon represents more than 40 metres of water frontage outside of Type 1 habitat measured in four (4), straight line 10 metre segments. This location meets the OP criteria requiring a minimum 15 metres of lot frontage outside of Type 1 fish habitat.



Figure 7: Overview of Bedrock 1 polygon in background, Type 2 Fish Habitat



Figure 8 (left): Bedrock polygon, typical shoreline and in-water substrate; absence of aquatic vegetation. Figure 9 (right): Bedrock polygon, typical shoreline, note absence of aquatic vegetation (broken tree branch in water)

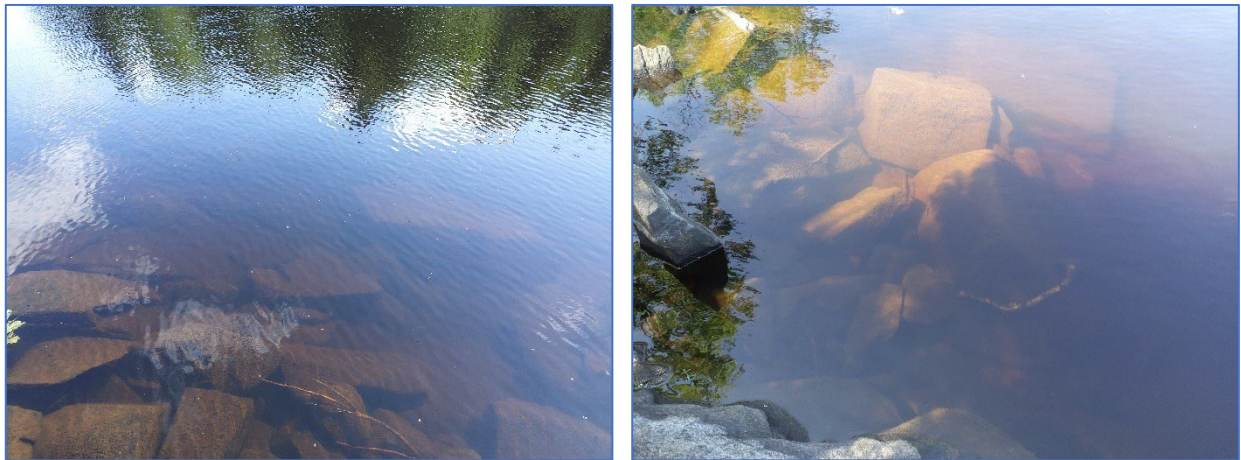


Figure 10 (left): Typical large angular boulders and rock fronting Bedrock polygon 1 and immediate deep water (>2m); Figure 11 (right): Typical in-water substrate Bedrock polygon 1

Cobble 1 – Type 1 Fish Habitat

This polygon has a medium sized cobble over bedrock. A bedrock knob or peninsula is visible along the shoreline; the in-water area ranges from 0 cm to ~ 1 m in depth. The substrate consists of contiguous medium sized rock cobble. Field staff visually confirmed that the same cobble substrate extended beyond the 2 m depth – deeper water. This substrate provides potentially suitable spawning habitat for walleye, sauger and yellow perch. There are areas of this polygon that have shallower water depths and some moderate submergent, floating and emergent aquatic vegetation. This polygon is Confirmed Type 1 fish habitat.



*Figure 12 (left): View of Cobble 1 from water toward shore, bare rock forms peninsula in centre;
Figure 13 (right): Typical medium cobble 30 – 60 cm water depth 10+ metres from shore, suitable spawning habitat for walleye, sauger and yellow perch*



*Figure 14 (left): Typical substrate with woody debris in Cobble 1 Type 1 Fish Habitat Polygon;
Figure 15 (right): Cobble 1 polygon, same rock cobble substrate with moderate floating aquatic vegetation*

Cobble 2 – Type 1 Fish Habitat

The 'Cobble 2' polygon includes medium sized cobble over bedrock, with moderate floating, emergent and submergent aquatic vegetation. This polygon is in a bay in the nearshore area. This combined substrate-vegetation habitat provides important nursery, rearing and feeding habitat for all species. The water depths in this area were 0 – 30 cm.



Figure 16 (left): Overview of Cobble 2 Fish Habitat Polygon, follows vegetated shoreline, scattered aquatic vegetation, in-water woody debris; Figure 17 (right): Close up of rock cobble substrate and occasional floating and emergent aquatic vegetation

Sand 1 – Type 1 Fish Habitat

The 'Sand 1' polygon includes a fine beach sand with extensive leaf litter, downed woody debris and vegetation providing suitable nursery, rearing, shelter and foraging habitat for a variety of fishes. The water depths range from 0 cm – 60 cm, after which the aquatic vegetation is absent. The edge of the aquatic vegetation is considered the edge of the Type 1 fish habitat for this polygon.



Figure 18: Overview of Sand 1 Type 1 Fish Habitat Polygon, typical sand substrate with woody debris and moderate floating and submergent vegetation



Figure 19 & Figure 20: Typical shallow water, sand bottom, emergent and floating vegetation in Sand 1 Type 1 Fish Habitat

Sand 2 – Type 1 Fish Habitat

The Sand 2 Type 1 fish habitat polygon includes fine sand with some areas of mud. The polygon is beyond the Cobble 2 fish habitat polygon and includes mainly floating aquatic vegetation (water lilies). FRi biologist streamed the outer boundary of the vegetation which was approximately 1 m in depth. This area of moderate to dense aquatic vegetation provides important nursery, feeding and refuge habitat for all fishes.



*Figure 21 (left): View of Sand 2 Type 1 fish habitat from the water looking toward the shore
Figure 22 (right): Floating water lilies in Sand 2 polygon*



Figure 23 (left): Example of fine sand substrate in Sand 2 polygon; Figure 24 (right): Close up of floating white-water lilies present in this fish habitat polygon

Sand 3 – Type 1 Fish Habitat

The Sand 3 Type 1 fish habitat polygon extends out from the creek and wetland area to the south of the subject property and proposed Lot 1. There is an inlet creek and associated wetland area; all of which provide excellent spawning, nursery, foraging and other specialized habitat for fishes. This area is confirmed Type 1 Fish Habitat.



Figure 25: Overview of the Sand 3 Type 1 Fish habitat polygon.



Figure 26 (left): Typical sand substrate and submergent aquatic vegetation in Sand 3; Figure 27 (right): Close up of Little Floating Heart

Conclusion

Based on the in-person field investigations completed in June 2022, there is a single bedrock point fronting Proposed Lot 1 where there is no Type 1 fish habitat for any of the fishes found in Whitestone Lake. The area consists of a bedrock knob sloping steeply into the water with large angular cobble. The water is quite deep immediately offshore and there is no aquatic vegetation. This area was assessed as Type 2 general fish habitat.

There is approximately 40 metres of contiguous frontage **outside of Type 1 fish habitat** for Proposed Lot 1. This meets the Municipality of Whitestone's Official Plan, Fish Habitat Section (12.01.1.1c) criteria for land division. A floating dock structure appropriate at this location and a Request for Review by Fisheries and Oceans (DFO) is not required.

In conclusion, it is our opinion that the Proposed Lot 1 meets the Municipality's criteria for land division with respect to at least 15 m of frontage outside of Type 1 fish habitat. It also complies with the Provincial Policy Statement (PPS), 2020 with respect to fish habitat considerations.

Respectfully submitted,

A handwritten signature in black ink that reads "Rebecca Geauvreau".

Rebecca Geauvreau
FRi Ecological Services

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this ____ day of October, 2023.

BETWEEN:

TED MALCOLM and KAREN NADINE GREENWOOD

hereinafter called the "Owners"
of the First Part

-and-

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

hereinafter called the "Municipality"
of the Second Part

WHEREAS the lands affected by this Agreement are the subject lands described in Schedule "A" hereto annexed;

AND WHEREAS the Owners obtained, from the Parry Sound Area Planning Board (File B05/2022(W) approval of a consent to sever the subject lands, the purpose of which is to provide for the creation of three (3) new lots, two lot additions, together with rights-of-way, off of Karbehuwe Lane;

AND WHEREAS the conditions to approval require the Owners to enter into this Agreement pursuant to section 53(12) of the *Planning Act*, and to register such Agreement on title to the subject lands;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT, in consideration of other good and valuable consideration and the sum of One Dollar CDN (\$1.00 CDN) now paid by the Municipality to the Owners, the receipt whereof is hereby acknowledged, the parties hereto covenant and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as the "subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The subject lands describing the severed and retained lands is Reference Plan No. 42R-21935.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act*, R.S.O. 1990, as amended, at the expense of the Owners.

4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owners.

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owners has applied for and received approval by the Parry Sound Area Planning Board under File No. B05/2022(W) for the creation of three (3) new lots, two lot additions, together with rights-of-way, off of Karbehuwe Lane.

PART C – ACCESS

6. The Owners hereby acknowledges and recognizes that Greenwood Way legally described as Parts 3, 4, 7, 8, 10, 11, 17 & 27, Plan 42R-21935 provides access to Parts 18 and 19, Plan 42R-21935 the subject lands, is privately owned and not maintained year-round by the Municipality.
7. The Owners hereby recognizes and agrees that the Municipality is not responsible or liable for the non-repair of the private road identified in paragraph 6 above.
8. The Owners hereby acknowledges and understands that the Municipality may not be able to provide emergency services to the subject lands accessed by the private road.

PART D - EXPENSES TO BE PAID BY THE OWNERS

9. Every provision of this Agreement by which the Owners is obligated in any way shall be deemed to include the words “at the expense of the Owners” unless the context otherwise requires.
10. The Owners shall pay such reasonable fees as may be invoiced to the Municipality by its Solicitor, its Planner, and its Municipal Engineer in connection with all work to be performed as a result of the provisions of this Agreement.

PART E – INDEMNIFICATION FROM LIABILITY AND RELEASE

11. The Owners covenants and agrees with the Municipality, on behalf of itself, its successors and assigns, to indemnify and save harmless the Municipality, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of the negligent or unlawful performance of or failure to perform any work by the Owners or on his behalf in connection with the carrying out of the provisions of this Agreement provided that such default, failure or neglect was not caused as a result of negligence, unlawful performance or breach of this Agreement on the part of the Municipality its servants or agents.
12. The Owners further covenants and agrees to release and forever discharge the Municipality from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the Municipality to carry out any of its obligations under this Agreement, or, as a result of the Municipality performing any municipal work on the said lands or the adjacent properties which may damage or interfere with the works of the Owners, provided that such default, failure or neglect was not caused

as a result of negligence, unlawful performance or breach of this Agreement on the part of the Municipality, its servants or agents.

PART F – ADMINISTRATION

- 13. The Owners acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act*, R.S.O. 1990, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 398 of the *Municipal Act*, 2001 as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
- 14. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 15. This agreement shall come into effect on the date of execution by the Municipality and the Owners.

IN WITNESSETH WHEREOF the Municipality has caused their Corporate seal to be affixed over the signature of the respecting signing officers.

By the Municipality on this ____ day of October, 2023.

**THE CORPORATION OF THE
MUNICIPALITY OF WHITESTONE**

Per: _____
George Comrie, Mayor

Michelle Hendy, CAO/Clerk

By the Owners on this ____ day of October, 2023.

Witness Name

Ted Malcolm Greenwood

Witness Signature

Witness Name

Karen Nadine Greenwood

Witness Signature

Schedule "A"

**THIS IS SCHEDULE "A" TO THE CONSENT AGREEMENT BETWEEN
THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
AND
TED MALCOLM and KAREN NADINE GREENWOOD.**

The "subject lands" are described as:

FIRSTLY:

Pt Broken Lt 30, Con 6 Hagerman, Pts 2, 3 & 4 on 42R19120 except Pts 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 & 14 on 42R19456; subject to an easement as in LT20761; together with an easement as in LT20761; Municipality of Whitestone, being the whole of PIN 52089-0531.

SECONDLY:

Pt Broken Lt 30, Con 6 Hagerman, Pts 6, 7, 8, 9, 10, 11, 12 & 13 on 42R19456; subject to an easement over Pts 9 & 11 on 42R19456 as in LT20761; together with an easement as in LT20761; subject to an easement in gross over Pts 1, 2, 3, 4, 5, 7, 8 & 9 on 42R19622 as in GB53505; Municipality of Whitestone being the whole of PIN 52089-0530.

CONSENT AGENDA



DRAFT Regular Council Meeting Minutes
Tuesday, October 3, 2023, 4:00 p.m.
Dunchurch Community Centre and Zoom Video Conferencing

Present: Mayor George Comrie (in person)
Councillor Janice Bray (in person)
Councillor Joe Lamb (in person)
Councillor Scott Nash (in person)
Councillor Brian Woods (Via Zoom Video Conferencing)

Staff: Michelle Hendry, CAO/Clerk (in person)
Bob Whitman, Fire Chief (in person)

Other Guests: 1 - in person
2 - via Zoom video or telephone

Invited Guests MNRF: Amanda Vincent
Meghan Powell
Muhammed Khan

1. Roll Call and Call to Order 4:00 p.m.

2. Disclosure of Pecuniary Interest
Mayor Comrie requested that any pecuniary interest be declared for the record. None was declared.

3. Approval of the Agenda

Resolution No. 2023-469
Moved by: Councillor Joe Lamb
Seconded by: Councillor Janice Bray

WHEREAS the Members of Council have been presented with an Agenda for the October 3, 2023 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		
			Carried

4. Presentations and Delegations - None

Move into Committee of the Whole

Resolution No. 2023-470

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 4:10 p.m.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

5. Committee of the Whole

- 5.1 Ministry of Natural Resources and Forestry
Kashegaba Dam, Re-Construction and Divestment Presentation
- 5.2 Review of proposed amendments and refinements to the Municipality of Whitestone Procedural By-law
 - Memorandum from CAO/Clerk Hendry dated October 3, 2023
 - Draft Procedural By-law with edits and refinements to date

Resolution No. 2023-471

Moved by: Councillor Janice Bray

Seconded by: Councillor Scott Nash

Curfew

WHEREAS Section 9. of the Municipality of Whitestone Procedural By-law No. 40-2012 as amended, being a By-Law to govern the proceedings of Council, its Committees and Boards of the Corporation of the Municipality of Whitestone states:

No item of business may be dealt with at a Council meeting after three and a half (3.5) hours of the meeting unless authorized by a resolution supported by two-thirds of the members to an additional one-half (1/2) hour.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the October 3, 2023 Regular Council Meeting past the allotted time of three and a half (3½) hours (4:00 p.m. to 7:30 p.m.) and continues for an additional one-half (1/2) hour.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray		X	
Councillor, Joe Lamb		X	
Councillor, Scott Nash		X	
Councillor, Brian Woods		X	
Mayor, George Comrie		X	

Defeated

Resolution No. 2023-472

Moved by: Councillor Joe Lamb

Seconded by: Councillor Scott Nash

Curfew

THAT the Council of the Municipality of Whitestone suspend the Procedural By-law and continue until the agenda is complete.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie		X	

Carried

Resolution No. 2023-473

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

Reconvene into Regular Meeting

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 8:06 p.m.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Matters Arising from Committee of the Whole

Resolution No. 2023-474

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

- 5.1 Ministry of Natural Resources and Forestry
Kashegaba Dam, Re-Construction and Divestment Presentation

THAT the presentation from the Ministry of Natural Resources and Forestry:
Kashegaba Dam, Re-Construction and Divestment, be received for information.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Note: Council reviewed the draft Procedural By-law and agreed to a number of changes and edits. Staff to update the document and share with Council for a final review.

6. Public Meeting - None

7. Consent Agenda

Resolution No. 2023-475

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

WHEREAS the Council of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes:
- 7.1.1 Regular Council Meeting Minutes for Tuesday, September 19, 2023
 - 7.1.2 Special Council Meeting Minutes for Monday, September 25, 2023
 - 7.1.3 Special Council Closed Meeting Minutes for Tuesday, September 26, 2023
 - 7.1.4 Whitestone Public Library and Technology Centre Library Board Meeting Minutes of July 10, 2023
- 7.2 Unfinished Business (listed on page 4)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following Council Meeting Minutes:

- Regular Council Meeting Minutes for Tuesday, September 19, 2023; and
- Special Council Meeting Minutes for Monday, September 25, 2023; and
- Special Council Closed Meeting Minutes for Tuesday, September 26, 2023; and

THAT the Council of the Municipality of Whitestone receives for information:

- Public Library and Technology Centre Library Board Meeting Minutes of July 10, 2023
- The Unfinished Business listing contained in the Consent Agenda dated October 3, 2023.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Matters Arising from Consent Agenda - None

8. Accounts Payable

Resolution No. 2023-476

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$322,010.97 for the period ending September 28, 2023.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

9. Staff Reports - None

10. By-laws - None

11. Business Matters

Resolution No. 2023-477

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

11.1 Ontario Public Library Week, October 16 to October 20, 2023

WHEREAS October 16th to 20th, 2023 is celebrated across the province as “Ontario Public Library Week”; and

WHEREAS during this week, libraries and library partners raise awareness of the valuable role that libraries play in our lives and in our communities; and

WHEREAS the Whitestone Public Library and Technology Centre serves as a community hub for lifelong learning and plays a vital role in helping citizens of all ages access the information and tools that they need to live, learn and work; and

WHEREAS the board, staff and volunteers of the Whitestone Library and Technology Centre provide a vital service to our community; and

WHEREAS this year the theme for Ontario Public Library Week is “Libraries For Life” focusing on the role that libraries play in supporting individual and collective connections to the past and future of our communities, nations and civilizations;

THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby proclaim October 16th to 20th, 2023 as “Ontario Public Library Week” in the Municipality of Whitestone and encourage all residents to show their support for our local public library by visiting, not just this week, but all year long, and utilize the services that they have to offer.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

12. Correspondence

Resolution No. 2023-478
Moved by: Councillor Janice Bray
Seconded by: Councillor Scott Nash

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 8 of the October 3, 2023 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- B. Housing Affordability Task Force Recommendations
- C. OPP Detachment Board

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Matters Arising from Correspondence - None

13. Councillor Items - None

14. Questions from the Public

Move into Closed Session

15. Closed Session

Resolution No. 2023-479

Moved by: Councillor Scott Nash

Seconded by: Councillor Janice Bray

Adjourn to Closed Session

THAT this meeting move into a Closed Session at 8:37 p.m.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

15.1 Closed Session Minutes of the Regular Closed Session Council meeting of Thursday September 7, 2023 and Closed Session minutes for the Special Council meeting of September 26, 2023

15.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239. (2) (b)

15.2.1 Human Resources matter - Staff

15.2.2 Human Resources matter - Staff

15.2.3 Order of the Municipality of Whitestone nominations

15.2.4 Special guests for the Volunteer and Staff Appreciation Dinner

15.3 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to *Ontario Municipal Act*, Section 239, (2) (f)

15.3.1 Legal advice

15.4 A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board pursuant to *Ontario Municipal Act*, Section 239(2)(k)

Items deferred for discussion from the August 3, 2023 Closed Session Agenda and the September 7, 2023 Closed Session Agenda

15.4.1 Bolger Landing negotiations regarding the use of the Shore Road Allowance

15.4.2 Bolger Landing Agreement with Magnatawan Pioneer Association

Resolution No. 2023-480

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

Reconvene into Regular Meeting

THAT this meeting be reconvened to a Regular Meeting at 9:38 p.m.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Matters arising from Closed Session

Resolution No. 2023-481

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

15.1 **THAT** the Council of the Municipality of Whitestone does hereby approve the Closed Session Meeting Minutes of Thursday September 7, 2023 and Closed Session Meeting Minutes for the Special Council meeting of September 26, 2023

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

16. Confirming By-law

Resolution No. 2023-482

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

THAT By-law No. 65-2023 Being the Confirmatory By-law for the Regular Council meeting of Tuesday, October 3, 2023, be given a First, Second, Third and final reading and is passed as of this date.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

17. Adjournment

Resolution No. 2023-483

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 9:40 p.m. until the Regular Meeting of Tuesday October 17, 2023 at 6:30 p.m. at the call of the chair.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

George Comrie Mayor

Michelle Hendry CAO/Clerk

ACCOUNTS PAYABLE

Date Printed
2023-10-12 2:52 PM

Municipality of Whitestone
List of Accounts for Approval
Batch: 2023-00088 to 2023-00094

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37126 Oct 4 2023	2023-10-05	Alaina Barry 16-134 - Dist Parry Sound Munic	Sept.29-Serving Assistance	88.00	88.00
37127 Road Grant 202	2023-10-05	Lyn Lloyd 16-440-4 - Roads Grant Program	Anki Rock Road Associator	1,577.16	1,577.16
37128 Oct 4 2023	2023-10-05	Ashley Deacon 16-134 - Dist Parry Sound Munic	Sept.29-Serving Assistance	132.00	132.00
37129 Road Grant 202	2023-10-05	John Baird 16-440-4 - Roads Grant Program	Eli Lane Cottage Associator	1,021.81	1,021.81
37130 172239	2023-10-05	Bell Canada - Public Access 16-787 - Recreation - Public Pay 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Pay Telephone HST Tax Code HST Tax Code	50.88 5.62 6.50 NL	56.50
37131 Oct 2023	2023-10-05	Bell Mobility 16-212 - Fire - Radio Tower & Ai 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Fire Tower HST Tax Code HST Tax Code	119.77 13.23 15.30 NL	133.00
37132 Road Grant 202	2023-10-05	Ian Dunbar 16-440-4 - Roads Grant Program	Sykes Road Association	1,134.35	1,134.35
37133 3020092310311	2023-10-05	Minister of Finance-Policing 16-274 - Policing Levy	August OPP Levy	34,601.00	34,601.00
37134 3621092310570 3612092310460	2023-10-05	Minister Of Finance 11-225 - Due to Due (from) Mis 11-225 - Due to Due (from) Mis 16-274 - Policing Levy	Land Use Permit - Airstrip/h Land Use Permit Policy Levy	233.70 2,651.90 -295.56	233.70 <u>2,356.34</u>
				Payment Total:	2,590.04
37135 Exp 27-Sep-23	2023-10-05	Janet Jackson 16-798 - After School Program 16-798 - After School Program 16-798 - After School Program 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Police Check,First Aid Kit,S Police Check,First Aid Kit,S Police Check,First Aid Kit,S HST Tax Code HST Tax Code	41.00 33.57 30.98 5.62 6.50 NL	111.17
37136 Road Grant 23	2023-10-05	Kathy Deuchars 16-440-4 - Roads Grant Program	Amorak,Ommadawn,Makwæ	2,903.97	2,903.97
37137 Road Grant 202	2023-10-05	Ann Lupal 16-440-4 - Roads Grant Program	Langford Drive	539.04	539.04
37138 Road Grant 202	2023-10-05	Dennis Nickles 16-440-4 - Roads Grant Program	Nickles Cove Road Associa	707.85	707.85
37139 Road Grant 202	2023-10-05	Dennis Snedden 16-440-4 - Roads Grant Program	Snakeskin Trail Association	539.04	539.04
37140 Road Grant 23	2023-10-05	Todd Sweeney 16-440-4 - Roads Grant Program	Debois Trail Road Associati	724.16	724.16
37141 Road Grant 202	2023-10-05	Ted Greenwood 16-440-4 - Roads Grant Program	Karbehuwe Lane Road Ass	521.26	521.26

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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37142 Road Grant 202	2023-10-05	Vittorio Chini 16-440-4 - Roads Grant Progran	Booth Road Association	1,359.43	1,359.43
37143 62-2023	2023-10-05	Performance Concepts Consulting Inc. 11-300 - Prepaid 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Review of Pumper Truck Pl HST Tax Code HST Tax Code	15,264.03 1,685.97 1,950.00 NL	16,950.00
37144 2023-10-11	2023-10-12	Kirk Tiffin 15-329 - Roads Damage Deposi	Return-Road Damage Depc	1,000.00	1,000.00
37145 2023-10-11	2023-10-12	Lisa Di Domenico 15-329 - Roads Damage Deposi	Return-Road Damage Depc	1,000.00	1,000.00
37146 2023-10-11	2023-10-12	Matthew Lusk-Heidman 15-373 - After School Program	Refund deposit-After Schoo	150.00	150.00
37147 2023-10-11	2023-10-12	Mike Musgrave 15-329 - Roads Damage Deposi	Return of Road Damage De	1,000.00	1,000.00
Total Computer Cheque:					68,839.78

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1722 Sep 1 2023	2023-10-10	Belvedere Heights 16-628 - Belvedere Home - Ope	Sept 1 2023 Remittance	35,993.00	35,993.00
1723 Exp Sep 21 202	2023-10-10	Terry Brear 16-501-1 - Staking Fees	Staking Fees	50.00	50.00
1724 00845	2023-10-10	Carrier Emergency Vehicles 16-241 - Station 1 - Inspections 16-248 - Station 1-Pumper-Inspe 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	2023 Pump & Ladder Testir 2023 Pump & Ladder Testir HST Tax Code HST Tax Code	1,218.48 297.39 167.43 193.65 NL	1,683.30
1725 Sep 2023	2023-10-10	Canadian Union of Public 12-338 - CUPE-Union Dues	September 2023 Remittanc	940.17	940.17
1726 53386 53387	2023-10-10	Fisher's Regalia & Uniform 16-222 - Fire - Bunker/Safety/Ur 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non- 16-222 - Fire - Bunker/Safety/Ur 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Supplies HST Tax Code HST Tax Code Pants,shirts,crests HST Tax Code HST Tax Code	239.14 26.41 30.55 NL 193.34 21.36 24.70 NL	265.55 214.70
Payment Total:					480.25
1727 20231003-2	2023-10-10	Georgian Bay Biosphere 16-484 - ICECAP 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-	Benthic Monitoring Progrm HST Tax Code HST Tax Code	3,068.07 338.88 391.95 NL	3,406.95
1728 Exp 28-Sep-23	2023-10-10	Michelle Hendry 16-115 - Admin - Computer Supj 16-702 - Dunchurch Hall - Suppl 16-134 - Dist Parry Sound Munic	Charger,trays,food for DPSI Charger,trays,food for DPSI Charger,trays,food for DPSI	102.16 55.95 124.88	

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Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	17.46	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.20	NL 300.45
Exp 04-Oct-23		16-092 - Council - Miscellaneous	Meal - Oct 3	29.95	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.46	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.69	NL 31.41
				Payment Total:	331.86
1729	2023-10-10	Hicks Morley LLP			
666026		16-120 - Admin - Legal Expense	Legal	709.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	78.40	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	90.68	NL 788.18
1730	2023-10-10	Iron Mountain Canada			
HWYS249		16-113 - Admin - Office Equipme	Shredding	81.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.03	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	10.44	NL 90.76
1731	2023-10-10	John Jackson Planner Inc			
23-240		16-843 - Planning & Developme	General Consulting	1,269.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	140.19	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	162.14	NL 1,409.40
1732	2023-10-10	Justin Whitman			
Exp 2023-09-21		16-207 - Fire - Drivers Exams	Drivers test knowledge,roac	23.75	
		16-207 - Fire - Drivers Exams	Drivers test knowledge,roac	122.75	
		16-207 - Fire - Drivers Exams	Drivers test knowledge,roac	130.00	276.50
1733	2023-10-10	Municipal Property Assessment Corp			
1800034047		16-119 - Admin - MPAC Fees	Q4 2023	19,450.63	19,450.63
1734	2023-10-10	North Bay Parry Sound District			
Oct 2023		16-549 - Health Unit Operating (Oct 2023 Levy	2,585.27	2,585.27
1735	2023-10-10	My-Tech Information Technology			
Sep 2023		16-115 - Admin - Computer Supj	IT Support	1,169.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	129.17	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	149.40	NL 1,298.60
1736	2023-10-10	OMERS			
Sep 2023		12-339 - OMERS	September 2023 Remittanc	15,075.34	15,075.34
1737	2023-10-10	Purolator Courier Ltd			
454443208		16-222-1 - Fire-Turnout/Repair/C	Courier - Fire	29.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.29	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	3.80	NL 33.06
1738	2023-10-10	Penny Dolan			
Oct 4 2023		16-134 - Dist Parry Sound Munic	Sept.29-Serving Assistant-I	132.00	132.00
1739	2023-10-10	VOID - Rejected EFT (Performance Conc			
1740	2023-10-10	Point To Point Communications			
0000267502		16-263 - Station 2 - Radio Equip	Motorola 3000series portabl	671.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	74.18	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	85.80	NL 745.80
1741	2023-10-10	Ricoh Canada Inc.			
SCO94219573		16-113 - Admin - Office Equipme	Photocopier usage	785.22	

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Payment #	Date	Vendor Name	EFT	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account				
		11-210-2 - A/R HST Receivable		HST Tax Code	86.73	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	100.31	NL 871.95
1742	2023-10-10	SDB Truck & Equipment Repairs				
13067		16-242 - Station 1 - Rescue #1 li		Safety Inspection	2,635.59	
		11-210-2 - A/R HST Receivable		HST Tax Code	291.11	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	336.70	NL 2,926.70
1743	2023-10-10	Star Metroland Media				
7669907		16-108 - Admin - Advertising		Seasonal Landfill Attendant	171.97	
		11-210-2 - A/R HST Receivable		HST Tax Code	19.00	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	21.97	NL 190.97
1744	2023-10-16	Adams Bros Construction Ltd				
166440		16-459 - York Landfill - Bulk Wa		Empty & Return Bin York &	142.46	
		16-471 - Auld Landfill - Bulk Wa		Empty & Return Bin York &	183.17	
		11-210-2 - A/R HST Receivable		HST Tax Code	35.97	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	41.60	NL 361.60
166420		16-452 - York Landfill - Maintena		Service toilets Aulds & York	91.58	
		16-473 - Auld Landfill - Maintena		Service toilets Aulds & York	91.59	
		11-210-2 - A/R HST Receivable		HST Tax Code	20.23	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	23.40	NL 203.40
				Payment Total:		565.00
1745	2023-10-16	Azimuth Environmental Consult				
40868		16-456 - York Landfill - Monitorir		Landfill monitoring	1,116.74	
		11-210-2 - A/R HST Receivable		HST Tax Code	123.34	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	142.66	NL 1,240.08
1746	2023-10-16	Cedar Signs				
INV/2023/4357		19-308 - Roads-Capital-Strucure		Signs-Narrow lane, No park	801.13	
		11-210-2 - A/R HST Receivable		HST Tax Code	88.49	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	102.35	NL 889.62
1747	2023-10-16	Canadian National Non Freight				
91706728		16-414 - Bunny Trail RR Crossir		Bunny Trail	403.50	403.50
1748	2023-10-16	MES Canada Inc.				
IN1946681		16-272-1 - Jaws-Mtce/Training		Annual preventative service	691.09	
		11-210-2 - A/R HST Receivable		HST Tax Code	76.34	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	88.29	NL 767.43
1749	2023-10-16	Craig's Welding & Fabrication				
2126		16-402 - 2015 Freightliner Tande		Remove and replace main c	272.78	
		11-210-2 - A/R HST Receivable		HST Tax Code	30.13	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	34.85	NL 302.91
1750	2023-10-16	District of Parry Sound.Social Service				
Sept 2023		16-618 - Dist. Soc. Services (DS		4th Quarter Payable	68,395.61	68,395.61
1751	2023-10-16	Duncor Entreprises Inc.				
2023562		19-351-6 - Bunny trail Railway ci		Slurry seal - Bunny Trail	163,289.50	
		11-210-2 - A/R HST Receivable		HST Tax Code	18,035.95	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	20,860.45	NL 181,325.45
1752	2023-10-16	Fowler Construction Co Ltd				
72935		19-714-1 - Concrete work Comm		HL3 asphalt	1,044.50	
		11-210-2 - A/R HST Receivable		HST Tax Code	115.37	

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		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
		99-999-1 - HST (Statistical) Non-	HST Tax Code	133.44 NL	1,159.87
1753	2023-10-16	Freightliner North Bay			
IN08526		16-402 - 2015 Freightliner Tand	Air spring, switch	168.64	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.62	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	21.54 NL	187.26
1754	2023-10-16	Georgian Bay Propane Inc			
124524		16-320 - Garage - Mtc/Supplies/	100lb cylinder	3.05	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.34	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	0.39 NL	3.39
1755	2023-10-16	Glen Martin Limited			
391261		16-153 - Office - Janitorial Suppl	Detergent and toilet paper	94.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.49	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	12.13 NL	105.43
391453		16-153 - Office - Janitorial Suppl	Supplies	8.85	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.98	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.13 NL	9.83
			Payment Total:		115.26
1756	2023-10-16	Groeneveld Lubrication			
020/40172317		16-421 - 2010 Grader - Maintena	Parts	488.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	53.93	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	62.37 NL	542.14
1757	2023-10-16	Jamie Osborne			
Exp 2023-09-29		16-280 - Bld Official- Wages/Dir	McKellar Inspection - Perso	50.15	50.15
1758	2023-10-16	Kidd's Home Hardware			
2920987		19-714-1 - Concrete work Comm	Supplies	230.91	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.51	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	29.50 NL	256.42
2921399		19-308 - Roads-Capital-Strucure	Screws, bits	695.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	76.87	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	88.91 NL	772.83
2921412		19-714-1 - Concrete work Comm	Supplies	242.07	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.73	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	30.92 NL	268.80
2920330		19-308 - Roads-Capital-Strucure	Bit clip, float, pry bar	136.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.06	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	17.42 NL	151.39
2916389		19-308 - Roads-Capital-Strucure	Parts	435.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	48.09	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	55.62 NL	483.45
2915196		19-308 - Roads-Capital-Strucure	Parts	163.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.02	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.84 NL	181.14
2914955		19-308 - Roads-Capital-Strucure	Parts	461.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	50.93	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	58.91 NL	512.10
			Payment Total:		2,626.13
1759	2023-10-16	Local Authority Services Ltd.			
MGBP0000048C		16-320 - Garage - Mtc/Supplies/	Supplies	108.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	12.01	

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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
		99-999-1 - HST (Statistical) Non-	HST Tax Code	13.89 NL	120.71
MGBP00000493		16-110 - Admin - Office Supplies	Planners,calendars,paper	123.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.62	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	15.75 NL	136.92
MGBP00000494		16-110 - Admin - Office Supplies	Calendar	13.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.46	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.69 NL	14.68
			Payment Total:		272.31
1760	2023-10-16	Law N Mowers			
Sep 2023		16-275 - By-Law Enforcement	By-Law enforcement for Se	1,746.42	1,746.42
1761	2023-10-16	Magnetawan Building Centre Ltd			
103-119463		16-702 - Dunchurch Hall - Suppl	Cooking fuel	20.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.24	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	2.59 NL	22.53
104-95680		19-714-1 - Concrete work Comm	Mesh	227.86	
		11-210-2 - A/R HST Receivable	HST Tax Code	25.17	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	29.11 NL	253.03
104-95681		19-714-1 - Concrete work Comm	Nails	15.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.72	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1.99 NL	17.32
			Payment Total:		292.88
1762	2023-10-16	McDougall Energy			
6749173		16-427-1 - 2022 Backhoe -Fuel	Diesel	1,017.60	
		16-423 - 2010 Grader - Fuel	Diesel	1,128.02	
		11-210-2 - A/R HST Receivable	HST Tax Code	237.00	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	274.11 NL	2,382.62
1763	2023-10-16	Magnetawan Truck and Trailer			
1626		16-404 - 2017 Freightliner Single	Piggyback kit	5,984.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	661.02	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	764.54 NL	6,645.58
1764	2023-10-16	Near North Laboratories Inc.			
98263		16-779 - Water Testing	Water testing	43.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.86	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.62 NL	48.82
1765	2023-10-16	Waste Connections of Canada			
7113-00003350		16-448 - York Landfill - Recyclin	Recycling	4,309.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	476.01	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	550.55 NL	4,785.57
1766	2023-10-16	RS Rescue			
1509		16-202 - Fire - Training	Custom Fire Dept Program-	3,052.81	
		11-210-2 - A/R HST Receivable	HST Tax Code	337.19	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	390.00 NL	3,390.00
1767	2023-10-16	Sling-Choker Safety &			
101774		16-320 - Garage - Mtc/Supplies/	Slip hook w/latch, orange fla	55.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.14	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.10 NL	61.76
1768	2023-10-16	Canadian TODS Limited			
115231743		11-300 - Prepaid	Hwy signs - Jan 1-Dec 31, 2	1,200.77	

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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
		11-210-2 - A/R HST Receivable	HST Tax Code	132.63	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	153.40	NL 1,333.40
115231744		11-300 - Prepaid	Hwy signs - Jan 1 - Dec 31,	1,221.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	134.88	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	156.00	NL 1,356.00
			Payment Total:		2,689.40
1769	2023-10-16	Tom Mathews			
Exp 2023-10-06		16-320 - Garage - Mtc/Supplies/	Boots and bib coveralls	250.00	250.00
1770	2023-10-16	TXM Motorsports Inc.			
IN74		16-784 - Mower Expense	Extreme blade, spindle spac	192.12	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.22	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	24.54	NL 213.34
1771	2023-10-16	Vianet			
Oct 2023		16-321 - Garage - High Speed Ir	Internet	106.80	
		16-720 - Maple Is. Hall - Teleph	Internet	106.80	
		16-457-1 - York Landfill - Interne	Internet	160.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.35	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	47.82	NL 415.67
1772	2023-10-16	The Water Healer Corp.			
1589		16-778 - Water Maintenance	Stern PAC, service call	514.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	56.80	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	65.70	NL 571.10
1773	2023-10-16	Wurth Canada Limited			
25563886		16-320 - Garage - Mtc/Supplies/	Glass and hand cleaner	587.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	64.85	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	75.01	NL 652.04
25581707		16-320 - Garage - Mtc/Supplies/	Gloves, ear plugs	315.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	34.84	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	40.30	NL 350.33
			Payment Total:		1,002.37
1774	2023-10-16	Xplore (Aulds)			
INV49624462		16-479-1 - Aulds Landfill - Intern	Internet Oct 2023	81.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.99	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	10.40	NL 90.39
1775	2023-10-16	XPLORE (Fire)			
INV49628354		16-262 - Station 2 - Internet	Internet Fire Station 2	127.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.11	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	16.32	NL 141.81
			Total EFT:		372,334.53

OTHER					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
1	2023-09-28	Hydro One Networks Inc.-York			
Sep 2023		16-446-1 - York Landfill - Hydro	Hydro - York LF	34.49	
		16-446-1 - York Landfill - Hydro	Hydro - York LF	-3.97	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.81	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	4.41	NL 34.33

Municipality of Whitestone
List of Accounts for Approval
Batch: 2023-00088 to 2023-00094

OTHER

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
2	2023-09-28	Hydro One Networks Inc.-Auld			
Sep 2023		16-466-1 - Aulds Landfill - Hydr	Hydro - Aulds LF	263.03	
		16-466-1 - Aulds Landfill - Hydr	Hydro - Aulds LF	-209.46	
		11-210-2 - A/R HST Receivable	HST Tax Code	29.05	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	33.60	NL 82.62
3	2023-10-04	Bell Canada			
Sep 2023 PW		16-322 - Cell Phone	Public Works Phone	50.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.56	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.43	NL 55.91
4	2023-10-04	Bell Canada			
Sep 2023 CC		16-706 - Dunchurch Hall - Telep	Community Centre	50.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.56	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.43	NL 55.91
5	2023-10-04	Bell Canada			
Sep 2023 MI		16-720 - Maple Is. Hall - Teleph	MI Phone	60.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.68	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.73	NL 67.21
6	2023-10-04	Bell Canada			
Sep 2023 Fire 2		16-257 - Station 2 - Telephone	Fire Station 2 Phone	75.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.31	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.61	NL 83.54
7	2023-10-04	Bell Canada			
Sep 2023 Fire 1		16-237 - Station 1 - Telephone	Fire Station 1 Phone	70.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.81	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.03	NL 78.51
8	2023-10-04	Bell Canada			
Sep 2023 Office		16-109 - Admin - Telephone	Office Phone	246.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	27.21	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	31.47	NL 273.69
9	2023-10-04	Bell Mobility Inc.			
Sep 2023		16-109 - Admin - Telephone	Sep 2023 Cell Phones	7.12	
		16-092 - Council - Miscellaneous	Sep 2023 Cell Phones	39.94	
		16-322 - Cell Phone	Sep 2023 Cell Phones	37.74	
		16-283-1 - Cell Phone	Sep 2023 Cell Phones	33.58	
		16-322 - Cell Phone	Sep 2023 Cell Phones	33.91	
		16-109 - Admin - Telephone	Sep 2023 Cell Phones	61.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.59	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	27.28	NL 237.13
10	2023-10-04	Bell Canada			
Sept 2023		16-162 - High Speed Internet	Bell Internet	158.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.53	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.28	NL 176.28
11	2023-10-03	Whitestone Public Library and			
Q3 Payment		16-803 - Library - Expenses	Q3 Payment for 2023	27,652.95	27,652.95
12	2023-10-03	Whitestone Public Library and			
Q4 Payment		16-803 - Library - Expenses	Q4 Payment for 2023	27,652.95	27,652.95

Municipality of Whitestone
List of Accounts for Approval
Batch: 2023-00088 to 2023-00094

OTHER					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
13	2023-10-04	Receiver General			
Sep 2023		12-331 - Payroll Deductions	September 2023 Remittanc	23,159.15	23,159.15
14	2023-10-04	Minister Of Finance			
Sep 2023		12-332 - Employer Health Tax	September 2023 Remittanc	1,957.53	1,957.53
15	2023-10-04	Sun Life Assurance Company of			
Sep 2023		12-334 - Health Benefits	Benefits	5,647.67	5,647.67
16	2023-10-05	Hydro One Networks Inc.-All			
Oct 4 2023		16-743 - Pavilion - Hydro	Acct:200204074328 Hydro-i	112.26	
		16-743 - Pavilion - Hydro	Acct:200204074328 Hydro-i	-12.91	
		16-705 - Dunchurch Hall - Hydro	Acct:200204074328 Hydro-i	408.43	
		16-705 - Dunchurch Hall - Hydro	Acct:200204074328 Hydro-i	-46.96	
		16-439 - Roads - Street Lights	Acct:200204074328 Hydro-i	16.54	
		16-439 - Roads - Street Lights	Acct:200204074328 Hydro-i	-1.90	
		16-439 - Roads - Street Lights	Acct:200204074328 Hydro-i	291.53	
		16-439 - Roads - Street Lights	Acct:200204074328 Hydro-i	-33.52	
		16-323 - Garage - Hydro	Acct:200204074328 Hydro-i	202.37	
		16-323 - Garage - Hydro	Acct:200204074328 Hydro-i	-23.27	
		16-150 - Office - Heating/Hydro	Acct:200204074328 Hydro-i	214.17	
		16-150 - Office - Heating/Hydro	Acct:200204074328 Hydro-i	-24.63	
		16-232 - Station 1 - Hydro	Acct:200204074328 Hydro-i	642.53	
		16-232 - Station 1 - Hydro	Acct:200204074328 Hydro-i	-73.88	
		16-251 - Station 2 - Hydro	Acct:200204074328 Hydro-i	57.23	
		16-251 - Station 2 - Hydro	Acct:200204074328 Hydro-i	-6.58	
		16-719 - Maple Is. Hall - Heat/Hy	Acct:200204074328 Hydro-i	64.80	
		16-719 - Maple Is. Hall - Heat/Hy	Acct:200204074328 Hydro-i	-7.45	
		16-719 - Maple Is. Hall - Heat/Hy	Acct:200204074328 Hydro-i	33.29	
		16-719 - Maple Is. Hall - Heat/Hy	Acct:200204074328 Hydro-i	-2.66	
		16-731-3 - 2125 HWY 124 - Hyd	Acct:200204074328 Hydro-i	46.69	
		16-731-3 - 2125 HWY 124 - Hyd	Acct:200204074328 Hydro-i	-5.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	230.82	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	266.97	NL
					2,081.54
					<hr/>
					Total Other: 89,296.92
					<hr/>
					Total AP: 530,471.23

Report prepared for Council October 12, 2023

Sylvia Buckingham
Digitally signed by Sylvia Buckingham
 DN: O=Municipality of Whitestone,
 CN=Sylvia Buckingham,
 E=accountspayable@whitestone.ca
 Reason: I am the author of this document
 Location: your signing location here
 Date: 2023.10.12 14:54:40-04'00'
 Foxit PhantomPDF Version: 10.1.0

Sylvia Buckingham, Deputy Treasurer

STAFF REPORTS



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Planning

Agenda Date: October 17, 2023

Report No: PLN-2023-02

Subject:

Planning Services Statistic Q3, 2023

Recommendation:

THAT the Council the Municipality of Whitestone receive Report PLN-2023-02 (Planning Services Statistic Q3, 2023) for information.

Analysis:

Applications received and in progress:

	Q3	TOTAL to Sept. 30 2023
Parry Sound Area Planning Board applications		
Consent applications	5	10
Right of Way applications		
Subdivision applications		
Municipality of Whitestone direct applications received		
Zoning By-law Amendment	1	1
Official Plan Amendment		
Deeming By-law		1
Shore Road Allowance	2	4
Concession Road Allowance		

Financial Considerations:

The following invoice amounts represent invoices paid up to September 30, 2023. Invoices received and under review (but not paid) are not accounted for here.

File Name	Invoice	Recoverable
BUSENHART, Michael – purchase of Shore Road Allowance	\$1,478.25	Yes
GREENWOOD – schedules and By-law (rezoning sawmill)	\$ 99.22	No
LORIMER Lake – wetland report & sketches	\$ 49.61	No
CROUCHER, Scott – purchase of Shore Road Allowance	\$ 810.02	Yes
BERRY, Beatrice – purchase of Shore Road Allowance	\$ 628.37	Yes
Miscellaneous phone calls with staff and members of Council. Attendance on EP zoning, review of RFP	\$ 881.50	No
MCCRAE, Rod – Minor variance	\$ 895.50	Yes
MASIN, James – rezoning	\$1,028.70	Yes
ROBERTS, Will – C326 reserve map, research Wahwashkesh-Naiscoot Conservation Reserve	\$ 99.22	No
TOTAL	\$5,970.39	

Total Planning expenses to date (January 1 to September 30)

Recoverable: \$8,210.76 (Budget \$37,000)
 Non-Recoverable: \$9,493.01 (Budget \$50,000)

Link to Strategic Plan:

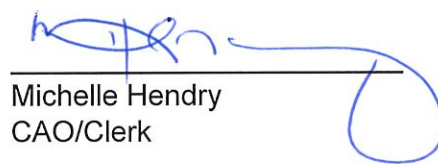
Fiscal Responsibility and Accountability

Submitted by:



Paula Macri
 Planning Assistant

Reviewed by:



Michelle Hendry
 CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: October 17, 2023

Report No: FIN-2023-07

Subject:

Budgetary Control Report for the nine months ending September 26, 2023.

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2023-07 (Budgetary Control Report for the nine months ending September 26, 2023) for information purposes; and

THAT Staff continue to keep Council updated with quarterly Budgetary Control Reporting.

Analysis:

Revenues

Approximately 16% under budget (unfavourable) for the nine months ending September 26, 2023. Final Ratepayer Billing occurred in July 2023. Final installment due date is October 31, 2023, unless enrolled in monthly pre-authorized payment plan. Final Provincial funding still to be received.

Expenses

Approximately 34% under budget (favourable) for the nine months ending September 26, 2023. Final levies still to be paid.

Capital

Approximately 40% under budget (favourable). The majority of the spending for these projects is expected in Q4.

External Levy's Payment

- DSSAB Paid Quarterly
- Ontario Provincial Police Levy paid monthly
- Ambulance Levy Paid 100% at the beginning of the year
- Belvedere Heights (50% paid remaining 50% paid in Oct 2023)
- North Bay Health Unit paid monthly

Grants received

- Ontario Municipal Partnership Fund (OMPF) received quarterly
- OCIF received 100%
- Canada Community Building Fund (Gas tax) instalment 1 received, installment 2 expected in Q4
- NORDS funds for gravel received 100%
- NOHFC - Nursing Station grant expected in Q3 and Q4

Reserve allocations are completed at the year-end.

Financial Considerations:

Revenue, Operating and Capital budgets are under budget for the nine months ending September 26, 2023, as noted above.

Next Steps:

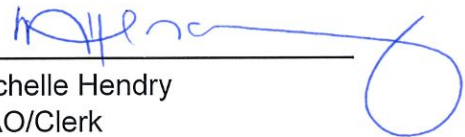
Continue to update Council on a quarterly basis.

Link to Strategic Plan:

2. Fiscal Responsibility and Accountability

Respectfully submitted by:

Maneesh Kulal
Treasurer / Tax Collector

Reviewed by:

Michelle Hendry
CAO/Clerk

Attachments:

- Attachment A - Expenses
- Attachment B - Revenues
- Attachment C - Capital

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Acutal	Var	
	Budget	2023	Fav -(Unfav)	Comments
		As of Sep 26		
		2023		
Expenses				
General Government				
16-090 - Council -Fees	119,698.80	89,774.10		
16-091 - Council - Travel	1,000.00	920.73		
16-092 - Council - Miscellaneous	3,500.00	5,402.90		Councillor training, conferences and misc.
16-093 - Council Electronic Device Allowance	6,500.00	5,200.00		
16-094 - Council Health Benefits	13,750.00	5,549.15		
16-100 - Admin - Salaries & Benefits	599,625.40	412,344.63		
16-101- Admin - Benefits	35,029.72	20,353.87		
16-102 - Admin - Travel Expenses	500.00	109.35		
16-103 - Admin - Membership/Subscriptions	5,500.00	5,564.96		
16-104 - Admin - Training Expenses	1,500.00	375.00		
16-106 - Admin - Postage Expenses	11,000.00	8,663.69		
16-107 - Admin - Insurance	31,900.00	32,729.23		
16-108 - Admin - Advertising	7,500.00	10,537.97		Additional expences for new hires. Ad for Deputy Treasurer and Deputy Clerk
16-109 - Admin - Telephone	4,100.00	3,067.84		
16-110 - Admin - Office Supplies	9,000.00	7,361.54		
16-113 - Admin - Office Equipment	7,500.00	7,694.27		
16-115 - Admin - Computer Supplies/Support	24,000.00	18,935.12		
16-116 - Admin - Tax Notices \Forms	1,000.00			
16-117 - Admin - Tax Registrations	0.00			
16-118 - Admin - Financial Expense	11,000.00	7,226.15		
16-119 - Admin - MPAC Fees	77,802.54	58,351.89		Quarterly Payments
16-120 - Admin - Legal Expenses	85,940.00	102,797.98		Expenditures Expected be over budget at year end.
16-120 - 1- Admin - Auditor	13,737.60	10,939.22		
16-121 - Admin - Election	1,300.00	2,679.04		Refund of candidate fees& Data fix Voter view 2026
16-122 - Admin - Donation	10,000.00	8,950.00		
16-123 - Admin - Volunteer Appreciation	11,500.00	695.57		Budget expected to be spent Q4
16-124 - Admin - Taxes Written Off	5,000.00			
16-126 - Admin - Communications	13,000.00	6,778.18		
16-131 - HR Contingency	35,000.00	22,697.12		Expected to be close to budget amount by year end
16-150 - Office - Heating/Hydro	7,000.00	5,187.33		

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
16-151 - Office - Building Maintenance	3,500.00	4,261.93		No significant further costs are expected
16-153 - Office - Janitorial Supplies	500.00	346.95		
16-161 - Web Site - Maintenance/Wages	6,700.00	6,314.22		Annual website hosting payment Q1
16-162 - High Speed Internet	2,000.00	1,111.25		
16-163 Asset management reserve contribution	293,374.00			
TOTAL GENERAL GOVERNMENT	1,459,958	872,921.18	587,037	40%

**Protection to Persons & Property
Fire**

16-201 - Fire - Firefighters Wages	98,418.10	66,384.70		
16-202 - Fire - Training	7,000.00	1,536.58		Training expected in Sept & Oct Invoiced in Q4
16-202-1 Fire - New Recruitments	15,000.00	11,528.26		Ongoing. Expected to be within budget
16-203 - Fire - Advertising	100.00			
16-204 - Fire - Workplace Safety Ins	7,500.00	1,088.86		
16-205 - Fire - Ambulance Dispatch	4,263.00			Expected invoice Q4
16-206 - Fire - Insurance	34,811.28	35,347.57		
16-206 - 1 Fire - Insurance Helipad Ins	2,382.00	2,527.20		
16-207 - Fire - Drivers Exams	600.00	236.50		
16-208 - Fire - Prevention/Education	2,160.00	1,501.48		
16-209 - Fire - Memberships/Mutual Aid	545.00	664.84		Completed
16-210 - Fire - Misc	2,000.00	2,034.89		Completed
16-212 - Fire - Radio Tower & Air	1,896.00	1,077.93		
16-213 - Fire - Radio Licenses	1,000.00	1,604.92		Completed
16-216 - Fire - Permits	2,600.00			Expected invoice Q4
16-218 - Fire - Stand Pipe	500.00	647.92		Completed
16-219 - Fire - Air Bottle Hydrostating	1,000.00			Expected invoice Q4
16-220 - Forest Fire Expense (MNR)	400.00			
16-222 - Fire - Bunker/Safety/Uniforms	5,800.00	2,858.29		
16-222-1 Fire - Turnout/Repair/Cleaning	2,400.00	1,786.16		
16-223-Fire Vehicle Equipment reserve	5,000.00			
16-223-3 Fire - CPA Fire Cost	1,085.00			Expected invoice Q4
16-224 Fire Forest Fire Reserve	0.00			
16-224-1 Fire Pump reserve	30,000.00			
16-225 - Fire - Hose Replacement	1,000.00			Expected invoice Q4
16-227 - Fire - Office Supplies		289.98		Completed

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
16-229 - Fire - Mileage	200.00			
16-230 - Fire - Helipad Snow Plowing				
16-232 - Station 1 - Hydro	6,539.00	5,274.64		
16-233 - Station 1 - Minor Purchases	3,600.00			Expected invoice Q4
16-234 - Station 1 - Fuel & Oil	7,000.00	4,244.11		
16-235 - Station 1 - Boat 1	554.00	152.64		
16-236 - Station 1 - Heating	3,700.00	1,481.02		
16-237 - Station 1 - Telephone	900.00	581.99		
16-238 - Station 1 - Supplies	1,065.00	409.27		
16-239 - Station 1 - Building Maintenance	995.00	366.34		
16-240 Station 1 - Internet	0.00			
16-241 - Station 1 - Inspections & Repairs	750.00	62.66		
16-242 - Station 1 - 5610 Insp/Repairs (Van)	2,000.00	1,419.55		
16-243 - Station 1 - Snowmobile Inspection/Repairs	200.00	25.50		
16-245 - Station 1 - Radio Equipment/Repairs	1,500.00			
16-248 - Station 1 - Pumper Inspection/Repairs	2,000.00			
16-250 - Station 1 - Truck #10	1,700.00	1,918.18		Completed
16-251 - Station 2 - Hydro	1,255.00	578.94		
16-252 - Station 2 - Minor Purchases/Hose	3,400.00	2,370.54		
16-253 - Station 2 - Fuel & Oil	1,000.00			
16-254 - Station 2 - 5623 Insp/Rep (Van)	1,000.00	254.40		
16-255 - Station 2 - Boat 2	554.00	152.64		
16-256 - Station 2 - Heating	5,400.00	3,120.64		
16-257 - Station 2 - Telephone	835.00	600.00		
16-258 - Station 2 - Supplies	1,000.00	81.12		
16-259 - Station 2 - Building Maintenance	316.00	332.09		
16-260.-1Helipad Maintenance	0.00			
16-261 - Station 2 - Tanker Inspection/Repairs	1,700.00	850.72		
16-262 - Station 2 - Internet	1,500.00	1,118.76		
16-263 - Station 2 - Radio Equipment/Repairs	1,200.00			
16-264 - Station 2 - Snowmobile Inspection/Repairs	200.00	25.50		
16-265 - Fire Rating Signs (3)	650.00			
16-267 - Fire Pro	1,300.00	421.75		
16-268 - SCBA Testing	1,500.00	950.95		
16-269 - Cell Phone	400.00			
16-269-1 - Argo/Trailer	400.00	152.64		
16-271 Defibrillator Expense	1,000.00	795.84		
16-272-1 - Jaws Mtce/Training	500.00	81.41		
Total Fire	285,273	158,939.92	126,333	44%

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
Other Protection				
16-270 - Emergency Plan	1,700.00	1,272.00		
16-272 - Biosphere Monitoring (GBB)	0.00			
16-273 - Animal Control	300.00	176.09		
16-273 - 1 - Wildlife Compensation Prog	300.00			
16-274 - Policing Levy	415,217.00	241,594.00		Monthly payments
16-275 - By-Law Enforcement	24,000.00	14,814.70		
Total Other Protection	441,517	257,856.79	183,660	42%
Building Department				
16-280 - Salaries	121,419.86	92,389.86		
16-279 - Building Department Truck Fuel	1,000.00	737.21		
16-281 Supplies	2,500.00	2,631.69		
16-283-1 Cell Phone	450.00	268.71		
16-284 - Training/Seminar	1,000.00	85.00		
16-285 Memberships	6,000.00	5,203.28		
16-290 - Truck Maintenance	4,000.00	3,177.53		
16-291-1 Mileage	0.00			
	136,370	104,493.28	31,877	23%
TOTAL PROTECTION TO PERSONS & PROPERTY	863,160	521,289.99	341,870	40%
Transportation Services				
Operating Expenses				
16-300 - Roads - Wages	489,482.52	360,920.42		
16-302 - Roads - Benefits	34,022.05	22,203.06		
16-303 - Roads - Office-Supplies/Memberships	1,000.00	1,227.76		
16-304 - Roads - Office-Training	5,000.00	1,389.76		
16-305 Road Misc Visa Unallocated				
16-306 - Roads - Office-Tower/Radio Licences	1,200.00			
16-310 - Roads - GPS Maintenance	2,700.00	26.56		
16-316 - Garage - Miscellaneous	1,000.00	917.06		
16-320 - Garage - Mtc/Supplies/Tools	13,000.00	5,465.75		Final cost expected within the budget
16-321 - Garage - High Speed Internet	1,400.00	854.40		

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
16-322 - Roads - Cell Phone	1,200.00	1,054.82		
16-323 - Garage - Hydro	2,700.00	2,225.01		
16-324- Garage - Telephone	720.00			
16-329 - Garage - Heating	10,000.00	5,429.14		
16-331 - Garage - Insurance	1,701.88	1,649.55		
16-334 - Garage - Bldg Mtce	5,000.00	4,672.61		
16-337 - Culverts - Goods & Services	4,500.00			
16-343 - Road Side Brushing	14,000.00	13,004.96		Ongoing. Final cost expected within the budget
16-342 - Invasive Species	0.00			
16-344 - Road Sweeping	3,500.00	2,568.98		Complete
16-345 - Road East Townline Washout	0.00			
16-350 - Ditching - Goods & Services	0.00			
16-355 - Beaver Dams - Goods & Services	500.00	300.00		
16-360 - Hardtop Patching - Goods & Services	9,000.00	9,341.69		Ongoing. Final cost expected to be over budget, due to increase in material cost
16-365 - Grading - Goods & Services	0.00			
16-370 - Dust Control - Goods & Services	50,000.00	53,122.63		Completed
16-375 - Gravel - Summer Maintenance	195,000.00	195,710.54		Completed
16-386 - Sanding/Salting - Goods & Services	40,000.00	7,559.82		Work Substantially completed in Q3 expected invoices in Q4.
16-389 - Road Side Grass Cutting	5,500.00	5,104.29		Completed
16-391 - Sign/Safety - Goods & Services	5,000.00	3,759.45		
16-393 - 4 X 4 Truck - Maintenance	0.00			
16-394 - 4 X 4 Truck - Fuel	0.00			
16-394 - 1 - Dodge Ram 2018 Mtc	2,500.00	2,421.74		
16-394 - 2 - Dodge Ram 2018 Fuel	4,000.00	3,296.06		
16-396 - Misc - Goods & Services	9,100.00			
16-398 - Turn Around Upgrades	2,500.00	2,500.00		
16-399 - Boat Launches	8,500.00	3,136.69		Final invoices expected in Q4
16-400-7 CN Crossing Construction	0.00			
16-402 - Tandem 2015 Freightliner - Maintenance	22,000.00	13,392.13		Final cost expected within the budget. 8 tires to be purchased
16-439-3 Fleet Insurance	29,044.89	29,139.02		
16-403 - Tandem 2015 Freightliner - Fuel	19,000.00	10,066.92		
16-404 -2017 Single Axle Freightliner - Maintenance	17,000.00	12,932.79		
16-404-1 - 2017 Single Axle Freightliner - Fuel	14,000.00	8,465.95		

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
16-404-2 2020 Freightliner - Snow Plow Fuel	19,000.00	11,459.04		
16-404-3 2020 Freightliner - Snow Plow Mtce	19,000.00	20,336.65		Ongoing. Final cost expected to be over budget, due to new tires
16-407- 2022 5 Ton Maintenance	0.00	141.80		
16-407-1 New-1 ton Maintenance	1,500.00	1,002.49		
16-408- 2022 5 Ton Fuel	0.00			
16-408-1New One Ton Fuel	6,500.00	6,171.74		
16-405 - Harris Lake Road Association	1,000.00			
16-409 - 2007 Tandem International - Maintenance	9,000.00	8,408.40		Ongoing. Final cost expected within the budget
16-411 - 2007 Tandem International - Fuel	7,000.00	2,546.02		
16-412 - 2020 Float Maintenance	500.00			
16-414 - Bunny Trail RR X - Maintenance	3,300.00	3,143.12		Ongoing. Final cost expected More than budget. CN rail increase the cost
16-421 - 2010 Grader - Maintenance	24,000.00	18,853.99		
16-423 - 2010 Grader - Fuel	17,000.00	8,586.39		
16-426 - 2016 Backhoe - Maintenance	2,400.00	4,810.13		No further invoice is expected
16-426-1 2022 Backhoe Maintenance John Deer	2,500.00	3,282.33		Ongoing. The final cost is expected to be more than the Budget due to service.
16-427 - 2016 Backhoe - Fuel Case	1,000.00	871.05		
16-427-1 2022 Backhoe Fuel John Deer	5,000.00	2,669.57		
16-439 - Street Lights	4,000.00	8,162.24		Street light replacement and additional expenses expected (monthly hydro bills)
16-440-4 Roads Grant	94,062.71	72,782.20		
16-442 Road Reserve Equipment	25,000.00			
16-443 Road Reserve Construction`				
16-439-1 Hyundai Excavator Maintenance	2,000.00	552.56		
16-439-2 Hyundai Excavator Fuel	5,000.00	4,759.35		

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
Loans/Debentures				
16-441-11 Tandem Plow Loan(Freightliner)	77,102.00	57,826.80		
16-441-5 Roads Garage Debenture	37,281.00	37,280.50		
16-441-7 Bunny Trail Culvert Debenture	19,992.00	9,995.86		
16-441-9 Bunny Trail Construction Debenture	58,030.00	29,149.98		
16-442 1 Canning Road Debenture	9,664.00	4,831.89		
16-442-2 Balsam Road Debenture	9,664.00	4,831.90		
16-441-12 2022 Backhoe Loan	42,398.08	31,797.81		
16-442-3 Boakview, Whitestone,Bunny Trail DEB	37,198.34	37,198.34		
16-442-4 2022 Roads Construction Loan (interest)				
Municipal Facility Construction Loan (Interest)				
16-441-13 Land 2022 TD Loan	66,574.20	49,930.44		
Debt Financing 2023 INT (2022 Capital Project \$188,734.26 for 7 months Interest 6.5%)	7,156.17			As of Sep 26, 2023, No Debt Finance is required, unless any special circumstance is revealed
TOTAL TRANSPORTATION SERVICES INCLUDING LOAN/DEBENTURES	1,638,594	1,225,242.15	413,352	25%
Environmental Services				
16-444-2 - Landfill Wages	117,721.00	94,503.29		
16-444-1 - York Landfill - Training	500.00			
16-444 - York Landfill - Miscellaneous	0.00	388.50		
16-446 - York Landfill - Supplies	1,100.00	1,165.87		
16-446 - 1 York Landfill - Hydro	700.00	395.82		
16-447 - York Landfill -Compaction/Cover	0.00			
16-448 - York Landfill - Recycling	35,500.00	31,940.19		Ongoing. Final costs expected within the budget
16-452 - York Landfill - Maintenance	2,000.00	2,723.80		
16-452-2 - York Landfill - Compactors Maintenance	3,500.00	623.06		
16-455 - York Landfill - Hazardous Waste	10,000.00			Inspection done in Q3 invoices expected in Q4
16-456 - York Landfill - Monitoring	14,000.00	3,215.40		Work Substantially completed in Q3 expected invoices in Q4
16-457 - York Landfill - Heating	750.00	273.26		
16-457 - 1 - York Landfill - Internet	1,950.00	1,285.81		

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
16-459 - York Landfill - Bulk Waste	9,000.00	5,055.30		Work Substantially completed in Q3 expected invoices in Q4
16-466 - Auld Landfill - Supplies	800.00	765.94		
16-466-1 Auld Landfill - Hydro	1,100.00	578.07		
16-467 - Auld Landfill - Compaction/Cover	0.00			
16-468 - Auld Landfill - Recycling	16,000.00	17,704.65		Ongoing. Final cost expected More than budget. Due to the volume increase Recycling
16-471 - Auld Landfill - Bulk Waste	9,000.00	6,261.94		
16-472 - Auld Landfill - Brushgrinding	10,000.00	90.27		
16-473 - Auld Landfill - Maintenance	1,300.00	2,408.40		Completed. Over budget due to video camera Repair
16-473-1 - Auld Landfill - Compactors Maintenance	1,000.00	202.20		
16-476 - Auld Landfill -Mis Training	500.00			
16-477 Aulds Landfill Hazardous waste				
16-478 - Auld Landfill - Monitoring	5,500.00	4,365.30		
16-479 - Auld Landfill - Heating	900.00	391.96		
16-479 - 1 - Auld Landfill - Internet	1,000.00	656.40		
16-481 Aulds Landfill Cert of Approval				
16-480 Reserve Landfill Sites	10,000.00			
16-483 - WahWashKesh Dam	0.00			
16-486 Wah-Wash-Kesh Land Use	0.00	240.98		
16-485 - Harris Lake Depot	2,800.00			Annual invoicein Q4
16-458 - Parry Sound Industrial Park	15,030.96			Annual invoice in Q4
16-484-1Benthic Monitoring	6,200.00	3,068.07		
16-484 - ICECAP	9,730.00	9,730.00		No further invoicing
16-484-2 Lake Planning	0.00			
16-484-3 Misc. Initiatives	2,500.00			Minor expenses expected by year end
TOTAL ENVIRONMENTAL SERVICES	290,082	188,034.48	102,047	35%

Health Services

16-549 - Health Unit Operating (Levy)	30,961.48	23,205.59		
16-550 - Ambulance Levy	208,562.71	208,562.71		
Total Health Services	239,524	231,768.30	7,756	3%

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
Cemetery				
16-501 - Cemetery - Audit				
16-501 - 1 Cemetery - Staking Fees	1,500.00	2,250.00		
16-502 - Cemetery - Memberships	400.00	363.82		
16-502 - 1 - Cemetery - Travel Expenses/Training	0.00			
16-502 - 2 - Cemetery - Software	500.00	493.12		
16-505 - Fairholme Cemetery - Grasscutting	3,400.00	2,326.59		
16-506 - Fairholme Cemetery - Materials/Misc	4,350.00	2,410.16		
16-513 - Maple Is Cemetery - Materials/Misc	1,000.00	283.15		
16-515 - Maple Is Cemetery - Grasscutting	2,000.00	1,583.24		
16-522 - Whitestone Cemetery - Materials	500.00	176.31		
16-524 - Whitestone Cemetery - Grasscutting	1,500.00	1,381.72		
Total Cemetery	15,150	11,268.11	3,882	26%
TOTAL HEALTH SERVICES	254,674	243,036.41	11,638	5%
Social & Family Services				
16-618 - Dist Soc Services (DSSAB) Levy	273,582.00	205,186.83		Quarterly payment
16-628 - Belvedere Home - Operating (Levy)	71,986.00	35,993.00		
TOTAL SOCIAL & FAMILY SERVICES	345,568	241,179.83	104,388	30%
Recreation & Culture				
Facilities				
16-699 - Facilities - Wages	85,319.18	53,069.96		
16-702 - Dunchurch Hall - Supplies	1,670.00	1,253.37		
16-703 - Dunchurch Hall - Building Maintenance	3,000.00	6,767.83		The cost includes a contract for generator and unexpected electrical repairs, with a few additional expenses anticipated.
16-704 - Dunchurch Hall - Heating	5,000.00	3,608.37		
16-705 - Dunchurch Hall - Hydro	3,500.00	2,856.70		

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Actual	Var	
	Budget	2023	Fav -(Unfav)	Comments
16-706 - Dunchurch Hall - Telephone	600.00	402.80		
16-707 - Dunchurch Hall - Insurance	6,188.67	6,284.01		
16-707-1 - Facilities - Training	500.00	74.27		
16-707-2 Bolger lake Landing	0.00			
16-710 - Dunchurch Hall - High Speed Internet	2,000.00	1,673.70		
16-716 - Maple Is Hall - Supplies	300.00			
16-718 - Maple Is Hall - Building Maintenance	500.00	1,522.27		The Cost included Septic Pumping & Waste disposal charge
16-719 - Maple Is Hall - Hydro	2,400.00	1,953.70		
16-720 - Maple Is Hall - Telephone/Internet	2,000.00	1,338.70		
16-725 - Maple Is Hall - Insurance	1,547.16	1,571.00		
16-731-1 2125 HWY 124 Property Maintenance	1,000.00	96.62		
16-731-3 2125 HWY 124 -Hydro	2,000.00	1,896.36		
16-731-5 2125 HWY 124-Insurance	2,500.00	2,474.33		
16-731-6 2211 HWY 124 Property Maintenance	1,000.00			
2211 HWY 124-Insurance	0.00			
16-741 - Pavilion - Supplies	700.00	262.95		
16-741-1 - Pavilion Heating	1,300.00	725.60		
16-742 - Pavilion - Building Maintenance	2,500.00	1,660.51		
16-743 - Pavilion - Hydro	1,300.00	1,120.65		
16-745 - Pavilion - Insurance	3,867.92	3,927.51		
16-762 - Maple Is Park - Building Maintenance	500.00	689.83		
16-767 - Municipal Flowers	900.00	998.31		
16-768 - Storage Garage - Hydro	0.00			
16-769 - Facilities / Parks Maintenance	3,000.00	3,259.17		
16-774 Facility Reserve- Vehicle	0.00			
16-395 - Used Truck- Fuel	0.00			
16-395-1 - Used Truck- Maintenance	0.00			
New2023 Truck- Fuel	0.00			
16-775-2 New 2023 - Truck- Maintenance	1,000.00			
16-775 - 2016 Facilities Truck - Maintenance	4,000.00	3,283.37		
16-776 - 2016 Facilities Truck - Fuel	4,000.00	1,766.77		
16-777 - Municipal Building Mtce	3,500.00	1,093.92		
16-778 - Water Maintenance	2,500.00	6,069.33		Cost includes water testing. Additional expenses expected.
16-779 - Water Testing	1,500.00	439.60		
16-781 - Dunchurch Dock - Beach Maintenance	1,500.00	137.38		
16-782- Infrastructure Reserve				
16-783 - Cell Phone	0.00			
16-784 - Mower Expense (small equipment)	1,200.00	907.89		

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Acutal	Var	
	Budget	2023	Fav -(Unfav)	Comments
Total Facilities	154,293	113,186.78	41,106	27%
Recreation				
16-787 - Recreation - Public Pay Telephone	600.00	407.04		
16-790 - Recreation - Committee Programs	15,000.00	12,927.47		
16-791-4 Recreation Walkfit Training res				
16-790-2 Recreation-Capital-Playground Euiop	0.00			
16-791-2 Recreation Equip & Education/Training	500.00			
16-790-4 Swim Program	0.00			
Total Recreation	16,100	13,334.51	2,765	17%
After School Program				
16-798 - After School Program	13,500.00	5,547.46		Expected to be under budget due to reduced program days
16-798-1 After School Program-Supplies	400.00			
	13,900	5,547.46	8,353	60%
Total Recreation & After School Program	30,000	18,881.97	11,118	37%
Thrift Shop				
16-793 - Recreation - Thrift Shop Donations	14,000.00	500.00		
16-794 - Recreation - Thrift Shop Expenses	250.00	75.00		
Total Thrift Shop	14,250	575.00	13,675	96%
Library				
16-803 - Library - Expenses	116,795.77	61,494.67		
16-806 - Library - Building Maintenance	3,000.00	485.29		
Total Library	119,796	61,979.96	57,816	48%
TOTAL RECREATION & CULTURE	318,339	194,623.71	123,715	39%

**Municipality of Whitestone
2023 Budgetary Control Report**

	2023	Acutal	Var	
	Budget	2023	Fav -(Unfav)	Comments
Planning & Development				
16-811 - Nursing Station Expenses	1,500.00	2,399.34		Ongoing. Final cost expected over budget due to multiple plumbing issues
16-818 - 911 Expenses	500.00	184.93		
16-819 - 911 Levy	1,219.07	1,123.23		
16-841 - Parry Sound Planning Board	5,000.00	5,000.00		
16-843 - Planning & Development	50,000.00	17,858.24	32,142	64%
16-844 - Planning-Capital-Official Plan/Zoning				
16-844-1 Parkland Reserve Contibution	35,000.00			
Toal Planning & Development	93,219	26,565.74	66,653	72%
Community Economic & Development				
16-845 - Tourisium Orientation Destination Signs	2,500.00	1,540.00		
16-845-1 - Walking Trails - Maintenance/Land Use	500.00			
16-845-2 - CIINO	6,250.00	6,250.00		
Total Community & Development	9,250	7,790.00	1,460	16%
TOTAL PLANNING & DEVELOPMENT	102,469	34,355.74	68,113	66%
TOTAL OPERATING EXPENSES	5,272,844	3,520,683.49	1,752,161	33%
TOTAL CAPITAL EXPENSES	901,844	542,266.13	359,578	40%
TOTAL MUNICIPAL EXPENSES	6,174,688	4,062,949.62	2,111,739	34%
School Boards	979,263	740,218.96	239,044	24%
TOTAL EXPENSES MUNICIPAL & SCHOOL REVENUES	7,153,952	4,803,168.58	2,350,783	33%
	7,143,011	5,984,295.01	-1,158,716	-16%
	-10,940	1,181,126		

Municipality of Whitestone

2023 Budgetary Control Report	Budget	Actual 2023	Comments
	2023	As of Sep 26 2023	
Revenue			
14-110 - Taxation Revenue: General Levy	3,319,138	3,318,899	
14-210 - English Public School Taxes	979,263.24	980,807	
14-310 - French Public School Taxes		2,961	
14-315 - English Separate School Taxes	0.00		
14-430 - In Lieu of Taxes	7,881.18	5,296	
14-431 - Supplemental Taxes	65,000.00		Expected in Q4
14-432 - Supplemental Taxes - English Public			
15-100 - Interest Earned from Bank Balance	17,000.00	29,055	
15-110 - LCBO Rent	10,780.00	7,986	
15-110-1 LCBO Misc Revenue		3,442	
15-121 - Nomination Fees	0.00		
15-310 - Miscellaneous Office Revenue	5,000.00	2,253	
15-311 Sale of land/ Property / Vehical	0.00		
15-329 Roads Damage Deposit	0.00		
15-330 - Roads Revenue	4,500.00	1,900	
15-335 Miscellaneus Revenue	0.00		
15-346 - Garbage Tipping Fees		447	
15-346-1LandFillYork POS	15,000.00	3,297	
15-346-2LandFill AULD POS		6,965	
15-346-3 Landfill revenue -York Bag tags		5	
15-346-4 Landfill revenue -AuldsBag tags	50.00	100	
15-346-5 - Scrap Metal	29,000.00	11,008	One more pickup Expected in Q4
15-370 - Recreation Revenue	800.00		
15-371 - Hall Rental Revenue	800.00	1,186	
15-373 - After School Program	12,000.00	7,841	
15-380 - Planning & Zoning Revenue	37,000.00	17,117	
15-381 - Consents-Road Upgrades	0.00		
15-382 - Road Closing Revenue	0.00		
15-383 - Unrecorded Revenue	0.00	10	
15-384 - Farleys Parking Permits	800.00	1,005	
15-385 - Rental Units	4,000.00	3,835	
15-390 - Dog Tags	2,000.00	1,180	
15-391 - Kennel License	75.00	75	Complete

Municipality of Whitestone

2023 Budgetary Control Report	Budget	Actual 2023	Comments
	2023	As of Sep 26 2023	
Revenue			
15-395 - Community Development Revenue	0.00	1,060	
15-396 - 9-1-1 Revenue	500.00	370	
15-401 - Grants-Provincial (Cannabis)	0.00		
15-502 - Railway ROW	27,244.00	27,244	Complete
15-503 - Grant-Waste Diversion Ontario	82819	20875.35	Installment 1, Recieved in Q3, Instalment 2,3&4 Expected Q4-2023, Q1- 2024 & Q2- 2024
15-503-1 - Ontario Electronic Stewardship	0.00		
15-504 - Ontario Municipal Partners Fund	1,140,000.00	855,000	Quarterly payments received
15-504-2 -Safe Restart Program	0.00		
15-504-3 - Modernization Grant	6,000.00	5,577	
15-507-3 - OCIF - Capacity Program	115,000.00	115,000	Complete
15-505-2NOHFC - Nursing Station	92,826.17	71,583	
15-505-5NORDS - Gravel	119,391.40	119,391	Complete
15-505-6 ICIP COVID - Nursing Station	40,105.00	40,105	Complete
15-507-8 - Invasive Species	0.00		
15-508 - Federal Gas Tax Revenue	60,628.34	30,314	Installment 2, Expected in Q4
15-510 - Aggregate Resource Lic Fee	6,000.00		Expected In Q4
15-510 - 5 - Provincial Offences Revenue	3,000.00	782	
15-511 - Court Security Program	0.00		
15-522 - Fire Revenue(MTO on site)	4,500.00	9,121	Complete
15-525 - Fire - Smoke Alarms/Carbon Monoxide	100.00	52	
15-527 - Fire-Helipad Maintenance	3,500.00		Expected In Q4
15-570 Grant Recreation	1,560.00	1,560	Complete
15-571 - Recreation Revenue - Thrift Shop	14,000.00	15,872	
15-571-2-Seniors Xmas Revenue	0.00		
15-720 - Licences/Permits	135,000.00	154,848	Ongoing
15-721 - Tax Certificates	2,000.00	1,080	
15-722 - Trailer Licence Fees			
15-723 CBO Shared Services	500.00	323	
15-750 - Penalty/Interest	58,000.00	40,267	
15-751 - Shore Road Allowance Revenue	3,000.00	14,367	
15-753 - Parkland in Lieu Payments	35,000.00		

Municipality of Whitestone

2023 Budgetary Control Report	Budget	Actual 2023	Comments
	2023	As of Sep 26 2023	
Revenue			
15-754 - Parkland Interest Income	0.00		
15-770 - Sales (Land)	0.00		
15-773 - Nursing Station Maintenance Revenue	1,062.00		Expected In Q4
15-790 - Transfer Between Funds -Capital	563,564.16		
15-790 - Transfer Between Funds - Operating	0.00		
15-842 - Rezoning Revenue	0.00		
15-816 - Tandem Snow Plow	0.00		
15-796 Canning Road Reconstruction	0.00		
15-793 - Bunny Trail Culvert Financing	0.00		
15-797-Library Financing-Donations	0.00		
15-797-1 Active Transporation Fund (Dunchurch Sidewalk)	6,000.00		Expected in Q4
15-798 Nursing Station Expansion Donations	1,018.00	11,288	
15-798 Nursing Station Transfer from Deferred Revenue			
15-798-1 Nursing Station - donation, WPSHC Foundation	30,000.00	30,000	
15-799 Balsam Rd Surface Treatment Financing	0.00		
15-822 Boakview Bridge Repairs Financing			
15-823 Whitestone Lake Road repair Financing			
15-824- Bunny Trail Financing			
15-825-2022 Financing for facility	0.00		
15-826-2022Bank Financing for Backhoe	0.00		
15-827 2022 Financing for Roads Debt	0.00		
15-828 2022 Financing Land Purchase	0.00		
15-800 WSIB rebate 2023	11,606.22	11,544	Complete
15-801 Sale of 2016 Case 590 Backhoe	50,000.00		Expected Sale in Q4
15-802 Suplus Items (general Restaurant equip) new property	12,000.00		Per Council; no sale of assets in 2023
15-803 Used Float (no longer in use)	7,000.00		Expected Sale in Q4
	0.00		
Total Revenue	7,143,011	5,984,295	

ATTACHMENT C					
2023 Capital Budget & Special Projects			2023 Budget	Actual 2023	Comments
DEPARTMENT	PROJECT			As of Sep 26 2023	
General Government					
	Computer Upgrades for Office	19-100	5,000	3,628	
	Community Centre Communications	19-110	10,000		RFP to be released in October; expect costs to be in budget
	AMP Consultant - Phase 2				
	AMP Facilities Assessment	19-111	44,000	27,246	Final cost expected within the budget
	Consultant - HR Policy Handbook	19-112			
	Scanner/Printer for Building Drawings	19-113			
Carry Over	Health & Safety Policy Update	19-114	0		
New	Pay Equity Review	0	0		
New	Official Plan - Consultants	19-115	5,000		No expenditure expected in 2023
New (added March 21)	Lake Planning Initiatives (Proposed Water Testing)	19-116	15,000		No expenditure expected in 2023
Sub-total			79,000	30,874	
Fire Department					
	Helipad Improvements	19-205			
	Tanker 2 Replacement Tires	19-206			
New	Valves for Firetruck	19-207	3,500		Work to be completed in Q4.Final cost expected within the budget
	Replace Fire Truck				
Sub-total			3,500	0	
Public Works Misc					
	Bridge and Structure Inspections	19-327	9,500		Work to be completed in Q4.Final cost expected within the budget
	Structure Maintenance	19-308	20,000	5,805	Work to be completed in Q4. Final cost expected within the budget
	Digital Radar Sign	19-344			

2023 Capital Budget & Special Projects			2023 Budget	Actual 2023	Comments	
Budgetary Control Report						
DEPARTMENT	PROJECT			As of Sep 26 2023		
Carry Over	Sidewalks (from Moore Dr to Marina Dr. Hwy 124 North Side)		19-328	10,000	61	Work to be completed in Q3 Invoiced in Q4. Final cost expected within the budget
Carry Over	Fuel Pumps - Public Works Garage		19-330	5,000		Work to be completed in Q4 is expected to exceed the budget by an additional \$1500 due to the new contractor.
New	Public Works Garage lighting (internal)					
Sub-total				44,500	5,866	
Roads and Bridges						
	Farleys Road, Hwy 124 to Dobson Rd	Ditching and Culverts	19-351-1			
	Canning Rd, Karbehuwe Ln to End	Slurry Seal	19-351.2			
	Whitestone Lake Road, Hwy 520 to Whitestone Lake Resort	Slurry Seal	19-351-3			
	Maple Island Rd, Hwy 520 to Shady Maple Trail	Ditching and Culverts, Pulverize, gravel	19-351-4			
	York St, Hwy 124 to Landfill	Crack Seal 2022 Slurry Seal 2023	19-351-5			
	Maple Island Rd, Hwy 520 to Shady Maple Trail	Surface Treatment				
	Bunny Trail, Railway Crossing to Boakview	Crack Sealing, Slurry Seal	19-351-6	187,298		Work to be completed in Q3 Invoiced in Q4. Final cost expected within the budget
	Shakell Rd, Grey Owl Rd to East End	Ditching and Culverts, Pulverize, gravel				
	Grey Owl Rd, Grey Owl Rd to East End SS	Slurry Seal				
	Maple Island CSP 0.31 kms N Hwy 520	Guide Rail Repairs	19-351-7	15,000		Work to be completed in Q4. Final cost expected within the budget
	Aulds Road Bridge	Engineering Service	19-351-8	10,000		Work to be completed in Q4. Final cost expected within the budget
	Maple Island Bridge Seasonal Road	Replace ballast wall, cribs, guide rail, railing				

2023 Capital Budget & Special Projects			2023 Budget	Actual 2023	Comments
Budgetary Control Report					
DEPARTMENT	PROJECT			As of Sep 26 2023	
	Ladd Road Bridge	Replace ballast wall, deck, paint steel girders. install guide			
	Crown Retreats DC, Gravel	Hwy 124 to Turn Around			
	Shawanaga Rd CPS 4.5km W of Lorimer Lake Road	Guide Rail Install			
	Bunny Trail CSP, 0.11 km S of Stiblers Rd	Retaining Wall Repairs			
	Proposed Dobson Rd Class A Quarry License (Pit Plan)	Subject to Business Case and further discussion			
Sub-total			212,298	0	
Fleet					
	Grader				
	Tandem Plow				
	Heavy Duty Pick Up with Plow net of trade		19-343		
	Pickup Truck				
	Backhoe		19-345		
	Power Broom				
	Plate Packer		19-346		
Carry Over	Water Tank for Tandem Truck		19-347	42,000	Expected in Q4. Final cost expected within the budget
New	Facilities Truck with tailgate lift				
New	Hyundai Excavator		16-348.1	236,895	234,868 Completed

2023 Capital Budget & Special Projects			2023 Budget	Actual 2023	Comments
Budgetary Control Report					
DEPARTMENT	PROJECT			As of Sep 26 2023	
New	Thumb for Backhoe and adaptor				
New	Reversible Plow				
Sub-total			278,895	234,868	
Landfill					
	Landfill capital Auld Landfill shed	19-812			
Sub-total					
Facilities					
	Electronic Notice Sign at CC	19-714			
New	AODA - automatic door openers (Dundome and CC two washrooms)				
New	Concrete work Community Centre and Library	19-714-1	10,000		Work Substantially completed in Q3 expected invoices in Q4. Final cost expected within the budget
New	Parking Lot extention - Nursing Station				
New	Community Centre Chairs (50)				
New	Community Centre Siding				
Library					
	Electronic Sign at Library	19-553			
Sub-total			10,000	0	
Recreation					
	Installation of Sunshades	19-808			
	Gate for Ball Park	19-810			

2023 Capital Budget & Special Projects			2023 Budget	Actual 2023	Comments
Budgetary Control Report					
DEPARTMENT	PROJECT			As of Sep 26 2023	
	Gooseneck Lake Dock	19-811			
	Pick Up Truck				
New	Sun shade				
New	Farleys Road Boat Launch + signage	19-813	4,000	1,128	Work Substantially completed in Q3 expected invoices in Q4. On budget
New	General Boat Launch Improvements				
Sub-total			4,000	1,128	
Other					
Carry Over	Municipality Facility Renovation	19-601		560	
	Nursing Station	19-701	156,651	170,818	Complete. Extra cost for eavestrough, air conditioner unit, door & Misc.
	Purchase of Property (Frankland)		113,000	98,153	Completed
	Land Purchase (The former Twist Restaurant)	19-809			
	Pool & Wellness				
Sub-total			269,651	269,530	
TOTAL			901,844	542,266	



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Building

Agenda Date: October 17, 2023

Report No: BLDG-2023-04

Subject:

Building Services update and Building Permit activity – July 1 to September 30, 2023.

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report BLDG-2023-04 (Building Services update and Building Permit activity – July 1 to September 30, 2023) for information.

Background:

The purpose of this report is to update Council on matters such as:

- Building Permit activity within the Municipality (July 1 to September 30, 2023),
- The general activities of the Building Department.

Analysis:

From July 1st to September 30th, 2023, the Municipality received a total of thirty-nine (39) building permit applications which is up four (4) for the same period last year. The total number of building permit applications received from January 1st to September 30th is ninety-five (95) which is down twenty-seven (27) from the same period last year

The number of permits for new construction issued from July 1st to September 30th is thirty-seven (37) which is up eight (8) for the same period last year. Additionally, eight (8) demolition permits were issued. The total number of building permits for new construction issued from January 1st to September 30th is eighty-two (82) which is down eight (8) from the same period last year. Additionally, nine (9) demolition permits were issued. See Schedule "A" for Q3 month-to-month statistics.

General Building Department activities included:

- Monthly updates to Tarion, MPAC, Statistics Canada.
- Civic Address numbers assigned; data base updated.
- Building Permit applications reviewed.
- Researched and responded to general inquiries concerning zoning and building related questions, met with members of the public to discuss questions involving current and potential projects.

- Minor Variance & Re-Zoning reports and pre-consultations.
- Conducted inspections, prepared reports and researched findings
- Continued to work on non-complying projects; issued orders and followed up on orders. Since January 1st a total of three (3) Order to Comply and two (2) Stop Work Orders have been issued. Since January 1st a total of four (4) Orders have been rescinded.
- Continued the implementation of Cloud permitting software.
- Records management – creating digital property roll files indicating all Building Permit activity/history.

From January 1st to September 30th one hundred and sixty-one (161) building permit files have been closed. Additionally, eight (8) occupancy permits were issued.


Financial Considerations

Construction value to date (January 1 – September 30) is \$9,027,120.00

Link to Strategic Plan:


In support of the high- level objectives of the Strategic Plan: Communication, Fiscal responsibility.

Respectfully submitted by:



Jamie Osborne
CBO

Reviewed by:



Michelle Hendry
CAO/Clerk

Attachments:

Schedule A: Month to month statistics, Q3.

BY-LAWS

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
BY-LAW No. 66-2023**

**A By-law to Enter into an Agreement
for Conditions of Approval of Consent B02-2022(W)
(GREENWOOD, Ted Malcolm and Karen Nadine)
(Greenwood Way)**

WHEREAS Section 9 of the *Municipal Act*, 2001, S.O. 2001, c. 25 as amended provides for powers of a natural person whereby a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 51(26) of the *Planning Act* authorizes municipalities to enter into agreements as a condition of approval of a consent;

AND WHEREAS it is deemed desirable that the Corporation of the Municipality of Whitestone enter into an agreement with Ted Malcolm and Karen Nadine Greenwood for the purposes of fulfilling conditions of an approved Consent Application B02/2022(W);

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. **THAT** the Mayor and CAO/Clerk of the Corporation of the Municipality of Whitestone are hereby authorized to execute under seal of the Corporation an Agreement between the Municipality of Whitestone and Ted Malcolm and Karen Nadine Greenwood;
2. **THAT** the said Agreement is attached hereto and shall form part of this By-law as Schedule "A"; and
3. **THAT** this By-law shall come into effect upon the date, and at the time of its passing.

READ a **FIRST** and **SECOND** time this 17th day of October, 2023.

Mayor George Comrie

CAO-Clerk Michelle Hendry

READ a **THIRD** and **FINAL** time and **PASSED** this 17th day of October, 2023.

Mayor George Comrie

CAO-Clerk Michelle Hendry

Schedule 'A' to By-law 66-2023

BUSINESS MATTERS



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Michelle Hendry CAO/Clerk
Date: October 17, 2023
Re: **2023 Municipal Office and Landfill Holiday Schedule**

Background

The Municipal Office typically closes for the Holiday Season between Christmas and New Year's and the Landfill schedule is also adjusted during the Holiday Season to accommodate for any Statutory Holidays.

The following is the Holiday Closure schedule for both the Municipal Office and the Landfill sites.

Municipal Office:

Monday December 18 -	open	Tuesday December 26 -	closed
Tuesday December 19 -	open	Wednesday December 27 -	closed
Wednesday December 20 -	open	Thursday December 28 -	closed
Thursday December 21 -	open	Friday December 29 -	closed
Friday, December 22 -	closed ½ day	Monday January 1 -	closed
Monday December 25 -	closed		

Landfill:

Monday December 18 -	closed	Monday December 25 -	closed
Tuesday December 19 -	open	Tuesday December 26 -	closed
Wednesday December 20 -	closed	Wednesday December 28 -	closed
Thursday, December 21 -	open	Thursday December 29 -	open
Friday December 22 -	closed	Friday December 30 -	closed
Saturday December 23 -	open	Saturday December 31 -	open
Sunday December 24 -	open	Sunday January 1 -	open

closed - where 'closed' is highlighted, this indicates days the Office or Landfill sites would normally be open

Michelle Hendry
CAO/Clerk



Municipality of Whitestone

2024 Schedule of Regular Council Meetings

MEETING	DATE	TIME
Regular Council	Tuesday, January 9	4:00 p.m.
Regular Closed Session	Thursday, January 11	4:00 p.m.
Regular Council	Tuesday January 23	6:30 p.m.
Regular Council	Tuesday, February 6	4:00 p.m.
Regular Closed Session	Thursday, February 8	4:00 p.m.
Regular Council	Tuesday February 20	6:30 p.m.
Regular Council	Tuesday, March 5	4:00 p.m.
Regular Closed Session	Thursday, March 7	4:00 p.m.
Regular Council	Tuesday March 19	6:30 p.m.
Regular Council	Tuesday, April 2	4:00 p.m.
Regular Closed Session	Thursday, April 4	4:00 p.m.
Regular Council	Tuesday, April 16	6:30 p.m.
Regular Council	Tuesday, May 7	4:00 p.m.
Regular Closed Session	Thursday, May 9	4:00 p.m.
Regular Council	Tuesday, May 21	6:30 p.m.
Regular Council	Tuesday, June 4	4:00 p.m.
Regular Closed Session	Thursday, June 6	4:00 p.m.
Regular Council	Tuesday, June 18	6:30 p.m.
Regular Council	Tuesday, July 2	4:00 p.m.
Regular Closed Session	Thursday, July 4	4:00 p.m.
Regular Council	Tuesday, July 16	6:30 p.m.
Regular Council	Tuesday, August 6	4:00 p.m.
Regular Closed Session Council	Thursday, August 8	4:00 p.m.
Regular Council	Tuesday, September 3	4:00 p.m.
Regular Closed Session Council	Thursday, September 5	4:00 p.m.
Regular Council	Tuesday, September 17	6:30 p.m.
Regular Council	Tuesday, October 1	4:00 p.m.
Regular Closed Session Council	Thursday, October 3	4:00 p.m.
Regular Council	Tuesday, October 15	6:30 p.m.
Regular Council	Tuesday, November 5	4:00 p.m.
Regular Closed Session Council	Thursday, November 7	4:00 p.m.
Regular Council	Tuesday, November 19	6:30 p.m.
Regular Council	Tuesday, December 10	4:00 p.m.
Regular Closed Session Council	Thursday, December 12	4:00 p.m.

Council Meetings may be Virtual, held in person at the Dunchurch Community Centre or a combination of both options. Notification will be provided on the Council Meeting Agenda.

Special Meetings may be called from time to time and these will be advertised as per the Municipality of Whitestone current Procedure By-Law No. 40-2012 as amended.

Trouble viewing this email? [View in browser](#)

ROMA

Rural Ontario
Municipal Association

ROMA 2024 Annual Conference

Closer to Home

January 21 – 23, 2024

Sheraton Centre Hotel, Toronto

The ROMA Board of Directors is pleased to announce the 2024 Annual Conference. The 2024 Conference, themed, *Closer to Home*, will provide rural municipal leaders the opportunity to address policy issues, funding concerns, and to meet directly with Provincial Ministers on local issues.

Over the past several months, the ROMA Board has continued its policy and advocacy development on ensuring rural communities have access to services *Closer to Home*. The ROMA Conference provides participants the same opportunity to advocate for their local needs by gaining insight, education, networking opportunities and access to provincial and federal leaders.

Don't miss this important event that over the last several has seen attendance grow well over 1,000.

Early Bird Registration

Take advantage of Early Bird registration rates. The deadline to access these rates is **October 27, 2023** to access early bird registration rates.

[Register Here](#)

Accommodations

Visit the [ROMA Conference page](#) for information on accommodations.

Conference rates are available at the **Sheraton Centre Hotel, Hilton Toronto, and Marriott Downtown**. For information click here.

[Hotel Information](#)

Attention Sponsors and Exhibitors!

Don't be disappointed. Book your trade show booth today to ensure your participation in the ROMA Conference.

[Exhibitor Information](#)

For sponsorship information, contact Victoria van Veen at:
Vvanveen@amo.on.ca

CONTACT

events@roma.on.ca

T 416.971.9856

CORRESPONDENCE

RECEIVED

SEP 26 2023

The Corporation of the
Municipality of Whitestone**DUNCHURCH AGRICULTURAL SOCIETY**155 Maple Island Road
Dunchurch, ON P0A 1G0

Municipality of Whitestone
Council and Staff
21 Church St.
Dunchurch, ON
P0A 1G0



September 19, 2023

Dear Council and Staff:

The Dunchurch Agricultural Society would like to thank you for all the support we received during our Fall Fair.

The employees did an excellent job of preparing the grounds and keeping things running during the fair, and we are so grateful for the members of Council who attended the opening ceremonies.

The Fair was a great success and we are currently making plans for next year.

Thank you again for your support.

Sincerely,

A handwritten signature in blue ink, appearing to read "Juliette Terry".

Juliette Terry
Secretary/Treasurer
Dunchurch Agricultural Society



Thank You

Dear, the Whitestone Community and Economic Development Committee

I am incredibly grateful to have been chosen for your generous award. The Louise Woods Memorial Environmental award will help offset some of the cost of my post-secondary education, which will be a great help. I am very thankful to be the recipient of this award. Your support is deeply appreciated. 😊

Sincerely,

Iziah Hill

Ministry of Infrastructure

777 Bay Street, 4th Floor, Suite 425
Toronto, Ontario M5G 2E5

Ministère de l'Infrastructure

777, rue Bay, 4 étage, Suite 425
Toronto (Ontario) M5G 2E5



MEMORANDUM TO: Municipalities

FROM: Jill Vienneau
Assistant Deputy Minister
Infrastructure Programs and Projects Division

DATE: October 6, 2023

SUBJECT: Administrative Penalties Regulation under the *Building Broadband Faster Act, 2021* (BBFA)

As you may know, the [Building Broadband Faster Act, 2021 \(BBFA\)](#) was enacted in April 2021 to help expedite the construction of provincially funded broadband projects. Among other things, the BBFA gives authorities to the Minister of Infrastructure to reduce barriers to the deployment of broadband-related infrastructure. This includes the ability to make orders that impose administrative penalties for non-compliance with prescribed provisions of the BBFA and related regulations.

On March 8, 2022, the Ministry of Infrastructure posted a proposal on Ontario's [Regulatory Registry](#) that sought input on the development of an administrative penalties regulation under the BBFA. I want to thank all organizations that provided their feedback on the proposal.

The [regulation](#) has been filed and is now in effect. It prescribes sections 5, 9, and 20.1 of the BBFA for the purposes of administrative penalties:

- Sections 5 and 9 contain requirements for local distribution companies (LDCs) and proponents of provincially funded broadband projects with respect to Minister's notices and orders.
- Section 20.1 requires certain utility infrastructure owners or operators to share data as requested by the Minister within 15 business days of receiving a request.

The regulation does not apply to municipal service and right of way access applications (section 10.1 of the BBFA).

The regulation prescribes several factors that the Minister may consider when determining the amount of a penalty (which is up to a maximum of \$500,000 as per the BBFA), such as the impact of the contravention and whether actions were taken to remedy the contravention. It specifies that a penalty may only be imposed within one year from when the contravention occurred. The regulation prescribes additional items, including the minimum information that must be included in orders which impose administrative penalties, rules that determine when an order is considered to have been received, and requirements related to the review process.

Administrative penalties are intended to serve as a deterrent to non-compliance with certain provisions of the BBFA to help ensure that provincially funded broadband projects can be completed by the end of 2025. Other measures, such as dispute resolution processes and

Minister's notices and orders, are also available and are described in the recently updated [Building Broadband Faster in Ontario Guideline](#) (version 3.0), which was released on August 14, 2023.

The Guideline includes information on the Technical Assistance Team (TAT), which has been established to provide technical and administrative support to internet service providers (ISPs), LDCs, and municipalities on the implementation of provincially funded broadband projects. The TAT can be reached at TAT@infrastructureontario.ca and is available to facilitate collaborative discussions between stakeholders to help achieve non-binding, mutually agreeable resolutions to disputes. The Guideline recommends that all parties work together in a spirit of cooperation as building broadband infrastructure is a shared responsibility.

The Ministry is committed to continued and ongoing engagement with all stakeholders on the work outlined in the Guideline and the legislative or regulatory requirements for provincially funded broadband projects. We appreciate your continued support as the Government works to reduce barriers and speed up broadband deployment to support our goal of enabling high-speed internet access to all communities across the province by the end of 2025.

Sincerely,

Jill Vienneau

cc. Karen Moore, Assistant Deputy Minister, Strategic Network and Agency Policy Division,
Ministry of Energy

From: Karlee Britton <DeputyClerk@mckellar.ca>
Sent: October 6, 2023 3:59 PM
To: Archipelago <mmartin@thearchipelago.ca>; Armour <clerk@armourtownship.ca>; Burks Falls <clerk@burksfalls.ca>; Callander <cpigeau@callander.ca>; Carling <kmcllwain@carling.ca>; Chisholm <info@chisholm.ca>; Joly <office@townshipofjoly.ca>; Kearney <nicole.gourlay@townofkearney.ca>; Machar <bpaulmachar@vianet.ca>; Magnetawan <lbrandt@magnetawan.com>; McDougall <lwest@mcdougall.ca>; McKellar <clerk@mckellar.ca>; McMurrich-Monteith <clerk@mcmurrichmonteith.com>; Nipissing <admin@nipissingtownship.com>; Parry Sound <rjohnson@parrysound.ca>; Perry <beth.morton@townshipofperry.ca>; Powassan <aquinn@powassan.net>; Ryerson <deputyclerk@ryersontownship.ca>; Seguin <cjeffery@sequin.ca>; South River <clerk@southriver.ca>; Strong <clerk@strongtownship.com>; Sundridge <naustin@sundridge.ca>; Whitestone <michelle.hendry@whitestone.ca>
Subject: DPSMA Correspondence

Good afternoon,

Please see attached correspondence to circulate to your Council from the **District of Parry Sound Municipal Association:**

- Minutes of the May 5, 2023 Spring Meeting (Sprucedale)
- Treasurer's Report January 1, 2023 to July 31, 2023
- Draft Minutes of the September 29, 2023 Fall Meeting (Dunchurch)

If anyone is interested in the slide decks or speaker contact info from the Fall Meeting, please reach out and I can forward them. The Ministry for Seniors and Accessibility presented virtually at the meeting and there seemed to be more questions than answers after their presentation. If you would like the Ministry to present to your Council, I have attached their form. You can email the form to AODA.Events@ontario.ca.

Thank you,

Karlee Britton | Deputy Clerk/Planning Assistant
 Township of McKellar
 701 Hwy 124 P.O. Box 69
 McKellar, ON P0G 1C0
 (705) 389-2842 x5



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District of Parry Sound Municipal Association
DRAFT Minutes
 167th Meeting – Friday September 29, 2023
 Hosted by the Municipality of Whitestone

The 167th Meeting of the District of Parry Sound Municipal Association was held at the Dunchurch Community Centre, 2199 Hwy 124, Dunchurch, ON P0A 1G0.

Morning registration and coffee was sponsored by Aird & Berlis, LLP.

President, Lynda Carleton opened the meeting at 9:04 a.m. with the singing of O Canada, followed by the introduction of the Head Table and then introduced George Comrie the Mayor of the Municipality of Whitestone who brought greetings of behalf of the Municipality of Whitestone and read the Municipality's Indigenous Land Acknowledgement Statement:

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island. We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families. This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

Moved by: Tom Lundy (Archipelago)

Seconded by: Tom Piper (Nipissing)

F1/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby appoint Jordy Carr as the Vice President for the 2022-2026 term.

Carried

Moved by: George Comrie (Whitestone)

Seconded by: George Sterling (Ryerson)

F2/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby approve the Minutes of the 166th District of Parry Sound Municipal Association meeting held on May 5, 2023, as circulated.

Carried

Moved by: Earl Manners (Archipelago)

Seconded by: George Sterling (Ryerson)

F3/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby approve the Treasurer's Report January 1, 2023 to July 31, 2023.

Carried

Lynda Carleton provided a FONOM update.

James King, Constituency Assistant from the Office of Graydon Smith, MPP Parry Sound-Muskoka, provided greetings to the group.

Luke Barker, Director of Commercial Projects, Infrastructure Ontario provided an overview of the Accelerated High-Speed Internet Program (AHSIP).

Arminda Aliu, Senior Policy Advisor for the Standards Development Unit and Rory Burke, Director of Compliance Assurance Branch, Ministry for Seniors and Accessibility provided an overview of the Accessibility Requirements for 2025 under the AODA (via Zoom meeting platform).

Coffee Break – sponsored by Tulloch

Dr. Carole Zimbalatti, Acting Medical Officer of Health for the North Bay Parry Sound District Health Unit provided the group with updates from the Health Unit.

Jerry Brandt, Vice President and John Hetherington, President of the Almaguin Community Hatchery Program provided an overview of the Hatchery's operations.

Mike Birett, Birett & Associates, provided an overview of the Bluebox Transition Program.

Lunch was served by Tanners Inn and Dinning from 12:00 p.m. to 1:00 p.m.

Jamie Robinson and Kathy Suggitt, Registered Professional Planners with MHBC were the main speakers of the meeting, providing the group with an overview of Licensing and Enforcement of Short Term Rentals citing examples from other Municipalities, questions were taken at the end of the presentation.

Endorsement Resolution

The group was in support of Resolution No. 2023-137 from the Council of the Town of Parry Sound, requesting the Provincial government to grant NOSM University's request for a permanent increase in annual base funding by \$4 million dollars before the end of this fiscal year so it can continue to deliver on the mandate that the Conservative Government established in response to the needs of Northern Municipalities.

Carried

The meeting adjourned at 2:19 p.m.



District of Parry Sound Municipal Association

Association Minutes

166th Meeting – Friday May 5, 2023

Hosted by the Township of McMurrich/Monteith

The 166th Meeting of the District of Parry Sound Municipal Association was held at the Sprucedale Community Centre, 31 William St, Sprucedale, ON POA 1Y0.

Morning registration and coffee was sponsored by Russell, Christie, LLP.

Secretary-Treasurer, Beth Morton opened the meeting at 9:05 a.m. with the singing of O Canada, followed by the introduction of the Head Table and then introduced Glynn Robinson the Mayor of the Township of McMurrich/Monteith who brought greetings of behalf of the Township of McMurrich/Monteith.

Moved by: Keven Beaucage (Kearney)

Seconded by: George Sterling (Ryerson)

S1/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby appoint Lynda Carleton as the President for the 2022-2026 term.

Carried

Lynda Carleton chaired the remainder of the meeting.

Moved by: Jerry Brandt (Kearney)

Seconded by: Jim Coleman (South River)

S2/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby appoint Glenn Miller as the Interim Vice-President; and

THAT the Vice-President be formally appointed for the 2022-2026 term at the Fall 2023 DPSMA Meeting.

Carried

Moved by: Wendy Whitwell (Armour)

Seconded by: Robert Brooks (South River)

S3/23 **BE IT RESOLVED THAT** the Minutes of the 165th District of Parry Sound Municipal Association Meeting dated Friday September 27, 2019 be approved, as circulated.

Carried

Moved By: Robert Brooks (South River)

Seconded by: Terry Fellner (Seguin)

S4/23

BE IT RESOLVED THAT the District of Parry Sound Municipal Association hereby approved the following Treasurer's Reports:

- June 30, 2019 to January 31, 2020
- January 31, 2020 to December 31, 2020
- December 31, 2020 to December 31, 2021
- December 31, 2021 to December 31, 2022

Carried

Lynda Carleton provided a FONOM update.

Interim Vice-President, Glenn Miller introduced two candidates running for the FONOM representative position. Ashley Brandt and Lynda Carleton both provided a short presentation.

Jessica Dixon, the representative from Scott Aitchison's Office spoke on behalf of Scott Aitchison, MP Parry Sound-Muskoka.

Kathy Horgan, Manager and Sarah Cormier, Municipal Advisor of the Ministry of Municipal Affairs and Housing presented on Disaster Recovery programs.

Graydon Smith, MPP Parry Sound-Muskoka, provided updates to the Association.

Tammy MacKenzie, Chief Administrative Officer and JJ Blower, Communications Officer provided updates from the District of Parry Sound Social Services Administration Board.

Coffee Break – sponsored by Weaver, Simmons LLP and KPK Survey

Anthony Akomah, Area Manager and Kristin Franks, Regional Services and Relationships, Ministry of Transportation, provided an overview on major capital projects.

Kaitlyn Potts and Steve McArthur, Account Managers with Municipal Property Assessment Corporation provided updates on behalf of MPAC.

Lunch was served by Jeff Ashby from 12:00 p.m. to 1:00 p.m.

Moved by: Terry Fellner (Seguin)

Seconded by: Glynn Robinson (McMurrich/Monteith)

S5/23

WHEREAS at the September 27, 2019 DPSMA Meeting the Association directed by Resolution F3/19 that the Secretary-Treasurer bring forward an amendment to the Constitution at the Spring 2020 Meeting to include the appointment process for the FONOM Representative as outlined in her report; and

WHEREAS the Spring 2020 Meeting was cancelled as a result of the pandemic, and the next scheduled Meeting set is May 5, 2023;

NOW THEREFORE BE IT RESOLVED THAT the District of Parry Sound Municipal Association hereby approves the following addition to the Constitution:

The Association shall elect the FONOM Representative at the first Municipal Meeting following an election. Those candidates wishing to run for FONOM Representative shall provide a bio to the Secretary-Treasurer, to be circulated to the Association prior to the First Spring Meeting. The candidates will be provided 3-5 minutes to make presentations during the opening of the meeting. Ballots will be handed out during the first morning coffee break and voting will take place from coffee break until 1:00 p.m. at the end of lunch. Ballots will be counted after 1:00 p.m. by the Secretary-Treasurer and the candidate will be appointed during the business portion of the meeting at 2:00 p.m.

Carried

Moved by: George Sterling (Ryerson)
Seconded by: Bill O'Hallarn (South River)

S6/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby increases the registration fees for the District of Parry Sound Municipal Association Meetings to \$50 per person for future DPSMA Meetings.

Carried

Moved by: Tom Piper (Nipissing)
Seconded by: Joe Lumley (Perry)

S7/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby appoints Karlee Britton as the Secretary-Treasurer for the District of Parry Sound Municipal Association effective June 1, 2023.

Carried

Moved by: Bernadette Kerr (Chrisholm)
Seconded by: Dan O'Halloran (McMurrich/Monteith)

S8/23 **BE IT RESOLVED THAT** the District of Parry Sound Municipal Association hereby appoints Lynda Carleton to sit on the Executive Committee (Board of Directors) of FONOM to represent the District of Parry Sound Municipal Association for the period 2023 to 2026.

Carried

The meeting adjourned at 1:17 p.m.

Ministry for Seniors and Accessibility - Event Request Form

The Ministry for Seniors and Accessibility (MSAA) thanks you for your interest; however due to the high number of requests we cannot guarantee participation. A MSAA staff member will advise you of the decision within 15 business days.

Part A: Event Details

Date of event:

Event title:

Name of host organization(s):

Brief description of host organization(s):

Number of members in the organization(s):

Event location (include postal code):

Event start time:

Purpose of Event (including type of event, meeting, conference etc.):

Expected number of attendees:

Audience profile

Please include the number of organizations represented among the attendees.

How is the event being publicized? (Please list any media opportunities or any hashtags that may be used if promoted on social media)

Is an agenda attached? Yes No

If not, when will one be available?

Cost to participate (if any):

Part B: Organization Sector Details

Indicate the sector (Please check only one)

- Broader Public Sector
- Government of Ontario
- Private Sector
- Not for Profit
- Other:

Part C: Participation Details

Type of participation below (Please check only one)

- Presentation
- Keynote presentation
- Workshop/seminar/training session
- Booth
- Panel presentation (provide additional information below)
- Webinar (_____ will host the webinar)
- Other:

If panel, please list other panellists, theme, and additional information:

If the participation is digital, what platform will you be using: (Please check only one)

- Microsoft Teams
- Zoom
- Webex
- Adobe Connect
- Other:

Topic of presentation below (Please check only one)

- Design of Public Spaces
- Information and Communications
- Employment
- Transportation
- Customer Service
- General awareness of the Accessibility for Ontarians with Disabilities Act (AODA)
- Integrated Accessibility Standards Regulation
- Other:

Presentation start time:

Length of presentation (including time for Q & A):

Please list any other speakers at this event:

Please provide any additional notes (optional):

If MSAA has participated in this event in the past, please provide details below:

Part D: Contact Information

Name:

Title:

Phone number:

Email address:

Date submitted to the MSAA:

Require a reply from MSAA by (date):

Remember to consider the accessibility needs of your participants Please refer to the OMSSA Guide 'Conducting Accessible Meetings'

<http://omssa.com/accessible-community-engagement/omssa-guides/guide-to-conducting-accessible-meetings-english>



**DISTRICT OF PARRY SOUND
MUNICIPAL ASSOCIATION**

**Treasurer's Report
January 1, 2023 to July 31, 2023**

Opening Bank Balance (January 1, 2023)	\$4,709.49
Deposits:	
2023 Membership Fees	\$ 3,680.00
Spring Registrations	\$ 3,170.00
Sponsorships for Spring Mtg	\$ 400.00
Interest	<u>\$ 2.42</u>
	\$7,252.42
Disbursements:	
FONOM Membership Fee	\$ 176.40
Honorariums - Spring 2023	\$1,224.04
Spring Association Meeting - Caterer	\$2,000.00
Perry Spring Admin. Fees	\$ 400.12
Morning Registration, Door Prize	\$ 568.30
Farewell Gift for Secretary-Treasurer	\$ 150.29
Bank Charges	\$ 52.00
Executive Meeting – Mileage July 20, 2023	<u>\$ 504.56</u>
	\$5,075.71
Bank Balance as of July 31, 2023	\$6,886.20

Plus \$25.00 in Credit Union Shares

Plus \$57.00 in Credit Union Affinity Shares



Belvedere Heights

Municipality of Whitestone
2023
21 Church Street,
Dunchurch, ON,
POA 1G0

October 5,

Dear Mayor and Council,

On behalf of the Belvedere Heights Board of Management, please accept this invitation to The District of Parry Sound West (Belvedere Heights) Annual Information Meeting for 2023. This year's AIM is being held at 7:00 p.m. on Thursday, November 2nd. Councils of our respected municipalities and members of the public are invited to attend virtually via Zoom.

We request that your team post the following information publicly on your website.

Request to Share - Notice to Ratepayers:

Belvedere Heights Board of Management is hosting its Annual Information Meeting for 2023 on Thursday, November 2nd at 7:00 p.m., members of the public are encouraged to attend virtually using the following link:

<https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwpsbc.zoom.us%2Fj%2F89261456176%3Fpwd%3DL3RZWk5OVVWTWjMvUE5PdlhVSEU5Zz09&data=05%7C01%7Cjfargherlee%40wpsbc.com%7C024fe0be0489498823fb08dbc5ce9676%7Ca9fa0de2d65f44979d0b2d187f55fa96%7C0%7C0%7C638321263322384302%7CUnknown%7CTWFpbGZsb3d8eyJWljoimc4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6lk1haWwiLCJXVCi6Mn0%3D%7C3000%7C%7C%7C&sdata=GwUkDoS3AnVJlfxXyZ5j39B9boNR%2FOxU66VhCQD5GE%3D&reserved=0>

Meeting ID: 892 6145 6176

Passcode: 437069

Join By Phone - Dial by your location

- 855 703 8985 Canada Toll-free
- 833 548 0276 US Toll-free

Sincerely,

Kami Johnson,
Administrator
Belvedere Heights