



**Agenda of Regular Council Meeting
Tuesday, September 17, 2024**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/86098415860>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 860 9841 5860#

Every effort is made to record meetings with the exception of the Closed Session matters.

Both the audio and video are posted on the Municipal Website.

The written minutes are the official record of the meeting.

1. Call to Order and Roll Call

10:00 a.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

3. Approval of Agenda ®

4. Presentations and Delegations

- 4.1 Dun-Ahmic Snowriders Snowmobile Club, Cramadog Snowriders and Carling Trail Blazers
 - Bill McNiece, President of Dun-Ahmic Snowriders (representing the Clubs noted above)
- 4.1.1 Dun-Ahmic Snowriders Snowmobile Club, Request dated June 17, 2024 in regards to a proposed Memorandum of Understanding (MOU) Prescribed Snowmobile Trail Land Use Permission
- 4.1.2 Cramadog Snowriders, Request dated September 6, 2024 in regards to a proposed Memorandum of Understanding (MOU) Prescribed Snowmobile Trail Land Use Permission
- 4.1.3 Carling Trail Blazers, Request dated September 9, 2024 in regards to a proposed Memorandum of Understanding (MOU) Prescribed Snowmobile Trail Land Use Permission

Matters Arising from Presentations and Delegations ®

Move into Committee of the Whole ®

5. Committee of the Whole

5.1 Planning Matters

- 5.1.1 Consent Application B32/2024(W) – 2850490 Ontario Inc. (Shaun Brear) ®
 - Memorandum from Parry Sound Area Planning Board dated September 5, 2024

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole ®

6. Public Meeting - None

7. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes of August 20, 2024
 - 7.1.2 Library Board Meeting Minutes of May 22, 2024

7.2 Unfinished Business (listed on page 5)

Matters Arising from Consent Agenda

8. Accounts Payable ®

- 8.1 Accounts Payable

9. Staff Reports ®

- 9.1 Report ADMIN-2024-10
RFP 2024-10, By-law Enforcement Services
- 9.2 Report ADMIN-2024-11
Projector and Projector Screen Options for the Community Centre
- 9.3 Report FIRE-2024-03
Accredited Superior Tanker Shuttle Service
- 9.4 Report PW-2024-10
Ardbeg Firehall Ventilation

10. By-laws

- 10.1 By-law No. 47-2024 being a By-law to enter into an Agreement for Conditions of Approval of Consent B43/2022(W) – SKEBA, Ilona and Chris ®
 - Memorandum from Paula Macri, Planning Assistant regarding status of conditions of approval
- 10.2 By-Law No. 48-2024, being a By-law to Close and Stop up that part of the original shore road allowance along the shores of Wahwashkesh Lake, in front of Lots 24 and 25, Concession 9, in the geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Parts 2, 3, 6, 9, 13, 15, 17, and 18, Plan 42R-22066 and to sell Parts 2, 3, 6, 9, 13, 15, 17, and 18, Plan 42R-22066 (BUSENHART) ®
 - Memorandum from Paula Macri, Planning Assistant

11. Business Matters

- 11.1 Community Sport and Recreation Infrastructure Fund (CSRIF) ®
- 11.2 District of Parry Sound Municipal Association (DPSMA), Fall Meeting ®
- 11.3 Report – Office of the Ontario Ombudsman dated September 2024 ®

12. Correspondence (listed on page 8) ®

Matters Arising from Correspondence

13. Councillor Items

14. Questions from the Public

Move into Closed Session ®

15. Closed Session

- 15.1 Closed Session Minutes of the Regular Closed Session Council meeting of Tuesday August 20, 2024 ®

15.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

15.2.1 Confidential correspondence from the Office of the Information and Privacy Commissioner of Ontario ®
(Item from August 20, 2024 Regular Council meeting)

15.3 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239. (2) (f)

15.3.1 Legal Opinion from Jennifer Biggar, Russel Christie, LLP
Barristers and Solicitors, in respect of Bolger Landing matters ®

15.3.1.2 Follow-up correspondence from Jennifer Biggar, Russell Christie LLP dated August 14, 2024
(Item from August 20, 2024 Regular Council meeting)

15.3.2 Legal Opinion from John Mascarin, Aird Berlis LLP
Barristers and Solicitors in response to the Preliminary Ombudsman's Report presented in Closed Session at the May 14, 2024 Special Council meeting ®

- Memorandum from Michelle Hendry, CAO-Clerk regarding above matter and request from Councillor Nash

Reconvene to Regular meeting ®

Matters arising from Closed Session

15 Confirming By-law ®

16 Adjournment ®

Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Administration Staff	<p>Public meeting for Public input: March 19, 2024.</p> <p>DRAFT By-law presented at the May 21, 2024</p> <p>Council to submit comments by June 7, 2024 to Staff</p> <p>Memo to Council meeting August 20, 2024 – Policy direction provided for future iteration of By-law</p>
March 15, 2022	By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON	Planning Staff and CBO	To be reviewed with the Applicant March 2025.
July 4, 2023	<p>Strategic Plan, By-law Initiatives</p> <p>THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry, Strategic Plan – moving forward with 2023 priorities</p> <p>THAT the recommendations in the above referenced Memorandum are hereby accepted in respect of bringing forward to Council a draft updated Rental Unit By-law, Trailer By-law, Parking By-law and the draft Animal and Bird By-law.</p>	Assigned to various staff	<p>In progress</p> <p>Short-term Rental Unit By-law in progress</p> <p>Trailer By-law – Policy discussion June 18, 2024. Council decided not to proceed further with this By-law</p> <p>Traffic and Parking By-law passed by Council on June 18, 2024</p> <p>Animal and Bird (Backyard chickens) – Policy discussion August 20, 2024. Council decided not to proceed further with this By-law</p>

September 5, 2023	Snakeskin Lake boat launch Staff to work with MNRF to determine if a Land Use Permit is required to develop the Snakeskin Lake boat launch, and if so, to apply for one.	Staff	Land Use Permit discussions In progress Report to Council August 20, 2024
October 17, 2023	THAT the Municipality of Whitestone Fire Chief actively review the feasibility of a Tanker Shuttle Certification at the primary Fire making use of a collaborative model with an adjacent Fire Service partner, Mutual Aid model or Automatic Aid model approach to mustering the required number of Pumpers/Tankers; and THAT the Municipality of Whitestone Fire Chief Report to Council by Q3 2024 with a Tanker Shuttle Certification Action Plan (if feasible).	Fire Chief	Q3 2024 Report to Council September 17, 2024
November 7, 2023	Presentation from Azimuth Environmental re Whitestone Landfill Sites- Council request for more information in regard to usage space and timing and cost of conversion of York Street Landfill to a Transfer Station	Manager of Public Works / Azimuth Environmental	Initially planned for Q3 Report to Council expected Q4
June 18, 2024	Ardbeg Firehall, discussion regarding proposed HVAC upgrades WHEREAS the Council of the Municipality of Whitestone approved a 2024 Capital Budget item: HVAC Improvements to Fire Station 2 (Ardbeg) per the 2023 Steinhoff report and supported by the Chief Building Official, in the amount of \$7,000; and WHEREAS Council believes there may be a less expensive option to consider that will address air quality in Fire Station 2 (Ardbeg); NOW THEREFORE BE IT RESOLVED THAT Fire Chief Bob Whitman and Public Works Manager David Creasor be requested to consider alternate and less expensive options and report back to Council in Q3 with recommendations.	Fire Chief / Public Works Manager	Report to Council September 17, 2024
July 16, 2024	Consideration of an Encroachment permit system for rail systems / shore dockers	Staff	In progress

	THAT the Council of the Municipality of Whitestone request that staff develop an encroachment agreement process for rail systems / shore dockers by November 1, 2024 and report back to Council in respect of the process, no later than the November 19, 2024 Regular Council meeting.		
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END

Correspondence

A – Terrace Bay – Support of the Ontario Immigrant Nominee Program (OINP) to increase number of skilled workers across the province

B – Stirling – Request to province to update the Public Sector Salary Disclosure

C – Cambridge / Campaign Research – Link to Report: [Mental Health and Addictions Survey](#)

D – Russell – Call for the province to update the Municipal Elections Act

E – Anna and Rob Collings – letter concerning Parking and Trailer By-law (33-2024)

F – Callum Rutherford - letter concerning Parking and Trailer By-law (33-2024)

G – Lisa Egan – letter concerning Parking and Trailer By-law (33-2024)

Note: Items E, F, G refer to the recently passed By-law 33-2024, which is hereto attached for your information.

PRESENTATIONS AND DELEGATIONS



June 17, 2024

Municipality of Whitestone
21 Church Street
Dunchurch, ON P0A 1G0

To: Municipality of Whitestone

Re: Township Insurance coverage on township property utilized by Dun-Ahmic Snowriders Snowmobile Club

The Ontario Federation of Snowmobile Clubs (OFSC) has requested that all snowmobile clubs in Ontario review their Land Use Permits (LUP's) or Memorandum of Understanding (MOUs) to ensure that every landowner in our network is afforded the \$15 Million Liability Insurance offered to landowners through the OFSC policy.

We have identified 16 Township easements or road allowances that we do not have an MOU assigned from Whitestone.

Rather than creating separate MOUs for each property, we have taken the liberty of creating a single MOU with an attached 3-page schedule that identifies the PIN numbers, road names, and includes a trail map.

With the execution of the MOU, we will ensure that a Certificate of Insurance showing Whitestone as an additional insured on the policy is sent to you.

We have attached the proposed MOU and Schedule. It should be noted that the expiry date has been purposely omitted so that you are not required to execute an MOU every year. Please also note that either party has the right to cancel the MOU on 60-days written notice.

Please advise if there is any further information you require from us or if you require our presence in front of Council.

On behalf of all of our volunteers in Dun-Ahmic Snowriders Snowmobile Club we thank you for your continued support and for the support of tourism within the region.

Sincerely,

Bill McNeice
President,
Dun-Ahmic Snowriders

Cc J. Sanderson, Vice President
P. Duffey, Secretary

Schedule attached.

**MEMORANDUM OF UNDERSTANDING (MOU)
PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION**

I, Municipality of Whitestone, being the owner and/or occupier (hereinafter the "Landowner") of the legally described lands below, hereinafter the "Lands",

<i>Address including lot #, concession # and/or other legal description.</i> Attached 2 -page Schedule listing Township lands the snowmobile trails cross	<i>Township, County, District, Region, Municipality. Include all that apply.</i> Municipality of Whitestone in the District of Parry Sound
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hereby gives the Dun-Ahmic Snowriders Snowmobile Club, hereinafter the "Local Snowmobile Club" and/or "LSC", a license to enter onto, and access, the Lands on the following terms and conditions:

1. The term of this MOU is from _____ to _____.
2. The LSC shall remain a member in good standing with the Ontario Federation of Snowmobile Clubs (OFSC) during the term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Certificate of Insurance (COI).
3. The Landowner grants a license to the LSC so the LSC can enter the Lands to establish, groom, maintain, sign and use the Lands for snowmobiling by legally permitted snowmobiles and their riders.
4. The LSC will provide liability insurance of \$15,000,000.00 through an OFSC-held insurance policy (the "OFSC Insurance Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenance of the snowmobile trail but only with respect to the negligence of the LSC for those operations usual to a snowmobile trail. The Landowner's signature on this MOU confirms its coverage provided that the Landowner charges no fee to use the Lands.
5. The Landowner will be added as an additional insured under the OFSCIP but only with respect to liability arising from the operations of the named LSC. Coverage will be extended to the Lands through an insurance policy held by the OFSC and its member organization snowmobile club. The OFSCIP does not cover the Landowner's willful misconduct and/or negligence.
6. The Landowner and LSC have each initialed a sketch or map of the Lands attached as "Schedule 'A'" to this MOU.
7. Before or after the winter months when there is no snow cover, the LSC may access the Lands to open, close, upgrade and maintain the snowmobile trail.
8. During the winter months the LSC shall maintain that portion of the Lands used as a snowmobile trail in reasonably good condition for snowmobiling and the LSC may also perform other upgrades and/or trail maintenance or other similar works or projects.
9. The LSC shall post snowmobiling signage on the snowmobile trail and annually remove litter from the snowmobile trail.
10. If valid permitted and exempted snowmobiles and their riders damage property on the Lands used for snowmobiling, the LSC will repair or replace the damaged property.
11. The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent(s) to cooperate with local law enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by this MOU under the *Trespass to Property Act, R.S.O., 1990 C. T.21*, the *Motorized Snow Vehicles Act, R.S.O. 1990 c. M.44* and the *Occupiers Liability Act, R.S.O. 1990 c. O.2*, all as amended.
12. Either party may terminate this MOU by providing at least 60 days' prior written notice to the other party as listed below.
13. Additional Conditions:

LANDOWNER/OCCUPIER

<i>Name</i> Municipality of Whitestone	<i>Email</i> michelle.hendry@whitestone.ca
<i>Address</i> 21 Church Street, Dunchurch, ON P0A 1G0	<i>Phone</i> 705-389-2466

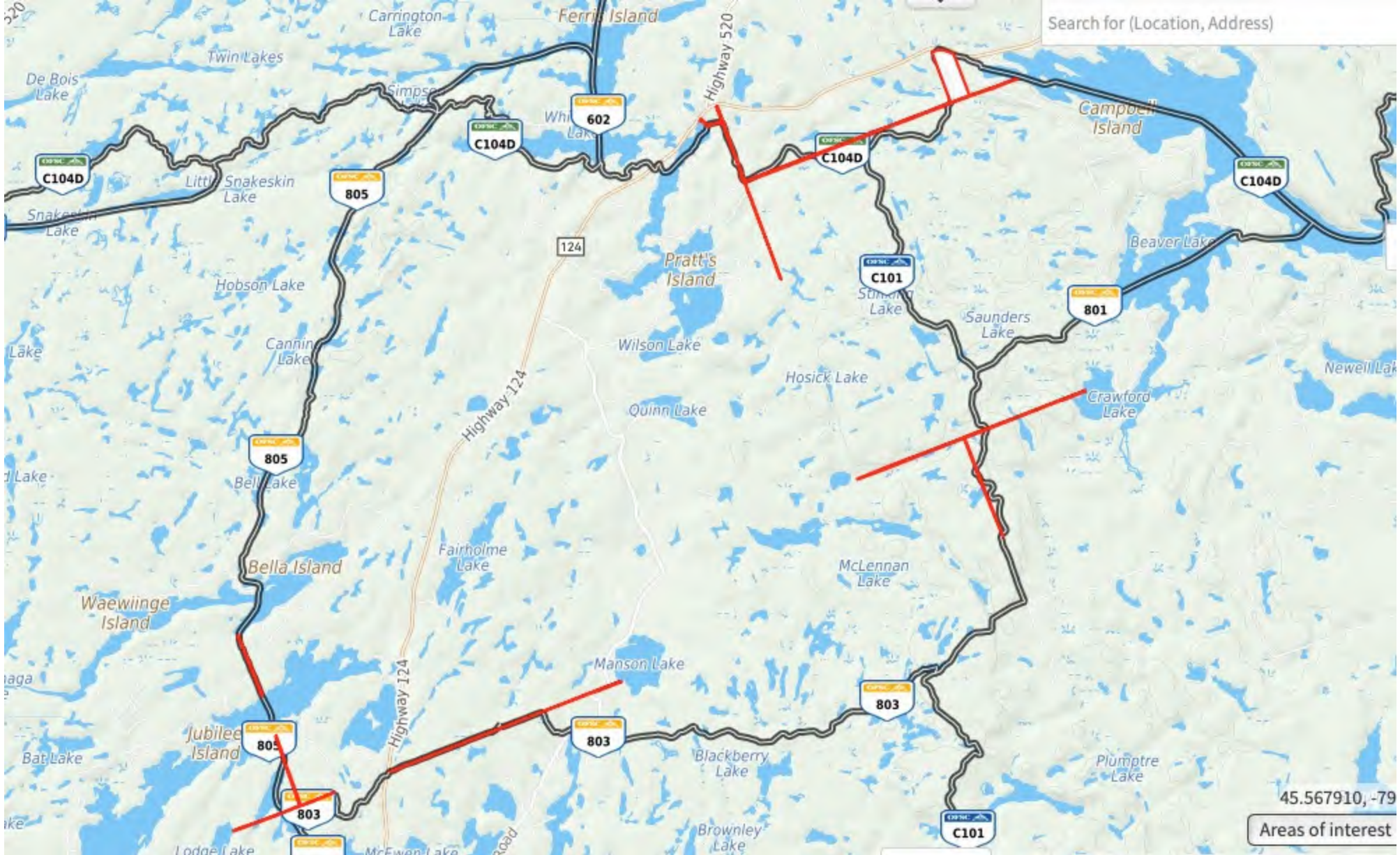
LOCAL SNOWMOBILE CLUB

<i>Name - Club Contact</i> Bill McNeice	<i>Phone</i> 705-774-1107	<i>Email</i> billmcneice@accro.org
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Landowner Signature: _____ Date: _____

Club Signature: _____ Date: _____

Schedule A Attachments: <input checked="" type="checkbox"/> sketch and/or <input type="checkbox"/> map





September 6, 2024

Municipality of Whitestone
21 Church Street
Dunchurch, Ontario P0A 1G0

To: Municipality of Whitestone

Re: Township Insurance coverage on township property utilized by the Cramadog Snowmobile Club

The Ontario Federation of Snowmobile Clubs (OFSC) has requested that all snowmobile clubs in Ontario review their Land Use Permissions (LUP's) or Memorandum of Understanding (MOU's) to ensure that every landowner in our network is afforded the \$15 Million Liability Insurance offered to landowners through the OFSC policy.

We have identified 15 Township easements or road allowances that we do not have an MOU assigned from Whitestone.

Rather than create one MOU for each parcel of property we have taken the liberty of creating one MOU with an attached Schedule A that identifies the PIN # for each parcel of land with no MOU as well as an attached Schedule B Map showing the locations of each PIN # referenced by the red line.

With the execution of the MOU, we will ensure that a Certificate of Insurance showing Whitestone as an additional insured on the policy is sent to you.

We have attached the proposed MOU and Schedule(s). It should be noted that the expiry date has been purposely omitted so that you are not required to execute a new MOU every year. Please also note that either party has the right to cancel the MOU with a 60-day written notice.

Please advise if there is any further information you require from us or if you require our presence in front of Council.

On behalf of all of our volunteers in the Cramadog Snowmobile Club we thank you for all your continued support and for the support of tourism within the region.

Sincerely,

Jim Greenwood
Jim Greenwood

President,
Cramadog Snowmobile Club

Cc. Brian Pollard, Vice President

MEMORANDUM OF UNDERSTANDING (MOU) PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION

I, _____, being the owner and/or occupier (hereinafter the "Landowner") of the legally described lands below, hereinafter the "Lands",

Address including lot #, concession # and/or other legal description.	Township, County, District, Region, Municipality. Include all that apply.
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hereby gives the _____, hereinafter the "Local Snowmobile Club" and/or "LSC", a license to enter onto, and access, the Lands on the following terms and conditions:

1. The term of this MOU is from _____ to _____.
2. The LSC shall remain a member in good standing with the Ontario Federation of Snowmobile Clubs (OFSC) during the term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Certificate of Insurance (COI).
3. The Landowner grants a license to the LSC so the LSC can enter the Lands to establish, groom, maintain, sign and use the Lands for snowmobiling by legally permitted snowmobiles and their riders.
4. The LSC will provide liability insurance of \$15,000,000.00 through an OFSC-held insurance policy (the "OFSC Insurance Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenance of the snowmobile trail but only with respect to the negligence of the LSC for those operations usual to a snowmobile trail. The Landowner's signature on this MOU confirms its coverage provided that the Landowner charges no fee to use the Lands.
5. The Landowner will be added as an additional insured under the OSFCIP but only with respect to liability arising from the operations of the named LSC. Coverage will be extended to the Lands through an insurance policy held by the OFSC and its member organization snowmobile club. The OFSCIP does not cover the Landowner's willful misconduct and/or negligence.
6. The Landowner and LSC have each initialed a sketch or map of the Lands attached as "Schedule 'A'" to this MOU.
7. Before or after the winter months when there is no snow cover, the LSC may access the Lands to open, close, upgrade and maintain the snowmobile trail.
8. During the winter months the LSC shall maintain that portion of the Lands used as a snowmobile trail in reasonably good condition for snowmobiling and the LSC may also perform other upgrades and/or trail maintenance or other similar works or projects.
9. The LSC shall post snowmobiling signage on the snowmobile trail and annually remove litter from the snowmobile trail.
10. If valid permitted and exempted snowmobiles and their riders damage property on the Lands used for snowmobiling, the LSC will repair or replace the damaged property.
11. The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent(s) to cooperate with local law enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by this MOU under the *Trespass to Property Act*, R.S.O., 1990 C. T.21, the *Motorized Snow Vehicles Act*, R.S.O. 1990 c. M.44 and the *Occupiers Liability Act*, R.S.O. 1990 c. O.2, all as amended.
12. Either party may terminate this MOU by providing at least 60 days' prior written notice to the other party as listed below.
13. Additional Conditions:

LANDOWNER/OCCUPIER

Name	Email
Address	Phone

LOCAL SNOWMOBILE CLUB

Name - Club Contact	Phone	Email
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Landowner Signature: _____

Date: _____

Club Signature: _____

Date: _____

Schedule A Attachments:
<input type="checkbox"/> sketch and/or
<input type="checkbox"/> map

<u>ID#</u>	<u>Trail #</u>	<u>Trail Description</u>	<u>Owner</u>	<u>PIN</u>	<u>Description</u>
3375	605	(Gords) Whitestone Lake to Wahwashkesh	PUBLIC AUTHORITY HAVING JURISDICTION	522510415	RDAL BTN LT 20 AND LT 21 CON 4 MCKENZIE; RDAL BTN LT 20 AND LT 21 CON 5 MCKENZIE; RDAL BTN LT 20 AND LT 21 CON 6 MCKENZIE; RDAL BTN LT 20 AND LT 21 CON 7 MCKENZIE; RDAL BTN LT 20 AND LT 21 CON 8 MCKENZIE BTN SHORE RDAL ALONG MAGNETAWAN RIVER & MONTGOMERYS CREEK; WHITESTONE
3375	605	(Gords) Whitestone Lake to Wahwashkesh	PUBLIC AUTHORITY HAVING JURISDICTION	522510425	RDAL BTN CON 6 AND CON 7 MCKENZIE BTN SHORE RDAL ALONG MAGNETAWAN RIVER & RDAL BTN LT 20 AND LT 21 CON 6; WHITESTONE
3375	605	(Gords) Whitestone Lake to Wahwashkesh	PUBLIC AUTHORITY HAVING JURISDICTION	522510427	RDAL BTN LT 15 AND LT 16 CON 5 MCKENZIE; RDAL BTN LT 15 AND LT 16 CON 6 MCKENZIE; WHITESTONE
3375	605	(Gords) Whitestone Lake to Wahwashkesh	PUBLIC AUTHORITY HAVING JURISDICTION	520880998	RDAL BTN LT 30 AND LT 31 CON 13 HAGERMAN; RDAL BTN LT 30 AND LT 31 CON 14 HAGERMAN N OF WHITESTONE RIVER; WHITESTONE
3375	605	(Gords) Whitestone Lake to Wahwashkesh	PUBLIC AUTHORITY HAVING JURISDICTION	522510464	RDAL BTN TWP OF HAGERMAN AND TWP OF MCKENZIE N OF CENTRE LINE E OF RDAL BTN LT 10 AND LT 11 CON 1; WHITESTONE
3375	605	(Gords) Whitestone Lake to Wahwashkesh	PUBLIC AUTHORITY HAVING JURISDICTION	522510437	RDAL BTN LT 15 AND LT 16 CON 3 MCKENZIE; RDAL BTN LT 15 AND LT 16 CON 4 MCKENZIE; WHITESTONE
3377	C104D	Trail 600 to Trail 603	PUBLIC AUTHORITY HAVING JURISDICTION	520920206	RDAL BTN LT 5 AND LT 6 CON 9 BURPEE E.; RDAL BTN LT 5 AND LT 6 CON 10 BURPEE E.; WHITESTONE
3380	C104D	Trail 602 to Whitestone Lake	PUBLIC AUTHORITY HAVING JURISDICTION	520881174	RDAL BTN LT 58 AND LT 59 CON A HAGERMAN (AKA MOORE DRIVE); WHITESTONE

3380	C104D	Trail 602 to Whitestone Lake	PUBLIC AUTHORITY HAVING JURISDICTION	520881064	RDAL BTN LT 58 AND LT 59 CON B HAGERMAN BTN HWY881 & 42R15672; WHITESTONE
3380	C104D	Trail 602 to Whitestone Lake	PUBLIC AUTHORITY HAVING JURISDICTION	520881063	RDAL BTN CON A AND CON B HAGERMAN BTN E LIMIT OF LT 58 CON A AND E LIMIT OF LT 59 CON A HAGERMAN AND W LIMIT OF HWY881; WHITESTONE
3255	C104D	Trail 604 to Trail 600	PUBLIC AUTHORITY HAVING JURISDICTION	522480294	RDAL BTN LT 10 AND LT 11 CON 1 BURTON; RDAL BTN LT 10 AND LT 11 CON 2 BURTON; RDAL BTN LT 10 AND LT 11 CON 3 BURTON; RDAL BTN LT 10 AND LT 11 CON 4 BURTON; RDAL BTN LT 10 AND LT 11 CON 5 BURTON; RDAL BTN LT 10 AND LT 11 CON 6 BURTON; WHITESTONE
3255	C104D	Trail 604 to Trail 600	PUBLIC AUTHORITY HAVING JURISDICTION	522480290	RDAL BTN LT 15 AND LT 16 CON 1 BURTON S OF SHORE RDAL AROUND CLEAR LAKE; WHITESTONE
3376	C104D	Trail 805 to Trail 602 (at Dunchurch)	PUBLIC AUTHORITY HAVING JURISDICTION	520881179	RDAL BTN CON 10 AND CON 11 HAGERMAN BTN WHITESTONE LAKE & RDAL BTN LT 25 & LT 26; WHITESTONE
3376	C104D	Trail 805 to Trail 602 (at Dunchurch)	PUBLIC AUTHORITY HAVING JURISDICTION	520881182	RDAL BTN CON 10 AND CON A HAGERMAN; RDAL BTN CON 9 AND CON A HAGERMAN; RDAL BTN CON 8 AND CON A HAGERMAN E OF RDAL BTN LT 48 & LT 49 CON A HAGERMAN; WHITESTONE
3381	D102C	D102C/600 to 600/D102C	PUBLIC AUTHORITY HAVING JURISDICTION	522340742	RDAL BTN TWP OF MCKENZIE AND TWP OF WILSON N OF CENTRE LINE ABUTTING LT 27 TO LT 29 CON 1; DISTRICT OF PARRY SOUND





September 9, 2024

Municipality of Whitestone
21 Church Street
Dunchurch, Ontario P0A 1G0

To: Municipality of Whitestone

Re: Township Insurance coverage on township property utilized by the Carling Trail Blazers

The Ontario Federation of Snowmobile Clubs (OFSC) has requested that all snowmobile clubs in Ontario review their Land Use Permissions (LUP's) or Memorandum of Understanding (MOU's) to ensure that every landowner in our network is afforded the \$15 Million Liability Insurance offered to landowners through the OFSC policy.

We have identified 1 Township easement(s) or road allowance(s) that we do not have an MOU assigned from Whitestone.

Rather than create one MOU for each parcel of property we have taken the liberty of creating one MOU with an attached Schedule A that identifies the PIN # for each parcel of land with no MOU as well as an attached Schedule B Map showing the locations of each PIN # referenced by the red line.

With the execution of the MOU, we will ensure that a Certificate of Insurance showing Whitestone as an additional insured on the policy is sent to you.

We have attached the proposed MOU and Schedule(s). It should be noted that the expiry date has been purposely omitted so that you are not required to execute a new MOU every year. Please also note that either party has the right to cancel the MOU with a 60-day written notice.

Please advise if there is any further information you require from us or if you require our presence in front of Council.

On behalf of all of our volunteers in the Carling Trail Blazers we thank you for all your continued support and for the support of tourism within the region.

Sincerely,

Brad Zdriluk
President,
Carling Trail Blazers

Cc. Emmie-Lee Zdriluk, Vice President

MEMORANDUM OF UNDERSTANDING (MOU) PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION

I, _____, being the owner and/or occupier (hereinafter the "Landowner") of the legally described lands below, hereinafter the "Lands",

Address including lot #, concession # and/or other legal description.	Township, County, District, Region, Municipality. Include all that apply.
---	---

hereby gives the _____, hereinafter the "Local Snowmobile Club" and/or "LSC", a license to enter onto, and access, the Lands on the following terms and conditions:

1. The term of this MOU is from _____ to _____.
2. The LSC shall remain a member in good standing with the Ontario Federation of Snowmobile Clubs (OFSC) during the term of this MOU. At the Landowner's request, the LSC will provide its current OFSC Certificate of Insurance (COI).
3. The Landowner grants a license to the LSC so the LSC can enter the Lands to establish, groom, maintain, sign and use the Lands for snowmobiling by legally permitted snowmobiles and their riders.
4. The LSC will provide liability insurance of \$15,000,000.00 through an OFSC-held insurance policy (the "OFSC Insurance Policy" or "OFSCIP") for liability arising from the grooming, operation, use and maintenance of the snowmobile trail but only with respect to the negligence of the LSC for those operations usual to a snowmobile trail. The Landowner's signature on this MOU confirms its coverage provided that the Landowner charges no fee to use the Lands.
5. The Landowner will be added as an additional insured under the OFSCIP but only with respect to liability arising from the operations of the named LSC. Coverage will be extended to the Lands through an insurance policy held by the OFSC and its member organization snowmobile club. The OFSCIP does not cover the Landowner's willful misconduct and/or negligence.
6. The Landowner and LSC have each initialed a sketch or map of the Lands attached as "Schedule 'A'" to this MOU.
7. Before or after the winter months when there is no snow cover, the LSC may access the Lands to open, close, upgrade and maintain the snowmobile trail.
8. During the winter months the LSC shall maintain that portion of the Lands used as a snowmobile trail in reasonably good condition for snowmobiling and the LSC may also perform other upgrades and/or trail maintenance or other similar works or projects.
9. The LSC shall post snowmobiling signage on the snowmobile trail and annually remove litter from the snowmobile trail.
10. If valid permitted and exempted snowmobiles and their riders damage property on the Lands used for snowmobiling, the LSC will repair or replace the damaged property.
11. The Landowner authorizes the LSC's or OFSC District's representative(s) to be its agent(s) to cooperate with local law enforcement agencies' efforts to supervise and enforce the uses of the Lands permitted by this MOU under the *Trespass to Property Act*, R.S.O., 1990 C. T.21, the *Motorized Snow Vehicles Act*, R.S.O. 1990 c. M.44 and the *Occupiers Liability Act*, R.S.O. 1990 c. O.2, all as amended.
12. Either party may terminate this MOU by providing at least 60 days' prior written notice to the other party as listed below.
13. Additional Conditions:

LANDOWNER/OCCUPIER

Name	Email
Address	Phone

LOCAL SNOWMOBILE CLUB

Name - Club Contact	Phone	Email
---------------------	-------	-------

Landowner Signature: _____ **Date:** _____

Club Signature: _____ **Date:** _____

Schedule A Attachments:
<input type="checkbox"/> sketch and/or
<input type="checkbox"/> map

SCHEDULE A Carling Trail Blazers

<u>Label Trail #</u>	<u>Trail Description</u>	<u>Trail ID</u>	<u>Club</u>	<u>Landowner Name</u>	<u>PIN</u>	<u>Desc</u>
402	402 Loop (East)	266449	CTB	PUBLIC AUTHORITY HAVING JURISDICTION	520920207	RDAL BTN TWP OF FERGUSON AND TWP OF BURPEE E. N OF CENTRE LINE W OF SHORE RDAL AROUND SHAWANAGA RIVER; WHITESTONE



520920207



COMMITTEE OF THE WHOLE

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

CONSENT APPLICATION NO. B32 2024 (W) - Brear
PART OF LOT 39, CONCESSION A
GEOGRAPHIC TOWNSHIP OF HAGERMAN
MUNICIPALITY OF WHITESTONE

Roll # 493901000701180 PIN: 520890105

29 SHAWANAGA LAKE ROAD

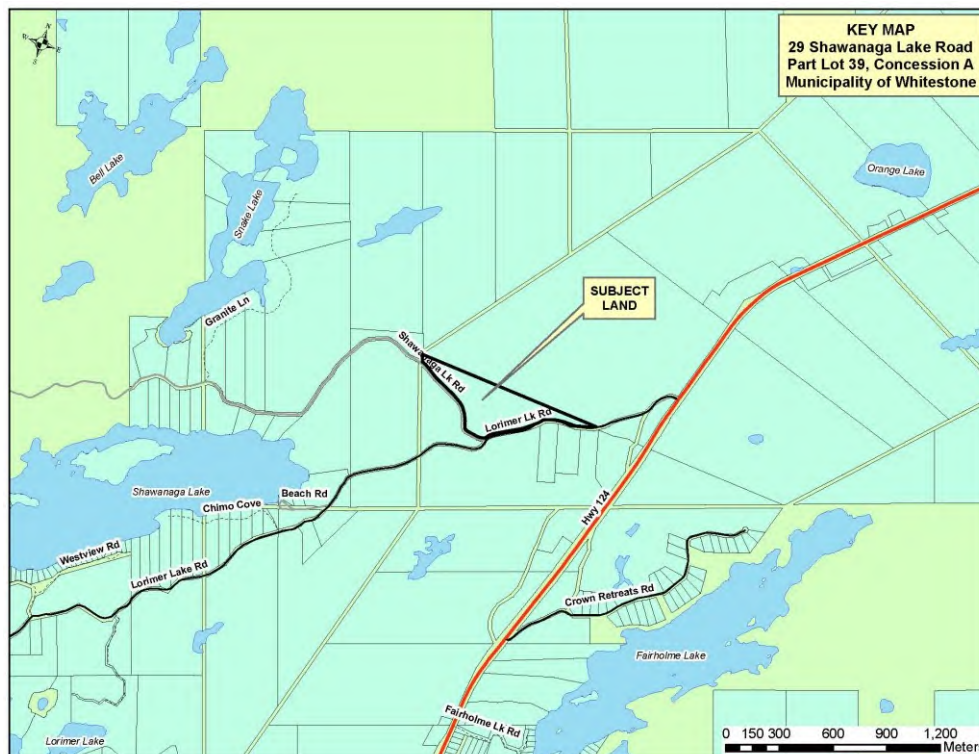
Applicant: Shaun Brear

Owner: 2850490 ONTARIO INC.

September 5, 2024

BACKGROUND / PURPOSE

A numbered company, 2850490 ONTARIO INC., owns a triangular shaped parcel of land fronting on Lorimer Lake Road and Shawanaga Lake Road near Highway No. 124.



Shaun Brear has applied on behalf of the numbered company to create three (3) new lots. at the east end of the property.

PROPERTY DESCRIPTION

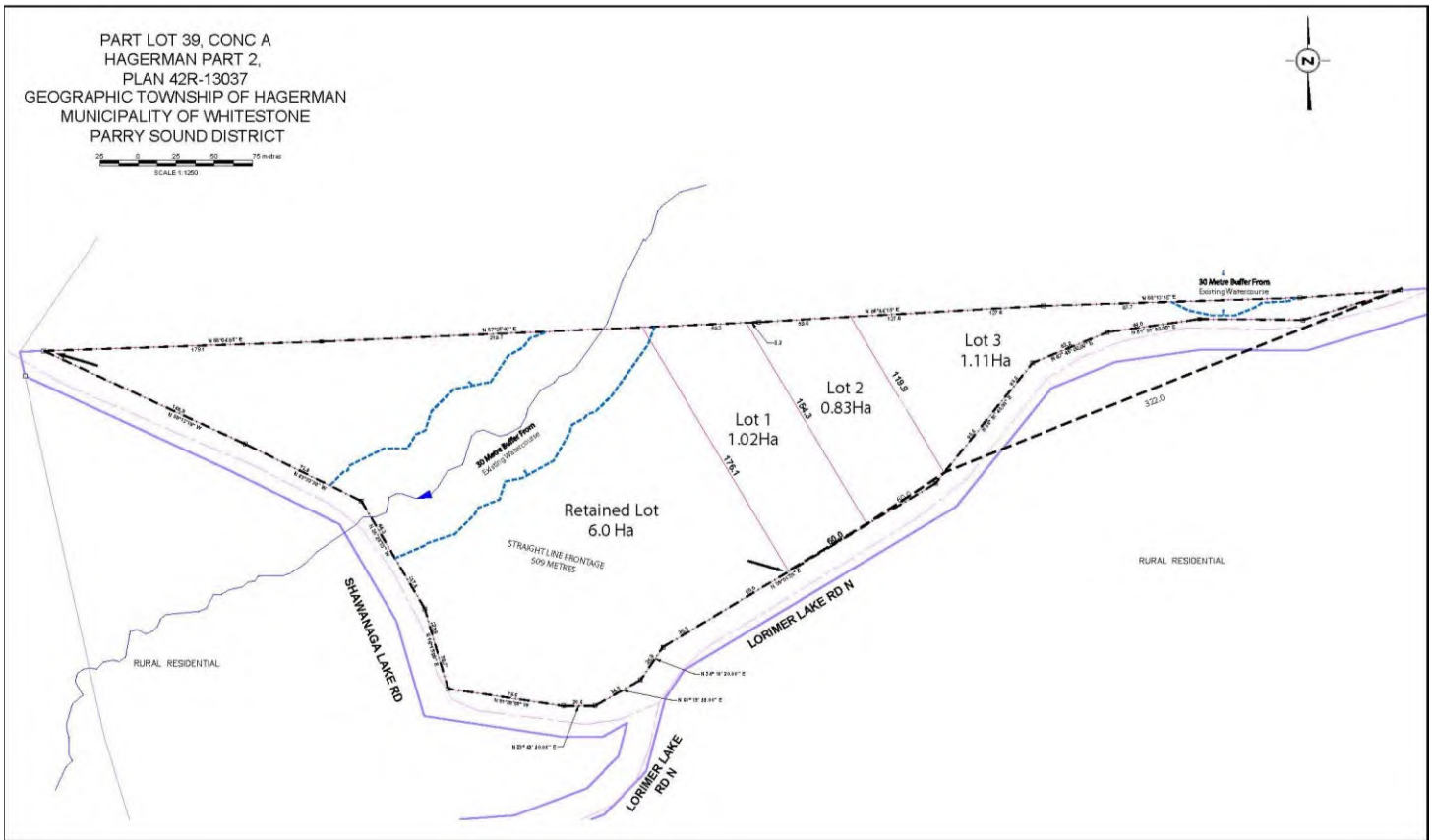
The subject lands are approximately 19 hectares in size with over a kilometre of road frontage.

The lands are described as:

PIN: 520890105

PT LT 39 CON A HAGERMAN

Part 2, 42R-13037; PCL 26177 SS WHITESTONE



PROPOSED CONSENT

The proposed consent will create three (3) new lots fronting on Lorimer Lake Road

	Frontage (m)	Depth(m)	Area
Retain	509	±230	6.0 ha
Sever 1	60	176	1.02 ha
Sever 2	60	154	0.83 ha
Sever 3	322	120	1.11 ha

The proposal is designed to meet the Rural Residential (RR) standard and will require a zoning by-law amendment as a condition of the consent.

ACCESS

The subject lands front on both Lorimer Lake Road and Shawanaga Lake Road.

The severed and retained lots will be accessed from Lorimer Lake Road. However, it is worth noting that Shawanaga Lake Road is municipally maintained (plowed) to the western boundary of these lands, should access to this portion of the retained lot be necessary.

EXISTING LOT CONDITIONS

The air photo below shows the vacant parcel that is well forested.

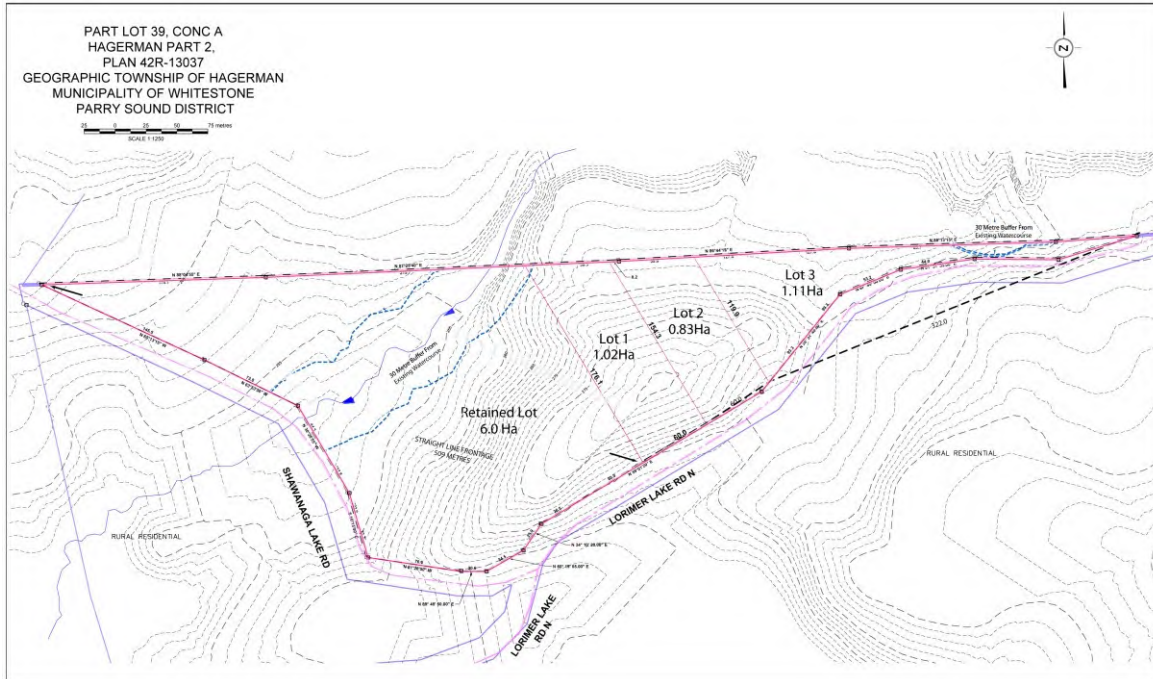
There is a creek flowing through the retained lot as well as a sand pit located on the lot. The pit license has been surrendered in anticipation of the consent.



As shown below, the proposed lots are somewhat steep along the road frontage. The applicant has indicated that there are appropriate locations for buildings and services on each of the proposed lots.

A 30 metre buffer around existing watercourses has been indicated on the consent sketch. This setback is a common recommendation by biologists to protect any aquatic or amphibious species.

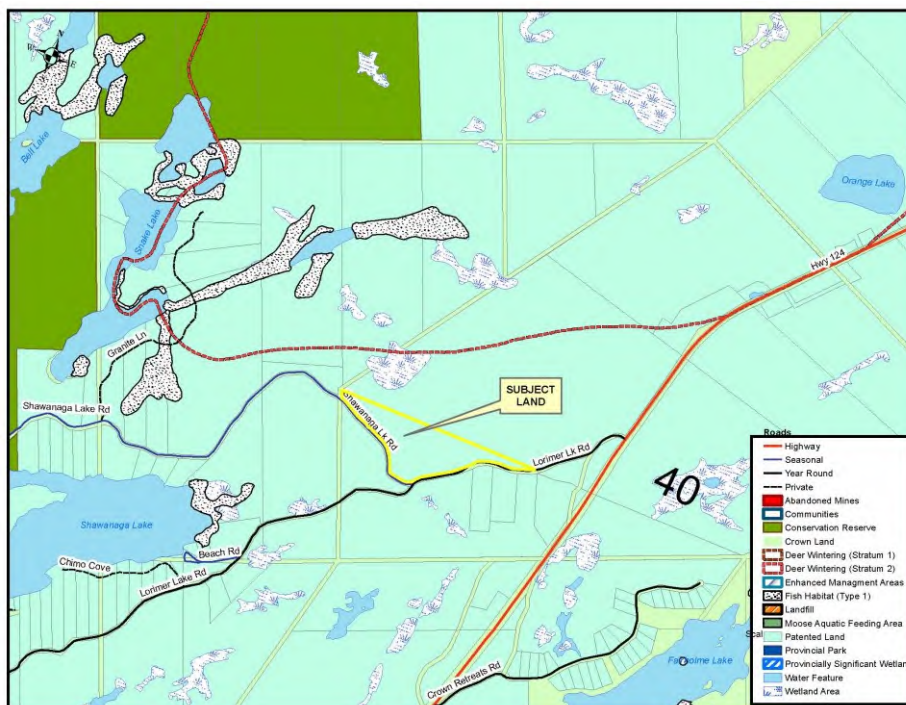
This setback can be included in lot area, but no buildings or structure should be located within this buffer.



OFFICIAL PLAN

The subject lands are designated Rural and Pit in the Municipality's Official Plan.

The Natural Heritage Schedule shows no significant feature on the property. The lot is outside of the Deer Wintering Stratum to the north.



“ 16.01 Rural

16.01.4 New development in the rural area is most likely to proceed by consent. Consents should be limited in number and new lots should be at a larger standard to maintain the qualities of the Rural area. “

PROVINCIAL POLICY STATEMENTS (P.P.S)

The lands are subject to the 2020 provincial policies.

These lands are considered Rural lands and are subject to section 1.1.5

“ 1.1.5 Rural Lands in Municipalities

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

1.1.5.2 On rural lands located in municipalities, permitted uses are:
a) the management or use of resources;
b) resource-based recreational uses (including recreational dwellings);
c) residential development, including lot creation, that is locally appropriate;
d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;
e) home occupations and home industries;
f) cemeteries; and
g) other rural land uses.

1.1.5.3 Recreational, tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

1.1.5.5 Development shall be appropriate to the infrastructure, which is planned or available, and avoid the need for the unjustified and/or

uneconomical expansion of this infrastructure.

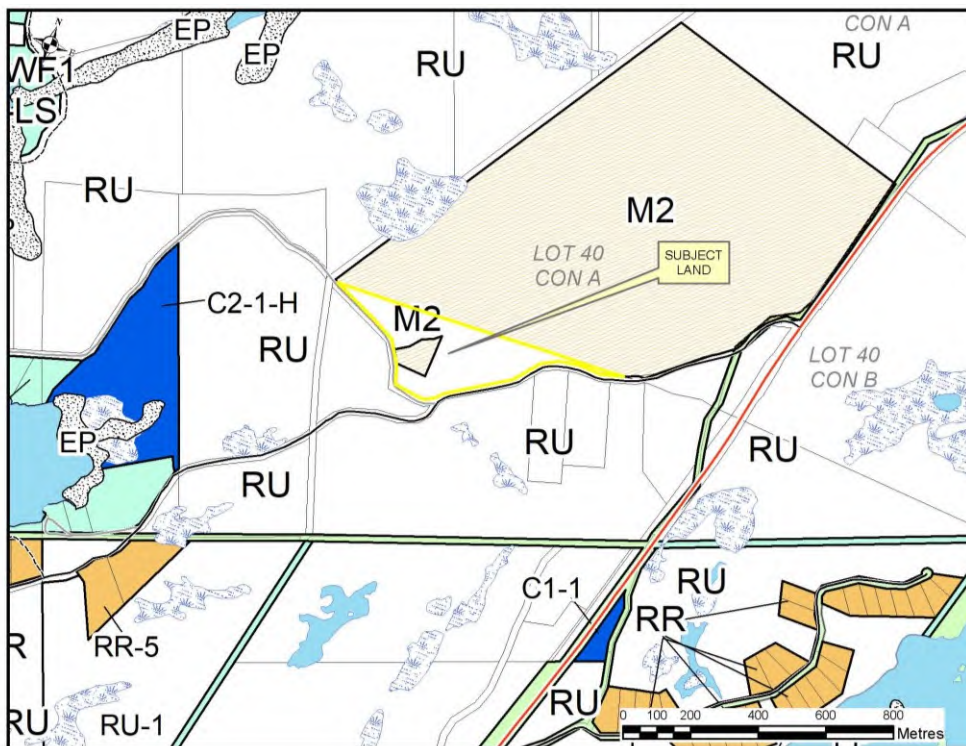
1.1.5.6 Opportunities should be retained to locate new or expanding land uses that require separation from other uses.

There are no inconsistencies with these policies.

ZONING BY-LAW

The subject lands are zoned Rural (RU) and Industrial Pit (M2) in the Municipality's Zoning By-law.

The pit license on the subject lands has been surrendered.



There is a licensed pit to the north of this property. However, the pit is small and is not currently active. It is a minimum of 150 metres from the northern boundary of the subject lands. A large hill near the front of the proposed new lots will act as a physical buffer from any pit activities and will push building locations closer to the road.

A rezoning from Rural (RU) to Rural Residential (RR) will be required as a condition of this consent.

RECOMMENDATION

That the proposed consent to allow the creation of three (3) new lots at 29 Shawanaga Lake Road in the geographic Township of Hagerman as applied for by Shaun Brear in Application No. B32/2024(W) be approved subject to the following conditions:

1. Payment of a Parkland dedication fee in accordance with the Municipality's fee By-Law;
2. Receiving adequate 911 addressing for the lots;
3. Rezoning the subject lands from Rural (RU) to Rural Residential (RR) zone; and
4. Payment of all applicable planning board fees.

Respectfully,



Patrick Christie, C.P.T.
Secretary-Treasurer
Parry Sound Area Planning Board

CONSENT AGENDA



DRAFT Regular Council Meeting Minutes
Tuesday, August 20, 2024, 10:00 a.m.
Dunchurch Community Centre and Zoom Video Conferencing

- Present: Mayor George Comrie
Councillor Janice Bray
Councillor Joe Lamb
Councillor Scott Nash (via Zoom, audio only)
Councillor Brian Woods
- Staff: Michelle Hendry, CAO/Clerk
David Creasor, Public Works Manager (10:00 a.m. to 3:20 p.m.)
Maneesh Kulal, Treasurer / Tax Collector (2:30 p.m. to 5:15 p.m.)
Paula Macri, Planning Assistant (10:00 a.m. to 7:15 p.m.)
Jamie Osborne, Chief Building Official (2:30 p.m. to 4:00 p.m.)
Bob Whitman, Fire Chief (Via Zoom, audio only), in person (1:00 p.m. to 5:45 p.m.)
- Consultants: Patrick Christie, C.P.T., Parry Sound Area Planning Board (via Zoom; 10:00 a.m. to 1:55 p.m.)
- Other Guests: 6 in person
4 via Zoom

1. Roll Call and Call to Order 10:00 a.m.

- 2. Disclosure of Pecuniary Interest**
Mayor George Comrie requested that any pecuniary interest be declared for the record.
None was declared.

- 3. Approval of the Agenda**
- Resolution No. 2024-304**
Moved by: Councillor Joe Lamb
Seconded by: Councillor Janice Bray

WHEREAS the Members of Council have been presented with an Agenda for the August 20, 2024 Regular Council meeting.

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented with the following addition:

Item 15.4.1.1

Follow-up correspondence from Jennifer Biggar, Russell Christie dated August 14, 2024

Proposed Amendment

Resolution No. 2024-305

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

THAT items 9.1 and 15.3.2 be removed from the motion

Recorded vote requested by Councillor Scott Nash

	Yeas	Nays	Abstain
Councillor Janice Bray		X	
Councillor Joe Lamb		X	
Councillor Scott Nash	X		
Councillor Brian Woods	X		
Mayor George Comrie		X	

Defeated

Resolution No. 2024-304

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

WHEREAS the Members of Council have been presented with an Agenda for the August 20, 2024 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented with the following addition:

Item 15.4.1.1
Follow-up correspondence from Jennifer Biggar, Russell Christie dated August 14, 2024

Recorded vote requested by Councillor Scott Nash

	Yeas	Nays	Abstain
Councillor Joe Lamb	X		
Councillor Scott Nash		X	
Councillor Brian Woods		X	
Councillor Janice Bray	X		
Mayor George Comrie	X		

Carried

4. Presentations and Delegations – None

Move into Committee of the Whole

Resolution No. 2024-306

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

THAT the Council of the Municipality of Whitestone move into Committee of the Whole

at 10:29 a.m.

Carried

5. Committee of the Whole

- 5.1 Short-Term Rental Unit By-law
- Memorandum from Paula Macri, Planning Assistant

Recess: 12:18 p.m. to 1:00 p.m.

Councillor Scott Nash returned at 1:05 p.m.

- 5.2 Animal By-law
- Memorandum from CAO/Clerk Hendry

5.3 Planning Matters

- 5.3.1 Consent Application B25/2024(W) – Watts, Richard
- Memorandum from Parry Sound Area Planning Board dated July 29, 2024
- 5.3.2 Consent Application B29/2024(W) – Kovanchak, Robert Peter
- Memorandum from Parry Sound Area Planning Board dated August 6, 2024
- 5.3.3 Review of Policies and Regulations regarding Trailers with the Municipality of Whitestone
- Memorandum from MHBC dated August 8, 2024

Reconvene into Regular Meeting

Resolution No. 2024-307

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 1:44 p.m.

Carried

Matters arising from Committee of the Whole

Resolution No. 2024-308

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 5.1 Short-Term Rental Unit By-law
- Memorandum from Paula Macri, Planning Assistant

THAT the Council of the Municipality of Whitestone receives for information the Memorandum of Paula Macri, Planning Assistant dated August 20, 2024; and

THAT Council requests staff proceed with amending the Short-Term Rental Unit By-law and policy based on the input received from Council.

Carried

Resolution No. 2024-309

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 5.2 Animal (Backyard Chickens) By-law
- Memorandum from CAO/Clerk Hendry

THAT the Council of the Municipality of Whitestone receives for information the Memorandum of CAO/Clerk Hendry dated August 20, 2024; and

THAT Council requests staff not to proceed to develop a Backyard Chickens By-law and policy based on the input received from Council.

Recorded vote requested by Councillor Joe Lamb

	Yeas	Nays	Abstain
Councillor Scott Nash	X		
Councillor Brian Woods	X		
Councillor Janice Bray	X		
Councillor Joe Lamb	X		
Mayor George Comrie	X		

Carried

5.3 **Planning Matters**

Resolution No. 2024-310

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

- 5.3.1 Consent Application B25/2024(W) – Watts, Richard

WHEREAS Patrick Christie, C.P.T., has prepared a memorandum for the Parry Sound Area Planning Board regarding Consent Application B25/2024(W) – Watts, Richard and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this memorandum as information; and

THAT the Council of the Municipality of Whitestone recommends this Consent Application for approval in principle, subject to the following conditions:

1. **THAT** the applicants' solicitor confirms in writing that the transferred lands merge in title with the benefitting lands;
2. **THAT** all applicable planning board fees be paid to the Parry Sound Area Planning Board.

Recorded vote as per Procedural By-law 83-2024 Section 3.19

	Yeas	Nays	Abstain
Councillor Brian Woods	X		
Councillor Janice Bray	X		
Councillor Joe Lamb	X		
Councillor Scott Nash (Absent)			
Mayor George Comrie	X		

Carried

Resolution No. 2024-311

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

5.3.2 Consent Application B29/2024(W) – Kovanchak, Robert Peter

WHEREAS Patrick Christie, C.P.T., has prepared a memorandum for the Parry Sound Area Planning Board regarding Consent Application B29/2024(W) – Kovanchak, Robert Peter and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this memorandum as information; and

THAT the Council of the Municipality of Whitestone recommends this Consent Application for approval in principle, subject to the following conditions:

1. **THAT** payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
2. **THAT** the new lot receive 911 addressing from the Municipality;
3. **THAT** the newly created lot be rezoned from the Rural (RU) Zone to the Rural Exception Zone to recognize the lesser lot area of 1.5 ha.
4. **THAT** all applicable planning board fees be paid to the Parry Sound Area Planning Board.

Recorded vote as per Procedural By-law 83-2024 Section 3.19

	Yeas	Nays	Abstain
Councillor Janice Bray	X		
Councillor Joe Lamb	X		
Councillor Scott Nash			X
Councillor Brian Woods	X		
Mayor George Comrie	X		

Carried

Resolution No. 2024-312

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

5.3.3 Review of Policies and Regulations regarding Trailers with the Municipality of Whitestone

- Memorandum from MHBC Planning Ltd. dated August 8, 2024

THAT the Council for the Municipality of Whitestone receives for information the memorandum from MHBC Planning Ltd.; and

THAT the Council of the Municipality of Whitestone request MHBC to prepare an options report in respect of the regulations related to trailers in the Municipality’s land use documents.

Recorded vote as per Procedural By-law 83-2024 Section 3.19

	Yeas	Nays	Abstain
Councillor Joe Lamb	X		
Councillor Scott Nash	X		
Councillor Brian Woods	X		
Councillor Janice Bray	X		
Mayor George Comrie	X		
			Carried

6. **Public Meeting** – None

7. **Consent Agenda**

Resolution No. 2024-313

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

WHEREAS the Council of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes of June 18, 2024
 - 7.1.2 Special Council Meeting Minutes of July 4, 2024
 - 7.1.3 Regular Council Meeting Minutes of July 16, 2024
 - 7.1.4 Recreation Committee Minutes of May 23 2024
 - 7.1.5 Recreation Committee Minutes of June 17, 2024
 - 7.1.6 Whitestone Environmental Stewardship Committee Minutes of March 11, 2024
 - 7.1.7 Whitestone Environmental Stewardship Committee Minutes of April 15, 2024
 - 7.1.8 Whitestone Environmental Stewardship Committee Minutes of June 10, 2024

7.2 Unfinished Business (listed on page 6 and 7 of the Agenda)

Proposed Amendment

Resolution No. 2024-314

Moved by: Councillor Joe Lamb

Seconded by: Councillor Scott Nash

THAT items 7.1.1 and 7.1.3 be removed from the Consent Agenda and be brought to a subsequent meeting.

Recorded vote requested by Councillor Nash

	Yeas	Nays	Abstain	
Councillor Joe Lamb	X			
Councillor Scott Nash	X			
Councillor Brian Woods	X			
Councillor Janice Bray	X			
Mayor George Comrie		X		
				Carried

Resolution No. 2024-313 as amended

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby approves the following Council Meeting Minutes:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.2 Special Council Meeting Minutes of July 4, 2024

AND THAT the Council of the Municipality of Whitestone receives for information:

- 7.1.4 Recreation Committee Minutes of May 23 2024
- 7.1.5 Recreation Committee Minutes of June 17, 2024
- 7.1.6 Whitestone Environmental Stewardship Committee Minutes of March 11, 2024
- 7.1.7 Whitestone Environmental Stewardship Committee Minutes of April 15, 2024
- 7.1.8 Whitestone Environmental Stewardship Committee Minutes of June 10, 2024; and
- 7.2 Unfinished Business (listed on page 6 and 7 of the agenda)

Recorded vote requested by Councillor Scott Nash

	Yeas	Nays	Abstain	
Councillor Brian Woods			X	
Councillor Janice Bray	X			
Councillor Joe Lamb	X			
Councillor Scott Nash		X		
Mayor George Comrie	X			
				Carried

8. Accounts Payable

Resolution No. 2024-315

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone receives for information the Accounts Payable listing in the amount of \$595,241.60 for the period ending August 7, 2024

Carried

9. Staff Reports

Resolution No. 2024-316

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

9.1 Report PW-2024-09
Snakeskin Lake Boat Launch

THAT the Council of the Municipality of Whitestone receives for information Report PW-2024-09 (Consideration for Municipal Assumption of a Public Boat Launch for Access to Snake Skin Lake in Whitestone: Evaluating Current Utilization of Dual Public Boat Launches on Crown Land).

Recorded vote requested by Councillor Scott Nash

	Yeas	Nays	Abstain
Councillor Janice Bray	X		
Councillor Joe Lamb	X		
Councillor Scott Nash		X	
Councillor Brian Woods	X		
Mayor George Comrie	X		

Carried

Recess: 3:25 p.m. to 3:35 p.m.

Resolution No. 2024-317

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

9.2 Report PLN-2024-03
Q2 2024 Planning Services

THAT the Council the Municipality of Whitestone receives for information report PLN-2024-03 (Q2 2024 Planning Services).

Carried

Resolution No. 2024-318

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

9.3 Report BLDG-2024-03
Q2 2024 Building Services

THAT the Council the Municipality of Whitestone receives for information report BLDG-2024-03 (Q2 2024 Building Services).

Carried

Resolution No. 2024-319

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

- 9.4 Report FIRE-2024-02
Q2 2024 Fire and Rescue Services

THAT the Council of the Municipality of Whitestone receives for information Report FIRE-2024-02 (Q2 2024 Fire and Rescue Services).

Carried

Resolution No. 2024-320

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

- 9.5 Q2 2024 Report
By-law Enforcement Services

THAT the Council of the Municipality of Whitestone hereby receives for information the Q2 2024 Report for By-law Enforcement Services.

Carried

Resolution No. 2024-321

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

- 9.6 Report FIN-2024-10
Q2 2024 Finance Variance Report

THAT the Council of the Municipality of Whitestone receives for information Report FIN-2024-10 (Q2 2024 Finance Variance Report).

Carried

Resolution No. 2024-322

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

- 9.7 Report FIN-2024-11
Contract Award for Auditor Services

THAT the Council of the Municipality of Whitestone receives for information Report FIN-2024-11 (Request for External Audit Services, RFP 2024-08), and;

THAT the Council of the Municipality of Whitestone does hereby award the five (5) year contract for External Audit Services to Pahapill and Associates Professional Corporation, Huntsville.

Carried

10. By-laws

Resolution No. 2024-323

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

10.1 **THAT** By-law No. 37-2024, being a By-law to name and rename public and private roads within the Municipality of Whitestone and to repeal By-law Nos. 34-2002, 21-2011, 30-2019, 39-2023, and 31-2024, is hereby passed this 20th day of August, 2024.

Carried

Resolution No. 2024-324

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

10.2 **THAT** By-law No. 38-2024, being a By-law to adopt a Road Naming Policy and Road Renaming Policy, is hereby passed this 20th day of August, 2024.

Carried

Resolution No. 2024-325

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

10.3 **THAT** By-law 40-2024, being a By-law to adopt the Accountability, Transparency, and Openness Policy for the Corporation of the Municipality of Whitestone and to repeal By-law No. 11-2022, is hereby passed this 20th day of August, 2024.

Carried

Resolution No. 2024-326

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

10.4 **THAT** By-law No. 42-2024, being a By-law to Close and Stop up that part of the original shore road allowance along the shores of Big Bay of South Magnetawan River, in front of Broken Lot 37, Concession 14 in the geographic Township of Burton, now Municipality of Whitestone, District of Parry Sound, designated as Parts 9, 10, 11 and 12, Plan 42R-22167 and to sell Parts 9, 10, 11 and 12, Plan 42R-22167 (MJ DEVELOPMENT INC.) is hereby passed this 20th day of August, 2024.

Recorded vote as per Procedural By-law 83-2024 Section 3.19

	Yeas	Nays	Abstain
Councillor Joe Lamb	X		
Councillor Scott Nash	X		
Councillor Brian Woods	X		
Councillor Janice Bray	X		
Mayor George Comrie	X		

Carried

Resolution No. 2024-327

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

10.5 **THAT** By-law No. 43-2024, being a By-law of the Corporation of the Municipality of Whitestone to authorize the borrowing upon amortizing debentures in the principal amount of \$295,827.00 towards the cost of the fire pumper, is hereby passed this 20th day of August, 2024

Recorded vote requested by Councillor Scott Nash

	Yeas	Nays	Abstain
Councillor Scott Nash		X	
Councillor Brian Woods	X		
Councillor Janice Bray	X		
Councillor Joe Lamb	X		
Mayor George Comrie	X		

Carried

Resolution No. 2024-328

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

10.6 **THAT** By-law No. 44-2024, being a By-law to enter into an Agreement to Develop and Deliver the Municipality of Whitestone After School Program, is hereby passed this 20th day of August, 2024

Carried

Curfew

Recess: 5:45 p.m. to 5:55 p.m.

Resolution No. 2024-329

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

WHEREAS Section 6.5.2 Daytime meetings (commencing prior to 4:00 p.m.) of the Municipality of Whitestone Procedural By-law No. 80-2023, being a By-law to establish protocols governing the proceedings of Council, Committee and Boards of the Corporation of the Municipality of Whitestone, states:

No item of business may be dealt with at a Council meeting after seven (7.0) hours of the meeting unless authorized by a resolution supported by a majority of the Members present, to allow an additional agreed upon length of time.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the August 20, 2024 Regular Council Meeting past the allotted time of seven (7.0) hours and continues for an additional one (1) hour(s).

Carried

Resolution No. 2024-330

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

10.7 **THAT** By-law 45-2024, being a By-law to amend By-law No. 72-2023, authorizing an agreement between the Corporation of the Municipality of Whitestone and Ornge for Helipad maintenance, is hereby passed this 20th day of August, 2024.

Carried

11. Business Matters

Resolution No. 2024-331

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

11.1 Memorandum from CAO/Clerk Hendry
Update on 2024 Grant Applications

THAT the Council for the Municipality of Whitestone receives for information the Memorandum of CAO/Clerk Hendry, Update on 2024 Grant Applications, dated August 20, 2024.

Carried

Resolution No. 2024-332

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

11.2 Request from Councillor Brian Woods
Draft Motion in respect of Parry Sound 'Mega-School'

WHEREAS the Accommodation Review Committee (ARC) was established in 2013 to review Nobel and McDougall elementary schools; and

WHEREAS the Near North District School Board (NND SB) erred in their decision to include Parry Sound High School within the ARC, which was outside of their established ARC committee mandate; and

WHEREAS the seven municipalities of West Parry Sound supported the ARC recommendations in 2013, however the current (kindergarten to grade 12 (k-12) build plan does not align with the ARC recommendations; and

WHEREAS the seven municipalities of West Parry Sound have repeatedly and unanimously passed municipal resolutions requesting that the NND SB pause their k-12 intention, and to re-evaluate, as the municipalities have recognized that the build plan does not align with ARC recommendations that each municipality agreed to; and

WHEREAS stakeholders as well as Staff from all affected schools have repeatedly attempted to voice their concerns, and have been silenced; and

WHEREAS the current k-12 build plan is not what stakeholders in 2013 agreed to; and

WHEREAS Council of the Municipality of Whitestone recognizes the substantial population growth that has occurred across West Parry Sound and are committed to our combined future growth; and

WHEREAS the Near North District School Board did not include any parent/guardian representation from Parry Sound High School within the Accommodation Review Committee as was required; and

WHEREAS the Near North District School Board, during their June 11th 2024 Board meeting passed a motion to create a sub-committee to evaluate the substantial growing enrollment of the West Parry Sound District since the outdated Pupil Accommodation Review in 2012; and

WHEREAS during the same June 11th 2024 Board meeting, the Near North District School Board relayed their intent to keep and maintain the McDougall Public School property to service their WPS resource center;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Whitestone does hereby request the NNDSB immediately halt their plan to put k-6 elementary students into the Parry Sound High School; and further

THAT the NNDSB revise their elementary school plan so that k-6 students already enrolled in McDougall Public School can remain, and students enrolled from Nobel Public School can be integrated into McDougall Public School; and further

THAT if operating the McDougall Public School is not a viable long-term solution due to repairs that are required, the Near North District School Board immediately begin conversations with the Ministry of Education to seek capital improvement funding or to fund the build for a brand-new McDougall Public School on the same property; and further

THAT this resolution be forwarded to the following:

Municipality of McDougall
Town of Parry Sound
Seguin Township
Township of Carling
Township of the Archipelago
Township of McKellar
Shawanaga First Nation
Wasauksing First Nation
Henvey Inlet First Nation
Magnetawan First Nation
Moose Deer Point First Nation
The Near North District School Board of Trustees
Parent Advisory Committee of Nobel Public School
Parent Advisory Committee McDougall Public School
Parent Advisory Committee Parry Sound High School
Ontario Teachers' Federation Representatives for West Parry Sound
Ontario Secondary School Teacher's Federation Representative for West Parry Sound
The Honorable Doug Ford, Premier of Ontario

The Honorable Todd Smith, Minister of Education
Parry Sound MP Scott Aitchison
Parry Sound-Muskoka MPP Graydon Smith

Recorded vote requested by Councillor Brian Woods

	Yeas	Nays	Abstain
Councillor Brian Woods	X		
Councillor Janice Bray	X		
Councillor Joe Lamb	X		
Councillor Scott Nash	X		
Mayor George Comrie	X		

Carried

Resolution No. 2024-333

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 11.3 Resolution of Support, Municipality of Tweed requested by Councillor Joe Lamb
Request that province provide sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget

(Correspondence item from July 16, 2024 Regular Council Meeting)

WHEREAS the Municipality of Tweed passed the following Resolution at their April 23, 2024 meeting:

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;

AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets;

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;

AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract O.P.P. (5.1) locations;

AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174;

AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;

AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

NOW THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario (amo@amo.on.ca) and all Municipalities in Ontario.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone declares their support of the Municipality of Tweed's Resolution requesting that the Province provide sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities; and further

THAT this Resolution of support be forwarded to Premier Doug Ford (premier@ontario.ca), Solicitor General Michael Kerzner (Michael.Kerzner@pc.ola.org), Minister of Finance Peter Bethlenfalvy (peter.bethlenfalvy@pc.ola.org), and Hon. Graydon Smith (Graydon.Smith@pc.ola.org)

Carried

Resolution No. 2024-334

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

11.4 CN Request for Rail Safety Week proclamation
Rail Safety Week September 23-29, 2024

WHEREAS Rail Safety Week is to be held across Canada from September 23 to 29, 2024;

WHEREAS 229 railway crossing and trespassing incidents occurred in Canada in 2023; resulting in 66 avoidable fatalities and 39 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking

and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Whitestone support national Rail Safety Week to be held from September 23 to 29, 2024.

Carried

12. Correspondence

Resolution No. 2024-335

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 9 of the August 20, 2024 Council Meeting agenda,

NOW THEREFORE BE IT RESOLVED THAT Council receives the correspondence items for information, with the following extracted for further discussion / action:

- C. Whitestone Lake Central School Student Sophie Fuscaldo – Thank you letter
- E. Letter to Council – R Durdos – By-law 21-2017 concerns (noise By-law)

Carried

Matters arising from Correspondence

Staff will review item E, Letter to Council – R Durdos – By-law 21-2017 concerns (Noise By-law) and report back to Council at a future Council meeting.

13. Councillor Items

Mayor Comrie –

- Mentioned the recent Dunchurch Agricultural Fair was a success

Councillor Scott Nash –

- Inquired about staff vacation scheduling
- Suggested that the CAO/Clerk recruitment be delayed until January

14. Questions from the public - None

Resolution No. 2024-336

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

THAT the Council of the Municipality of Whitestone hereby extend curfew at 7:07 p.m. for half hour.

Carried

15. Closed Session

Adjourn to Closed Session

Resolution No. 2024-337

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

THAT this meeting be adjourned into a Closed Session meeting at 7:11 p.m., for the following matters:

- 15.1 Closed Session Minutes of the Special Closed Session Council meeting of Thursday July 4, 2024
- 15.2 Closed Session Minutes of the Regular Closed Session Council meeting of Tuesday, July 16, 2024
- 15.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - 15.3.1 Confidential correspondence from the Office of the Information and Privacy Commissioner of Ontario
 - 15.3.2 Council Correspondence regarding Snakeskin Lake public access
- 15.4 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239. (2) (f)
 - 15.4.1 Legal Opinion from Jennifer Biggar, Russel Christie, LLP Barristers and Solicitors, in respect of Bolger Landing matters

Recorded vote requested by Councillor Scott Nash

	Yeas	Nays	Abstain
Councillor Janice Bray	X		
Councillor Joe Lamb	X		
Councillor Scott Nash		X	
Councillor Brian Woods		X	
Mayor George Comrie	X		

Carried

Councillor Lamb left the meeting at 7:20 p.m.

Reconvene into Regular Meeting

Resolution No. 2024-338

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

THAT this meeting be reconvened to a Regular Meeting at 7:35 p.m.

Recorded vote requested by Councillor Scott Nash

	Yeas	Nays	Abstain
Councillor Joe Lamb (absent)			
Councillor Scott Nash	X		
Councillor Brian Woods	X		
Councillor Janice Bray	X		
Mayor George Comrie	X		

Carried

Matters arising from Closed Session

Resolution No. 2024-339

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

15.1 Closed Session Minutes of the Special Closed Session Council meeting of Thursday, July 4, 2024

THAT the Council of the Municipality of Whitestone hereby approves the Closed Session Council Minutes of Thursday, July 4, 2024.

Carried

Resolution No. 2024-340

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

15.2 Closed Session Minutes of the Regular Closed Session Council meeting of Tuesday, July 16, 2024

THAT the Council of the Municipality of Whitestone hereby approves the Closed Session Council Minutes of Tuesday, July 16, 2024.

Carried

15.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

15.3.1 Confidential correspondence from the Office of the Information and Privacy Commissioner of Ontario

15.3.2 Council Correspondence regarding Snakeskin Lake public access
Matters not addressed

15.4 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239 (2) (f)

15.4.1 Legal Opinion from Jennifer Biggar, Russel Christie, LLP
Barristers and Solicitors, in respect of Bolger Landing matters
Matter not addressed

16. Confirming By-law

Resolution No. 2024-341

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

THAT By-law No. 46-2024 being the Confirmatory By-law for the Council meeting of the Municipality of Whitestone on August 20, 2024 is hereby enacted as passed this 20th day of August 2024.

Carried

17. Adjournment

Resolution No. 2024-342

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 7:40 p.m. until the Regular Council Meeting of Tuesday, September 17, 2024 at 10:00 a.m. or at the call of the chair.

Carried

George Comrie Mayor

Michelle Hendry CAO/Clerk

**WHITESTONE PUBLIC LIBRARY AND TECHNOLOGY CENTRE
LIBRARY BOARD MEETING MINUTES**

DATE AND TIME	May 22, 2024; 6:00 PM
LOCATION	Virtual and Whitestone Public Library
ATTENDEES	A. Anklewicz, M. Johnson, C. Lamb, J. Lamb, P. Woehl Staff: E. Fincham
REGRETS	J. Davis, C. Gorrie, S. Wesley
CALL TO ORDER	P. Woehl called the meeting to order at 6:01 PM.

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

2024-16 Moved: C. Lamb

Carried Seconded: A. Anklewicz

Be it resolved that the Agenda for this meeting be approved as amended.

APPROVAL OF CONSENT AGENDA

2024-17 Moved: M. Johnson

Carried Seconded: A. Anklewicz

Be it resolved that the Consent Agenda be approved as amended.

NEW BUSINESS

Board Training: Policy Manual

E. Fincham shared the Library's Policy Manual, which has been moved to Google Docs. She explained that Board Members can comment on the policies and then the Policy Committee can see the comments when they go to update the policy.

Canada Summer Jobs Grant

E. Fincham updated that the Library was unsuccessful in its Canada Summer Jobs grant application for 2024.

2024-18 Moved: A. Anklewicz

Carried Seconded: C. Lamb

Be it resolved that the library approves \$2500 from the Maple Island Thrift Shop donation to hire for a part-time summer position.

McKellar Public Library Board Correspondence

P. Woehl presented a letter from the McKellar Public Library Board inviting the Board and Library to participate in a library tour. E. Fincham to create a document with commonly asked questions: money raised, hours of operation, staffing, etc. to provide to visiting Board Members.

LEA Consulting Correspondence

E. Fincham presented the letter from LEA Consulting regarding the bridge rehabilitation at the narrows. E. Fincham to forward any information from the consulting company to the board.

Lions Club Correspondence

E. Fincham presented the letter from the Whitestone McKellar Lions Club indicating the donation of \$250.00 for the upkeep of the garden beds. E. Fincham to write to the Lions to offer to help at the York Street Bottle Shed as required.

Garden Beds – Agricultural Society

The Agricultural Society has suggested planting edible flowers in the front garden bed. The maintenance of the garden beds to be discussed at a future meeting.

Turtle Nest Boxes – Environmental Stewardship Committee

The Environmental Stewardship Committee has received 10 turtle nest boxes from the Georgian Bay Biosphere. These boxes are being distributed from the library and are stored by the gardens.

Historical Society Photos Digitization – Whitestone Historical Society

The Whitestone Historical Society is drafting a letter to the Whitestone Public Library Board regarding future donations to the library to continue making public their photos, documents, and books.

Board Vacancy

A. Ankiewicz noted that there is a vacancy on the Library Board since the retirement of B. Bell. The Board had previously discussed asking A. Taylor join the board as a youth voice, and will invite her to apply.

BUSINESS ARISING

Ad Hoc Evaluation Form Review Committee Update

P. Woehl thanked the Committee for the work they have completed on the form and process. Next meeting date to be determined outside of the board meeting.

Policy Committee Updates

The Policy Committee presented updates to:

SE-01 Access for Ontarians with Disabilities

HR-10 Position Descriptions

HR-11 Volunteer Policy

HR-13 Travel Policy

2024-19 Moved: A. Anklewicz
Carried Seconded: M. Johnson
Be it resolved that the policies have been approved as amended.

Advocacy Committee Updates

Gone Reading: P. Woehl thanked J. Davis for his updates on the progress and his work on the event.

Strawberry Social: C. Lamb shared C. Gorrie’s update on the progress of the Strawberry Social including cake baking and health unit forms.

Book Sale: M. Johnson updated that the Board will be putting together themed gift baskets with gently used books and items from the Thrift Shop. C. Lamb requested that Board Members bring gently used items that might suit gift baskets to the library.

T-Shirts

The t-shirts have been delivered to the library. E. Fincham to work with C. Gorrie to distribute the t-shirts to volunteers.

Chair Report

P. Woehl reported that E. Fincham will be presenting on Ancestry Library Edition at the library on May 26, 2024 at the library.

Announcements and inquiries by a Board Member

C. Lamb announced that she attended the Board Assembly meeting and will forward the link to the slides and recording upon request. C. Lamb highlighted the Governance Hub on the OLS website, and noted that the board is currently on the second year of its cycle.

Unfinished/Ongoing Business

- Strategic Plan

Question Period for the General Public

None

Closed Session

None

Next meeting to be held at 6:00 PM on June 17, 2024

Adjournment

2024-20 Moved: C. Lamb
Carried Seconded: A. Anklewicz
Be it resolved that the meeting adjourned at 7:51 PM.

ACCOUNTS PAYABLE

**Municipality of Whitestone
List of Accounts for Approval**

Date Printed
09/06/2024 10:30 AM

Batch: 2024-00110 to 2024-00137

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37373	08/14/2024	Central Square Canada			
415788		16-502-2 - Cemetery Software	Cemetary Mapping Annual	517.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	57.19	
		99-999-1 - HST (Statistical) Non	HST Tax Code	66.15 NL	574.97
37374	08/14/2024	Lisa Birmingham			
Aug 2024		11-130 - Chequing Account	Refund re Stmt of Adjustme	166.12	166.12
37375	08/14/2024	Bourgeois Ford North Inc.			
514971		16-250 - Station 1 - Truck #10	parts	13.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.46	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.69 NL	14.67
37376	08/14/2024	Nicholas Lazarevski			
June 25		16-790-4 - Recreation - Swim Pr	reimbursement for criminal r reference check	6.72	6.72
37377	08/14/2024	Brian Rattray			
July 2024		15-720 - Licences/Permits	refund of permit 2024-7031	3,277.00	3,277.00
37378	08/14/2024	RTP Mechanical Limited			
10469		16-703 - Dunchurch Hall - Bld M	service performed July 29	560.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	61.96	
		99-999-1 - HST (Statistical) Non	HST Tax Code	71.66 NL	622.90
37379	08/14/2024	The Duck Rock Restaurant			
073780		16-279 - Building Dept Truck - F	fuel	83.75	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.25	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.70 NL	93.00
073778		16-320 - Garage - Mtc/Supplies/	fuel and cream	4.53	
		16-784 - Mower Expense	fuel and cream	210.95	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.30	
		99-999-1 - HST (Statistical) Non	HST Tax Code	26.95 NL	238.78
073776		16-466 - Auld Landfill - Supplies	fuel, cream	12.28	
		16-394 - 4 X 4 Truck - Fuel	fuel, cream	181.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.09	
		99-999-1 - HST (Statistical) Non	HST Tax Code	23.24 NL	214.30
073779		16-110 - Admin - Office Supplies	cream	4.53	4.53
			Payment Total:		550.61
37380	08/14/2024	Trull Road Group			
2024 Road Grar		16-440-4 - Roads Grant Progran	2024 Road Grant	3,217.41	3,217.41
37381	08/14/2024	Margie Szilagyi			
Aug 24 Rd Gran		16-440-4 - Roads Grant Progran	Granite Road August 2024 Road Grant - C	1,102.64	1,102.64
37382	08/21/2024	MHBC Planning LTD			
5034268		16-843 - Planning & Developme	Consulting services	341.41	
		11-210-2 - A/R HST Receivable	HST Tax Code	37.71	
		99-999-1 - HST (Statistical) Non	HST Tax Code	43.62 NL	379.12
5034270		16-843 - Planning & Developme	Consulting services	75.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.32	
		99-999-1 - HST (Statistical) Non	HST Tax Code	9.62 NL	83.62
5034269		16-843 - Planning & Developme	Consulting services	2,231.09	
		11-210-2 - A/R HST Receivable	HST Tax Code	246.44	
		99-999-1 - HST (Statistical) Non	HST Tax Code	285.03 NL	2,477.53

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00110 to 2024-00137

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
				Payment Total:	2,940.27
37383	08/21/2024	Total Alignment Truck & Auto			
15779	16-404 - 2017 Freightliner Single	repairs		1,877.19	
	11-210-2 - A/R HST Receivable	HST Tax Code		207.34	
	99-999-1 - HST (Statistical) Non	HST Tax Code		239.81	NL 2,084.53
37384	08/21/2024	ULINE			
14664367	16-452 - York Landfill - Maintena	Supplies		1,026.36	
	16-806 - Library - Building Maint	Supplies		1,026.37	
	16-811 - Nursing Station Expens	Supplies		1,026.37	
	11-210-2 - A/R HST Receivable	HST Tax Code		340.10	
	99-999-1 - HST (Statistical) Non	HST Tax Code		393.36	NL 3,419.20
37385	08/26/2024	4 Imprint			
12730481	16-108 - Admin - Advertising	WS clothing		1,417.06	
	11-210-2 - A/R HST Receivable	HST Tax Code		156.52	
	99-999-1 - HST (Statistical) Non	HST Tax Code		181.03	NL 1,573.58
37386	08/26/2024	Minister Of Finance			
67383	16-845-6 - Land Use permit Whi	Crown Land Use Permit	Whitestone Lake Trail	98.41	
	11-210-2 - A/R HST Receivable	HST Tax Code		10.87	
	99-999-1 - HST (Statistical) Non	HST Tax Code		12.57	NL 109.28
67609	16-845-7 - Land Use permit Aulk	Crown land use permit		2,208.20	
	11-210-2 - A/R HST Receivable	HST Tax Code		243.90	
	99-999-1 - HST (Statistical) Non	HST Tax Code		282.10	NL 2,452.10
				Payment Total:	2,561.38
37387	08/26/2024	Marian Sinke			
Aug 20 2024	15-329 - Roads Damage Deposi	return of Road Damage dep		1,000.00	1,000.00
37388	08/26/2024	Peter McEwen			
Aug 2024	16-790 - Recreation Cmttee-Pro	oversaw Fireworks Canada		300.00	300.00
37389	08/26/2024	Rona Parry Sound			
222641	19-813-1 - Boat Launches	supplies		386.68	
	16-769 - Facilities / Parks Mainte	supplies		229.18	
	11-210-2 - A/R HST Receivable	HST Tax Code		68.03	
	99-999-1 - HST (Statistical) Non	HST Tax Code		78.68	NL 683.89
37390	09/04/2024	Bell Canada - Public Access			
June 2024	16-787 - Recreation - Public Pay	Pay Telephone		50.88	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.62	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.50	NL 56.50
Credit Jun 2024	16-787 - Recreation - Public Pay	Credit		-50.88	
	11-210-2 - A/R HST Receivable	HST Tax Code		-5.62	
	99-999-1 - HST (Statistical) Non	HST Tax Code		-6.50	NL -56.50
174208	16-787 - Recreation - Public Pay	Pay Telephone		50.88	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.62	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.50	NL 56.50
				Payment Total:	56.50
37391	09/04/2024	Carr Aggregates - Bestwick Cres			
Aug 2024	16-440-4 - Roads Grant Program	2024 Road Grant		1,755.10	1,755.10
37392	09/04/2024	Whitestone Lakeshore Acres			
Aug 2024	16-440-4 - Roads Grant Program	August 2024 Road Grant		2,854.74	2,854.74
37393	09/04/2024	Sam's Lane			

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00110 to 2024-00137

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
Aug 2024		16-440-4 - Roads Grant Program	Aug 2024 Road Grant	664.61	664.61
37394	09/04/2024	Grant Craig Lane			
Aug 2024		16-440-4 - Roads Grant Program	Aug 2024 Road Grant	549.82	549.82
37395	09/04/2024	Lyn Lloyd - Anki Rock Road			
Aug 2024		16-440-4 - Roads Grant Program	Aug 2024 Road Grant	1,608.70	1,608.70
37396	09/04/2024	Island D Road Fund			
Aug 2024		16-440-4 - Roads Grant Program	Aug 2024 Road Grant	1,181.16	1,181.16
37397	09/04/2024	Harold Soepboer - Macfie Road			
Aug 2024		16-440-4 - Roads Grant Program	Aug 2024 Road Grant	549.82	549.82
37398	09/04/2024	Sun Life Assurance Company of Canada			
00217141		16-094 - Council Health Benefit	EAP dues	39.69	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.38	
		99-999-1 - HST (Statistical) Non	HST Tax Code	5.07 NL	44.07
37399	09/04/2024	Festival of the Sound			
2024-007		16-108 - Admin - Advertising	Advertising	457.92	
		11-210-2 - A/R HST Receivable	HST Tax Code	50.58	
		99-999-1 - HST (Statistical) Non	HST Tax Code	58.50 NL	508.50
37400	09/04/2024	Cunningham Swan Lawyers			
196752		16-120 - Admin - Legal Expense	Legal services	483.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	53.39	
		99-999-1 - HST (Statistical) Non	HST Tax Code	61.75 NL	536.75
196751		16-120 - Admin - Legal Expense	Legal Services	763.20	
		11-210-2 - A/R HST Receivable	HST Tax Code	84.30	
		99-999-1 - HST (Statistical) Non	HST Tax Code	97.50 NL	847.50
			Payment Total:		1,384.25
37401	09/04/2024	Minister of Finance-Policing			
3023082413121		16-274 - Policing Levy	July Policing	34,007.00	
		16-274 - Policing Levy	balance owing of \$6.71	6.71	34,013.71
37402	09/04/2024	Laurie Cushman			
Aug 2024		15-329 - Roads Damage Deposi	Ret. of Road Damage Depc	1,000.00	1,000.00
37403	09/04/2024	Kate Morrison			
Aug 2024		15-329 - Roads Damage Deposi	Ret. of Road Damage Depc	1,000.00	1,000.00
			Total Computer Cheque:		71,266.87

EFT

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
2392	08/20/2024	Air Automotive Tracking			
WS2408		16-310 - Roads-Supplies GPS M	Aug. wireless payment	254.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	28.10	
		99-999-1 - HST (Statistical) Non	HST Tax Code	32.50 NL	282.50
2393	08/20/2024	Adams Bros Construction Ltd			
174053		16-459 - York Landfill - Bulk Wa:	empty & return bins	620.74	
		16-471 - Auld Landfill - Bulk Wa:	empty & return bins	620.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	137.13	
		99-999-1 - HST (Statistical) Non	HST Tax Code	158.60 NL	1,378.60

Municipality of Whitestone
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EFT					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
174299		16-762 - Maple Is. Park - Buildin	Mthly toilet rental - Bestwick	208.61	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.04	
		99-999-1 - HST (Statistical) Non	HST Tax Code	26.65	NL
					<u>231.65</u>
			Payment Total:		1,610.25
2394	08/20/2024	A.J. Stone Company Ltd.			
0000184119		16-202-1 - Fire-New Recruits	bunker gear	3,166.78	
		16-222 - Fire - Bunker/Safety/Ur	bunker gear	3,166.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	699.57	
		99-999-1 - HST (Statistical) Non	HST Tax Code	809.12	NL
					<u>7,033.12</u>
2395	08/20/2024	Brandt Sudbury			
52 7230370		16-421 - 2010 Grader - Mainten	parts	238.91	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.39	
		99-999-1 - HST (Statistical) Non	HST Tax Code	30.52	NL
					<u>265.30</u>
52 7231243		16-426-1 - 2022 Backhoe Manit	parts	691.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	76.35	
		99-999-1 - HST (Statistical) Non	HST Tax Code	88.31	NL
					<u>767.61</u>
			Payment Total:		1,032.91
2396	08/20/2024	Canadian National Non Freight			
91752704		16-414 - Bunny Trail RR Crossir	maintenance	403.50	
					<u>403.50</u>
2397	08/20/2024	George Comrie			
Aug 10/24		16-790 - Recreation Cmttee-Pro	Propane for BBQ (Summer	35.00	
					<u>35.00</u>
2398	08/20/2024	Canadian Union of Public			
Aug 2024		12-338 - CUPE-Union Dues	August 2024	990.71	
					<u>990.71</u>
2399	08/20/2024	Deborah Comrie			
July 24/24		16-790 - Recreation Cmttee-Pro	activities: bingo, archery, C	567.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	31.80	
		99-999-1 - HST (Statistical) Non	HST Tax Code	36.78	NL
					<u>599.13</u>
2400	08/20/2024	Everguard Fire and Safety			
059355		16-703 - Dunchurch Hall - Bld M	maintenance	213.95	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.63	
		99-999-1 - HST (Statistical) Non	HST Tax Code	27.33	NL
					<u>237.58</u>
2401	08/20/2024	Fowler Construction Co Ltd			
78832		16-360 - Hard Top Patch-Goods	high perf. cold mix	1,168.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	129.08	
		99-999-1 - HST (Statistical) Non	HST Tax Code	149.29	NL
					<u>1,297.64</u>
2402	08/20/2024	Gin-Cor Industries			
C83236		16-402 - 2015 Freightliner Tand	Credit memo	-695.14	
		11-210-2 - A/R HST Receivable	HST Tax Code	-76.79	
		99-999-1 - HST (Statistical) Non	HST Tax Code	-88.81	NL
					<u>-771.93</u>
86361		16-402 - 2015 Freightliner Tand	supplies	2,022.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	223.42	
		99-999-1 - HST (Statistical) Non	HST Tax Code	258.41	NL
					<u>2,246.19</u>
			Payment Total:		1,474.26
2403	08/20/2024	Jamie Osborne			
Aug 9/24		16-280 - Bld Official- Wages/Dir	personal truck for McKellar	67.20	
					<u>67.20</u>
2404	08/20/2024	Janet Jackson			
June 25 - 27		16-798 - After School Program	June 25 - 27	173.55	
					<u>173.55</u>

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					EFT		
Payment #	Date	Vendor Name					
Invoice #	GL Account	GL Transaction Description	Detail Amount		Payment Amount		
2405	08/20/2024	Jim Anderson Contracting Ltd					
1401	16-505 - Fairholme - Grasscuttir	grass cutting: FH, WS, MI	567.36				
	16-524 - Whitestone Cemetery C	grass cutting: FH, WS, MI	236.69				
	16-515 - Maple Is. Cemetery - G	grass cutting: FH, WS, MI	307.16				
	11-210-2 - A/R HST Receivable	HST Tax Code	122.74				
	99-999-1 - HST (Statistical) Non	HST Tax Code	141.96	NL	1,233.95		
1402	16-505 - Fairholme - Grasscuttir	grass cutting: FH, WS, MI	567.36				
	16-524 - Whitestone Cemetery C	grass cutting: FH, WS, MI	236.67				
	16-515 - Maple Is. Cemetery - G	grass cutting: FH, WS, MI	307.18				
	11-210-2 - A/R HST Receivable	HST Tax Code	122.74				
	99-999-1 - HST (Statistical) Non	HST Tax Code	141.96	NL	1,233.95		
		Payment Total:					2,467.90
2406	08/20/2024	Local Authority Services Ltd.					
MGBP0000068E	16-320 - Garage - Mtc/Supplies/	Supplies	617.16				
	11-210-2 - A/R HST Receivable	HST Tax Code	68.17				
	99-999-1 - HST (Statistical) Non	HST Tax Code	78.84	NL	685.33		
MGBP0000068E	16-320 - Garage - Mtc/Supplies/	supplies	112.33				
	11-210-2 - A/R HST Receivable	HST Tax Code	12.41				
	99-999-1 - HST (Statistical) Non	HST Tax Code	14.35	NL	124.74		
MGBP00000687	16-320 - Garage - Mtc/Supplies/	Supplies	26.24				
	11-210-2 - A/R HST Receivable	HST Tax Code	2.90				
	99-999-1 - HST (Statistical) Non	HST Tax Code	3.35	NL	29.14		
		Payment Total:					839.21
2407	08/20/2024	Law N Mowers					
July 2024	16-275 - By-Law Enforcement	By-law service	3,726.11		3,726.11		
Adjustments	16-275 - By-Law Enforcement	difference owed from previc	193.03		193.03		
		Payment Total:					3,919.14
2408	08/20/2024	McDougall Energy					
7327630	16-403 - 2015 Freightliner Tand	diesel fed exci	717.09				
	16-404-2 - 2020 Freightliner - Sr	diesel fed exci	717.10				
	16-411 - 2007 International - Fu	diesel fed exci	717.09				
	11-210-2 - A/R HST Receivable	HST Tax Code	237.62				
	99-999-1 - HST (Statistical) Non	HST Tax Code	274.83	NL	2,388.90		
7327631	16-427-1 - 2022 Backhoe -Fuel	dyed diesel	788.87				
	11-210-2 - A/R HST Receivable	HST Tax Code	87.13				
	99-999-1 - HST (Statistical) Non	HST Tax Code	100.78	NL	876.00		
		Payment Total:					3,264.90
2409	08/20/2024	Magnetawan Truck and Trailer					
2603	16-412 - 2020 Float trailer - Mair	safety inspection	802.47				
	11-210-2 - A/R HST Receivable	HST Tax Code	88.64				
	99-999-1 - HST (Statistical) Non	HST Tax Code	102.52	NL	891.11		
2484	16-402 - 2015 Freightliner Tand	repairs	274.75				
	11-210-2 - A/R HST Receivable	HST Tax Code	30.35				
	99-999-1 - HST (Statistical) Non	HST Tax Code	35.10	NL	305.10		
2583	16-404-3 - 2020 Freightliner Sn	safety inspection	1,733.18				
	11-210-2 - A/R HST Receivable	HST Tax Code	191.44				
	99-999-1 - HST (Statistical) Non	HST Tax Code	221.42	NL	1,924.62		
2594	16-402 - 2015 Freightliner Tand	safety inspection	3,876.86				
	11-210-2 - A/R HST Receivable	HST Tax Code	428.21				
	99-999-1 - HST (Statistical) Non	HST Tax Code	495.27	NL	4,305.07		
		Payment Total:					7,425.90
2410	08/20/2024	My-Tech Information Technology					

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Payment #	Date	Vendor Name				
Invoice #		GL Account	GL Transaction Description	Detail Amount		Payment Amount
July 2024		16-115 - Admin - Computer Sup	IT Support	1,169.43		
		11-210-2 - A/R HST Receivable	HST Tax Code	129.17		
		99-999-1 - HST (Statistical) Non	HST Tax Code	149.40	NL	1,298.60
2411	08/20/2024	Near North Industrial Solution				
94669		16-421 - 2010 Grader - Mainten	parts	56.01		
		11-210-2 - A/R HST Receivable	HST Tax Code	6.19		
		99-999-1 - HST (Statistical) Non	HST Tax Code	7.16	NL	62.20
2412	08/20/2024	Near North Laboratories Inc.				
103723		16-779 - Water Testing	water testing	65.94		
		11-210-2 - A/R HST Receivable	HST Tax Code	7.28		
		99-999-1 - HST (Statistical) Non	HST Tax Code	8.42	NL	73.22
2413	08/20/2024	OMERS				
Aug 2024		12-339 - OMERS	August 2024	18,692.88		18,692.88
2414	08/20/2024	Patricia Xerri				
July 16 - 7		16-092 - Council - Miscellaneous	refreshments	128.00		128.00
2415	08/20/2024	Parry Sound Auto Parts Co Ltd				
1-2996686		16-245 - Station 1 - Radio Equip	parts	21.09		
		11-210-2 - A/R HST Receivable	HST Tax Code	2.33		
		99-999-1 - HST (Statistical) Non	HST Tax Code	2.69	NL	23.42
2416	08/20/2024	Point To Point Communications				
0000270636		16-202-1 - Fire-New Recruits	portable radio pager	1,343.23		
		11-210-2 - A/R HST Receivable	HST Tax Code	148.37		
		99-999-1 - HST (Statistical) Non	HST Tax Code	171.60	NL	1,491.60
2417	08/20/2024	Smellies Design and Print Shop				
44103		16-110 - Admin - Office Supplies	supplies	507.78		
		11-210-2 - A/R HST Receivable	HST Tax Code	56.09		
		99-999-1 - HST (Statistical) Non	HST Tax Code	64.87	NL	563.87
2418	08/20/2024	Metroland Media Group Ltd.				
7713242		16-108 - Admin - Advertising	advertising	151.62		
		11-210-2 - A/R HST Receivable	HST Tax Code	16.75		
		99-999-1 - HST (Statistical) Non	HST Tax Code	19.37	NL	168.37
7709411		16-108 - Admin - Advertising	advertising	80.39		
		11-210-2 - A/R HST Receivable	HST Tax Code	8.88		
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.27	NL	89.27
				Payment Total:		257.64
2419	08/20/2024	Trans Canada Safety Star Life				
55845		16-252 - Station 2 - Minor Purch	re-arm kit	116.01		
		11-210-2 - A/R HST Receivable	HST Tax Code	12.81		
		99-999-1 - HST (Statistical) Non	HST Tax Code	14.82	NL	128.82
2420	08/20/2024	Valley Blades Limited				
SV092505		16-439-1 - Hyundai Excavator	Parts	111.23		111.23
2421	08/20/2024	Vianet				
Aug 24		16-321 - Garage - High Speed Ir	August 2024	106.80		
		16-720 - Maple Is. Hall - Teleph	August 2024	106.80		
		16-457-1 - York Landfill - Interne	August 2024	160.72		
		11-210-2 - A/R HST Receivable	HST Tax Code	41.35		
		99-999-1 - HST (Statistical) Non	HST Tax Code	47.82	NL	415.67

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		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
2422	08/20/2024	Wurth Canada Limited			
25983217		16-404-3 - 2020 Freightliner Sn	brake and parts cleaner	259.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	28.67	
		99-999-1 - HST (Statistical) Non	HST Tax Code	33.16 NL	288.23
2423	08/27/2024	A.J. Stone Company Ltd.			
00000185077		16-202-1 - Fire-New Recruits	supplies	558.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	61.66	
		99-999-1 - HST (Statistical) Non	HST Tax Code	71.32 NL	619.93
2424	08/27/2024	Bay Area Electrical Co Lt			
73284		16-778 - Water Maintenance	parts	788.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	87.07	
		99-999-1 - HST (Statistical) Non	HST Tax Code	100.70 NL	875.31
2425	08/27/2024	Deborah Comrie			
Aug. 3 2024		16-790 - Recreation Cmttee-Pro	supplies (market & all progr	191.67	
		16-790 - Recreation Cmttee-Pro	supplies (market & all progr	160.10	
		16-790 - Recreation Cmttee-Pro	supplies (market & all progr	19.47	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.68	
		99-999-1 - HST (Statistical) Non	HST Tax Code	20.45 NL	388.92
2426	08/27/2024	Duck Rock Resort			
073783		16-234 - Station 1 - Fuel & Oil	fuel	656.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	72.48	
		99-999-1 - HST (Statistical) Non	HST Tax Code	83.83 NL	728.63
073784		16-279 - Building Dept Truck - F	fuel	81.08	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.96	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.36 NL	90.04
073781		16-769 - Facilities / Parks Mainte	fuel and supplies	4.53	
		16-769 - Facilities / Parks Mainte	fuel and supplies	191.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.15	
		99-999-1 - HST (Statistical) Non	HST Tax Code	24.46 NL	217.13
073782		16-110 - Admin - Office Supplies	supplies	14.05	14.05
073777		16-234 - Station 1 - Fuel & Oil	fuel	1,066.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	117.80	
		99-999-1 - HST (Statistical) Non	HST Tax Code	136.25 NL	1,184.34
			Payment Total:		2,234.19
2427	08/27/2024	Glen Martin Limited			
405394		16-153 - Office - Janitorial Suppl	supplies	81.09	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.96	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.36 NL	90.05
405197		16-702 - Dunchurch Hall - Suppl	Supplies	242.39	
		16-741 - Pavilion - Supplies	Supplies	242.40	
		16-769 - Facilities / Parks Mainte	Supplies	242.41	
		11-210-2 - A/R HST Receivable	HST Tax Code	80.32	
		99-999-1 - HST (Statistical) Non	HST Tax Code	92.90 NL	807.52
			Payment Total:		897.57
2428	08/27/2024	McDougall Energy			
7341560		16-408-1 - 2022 1 tTone Fule	regular gas	590.21	
		16-394-2 - 2018 Dodge Ram 20	regular gas	293.64	
		11-210-2 - A/R HST Receivable	HST Tax Code	97.62	
		99-999-1 - HST (Statistical) Non	HST Tax Code	112.91 NL	981.47

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		EFT			
Payment #	Date	Vendor Name			
Invoice #	GL Account	GL Transaction Description	Detail Amount	Payment Amount	
2429	08/27/2024	Momentum Conferencing			
0170014	16-126 - Admin - Communicatio	Conference Calling	12.23		
	11-210-2 - A/R HST Receivable	HST Tax Code	1.35		
	99-999-1 - HST (Statistical) Non	HST Tax Code	1.56	NL	13.58
2430	08/27/2024	Ontario Federation of Anglers & Hunters			
IN003164	16-790 - Recreation Cmttee-Pro	Archery program supplies	542.38		
	11-210-2 - A/R HST Receivable	HST Tax Code	59.91		
	99-999-1 - HST (Statistical) Non	HST Tax Code	69.29	NL	602.29
2431	08/27/2024	Patricia Xerri			
Aug 4 2024	16-790 - Recreation Cmttee-Pro	supplies (market, all progran	29.64		
	16-790 - Recreation Cmttee-Pro	supplies (market, all progran	-2.28		
	16-790 - Recreation Cmttee-Pro	supplies (market, all progran	305.97		
	16-790 - Recreation Cmttee-Pro	supplies (market, all progran	116.80		
	11-210-1 - A/R Gst Recoverable	GST Tax Code	5.84		
	99-999 - Gst Paid (Statistical) N	GST Tax Code	5.84	NL	455.97
2432	08/27/2024	Ricoh Canada Inc.			
SCO94427061	16-113 - Admin - Office Equipme	photocopier	651.38		
	11-210-2 - A/R HST Receivable	HST Tax Code	71.94		
	99-999-1 - HST (Statistical) Non	HST Tax Code	83.21	NL	723.32
2433	08/27/2024	Michael Skof, Prosecutor			
July 2024	16-120 - Admin - Legal Expense	Legal services	159.00		
	11-210-2 - A/R HST Receivable	HST Tax Code	17.56		
	99-999-1 - HST (Statistical) Non	HST Tax Code	20.31	NL	176.56
2434	08/27/2024	Trans Canada Safety Star Life			
55997	16-202-1 - Fire-New Recruits	parts	115.76		
	11-210-2 - A/R HST Receivable	HST Tax Code	12.79		
	99-999-1 - HST (Statistical) Non	HST Tax Code	14.79	NL	128.55
55885	16-202-1 - Fire-New Recruits	shipping	56.84		
	11-210-2 - A/R HST Receivable	HST Tax Code	6.28		
	99-999-1 - HST (Statistical) Non	HST Tax Code	7.26	NL	63.12
		Payment Total:			191.67
2435	08/27/2024	Telizon Inc.			
0631912024081	16-109 - Admin - Telephone	long distance	11.11		
	16-237 - Station 1 - Telephone	long distance	1.42		
	16-803 - Library - Expenses	long distance	0.33		
	11-210-2 - A/R HST Receivable	HST Tax Code	1.42		
	99-999-1 - HST (Statistical) Non	HST Tax Code	1.64	NL	14.28
2436	09/10/2024	ACE Equipment Sales & Rentals			
34182	16-506 - Fairholme Cemetery - I	Rental #30695 Skidsteer	232.35		
	16-513 - Maple Is. Cemetery - Mi	Rental #30695 Skidsteer	232.35		
	16-522 - Whitestone Cemetery -	Rental #30695 Skidsteer	232.36		
	11-210-2 - A/R HST Receivable	HST Tax Code	76.99		
	99-999-1 - HST (Statistical) Non	HST Tax Code	89.05	NL	774.05
2437	09/10/2024	Adams Bros Construction Ltd			
174753	16-466 - Auld Landfill - Supplies		101.76		
	11-210-2 - A/R HST Receivable	HST Tax Code	11.24		
	99-999-1 - HST (Statistical) Non	HST Tax Code	13.00	NL	113.00
174663	16-703 - Dunchurch Hall - Bld M	Septic Pumping - Dunchurc	1,108.17		

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EFT					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
	11-210-2 - A/R HST Receivable		HST Tax Code	122.40	
	99-999-1 - HST (Statistical) Non		HST Tax Code	141.57	NL 1,230.57
				Payment Total:	1,343.57
2438	09/10/2024	A.J. Stone Company Ltd.			
0000185642	16-202-1 - Fire-New Recruits		gloves	517.43	
	11-210-2 - A/R HST Receivable		HST Tax Code	57.15	
	99-999-1 - HST (Statistical) Non		HST Tax Code	66.10	NL 574.58
0000185483	16-202-1 - Fire-New Recruits		equipment	483.61	
	11-210-2 - A/R HST Receivable		HST Tax Code	53.41	
	99-999-1 - HST (Statistical) Non		HST Tax Code	61.78	NL 537.02
0000185389	16-202-1 - Fire-New Recruits		equipment	449.13	
	16-258 - Station 2 - Supplies		equipment	131.63	
	11-210-2 - A/R HST Receivable		HST Tax Code	64.14	
	99-999-1 - HST (Statistical) Non		HST Tax Code	74.19	NL 644.90
				Payment Total:	1,756.50
2439	09/10/2024	Terry Brear			
Aug 2024	16-501-1 - Staking Fees		Open/Close Hazel Ladd - W	175.00	175.00
2440	09/10/2024	Fisher's Regalia & Uniform			
55751	16-222 - Fire - Bunker/Safety/Ur		Supplies	41.27	
	11-210-2 - A/R HST Receivable		HST Tax Code	4.56	
	99-999-1 - HST (Statistical) Non		HST Tax Code	5.27	NL 45.83
2441	09/10/2024	Glen Martin Limited			
405771	16-702 - Dunchurch Hall - Suppl		supplies	32.18	
	11-210-2 - A/R HST Receivable		HST Tax Code	3.55	
	99-999-1 - HST (Statistical) Non		HST Tax Code	4.11	NL 35.73
2442	09/10/2024	Groeneveld-Beka Canada Inc.			
0506994862	16-404 - 2017 Freightliner Single		Coupling	817.56	
	11-210-2 - A/R HST Receivable		HST Tax Code	90.30	
	99-999-1 - HST (Statistical) Non		HST Tax Code	104.44	NL 907.86
0507106828	16-404 - 2017 Freightliner Single		Coupling	73.82	
	11-210-2 - A/R HST Receivable		HST Tax Code	8.15	
	99-999-1 - HST (Statistical) Non		HST Tax Code	9.43	NL 81.97
				Payment Total:	989.83
2443	09/10/2024	Hands Fireworks Inc			
15120	16-790 - Recreation Cmttee-Pro		Canada Day - fireworks	2,881.71	
	11-210-2 - A/R HST Receivable		HST Tax Code	318.29	
	99-999-1 - HST (Statistical) Non		HST Tax Code	368.14	NL 3,200.00
2444	09/10/2024	Michelle Hendry			
Aug 23/24	16-092 - Council - Miscellaneous		Council lunch - Aug 20	92.49	92.49
2445	09/10/2024	Hicks Morley LLP			
703125	16-120 - Admin - Legal Expense		Legal services	2,493.12	
	11-210-2 - A/R HST Receivable		HST Tax Code	275.38	
	99-999-1 - HST (Statistical) Non		HST Tax Code	318.50	NL 2,768.50
2446	09/10/2024	Ideal Supply Company Ltd.			
470921	16-762 - Maple Is. Park - Buildin		supplies	134.20	
	11-210-2 - A/R HST Receivable		HST Tax Code	14.82	
	99-999-1 - HST (Statistical) Non		HST Tax Code	17.14	NL 149.02
466678	16-402 - 2015 Freightliner Tand		Supplies	31.54	
	16-404 - 2017 Freightliner Single		Supplies	31.53	

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00110 to 2024-00137

EFT					
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
		16-404-3 - 2020 Freightliner Sn	Supplies	31.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.45	
		99-999-1 - HST (Statistical) Non	HST Tax Code	12.09	NL 105.06
				Payment Total:	254.08
2447	09/10/2024	Jamie Osborne			
Aug 29/24		16-281 - Bld Official - Supplies	Boot Allowance	250.00	250.00
Sept 3/24		16-281 - Bld Official - Supplies	Clothing	200.00	200.00
				Payment Total:	450.00
2448	09/10/2024	Jenn Gerlach			
2460		16-126 - Admin - Communicatio	Aug 24 Newsletter	350.00	350.00
2449	09/10/2024	Jim Anderson Contracting Ltd			
1436		16-505 - Fairholme - Grasscuttir	cemetary grass cutting - FH	567.36	
		16-524 - Whitestone Cemetery (cemetary grass cutting - FH	236.67	
		16-515 - Maple Is. Cemetery - G	cemetary grass cutting - FH	307.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	122.74	
		99-999-1 - HST (Statistical) Non	HST Tax Code	141.96	NL 1,233.95
2450	09/10/2024	Kootenay Murphy Holding Ltd.			
8905		16-267 - Fire Pro	FirePro2 Service Contract 0	437.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	48.31	
		99-999-1 - HST (Statistical) Non	HST Tax Code	55.87	NL 485.67
2451	09/10/2024	Local Authority Services Ltd.			
MGBP00000704		16-110 - Admin - Office Supplies	Toner	106.68	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.78	
		99-999-1 - HST (Statistical) Non	HST Tax Code	13.63	NL 118.46
MGBP00000704		16-110 - Admin - Office Supplies	Paper, supplies	295.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	32.61	
		99-999-1 - HST (Statistical) Non	HST Tax Code	37.72	NL 327.84
				Payment Total:	446.30
2452	09/10/2024	Law N Mowers			
Aug 2024		16-275 - By-Law Enforcement	By-law	3,543.90	3,543.90
2453	09/10/2024	Magnetawan Building Centre Ltd			
101-147058		16-769 - Facilities / Parks Mainte	Paint	73.24	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.09	
		99-999-1 - HST (Statistical) Non	HST Tax Code	9.36	NL 81.33
2454	09/10/2024	McDougall Energy			
7349313		16-427 - 2016 Backhoe - Fuel	Dyed Diesel	464.07	
		16-439 - Roads - Street Lights	Dyed Diesel	464.06	
		11-210-2 - A/R HST Receivable	HST Tax Code	102.52	
		99-999-1 - HST (Statistical) Non	HST Tax Code	118.57	NL 1,030.65
7349314		16-403 - 2015 Freightliner Tand	LS Diesel Clear	480.85	
		16-404-2 - 2020 Freightliner - Sr	LS Diesel Clear	480.85	
		16-411 - 2007 International - Fu	LS Diesel Clear	480.86	
		11-210-2 - A/R HST Receivable	HST Tax Code	159.34	
		99-999-1 - HST (Statistical) Non	HST Tax Code	184.29	NL 1,601.90
				Payment Total:	2,632.55
2455	09/10/2024	My-Tech Information Technology			
Aug 2024		16-115 - Admin - Computer Sup	IT support	1,169.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	129.17	
		99-999-1 - HST (Statistical) Non	HST Tax Code	149.40	NL 1,298.60

Municipality of Whitestone
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EFT					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
2456	09/10/2024	Patricia Xerri			
Invoice #2		16-790 - Recreation Cmttee-Pro	Earth Day - wraps & sandwi	150.00	150.00
2457	09/10/2024	Russell Christie LLP			
Aug 19/24		16-120 - Admin - Legal Expense	Legal Services	2,991.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	330.40	
		99-999-1 - HST (Statistical) Non	HST Tax Code	382.14 NL	3,321.63
2458	09/10/2024	Ricoh Canada Inc.			
SC094590178		16-113 - Admin - Office Equipme	Copy usage	968.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	106.93	
		99-999-1 - HST (Statistical) Non	HST Tax Code	123.68 NL	1,075.04
2459	09/10/2024	Sands Canada Inc.			
00721870		16-210 - Fire - Miscellaneous	masks	212.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.47	
		99-999-1 - HST (Statistical) Non	HST Tax Code	27.15 NL	236.03
2460	09/10/2024	Whitmell, Ron			
Aug 2024		16-501 - Cemetery - Audit	staking fees	350.00	350.00
				Total EFT:	91,955.42

OTHER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
1006.88	09/05/2024	TD Visa			
Apr 24 Visa Lib		11-223 - Due to Due (from) Libræ	Apr 24 Visa Lib, pd Apr, pos	1,006.88	1,006.88
104.42	08/21/2024	Hydro One Networks Inc.-Auld			
July 2024		16-466-1 - Aulds Landfill - Hydrç	July 2024 Hydro	8.51	
		16-466-1 - Aulds Landfill - Hydrç	July 2024 Hydro	99.82	
		16-466-1 - Aulds Landfill - Hydrç	July 2024 Hydro	-18.93	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.02	
		99-999-1 - HST (Statistical) Non	HST Tax Code	12.75 NL	100.42
1154.35	08/22/2024	TD Visa			
April Visa MH		16-126 - Admin - Communicatio	April Visa MH, pd in Apr., pc	53.93	
		16-710 - Dunchurch Hall -High É	April Visa MH, pd in Apr., pc	142.47	
		16-108 - Admin - Advertising	April Visa MH, pd in Apr., pc	690.95	
		16-126 - Admin - Communicatio	April Visa MH, pd in Apr., pc	36.91	
		16-285 - Bld Official - Membersh	April Visa MH, pd in Apr., pc	128.00	
		11-210-2 - A/R HST Receivable	HST Tax Code	102.09	
		99-999-1 - HST (Statistical) Non	HST Tax Code	118.08 NL	1,154.35
12815.84	08/07/2024	Workplace Safety Insurance Bd.			
Q2 Remittance		12-335 - WSIB	Q2 Remittance	11,751.81	
		16-275 - By-Law Enforcement	Q2 Remittance	169.98	
		16-798 - After School Program	Q2 Remittance	123.00	
		16-204 - Fire - Workplace Safety	Q2 Remittance	771.05	12,815.84
1772.78	08/21/2024	Municipality Of McDougall			
25400		16-471 - Auld Landfill - Bulk Wa:	Household waste	828.85	
		16-459 - York Landfill - Bulk Wa:	Household waste	943.93	1,772.78
181.93	08/07/2024	Bell Canada			
June 2024		16-162 - High Speed Internet	Paid June 26, posted Aug 7	163.83	

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OTHER

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
	11-210-2 - A/R HST Receivable		HST Tax Code	18.10	
	99-999-1 - HST (Statistical) Non		HST Tax Code	20.93 NL	181.93
190.78	08/07/2024	Bell Canada			
July 24 Int.	16-162 - High Speed Internet		July 24, High Speed Interne	171.80	
	11-210-2 - A/R HST Receivable		HST Tax Code	18.98	
	99-999-1 - HST (Statistical) Non		HST Tax Code	21.95 NL	190.78
2055.29	08/21/2024	Minister Of Finance			
July Admin	12-332 - Employer Health Tax		July 1 - 30 Admin Remittanc	2,055.29	2,055.29
232.64	08/07/2024	Bell Mobility Inc.			
July 2024 Cells	16-109 - Admin - Telephone		July 2024 Cellular Phones	7.12	
	16-092 - Council - Miscellaneous		July 2024 Cellular Phones	39.94	
	16-322 - Cell Phone		July 2024 Cellular Phones	36.27	
	16-283-1 - Cell Phone		July 2024 Cellular Phones	33.58	
	16-322 - Cell Phone		July 2024 Cellular Phones	34.15	
	16-109 - Admin - Telephone		July 2024 Cellular Phones	58.41	
	11-210-2 - A/R HST Receivable		HST Tax Code	23.17	
	99-999-1 - HST (Statistical) Non		HST Tax Code	26.79 NL	232.64
235.03	08/07/2024	Bell Mobility Inc.			
June 2024	16-109 - Admin - Telephone		Paid June 26 - posted Aug.	7.12	
	16-092 - Council - Miscellaneous		Paid June 26 - posted Aug.	39.94	
	16-322 - Cell Phone		Paid June 26 - posted Aug.	37.31	
	16-283-1 - Cell Phone		Paid June 26 - posted Aug.	33.58	
	16-322 - Cell Phone		Paid June 26 - posted Aug.	34.23	
	16-109 - Admin - Telephone		Paid June 26 - posted Aug.	59.47	
	11-210-2 - A/R HST Receivable		HST Tax Code	23.38	
	99-999-1 - HST (Statistical) Non		HST Tax Code	27.04 NL	235.03
2674.19	08/21/2024	Receiver General			
Aug Fire/Coun	12-331 - Payroll Deductions		Aug 1 -30 Fire & Council Re	2,674.19	2,674.19
28684.50	08/21/2024	Receiver General			
Aug Admin	12-331 - Payroll Deductions		July 1 - 31 2024 Admin Ren	28,684.50	28,684.50
290.70	08/07/2024	Bell Canada			
July 24 Office	16-109 - Admin - Telephone		July 2024, Office	261.79	
	11-210-2 - A/R HST Receivable		HST Tax Code	28.91	
	99-999-1 - HST (Statistical) Non		HST Tax Code	33.44 NL	290.70
299.21	08/07/2024	Bell Canada			
Jun 2024 Office	16-109 - Admin - Telephone		Paid June 26, posted Aug 7	269.45	
	11-210-2 - A/R HST Receivable		HST Tax Code	29.76	
	99-999-1 - HST (Statistical) Non		HST Tax Code	34.42 NL	299.21
3034.73	08/26/2024	TD Visa			
Aug Visa MH	16-790 - Recreation Cmttee-Pro		August Visa MH	134.85	
	16-790 - Recreation Cmttee-Pro		August Visa MH	223.10	
	16-710 - Dunchurch Hall -High		August Visa MH	142.46	
	16-092 - Council - Miscellaneous		August Visa MH	150.80	
	16-126 - Admin - Communicatio		August Visa MH	53.93	
	16-108 - Admin - Advertising		August Visa MH	432.48	
	16-108 - Admin - Advertising		August Visa MH	507.78	
	16-108 - Admin - Advertising		August Visa MH	690.95	

Municipality of Whitestone
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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
	16-126 - Admin - Communicati	August Visa MH		37.54	
	16-108 - Admin - Advertising	August Visa MH		91.57	
	16-115 - Admin - Computer Sup	August Visa MH		280.82	
	11-210-2 - A/R HST Receivable	HST Tax Code		288.45	
	99-999-1 - HST (Statistical) Non	HST Tax Code		333.61	NL 3,034.73
3317.02	08/22/2024 TD Visa				
May Visa MH	16-790 - Recreation Cmttee-Pro	May Visa MH, paid in May,		75.30	
	16-110 - Admin - Office Supplies	May Visa MH, paid in May,		78.38	
	16-110 - Admin - Office Supplies	May Visa MH, paid in May,		179.96	
	16-110 - Admin - Office Supplies	May Visa MH, paid in May,		2,966.41	
	11-210-2 - A/R HST Receivable	HST Tax Code		16.97	
	99-999-1 - HST (Statistical) Non	HST Tax Code		19.63	NL 3,317.02
3592.87	08/22/2024 TD Visa				
Visa MH - Marcr	16-104 - Admin - Training Exper	Visa MH - Mar - paid in Mar		1,439.91	
	16-126 - Admin - Communicati	Visa MH - Mar - paid in Mar		53.93	
	16-710 - Dunchurch Hall -High S	Visa MH - Mar - paid in Mar		142.46	
	16-790 - Recreation Cmttee-Pro	Visa MH - Mar - paid in Mar		355.66	
	11-230 - A/R Other Municipalitie	Visa MH - Mar - paid in Mar		563.87	
	16-108 - Admin - Advertising	Visa MH - Mar - paid in Mar		690.95	
	16-126 - Admin - Communicati	Visa MH - Mar - paid in Mar		36.66	
	16-399 - Roads-Boat Launch Gc	Visa MH - Mar - paid in Mar		5.09	
	16-399 - Roads-Boat Launch Gc	Visa MH - Mar - paid in Mar		3.05	
	11-210-2 - A/R HST Receivable	HST Tax Code		301.29	
	99-999-1 - HST (Statistical) Non	HST Tax Code		348.48	NL 3,592.87
380.17	08/21/2024 Minister Of Finance				
Aug Fire/Coun	12-332 - Employer Health Tax	Aug 2024 Fire & Council rer		380.17	380.17
3905.64	09/05/2024 TD Visa				
June 24 Visa Mt	16-092 - Council - Miscellaneous	Hotel re conference		489.34	
	16-110 - Admin - Office Supplies	ink for Paula		120.06	
	16-126 - Admin - Communicati	zoom		53.93	
	16-710 - Dunchurch Hall -High S	starlink		142.46	
	11-130 - Chequing Account	extra payment		-5,000.00	
	16-101 - Admin- Benefits	Renewal of Disability Ins. P		5,640.84	
	16-270 - Emergency Plan	Dollarama - supplies		33.58	
	16-126 - Admin - Communicati	Mailchimp		37.24	
	16-790 - Recreation Cmttee-Pro	Rec. Comm. - snacks		66.85	
	16-790 - Recreation Cmttee-Pro	Rec. Comm. - crafts		31.54	
	16-790 - Recreation Cmttee-Pro	Rec. Comm. - Bingo		20.99	
	16-790 - Recreation Cmttee-Pro	Rec. Comm. - Canada Day		121.93	
	16-790 - Recreation Cmttee-Pro	Rec. Comm. - Amazon		1,112.69	
	16-270 - Emergency Plan	Emergency box - glow stick		20.22	
	16-790 - Recreation Cmttee-Pro	Recreation Cmttee - Canad		486.63	
	16-790 - Recreation Cmttee-Pro	Recreation Cmttee - Snacks		126.60	
	16-790 - Recreation Cmttee-Pro	Recreation Cmttee - Canad		67.42	
	16-118 - Admin - Financial Expe	Overlimit fee		29.00	
	11-210-2 - A/R HST Receivable	HST Tax Code		304.32	
	99-999-1 - HST (Statistical) Non	HST Tax Code		351.98	NL 3,905.64
410.87	09/05/2024 TD Visa				
May 24 Visa Lib	11-223 - Due to Due (from) Libr	May 24 Visa Lib., pd May, p		410.87	410.87

Municipality of Whitestone
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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
46.05	08/21/2024	Hydro One Networks Inc.-York			
June 2024	16-446-1 - York Landfill - Hydro	June Hydro York LF		50.01	
	16-446-1 - York Landfill - Hydro	June Hydro York LF		-9.48	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.52	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.39 NL	46.05
52.74	08/21/2024	Hydro One Networks Inc.-York			
July 2024	16-446-1 - York Landfill - Hydro	July 2024 Hydro York LF		0.69	
	16-446-1 - York Landfill - Hydro	July 2024 Hydro York LF		56.53	
	16-446-1 - York Landfill - Hydro	July 2024 Hydro York LF		-10.72	
	11-210-2 - A/R HST Receivable	HST Tax Code		6.24	
	99-999-1 - HST (Statistical) Non	HST Tax Code		7.22 NL	52.74
549.67	09/05/2024	TD Visa			
Mar 24 Visa Lib	11-223 - Due to Due (from) Libr	Mar 24 Visa Lib., pd Mar, pc		549.67	549.67
567.49	08/21/2024	Hydro One Networks Inc.-Auld			
Feb - June 2024	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		132.79	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		-25.18	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		131.57	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		-24.95	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		1.83	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		122.19	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		-23.17	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		3.68	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		109.62	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		-20.79	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		5.42	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		100.64	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		-19.09	
	16-466-1 - Aulds Landfill - Hydr	Feb - June Invoices - Hydro		7.02	
	11-210-2 - A/R HST Receivable	HST Tax Code		65.91	
	99-999-1 - HST (Statistical) Non	HST Tax Code		76.24 NL	567.49
59.48	08/07/2024	Bell Canada			
July 2024 CC	16-706 - Dunchurch Hall - Telep	July 2024 CC		53.57	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.91	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.84 NL	59.48
July 2024 PW	16-324 - Garage Telephone	July 2024 PW		53.57	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.91	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.84 NL	59.48
				Payment Total:	118.96
6068.93	08/07/2024	Sun Life Assurance Company of			
Apr 2024 Bene.	12-334 - Health Benefits	Apr 2024 Benefits, pd Apr 1		6,068.93	6,068.93
61.27	08/07/2024	Bell Canada			
June 2024 PW	16-324 - Garage Telephone	June 24 PW Gar., pd Jun 26		55.17	
	11-210-2 - A/R HST Receivable	HST Tax Code		6.10	
	99-999-1 - HST (Statistical) Non	HST Tax Code		7.05 NL	61.27
June 24 CC	16-706 - Dunchurch Hall - Telep	June 24 CC, pd June 26, pc		55.17	
	11-210-2 - A/R HST Receivable	HST Tax Code		6.10	
	99-999-1 - HST (Statistical) Non	HST Tax Code		7.05 NL	61.27
				Payment Total:	122.54
6752.63	08/07/2024	Sun Life Assurance Company of			

Municipality of Whitestone
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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
May 2024 Bene.		12-334 - Health Benefits	Paid May 1, posted Aug 7	6,752.63	6,752.63
70.78	08/07/2024	Bell Canada			
July 2024 MI		16-720 - Maple Is. Hall - Teleph	July 2024 MI	63.74	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.04	
		99-999-1 - HST (Statistical) Non	HST Tax Code	8.14 NL	70.78
7065.35	08/07/2024	Sun Life Assurance Company of			
Jul 2024 Bene.		12-334 - Health Benefits	July 24 Benefits, pd Jul 1, p	7,065.35	7,065.35
72.57	08/07/2024	Bell Canada			
June 2024 MI		16-720 - Maple Is. Hall - Teleph	June MI, paid June 26, post	65.35	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.22	
		99-999-1 - HST (Statistical) Non	HST Tax Code	8.35 NL	72.57
7719.92	08/07/2024	Sun Life Assurance Company of			
Jun 2024 Bene.		12-334 - Health Benefits	May Benefits - Pd June 1, p	7,719.92	7,719.92
7766.40	08/07/2024	Sun Life Assurance Company of			
Aug 2024 Bene.		12-334 - Health Benefits	July 2024 Benefits, paid Au	7,766.40	7,766.40
83.21	08/07/2024	Bell Canada			
July 24 Stn 1		16-237 - Station 1 - Telephone	July 2024 Stn 1	74.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.27	
		99-999-1 - HST (Statistical) Non	HST Tax Code	9.57 NL	83.21
85	08/07/2024	Bell Canada			
June 2024 Stn 1		16-237 - Station 1 - Telephone	June 24 Stn 1, pd Jun 26, p	76.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.46	
		99-999-1 - HST (Statistical) Non	HST Tax Code	9.78 NL	85.00
88.24	08/07/2024	Bell Canada			
July 2024 Stn 2		16-257 - Station 2 - Telephone	July 2024 Stn 2	79.46	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.78	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.15 NL	88.24
90.03	08/07/2024	Bell Canada			
June 2024 Stn 2		16-257 - Station 2 - Telephone	June 2024 Stn 2, pd Jun 26	81.07	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.96	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.36 NL	90.03
			Total Other:		103,656.35
			Total AP:		266,878.64

Report prepared for Council September 6, 2024



Maneesh Kulal , Treasurer

STAFF REPORTS



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: September 17, 2024

Report No: ADMIN-2024-10

Subject:

Request for Proposal, Contracted By-law Enforcement Services.
RFP- 2024-10

Recommendation:

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2024-10 (Request for Proposal, Contracted By-law Enforcement Services, RFP- 2024-10)

Background:

At the March 19, 2024 Regular Council meeting the following resolution was passed:

Resolution No. 2024-122

Moved by: Councillor Nash

Seconded by: Councillor Woods

- 11.5 Request to discuss By-law Enforcement Officer Contracted Services (Requested by Councillor Nash)

WHEREAS the current By-law Enforcement Officer has been employed under contract with the Municipality of Whitestone since 2005; and

WHEREAS the current three-year employment contract with the Municipality of Whitestone By-law Enforcement Officer ends on December 31, 2024;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone requests that staff discuss with the By-law Enforcement Officer, his interest in a contract renewal, and report back to Council at a future Council meeting in respect of this matter.

At the Regular Council meeting of April 16, 2024, the following resolution was passed.

Resolution No. 2024-170

Moved by: Councillor Woods

Seconded by: Councillor Lamb

- 11.6 Municipal By-law Enforcement Services
Memorandum from CAO/Clerk Hendry dated April 16, 2024

THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry dated April 16, 2024 in regard to By-law Enforcement Services for the Municipality; and

THAT Staff consider available options to replace the current By-law Enforcement Officer at the end of his current term of contract (December 31, 2024)

See Attachment 1 for the April 16, 2024 Memorandum referenced in Resolution No. 2024-170

At the Council meeting of July 18, 2024, the following resolution was passed in open session after a Closed Session discussion in respect of:

- By-law Enforcement Services – salary and contracted service cost comparisons, and
- Recruitment matters

Resolution No. 2024-300

Moved by: Councillor Lamb

Seconded by: Councillor Bray

- 15.2 Labour relations or employee negotiations pursuant to Ontario Municipal Act, Section 239. (2) (d)

- By-law Enforcement Services – salary and contracted service cost comparisons
- Recruitment matters

THAT the Council of the Municipality of Whitestone requests the CAO/Clerk to proceed with the recruitment process for a By-law Enforcement Officer through an RFP process.

RFP 2024-10, being a Request for Proposal for Contracted By-law Enforcement Services for the Municipality of Whitestone was released on July 29, 2024. The RFP was posted on the Municipal Website on both Employment Opportunities as well as in Tenders and Requests for Proposals. The RFP was also posted on the Municipal Law Enforcement Officers Association (MLEOA) website under career opportunities.

Analysis:

RFP 2024-10 closed Friday August 23, 2024 at 4:00 p.m. No proposals were received in response to the RFP.

That said, three resumes were received indicating interest in the By-law Enforcement position, one of which has the potential to explore further. Several education opportunities will need to be offered as well as mentoring. Discussions are ongoing in respect to this matter.

Further information will be provided at the October 15, 2024 Council meeting.

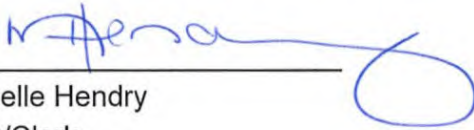
Link to Strategic Plan:

Core Values

We will govern our actions according to the following core values:

- *Accountability*
- *Respect for others*
- *Honesty and integrity*
- *Diversity*
- *Openness and transparency*
- *Respect for nature and the environment*
- *Efficiency and cost effectiveness*

Respectfully submitted by:



Michelle Hendry
CAO/Clerk

Attachment 1: April 16, 2024 Memorandum from CAO/Clerk Hendry referenced in Resolution No. 2024-170



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: April 16, 2024
Re: By-law Enforcement Services

The current By-law Enforcement Services contract has been in place for nineteen (19) years with Law N Mowers (Mr. Paul Rossiter) and the current three-year contract extension ends on December 31, 2024.

Mr. Rossiter has indicated he would not be seeking any further extensions to the contract.

Mr. Rossiter did indicate however that he would be willing to continue beyond the end of his term for the purposes of continuity in respect of matters before the court. This will be beneficial for the Municipality.

Contract Services for By-law Enforcement hours and costs, 2019 to 2023:

Year	Calls	Response Hours	Meeting Hours	Court related Hours	Total Hours	Annual contract costs
2019	243	344	13	53	410	\$22,067
2020	325	322	10	8	340	\$20,431
2021	250	390	23	0	413	\$22,468
2022	334	324	22	10	356	\$22,447
2023	212	262	11	1	274	\$20,026

The 2024 Budget currently stands at \$24,000.

In 2024, an updated Traffic and Parking By-law, an updated Trailer By-law and an updated Rental Unit By-law will expand the expectations and requirements of By-law Enforcement Officer Services for Whitestone.

Consideration should be given to increasing the By-law Enforcement Services budget for 2024 to accommodate new expectations of enforcement.

By-law Enforcement is a unique skill set and combined with the part-time nature of the work this will necessitate a significant lead time to ensure services are available and in place for a seamless transition.

An overlap of services would be appropriate in respect of the updated By-laws referenced above and the requirement for increased enforcement services as the updated By-laws come into effect.

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Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: September 17, 2024

Report No: ADMIN-2024-11

Subject:

Community Center Projector and Screen Options

Recommendation:

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2024-11 (Community Center Projector and Screen Options)

Background:

At the Council meeting of January 16, 2024 Council was presented with Report ADMIN-2024-01, RFP Community Centre Audio / Visual Improvements and the following motion was defeated:

Resolution No. 2024-012
Moved by: Councillor Scott Nash
Seconded by: Councillor Joe Lamb

9.2 Report ADMIN-2024-01
RFP Community Centre Audio / Visual Improvements

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2024-01 (RFP 2023-10 Community Centre Audio / Visual Improvements); and

THAT the Council of the Municipality of Whitestone request that staff work with Stephen D Michael Ltd. to provide a formal quotation for specific Audio / Visual upgrades at the Dunchurch Community Centre and report back to Council at a future Council meeting.

Recorded Vote requested by Councillor Nash:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray		X	
Councillor, Joe Lamb		X	
Councillor, Scott Nash		X	
Councillor, Brian Woods		X	
Mayor, George Comrie	X		

There was significant conversation at the January 16, 2024 meeting in respect of the potential for modestly priced upgrades to the current system at the Community Centre for the provision of both a projector and screen. This will allow for Zoom (videoconferencing) to be visible to both Council and the Public who are in attendance at the Council meeting.

The 2024 Capital Budget provides for the following project:

19-110 Community Centre Communications	25,000	Grant applied for was denied recently; working with Dan Hildebrandt on options to fit budget parameters
--	--------	---

Analysis:

Staff requested assistance from IT Consultant Dan Hildebrandt for this project. Mr. Hildebrandt undertook research and has provided a number of options for projectors and projector screens.

Mr. Hildebrandt will be in attendance at the Council meeting of September 17, 2024 to speak to the options and proposed upgrades.

See options and pricing per ATTACHMENT 1

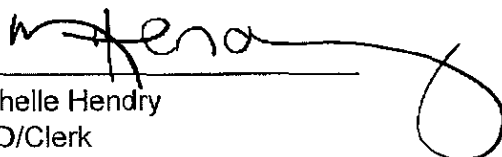
Financial Considerations:

Budget for 2024 is \$25,000

Link to Strategic Plan:

- 1. Communication**
To review and improve the Municipality's communication with all stakeholders in the community with a view to openness and transparency
- 2. Fiscal Responsibility and Accountability**
To be financially responsible and accountable in delivering municipal services efficiently and cost effectively within the community's economic framework

Respectfully submitted by:


Michelle Hendry
CAO/Clerk

Attachment 1: Whitestone Community Centre – Projector and projector screen options

ATTACHMENT 1

Whitestone Community Centre – Projector & Large Projector Screen options

	<u>Total</u>	<u>Screen Size Inches</u>			
<u>Projector Screens</u>					
Elitescreens 142" D Manual Pull Down Screen, 69.6"x123.7",16:9,Black Case (M142UWH2)	\$739.52	142			
EluneVision Luna 180" 16:9 with 1.2 Gain Motorized Projector Screen – Grey	\$1,649.99	180			
EluneVision Reference EVO 150" 8K 16:9 1.0 Gain <u>Fixed Frame Projector Screen</u> - White	\$2,129.99	150			
EluneVision Reference EVO 8K 150" 16:9 1.0 Gain Motorized Tab Tensioned Projector Screen – Black	\$2,399.99	150			
Grandview (16:9 Aspect Ratio) 200" 4K UHD <u>Fixed-Frame Projector Screen</u> (LFPP200)	\$3,099.99	200			
EluneVision High Definition Cinema White Motorized Screen – 200" – 16:9	\$3,299.99	200			
EluneVision Rear Projection Professional Large Tab-Tension Motorized Screen 200" – White	\$3,675.00	200			
Grandview Integrated Cyber Series (16:9 Aspect Ratio) 200" Motorized Projector Screen	\$4,055.00	200			
			<u>Max Screen Inches</u>	<u>Projection Technology</u>	<u>Brightness Lumens</u>
					<u>Resolution</u>
<u>Projectors</u>					
Optoma UHZ55 4K UHD Laser DLP Smart Home Theater and Gaming Projector (New Item – Coming Soon)	\$3,399.99	300	DLP UHD	3000	3840 x 2160
JVC 4K UHD 3300 Lumens DLP Laser Projector - Black (LXNZ30B)	\$4,998.00	200	DLP	3300	3840 x 2160
Sony 2022 VPLXW5000ES - X1 4K HDR Laser Home Theater Projector with Native 4K SXRD Panel – Black	\$7,498.00		4K SXRD HDR	2000	3840 x 2160
LG ProBeam BU70QGA 7000 Lumen 4K UHD Laser Projector, Black	\$7,599.99	300	UHD	7000	3840 x 2160
JVC DLA-NZ7 4K Native / 8K E-shift D-ILA HDR Laser Front Home Projector - Black (DLANZ7B)	\$11,998.00	200	D-ILA HDR	2200	8192 x 4320
<u>Solution Options:</u>					
<u>Solution #1</u>					
	<u>\$4,139.51</u>				
Optoma UHZ55 4K UHD Laser DLP Smart Home Theater and Gaming Projector (New Item – Coming Soon)	\$3,399.99	300	DLP UHD	3000	3840 x 2160
Elitescreens 142" D Manual Pull Down Screen, 69.6"x123.7",16:9,Black Case (M142UWH2)	\$739.52	142			
<u>Solution #2</u>					
	<u>\$7,397.99</u>				
JVC 4K UHD 3300 Lumens DLP Laser Projector - Black (LXNZ30B)	\$4,998.00	200	DLP	3300	3840 x 2160
EluneVision Reference EVO 8K 150" 16:9 1.0 Gain Motorized Tab Tensioned Projector Screen – Black	\$2,399.99	150			
<u>Solution #3</u>					
	<u>\$11,654.99</u>				
LG ProBeam BU70QGA 7000 Lumen 4K UHD Laser Projector, Black	\$7,599.99	300	UHD	7000	3840 x 2160
Grandview Integrated Cyber Series (16:9 Aspect Ratio) 200" Motorized Projector Screen	\$4,055.00	200			



WHITESTONE FIRE RESCUE

Bob Whitman, Fire Chief

Office: 705-389-2466

Cell Phone: 705-774-1967

Fax 705-389-3824

Email: fire.department@whitestone.ca

To: Mayor and Council

Date: August 1, 2024

From: Bob Whitman, Fire Chief

Please review the following report on the Accredited Superior Tanker Shuttle Service.

Background

Council asked me to look into the Superior Tanker Shuttle Service Accreditation after receiving the cost benefit report on the purchase of a new pumper apparatus to replace the aging Pumper 1.

The tanker shuttle was discussed with council years ago, but it was declined at that time.

What is it Superior Tanker

The Accredited Superior Tanker Shuttle Service is a level of certification that is considered to be an equivalent level of fire protection as having a municipal hydrant system.

We must be able to demonstrate through a review of standard operating procedures, automatic aid agreements, historical fire data and practical testing that we can flow 200 gallons per minute (GPM) continuously for 120 minutes to meet the requirements for personal lines insurance. Commercial lines have additional requirements including 400 GPM flow and the distances from the station and water source are reduced. All information presented below assumes personal lines accreditation.

Accreditation lasts 5 years.

Benefits

It can affect residential insurance rates. However, it only applies to residences within 5 km of an approved standpipe **AND** 8 km of Station 1 (Dunchurch). It is also dependent on the individual insurance policy/company.

It is important to note that accreditation **does not** guarantee a reduced insurance rate as the certification bodies do not set insurance rates.

See map for the areas that would potentially benefit.

The pink highlighted area is located within 8 km of the Station 1 **AND** 5 km of Dunchurch Beach Standpipe.

The yellow area is an extension of coverage because it falls within 8 km of the Station 1 **AND** within 5 km of the Balsam Road Standpipe.

Challenges

The water capacity of each standpipe (alternative water source) must be documented for a 50-year drought cycle and documentation must be available for review. Each approved site must be able to supply 109,000L (24,000 gallons) of water year-round.

Standpipes must be available 24 hours a day, 365 days a year. This includes being cleared of snow and parked vehicles.

We currently have five standpipe locations. Dunchurch Beach, Balsam Road, Farleys Road, Edgewood Road and the Bunny trail.

Balsam Road would need to be certified by a registered professional engineer, a registered hydrologist, a registered geologist, a soil conservationist or federal surface water specialist. There is also a concern that this body of water is located mostly on private property and in close proximity to a private well. The additional coverage area of this standpipe is indicated in yellow on the map.

I spoke with Bob Hughes at Georgian Engineering; he stated it would be costly to do the testing of the site on Balsam Road by a registered hydrologist.

Farleys Road standpipe is within the 8 km of Station #1, but is not accessible during the winter.

Edgewood Road standpipe is available 24 hours a day, 365 days a year and has adequate water volume, however it is located beyond the 8 km distance from Station #1.

Bunny Trail standpipe is outside the 8 km coverage area of Station #1 and likely would not qualify due to the same challenges as the Balsam Road site (mainly low water levels). We have looked into moving the location to the Boat Launch Road site but that is not year-round accessible as the roads department are unable to plow it with the big plow trucks. It would be beneficial to relocate the standpipe from the Bunny Trail to Boat Launch Road even considering the lack of year-round access.

We will require tanker support from Magnetawan Fire Department and possibly McKellar Fire Department as well. It will require joint training and the entering of automatic aid agreements with one or both Municipalities.

Currently we have mutual aid agreements with both departments. Current practice for a structure fire is to request assistance from Magnetawan Fire Department first and then McKellar Fire Department or McDougall Fire Department as required depending on the location. In order to be accredited these agreements need to be updated to automatic aid, this means in the event of a structure fire those departments are automatically tiered without intervention.

It is expected that all policies, equipment, training and agreements that were used to complete the accreditation are maintained as per applicable standards. Surveillance audits occur between the 5-year re-certifications.

It is required by the accreditors that we have adequate personnel and equipment available to respond to emergencies during the test. This will likely require the assistance of neighboring fire departments as well on the day of testing.

Costs

Certification by Fire Underwriters **\$2500** (allows 2 attempts).

Cost to upgrade Tanker #2 porta-tank from 1500 gallons to 2000 gallons **\$3500**.

Cost for an Engineer for Balsam Road stand pipe water flow **TBD**.

Conclusion

If we are able to certify Dunchurch Beach and Balsam Road standpipe locations 298 homes with year-round access may be eligible for a rate reduction. An additional 254 limited access homes may also be eligible. A total of 552 homes may be eligible.

If we are only able to certify Dunchurch Beach standpipe location then 237 year-round access homes may be eligible with an additional 238 homes with limited access, for a total of 475 homes.

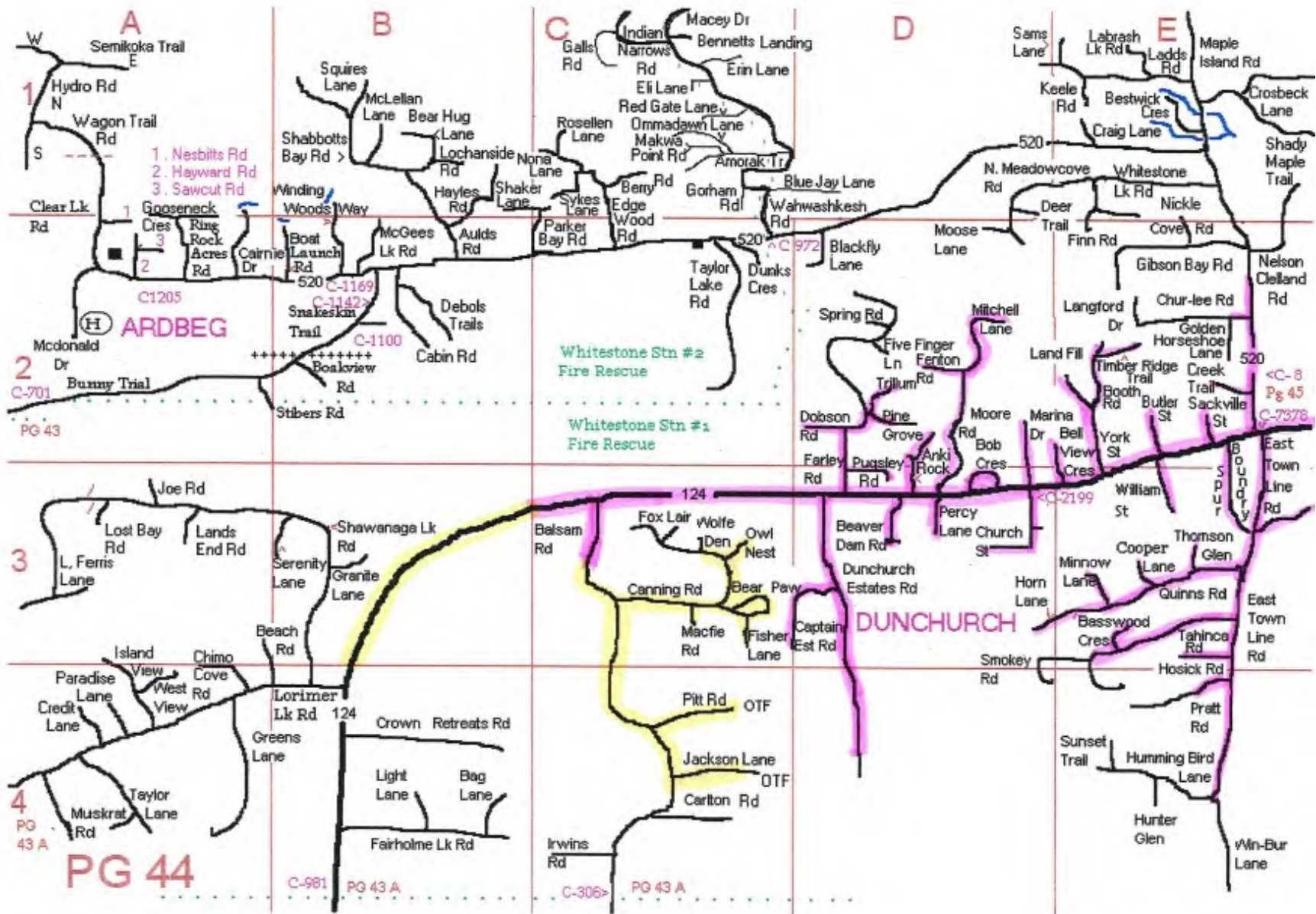
Adding Balsam Road standpipe location adds an additional 77 homes with a significant increase in cost.

Recommendations

- (1) We forgo the tanker certification at this time as it would only impact up to maximum of approximately 552 homes. 254 of these homes have limited access due to not being on municipal maintained roads which may further affect their ability for a reduced rating. At a minimum cost would be \$6000 + the engineering report(s).
- (2) We continue to operate in the same way as we have been, when there is a fire in Whitestone, we request mutual aid assistance as required.
- (3) We relocate the standpipe from the Bunny Trail (low water levels) to Boat Launch Road even if it's only accessible in the summertime; it would improve access to a reliable water supply during most of the year.

From: Bob Whitman Fire Chief

Thank you



Approximate number of homes sorted by road, within the 8 km of Station #1 and 5 km of Dunchurch Beach standpipe (PINK) that ARE maintained by the Municipality (Year-round Access).

Balsams Road	6
Bellview Cres	3
Bob's Cres	2
Boundary Spur	5
Butler Street	3
Chur-Lee Road	2
Church Street	12
Dobson Road	7
East Town Line Road	12
Farley Road	8
Marina Drive	3
Mitchell Lane	22
Moore Drive	2
Quinn's Road	5
Sackville Street	5
William Street	4
York Street	3
Total	102

If we add the homes on HWY 124 (123), and HWY 520 (12), this would make the total number of homes accessible year-round **237**.

Approximate number of homes sorted by road, within the 8 km of Station #1 and 5 km of Dunchurch beach standpipe (PINK) that are NOT maintained by the Municipality (Limited Access).

Anki Rock Road	6
Basswood Cres	3
Beaver Dam Road	10
Booth Road	7
Captain Estate	7
Creek Trail	7
Dunchurch Estates	80
Fenton Road	4
Fifth Finger Lane	5
Horn Lane	3
Hosick Road	6
Minnow Lane	8
Percy Lane	2
Pine Grove	29
Pratt Road	7
Pugsley Road	6
Round Tree Road	4
Smokey's Road	8
Spring Road	1
Tahinca Road	30
Thomson Glen Road	3
Timber Ridge Trail	2
Trillium Road	2
Total	238

The Balsam Road standpipe (yellow) would add the following (if approved).

13 Additional homes on HWY124
8 Additional homes on balsam Road

Roads maintained by the municipality and number of houses

Canning Road	21
Bear's Paw	19
Total	40

Total year-round access added by Balsam Road standpipe 61.

Roads not maintained by the municipality and number of houses

Fisher lane	7
Jackson Lane	2
Macfie Road	5
Owl Nest	1
Pitt Road	1 OTF
Total	16

Total limited access homes added by Balsam Road standpipe 16.



Satellite Image of Balsam Road standpipe location.



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Public Works

Agenda Date: September 17, 2024

Report No: PW-2024-10

Subject:

Consideration for the Proposed HVAC Upgrades for Fire Station 2 (Ardbeg)

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2024-10 for information.

Background:

At the June 18, 2024, Regular Council Meeting, Resolution No. 2024-249 was passed concerning the proposed HVAC (Heating, Ventilation, and Air Conditioning) upgrades to Fire Station 2 (Ardbeg).

Resolution No. 2024-249

Moved by: Councillor Lamb

Seconded by: Councillor Nash

11.6 Ardbeg Firehall, discussion regarding proposed HVAC upgrades

WHEREAS the Council of the Municipality of Whitestone approved a 2024 Capital Budget item: HVAC Improvements to Fire Station 2 (Ardbeg) per the 2023 Steinhoff report and supported by the Chief Building Official, in the amount of \$7,000; and

WHEREAS Council believes there may be a less expensive option to consider that will address air quality in Fire Station 2 (Ardbeg);

NOW THEREFORE BE IT RESOLVED THAT Fire Chief Bob Whitman and Public Works Manager David Creasor be requested to consider alternate and less expensive options and report back to Council in Q3 with recommendations.

Council has approved a capital budget item of \$7,000 for improvements to Fire Station 2. The 2024 budget, based on the 2023 Steinhoff Report, includes recommended repairs and replacements, such as the installation of a carbon dioxide and exhaust system in the vehicle bay, estimated at \$15,000, to comply with OBC 6.2.2.3. Additionally, to enhance air quality, the

Consideration for the Proposed HVAC Upgrades for Fire Station 2 (Ardbeg)

general building will receive a make-up air or HRV (heat recovery ventilator) unit, with an estimated cost of \$7,500, providing fresh air to the building.

Council has requested considerations for potentially less costly options that could address air quality concerns in the Fire Station 2 (Ardbeg) be brought forward in this report.

Analysis:

The 2023 Steinhoff Report recommendations for Fire Station 2 have been reviewed with Chief Whitman to guide current and future planning. The plans consider the building's demands, including health and safety, and include a risk assessment evaluating potential risks and their impact. This assessment will help prioritize future facility improvements.

Although some recommendations aren't required by the current building code due to the station's older post and beam construction, they will still be considered in future development plans for Fire Station 2.

Fire Station 2 (Ardbeg) is not regularly occupied, indicating the opportunity to consider more efficient or less comprehensive solutions. Based on the Ontario Building Code (OBC) specifications, particularly sections 6.2.2.3(2), monitoring devices may be omitted given the provision of a suitable mechanical ventilation system that interlocks with a local control switch.

Options in Vehicle Bay:

1. Exhaust Fan System with Make-Up Air Unit

Estimated Cost: \$6,500

o System Components:

- Installation of a high-capacity central exhaust fan rated for at least 650 CFM.
- Pairing with a dedicated Make-Up Air Unit (MUA) that delivers at least 650 CFM of fresh air.

o Operational Controls:

- The exhaust fan will integrate with a control system linked to the light switch, ensuring operation during occupancy.
- Interlocked controls to maintain balanced pressure within the garage area.

2. Heat Recovery Ventilation (HRV) System with Supplementary Make-Up Air

Estimated Cost: \$7,500

o System Components:

- Installation of a high-efficiency HRV system capable of managing 650 CFM, allowing heat recovery from exhaust air to preheat incoming fresh air.
- Additional make-up air capabilities to meet ventilation needs.

o Operational Controls:

- Control interface linked to a light switch for easy activation during occupancy.

3. Chief Whitman's Established Best Practice Procedure at Fire Station #2 (July 04, 2024) ATTACHMENT 1:

- o Outlined in the attached document. According to Chief Whitman, any significant safety concerns would have already been addressed with necessary installations.

Additional Considerations:

- During power outages, a back-up generator should be considered for continuous operation, with an estimated cost of \$15,000. This is not included in the current proposal but is a critical infrastructure consideration for safety.

Financial Considerations:

Careful consideration has been given to budget constraints and health and safety priorities for Volunteer Fire Fighters our financial resources.

- The Municipality has allocated a budget of \$7,000 for 2024 for improvement to Station 2. The proposed options have been designed to work with this financial framework.

Link to Strategic Plan:

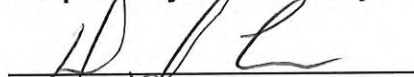
5. Maintenance of Our Infrastructure:

To maintain and preserve the Municipality's infrastructure to established standards within our financial capability.

7.9 Promote health and safety

Health and safety are important factors in the quality of life for Whitestone residents. The Municipality will continue to support health and safety related services and programs within the Municipality such as the Volunteer Fire and Rescue Service, the Nurse Practitioner Led Clinic, and fitness programs.

Respectfully submitted by:




David Creasor
Manager of Public Works



Bob Whitman
Fire Chief

Reviewed by:



Michelle Hendry
CAO/Clerk

ATTACHMENT 1: Memorandum from Bob Whitman dated July 4, 2024 - Air Exchanger / Fan Ardbeg Firehall



WHITESTONE FIRE RESCUE

Bob Whitman, Fire Chief

Office: 705-389-2466

Cell Phone: 705-774-1967

Email: fire.department@whitestone.ca

To: Mayor and Council

Date: July 4, 2024

From: Bob Whitman, Fire Chief

RE: Air Exchanger / Fan

It is my opinion that installing an air exchanger in Fire Station #2 is a poor use of tax payer funds. Station #2 is not occupied on full time basis; it is used 2 times a month for vehicle checks and responds to approximately 3-5 emergency calls per year.

The building is older and of post and beam construction. It is frequently without power (weekly) and would likely also require a standby generator to be installed in conjunction with the air exchanger to ensure it was operational when required.

In the municipal building report done by Steenhof Building Service Group, it stated that Station #2 is not staffed during normal hours and as such is not a full-service fire hall, instead it mostly provides vehicle storage.

Section 3.3 of the Municipal Building Assessments report done by Steenhof Building Services Group indicated in the accessibility recommendations that given the age of the building and being occupied only on a case-by-case basis, retrofits for accessibility are not considered to be feasible. Using the same logic it doesn't make financial sense to add an air exchanger.

The Fire Department has a best practice procedure in place at Fire Station #2 see attached, as Fire Chief if I felt this was a safety concern it would have been installed already.

Respectfully,

Bob Whitman, Fire Chief

WHITESTONE FIRE RESCUE
BEST PRACTICE FOR STATION #2

OPEN BAY DOOR BEFORE STARTING EQUIPMENT

- Open Bay door before starting Rescue #2, then move Rescue #2 to the outside.
- Remove Generator to the outside of station #2 away from the Bay door before starting.
- Remove Chainsaw to the outside of station #2 away from the Bay door before starting.
- Remove Boat to the outside of station #2 and away from the Bay door before starting.
- Remove Snowmobile to the outside of station #2 and away from the Bay door before starting.
- After all equipment has been taken outside and away from the Bay door, return equipment back inside station #2, leave Bay door open for 3-5 minutes before closing the Bay door.

This best practice will be followed by all Firefighters.

Bob Whitman, Fire Chief

July 4, 2024

BY-LAWS

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
BY-LAW No. 47-2024**

**A By-law to Enter into an Agreement
for Conditions of Approval of Consent B43/2022(W)**

(Assessment Roll No. 010 001 03500 – SKEBA, Ilona and Christopher Mario)

WHEREAS Section 9 of the *Municipal Act*, 2001, S.O. 2001, c. 25 as amended provides for powers of a natural person whereby a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 51(26) of the *Planning Act* authorizes municipalities to enter into agreements as a condition of approval of a consent;

AND WHEREAS it is deemed desirable that the Corporation of the Municipality of Whitestone enter into an agreement with Ilona Skeba and Christopher Mario Skeba for the purposes of fulfilling conditions of an approved Consent Application B36/2022(W);

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Municipality of Whitestone hereby enacts as follows:

1. **THAT** the Mayor and CAO/Clerk of the Corporation of the Municipality of Whitestone are hereby authorized to execute under seal of the Corporation an Agreement between the Municipality of Whitestone and Ilona Skeba and Christopher Mario Skeba; and
2. **THAT** the said Agreement is attached hereto and shall form part of this By-law as Schedule "A"; and
3. **THAT** this By-law shall come into effect upon the date, and at the time of its passing; and
4. **THAT** By-law No. 47-2024 being a By-law to enter into an agreement with Ilona Skeba and Christopher Mario Skeba for the purposes of fulfilling conditions of an approved Consent Application B43/2022(W) is hereby passed this 17th day of September, 2024.

Mayor George Comrie

CAO/Clerk Michelle Hendry

Schedule 'A' to By-law 47-2024



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Paula Macri, Planning Assistant
Date: September 3, 2024
Agenda Date: September 17, 2024
Re: SKEBA, Ilona and Chris
Consent Application B43/2022(W)
Status of Conditions of Approval

Background

At the Council meeting of October 4, 2022, the following resolution was passed:

Resolution No. 2022-345

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

5.1 Consent Application B43/2022(W) – SKEBA

WHEREAS John Jackson, Planner Inc. has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B43/2022(W)-SKEBA and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
2. That the new lot(s) receive 911 addressing from the Municipality;
3. That the applicants enter into a Section 51.26 Consent Agreement with the Municipality of Whitestone to be registered on title, to include:
 - (i) the implementation of the mitigation measures set out in the Hutchison Environmental Sciences Report dated August 31, 2022;

- (ii) the implementation of the septic system design measures set out in the Hutchison Environmental Sciences Report dated August 31, 2022 to ensure the retention of phosphorous; and
 - (iii) recognition of the private access road for the new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance;
4. That payment of all applicable planning fees be made to the Municipality of Whitestone.
 5. That the development of the new lots be subject to site plan control.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Mayor, George Comrie	X		

Carried

On October 17 2022, the Parry Sound Area Planning Board granted the creation of the two new waterfront lots on Lorimer Lake accessed by a private right-of-way as applied for by Ilona and Chris Skeba subject to the following conditions:

Planning Board Requirements

1. That the applicant provides the Secretary-Treasurer with:

From Lawyer:

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry Office

Municipal Compliance Letter Requirements

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges by-law;
2. That the new lot(s) receive 911 addressing from the Municipality;
3. That the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title to include:
 - (i) the implementation of the mitigation measures set out in the [Hutchison Environmental Sciences Report dated August 31, 2022](#);
 - (ii) the implementation of the septic system design measures set out in the [Hutchison Environmental Sciences Report dated August 31, 2022](#) to ensure the retention of phosphorous; and
 - (iii) recognition of the private access road for the new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance;

4. That development of the new lots be subject to site plan control.

Status of Conditions of the Parry Sound Area Planning Board approval of October 17, 2022:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law.
 - Awaiting payment.
2. That the new lot(s) receive 911 addressing from the Municipality;
 - Condition satisfied.
3. That the owner enters into a 51(26) Consent Agreement to include:
 - (i) the implementation of the mitigation measures set out in the [Hutchison Environmental Sciences Report dated August 31, 2022](#);
 - (ii) the implementation of the septic system design measures set out in the [Hutchison Environmental Sciences Report dated August 31, 2022](#) to ensure the retention of phosphorous; and
 - (iii) recognition of the private access road for the new lots and to indemnify the Municipality for any responsibility or liability for the access or maintenance;
 - The Consent Agreement has been reviewed by David Leeder, Senior Environmental Scientist and President of Hutchison Environmental Sciences, with respect to the septic system design measures and the retention of phosphorus. The applicants have also reviewed the agreement.
4. That development of the new lots be subject to site plan control.

The above noted condition of the approval required the owners to enter into a Site Plan Control Agreement with the Municipality. Rather than completing a Site Plan Agreement now, it is more appropriate to process the application and prepare the Site Plan Agreement prior to obtaining a final Building permit. The property and future development is subject to the Site Plan Control By-law which requires the agreement prior to a building permit.

Once the plan is registered, the plan number will be inserted into the agreement.

Kindly note that the applicants must fulfill the above-noted conditions of the consent by October 18, 2024.

ATTACHMENTS:

Attachment 1

- Report from John Jackson, Planner dated September 12, 2022

Attachment 2

- Draft Consent Agreement

CONSENT APPLICATION NO. B43/2022(W)

PART OF LOT 10, CONCESSION 3

GEOGRAPHIC Township OF HAGERMAN

PART 1 OF 42R-20387

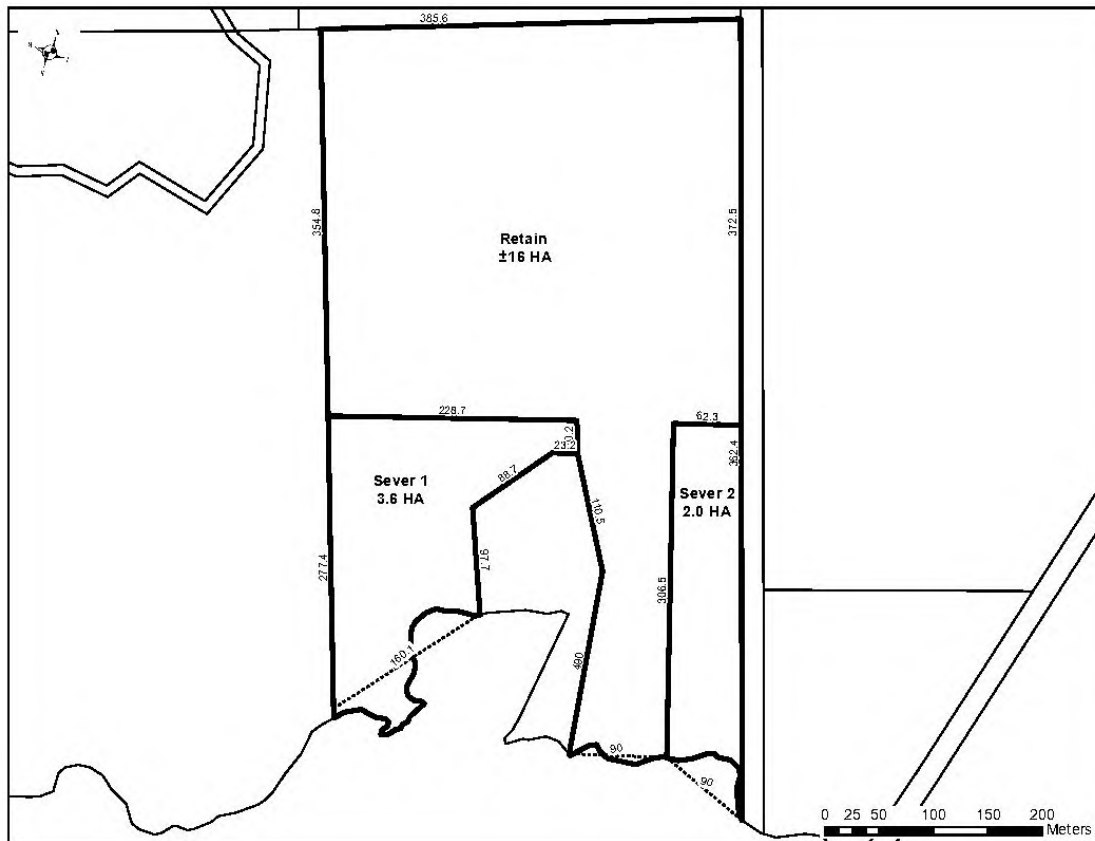
ROLL # 4939 0100 010 3500

Applicants: Ilona and Chris Skeba

September 12, 2022

PROPOSED CONSENT

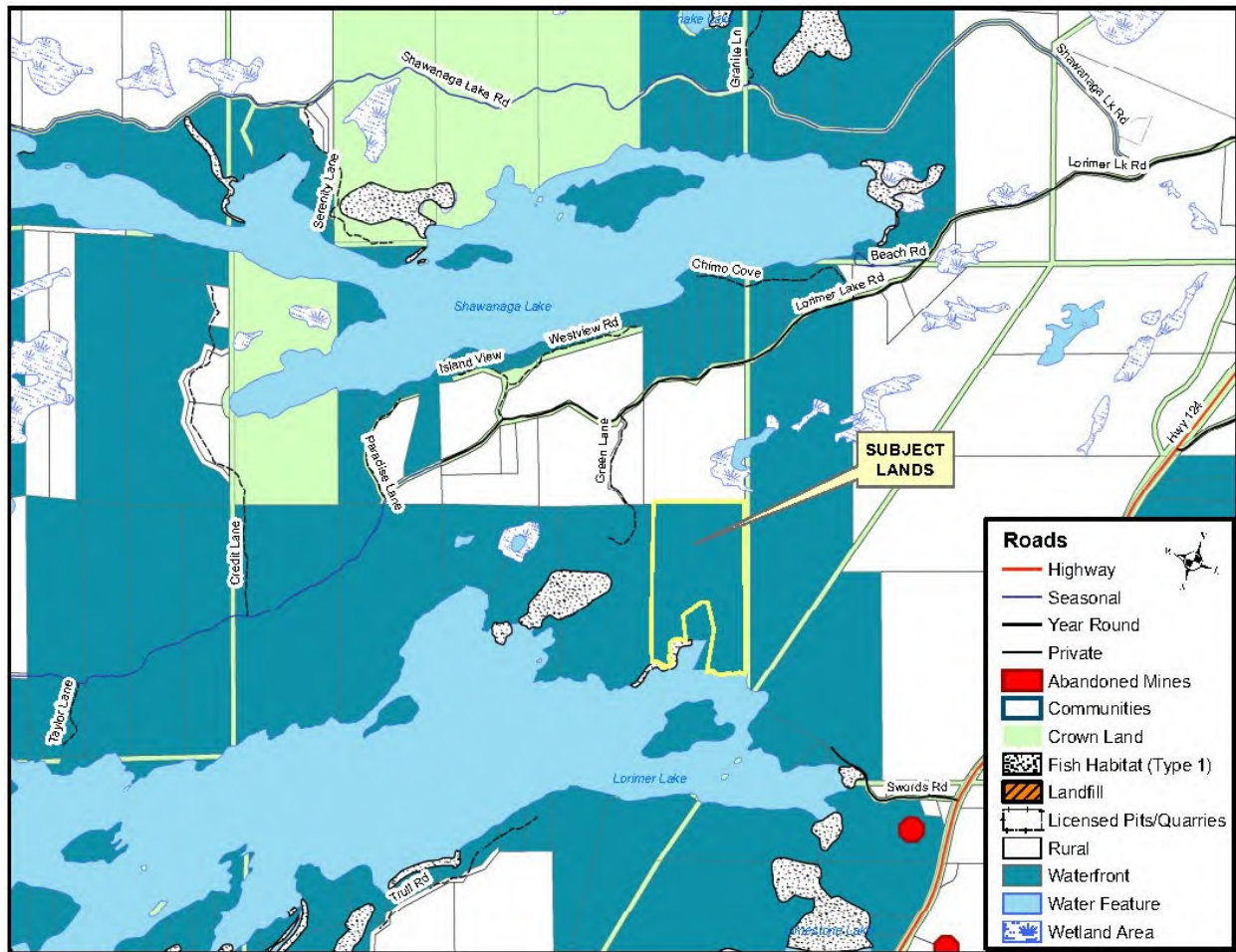
The Skebas are proposing to create two new lots on Lorimer Lake accessed off Green Lane.



The resultant lots are showing a minimum lake frontage of 90 metres and an area of 2.0 hectares.

OFFICIAL PLAN

The official plan for the Municipality of Whitestone designates the subject lands as Waterfront.



There also appears to be a “band” of Fish Habitat identified along the western lot frontage where the existing development is located.



The lands have moderate slopes with few constraints to development.



LORIMER LAKE

Given the background on Lorimer Lake, the applicant has retained an environmental consultant to assess the impact of the proposed consent on the water quality of the lake. This concern has been the general theme behind a policy on the lake that has traditionally discouraged any further development on the lake.

The consultants report explains the background to the matter of nutrient inputs associated with new development. It has become clear that earlier correlation between development and water quality degradation was false. This falsehood was qualified to the heavily mineralized soils that are slightly acidic found on the Canadian Shield.

These measures have been difficult for many to understand or accept. There continues to be a notion that the best path for lake planning on trout lakes is to restrict future development. There is no longer any science to base such a policy framework.

It has been repeated many times that the most appropriate approach for planning on such lakes is to use a bio-physical approach where development is judged based upon protecting natural heritage features, recognizing physical constraints, quantifying legitimate character features.

(See Site Evaluation Report by Michaelski Nielson dated August 2015).

It is anticipated that the planning board will be receiving additional objections to further lot creation on Lorimer Lake.

RECOMMENDATION

That the consent proposing to create two new waterfront lots on Lorimer Lake accessed by a private right-of-way as applied or by Ilona and Chris Skeba in Consent Application No. B43/2022(W) be approved subject to the following conditions:

- 1) Payment of a fee in lieu of parkland in accordance with the Municipality's fee By-Law;
- 2) That the owner enters into a 51(26) consent agreement to include:
 - a) The implementation of the mitigation measures set out in the Hutchison Environmental Sciences Report dated August 31, 2022;
 - b) Recognizing the private access road to the newly created lots and limiting the liability and responsibility of the Municipality to provide for road services; and
 - c) Implementing those septic system design measures to ensure the retention of phosphorous.
- 3) 911 Addressing; and
- 4) Payment of any applicable planning fees.

Respectfully submitted,



John Jackson M.C.I.P., R.P.P.

JJ; jc

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of September, 2024.

BETWEEN:

ILONA SKEBA and CHRISTOPHER MARIO SKEBA

hereinafter called the "Owners"
of the First Part

-and-

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

hereinafter called the "Municipality"
of the Second Part

WHEREAS the lands affected by this Agreement are the lands described in Schedule "A" hereto annexed;

AND WHEREAS the Owners obtained, from the Parry Sound Area Planning Board (File B43/2022(W) approval of a consent to sever the subject lands, the purpose of which is to provide for the creation of two (2) new waterfront lots with registered right-of-way on Green Lane off of Lorimer Lake Road;

AND WHEREAS the conditions to approval require the Owners to enter into this agreement pursuant to section 53 of the *Planning Act*, and to register such agreement on title to the subject lands;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT, in consideration of other good and valuable consideration and the sum of One Dollar CDN (\$1.00 CDN) now paid by the Municipality to the Owners, the receipt whereof is hereby acknowledged, the parties hereto covenant and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The Site-Specific Septic Assessment prepared by Hutchinson Environmental Sciences Ltd. dated August 31, 2022 forms part of this Agreement as Schedule "B".
3. The survey plan describing the subject lands is Reference Plan No. 42R-_____.

4. This agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act*, R.S.O. 1990, as amended, at the expense of the Owners.
5. This agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owners.

PART B – PURPOSE OF THE DEVELOPMENT

6. The Owners have applied for and received approval by the Parry Sound Area Planning Board under File No. B43/2022(W) creation of two (2) new waterfront lots with registered right-of-way on Green Lane off of Lorimer Lake Road.

PART C – ACCESS

7. The Owners hereby acknowledge and recognize that the right-of-way over Part of Lot 10, Concession 3, Geographic Township of Hagerman, being Part 1, Plan 42R-20387 and Parts 3 and 4, Plan 42R-****, Municipality of Whitestone, providing access to the subject lands legally described as Part of Lot 10, Concession 3, Geographic Township of Hagerman, being Parts 1 and 2, on 42R-****, Municipality of Whitestone, is privately owned and not maintained year-round by the Municipality.
8. The Owners hereby recognize and agree that the Municipality is not responsible or liable for the non-repair of the private road identified in paragraph 7 above.
9. The Owners hereby acknowledge and understand that the Municipality may not be able to provide emergency services to the subject lands accessed by the private right-of-way.

PART D – SEPTIC SYSTEM DESIGN REQUIREMENTS

10. The Ontario Building Code requires septic systems be setback a minimum clearance of 15 metres from the shoreline of Lorimer Lake. However, for the purposes of mitigating against the potential of phosphorus loading of the waterbody, it is recommended that septic systems be 150 metres from the shoreline of the lake. If septic systems are to be closer to the shoreline, an additional site-specific septic assessment must be completed by a qualified person (a registered professional geoscientist or professional engineer, with a background in septic design and/or impact) to evaluate acceptable alternatives. The site-specific septic assessment must be submitted to the Municipality for acceptance.
11. The Owners hereby recognize and shall implement the recommendations identified in the Site Specific Septic Assessment prepared by Hutchinson Environmental Sciences Ltd. dated August 22, 2022.

PART F - EXPENSES TO BE PAID BY THE OWNERS

12. Every provision of this Agreement by which the Owners are obligated in any way shall be deemed to include the words “at the expense of the Owners” unless the context otherwise requires.
13. The Owners shall pay such reasonable fees as may be invoiced to the Municipality by its Solicitor, its Planner, and its Municipal Engineer in connection with all work to be performed as a result of the provisions of this agreement.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

14. The Owners covenant and agree with the Municipality, on behalf of itself, its successors and assigns, to indemnify and save harmless the Municipality, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of the negligent or unlawful performance of or failure to perform any work by the Owners or on their behalf in connection with the carrying out of the provisions of this Agreement provided that such default, failure or neglect was not caused as a result of negligence or breach of this Agreement on the part of the Municipality its servants or agents.
15. The Owners further covenant and agree to release and forever discharge the Municipality from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the Municipality to carry out any of its obligations under this Agreement, or, as a result of the Municipality performing any municipal work on the said lands or the adjacent properties which may damage or interfere with the works of the Owners, provided that such default, failure or neglect was not caused as a result of negligence or breach of this Agreement on the part of the Municipality, its servants or agents.

PART H – ADMINISTRATION

16. The Owners acknowledge that this agreement is entered into under the provisions of Section 51(26) of the *Planning Act*, R.S.O. 1990, as amended and that any expense of the Municipality arising out of the administration and enforcement of this agreement may be recovered as taxes under Section 398 of the *Municipal Act*, 2001 as amended and further that the terms and conditions of this agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
17. The Owners and the Municipality acknowledge that the provisions of Section 67 of the *Planning Act*, R.S.O. 1990, as amended that provides that persons who contravene Section 51 and 52 of the *Planning Act* are liable on a first conviction to a fine of not more than Twenty-Five Thousand (\$25,000.00) Dollars and on a subsequent conviction of not more than Ten Thousand (\$10,000.00) Dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
18. This agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
19. This agreement shall come into effect on the date of execution by the Municipality and the Owners.

IN WITNESSETH WHEREOF the Municipality has caused their Corporate seal to be affixed over the signature of the respecting signing officers.

By the Municipality on this ____ day of September, 2024

**THE CORPORATION OF THE
MUNICIPALITY OF WHITESTONE**

Per: _____
George Comrie, Mayor

Michelle Hendy, CAO/Clerk

By the Owners on this ____ day of September, 2024.

Witness Name

ILONA SKEBA

Witness Signature

Witness Name

CHRISTOPHER MARIO SKEBA

Witness Signature

Schedule "A"
TO THE CONSENT AGREEMENT

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-AND-

ILONA SKEBA and CHRISTOPHER MARIO SKEBA

The subject lands as identified on Plan 42R-.

Part of PIN 52090-0367 being Lot 10, Concession 3 Township of Hagerman now Municipality of
Whitestone, District of Parry Sound being Parts

Schedule "B"
TO THE CONSENT AGREEMENT

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-AND-

ILONA SKEBA and CHRISTOPHER MARIO SKEBA

Site Specific Septic Assessment prepared by Hutchinson Environmental Sciences Ltd. dated August 31, 2022

The document, Site Specific Septic Assessment prepared by Hutchinson Environmental Sciences Ltd. dated August 31, 2022, is hereby incorporated into this Agreement as part of this Schedule "B". A copy of this document is available at the Municipality of Whitestone offices, 21 Church Street, Dunchurch, ON P0A 1G0, Monday to Friday, during regular business hours.

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

By-law No. 48-2024

To close and stop up that part of the original shore road allowance along the shores of Wahwashkesh Lake, in front of Lots 24 and 25, Concession 9, in the geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066 and to sell Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066

**(Assessment Roll Number 49 39 050 005 06000
BUSENHART, Michael and Nancy)**

WHEREAS it is deemed expedient in the interest of the Corporation of the Municipality of Whitestone, hereinafter called the Corporation, that the original unopened shore road allowance described in Schedule A hereto be closed, and thereafter sell Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066 be sold and conveyed to the adjacent owners;

AND WHEREAS the adjacent owners have made a request to the Corporation for the purchase of part of the said original unopened shore road allowance designated as sell Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066;

AND WHEREAS public notice of the intention of the Corporation to close the said portion of the said shore road allowance has been made in accordance the municipality's by-laws regarding the same.

AND WHEREAS no persons have objected in writing to the closing or appeared before the Council claiming that his, her or its lands will be prejudicially affected by this By-law.

AND WHEREAS no person uses the road allowance for motor vehicle access to or from the person's land.

AND WHEREAS the road allowance does not abut land owned by the Crown in right of Canada or lead to or abut on the bridge, wharf, dock, quay or other work owned by the Crown in right of Canada.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone enacts as follows:

1. **THAT** upon and after the passing of this By-law that part of the original unopened shore road allowance described in Schedule A hereto be, and the same is hereby closed and stopped up; and
2. **THAT** upon and after passing of this By-law that part of the road allowance described as sell Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066, be sold and conveyed by the Corporation to the adjacent owner or owners forthwith after this By-law comes into effect for other lawful consideration and the sum of One Dollar (\$1.00); and

3. **THAT** the road allowance described in Schedule A hereto is declared surplus; and
4. **THAT** the Mayor and Chief Administrative Officer/Clerk be and they are hereby authorized and directed to sign all such conveyances as may be necessary and expedient for carrying out the provisions of this By-law, and to affix to such conveyances the Corporate Seal of the Municipality; and
5. **THAT** this By-law shall come into effect upon the date, and at the time of its passing; and
6. **THAT** By-law No. 48-2024 being a By-law to close and stop up that part of the original shore road allowance along the shores of Wahwashkesh Lake, in front of Lots 24 and 25, Concession 9, in the geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066 and to sell Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066 is hereby passed this 17th day of September, 2024.

Mayor George Comrie

CAO/Clerk Michelle Hendry

SCHEDULE A

Part of the original shore road allowance along the shores of Wahwashkesh Lake, in front of Lots 24 and 25, Concession 9, in the geographic Township of McKenzie, now Municipality of Whitestone, District of Parry Sound, designated as Parts 2, 3, 6, 9, 13, 15, 17 and 18, Plan 42R-22066.



1 Church Street
 Dunchurch, Ontario P0A 1G0
 Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Paula Macri, Planning Assistant
Report Date: September 3, 2024
Council Agenda Date: September 17, 2024
Re: Busenhart, Michael and Nancy (Straub)

Background:

At the Regular Council meeting of May 21, 2024 staff presented a memorandum (**Attachment 1**), the following resolution was passed:

Resolution No. 2024-187

Moved by: Councillor Woods

Seconded by: Councillor Lamb

- 5.1.1 Application to Purchase and Close Shore Road Allowance, BUSENHART
- Memorandum from Paula Macri, Planning Assistant dated May 13, 2024

WHEREAS an application has been submitted by Michael Busenhart and Nancy Straub Busenhart for the closing and acquisition of the shore road allowance fronting Lots 24 & 25, Concession 9 in the geographic Township of McKenzie; and

WHEREAS Paula Macri, Planning Assistant, has prepared a follow-up Memorandum to the March 6, 2024 Memorandum, dated May 13, 2024, regarding the purchase of the Shore Road Allowance and provided a copy to the Council of the Municipality of Whitestone; and

WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to this application;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone approves in principle, the closure and acquisition of the shore road allowance fronting Lots 24 & 25, Concession 9 in the geographic Township of McKenzie, as applied for by Michael Busenhart and Nancy Straub Busenhart subject to:

1. All practices, procedures and fees of the Municipality for closing of Shore Road Allowances.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

		YEAS	NAYS	ABSTAIN
Councillor	Bray	X		
Councillor	Lamb	X		
Councillor	Woods	X		
Mayor	George Comrie	X		

Carried

May 22, 2024

Letter sent to Ben Prichard, lawyer advising that Resolution No. 2023-187 was passed by Council and enclosing the application and relevant material for processing.

July 8, 2024

The Municipality received a Notice, draft By-law, and Statutory Declaration from Ben Prichard's office. The Notice was posted on the Municipal website and the public bulletin board at the Municipal Office on August 7, 2024. The notice was also published with the Parry Sound North Star online August 12, 2024.

Next Steps:

September 17, 2024

The By-law to close and stop up those parts of the original shore road allowance to be passed by Council on the September 17, 2024 at the Regular Council meeting.

ATTACHMENTS

Attachment 1

Memorandum from Paula Macri, Planning Assistant dated May 13, 2024



21 Church Street
Dunchurch, Ontario P0A 1G0 Phone: 705-389-2466 Fax: 705-389-
1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Paula Macri, Planning Assistant
Report Date: May 13, 2024
Council Agenda: May 21, 2024
Re: BUSENHART, Michael and Nancy (Straub)
Purchase of Shore Road Allowance

Background

At the Regular Council meeting of March 19, 2024, staff presented a memorandum (**Attachment 1**). Council suggested that staff send a follow-up letter to Ellen E. Yinger regarding obtaining signatures on the Certificate of Confirmation for the Busenharts' purchase of the shore road allowance, specifying a deadline.

On March 19, 2024, a letter was sent to Ms. Yinger again, enclosing the Certificate of Confirmation with a response deadline of April 22, 2024. As of May 13, 2024, there has been no response from Ms. Yinger

Recommendation:

It is recommended that Council approve Busenhardt's purchase of the shore road allowance in the absence of receiving the signed Certificate of Confirmation and, in light of the fact that there are structures on the shore road allowance (decks, docks and a boat house).

ATTACHMENTS:

Attachment 1

- Memorandum from Paula Macri, Planning Assistant dated March 6, 2024
- Report from John Jackson, Planner dated April 12, 2023

Attachment 2

- 42R-22066



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Paula Macri, Planning Assistant
Agenda Date: March 19, 2024
Re: BUSENHART, Michael and Nancy (Straub)
Purchase of Shore Road Allowance
Dated: March 6, 2024

Background

At a previous Council meeting of May 16, 2023, the following resolutions were passed:

Resolution No. 2023-241

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

- 5.1.2 Application to Purchase and Close Shore Road Allowance, BUSENHART
- Memorandum from John Jackson, Planner dated April 13, 2023

WHEREAS John Jackson, Planner Inc. has prepared a report on behalf of the Council of the Municipality of Whitestone regarding the purchase of a Shore Road Allowance and provided a copy to the Municipality of Whitestone;

AND WHEREAS the Council of the Municipality of Whitestone receives this report as information;

AND WHEREAS an application has been submitted by Michael Busenhart and Nancy Straub Busenhart for the closing and acquisition of the shore road allowance fronting Lots 24 & 25, Concession 9 in the geographic Township of McKenzie;

AND WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to this application;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone approves in principle, the closure and acquisition of the shore road allowance fronting Lots 24 & 25, Concession 9 in the geographic Township of McKenzie, as applied for by Michael Busenhart and Nancy Straub Busenhart and subject to:

- 1) Practices, procedures and fees of the Municipality for closing of Shore Road Allowances.

Withdrawn

Resolution No. 2023-242

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

THAT item 5.1.2 be deferred to confirm that adjacent property owners have no concerns with the purchase of the Shore Road Allowance.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Mayor George Comrie	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Deputy Mayor, Joe Lamb	X		

Carried

Status of the obtaining Certificate of Confirmation:

On June 14, 2023, correspondence was sent to Ellen E. Yinger, one of the seven registered property owners (all residing in the USA), with respect to obtaining signatures on the Certificate of Confirmation for the Busenharts to purchase the shore road allowance. Additionally, a copy of the reference plan outlining the shore road allowance to be closed, was provided.

NOTE: A Certificate of Confirmation is typically required once the draft reference plan has been prepared by a surveyor. The Certificate requests the adjacent property owner(s) to sign that they agree to the proposed dividing line(s) as shown on the draft reference plan.

The adjacent property to the east where a Certificate of Confirmation is required is discussed below. The adjacent property to the south is an unopened Municipal Road Allowance.

The Busenharts had the shore road allowance surveyed, and the reference plan was registered on December 22, 2023. The surveyor also provided a copy of the reference plan that shows structures on the shore road allowance.

Typically, registration of the reference plan is done after adjacent property owners agree to the proposed dividing lines however, the Busenharts registered the plan without the signed Certificate of Confirmation. The registration of a plan before receiving confirmation has occasionally occurred in the past when property owners, in spite being guided otherwise get somewhat a head of the process.

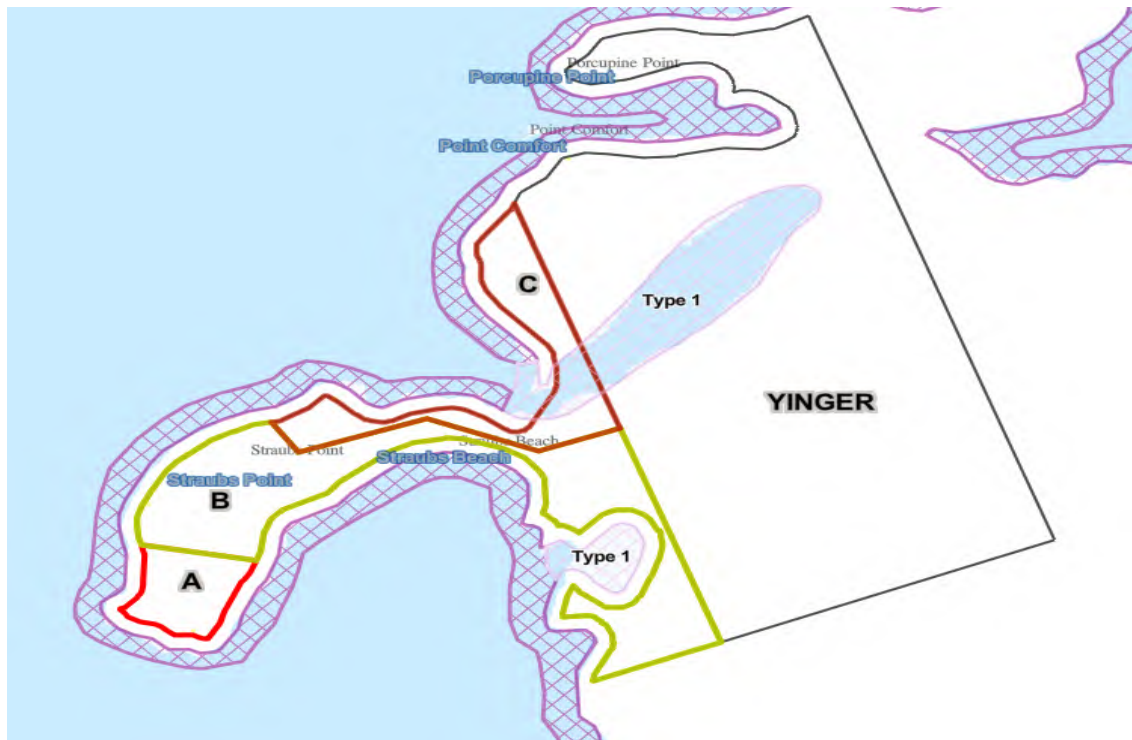
On June 26, 2023, Ellen Appleby-Keim, also known as Ellen Yinger, advised me that both of her parents are deceased, and she is not in touch with their estate executor. Two ex-spouses will need to be removed from the title to the property. She tried to get the title cleaned up by contacting the land registry office but was told she needed a lawyer to act on her behalf.

On January 18, 2024, Ms. Appleby-Keim still had not retained legal counsel to assist her in this matter.

In the meantime, the Busenharts retained a lawyer to address the title issues highlighted by John Jackson, Planner, in his report dated April 12, 2023. In 2001, the Busenharts obtained a consent for the three lots shown as A, B and C (see below map). If the adjacent shore road allowances are conveyed to the 3 lots that were previously created by consent, the lands would need to be "de-certified" in order to have the adjacent shore road allowance merge with the intended lot. In order to avoid a technical merger, the middle lot (B) will need to be placed in a separate title to preserve the previous approval. As of January 17, 2024 the title issues have been rectified.

Other:

Type 1 habitats located in the EP flooded lands would not be included in the sale of the shore road allowance.



Recommendation:

Considering the unresolved title issues for the adjacent property owners and the time it will take to resolve those issues, it is recommended that Council approve Busenhart's purchase of the shore road allowance in the absence of receiving the signed Certificate of Confirmation and in light of the fact that there are structures on the shore road allowance.

The dividing line in question has been reviewed by staff and no inconsistencies or concerns are noted.

ATTACHMENTS:

Attachment 1

- Report from John Jackson, Planner dated April 12, 2023

Attachment 2

- 42R-22066

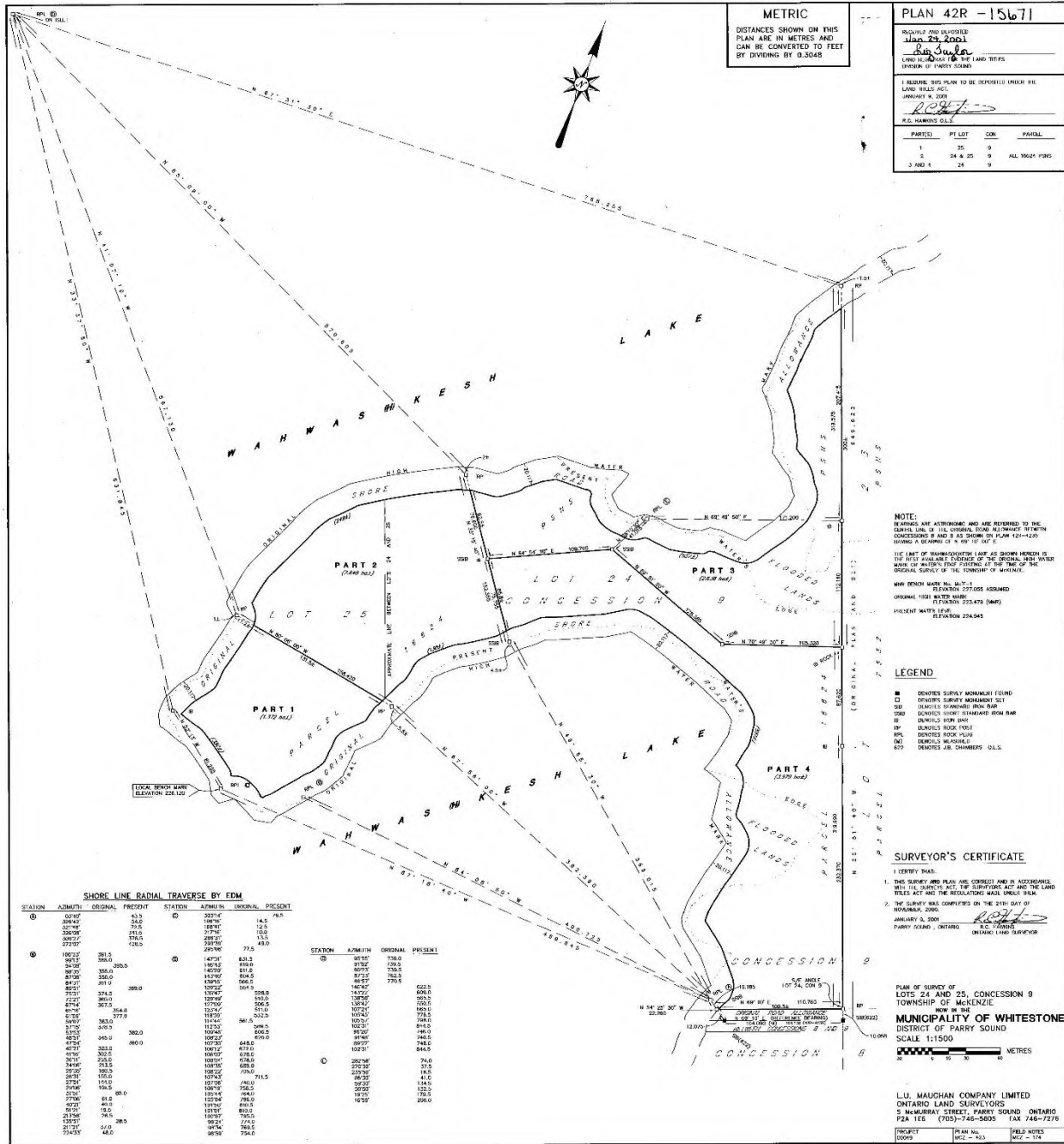
APPLICATION TO CLOSE SHORE ROAD ALLOWANCE**STRAUBS POINT****LAKE WAHWASHKESH****GEOGRAPHIC Township OF McKENZIE****APPLICANTS: Michael and Nancy Busenhart****April 12, 2023****BACKGROUND**

The Busenharts (Straub) own three parcels of land on a water access property on Lake Wahwashkesh in the north basin north of Bennett's Bay.



The three parcels were created by consent in 2001 and are identified as Parts 1 to 6 on Plan 42R-15671.

The lands were not sold and 2 of the 3 lots remain vacant.



The lands have a variety of conditions given the flooded portions of the shoreline. The air photo illustrates a number of embayments that have been created as a result of shoreline flooding on the lake.



OFFICIAL PLAN

The official plan provides policies for considering the sale of shore road allowances to adjacent land owners.

“9.08 Shore Road Allowances

9.08.1 Shore road allowances are present on a number of lakes in the Municipality. The Municipality is prepared to stop and sell these shore road allowances to the riparian land owners.

9.08.2 That part of the shore road allowance below the controlled high water mark will be retained by the Municipality.

9.08.3 That part of the shore road allowance identified as having any environmental feature may be retained by the Municipality.

9.08.4 No shore road allowance will be stopped up and sold to the riparian land owner where it is used for access by an adjoining property owner or where the sale will have a negative impact on an adjoining property owner.”

ZONING

The zoning By-Law identifies two flooded embayments that are zoned Environmentally Protected (EP).



The EP areas (Parts 16 and 1) will not be available for acquisition.

CONCLUSIONS

The parts identified on the draft plan that may be stopped up and sold to the Busenharts (Straub) include:

- Part 2
- Part 3
- Part 6
- Part 9
- Part 13
- Part 15
- Part 17
- Part 18

There are no adjoining land owners to the proposed applications. Therefore no comments are necessary.

The two lots created by consent in 2001, Parts 3 and Part 1 will have consent certifications meaning that the application of the adjoining shore road allowances will not merge in title.

Council will need to determine whether there is a large enough issue that the former consents be de-certified which is now a Planning Act application.

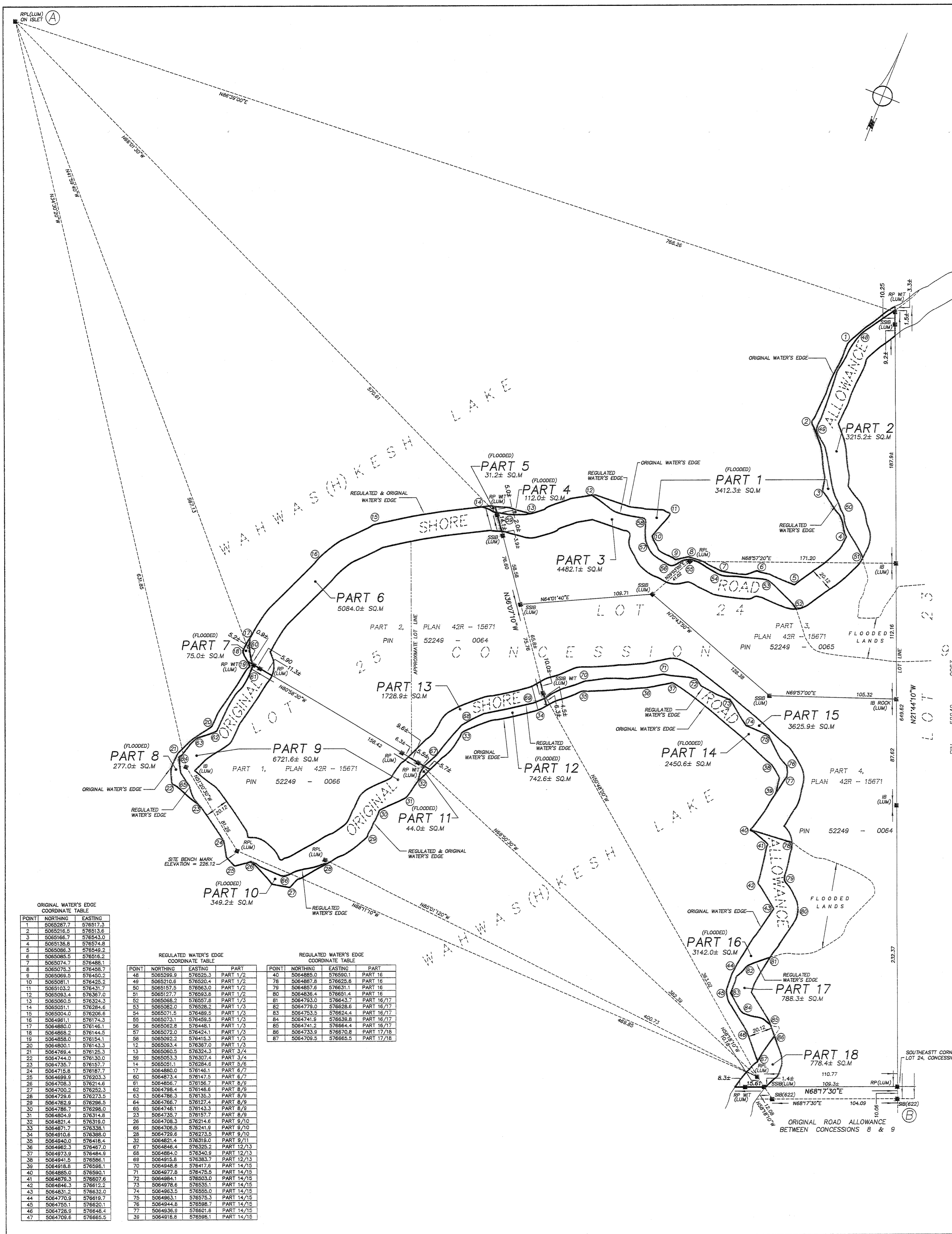
This requirement will bring on a number of title issues that would require “checker-boarding” of title. This is likely not something that the applicants have expected.

Subject to the above discussion, it is recommended that the shore road allowance application be supported in principle subject to the Municipality’s rules, practises and procedures.

Respectfully submitted,

A handwritten signature in blue ink that reads "John Jackson". The signature is written in a cursive, flowing style.

John Jackson M.C.I.P., R.P.P.
JJ; jc



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 42R.22066
RECEIVED AND DEPOSITED

DATE December 21, 2022 DATE 23 December 22

Sophie Côté
SOPHIE CÔTÉ
ONTARIO LAND SURVEYOR

[Signature]
REPRESENTATIVE FOR THE
LAND REGISTRAR FOR THE
LAND TITLES DIVISION
OF PARRY SOUND (No. 42)

SCHEDULE			
PART	LOT	CON	PIN
1			
2			
3		PART OF SHORE ROAD ALLOWANCE IN FRONT OF LOT 24 CONCESSION 9	
4			
5			
6		PART OF SHORE ROAD ALLOWANCE IN FRONT OF LOTS 24 & 25, CONCESSION 9	
7			
8		PART OF SHORE ROAD ALLOWANCE IN FRONT OF LOT 25 CONCESSION 9	
9			
10			
11		PART OF SHORE ROAD ALLOWANCE IN FRONT OF LOT 24 CONCESSION 9	NO PIN ASSIGNED
12			
13		PART OF SHORE ROAD ALLOWANCE IN FRONT OF LOTS 24 & 25 CONCESSION 9	
14			
15		PART OF SHORE ROAD ALLOWANCE IN FRONT OF LOT 24 CONCESSION 9	
16			
17			
18			

PLAN OF SURVEY OF
PART OF ORIGINAL SHORE
ROAD ALLOWANCE IN FRONT OF
LOTS 24 & 25,
CONCESSION 9
GEOGRAPHIC TOWNSHIP OF MCKENZIE
MUNICIPALITY OF WHITESTONE
DISTRICT OF PARRY SOUND



LEGEND

- DENOTES SURVEY MONUMENT FOUND
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- RP DENOTES ROCK POST
- RPL DENOTES ROCK PLUG
- WT DENOTES WITNESS
- M DENOTES MEASURED
- P1 DENOTES PLAN 42R-15671
- 622 DENOTES J. B. CHAMBERS, O.L.S.
- LUM DENOTES L. U. MAUGHAN COMPANY LTD., O.L.S.

ALL BEARINGS AND DISTANCES AGREE WITH CITED PLANS UNLESS OTHERWISE NOTED.

BEARING NOTES
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY REAL TIME NETWORK OBSERVATIONS, UTM ZONE 17 (81° WEST LONGITUDE), NAD83(CRS)S(2010).
FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE APPLIED:
P1 - 0°52'30" COUNTER-CLOCKWISE

DISTANCE NOTES - METRIC
DISTANCES AND COORDINATES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999677.

ELEVATION NOTES
ELEVATIONS ARE GEODETIC AND ARE RELATED TO GEODETIC SURVEY OF CANADA (G.S.C.) DATUM BY WATER ELEVATION TRANSFER FROM THE BENCHMARK AT BENNETT'S LANDING (LUM) AND REFERENCED TO THE CANADIAN GEODETIC VERTICAL DATUM 1928 (CGVD1928) BY DIRECT MEASUREMENT TO A REAL-TIME NETWORK AND THE HTV2.0 GEOD MODEL.

WAHWAS(H)KESH LAKE NOTE
THE LIMIT OF WAHWAS(H)KESH LAKE AS SHOWN HEREON IS THE BEST AVAILABLE EVIDENCE OF THE ORIGINAL HIGH WATER MARK OR WATER'S EDGE EXISTING AT THE TIME OF THE ORIGINAL SURVEY OF THE TOWNSHIP OF MCKENZIE.

FEATURE	ELEVATION G.S.C.
SITE BENCH MARK (42R-15671)	226.12
ORIGINAL WATER'S EDGE	223.48
REGULATED WATER'S EDGE	224.70

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON OCTOBER 22, 2022.

December 21, 2022 *Sophie Côté*
DATE SOPHIE CÔTÉ, O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-40927

INTEGRATION DATA

OBSERVED REFERENCE POINTS DERIVED FROM GPS OBSERVATIONS USING A REAL TIME NETWORK AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83(CRS)S(2010).

RURAL ACCURACY PER SEC. 14(2), O.REG. 216/10.

POINT ID	NORTHING	EASTING
A	5065281.40	575777.94
B	5064723.09	576785.04

CAUTION: COORDINATES CANNOT IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

MAUGHAN SURVEYORS
A division of IBW Surveyors Ltd.
IBWSURVEYORS.COM | 1.800.667.0696

PARTY CHIEF: WS | DRAWN BY: JF | CHECKED BY: SC | PLOT DATE: NOV. 8, 2022
FILE NAME: A-030113-RPLAN_v3 | copies available at LandSurveyRecords.com

ORIGINAL WATER'S EDGE COORDINATE TABLE

POINT	NORTHING	EASTING
1	5065287.7	576517.3
2	5065216.5	576513.6
3	5065166.7	576543.0
4	5065138.8	576574.8
5	5065086.3	576549.2
6	5065065.5	576516.2
7	5065074.7	576488.1
8	5065075.3	576458.7
9	5065069.5	576450.2
10	5065081.1	576425.2
11	5065103.2	576431.7
12	5065093.4	576367.0
13	5065060.5	576324.3
14	5065051.1	576284.6
15	5065004.0	576205.6
16	5064981.1	576174.3
17	5064880.0	576146.1
18	5064868.2	576144.5
19	5064858.0	576154.1
20	5064800.1	576143.3
21	5064769.4	576125.3
22	5064744.0	576130.0
23	5064735.7	576157.7
24	5064715.8	576187.7
25	5064699.9	576203.3
26	5064708.3	576214.6
27	5064700.2	576225.3
28	5064726.5	576235.3
29	5064762.9	576296.5
30	5064786.7	576296.0
31	5064804.9	576314.8
32	5064821.4	576324.6
33	5064871.7	576338.1
34	5064910.6	576388.0
35	5064840.0	576418.4
36	5064895.3	576451.0
37	5064973.9	576484.9
38	5064941.5	576586.1
39	5064918.8	576598.1
40	5064885.0	576590.1
41	5064879.3	576507.6
42	5064846.3	576612.2
43	5064831.2	576632.0
44	5064770.9	576619.7
45	5064755.1	576620.1
46	5064728.9	576648.4
47	5064709.6	576665.5

REGULATED WATER'S EDGE COORDINATE TABLE

POINT	NORTHING	EASTING	PART
48	5065299.9	576525.3	PART 1/2
49	5065210.6	576520.4	PART 1/2
50	5065157.9	576583.0	PART 1/2
51	5065127.7	576593.6	PART 1/2
52	5065086.2	576557.8	PART 1/3
53	5065062.0	576528.2	PART 1/3
54	5065071.9	576488.5	PART 1/3
55	5065073.1	576458.5	PART 1/3
56	5065062.8	576448.1	PART 1/3
57	5065072.0	576424.1	PART 1/3
58	5065062.2	576415.3	PART 1/3
12	5065093.4	576367.0	PART 1/3
13	5065060.5	576324.3	PART 3/4
59	5065053.3	576307.4	PART 3/4
14	5065051.1	576284.6	PART 5/6
17	5064880.0	576146.1	PART 6/7
60	5064873.4	576147.5	PART 6/7
61	5064856.7	576156.7	PART 8/9
62	5064798.4	576148.6	PART 8/9
63	5064786.3	576135.3	PART 8/9
64	5064766.7	576127.4	PART 8/9
65	5064748.1	576143.3	PART 8/9
23	5064735.7	576157.7	PART 8/9
26	5064708.3	576214.6	PART 8/10
66	5064706.5	576241.9	PART 9/10
28	5064726.5	576235.3	PART 9/10
35	5064821.4	576319.0	PART 9/11
67	5064848.4	576325.2	PART 12/13
68	5064884.0	576340.9	PART 12/13
69	5064915.8	576383.7	PART 12/13
70	5064948.8	576417.6	PART 14/15
71	5064977.8	576475.5	PART 14/15
72	5064984.1	576503.0	PART 14/15
73	5064978.6	576535.1	PART 14/15
74	5064963.5	576555.0	PART 14/15
75	5064963.1	576575.3	PART 14/15
76	5064944.6	576598.7	PART 14/15
77	5064936.9	576601.8	PART 14/15
39	5064918.8	576598.1	PART 14/15

REGULATED WATER'S EDGE COORDINATE TABLE

POINT	NORTHING	EASTING	PART
40	5064885.0	576580.1	PART 16
76	5064887.8	576625.8	PART 16
78	5064857.6	576631.1	PART 16
80	5064836.4	576651.4	PART 16
81	5064793.0	576643.7	PART 16/17
82	5064779.0	576628.6	PART 16/17
83	5064763.5	576624.4	PART 16/17
84	5064741.9	576638.8	PART 16/17
85	5064741.2	576664.4	PART 16/17
88	5064733.9	576670.8	PART 17/18
87	5064709.5	576665.5	PART 17/18

BUSINESS MATTERS

Community Sport and Recreation Infrastructure Fund

Funding to repair, upgrade or build sport and recreation facilities.

Overview

The Community Sport and Recreation Infrastructure Fund (CSRIF) provides funding to municipalities, Indigenous communities, non-profit organizations and (for new builds only) for-profit organizations through two program streams for projects that:

- [repair or upgrade existing sport and recreation facilities \(Stream 1\)](#)
- [build new and transformative sport and recreation facilities \(Stream 2\)](#)

The CSRIF is a cost-shared program launched as part of the [2024 Budget: Building a Better Ontario](#) to:

- foster healthier and more active lifestyle for families
- make sport more accessible
- help more communities across the province host local, national and international sporting events and competitions

We are investing up to \$200 million over 3 years to support Ontario's growing communities with new and revitalized sport and recreation facilities.

Program objectives

Investing in sport and recreation infrastructure will:

- extend the lifespan of existing sport and recreation facilities
- improve local sport and recreation programming and accessibility features to meet community need
- provide assets that do not currently exist in a community
- create local jobs
- increase physical activity and improve community health and wellness
- promote local participation and affordable access to sport and recreation
- allow the opportunity to host more provincial, national and international sporting events

Stream 1: Repair and Rehabilitation

Overview

This stream supports projects that:

- **extend the lifespan of existing facilities**
- **maximize the use of existing facilities** (for example, use of space, increasing hours of operation, enhancing functionality and/or participation rates)
- **improve health and safety, accessibility and environment standards of facilities** (for example, access to facility or field of play, lower operating costs, etc.)

Refer to the [Stream 1 project guidelines](#) for full details.

Important dates

Intake is **open**.

The deadline to apply is **Tuesday, October 29, 2024 at 5:00 p.m. ET**.

Please note that there is only one application intake for this program.

Eligibility

Applicants

Eligible applicants include:

- municipalities
- Indigenous communities and organizations
- local services boards
- not-for-profit organizations

Projects

Examples of eligible projects include:

- critical facility repairs (for example, repairing roofs, fixing structural defects)
- installing heating, ventilation and air conditioning (HVAC) systems
- resurfacing playing fields
- installing new arena boards and glass
- pool repairs
- expanding/retrofitting change rooms to accommodate programming
- replacing playground equipment for safety or accessibility

Funding

You could get between \$150,000 to \$1 million. All projects must be completed within **24 months** of entering a Transfer Payment Agreement with the province.

Provincial cost-sharing

- up to 90% for Indigenous communities and organizations
- up to 50% for municipalities, local services boards and not-for-profit organizations

Under unique and exceptional circumstances, we may consider a provincial contribution of up to 70% of eligible project costs for not-for-profit organizations, local services boards or municipalities with a population of less than 20,000.

Expenses

Eligible project expenses include:

- development costs associated with construction
- project management costs
- transportation and delivery costs
- fixed equipment and technology costs
- construction and/or renovation costs
- costs to purchase, produce and install Ontario Builds signage at the project site

Stacking

You may not use other Ontario provincial funding for the project.

Successful recipients (and their partners, if applicable) must cover all remaining project expenses.

Stream 2: New Builds/Signature New Builds

Overview

This stream supports major new infrastructure projects that:

- **address a demonstrated community need**, such as replacing an existing facility that has reached the end of its lifespan to meet programming demand
- **transform infrastructure**, including the repurposing or expansion of existing structures to create net new community sport and recreation facilities
- **are unique facilities** that do not already exist in the province/region
- **will attract investment and economic growth** for local communities and businesses
- **will attract and host large sporting events** that increase tourism

Refer to the [Stream 2 project guidelines](#) for full details.

Important dates

Intake is **open**.

Application intake is **ongoing** until all funding has been allocated.

Eligibility

Applicants

Eligible applicants include:

- municipalities
- Indigenous communities and organizations
- local service boards
- not-for-profit organizations
- for-profit organizations that operate or manage a space that offers sport or recreation programming

Projects

Examples of eligible projects include:

- new public infrastructure projects for which there is a demonstrated need, such as replacing an existing facility that has reached the end of its lifespan to meet community programming needs

- projects that make transformative investments in community sport or recreation infrastructure, including the repurposing or expansion of existing structures to create net-new facilities
- new facilities that do not exist in the province/region that attract new programming and net-new employment, retain jobs, and provide an economic impact for local communities and businesses (for example, increase tourism or attract and host large sporting events)
- **Signature New Builds**, which are defined as high-profile projects that will be recognized for innovative design, or for having a significant community and economic impact, or iconic status within the sport sector

Funding

You could get up to \$10 million. Approved projects must be completed with all eligible project expenses incurred no later than **March 31, 2027**.

Provincial cost-sharing

- up to 90% for Indigenous communities and Indigenous not-for-profit organizations
- up to 50% for municipalities, local services boards and not-for-profit organizations
- up to 25% for for-profit organizations

Under unique and exceptional circumstances, we may consider a provincial contribution of up to 70% of eligible project costs for not-for-profit organizations, local services boards or municipalities with a population of less than 20,000.

Additionally, for Signature New Builds, we may consider an investment of over \$10 million.

Expenses

Eligible project expenses include:

- development costs associated with construction
- transportation and delivery costs
- fixed equipment and technology costs
- construction and/or renovation costs
- costs to purchase, produce and install Ontario Builds signage at the project site

Stacking

You may not use other Ontario provincial funding for the project.

Successful recipients (and their partners, if applicable) must cover all remaining project expenses.



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton

Fall 2024 Agenda – 169th Meeting – Friday, September 27, 2024

Hosted by the Township of The Archipelago

Pointe au Baril Community Centre, 70 S Shore Rd, Pointe au Baril, ON P0G 1K0

8:15-9:00

Registration / Coffee sponsored by **RealTax**

9:00-10:00

Opening Remarks by Mayor Bert Liverance, Township of The Archipelago

Introduction of the Head Table

Greetings from **Parry Sound-Muskoka MP, Scott Aitchison** (*invited*)

Greetings from **Parry Sound-Muskoka MPP, Graydon Smith** (*invited*)

FONOM Update *presented by* **FONOM President, Danny Whalen**

ROMA Update *presented by* **ROMA Zone 9 Director, Mark Wilson**

10:00-10:30

District of Parry Sound Hospital and Health Care Update *presented by* **Donald Sanderson, CEO of the West Parry Sound Health Centre and Rod Ward, Chair of the Almaguin Highlands Health Council**

10:30-10:50

Age Friendly Community (AFC) Committee *presented by* **Samantha Docherty, Co Chair of the Committee and Community Health Promoter with the North Bay Parry Sound District Health Unit**

10:50-11:10

Coffee break sponsored by **J.L. Richards & Associates**

11:10-11:30

Social Robots Supporting Healthy Aging & Helping Seniors Age in Place *presented by* **Omid Ali Kharazmi, PhD Research Specialist and Dr. Anna-Liisa Mottonen, Canadore College Research Centre**

11:30-12:00

Meaning and Importance of Land Acknowledgments *presented by* **Chrystal Tabobandung, Owner/Founder of RAISE Indigenous Cultural Awareness**

12:00-1:00

Lunch – Turkey Buffet with all of the trimmings; mashed potatoes, stuffing, vegetable, turkey, gravy, dinner roll, salad and dessert by **Jim Macoubrey**

1:00-1:20

Almaguin Housing Task Force *presented by* **Acting Vice-Chairs Rod Ward, Armour Mayor and Dave Gray, Director of Economic Development, Almaguin Community Economic Development**

1:20-1:40

Job Market Update *presented by* **Stacie Fiddler, Executive Director of The Labour Market Group**

1:40-2:00

Planning Changes with the Passing of Bill 185 (Cutting Red Tape to Build More Homes Act) *presented by* **David Welwood, Senior Planner with J.L. Richards & Associates**

2:00

Resolutions / Business Meeting

- Adoption of the Minutes of the Spring 2024 Meeting
- Minutes of the July 18, 2024 Executive Meeting
- Treasurer's Report January 1, 2024 to July 31, 2024
- Resolution to Provide Free Access to Integrity Commissioners for Council Members

Draw for Mystery Door Prize: Must be present to claim

Host and Date of Next Meeting: Sundridge/Strong/July *in the Village of Sundridge*

Adjournment



J. Paul Dubé, Ombudsman

BY E-MAIL

September 3, 2024

Municipality of Whitestone
21 Church Street
Dunchurch, ON P0A 1G0

Dear Members of Council for the Municipality of Whitestone:

Re: Report – Office of the Ontario Ombudsman

I have completed my investigation into complaints regarding the closed meetings held by council for the Municipality of Whitestone on December 21, 2022, and January 5, March 6, 13, 21, April 4 and 13, 2023. Please find my final report enclosed.

In accordance with section 14.1(8) of the *Ombudsman Act*, the municipality should make my report available to the public, and we ask that this be done no later than the next meeting of council. In accordance with section 239.2(12) of the *Municipal Act, 2001*, council should pass a resolution stating how it intends to address this report.

Pursuant to section 14.1(9) of the *Ombudsman Act*, I will also post a copy of the report on my website at www.ombudsman.on.ca.

Yours truly,

J. Paul Dubé
Ombudsman of Ontario

CC: Michelle Hendry, Clerk

483 Bay Street, 10th Floor, South Tower / 483, rue Bay, 10^e étage, Tour sud
Toronto, ON M5G 2C9

Tel./Tél. : 416-586-3300 Facsimile/Télécopieur : 416-586-3485 TTY/ATS : 1-866-411-4211
www.ombudsman.on.ca

Facebook : facebook.com/OntarioOmbudsman Twitter : twitter.com/Ont_Ombudsman YouTube : youtube.com/OntarioOmbudsman





Ombudsman Report

**Investigation into complaints about meetings
held by the Municipality of Whitestone
on December 21, 2022, and January 5,
March 6, 13, 21, and April 4, 13, 2023**

**Paul Dubé
Ombudsman of Ontario**

September 2024

Complaint

- 1 My Office received complaints that council for the Municipality of Whitestone (the “Municipality”) held meetings that did not adhere to the open meeting rules in the *Municipal Act, 2001*¹ (the “Act”). The complaints alleged that the Municipality did not provide Zoom information or failed to provide the correct Zoom information for the electronic (virtual) council meetings on December 21, 2022, and January 5, March 13, March 21, April 4, and April 13, 2023.
- 2 The complaints alleged that three council members voted illegally prior to the meeting on March 13, 2023. The complaints also alleged that during the March 13 meeting, council held a closed session discussion about staff positions that did not fit within the closed meeting exceptions and that the resolution to move *in camera* did not provide sufficient detail about the matters to be discussed in closed session.
- 3 The complaints also raised concerns that council’s resolution to move *in camera* during its meeting on April 13, 2023 did not provide sufficient details of the matters to be discussed in closed session.
- 4 My Office also received a complaint that the meetings of the Municipality’s Wah Wash Kesh Landings Task Force (the “Task Force”) are not open to the public and that the Task Force did not provide public notice of its meeting on March 6, 2023.
- 5 I have concluded that the Municipality failed to provide adequate notice for the electronic council meetings on December 21, 2022, and January 5, March 13, March 21, April 4, and April 13, 2023. I have also concluded that three council members did not hold a vote prior to the March 13, 2023 council meeting. Finally, I have concluded that the Wah Wash Kesh Landings Task Force is not a committee subject to the open meeting rules.

Ombudsman jurisdiction

- 6 Under the *Municipal Act, 2001*, all meetings of council, local boards, and committees of council must be open to the public, unless they fall within prescribed exceptions.

¹ SO 2001, c 25.

- 7 As of January 1, 2008, the Act gives anyone the right to request an investigation into whether a municipality has complied with the Act in closing a meeting to the public. Municipalities may appoint their own investigator. The Act designates the Ombudsman as the default investigator for municipalities that have not appointed their own.
- 8 The Ombudsman is the closed meeting investigator for the Municipality of Whitestone.
- 9 In investigating closed meeting complaints, we consider whether the open meeting requirements of the Act and the municipality's governing procedures have been observed, which involves assessing compliance not only with the Act, but the municipality's own by-laws.
- 10 Our Office has investigated hundreds of closed meetings since 2008. To assist municipal councils, staff, and the public, we have developed an online digest of open meeting cases. This searchable repository was created to provide easy access to the Ombudsman's decisions on, and interpretations of, the open meeting rules. Council members and staff can consult the digest to inform their discussions and decisions on whether certain matters can or should be discussed in closed session, as well as issues related to open meeting procedures. Summaries of the Ombudsman's previous decisions can be found in the digest: www.ombudsman.on.ca/digest.
- 11 The Ontario Ombudsman also has the authority to conduct impartial reviews and investigations of hundreds of public sector bodies. This includes municipalities, local boards, and municipally-controlled corporations, as well as provincial government organizations, publicly funded universities, and school boards. In addition, the Ombudsman's mandate includes reviewing complaints about the services provided by children's aid societies and residential licensees, and the provision of French language services under the *French Language Services Act*. Read more about the bodies within our jurisdiction here: www.ombudsman.on.ca/have-a-complaint/who-we-oversee.

Investigative process

- 12 My Office advised the Municipality of our intent to investigate the complaints on April 19, 2023 and June 21, 2023.

- 13 We reviewed the Municipality’s procedural by-law in effect at the time of the meetings and a new procedural by-law enacted by council in December 2023. We reviewed meeting records, including public notices, agendas and minutes, and recordings available on YouTube. We interviewed members of council, and the Municipality’s Clerk. We also spoke to the Municipality’s legal counsel.

Council procedures

- 14 The Municipality’s By-law No. 40-2012 was the procedural by-law (the “former procedural by-law”) in effect until December 12, 2023, when council enacted By-law No. 80-2023 (the “current procedural by-law”) which repealed and replaced the former procedural by-law. The meetings under investigation took place under the former procedural by-law.

The former procedural by-law

- 15 The former procedural by-law did not provide for public notice of regular or special meetings. However, there was a requirement that the dates and times of regular council meetings be determined by council annually. The schedule of regular council meetings was posted on the Municipality’s website, and the Clerk told us that this constituted public notice of the meetings. The schedule provided the dates and times of regular meetings. It also stated that the meetings would occur in person (at the local community centre), electronically, or a combination of both, and that the meeting agenda would indicate the location of a specific meeting. The location of a meeting was included in the meeting agenda, which was also posted online. the Municipality’s practice with respect to public notice of special meetings was to post the notice on its website as soon as possible, followed by an agenda, that each included the date, time, and location of the meeting.
- 16 The former procedural by-law required that staff reports included in a meeting agenda be available to council members “at any time after 12 noon two (2) business days preceding the meeting.”
- 17 Under the former procedural by-law, a “committee” was defined as “members appointed by Council, to do specific tasks.” The former procedural by-law did not provide for public notice of committee meetings but did incorporate the closed meeting exceptions and required that a resolution be passed prior to a closed session during a meeting.

Wah Wash Kesh Landings Task Force

- 18 The Wah Wash Kesh Landings Task Force was created by a resolution of council in July 2018. According to its terms of reference, the Task Force's mandate is to investigate potential improvements to parking and docking at Lake Wahwashkesh, located in the Municipality. The Task Force's functions include delegated authority to investigate and report to council on issues related to parking and docking at Lake Wahwashkesh. The Task Force provides advice to council and suggests solutions and improvements for council approval.
- 19 The Task Force consists of five members. Three members are nominated by council and two members are nominated by the Lake Wah-Wash-Kesh Conservation Association, a not-for-profit corporation. The terms of reference state that the Task Force will continue until the Task Force has completed its work or has been stood down by council.
- 20 Meetings of the Task Force are called by the chair. We were told by the Municipality that the Task Force does not provide public notice of its meetings and the meetings are not open to the public.

Background

The special meetings on December 21, 2022, January 5 and March 13, 2023

- 21 Council held special meetings on December 21, 2022, January 5 and March 13, 2023. These meetings were held electronically over Zoom and were called outside of council's regular meeting schedule. Public notice of the meetings was provided when the Municipality posted a notice and an agenda for each meeting on its website. Neither the public notices nor the agendas included the physical location of the meetings or information about how members of the public could observe the electronic meetings.

The regular meetings on March 21, April 4, and April 13, 2023

- 22 Council held regular meetings on March 21, April 4, and April 13, 2023. The meeting agendas posted on the Municipality's website indicated that the meetings would occur electronically and included Zoom information for the public to observe the meetings.

- 23** We were told that the March 21 and April 13, 2023 meeting agendas posted on the Municipality’s website contained incorrect Zoom information. Immediately prior to the March 21 meeting, a revised agenda was posted on the Municipality’s website. The revised agenda updated the Zoom information for public access to the meeting. On April 13, after the council meeting had already begun, the Municipality posted a revised agenda including updated Zoom information.
- 24** During the April 4, 2023 council meeting, the Municipality’s website, including the agenda containing the Zoom information for the meeting, was inaccessible because the website was undergoing maintenance.
- 25** We reviewed the recordings of the April 4 and April 13, 2023 meetings which captured council’s discussions about the public’s access to the meeting. During the April 4 meeting, council was informed that public access to the meeting could be impacted by the maintenance to the Municipality’s website. A motion to postpone the meeting was defeated and the meeting continued. During the April 13 meeting, council debated whether to postpone the meeting because the public was provided with incorrect Zoom information. A motion to postpone the meeting was defeated. The recording captured individual council members stating that members of the public might not be interested in attending the meeting because the only business would be conducted *in camera*. Another council member stated that the public was not “disenfranchised” by being unable to attend the meeting.

Council meeting on March 13, 2023

A staff report was late

- 26** In the days leading up to the March 13, 2023 council meeting, the Clerk prepared and distributed the agenda package, including staff reports, to council members. The Municipality’s former procedural by-law required that staff reports to be discussed at a specific meeting be available to council members at least two business days before the meeting. We were told by the Clerk that one of the staff reports on the agenda for the March 13 meeting was not ready two business days prior to the meeting, as required by the former procedural by-law. On March 9, the Clerk informed council by email that the staff report would be provided late. A council member responded to the Clerk’s email to request that the staff report be considered at a future council meeting instead. The Clerk then sent an email to all of council stating that she spoke to other members of council who were agreeable to receiving the staff report late.

- 27 The Clerk told my Office that she spoke separately with the Mayor, Deputy Mayor and another council member to inform them that a staff report would be late, but did not seek their approval or ask for council members to vote to accept the staff report later than the two-business-day cut-off. At the meeting on March 13, 2023, council voted to adopt the agenda – which included the late staff report – during the open portion of the meeting.

Resolution to move into closed session

- 28 During the March 13, 2023 meeting, council passed a resolution to move into closed session. The resolution stated that council would discuss two items *in camera*. One of the items was described as “4.2 Human Resources Matters.”
- 29 The closed session agenda and minutes record that council discussed four separate topics related to human resources, listed on the agenda as items 4.2.1, 4.2.2, 4.2.3, and 4.2.4. These topics were not included in the resolution to proceed *in camera*.

Closed session discussion

- 30 The complainant alleged that council’s closed session discussion about item 4.2.3 did not fit within the exception for personal matters. That item was a staff report prepared by the Clerk regarding the Municipality’s administrative staff. The first part of the report provided information about individual staff members’ roles and responsibilities and an assessment of their performance, including a legal opinion from the Municipality’s solicitor regarding an identifiable staff member. The second part of the report was a list of new staff positions that the Municipality could potentially create, and outlined the rationale for these positions and any financial implications for the Municipality. The rationale included information about the performance, capabilities, and capacity of various staff members.
- 31 The closed session minutes record that council’s discussion about item 4.2.3 focused on the performance of an identifiable staff member and the advice contained in the legal opinion. Those we interviewed confirmed that council discussed personal information about a staff member, including job performance, conduct, general responsibilities and duties, salary, and other employment details.

Council meeting on April 13, 2023

Resolution to move into closed session

- 32** During the April 13, 2023 meeting, council passed a resolution to move into closed session. The resolution stated that council would discuss four items *in camera*. One of the items was described as item “4.2 Human Resources Matters.”
- 33** The closed session agenda and minutes record that council discussed three separate topics related to human resources, listed on the agenda as items 4.2.1, 4.2.2, and 4.2.3. These topics were not included in the resolution to proceed *in camera*.

Analysis

Notice

- 34** The complaints raised concerns that the Municipality did not provide sufficient information for members of the public to observe electronic council meetings held on December 21, 2022, January 5, March 13, March 21, April 4 and April 13, 2023.
- 35** Section 238(2) of the Act requires municipalities to pass a procedure by-law that governs the calling, place, and proceedings of meetings. Section 238(2.1) of the Act further requires that the procedure by-law provide for public notice of meetings. To uphold the public’s right to observe municipal government, municipalities must provide notice of the time and place of meetings, and then proceed to meet at the time and place specified.² For the purposes of an electronic or virtual meeting, the “place” is electronic and notice of the place is given by publishing the procedure for how the public can observe the meeting electronically, including providing a link.³ If the notice does not provide this information, the meeting is effectively closed to the public, contrary to section 239(1) of the Act.⁴
- 36** A meeting may be improperly closed if the meeting notice contains incorrect information about how the public can watch the livestream of the meeting electronically. In a report to the Municipality of Calvin, I noted that

² *Russell (Town of) (Re)*, 2020 ONOMBUD 1, online: <<https://canlii.ca/t/j6n2t>>.

³ *McKellar (Township of) (Re)*, 2023 ONOMBUD 3, online: <<https://canlii.ca/t/jv6ck>>.

⁴ *Calvin (Municipality of) (Re)*, 2023 ONOMBUD 9, online: <<https://canlii.ca/t/jxg32>>, *Brockville (City of) (Re)*, 2022 ONOMBUD 12, online: <<https://canlii.ca/t/jrhjr>>.

municipalities should ensure that all meeting notices and websites include accurate and up-to-date information about the time and location of council meetings. If this information changes or if incorrect information is provided, previously published notices and the website should be amended.⁵

- 37 The Municipality's former procedural by-law did not provide for public notice of regular or special meetings, although the Municipality's practice was to post notice of meetings on its website through a meeting schedule and through meeting agendas. Under the Municipality's current procedural by-law, public notice of regular meetings is given when the meeting schedule is posted on the Municipality's website. Public notice of special meetings is also provided on the Municipality's website.
- 38 In this case, the Municipality did not provide any information in the notices or agendas about how the public could observe the special council meetings held on December 21, 2022, and January 5 and March 13, 2023. Accordingly, these meetings were closed to the public.
- 39 The public notice for the regular council meetings held on March 21 and April 13, 2023 contained incorrect information for members of the public to observe the meetings over Zoom. The Municipality updated the incorrect information immediately before the March 21 meeting started and five minutes after the April 13 meeting began. In both cases, this should have been done earlier in order to avoid impeding the public's ability to attend. Accordingly, these meetings were closed to the public.
- 40 Public notice of the April 4, 2023 council meeting was provided on the Municipality's website. However, on the day of the meeting, the website was inaccessible. We were told that members of the public could not access the meeting agenda to obtain the information to observe the meeting over Zoom. Those we spoke to could not recall any steps taken by the Municipality to inform the public about the website maintenance or how to observe the electronic meeting. Accordingly, the April 4 meeting was closed to the public.
- 41 I would like to highlight that council was aware that the public might not have been able to access the meetings on April 4 and April 13, 2023. The recordings of both meetings capture council debating and defeating motions to postpone the meetings. During the April 4 meeting, individual council members stated that the meeting should continue because the agenda did not contain delegations from the public or include a statutory meeting under the *Planning Act*. Council members also commented that the public could

⁵ Calvin (Municipality of) (Re), 2023 ONOMBUD 9 online: <<https://canlii.ca/t/jxg32>>.

watch the meeting recording after the fact. During the April 13 meeting, individual council members remarked that the meeting should continue because the only business was to be held in closed session and the public was not “disenfranchised” by being unable to observe the open session portions of the meeting.

- 42 As discussed above, municipalities must provide adequate and meaningful notice of meetings. The Act requires that the public be able to observe council meetings in process, including electronic meetings. As the Act now permits council members to participate electronically in meetings, it is especially important that municipal councils give careful consideration to ensuring that the open meeting rules are met when electronic meeting formats are adopted. Adequate notice for electronic meetings requires that municipalities provide the public with clear information on the procedure for accessing a meeting. Failure to do so effectively closes the meeting to public participation, contrary to section 239(1) of the Act.
- 43 Council’s comments during the April 4 and April 13, 2023 meetings show a critical misunderstanding of the public’s democratic right to access meetings and observe government in action. I have previously said that “the right of citizens to attend public meetings and view council proceedings in action is the foundation of the municipal open meeting requirement.”⁶
- 44 Council members suggested that the Municipality did not have an obligation to provide notice of meetings that consisted of what they characterized as solely closed session business. This is incorrect. It is not accurate to state that the only business conducted during the April 4 and April 13, 2023 meetings would occur in closed session. Council’s actions such as opening and adjourning the meeting, as well as moving into and out of closed session, must occur in public.
- 45 Council members also suggested that the Act’s open meeting requirements would be satisfied if post-meeting recordings were made publicly available. This is also incorrect. Providing the public with a recording of an illegally closed meeting does not absolve the Municipality of its obligation to provide notice. In my Office’s 2014 report, “Access Denied,” we stated:

The fact that a video of the session was available for viewing some time later does not make up for the fact that the public was effectively barred from attending while council business was being transacted. If this were sufficient to allow council to meet its open meeting obligations, municipal meetings could take place at any

⁶ *Richmond Hill (City of) (Re)*, 2021 ONOMBUD 8, online: <<https://canlii.ca/t/jf6b3>>.

time behind closed doors, as long as a recording was available for public viewing at a later date. This was clearly not the intention of the framers of the open meeting requirements.⁷

- 46 The Municipality’s “no harm, no foul” attitude must be rejected. Compliance with the law is not optional. Council may not breach the mandatory requirements of the Act when they feel that no harm may come from failing to provide adequate public notice.

Resolution to proceed into closed session

- 47 Section 239(4) of the Act establishes a procedural obligation for a municipal council to state by resolution in open session that a closed meeting will be held. The resolution must also include a description of the general nature of the matter to be discussed at the closed meeting.
- 48 The Court of Appeal noted in *Farber v. Kingston* that the description of the matters to be discussed should maximize the information available to the public while not undermining the reason for excluding the public.⁸
- 49 My Office has previously recommended that, where possible, councils should provide substantive detail in the resolution to close a meeting.⁹
- 50 During the council meetings on March 13 and April 13, 2023, council passed resolutions to move *in camera*. Both resolutions included a description of the general nature of the matters to be discussed as “human resources matters.” However, the resolutions did not state that multiple items related to “human resources matters” would be discussed. On March 13, council discussed four separate items and on April 13, council discussed three separate items. Although all related to human resources, the items were different and council’s discussion about each item was distinct.
- 51 The March 13 and April 13, 2023 resolutions do not provide sufficient information to the public. Stating by resolution that a meeting will be closed to the public and identifying what issues will be discussed in the closed session is not a mere procedural technicality. Human resources matters are typically sensitive in nature and require confidential discussion. However, a member of the public reading the resolutions would not be able to discern

⁷ *Clarence-Rockland (City of) (Re)*, 2015 ONOMBUD 1, online: <<https://canlii.ca/t/gtp5p>>.

⁸ *Farber v. Kingston (City)*, 2007 ONCA 173, online: <<https://canlii.ca/t/1qtzl>>.

⁹ *Emo (Township of) (Re)*, 2020 ONOMBUD 6, online: <<https://canlii.ca/t/jb1g6>>.

that more than one matter related to human resources was discussed *in camera*. Including that information in the resolution would not undermine the reason for discussing the matters in closed session.

Applicability of the exception for personal matters to the March 13, 2023 closed session discussion

- 52 The complaints alleged that part of council's *in camera* discussion during the March 13, 2023 meeting did not fit within the closed meeting exceptions. Council cited section 239(2)(b) of the Act, the exception for personal matters, when it moved into closed session to discuss a staff report regarding the Municipality's administrative staff.
- 53 The exception for personal matters applies to discussions that reveal personal information about an identifiable individual. In order to qualify as personal information, it must be reasonable to expect that an individual could be identified if the information were disclosed publicly.¹⁰
- 54 The Information and Privacy Commissioner has found that information will only qualify as personal for the purposes of the Act if it pertains to an individual in their personal capacity, rather than their professional capacity. However, information about a person in their professional capacity may still qualify if it reveals something personal about the individual.¹¹ My Office has consistently found that discussions about an individual's conduct will generally be considered personal.¹²
- 55 In this case, the staff report discussed in closed session contained information about identifiable employees that qualified as personal information, including about their job performance and conduct.
- 56 The staff report also included a written legal opinion containing advice from the Municipality's solicitor, and a list of new staff positions for council's consideration. Normally, this type of information does not fit within the exception for personal matters because it does not relate to an identifiable individual. However, in this case, the rationale for the proposed staff positions included personal information about current staff members. Members of council told my Office that their closed session discussion

¹⁰ *Ontario (Correctional Services) v. Goodis*, 2008 CanLII 2603 (ON SCDC), online: <<https://canlii.ca/t/1vkb1>> at para 69.

¹¹ *Aylmer (Town) (Re)*, 2007 CanLII 30462 (ON IPC), online: <<http://canlii.ca/t/1scqh>>.

¹² *Madawaska Valley (Township) (Re)*, 2010 CanLII 24619 (ON IPC), online: <<http://canlii.ca/t/29p2h>>.

focused on a single employee and the advice contained in the legal opinion. Accordingly, the discussion fit within the exception for personal matters.

Did an illegal vote occur prior to the March 13, 2023 meeting?

- 57** The complaints to my Office alleged that in the days leading up to the March 13, 2023 council meeting, three members of council held an illegal vote to permit a staff report to be provided to council outside of the former procedural by-law's requirements.
- 58** Based on my investigation, the Mayor, Deputy Mayor and councillor did not vote prior to the March 13, 2023 council meeting to accept the late staff report. The Clerk, in conversation with these council members, separately advised them that the staff report would be provided late. Council then voted to accept the agenda – which included the staff report – during the open portion of the meeting on March 13.

Is the Wah Wash Kesh Landings Task Force a committee?

- 59** The complaints to my Office alleged that the Task Force does not adhere to the open meeting rules and that the Task Force's March 6, 2023 meeting was improperly closed to the public. The Municipality does not consider the Task Force to be a committee that is subject to the Act's open meeting rules.
- 60** Section 238(1) of the Act defines a "committee" as any advisory or other committee, subcommittee or similar entity of which at least 50% of the members are also members of one or more councils or local boards.
- 61** Where a body is not a committee according to the statutory definition of the term, my Office will also look to whether the municipality's procedure by-law contains a clear statement that it is a committee that is intended to be subject to the open meeting rules per the by-law. In such cases, if the by-law establishes open meeting rules for the body, our Office will consider whether those rules were complied with, although we acknowledge that a by-law cannot override the application of section 239 of the Act. My Office has found that a body that exercises delegated authority from council to make decisions or recommendations can be a committee under a municipality's procedure by-law.¹³ A body that serves an administrative

¹³ *West Parry Sound (Heads of Council in) (Re)*, 2015 ONOMBUD 38, online: <<https://canlii.ca/t/gtp7q>>; *Cornwall (City) (Re)*, 2023 ONOMBUD 4, online: <<https://canlii.ca/t/jvc71>>.

purpose, merely exchanges information, or advances previously decided positions is unlikely to function as a committee.¹⁴

- 62** The Wah Wash Kesh Landings Task Force consists of five members, of which two are council members. Accordingly, the Task Force does not meet the Act's 50% membership threshold and is not a committee as defined in the Act.
- 63** The Clerk told my Office that the Task Force was a working group charged with undertaking a specific task and reporting back to council, and that she did not know whether it could be considered a committee under the Municipality's former procedural by-law. The Mayor, who is also the chair of the Task Force, told my Office that the Task Force does not hold open meetings because it does not have authority to implement its recommendations without council approval. However, two council members told us that because the Task Force discusses municipal business (for example, paid parking on Lake WahWashKesh), the public should be entitled to observe its meetings. Two other council members told my Office that they did not know enough about the Task Force and its mandate to opine on whether its meetings should be open to the public.
- 64** In response to a preliminary version of this report, the Municipality provided a legal opinion stating that the Task Force was not a "committee" under the *Municipal Act, 2001* or the procedural by-law that was in effect at that time, in part because the exceptions to the open meeting rules listed in the procedural by-law were qualified by the phrase "in accordance with the Municipal Act."
- 65** In my view, a municipality may provide in its procedure by-law that a particular body should follow the open meeting rules and can incorporate those rules explicitly with respect to a body. In those cases, my Office can, as closed meeting investigator, investigate whether the municipality has complied with the open meeting rules contained in its procedure by-law. In such cases, I do not suggest that the municipality has expanded the definition of "committee" in the Act, but rather that it has used its general authority to apply a set of procedural rules to a body by-law.
- 66** In this case, however, I am satisfied that the former procedural by-law is not sufficiently explicit to find that the Task Force was intended to be subject to the open meeting rules. The Municipality's former procedural by-law does not define or refer to a "task force" and vaguely defines "committee" as a

¹⁴ Letter from the Ontario Ombudsman to City of Hamilton (18 January 2023), online: <<https://www.ombudsman.on.ca/resources/reports,-cases-and-submissions/municipal-meetings/2023/city-of-hamilton>>.

body of “members appointed by Council to do specific tasks.” Additionally, as noted by counsel for the municipality, section 4 of the former procedural by-law indicates that the closed meeting exceptions apply “in accordance with the Municipal Act.” The former procedural by-law does not contain a clear statement that the Task Force was intended to be subject to the open meeting rules under that by-law.

- 67 While the Task Force is not legally required under the Act or the former procedural by-law to comply with the open meeting rules, there is clear public interest in the Task Force’s proceedings and work, as evidenced by the complaints to my Office. I encourage the Municipality to consider ways in which its operations can be more open and transparent, including through the voluntary application of the open meeting rules to future Task Force meetings.

Opinion

- 68 The Municipality of Whitestone did not provide adequate notice of the council meetings on December 21, 2022, January 5, March 13, March 21, April 4, and April 13, 2023. Council for the Municipality contravened the requirements of section 239(4)(a) of the *Municipal Act, 2001* by failing to state by resolution the nature of all matters to be considered *in camera* on March 13 and April 4, 2023.
- 69 My investigation found that council did not hold an improper vote to accept a late staff report prior to the March 13, 2023 council meeting. Council also did not contravene the Act when it discussed a staff report regarding the Municipality’s administrative staff in closed session under the exception for personal matters.
- 70 The Wah Wash Kesh Landings Task Force is not a committee to which the open meeting rules apply under the Act or under the Municipality’s former procedural by-law. Nonetheless, as a best practice, the Municipality should consider ways to make its proceedings more open and transparent.

Recommendations

- 71 I make the following recommendations to assist the Municipality of Whitestone in fulfilling its obligations under the Act and enhancing the transparency of its meetings:

Recommendation 1

All members of council for the Municipality of Whitestone should be vigilant in adhering to their individual and collective obligation to ensure that the Municipality complies with its responsibilities under the *Municipal Act, 2001*.

Recommendation 2

The Municipality of Whitestone should ensure that all meeting notices include accurate information about the time and location of the meeting, including how the public can access electronic meetings. As a best practice, when the Municipality's website is inaccessible, the Municipality should ensure that the public has sufficient information to access electronic meetings by publishing meeting notices by other means, including on social media.

Recommendation 3

Council for the Municipality of Whitestone should ensure that all resolutions to proceed *in camera* provide a general description of all issues to be discussed in a way that maximizes the information available to the public while not undermining the reason for excluding the public.

Report

- 72 The Municipality of Whitestone was given the opportunity to review a preliminary version of this report and provide comments to my Office. All comments we received were considered in the preparation of this final report.
- 73 This report will be published on my Office's website and should also be made public by the Municipality. In accordance with section 239.2(12) of the *Municipal Act, 2001*, council is required to pass a resolution stating how it intends to address this report.



Paul Dubé
Ombudsman of Ontario

CORRESPONDENCE



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

August 14, 2024

NOMA
 P.O. Box 10308
 Thunder Bay, Ontario
 P7B 6T8

To Whom It May Concern:

At the Township of Terrace Bay Regular Council Meeting held on August 6, 2024 the following resolution was passed.

RE: NOMA Resolution - Support for OINP (Ontario Immigrant Nominee Program)

Resolution: 239-2024

Moved by: Councillor Adduono

Seconded by: Councillor Dube

WHEREAS employers across Northern Ontario are experiencing a critical shortage of skilled workers, contributing to a shrinking labour market.

WHEREAS, the labour shortage is causing significant economic hardship for Northern Ontario communities, including reduced productivity and business closures; and

WHEREAS population and migration trends to 2021 suggest that Northern Ontario needs 100,000 newcomers by 2041 to sustain current population; and

WHEREAS the success of the federal Rural and Northern Immigration Pilot (RNIP) demonstrates the effectiveness of allocating nomination spots to address regional labour shortages in attracting newcomers to Northern Ontario; and

WHEREAS, the Ontario Immigrant Nominee Program has been expanded from 9,750 nominees in 2022 to a goal of 21,500 nominees in 2024;

NOW, THEREFORE, BE IT RESOLVED BY the COUNCIL of the Township of Terrace Bay

1. Urges the Government of Ontario to address the critical labour market shortage in Northern Ontario by allocating 3,000 Ontario Immigrant Nominee Program spots to support the region's economic growth and development.

BE IT FURTHER RESOLVED THAT Copies of this resolution be forwarded to: the Ontario Minister of Labour, Immigration, Training & Skills Development; local Members of Provincial Parliament; the Northwestern Ontario Municipal Association/Federation of Northern Ontario Municipalities; and the Aguasabon and Thunder Bay Chambers of Commerce



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

Sincerely,

Jon Hall
Chief Administrative Officer/Clerk

CC:

MLITSD David Piccini – David.piccini@ontario.ca

MPP – Thunder Bay Superior North – Lise Vaugeois – Lvaugeois-QP@ndp.on.ca

FONOM – fonom.info@gmail.com

Aguasabon Chamber of Commerce – aguasabonchamber@gmail.com

Thunder Bay Chamber of Commerce – chamber@tbchamber.ca



2529 Stirling-Marmora Road
 Box 40
 Stirling, ON K0K 3E0
 Phone: 613-395-3380 Fax: 613-395-0864

August 21, 2024

Premier's Office
 Room 281
 Legislative Building, Queen's Park
 Toronto, ON M7A 1A1

Dear Hon. Ford,

Re: Public Sector Salary Disclosure

At the August 6, 2024 Standing Committees meeting, Committee made the following recommendation:

Moved by Councillor Dean Graff
Seconded by Councillor Don Stewart

That the report from the CAO-Treasurer entitled, "Public Sector Salary Disclosure" be received; and

That Committee recommends to Council the following resolution be adopted and forwarded to the Province of Ontario Premier's Office, the Ministry of Municipal Affairs and Housing, the Association of Municipalities of Ontario and all Ontario Municipalities;

Now Therefore Be It Resolved That the Public Sector Salary Disclosure Act be updated to reflect the inflation rates since 1996; and further

That the Act be further updated so that the inflation rate is applied each year to the requirement to report public salaries.

Carried.

This resolution was subsequently ratified and confirmed by Council at their meeting of August 19, 2024.

Sincerely,

Sydney Dodson
 Deputy Clerk

/sd

Cc: Roxanne Hearn – CAO/Treasurer, Premier Doug Ford, the Ministry of Municipal Affairs and Housing, AMO, all Ontario Municipalities

The Corporation of the City of Cambridge

50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
(519) 740-4517



OFFICE OF THE MAYOR
AND COUNCIL

Delivered by hand and electronic mail.

August 15, 2024

Dear Mayors, CAOs, Provincial, and Federal Party Leaders,

Re: Mental Health and Addictions Crisis

I do not think it is an overstatement: the current mental health and addictions crisis is the greatest calamity of our time. This crisis has leached into the very fabric of our lives – it has turned our streets into the theatre of mental crises and places for open drug use, it has affected economic development on a micro and macro scale, and most importantly, the negative impact to the health and wellness of our community members of all ages will be felt for generations.

For about three decades, we have debated and engaged in discourse on this topic with very little to show for it. The situation has never been worse. Actions taken to this point have only exacerbated the crisis. Daily, my office is inundated with calls and emails regarding the lack of mental health and addiction services in our community.

When I became mayor, one of the goals I set out to accomplish was to make a difference where it counted, to change the ever-increasing numbers of people in the throes of addiction and mental health crises; or at the very least stabilize the numbers. We have been spinning in circles, not achieving anything while we continue to talk at people. I felt I knew what needed to be done but I wanted to hear from the people who live with this every day. As the leader of my community, I realized I needed to take it to the people and then listen carefully, so I decided to do a poll. I believe this poll captures what every government needs to know when allocating funds, which is how do we help in the best way possible. If we as leaders do this, we can change the catastrophic future of our current path

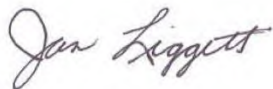
Last year, I was presented with the opportunity to begin work on an Ontario-wide study to determine how Ontarians feel about the current state of mental health and addictions

services. The study, conducted by Campaign Research, indicates that Ontarians want to see this crisis addressed. Ontarians overwhelmingly support the idea of a dedicated revenue stream to solve the problem and have expressed a desire for the provincial government to institute legislative changes to allow families and physicians to provide mental health and addiction treatment to involuntary patients. I attach herewith the condensed findings for your review.

I am comforted to see that across regional and political lines and market segments Ontarians want to see this crisis solved.

I encourage you to share the results of this study with your network. I am eager to discuss this matter further and work together towards a solution for this is happening on our collective watch. Please feel free to reach out to my Executive Assistant, Ana Djukic, by email at djukica@cambridge.ca, should you wish to obtain a full copy of the results or schedule a time for us to speak.

Sincerely,

A handwritten signature in cursive script that reads "Jan Liggett".

Jan Liggett
Mayor



TOWNSHIP OF
RUSSELL

D

CERTIFIED RESOLUTION

Date: August 26, 2024 **Item(s) no.:** 10 (ref. a)

Subject: Resolution to Support AMCTO Provincial Updates to the Municipal Elections Act

Moved by: Jamie Laurin
Seconded by: Lisa Deacon

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections; and

WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process; and

WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities; and

WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026; and

WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990 also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario; and

WHEREAS with rules across three pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill; and

WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce; and

WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges; and

WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities; and

WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration; and


WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections; therefore

BE IT RESOLVED THAT the Township of Russell calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections; and be it further

RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing, the Minister of Education, the Minister of Public and Business Service Delivery, Minister of Finance, the Premier of Ontario, MPP of Glengarry-Prescott-Russell and AMCTO.

MOTION APPROVED

I, Joanne Camiré Laflamme, Clerk of the Corporation of the Township of Russell, hereby certify that the foregoing is a true copy of the resolution adopted by the Council of the Corporation of the Township of Russell on the 26th day of August 2024.



Joanne Camiré Laflamme
Clerk

From: [REDACTED]
 To: mayor.comrie@whitestone.ca
 Sent: Monday, August 12th 2024, 10:52
 Subject: Fwd: Re trailer parking bylaw

Sent from my iPhone

Begin forwarded message:

From: Rob Collings <[REDACTED]>
Date: August 9, 2024 at 8:53:15 PM EDT
To: info@whitestone.ca
Subject: Re trailer parking bylaw

Hello.

I have a boat access cottage on lake Shawanaga and recently read in the newsletter about a trailer bylaw prohibiting parking for an extended time on my vehicle as well as not allowing a boat trailer to be left on roads or parking areas effective now as I see the new signs posted.

I have a few points to make :

1- I have been coming up here for many years (3rd generation owner of same land/cottage) and have never seen an issue getting a spot although some are very precarious and it can be easy to get stuck (which has happened to numerous family members and was expensive AT OUR COST to remedy). This was improved somewhat when the upper parking spaces were added.

What would you suggest I do with my boat trailer? I only park my vehicle and trailer up here, so two spaces are required; and as a boat access owner I believe this should be included in the taxes I pay.

What exactly are our taxes going towards? We don't even have any sort of proper boat launch?!?

2- In my 50 years coming here there has been immense growth of new cottages on this lake which increases tax base but that should come with expanded infrastructure to support this; and I believe that the municipality is responsible for thismore parking and better launch is needed!

3- even now as I write this letter there is a houseboat roaming around our lake, who I imagine does not pay taxes here.....but they have two parking spots at the launch?!? And this particular (rundown) houseboat arrives every summer for past 5+ years and just moves around to anchor in various locations for days at a time!

4- So if I need to go to town I will need to take my trailer with me - is that correct? I cannot leave it in a parking spot unless it is attached.....is that correct as well?

This bylaw doesn't really seem in the best interest for many of the cottagers who are boat access and I don't really see why it was implemented as a solution. I believe there is some onus on the municipality to provide some service to boat access properties.

Thank you for reading this letter. We look forward to a response.

Sincerely,

Anna and Rob Collings

Sent from my iPad

From: Callum Rutherford

Date: 2024-09-03 8:40 p.m. (GMT-05:00)

To: mayor.comrie@whitestone.ca

Subject: Bylaw 33-2024

Dear Mayor Comrie,

I am writing to speak to you about Bylaw 33-2024 Section 3.8.3. The 14 consecutive & non-consecutive day limit to parking vehicles with attached trailers on municipal land negatively affects owners of water access only properties. Unless the property owner and therefore tax payer has two or more vehicles that can pull a boat trailer they are limited to 14 days out of a year that they can travel to their property and park a reasonable distance away. I would ask that the council reconsiders this bylaw at the earliest possible convenance.

Sincerely Callum Rutherford

From: Lisa Egan
Sent: September 6, 2024 11:12 AM
To: michelle.hendry@whitestone.ca
Subject: Beach Road

Good Morning Michelle.

I am writing to express concerns around the new parking by-law which has been posted at Beach Road.

The following are my concerns:

1. In order to comply with the by-law, then the individuals vehicle which are utilizing all of the parking spots that can accommodate vehicles with trailers attached needs to be addressed. The parking at the top of the loop is not being utilized by individual vehicles. Therefore, leaving no vehicle/trailer parking.
2. It appears no consideration has been given to the boat access only cabins/cottages on Shawanaga Lake. It may be the opinion of the Municipality of Whitestone that parking for these properties is not their responsibility. Considering taxes are paid to Whitestone, access should not be limited. Maybe a solution would be to issue parking permits to owners with or without a fee for such a pass. Such as 2 per property.
3. These property owners contribute to the economy in Whitestone, McDougall and Parry Sound, etc. If we are unable to leave our trailers unattached to use our vehicles to drive into these areas to buy groceries, gas, shop, have dinner, etc. without receiving a warning, ticket or tow, that affects the economy of all residents. Secondly, it limits the use of our properties for which taxes are received by Whitestone.
4. Limiting access to boat access properties to 14 days per year, consecutive and non-consecutive, as long as vehicle and trailer are attached is unreasonable. I suggest that these properties only pay taxes for 14 days per year if council is unwilling to be reasonable.

There is growing concern from the boat access property owners and I truly hope that council will consider some options to resolve this issue even though these properties are mostly seasonal. We are looking for a reasonable solution, not a one-sided resolution.

Thanks for your consideration.

Lisa

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 33-2024

Being a By-law to regulate traffic and to govern and control the parking of
Vehicles, Boats, Camping Units, and Trailers in the
Municipality of Whitestone and to repeal By-law 38-2016

WHEREAS Section 10 of the *Municipal Act, 2001* S.O. 2001, c. 25, provides that a municipality may pass by-laws respecting any services or things that the municipality considers necessary or desirable for the public;

AND WHEREAS pursuant to Section 27(1) of the said Act, a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS pursuant to Section 63 of the said Act, a municipality may provide for the removal and impounding or restraining and immobilizing of any object or vehicle placed, stopped, standing or parked on or near a highway in contravention of the by-law;

AND WHEREAS Section 101 of the Act authorizes a municipality to pass by-laws respecting parking lots;

AND WHEREAS Section 102 of the said Act authorizes a municipality to pass by-laws respecting accessible parking and for the removal of a vehicle at the owner's expense;

AND WHEREAS the *Highway Traffic Act*, R.S.O. 1990, c. H.8 authorizes a municipality to provide for rates of speed within the municipality;

AND WHEREAS Section 425(1) of the said *Municipal Act, 2001* authorizes a municipality to pass by-laws providing that a person who contravenes a by-law of the municipality passed under this Act is guilty of an offence;

AND WHEREAS Section 427 of the said Act states that a by-law establishing a system of accessible parking shall provide that every person who contravenes the by-law is guilty of an offence and on conviction is liable to a fine of not less than \$300.00;

AND WHEREAS the said Act section 428 reads, " A by-law may provide that, where a vehicle has been left parked, stopped or standing in contravention of a by-law passed under this Act, the owner of the vehicle is guilty of an offence, even though the owner was not the driver of the Vehicle at the time of the contravention of the by-law, and is liable to the applicable fine unless, at the time of the offence, the Vehicle was in the possession of another person without the owner's consent";

AND WHEREAS the said Act, section 429 reads, "Subject to subsection (4), a municipality may establish a system of fines for offences under a by-law of the municipality passed under this Act";

AND WHEREAS the *Municipal Act, 2001*, section 432 reads, " A by-law under section 425 may establish a procedure for the voluntary payment of penalties out of court where it is alleged that any of the following by-laws have been contravened: By-laws related to the parking, standing or stopping of Vehicles";

AND WHEREAS pursuant to Section 170 of the *Highway Traffic Act*, a police officer, police cadet or a municipal law enforcement officer may, upon discovery of any vehicle parked, standing or stopped in contravention of a regulation made under a municipal by-law, cause it to be moved or taken to and placed or stored in a suitable place and all costs and charges for the removal, care and storage of the vehicle, if any, are a lien upon the vehicle, which may be enforced in the manner provided by the *Repair and Storage Liens Act*;

AND WHEREAS the *Municipal Act, 2001*, section 23.1 states that, without limiting sections 9, 10, and 11, those sections authorize a municipality to delegate its powers and duties under this or any other Act to a person or body subject to restrictions set out in this Part;

AND WHEREAS the Council of the Municipality of Whitestone deems it expedient to provide for a by-law to regulate traffic and parking within the limits of the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE ENACTS AS FOLLOWS:

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1. DEFINITIONS

- 1.1 “Abandoned Vehicle” means a Vehicle, Camping Unit, Boat or Trailer on or near a highway, or a Vehicle, Camping Unit or Trailer without proper number plates on or near a highway, or a Vehicle, Camping Unit, Boat or Trailer in need of repair on or near a highway, any of which has been left unattended for more than seventy-two (72) hours.
- 1.2 “Accessible Parking Permit” means a permit issued to a person who meets the requirements of the Ministry of Transportation as set out in Section 5 of Ontario Regulation 612/05 (Accessible Parking for Persons with Disabilities) of the *Highway Traffic Act*.
- 1.3 “Accessible Parking Space” means a parking space or zone marked by an authorized sign or signs indicating that such space or zone is for the sole use of Vehicles displaying a valid Accessible Parking Permit, in accordance with the requirements of the *Highway Traffic Act* and this By-law.
- 1.4 “Authorized Sign” means any sign, or marking on a Roadway, curb or sidewalk or other device placed or erected on a Highway in conformity with the *Highway Traffic Act* and/or approved by the Ministry of Transportation or the Municipality of Whitestone.
- 1.5 “Boat” means a vessel for transport by water, constructed to provide buoyancy by excluding water and shaped to give stability and permit propulsion.
- 1.6 “Boat Storage Area” means any area designated by the Municipality for the temporary storage of Boats with appropriate signage installed by the Municipality.
- 1.7 “Boulevard” means a part of a Highway between the property line and the shoulder, or if there is no shoulder, the edge of the travelled portion of the Roadway. A boulevard may or may not contain a sidewalk, curb cut, or driveway.
- 1.8 “By-law Enforcement Officer” means any person appointed by By-law to enforce the By-laws of the Municipality of Whitestone
- 1.9 “Camping Unit” means equipment used for the purpose of outdoor accommodation and includes a tent, Trailer, tent-Trailer, recreational Vehicle, Vehicle, camper-back and any watercraft equipment for overnight accommodation.
- 1.10 “Designated Vehicle Parking Area” means any area designated by the Municipality for the parking of Vehicles.
- 1.11 “Fire Route” means a public and/or private roadway, lane, driveway or

- parking lot aisle, not less than 3 metres wide, designated by this By-law as a Fire Route as per Schedule 2 of this By-law
- 1.12 "Highway" includes a common and public highway and includes any bridge, trestle, viaduct or other surface, any part of which is intended for or used by the general public for the passage of Vehicles and pedestrians and includes the area between the lateral property lines thereof, without limitations and could include unopened road allowances and unassumed road allowances.
- 1.13 "Intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more Highways that join one another at an angle, whether or not one Highway crosses the other.
- 1.14 "Land Use Permit" means a permit for land use issued to the Municipality of Whitestone by His Majesty the King in right of Ontario, as represented by the Ministry of Natural Resources and Forestry (MNRF)"
- 1.15 "Motor Vehicle" includes an automobile, a motorcycle, a motor assisted bicycle unless otherwise indicated in this Act, and any other vehicle propelled or driven otherwise than by muscular power, but does not include a streetcar or other motor vehicle running only upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry or a road-building machine within the meaning of the *Highway Traffic Act*.
- 1.16 "Municipality" means The Corporation of the Municipality of Whitestone.
- 1.17 "Official Sign" means an Authorized Sign approved by the Ministry of Transport of Ontario or the Municipality of Whitestone.
- 1.18 "Park" or "Parking" when prohibited, means the standing of a Vehicle, Trailer, Camping Unit or Boat, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- 1.19 "Police Officer" means a member of a police force and includes an officer appointed for carrying out the provisions of the *Highway Traffic Act*.
- 1.20 "Private Roadway" means any roadway, driveway, lane, ramp or other means of ingress to or egress from a property, building, or structure which is located on privately-owned property and it may include part of a parking lot.
- 1.21 "Public Works Manager" means a person designated by the Municipality of Whitestone as the Public Works Manager or their designate.
- 1.22 "Roadway" means the part of the Highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder, and where a Highway includes two or more separate roadways, the term

roadway refers to any one roadway separately and not to the entire Highway collectively.

- 1.23 "Shoulder" means that part of the Highway immediately adjacent to the Roadway and having a surface which has been improved with asphalt, surface treatment or gravel, but does not include a sidewalk.
- 1.24 "Stand" or "Standing", when prohibited, means the halting of a Vehicle, Trailer, Camping Unit or Boat whether occupied or not, except for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- 1.25 "Stop" or "Stopping", when prohibited, means the halting of a Vehicle Trailer, Camping Unit or Boat, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a Police Officer or of a traffic control sign or signal.
- 1.26 "Snow Plow Turn Around" means an enlarged space located typically (but not always) at the end of a year-round maintained municipal roadway to permit snow plows or large Vehicles to turn around.
- 1.27 "Traffic Control Signal" means a signal light traffic control system specified in the *Highway Traffic Act*, operated for the regulation and control of both vehicular and pedestrian traffic.
- 1.28 "Trail" means an undeveloped roadway located on public lands within the bounds of the Municipality that is used by the public for pedestrian traffic.
- 1.29 "Trailer" means a Vehicle that is at any time drawn upon a Highway by a Motor Vehicle, except an implement of husbandry, another Motor Vehicle or any device or apparatus not designed to transport persons or property temporarily drawn, propelled or moved upon such Highway, and except a side car attached to a motorcycle, and shall be considered a separate Vehicle and not part of the Motor Vehicle by which it is drawn.
- 1.30 "Vehicle" includes a Motor Vehicle, Trailer, traction engine, farm tractor, road-building machine, bicycle and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle or a streetcar.

2. APPLICATION AND GENERAL REQUIREMENTS

- 2.1 This By-law applies to all Highways, Boat Storage Areas, and Designated Vehicle Parking Areas under the jurisdiction of the Municipality of Whitestone, as well as to all municipally-owned or occupied property and public landings/lake access points within the bounds of the Municipality including lands owned by the Municipality and those areas occupied by the Municipality pursuant to a Land Use Permit.
- 2.2 The Schedules referred to in this By-law shall form part of this By-law.

- 2.3 Where any expression of time occurs or where any hour or other period of time is stated in this By-law or on a sign erected pursuant to this By-law, the time referred to shall be Standard Time, except in periods when Daylight Saving time is in effect, in which periods it shall be Daylight Saving time.
- 2.4 In this By-law,
- 2.4.1 words used in the present tense include the future; words used in the masculine gender include the feminine and neuter; and the singular number includes the plural and the plural the singular;
- 2.4.2 "may" shall be construed as permissive;
- 2.4.3 "shall" shall be construed as imperative;
- 2.4.4 "Vehicle", "Trailer", "Camping Unit" or "Boat", when used as part of a prohibition of Parking, Stopping or Standing, includes any part thereof;
- 2.4.5 the headings and subheadings used in the By-law shall not form a part of the By-law, but shall be deemed to be inserted for convenience of reference only;
- 2.4.6 "subsection" when used without reference to another section, refers to a subsection contained in the same section in which the phrase is used.
- 2.5 The provisions of this By-law shall be subject to the provisions of the *Highway Traffic Act*, and to any regulations made thereunder and any reference in this By-law to the said *Highway Traffic Act* or any provision thereof shall be deemed to be a reference to the said *Highway Traffic Act* or provisions thereof as amended or re-enacted from time to time, including any regulations made thereunder.
- 2.6 The provisions of this By-law do not apply, if compliance therewith would be impracticable, to ambulances, police and fire Vehicles, public works Vehicles and By-law Vehicles while the occupants of such Vehicles are engaged in the performance of their duties.
- 2.8 No person shall place, maintain or display upon or in view of any Highway, any sign, signal, marking or device which purports to be or is an imitation of or resembles an Authorized Sign, Official Sign or Traffic Control Signal or which conceals from view or interferes with the effectiveness of an Authorized Sign, Official Sign or Traffic Control Signal.
- 2.9 The Public Works Manager or designate is authorized to place or erect and to maintain such Official Signs, Authorized Signs and Traffic Control Signals as are required to give effect to this By-law and to regulate, direct, warn or guide pedestrian and vehicular traffic for the safety or convenience of the public.

PART A – PARKING PROVISIONS

3. GENERAL PARKING REQUIREMENTS

3.1 PARKING PROHIBITED IN SPECIFIED PLACES – SIGNS NOT REQUIRED

No person shall Park any Vehicle, Trailer, Camping Unit or Boat on any Highway:

3.1.1(a) In front of or within two (2.0) metres of the Intersection of a Private Roadway;

3.1.1(b) Within two (2.0) metres of a driveway on all Highways;

3.1.2 Within nine (9.0) metres of an Intersection controlled by stop signs;

3.1.3 Within six (6.0) metres of the edge of the Roadway nearest to any fire standpipe as set out in Schedule 8 of this By-law;

3.1.4 Within fifteen (15.0) metres of any level crossing of a railway;

3.1.5 For the purpose of displaying the Vehicle, Trailer, Camping Unit or Boat for sale;

3.1.6 For the purpose of washing, greasing or repairing the Vehicle, Trailer, Camping Unit or Boat except for such repairs as have been necessitated by an emergency;

3.1.7 In such a position as will prevent the removal under its own power of any other Vehicle;

3.1.8 So as to interfere with the movement of traffic;

3.1.9 On a Highway within one hundred and fifty-two (152.0) metres of firefighting apparatus where said apparatus is actually engaged in fighting a fire, or if directed by a member of the Police or Fire Department;

3.1.10 On a bridge;

3.1.11 On a Boulevard; or

3.1.12 So as to obstruct a Boat launch.

3.2 PARKING RESTRICTIONS AND PROHIBITIONS ON CERTAIN HIGHWAYS WHERE SIGNS ARE ON DISPLAY

3.2.1 Where Authorized Signs are on display indicating that Parking is

prohibited, no person shall park a Vehicle, Trailer, Camping Unit or Boat on any Highway at the side and between the limits set out in Columns 1, 2 and 3 of Schedule 1A attached to this By-law during the prohibited times or days set out in Column 4 of said Schedule.

3.2.2 Nothing in this section shall be deemed to permit Parking at any location where or at any time when Parking is prohibited.

3.3 PARKING RESTRICTIONS AND PROHIBITIONS ON CERTAIN HIGHWAYS and MUNICIPAL PROPERTIES - SIGNS MAY NOT BE ON DISPLAY

3.3.1 Where Authorized Signs may or may not be on display indicating that Parking is prohibited, no person shall Park a Vehicle, Trailer, Camping Unit, or Boat on any Highway as set out in Columns 1, 2, 3 and 4 of Schedule 1B attached to this By-law from November 01 of each year through April 15 of the following year, inclusive.

3.3.2 Where Authorized Signs may or may not be on display indicating that Parking is prohibited, no person shall Park a Vehicle, Trailer, Camping Unit or Boat on the Municipal properties set out in Columns 1 and 2 of Schedule 1C attached to this By-law, between the hours as set out in Column 3 of said Schedule, from November 01 of each year through April 15 of the following year, inclusive.

3.4 PARKING ON MUNICIPAL PROPERTY

3.4.1(a) No person shall Park or leave a Vehicle, Trailer, Camping Unit or Boat on property owned or occupied by the Municipality or any local board thereof, without the consent of the Municipality or local board, except as may be permitted by Schedules 5, 6 and 7 attached to this By-law;

3.4.1(b) No person shall Park or leave a Vehicle, Trailer, Camping Unit or Boat on property which the Municipality occupies pursuant to a Land Use Permit, without the consent of the Municipality, except as may be permitted by Schedules 5, 6 and 7 attached to this By-law.

3.4.2 Any Vehicle, Trailer, Camping Unit or Boat Parked or left contrary to section 3.4.1 of this By-law may be removed and/or impounded at the owner's expense in accordance with the enforcement and other provisions of this By-law.

3.5 PARKING ON UNTRAVELLED PORTIONS OF HIGHWAYS

3.5.1 Subject to and notwithstanding the provisions of this By-law, no person shall Park or leave any Vehicle, Trailer, Camping Unit or Boat upon any untravelled portion of a Highway for a period exceeding seventy-two (72) hours.

3.5.2 Vehicles, Trailers, Camping Units or Boats left in contravention of

section 3.5.1 may be removed and/or impounded at the owner's expense in accordance with the enforcement and other provisions of this By-law.

3.6 ACCESSIBLE PARKING

- 3.6.1 Every owner and operator of a parking lot or of a parking facility to which the public has access may designate parking spaces for the exclusive use of a Motor Vehicle operated by a person with accessibility needs, or a Motor Vehicle carrying a person with accessibility needs, in respect of which an Accessible Parking Permit is properly displayed.
- 3.6.2 No person shall Park, store or leave Standing, a Motor Vehicle in a designated Accessible Parking Space unless an Accessible Parking Permit issued by Service Ontario is properly displayed on the Vehicle.
- 3.6.3 No person, other than the person to whom it was issued or a person conveying the person to whom it was issued or a person providing transportation services for a corporation or organization to whom it was issued to provide transportation services primarily to persons with disabilities, shall use or display an Accessible Parking Permit issued to a person with accessibility needs.
- 3.6.4 Municipal Accessible Parking Spaces and locations are listed in Schedule 7 to this By-law.

3.7 PAID PERMIT PARKING

- 3.7.1 No person shall Park any Vehicle in a Vehicle Parking area designated for paid permit parking as set out in Schedule 6 attached to this By-law unless a permit has first been obtained from the Municipality and the associated fee set out in the Municipality's current Fees and Charges By-law has been paid.

3.8 TRAILER PARKING, CAMPING UNIT PARKING AND BOAT STORAGE

- 3.8.1 No person shall store a Boat on a Highway or any other municipally-owned or occupied property, including property which the Municipality occupies pursuant to a Land Use Permit, unless the Highway or other said property has been designated as a Boat Storage Area (as identified in Schedule 10 attached to this By-law). In a Boat Storage Area, persons are permitted to temporarily store a Boat separate from a Vehicle and in accordance with Official Signs installed by the Municipality of Whitestone.
- 3.8.2 No person shall Park or leave a Trailer, Camping Unit or Boat separate from a Vehicle on a Highway or Designated Vehicle

Parking Area (as identified in Schedule 5 and 9 attached to this By-law) or, for clarity, on any other municipally-owned or occupied property, including property which the Municipality occupies pursuant to a Land Use Permit.

3.8.3 Notwithstanding and subject to all other provisions of this By-law, no person shall Park a Trailer, Camping Unit or Boat which is attached to a Vehicle for more than fourteen (14) days annually (consecutively or non-consecutively) on a Highway or Designated Vehicle Parking Area (as identified in Schedule 5 and 9 attached to this By-law).

4. SPECIFIC STOPPING REQUIREMENTS

4.1 STOPPING PROHIBITED IN SPECIFIC PLACES – SIGNS NOT REQUIRED

No person shall Stop any Vehicle on a Highway;

4.1.1 On or over a sidewalk, Trail or footpath;

4.1.2 Alongside or across the Highway from any excavation or obstruction in the Roadway when the free flow of traffic would thereby be impeded;

4.1.3 On the Roadway side of any stopped Vehicle;

4.1.4 Upon any bridge or elevated structure;

4.1.5 Within one hundred and fifty (150.0) meters of a Highway or bridge construction project.

4.2 FIRE ROUTES

4.2.1 No person shall Park, Stop or leave Standing any Vehicle on any Fire Route set out in Column 1 of Schedule 2 attached to this By-law and between the limits and on the side set out respectively in Columns 2 and 3 of the said Schedule, during the times or days set out in Column 4 of the said Schedule.

5. SNOW REMOVAL

5.1 In order to facilitate the process of snow removal from Highways and municipal properties, no person shall Park any Vehicle on any Highway or Park unauthorized Vehicles on municipal properties as set out in Schedule 1B and Schedule 1C attached to this By-law, at any time from November 01 of each year to April 15 of the following year, inclusive.

PART B – TRAFFIC PROVISIONS

6. GENERAL TRAFFIC PROVISIONS

7.1 No person shall drive a Vehicle upon a sidewalk, Trail or footpath on a Highway except for the purpose of directly crossing the sidewalk, Trail or footpath.

7. SPEED LIMITS

8.1 Where Authorized Signs to that effect are on display, the maximum rate of speed on any of the Highways named and described in Columns 1 and 2 of Schedule 3 attached to this By-law shall be the rate of speed prescribed in Column 3 of the said Schedule.

8. STOP SIGNS

8.1 The Intersections of Highways set out in Column 1 of Schedule 4 attached to this By-law are designated as Intersections where stop signs shall be erected facing oncoming traffic travelling in the direction of travel and on the Highways shown in Column 2 of the said Schedule.

PART C - ENFORCEMENT AND PENALTY

9. ENFORCEMENT AND PENALTY

9.1 This By-law may be enforced by any Police Officer, any officer appointed by the Ministry of Transportation, and any By-law Enforcement Officer.

9.2 Every person who contravenes any provision or part of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for pursuant to the *Provincial Offences Act*, R.S.O. 1990, c. P.33, for each offence, exclusive of costs.

9.3 Where a Vehicle has been left Parked, Stopped or Standing in contravention of this By-law, the owner of a Vehicle may be charged with and convicted of an offence under this By-law for which the driver of the Vehicle is subject to be charged, unless at the time of the offence the Vehicle was in the possession of some person other than the owner without the owner's consent, and on conviction the owner shall be liable for the penalty for the offence.

10. VEHICLES SUBJECT TO REMOVAL WHEN ILLEGALLY PARKED

10.1 In addition to any other penalties provided for in this By-law, a Police Officer or By-Law Enforcement Officer, upon discovery of any Vehicle, Trailer, Camping Unit or Boat Parked, Stopped or left Standing in contravention of the By-law, may cause it to be removed, taken away and stored in a suitable place, and all costs and charges incurred for removing, taking away and storage thereof, if any, are a lien upon the Vehicle, Trailer,

Camping Unit or Boat which may be enforced in the manner provided by the *Repair and Storage Liens Act*, R.S.O. 1990, c. R.25.

10.2 Any Vehicle, Trailer, Camping Unit or Boat parked or left standing on any Highway for a period exceeding seventy-two (72) hours shall be considered to be an Abandoned Vehicle, and upon discovery of such abandonment, a Police Officer or By-Law Enforcement Officer may cause it to be removed, taken away and stored in a suitable place, and all costs and charges incurred for removing, taking away and storage thereof, if any, are a lien upon the Vehicle, Trailer, Camping Unit or Boat which may be enforced in the manner provided by the relevant provisions of the *Repair and Storage Liens Act*, R.S.O. 1990, c. R.25.

11. ADDITIONAL PENALTY PROVISIONS FOR PARKING INFRACTIONS:

- 11.1 Any person who contravenes Section 3.6 of this By-law is guilty of an offence and shall be liable on conviction to a fine of not less than \$300.00.
- 11.2 Part II of the Provincial Offences Act, as amended, applies in respect of all parking infractions under this By-law.

PART D - ADMINISTRATION

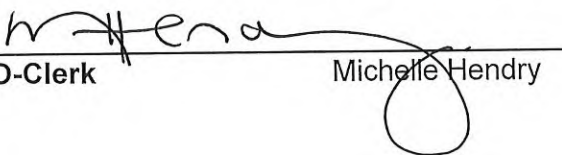
- 12. If a court of competent jurisdiction declares any section or part of a section of the By-law invalid, it is the intention of the Municipality that the remainder of the By-law shall continue to be in force and effect.
- 13. By-law 38-2016 is hereby repealed effective on August 6, 2024.
- 14. The repeal of By-law 38-2016 shall not affect any offence committed against any provisions of the By-law or any penalty incurred in respect thereof or any investigative procedure, including but not limited to any prosecution thereunder.
- 15. This By-law shall come into force and effect on August 6, 2024.

NOW THEREFORE BE IT RESOLVED THAT By-law No. 33-2024 being a By-law to regulate traffic and to govern and control the parking of Vehicles, Boats, Camping Units, and Trailers in the Municipality of Whitestone and to repeal By-law 38-2016 is hereby passed this 18th day of June, 2024.



Mayor

George Comrie



CAO-Clerk

Michelle Hendry



SCHEDULE 1 - A
(Parking Restrictions and Prohibitions on Certain Highways, Anytime)

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
William Street	Both sides	Hwy 124 south to Snow Plow Turn Around	0.1 km
Maple Island Road	Both sides	Hwy 520 north for 35 meters	0.035 km

SCHEDULE 1 - B

(Parking Restrictions and Prohibitions on Certain Highways, November 01 through April 15 the following year inclusive)

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
Amorak Trail	Both sides	WahWashKesh Road westerly including Snow Plow Turn Around	0.9 kms
Aulds Road	Both sides	Hwy 520 westerly including Snow Plow Turn Around	1.8 kms
Balsam Road	Both sides	Hwy 124 southerly to Laucks Road	8.5 kms
Bears Paw	Both sides	Entire length of road	0.6 kms
Bobs Crescent	Both sides	Entire length of road	0.2 kms
Butler Street	Both sides	Hwy 124 northerly including Snow Plow Turn Around	0.1 kms
Boundary Spur Road	Both sides	Hwy 124 easterly to Hwy 124	1.4 kms
Bunny Trail	Both sides	Hwy 520 travelling southerly to McDougall Township Boundary including Snow Plow Turn Around	12.9 kms
Canning Road	Both sides	Balsam Road westerly to Fox Lair including Snow Plow Turn Around	2.7 kms
Chambers Road	Both sides	WahWashKesh Road easterly Snow Plow Turn Around	0.4 kms
Chur-Lee Road	Both sides	Hwy 520 westerly including Snow Plow Turn Around	2.7 kms
Clear Lake Road	Both sides	Hwy 520 westerly including Snow Plow Turn Around	3.5 kms
Crown Retreats Road	Both sides	Hwy 124 easterly including Snow Plow Turn Around	1.7 kms
Dobson Road	Both sides	Farley's Road westerly including Snow Plow Turn Around	1.0 kms

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
East Townline Road	Both sides	Hwy 124 southerly including Snow Plow Turn Around	3.9 kms
Edgewood Road	Both sides	Hwy 520 northerly including Snow Plow Turn Around	1.4 kms
Farley's Road	Both sides	Hwy 124 northerly including Snow Plow Turn Around	6.1 kms
Gibson Bay Road	Both sides	Hwy 520 westerly including Snow Plow Turn Around	0.5 kms
Gorham Road	Both sides	WahWashKesh Road southerly including Snow Plow Turn Around	0.2 kms
Grey Owl Road	Both sides	Hwy 124, 80 metres northerly to Shakell Road	0.1 kms
Hayward Road	Both sides	Hwy 520 northerly including Snow Plow Turn Around	0.3 kms
Labrash Lake Road	Both sides	Ladds Road northerly including Snow Plow Turn Around	0.7 kms
Ladds Road and Maple Island Road	Both sides	Maple Island Road westerly including Snow Plow Turn Around	2.7 kms
Laucks Road	Both sides	Balsam Road easterly including Snow Plow Turn Around	0.1 kms
Lorimer Lake Road	Both sides	Hwy 124 westerly including Snow Plow Turn Around	4.0 kms
Marina Drive	Both sides	Hwy 124 northerly including Snow Plow Turn Around	0.1 kms
Maple Island Road	Both sides	Hwy 520 northerly including Snow Plow Turn Around	4.6 kms
McDonald Drive	Both sides	Hwy 520 southerly including Helicopter Landing Pad	0.1 kms
Mitchell Lane	Both sides	Moore Drive easterly including Snow Plow Turn Around	0.4 kms

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
Nelson Clelland Road	Both sides	Hwy 520 easterly including Snow Plow Turn Around	2.9 kms
Nesbitts Drive	Both sides	Clear Lake Road northerly including Snow Plow Turn Around	0.2 kms
Parker Bay Road	Both sides	Hwy 520 northerly including Snow Plow Turn Around	1.4 kms
Pugsley Road	Both sides	Farley's Road easterly including Snow Plow Turn Around	0.1 kms
Quinn Road	Both sides	East Townline Road westerly including Snow Plow Turn Around	0.5 kms
Sackville Road	Both sides	Hwy 124 northerly including Snow Plow Turn Around	0.1 kms
Shakell Road	Both sides	Grey Owl Road northerly including Snow Plow Turn Around	0.8 kms
Shawanaga Lake Road	Both sides	Lorimer Lake Road northwest including Snow Plow Turn Around	0.4 kms
Swords Road	Both sides	Hwy 124 westerly including Snow Plow Turn Around	0.6 kms
WahWashKesh Road	Both sides	Hwy 520 northerly to Bennetts Bay parking Lot	7.9 kms
Whitestone Lake Road	Both sides	Hwy 520 westerly including Snow Plow Turn Around, and including portion of road travelling southerly and including the second Snow Plow Turn Around	3.2 kms
York Street	Both sides	Hwy 124 northerly including Snow Plow Turn Around	0.5 kms

SCHEDULE 1 - C

(Parking Restrictions and Prohibitions on Certain Municipal Properties and Parking Lots, November 01 through April 15 the following year inclusive)

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Between the Hours
Whitestone Public Library and Technology Centre	2206 Hwy 124, Dunchurch, ON	11:00 pm to 8:00 am
Dunchurch Community Centre	2199 Hwy 124, Dunchurch, ON	11:00 pm to 8:00 am
Dun-Dome Recreation Centre	20 Church Street, Dunchurch, ON	11:00 pm to 8:00 am
Whitestone Municipal Office	21 Church Street, Dunchurch, ON	11:00 pm to 8:00 am
Whitestone and Area Nursing Station	11 Church Street, Dunchurch, ON	11:00 pm to 8:00 am
Whitestone Building	2125 Hwy 124, Dunchurch, ON	11:00 pm to 8:00 am
Whitestone Grange	2130 Hwy 124, Dunchurch, ON	11:00 pm to 8:00 am
Maple Island Thrift Shop	1 Maple Island Road, Dunchurch, ON	11:00 pm to 8:00 am
Fire Station 2	6 McDonald Drive, Ardbeg, ON	11:00 pm to 8:00 am

**SCHEDULE 2
(Fire Routes)**

Column 1 – Highway	Column 2 – Between	Column 3 – Sides	Column 4 – Times
Church Street	Highway 124 and boat launch	South Side	Anytime
McDonald Drive	6 McDonald Drive to Helicopter Landing Pad	East Side	Anytime
WahWashKesh Road	30m South of Macey Drive to boat launch at Bennetts Bay Landing	Both Sides	Anytime
Indian Narrows Road	Indian Narrows Road parking lot and westerly for 100m	South Side	Anytime

SCHEDULE 3
(Maximum Rate of Speed)

Column 1 – Road or portion of Road	Column 2 – Between	Column 3 – Rate of Speed (kilometers per hour, kph)	Column 4- Distance
Amorak Trail	WahWashKesh Road westerly to Snow Plow Turn Around	40 kph	0.9 kms
Aulds Road	Hwy 520 westerly to Snow Plow Turn Around	50 kph	1.8 kms
Balsam Road	Hwy 124 southerly to Laucks Road	50 kph	8.5 kms
Beach Road	Lorimer Lake Road westerly to boat launch	20 kph	0.3 kms
Bears Paw	Canning Road to entire length of Bears Paw	30 kph	0.6 kms
Boakview Crescent	Bunny Trail to rail road tracks	30 kph	0.6 kms
Boat Launch Road	Hwy 520 to Boat Launch Road	20 kph	0.2 kms
Bobs Crescent	Hwy 124 to entire length	30 kph	0.2 kms
Boundary Spur Road	Hwy 124 to entire length	50 kph	1.4 kms
Bunny Trail	Hwy 520 travelling southerly to McDougall Township boundary	60 kph	12.9 kms
Butler Street	Hwy 124 to Snow Plow Turn Around	30 kph	0.1 kms
Canning Road	Balsam Road to Fox Lair	50 kph	2.7 kms
Chambers Road	WahWashKesh Road to Snow Plow Turn Around	40 kph	0.4 kms
Chur-lee Road	Hwy 520 to Snow Plow Turn Around	50 kph	2.7 kms
Clear Lake Road	Hwy 520 to Wagon Trail	50 kph	4.4 kms
Crown Retreats Road	Hwy 124 easterly including Snow Plow Turn Around	40 kph	1.7 kms

Dobson Road	Farley's Road to Snow Plow Turn Around	40 kph	1.0 kms
Column 1 – Road or portion of Road	Column 2 – Between	Column 3 – Rate of Speed (kilometers per hour, kph)	Column 4- Distance
East Townline Road	Hwy 124 to Snow Plow Turn Around	50 kph	3.9 kms
Edgewood Road	Hwy 520 to Snow Plow Turn Around	40 kph	1.4 kms
Farley's Road	Hwy 124 to Snow Plow Turn Around	50 kph	6.1 kms
Gibson Bay Road	Hwy 520 to Snow Plow Turn Around	50 kph	0.5 kms
Gorham Road	WahWashKesh Road to Snow Plow Turn Around	30 kph	0.2 kms
Grey Owl Road	Hwy 124 to Shakell Road	40 kph	0.1 kms
Hayward Road	Hwy 520 to Snow Plow Turn Around	30 kph	0.3 kms
Indian Narrows Road	WahWashKesh Road to Indian Narrows Road parking lot	30 kph	0.3 kms
Labrash Lake Road	Ladds Road Snow Plow Turn Around	40 kph	0.7 kms
Ladds Road	Maple Island Road to bridge	50 kph	2.7 kms
Laucks Road	Balsam Road to Snow Plow Turn Around	30 kph	0.1 kms
Lorimer Lake Road	Hwy 124 boundary with McDougall Township	50 kph	7.7 kms
Maple Island Road	Hwy 520 to Fairy River bridge	50 kph	6.7 kms
Marina Drive	Hwy 124 to Snow Plow Turn Around	20 kph	0.1 kms
McDonald Drive	Hwy 520 to Snow Plow Turn Around	30 kph	0.1 kms
Mitchell Lane	Moore Drive to Snow Plow Turn Around	40 kph	0.4 kms

Moore Drive	Hwy 124 to Mitchell Lane	40 kph	0.3 kms
Column 1 – Road or portion of Road	Column 2 – Between	Column 3 – Rate of Speed (kilometers per hour, kph)	Column 4- Distance
Nelson Clelland Road	Hwy 520 to Snow Plow Turn Around	50 kph	2.9 kms
Nesbitts Drive	Clear Lake Road to Snow Plow Turn Around	40 kph	0.2 kms
Parker Bay Road	Hwy 520 to Snow Plow Turn Around	40 kph	1.4 kms
Percy Lane	Hwy 124 to Snow Plow Turn Around	30 kph	0.1 kms
Pugsley Road	Farley's Road to Snow Plow Turn Around	30 kph	0.1 kms
Quinn Road	East Townline Road to Snow Plow Turn Around	30 kph	0.5 kms
Sackville Road	Hwy 124 to Snow Plow Turn Around	30 kph	0.1 kms
Shakell Road	Grey Owl Road to Snow Plow Turn Around	40 kph	0.8 kms
Shawanaga Lake Road	Lorimer Lake Road to Lands End	30 kph	5.8 kms
Swords Road	Hwy 124 to Snow Plow Turn Around	40 kph	0.6 kms
WahWashKesh Road	Hwy 520 to boat launch at Bennetts Bay Landing	50 kph	8.0 kms
Whitestone Lake Road	Hwy 520 to Snow Plow Turn Around	50 kph	3.2 kms
William Street	Hwy 124 to Snow Plow Turn Around	30 kph	0.1 kms
York Street	Hwy 124 to Snow Plow Turn Around	40 kph	0.5 kms

**SCHEDULE 4
(Stop Signs)**

Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Amorak Trail and WahWashKesh Road	Amorak Trail facing eastbound traffic
Beach Road and Lorimer Lake Road	Beach Road facing southbound traffic
Bear Hug Lane and Aulds Road	Bear Hug Lane facing southbound traffic
Berrys Road and Edgewood Road	Berrys Road facing southbound traffic
Bestwick Crescent and Maple Island Road north entrance	Bestwick Crescent facing eastbound traffic
Bestwick Crescent and Maple Island Road south entrance	Bestwick Crescent facing eastbound traffic
Boakview Road and Bunny Trail	Boakview Road facing westbound traffic
Boundary Spur Road and East Townline Road	East Townline Road facing eastbound traffic
Boundary Spur Road and East Townline Road	East Townline Road facing westbound traffic
Canning Road and Balsam Road	Canning Road facing southbound traffic
Carlton Road and Balsam Road	Carlton Road facing southbound traffic
Chambers Road and WahwashKesh Road	Chambers Road facing westbound traffic
Chimo Cove and Lorimer Lake Road	Chimo Cove facing southbound traffic
Credit Lane and Lorimer Lake Road	Credit Lane facing southbound traffic
Dobson Road and Farley's Road	Dobson Road facing northbound traffic
East Townline Road and Boundary Spur Road	East Townline Road facing northbound traffic
East Townline Road and Boundary Spur Road	East Townline Road facing southbound traffic

Eli Lane and WahWashKesh Road	Eli Lane facing eastbound traffic
Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Erin Lane and WahWashKesh Road	Erin Lane facing northwest bound
Fisher Lane and Bears Paw	Fisher Lane facing westbound
Finn Road and Whitestone Lake Road	Finn Road facing northbound
Five Finger Lane and Farley's Road	Five Finger Lane facing northbound
Fox Lair and Canning Road	Fox Lair facing southbound
Galls Road and Indian Narrows Road	Galls Road facing eastbound
Golden Horseshoe Road and Chur-Lee Road	Golden Horseshoe Road facing northbound
Gorham Road and WahWashKesh Road	Gorham Road facing eastbound
Granite Lane and Shawanaga Lake Road	Granite Lane facing southbound
Greens Lane and Lorimer Lake Road	Greens Lane facing northbound
Hayles Road and Aulds Road	Hayles Road facing southbound
Hosick Road and East Townline Road	Hosick Road facing northbound
Humming Bird Lane and East Townline Road	Humming Bird Lane facing eastbound
Indian Narrows Road and WahWashKesh Road	Indian Narrows Road facing southbound
Irwins Road and Balsam Road	Irwins Road facing eastbound traffic
Island View and Lorimer Lake Road	Island View facing southbound
Jackson Lane and Balsam Road	Jackson Lane facing southbound
Johnson Street and York Street	Johnson Street facing westbound
Karbehuwe Lane and Canning Road	Karbehuwe Lane facing southbound
Keele Road and Ladds Road	Keele Road facing northbound
Labrash Lake Road and Ladds Road	Labrash Lake Road facing southbound

Ladds Road and Maple Island Road	Ladds Road facing eastbound
Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Lands End Road and Shawanaga Lake Road	Lands End Road facing eastbound
Langford Drive and Chur-Lee Road	Langford Drive facing southbound
Laucks Road and Balsam Road	Laucks Road facing westbound traffic
Lost Bay Road and Shawanaga Lake Road	Lost Bay Road facing southbound
Macey Drive and WahWashKesh Road	Macey Drive facing eastbound
Macfie Road and Canning Road	Macfie Road facing westbound
McLennan Lane and Aulds Road	McLennan Lane facing eastbound
Muskrat Road and Lorimer Lake Road	Muskrat Road facing northbound
Nesbitts Drive and Clear Lake Road	Nesbitts Drive facing southbound
Nickles Cove and Gibson Bay Road	Nickles Cove facing southbound
Owls Nest and Canning Road	Owls Nest facing southbound
Paradise Lane and Lorimer Lake Road	Paradise Lane facing southbound
Pine Grove and Farley's Road	Pine Grove facing southbound
Pitt Road and Balsam Road	Pitt Road facing westbound
Pratt Road and East Townline Road	Pratt Road facing eastbound
Pugsley Road and Farley's Road	Pugsley Road facing westbound
Quinn Road and East Townline Road	Quinn Road facing eastbound
Red Gate Lane and WahWashKesh Road	Red Gate Lane facing eastbound
Sams Lane and Ladds Road	Sams Lane facing southbound
Sawcut Road and Hayward Road	Sawcut Road facing southbound
Shabbotts Bay Road and Aulds Road	Shabbotts Bay Road facing eastbound

Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Shakell Road and Grey Owl Road	Shakell Road facing southbound
Shaker Lane and Parker Bay Road	Shaker Lane facing southbound
Shawanaga Lake Road and Lorimer Lake Road	Shawanaga Lake Road facing southbound
Snakeskin Road and Bunny Trail	Snakeskin Road facing westbound
Spring Road and Farley's Road	Spring Road facing southbound
Stiblers Road and Bunny Trail	Stiblers Road facing westbound
Sykes Lane and Edgewood Road	Sykes Lane facing northbound
Tahinca Road and East Townline Road	Tahinca Road facing eastbound
Taylor Lane and Lorimer Lake Road	Lorimer Lake Road facing northbound
Thomson Glen and Quinn Road	Thomson Glen facing eastbound
Trull Road and Grey Owl Road	Trull Road facing southbound
Westview Road and Lorimer Lake Road	Westview Road facing southbound
Win-Bur Lane and East Townline Road	Win-Bur Lane facing northbound
Wolfe Den and Canning Road	Wolfe Den facing southbound

SCHEDULE 5

(Municipal Parking Lots and designated Vehicle Parking Areas)

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Time Also Subject to Schedule 1C
Beach Road Shawanaga Lake	60 & 65 Beach Road Hagerman Township	anytime
Bennett's Bay Landing WahWashKesh Lake	WahWashKesh Lake Road McKenzie Township. Con 8 Lot 27	anytime
Boat Launch Road Gooseneck Lake	Boat Launch Road (Crown Land - Block A, Plan M139) Burton Township Located off of Highway #520 and Boat Launch Road	anytime
Clear Lake Road Clear Lake	47 Clear Lake Road (Crown Land) Burton Township Located off of Clear Lake Road (end of Highway #520)	anytime
Dun-Dome Recreation Centre	20 Church Street Hagerman Township Lot 1 Plan 61; Part Church St., Plan 61	anytime
Dunchurch Community Centre	2199 Hwy 124, Dunchurch Hagerman Township Lots 6, 7,8, 9 Plan 61	anytime
Farley's Road Whitestone Lake	309 Farley's Road Hagerman Township Con 11 Lot 29	anytime
Indian Narrows Road WahWashKesh Lake	Indian Narrows Road McKenzie Township Con 8 Lot 29	Anytime
Labrash Road Labrash Lake	Labrash Road (Crown Land – Block A, Plan M446) McKenzie Township	anytime

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Time Also Subject to Schedule 1C when applicable
Maple Island Thrift Shop	1 Maple Island Road, Dunchurch McKenzie Township Con 1 Part Lot 1	anytime
Municipal Office Complex including Whitestone & Fire Rescue Station 1	21 Church Street, Dunchurch Hagerman Township Lots 3 & 4 Plan 61, Parts 4 & 5, 42R6495	anytime
Whitestone Property and Vacant Building	2125 Hwy 124, Dunchurch Hagerman Township Con B Part Lot 59 RP 42R6495, Part 6 RP 42R7285, Part 1 RP 42R11704	anytime
Whitestone Public Library and Technology Centre	2206 Hwy 124, Dunchurch Hagerman Township Part Lot 4, Lot 5 Plan 61	anytime
Whitestone Fire Rescue Station 2	5 McDonald Drive, Ardbeg Burton Township Con 1 Part Lot 9, Part 1 RP 42R9979	anytime
Whitestone and Area Nursing Station	11 Church Street, Dunchurch Hagerman Township Lots 3 & 4, Plan 61 Parts 4 & 5, 42R6495	anytime

SCHEDULE 6
(Permit Parking Lot)

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Time
Farley's Road parking area	309 Farley's Road East side of parking lot Hagerman Township, Con. 11 Lot 29	Anytime

**SCHEDULE 7
(Accessible Parking Spaces)**

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Number of Accessible Parking Spaces
Beach Road Shawanaga Lake	Beach Road Hagerman Township Part Lot 12 Con 5, Part 1, 42R10548	1
Bennett's Bay Landing WahWashKesh Lake	WahWashKesh Road McKenzie Township. Con 8 Lot 27	5
Boat Launch Road Gooseneck Lake	Boat Launch Road Crown Land Burton Township Block A, Plan M139	2
Clear Lake Road Clear Lake	47 Clear Lake Road Crown Land Burton Township	1
Dunchurch Community Centre	2199 Highway 124 Dunchurch Hagerman Township Con B Lot 3	2
Farley's Road Whitestone Lake	309 Farley's Road Hagerman Township Con 11 Lot 29	2
Indian Narrows Road WahWashKesh Lake	McKenzie Township Con 8 Lot 29	4
Labrash Road Labrash Lake	Labrash Road Crown Land McKenzie Township Block A, Plan M446	1
Maple Island Thrift Shop	1 Maple Island Road Dunchurch Hagerman Township Con 1 PT Lot 1	1
Whitestone and Area Nursing Station	11 Church Street Dunchurch	2

	Hagerman Township Con B Lot 3	
Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Number of Accessible Parking Spaces
Whitestone Library and Technology Centre	2206 Highway 124 Dunchurch Hagerman Township Con B Lot 5	1
Whitestone Municipal Office and Firehall Complex	21 Church Street Dunchurch Hagerman Township Con B Lot 3	1

SCHEDULE 8
(Fire Hydrants or Standpipes)

Column 1 – General Location	Column 2 – Legal description of location
Balsam Road 0.6 km North of Canning Road	Hagerman, Con 7, Lot 26
Bunny Trail 0.5 km South of Highway 520	McKenzie, Con 1, Part Lot 35, Part 2, 42R4208
Church Street Adjacent to boat launch	Hagerman, Con B, Lot 60
Edgewood Road 0.2 km North of Highway 520	McKenzie, Con 3, Lot 26
Farley's Road 0.9.km North West of Pine Grove Road	Hagerman, Con 11, Lot 25

**SCHEDULE 9
(Public Boat Launches)**

Column 1 - General Location	Column 2 – Civic address and/or Legal description
Beach Road Shawanaga Lake	Beach Road Hagerman Township Part Lot 12 Con 5, Part 1, 42R10548
Bennett's Bay Landing WahWashKesh Lake	WahWashKesh Road McKenzie Township Con 8 Lot 27
Boat Launch Road Gooseneck Lake	Boat Launch Road Crown Land Burton Township Block A, Plan M139
Bolger Landing Bolger Lake	Burton Township Con 6 Part Lot 24, Part 5 42R20376
Church Street Whitestone Lake	24 Church Street Water Lot Location CL771 Part 1 RP PSR935
Clear Lake Road Clear Lake	47 Clear Lake Road Crown Land Burton Township
Farley's Road Whitestone Lake	309 Farley's Road Hagerman Township Con 11 Lot 29
Indian Narrows Road WahWashKesh Lake	Indian Narrows Road McKenzie Township Con 8 Lot 29
Labrash Road Labrash Lake	Labrash Road Crown Land McKenzie Township Block A, Plan M446
Snakeskin Lake Snakeskin Lake	Snakeskin Trail Burpee Township Crown Land

SCHEDULE 10

(Boat Storage Areas:

Location per Official signage installed by the Municipality of Whitestone)

Column 1 - General Location	Column 2 – Civic address and/or Legal description
Beach Road Shawanaga Lake	Beach Road Hagerman Township Part Lot 12 Con 5, Part 1, 42R10548
Bolger Landing Bolger Lake	Burton Township Con 6 Part Lot 24, Part 5 42R20376
Farley's Road Whitestone Lake	309 Farley's Road Hagerman Township Con 11 Lot 29
Indian Narrows Road WahWashKesh Lake	Indian Narrows Road McKenzie Township Con 8 Lot 29
Labrash Road Labrash Lake	Labrash Road Crown Land McKenzie Township Block A, Plan M446

SCHEDULE 11

MUNICIPALITY OF WHITESTONE
PART II Provincial Offences Act
By-law 33-2024: Traffic and Parking Regulation By-law

Item	Column 1 Short form wording	Column 2 Provision creating or defining offence	Column 3 Set Fine
1	Parked in front of or within two (2.0) metres of intersection of Private Roadway	3.1.1(b)	\$50
2	Parked within two (2.0) metres of driveway on Municipal highway	3.1.1(b)	\$50
3	Parked within nine (9.0) metres of intersection controlled by stop signs	3.1.2	\$50
4	Parked within six (6.0) metres of roadway edge nearest to any fire standpipe	3.1.2	\$50
5	Parked within fifteen (15.0) metres of railway level crossing	3.1.4	\$50
6	Parked for the purpose of displaying Vehicle for sale	3.1.5	\$50
7	Parked for the purpose of washing, greasing or repairing Vehicle	3.1.2	\$50
8	Parked blocking Vehicle previously parked	3.1.7	\$50
9	Parked so as to interfere with the movement of traffic	3.1.8	\$75
10	Parked within one hundred and fifty-two (152) metres of firefighting apparatus	3.1.2	\$100
11	Parked on a bridge	3.1.10	\$50
12	Parked on a Boulevard	3.1.11	\$50
13	Parked obstruct Boat launch	3.1.12	\$50
14	Parked contrary to posted signs	3.2.1	\$50
15	Parked where prohibited – Schedule 1B	3.3.1	\$50
16	Parked where prohibited – Schedule 1C	3.3.2	\$50
17	Parked on Municipal or local board property without consent	3.4.1(a)	\$50
18	Parked on Land Use Permit without consent	3.4.1(b)	\$50
19	Park or Stand any Vehicle or Trailer upon untraveled portion of a highway	3.5.1	\$50
20	Park, store or stand in designated Accessible Parking Space without valid permit	3.6.2	\$400
21	Parked using or displaying Accessible Parking Permit by unauthorized person	3.6.3	\$400
22	Parked without valid permit	3.7.1	\$50
23	Parked or stored Boat elsewhere than designated area	3.8.1	\$250
24	Parked Trailer or Camping unit on Highway, Boat parking or designated Vehicle parking area	3.6.2	\$250
25	Parked Trailer or Camping unit attached to Vehicle for more than fourteen (14) days annually	3.6.2	\$250
26	Stopped on or over a sidewalk, Trail or footpath	4.1.1	\$50

27	Stopped near excavation or obstruction and impeding traffic	4.1.2	\$50
28	Stopped on the roadway side of any stopped Vehicle	4.1.3	\$50
29	Stopped upon any bridge or elevated structure	4.1.4	\$50
30	Stopped within one hundred and fifty (150) meters of a road or bridge construction project	4.1.2	\$100
31	Parked in fire route	4.2.1	\$250
32	Parked in snow route	5.1	\$250

NOTE: The penalty provision for the offences indicated above is section 9.2 of By-law No. 33-2024, a certified copy of which has been filed.

OFFICE OF THE REGIONAL SENIOR JUSTICE
ONTARIO COURT OF JUSTICE
NORTHEAST REGION

159 CEDAR STREET
3rd FLOOR, SUITE 303
SUDBURY, ONTARIO P3E 6A5



CABINET DU JUGE PRINCIPALE RÉGIONALE
COUR DE JUSTICE DE L'ONTARIO
RÉGION DU NORD-EST

159, RUE CEDAR
3^e ÉTAGE, BUREAU 303
SUDBURY (ONTARIO) P3E 6A5

TELEPHONE/TÉLÉPHONE (705) 564-7624
FAX/TÉLÉCOPIEUR (705) 564-7620

July 15, 2024

Ms. Michelle Hendry, CAO/Clerk
21 Church St
Dunchurch, ON P0A 1G0

Dear Ms. Hendry;

Re: Set Fines – Provincial Offences Act
Part II – Municipality of Whitestone, Parry Sound District

Enclosed herewith is an original Order and an original schedule of set fines for By-law No. 33-2024, the By-law indicated in the schedule. Please ensure that a copy of the said documents is forwarded to the Provincial Offences Office, which has jurisdiction for the Municipality of Whitestone.

The setting of the fines does not constitute my approval of the short form of wording used to describe the offences.

I have forwarded the copy of the Order and the schedules of these set fines to the Ontario Court of Justice in Parry Sound, together with a certified copy of the By-Law.

Yours truly,

A handwritten signature in blue ink that reads "Karen Lische".

KAREN LISCHE
REGIONAL SENIOR JUSTICE
ONTARIO COURT OF JUSTICE

KLL/hrd

Encl.

c.c.: His Worship Gary McMahon, Regional Senior Justice of the Peace
Her Worship Ruby Beck, Local Administrative Justice of the Peace

OFFICE OF THE REGIONAL SENIOR JUSTICE
ONTARIO COURT OF JUSTICE
NORTHEAST REGION

159 CEDAR STREET
3rd FLOOR, SUITE 303
SUDBURY, ONTARIO P3E 6A5



CABINET DU JUGE PRINCIPALE RÉGIONALE
COUR DE JUSTICE DE L'ONTARIO
RÉGION DU NORD-EST

159, RUE CEDAR
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TELEPHONE/TÉLÉPHONE (705) 564-7624
FAX/TÉLÉCOPIEUR (705) 564-7620

July 15, 2024

Ms. Melissa Adams, Crown Counsel
Crown Law Office, Criminal
720 Bay Street, 10th floor
Toronto, Ontario
M5G 2S9

Dear Ms. Adams:

RE: Set Fines - Provincial Offences Act
Part II, Municipality of Whitestone, Parry Sound District

Please find enclosed a copy of an Order dated July 15, 2024, and a copy of a letter to Ms. Michelle Hendry.

Should you have any questions, please do not hesitate to contact me at (705) 564-7624.

Yours truly,

A handwritten signature in blue ink that reads "Karen Lische".

KAREN LISCHE
REGIONAL SENIOR JUSTICE
ONTARIO COURT OF JUSTICE

KLL/hrd

Encl.

OFFICE OF THE REGIONAL SENIOR JUSTICE
ONTARIO COURT OF JUSTICE
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PROVINCIAL OFFENCES ACT

Part II

IT IS ORDERED pursuant to the provisions of the *Provincial Offences Act* and the rules for the Ontario Court of Justice, that the amount set opposite each of the offences in the schedule of offences under the Provincial Statutes and Regulations thereunder and Municipal By-Law No. 33-2024, of Municipality of Whitestone, Parry Sound District, attached hereto is the set fine for that offence. This Order is to take effect July 15th, 2024.

Dated at the City of Greater Sudbury, this 15th day of July, 2024.

A handwritten signature in blue ink that reads "Karen Lische".

KAREN LISCHE
REGIONAL SENIOR JUSTICE
ONTARIO COURT OF JUSTICE

SCHEDULE 11

MUNICIPALITY OF WHITESTONE
PART II Provincial Offences Act
By-law 33-2024: Traffic and Parking Regulation By-law

Item	Column 1 Short form wording	Column 2 Provision creating or defining offence	Column 3 Set Fine
1	Parked in front of or within two (2.0) metres of intersection of Private Roadway	3.1.1(a)	\$50
2	Parked within two (2.0) metres of driveway on Municipal highway	3.1.1(b)	\$50
3	Parked within nine (9.0) metres of intersection controlled by stop signs	3.1.2	\$50
4	Parked within six (6.0) metres of roadway edge nearest to any fire standpipe	3.1.3	\$50
5	Parked within fifteen (15.0) metres of railway level crossing	3.1.4	\$50
6	Parked for the purpose of displaying Vehicle for sale	3.1.5	\$50
7	Parked for the purpose of washing, greasing or repairing Vehicle	3.1.6	\$50
8	Parked blocking Vehicle previously parked	3.1.7	\$50
9	Parked so as to interfere with the movement of traffic	3.1.8	\$75
10	Parked within one hundred and fifty-two (152) metres of firefighting apparatus	3.1.9	\$100
11	Parked on a bridge	3.1.10	\$50
12	Parked on a Boulevard	3.1.11	\$50
13	Parked obstruct Boat launch	3.1.12	\$50
14	Parked contrary to posted signs	3.2.1	\$50
15	Parked where prohibited – Schedule 1B	3.3.1	\$50
16	Parked where prohibited – Schedule 1C	3.3.2	\$50
17	Parked on Municipal or local board property without consent	3.4.1(a)	\$50
18	Parked on Land Use Permit without consent	3.4.1(b)	\$50
19	Park or Stand any Vehicle or Trailer upon untraveled portion of a highway	3.5.1	\$50
20	Park, store or stand in designated Accessible Parking Space without valid permit	3.6.2	\$400
21	Parked using or displaying Accessible Parking Permit by unauthorized person	3.6.3	\$400
22	Parked without valid permit	3.7.1	\$50
23	Parked or stored Boat elsewhere than designated area	3.8.1	\$250
24	Parked Trailer or Camping unit on Highway, Boat parking or designated Vehicle parking area	3.8.2	\$250
25	Parked Trailer or Camping unit attached to Vehicle for more than fourteen (14) days annually	3.8.3	\$250
26	Stopped on or over a sidewalk, Trail or footpath	4.1.1	\$50
27	Stopped near excavation or obstruction and impeding traffic	4.1.2	\$50
28	Stopped on the roadway side of any stopped Vehicle	4.1.3	\$50

K. Kricho

29	Stopped upon any bridge or elevated structure	4.1.4	\$50
30	Stopped within one hundred and fifty (150) meters of a road or bridge construction project	4.1.5	\$100
31	Parked in fire route	4.2.1	\$250
32	Parked in snow route	5.1	\$250

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NOTE: The penalty provision for the offences indicated above is section 9.2 of By-law No. 33-2024, a certified copy of which has been filed.