



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting (Budget)
Tuesday, March 5, 2024**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/82944074445>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 829 4407 4445#

*Every effort is made to record meetings with the exception of the Closed Session matters.
Both the audio and video are posted on the Municipal Website.
The written minutes are the official record of the meeting.*

1. Call to Order and Roll Call

10:00 a.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

3. Approval of Agenda ®

4. Presentations and Delegations

4.1 Whitestone Recreation Committee

Matters Arising from Presentations and Delegations ®

Move into Committee of the Whole ®

5. Committee of the Whole

- 5.1 2023 Annual Report
By-law Enforcement Officer ®
(Note – Previously presented and received for Information at the February 20, 2024 Council meeting).

The By-law Enforcement Officer will be available for questions.

- 5.2 2024 Draft Operating and Capital / Special Projects Budget

- Memorandum prepared by Treasurer Maneesh Kulal
Draft 2024 Operating and Capital/ Special Projects Budget
Updates from January 30, 2024 Budget meeting

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole ®

6. **Public Meeting** - None
7. **Consent Agenda** - None
8. **Accounts Payable** - None
9. **Staff Reports** – (Refer to Committee of the Whole)
10. **By-laws** – None
11. **Business Matters** - None
12. **Correspondence** - Listed on Page 3 of Agenda

Matters Arising from Correspondence

13. **Councillor Items**
14. **Questions from the Public**
15. **Closed Session** - None
16. **Confirming By-law ®**
17. **Adjournment ®**

Correspondence

- A. Letter - Lake WahWashKesh Conservation Association, regarding the transfer of ownership of docks and related structures at Bennett's Bay Landing and Indian Narrows
- B. Letter - Lake WahWashKesh Conservation Association, regarding ownership and contractual obligations associated with Hobolink system on the lake

PRESENTATIONS AND DELEGATIONS



Recreation Committee Strategic Priorities

Social Isolation Prevention

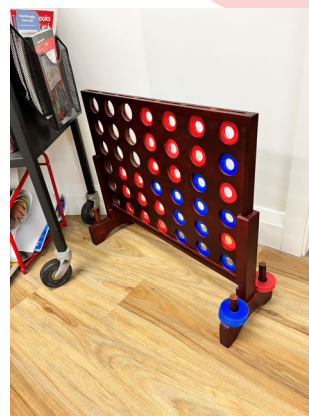
Empowering Physical and Mental Health

Improving Access to Healthy, Nutritious Food

Literacy and Skill Building

Building Positive Community Partnerships

Board Game Nights



Growing committee

2020

Between lockdowns Recreation formed a tentative partnership with the Library to run programming.

2021

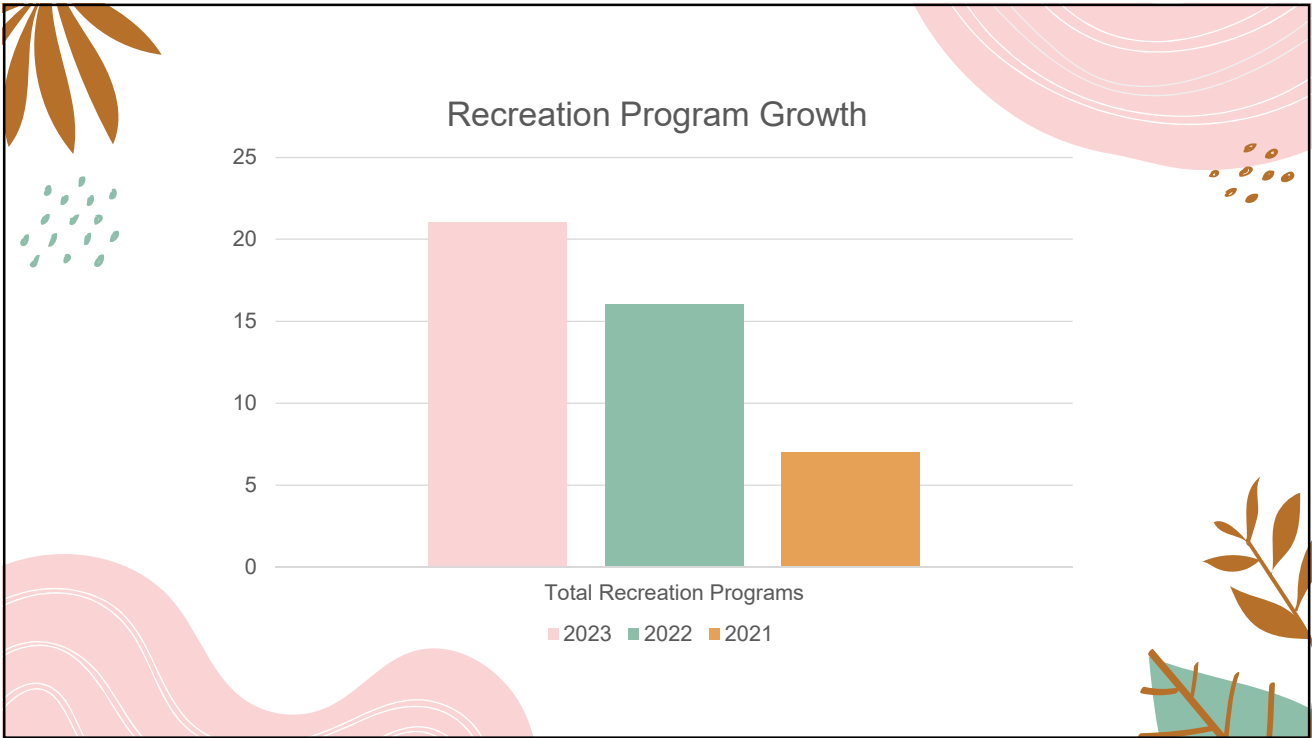
Recreation and the Library spearheaded new programs such as Tabletop Gaming, Minecraft Club, Board Game Nights and Craft Nights.

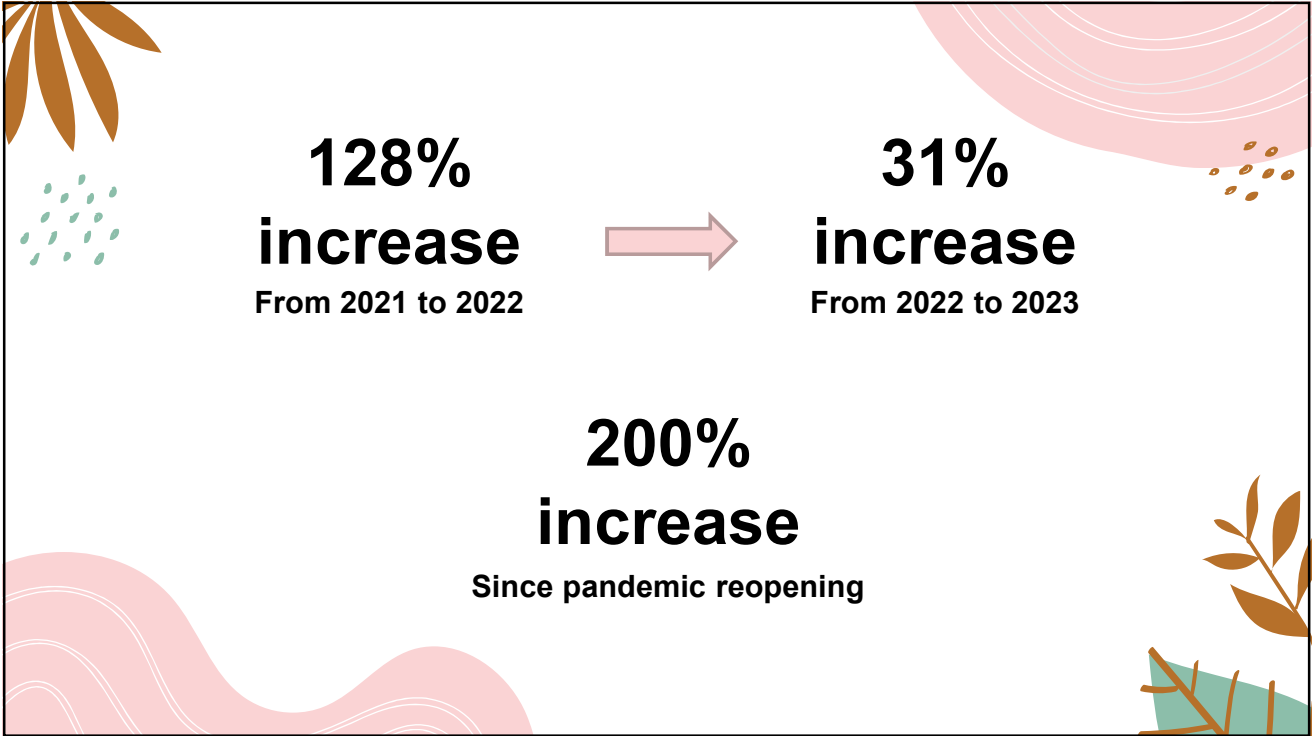
2022

Recreation and partners added programming four days a week over the summer (Wed-Sat).

Pitch In Day with the Lions







Community Partners

Whitestone Library & Technology Centre



Lions Club

Legion

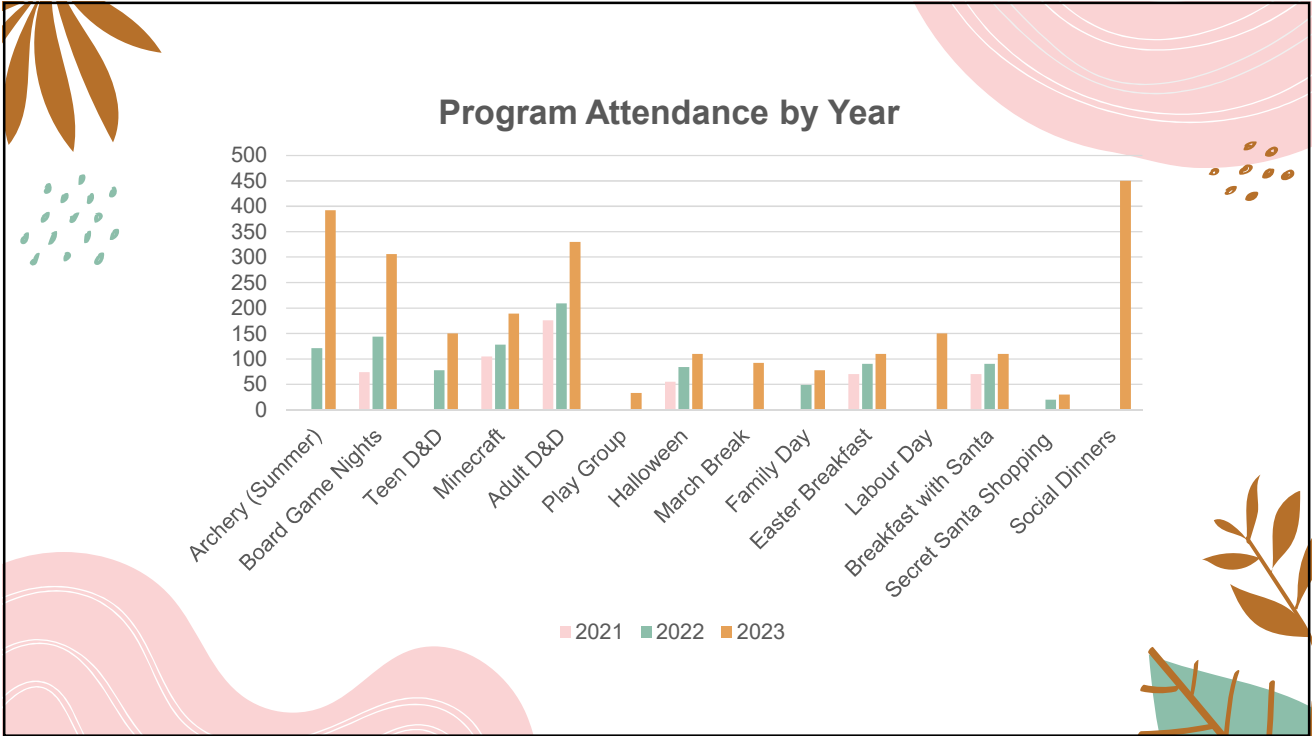
Whitestone Fire Department

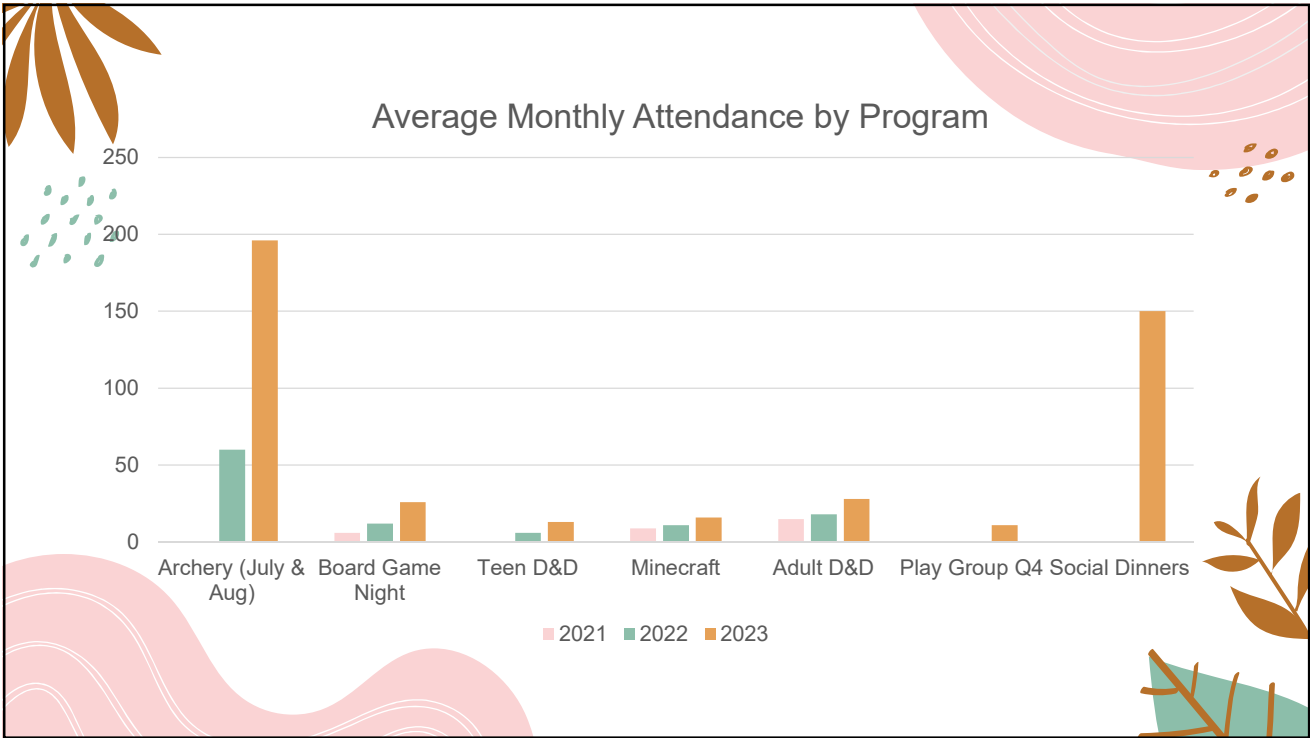
Agricultural Society


Environmental Stewardship

Parry Sound Friendship Centre









2021 Programming

Helping out with the fishing derby

Holiday Programming (6)

- Easter Breakfast
- Canada Day
- Halloween Haunt
- Breakfast with Santa
- Christmas Craft Sale
- Christmas Decorating

Recurring Programming (1)

- Parents & PeeWees
- WalkFit



Storytime with Santa

2022 Programming

Holiday Programming (8)

- Family Day
- Easter Breakfast
- Canada Day
- Halloween Haunt
- Christmas Craft Sale
- Breakfast with Santa
- Christmas Decorating
- Secret Santa Shopping

Recurring Programming (9)

- Parents & PeeWees
- Sports Nights (Summer only)
- D&D group (Weekly)
- Minecraft Club (Weekly)
- STEM club (Weekly)
- Pickleball (Weekly)
- Movie Nights (Monthly)
- Board Game Nights (bi-weekly)
- WalkFit



Halloween Haunt

Holiday Programming (11)

- Family Day
- March Break activities
- Easter Breakfast
- Canada Day
- Labour Day Bonfire
- Halloween Haunt
- Christmas Craft Sale
- Breakfast with Santa
- Christmas Decorating
- Cookie Decorating
- Secret Santa Shopping

2023 Programming

Recurring Programming (10)

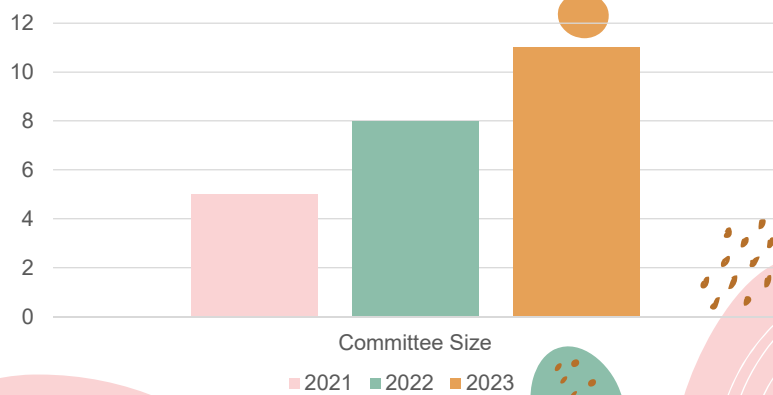
- Preschool Playgroup
- Archery Program (Summer only)
- D&D group (3x Weekly)
- Minecraft Club (Weekly)
- STEM club (Weekly)
- Pickleball (2x Weekly)
- Movie Nights (Monthly)
- Board Game Nights (bi-weekly)
- Social Dinners (bi-monthly)
- Crafting Nights (monthly)
- WalkFit



Movie Nights



Committee Growth



Magnetawan

McKellar

Total Recreation Budget 2023

\$126,348

\$82,800

- Includes sesquicentennial budget so larger than average

Family Day 2024

Over 50 families attended this year!



COMMITTEE OF THE WHOLE

Law N Mowers 75 Dickinson Rd.
McKellar, On.
P2A 0B5

January 9, 2024.

Municipality of Whitestone
21 Church St.
Dunchurch, On.
P0A 1G0

Dear Mrs. Hendry,

Re: Year End Report Ending December 31, 2023.

Number of Calls:	212
Response Time:	262 Hours.
Meetings:	11 Hours.
Court Preparations and Procedures:	1 Hour.
Council Meetings Attended:	1

Recovery Cost on By-Law matters that required my involvement and impute included:

Dog Tags:	\$1270.00
Dog Kennel Licence:	\$75.00
Rental Unit Licence:	\$3835.31
Parking Permits at 309 Farley Rd:	\$1005.00

Total Amount:	\$6185.31
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Types of Calls pertained to:

Noise, Dogs, Landfill Sites, Clean and Clear Yards, Trailers, Zoning By-Law, Building Code, Fires, Parking, Trespassing, Civil (Private) Issues, Rental Cottages and Discharging Firearms.

No mischief or vandalism was observed by me during my patrols, although a small amount of garbage was observed and removed from Municipal Properties and a number of calls were received regarding garbage dumped on private property and along Municipal roadways.

The Surveillance Cameras at the Landfill Sites are again deterring most people from leaving garbage at the gates and they assist tremendously with the gathering of evidence and identifying violators.

I did not attend or take any courses in 2023.

I presently have two Zoning By-Law charges before the Parry Sound Provincial Court. These charges were laid on October 11, 2022 and after these charges were placed on the Court Docket for 8 occasions they were finally scheduled for Trial on November 15, 2023, unfortunately I was unable to attend due to illness. The Court administration is presently in the process of setting a new trial date for the spring of 2024. I will update you once a new Trial Date has been set.

No new charges were laid in 2023. All By-Law violations were addressed and resolved by myself with a balance of \$3973.59 remaining in the 2023 Budget.

I did utilize the assistance of our Temporary By-Law Enforcement Officer Caitlin Deevey who again presented herself very well within the Municipality and resolved all issues that were assigned to her. Hopefully she will be available to assist us in 2024.

I will continue to patrol Municipal Properties including Landfill Sites unless I am instructed otherwise.

If you require additional information regarding this report please contact me.

Paul Rossiter
By-Law Enforcement Officer.



21 Church Street
 Dunchurch, Ontario P0A 1G0
 Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council

From: Maneesh Kulal, Treasurer

Date: March 5, 2024

Re: Budget 2024 proposal (updates from January 30, 2024 Budget meeting)

Please find attached the second draft of the 2024 budget proposal. The proposal has undergone some refinements based on input from Council on January 30, 2024 as well as updated information from staff.

Some of the key refinements made are as follows:

- A tax increase of 4.22 % is proposed for discussion purposes based on the budget presented on March 5 2024. Of note, a 1% tax increase will generate a revenue of \$ 33,754.80
- Operating expenses (2023 budget compared to 2024 budget) are minus 0.10%
- Employee benefits have been adjusted to allow for an increase of 15% over 2023. This is a reduction from the initial expected increase of 63.2% based on new information our provider has received. An adjustment has been made to the appropriate benefit lines. The rate increase range (from the provider) is 15% to 20%; for the purposes of this budget a factor of 15% has been used.
- Insurance costs have been adjusted to allow for an increase of 8% over 2023. This is a reduction from the initial expected increase of 15% based on discussions with the insurance provider. An adjustment has been made to the appropriate budget lines. The rate increase range (from the provider) is 8% to 10%; for the purposes of this budget a factor of 8% has been used.
- Legal, HR contingency and Planning expenses have been adjusted per discussions with Council
- The Road Grant was increased to allow for a 3% increase to the 'y' factor, a 3% increase to the 'x' factor and a 3% increase overall to allow for new applications. (the increases are based on the 2023 actual expenditures)

- The Recreation Budget has been reduced to \$ 31,640 based on a resubmitted budget from the Recreation Committee. (Attachment D)
- The Library budget remains unchanged however the expense listing that was not included in the previous budget meeting agenda has now been provided (Attachment E)
- The reserve contribution to the forest fire reserve remains at zero (0). Staff were asked to advise Council of the deductible amount in the insurance plan. This is \$10,000. Current insurance coverage is Two million. Staff requested a quote for Five million coverage and are waiting for a response from the insurance company.
- Benthic Monitoring has been reduced to \$2,623 to allow for one lake only in 2024 (Lorimer Lake)
- General Boat Launch Improvements have been increased to \$7,500
- The Community Centre audio improvements remains in Capital with a reduced budget of \$25,000 (from \$35,000)
- The Fire Pumper Truck – the timing of the delivery of the truck and associated costs to delay the delivery are addressed in an attached memo (Attachment F)
- Questions in regard to the next steps for the Asset Management Plan process are addressed in an attached memo (Attachment G)
- Communications line item. Should Council choose to reduce the number of hardcopy newsletters, a savings of approximately \$2,600 per newsletter would be possible. Office staff time is not considered however there would be a reduction in costs related to the Communications Coordinator as well as items such as postage, paper etc. This reduction has not been factored in to the budget at this time as the Strategic Action Plan indicates a continuation of four (4) quarterly hardcopy newsletters
- Park land reserve. See attached memo (Attachment H)
- Harris Lake Road annual road contribution and Harris Lake Marina annual garbage disposal invoicing. See attached memo (Attachment I)
- Outsourced payroll pricing. See attached memo (Attachment J)
- Helipad maintenance. See attached memorandum (Attachment K)

ASSET MANAGEMENT PLAN

- The Asset Management Strategy was developed with the assumption of a 2% annual increase in both the Capital inflation rate and the operating budget inflation rate. However, in the

province of Ontario, the Consumer Price Index (CPI) rose by an average of 6.8% in 2022 (OCT) 3.3% in 2023 (OCT), which is higher than the assumed inflation rate.

This indicates a need for revision of the strategy to account for the actual CPI increases in budgeting and financial planning. This will be closely looked at during the 2024 update of the Asset Management Plan.

- Debt financing for the year 2024 is \$545,827, out of which \$250,000 is for West Parry Sound Recreation and Cultural Centre, which is not part of the AMP. The net debt financing for the Municipality Capital projects is \$295,827.
- The AMP recommends a debt financing of \$634,728 for the year 2024. The budget is below the recommended level per AMP.
- The AMP recommends replacing the Grader JD 770 asset in 2023. The Grader JD 770 G is just over 11 years old and is in fair condition. The Public Works Manager has confirmed that this equipment will continue to function until at least 2028. The estimated replacement cost of this equipment is \$580,000.
- The replacement of the Colorado ½ ton (as recommended by the Asset Management Plan) in 2022 was moved to 2024 in the 2023 budget and has subsequently been moved to 2025. The Public Works Manager has confirmed that replacement in 2025 will be acceptable

End

ATTACHMENT A - OPERATING EXPENSES AND CAPITAL/SPECIAL PROJECTS

ATTACHMENT B - REVENUES

ATTACHMENT C - RESERVES

ATTACHMENT D - Revised Recreation Budget

ATTACHMENT E - Whitestone Library and Technology Centre – budget expenses

ATTACHMENT F - Fire Pumper Truck delivery

ATTACHMENT G - Asset Management Plan next steps

ATTACHMENT H - Parkland Reserve Delete info in reserve

ATTACHMENT I - Harris Lake Marina annual garbage invoicing and annual donation to
Harris Lake Road maintenance

ATTACHMENT J - Outsourced Payroll Administration costs

ATTACHMENT K - Helipad Maintenance

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13 2024	2024	
Expenses						
General Government						
16-090 - Council -Fees	116,753	113,129	119,699	119,699	123,550	
16-091 - Council - Travel	750	511	1,000	995	2,000	
16-092 - Council - Miscellaneous	2,000	5,109	3,500	5,986	5,000	
16-093 - Council Electronic Device Allowance			6,500	5,200	3,000	\$600 x 5 members
XXX Council Insurance					5,335	
16-094 - Council Health Benefits			13,750	13,858	21,725	
16-100 - Admin - Salaries	589,226	538,400	599,625	570,491	614,123	
16-101 -Admin - Benefits			35,030	26,391	37,725	Reduced based on new information
16-102 - Admin - Travel Expenses (mileage and meals)	500	403	500	109	2,270	3 conferences - ROMA, OGRA, MFOA + misc
16-103 - Admin - Membership/Subscriptions	7,500	5,785	5,500	5,565	5,500	
16-104 - Admin - Training Expenses (conferences and training courses)	3,000	2,311	1,500	376	4,500	3 conferences (ROMA, OGRA, MFOA + AMCTO training for Wendy & misc)
16-106 - Admin - Postage Expenses	12,000	10,904	11,000	10,981	17,000	added \$5,500 RE Bolger/WWK letters
16-107 - Admin - Insurance	27,422	28,130	31,900	32,729	35,347	
16-108 - Admin - Advertising	8,000	8,005	7,500	10,710	7,500	
16-109 - Admin - Telephone	4,200	4,091	4,100	4,362	4,100	
16-110 - Admin - Office Supplies	9,000	12,682	9,000	9,430	9,000	
16-113 - Admin - Office Equipment	7,500	13,671	7,500	10,616	7,500	
16-115 - Admin - Computer Supplies/Support	27,000	22,542	24,000	25,039	25,000	add \$1000
16-116 - Admin - Tax Notices \Forms	1,000	827	1,000		1,000	
16-117 - Admin - Tax Registrations			0			
16-118 - Admin - Financial Expense	10,000	10,349	11,000	8,699		
16-119 - Admin - MPAC Fees	78,246	78,246	77,803	77,803	79,019	
16-120 - Admin - Legal Expenses	20,000	55,225	85,940	117,094	75,000	
16-120 - 1- Admin - Auditor	14,000	13,865	13,738	13,992	14,000	
16-121 - Admin - Election	25,000	17,368	1,300	3,022	1,865	Data Fix contract for 4 yr, 2024-2026
16-122 - Admin - Donation	7,500	11,050	10,000	8,950	10,000	
16-123 - Admin - Volunteer Appreciation	9,200	14,554	11,500	13,225	12,000	
16-124 - Admin - Taxes Written Off	5,000	4,320	5,000		5,000	Year end entry for 2023
16-126 - Admin - Communications	4,000	8,677	13,000	11,779	13,000	Newsletter / Communications person
16-131 - HR Contingency	5,000	17,963	35,000	33,380	35,000	Added \$25,000 to original \$10,000
16-134- Dist Parry Sound Municipal Asso.MTG				1,308	0	
16-150 - Office - Heating/Hydro	7,000	6,838	7,000	7,379	7,200	
16-151 - Office - Building Maintenance	2,500	2,839	3,500	4,548		Move to GI 16-777
16-153 - Office - Janitorial Supplies	500	561	500	753	500	
16-161 - Web Site - Maintenance/Wages	750	6,696	6,700	6,314	7,000	
16-162 - High Speed Internet	2,000	3,225	2,000	1,756	1,900	
16-163 Asset management reserve contribution	343,055	338,750	293,374	293,374	120,854	As per AMP Requirement \$500,000
TOTAL GENERAL GOVERNMENT	1,349,602	1,357,028	1,459,958	1,455,914	1,313,513	
Protection to Persons & Property						
Fire						
16-201 - Fire - Firefighters Wages	88,512	91,003	98,418	99,500	105,166	
16-202 - Fire - Training	7,000	5,054	7,000	6,322	10,000	
16-202-1 Fire - New Recruitments	20,000	10,265	15,000	14,535	18,000	
16-203 - Fire - Advertising	100		100		100	
16-204 - Fire - Workplace Safety Ins	7,500	1,898	7,500	1,828	8,000	
16-205 - Fire - Ambulance Dispatch	4,179	4,365	4,263	3,935	4,263	

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget
	Budget	Dec 31 2022	2023	As of Feb 13 2024	2024
16-206 - Fire - Insurance	30,849	31,647	34,811	35,348	37,096
16-206 - 1 Fire - Insurance Helipad Ins	2,230	2,269	2,382	2,527	2,527
16-207 - Fire - Drivers Exams	600	237	600	662	600
16-208 - Fire - Prevention/Education	2,160	1,138	2,160	1,501	2,160
16-209 - Fire - Memberships/Mutual Aid	545	425	545	600	545
16-210 - Fire - Misc	2,000	1,540	2,000	2,035	2,000
16-212 - Fire - Radio Tower & Air	1,896	1,437	1,896	1,437	1,896
16-213 - Fire - Radio Licenses	1,000	751	1,000	1,605	1,000
16-216 - Fire - Permits	2,600	2,544	2,600	2,544	2,600
16-218 - Fire - Stand Pipe	500		500	648	500
16-219 - Fire - Air Bottle Hydrostating	1,000	134	1,000	695	1,000
16-220 - Forest Fire Expense (MNR)	400		400		400
16-222 - Fire - Bunker/Safety/Uniforms	5,800	3,542	5,800	5,428	5,800
16-222-1 Fire - Turnout/Repair/Cleaning	2,400	1,298	2,400	1,844	2,400
16-223-Fire Vehicle Equipment reserve	10,000	10,000	5,000	5,000	10,000
16-223-3 Fire - CPA Fire Cost	1,086	1,075	1,085	1,161	1,086
16-224 Fire Forest Fire Reserve	20,000	20,000	0	0	0 Request for 30,000;
16-224-1 Fire Pump reserve	30,000	30,000	30,000	30,000	125,000 20 K increase
16-225 - Fire - Hose Replacement	1,000		1,000	0	1,000
16-227 - Fire - Office Supplies		1,507		0	
16-229 - Fire - Mileage	200		200	290	200
16-232 - Station 1 - Hydro	2,900	5,944	6,539	6,853	7,000
16-233 - Station 1 - Minor Purchases	3,600	4,412	3,600	3,338	3,600
16-234 - Station 1 - Fuel & Oil	7,000	6,383	7,000	6,067	7,000
16-235 - Station 1 - Boat 1	554	417	554	153	554
16-236 - Station 1 - Heating	2,500	3,351	3,700	1,481	2,500
16-237 - Station 1 - Telephone	900	987	900	870	900
16-238 - Station 1 - Supplies	1,065	767	1,065	944	1,065
16-239 - Station 1 - Building Maintenance	995	711	995	514	1,000
16-240 Station 1 - Internet	850	1,819	0	0	0
16-241 - Station 1 - Inspections & Repairs	750	295	750	695	750
16-242 - Station 1 - 5610 Insp/Repairs (Van)	2,000	1,655	2,000	3,234	2,000
16-243 - Station 1 - Snowmobile Inspection/Repairs	200		200	26	200
16-245 - Station 1 - Radio Equipment/Repairs	1,500	1,007	1,500	0	1,500
16-248 - Station 1 - Pumper #1 /Pumpe #2 Inspection/Repairs	1,700	2,270	2,000	2,337	3,400
16-248-1 - Station 1 - Pumpe #2 Inspection/Repairs					
16-250 - Station 1 - Truck #10	2,700	771	1,700	1,918	2,700
16-251 - Station 2 - Hydro	1,255	850	1,255	741	1,255
16-252 - Station 2 - Minor Purchases/Hose	3,400	3,485	3,400	3,371	3,400
16-253 - Station 2 - Fuel & Oil	1,100	242	1,000		1,000
16-254 - Station 2 - 5623 Insp/Rep (Van)	2,000	714	1,000	1,700	2,000
16-255 - Station 2 - Boat 2	554	382	554	153	554
16-256 - Station 2 - Heating	2,000	5,436	5,400	4,204	5,000
16-257 - Station 2 - Telephone	835	958	835	905	950
16-258 - Station 2 - Supplies	1,000	592	1,000	967	1,000
16-259 - Station 2 - Building Maintenance	316	62	316	332	316
16-260.-1Helipad Maintenance	2,000	2,035	0	0	7,500 As Per Fire Chief request
16-261 - Station 2 - Tanker Inspection/Repairs	1,700	1,604	1,700	851	1,700
16-262 - Station 2 - Internet	700	1,323	1,500	1,502	2,200
16-263 - Station 2 - Radio Equipment/Repairs	1,200	1,646	1,200	1,577	1,200
16-264 - Station 2 - Snowmobile Inspection/Repairs	200	60	200	26	200
16-265 - Fire Rating Signs (3)	650		650		650
16-267 - Fire Pro	1,300	812	1,300	844	1,300

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget
	Budget	Dec 31 2022	2023	As of Feb 13 2024	2024
16-268 - SCBA Testing	1,500	804	1,500	1,771	1,500
16-269 - Cell Phone	400		400	400	400
16-269-1 - Argo/Trailer	400	244	400	153	400
16-271 Defibrillator Expense	1,500	753	1,000	796	1,500
16-272-1 - Jaws Mtce/Training	500		500	773	500
Total Fire	297,281	274,924	285,273	268,939	412,033
Other Protection					
16-270 - Emergency Plan	3,700	1,573	1,700	1,644	1,800
16-272 - Biosphere Monitoring (GBB)			0		0
16-273 - Animal Control	750	310	300	176	300
16-273 - 1 - Wildlife Compensation Prog	750		300		300
16-274 - Policing Levy	422,767	418,413	415,217	414,303	408,081
16-xxx - Police Services Board					5,000
16-275 - By-Law Enforcement	23,500	22,447	24,000	20,026	24,000
Total Other Protection	451,467	442,743	441,517	436,150	439,481
Building Department					
16-280 - Salaries	110,991	122,041	121,420	120,842	126,705
16-279 - Building Department Truck Fuel	1,700	1,004	1,000	1,021	1,050
16-281 Supplies	2,000	5,293	2,500	2,777	2,500
16-283-1 Cell Phone	450	378	450	403	450
16-284 - Training/Seminar	1,000		1,000	85	1,000
16-285 Memberships	6,000	5,855	6,000	5,561	6,000
16-290 - Truck Maintenance/Insurnace	7,500	7,311	4,000	3,905	4,206
16-291-1 Mileage	0		0	207	300
TOTAL PROTECTION TO PERSONS & PROPERTY	878,389	859,548	863,160	839,891	993,725
Transportation Services					
Operating Expenses					
16-300 - Roads - Wages	478,553	465,101	489,483	490,869	513,338
16-302 - Roads - Benefits		22,300	34,022	34,327	46,594
16-303 - Roads - Office-Supplies/Memberships	2,000	978	1,000	1,570	1,300
16-304 - Roads - Office-Training	9,000	1,680	5,000	1,390	4,500
16-305 Road Misc Visa Unallocated					
16-306 - Roads - Office-Tower/Radio Licences	1,000	1,134	1,200		1,200
16-310 - Roads - GPS Maintenance	1,000	1,799	2,700	3,028	2,850
16-316 - Garage - Miscellaneous	2,500	405	1,000	1,031	1,200
16-320 - Garage - Mtc/Supplies/Tools	13,000	13,635	13,000	12,546	11,500
16-321 - Garage - High Speed Internet	1,300	1,388	1,400	1,175	1,852
16-322 - Roads - Cell Phone	1,300	842	1,200	1,563	1,652
16-323 - Garage - Hydro	2,000	2,554	2,700	2,731	2,800
16-324- Garage - Telephone	800		720		720
16-329 - Garage - Heating	8,000	9,999	10,000	7,730	8,000
16-331 - Garage - Insurance	1,508	1,547	1,702	1,650	1,782

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13	2024	
				2024	2024	
16-334 - Garage - Bldg Mtce	5,000	4,571	5,000	4,971	5,500	
16-337 - Culverts - Goods & Services	12,000	4,132	4,500		4,000	
16-343 - Road Side Brushing	17,000	12,866	14,000	13,005	14,500	
16-342 - Invasive Species	2,500		0			
16-344 - Road Sweeping	4,000	2,894	3,500	2,569	2,500	Reduced from \$7,000; adaptor plate cost
16-350 - Ditching - Goods & Services	14,000	13,799	0		0	
16-355 - Beaver Dams - Goods & Services	500		500	525	500	
16-360 - Hardtop Patching - Goods & Services	4,500	10,250	9,000	9,342	7,000	
16-365 - Grading - Goods & Services	2,500		0		0	
16-370 - Dust Control - Goods & Services	46,000	45,794	50,000	53,123	56,000	
16-375 - Gravel - Summer Maintenance	180,000	179,416	195,000	196,105	220,000	12.82% added to 2023 Budget in recognition of RNS recommendation up about 4%
16-386 - Sanding/Salting - Goods & Services	38,000	41,184	40,000	41,583	41,600	
16-389 - Road Side Grass Cutting	5,400	5,104	5,500	5,104	6,100	
16-391 - Sign/Safety - Goods & Services	8,000	7,148	5,000	4,361	5,250	
16-393 - 4 X 4 Truck - Maintenance	4,000	5,189	0		0	
16-394 - 4 X 4 Truck - Fuel	3,500	4,016	0		0	
16-394 - 1 - Dodge Ram 2018 Mtc and Insurance	3,000	900	2,500	3,086	3,255	
16-394 - 2 - Dodge Ram 2018 Fuel	2,500	3,932	4,000	4,948	4,500	
16-396 - Misc MTO Vehicle Plate Renewal		9,083	9,100	8,927	9,300	
16-398 - Turn Around Upgrades	3,000	3,053	2,500	2,500	2,500	
16-399 - Boat Launches	3,500	3,801	8,500	9,003	7,500	Increased \$5,000
16-xxx Wahwashkesh Docks and log boom					4,000	Remove/reinstall docks and log boom plus maintenance
16-400-7 CN Crossing Construction		653	0	77	0	
16-402 2015 - Tandem Freightliner - Maintenance	24,000	30,932	22,000	30,540	24,500	
16-403 -205 Tandem Freightliner - Fuel	12,000	17,532	19,000	13,150	15,000	
16-404 - 2017Single Axle Freightliner - Maintenance	13,500	18,763	17,000	20,219	19,000	
16-404-1 - 2017Single Axle Freightliner - Fuel	10,000	14,480	14,000	10,931	12,500	
16-404-2 2020Freightliner - Snow Plow Fuel	11,000	18,034	19,000	14,236	15,500	
16-404-3 2020Freightliner - Snow Plow Mtce	10,000	19,896	19,000	42,017	19,000	
16-407- 2022- 5 Ton Maintenance		47	0	142	0	
16-407-1 2022-1 ton Maintenance	1,000	825	1,500	1,254	3,500	
16-408 2022 5 Ton Fuel		1,524	0	2,142	0	
16-408-1 2022 One Ton Fuel	3,500	6,931	6,500	7,566	7,500	
16-405 - Harris Lake Road Association	1,200	1,000	1,000	0	0	
16-409 - 2007 Tandem International - Maintenance	8,000	15,853	9,000	8,716	9,000	
16-411 - 2007 Tandem International - Fuel	6,500	6,662	7,000	3,978	5,500	
16-412 - 2020 Float Maintenance	1,000	235	500	540	1,000	
16-414 - Bunny Trail RR X - Maintenance	4,000	3,265	3,300	4,354	4,100	
16-421 - 2010 Grader - Maintenance	30,000	35,282	24,000	25,643	25,000	
16-423 - 2010 Grader - Fuel	13,000	17,740	17,000	14,079	14,500	
16-426 - 2016 Backhoe - Maintenance	13,000	22,602	2,400	4,810	0	Sold
16-426-1 2022 Backhoe Maint -John Deer	1,000	147	2,500	4,075	6,500	
16-427 - 2016 Backhoe - Fuel Case	3,000	7,016	1,000	871	0	Sold
16-427-1 2022 Backhoe Fuel John Deer	4,000		5,000	4,705	5,000	
16-439 - Road Street Lights	4,000	3,155	4,000	8,940	5,000	
16-439.-1 Hyundai Excavator Maintenance			2,000	3,798	4,500	
16-439-2 Hyundai Excavator Fuel			5,000	4,759	5,000	
16-439-3 Fleet Insurance			29,045	29,139	37,335	all vehicles in fleet

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13 2024	2024	
16-440-4 Roads Grant	87,649	86,073	94,063	88,207	93,400	3% increase on x and y factors (based on actual for 2023, plus 3% on actual for 2023 for new applications)
16-442 Road Reserve Equipment	25,000	25,000	25,000	25,000		Now part of AM reserve
16-443 Road Reserve Construction`	20,000	20,000				Now part of AM reserve
Loans/Debentures						
16-441-11 Tandem Plow Loan (Freightliner)	77,102	77,102	77,102	77,102	25,701	
16-441-12 2022 Backhoe Loan	10,030	7,066	42,398	42,397	42,397	
16-441-13 Land (2125 Highway 124) 2022 TD Loan		22,191	66,574	66,574		
16-441-5 Roads Garage Debenture	37,281	37,281	37,281	37,281	37,281	
16-441-7 Bunny Trail Culvert Debenture	19,992	19,992	19,992	19,992	19,992	
16-441-9 Bunny Trail Construction Debenture	59,198	59,198	58,030	58,029	56,880	
16-442 1 Canning Road (resurface treatment) Debenture	9,664	9,664	9,664	9,664	9,664	
16-442-2 Balsam Road (surface treatment) Debenture	9,664	9,664	9,664	9,664	9,664	
16-442-3 Boakview Road (bridge), Whitestone Lake Road (road repair), Bunny Trail (road repair) Debenture	14,120	1,379	37,198	37,198	37,198	
16-442-4 2022 Roads Construction Loan (interest)	600					
Financing Fire Pumper Truck- - Interest Only 9 Month @ 5%					11,094	
Debt Financing Municipal Contribution Recreation and Cultural Centre - Interest Only 9 Month @ 5%					9,375	
Municipal Facility Construction Loan (Interest)	1,238					
XXX Debt Financing 2023 INT (2022 Capital Project \$188,734.26 for 7 months Interest 6.5%)			7,156			
TOTAL TRANSPORTATION SERVICES INCLUDING LOAN/DEBENTURES	1,426,098	1,497,677	1,638,594	1,650,549	1,584,873	
Environmental Services						
16-444-2 - Landfill Wages	91,958	96,833	117,721	119,671	149,046	
16-444-1 - York Landfill - Training	500	351	500		500	
16-444 - York Landfill - Miscellaneous	2,500	142	0	389	400	
16-446 - York Landfill - Supplies	2,500	1,056	1,100	1,184	1,200	
16-446 - 1 York Landfill - Hydro	700	472	700	558	700	
16-447 - York Landfill -Compaction/Cover	7,000	6,833	0		0	
16-448 - York Landfill - Recycling	20,000	35,067	35,500	46,901	20,000	
16-452 - York Landfill - Maintenance	2,000	1,908	2,000	3,071	3,000	
16-452-2 - York Landfill - Compactors Maintenance	4,000	4,277	3,500	841	3,500	
16-455 - York Landfill - Hazardous Waste	11,000	11,000	10,000	9,834	10,000	
16-456 - York Landfill - Monitoring	12,500	8,048	14,000	10,169	11,500	
16-457 - York Landfill - Heating	750	731	750	855	750	
16-457 - 1 - York Landfill - Internet	1,900	1,929	1,950	1,768	1,950	
16-459 - York Landfill - Bulk Waste	9,000	10,197	9,000	8,298	10,000	
16-466 - Auld Landfill - Supplies	1,000	776	800	766	1,000	
16-466-1 Auld Landfill - Hydro	1,000	1,077	1,100	874	1,100	
16-467 - Auld Landfill - Compaction/Cover	7,000	4,197	0		0	
16-468 - Auld Landfill - Recycling	17,000	15,615	16,000	24,583	10,000	
16-471 - Auld Landfill - Bulk Waste	8,000	9,901	9,000	8,748	9,500	
16-472 - Auld Landfill - Brushgrinding	9,500	15,814	10,000	90	19,500	Move to biennial grinding to save on mobilization costs
16-473 - Auld Landfill - Maintenance	2,000	1,268	1,300	2,917	2,600	

**Municipality of Whitestone
2023 Proposed Budget**

	2022 Budget	Actual 2022 Dec 31 2022	Budget 2023	Actual 2023 As of Feb 13 2024	Budget 2024	
16-473-1 - Auld Landfill - Compactors Maintenance	2,000		1,000	348	1,500	
16-476 - Auld Landfill - Miscellaneous/Training	500		500	74	500	
16-477 - Auld Landfill - Hazardous Waste		2,053	0		0	
16-478 - Auld Landfill - Monitoring	7,500	5,556	5,500	7,708	6,000	
16-479 - Auld Landfill - Heating	500	859	900	505	900	
16-479 - 1 - Auld Landfill - Internet	1,000	605	1,000	901	1,700	
16-480 Reserve Landfill Sites	10,000	10,000	10,000	10,000	10,000	
16-483 - WahWashKesh Dam	2,500		0		0	
16-486 Wah-Wash-Kesh Land Use	200	187	0	241	0	
16-485 - Harris Lake Depot	2,500	2,748	2,800	2,849	2,900	
16-458 - Parry Sound Industrial Park	14,590	14,736	15,031	14,884	15,033	
16-484-1Benthic Monitoring	5,700	5,635	6,200	6,136	2,623	reduced from \$8,168 (one lake -Lorimer)
16-484 - ICECAP	10,500	8,000	9,730	9,730	10,225	Membership \$2,870 + Adjusted Work Plan \$7355
16-484-2 Lake Planning	5,000	0	0		0	
16-484-3 Misc. Initiatives WESC	3,000	1,746	2,500	100	3,500	
TOTAL ENVIRONMENTAL SERVICES	277,298	279,618	290,082	294,992	311,127	
Health Services						
16-549 - Health Unit Operating (Levy)	30,459	30,459	30,961	30,961	31,891	
16-550 - Ambulance Levy	198,506	198,506	208,563	208,563	217,452	
Total Health Services	228,965	228,964	239,524	239,524	249,343	
Cemetery						
16-501 - 1 Cemetery - Staking Fees	1,500	1,550	1,500	2,750	3,000	
16-502 - Cemetery - Memberships	340	342	400	364	420	
16-502 - 2 - Cemetery - Software	750	448	500	493	550	
16-505 - Fairholme Cemetery - Grasscutting	2,700	2,515	3,400	2,327	3,500	
16-506 - Fairholme Cemetery - Materials/Misc	1,750	204	4,350	3,530	2,000	
16-513 - Maple Is Cemetery - Materials/Misc	500	522	1,000	283	1,000	
16-515 - Maple Is Cemetery - Grasscutting	2,700	1,500	2,000	1,583	2,000	
16-522 - Whitestone Cemetery - Materials	500	509	500	176	500	
16-524 - Whitestone Cemetery - Grasscutting	2,700	750	1,500	1,382	1,500	
Total Cemetery	13,440	8,340	15,150	12,887	14,470	
TOTAL HEALTH SERVICES	242,405	237,304	254,674	252,412	263,813	
Social & Family Services						
16-618 - Dist Soc Services (DSSAB) Levy	264,531	264,531	273,582	273,582	288,582	Estimate from DSSAB/\$15,000 increase from 2023.
16-628 - Belvedere Home - Operating (Levy)	72,105	72,106	71,986	71,986	61,677	
TOTAL SOCIAL & FAMILY SERVICES	336,636	336,637	345,568	345,568	350,259	
Recreation & Culture						

**Municipality of Whitestone
2023 Proposed Budget**

	2022 Budget	Actual 2022 Dec 31 2022	Budget 2023	Actual 2023 As of Feb 13 2024	Budget 2024
Facilities					
16-699 - Facilities - Wages & Benefit	87,910	93,686	85,319	61,367	91,874
16-702 - Dunchurch Hall - Supplies	1,300	1,738	1,670	1,979	1,700
16-703 - Dunchurch Hall - Building Maintenance	2,500	10,090	3,000	8,681	8,000
16-704 - Dunchurch Hall - Heating	4,000	4,753	5,000	5,257	5,300
16-705 - Dunchurch Hall - Hydro	3,000	3,292	3,500	3,939	3,700
16-706 - Dunchurch Hall - Telephone	600	647	600	604	700
16-707 - Dunchurch Hall - Insurance	5,484	5,626	6,189	6,284	6,787
16-707-1 - Facilities - Training	1,000		500	74	500
16-707-2 Bolger lake Landing		3,969	0	0	2,000
16-710 - Dunchurch Hall - High Speed Internet	1,300	3,306	2,000	2,244	2,100
16-716 - Maple Is Hall - Supplies	300		300	0	300
16-718 - Maple Is Hall - Building Maintenance	1,000	1,454	500	1,522	1,600
16-719 - Maple Is Hall - Hydro	2,300	442	2,400	2,418	2,400
16-720 - Maple Is Hall - Telephone/Internet	2,000	2,007	2,000	1,901	2,000
16-725 - Maple Is Hall - Insurance	1,371	1,407	1,547	1,571	1,697
16-731-1 2125 HWY 124 Property Maintnace		2,060	1,000	97	1,000
16-731-3 2125 HWY 124 -Hydro			2,000	2,044	2,000
16-731-5 2125 HWY 124-Insurance			2,500	2,474	2,672
16-731-6 2211 HWY 124 Property Maintenance			1,000	0	1,000
16-741 - Pavilion - Supplies	1,200	219	700	663	700
16-741-1 - Pavilion Heating	1,200	1,234	1,300	919	1,300
16-742 - Pavilion - Building Maintenance	3,000	2,869	2,500	1,892	2,000
16-743 - Pavilion - Hydro	1,000	1,221	1,300	1,432	1,400
16-745 - Pavilion - Insurance	3,428	3,516	3,868	3,928	4,242
16-762 - Maple Is Park - Maintenance	150	854	500	690	1,300
16-767 - Municipal Flowers	1,300	909	900	998	1,000
16-768 - Storage Garage - Hydro	3,500		0		0
16-769 - Facilities / Parks Maintenance	500	3,378	3,000	4,013	4,000
16-774 Facility Reserve- Vehicle	10,000	10,000	0		
16-775-2 New 2023 - Truck- Maintenance			1,000		
16-775 - 2016 Facilities Truck - Maintenance/ Insurance	2,000	3,365	4,000	3,405	4,195
16-776 - 2016 Facilities Truck - Fuel	4,000	4,768	4,000	4,175	4,000
16-777 - Municipal Building Mtce	2,500	992	3,500	1,476	6,000
16-778 - Water Maintenance	3,500	6,807	2,500	6,609	6,500
16-779 - Water Testing	1,500	1,387	1,500	615	1,500
16-781 - Dunchurch Dock - Beach Maintenance	2,000	2,685	1,500	462	1,500
16-782- Infrastructure Reserve	30,000	30,000			
16-784 - Mower Expense and small equipment	1,000	816	1,200	1,100	1,500
Total Facilities	185,843	209,498	154,293	134,834	178,466
Recreation					
16-787 - Recreation - Public Pay Telephone	600	611	600	611	625
16-790 - Recreation - Committee Programs	22,000	12,376	15,000	14,200	31,640
16-791-2 Recreation Equip & Education/Training			500		1,000
16-790-4 Swim Program	5,000	984	0		4,000
Total Recreation	27,600	13,970	16,100	14,811	37,265

**Municipality of Whitestone
2023 Proposed Budget**

	2022 Budget	Actual 2022 Dec 31 2022	Budget 2023	Actual 2023 As of Feb 13 2024	Budget 2024	
After School Program						
16-798 - After School Program	14,200	12,521	13,500	8,071	7,000	reduced from \$8000 to \$7000
16-798-1 After School Program-Supplies	600		400	24	400	
	14,800	12,521	13,900	8,095	7,400	
Total Recreation & After School Program	42,400	26,491	30,000	22,905	44,665	
Thrift Shop						
16-793 - Recreation - Thrift Shop Donations	13,000	16,250	14,000	17,500	17,000	
16-794 - Recreation - Thrift Shop Expenses	250		250	0	300	
Total Thrift Shop	13,250	16,250	14,250	17,500	17,300	
Library						
16-803 - Library - Expenses	93,636	98,324	116,796	117,280	114,300	
Insurance					6,570	
16-806 - Library - Building Maintenance	3,000	5,790	3,000	1,245	3,000	
Total Library	96,636	104,115	119,796	118,525	123,870	
TOTAL RECREATION & CULTURE	338,129	356,353	318,339	293,764	364,301	
Planning & Development						
16-811 - Nursing Station Expenses	1,500	1,469	1,500	2,894	3,000	
16-818 - 911 Expenses	500	1,125	500	185	500	
16-819 - 911 Levy	2,400	1,207	1,219	1,123	1,200	
16-841 - Parry Sound Planning Board	5,000	5,000	5,000	5,000	5,000	
16-843 - Planning & Development	40,000	66,598	50,000	34,576	70,000	increased from \$50,000 to \$70,000
16-844 - Planning-Capital-Official Plan/Zoning	0					
16-845-3-Land Use permit Gooseneck Lake LUP1654				93	90	
16-845-4-Land Use permit WahWashKesh lake PS-2023					100	
16-845-5-Land Use permit Ardbeg PS-2022-PLA 00201				207	300	
16-845-6-Land Use permit Whitest Lake MPSB-2023				241	250	
16-845-7-Land Use permit Auld's Road Landfill				2,347	2,400	
16-845-8-Land Use permit WahWashKesh Lake PS2019					100	
16-844-1 Parkland Reserve Contibution		40,131.51	35,000	34,902		
Total Planning & Development	49,400	115,530	93,219	81,568	82,940	
Community Economic & Development						
16-845 - Tourism Orientation Destination Signs	5,000	2,422	2,500	3,962	2,500	
16-845-1 - Walking Trails - Maintenance/Land Use	500	392	500		500	
16-845-2 - CIINO	6,041	6,250	6,250	6,250		
Total Community & Development	11,541	9,064	9,250	10,212	3,000	
TOTAL PLANNING & DEVELOPMENT	60,941	124,594	102,469	91,780	85,940	
TOTAL OPERATING EXPENSES	4,909,498	5,048,759	5,272,844	5,224,870	5,267,552	-0.10%

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget
	Budget	Dec 31 2022	2023	As of Feb 13 2024	2024
TOTAL CAPITAL EXPENSES	2,734,079	2,270,723	901,844	828,258	1,601,624
TOTAL MUNICIPAL EXPENSES	7,643,578	7,319,482	6,174,688	6,053,128	6,869,176
School Boards	968,336	987,657	979,263	986,957	994,993
TOTAL EXPENSES MUNICIPAL & SCHOOL	8,611,914	8,307,139	7,153,952	7,040,085	7,864,169
REVENUES	8,365,767	8,144,652	7,143,011	7,146,385	7,864,169
	-246,146	-162,487	-10,940		

														ATTACHMENT A									
						Five year forecast				2,024													
2024 Proposed Capital Budget & Special Projects & Five Year Forecast	2022 Approved Budget	Actual 2022	2023 Budget	2023 Actual	2024 Budget	2025 Draft	2026 Draft	2027 Draft	2028 Draft	Reserve	Grant	Debt Financing	Donation	TBD				Note					
PROJECT																							
GENERAL GOVERNMENT																							
19-100 Computer Upgrades for Office	18,400	11,647	5,000	3,423	5,000													5,000					
19-110 Community Centre Communications	40,000	6,125	10,000		25,000					25,000									Asset Management Reserve				
AMP Consultant - Phase 2 and 3					50,000					50,000									Asset Management Reserve				
19-111 AMP Facilities Assessment	45,000		44,000	40,144	0																		
19-112 Consultant - HR Policy Handbook	9,000	9,315			0																		
19-113 Scanner/Printer for Building Drawings	25,000	16,792			0																		
19-114 Health & Safety Policy Update	6,000		0		9,000													9,000					
Pay Equity Review			0			10,000																	
19-115 Official Plan - Consultants			5,000		50,000													50,000					
19-116 Lake Planning Initiatives			15,000		15,000													15,000					
Sub-total	143,400	43,880	79,000	43,568	154,000	10,000	0	0	0														
FIRE DEPARTMENT																							
19-205 Helipad Improvements	14,000	10,571																					
19-206 Tanker 2 Replacement Tires	2,500	2,703																					
19-207 Valves for Firetruck			3,500	2,889																			
Replace Rescue #1 EMS Deckels Instal Radio					4,000					4,000									Fire Vehicle/Equipment				
Improvements to Fire Station 1 per Steinhoff report					3,000													3,000					
Improvements to Fire Station 2 per Steinhoff report					7,000													7,000					
Consultant Review Of Pumper Truck Purchase																							
19-208 Replace Fire Pumper Truck				15,264	721,945					426,118				295,827					Fire Pumper Rese/Debt Financing				
Sub-total	16,500	13,273	3,500	18,153	735,945	0	0	0	0														
PUBLIC WORKS MISC.																							
19-327 Bridge and Structure Inpsctions			9,500	9,932		10,000		10,000															
19-308 Structure Maintenance/Guide Rail	60,000	23,239	20,000	8,674	30,000	40,000	50,000	60,000	70,000	30,000									Asset Management Reserve				
19-344 Digital Radar Sign	5,000	4,089																					
19-344-1 Hwy 125 W/E HWY 520 Clear lake RD sign																							
19-328 Sidewalks (from Moore Dr to Marina Dr. Hwy 124 North Side)	8,000		10,000	7,779	2,500					2,500									Asset Management Reserve				
19-330 Fuel Pumps - Public Works Garage	11,000		5,000	6,157																			
Public Works Garage lighting (internal)					9,500					9,500									Asset Management Reserve				
Generators for Library and PW Garage and Sand Bags (subject to approval of Emergency Preparedness Grant)					32,806							32,806							Emergency Preparedness Grant subject to approval				
Sub-total	84,000	27,328	44,500	32,543	74,806	50,000	50,000	70,000	70,000														
ROADS AND BRIDGES																							
19-351-1 Farleys Road, Hwy 124 to Dobson Rd	20,000	25,574																					
19-351-2 Canning Rd, Karbehuwe Ln to End	40,000	45,538																					
19-351-3 Whitestone Lake Road, Hwy 520 to Whitestone Lake Resort	48,600	45,538																					
19-351-4 Maple Island Rd, Hwy 520 to Shady Maple Trail	120,000	74,993																					
19-351-5 York St, Hwy 124 to Landfill	8,000						38,000																
Maple Island Rd, Hwy 520 to Shady Maple Trail						115,000																	
19-351-6 Bunny Trail, Railway Crossing to Boakview			187,298	175,833																			
Bunny trail Slurry Seal & repair Boakview to Boundary At McDougal					68,000							68,000							OCIF & Gas Tax				
Bunny Trail Slurry Seal Hwy 520 S for 6 km									260,000														
Slurry Seal Farley Road Hills					32,000							32,000							Gas Tax				
Farleys Road end treatment guiderail						79,000																	
Shakell Rd, Grey Owl Rd to East End								48,000															

2024 Proposed Capital Budget & Special Projects & Five Year Forecast	2022 Approved Budget	Actual 2022	2023 Budget	2023 Actual	2024 Budget	2025 Draft	2026 Draft	2027 Draft	2028 Draft	Reserve	Grant	Debt Financing	Donation	TBD	Note
PROJECT															
Grey Owl Rd, Grey Owl Rd to East End SS															
19-351-7 Maple Island CSP 0.31 kms N Hwy 520			15,000												
19-351-8 Aulds Road Bridge			10,000	7,917				382,000							
Maple Island Bridge (on Seasonal Road)						30,000		277,000							
Maple Island Bridge 1.1 km N of Hwy 520									104,000						
Ladd Road Bridge						376,000									
Ladd Road Bridge Engineering rehabilitation replacement analysis					25,000					25,000					Asset Management Reserve
Crown Retreats DC, Gravel															
Shawanaga Rd CPS guiderail 4.5km W of Lorimer Lake Road							85,000								
Farleys Road Bridge Guide Rail end treatments					50,000						50,000				OCIF & Gas Tax
Maple Island Bridge 1.10 KM N of HWY 520					60,000					10,154	49,846				Gas Tax & Asset Management Re
Shawanaga Lake Road Install Guide Rail over Structure							112,000								
Bunny Trail CSP, 0.11 km S of Stiblers Rd						20,000									
Proposed Dobson Rd Class A Quarry License (Pit Plan)															
13th and 14th Concession Bridge upgrades									193,000						
Sub-total	236,600	191,644	212,298	183,750	235,000	620,000	235,000	707,000	557,000						
FLEET															
Grader								580,000							
Tandem Plow							329,000								
19-343 Heavy Duty Pick Up with Plow net of trade	73,000	78,926													
Pickup Truck						60,000									
19-345 Backhoe	185,000	187,677													
Power Broom								22,000							
19-346 Plate Packer	15,000	9,667													
19-347 Water Tank for Tandem Truck	22,000		42,000	37,651											
Facilities compact Truck (lower tailgate)						55,000									
19-348-1 2022 Hyundai Excavator			236,895	235,296											
Thumb/Forks for Backhoe and adaptor					15,500					15,500					Roads Equipment Reserve
Two way Plow					16,000					16,000					AMP
Sub-total	295,000	276,270	278,895	272,947	31,500	115,000	329,000	602,000	0						
LANDFILL															
19-812 Landfill capital Auld Landfill shed		4,554													
19-xxx Landfill capital York St Landfill shed								10,000							
Sub-total		4,554			0	0	10,000								
FACILITIES															
19-714 Electronic Notice Sign at CC	20,000	21,203													
AODA - automatic door openers (Dundome and CC two washrooms)					8,000								8,000		
19-714-1 Concrete work Community Centre and Library			10,000	3,664	0										
Parking Lot extention - Nursing Station					0										
Community Centre Chairs (50)					6,000								6,000		
Community Centre Siding					14,000								14,000		
Street light at CC and Church St Dock					4,000								4,000		

2024 Proposed Capital Budget & Special Projects & Five Year Forecast	2022 Approved Budget	Actual 2022	2023 Budget	2023 Actual	2024 Budget	2025 Draft	2026 Draft	2027 Draft	2028 Draft	Reserve	Grant	Debt Financing	Donation	TBD	Note
PROJECT															
LIBRARY															
19-553 Electronic Sign at Library	25,000	25,000													
Front Steps					6,000									6,000	
Sub-total	45,000	46,203	10,000	3,664	38,000	0	0	0	0						
RECREATION															
19-808 Installation of Sunshades	3,000	1,539													
19-810 Gate for Ball Park	3,000	244													
19-811 Gooseneck Lake Dock	15,000	15,499			0										
Land (2125 Highway 124) 2022 TD Loan (Future recreation Development					66,574					66,574					Parkland
Pick Up Truck						55,000									
Sun shade															
19-813 Farleys Road Boat Launch + signage			4,000	4,028											
General Boat Launch Improvements															
Mulch in Church St Park playground AODA					5,799					5,799					Parkland
Sub-total	21,000	17,282	4,000	4,028	72,373	55,000	0	0	0						
OTHER															
19-601 Municipality Facility Renovation	165,000	155,192		560											
19-701 Nursing Station	917,079	761,343	156,651	170,818	0										
19-714 Facilities Captial Electric sign				76											
19-810-1 2211 HWY 124 Purchase of Property (Frankland) (2024 demolition of Shed)	115,500	10,180	113,000	98,153	4,000									4,000	
19-809 Land Purchase (The former Twist Restaurant)	695,000	723,575			0										
West Parry Sound Recreation and Cultural Centre - Municipal contribution	0	0			250,000							250,000			Debt Financing
Emergency Management Initiatives (\$3800 for training to be funded by Emergency Preparedness Grant if approved)					6,000					2,158	3,842				AMP & Emergency Preparedness Grant subject to approval
Sub-total	1,892,579	1,650,290	269,651	269,606	260,000	0	0	0	0						
TOTAL	2,734,079	2,270,723	901,844	828,258	1,601,624	850,000	624,000	1,379,000	627,000	688,303	236,493	545,827	0	131,000	1,601,624

2023 Proposed Budget Report

	2022	Actual 2022	2023	Actual 2023	2024	
	Budget	Dec 31 2022	Budget	As of Feb 13, 2024	Budget	
Revenue						
14-110 - Taxation Revenue: General Levy	3,071,087	3,070,863	3,319,138	3,318,899	3,517,925	
14-210 - English Public School Taxes	968,336	969,075	979,263	982,040	994,993	
14-310 - French Public School Taxes		2,451		2,961		
14-315 - English Separate School Taxes			-			
14-430 - In Lieu of Taxes	7,317	9,970	7,881	14,345	7,949	
14-431 - Supplemental Taxes	32,000	63,427	65,000	80,396	67,000	
14-432 - Supplemental Taxes - English Public		19,861		24,009		
15-100 - Interest Earned from Bank Balance	4,000	26,623	17,000	44,505	35,000	
15-110 - LCBO Rent	10,560	10,560	10,780	10,692	10,824	
15-110-1 LCBO Grass & Misc Revenue				3,442	3,500	
15-121 - Nomination Fees		1,000	-		-	
15-310 - Miscellaneous Office Revenue	8,000	3,847	5,000	1,822	1,500	
15-311 Sale of land/ Property / Vehical		23,119	-		-	
15-329 Roads Damage Deposit			-			
15-330 - Roads Revenue	2,500	10,500	4,500	2,000	3,000	
15-335 Miscellaneous Revenue		1,820	-			
15-346 - Garbage Tipping Fees	20,000	1,203		476		
15-346-1LandFillYork POS		4,050	15,000	3,877	13,000	
15-346-2LandFill AULD POS		11,210		8,730		
15-346-5 Landfill revenue -York Bag tags		50	50	105	100	
15-346-5 - Scrap Metal	25,000	29,190	29,000	22,118	20,000	
15-370 - Recreation Revenue	500	795	800	260	300	
15-371 - Hall Rental Revenue	1,000	759	800	1,663	1,000	
15-373 - After School Program	15,000	11,681	12,000	16,393	9,000	
15-380 - Planning & Zoning Revenue	22000	37,101	37,000	18,532	40,000	increased from \$20,000 to \$40,000
15-384 - Farleys Parking Permits	1,200	805	800	1,005	1,000	
15-385 - Rental Units	4,000	3,800	4,000	3,835	4,000	Rental Licenses
15-390 - Dog Tags	1,000	2,010	2,000	1,270	1,200	
15-391 - Kennel License	75		75	75	75	
15-395 - Community Development Revenue		851	-	1,100	300	
15-396 - 9-1-1 Revenue	350	670	500	530	500	
15-398 Wildlife Compensation Program Revenue Admin fee				50		
15-502 - Railway ROW	27,244	27,244	27,244	27,244	27,244	
15-503 - Grant-Waste Diversion Ontario/CMO	20,000	69,829	82,819	82,989	82,788	
15-503-1 - Ontario Electronic Stewardship		261				
15-504 - Ontario Municipal Partners Fund	988,300	988,300	1,140,000	1,140,000	1,141,600	

2023 Proposed Budget Report

	2022	Actual 2022	2023	Actual 2023	2024	
	Budget	Dec 31 2022	Budget	As of Feb 13, 2024	Budget	
15-504-3 - Modernization Grant		14,098	6,000	5,577	-	
15-507-3 - OCIF - Capacity Program	100,000	100,000	115,000	115,000	132,250	
15-505-2NOHFC - Nursing Station	500,000	293,570	92,826	103,439	-	
15-505-5NORDS - Gravel	238,798	238,783	119,391	119,391	119,391	4th Year of 5 year funding program (first and second year received in 2022)
15-505-7 Dist P. S Municipal Association				557	-	2023 was a one time cost recovery
15-505-6 ICIP COVID - Nursing Station	100,000	59,895	40,105	40,105	-	
15-507-8 - Invasive Species		2,085				
15-508 - Federal Gas Tax Revenue	58,102	58,102	60,628	60,628	67,596	
15-510 - Aggregate Resource Lic Fee	6,500	5,604	6,000	6,279	6,000	
15-510 - 5 - Provincial Offences Revenue	5,500	2,648	3,000	3,571	3,943	
15-522 - Fire Revenue(MTO on site)		3,132	4,500	9,121	4,500	
15-525 - Fire - Smoke Alarms/Carbon Monoxide	500	78	100	52	100	
15-527 - Fire-Helipad Maintenance	3,500	3,500	3,500	3,500	3,500	
15-570 Grant Recreation		1,160	1,560	1,560		No Confirmation on this Canada Day grant for 2024
15-571 - Recreation Revenue - Thrift Shop	13,000	16,323	14,000	18,987	19,000	
15-720 - Licences/Permits	100,000	145,626	135,000	168,526	150,000	Building Department
15-721 - Tax Certificates	3,000	2,114	2,000	1,350	1,500	
15-723 CBO Shared Services		209	500	1,157	750	
15-750 - Penalty/Interest	58,000	59,324	58,000	64,986	60,000	
15-751 - Shore Road Allowance Revenue	10,000	2,000	3,000	15,867	5,000	
15-753 - Parkland in Lieu Payments		35,725	35,000	20,450	35,000	
15-754 - Parkland Interest Income		4,407	-	14,452		
15-754 Sale of Land	4,000					
15-773 - Nursing Station Maintenance Revenue		1,062	1,062	1,062	1,062	Building rental from WPSHC
15-790 - Transfer Between Funds -Capital	510,400	217,987	563,564	434,769	688,303	
15-797-1 Active Transportation Fund (Dunchurch Sidewalk)			6,000			Not applied for funding in 2023
15-798 Nursing Station Expansion Donations	253,769	294,537	1,018	11,602	-	
15-798 Nursing Station Expansion Donations Deferred Rev	47,731					
15-798-1 Nursing Station - donation, WPSHC Foundation			30,000	30,000	-	
15-799 Balsam Rd Surface Treatment Financing			-		-	
15-822 Boakview Bridge Repairs Financing		85,891			-	
15-823 Whitestone Lake Road repair Financing		166,125			-	
15-824- Bunny Trail Financing		49,627			-	
15-825-2022 Financing for facility	165,000		-		-	
15-826-2022Bank Financing for Backhoe	185,000	183,115	-		-	

Municipality of Whitestone

2023 Proposed Budget Report	2022	Actual 2022	2023	Actual 2023	2024
	Budget	Dec 31 2022	Budget	As of Feb 13, 2024	Budget
15-803 Used Float (no longer in use)			7,000	4,268	-
15-xxx Community Emergency Preparedness Grant					36,647
Financing Fire Truck					295,827
Financing Municipal Contribution Recreation and Cultural Centre					250,000
Other Capital Project					-
Total Revenue	8,365,767	8,144,652	7,143,011	7,146,385	7,864,169

2024 Draft Reserves Budget

Reserve	2022 Budgeted Closing Balance	2023 Budgeted Transfers In	2023 Budgeted Transfers Out	2023 Budgeted Closing Balance	2024 Budgeted Transfers In	2024 Budgeted Transfers Out	2024 Budgeted Closing Balance
Parkland	187,901	34,902	- 102,181	120,622	-	72,373	48,249
Fire Pumper	171,118	130,000		301,118	125,000	- 426,118	0
Fire Vehicle/Equipment	51,500	5,000		56,500	10,000	- 4,000	62,500
Forest Fire Reserve	150,533		- 100,000	50,533			50,533
Roads Equipment Reserve	105,243	25,000	- 37,651	92,592		- 15,500	77,092
Asset Management Reserve	708,648	293,374	- 294,937	707,085	120,854	- 170,312	657,627
Reserve Thrift Shop	24,290			24,290			24,290
Landfill Reserve	28,718	10,000		38,718	10,000		48,718
Cemetery Reserve	2,478			2,478			2,478
Cemetery Capital	13,721			13,721			13,721
Gas Tax	-			-			-
Kashe Dam	12,000			12,000			12,000
Building Reserve	37,208			37,208			37,208
Building Vehicle Reserve	43,000			43,000			43,000
Facilities Vehicle Reserve	39,854			39,854			39,854
Library (Expansion/Sign)	- 0			- 0			- 0
Total	1,576,213	498,276	- 534,769	1,539,720	265,854	- 688,303	1,117,271

Recreation Committee revised budget for 2024

Fiscal Year 2024		Notes	Frequency	Costs	Total	Event Total
Canada Day	2024-07-01	Fireworks	1	\$3,500.00	\$3,500.00	
		Food	1	\$1,500.00	\$1,500.00	
		Games & Prizes	1	\$1,000.00	\$1,000.00	6,000.00
Easter Breakfast	April	Food	1	\$500.00	\$500.00	
		Games & Prizes	1	\$100.00	\$100.00	600.00
Halloween Haunt	October	Pumpkins	1	\$100.00	\$100.00	
		Decorations	1	\$500.00	\$500.00	
		Games & Prizes	1	\$150.00	\$150.00	750.00
Christmas Decorating	December	Decorations	1	\$1,000.00	\$1,000.00	
		Storage	1	\$500.00	\$500.00	1,500.00
Breakfast with Santa	December	Food	1	\$500.00	\$500.00	
		Games & Prizes	1	\$100.00	\$100.00	600.00
Christmas Craft Sale	December	Postage	1	\$150.00	\$150.00	
		Supplies	1	\$150.00	\$150.00	300.00
Cookie Decorating with Grandparents	December	Food & Supplies	1	\$500.00	\$500.00	
						500.00
Santa Claus Parade	December	Float	1	\$500.00	\$500.00	
		Games & Prizes	1	\$250.00	\$250.00	750.00
Family Day	February	Food	1	\$500.00	\$500.00	
		Games & Prizes	1	\$250.00	\$250.00	750.00
Archery Program	July & August	Food	24	\$50.00	\$1,200.00	
		Equipment	1	\$1,000.00	\$1,000.00	2,200.00
Playgroup	Weekly	Food	52	\$20.00	\$1,040.00	
		Toys	1	\$200.00	\$200.00	1,240.00
Board Game Nights	Bi-Monthly	Food	24	\$50.00	\$1,200.00	
		Games & Prizes	1	\$500.00	\$500.00	1,700.00
D&D	Weekly	Coffee & Snacks	52	\$25.00	\$1,300.00	
		Equipment	1	\$250.00	\$250.00	1,550.00
Movie Nights	Monthly	Food	6	\$200.00	\$1,200.00	
		Supplies	1	\$200.00	\$200.00	1,400.00
Crafting Programs	Monthly	Supplies	8	\$200.00	\$1,600.00	1,600.00
Social Dinners	Bi-Monthly	Food	2	\$500.00	\$1,000.00	1,000.00
Cooking Classes	Bi-Monthly	Food	2	\$500.00	\$1,000.00	1,000.00
Food Pantry	Monthly	Food	12	\$100.00	\$1,200.00	
		Storage/Fridge	1	\$1,000.00	\$1,000.00	2,200.00
Education/Memberships/Licensing	Food Handling		10	\$100.00	\$1,000.00	1,000.00
Summer Student	July & August		1	\$5,000.00	\$5,000.00	5,000.00
Secret Santa	December		1	\$250.00	\$250.00	250.00
Taste of Whitestone	August		1	\$250.00	\$250.00	250.00
Total FY 2024 Events					\$31,640.00	31,640.00

Whitestone Library and Technology Centre – Budget Expenses

EXPENSES	Budget 2023	Estimate 2023	2.5% increase
Salaries	\$ 91,000.00	\$ 94,504.71	\$ 97,000.00
CRA Remittance	\$ 18,480.00	\$ 21,145.42	\$ 24,000.00
WSIB/ EHT	\$ 1,200.00	\$ 1,111.49	\$ 1,250.00
Benefits	\$ -	\$ -	\$ 2,200.00
5% HST	\$ 2,500.00	\$ 2,000.00	\$ 2,600.00
8% HST	\$ 4,000.00	\$ 2,100.00	\$ 2,960.00
Hydro	\$ 3,200.00	\$ 3,200.52	\$ 3,000.00
Bell/telephone	\$ 700.00	\$ 713.76	\$ 720.00
Propane	\$ 5,000.00	\$ 3,581.93	\$ 3,500.00
Connectivity	\$ 2,115.00	\$ 2,272.00	\$ 1,750.00
Materials	\$ 11,700.00	\$ 10,556.96	\$ 12,334.00
Supplies	\$ 1,000.00	\$ 1,202.52	\$ 1,500.00
Mileage/Meetings	\$ 250.00	\$ 252.00	\$ 250.00
Misc.	\$ 3,500.00	\$ 2,323.94	
Postage	\$ 300.00	\$ 235.60	\$ 250.00
Programming	\$ 2,000.00	\$ 5,793.08	\$ 1,000.00
Fundraising	\$ 400.00	\$ 398.92	\$ 450.00
Advertising	\$ 100.00		\$ 100.00
Security	\$ 350.00	\$ 323.40	\$ 350.00
Technology upgrades	\$ 1,000.00	\$ 1,000.00	\$ 1,450.00
Memberships	\$ 350.00	\$ 320.00	\$ 350.00
Equip/Furniture	\$ 3,000.00	\$ 3,468.86	\$ 14,000.00
Copy License/Maint	\$ 1,050.00	\$ 981.25	\$ 1,000.00
Staff/Board Training/App	\$ 1,000.00	\$ 430.00	\$ 1,000.00
Bookkeeper - Payroll	\$ 1,000.00	\$ 1,000.00	\$ 1,200.00
Partnerships & Outreach	\$ 750.00	\$ 361.29	\$ 750.00
Payroll Deductions	\$ (12,650.00)	\$ (14,960.67)	\$ (16,000.00)
Total	\$ 143,295.00	\$ 144,316.98	\$ 158,964.00



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MEMORANDUM

To: Mayor and Council
From: Maneesh Kulal, Treasurer
Date: March 5, 2024
Re: Recommendation to consider the timing of receiving delivery of the Fire Pumper Truck

At the Council meeting (Budget) of January 30, 2024 there was discussion regarding the delivery date for the Fire Pumper Truck

Fire Chief Bob Whitman advised Council of the expected delivery date of end of March 2024

Council requested a review of the costs associated with delaying delivery of the Pumper Truck to August vs delivery of the Pumper Truck at the end of March 2024.

The estimated cost for parking the new Pumper Truck with Carrier Emergency Vehicles, the vender, based on the now estimated March completion date and a delay of 149 days, (end of August – original completion date) the interest cost would be approximately \$ 31,580. This would fluctuate based on the actual number of days with the cost per day approximately \$209. If the delay is longer (as in December, the interest calculation would be even greater).

Opting for financing with a 5% interest rate over a 5-month period (to end of August, as noted above) would significantly reduce the total cost to \$6,163.06.

In light of this, I recommend accepting delivery in March.

δ



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MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: March 5, 2024
Re: Asset Management – Phase 2 (2024) and Phase 3 (2025)

At the January 30, 2024 Budget meeting, Council inquired about the \$50,000 Capital line item for the Asset Management Plan, Phase 2 and 3.

BACKGROUND

At the December 8, 2021 Special Council meeting, the Whitestone 2021 Asset Management Plan and Financial Strategy for Cores assets and Vehicles was presented to Council by R.J. Burnside & Associates Limited. The presentation was received for information.

At the February 22, 2022 Council meeting the following resolution was passed:

THAT the Council of the Municipality of Whitestone does hereby approve in principle the November 2021 Municipality of Whitestone Asset Management Plan and Financial Strategy for Core Assets and Vehicles,

AND THAT the Council of the Municipality of Whitestone will give consideration to the financing strategy recommendations during annual budget deliberations,

AND THAT per Section 9. (1) 0.Reg. 588/17 Whitestone Council will conduct an annual review of its asset management progress on or before July 1 in each year, starting the year after the municipality's asset management plan is completed,

AND FURTHER THAT the Asset Management plan will be made publicly available on the Municipal website.

Carried

NEXT STEPS

O. Reg. 588/17: ASSET MANAGEMENT PLANNING FOR MUNICIPAL INFRASTRUCTURE (as amended by O Reg 193/21)

Asset management plans, current levels of service

5. (1) Every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets on or before July 1, 2022, and in respect of all of its other municipal infrastructure assets on or before July 1, 2024. O. Reg. 193/21, s. 1.

Asset management plans, proposed levels of service

6. (1) Subject to subsection (2), on or before July 1, 2025, every asset management plan prepared under section 5 must include the following additional information:

1. For each asset category, the levels of service that the municipality proposes to provide for each of the 10 years following the year in which all information required under section 5 and this section is included in the asset management plan, determined in accordance with the following qualitative descriptions and technical metrics:
 - i. With respect to core municipal infrastructure assets, the qualitative descriptions set out in Column 2 and the technical metrics set out in Column 3 of Table 1, 2, 3, 4 or 5, as the case may be.
 - ii. With respect to all other municipal infrastructure assets, the qualitative descriptions and technical metrics established by the municipality. *(Staff Note: the tables referenced are par of O Reg 588/17)*
2. An explanation of why the proposed levels of service under paragraph 1 are appropriate for the municipality, based on an assessment of the following:
 - i. The options for the proposed levels of service and the risks associated with those options to the long term sustainability of the municipality.
 - ii. How the proposed levels of service differ from the current levels of service set out under paragraph 1 of subsection 5 (2).
 - iii. Whether the proposed levels of service are achievable.
 - iv. The municipality's ability to afford the proposed levels of service.
3. The proposed performance of each asset category for each year of the 10-year period referred to in paragraph 1, determined in accordance with the performance measures established by the municipality, such as those that would measure energy usage and operating efficiency.
4. A lifecycle management and financial strategy that sets out the following information with respect to the assets in each asset category for the 10-year period referred to in paragraph 1:
 - i. An identification of the lifecycle activities that would need to be undertaken to provide the proposed levels of service described in paragraph 1, based on an assessment of the following:
 - A. The full lifecycle of the assets.

- B. The options for which lifecycle activities could potentially be undertaken to achieve the proposed levels of service.
 - C. The risks associated with the options referred to in sub-subparagraph B.
 - D. The lifecycle activities referred to in sub-subparagraph B that can be undertaken for the lowest cost to achieve the proposed levels of service.
- ii. An estimate of the annual costs for each of the 10 years of undertaking the lifecycle activities identified in subparagraph i, separated into capital expenditures and significant operating costs.
 - iii. An identification of the annual funding projected to be available to undertake lifecycle activities and an explanation of the options examined by the municipality to maximize the funding projected to be available.
 - iv. If, based on the funding projected to be available, the municipality identifies a funding shortfall for the lifecycle activities identified in subparagraph i,
 - A. an identification of the lifecycle activities, whether set out in subparagraph i or otherwise, that the municipality will undertake, and
 - B. if applicable, an explanation of how the municipality will manage the risks associated with not undertaking any of the lifecycle activities identified in subparagraph i.
5. For municipalities with a population of less than 25,000, as reported by Statistics Canada in the most recent official census, a discussion of how the assumptions regarding future changes in population and economic activity, set out in subparagraph 5 i of subsection 5 (2), informed the preparation of the lifecycle management and financial strategy referred to in paragraph 4 of this subsection.



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MEMORANDUM

To: Mayor and Council
From: Maneesh Kulal, Treasurer
Date: March 5, 2024
Re: Parkland Reserve

BACKGROUND

Planning Act, R.S.O. 1990, c. P.13, reads as follows:

Section 42
Conveyance of land for park purposes
Definitions

Payment in lieu

(6) If a rate authorized by subsection (1) applies, the council may require a payment in lieu, to the value of the land otherwise required to be conveyed. 2015, c. 26, s. 28 (4).

Same

(6.0.1) If a rate authorized by subsection (3) applies, the council may require a payment in lieu, calculated by using a rate of one hectare for each 1,000 net residential units proposed or such lesser rate as may be specified in the by-law. 2015, c. 26, s. 28 (4); 2022, c. 21, Sched. 9, s. 12 (16).

Park purposes

(14) The council of a municipality may include in its estimates an amount to be used for the acquisition of land to be used for park or other public recreational purposes and may pay into the fund provided for in subsection (15) that amount, and any person may pay any sum into the same fund. 1994, c. 23, s. 25.

Special account

(15) All money received by the municipality under subsections (6), (6.0.1) and (14) and all money received on the sale of land under subsection (5), less any amount spent by the municipality out of its general funds in respect of the land, shall be paid into a special account

and spent only for the acquisition of land to be used for park or other public recreational purposes including the erection, improvements or repair of buildings and the acquisition of machinery for park or other public recreations purposes. 1994, c. 23, s. 25; 2009, c. 33, Sched. 21, s. 10 (10); 2015, c. 26, s. 28 (10).

Investments

(16) The money in the special account may be invested in securities in which the municipality is permitted to invest under the Municipal Act, 2001 or the City of Toronto Act, 2006, as the case may be, and the earnings derived from the investment of the money shall be paid into the special account, and the auditor in the auditor's annual report shall report on the activities and status of the account. 1994, c. 23, s. 25; 1996, c. 32, s. 82 (5); 2002, c. 17, Sched. B, s. 15; 2006, c. 32, Sched. C, s. 47 (10).

Requirement to spend or allocate monies in special account

(16.1) Beginning in 2023 and in each calendar year thereafter, a municipality shall spend or allocation at least 60 per cent of the monies that are in the special account at the beginning of the year. 2022, c. 21, Sched. 9, s. 12 (18).

2023 PARKLAND ACCOUNT BALANCE

The Parkland Reserve Account balance at year end 2023 is \$120,622 and 60% is equal to \$72,373.20.

The funds, totaling \$72,373.20, have been allocated as follows:

- \$66,574 for Land (2125 Highway 124, Future Recreation Development) interest and principal payment, and
- \$5,799 for mulch in Church St Park playground AODA.

Both of these items (based on discussion with our Auditor) are permissible for the use of the Parkland Reserve. This is under the assumption however that the 2125 Highway property is intended for future recreational purposes.

An alternative would be to utilize the Parkland Reserve amount of \$72,373.20 towards the WSP Recreation and Cultural Centre commitment. This has also been approved by the Auditor.

The agreement with the Joint Municipal Services board states:

1. Whitestone shall make a one-time financial contribution of \$250,000 towards the building of the Facility, within 30 days of the commencement of construction of the physical building, subject to the completion of the requirements outlined in section 4.



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MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: March 5, 2024
Re: Harris Lake Local Roads Board annual road contribution and
Harris Lake Marina annual garbage disposal invoicing

At the January 30, 2024 Council Meeting (Budget), Council inquired about the annual Road Contribution to the Harris Lake Local Roads Board and the annual Harris Lake Marina garbage disposal invoice.

Harris Lake Local Roads Board Contribution

Harris Lake Road which leads to Harris Lake Marina, is located in the geographic Township of Wallbridge (see below). The Municipality has made an annual donation of \$1,000 since 2009.

Records indicate that a report to Council from the CAO-Clerk in regard to this matter was reviewed by Council on August 11, 2008 with the following resolution passed on that date (the above referenced report could not be found in the Municipal records):

2008-368 Moved by Councillor Alan Ladd
 Seconded by Councillor Morley Moore

That Council of the Municipality of Whitestone hereby receives the Report dated July 23, 2008 from the CAO-Clerk regarding the Harris Lake Local Roads Board;

And Further that this report be forwarded to the 2009 budget for deliberations.

Carried

No further reports or resolutions were found however the 2009 approved budget indicates a \$1,000 item for the Harris Lake Local Road Board and the 2009 budget actual expenditures indicate an expense of \$1,000.

From 2009 to 2021 the \$1,000 has been paid to the Harris Lake Local Roads Board.

The 2022 cheque was returned as 'undeliverable'. Attempts were made to contact the Roads Board with no response. No request was received for 2023 and no payment was made.

The expense has not been budgeted for 2024.

Harris Lake Marina, garbage disposal invoicing

The Harris Lake Marina has been invoicing for garbage disposal for Whitestone residents who access their property from the Harris Lake Marina since 2004. The Marina provides household garbage disposal for these properties per the following resolution:

2004-206 Moved by S. Green
 Seconded by D. Carter

That the Council of the Corporation of the Municipality of Whitestone does hereby agree to provide the South Magnetawan ratepayers with the service of using the Harris Lake Marina, from May to mid November, for disposal of household garbage at a rate of \$560.00 for the 2004 season.

(14 households @ \$40.00 per household, to be paid by the Municipality);and

Further that Resolution No. 2004-183 be rescinded.

Carried

(Note: the rescinded resolution indicated 10 households)

Current municipal records indicate there are twenty (20) properties and eleven (11) cottages/homes/habitable dwellings in the South Magnetawan area who would potentially access their property from through the Harris Lake Marina.

A letter was found on file dated May 2004 advising the Harris Lake Marina of the above referenced resolution. No further correspondence related to this matter has been found.

Additionally, for a number of years the Municipality of Whitestone provided a 'garbage bin' during the Labour Day weekend for bulky goods. There was no charge to users and we are unsure if this was monitored for use by Whitestone residents only. This was discontinued after 2020 due to the very limited use of the service. There have been no complaints or further requests for the service.

No information can be found on file to indicate when this service commenced or why it was put in place.

Payments made for the years noted below are as follows:

YEAR	HARRIS LAKE MARINA INVOICE	ADAMS BROS. INVOICE	ROAD ASSOC. DONATION	NOTES (related to garbage service)
	Includes HST			
2004	\$ 560			
2005				2005 budget information cannot be found
2006	\$ 700			
2007	\$ 840			
2008	\$1,378			
2009	\$1,120		\$1,000	
2010	\$1,260		\$1,000	
2011	\$1,638		\$1,000	
2012	\$1,771		\$1,000	
2013	\$1,832		\$1,000	
2014	\$2,445		\$1,000	Detailed budget information is not available. It's possible that 'bin' costs are included.
2015	\$2,506		\$1,000	
2016	\$2,035	\$ 617	\$1,000	
2017	\$2,137	\$ 476	\$1,000	
2018		\$ 470	\$1,000	No record of payment to Marina in 2018
2019	\$2,712	\$ 888	\$1,000	
2020	\$2,825	\$ 0	\$1,000	
2021	\$2,938	\$ 0	\$1,000	
2022	\$2,747	\$ 0	\$0	
2023	\$2,849	\$ 0	\$0	





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MEMORANDUM

To: Mayor and Council
From: Maneesh Kulal, Treasurer
Date: March 5, 2024
Re: Out Sourced Payroll Services

Staff reviewed the cost of outsourced payroll services for Whitestone. This has been looked at by the previous Treasurer with the same results and conclusions.

Two 'Payroll Service' providers were asked for quotations:

Notes:

- The 'Payroll Service' would provide payroll processing (Bi-weekly and monthly) monthly and year end remittances (CRA, CPP, EI) and end of year T4's
- Staff will still be required to confirm and verify all time sheets, create a file to upload to the Service Provider, pay Union dues, manage and track vacation, sick time, overtime and lieu time.
- Prior to the Service Provider issuing T4's staff will need to confirm and verify information with the Service Provider in respect of any taxable benefits or other necessary information
- Service Provider costs will be subject to annual increases based on contract terms.
- The Municipality has:
 - 15 - 20 employees (fluctuates with students in the summer)
 - 25 First Responders
 - 5 Members of Council

Quotations

1. ADP

Annual cost - \$23,781 plus HST

One-time implementation fee - \$2,650 plus HST

2. CERIDIAN

Annual cost (This a 15% discount from normal costs, first year only) - \$13,326 plus HST

One-time implementation fee - \$1,015 plus HST

3. Current in-house solution

Staff time for managing payroll (all components) is currently built in the budget.

Annual Ceridian Fee - \$1,330 plus HST

(this is a 'deposit service' used by the Municipality that allows for the deposits to be made to the employee / first responder or council members bank account).

Based on the above, as Treasurer and payroll administrator I recommend that it is not in the best interests of the Municipality to outsource payroll services. The additional costs of the service are not justified for Whitestone.

δ



WHITESTONE FIRE RESCUE

Bob Whitman, Fire Chief

Office: 705-389-2466

Cell Phone: 705-774-1967

Email: fire.department@whitestone.ca

To: Mayor and Council

Re: Helipad Snow Removal

From: Bob Whitman

Date: February 21, 2024

Subject: HeliPad Winter Maintenance

BACKGROUND

I have been working with the Manager of Public Works, the CAO and the Mayor to come up with a solution that would work for everybody to ensure ongoing winter maintenance of the Helipad in Ardbeg.

A lot of good ideas have been suggested and considered.

The Public Works Department is able to plow the Helipad with a heavy truck however this has limitations in terms of timing (the plowing would be done when the truck is in Ardbeg plowing roads). Being able to get around the pylons can be a challenge as well. The pylons (which provide lights for a night landing) need to be hand-shoveled around and be visible for the ORNGE Helicopter pilot. The Public Works plow driver doesn't have time to stop and do the hand shoveling work as their priority is road maintenance.

Up until 2021, the Helipad was plowed by a contractor. For insurance reasons, this contractor was unable to continue providing the plowing service.

One of the challenges with finding a contractor is the ability for them to obtain aviation insurance. Because of the type of work, a rider for aviation insurance is required which can be costly.

SOLUTION AND ANALYSIS

Winter Maintenance

One of the suggestions made, was that the Municipality could absorb the cost of the aviation insurance rider for the selected contractor.

The procurement policy allows for an informal quotation process (i.e. obtain, if possible, 2 quotations for goods and services), for expected expenses between \$5,001 and \$9,999.

I have called and spoken with nine (9) contractors regarding the snow removal at the Ardbeg Helipad. The biggest issue for most is securing and, the cost of added insurance.

Ed Bennett JR has indicated an interest in the snow plowing the Helipad. He has checked with his insurance company and he can plow the Helipad in Ardbeg. The cost for the added insurance is estimated to be \$3,000.00 for the season and the cost for plowing is \$160.00 per time. With the average winter season having twenty-five (25) snow events, the estimated cost for the actual plowing (which will include shoveling and cleaning around the eight (8) pylons) would be estimated at \$4,000.00 + HST.

The plowing will be done with a tractor and snowblower. The person who would actually do the plowing lives in Ardbeg and will be able to meet the Level of Service requirement of a maximum two (2) inches, in a timely manner.

The costs will be partially offset by the annual grant of \$3,500 received from ORNGE.

The Public Works Department will continue to provide assistance where possible and if needed.

Summer Maintenance

The Public Works Department will continue to provide spring, fall and summer maintenance. i.e. grading, brushing, gravel repairs etc.

Respectfully,

Bob Whitman, Fire Chief

CORRESPONDENCE

January 29, 2024

The Municipality of Whitestone
21 Church Street
Dunchurch, Ontario

Dear Members of Council:

I am writing on behalf of the Lake WahWashKesh Conservation Association regarding an item previously addressed by Council; specifically the transfer of ownership of the docks and related structures at Bennett's Bay Landing and Indian Narrows ("the Narrows"). As Council is aware, this item was on the Council agenda on April 4, 2023. The recommendations presented to Council from the Parking Taskforce requested transfer of the docks, and that the Municipality assume the corresponding costs for maintenance of the assets. However, the minutes from the meeting indicate an approval for the Municipality to assume the maintenance costs only, leaving the dock ownership with the Lake WahWashKesh Conservation Association. ("the Association")

The result is that the Association now owns assets that it is no longer responsible for maintaining, with associated risk and insurance issues. In addition, the Municipality is the sole holder of the land use permits for the properties to which the docks are attached and as such should appropriately be responsible for the assets.

Given these factors, the Association is requesting that a resolution be placed before Council to formally minute the transfer of the docks and supporting structures to the Municipality. This will allow the Association to formally execute the transfer to the Municipality, in addition to the previously minuted responsibility for the maintenance of these assets.

The following is the resolution that the Association would recommend for Council consideration:

"That the Municipality of Whitestone agrees to assume full ownership of the docks and associated structures at the Bennett's Bay Landing and Indian Narrows, in addition to the previously approved transfer of responsibility for maintenance of these assets and that this transfer be effective as of the date of the Council resolution."

From a financial perspective, the Association will then be in a position to address the book value of the one dock that remains on our books (the Narrows). In this regard, the net book value of the dock is \$9,422, which is net of accumulated amortization at 10% per year. Please note that the book value is not reduced by the Municipality's cash donation of \$3,000 toward the cost of the dock. A further consideration is that the transfer of the docks at net book value to the Municipality, with no recovery of the residual value, will result in a significant book loss to the Association. In this regard, the Association would respectfully request that the

Municipality give some consideration to financial compensation to the Association to mitigate this loss in whole or in part.

I appreciate your consideration of the foregoing matters and would request a timely resolution, as well as the inclusion of the financial implications of the transfer in the 2024 budget deliberations.

Sincerely,
Rob Slykhuis
President
Lake WahWashKesh Conservation Association

January 29, 2024

The Municipality of Whitestone
21 Church Street
Dunchurch, Ontario

Dear Members of Council:

I am writing on behalf of the Lake WahWashKesh Conservation Association regarding the ownership and contractual obligations associated with the Hobolink system on the Lake. At the April 4, 2023 meeting of Council this item was addressed in a report to Council with respect to the ownership and maintenance of assets that were under the control of the Association and which were recommended for transfer to the Municipality. At this time, the Hobolink system ownership and operation was not addressed by Council. The Association would like to have Council give further consideration to the matter at some point in the near future to ensure that the system and its critical information is available to cottage owners, those with an interest in development as well as for the ongoing management of the Lake.

It is recognized that this system is unique to Lake WahWashKesh, for some very specific and important reasons. First, the Lake experiences significant water fluctuations, particularly in the spring freshet, which necessitates careful monitoring to ensure safe access to the Lake and knowledge as to whether passages are navigable during these fluctuations. As well, the impact of water fluctuations on the Lake related to septic systems and cottage properties requires that landowners have this information available to potentially mitigate loss or damage associated with high water levels. A further consideration is that the Association has discontinued the collection of fees to support the ownership and maintenance of assets, due to the previously recommended transfer of all assets by the Parking Taskforce. The result is that the Association no longer has the resources to manage the Hobolink system on an ongoing basis.

As outlined above, this system and the related information are critical to safe access and to mitigating loss and damage associated with high water levels on the Lake. Given the Municipality's responsibility for the dam structure, it would be appropriate to also ensure the ongoing maintenance of the associated water monitoring system in recognition of the importance of the information it provides.

As a result, the Association would like the Municipality to assume responsibility for the system and related costs to upgrade and maintain the system.

The costs for the Hobolink system both one-time and ongoing are as follows:

One-time upgrade to the Hobolink system and first year of service - \$2,532.32

Annual contract with service providers to maintain the system - \$486

The Association suggests that this matter be addressed by Council in the near future and that the one-time and ongoing costs to upgrade and maintain the system be given consideration as part of the 2024 budget process. We would be pleased to make a presentation to Council at the appropriate time.

Thankyou in advance for your timely consideration of this matter.

Sincerely,

Rob Slykhuis
President
Lake WahWashKesh Conservation Association