



**The Corporation of the Municipality of Whitestone**

**Agenda of Regular Council Meeting  
Tuesday March 21, 2023**

**Dunchurch Community Centre**

**and**

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/87181563291>

**(Phone Call Only)**

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 871 8156 3291#

*Meetings are recorded. Both the audio and video are posted on the Municipal Website*

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**1. Call to Order and Roll Call**

**6:30 p.m.**

**National Anthem**

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. Disclosure of Pecuniary Interest**

**3. Approval of Agenda ®**

**4. Presentations and Delegations**

4.1 Nadine Hammond, Tower on the Hill Museum  
**Matters Arising from Presentations and Delegations**

**Move into Committee of the Whole ®**

**5. Planning Items**

- 5.1 Consent Application B01/2023(W) – 1502701 ONTARIO LTD. (MOFFATT) ®
- Memorandum from John Jackson, Planner dated March 6, 2023

**Reconvene into Regular Meeting ®**

**Matters Arising from Committee of the Whole**

**6. Public Meeting - None**

**7. Consent Agenda ®**

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.*

- 7.1 Council and Committee Meeting Minutes
- 7.1.1 Regular Council Meeting Minutes for Tuesday March 7, 2023
  - 7.1.2 Special Council Meeting Minutes for Monday, March 13, 2023

- 7.2 Unfinished Business (listed on page 4)

**Matters Arising from Consent Agenda**

**8. Accounts Payable**

- 8.1 Accounts Payable ®

**9. Staff Reports**

- 9.1 Report PW-2023-03  
Blue Box Transition update ®
- 9.2 Report FIN-2023-02  
Donations 2023 ®
- 9.3 Report FIN-2023-03  
Council Remuneration and Expenses 2022 ®

**10. By-Laws - None**

**11. Business Matters**

- 11.1 Community Centre Audio / Video improvements update ®
- 11.2 Memo re Greenwood property – rezoning matter ®

**12. Correspondence**

**Matters Arising from Correspondence**

- 13. Councillor Items**
- 14. Questions from the Public**
- 15. Confirming By-law ®**
- 16. Adjournment ®**

## Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
April 2019	Animal and Bird Control By-law	Agricultural Committee	DRAFT By-law for information and discussion presented at for the Regular Council meeting of October 4, 2022.  For discussion by Council in 2023
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Ad Hoc Committee	On June 7, 2022 Council passed a By-law to amend the Municipality's Zoning By-law in regards to a revision of the definition of Short Term Rental Unit. The last date for filing a notice of appeal was the 11th day of July, 2022  A revised By-law for the licensing, regulating/governing of rental units and protocol is in process. Further work on this issue to be done in 2023.
Feb 22, 2022	Staff Report PW-2022-01 Churlee Road Boat Launch  <b>THAT</b> the Council of the Municipality of Whitestone does hereby receive Staff Report PW-2022-01 (Churlee Road Boat launch) for information,  <b>AND THAT</b> the Council of the Municipality of Whitestone does hereby provide the following direction:	Manager of Public Works	Report presented at the September 6, 2022 Regular Council meeting.  Follow-up from the September 6, 2022 Council meeting – staff to consider the possibility of a boat launch adjacent to a CRA that runs off of Farley's Road.  Report to Council April 2023
March 15, 2022	By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the	Planning Staff and CBO	To be reviewed with the Applicant January 2024

	Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON		
April 19, 2022	<p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby receive the report of the WahWashKesh Landings Task Force dated April 19, 2021 regarding paid and enforced parking for information, and consider its recommendations</p>	Mayor Comrie with assistance of staff as needed	Ongoing
	<p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby approve in principle the introduction of paid and enforced parking at the WahWashKesh landings, as soon as practical.</p>	Mayor Comrie with assistance of staff as needed	Anticipated for 2023
	<p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby request staff to bring forward an amendment to By-law 38-2016, being a By-law to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone, in support of the implementation of enforced parking at the WahWashKesh landings, as soon as practical</p>	Mayor Comrie with assistance of staff as needed	Anticipated for 2023
	<p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the WahWashKesh Landings Task Force develop an implementation plan for paid and enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal Staff.</p>	Mayor Comrie with assistance of staff as needed	Anticipated for 2023

	<p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p><b>THAT</b> the WahWashKesh Landing Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council.</p>	Mayor Comrie with assistance of staff as needed	Anticipated for 2023
	<p>ADMIN-2022-09 Lorimer Lake Resort Property – wetlands / beaver pond</p> <p><b>THAT</b> the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-09 (Lorimer Lake Resort property – wetlands / beaver pond) for information.</p>	Planning Consultant	<p><b>Clerks Note:</b> Members of Council had an interest in pursuing this matter further with a request to:</p> <ul style="list-style-type: none"> <li>• Provide a report on EP Zones that were inadvertently eliminated from the Zoning Maps in 2018</li> <li>• A typical Fill By-law</li> <li>• A typical Site Alteration By-law and</li> <li>• A review of how other local Municipalities manage EP Zones</li> </ul> <p>In progress; no date has been set by the Consultant at this time for completion.</p>
July 5, 2022	<p>AMBIANCE FINE HOMES INC. Proposed Zoning By-law amendment is to rezone part Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone.</p> <p><b>THAT</b> the Council of the Municipality of Whitestone receives the Ambiance Fine Homes Inc. Proposed Zoning By-law amendment to rezone part of Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone for information.</p> <p><b>AND THAT</b> the following direction is hereby provided with respect to the next steps:</p>	CAO/Clerk and Planning Consultant	<p>OLT Settlement hearing March 10, 2022</p> <p>By-law and documents to be finalized by the OLT and submitted back to the Municipality and the applicant.</p>

	A peer review to be conducted of the planning, environmental, and socio-economic issues associated with the application to address the questions raised by the public, and suggest mitigation measures, at the applicant's cost		
September 20, 2022	Staff will consider accessibility needs at the Dundome, the Community Centre and Municipal Office for the 2023 budget	Public Works Manager	2023 Budget
December 5, 2022	<p>THAT the Council of the Municipality of Whitestone does hereby approve the use of the Farley's Road boat launch parking area for non-deeded access users at no charge, for the 2022-2023 winter season;</p> <p>AND THAT Staff be requested to report back to Council by April 2023 in respect of parking capacity at the Farley's Road boat launch property and options for increased access for non-deeded access users;</p> <p>AND THAT the title instruments on each of the 12 registry pins be obtained to verify their rights in title.</p>	<p>Manager of Public Works</p> <p>Planning Assistant</p>	<p>In progress</p> <p>In progress</p>
January 10, 2023	Council will invite the new Chairperson of the Belvedere Board of Management as well as Township of McKellar Councillor Debbie Zulak to speak to Council in the future about Belvedere Heights and Life Leases	Administrative Staff	Date to be determined
March 7, 2023	Staff set up Health Spending Accounts with the Benefits provider for each Council Member including their Dependents, if any, with an annual Benefit amount of \$4,000.00 per year, per Council Member (inclusive of dependents), and	Treasurer	In progress

	<p>Staff update the Critical Illness Insurance Coverage from the current amount \$10,000.00 to \$20,000.00 per Council Member, and</p> <p>If a Member of Council wishes to use a portion of the Health Spending Account annual value towards Life Insurance Premiums they may do so by providing the premium costs to the Treasurer/CAO/Clerk</p>		
	<p>Staff to work with the Magnatawan Pioneer Association to discuss options that will include boat storage to be permitted, winches will be permitted, no docks or storage boxes permitted and the Municipality assumes no liability or responsibility.</p>	CAO and staff	Meeting to be arranged in mid-April due to availability of Magnatawan Pioneer Association representatives
	<p>Question from Councillor Nash regarding burning Brush at Aulds Road Landfill</p>	Fire Chief	To prepare a memo – in progress
	<p>Landfill cover, wood chips - Councillor Nash asked if they were non-combustible</p>	Public Works Manager	To prepare a memo – in progress

**END**

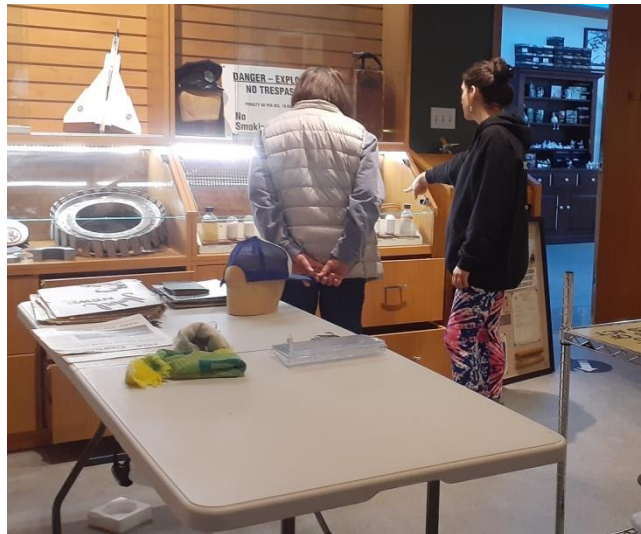


## **Correspondence**

(listed in the order they were received by the Clerks Department)

- A. Parry Sound Area Community Business & Development Centre Inc. letter regarding contribution to the Parry Sound Area CB&DC – 2023 dated February 24, 2023.
- B. Municipality of Chatham-Kent resolution regarding reducing municipal insurance costs dated March 6, 2023.
- C. District of Parry Sound Municipal Association Meeting scheduled for Friday May 5, 2023 with 2023 Spring Meeting Form.
- D. Municipality of Magnetawan resolution regarding Magnetawan River Watershed dated March 8, 2023.
- E. District of Parry Sound Social Services Administration Board resolution regarding food insecurity dated March 9, 2023.
- F. Town of Parry Sound resolution regarding strengthened Freshwater Action Plan dated February 7, 2023.
- G. Town of Parry Sound letter and resolution regarding the Mega School dated March 14, 2023.
- H. North Bay Parry Sound District Health Unit letter regarding food insecurity dated March 14, 2023.

# PRESENTATIONS AND DELEGATIONS



# The West Parry Sound District Museum



# The History of the West Parry Sound District Museum

- ▶ West Parry Sound District Museum was created to collect, conserve, research, house, exhibit and interpret those objects that best serve to illustrate the history of the West Parry Sound District.
- ▶ The Museum fulfills its obligation special education programs, exhibits, and research for the benefit of the present and future generations of the West Parry Sound District.
- ▶ Founded in 1983 the Museum was the brain child of community members who understood how a museum would benefit the community.
- ▶ Originally funded by individual community members, existing municipalities, cottage associations and like minded businesses the WPSDM organization was able to build a purpose built building in just under 10 years.

# Strategic Plan

## ▶ Mission Statement

- The West Parry Sound District Museum's mission is to collect, preserve and share the West Parry Sound District's history and culture with our community and future generations

## ▶ Strategic Objectives

- Enhance Access
- Capture Our Ongoing History
- Resource to Ensure Security
- Protect Infrastructure

# Highlights 2023

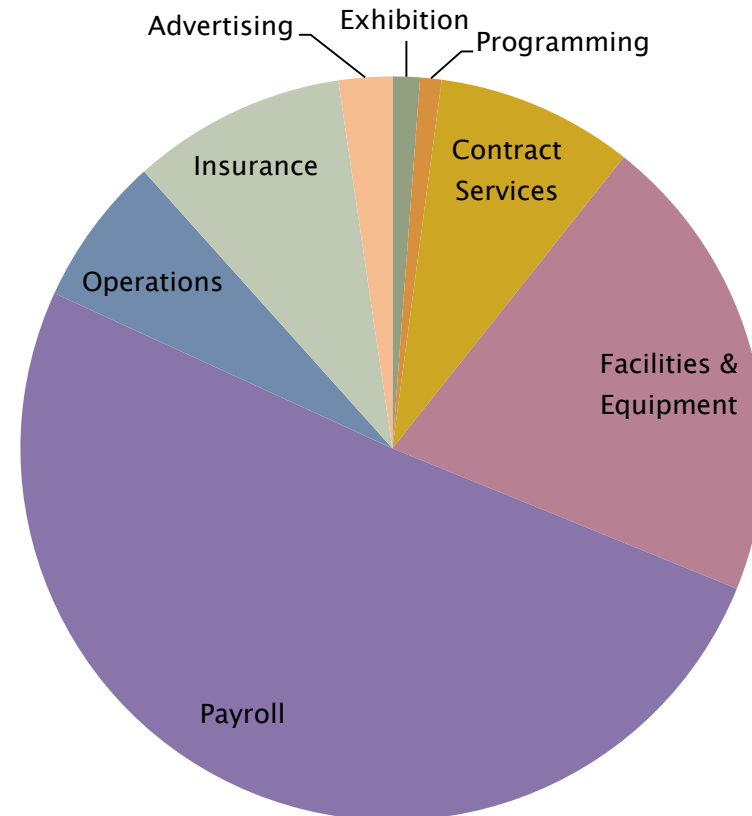
- ▶ 3,858 Visitors
- ▶ 2,005 FaceBook Followers
- ▶ 129 Instagram Followers (Account opened in October)
- ▶ 11,030 Website Sessions
- ▶ 7,968 Objects are currently being housed within the Museum
- ▶ 6,140 Historical Images (photographs, slides, etc)
- ▶ 5,019 Archival Artifacts
- ▶ Emptied out the barn and all artifacts housed in it are in quarantine in a storage unit until the spring.

# Upcoming Programming

- ▶ Four New Temporary Exhibitions
  - Farm Fresh
  - Georgian Bay Wildflowers
  - The Waubuno
  - The Scoot Exhibition
- ▶ Creation of a research space where researchers may explore the Museum's digital holdings and resource library.
- ▶ Temporary Exhibition: Indigenous Ingenuity

# 2023 Budget Numbers

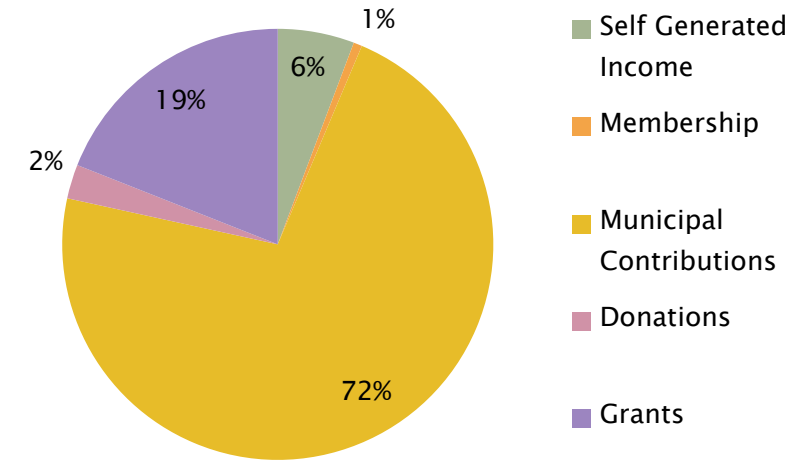
Expenses	
Exhibition	\$2,550
Programming	\$2,000
Contract Services	\$18,400
Facilities & Equipment	\$44,000
Payroll	\$108,912
Operations	\$14,000
Insurance	\$20,000
Advertising	\$5,000
<b>Total</b>	<b>\$214,862</b>





# 2023 Budget Numbers

Income	
Admission	\$7,000
Gift Shop Sales	\$5,000
Research	\$200
Membership	\$1,500
Municipal Contributions	\$168,750
Other Public Support	\$6,000
Grants	\$44,519
Program	\$250
Rentals	\$1,000
<b>Total</b>	<b>\$234,219</b>



## 2023 Municipal Contribution Requests

Archipelago	\$35,250
Carling	\$39,150
McDougall	\$18,000
McKellar	\$10,000
Parry Sound	\$43,300
Seguin	\$22,500
Whitestone	\$550

# The Team

## Board of Directors

- ▶ **The Executive**  
**Rob Wood, *Chair***  
**Marianne Bourgeois, *Vice Chair***
- Ken Adams**
- ▶ **Kathy Hamer**
- ▶ **Doug McCann**
- ▶ **Bert Liverance**
- ▶ **Earl Manners**
- ▶ **Gerald Porter**
- ▶ **Jo Bossart**
- ▶ **Pam Wing, Carling**
- ▶ **Stephen Wohleber**

## Staff

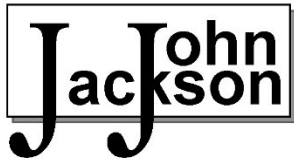
**Nadine Hammond,**  
*Curator/Manager*

**Amy Sultana,**  
*Collections Supervisor*

**Michaela Dickens,**  
*Collections Assistant*

**Mardi Wareham,**  
*Gift Shop Attendant*

# PLANNING ITEMS



**Planner, Inc.**

1 Mall Drive Unit #2, Parry Sound, Ontario P2A 3A9

Tel: (705) 746-5667 E-Mail: JJPlan@Vianet.ca

**CONSENT APPLICATION NO B01/2023(W)**

**PART OF LOT 25, CONCESSION 3**

**GEOGRAPHIC TOWNSHIP OF HAGERMAN**

**1092 BALSAM ROAD**

**ROLL # 4939 0100 0404 400**

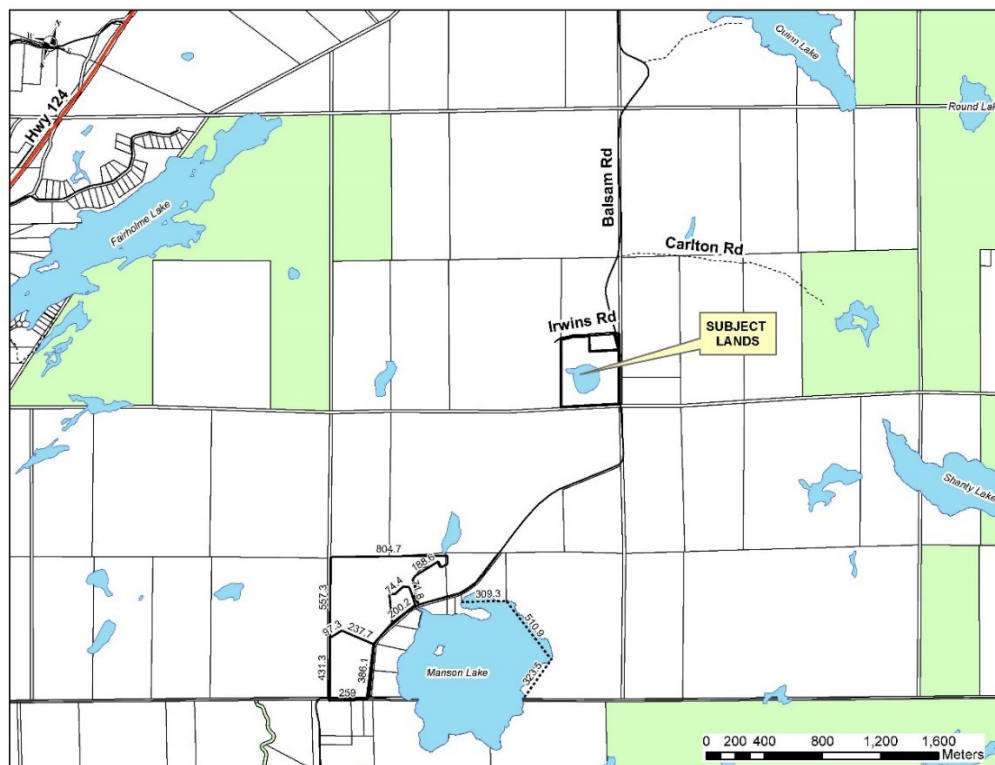
**APPLICANT: David Moffat**

**OWNER: 1502701 Ontario Ltd. (Christopher Moffatt)**

**March 6, 2023**

**APPLICATION PURPOSE**

Chris Moffat has acquired a parcel of land at the intersection of Balsam Road and Irwins Road.

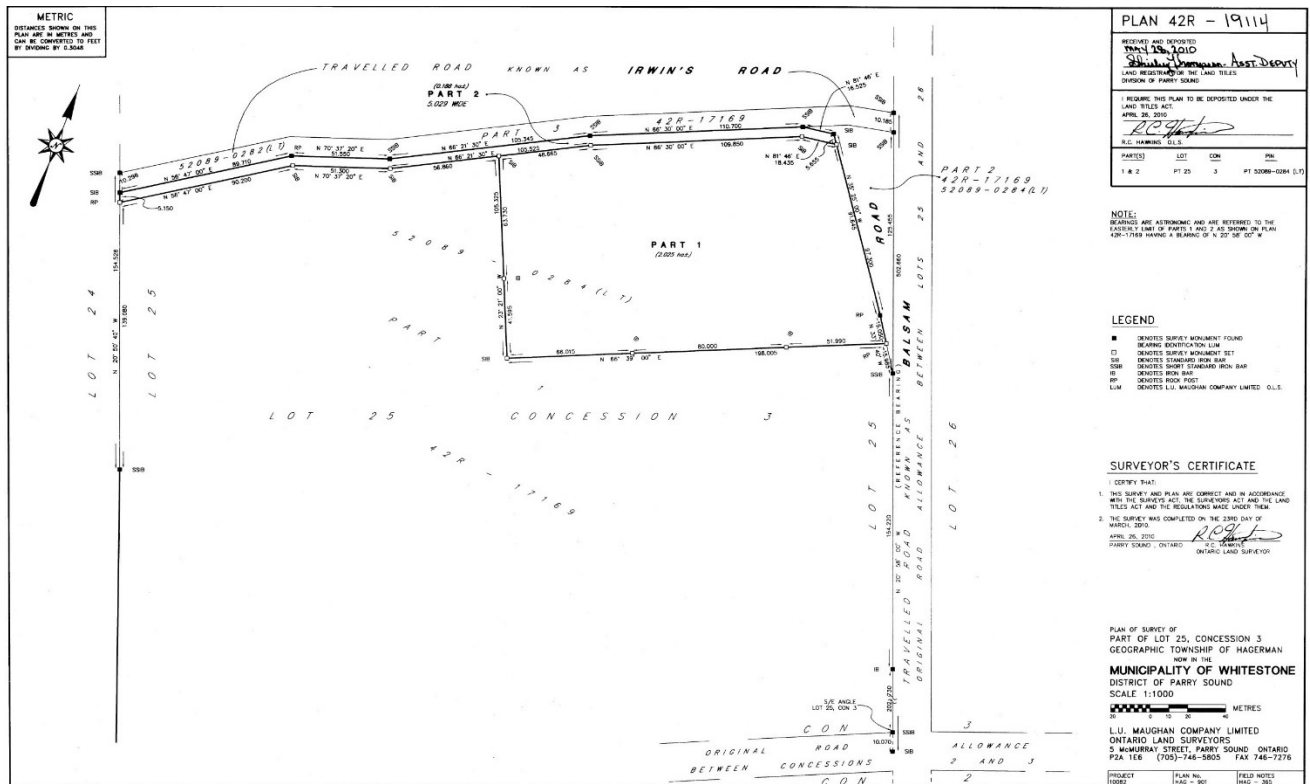


The lands are approximately 44 acres with 300 metres of frontage on Balsam Road and 200 metres frontage on Irwin Road. Both roads are maintained year round by the Municipality.

### PROPERTY DESCRIPTION

The lands consist of approximately 44 acres around a manmade pond at Balsam and Irwin Roads.

The lands are described in a survey 42R-19114.



The lands are bisected by a creek that flows from west to east through the man made pond.

The lands rise moderately from the creek/pond to the Township Roads.



The lands are marshy around the edge of the pond but there are sufficient areas above these wetlands to support the development of homes and services.

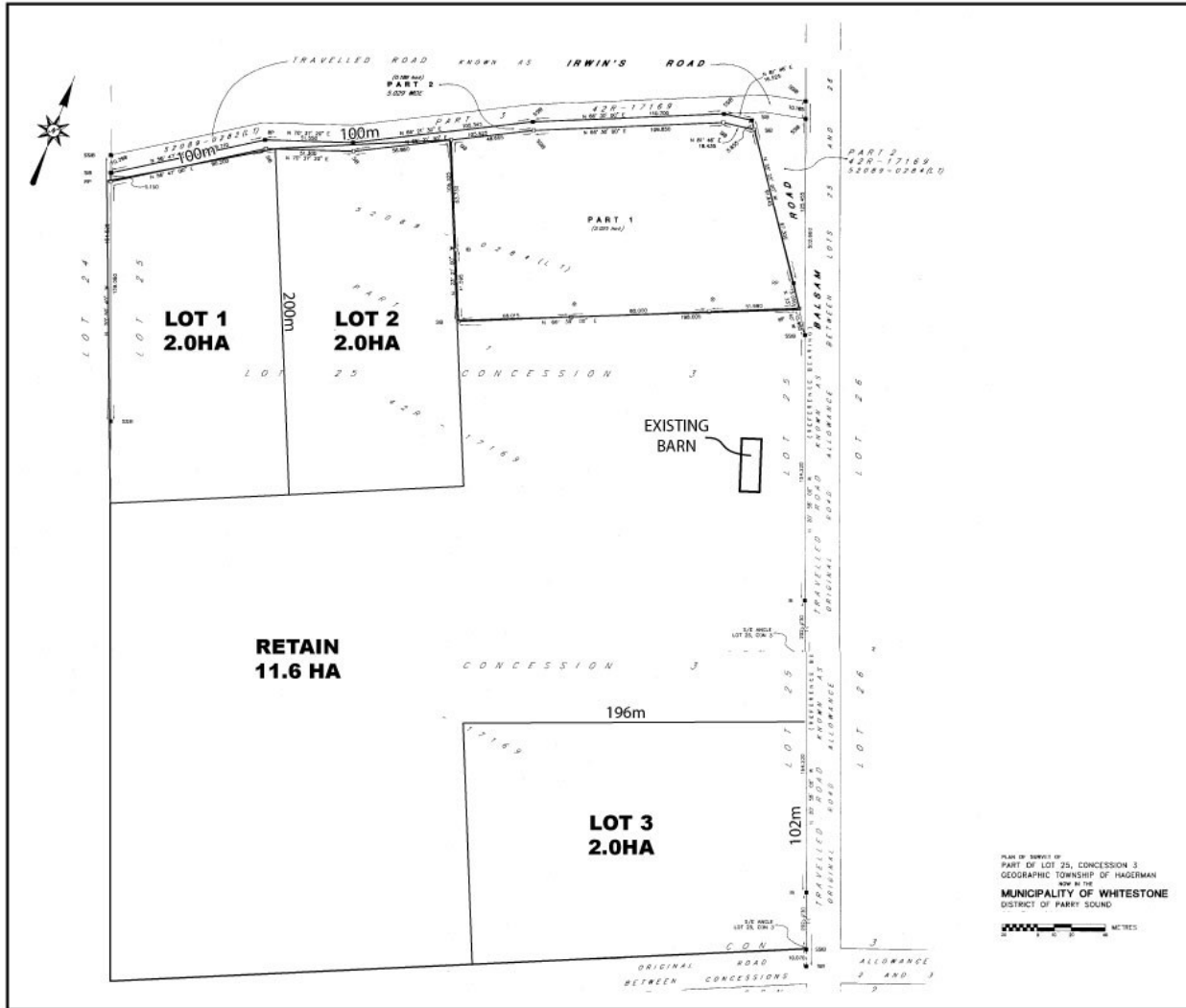
The lands are vacant except for a barn-like storage building adjacent to Balsam Road.

The lands have a “mixed bag” of vegetation communities from fields to wetlands, to mixed forests and spruce bogs along the creek.



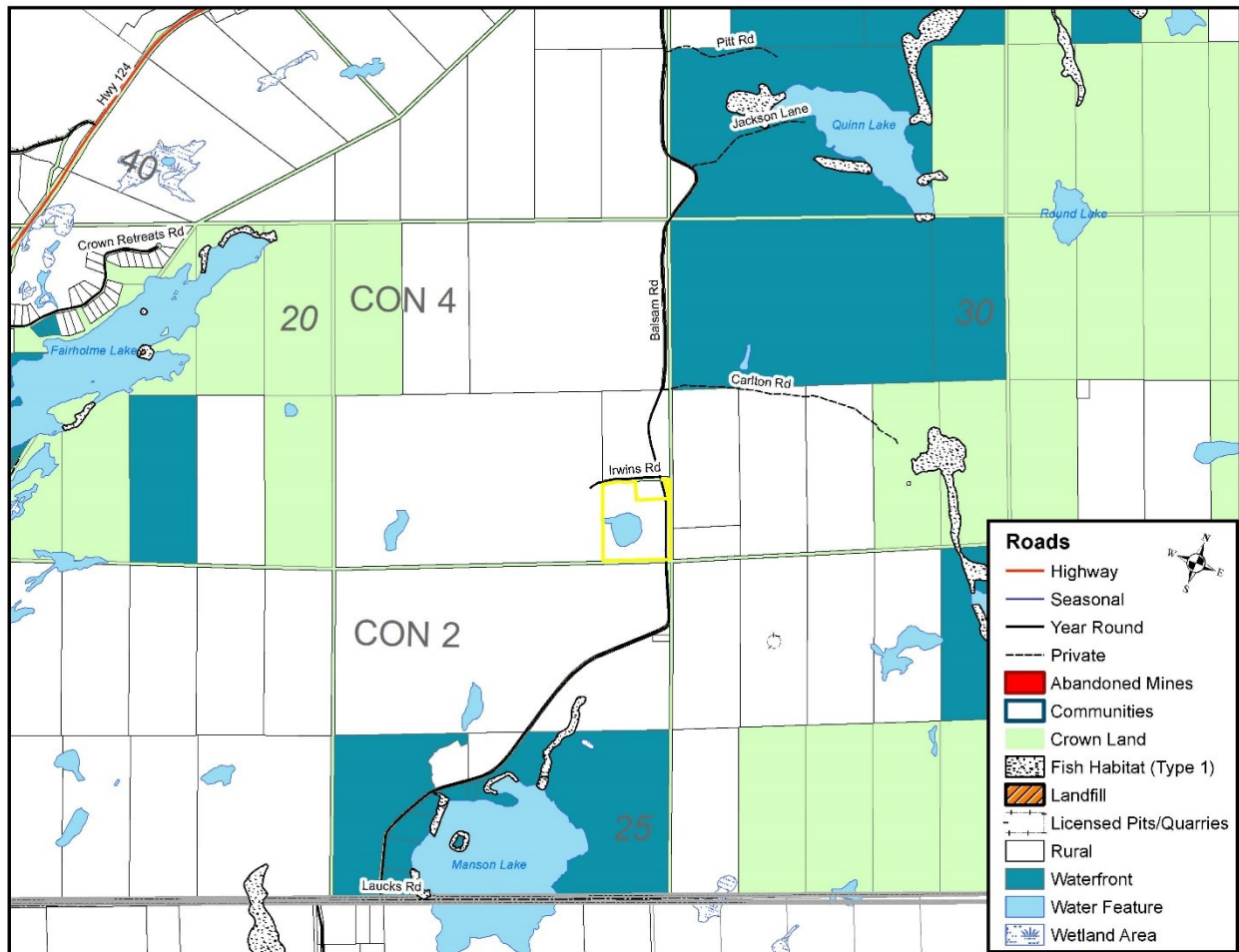
# PROPOSED CONSENT

The proposal is to create three (3) new rural lots. Two lots are proposed to front on Irwins Road and the third will front on Balsam Road.



## OFFICIAL PLAN

The subject lands are designated Rural in the Whitestone official plan.



While the man made pond is showing up as a small lake on the O.P. Schedule, there are no natural heritage designations either around the creek or the pond.

New residential lots are permitted in the Rural areas subject to complying with the requirements of the zoning By-Law (section 8.02).

There are no identified Natural Heritage features on the subject lands although the air photo illustrates a significant area of constraint around the pond.

The pond is at a considerably lower elevation in contrast to the building locations for the lots.

The pond is claimed to be about 20 feet deep and is populated with large northern pike up to 25 pounds.





**POND**



**BARN ON RETAINED LOT**



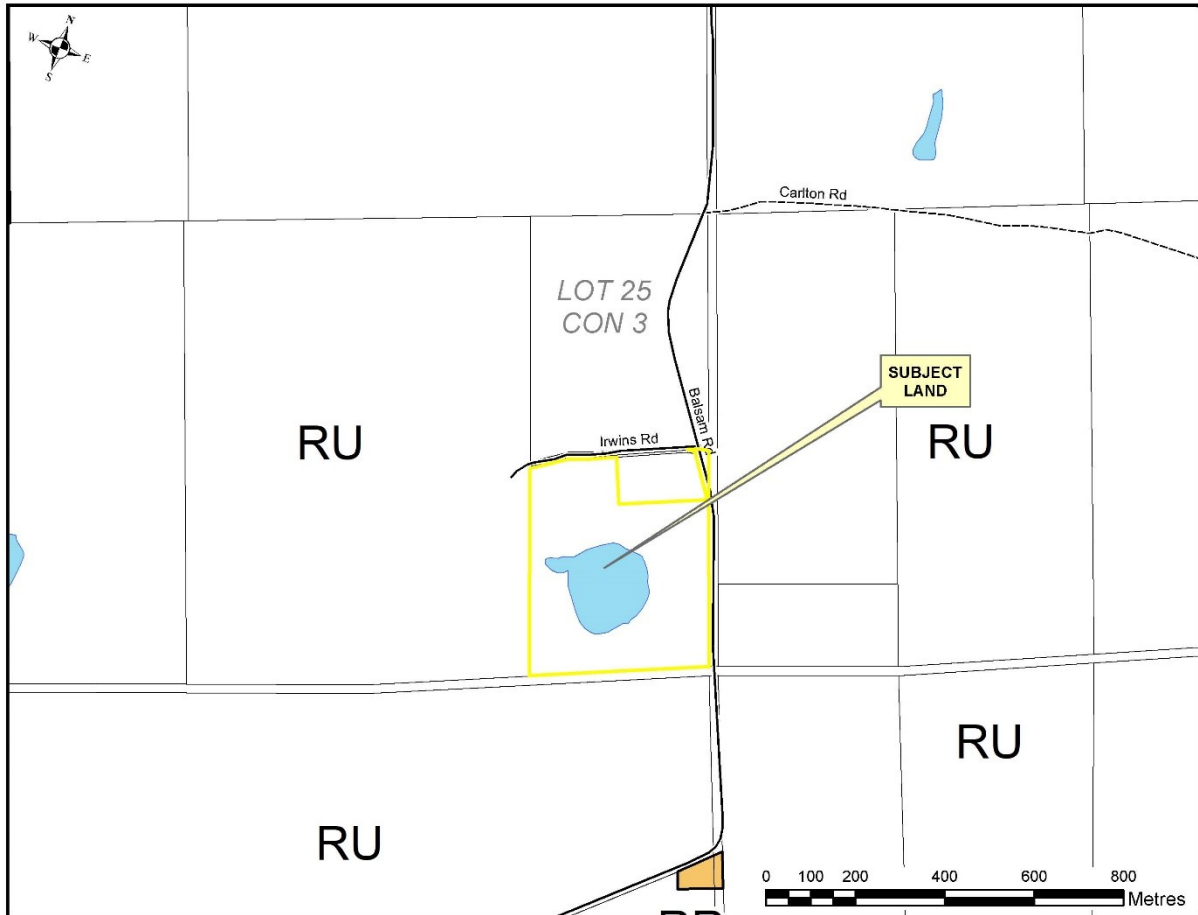
**PROPOSED LOTS 1 & 2 ON IRWIN'S ROAD**



**PROPOSED SEVERED LOT 3**

**ZONING BY-LAW**

The subject lands are zoned Rural (RU) in Whitestone Zoning By-Law.



The sizes of the proposed lots are illustrated in the chart below.

	FRONTAGE (m)	AREA (ha)
RURAL ZONE (Min.)	100	2.0
SEVER 1	100	2.0
SEVER 2	100	2.0
SEVER 3	102	2.0
RETAIN	262	11.6

## **RECOMMENDATION**

That the proposed consent to create three new lots in Lot 25, Concession 3 in the geographic Township of Hagerman as applied for by David Moffat be approved subject to the following conditions.

1. Payment of a fee in lieu of parkland in accordance with the Municipality's fee By-Law;
2. 911 addressing; and
3. Payment of any applicable planning fees.

Respectfully submitted,



John Jackson M.C.I.P., R.P.P.

JJ; jc

# CONSENT AGENDA



**Regular Council Meeting *DRAFT* Minutes**  
**Tuesday, March 7, 2023, 4:00 p.m.**  
**Dunchurch Community Centre and Zoom Video Conferencing**

- Present:** Joe Lamb, Deputy Mayor  
Janice Bray, Councillor  
George Comrie, Mayor  
Scott Nash, Councillor  
Brian Woods, Councillor
- Staff:** Michelle Hendry, CAO/Clerk  
Bob Whitman, Fire Chief
- Guests:** 1 - In person  
11 - via Zoom video or telephone

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 4:00 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**2. Disclosure of Pecuniary Interest**

Deputy Mayor Lamb requested that any pecuniary interest be declared for the record. Councillor Nash declared a pecuniary interest in respect of item 11.1

**3. Approval of the Agenda**

**Resolution No. 2023-110**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Scott Nash

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented.

**Carried**

**4. Presentations and Delegations**

- a) Harold Elston, Report of the Integrity Commissioner
- b) Linda West from Rotary Club of Parry Sound – Annual 3 Pitch Event

**Matters Arising**

**Resolution No. 2023-111**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

- 4.1 Harold Elston, Report of the Integrity Commissioner

**THAT** the Council of the Municipality of Whitestone receive for information the Report of the Integrity Commissioner (2019 to 2022), from Harold Elston, former Integrity Commissioner for the Municipality of Whitestone.

**Carried**

**Resolution No. 2023-112**

**Moved by:** Councillor Scott Nash

**Seconded by:** Mayor George Comrie

- 4.2 Linda West from Rotary Club of Parry Sound – Annual 3 Pitch Event

**THAT** the Council of the Municipality of Whitestone receive for information the presentation from Linda West, Rotary Club of Parry Sound – Annual 3 Pitch Event.

**Carried**

**5. Planning Items - None**

**6. Public Meeting – None**

**Resolution No. 2023-113**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Scott Nash

**7. Consent Agenda**

**WHEREAS** the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
  - 7.1.1 Regular Council Meeting Minutes for Tuesday, February 21, 2023
  - 7.1.2 Special Council Meeting Minutes for Saturday, February 25, 2023
  - 7.1.3 Whitestone Public Library and Technology Centre Board Meeting Minutes for January 30, 2023

7.2 Unfinished Business (listed on pages 4-7)

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone does hereby approve the following Council Meeting Minutes:

The Regular Council Meeting Minutes of February 21, 2023; and the Special Council Meeting Minutes for Saturday, February 25, 2023; and

**THAT** Council receives for information the Whitestone Public Library and Technology Centre Board Meeting Minutes for January 30, 2023; and Unfinished Business listing contained in the Consent Agenda dated March 7, 2023.

**Carried**

## **8. Accounts Payable**

### **Resolution No. 2023-114**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

#### 8.1 Accounts Payable

**THAT** the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$121,962.46 for the period ending February 28, 2023.

**Carried**

## **9. Staff Reports**

### **Resolution No. 2023-115**

**Moved by:** Councillor Scott Nash

**Seconded by:** Mayor George Comrie

#### 9.1 Report ADMIN-2023-06 Council Health and Insurance Benefits

**THAT** the Council of the Municipality of Whitestone does hereby receive report ADMIN-2023-06 (Council Health and Insurance Benefits) for information and discussion, and.

**THAT** the Council of the Municipality of Whitestone does hereby provide the following direction:

THAT effective March 7, 2023 that Staff set up Health Spending Accounts with the Benefits provider for each Council Member including their Dependants, if any, with an annual Benefit amount of \$4,000.00 per year, per Council Member (inclusive of dependants), and



That Staff update the Critical Illness Insurance Coverage from the current amount \$10,000.00 to \$20,000.00 per Council Member, and

THAT if a Member of Council wishes to use a portion of the Health Spending Account annual value towards Life Insurance Premiums they may do so by providing the premium costs to the Treasurer/CAO/Clerk

**Resolution No. 2023-116**

**Moved by:** Deputy Mayor Joe Lamb

**Seconded by:** Mayor George Comrie

**Amendment:**

Health Spending Account: \$2,500.00 with spouses or dependants per Councillor  
**Carried**

**Recorded Vote: (To Resolution 2023-115 including Amendment per 2023-116).**

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Mayor, George Comrie	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Deputy Mayor, Joe Lamb	X		

**Carried**

**Resolution No. 2023-117**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

9.2 Report ADMIN-2023-07  
Use of Shore Road Allowance adjacent to Bolger Landing for boat storage

**THAT** the Council of the Municipality of Whitestone does hereby receive report ADMIN-2023-07 (Use of Shore Road Allowance adjacent to Bolger Landing for boat storage) for information and discussion, and

**THAT** the Council of the Municipality of Whitestone does hereby provide the following direction.

**Deferred**

**Clerks Note:** Staff to work with the Magnatawan Pioneer Association to discuss options that will include boat storage to be permitted, winches will be permitted, no docks or storage boxes permitted and the Municipality assumes no liability or responsibility.

**Resolution No. 2023-118**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

## 10. By-laws

- 10.1 By-Law No. 18-2023, being a By-law for a Zoning By-law amendment to rezone Part Lot 24, Concession 6, in the geographic Township of Burton, from Waterfront Residential 1- Limited Service (WF1-LS) to Tourist Commercial Exception No. 4 (C2-4) Zone – ROBERTS ®

**THAT** By-law No. 18-2023, being a By-law for a Zoning By-law amendment to rezone Part Lot 24, Concession 6, in the geographic Township of Burton, from Waterfront Residential 1- Limited Service (WF1-LS) to Tourist Commercial Exception No. 4 (C2-4) Zone be Read a First and Second time this 7<sup>th</sup> day of March, 2023;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 7<sup>th</sup> day of March, 2023 and numbered 18-2023.

**Carried**

## 11. Business Matters

- 11.1 Notice of Motion – Councillor Scott Nash  
Request for the Municipality of Whitestone staff to review By-Law 30-2017 “being a By-Law to adopt a protocol for the authorizing of annual grants for the purpose of assisting road maintenance costs of the property owners on private and unassumed roads”, along with the application form and the expenditures form.

**THAT** the Council Municipality of Whitestone does hereby request a staff review and update to By-Law 30-2017 “being a By-Law to adopt a protocol for the authorizing of annual grants for the purpose of assisting road maintenance costs of the property owners on private and unassumed roads”, along with the Application for Municipal Grant Form and Road Grand Expenditures Form and,

**THAT** the following sections of By-law 30-2017 as follows, be amended, revised and / or edited:

**Clerks Note** – The motion was not moved.

### **Resolution No. 2023-119**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Janice Bray

- 11.2 Scheduling Council meetings
- 11.2.1 Second Budget review meeting
  - 11.2.2 Strategic Plan and Action Plan update meeting
  - 11.2.3 Closed Session Meeting – miscellaneous Closed Session matters
  - 11.2.4 Meeting with Belvedere Heights Board of Management

**THAT** the Council of the Municipality of Whitestone does hereby set the following Special Council Meeting dates:

Second Budget review meeting: **April 11, 2023 at 3:00 p.m.** via Zoom

Strategic Plan and Action Plan update meeting: **April 24, 2023 at 3:00 p.m.** via Zoom.

Closed Session Meeting: **March 27, 2023 at 3:00 p.m.** via Zoom.

Meeting with Belvedere Heights Board of Management: Join Meeting on **March 27, 2023 at 3:00 p.m.** via Zoom and then have a Delegation on **April 4, 2023 at 6:30 p.m.**

**Carried**

**Resolution No. 2023-120**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**12. Correspondence (listed on page 8 of the Agenda)**

**WHEREAS** the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 8 of the March 7, 2023 Council agenda;

**NOW THEREFORE BE IT RESOLVED THAT** Council receive the correspondence items for information, with the following extracted for further discussion/action:

E. Ted Greenwood email regarding objection to rezoning fee dated November 15, 2022.

**Carried**

**Matters Arising from Correspondence**

E. Ted Greenwood email regarding objection to rezoning fee dated November 15, 2022.

Staff to discuss the matter with John Jackson and prepare a motion on the matter for the next Regular meeting of Council.

**13. Councillor Items**

**Deputy Mayor Lamb**

- This weekend is the fishing derby starting at noon.
- Pancake breakfast from 9:00 am to 11:00 am first and then the Derby starts at noon.

**Councillor Nash**

- Hydro One has indicated that they are doing some spraying on the Hydro Line near Bolger Lake Can staff reach out and see if Hydro One can use a solution that is not as toxic, near the lake.

- Arranging the first meeting of the Environmental Stewardship Committee, and asked about protocols for notifying the public of the meeting.
- Asked the Fire Chief about burning the brush at the landfill site.
- Asked if the landfill cover, wood chips was non-combustible.
- Asked about getting access to word versions of certain documents. Deputy Mayor Lamb indicated an answer was previously provided.

**14. Questions from the Public**

**15. Confirming By-law**

**Resolution No. 2023-121**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Janice Bray

**THAT** By-law 19-2023 Being the Confirmatory By-law for the Council meeting of Tuesday, March 7, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**16. Adjournment**

**Resolution No. 2023-122**

**Moved by:** Councillor Scott Nash

**Seconded by:** Councillor Brian Woods

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 6:17 p.m. until the Special Council meeting of Monday March 13, 2023 at 6:30 p.m. or at the call of the chair.

**Carried**

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**George Comrie**

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**Mayor**

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**Michelle Hendry**

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**CAO/ Clerk**



**Special Council Meeting Minutes  
Monday, March 13, 2023, 6:30 p.m.  
Zoom Video/Telephone Conferencing**

**Present:** George Comrie, Mayor  
Janice Bray, Councillor  
Joe Lamb, Councillor  
Scott Nash, Councillor (left the meeting at 8:41 pm)  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk

**Consultant:** John Jackson, Planner

**Guest:** John Mascarin, Integrity Commissioner LLP

**1. Roll Call and Call to Order**

The Chair commenced roll call and called the meeting to order at 6:30 p.m.

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record.  
None declared.

**3. Approval of the Agenda**

**Resolution No. 2023-123**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Janice Bray

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented

**Carried**

**4. Closed Session**

**Resolution No. 2023-124**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Janice Bray

**Adjourn to Closed Session**

**WHEREAS** the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

**NOW THEREFORE BE IT RESOLVED THAT** this Meeting be adjourned at 6:34 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 4.1 Educational or training sessions pursuant to Ontario Municipal Act, Section 239 (3.1):  
A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:
1. The meeting is held for the purpose of educating or training the members.
  2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee
- 4.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
- Human Resources Matters

**Carried**

**Resolution No. 2023-125**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

**Curfew**

**THAT** Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour

**Carried**

**Resolution No. 2023-126**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Janice Bray

**Reconvene to Open Session**

**THAT** this meeting be reconvened to an open session at 10:10 p.m.

**Carried**

**Resolution No. 2023-127**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**Matters Arising from Closed Session**

4.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

**BE IT RESOLVED THAT** the Council of the Municipality of Whitestone does hereby appoint the following members to the Thrift Shop Committee for the 2022 to 2026 term of Council.

Elizabeth Hamilton  
Deanna Campbell

**Carried**

**Resolution No. 2023-128**

**Moved by:** Councillor Janice Bray

**Seconded by:** Councillor Brian Woods

**5. Confirming By-law**

**THAT** By-law 20-2023 Being the Confirmatory By-law for the Special Council meeting of Monday, March 13, 2023, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**Resolution No. 2023-129**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**6. Adjournment**

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 10:11 p.m. until the Regular Council meeting of March 21, 2023 at 6:30 p.m.

**Carried**

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**George Comrie**

**Mayor**

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**Michelle Hendry**

**CAO/ Clerk**

# ACCOUNTS PAYABLE



Date Printed  
2023-03-16 1:45 PM

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
 Batch: 2023-00017 to 2023-00022

Page 1

Bank Code - AP - AP-GENERAL OPER

## COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>36934</b>	<b>2023-03-15</b>	<b>VOID - Cheque Printing</b>			
<b>36935</b>	<b>2023-03-15</b>	<b>Bell Canada - Public Access</b>			
170775		16-787 - Recreation - Public Pay	Pay Telephone	50.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.62	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.50 NL	56.50
<b>36936</b>	<b>2023-03-15</b>	<b>Bell Mobility</b>			
Mar 2023		16-212 - Fire - Radio Tower & Ai	Fire Tower	119.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	15.30 NL	133.00
<b>36937</b>	<b>2023-03-15</b>	<b>Ben Prichard Professional Corp</b>			
4482		16-120 - Admin - Legal Expense	General Planning	538.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	59.51	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	68.83 NL	598.28
<b>36938</b>	<b>2023-03-15</b>	<b>Brian Woods</b>			
Che Req		16-093 - Council- Electronic Dev	Electronic Device Allowanc	1,300.00	1,300.00
Che Rec Feb21		16-121 - Admin - Election	Return of Election Fee	100.00	100.00
			Payment Total:		1,400.00
<b>36939</b>	<b>2023-03-15</b>	<b>Canadian National Non Freight</b>			
91676634		16-414 - Bunny Trail RR Crossir	Bunny Trail	294.03	
		11-210-2 - A/R HST Receivable	HST Tax Code	32.47	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	37.56 NL	326.50
<b>36940</b>	<b>2023-03-15</b>	<b>Constable Towing &amp; Recovery</b>			
42574		16-210 - Fire - Miscellaneous	Towing	244.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.98	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	31.20 NL	271.20
<b>36941</b>	<b>2023-03-15</b>	<b>Minister Of Finance</b>			
3022022314590		16-274 - Policing Levy	Policing Levy	34,601.00	34,601.00
3006022309180		16-274 - Policing Levy	Local Service Realignment	-408.00	-408.00
			Payment Total:		34,193.00
<b>36942</b>	<b>2023-03-15</b>	<b>Laury Lamoureux</b>			
Che Req		15-329 - Roads Damage Deposi	Return of Entrance Permit	750.00	750.00
<b>36943</b>	<b>2023-03-15</b>	<b>Lightning Equipment Sales Inc</b>			
40224		16-202-1 - Fire-New Recruits	Supplies	378.55	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.81	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	48.36 NL	420.36
40251		16-250 - Station 1 - Truck #10	Supplies	1,148.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	126.90	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	146.77 NL	1,275.77
			Payment Total:		1,696.13
<b>36944</b>	<b>2023-03-15</b>	<b>Parry Sound Area Planning Brd</b>			
23-002		16-841 - Parry Sound Area Plan	2023 Municipal Levy	5,000.00	5,000.00
<b>36945</b>	<b>2023-03-15</b>	<b>Quadient Canada Ltd.</b>			
2623671		16-106 - Admin - Postage Exper	Contract 2023	1,158.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	127.97	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	148.01 NL	1,286.57

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00017 to 2023-00022

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
				Total EFT:	45,711.18
<b>EFT</b>					
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>1186</b>	<b>2023-03-17</b>	<b>Adams Bros Construction Ltd</b>			
159690		16-452 - York Landfill - Maintena	Maintenance	91.58	
		16-473 - Auld Landfill - Maintena	Maintenance	91.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	23.40	203.40
<b>1187</b>	<b>2023-03-17</b>	<b>ADT Security Services Canada Inc.</b>			
31452113		16-334 - Garage - Building Main	Alarm Monitoring	366.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	40.46	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	46.80	406.80
<b>1188</b>	<b>2023-03-17</b>	<b>AGO Industries Inc.</b>			
1063095		16-202-1 - Fire-New Recruits	Supplies	1,703.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	188.15	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	217.62	1,891.63
<b>1189</b>	<b>2023-03-17</b>	<b>Belvedere Heights</b>			
Apr 1 2023		16-628 - Belvedere Home - Ope	April 1 2023 Remittance	35,993.00	35,993.00
<b>1190</b>	<b>2023-03-17</b>	<b>George Comrie</b>			
Che Req Mar 10		16-121 - Admin - Election	Return Election Filing Fee	200.00	200.00
<b>1191</b>	<b>2023-03-17</b>	<b>Canadian Union of Public</b>			
Feb 23		12-338 - CUPE-Union Dues	Feb 2023 Remittance	801.56	801.56
<b>1192</b>	<b>2023-03-17</b>	<b>Duck Rock Resort</b>			
2023-38		16-092 - Council - Miscellaneous	Supplies and Fuel	4.00	
		16-234 - Station 1 - Fuel & Oil	Supplies and Fuel	56.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.27	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.25	67.00
2023-34		16-234 - Station 1 - Fuel & Oil	Fuel	195.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.59	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	24.97	217.03
2023-23		16-320 - Garage - Mtc/Supplies/	Fuel and Supplies	6.73	
		16-776 - Facilities Truck - Fuel	Fuel and Supplies	153.99	
		16-394-2 - Dodge Ram 2018 Fu	Fuel and Supplies	247.01	
		16-408-1 - New 1 tTone Fule	Fuel and Supplies	907.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	145.31	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	168.07	1,460.92
2023-32		16-408-1 - New 1 tTone Fule	Supplies and Fuel	748.62	
		16-394-2 - Dodge Ram 2018 Fu	Supplies and Fuel	283.27	
		16-776 - Facilities Truck - Fuel	Supplies and Fuel	112.57	
		16-320 - Garage - Mtc/Supplies/	Supplies and Fuel	17.16	
		11-210-2 - A/R HST Receivable	HST Tax Code	128.31	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	148.40	1,289.93
2023-36		16-408-1 - New 1 tTone Fule	Supplies and Fuel	392.63	
		16-394-2 - Dodge Ram 2018 Fu	Supplies and Fuel	305.93	
		16-320 - Garage - Mtc/Supplies/	Supplies and Fuel	4.08	
		11-210-2 - A/R HST Receivable	HST Tax Code	77.61	

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00017 to 2023-00022

Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
		99-999-1 - HST (Statistical) Non-	HST Tax Code	89.76 NL	780.25
				Payment Total:	3,815.13
<b>1193</b>	<b>2023-03-17</b>	<b>Devry Smith Frank LLP</b>			
287074		16-120 - Admin - Legal Expense	Legal	783.31	
		11-210-2 - A/R HST Receivable	HST Tax Code	86.52	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	100.07 NL	869.83
<b>1194</b>	<b>2023-03-17</b>	<b>Conseil scolaire public du</b>			
Q1 2023		18-974 - French Public School E	Q1 Installment	741.14	741.14
<b>1195</b>	<b>2023-03-17</b>	<b>Gin-Cor Industries</b>			
77952		16-402 - Freightliner Tandem - M	Supplies	475.42	
		11-210-2 - A/R HST Receivable	HST Tax Code	52.52	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	60.74 NL	527.94
<b>1196</b>	<b>2023-03-17</b>	<b>Glen Martin Limited</b>			
381398-1		16-320 - Garage - Mtc/Supplies/	Supplies	19.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.14	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	2.47 NL	21.47
381398		16-320 - Garage - Mtc/Supplies/	Supplies	38.67	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.27	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	4.94 NL	42.94
				Payment Total:	64.41
<b>1197</b>	<b>2023-03-17</b>	<b>Hicks Morley LLP</b>			
639344		16-120 - Admin - Legal Expense	Legal	473.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	52.27	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	60.45 NL	525.45
<b>1198</b>	<b>2023-03-17</b>	<b>Hydro One Networks Inc.-York</b>			
Feb 23		16-446-1 - York Landfill - Hydro	Hydro	45.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.00	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.78 NL	50.21
<b>1199</b>	<b>2023-03-17</b>	<b>Hydro One Networks Inc.-Auld</b>			
Feb/23		16-466-1 - Aulds Landfill - Hydrc	Hydro	85.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.43	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	10.91 NL	94.82
<b>1200</b>	<b>2023-03-17</b>	<b>Ideal Supply Company Ltd.</b>			
4915527		16-320 - Garage - Mtc/Supplies/	Supplies	5.85	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.65	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	0.75 NL	6.50
4895450		16-404 - Freightliner Single Axle	Supplies	290.77	
		16-402 - Freightliner Tandem - M	Supplies	290.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	64.23	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	74.29 NL	645.77
4574250		16-402 - Freightliner Tandem - M	Supplies	71.63	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.91	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.15 NL	79.54
4912210		16-320 - Garage - Mtc/Supplies/	Supplies	160.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.76	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.54 NL	178.53
				Payment Total:	910.34
<b>1201</b>	<b>2023-03-17</b>	<b>Janice Bray</b>			
Exp 2023-01-31		16-091 - Council - Travel	Roma Conference	332.02	

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00017 to 2023-00022

Payment #	Date	Vendor Name	EFT	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account				
		16-092 - Council - Miscellaneous			22.15	
		11-210-2 - A/R HST Receivable	HST Tax Code		39.12	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		45.25	NL 393.29
<b>1202</b>	<b>2023-03-17</b>	<b>Jenn Gerlach</b>				
1830		16-126 - Admin - Communicatio	Facebook Management		400.00	400.00
<b>1203</b>	<b>2023-03-17</b>	<b>John Jackson Planner Inc</b>				
23-009		16-843 - Planning & Developme	OLT		2,900.19	
		11-210-2 - A/R HST Receivable	HST Tax Code		320.33	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		370.50	NL 3,220.52
23-008		16-843 - Planning & Developme	Roberts		3,237.53	
		11-210-2 - A/R HST Receivable	HST Tax Code		357.60	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		413.60	NL 3,595.13
				Payment Total:		6,815.65
<b>1204</b>	<b>2023-03-17</b>	<b>Kempfenfelt Imaging Systems KiS</b>				
AR118082		16-113 - Admin - Office Equipme	Ink and Sealing Kit - Postag		534.19	
		11-210-2 - A/R HST Receivable	HST Tax Code		59.00	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		68.24	NL 593.19
<b>1205</b>	<b>2023-03-17</b>	<b>Local Authority Services Ltd.</b>				
MGBP0000039C		16-092 - Council - Miscellaneous	Supplies - DCC		10.96	
		11-210-2 - A/R HST Receivable	HST Tax Code		1.21	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		1.40	NL 12.17
MGBP0000039C		16-110 - Admin - Office Supplies	Supplies		104.35	
		11-210-2 - A/R HST Receivable	HST Tax Code		11.53	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		13.33	NL 115.88
MGBP00000384		16-110 - Admin - Office Supplies	Supplies		120.30	
		11-210-2 - A/R HST Receivable	HST Tax Code		13.29	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		15.37	NL 133.59
MGBP00000381		16-281 - Bld Official - Supplies	Building Dept Supplies		242.44	
		11-210-2 - A/R HST Receivable	HST Tax Code		26.78	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		30.97	NL 269.22
MGBP00000382		16-281 - Bld Official - Supplies	Building Depart Supplies		384.31	
		11-210-2 - A/R HST Receivable	HST Tax Code		42.45	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		49.10	NL 426.76
MGBP00000389		16-281 - Bld Official - Supplies	Building Dept Supplies		77.32	
		11-210-2 - A/R HST Receivable	HST Tax Code		8.54	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		9.88	NL 85.86
MGBP00000389		16-281 - Bld Official - Supplies	Building Dept Supplies		91.57	
		11-210-2 - A/R HST Receivable	HST Tax Code		10.12	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		11.70	NL 101.69
MGBP00000389		16-790 - Recreation Cmttee-Pro	Tape for DCC		61.64	
		11-210-2 - A/R HST Receivable	HST Tax Code		6.81	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		7.88	NL 68.45
MGBP00000389		16-281 - Bld Official - Supplies	Building Dept Supplies		77.32	
		11-210-2 - A/R HST Receivable	HST Tax Code		8.54	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		9.88	NL 85.86
MGBP00000391		16-113 - Admin - Office Equipme	Filing Cabinet - Accounts P		386.85	
		11-210-2 - A/R HST Receivable	HST Tax Code		42.73	
		99-999-1 - HST (Statistical) Non-	HST Tax Code		49.42	NL 429.58
				Payment Total:		1,729.06
<b>1206</b>	<b>2023-03-17</b>	<b>Law N Mowers</b>				

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00017 to 2023-00022

Payment #	Date	Vendor Name	EFT	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account				
Mar 2023		16-275 - By-Law Enforcement		By-law Enforcement	1,265.02	1,265.02
<b>1207</b>	<b>2023-03-17</b>	<b>Magnetawan Building Centre Ltd</b>				
103-107940		16-790 - Recreation Cmttee-Pro		Supplies	30.44	
		11-210-2 - A/R HST Receivable		HST Tax Code	3.36	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	3.89	NL 33.80
103-107749		16-320 - Garage - Mtc/Supplies/		Supplies	28.47	
		11-210-2 - A/R HST Receivable		HST Tax Code	3.15	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	3.64	NL 31.62
				Payment Total:		65.42
<b>1208</b>	<b>2023-03-17</b>	<b>McDougall Energy</b>				
6395744		16-403 - Freightliner Tandem- F		Diesel	1,113.57	
		16-404-2 - Freightliner - Snow P		Diesel	1,113.57	
		16-404-1 - Freightliner Single Ax		Diesel	1,113.57	
		11-210-2 - A/R HST Receivable		HST Tax Code	368.99	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	426.78	NL 3,709.70
6372192		16-427-1 - New Backhoe -Fuel		Diesel	826.28	
		11-210-2 - A/R HST Receivable		HST Tax Code	91.27	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	105.56	NL 917.55
6365361		16-403 - Freightliner Tandem- F		Diesel	1,440.93	
		16-404-1 - Freightliner Single Ax		Diesel	1,440.94	
		16-404-2 - Freightliner - Snow P		Diesel	1,440.94	
		11-210-2 - A/R HST Receivable		HST Tax Code	477.48	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	552.25	NL 4,800.29
				Payment Total:		9,427.54
<b>1209</b>	<b>2023-03-17</b>	<b>Moore Propane Limited</b>				
23021609		16-150 - Office - Heating/Hydro		Propane	387.02	
		16-236 - Station 1 - Heating		Propane	1,161.09	
		11-210-2 - A/R HST Receivable		HST Tax Code	170.99	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	197.77	NL 1,719.10
164000096		16-329 - Garage - Heating		Propane	1,416.66	
		11-210-2 - A/R HST Receivable		HST Tax Code	156.48	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	180.98	NL 1,573.14
164000099		16-741-1 - Pavilion-Heating		Propane	259.28	
		11-210-2 - A/R HST Receivable		HST Tax Code	28.64	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	33.12	NL 287.92
164000100		16-704 - Dunchurch Hall - Heatii		Propane	898.13	
		11-210-2 - A/R HST Receivable		HST Tax Code	99.20	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	114.74	NL 997.33
19002810		16-479 - Auld Landfill - Heating		Propane	115.24	
		11-210-2 - A/R HST Receivable		HST Tax Code	12.73	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	14.72	NL 127.97
				Payment Total:		4,705.46
<b>1210</b>	<b>2023-03-17</b>	<b>My-Tech Information Technology</b>				
Feb 2023		16-115 - Admin - Computer Supj		IT Services	1,169.43	
		11-210-2 - A/R HST Receivable		HST Tax Code	129.17	
		99-999-1 - HST (Statistical) Non-		HST Tax Code	149.40	NL 1,298.60
<b>1211</b>	<b>2023-03-17</b>	<b>Near North District School Brd</b>				
Q1 2023		18-911 - English Public School E		Q1 2023 & 2022 Supps/WC	264,496.13	264,496.13
<b>1212</b>	<b>2023-03-17</b>	<b>Ontario Municipal</b>				
2023-141		16-103 - Admin - Membership/Si		2023 Membership	559.68	

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00017 to 2023-00022

Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	61.82	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	71.50 NL	621.50
<b>1213</b>	<b>2023-03-17</b>	<b>OMERS</b>			
Che Rec Feb 23		12-339 - OMERS	Feb 2023 Remittance	14,721.90	14,721.90
<b>1214</b>	<b>2023-03-17</b>	<b>Waste Connections of Canada</b>			
7113-000032869		16-448 - York Landfill - Recyclin	Recycling	3,571.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	394.46	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	456.23 NL	3,965.66
<b>1215</b>	<b>2023-03-17</b>	<b>Rebecca Green</b>			
Feb 17 23		16-798 - After School Program	After School Program	289.80	289.80
Feb 24 23		16-798 - After School Program	After School Program	217.35	217.35
			Payment Total:		507.15
<b>1216</b>	<b>2023-03-17</b>	<b>Ricoh Canada Inc.</b>			
SCO940000227		16-113 - Admin - Office Equipme	Photocopier	757.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	83.72	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	96.83 NL	841.65
<b>1217</b>	<b>2023-03-17</b>	<b>Smellie's Stationery Ltd</b>			
41305		16-281 - Bld Official - Supplies	Printing	558.66	
		11-210-2 - A/R HST Receivable	HST Tax Code	61.71	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	71.37 NL	620.37
<b>1218</b>	<b>2023-03-17</b>	<b>Valley Blades Limited</b>			
SV073449		16-402 - Freightliner Tandem - M	Supplies	79.07	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.73	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	10.10 NL	87.80
SV071034		16-421 - Grader - Maintenance	Supplies	1,850.41	
		11-210-2 - A/R HST Receivable	HST Tax Code	204.38	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	236.39 NL	2,054.79
SV072998		16-421 - Grader - Maintenance	Supplies	699.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	77.24	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	89.34 NL	776.54
			Payment Total:		2,919.13
<b>1219</b>	<b>2023-03-17</b>	<b>Vianet</b>			
Feb 2023		16-710 - Dunchurch Hall -High S	Internet	106.80	
		16-321 - Garage - High Speed Ir	Internet	106.80	
		16-720 - Maple Is. Hall - Teleph	Internet	106.79	
		16-457-1 - York Landfill - Interne	Internet	160.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	53.14	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	61.46 NL	534.26
<b>1220</b>	<b>2023-03-17</b>	<b>W.S. Morgan Construction</b>			
Prelim 205481		19-701 - Facilities-Capital-Nursir	Progress Application No. 7	14,976.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	1,654.22	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	1,913.28 NL	16,630.81
<b>1221</b>	<b>2023-03-17</b>	<b>Wurth Canada Limited</b>			
25256714		16-320 - Garage - Mtc/Supplies/	Supplies	42.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.72	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.46 NL	47.45
<b>1222</b>	<b>2023-03-17</b>	<b>Xplornet (Aulds)</b>			
INV46877438		16-479-1 - Aulds Landfill - Intern	Internet Aulds LF	76.31	

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00017 to 2023-00022

EFT					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
		11-210-2 - A/R HST Receivable	HST Tax Code	8.43	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.75	NL 84.74
<b>1223</b>	<b>2023-03-17</b>	<b>XPLORNET (Fire)</b>			
INV46877584		16-262 - Station 2 - Internet	Internet Fire 6 McDonald	122.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.55	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	15.67	NL 136.16
				Total EFT:	379,915.80

OTHER					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
<b>1</b>	<b>2023-01-01</b>	<b>Bell Canada</b>			
Dec 2022		16-126 - Admin - Communicati	Internet	152.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.85	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	19.49	NL 169.44
<b>1</b>	<b>2023-03-03</b>	<b>TD Visa</b>			
Oct/22 Nov/2 Mt		11-130 - Chequing Account	Visa MH Oct & Nov 2022	-5,000.00	
		16-115 - Admin - Computer Supp	Visa MH Oct & Nov 2022	264.56	
		16-110 - Admin - Office Supplies	Visa MH Oct & Nov 2022	1,221.06	
		16-123 - Admin - Volunteer Appr	Visa MH Oct & Nov 2022	213.58	
		16-110 - Admin - Office Supplies	Visa MH Oct & Nov 2022	145.52	
		16-115 - Admin - Computer Supp	Visa MH Oct & Nov 2022	232.88	
		16-092 - Council - Miscellaneous	Visa MH Oct & Nov 2022	268.38	
		16-106 - Admin - Postage Exper	Visa MH Oct & Nov 2022	28.75	
		16-092 - Council - Miscellaneous	Visa MH Oct & Nov 2022	293.04	
		16-227 - Fire - Office Supplies	Visa MH Oct & Nov 2022	1,110.79	
		16-092 - Council - Miscellaneous	Visa MH Oct & Nov 2022	374.34	
		16-281 - Bld Official - Supplies	Visa MH Oct & Nov 2022	6.61	
		16-118 - Admin - Financial Expe	Visa MH Oct & Nov 2022	-245.25	
		16-110 - Admin - Office Supplies	Visa MH Oct & Nov 2022	564.03	
		11-210-2 - A/R HST Receivable	HST Tax Code	521.73	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	603.44	NL 0.02
<b>2</b>	<b>2023-02-06</b>	<b>Receiver General</b>			
Jan 2023		12-331 - Payroll Deductions	Jan 2023 Remittance	24,911.47	24,911.47
<b>3</b>	<b>2023-02-06</b>	<b>Minister Of Finance</b>			
Jan 2023		12-332 - Employer Health Tax	Jan 2023 Remittance	1,508.75	1,508.75
<b>4</b>	<b>2023-02-06</b>	<b>Bell Canada</b>			
Jan 2023		16-126 - Admin - Communicati	Internet	158.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.53	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.28	NL 176.28
<b>5</b>	<b>2023-02-22</b>	<b>Reliance Home Comfort</b>			
Feb 2023 Fire		16-256 - Station 2 - Heating	Water Heater	91.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.14	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	11.73	NL 101.94
<b>6</b>	<b>2023-02-22</b>	<b>Reliance Home Comfort</b>			
Feb 2023 Office		16-150 - Office - Heating/Hydro	Water Heater	5.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.60	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	0.69	NL 5.99

**Municipality of Whitestone**  
**List of Accounts for Approval (Detailed)**  
Batch: 2023-00017 to 2023-00022

OTHER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>7</b>	<b>2023-02-28</b>	<b>Minister Of Finance</b>			
Feb 2023		12-332 - Employer Health Tax	Benefits	1,772.34	1,772.34
<b>8</b>	<b>2023-02-28</b>	<b>Bell Canada</b>			
Feb 2023		16-162 - High Speed Internet	Internet	158.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.53	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	20.28 NL	176.28
<b>9</b>	<b>2023-02-28</b>	<b>Receiver General</b>			
Feb 2023		12-331 - Payroll Deductions	Feb 2023 Remittance	26,577.42	26,577.42
<b>10</b>	<b>2023-02-28</b>	<b>Bell Canada</b>			
Feb/23 DCC		16-706 - Dunchurch Hall - Telep	DCC Telephone	50.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.56	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	6.43 NL	55.91
<b>11</b>	<b>2023-02-28</b>	<b>Bell Canada</b>			
Feb/23 MI		16-720 - Maple Is. Hall - Teleph	Maple Island Telephone	60.53	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.68	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	7.73 NL	67.21
<b>12</b>	<b>2023-02-28</b>	<b>Bell Canada</b>			
Feb/23 Office		16-109 - Admin - Telephone	Office Telephone	244.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.98	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	31.21 NL	271.32
<b>13</b>	<b>2023-02-28</b>	<b>Bell Canada</b>			
Feb/23 Fire1		16-237 - Station 1 - Telephone	Fire Hall 1 Telephone	70.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.81	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.03 NL	78.51
<b>14</b>	<b>2023-02-28</b>	<b>Bell Canada</b>			
Feb/23 Fire2		16-257 - Station 2 - Telephone	Fire 2 Station Telephone	74.82	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.27	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.56 NL	83.09
				Total Other:	55,955.97
				Total AP:	481,582.95



# STAFF REPORTS



# Municipality of Whitestone

## Report to Council

**Prepared for:** Council

**Department:** Public Works

**Agenda Date:** March 21, 2023

**Report No:** PW-2023-03

**Subject:** Blue Box Transition update

### **Recommendation:**

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2023-03 (Blue Box Transition update) for information.

### **Background:**

The province passed legislation in November 2016 referred to as the Waste-Free Ontario Act, 2016 (WFOA), which includes the Resource Recovery and Circular Economy Act (RRCEA) and Waste Diversion Transition Act (WDTA). This legislation promotes a circular economy in which products and packaging are designed to minimize waste and then be recovered, reused, recycled, and reintegrated back into production.

A key driver of the circular economy is the transition to Individual Producer Responsibility (IPR). IPR means that producers are responsible and accountable for collecting and managing their products and packaging, after consumers have finished using them. The RRCEA outlines a framework for IPR in the province and the Ontario Government is responsible for designating materials for transition to IPR.

The new Blue Box Regulation filed in April 2022 under the RRCEA moves the responsibility for funding and operating the blue box program from municipalities to the producers of packaging, paper, and similar products. Following the full IPR model, the Blue Box Regulation does not assign a role to municipalities in the future. Municipalities have advocated for this change for years and will see producers of packaging and paper products become fully responsible for the Blue Box Program. This applies to residential and other eligible sources including schools, long term care and retirement homes, but continues to exclude ineligible sources such as businesses, places of worship, municipal buildings, daycares, commercial farms, charities, and campgrounds.

The transition to the IPR Blue Box program will be staggered from 2023 to 2025 to ensure a smooth transition for municipalities and producers, so there is no interruption to service for residents. The Municipality of Whitestone (Whitestone) has been designated a transition date of July 2024 by the province and will continue to have legislated and financial responsibility for providing recycling services until this date.

A Producer-controlled non-profit organization called Circular Materials Ontario (CMO) has assumed responsibility for operating the collection and receiving of Blue Box materials across Ontario on behalf of all Producers. Given the extensive scope of work and limited timeline to implement a province-wide collection system, CMO presented a standard offer, last revised September 28, 2022, to all municipalities in Ontario requesting that they (municipalities) provide interim curbside collection and depot collection services during the transition period. For Whitestone, this is the eighteen-month period between the scheduled transition date of July, 2024, and January 1, 2026, when the Blue Box Regulation fully comes into force province-wide. This contract will include compensation from approved sources. Excluding Campsites, Commercial, Industrial, Schools, Churches, etc.

**Analysis:**

Whitestone has been working with the Association of Municipalities of Ontario (AMO) (Stewardship Ontario (Continuous Improvement Fund and surrounding Municipalities).

A Whitestone contract with CMO will increase the administrative burden placed on the municipality due to the conditions within the contracts, including the requirement for a maximum 4% contamination rate of recyclables materials to be enforced over a period of time. Whitestone's estimated contamination rate is currently unknown. Collected recycling materials are hauled to Waste Connections in Bracebridge and mixed with other municipal recycling during processing.

Whitestone will be required to continue with promotion and education (P&E) to educate residents to reduce the contamination rate. No specific requirements have been identified at this time.

Whitestone will have to provide CMO with remediation plans if the contamination rate does not meet 4% including additional P&E and this may include more staff scrutiny of materials going in compactors (resulting in more waste going into landfill).

Currently CMO is reviewing tenders received, for the location of the processing depot to service Whitestone. This location may not be known for the CMO-designated receiving facility prior to having to sign contracts with CMO. A contract to be provided to Whitestone in the coming weeks.

There will be outstanding issues that will need to be reviewed and addressed with CMO as we work through our 18-month transition period.

For the 18-month transition period, CMO has offered to pay 75% of Whitestone's 2020 Data Call reporting for our costs, plus a CPI increase. The 25% exclusion refers to the non-eligible sources. Whitestone and CMO are working with MPAC to collect information on non-eligible sources which we believe may less than 25%.

Current Program	Transition Period July 01, 2024 to December 31, 2025 Subject Period of this Report	Full Producer Responsibility 2026 and beyond
<p>Whitestone: Depot collection blue box material at York Street and Aulds Landfill.</p> <p>Waste Connections in Bracebridge hauls our bins to their facility for processing.</p> <p>Charges for hauling and processing.</p> <p>Marketed blue box materials are used to offset costs of processing. Rates for metals and cardboard are positive.</p>	<p>Producers assume responsibility for all eligible material in Whitestone</p> <p>Depot: CMO has a tender closing at the end of February 2023 for the processing facility for blue box items. This information should be available early June 2023.</p> <p>Whitestone will be responsible for the haulage of materials. Whitestone would have to secure these haulage services.</p> <p>Whitestone will be responsible for any ineligible sources (commercial, church's, municipal facilities, institutional, charities, campgrounds etc.)</p>	<p>Transition over, PRO's representing the Producers can change the system as they see fit.</p> <p>CMO had indicated a preference for province-wide collection contract(s), CMO will determine all aspects of the provincial recycling system such as collection zones, contamination targets, single/dual stream, etc. These changes will impact Whitestone.</p> <p>Potential for Whitestone to submit response to CMO procurement of depot collection for post December 31, 2025 servicing at terms outlined by CMO.</p> <p>Whitestone will be responsible for any non-eligible sources (commercial, churches, municipal facilities, institutional, charities, campgrounds, etc.)</p>

**Blue Box Assets (recycling):**

- Four aging compactors with roll off bins (two at each landfill to accommodate our current two stream blue box program)
- Current inventory of blue boxes fluctuating Whitestone buildings.

**Financial Considerations**

Currently our Waste Diversion Ontario (WDO) reimburses the Municipality for up to %50 of eligible costs from eligible sources for our blue box program. The Municipality will now work with CMO with %75 of eligible costs from eligible sources being covered.

**Link to Strategic Plan:**

- 2. Fiscal Responsibility and Accountability  
To be financially responsible and accountable in delivering municipal services efficiently and cost effectively within the community's economic framework

**Respectfully submitted by:**



David Creasor  
Manager of Public Works

**Reviewed by:**

*Original to be signed*

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Michelle Hendry  
COA/Clerk



# Municipality of Whitestone

## Report to Council

**Prepared for:** Council

**Department:** Finance

**Agenda Date:** March 21, 2023

**Report No:** FIN-2023-02

**Subject:**

2022 Council Remuneration and Expenses

**Recommendation:**

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2023-02 (2022 Council Remuneration and Expenses) for information purposes.

**Background:**

Section 284(1) of the Municipal Act and By-Law 46-2018, being a By-Law to establish the rate of remuneration for the member of Council, the following is submitted in respect of 2022 Council remuneration.

**Analysis:**

*The Municipal Act, 2001, S.O. 2001, c. 25 Section 284, states the following:*

*(1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,*

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).*

*(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).*

(3) If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement re the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).

(4) Despite the Municipal Freedom of Information and Protection of Privacy Act, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).

The following tables set out the remuneration and expenses paid to Members of Council in 2022.

<b>Council</b>			
<b>Name</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Mayor Comrie	\$28,365.84	\$3,618.41	\$31,984.25
		(AMO, Roma & Integrity Commissioner training)	
Councillor Lamb	\$19,816.09	\$1,033.50	\$20,849.59
	(RRSP contribution incl.)	(Integrity Commissioner training)	
Councillor McEwen	\$17,408.15		\$17,408.15
	(RRSP contribution incl.)		
Councillor Gorham-Matthews	\$16,579.18		\$16,579.18
Councillor Woods	\$18,947.64	\$1,033.50	\$19,981.14
		(Integrity Commissioner training)	
Councillor Nash	\$2,368.46	\$1,635.51	\$4,003.97
		(AMO & Integrity Commissioner training)	
Councillor Bray	\$2,368.46	\$1,033.50	\$3,401.96
		(Integrity Commissioner training)	
<b>Parry Sound Area Planning Board</b>			
<b>Name</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Councillor McEwen	\$1,040.00		\$1,040.00
Councillor Gorham-Matthews	\$1,040.00		\$1,040.00

**Link to Strategic Plan:**

2. Fiscal Responsibility and Accountability

**Respectfully submitted by:**

  
 \_\_\_\_\_  
 Maneesh Kulal  
 Treasurer / Tax Collector

**Reviewed by:**

*Original to be signed*

\_\_\_\_\_  
 Michelle Hendry  
 CAO/Clerk



# Municipality of Whitestone

## Report to Council

**Prepared for:** Council

**Department:** Finance

**Agenda Date:** March 21, 2023

**Report No:** FIN-2023-03

**Subject:**

2023 Donation Requests

**Recommendation:**

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2023-03 (2023 Donation Requests);

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve the following 2023 donation requests:

Recipient	2023 Proposed	2022	2021
Rotary Club of Parry Sound (request per Council delegation)	\$ 500.00	\$ 500.00	\$ 500.00
Parry Sound Area Community Business & Dev Ctr	\$1,100.00	\$ 1,100.00	\$ 1,100.00
West Parry Sound Health Centre Foundation*	\$ 500.00	\$ 500.00	\$ 650.00
West Parry Sound District Museum	\$ 550.00	\$ 500.00	\$ 440.00
Parry Sound Chamber of Commerce*	\$ 500.00	\$ 500.00	\$ 500.00
Dunchurch Agricultural Society *	\$ 500.00	\$ 500.00	\$ 500.00
Ardbeg Community Club	\$3,000.00	\$ 6,200.00	\$ 6,000.00
Parry Sound High School Bursary L Woods *	\$ 500.00	\$ 500.00	\$ 500.00
Parry Sound High School Graduation Gifts *	\$ 250.00	\$ 250.00	\$ 250.00
Whitestone Lake School Citizenship Award *	\$ 50.00	\$ 50.00	\$ 50.00
Whitestone Lake Citizenship Award 2021 Stale date Chq36017		-\$ 50.00	
West Parry Sound District Community Service- Senior Month		\$ 500.00	
<b>TOTAL</b>	\$7,450.00	\$11,050.00	\$10,490.00

\*Annual Contributions provided (no formal request submitted)

Note: The Rod and Gun Club has indicated they will be applying for a \$500 donation this year (no donations were made in 2021 or 2022). The application has not been received.



**Background and Analysis:**

The Municipality of Whitestone Donation Policy (Approved by Council resolution 2013-527) allows for organizations to apply for a grant/donation to support projects and activities that ‘enhance the life and social well-being’ of the Municipality. The policy states:

*The Municipality will accept and review applications once per year for the financial period of January to December which is the Municipality’s fiscal year. The application deadline is February 10<sup>th</sup>.*

Applications were received from the Ardbeg Community Club (request for \$3,000), West Parry Sound District Museum (request for \$550), Parry Sound Area Community Business & Dev (request for \$1,100), Rotary Club of Parry Sound (request \$500)

**Financial Considerations:**

The draft 2023 operating budget allows for a total donation expenditure of \$7,500. An amount of \$7500 was budgeted in 2022, with a total 2022 expenditure of \$11,050. (Note: On October 18, 2022 Council approved a one-time donation of \$3,200.00 towards the heating costs of the Ardbeg Community Centre for the 2022/2023 winter season).

**Link to Strategic Plan:**

- 2. Fiscal Responsibility and Accountability

**Respectfully submitted by:**



\_\_\_\_\_  
Maneesh Kulal  
Treasurer / Tax Collector

**Reviewed by:**

*Original to be signed*

\_\_\_\_\_  
Michelle Hendry  
CAO/Clerk

# **BUSINESS MATTERS**



# Council Briefing Note

For Decision: March 21<sup>st</sup>, 2023

Agenda Item 11.1

## Completion of Audio – Visual System Upgrade at Dunchurch Community Centre

**Purpose:** *To approve completion of the planned upgrade to the audio – visual installation in the Dunchurch Community Centre by Acclaim Sound and Lighting of North Bay to provide for video projection to a motorized large-format pull-down screen, as well as video capture for purposes of live streaming of Council meetings and events.*

### Motions to consider:

1. That this report be received and considered; and
2. That the Municipality proceed to complete the proposed system upgrade as set out in this report in the current fiscal year, and
3. That the Municipality award the contract for supply, installation, and commissioning of the additional AV equipment set out in this report to Acclaim Sound and Lighting of North Bay (the vendor of the existing audio system) on a single-source basis; and
4. That the sum of \$40,000. (including HST) to cover the cost of this work be included in the Municipality's 2023 capital budget.

Prepared by: Mayor George Comrie

### Background

Early in 2019 (before the COVID-19 pandemic and associated restrictions) a task force consisting of (then) Councillors George Comrie and Joe McEwen plus Planning Assistant Paula Macri worked to define functional requirements for a replacement for the aging sound system in the Dunchurch Community Centre. These requirements are summarized in Appendix A.

It should be noted that the functional requirements were focused primarily on audio support for in-person events, including Council meetings. At that point in time, all Whitestone Council and committee / board meetings were held in-person, as the Municipal Act provided minimal support for remote participation in such meetings.

The Task force solicited expressions of interest from vendors of audio – visual systems, and concluded that the only viable local supplier was Acclaim Sound and Lighting of North Bay, who had recently been awarded a contract to upgrade the Audio system in the McKellar Council chambers. We therefore obtained quotations for budget purposes from Acclaim for a new audio system that would meet Whitestone's requirements. The quoted system featured a rack-mounted Allen & Heath Q-Pac digital sound board with new Sennheiser microphones and some additional input and recording devices.

The sum of \$34,500 was included in the Municipality's 2020 capital budget to fund the upgrade, and a single-source contract was awarded to Acclaim for the work on May 19, 2020 in the amount of \$30,772.25 plus HST.

By this time, the COVID-19 restrictions were in full force, and the Community Centre was not being used. This facilitated the installation and testing work, which was completed in June of 2022. However, in-person gatherings (including Council meetings) were prohibited or severely restricted; so the new audio system did not see any real use for some time.

On July 21, 2020 the Province of Ontario provided royal assent to Bill 197, the COVID-19 Economic Recovery Act to allow for the continuation of remote Council, Committee and Board meetings outside of a declared provincial or municipal emergency and Council updated its Procedure By-Law through By-law 44-2020 to take advantage of the legislative changes. This permitted Whitestone Council and many of its committees and boards to continue their usual meetings using a remote conferencing platform such as Zoom. These virtual meetings proved highly successful in attracting Whitestone ratepayers who would typically not be available to participate in a face-to-face meeting in Dunchurch, particularly during the winter months.

It soon became apparent that hybrid meetings - in which some participants could be present in person and others could participate remotely – would be the way of the future. So our functional requirements were amended to reflect **that all participants, whether participating in person in the Community Centre or remotely via an internet connection, should be able to:**

- **Hear and be heard by all other participants;**
- **See and be seen by all other participants.**

While the audio system upgrade completed in 2022 did not address the video component of that requirement, steps were taken to prepare for a second stage of the upgrade that would include a large-format screen and projector, and a video camera or cameras.

In the summer of 2022, Council resumed in-person meetings in the Dunchurch Community Centre. In order continue to allow remote participation in these meetings, two additional requirements had to be met:

- (i) **A means of feeding audio from the Community Centre into a Zoom meeting, and vice versa, was required.** To accomplish this, Acclaim provided an Audient iD14 interface between a laptop computer and the Q-Pac system, with necessary cabling. They also reprogrammed the Q-Pac input logic to accommodate the new links and eliminate interference.
- (ii) **The internet bandwidth available at the Community Centre had to be increased.** (The bandwidth available from the existing Vianet service had proven inadequate to host a Zoom session.) Serendipitously, Mayor Comrie had taken delivery of a Starlink low-earth-orbit internet transceiver that was surplus to his requirements; it was subsequently acquired by the Municipality and installed on the roof of the Community Centre. With download speeds in excess of 60 Mbps and upload speeds in excess of 20 Mbps, the Starlink service is more than adequate to support Zoom teleconferencing with both audio and video.

Once hybrid Council meetings were again being held in the Community Centre, the Municipality obtained quotations from Acclaim to complete the installation of additional equipment necessary to support both audio and video for hybrid meetings. The projector and screen necessary to display video programming in the Community Centre were sized and priced, along with the necessary electrical and signal cabling to connect them.

Originally, the plan was to provide a networked Chromebook portable computer for each Councillor, staff member, and presenter at a Council meeting, and to use their integral cameras to provide a video feed to Zoom that would be integrated with the audio. However, Council's recent decision to provide a spending allowance to Councillors for computer equipment and supplies of their own choosing preempts this solution. As a result, the configuration of the system has been revised to include a "smart" digital camera with zoom capability, that can capture the entire Council table and supply the image to the remote participants. This solution provides additional capabilities for other events, and has the advantages of minimizing latency in the video feed that could cause the audio and video to appear out of sync.

Acclaim's estimates for (i) the screen and projector, and (ii) the camera are attached as Appendix B.

## **Recommendations and Rationale**

It is recommended that the contract to supply, install, and commission the video components of the AV system upgrade be awarded to Acclaim Sound and Lighting as per their attached quotations, on a single-source basis.

This capital investment is required to fully support hybrid meetings in the Community Centre with both audio and video. The projector and screen are also required for the screening of movies, which the Recreation Committee intends to resume this coming season.

A single source procurement is justified in this case on the grounds that:

- The additional equipment needs to be integrated with the existing installation;
- As part of its previous installation, Acclaim has done preparatory work for the installation of the screen (mounting blocks and wiring);
- Acclaim has little or no local competition for work of this kind.

## **Appendices**

A – Functional Requirements (Jan 31, 2020)

B – Acclaim Sound and Lighting Estimates 23884 (Jan 17, 2023) and 23890 (Mar 9, 2023)

**Appendix A**  
**Dunchurch Community Centre – AV System**  
**Functional Requirements**

**Uses of the Hall**

**1) Council Meeting (and Other Public Meetings)**

Objectives

- Everyone in the Hall can hear everyone speaking over any ambient noise
- Microphones can be controlled individually
- Proceedings can be recorded clearly for posting to website

Equipment Required

- 4 wireless mics on table stands at Council table
- 2 wireless mics (shared) on table stands at Staff table
- 1 wireless portable mic on podium for presenters
- 2 wireless lavalier mics
- Possibility of PowerPoint or video presentation (see 2 below)
- Possibility of remote participants (see 3 below)
- Recorder for proceedings

**2) Meeting With PowerPoint / Video + Audio Presentation**

Objectives

- Everyone in the Hall can see and hear the presentation
- Video can be projected on large screen
- Audio can be accepted from various sources

Equipment Required

- 1 portable mic on podium or lavalier mic for presenter
- Large (e.g., 10' x 10' or larger) pull down screen <sup>1,2</sup>
- Data projector with VGA, CGI, HDMI, and audio inputs <sup>1,2</sup>
- Portable computer with media player to drive video to data projector <sup>3</sup>
- Bluetooth link from portable computer to sound system for audio

**3) Meeting With Remote Participants (audio only or audio + video)**

Objectives

- Participants in a meeting can be in remote locations
- Remote participants can hear the proceedings and can be heard throughout the Hall
- Remote participants can see the proceedings and be seen on a projection screen to the extent permitted by available internet bandwidth
- Remote participants will be included in audio recording if proceedings are being recorded

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<sup>1</sup> To be permanently mounted from ceiling centered on long walls.

<sup>2</sup> Will be part of separate procurement.

Equipment Required [in addition to equipment required for item (2) above]

- Secure internet connection for portable computer
- Remote meeting software (e.g., Skype, Big Blue Button, GoToMeeting) for portable computer<sup>3</sup>

#### **4) Banquet / Reception (e.g., Annual Appreciation Dinner, Christmas Luncheon, Wedding Reception)**

Objectives

- Everyone in the Hall can hear presenter
- Everyone in the hall can hear recorded music
- Ability to project slides / videos on screen as in (2) above

Equipment Required

- 1 portable mic on podium for presenters
- Media player to accept recorded audio in a variety of formats (e.g., CD, iPod, USB key, MP3 player, .wav files)
- Data projector and screen as in (2) above
- Portable computer as in (2) above
- Bluetooth link from portable computer to sound system for audio as in (2) above

#### **5) Movie Night**

Objectives

- Audience can experience movies obtained under licence
- *Note: Movies will be downloaded in advance rather than live-streamed due to current internet bandwidth limitations*

Equipment Required

- 1 portable mic on podium for presenters
- Media player to accept recorded audio in a variety of formats (e.g., CD, iPod, USB key, MP3 player, .wav files)
- Data projector and screen as in (2) above
- Portable computer as in (2) above
- Bluetooth link from portable computer to sound system for audio as in (2) above

#### **6) Bingo (Currently organized by Lions Club)**

Objectives

- Attendees can play bingo

Equipment Required

- 1 portable mic on podium for caller

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<sup>3</sup> To be procured separately.

## 7) Exercise Class to Music (e.g., Walk Fit)

### Objectives

- Attendees can participate in exercise class to pre-recorded music

### Equipment Required

- 1 portable mic on podium or lavalier mic for leader
- Media player to accept recorded audio in a variety of formats (e.g., CD, iPod, USB key, MP3 player, .wav files)

## 8) Dance (Youth Dance, Square Dance, Canada Day, Ag Fall Fair)

### Objectives

- Support live or recorded music, including music videos
- Note: Live bands will be expected to bring their own sound systems

### Equipment Required

- 1 portable mic on podium or lavalier mic for leader / caller
- Media player to accept recorded audio in a variety of formats (e.g., CD, iPod, USB key, MP3 player, .wav files)
- Ability to accept isolated input from another sound system
- Ability to project music videos from portable computer as in (2) above

## 9) Agricultural Fall Fair

### Objectives

- Support live or recorded music, including music videos
- *Note: Live bands will be expected to bring their own sound systems which will not normally be connected to resident sound system*
- Play low-level background music during exhibition

### Equipment Required

- 1 portable mic on podium or lavalier mic for leader
- Media player to accept recorded audio in a variety of formats (e.g., CD, iPod, USB key, MP3 player, .wav files)
- Ability to accept isolated input from another sound system (e.g., at DunDome, Fairground)

## 10) Church Service

### Objectives

- Support live or recorded music, including music videos

### Equipment Required

- 1 portable mic on podium or lavalier mic for leader
- 2 portable mics for other performers
- Media player to accept recorded audio in a variety of formats (e.g., CD, iPod, USB key, MP3 player, .wav files)
- Ability to accept isolated inputs from electronic instruments via “stage bugs”



# Estimate



755 Main St East North Bay Ontario P1B 1C2  
Tel 705 472 0070 or 888 472 0070

Date mm/dd/yyyy	Estimate #
01/17/2023	23884

Ship To
MUNICIPALITY OF WHITESTONE 21 CHURCH ST DUNCHURCH, ON P0A 1G0 705 389 2466

Name / Address
MUNICIPALITY OF WHITESTONE 21 CHURCH ST DUNCHURCH, ON P0A 1G0 705 389 2466



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P.O. No.	Terms	Rep	FOB
		LUKE	NORTH BAY

Item	Description	Qty	Rate	Total
	<p><b>**ESTIMATE TO UPGRADE EXISTING AUDIO SYSTEM FOR VIDEO PLAYBACK THROUGH OVERHEAD PROJECTOR**</b></p> <p>As per discussions with George Comrie (Herein "GC"), Acclaim Sound and Lighting will be responsible for the overview of provisioning, installation, setup, testing, and usage instructions for the Projector and screen, as well as the associated connections, cabling, mounting hardware, and controls.</p> <p>Numbers below will reflect the hardware and associated labour costs as estimated by Acclaim Sound and Lighting, for system operation overview as defined by GC. Please note that this does not account for any additional labour or support that may be associated with the integration of third party / non Acclaim provided AV/streaming equipment.</p> <p>A further footnote will provide for a very rough of estimate of the costs for services and hardware that are to be provided by the electrician.</p> <p>-----HARDWARE-----</p> <p><b>**Please note that Item Brands, model names, and descriptions provided are deemed to be placeholders for functionally equivalent products at time of estimation, and will be updated to reflect the actual products to be used upon finalization. With many vendors facing unprecedented hardware shortages, and elongated wait times, this practice is undertaken to provide the most flexibility possible in ensuring the correct products are selected for each job.</b></p>			
CONSULTING-AV	PROJECTOR - PANASONIC 3LCD 6000 LUMEN PROJECTOR - Chosen projector and accompanying lens will allow for full screen projection from the back of the community center (Wall with the white cabinet, opposite the council table), onto an appropriately sized screen as determined by the fit to the pre existing mounting points. Projector to be mounted on this wall, as per GC. To accomplish this projector must be mounted high up on this wall (Centered above the cabinet) to allow for the correct throw ratio and angle.	1	7,756.49	7,756.49
CONSULTING-AV	PROJECTOR LENS - PANASONIC WIDE ANGLE ZOOM LENS - see above	1	2,395.43	2,395.43

GST/HST

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<b>Total</b>
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GST/HST No. 897027637



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755 Main St East North Bay Ontario P1B 1C2  
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Date mm/dd/yyyy	Estimate #
01/17/2023	23884

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		LUKE	NORTH BAY

Item	Description	Qty	Rate	Total
CONSULTING-AV	PROJECTOR MOUNT - CHIEF OVERHANG STYLE WALL MOUNT - This mount was selected to meet the requirements as set out above, while also providing for ease of mounting, and fine tuned projector aim.	1	356.45	356.45
CONSULTING-AV	PROJECTOR MOUNT ATTACHMENT - CHIEF UNIVERSAL PROJECTOR MOUNTING BRACKET	1	363.83	363.83
CONSULTING-AV	PROJECTOR SCREEN - DA-LITE 159" - Diagonal, Motorized, Matte White 16:9 Aspect ratio. This screen was determined to be the best fit within the available form factor of the existing mounting points, while also providing for the largest projection area for the given projector placement	1	3,101.70	3,101.70
-----CABLES AND CONNECTIONS - VIDEO-----				
CONSULTING-AV	HDMI WALL INPUT PLATE - Please see note below regarding balun	2	165.00	330.00
CONSULTING-AV	BRUSH/SCOOP STYLE OUTPUT PLATE	1	16.50	16.50
CONSULTING-AV	HDMI OVER CAT BALUN - TX+RX KIT - This device will transmit the HDMI signal from the wall plate back to the projector. As the Input devices will change over time (Different presenters, devices, etc), we've recommended a balun and wallplate with flexible signal options to ensure smooth operation over the life of the system. More economical options could be substituted, but would be at the risk of limiting the usability.	2	605.00	1,210.00
CONSULTING-AV	HDMI CABLING PACKAGE - This includes all the necessary HDMI cables to make the required connections, including: -1x 15Ft Cable - For the presenter input -1x 25Ft Cable - For the primary council PC input -2x 3Ft Cables - To terminate balun runs into the projector  *Note: Cable lengths are currently estimates. Lengths to be finalized upon determination of preferred Input plate placement by GC	1	218.90	218.90
-----CABLES AND CONNECTIONS - AUDIO/SIGNAL-----				
CONSULTING-AV	CAT6 CABLE PACKAGE - Includes raw wire for balun runs, and RJ45 endcaps for termination.	250	1.0032	250.80

GST/HST

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<b>Total</b>
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# Estimate

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Item	Description	Qty	Rate	Total
CONSULTING-AV	AUDIO CABLING PACKAGE - Includes Raw XLR cable for wire runs to replace existing loose Audio output to Primary Council PC, and associated XLR terminations	100	1.045	104.50
CONSULTING-AV	XLR WALL PLATE ASSEMBLY - OUTPUT - Wallplate provided for audio system output to primary Council PC. Replaces existing loose XLR run on site	1	27.50	27.50
	-----HARDWARE SUBTOTAL-----			16,132.10
DISCOUNT	-----PROJECT DISCOUNT----- In addition to the majority of the above items being discounted from their selling price, we've opted to offer a project discount above the typical amount, to thank you for your continued support, and for your patience in allowing us the necessary time to properly quote this project during our most challenging time of the year		-8.50%	-1,371.23
	-----LABOUR - ACCLAIM PROVIDED-----			
CONSULTING-AV	AUDIO VISUAL DESIGN, CONSULTATION AND COORDINATION SERVICES	12	95.00	1,140.00
LABOUR - TECHN...	Shop labour to receive, pretest, and prep equipment @ \$95.00/HR	3	95.00	285.00
TRAVEL	TRAVEL CHARGES	5	95.00	475.00
TRAVEL	MILEAGE	432	0.59	254.88
LABOUR - TECHN...	ON SITE TECHNICAL LABOUR @ \$95.00/HR -Installation and setup is estimated at two full days. First day of installation will primarily consist of installing, mounting, and positioning/aiming of hardware which will require two technicians on site. Second day of installation will primarily consist of connections, setup and testing, and client training; As such only one technician is required for day 2	27	95.00	2,565.00
	-----FREIGHT COSTS-----			
CONSULTING-AV	AUDIO VISUAL DESIGN, AND COORDINATION SERVICES		95.00	95.00
CONSULTING-AV	INBOUND FREIGHT - PROJECTOR SCREEN - We've opted to have the projector screen shipped directly to site. When comparing the cost of this, against first receiving the screen at Acclaim warehouse, and securing further transport to site. It was found that having this item delivered directly to site was the least costly option	1	650.00	650.00
CONSULTING-AV	INBOUND FREIGHT - ALL REMAINING EQUIPMENT - All other equipment to be shipped to Acclaim warehouse for unboxing, testing, and preparation	1	350.00	350.00

GST/HST

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<b>Total</b>
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		LUKE	NORTH BAY

Item	Description	Qty	Rate	Total
	-----LABOUR / PARTS / HARDWARE / ASSOCIATED COSTS - ELECTRICIAN PROVIDED----- **PLEASE NOTE** As per phone discussion with GC, this figure is being provided for very rough budgetary purposes only, in advance of receiving a quotation from the electrician. This service will not be provided by Acclaim, and will be billed for separately by the electrician directly to the Municipality. We've done our best to estimate the electrician's required time, travel, and materials to complete their portion of the project, based on previous engagements. As such Acclaim can not guarantee or warrant the accuracy of this figure in any way, and it is highly subject to change.			
CONSULTING-AV	Estimated costs associated with electrician's portion of the project	1	3,999.99	3,999.99
			GST/HST	\$3,194.85

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<b>Total</b>	<b>\$27,770.59</b>
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GST/HST No. 897027637

Page 68 of 100  
Quotes are valid at day of issuance, however in most cases we can honour quotes for up to 30 days. Please ask for details as many items are subject to currency adjustments by vendors.



# Estimate

Retail Outlet 755 Main St E North Bay ON P1B 1C2  
Tel 705 472 0070 or 888 472 0070

Date mm/dd/yyyy	Estimate #
03/09/2023	23890

Warehouse Outlet #8-191 Booth Rd North Bay ON P1A 4K3 -  
Tel 705 476 6771

Ship To
MUNICIPALITY OF WHITESTONE 21 CHURCH ST DUNCHURCH, ON P0A 1G0 705 389 2466

Name / Address
MUNICIPALITY OF WHITESTONE 21 CHURCH ST DUNCHURCH, ON P0A 1G0 705 389 2466



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P.O. No.	Terms	Rep	FOB
		LUKE	NORTH BAY

Item	Description	Qty	Rate	Total
	<p><b>**ESTIMATE TO UPGRADE EXISTING AUDIO SYSTEM FOR VIDEO PLAYBACK THROUGH OVERHEAD PROJECTOR**</b></p> <p>As per discussions with George Comrie (Herein "GC"), Acclaim Sound and Lighing will be responsible for the overview of provisioning, installation, setup, testing, and usage instructions for the IP PTZ camera, as well as the associated connections, cabling, and mounting hardware..</p> <p>Numbers below will reflect the hardware and associated labour costs as estimated by Acclaim Sound and Lighting, for system operation overview as defined by GC. Please note that this does not account for any additional labour or support that may be associated with the integration of third party / non Acclaim provided equipment.</p> <p>A further footnote wil provide for a very rough of estimate of the costs for services and hardware that are to be provided by the electrician.</p>			
	----VIDEO HARDWARE----			
CONSULTING-AV	LUMENS VC-A71P - IP PTZ CAMERA - Camera with storable PTZ presets to provide high quality and close up shots of councillors from the back of the room (See E-mail for images and further description)	1	5,699.99	5,699.99
CONSULTING-AV	WALL MOUNT BRACKET FOR VC-A71P	1	229.99	229.99
	----CABLES AND CONNECTIONS - AUDIO/SIGNAL----			
CONSULTING-AV	CAT6 CABLE PACKAGE - Includes raw wire for Camera run, and RJ45 endcaps for termination.	250	1.0032	250.80
	----HARDWARE SUBTOTAL----			6,180.78
DISCOUNT	<p>----PROJECT DISCOUNT----</p> <p>In addition to the majority of the above items being discounted from their selling price, we've opted to offer a project discount above the typical amount, to thank you for your conitnued support, and for your patience in allowing us the necessary time to properly quote this project.</p>		-8.50%	-525.37

GST/HST

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<b>Total</b>
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GST/HST No. 897027637



# Estimate

Retail Outlet 755 Main St E North Bay ON P1B 1C2  
Tel 705 472 0070 or 888 472 0070

Date mm/dd/yyyy	Estimate #
03/09/2023	23890

Warehouse Outlet #8-191 Booth Rd North Bay ON P1A 4K3 -  
Tel 705 476 6771

Ship To
MUNICIPALITY OF WHITESTONE 21 CHURCH ST DUNCHURCH, ON P0A 1G0 705 389 2466

Name / Address
MUNICIPALITY OF WHITESTONE 21 CHURCH ST DUNCHURCH, ON P0A 1G0 705 389 2466



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P.O. No.	Terms	Rep	FOB
		LUKE	NORTH BAY

Item	Description	Qty	Rate	Total
	-----LABOUR - ACCLAIM PROVIDED-----			
CONSULTING-AV	AUDIO VISUAL DESIGN, CONSULTATION AND COORDINATION SERVICES	1	95.00	95.00
LABOUR - TECHN...	Shop labour to receive, pretest, and prep equipment @ \$95.00/HR	0.5	95.00	47.50
TRAVEL	TRAVEL CHARGES	2	95.00	190.00
TRAVEL	MILEAGE	216	0.59	127.44
LABOUR - TECHN...	ON SITE TECHNICAL LABOUR @ \$95.00/HR -Installation and setup is estimated at 5 hours if undertaken as a standalone project. If this option is included as part of the overall AV upgrade, the labour cost could be reduced.	5	95.00	475.00
	-----FREIGHT COSTS-----			
CONSULTING-AV	INBOUND FREIGHT - Hardware to be shipped to Acclaim warehouse for unboxing, testing, and preparation	1	45.00	45.00
	-----LABOUR / PARTS / HARDWARE / ASSOCIATED COSTS - ELECTRICIAN PROVIDED-----			
	**PLEASE NOTE** This figure assumes this work is being undertaken as a standalone project. This is another facet of the cost that could see a significant decrease if undertaken as part of the overall AV upgrade. Additionally, this figure is being provided for very rough budgetary purposes only, in advance of receiving a quotation from the electrician. This service will not be provided by Acclaim, and will be billed for separately by the electrician directly to the Municipality. We've done our best to estimate the electrician's required time, travel, and materials to complete their portion of the project, based on previous engagements. As such Acclaim can not guarantee or warrant the accuracy of this figure in any way, and it is highly subject to change.			
CONSULTING-AV	Estimated costs associated with electrician's portion of the project	1	1,349.99	1,349.99
			GST/HST	\$1,038.09

<b>Total</b>	<b>\$9,023.43</b>
--------------	-------------------

GST/HST No. 897027637

Quotes are valid at day of issuance, however in most cases we can honour quotes for up to 30 days. Please ask for details as many items are subject to currency adjustments by vendors.



## MEMORANDUM

**To:** Mayor and Council

**From:** Paula Macri, Planning Assistant

**Date:** March 21, 2023

**Re:** Ted Greenwood – Re-Zoning By-law amendment  
1686 Highway No. 124, Dunchurch

### Background

At the Council meeting of September 20, 2022, the following resolution was passed:

#### Resolution No. 2022-335

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe McEwen

### Matters Arising from Committee of the Whole

- 5.1 Report from John Jackson, Planner dated September 9, 2022
- Ted Greenwood zoning matter, 1686 Highway No. 124, Dunchurch

**THAT** the Council of the Municipality of Whitestone does hereby receive for information the report from John Jackson, Planner dated September 9, 2022 regarding the Ted Greenwood zoning matter, for a property known as 1686 Highway No. 124, Dunchurch;

**AND THAT** the Council of the Municipality of Whitestone does hereby support the recommendation of John Jackson that should an M1 zone be requested by Mr. Greenwood for the above referenced property, a rezoning application would be required, with the necessary procedures followed, i.e. notices, public meeting, appeal potential etc.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen		X	
Mayor, George Comrie	X		

**Carried**

## **Analysis**

At the March 7, 2023 Council meeting, staff were asked to review this matter once again with John Jackson, Planner and prepare a motion for the next Regular meeting of Council.

In order to **administratively** amend the zoning from Rural (RU) Zone to Industrial (M1) Zone, a rezoning application is required from Ted Greenwood and the necessary procedures must be followed, such as advertising and circulating the Notice of Public Meeting.

Should Council choose to do so, the fees could be waived for Mr. Greenwood. The normal fees for a rezoning matter consist of the following:

Non-refundable administration fee: \$1,000

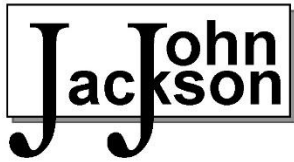
Security deposit to address the cost of the Municipal Planner: \$1,500

Costs associated with the application, invoiced from the Municipal Planner, would be minimal for the application considering the work that has been done to date on the matter. Estimated costs are \$600 (assuming no appeal) including the preparation of the Notice of Public meeting, preparation of draft By-law with attached zoning schedules and attendance at a Council meeting.

## **ATTACHMENT 1**

Report from John Jackson, Planner dated September 9, 2022





**Planner, Inc.**

1 Mall Drive Unit #2, Parry Sound, Ontario P2A 3A9

Tel: (705) 746-5667 E-Mail: JJPlan@Vianet.ca

**REPORT TO COUNCIL – ZONING QUESTION**

**PART OF LOT 44, CONCESSION A**

**Geographic Township of Hagerman**

**Part 1, Plan 42R-18200**

**1686 Highway No. 124**

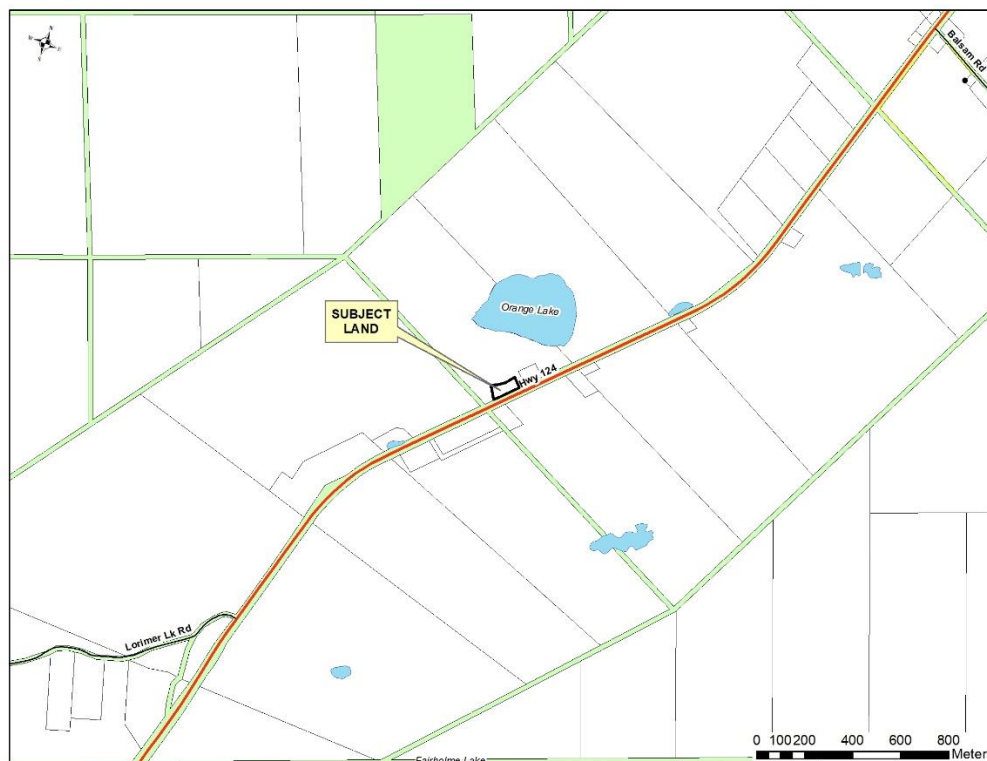
**Roll # 4939 0100 0701 605**

**Owner: Ted Greenwood**

**September 9, 2022**

**BACKGROUND**

Ted Greenwood owns a parcel of land on Highway No. 124.



The property is approximately 5 kilometres west of the village of Dunchurch. It is approximately 1.0 hectare with 170 metres of frontage on the highway.

The lot has historically been the site of a long standing sawmill owned and operated by the Macfie family. The iconic, somewhat derelict looking structure has become a landmark in the Municipality of Whitestone.



The sawmill use was discontinued 10 years ago and Ted Greenwood acquired the property as an investment opportunity.

More recently, Mr. Greenwood has decided to put the lands up for sale. His understanding was that the lands are industrial but has come to learn that the lands are zoned Rural (RU) and not industrial (M1). There is no indication in the Municipal Office

files that confirmation of zoning status was requested by the current owner or his legal representative prior to the purchase being made.

### **CURRENT ASSESSMENT**

The Municipal Property Assessment Corporation (MPAC) designates the land as “Industrial” as a land use code for assessment purposes. MPAC has several dozen land use codes that allow municipalities to apply variable tax rates to different properties depending upon their uses should they choose to do so.

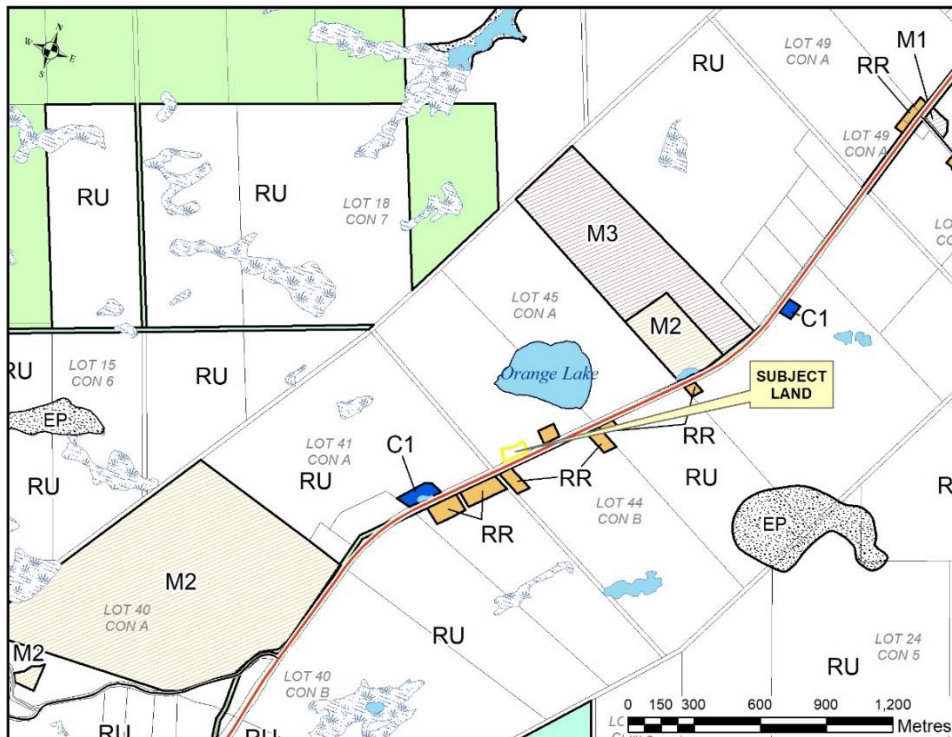
In Mr. Greenwoods case, he assumed that the “Industrial’ land use code reflected the actual zoning of the property.

It turns out, this assumption is not correct.

In general, MPAC land use designations have no bearing on municipal zoning classifications and vice versa. However, one can understand how a property owner might expect that a tax rate designation (Industrial) and an actual use (Industrial) might align with the zoning of the lands.

### **ZONING OF THE SUBJECT LANDS**

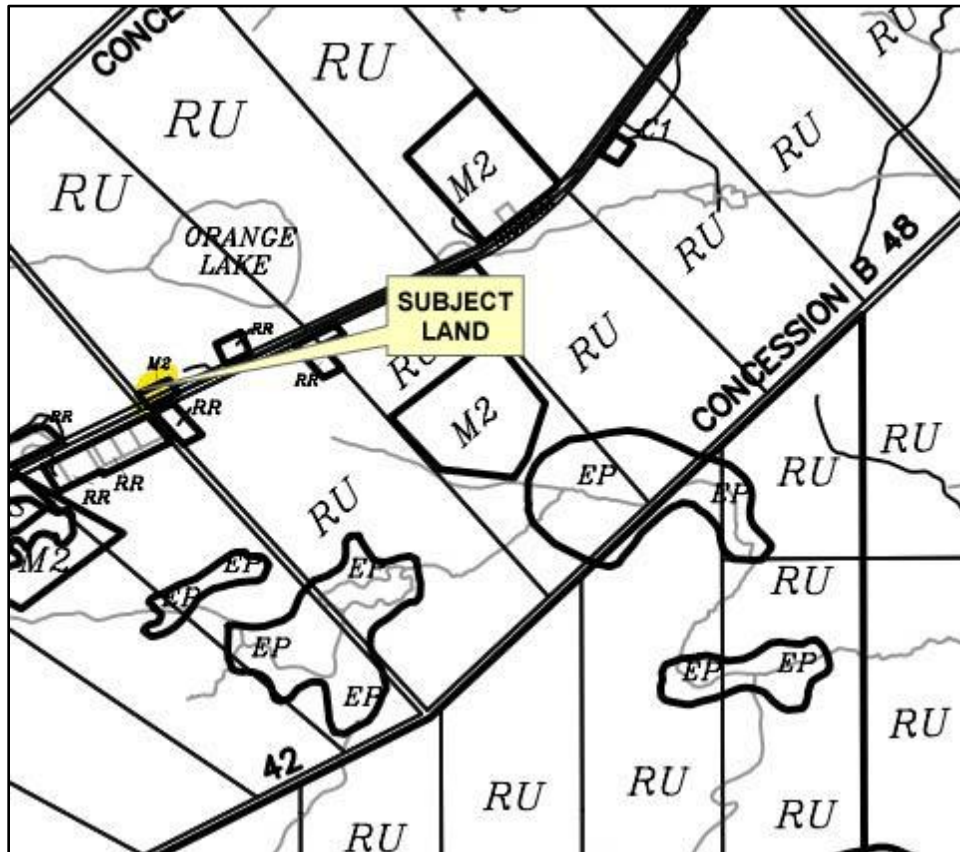
The current zoning of the subject lands is Rural (RU).



This fact has greatly troubled Mr. Greenwood who discovered this fact when he went to list the property for sale. He simply assumed the land was zoned Industrial (M1).

He believes that the Rural (RU) Zoning is in error and should be corrected.

While there is some appreciation of Mr. Greenwood's concern, the zoning history of the subject sawmill lands is somewhat confounding. The previous zoning By-Law zoned the subject lands Industrial Pit (M2).



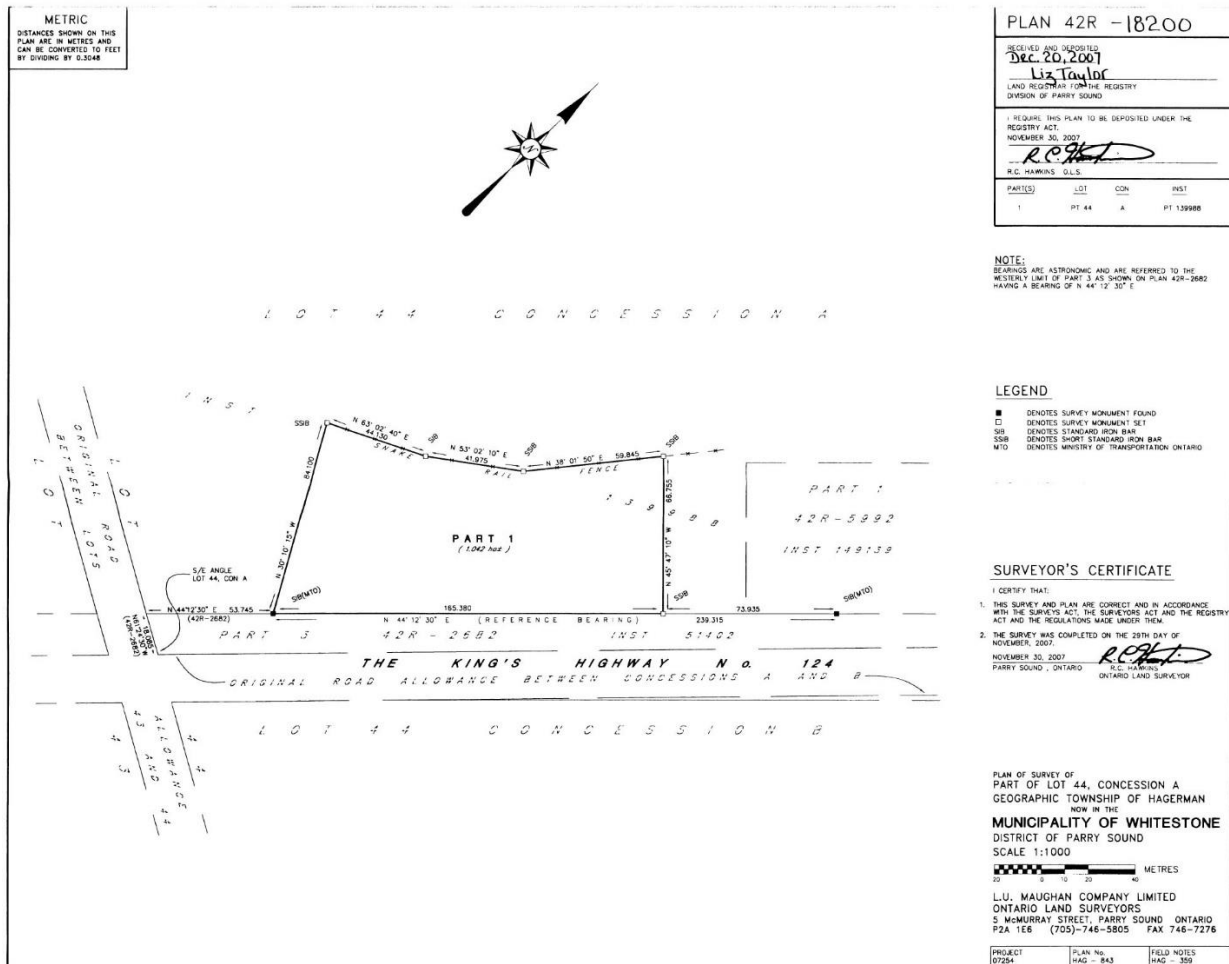
The only explanation is that there must have been a former sandpit on the lands.

With the most recent Official Plan Policy and zoning By-Law, any previous pit zoning was only continued if the pit or quarry was licensed under the Aggregate Resources Act.

The subject lands were never licensed as a pit, and, consequently the lands defaulted to a Rural (RU) Zone.

The most curious part of the zoning history is that the sawmill operation never had an M1 – Industrial Zoning. This sawmill operated for over 75 years.

This is even more curious when one examines the 2007 separation of the sawmill from the balance of the farm lands.



The conditions of the consent approval seem to imply the need to determine zoning appropriateness (see planning board decision attached dated August 27, 2007).

## PLANNING OBSERVATIONS

1. The lands are zoned Rural (RU).
2. It is reasonable to understand that the lands should have had an M1 Zone.
3. The lands never had an M1 Zone.
4. The MPAC land use code is not relevant to the zoning.
5. The Municipality has no particular responsibility for the absence of an M1 Zone on the property.
6. It would be fair and reasonable to consider an M1 Zoning for the lands.

7. To change the zoning from Rural (RU) to Industrial (M1), an application to rezone would be required with the necessary procedures, i.e. notices, public meeting, appeal potential etc.
8. The lands have a commercial entrance on to Highway 124.
9. The sawmill use is perhaps one of the most intense M1 uses in the list of permitted uses.
10. A straight forward change of zoning from RU to M1 would seem to be supportable.

## **CONCLUSION**

Council should consider a proposed rezoning of the subject lands from Rural (RU) to General Industrial (M1) without the attendant studies, site plans and financial deposits.

Respectfully Submitted,



John Jackson M.C.I.P., R.P.P.  
JJ;jc

PARRY SOUND AREA PLANNING BOARD

RESOLUTION No. 2007- 55

Date: August 27, 2007

Moved by:



Seconded by:



Recorded Vote	YES	NO
Peter Daleman		
Joe Johnson		
Hans Muysson		
Steve Crookshank		
Conrad van der Valk		
Bonnie Keith		
Debbie Zulak		
Tamara Black		
Bill Church		
Tom Sutcliffe		
Total		

That having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant consent for one new lot as applied for by Rose <sup>Berard</sup> Berard in Application No.B16/2007(W) as illustrated on the attached sketch and subject to the following conditions:

- 1) That the applicant provides the Secretary-Treasurer with:
  - (a) the original executed transfer (deed), a duplicate original and one photocopy;
  - (b) a copy of the survey plan deposited in the Land Registry office; and
  - (c) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes.
- 2) Payment of all applicable planning fees.

THE FOLLOWING ITEMS WILL REQUIRE A LETTER OF COMPLIANCE FROM THE MUNICIPALITY

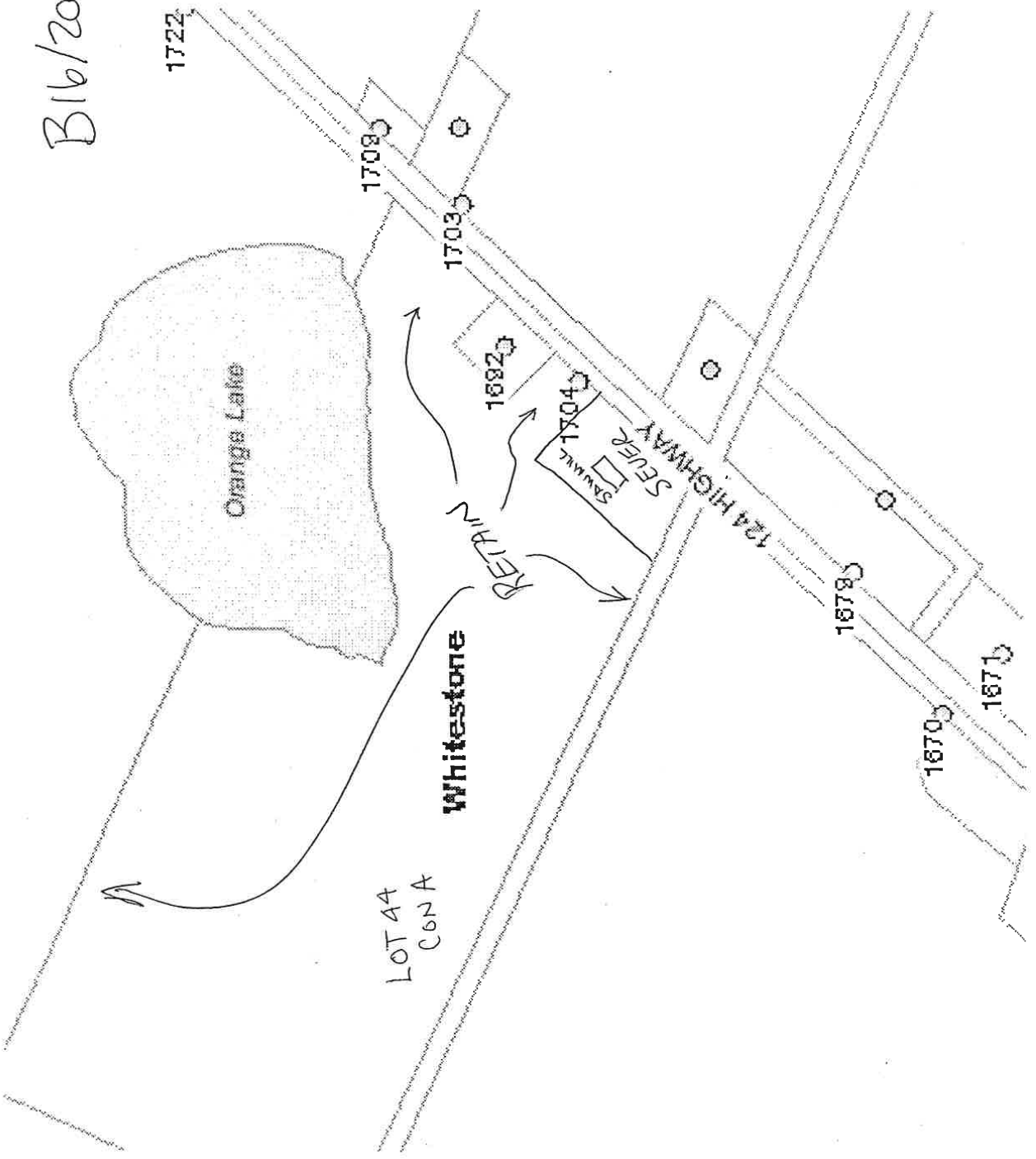
- 3) That the severed and retained lot satisfy any Ministry of Environment concern with regard to the storage of sawdust material; and
- 4) That the Ministry of Transportation approve the driveway location; and
- 5) Subject to a parkland dedication fee of \$300.00 being 2/5th of the standard fee for a commercial or industrial property; and
- 6) That any applicable fees for 9-1-1- numbering be paid to the municipality; and
- 7) The lot comply with the requirements of the Municipal Zoning Bylaw.

CARRIED \_\_\_\_\_

DEFEATED \_\_\_\_\_

  
CHAIRMAN

B16/2007(w)





# CORRESPONDENCE

**Parry Sound Area**  
**COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.**  
A Community Futures Development Corporation



February 24, 2023

Municipality of Whitestone  
21 Church Street  
Dunchurch, ON  
POA 1G0

Attention: Mayor George Comrie  
Municipality of Whitestone  
RE: Contribution to the Parry Sound Area CB&DC – 2023

Dear Mayor Comrie,

On behalf of the Board volunteers and the staff of the CB&DC please share with Council our sincere appreciation for its past tangible support to our annual operating budget. In furtherance of our request for a 2023 contribution of \$1,100, I have attached the following:

1. September 30, 2022 year-end financial statements
2. CB&DC Investment Fund Municipal Concentration list as at January 25, 2023
3. Summary of past Municipal support
4. CB&DC Board resolution #2023-4135 authorizing this request
5. Client Success Story – Fisher's Regalia

Parry Sound Area CB&DC's 2021-2022 fiscal year ending September 30, 2022 marked our 35th year of operation. It was a fast-paced year of challenges and inspiration, with many opportunities to cultivate our priorities.

The Covid-19 pandemic continued to impact our economy: housing and labour market shortages, rapidly increasing interest rates, and supply chain issues all bore weight on business success. Locally, SMEs struggled to meet staffing needs, often adjusting workflows and/or operating hours as a result. The CBDC office maintained our usual hours open to the public and we responded to the needs of our team with flexible work from home/in office scheduling. Our ongoing digitization efforts served us well as we saw few ripples in our work flow and we continue to update our processes to maximize our flexibility as an organization.

With the completion of a new Strategic Plan in June 2022, the organization set focus on short and medium term goals and work on those priorities is well under way.

Parallel to the strategic planning work, we finalized a 5-year Business Plan, Budget, and Communication Plan to back our application to FedNor for continued operating support; we're pleased to have received a 5-year Contribution Agreement which allows for longer-term planning and implementation of our strategies.

**Municipal Concentration  
As at Jan 25, 2023**



**Parry Sound Community Business & Development Centre**  
1A Church St. Parry Sound, ON P2A 1Y2  
705-746-4455

<b>Municipality</b>		<b>Amount</b>	<b>Number of Loans</b>	<b>Percentage by Dollar</b>
Archipelago	\$	420,000.00	3	3.80
Carling	\$	360,000.00	2	3.26
Magnetawan	\$	1,288,828.09	14	11.66
McDougall	\$	232,509.95	4	2.10
McKellar	\$	220,000.00	3	1.99
Mowat	\$	-	0	0.00
Seguin	\$	1,668,446.92	18	15.09
Town of Parry Sound	\$	5,773,046.41	57	52.21
Wallbridge	\$	205,000.00	1	1.85
Whitestone	\$	515,542.13	3	4.66
Other	\$	373,000.00	4	3.37
<b>Total</b>	<b>\$</b>	<b>11,056,373.50</b>	<b>109</b>	<b>100.00</b>

## MUNICIPAL CONTRIBUTIONS

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Archipelago</b>	\$4,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$ 2,000	\$ 2,000	\$ 2,000
<b>Carling</b>	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$ -	\$ -	
<b>McDougall</b>	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$ 3,000	\$ 3,000	\$ 3,000
<b>McKellar</b>	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$ 500	\$ -	
<b>Parry Sound</b>	\$2,468	\$3,123	\$4,021	\$2,613	\$1,585	\$2,233	\$2,000	\$ -	\$ 2,002	\$ 2,923
<b>Seguin</b>	\$7,000	\$7,000	0	\$4,000	\$4,000	\$4,000	\$4,000	\$ 4,000	\$ -	\$ 4,000
<b>Whitestone</b>	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$550	\$1,100	\$ 1,100	\$ 1,100	\$ 1,100
<b>Magnetawan</b>	\$1,000	\$1,000	\$1,000	\$1,000		\$1,000	\$1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>Total</b>	<b>\$20,568</b>	<b>\$18,223</b>	<b>\$13,121</b>	<b>\$15,713</b>	<b>\$13,685</b>	<b>\$14,783</b>	<b>\$15,100</b>	<b>\$11,600</b>	<b>\$ 9,102</b>	<b>\$ 14,023</b>



# Parry Sound Area

## COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC

A Community Futures Development Corporation

### CLIENT SUCCESS STORY

## FISHER'S REGALIA & UNIFORM ACCOUTREMENTS CO. LTD.

Founded in 1975 Fisher's Regalia is a second-generation family-owned company that was operating out of Barrie, Ontario. We provide uniforms and accessories for the emergency services sector across Canada and in the Caribbean. We, owners Yvonne and Mark Tulloch, were in the process of creating a succession plan with our son when he identified that owning a home in Barrie was outside of his family's reach financially.

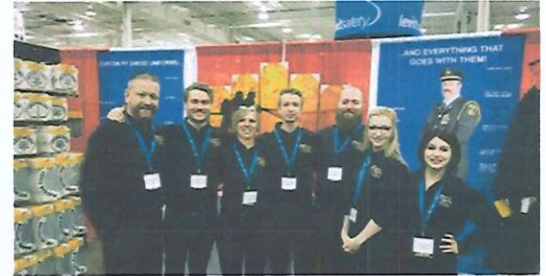
He eventually purchased a home in Parry Sound and Yvonne and Mark began the search for a commercial property to relocate the business closer to our son's home. The search was successful as the former Georgian Bay Rentals property on Queen St. in Parry Sound was found to be a suitable location. There was one problem that looked to put the brakes on the purchase.

Covid19 had spooked all of the chartered banks when it came to commercial mortgages and that put us into a precarious position. Enter the Parry Sound Area and Community Business Development Center. They were originally going to participate in second position with TD Bank but when the bank withdrew their participation Janice Heidman, the general manager of this extremely helpful organization offered to participate fully in the commercial mortgage for our company.

The qualification progress was rigorous but fair. They worked extremely well with all of the lawyers in the transaction and the process was fairly seamless.

Our family was very grateful for the relationship created between our firm and the CBDC. I believe it's rare for a government agency to deliver exactly what it promises to deliver and now we hope to do our part by growing and hiring more local folks here in the district of Parry Sound.

*Mark J. Tulloch, V.P. Sales & Marketing  
Owner, Fisher's Regalia*



March 6, 2023

To All Ontario Municipalities

**Resolution re Reducing Municipal Insurance Costs**

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

“Whereas Chatham-Kent has faced multiple double digit increases to insurance premiums over the past years;

And Whereas the costs on insurance are having a significant impact on municipal budgets in Chatham-Kent and around the Province;

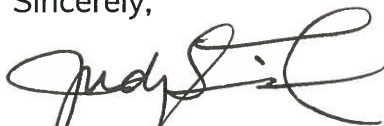
Now Therefore, Council direct administration to engage with other municipalities, the Association of Municipalities of Ontario, and any other relevant municipal associations, to determine what tools may be available to reduce insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities.

And administration report back to Council regarding the result of this engagement and any recommended Council resolutions to support improvements to municipal insurance in Ontario.

Further that administration be directed to forward this motion to all other municipalities in Ontario seeking support and collaboration on this issue.”

If you have any questions or comments, please contact Judy Smith at [ckclerk@chatham-kent.ca](mailto:ckclerk@chatham-kent.ca)

Sincerely,



Judy Smith, CMO  
Director Municipal Governance/Clerk

C AMO

**From:** [Beth Morton](#)  
**Subject:** Save the Date - District of Parry Sound Municipal Association Meeting - Friday, May 5, 2023  
**Date:** March 8, 2023 4:26:45 PM  
**Attachments:** [image001.png](#)  
[Registration Form DPSMA Spring 2023.pdf](#)

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Good afternoon:

We are pleased to advise that the District of Parry Sound Municipal Association Meeting will be held on Friday, May 5, 2023 hosted by the Township of McMurrich/Monteith at the Sprucedale Community Centre, 31 William Street, Sprucedale, Ontario.

I am currently working on the Agenda and will forward it through once I have finalized all of the presenters/speakers for the day.

Please encourage your Council and Staff to attend the upcoming meeting, and we also look forward to attendance from all of the Ministry and Agency representatives.

Take care,

**Beth Morton, Clerk-Administrator**



Township of Perry | 1695 Emsdale Road  
Emsdale ON | (705)636-5941  
[www.townshipofperry.ca](http://www.townshipofperry.ca)

The Municipal Office is open to the public Monday to Friday from 8:30 am to 4:30 pm. **If you wish to discuss a planning application, kindly email me or call 705-636-5941 to schedule an appointment.** We also are continuing to provide services online, by telephone, and by email. You can also visit our website [www.townshipofperry.ca](http://www.townshipofperry.ca) for more information.

Disclaimer: This email is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this email by persons or entities other than the addressee is prohibited. If you have received this email in error, please contact the sender immediately and delete the material from any computer.



**District of Parry Sound Municipal Association**

c/o Township of Perry, 1695 Emsdale Road,  
Emsdale, ON

2023 Spring Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on Friday, May 5, 2023 hosted by the Township of McMurrich/Monteith. The location of the meeting is at the Sprucedale Community Centre, 31 William Street, Sprucedale, Ontario.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON POA 1J0.

\_\_\_\_\_ will be sending (Name of Municipality/Organization)

\_\_\_\_\_ delegates @ \$30.00 each, for a total of \_\_\_\_\_.

The following delegates will be attending:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please confirm attendance on or by Monday, April 17, 2023, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to [beth.morton@townshipofperry.ca](mailto:beth.morton@townshipofperry.ca), with payment to follow by mail. **Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.**

Thank you, Beth Morton





RESOLUTION NO. 2023- 65

MARCH 08, 2023

Moved by: Bill Bishop  
Seconded by: Brad Kneller

**WHEREAS** the Magnetawan River Watershed is an environmental and economic resource of considerable magnitude, and has a dynamic impact on the economic welfare and recreational opportunities of our collective communities;

**AND WHEREAS** the Municipality recognizes the environmental and economic value to the tourism industry of a viable walleye population in our waters and appreciates that walleye is the number one sought after species;

**AND WHEREAS** over the past years the lakes and rivers of the area have suffered a reduction in the walleye fish stocks;

**AND WHEREAS** the Almaguin Community Hatchery Program (ACHP) has for decades been incubating and releasing walleye fry back into the Magnetawan River Watershed to attempt to rehabilitate the resident walleye populations;

**AND WHEREAS** this program has also benefited the students in the surrounding areas in educating them on the importance of being involved with sustainable management of our fish and walleye resources teaching them responsible stewardship;

**AND WHEREAS**, the Ministry of Northern Development and Mines, Natural Resources and Forestry (MNDMNRF) current FMZ15 Draft Management Plan for Fish Stocks, do not include any plans within the zone for walleye and although the plan is under review and will not be completed until 2025 or 2026, the decision is totally under the purview of the MNDMNRF personnel within Zone 15;

**AND WHEREAS**, the ACHP has the technology, the equipment, the experience and the desire to rehabilitate the walleye fishing opportunities within the Almaguin Highlands;

**AND WHEREAS**, the new ACHP hatchery trailer has the ability to produce up to 6 million high-quality fry properly prepared for successful stocking, and it would be advantageous to this strategy for local municipalities, resorts and associations to support this initiative as well as to enhance future walleye stocks;

**NOW THEREFORE BE IT RESOLVED**, that the Municipality of Magnetawan respectfully requests that the Almaguin Community Hatchery Program be permitted to continue its invaluable work in restocking walleye and educating students about stewardship in the Almaguin Area, and that Staff is directed to forward this resolution to the Magnetawan River Watershed Communities as well as the Hon. Graydon Smith seeking support.

Carried  Defeated  Deferred

Sam Dunnett  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Moved By: Tom Lundy                      Seconded By: Mike Dell

Carried:   X                Defeated:                     

**WHEREAS** the drastic recent increase in homelessness and the concurrent increase in the reliance of Canadians on food banks is evidence of the widening of the gap in income disparity due to current economic conditions; and

**WHEREAS** the CAEH has presented data illustrating that the majority of Canadians believe that homelessness is a problem and it is getting worse; and

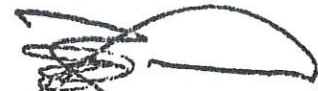
**WHEREAS** the data also shows that the majority of Canadians believe resources should be allocated to improving the situation; and

**WHEREAS** CAEH has presented the benefits of creating a Homelessness Prevention Housing Benefit;

**NOW THEREFORE BE IT RESOLVED** that the District of Parry Sound Social Services Administration Board supports the CAEH in requesting that the Federal government create a Housing Benefit as outlined in the CAEH report and proposal.

**FURTHER BE IT RESOLVED** that this resolution be circulated to all District of Parry Sound municipalities, AMO, OMSSA and Parry Sound-Muskoka MP, Scott Aitchison; and

**FURTHER BE IT RESOLVED** that this resolution be forwarded to the Prime Minister of Canada and the leaders of the opposition parties.



Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Jerry Brandt	_____	_____	Teresa Hunt	_____	_____
Teri Brandt	_____	_____	Ted Knight	_____	_____
Janice Bray	_____	_____	Tom Lundy	_____	_____
Ted Collins	_____	_____	Jamie McGarvey	_____	_____
Joel Constable	_____	_____	Peter McIsaac	_____	_____
Sean Cotton	_____	_____	Sharon Smith	_____	_____
Mike Dell	_____	_____	Rick Zanussi	_____	_____
Gail Finsson	_____	_____			



THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2023 – 015

DIVISION LIST

YES NO

DATE: February 7, 2023

- Councillor **G. ASHFORD**
- Councillor **J. BELESKEY**
- Councillor **P. BORNEMAN**
- Councillor **B. KEITH**
- Councillor **D. McCANN**
- Councillor **C. McDONALD**
- Mayor **J. McGARVEY**

_____	_____
_____	_____
_____	_____
_____	_____
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_____	_____

MOVED BY:

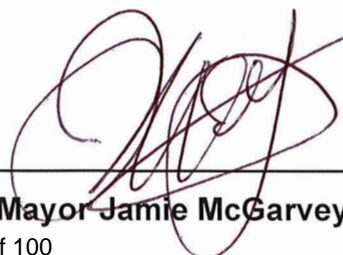
SECONDED BY:

CARRIED:  DEFEATED:  Postponed to: \_\_\_\_\_

That the Town of Parry Sound hereby supports the Township of The Archipelago's Resolution 22-195 as attached, which calls on the federal government to:

1. commit \$1 billion in funding over five years for a strengthened Freshwater Action Plan in Budget 2023;
2. guide its Freshwater Action Plan funding to implement recommendations in the Action Plan 2020-2030;
3. direct priority funding under the strengthened Freshwater Action Plan to projects in the Great Lakes and St. Lawrence River Basin;
4. make municipalities eligible for future funding in programs announced under the strengthened Freshwater Action Plan; and

That this resolution be sent to the Federal Deputy Prime-Minister and Minister of Finance; the Minister of Environment and Climate Change; the Parliamentary Secretary to the Minister of Environment and Climate Change (responsible for the Canada Water Agency), the local Member of Parliament, and the Great Lakes and St. Lawrence Cities Initiative.



\_\_\_\_\_  
Mayor Jamie McGarvey



**The Corporation of The Township of The Archipelago  
Council Meeting**

**Agenda Number:** 16.10.  
**Resolution Number** 22-195  
**Title:** Securing Canada's \$1 Billion Investment in a Strengthened Freshwater Action Plan  
**Date:** Friday, December 16, 2022

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**Moved by:** Councillor Cade Fraser  
**Seconded by:** Councillor MacLeod

**WHEREAS** the Township of The Archipelago, as a member of the Great Lakes and St. Lawrence Cities Initiative, supports: protecting source water, planning for climate change impacts and shoreline resilience, ensuring safe and affordable water services for all our residents, and building up a sustainable blue economy in the Great Lakes and St. Lawrence River Basin.

**WHEREAS** ensuring healthy communities and a strong economy for Canadians depend on securing Canada's source water, which includes addressing water quality issues, contaminants and pollution, supporting biodiversity and reversing wetland and fish and wildlife habitat loss and improving community knowledge to empower citizens to safeguard this essential resource.

**WHEREAS** a Freshwater Action Plan and the Great Lakes Protection Initiative it supported were first announced in the 2017 Canadian federal budget with a \$44.84 million investment over five years.

**WHEREAS** the Freshwater Action Plan has combined science and action to address priorities in the Great Lakes such as preventing toxic and nuisance algae, enhancing the resilience of coastal wetlands in the Great Lakes, restoring Great Lakes Areas of Concern and supporting Canada's commitments under the Great Lakes Water Quality Agreement, among other priorities.

**WHEREAS** a commitment was made by the Liberal Party of Canada in the 2021 federal election to

strengthen the Freshwater Action Plan with an historic investment of \$1 billion over ten years to restore and protect large lakes and river systems starting with the Great Lakes and St. Lawrence River Basin.

**WHEREAS** the federal government only committed \$19.6 million in funding in the 2022 Budget for the Freshwater Action Plan, falling short of the aforementioned commitment.

**WHEREAS** the United States has invested \$1.8 billion in the Great Lakes Restoration Initiative (GLRI) since 2017 and will see accelerated funding with the *Infrastructure Investment and Jobs Act*.

**WHEREAS** a 2018 University of Michigan study shows that for every dollar of federal spending on GLRI projects between 2010 and 2016, yielded \$3.35 in additional economic activity.

**WHEREAS** nearly half of Canada's population lives in the Great Lakes and St. Lawrence River Basin, a region that will continue to see accelerated growth, resulting in greater land and resource use pressures that will further contribute to water availability and quality issues.

**WHEREAS** the Stockholm Resilience Centre recently identified the importance of wetlands as carbon sinks and fresh water's role in climate mitigation.

**WHEREAS** the Great Lakes-St. Lawrence Collaborative outlined 30 recommendations to Environment and Climate Change Canada as part of a ten-year, \$2.2 billion *Action Plan 2020-2030 to protect the Great Lakes and St. Lawrence* (Action Plan 2020-2030), addressing shoreline erosion, outdated infrastructure, invasive species, exposure to toxins and beach contamination, following an 18-month consultation with First Nations, NGOs, academics and other experts.

**WHEREAS** the recommendations outlined in Action Plan 2020-2030 should serve as the basis of programming for strengthened federal action in the Great Lakes and St. Lawrence River Basin through its strengthened Freshwater Action Plan.

**WHEREAS** the newly established Canada Water Agency should play a role in accelerating the rollout of funding made available through a strengthened Freshwater Action Plan.

**WHEREAS** Freshwater Action Plan funding should largely be directed to community groups, local

governments and First Nations to ensure that investments made will have the biggest local impact and empower action at the local level, rather than being held back for federal administration and operations.

**WHEREAS** it is critical to implement a strengthened Freshwater Action Plan, including accelerating a \$1 billion over five years, and to creating a Canada Water Agency to consolidate and coordinate federal water efforts and support provinces and territories in addressing systemic issues impacting the viability of the Great Lakes and St. Lawrence River Basin and the communities dependent upon the region's source water.

**NOW THEREFORE BE IT RESOLVED** that the Township of The Archipelago calls on the federal government to commit \$1 billion in funding over five years for a strengthened Freshwater Action Plan in Budget 2023.

**BE IT FURTHER RESOLVED** that the Township of The Archipelago calls on the federal government to guide its Freshwater Action Plan funding to implement recommendations in the Action Plan 2020-2030.

**BE IT FURTHER RESOLVED** that the Township of The Archipelago calls on the federal government to direct priority funding under the strengthened Freshwater Action Plan to projects in the Great Lakes and St. Lawrence River Basin.

**BE IT FURTHER RESOLVED** that the Township of The Archipelago calls on the federal government to make municipalities eligible for future funding in programs announced under the strengthened Freshwater Action Plan.

**BE IT FINALLY RESOLVED** that the Township of The Archipelago directs its staff to submit this resolution to the federal Deputy Prime-Minister and Minister of Finance; the Minister of Environment and Climate Change; the Parliamentary Secretary to the Minister of Environment and Climate Change (responsible for the Canada Water Agency), and local Member of Parliament, and the Great Lakes and St. Lawrence Cities Initiative.

**Carried**

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52 Seguin Street, Parry Sound, Ontario P2A 1B4  
Tel: (705) 746-2101 • Fax: (705) 746-7461 • [www.parrysound.ca](http://www.parrysound.ca)

March 14, 2023

Near North District School Board  
963 Airport Road, P.O. Box 3110  
North Bay, ON P1B 8H1  
Via e-mail: [Krista.Messenger@nearnorthschools.ca](mailto:Krista.Messenger@nearnorthschools.ca)

ATTN: Chair Erika Lougheed

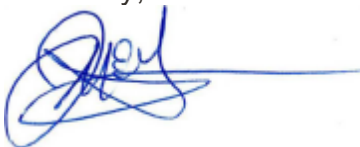
Dear Chair Lougheed,

Congratulations on your election to the Near North District School Board and appointment to the position of Chair.

You are no doubt aware of the planned construction of the Mega School serving grades JK-12 in West Parry Sound. On behalf of Town of Parry Sound Council, I am sending you Resolution 2023-014 passed at a Council Meeting last month relevant to this issue. The resolution has several requests including the following: that the Board provide an analysis comparing space per capital and spending per capita for students in West Parry Sound and North Bay, as well as consider refurbishing the McDougall School for grades JK to 6, and use the new Mega School for grades 7 to 12.

The Town would appreciate receiving a progress report from the School Board at its earliest convenience and on a monthly basis thereafter.

Sincerely,



Jamie McGarvey  
Mayor

Encl.

c.c. Premier Doug Ford  
Minister of Education Stephen Lecce  
Minister of Municipal Affairs & Housing Steve Clark  
Parry Sound Muskoka MPP Graydon Smith  
Township of The Archipelago Reeve Bert Liverance  
Township of Carling Mayor Susan Murphy  
Municipality of McDougall Mayor Dale Robinson  
Township of McKellar Mayor David Moore  
Township of Seguin Mayor Ann MacDiarmid  
Municipality of Whitestone Mayor George Comrie



THE CORPORATION OF THE TOWN OF PARRY SOUND  
RESOLUTION IN COUNCIL

NO. 2023 – 01A

DIVISION LIST

YES NO

DATE: February 7, 2023

- Councillor **G. ASHFORD**
- Councillor **J. BELESKEY**
- Councillor **P. BORNEMAN**
- Councillor **B. KEITH**
- Councillor **D. McCANN**
- Councillor **C. McDONALD**
- Mayor **J. McGARVEY**

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MOVED BY:

\_\_\_\_\_ GA

SECONDED BY:

\_\_\_\_\_

CARRIED:  DEFEATED:  Postponed to: \_\_\_\_\_

Whereas the West Parry Sound community continues to have concerns regarding the under sizing of the new Mega School;

Whereas the incorporation of portables or “Pods” into the design heightens these concerns;

Whereas parity for students across the school district in addition to population growth are factors that should be utilized when determining school sizes;

Whereas schools are an integral part of supporting more growth and the Province’s priority to build more homes;

Whereas the August 2022 Smart Prosperity Institute's report projects a need for 1.5m homes across the province over the next 10 years, 3,200 of which will be required in the Parry Sound District;

Whereas parity in terms of space per student and spending per student should be equitable for all students across the Near North school district;

Whereas, for example, the existing high school and the schools in Nobel and McDougall have a total of five (5) gymnasiums, including four (4) standard and one (1) full size gymnasium; and

Whereas the new Mega School is planned to only have one gymnasium;



NOW THEREFORE BE IT RESOLVED THAT the Town of Parry Sound requests the Board provide an analysis comparing space per capita and spending per capita for students in West Parry Sound and North Bay;

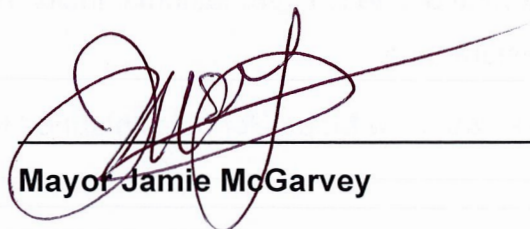
That the Board consider refurbishing the McDougall school for grades JK to 6;

That the new Mega School be used for grades 7 to 12; and

That copies of this resolution be sent to the Minister of Education Stephen Lecce, Minister of Municipal Affairs & Housing Steve Clark, Premier Doug Ford, MPP Graydon Smith, Heads of Council of the municipalities of The Archipelago, Carling, McDougall, McKellar, Seguin and Whitestone and the Near North District School Board.

AMENDED

AND THAT A ~~PROGRESS~~ Report is provided by the School Board MONTHLY.



Mayor Jamie McGarvey

March 14, 2023

SENT ELECTRONICALLY

Mayor George Comrie  
Municipality of Whitestone  
21 Church Street  
Dunchurch, ON P0A 1G0

Dear Mayor Comrie:

**RE: Food Insecurity**

The Board of Health for the North Bay Parry Sound District Health Unit (Health Unit) recently passed motions related to food insecurity and income, informed by the Health Unit's [2022 Cost of Eating Well](#) report. We encourage you to join us in calling on the Province of Ontario for income-based policy action by:

1. Reviewing and passing municipal resolutions relating to food insecurity (see attached proposed draft motion).
2. Sending a letter to the Province of Ontario to support the recommendations made to the province by the Health Unit relating to income-based policy action (see attached draft letter from the Health Unit to Premier Ford, Minister Jones, and Minister Fullerton.)

Food insecurity

Food insecurity is the inadequate or insecure access to food due to financial constraints, meaning a household does not have enough money for food. It is a serious public health problem that impacts all levels of government. The magnitude of food insecurity in Ontario is shocking. Most recent estimates report that almost **1 in 6 households in Ontario are food-insecure, amounting to 2.3 million Ontarians, with 1 in 5 children living in a food-insecure household.** Food insecurity greatly increases the risk of having a wide range of physical and mental health problems including chronic and infectious diseases, chronic pain, poor oral health, anxiety, and depression. This increased risk results in high healthcare costs for food insecure households.

Ensuring people have enough money for food improves health, reduces demands on health care services, decreases health care costs, creates more equitable communities, reduces social isolation and stigma, supports economic development, and improves community connectedness. There is strong evidence showing food insecurity can be addressed through policy changes that improve the incomes of low-income households.

Municipalities can take action on food insecurity

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Page 98 of 100

Municipalities are dealing with the realities of funding and delivering public and social services that are strained by the increasing number of residents struggling to make ends meet. Low-income households are becoming increasingly vulnerable to poverty and food insecurity due to the increased costs of living, income insecurity and record high inflation rates, particularly impacting food prices.

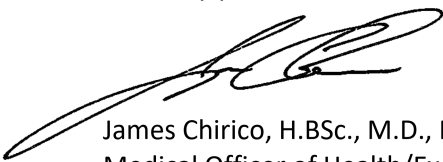
Local governments can take action to support public policy that puts more money in the hands of community members living with low incomes.

In addition to advocating for improved provincial and federal income-based policy action through requests such as this one from the Health Unit, municipalities can take action to increase income by:

- **Supporting [free income-tax filing programs](#) for low-income households.** Many people with low incomes are missing out on cash transfer payments they are eligible for because they have not filed their taxes. Tax refunds can be the single largest cash infusion low-income households receive each year.
- **Becoming a [Certified Living Wage Employer](#) and encourage local businesses and organizations to become Certified Living Wage Employers.** This improves the availability of local employment opportunities that offer better incomes that reflect the cost of living.
- **Increasing investments in local public programs and services that make life more affordable for community members.** This includes increasing affordable housing, transit and recreation programs, and subsidized childcare that support low-income households.
- **Providing leadership and support to community coalitions.** Municipalities can provide leadership and support for local coalitions that work to address food insecurity, and collaborate with community partners from various sectors, including public health, to determine local priorities to address food insecurity and poverty.

We would be pleased to meet with you to discuss food insecurity and the ask to join us in calling on the Province of Ontario for income-based policy action. We have attached a few resources to support your local action; however please don't hesitate to contact us should you require any clarification.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH  
Medical Officer of Health/Executive Officer

/sb

Enclosures (3)

Copied to:  
Health Unit Member Municipalities  
The Association of Municipalities of Ontario  
The Federation of Canadian Municipalities

### References

Tarasuk V, Li T, Fafard St-Germain AA. (2022). Household food insecurity in Canada, 2021. Toronto: Research to identify policy options to reduce food insecurity (PROOF). Retrieved from <https://proof.utoronto.ca/>

Ontario Basic Income Network. (2022). The Case for Basic Income and Municipalities. [https://www.obin.ca/bi\\_and\\_municipalities](https://www.obin.ca/bi_and_municipalities)

PROOF. (2016). The Impact of Food Insecurity on Health [Fact sheet] <https://proof.utoronto.ca/resource/the-impact-of-food-insecurity-on-health/>

PROOF. (2022). Food insecurity: A problem of inadequate income, not solved by food [Fact sheet] <https://proof.utoronto.ca/resource/food-insecurity-a-problem-of-inadequate-income-not-solved-by-food/>

PROOF. (2021). Provincial Policy Lever to Reduce Household Food Insecurity [Fact sheet] <https://proof.utoronto.ca/resource/provincial-policy-levers-to-reduce-household-food-insecurity/>

Ontario Dietitians in Public Health. (2020). Position Statement and Recommendations on Responses to Food Insecurity. Available at: <https://www.odph.ca/odph-position-statement-on-responses-to-food-insecurity-1>