



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday, March 19, 2024**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/81934147215>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 819 3414 7215#

*Every effort is made to record meetings with the exception of the Closed Session matters.
Both the audio and video are posted on the Municipal Website.
The written minutes are the official record of the meeting.*

- 1. Call to Order and Roll Call 10:00 a.m.**

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

- 2. Disclosure of Pecuniary Interest**
- 3. Approval of Agenda ®**
- 4. Presentations and Delegations – None**

Move into Committee of the Whole ®

5. Committee of the Whole

5.1 Planning Matters

- 5.1.1 Consent Application B09/2024(W), TEMCIUC, Dragos and Cristina ®
 - Memorandum from the Parry Sound Area Planning Board dated March 5, 2024

- 5.1.2 Application to Purchase and Close Shore Road Allowance, BUSENHART ®
 - Memorandum from Paula Macri, Planning Assistant dated March 6, 2024

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole ®

Move into Public Meeting ®

6. Public Meeting ®

Short Term Rental By-law

The Council of the Municipality of Whitestone is receiving input from the Public regarding the update of the Rental Unit Licensing By-law 20-2014

- Frequently Asked Questions - Short Term Rentals in Whitestone

- By-law 20-2014 – Rental Units

- Presentation from Jamie Robinson, MHBC Planning Ltd., Short Term Rentals

- Comments Received:
 1. Janet Morris
 2. Darcy and Emily England
 3. Jennifer Materne
 - a. Dr. Jodi Lock O'Brien
 - b. Barbara (Speicher) Thompson
 - c. Jim Williamson and Margaret Polanyi

Reconvene into Regular Meeting ®

Matters Arising from Public Meeting ®

7. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

7.1 Council and Committee Meeting Minutes

- 7.1.1 Regular Council Meeting Minutes of February 20, 2024
- 7.1.2 Special Council Meeting Minutes of March 4, 2024
- 7.1.3 Regular Council Meeting (Budget) Minutes of March 5, 2024
- 7.1.4 Whitestone Environmental Stewardship Committee Meeting Minutes of November 13, 2023 and December 11, 2023
- 7.1.5 Recreation Committee Meeting Minutes of November 23, 2023, December 14, 2023 and January 11, 2024
- 7.1.6 Whitestone Public Library and Technology Centre Minutes January 15 2024

7.2 Unfinished Business (listed on page 6)

Matters Arising from Consent Agenda

8. Accounts Payable

8.1 Accounts Payable ®

9. Staff Reports ®

9.1 Report PW-2024-03
Contract Award, Supply of Granular Material ®

9.2 Report FIN-2024-04
Annual Donations for 2024 ®

9.3 Report FIN-2023-05
Council Remuneration and Expenses 2023 ®

9.4 Report ADMIN-2024-05
ICECAP Report Milestone 2 and 3
Update form February 20, 2024 Council meeting presentation from, Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere ®

Link to Report on Municipal Website:

[Municipality of Whitestone - ICECAP \(Integrated Community Energy and Climate Action Plans\)](#)

10. By-laws - None

11. Business Matters

11.1 ROMA Conference
Verbal Update – Councillor Woods and CAO/Clerk Hendry ®

11.2 Motion to Reconsider December 12, 2023, Resolution No. 2023-561
(Requested by Councillor Lamb) ®

11.3 Resolution of the support for City of Sarnia request of strongly urging the Federal Government to cancel the carbon tax (Requested by Councillor Woods at the February 20, 2024 Council meeting) ®

11.4 Meeting with West Parry Sound Recreation and Cultural Centre Board and Steering Committee representatives regarding Municipality of Whitestone

agreement with the Joint Municipal Services Board (Verbal Update, Councillor Lamb) ®

11.5 Request to discuss By-law Enforcement Officer Contracted Services (Requested by Councillor Nash) ®

11.6 2024 FONOM Conference, City of Greater Sudbury, May 6 - 8, 2024 ®

12. Correspondence (listed on page 9 of the Agenda) ®

Matters Arising from Correspondence

13. Councillor Items

14. Questions from the Public

Move into Closed Session ®

15. Closed Session

15.1 Closed Session Minutes of the Regular Closed Session Council meeting of February 20, 2024 ®

15.2 Closed Session Minutes of the Special Council meeting of March 4, 2024 ®

15.3 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization pursuant to Ontario Municipal Act, Section 239 (2) (i)

15.3.1 Review of reference checks for potential Service Providers for Integrity Commissioner Services ®

15.4 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; pursuant to Ontario Municipal Act, Section 239 (2) (f)

15.4.1 Legal Opinion from Russel, Christie, LLP dated February 22, 2022, By-law Enforcement on Crown Lands ®

Reconvene to Regular meeting ®

Matters arising from Closed Session

16. Confirming By-law ®

17. Adjournment ®

Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Administration Staff	A revised By-law is in process. Public meeting for Public input is scheduled for March 19, 2024
March 15, 2022	By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON	Planning Staff and CBO	To be reviewed with the Applicant March 2025.
October 4, 2022	Animal and Bird Control DRAFT By-law – presented to Council THAT the Draft Animal By-law be received for information	Agricultural Committee / Council	Discussion with Council on September 5, 2023 Direction from Council: Draft By-law to be revised and modified as discussed by Council and brought back to a Council at a future date Councillor Woods is contacting former Committee members for input.
June 6, 2023	By-law development – Lake access points Develop a By-law that prohibits and allows for enforcement of No-parking in the parking areas at Lake Access points. Align with the Public Lands Act and with any Terms and Conditions of Land Use Permits in place	Administration Staff	Timing to be determined subject to other 2023 priorities

	<p>Boat Launch and Access points THAT the Council of the Municipality of Whitestone does hereby agree to the following conditions in regards to “Boat Launch and Lake Access Points’ within the Municipality that are municipally owned or in which the Municipality has a Land Use permit with MNRF for:</p> <ol style="list-style-type: none"> 1. THAT no private docks be allowed on the municipal controlled lands without a permit 2. THAT no ‘Rail Systems / Shore Dockers’ for watercraft be allowed on municipal controlled lands without a permit 3. THAT winches / winch systems can be used to assist, however no winches / winch systems can be stored on municipal controlled lands 4. THAT no trailers be allowed to be parked or stored at boat launch / lake access parking areas, unless the trailer is attached to a vehicle. If attached to a vehicle, the trailer can remain for no more that fourteen (14) days per year 5. THAT no private storage containers be allowed on municipal controlled lands without a permit 6. THAT the Council of the Municipality of Whitestone direct staff to remove any private docks, private rail / shore docker systems, private storage containers that are on municipal controlled lands within boat launch and lake access areas after August 1, 2023 should the owner/s not remove prior to this date; and 7. THAT the Council of the Municipality of Whitestone direct staff to prepare a By-law for the conditions within this resolution and bring back to Council. 	Staff	<p>Bolger Lake, Kashegaba and Whites Lake residents notified by letter as well as Magnatawan Pioneer Association</p> <p>WahWashKesh Conservation Association notified.</p> <p>Additional Lake Associations notified on August 10, 2023.</p> <p>See December 12, 2023 Resolution below.</p>
July 4, 2023	<p>Strategic Plan, By-law Initiatives THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry, Strategic Plan – moving forward with 2023 priorities THAT the recommendations in the above referenced Memorandum are hereby accepted in respect of bringing forward to Council a draft updated Rental Unit By-law, Trailer By-law, Parking By-law and the draft Animal and Bird By-law.</p>	Assigned to various staff	<p>In progress</p> <p>Animal and Bird By-law submitted to Council September 5, 2023</p> <p>Remainder of the By-laws in progress</p>

<p>July 18, 2023</p>	<p>Farley's Rd Boat Launch, General Public Use THAT the Council of the Municipality of Whitestone receives for information Memorandum, Farley's Road Boat Launch, General Public Use; and THAT the Council of the Municipality of Whitestone approves the use of the Farley's Road Boat Launch for shared use between the deeded access properties and day use only Public Parking; and THAT Staff be requested to install signage to designate the two distinct parking areas as soon as practical; and THAT the current By-law 25-2010, being a By-Law to regulate traffic and to govern and control the parking of vehicles in the Municipality of Whitestone be updated to reflect the above referenced direction of Council.</p>	<p>Staff</p> <p>Staff</p>	<p>Signage installed</p> <p>In progress</p>
<p>September 5, 2023</p>	<p>Snakeskin Lake boat launch Staff to work with MNRF to determine if a Land Use Permit is required to develop the Snakeskin Lake boat launch, and if so, to apply for one.</p>	<p>Staff</p>	<p>In progress</p>
<p>November 7, 2023</p>	<p>Presentation from Azimuth Environmental re Whitestone Landfill Sites- Council request for more information in regard to usage space and timing and cost of conversion of York Street Landfill to a Transfer Station</p>	<p>Manager of Public Works / Azimuth Environmental</p>	<p>Q2 2024</p>
<p>December 12, 2023</p>	<p>WHEREAS the Council of the Municipality of Whitestone had passed Resolution 2023-280 on June 6, 2023 related to private docks, rail systems, winches, trailers and storage containers at "Boat Launches and Lake Access Points" within the municipality that are municipality owned or in which the municipality has a Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF); AND WHEREAS the Municipality of Whitestone had indicated a date of August 1, 2023 for private docks, private rail / shore docker systems, private storage containers to be removed by owner's; AND WHEREAS the Municipality of Whitestone following Resolution 2023-280 mailed out a Notice to property owners on Bolger and Kashegaba Lakes of the Resolution; AND WHEREAS the Council of the Municipality of Whitestone has further heard and reviewed information related to the "Bolger Landing" Access Point for negotiation purposes;</p>		

	<p>NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following: THAT Municipal staff draft a formal notification advising the property owner/s on Bolger, Kashegaba and WahWashKesh Lakes:</p> <ol style="list-style-type: none"> THAT a revised deadline for owner/s of private docks, rail systems / shore dockers, private storage containers that are located at "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing, to remove them by an extended date of August 6, 2024; and THAT any private docks, rail systems / shore dockers, private storage containers that remain at the "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing past the revised date of August 6, 2024 will be removed and disposed of by the Municipality of Whitestone or their Agents with no further formal notice; and THAT it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024. <p>THAT the Municipality of Whitestone send out the formal notification letters to property owners on Bolger Lake, Kashegaba Lake and Wahwashkesh Lake in the form of Registered Mail (No required signature); and THAT staff arrange for the removal of Shore Dockers, Storage Units, Docks, Trailers or other structures that are not removed by the August 6, 2024 date noted above in items 1, 2 and 3 and any expenses or legal fees will be at the owner's expense.</p>	<p>Administration Staff</p> <p>Administration Staff</p> <p>Manager of Public Works</p>	<p>January / February 2024</p> <p>Bolger Lake and Kashegaba Lake letters sent via registered mail January 13, 2024 (note: there was no option for 'no signature required' as requested by Council)</p> <p>TBD</p>
February 20, 2024	Multi Year Accessibility Plan	Staff	Deferred subject to budget discussions

END

Correspondence

(listed in the order they were received by the Clerks Department)

- A. West Parry Sound OPP letter, Call Response on Georgian Bay
- B. Township of Puslinch Resolution, Cemetery Abandonment / Transfer to Municipalities
- C. Municipality of Wawa Resolution Supporting Bill C-130 Amending ITA Volunteer Firefighter Tax Credits
- D. Township of Perry Resolution Requesting Amendment of Ineligible Blue Box Sources
- E. Town of Lincoln Resolution Requesting Increased Funding for Museums and Libraries
- F. Township of Seguin By-law Amending the Recreation and Cultural Centre Agreement to Obtain Financing / Line of Credit
- G. Parry Sound Area Industrial Park Board Resolution Supporting Archipelago's Request to Ministry of Transportation to Install Flashing Light at Woods Road and Hwy 69
- H. Ministry of Transportation Memo, Licence Plate Renewal Information
- I. Northern Housing Forum

COMMITTEE OF THE WHOLE

PLANNING ITEMS

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

CONSENT APPLICATION NO. B09 2024(W)

**PART OF LOTS 6 & 7, CONCESSION 1
MUNICIPALITY OF WHITESTONE
Right-of-way Through 68 Trull Road**

Roll # 493901000100720, 493901000100600

Agent: Nancy Harris-Herr O.L.S. TULLOCH Geomatics Inc.

Owners: Margaret and Bruce Clark

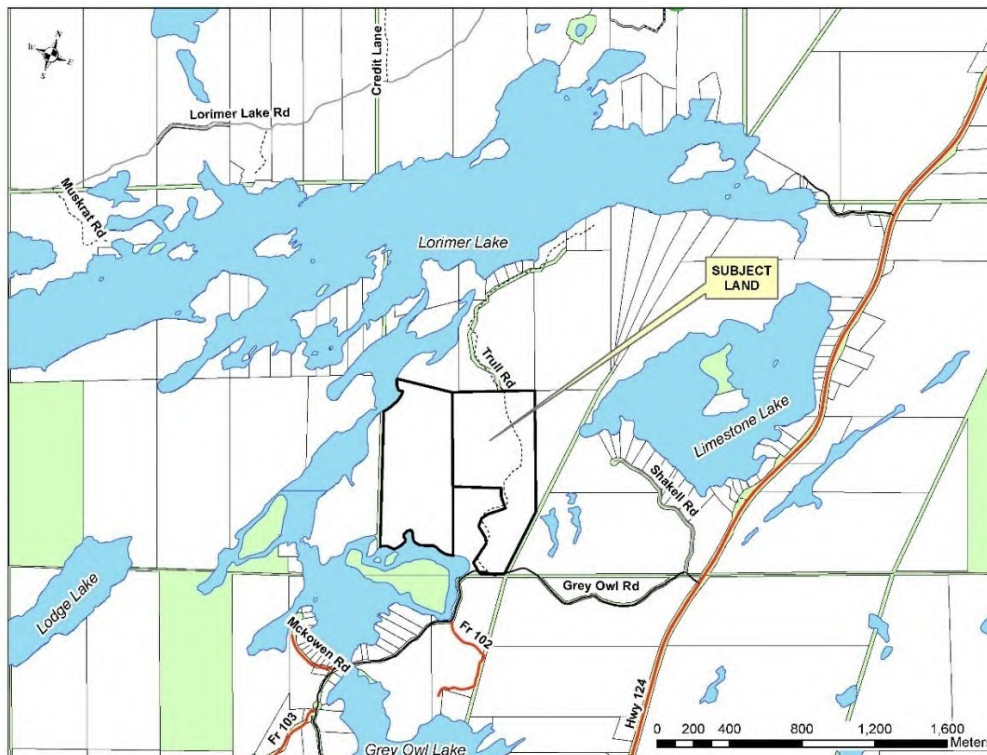
Benefiting Owners: Dragos & Cristina Temciuc

March 5, 2024

BACKGROUND / PURPOSE

Margaret and Bruce Clark own a large parcel in Lot 7, Concession 1, geographic Township of Hagerman. The municipal address is at 68 Trull Road.

Trull Road is a private road that intersects Grey Owl Road and crosses the municipal boundary between Whitestone and McKellar before passing through the subject lot.



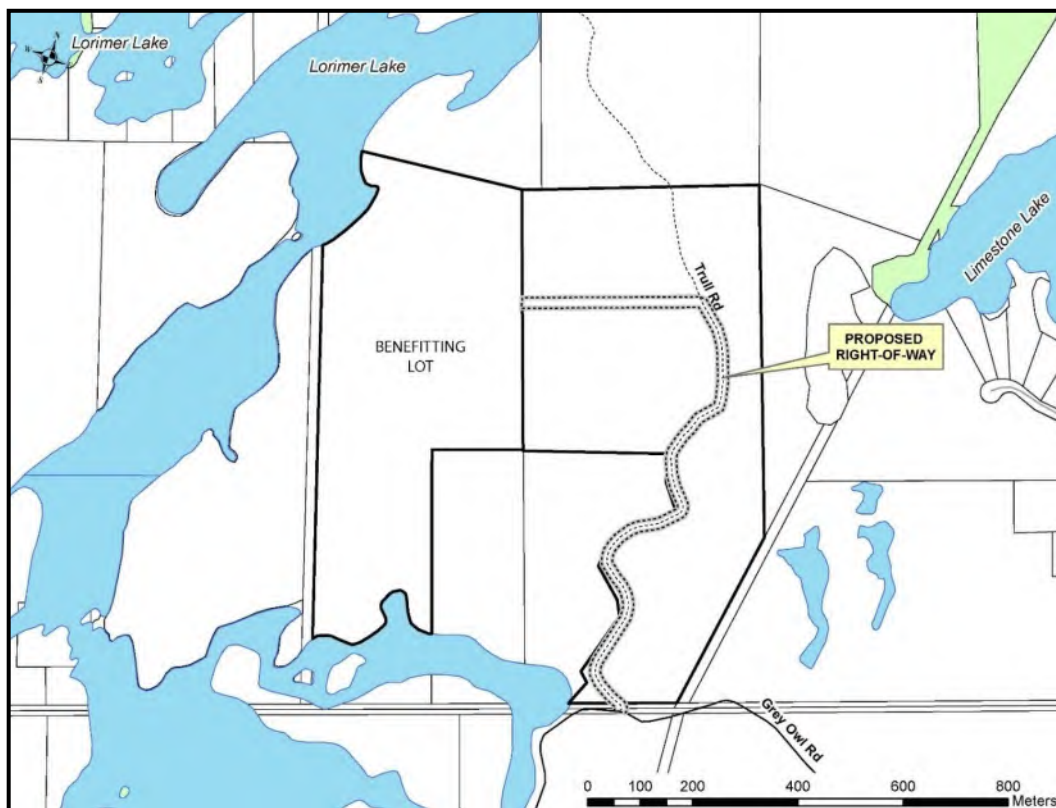
PROPERTY DESCRIPTION

The subject lands are described as Part of Lot 7, Concession 1 geographic Township of Hagerman subject to an easement over Parts 1-4 Plan 42R-20346 & Part 2, 42R-17421.

The benefitting lands are described as Part of Lot 6, Concession 1 being parcels 25392 S/S & 300 PS.

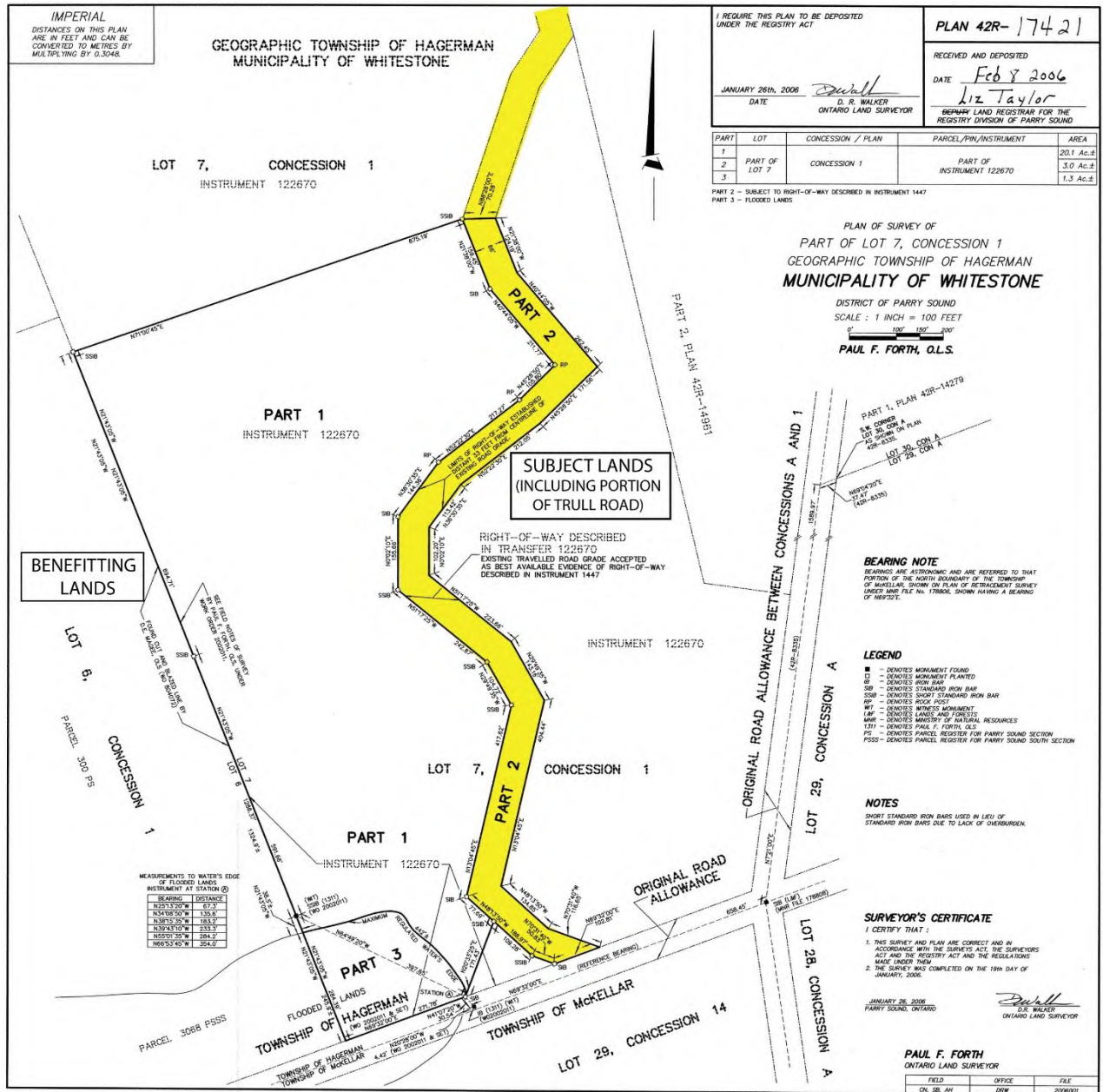
PROPOSED CONSENT

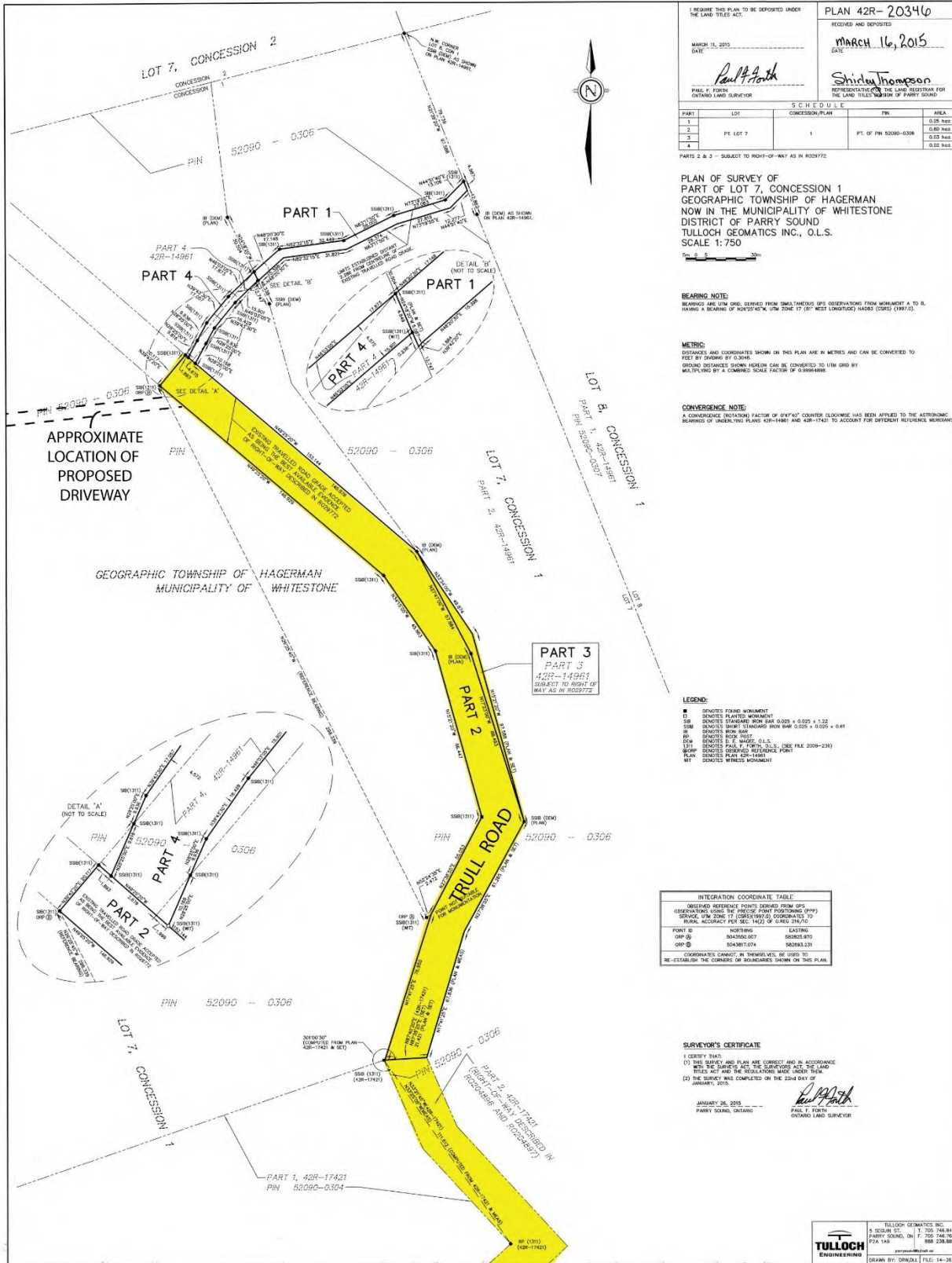
The proposed consent will grant a right-of-way over Part 2 on both reference plan 42R-17421 and 42R-20346 (shown below) along Trull Road before turning ninety degrees westerly and continuing to the easterly property boundary of the benefitting land, in order to provide access to the benefitting lot.



Parcel	Frontage (m)	Depth(m)	Area (ha)
Retained	±200	±1010	±31.8
Right-of-way	±1330 Long	±4.7 Wide	±2.17
Benefitting Lot	±610	±900	±34.8

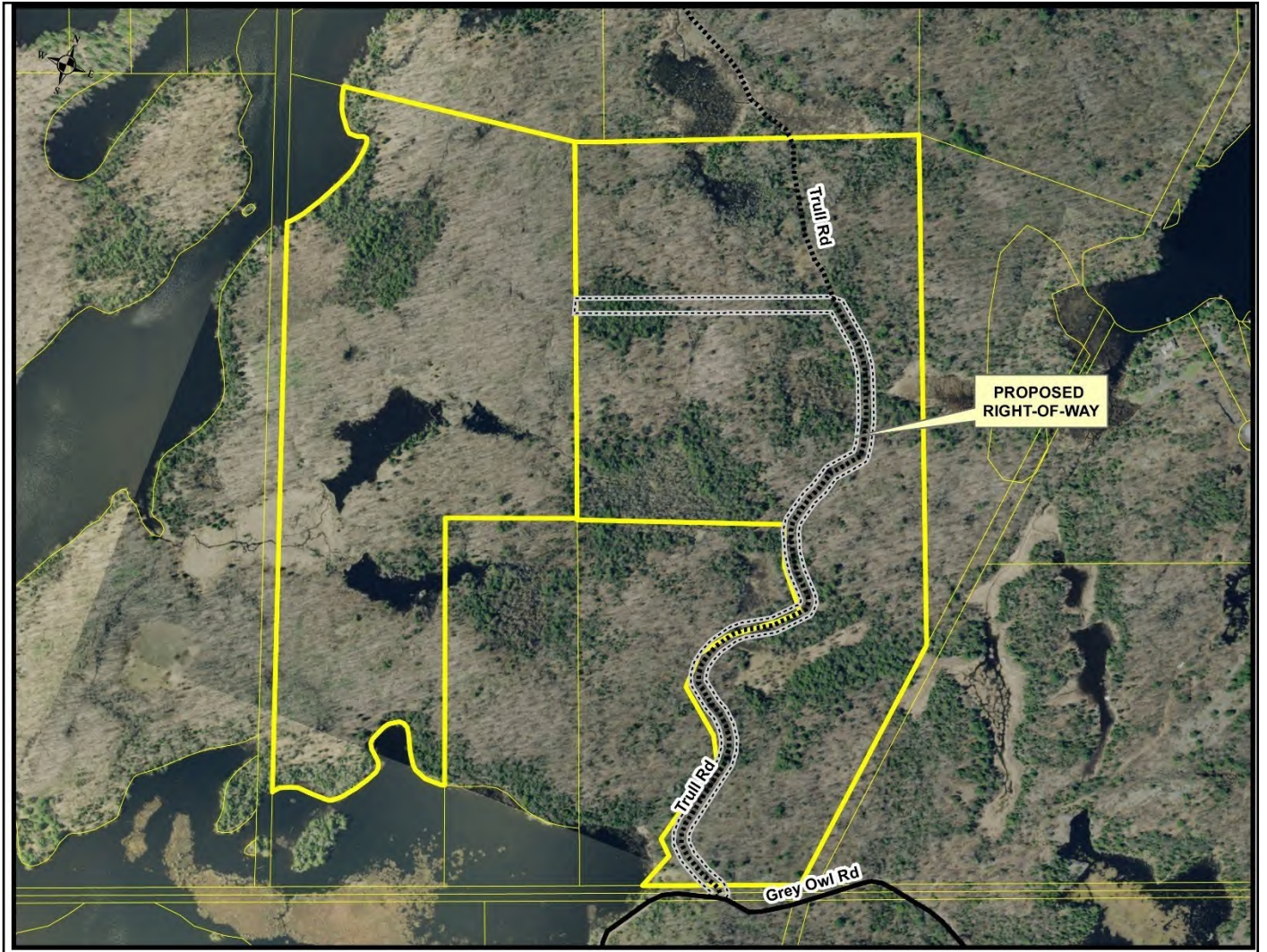
There is no development proposed at this time, as a result of this consent.





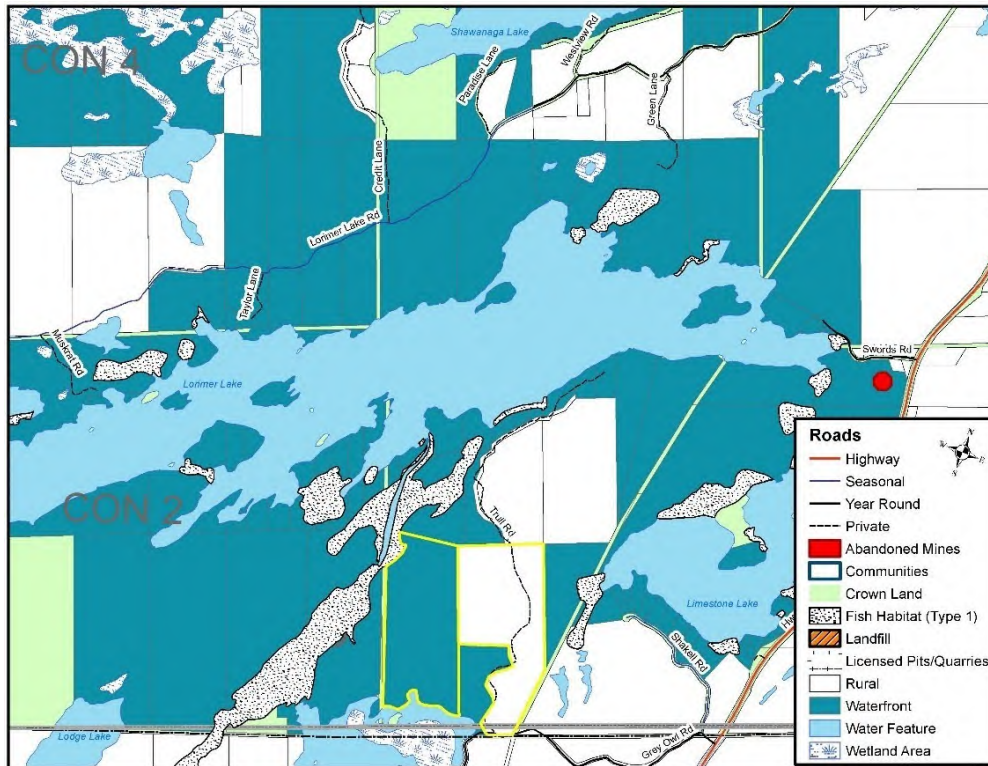
A reference plan for the proposed right-of-way section from Trull Road to the westerly property boundary of the benefiting land, is currently being prepared by a surveyor.

Both the subject and the benefitting lots are vacant and well forested. There are some low-lying areas on the lots but none appear to be near the proposed new right-of-way location.



OFFICIAL PLAN

The lands are designated Rural and the benefitting lands are designated Waterfront in the Official Plan.



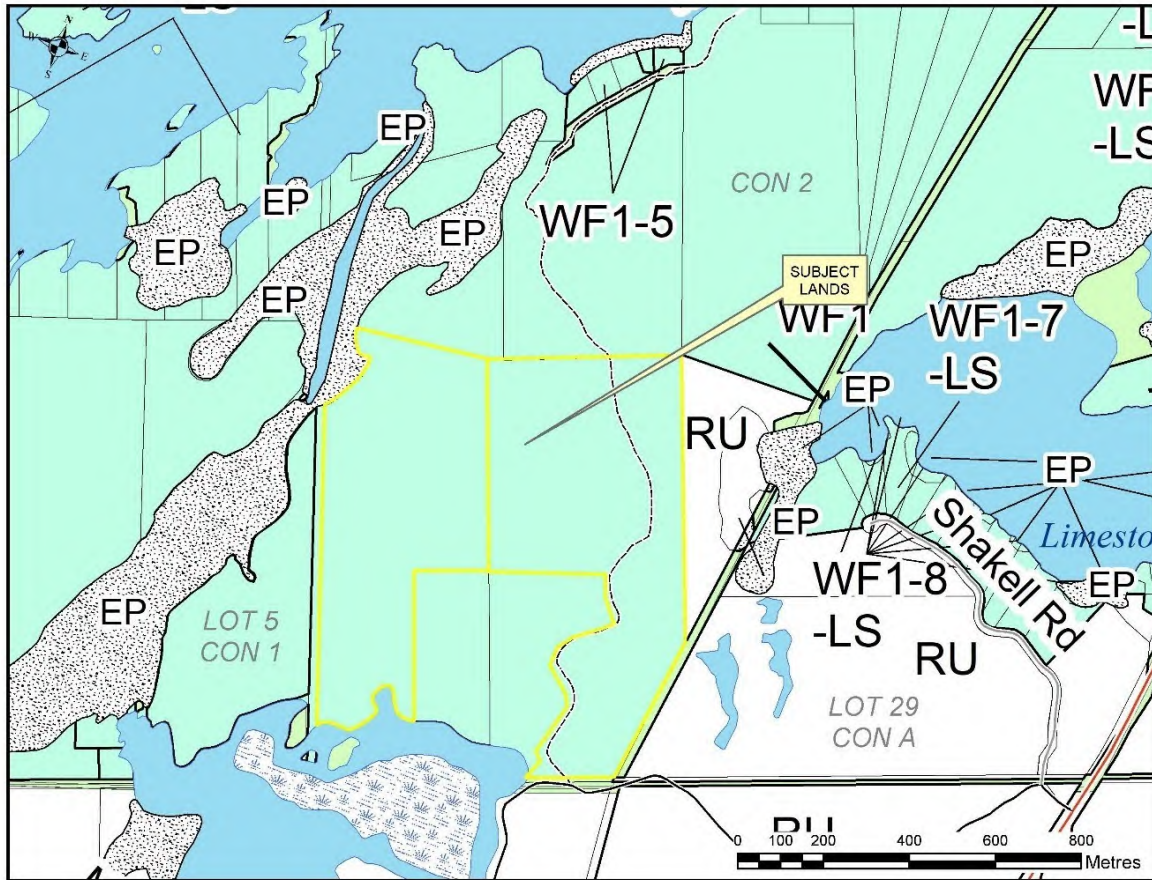
There are no policy concerns related to the proposed right-of-way.

ZONING By-Law

The lands are zoned Waterfront Residential 1 Limited Services (WF1-LS) in the Municipality's Zoning By-Law.

The subject lot (retained lands) comes to a point at the shore and does not appear to have water frontage.

The benefitting lot has frontage on Lorimer Lake to the north and south. However, the southern frontage is noted as flooded lands and the northern frontage is zoned Environmentally Protected (EP).



There are no zoning by-law concerns related to the proposed right-of-way.

RECOMMENDATION

That the Council of the Municipality of Whitestone support the approval of a right-of-way over a portion of Trull Road and Part of Lot 7, Concession 1 in the Geographic Township of Hagerman as applied for by Tulloch Geomatics Inc, on behalf of Margaret and Bruce Clark in Application No. B09/2024(W).

Respectfully,

Patrick Christie, C.P.T.
 Secretary-Treasurer
 Parry Sound Area Planning Board



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Paula Macri, Planning Assistant
Agenda Date: March 19, 2024
Re: BUSENHART, Michael and Nancy (Straub)
Purchase of Shore Road Allowance
Dated: March 6, 2024

Background

At the Regular Council meeting of May 16, 2023, the following resolutions were considered (one was withdrawn and one was passed):

Resolution No. 2023-241

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

- 5.1.2 Application to Purchase and Close Shore Road Allowance, BUSENHART
- Memorandum from John Jackson, Planner dated April 13, 2023

WHEREAS John Jackson, Planner Inc. has prepared a report on behalf of the Council of the Municipality of Whitestone regarding the purchase of a Shore Road Allowance and provided a copy to the Municipality of Whitestone;

AND WHEREAS the Council of the Municipality of Whitestone receives this report as information;

AND WHEREAS an application has been submitted by Michael Busenhart and Nancy Straub Busenhart for the closing and acquisition of the shore road allowance fronting Lots 24 & 25, Concession 9 in the geographic Township of McKenzie;

AND WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to this application;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone approves in principle, the closure and acquisition of the shore road allowance fronting Lots 24 & 25, Concession 9 in the geographic Township of McKenzie, as applied for by Michael Busenhart and Nancy Straub Busenhart and subject to:

- 1) Practices, procedures and fees of the Municipality for closing of Shore Road Allowances.

Withdrawn

Resolution No. 2023-242

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

THAT item 5.1.2 be deferred to confirm that adjacent property owners have no concerns with the purchase of the Shore Road Allowance.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Mayor George Comrie	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Deputy Mayor, Joe Lamb	X		

Carried

Status of the obtaining Certificate of Confirmation:

On June 14, 2023, correspondence was sent to Ellen E. Yinger, one of the seven registered property owners of the lands directly to the east of the subject property (all residing in the USA), with respect to obtaining signatures on the Certificate of Confirmation for the Busenharts to purchase the shore road allowance. Additionally, a copy of the reference plan outlining the shore road allowance to be closed, was provided.

NOTE: A Certificate of Confirmation is typically required once the draft reference plan has been prepared by a surveyor. The Certificate requests the adjacent property owner(s) to sign that they agree to the proposed dividing line(s) as shown on the draft reference plan. Obtaining the Certificate is not a statutory requirement.

The adjacent property to the east where a Certificate of Confirmation was requested is discussed below. The adjacent property to the south is an unopened Municipal Road Allowance.

The Busenharts had the shore road allowance surveyed, and the reference plan was registered on December 22, 2023. The reference plan indicates structures on the shore road allowance.

Typically, registration of the reference plan is done after adjacent property owners agree to the proposed dividing lines however, the Busenharts registered the plan without the signed Certificate of Confirmation. The registration of a plan before receiving confirmation has occasionally occurred in the past when property owners, in spite being guided otherwise get somewhat a head of the process.

On June 26, 2023, Ellen Appleby-Keim, also known as Ellen Yinger, advised that she is not in touch with their estate executor but acknowledges there are significant complications with the title to the property. She tried to get the title cleaned up by contacting the land registry office and was advised she needed a lawyer to act on her behalf.

In January 2024, Ms. Appleby-Keim advised she had not retained legal counsel to assist her in this matter.

In the meantime, the Busenharts retained a lawyer to address the title issues highlighted by John Jackson, Planner, in his report dated April 12, 2023. In 2001, the Busenharts obtained a consent for the three lots shown as A, B and C (see below map). If the adjacent shore road allowances are conveyed to the 3 lots that were previously created by consent, the lands would need to be "de-certified" in order to have the adjacent shore road allowance merge with the intended lot. In order to avoid a technical merger, the middle lot (B) needed to be placed in a separate title to preserve the previous approval. As of January 17, 2024 the title issues have been rectified.

Other:

Type 1 habitats located in the EP flooded lands would not be included in the sale of the shore road allowance.



Recommendation:

Considering the unresolved title issues for the adjacent property owners and the time it will take to resolve those issues, it is recommended that Council approve Busenhart's purchase of the shore road allowance in the absence of receiving the signed Certificate of Confirmation and in light of the fact that there are structures on the shore road allowance.

The dividing line in question has been reviewed by staff and no inconsistencies or concerns are noted.

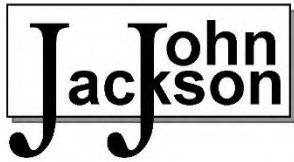
ATTACHMENTS:

Attachment 1

- Report from John Jackson, Planner dated April 12, 2023

Attachment 2

- 42R-22066

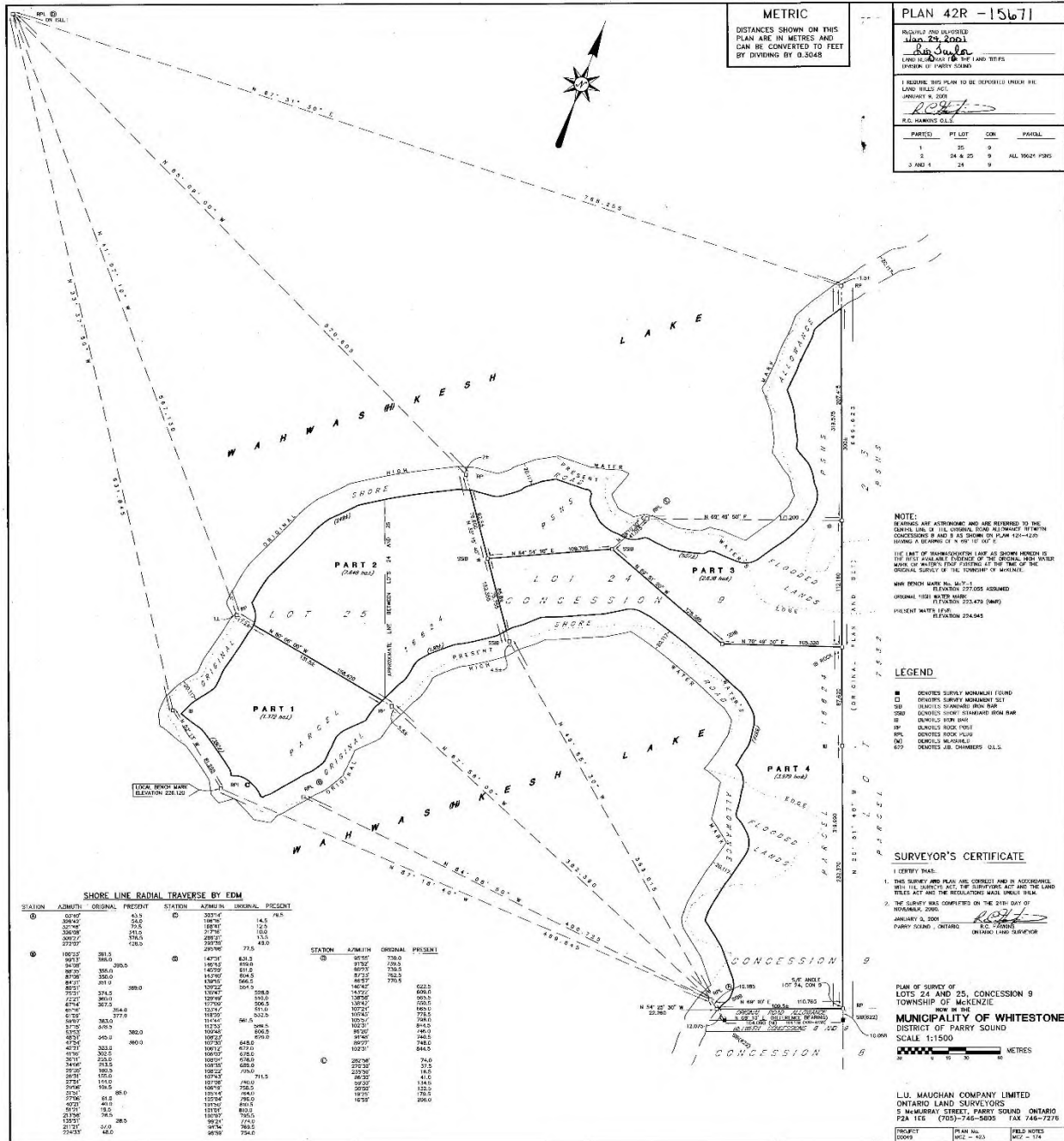
**APPLICATION TO CLOSE SHORE ROAD ALLOWANCE****STRAUBS POINT****LAKE WAHWASHKESH****GEOGRAPHIC Township OF McKENZIE****APPLICANTS: Michael and Nancy Busenhart****April 12, 2023****BACKGROUND**

The Busenharts (Straub) own three parcels of land on a water access property on Lake Wahwashkesh in the north basin north of Bennett's Bay.



The three parcels were created by consent in 2001 and are identified as Parts 1 to 6 on Plan 42R-15671.

The lands were not sold and 2 of the 3 lots remain vacant.



The lands have a variety of conditions given the flooded portions of the shoreline. The air photo illustrates a number of embayments that have been created as a result of shoreline flooding on the lake.



OFFICIAL PLAN

The official plan provides policies for considering the sale of shore road allowances to adjacent land owners.

“9.08 Shore Road Allowances

9.08.1 Shore road allowances are present on a number of lakes in the Municipality. The Municipality is prepared to stop and sell these shore road allowances to the riparian land owners.

9.08.2 That part of the shore road allowance below the controlled high water mark will be retained by the Municipality.

9.08.3 That part of the shore road allowance identified as having any environmental feature may be retained by the Municipality.

9.08.4 No shore road allowance will be stopped up and sold to the riparian land owner where it is used for access by an adjoining property owner or where the sale will have a negative impact on an adjoining property owner.”

ZONING

The zoning By-Law identifies two flooded embayments that are zoned Environmentally Protected (EP).



The EP areas (Parts 16 and 1) will not be available for acquisition.

CONCLUSIONS

The parts identified on the draft plan that may be stopped up and sold to the Busenharts (Straub) include:

- Part 2
- Part 3
- Part 6
- Part 9
- Part 13
- Part 15
- Part 17
- Part 18

There are no adjoining land owners to the proposed applications. Therefore no comments are necessary.

The two lots created by consent in 2001, Parts 3 and Part 1 will have consent certifications meaning that the application of the adjoining shore road allowances will not merge in title.

Council will need to determine whether there is a large enough issue that the former consents be de-certified which is now a Planning Act application.

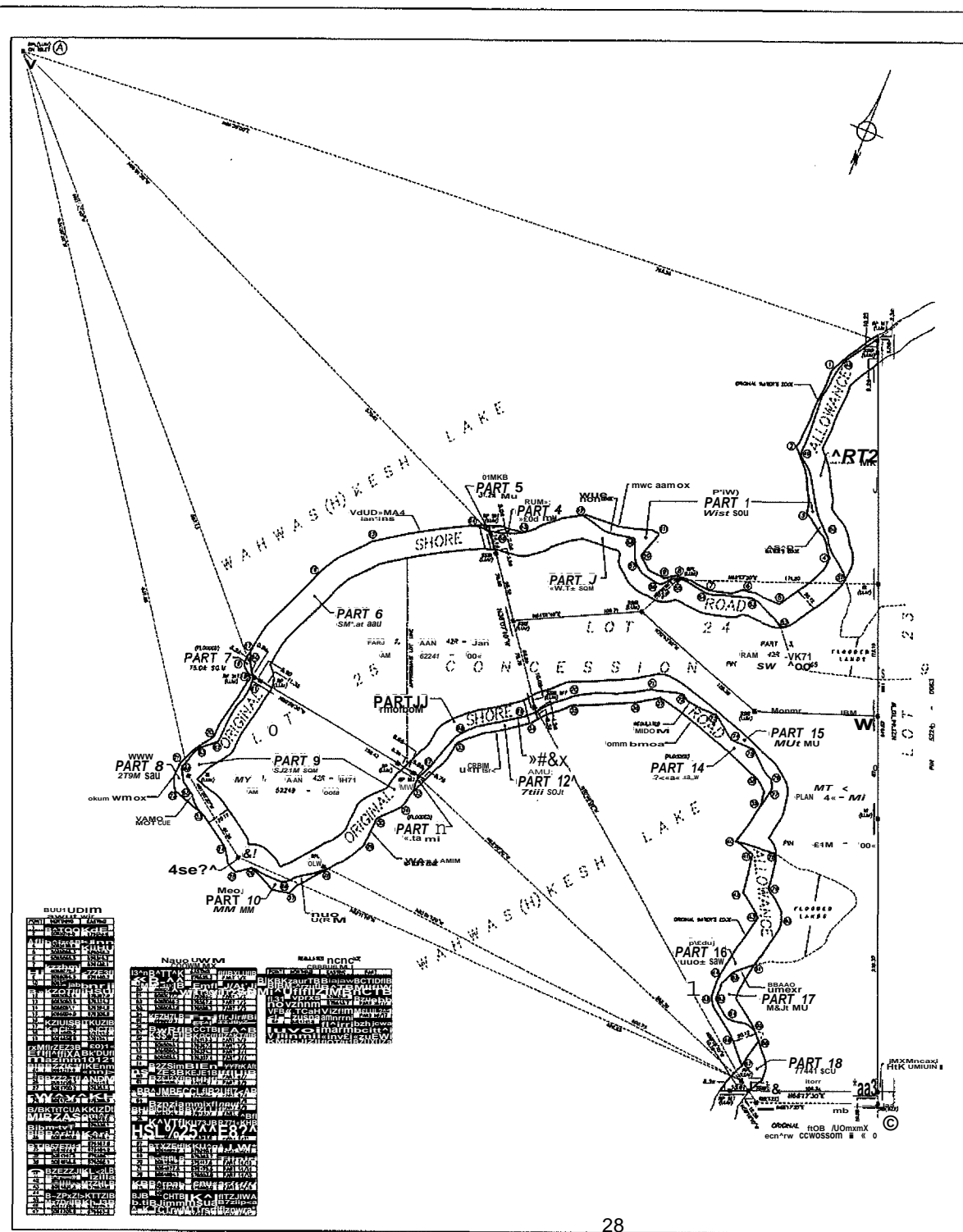
This requirement will bring on a number of title issues that would require “checker-boarding” of title. This is likely not something that the applicants have expected.

Subject to the above discussion, it is recommended that the shore road allowance application be supported in principle subject to the Municipality’s rules, practises and procedures.

Respectfully submitted,

A handwritten signature in blue ink that reads "John Jackson". The signature is written in a cursive, flowing style.

John Jackson M.C.I.P., R.P.P.
JJ; jc



PLAN 42R^P066
MIRMO WB MXAHW

DATE: 23 December 22

Sophia Ols

SCHEDULE

FAM	LOT	CM	PM
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PLAN OF SURVEY OF PART OF ORIGINAL SHORE ROAD ALLOWANCE IN FRONT OF LOTS 24 & 25, CONCESSION 9

GEOGRAPHIC TOWNSHIP OF MCKENZIE
MUNICIPALITY OF WHITSTONE
DISTRICT OF PARRY SOUND

MAU 1:1 U.M. Km B

LEGEND

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- UBS MINOTI MFEI STAWAM MI BAH
- O MMHIT ROH LU
- 2P TINTO MOI f33
- WV DRYW POLX MX
- WT MIIPITB HK3S
- U coiam KAMIM
- PI DEWITS UJM71
- CU COWTBS 4 B. OUBHAS OX1
- UM COONIS L U UWUW CUMPA* fto. OL1

ALL KAMIM AS FORWAS AWW MIX QTD
PUAB U-EM OIRHWISE NOTED.

BEARING NOTES

BEARINGS ARE GIVEN IN DEGREES FROM TRUE NORTH. ALL BEARINGS ARE CORRECTED FOR MAGNETIC DECLINATION. ALL DISTANCES ARE IN METERS.

DISTANCE NOTES - METRIC

DISTANCES ARE GIVEN IN METERS. ALL DISTANCES ARE CORRECTED FOR CURVATURE OF THE EARTH. ALL DISTANCES ARE TO THE CENTER OF THE LOT.

ELEVATION NOTES

ELEVATIONS ARE GIVEN IN METERS. ALL ELEVATIONS ARE CORRECTED FOR REFRACTION. ALL ELEVATIONS ARE TO THE CENTER OF THE LOT.

WAHWASH(KESH) LAKE NOTE

THE ORIGINAL SURVEY OF THE WAHWASH(KESH) LAKE WAS MADE BY THE MUNICIPALITY OF WHITSTONE IN 1977. THE ORIGINAL SURVEY IS ON FILE AT THE MUNICIPALITY OF WHITSTONE.

EUMC	DATE
SITE BENCH MARK (AM-1517)	2x11
OKKW. *111*1 EDCD	KIM
ETMATTO KATO'S OCT	43470

SURVEYOR'S CERTIFICATE

I, *Sophia Ols*, being duly sworn, depose and say that I am a duly qualified and licensed Professional Engineer in the Province of Ontario, Canada, and that I am the Surveyor of the above described land, and that the foregoing is a true and correct copy of the original survey plan as shown to me by the owner of the land.

Dated this 22nd day of December, 2022.

Sophia Ols
Professional Engineer

MAUGHAN

Professional Engineer

115 SUTHERLAND ST. TORONTO, ONT. M5V 1L3

PH: (416) 593-1111 FAX: (416) 593-1112

WWW.MAUGHAN.COM

SURVEY POINT DATA

POINT NO.	BEARING	DISTANCE	REMARKS
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PUBLIC MEETING

FAQ RE SHORT – TERM RENTALS

1) *Why is Whitestone working on a new Short-Term Rental By-Law? What problems have we experienced with short-term property rentals under our existing Rental By-Law No. 20-2014 ?*

The three main problems experienced with our current short-term rental regime are:

(i) **Low uptake on rental permits**

As of March 2024, there were 20 rental permits in force in the Municipality. It is estimated that this number represents less than 20% of the total number of properties actually being rented short-term. The remaining properties are being rented in contravention of By-Law 20-2014, which requires the owner of a property to be rented for a short term to first obtain a permit from the Municipality. Some ratepayers may not realize that rental permits are required in Whitestone.

(ii) **Increasing / escalating complaints from neighbours of rental properties**

The majority of short-term rentals occur without complaint or incident. Most ratepayers who rent their properties want to protect their assets and maintain good relations with their neighbours, and therefore screen their renters carefully and enforce appropriate behaviour. However, the Municipality has seen an increase in the number of “absentee landlords” who purchase (sometimes multiple) properties for continuous short-term rental. Since they rarely, if ever, occupy the premises, these landlords may be less concerned with the impacts of their rentals on the neighbours. Such rentals generate the bulk of the complaints to police, fire, and by-law enforcement officers.

(iii) **Unenforceability of the By-Law**

The Municipality has experienced difficulty enforcing the current rental by-law.

2) *What are the most common complaints from neighbours concerning short-term rentals?*

(i) **Too many people in / on the rental property**

Rental properties are typically advertised as having a specific capacity in terms of sleeping accommodation. However, casual renters of a vacation property may invite a larger number of persons to join them, resulting in people tenting outside, vehicles parked on the driveway or roadway or adjacent properties, too many people in a limited waterfront area, excessive noise, etc. More occupants than the property is designed for can also overload the septic system and saturate the filter bed, polluting the environment.

(ii) **Excessive Noise**

Perhaps the most common complaint about casual renters is excessive noise: music blaring, loud partying at all hours of the night, etc. that interferes with the neighbours’ quiet enjoyment of their properties.

(iii) **Trespassing**

Since they are at the rental premises for only a short time, casual renters may not have the same respect for the neighbours and their properties that the permanent owners of

the rental property would have. And since they are not as familiar with the properties in the neighbourhood, even if they are considerate they may not realize when they are intruding on the property of others. (Property boundaries in cottage country are often difficult to discern for the uninitiated.) The result: inadvertent, and sometimes deliberate, trespassing.

(iv) Excessive Vehicle and Boat Traffic

Many vacation properties have narrow shared driveways that, in some cases, pass close by other properties. In such situations, excessive vehicle traffic associated with short-term rentals may interfere with the neighbours' quiet and safe enjoyment of their properties and the shared driveway. All-terrain vehicles using such driveways are a common cause of friction. (The same applies to excessive boat traffic to/from a limited waterfront area, especially involving jet-powered personal watercraft, although this is beyond municipal jurisdiction to regulate).

(v) Disrespect for the Environment

Casual renters are sometimes careless of the environment by failing to comply with outdoor burning regulations, leaving behind garbage / refuse for others to clean up, damaging shoreline, abusing wildlife, etc.

3) *Why is it difficult to enforce the current short-term rental by-law?*

The current By-Law (20-2014) is enforced only through charges laid under Part 3 of the Provincial Offences Act. There is no schedule of offences and associated set fines.

The principal offence under the by-law is renting without a permit. In order to obtain a conviction, it is necessary to prove in a court of law that the owner of the property was renting it for a fee (as opposed to permitting friends / relatives to use it for free). Those renting the property are often reluctant to testify that a rental fee has changed hands.

Offering (advertising) a property for rental is not an offence under the by-law. Without attempting to make a rental reservation, it is often difficult to determine from a listing exactly which property is being offered. (The provincial and federal governments have been petitioned by municipalities to enact legislation that would require rental agencies to refuse to list properties that do not possess a short-term rental licence where one is required by the municipality.)

Other offences include failing to post required information in the rental premises.

4) *What changes to the by-law are being considered to address the enforceability issues?*

- Define short-term rental clearly in a way that distinguishes it from long-term rental and from rental as a hotel / motel / B&B / resort (commercial activities)
- Make advertising / offering a property for short-term rental without a permit an offence
- Add a schedule of offences and associated set fines for Part 1 of the POA.

5) ***What changes to the by-law are being considered to improve the overall short-term rental experience for everyone?***

- Limit rental occupancies to the design capacity of the property and its septic system, determined at the time of permit issuance
- Ensure adequate access to property and parking as a condition of rental permit
- Make property owner responsible for conduct of renters according to a published code of conduct
- Ensure availability of owner or agent to respond to a complaint during rental

6) ***Has the Municipality reviewed other municipal short-term rental by-laws with a view to identifying best practices ?***

Yes. We have reviewed recent short-term rental by-laws from a number of other Ontario cottage country municipalities, including the following which provided some good models for Whitestone revisions:

- Township of Algonquin Highlands (Haliburton County)
- Town of Georgina (York County)
- Town of Huntsville (District of Muskoka)
- Township of Lake of Bays (District of Muskoka)
- Township of Northern Bruce Peninsula (Bruce County)
- Township of Tiny (Simcoe County)

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 20-2014

**A BY-LAW FOR THE LICENSING, REGULATING AND GOVERNING OF
RENTAL UNITS IN THE MUNICIPALITY OF WHITESTONE**

WHEREAS the Municipal Act authorizes municipalities to enact licensing by-laws;

AND WHEREAS the Council of the Corporation of the Municipality of Whitestone has enacted a zoning by-law amendment that allows a Rental Unit in all zones permitting a residential dwelling, subject to the Rental Unit being licensed in accordance with the Municipality's Rental Unit Licensing By-law;

AND WHEREAS the Council of the Corporation of the Municipality of Whitestone considers it advisable and appropriate that the licensing, regulating and governing of Rental Units be established;

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE, as follows:

SECTION 1 – PROPERTIES REQUIRING RENTAL UNIT LICENSE

- 1.1 No person shall use any dwelling as a Rental Unit unless they hold a current license issued pursuant to this By-law.
- 1.2 Only the Registered Owner or the Lessee of the dwelling may obtain a Rental Unit License. Where the Registered Owner or the Lessee is a Corporation, the principal shareholder of the Corporation shall apply for the license, with the consent of the Corporation. In the event that the Corporation's share structure is such that the largest shareholders hold an equal amount of shares in the Corporation, then any of these shareholders may apply for and hold a license.

SECTION 2 – GENERAL RENTAL UNIT REQUIREMENTS

- 2.1 The following is required to qualify for a Rental Unit License:
 - (a) proof of ownership;
 - (b) copy of survey or site plan (sketch);
 - (c) copy of the use permit for the property's sewage system;
 - (d) proof that realty taxes have been paid;
 - (e) any open building permits for the dwelling must be finalized;
 - (f) acknowledgement that the Registered Owner or Lessee is responsible for rental unit insurance;
 - (g) confirmation that all adjoining properties have been informed of license application; and,
 - (h) confirmation that the property complies with all laws or regulations.

SECTION 3 – LICENSE FEES

- 3.1 All applications for a license filed with the Municipality shall be accompanied by the fee for each license, as established by Council from time to time by resolution, and as currently specified in Schedule "A" to this By-law.
- 3.2 Licenses may be issued for up to three years.
- 3.3 A new license application must be filed before the earlier of the expiry of a current license or upon a change of ownership.

SECTION 4 – FIRE INSPECTION

- 4.1 Upon receipt of a Rental Unit License application, the Chief Fire official, or a designate, shall conduct an inspection of the dwelling to ensure compliance with current code requirements.
- 4.2 Prior to the issuance of a Rental Unit License, the Chief Fire official or a designate must approve the application.

SECTION 5 – LICENSE ISSUE

- 5.1 Upon receipt of a Rental Unit License application, the following procedures shall take place:
 - (a) the application will be received and reviewed in accordance with any regulations governed by this By-law; and,
 - (b) an inspection as may be necessary will be carried out to determine whether the property is in compliance with the provisions of this By-law, all other by-laws of the Municipality, any regulations and any approved site plans.
- 5.2 If the Rental Unit License application conforms to the provisions of this By-law, all other by-laws of the Municipality and all applicable regulations, and approved site plans then the Municipal Clerk or his/her designate shall issue a license.
- 5.3 The Municipal Clerk may refuse to issue a license if the information submitted on the application is incomplete or incorrect.
- 5.4 The following shall be posted in an conspicuous location in the Rental Unit:
 - (a) a copy of the license;
 - (b) a copy of 911/Civic Address;
 - (c) a copy of a survey/site plan;
 - (d) the license holder’s address/contact information;
 - (e) the name and number of an emergency contact person;
 - (f) a copy of a notice regarding the drinkability of the water;
 - (g) a copy of Municipal Noise By-law;
 - (h) a copy of Municipal Open Air Burning and Fireworks By-laws; and,
 - (i) a copy of the Municipal Dog By-law.

SECTION 6 – PENALTIES AND VIOLATIONS

- 6.1 It shall be the responsibility of the license holder to ensure that there is compliance with this By-law and all other applicable by-laws.
- 6.2 When, in the opinion of the Municipal Clerk, a violation of this By-law has occurred or exists, the Municipal Clerk or his/her designate shall issue a written compliance notice to the license holder. The notice shall specify those sections of the By-law which are being violated and shall state that the license holder has seventy-two (72) hours from the delivery of the compliance notice in which to correct the alleged violation, failing which the Municipality may correct the alleged violation at the expense of the licence holder or revoke the Rental Unit License.
- 6.3 Service of any notice under this section shall be carried out by personal service or by registered mail upon the license holder, or by posting the property, or by delivering the notice to the address of the Owner of the property as listed in the assessment roles of the Municipality.
- 6.4 The Rental Unit License may be revoked, suspended or made subject to special conditions, including an administrative fee, by the Municipal Clerk or his/her designate for:
 - (a) any ongoing breach of the provisions of this By-law; or
 - (b) any breaches of the provisions of any other applicable by-laws or regulations; or

- (c) any refusal to comply with any compliance notice of violation within 72 hours.
- 6.5 Every person who contravenes any provision of this By-law is guilty of an offence and all contraventions of this By-law are designated as continuing offences pursuant to section 429 of the *Municipal Act, 2001*, S.O. 2001, c.25.
- 6.6 Every person who contravenes any provision of this By-law is guilty of an offence for each day or part of a day that the offence continues and on conviction is liable to a fine for each offence, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33 and the *Municipal Act, 2001*, S.O. 2001, c. 25.
- 6.7 Every Director or Officer of a corporation who contravenes this By-law is guilty of an offence for each day or part of a day that the offence continues and on conviction is liable to a fine for each such offence, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c.P. 33 and the *Municipal Act, 2001*, S.O. 2001, c. 25.
- 6.8 Where a person has been convicted of an offence under this By-law, the Court may, in addition to any other penalty imposed on the person convicted, issue an order prohibiting the continuation or repetition of the offence or the doing of any act or thing by the person convicted directed toward the continuation or repetition of the offence.

SECTION 7 – APPEAL

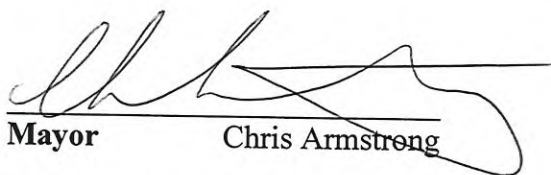
- 7.1 An applicant whose application has been refused, or a Licensee whose license has been revoked, suspended or made subject to special terms or conditions and who is not satisfied with the refusal, revocation, suspension or the terms or conditions, may appeal this decision to Council.
- 7.2 Every person who initiates an appeal to Council of a decision made under this By-Law shall submit a notice of appeal within 14 days of a refusal, revocation, suspension or decision to impose special terms or conditions, together with the prescribed fee.

SECTION 8 – ADMINISTRATION

- 8.1 The Municipal Clerk or his/her designate shall be responsible for the administration and enforcement of this By-law.
- 8.2 The definitions found in the Municipality’s zoning by-law shall apply to this By-law, where applicable.
- 8.3 Unless otherwise specified, words importing the singular include the plural and vice versa and words importing gender include all genders and the past, present or future tense or other related form of defined term shall have the same meaning as the defined term.

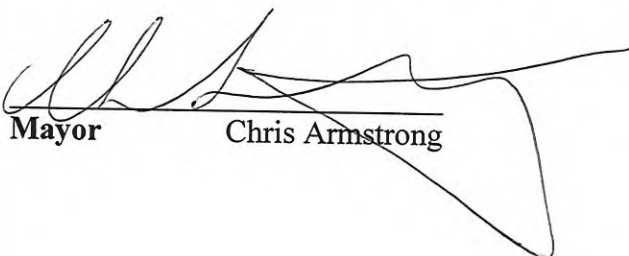
This By-law shall come into full force and effect of the final date of passage hereof, at which time all by-laws that are consistent with the provisions of this By-law and the same are hereby repealed insofar as it is necessary to give effect to the provisions of this By-law.

Read a First and Second time this 17th day of March, 2014.


 Mayor Chris Armstrong


 CAO-Clerk Liliane Nolan

Read a Third time and Passed, Signed and Sealed this 17th day of March, 2014.


 Mayor Chris Armstrong


 CAO-Clerk Liliane Nolan

SCHEDULE "A"

FEES

RENTALS

Annual Fee \$200.00 (Non-refundable)

- License holders shall pay their license fee for the years they are licensed. Invoices will be sent out in October, prior to the next licensing year. Should the fee not be paid, the Rental Unit License will be revoked.

Administrative Fee (see Section 6.4)

- \$200.00

Appeal Fee (see section 7.2)

- \$200.00

SCHEDULE "B"

RENTAL LICENSE APPLICATION



Rental Unit License Application

Pursuant to License By-law No. _____

21 Church Street
Dunchurch, On
P0A 1G0

Please complete application and submit to the above address. Application must be submitted with business License Application Fee of \$200.00.

Name of Owner:

Civic Address of Property:

Owner Information:

Name of Owner(s) of Residence

Address

City / Town and Province

Postal Code

Telephone/Fax

E-mail

Contact Information:

Name of Contact

Address

City / Town and Province

Postal Code

Telephone/Fax

E-mail

I have read and understand the requirements of Business License By-law No _____. I agree to the terms and conditions therein and confirm that the application is true and correct.

Applicant Signature: _____

Date: _____

Applicant's Checklist:

- 1. Copy of Transfer / Deed (Proof of Ownership)
- 2. Copy of 911 / Civic Address
- 3. Copy of Survey / Site Plan
- 4. Copy of Sewage System Use Permit
- 5. Proof of Property Taxes Paid
- 6. Emergency Contact Person
- 7. Address / Contact Information
- 8. Acknowledge that registered Owner/Licensee is responsible for rental unit insurance
- 9. Confirmation of Notice to Neighbours

FOR OFFICE USE ONLY

Date Received: _____ File No. : _____

Clerk's Department

Comments:

Planning Department

Comments:

Fire Department

Comments:

Building Department

Comments:

License Issued

SCHEDULE "C"
RENTAL LICENSE

*The Corporation of the
Municipality of Whitestone*



RENTAL UNIT LICENSE

LICENSEE: _____

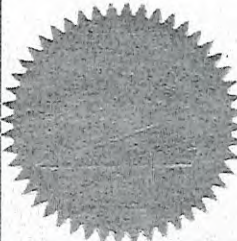
ADDRESS: _____

PHONE : _____

DATE _____

ISSUED : _____

EXPIRES : _____



Municipality of Whitestone, Clerk

Short Term Accommodations

Land Use Considerations



Jamie Robinson, BES, MCIP, RPP - Partner
Patrick Townes, BA, BEd - Associate

Overview

- History
- Commercial vs. Residential Use
- Options for Regulation
- Urban, Rural and Shoreline Considerations



What is a Short Term Accommodation?

- Short-term rental vs. Long-term rental
- Residential Tenancies Act
- Applies to a “category” of rental of a residential dwelling unit (typically less than 28 days)



History of Short Term Accommodations



RESULT = ONTARIO LAND TRIBUNAL

- Renting of a cottage has a long history
- Renting of a person’s dwelling to transient individuals has less of a history
- Rental of cottages with greater frequency has increased with technology advances in the sharing economy
- Increased ability with technology to monitor your own property

Is STA a Commercial or Residential Use?



OUR TAKE: **RESIDENTIAL USE**,
BUT THERE IS A TIPPING POINT

- Debate among planners if the STA is a commercial or a residential use
- Frequency of rental and duration of rental are important
- Increased ability with technology to monitor your own property
- More services that support cottage rental

Options for Regulation



- Planning Act
 - Official Plan Policies
 - Zoning By-law Regulations
- Municipal Act
 - Noise By-law
 - Parking By-law
 - Licencing By-law
 - Municipal Accommodate Tax
- Licencing Program Details
- Enforcement

Licensing & Enforcement

- License requirements clearly laid out
- Fees
- Transparency of information on website
- Complaint based
- Software monitoring available
- Strong enforcement



Current Status

- Approved Rental Unit By-law in 2014
- Ad Hoc Committee was formed
- Zoning By-law Amendment in 2022 for new definition of "Rental Unit"



Considerations

It was determined through the various meetings that consideration should be given to:

- Appropriate enforcement clauses to ensure the By-law can be enforced and will withstand any legal challenges.
- Significant penalties for non-compliance.
- Maintain a reasonable / low cost License fee.
- Consider the correct wording to be utilized for septic system compliance.
- Ensure appropriate parking management for the intended use and capacity of the rental unit to accommodate vehicles/boats.
- Implement a Code of Conduct for Renters and Owners.
- Consider a maximum occupancy limit that reflects a maximum number of people per bedroom and/or per dwelling.
- A requirement that the owner (or designate) must be able to attend the property within a reasonable amount of time to address issues if necessary.
- A demerit point system may be proposed to give negative points to rentals that do not comply with the Licensing By-law or other municipal By-laws. If a maximum number of demerit points is reached, the license may be revoked.

Key Takeaways

- Sharing economy is here to stay; evolution is creating new use considerations for municipalities
- Tourism benefits
- Planned function concerns
- Balance is important
- Licencing seems to be the most effective tool for regulation



Thank you



From: Janet Morris

Sent: February 29, 2024 10:56 AM

To: michelle.hendry@whitestone.ca; Paula Macri <paula.macri@whitestone.ca>

Subject: Comments for Short Term Rentals Meeting

Hello,

Here are my comments for the meeting:

I usually rent my cottage out for 2-3 weeks each summer to help with costs. I always use Airbnb, and I only accept guests that have previous reviews (that of course, are positive). I have never had any complaints from neighbours using this method.

Typically I rent during July, and keep the rest of the time for myself, family and friends.

Thank you,
Janet Morris

From: D England

Sent: March 5, 2024 9:14 PM

To: Paula Macri <paula.macri@whitestone.ca>

Subject: Re: Public Meeting on Short-Term Rentals - March 19, 2024

Hi Paula,

Here are some of Emily and my thoughts on short term rentals.

- we have a seasonal cottage on whitestone lake
- we have rented a few weeks per summer to friends and coworkers when we are unable to make use of our place and had a license to do so
- having good relationships with cottage neighbours has been important to us
- our neighbors get to know our renters, particularly those that repeat
- we find that some other short term rentals abuse the good will of others on the lake
- it is frustrating to have followed the rules of whitestone, had the inspection, pay the fees only to see other rentals do whatever they would like with little or no consequences
- we also know that we wouldn't have been able to afford to update and improve our property without some of the financial support from our renters
- sharing what whitestone has to offer with our friends has been a rewarding experience for all of us and our community
- our renters have spent thousands in the community including at the marina and the duck rock...thousands that we wouldn't have during weeks we were unable to make it
- finding a balance and system to keep rentals that abuse the good will of the community is important to keeping whitestone a happy and thriving community

Thank you

Darcy and Emily England

From: Jennifer Materne

Sent: March 6, 2024 11:42 AM

To: Paula Macri <paula.macri@whitestone.ca>; michelle.hendry@whitestone.ca; George Comrie <g.r.comrie@sympatico.ca>; councillor.bray@whitestone.ca; councillor.woods@whitestone.ca; councillor.nash@whitestone.ca; councillor.lamb@whitestone.ca

Subject: SHORT-TERM RENTAL - POSITIVES

Dear Municipality of Whitestone Councillors,

We have a rental licence for a cottage on the water-access-only Top Lake of Lake WahWashKesh. Our location exceeds the required proximity guidelines for distance to surrounding cottages and we are on good terms with our neighbors. Renters are informed about how to use the Government dock and parking lots, where to get gas and groceries locally, given maps of the Lake with hazards and features noted, and met with a Cottage Manual binder that explains septic systems, potable water, garbage/recycling, wildlife, and what to do in a Hydro outage. They can reach us at anytime with questions or concerns and Municipal numbers are posted. . All of our renters are screened to be couples or families who book for a minimum of 1 week. However, our core group of renters book year after year for 2 weeks or more. Being water-access-only creates a barrier for many potential renters as boats are not able to be rented at the local marina. Renters have boat licences, bring a boat, rent a boat from an area marina that delivers, or take a water taxi and use canoes and kayaks while at the Rental Property.

If you look at local history, most people have come to Whitestone because they came as a tourist or a guest, liked it, and kept up the relationship by buying or renting. Two of our prior renters have gone on to either purchase or build a cottage on the lake, adding to tax revenues and employment.

1. One repeat renter family has come to WahWashKesh for decades, since the 1930's, but cannot still rent a cabin at WahWashKesh Lodge, since the cabin was sold. They rent from us to continue their vacations and friendships on the Lake, and continue to store a boat at Bennett's marina.
2. Another family are extended family of some nearby cottage owners who have been on Lake WWK since 1933. They came as children to the lake and now bring their children and Grandma to have both privacy and family time with extended family. Purchasing a property on the Lake has been considered. They are well-acquainted with remote areas, as both children have done canoe trips as far as James Bay.
3. Another family owns a cottage in Muskoka that has become too overrun with boat traffic and noise. They come to be in a natural world that is now lost in their part of Muskoka. They tell us of the various eagle or muskrat sightings and the type of fish they caught and how much they enjoy swimming in a clean lake.
4. Another couple with busy lives in Toronto, only kayak or canoe while they are on the lake. Their jobs are high pressure as a producer for national TV news and as a media liaison for a large charity. The cottage also is a halfway point to invite their son and his girlfriend for a weekend stay.

Please consider that cottage owners rent their property for part of the season to help afford keeping their property in the family, and to afford keeping cottages in good repair.

Legal licensing makes all lake residents safer as licensed owners are required to keep fire safety up to current standards, hopefully thereby reducing the need for Municipal fire and rescue responses.

Attached are some letters our renters volunteered. Sharing our Lake has many positives!

Best,

Jennifer Materne and Winnie Stopps

Feb 29th, 2024

Dear Whitestone Municipal Council,

It has come to my attention that you're reviewing short term rentals on Lake Wah-Wash-Kesh and I wanted to share why the lake has been such a special place for me and my family.

I grew up visiting Lake Wah-Wash-Kesh almost every summer as a child. My grandparents had a cottage on Scroggie Island and my siblings and I would enjoy the extended time away from the city, swimming and laughing for hours – much like my dad, aunts and uncles had when they were kids. My great grandparents first set up their summer home on Scroggie in the early 1930s and my uncle continues to reside there today.

Once I had a son and daughter of my own, I knew I wanted the family tradition of spending time at the lake to continue. We started by renting the Point Cottage near McCormick's Pond for two weeks in 2012. The kids loved swimming, exploring the pond in canoes, puzzles and cards on rainy days, campfires at night and of course the boat rides to Bennetts for ice cream.

The Point Cottage has become our annual summer retreat. We've been able to have my sisters and their families up for a visit and let their kids experience what we loved to do in our youth. My mother-in-law and her partner enjoy coming for a couple of nights – and its her time to play a round or two of golf at the Sly Fox with her son. The quiet time with my daughter kayaking through McCormick's to see all the small flowers is something I cherish and so is laughing at my son and his "styling" jumps off the dock. My husband loves to walk around the trails on the Point and has his daily long swim around the bay.

Wah-Wash-Kesh and especially the quiet and peaceful surroundings of the top lake has been such an important part of my life and my families. We hope to continue to enjoy the lake every summer for decades to come.

Dr. Jodi Lock O'Brien and family

Barbara (Speicher) Thompson Letter (received email Mon, MaM3, 2023, i:20p.m)-

Speicher/Thompson family have come since 1930's/ father served as a WWK Conservation Association Director/stayed at WahWashKesh Lodge cabin until cabin was sold/ many friends on the Lake/ rental allows them to keep a long-standing tradition

"As you know, our family has a very deep history with Lake Wah Wash Kesh (WWK), which is one of the many reasons it is probably my favorite place in the world.

My mother, Phyllis, began vacationing as a young girl on WWK in the mid-1930s. I loved hearing her stories about her family starting from Pittsburgh, Pennsylvania, and taking the train all the way to Ardbeg (the Bennetts arranged transportation from Ardbeg). Her family, including her uncle Samuel "Diffy" Diffenderfer, his wife Bernadine, and sister, Lynn, always leased the same cottage (Cottage #1) from Cliff and Mona Bennett. Uncle Diffy was so well known on the lake that he was asked to contribute a chapter to "Wah Wash Kesh, the Early Years".

In the early 1950s, my mother introduced my dad, Bob Speicher, to WWK. He had already fallen in love with my mom, and then he fell in love with WWK. He embraced lake life completely and served as a Board member on Wah Wash Kesh Conservation Association for many years. My parents spent all their summer vacation time on the lake, driving between Pittsburgh and WWK multiple times each summer. They lovingly treated Cottage #1 as their own and added a bathroom (to replace the outhouse that was part of the original cottage) and bedroom so that there was room for us four girls.

You may know that, of the Americans who have privilege to vacation on the lake (including the Straub family, of Straub's Beach fame), many came from Pittsburgh, just like our family. My dad was an executive at US Steel and had two colleagues he introduced to the lake: Don Derber (daughter Jeanne is your neighbor on McCormick's Pond) and Tom Woeber (children Kathy, Nancy and Tom and families have cottages next to the Ferris' Toggle Point cottage).

My sisters and I shared so many fantastic memories of our summers on WWK: daily trips to Straub's Beach, lots of swimming, waterskiing and ice cream runs to Bennetts store; WWKCA annual "regattas" at Straubs for kids on the lake; fish fries on the rocks, portaging to Boundary for camping, canoeing, and fishing; and blueberry picking on Porcupine Lake. We "grew up" with our Canadian and American friends on the lake (at one point, WWK Lodge had a rec room where teens gathered, and it was so easy to meet others our age) and we formed life-long friendships.

I am not exaggerating when I say that it was not really possible to marry into our family until the significant other passed the "WWK test". We had the privilege to share with our children all of our WWK traditions and ensure they love the lake as much as we do, and now we get to do so with our grandchildren. Spring every year brings ardent requests from the kids about exactly when and for how long we'll get to go to WWK! My parents have both passed away, so returning to WWK each year brings back many happy memories of time with them at our family's gathering place.

Our family/extended family continued to lease Cottage #1 from the Bennetts (leaving all clothes and other belongings there) until the cottage was sold to another family about 10 years ago. When it was no longer possible to lease "our" cottage on Bennetts Bay (or to rent elsewhere on Bennetts Bay or otherwise on WWK), we had the amazing good fortune to rent your beautiful Point Cottage so that our family could continue to return to WWK.

Naturally, the Bennetts have always maintained and stored our boats, and we visit Bennett's store daily for food (and at least once per week for gas for our boats). For items not available on WWK, including fishing licenses, drinking water and beer, we frequently shop in Dunchurch (at the store and gas station), carefully recycle at the dump, enjoy dinners out in the vicinity, as well as shop in Parry Sound (Sobeys, Canadian Tire, Dairy Queen, dinners at various PS restaurants).

We pride ourselves in continuing our parents' tradition of being good stewards of the lake and even now, we are teaching our grandchildren what a gift it is to enjoy and protect WWK's beauty. Spending time on Wah Wash Kesh with family and the many, many friends we've made over the years brings our family great joy. The summers have been ongoing for five generations!!! It would mean so much to us to be able to continue to return to WWK and stay at your lovely cottage.

Jennifer, thanks again and please let me know if I can provide you with any more information.

Best regards,

Barb (Speicher) Thompson"

Letter from Williamson-Polanyi – (rec'd Sun, Mar 5, 2023, 8:06 AM) use kayaks/canoes only, other than renting boat taxi services to transporting luggage at the beginning and end of their stay; usual stay is 2 people/2 weeks with 2 additional family members added for a weekend

“We are two professionals living and working in Toronto, for whom our annual escape north is a cherished part of our lives. We feel lucky that everything we need for our stay there can be purchased nearby in Parry Sound or Whitestone.

As avid canoeists and kayakers, the area is heaven-sent. We spend our time exploring the channels and bays on the Top Lake and paddling to the dock to stock up on supplies. Each year our adult son and his girlfriend come to spend a few days with us up there. There is no better place for a family summer rendezvous.

Lake WahWashKesh is a unique place – a pristine tranquil spot, safe from blasting music or noisy boats. From our first time there we were impressed that your family asks that guests take great care of the property, the land and water it's on, making no mark on nature.

We look forward to travelling up to Whitestone and WahWashKesh for many years to come.

Sincerely,

Jim Williamson and Margaret Polanyi”

CONSENT AGENDA



Draft Regular Council Meeting Minutes
Tuesday, February 20, 2024, 10:00 a.m.
Dunchurch Community Centre and Zoom Video Conferencing

- Present:** Mayor George Comrie
Councillor Janice Bray
Councillor Joe Lamb
Councillor Scott Nash (1:45 p.m. to 6:30 p.m.) (via Zoom)
Councillor Brian Woods (via Zoom)
- Staff:** Michelle Hendry, CAO/Clerk
David Creasor, Manager Public Works (2:50 p.m. to 3:14 p.m.) (via Zoom)
Paula Macri, Planning Assistant (via Zoom)
Wendy Schroeder, Deputy Clerk/Records Management Coordinator
Bob Whitman, Fire Chief (Via Zoom and in person)
- Invited Guests:** Nadine Hammond, Manager / Curator West Parry Sound District Museum
Greg Mason, Georgian Nordic Outdoor Activity Centre
Patrick Christie, C.P.T., Parry Sound Area Planning Board
Benjamin John, Georgian Bay Biosphere
Ethan Schnier, Georgian Bay Biosphere
- Other Guests:** 1 in person
1 via Zoom

1. Roll Call and Call to Order 10:05 a.m.

2. Disclosure of Pecuniary Interest
Mayor Comrie requested that any pecuniary interest be declared for the record.

Councillor Bray declared a pecuniary interest with Item 9.5, Appointment of Community Emergency Management Program Committee Chairperson (and Council Member Representative).

3. Approval of the Agenda

Resolution No. 2024-045

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Members of Council have been presented with an Agenda for the February 20, 2024 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Proposed Amendment to Resolution No. 2024-045:

Resolution No. 2024-046

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone add the following items:

- 11.8 Letter to WahWashKesh residents per December 12, 2023
Resolution No. 2023-561
- 11.9 Communication Policy and February 2024 Newsletter

Carried

Resolution No. 2024-045 as amended

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the Members of Council have been presented with an Agenda for the February 20, 2024 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented with the addition of items:

- 11.8 Letter to WahWashKesh residents per December 12, 2023
Resolution No. 2023-561
- 11.9 Communication Policy and February 2024 Newsletter

Carried

4. Presentations and Delegations

- 4.1 West Parry Sound District Museum
- 4.2 Georgian Nordic Outdoor Activity Centre

Matters Arising from Presentations and Delegations

Resolution No. 2024-047

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

- 4.1 West Parry Sound District Museum

THAT the Council of the Municipality of Whitestone thanks the West Parry Sound District Museum for their presentation and receives the presentation for information.

Carried

Resolution No. 2024-048

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

4.2 Georgian Nordic Outdoor Activity Centre

THAT the Council of the Municipality of Whitestone thanks Georgian Nordic Outdoor Activity Centre for their presentation and receives the presentation for information.

Carried

Move into Committee of the Whole

Resolution No. 2024-049

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 10:58 a.m.

Carried

RECESS: 11:05 to 11:10

5. Committee of the Whole

5.1 **Integrated Community Energy and Climate Action Plans (ICECAP)**

2023 Corporate Climate Acton Plan Report

Presentation by Benjamin John, Georgian Bay Biosphere

Link to report on Municipal Website, **Milestone 2 and 3 Report** (Corporate target setting and action plans)

[Municipality of Whitestone - ICECAP \(Integrated Community Energy and Climate Action Plans\)](#)

5.2 **Planning Matters**

5.2.1 Consent Application B39/2023(W), STRONG, Julie

- Memorandum from the Parry Sound Area Planning Board dated January 8, 2024

5.2.2 Consent Application B41/2023(W), JENNINGS, Susan and JOHNSON, Tyler

- Memorandum from the Parry Sound Area Planning Board dated January 10, 2024

5.2.3 Consent Application B02/2024(W), WORBOYS, Roger and Doris

- Memorandum from the Parry Sound Area Planning Board dated January 12, 2024

Reconvene into Regular Meeting

Resolution No. 2024-050

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 12:08 p.m.

Carried

Matters Arising from Committee of the Whole

Resolution No. 2024-051

Moved by: Councillor Janice Bray

Seconded by: Mayor George Comrie

5.1 Integrated Community Energy and Climate Action Plans (ICECAP)

WHEREAS the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere was presented to the Council of the Municipality of Whitestone on February 20, 2024; and

WHEREAS the Corporate Climate Action Plan recommends Corporate GHG Emissions reduction targets for the Municipality of Whitestone;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives for information the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere; and

THAT the Council of the Municipality of Whitestone adopts the 2023 Corporate Climate Action Plan; and

THAT the Council of the Municipality of Whitestone adopts the Corporate GHG Emissions Reduction Target of 10% below 2022 levels, by 2034.

Proposed Amendment to Resolution No. 2024-051

Resolution 2024-052

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone remove the last two parts of the motion that adopts the Corporate Climate Action Plan and the corporate GHG Emissions Reduction Targets.

Carried

Resolution No. 2024-051 as amended

Moved by: Councillor Janice Bray

Seconded by: Mayor George Comrie

5.1 Integrated Community Energy and Climate Action Plans (ICECAP)

WHEREAS the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere was presented to the Council of the Municipality of Whitestone on February 20, 2024; and

WHEREAS the Corporate Climate Action Plan recommends Corporate GHG Emissions reduction targets for the Municipality of Whitestone;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives for information the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere.

Carried

5.2 Planning Matters

Resolution No. 2024-053

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

- 5.2.1 Consent Application B39/2023(W), STRONG, Julie
- Memorandum from the Parry Sound Area Planning Board dated January 8, 2024

WHEREAS Patrick Christie, C.P.T., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B39/2023(W) – STRONG, Julie and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following conditions:

1. **THAT** payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law; and
2. **THAT** the newly created lot receive 911 addressing from the Municipality; and
3. **THAT** the new water access lot must include a dedicated mainland access and parking area registered with the lot; and
4. **THAT** all applicable planning fees be paid to the Municipality of Whitestone.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

	YEAS	NAYS	ABSTAIN
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash (not in attendance)			
Mayor, George Comrie	X		

Carried

Resolution No. 2024-054

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 5.2.2 Consent Application B41/2023(W), JENNINGS, Susan and JOHNSON, Tyler
- Memorandum from the Parry Sound Area Planning Board dated January 10, 2024

WHEREAS Patrick Christie, C.P.T., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B41/2023(W) – JENNINGS, Susan and JOHNSON, Tyler and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information; and

THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following conditions:

1. **THAT** payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law; and
2. **THAT** the newly created lot receive 911 addressing from the Municipality; and
3. **THAT** the location of the driveway entrance be approved by the Municipality's Public Works Manager; and
4. **THAT** all applicable planning fees be paid to the Municipality of Whitestone.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash (not in attendance)			
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2024-055

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

- 5.2.3 Consent Application B02/2024(W) WORBOYS, Roger and Doris
 - Memorandum from the Parry Sound Area Planning Board dated January 12, 2024

WHEREAS Patrick Christie, C.P.T., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B02/2023(W) – WORBOYS, Roger and Doris and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information; and

THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following conditions:

1. **THAT** payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law; and
2. **THAT** the newly created lots receive 911 addressing from the Municipality; and
3. **THAT** all applicable planning fees be paid to the Municipality of Whitestone; and
4. **THAT** the location of the driveway entrance be approved by the Municipality's Public Works Manager.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

	YEAS	NAYS	ABSTAIN
Councillor, Joe Lamb	X		
Councillor, Scott Nash (not in attendance)			
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Mayor, George Comrie	X		

Carried

RECESS: 12:30 p.m. to 1:10 p.m.

Move into Public Meeting

Resolution No. 2024-056

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone move into the Public Meeting at 1:14 p.m. for the following matter:

- 6.1 Notice of Intention to Pass Fees and Charges By-law and to repeal By-law Nos. 09-2022 and 40-2023
 - Memorandum from CAO/Clerk Hendry dated February 20th, 2024

Carried

6. Public Meeting

1. Call to Order

Mayor Comrie called the Public Meeting to order and introduced members of Council and staff.

2. Meeting Protocol

Mayor Comrie asked that all comments be addressed through the Mayor and that the person making comments should state their name before speaking.

3. Disclosure of Pecuniary Interest

Mayor Comrie asked members of Council if they had any pecuniary interest to declare. None was declared.

4. Notice

Mayor Comrie asked the Clerk how the Notice was delivered. The Clerk advised that the Notice was posted on the Municipal website and on the public bulletin board at the Municipal Office on January 19, 2024 and posted with Metroland "online" newspaper on January 23, 2024.

5. Correspondence

Mayor Comrie asked if any correspondence had been received regarding this matter. No correspondence had been received.

6. Discussion

Notice of Intention to Pass Fees and Charges By-law and to repeal By-law Nos. 09-2022 and 40-2023

- Memorandum from CAO/Clerk Hendry dated February 20, 2024

The following administrative / minor corrections were noted:

Schedule B. For item: Yard Waste / Leaves / Brush, second column (Description) should reference Note 2 instead of Note 3

Schedule C. For item: Pre-Consultation fee with Municipal Planning Consultant, the 'Optional' to be added in brackets

7. Adjournment

Reconvene into Regular Meeting

Resolution No. 2024-057

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone adjourn the Public Meeting at 1:31 p.m. and reconvene into a regular meeting.

Carried

7. Consent Agenda

Resolution No. 2024-058

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

WHEREAS the Council of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes of January 16th, 2024
 - 7.1.2 Regular Council Meeting Minutes (Budget meeting) of January 30th, 2024
- 7.2 Unfinished Business (listed on pages 6 to 10)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby approves the following Council Meeting Minutes:

- Regular Council Meeting Minutes of January 16th, 2024
- Regular Council Meeting Minutes (Budget Meeting) of January 30th, 2024

and

THAT the Council of the Municipality of Whitestone receives for information:

- The Unfinished Business listed on pages 6 to 10 of the February 20th, 2024 Council Meeting Agenda.

Carried

8. Accounts Payable

Resolution No. 2024-059

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$226,144.71 for the period ending February 8th, 2024.

Carried

Councillor Nash joined the meeting 1:45 p.m.

9. Staff Reports

Resolution No. 2024-060

Moved by: Councillor Janice Bray

Seconded by: Councillor Scott Nash

- 9.1 Report PLN-2024-01
Planning Services 2023 Q4

THAT the Council of the Municipality of Whitestone receives for information Report PLN-2024-01(Planning Services Statistic Q4, 2023)

Carried

Resolution No. 2024-061

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

- 9.2 Report BLDG-2024-01
Building Services 2023 Q4

THAT the Council of the Municipality of Whitestone receives for information Report BLDG-2024-01 (Building Services update and Building Permit Activity Q4, 2023)

Carried

Resolution No. 2024-062

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

- 9.3 2023 Annual Report
By-law Enforcement Officer

THAT the Council of the Municipality of Whitestone receives for information the 2023 Annual Report, By-law Enforcement.

Carried

Resolution No. 2024-063

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

- 9.4 2023 Annual Report
Fire and Rescue Services

THAT the Council of the Municipality of Whitestone receives for information the 2023 Annual Report, Fire and Rescue Services

Carried

Conflict of Interest declared by Councillor Janice Bray. Councillor Bray left Council Chambers for the duration of the discussion in respect to Item 9.5 and returned to Chambers after Resolution 2024-064 passed

Resolution No. 2024-064

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 9.5 Report ADMIN-2024-03
Appointment of Community Emergency Management Program Committee, Chairperson and Council Member Representative

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2024-03, Appointment of Community Emergency Management Program Committee, Chairperson and Council Member Representative; and

THAT Council of the Municipality of Whitestone appoint John Stothers Chairperson of the Community Emergency Management Program Committee; and

THAT Council of the Municipality of Whitestone appoint Mayor Comrie as Council Member Representative of the Community Emergency Management Program Committee.

Carried

Resolution No. 2024-065

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

- 9.6 Report ADMIN-2024-04
Accessibility for Ontarians with Disabilities Act Multi-Year Plan

THAT the Council of the Municipality of Whitestone receives for information Report ADMIN-2024-04, Accessibility for Ontarians with Disabilities Act Multi-Year Plan; and

THAT the Council of the Municipality of Whitestone adopts the Municipality of Whitestone Multi-Year Accessibility Plan, 2023 to 2028; and

THAT in order to finalize compliance with the Plan and the associated legislation, AODA and Human Rights training or re-training (if the initial training is older than five (5) years) be completed within the next three (3) months by staff, volunteers (paid and unpaid), full-time, part-time and contract positions and members of Council.

Proposed deferral of Resolution No. 2024-065:

Resolution No. 2024-066

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

9.6

THAT the Council of the Municipality of Whitestone defer Resolution 2024-065 in its entirety.

Carried

10. By-laws

Resolution No. 2024-067

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

10.1 **THAT** By-law No. 08-2024, being a By-law to establish Fees and Charges for services provided by the Municipality of Whitestone and to repeal By-law Nos. 09-2022 and 40-2023, is hereby passed this 20th day of February, 2024, with the administrative amendments / corrections noted in previous Council discussion.

Recorded Vote requested by Mayor Comrie:

	YEAS	NAYS	ABSTAIN
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash		X	
Mayor, George Comrie	X		

Carried

Resolution No. 2024-068

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

10.2 **THAT** By-law No. 09-2024, being a By-law to appoint a Deputy Clerk and to repeal By-law 13-2020, is hereby passed this 20th day of February, 2024.

Recorded Vote requested by Mayor Comrie:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

RECESS: 3:15 p.m. to 3:25 p.m.

11. Business Matters

Resolution No. 2024-069

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

- 11.1 Memorandum:
2024 Council Priorities

THAT the Council of the Municipality of Whitestone receive for information the Memorandum regarding 2024 Council Priorities and timelines from CAO/Clerk Hendry dated February 20th, 2024.

Carried

Resolution No. 2024-070

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

- 11.2 Nurse Practitioner Building Expansion Report

THAT the Council of the Municipality of Whitestone receive for information the Nurse Practitioner Building Expansion Report of Marcella Sholdice, Chair, Whitestone and Area Nursing Station Community Advisory Committee, and Michelle Hendry, CAO/Clerk, Municipality of Whitestone.

Carried

Resolution No. 2024-071

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

- 11.3 Letter – WahWashKesh Conservation Association, regarding the transfer of ownership of docks and related structures at Bennett’s Bay Landing and Indian Narrows

WHEREAS the Council of the Municipality of Whitestone passed Resolution No. 2023-172 on April 4th, 2023 requesting staff to arrange on a go-forward basis for the maintenance of the public docks at the WahWashKesh Landings; and

WHEREAS the Resolution No. 2023-172 assumed the maintenance costs only, leaving the dock ownership with the Lake WahWashKesh Conservation Association;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receive for information the letter of Rob Slykhuis, President, WahWashKesh Conservation Association dated January 29th, 2024; and

THAT the Council of the Municipality of Whitestone hereby acknowledges the Municipality of Whitestone will assume full ownership of the docks and associated structures at Bennett’s Bay Landing and Indian Narrows, having assumed responsibility of the maintenance of these assets (Resolution No. 2023-172, April 4, 2023), and

THAT the ownership of these assets be transferred to the Municipality of Whitestone effective February 20th, 2024 and,

THAT as provided in the above reference letter from Rob Slykhuis, the net book value of the docks is \$9,422, which is net of accumulated amortization at 10% per year; and

THAT during 2024 Budget discussions, the Municipality give consideration to financial compensation to the Association to mitigate this loss in whole or in part.

Proposed Amendment to Resolution No. 2024-071

Resolution No. 2024-072

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone amend the motion at item 11.3 by removing the last four clauses and inserting the words “in consideration” after the words “for information” in the third clause.

Carried

Resolution No. 2024-071 as amended

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

- 11.3 Letter – WahWashKesh Conservation Association, regarding the transfer of ownership of docks and related structures at Bennett’s Bay Landing and Indian Narrows

WHEREAS the Council of the Municipality of Whitestone passed Resolution No. 2023-172 on April 4th, 2023 requesting staff to arrange on a go-forward basis for the maintenance of the public docks at the WahWashKesh Landings; and

WHEREAS the Resolution No. 2023-172 assumed the maintenance costs only, leaving the dock ownership with the Lake WahWashKesh Conservation Association;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receive for information and consideration the letter of Rob

Slykhuis, President, WahWashKesh Conservation Association dated January 29th, 2024.

Carried

Resolution No. 2024-073

Moved by: Councillor Scott Nash

Seconded by: Councillor Janice Bray

11.4 Letter – WahWashKesh Conservation Association regarding ownership and contractual obligations associated with HoboLink system on the lake

WHEREAS the WahWashKesh Landings Task Force presented a report to Council on April 4, 2023, and

WHEREAS among other recommendations in the report, the Task Force recommended the following:

The Municipality will assume the cost of the following programs / activities currently underwritten by the WWKCA:

- Maintenance of the HoboLink™ water level monitoring system (\$587.60); and

WHEREAS the above referenced recommendation from the Task Force regarding the HoboLink™ water level monitoring system was not addressed at the April 4, 2023 Council meeting; and

WHEREAS Council has received correspondence from Rob Slykhuis, Present Lake WahWashKesh Conservation Association dated January 29th, 2024 regarding the HoboLink™ water level monitoring system and the importance of the monitoring system for monitoring the fluctuations of the lake as it relates to septic systems and cottage properties;

NOW THEREFORE BE IT RESOLVED THAT during 2024 Budget discussions, the Municipality give consideration to assuming responsibility of the system and related costs to update and maintain the system on a go forward basis.

Carried

Resolution No. 2024-074

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

11.5 Landfill Bottle Shed Financial Reports

- 11.5.1 York Street Landfill Site Financial Report 2022
 - Whitestone Lake School Parents Association
- 11.5.2 York Street Landfill Site Financial Reports 2023
 - Whitestone Lake School Parents' Association (January to August)
 - Whitestone Lake Central School Parent Council Fund 2023/2024, prepared by Principal Wade Burrows
- 11.5.3 Aulds Road Landfill Site and York Street Landfill Site 2023 Financial Report
 - Whitestone McKellar Lions Club 2023
- 11.5.4 Revenue Bottle Shed, 2018 to 2023

THAT the Council of the Municipality of Whitestone receive for information the following:

York Street Landfill Site Financial Report 2022

- Whitestone Lake School Parents Association

York Street Landfill Site Financial Reports 2023

- Whitestone Lake School Parents' Association (January to August)
- Whitestone Lake Central School Parent Council Fund 2023/2024, prepared by Principal Wade Burrows

Aulds Road Landfill Site and York Street Landfill Site 2023 Financial Report

- Whitestone McKellar Lions Club

Revenue Bottle Sheds Report, 2018 to 2023

Carried

Resolution No. 2024-075

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

11.6 Scheduling Special Council Meeting

THAT the Council of the Municipality of Whitestone schedule a special closed session Council Meeting to meet and interview potential candidates for the Integrity Commissioner role on;

March 4th, at 6:30 p.m. via Zoom

Carried

- 11.7 Councillor Request regarding Staff and Council Payroll (Councillor Nash)
No resolution – information only agenda item

Addition to Agenda per Resolution No. 2024-045 as amended

- 11.8 Letter to WahWashKesh Residents
Councillor Lamb advised that he will bringing a motion forward at the upcoming Council Meeting of March 19, 2024 to recommend amending Resolution No. 2023-561 which directed staff to send letters to residents via registered letter (no signature) such that the remaining letters to be sent to WahWashKesh Lake property owners are sent by regular mail.

Addition to Agenda per Resolution No. 2024-045 as amended

- 11.9 Communications Policy and February 2024 Newsletter

Resolution No. 2024-076

Moved by: Councillor Joe Lamb

Seconded by: Councillor Scott Nash

THAT the Council of the Municipality of Whitestone suspend Section 6.1.8 of the Procedural By-law 80-2023 pursuant to Section 3.2, to permit a motion on a matter added to the agenda after the agenda was circulated (per Resolution 2024-045 as amended).

Recorded Vote requested by Mayor Comrie:

	YEAS	NAYS	ABSTAIN
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Councillor, Janice Bray			X
Mayor, George Comrie		X	

Carried

Resolution No. 2024-077

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 11.9 Communication Policy and February 2024 Newsletter

THAT Councillor Lamb’s item regarding the Recreational and Cultural Centre be included in the Municipality’s February Newsletter.

Clerk’s Note: Councillor Lamb read the proposed item for the record, as noted below:

WPS Recreation and Cultural Centre Update

The Municipality of Whitestone entered into a Funding agreement with the Joint Municipal Services Board (JMSB) whereby the agreement required a review of the operating model, project operating costs and reserve requirements for the Facility by independent management consultants with expertise in such reviews, to be completed prior to final design of the Facility, at the Boards Cost. The agreement allowed for a one-time payment of \$250,000 for Capital costs and annual Operating costs of \$18,316 (with annual CPI increases).

Council received the BDO report on November 9, 2023 and through Resolution No. 2023-538 informed the JMSB that the report does not meet the requirements as set out in the agreement. (Moved by Councillor Lamb, Seconded by Councillor Brian Woods – recorded vote as follows: Councillor Lamb, Yea, Councillor Nash, Yea, Councillor Woods, Yea, Mayor Comrie, Nay, Councillor Bray had left the meeting early.)

Whitestone has requested that representatives from both the Steering Committee and JMSB meet with the Whitestone CAO and Councillor Lamb for future discussions on this matter. This meeting is expected to take place in February 2024.

Proposed Amendment to Resolution No. 2024-077

Resolution No. 2024-078

Moved by: Councillor Janice Bray

Seconded by: Mayor George Comrie

THAT the bracketed text be removed from Councillor Lamb’s item to be included in the February Newsletter.

Recorded Vote requested by Mayor Comrie:

		YEAS	NAYS	ABSTAIN
Councillor,	Scott Nash		X	
Councillor,	Brian Woods		X	
Councillor,	Janice Bray	X		
Councillor,	Joe Lamb		X	
Mayor,	George Comrie	X		

Defeated

Resolution No. 2024-077

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

11.9 Communication Policy and February 2024 Newsletter

THAT Councillor Lamb’s item regarding the Recreational and Cultural Centre be included in the Municipality’s February Newsletter.

Recorded Vote requested by Mayor Comrie:

		YEAS	NAYS	ABSTAIN
Councillor,	Brian Woods	X		
Councillor,	Janice Bray		X	
Councillor,	Joe Lamb	X		
Councillor,	Scott Nash	X		
Mayor,	George Comrie		X	

Carried

Curfew

Resolution No. 2024-079

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS Section 6.5.2 Daytime meetings (commencing prior to 4:00 p.m.) of the Municipality of Whitestone Procedural By-law No. 80-2023, being a By-law to establish protocols governing the proceedings of Council, Committee and Boards of the Corporation of the Municipality of Whitestone, states:

No item of business may be dealt with at a Council meeting after seven (7.0) hours of the meeting unless authorized by a resolution supported by a majority of the Members present, to allow an additional agreed upon length of time.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the February 20th, 2024 Regular Council Meeting past the allotted time of seven (7.0) hours and continues for an additional one (1) hour.

Carried

12. Correspondence

Resolution No. 2024-080

Moved by: Councillor Janice Bray

Seconded by: Councillor Scott Nash

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on Page 11 of the February 20th, 2024 Council Meeting agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- C. City of Sarnia Council Resolution, Carbon Tax
- E. Parry Sound Downtown Business Association Invitation to Participate in Maple Syrup Festival
- L. Georgian Bay Mnidoo Gamii Biosphere, Invitation to attend Zero-Emission Workshop February 29, 2024
- O. Magnetawan Watershed Land Trust, donation article – October 21, 2023

P. Whitestone/McKellar Lions Club, thank you letter – January 9, 2024

Carried

Matters Arising from Correspondence

- Correspondence item C. Councillor Woods requested that a resolution of support for this item be brought forward to the March 19, 2024 Council Meeting

13. Councillor Items

Councillor Lamb

- Questioned the closure of the Landfill on Family Day

Councillor Bray

- New OPP Detachment Commander has started – Helena Wahl
- New Community Service Officer – Brandon Charlebois
- New Mobile Crisis Response Team consisting of one officer and one Community Mental Health worker will attend at situations when required
- CamSafe Program registration – those who have cameras can register so OPP know to request access if required
- Family Fun weekend was successful
West Parry Sound Ontario Health Team announcement of funding for the West Parry Sound Health Centre

Mayor Comrie

- Noted the success of the Family Fun Day on Saturday February 17, 2024 with tobogganing and skating; about 70 people attended during the day

Councillor Nash

- Would like to bring a motion forward to ensure Council members get printed copies of any documents referred to by links in the agenda
- Communication Policy – would like to see a Task Tracker for both open agenda and closed agenda items
- Reminded Council of the Scope and Purpose of the Procedural By-law as well as the Definition of Ad Hoc Committee/Task Force.

Councillor Woods

- Family Day weekend seemed to be a success
- The Lions' Club and Legion were serving food and drinks at the Magnetawan snowmobile races

14. Questions from the Public – None

15. Closed Session

Resolution No. 2024-081

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

Adjourn to Closed Session

THAT this meeting be adjourned into a Closed Session meeting at 6:21 p.m. for the following matters:

- 15.1 Closed Session Minutes of the Regular Council meeting of Tuesday January 16th, 2024
- 15.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - 15.2.1 Volunteer Application to the Whitestone Environmental Stewardship Committee
 - 15.2.2 Volunteer Application to the Whitestone Environmental Stewardship Committee
 - 15.2.3 Resignations of Anne Wright and Margaret May from the Whitestone Environmental Stewardship Committee (verbal update)
- 15.3 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239 (2) (d)
 - 15.3.1 Legal advice regarding WahWashKesh Task Force public meeting status

Carried

Councillor Nash left the meeting 6:30 p.m.

Reconvene into Regular Meeting

Resolution No. 2024-082

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

THAT this meeting be reconvened to a Regular Meeting at 6:48 p.m.

Carried

Matters arising from Closed Session:

Resolution No. 2024-083

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

15.1 Closed Session Minutes of the Regular Council meeting of Tuesday January 16th, 2024

THAT the Council of the Municipality of Whitestone hereby approves the Closed Session Meeting Minutes for the Regular Closed Session Council meeting of Tuesday, January 16th, 2024.

Carried

15.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

Resolution No. 2024-084

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

15.2.1 Volunteer Application to the Environmental Stewardship Committee

THAT the Council of the Municipality of Whitestone does hereby approve the appointment of Kathryn Deuchars to the Whitestone Environmental Stewardship Committee.

Carried

Resolution No. 2024-085

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

15.2.2 Volunteer Application to the Environmental Stewardship Committee

THAT the Council of the Municipality of Whitestone does hereby approve the appointment of Will Roberts to the Whitestone Environmental Stewardship Committee.

Carried

Resolution No. 2024-086

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

15.2.3 Resignations of Anne Wright and Margaret May from the Environmental Stewardship Committee

THAT the Council of the Municipality of Whitestone acknowledges and accepts the resignations of Anne Wright and Margaret May from the Environmental Stewardship Committee and Council thanks Anne Wright and Margaret May for their volunteer time and efforts on the Committee.

Carried

Resolution No. 2024-087

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

15.3 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose, pursuant to Ontario Municipal Act, Section 239 (2) (d)

15.3.1 Legal advice regarding WahWashKesh Task Force public meeting status

THAT the Council of the Municipality of Whitestone receives for information the legal advice from John Mascarin, Aird Berlis, regarding the status of the WahWashKesh Landings Task Force as it relates to the Municipality of Whitestone's Procedure By-law.

Carried

16. Confirming By-law

Resolution No. 2024-088

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

THAT By-law No. 10-2024 being the Confirmatory By-law for the Council meeting of the Municipality of Whitestone on February 20th, 2024 is hereby enacted as passed this 20th day of February 2024.

Carried

17. Adjournment

Resolution No. 2024-089

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 6:53 p.m. until the Special Council Meeting of Monday, March 54 2024 at 6:30 p.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/Clerk



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DRAFT Special Council Meeting Minutes
Monday, March 4, 2024, 6:30 p.m.
Zoom Video Conferencing

Present: Mayor, George Comrie
Joe Lamb, Councillor
Scott Nash, Councillor
Brian Woods, Councillor
Janice Bray, Councillor

Staff: Michelle Hendry, CAO/Clerk

1. Roll Call and Call to Order 6:30 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record. None was declared.

3. Approval of the Agenda

Resolution No. 2024-090

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

4. Closed Session

Resolution No. 2024-091

Moved by: Councillor Woods

Seconded by: Councillor Bray

Adjourn to Closed Session

THAT this meeting move into a Closed Session at 6:39 p.m.

- 4.1 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization pursuant to *Ontario Municipal Act*, Section 239 (2) (i)

- Discussion with potential Service Providers for Integrity Commissioner and Closed Meeting Investigator Services

Carried

Reconvene into Regular Meeting

Resolution No. 2024-092

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT this meeting be reconvened to a Regular Meeting at 8:36 p.m.

Carried

5. Confirming By-law

Resolution No. 2024-093

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT By-law No. 11-2024, being the Confirmatory By-law for the Council meeting of the Municipality of Whitestone on March 4, 2024 is hereby enacted as passed this 4th day of March, 2024.

Carried

6. Adjournment

Resolution No. 2024-094

Moved by: Councillor Woods

Seconded by: Councillor Nash

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 8:37p.m. until the Regular Council meeting (budget) of Tuesday, March 5, 2024 at 10:00 a.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/Clerk



DRAFT Regular Council Meeting Minutes (Budget)
Tuesday, March 5, 2024, 10:00 a.m.
Dunchurch Community Centre and Zoom Video Conferencing

Present: Mayor George Comrie
Councillor Janice Bray
Councillor Joe Lamb
Councillor Scott Nash
Councillor Brian Woods (via Zoom Video Conferencing)

Staff: Michelle Hendry, CAO/Clerk
David Creasor, Manager Public Works
Maneesh Kulal, Treasurer / Tax Collector
Wendy Schroeder, Deputy Clerk/Records Management Coordinator
Bob Whitman, Fire Chief

Invited Guests: Paul Rossiter, By-law Enforcement Officer

Other Guests: In person: Two (2)

Other Guests: Via Zoom Video Conferencing - Two (2)

1. Roll Call and Call to Order 10:00 a.m.

2. Disclosure of Pecuniary Interest
Mayor Comrie requested that any pecuniary interest be declared for the record.
None was declared.

3. Approval of the Agenda

Resolution No. 2024-095
Moved by: Councillor Lamb
Seconded by: Councillor Bray

WHEREAS the Members of Council have been presented with an Agenda for the March 5, 2024 Regular Council Meeting (Budget);

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

4. Presentations and Delegations

4.1 Whitestone Recreation Committee, Deborah Comrie

Matters Arising from Presentations and Delegations

Resolution No. 2024-096

Moved by: Councillor Bray

Seconded by: Councillor Nash

4.1 Whitestone Recreation Committee, Deborah Comrie

THAT the Council of the Municipality of Whitestone thanks the Whitestone Recreation Committee for their presentation and receives the presentation for information.

Carried

Move into Committee of the Whole

Resolution No. 2024-097

Moved by: Councillor Lamb

Seconded by: Councillor Woods

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 10:29 a.m.

Carried

5. Committee of the Whole

5.1 2023 Annual Report By-law Enforcement Officer

RECESS: 11:10 to 11:20

5.2 2024 Draft Operating and Capital / Special Projects Budget

- Memorandum prepared by Treasurer Maneesh Kulal
Draft 2024 Operating and Capital/ Special Projects Budget
Updates from January 30, 2024 Budget meeting

RECESS: 12:45 to 1:15

Curfew

Resolution No. 2024-098

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS Section 6.5.2 Daytime meetings (commencing prior to 4:00 p.m.) of the Municipality of Whitestone Procedural By-law No. 80-2023, being a By-law to establish protocols governing the proceedings of Council, Committee and Boards of the Corporation of the Municipality of Whitestone, states:

No item of business may be dealt with at a Council meeting after seven (7.0) hours of the meeting unless authorized by a resolution supported by a majority of the Members present, to allow an additional agreed upon length of time.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the March 5, 2024 Regular Council Meeting past the allotted time of seven (7.0) hours and continues for an additional one hour.

Carried

5:50 p.m: Mayor Comrie left the meeting, Deputy Mayor Lamb assumed role of Chair

Reconvene into Regular Meeting

Resolution No. 2024-099

Moved by: Councillor Bray

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 6:26 p.m.

Carried

Matters Arising from Committee of the Whole

Resolution No. 2024-100

Moved by: Councillor Bray

Seconded by: Councillor Woods

5.2 2024 Draft Operating and Capital / Special Projects Budget

- Memorandum prepared by Treasurer Maneesh Kulal
Draft 2024 Operating and Capital/ Special Projects Budget
Updates from January 30, 2024 Budget meeting

THAT the Council of the Municipality of Whitestone receive the Memo and Attachments dated March 5, 2024 (Budget 2024 proposal, updates from January 30, 2024 Budget meeting) for information purposes; and

THAT the refinements and adjustments as discussed and agreed to by Council be incorporated into the Draft 2024 Operating and Capital/ Special Projects Budget; and

THAT the following date be confirmed, to finalize the Draft 2024 Operating and Capital/ Special Projects: Regular Council Meeting of April 16, 2024.

Carried

6. Public Meeting - None

7. Consent Agenda – None

8. Accounts Payable - None

9. Staff Reports – (refer to Committee of the Whole)

10. By-laws - None

11. Business Matters - None

12. Correspondence

Resolution No. 2024-101

Moved by: Councillor Nash

Seconded by: Councillor Bray

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on Page 3 of the March 5, 2024 Council Meeting Agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information; with the following extracted for further discussion / action:

- A. Letter - Lake WahWashKesh Conservation Association, regarding the transfer of ownership of docks and related structures at Bennett's Bay Landing and Indian Narrows
- B. Letter - Lake WahWashKesh Conservation Association, regarding ownership and contractual obligations associated with Hobolink system on the lake

Carried

Matters Arising from Correspondence

- A. Staff will prepare a draft motion for a future Council meeting in respect of the transfer of ownership of docks and related structures at Bennett's Bay Landing and Indian Narrows.
- B. Staff noted that a donation request has been received in regard to this matter and will be included in the Treasurers report on 2024 donations at the March 19, 2024 Regular Council meeting.

13. Councillor Items - None

14. Questions from the Public – None

15. Closed Session - None

16. Confirming By-law

Resolution No. 2024-102

Moved by: Councillor Nash

Seconded by: Councillor Woods

THAT By-law No. 12-2024 being the Confirmatory By-law for the Council meeting of the Municipality of Whitestone on March 5, 2024, is hereby enacted as passed this 5th day of March, 2024.

Carried

17. Adjournment

Resolution No. 2024-103

Moved by: Councillor Woods

Seconded by: Councillor Nash

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 6:55 p.m. until the Regular Council Meeting of March 19, 2024 at 10:00 a.m. or at the call of the chair.

Carried

George Comrie

Mayor

Joe Lamb

Deputy Mayor

Michelle Hendry

CAO/Clerk



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**Minutes of the Whitestone Environmental Stewardship Committee
meeting held on Monday, November 13, 2023 at 7:00 p.m.**

Present: Councillor Janice Bray
Andrew Bryne
Margaret May
Dennis Morrison
Zoom: Councillor Scott Nash
Brad Parkes
Regrets: Anne Wright
Ed Bennett

1. **CALL TO ORDER**

Margaret May, Chair called the meeting to order at 7:15 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

Margaret May requested that any pecuniary interest be declared for the record.
None declared.

3. **ADOPTION OF THE AGENDA**

Resolution No.2023-24WESC

Moved by: Brad Parkes

Seconded by: Margaret May

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Brad Parkes	X		

Carried

4. APPROVAL OF MINUTES

Resolution No.2023-25WESC

Moved by: Councillor Scott Nash

Seconded by: Councillor Janice Bray

WHEREAS the Whitestone Environmental Stewardship Committee is in receipt of the October 23, 2023 meeting minutes.

BE IT RESOLVED that the minutes of the meeting held October 23, 2023 be adopted.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Brad Parkes	X		

Carried

5. PRESENTATIONS - NONE

6. REPORT/CORRESPONDENCE - NONE

7. DISCUSSIONS

7.1 Action Items

7.2 Composition, roles and responsibilities of the Committee Members

8. UNFINISHED BUSINESS

9. ADJOURNMENT

Resolution No. 2023-26WESC

Moved by: Margaret May

Seconded by: Dennis Morrison

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned until the next regular meeting on Monday, December 11, 2023 at 7:00 p.m. or at the call of the chair.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Brad Parkes	X		

Carried

Margaret May

Chair

Councillor Scott Nash

Recording Secretary



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**Minutes of the Whitestone Environmental Stewardship Committee
Meeting held on Monday, December 11 2023 at 7:00 p.m.**

Present: Jo-Anne Boyle
Councillor Janice Bray
Andrew Bryne
Margaret May, Chair
Dennis Morrison, Assistant Chair
Councillor Scott Nash
Anne Wright

Regrets: Ed Bennett
Brad Parkes

.....
1. CALL TO ORDER

Margaret May, Chair called the meeting to order at 7:06 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Margaret May requested that any pecuniary interest be declared for the record.
None declared.

3. ADOPTION OF THE AGENDA

Resolution No. 2023-27WESC

Moved by: Anne Wright

Seconded by: Councillor Janice Bray

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Jo-Anne Boyle	X		
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Anne Wright	X		

Carried

- 4. **APPROVAL OF MINUTES**- NONE
- 5. **PRESENTATIONS** - NONE
- 6. **REPORT/CORRESPONDENCE** - NONE
- 7. **DISCUSSIONS**

7.1 Introduction of New Member

- Jo-Anne Boyle was introduced and welcomed as new member of the Committee

7.2 Chairperson's Verbal Report

- Margaret May gave a verbal report on her meeting with Michelle Hendry, Municipal CAO on December 6th, 2023. The CAO advised that Council would begin discussion of the 2024 Budget at its meeting on January 30th, 2024. The Municipal Treasurer advised that Budget requests should be submitted by January 10th 2024.

7.3 Councillors' Report on Matters of Interest Arising from Council

- Councillor Bray and Councillor Nash noted that a report from Georgian Bay Biosphere (GBB) on Benthic Monitoring was presented at a recent Council meeting. The three lakes currently being tested are Whitestone Lake, Wahwashkesh Lake and Lorimer Lake.
It was suggested that the Committee review at its next meeting, what other lakes may be suggested for testing. Two of the lakes have had 3 years of testing to date.

Resolution No. 2023-28WESC

Moved by: Ann Wright

Seconded by: Scott Nash

7.4 Action List

THAT the members of the Environmental Stewardship Committee finalized the following Action List as its priorities:

1. TRAILS - Nesbitt Trail and Whitestone Trails (e.g. maintenance)
2. SHORE PRESERVATION
3. SIGNAGE (e.g. Boat Launches, Trails)
4. WASTE MANAGEMENT (composting, waste management and recycling etc.)
5. NATURE EDUCATION (e.g. native pollinators - Earth Day, BioBlitz, participation in Agricultural Fair)
6. MONARCH PLEDGE
7. SEPTIC HEALTH
8. WATER / LAKE QUALITY (e.g Lake Partner Program)

9. INVASIVE SPECIES (e.g. cray fish, mussels, Knotweed)

10. COMMUNICATIONS (e.g. such as environmental bulletins)

AND THAT It is noted that Benthic Monitoring of municipal lakes and IceCap continue to be of interest and supported by the Committee, however, action on these items are the responsibility of the Municipality.

BE IT RESOLVED THAT the above Action List be adopted as the Committee's priorities.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Jo-Anne Boyle	X		
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Anne Wright	X		

Carried

RECOMMENDATION TO COUNCIL

Resolution No. 2023-29WESC

Moved by: Anne Wright

Seconded by: Councillor Scott Nash

7.5 2024 Budget Request to Council

THAT the members of the Environmental Stewardship Committee established the Committee's priorities in the Action List

AND THAT the Environmental Stewardship Committee recommends that Council approve the \$3,500.00 funding to support the committee's Action list as follows:

1. TRAILS - Nesbitt Trail and Whitestone Trails (e.g. maintenance)
2. SHORE PRESERVATION
3. SIGNAGE (e.g. Boat Launches, Trails)
4. WASTE MANAGEMENT (composting, waste management and recycling etc.)
5. NATURE EDUCATION (e.g. native pollinators - Earth Day, BioBlitz, participation in Agricultural Fair)
6. MONARCH PLEDGE
7. SEPTIC HEALTH

- 8. WATER / LAKE QUALITY (e.g Lake Partner Program)
- 9. INVASIVE SPECIES (e.g. cray fish, mussels, Knotweed)
- 10. COMMUNICATIONS (e.g. such as environmental bulletins)

Recorded Vote:	YEAS	NAYS	ABSTAIN
Jo-Anne Boyle	X		
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Anne Wright	X		

Carried

7.6 2024 Environmental Stewardship Committee Meeting Schedule

Resolution No. 2023-30WESC

Moved by: Dennis Morrison

Seconded by: Anne Wright

THAT the Whitestone Environmental Stewardship Committee have will meet on the second Monday of each month at 7:00 pm on the following dates:

January 8, 2024	February 12, 2024
March 11, 2024	April 8, 2024
May 13, 2024	June 10, 2024
July 8, 2024	August 12, 2024
September 9, 2024	October 14, 2024
November 11, 2024	December 9, 2024

Recorded Vote:	YEAS	NAYS	ABSTAIN
Jo-Anne Boyle	X		
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Anne Wright	X		

Carried

- 7.7 Anne Wright volunteered to be the back up to Councillor Janice Bray regarding responsibility for online meeting setup and sign-in.

8. **UNFINISHED BUSINESS**

- Councillor Scott Nash reported that several years ago, the Municipality had paid \$750 per Trail sign (Nesbitt Trail and Whitestone Trail) along Highways 11 and 400, and paid \$400 per sign along Highway 124, in an agreement with the Ministry of Transpiration (MTO). The Municipality no longer pays the MTO for the signs on Highway 11 and 400 and as such the signs have been removed, the sign(s) on HWY 124 remain in place.

9. **ADJOURNMENT**

Resolution No. 2024-31WESC

Moved by: Dennis Morrison

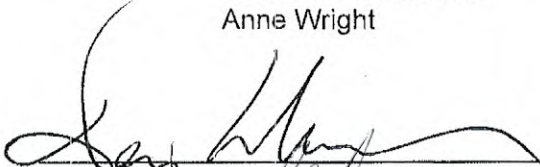
Seconded by: Councillor Janice Bray

WHEREAS the business of this Meeting has concluded.

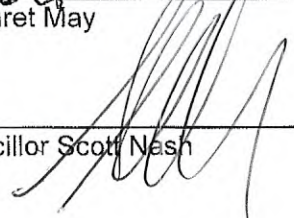
BE IT RESOLVED THAT this Meeting be adjourned at 9:02 p.m. until the next regular meeting of Monday, January 8, 2024 at 7:00 p.m. or at the call of the chair.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Jo-Anne Boyle	X		
Councillor Janice Bray	X		
Andrew Byrne	X		
Margaret May	X		
Dennis Morrison	X		
Councillor Scott Nash	X		
Anne Wright	X		

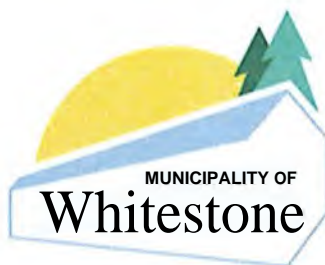
Carried



Margaret May **Chair**



Councillor Scott Nash **Acting Recording Secretary**



**Minutes of the Recreation Committee meeting
held on Thursday, November 23 2023 at 7:00 p.m.
at the Whitestone Library & Technology Centre**

Present: Tanya Fraser
George Comrie
Deborah Comrie
Melanie Sanford
Jan Hill
Patricia Xerri
Andrew Lackram

Regrets: Carol McClellan

Absent: Jessica Ann Dryer

Guests: Alaina Barry

1. CALL TO ORDER

Tanya Fraser called the meeting to order at 7:15 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:

None

3. ADOPTION OF AGENDA

2023-40RC Moved by: Andrew Lackram

Seconded by: Jan Hill

THAT the agenda of the meeting of November 23 2023 be approved as amended.

Carried

4. APPROVAL OF MINUTES

2023-41RC Moved by : Patricia Xerri

Seconded by: Melanie Sanford

THAT the minutes of the meeting of October 26 2023 be approved as circulated.

Carried

5. PRESENTATIONS - None

6. REPORTS / CORRESPONDENCE

Welcome New Member

a. Halloween

Alaina reported on attendance with approximately 75 children and their families attending.

b. Christmas Decorating

Scheduled with volunteers to decorate at 9:30 Saturday morning.

- c. Christmas Events
The committee discussed all upcoming Christmas Events.
- d. Financial Status
Deferred – Tanya to email Maneesh Kulal, Treasurer in regard financial reports for the upcoming meeting.
- e. Friendship Centre
The Committee discussed a formal collaborative relationship with the Friendship Centre.
- f. Budget
The Committee discussed the upcoming budget process and a first draft budget
- g. Christmas Sale
Jan reported excellent attendant with 26 tables rented and a larger attendance than previous years.
- h. Board Games
The Committee discussed adding to the board game collections.

7. NEW BUSINESS

The Committee discussed new ideas for the upcoming year including Valentines Dance/Chinese New Year, Monthly Community Dinners, Chili Cookoff, and Rollarskating. A date was chosen in the New Year to plan 2024 Budget and Events (January 11, 2024).

7.1 TRACKING FORM

2023-42RC Moved by: Deborah Comrie
Seconded by: Melanie Sanford

BE IT RESOLVED THAT the attached form be used going forward to track each recreation event.

Carried

7.2 Breakfast with Santa

2023-43RC Moved by: Andrew Lackram
Seconded by: Deborah Comrie

BE IT RESOLVED THAT the Committee approve the event Breakfast with Santa.

Carried

7.3 Secret Santa

2023-44RC Moved by: Patricia Xerri
Seconded by: Deborah Comrie

BE IT RESOLVED THAT the Committee approves the event Secret Santa.

Carried

7.4 Christmas Cookies & Storytime
2023-45RC Moved by: Patricia Xerri
Seconded by: Andrew Lackram

BE IT RESOLVED THAT the Recreation Committee approves the event: Christmas Cookies and Storytime.

Carried

7.5 Friendship Centre
2023-46RC Moved by: Andrew Lackram
Seconded by: Deborah Comrie

BE IT RESOLVED THAT we work collaboratively with the Friendship Centre to run events to serve both our communities.

Carried

7.6 Board Games
2023-47RC Moved by: Jan Hill
Seconded by: Patricia Xerri

BE IT RESOLVED THAT the committee approves the purchase of board games up to \$700.

Carried

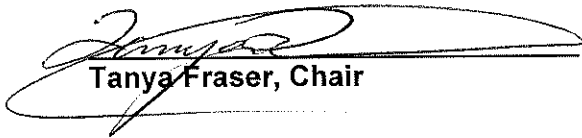
8. ADJOURNMENT


2023-48RC Moved by: Deborah Comrie
Seconded by: George Comrie

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned until the next regular meeting on December 14, 2023 at 7:00 p.m. or at the call of the chair.

Carried


Tanya Fraser, Chair


Deborah Comrie, Secretary



**Minutes of the Recreation Committee meeting
held on Thursday, December 14 2023 at 7:00 p.m.
at the Whitestone Library & Technology Centre**

Present: Tanya Fraser
Mayor George Comrie
Deborah Comrie
Jan Hill
Patricia Xerri
Andrew Lackram
Alaina Barry

Regrets: Carol McClellan
Melanie Sanford

Absent: Jessica Ann Dryer

1. CALL TO ORDER

Tanya Fraser called the meeting to order at 7:09 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - None

3. ADOPTION OF AGENDA

2023-49RC Moved by: Deborah Comrie

Seconded by: Jan Hill

THAT the agenda of the meeting of December 14, 2023 be approved as amended.

Carried

4. APPROVAL OF MINUTES

2023-50RC Moved by: Andrew Lackram

Seconded by: Alaina Barry

THAT the minutes of the meeting of November 23, 2023 be approved as circulated.

5. PRESENTATIONS - None

6. REPORTS /CORRESPONDENCE

Welcome New Member – Alaina Barry

- a. **Decorating Recap**
Tanya reported a good turnout and easy set up. She reported that no new money was spent this year but will need to purchase some new decorations next year, including non-permanent fasteners.
- b. **Secret Santa Recap**
Patricia reported that there was an incident with a propane leak in the community centre but that it was handled by calling Michelle Hendry, CAO-Clerk and reporting the incident.

Andrew reported that they were low on tape, wrapping paper and ribbon wrapping and that more would be needed for next year.

Mayor George Comrie reported that there was a plan in place to ensure proper protocol for a propane leak.

Action item – ask Mel (Rebecca) for post event report.
- c. **Breakfast with Santa**
Alaina reported that there was great attendance.

Mayor George Comrie passed along thanks from Councillor Wood for a great family event.

Action Item: - ask Mel (Rebecca) for post event report.
- d. **Christmas Cookie & Storytime**
Patricia reported she is ready with all the cookies. Deborah to bring decorating supplies. Andrew to read stories. Members to meet and set up at 8:30 a.m. on Saturday.
- e. **Financial Status**
Tanya presented a financial statement from the Municipality. Deborah to meet with Maneesh to go through the GL.
- f. **Budget**
The committee discussed an initial budget request and made a tentative event plan for 2024. Deborah to email Michelle to make sure we can be there for budget discussions with Council.

7. NEW BUSINESS

New Year's Levee 2-4 p.m. Committee to assist with planning family friendly activities.

8. ADJOURNMENT

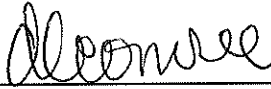
2023-51RC Moved by: Jan Hill
Seconded by: Andrew Lackram

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned until the next regular meeting on January 11, 2024 at 7:00 p.m. or at the call of the chair.



Tanya Fraser, Chair



Deborah Comrie, Secretary



**Minutes of the Recreation Committee meeting
held on Thursday, January 11, 2024 at 7:00 p.m.
at the Whitestone Library & Technology Centre**

Present: Alaina Barry
Deborah Comrie
Mayor George Comrie
Jessica Ann Dryer
Tanya Fraser
Jan Hill
Andrew Lackram
Carol McClellan
Patricia Xerri

Regrets: Melanie Sanford

1. CALL TO ORDER

Tanya Fraser called the meeting to order at 7:04 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:

None

3. ADOPTION OF AGENDA

2024-001RC Moved by: Carol McClellan
Seconded by: Andrew Lackram
THAT the agenda of the meeting of January 11, 2024 be approved as amended.

Carried

4. APPROVAL OF MINUTES

2024-002RC Moved by: Carol McClellan
Seconded by: Alaina Barry
THAT the minutes of the meeting of December 14, 2023 be approved as circulated.

Carried

5. PRESENTATIONS - None

6. **REPORTS / CORRESPONDENCE** – None

7. **DISCUSSIONS**

7.1 **Budget Discussion**

The committee discussed the budget and approved a draft budget to be submit to the municipality.

Recommendation to Council

2024-003RC Moved by: Alaina Barry

Seconded by: Patricia Xerri

THAT the Recreation Committee recommends that Council approve the draft budget for 2004 as attached.

Carried

7.2 **February Events**

Family Day Extravaganza

The committee discussed our tentative events in February. It was decided to combine the events into one and hold it on February 17. Tanya and Andrew agreed to lead the event with help from Patricia, Alaina and Deborah.

8. **NEW BUSINESS** - None

9. **ADJOURNMENT**

2024-004RC Moved by: Jan Hill


Seconded by: Carol McClellan

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned until the next regular meeting on February 8, 2024 at 7:00 p.m. or at the call of the chair.

Carried



Tanya Fraser, Chair

Deborah Comrie, Secretary

WHITESTONE PUBLIC LIBRARY AND TECHNOLOGY CENTRE LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Jan 15, 2024; 6:00 PM
LOCATION	Whitestone Public Library
ATTENDEES	A. Anklewicz, J. Davis, C. Gorrie, M. Johnson, C. Lamb, J. Lamb, S. Wesley, P. Woehl Staff: E. Fincham
REGRETS	
CALL TO ORDER	P. Woehl called the meeting to order at 6:00 PM.

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

2024-01 Moved: J. Davis

Carried Seconded: C. Lamb

Be it resolved that the Agenda for this meeting be approved as amended.

APPROVAL OF CONSENT AGENDA

2024-02 Moved: C. Gorrie

Carried Seconded: S. Wesley

Be it resolved that the Consent Agenda be approved as amended.

NEW BUSINESS

None

BUSINESS ARISING

Author Talks & Local Interest Evenings

E. Fincham updated that there was a change in the authors lineup. The first talk will feature local author Cat Bowers who has written a book about emotionally preparing for death, for both individuals and their families. The board discussed author talking points and allowing authors to promote their works.

Budget 2024

The Budget Committee presented the proposed budget for 2024. The budget to be presented to Council on January 30, 2024.

2024-03 Moved: C. Lamb

Carried Seconded: C. Gorrie

Be it resolved that the board accepts the budget as presented.

Strategic Plan Action Plan Update

E. Fincham presented the updated action plan. The board discussed the addition of AI and requested an AI training session for board members at the upcoming February meeting.

CHAIR REPORT

None

ANNOUNCEMENTS IN INQUIRIES BY A BOARD MEMBER

None

UNFINISHED/ONGOING BUSINESS

- Strategic Plan

QUESTION PERIOD FOR THE GENERAL PUBLIC

None

CLOSED SESSION

None

Next meeting will be held at 6:00 PM on February 26, 2024 @ Whitestone Public Library.

ADJOURNMENT

The meeting adjourned at 6:43 PM.

ACCOUNTS PAYABLE

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37228	02/22/2024	Bell Mobility			
Feb 2024		16-212 - Fire - Radio Tower & A	Fire Tower	119.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.23	
		99-999-1 - HST (Statistical) Non	HST Tax Code	15.30 NL	133.00
37229	02/22/2024	MAP Sundridge			
859959/3		16-404 - 2017 Freightliner Single	Supplies	871.90	
		11-210-2 - A/R HST Receivable	HST Tax Code	96.31	
		99-999-1 - HST (Statistical) Non	HST Tax Code	111.39 NL	968.21
860836/3		16-404 - 2017 Freightliner Single	Credit - LED Strobe	-836.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	-92.37	
		99-999-1 - HST (Statistical) Non	HST Tax Code	-106.83 NL	-928.59
			Payment Total:		39.62
37230	02/22/2024	Cassandra and John Rowswell			
Tax 2024		11-225 - Due to Municipality Of	Tax Refund	3,811.53	3,811.53
37231	02/22/2024	RTP Mechanical Limited			
9508		16-806 - Library - Building Maint	Service Performed	673.91	
		11-210-2 - A/R HST Receivable	HST Tax Code	74.43	
		99-999-1 - HST (Statistical) Non	HST Tax Code	86.09 NL	748.34
			Total Computer Cheque:		4,732.49

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2061	02/28/2024	Air Automotive Tracking			
WS2402		16-310 - Roads-Supplies GPS M	February Wireless	279.84	
		11-210-2 - A/R HST Receivable	HST Tax Code	30.91	
		99-999-1 - HST (Statistical) Non	HST Tax Code	35.75 NL	310.75
2062	02/28/2024	Adams Bros Construction Ltd			
169191		16-452 - York Landfill - Maintena	Service at York St Feb 9 20	91.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.12	
		99-999-1 - HST (Statistical) Non	HST Tax Code	11.70 NL	101.70
169054		16-452 - York Landfill - Maintena	Service at York St - Jan 30	91.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.12	
		99-999-1 - HST (Statistical) Non	HST Tax Code	11.70 NL	101.70
169128		16-473 - Auld Landfill - Maintena	Service at Aulds - Feb 2 20	91.58	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.12	
		99-999-1 - HST (Statistical) Non	HST Tax Code	11.70 NL	101.70
			Payment Total:		305.10
2063	02/28/2024	Aird Berlis, LLP			
1372556		16-120 - Admin - Legal Expense	Services for 302919 to Jan	3,294.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	363.89	
		99-999-1 - HST (Statistical) Non	HST Tax Code	420.88 NL	3,658.38
1372555		16-120 - Admin - Legal Expense	Services for 302911 to Jan	1,068.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	118.02	
		99-999-1 - HST (Statistical) Non	HST Tax Code	136.50 NL	1,186.50
			Payment Total:		4,844.88
2064	02/28/2024	Canadian National Non Freight			
91724762		16-414 - Bunny Trail RR Crossir	Bunny Trail	403.50	403.50
			105		

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

Payment #	Date	Vendor Name	EFT		
Invoice #	GL Account	GL Transaction Description	Detail Amount	Payment Amount	
2065	02/28/2024	Duck Rock Resort			
2024-26	16-320 - Garage - Mtc/Supplies/	Landfill Supplies	9.06	9.06	
2024-29	16-320 - Garage - Mtc/Supplies/	Roads Supplies	9.06	9.06	
2024-28	16-110 - Admin - Office Supplies	Office Supplies	4.53	4.53	
2024-30	16-110 - Admin - Office Supplies	Office Supplies	9.06	9.06	
073759	16-408-1 - 2022 1 tTone Fule	Roads	687.60		
	16-394-2 - 2018 Dodge Ram 20	Roads	150.42		
	16-776 - 2016 Facilities Truck - I	Roads	310.78		
	16-320 - Garage - Mtc/Supplies/	Roads	4.22		
	11-210-2 - A/R HST Receivable	HST Tax Code	126.89		
	99-999-1 - HST (Statistical) Non	HST Tax Code	146.76	NL	1,279.91
073757	16-234 - Station 1 - Fuel & Oil	Fire	419.75		
	11-210-2 - A/R HST Receivable	HST Tax Code	46.37		
	99-999-1 - HST (Statistical) Non	HST Tax Code	53.63	NL	466.12
083103	16-234 - Station 1 - Fuel & Oil	Fire	494.87		
	11-210-2 - A/R HST Receivable	HST Tax Code	54.66		
	99-999-1 - HST (Statistical) Non	HST Tax Code	63.22	NL	549.53
073758	16-769 - Facilities / Parks Mainte	Facilities	60.47		
	11-210-2 - A/R HST Receivable	HST Tax Code	6.67		
	99-999-1 - HST (Statistical) Non	HST Tax Code	7.72	NL	67.14
2024-27	16-123 - Admin - Volunteer Appi	Volunteer Appreciation	4.00		4.00
		Payment Total:			2,398.41
2066	02/28/2024	Glen Martin Limited			
397024	16-446 - York Landfill - Supplies	Duracore Gloves	75.40		
	11-210-2 - A/R HST Receivable	HST Tax Code	8.33		
	99-999-1 - HST (Statistical) Non	HST Tax Code	9.63	NL	83.73
392095-1	16-258 - Station 2 - Supplies	Lysol Crisp Linen Supply	91.96		
	11-210-2 - A/R HST Receivable	HST Tax Code	10.16		
	99-999-1 - HST (Statistical) Non	HST Tax Code	11.75	NL	102.12
		Payment Total:			185.85
2067	02/28/2024	Ideal Supply Company Ltd.			
1910576	16-320 - Garage - Mtc/Supplies/	Cross Slide Vise	145.08		
	11-210-2 - A/R HST Receivable	HST Tax Code	16.02		
	99-999-1 - HST (Statistical) Non	HST Tax Code	18.53	NL	161.10
1978923	16-404 - 2017 Freightliner Single	Supplies - Parts	143.25		
	11-210-2 - A/R HST Receivable	HST Tax Code	15.82		
	99-999-1 - HST (Statistical) Non	HST Tax Code	18.30	NL	159.07
2598889	16-404 - 2017 Freightliner Single	Supplies	181.16		
	11-210-2 - A/R HST Receivable	HST Tax Code	20.01		
	99-999-1 - HST (Statistical) Non	HST Tax Code	23.14	NL	201.17
2599973	16-404 - 2017 Freightliner Single	Cord Cap	3.70		
	11-210-2 - A/R HST Receivable	HST Tax Code	0.41		
	99-999-1 - HST (Statistical) Non	HST Tax Code	0.47	NL	4.11
		Payment Total:			525.45
2068	02/28/2024	Janice Bray			
2024	16-093 - Council- Electronic Dev	Electronic Devise Allowanc	600.00		600.00
2069	02/28/2024	Janet Jackson			
Feb 6 - 8	16-798 - After School Program	After School	173.55		173.55
2070	02/28/2024	Kidd's Home Hardware			
2921534	16-320 - Garage - Mtc/Supplies/	Fuel- Canned Heat	10.67		

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
		11-210-2 - A/R HST Receivable	HST Tax Code	1.18	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.36	NL 11.85
2921530		19-308 - Roads-Capital-Strucure	Supplies	1,572.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	173.74	
		99-999-1 - HST (Statistical) Non	HST Tax Code	200.95	NL 1,746.70
2921413		16-334 - Garage - Building Main	Salt	36.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.04	
		99-999-1 - HST (Statistical) Non	HST Tax Code	4.67	NL 40.63
2921597		19-308 - Roads-Capital-Strucure	Supplies	414.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	45.75	
		99-999-1 - HST (Statistical) Non	HST Tax Code	52.92	NL 460.00
2921607		19-308 - Roads-Capital-Strucure	Supplies - SCRW, LAG	36.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.07	
		99-999-1 - HST (Statistical) Non	HST Tax Code	4.71	NL 40.95
					Payment Total: 2,300.13
2071	02/28/2024	Kootenay Murphy Holding Ltd.			
8716		16-267 - Fire Pro	Fire Pro 2 March to Sept 20	437.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	48.31	
		99-999-1 - HST (Statistical) Non	HST Tax Code	55.87	NL 485.67
2072	02/28/2024	Local Authority Services Ltd.			
65624597		16-092 - Council - Miscellaneous	Supplies	172.89	
		16-320 - Garage - Mtc/Supplies/	Supplies	72.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	27.10	
		99-999-1 - HST (Statistical) Non	HST Tax Code	31.34	NL 272.39
65577714		16-110 - Admin - Office Supplies	Steel Ruler	10.46	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.16	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.34	NL 11.62
					Payment Total: 284.01
2073	02/28/2024	Magnetawan Building Centre Ltd			
103-124181		16-320 - Garage - Mtc/Supplies/	Plug	16.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.80	
		99-999-1 - HST (Statistical) Non	HST Tax Code	2.08	NL 18.06
101-133934		16-110 - Admin - Office Supplies	Tape	9.14	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.01	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.17	NL 10.15
					Payment Total: 28.21
2074	02/28/2024	McDougall Energy			
7017989		16-403 - 2015 Freightliner Tand	LS Diesel Clear	366.15	
		16-404-1 - 2017 Freightliner Sin	LS Diesel Clear	366.16	
		16-404-2 - 2020 Freightliner - Sr	LS Diesel Clear	366.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	121.33	
		99-999-1 - HST (Statistical) Non	HST Tax Code	140.33	NL 1,219.79
6938301		12-310 - A/P Trade	Service Tank Install	5,241.46	
		11-210-2 - A/R HST Receivable	HST Tax Code	578.94	
		99-999-1 - HST (Statistical) Non	HST Tax Code	669.60	NL 5,820.40
					Payment Total: 7,040.19
2075	02/28/2024	Moore Propane Limited			
6022130		16-701 - Dunchurch Hall - Wage	Propane	401.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	44.33	
		99-999-1 - HST (Statistical) Non	HST Tax Code	51.27	NL 445.66
6022180		16-150 - Office - Heating/Hydro	Propane	0.00	

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

Payment #	Date	Vendor Name	EFT	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account				
		16-150 - Office - Heating/Hydro	Propane		725.77	
		11-210-2 - A/R HST Receivable	HST Tax Code		80.17	
6022179		99-999-1 - HST (Statistical) Non	HST Tax Code		92.72 NL	805.94
		16-741-1 - Pavilion-Heating	Propane		128.98	
		11-210-2 - A/R HST Receivable	HST Tax Code		14.25	
6022183		99-999-1 - HST (Statistical) Non	HST Tax Code		16.48 NL	143.23
		16-329 - Garage - Heating	Propane		842.08	
		11-210-2 - A/R HST Receivable	HST Tax Code		93.01	
6021919		99-999-1 - HST (Statistical) Non	HST Tax Code		107.58 NL	935.09
		16-741-1 - Pavilion-Heating	Propane		130.48	
		11-210-2 - A/R HST Receivable	HST Tax Code		14.41	
6021911		99-999-1 - HST (Statistical) Non	HST Tax Code		16.67 NL	144.89
		16-457 - York Landfill - Heating	Propane		145.09	
		11-210-2 - A/R HST Receivable	HST Tax Code		16.03	
6021918		99-999-1 - HST (Statistical) Non	HST Tax Code		18.54 NL	161.12
		16-150 - Office - Heating/Hydro	Propane		902.16	
		11-210-2 - A/R HST Receivable	HST Tax Code		99.65	
6021915		99-999-1 - HST (Statistical) Non	HST Tax Code		115.25 NL	1,001.81
		16-329 - Garage - Heating	Propane		1,138.93	
		11-210-2 - A/R HST Receivable	HST Tax Code		125.80	
		99-999-1 - HST (Statistical) Non	HST Tax Code		145.50 NL	1,264.73
				Payment Total:		4,902.47
2076	02/28/2024	North Bay Parry Sound District				
March 2024		16-549 - Health Unit Operating (Monthly Levy		2,657.58	2,657.58
2077	02/28/2024	Near North Industrial Solution				
90855		16-404 - 2017 Freightliner Single	Supplies - Air Brake Parts		106.25	
		11-210-2 - A/R HST Receivable	HST Tax Code		11.73	
90804		99-999-1 - HST (Statistical) Non	HST Tax Code		13.57 NL	117.98
		16-402 - 2015 Freightliner Tand	Supplies - PHyd		149.59	
		11-210-2 - A/R HST Receivable	HST Tax Code		16.52	
		99-999-1 - HST (Statistical) Non	HST Tax Code		19.11 NL	166.11
				Payment Total:		284.09
2078	02/28/2024	Near North Laboratories Inc.				
100092		16-779 - Water Testing	Water Testing		65.94	
		11-210-2 - A/R HST Receivable	HST Tax Code		7.28	
		99-999-1 - HST (Statistical) Non	HST Tax Code		8.42 NL	73.22
2079	02/28/2024	Town of Parry Sound				
IVC22534		16-550 - Ambulance Levy	Land Ambulance 2024		217,452.48	217,452.48
2080	02/28/2024	Valley Blades Limited				
SV087022		16-402 - 2015 Freightliner Tand	Hard Faced Guard		617.68	
		11-210-2 - A/R HST Receivable	HST Tax Code		68.23	
		99-999-1 - HST (Statistical) Non	HST Tax Code		78.91 NL	685.91
2081	02/28/2024	Vianet				
Feb 2024		16-321 - Garage - High Speed Ir	Internet		106.80	
		16-720 - Maple Is. Hall - Teleph	Internet		106.80	
		16-457-1 - York Landfill - Interne	Internet		160.72	
		11-210-2 - A/R HST Receivable	HST Tax Code		41.35	
		99-999-1 - HST (Statistical) Non	HST Tax Code		47.82 NL	415.67
2082	02/28/2024	The Water Healer Corp.				

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

EFT					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
1756		16-778 - Water Maintenance	Supplies- Lead Free Solenc	630.91	
		11-210-2 - A/R HST Receivable	HST Tax Code	69.69	
		99-999-1 - HST (Statistical) Non	HST Tax Code	80.60	NL 700.60
2083	02/28/2024	Wurth Canada Limited			
25744574		16-320 - Garage - Mtc/Supplies/	Wrenches	183.47	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.27	
		99-999-1 - HST (Statistical) Non	HST Tax Code	23.44	NL 203.74
25739476		16-320 - Garage - Mtc/Supplies/	Wrenches	353.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	39.03	
		99-999-1 - HST (Statistical) Non	HST Tax Code	45.14	NL 392.39
			Payment Total:		596.13
2084	02/28/2024	Xplore (Aulds)			
INV51061666		16-479-1 - Aulds Landfill - Intern	SAT 25	81.40	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.99	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.40	NL 90.39
2085	02/28/2024	XPLORE (Fire)			
INV51060043		16-262 - Station 2 - Internet	Feb Internet	127.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.11	
		99-999-1 - HST (Statistical) Non	HST Tax Code	16.32	NL 141.81
			Total EFT:		247,886.05

OTHER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
1	01/31/2024	Bell Canada			
Jan 2024		16-162 - High Speed Internet	Jan 2024 Internet	0.00	
		16-162 - High Speed Internet	Jan 2024 Internet	163.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.10	
		99-999-1 - HST (Statistical) Non	HST Tax Code	20.93	NL 181.93
2	01/31/2024	Bell Canada			
Jan 2024 CC		16-706 - Dunchurch Hall - Telep	Jan 2024 Community Centr	50.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.56	
		99-999-1 - HST (Statistical) Non	HST Tax Code	6.43	NL 55.89
3	01/31/2024	Bell Canada			
Jan 2024 MI		16-720 - Maple Is. Hall - Teleph	January 2024 MI	62.31	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.88	
		99-999-1 - HST (Statistical) Non	HST Tax Code	7.96	NL 69.19
4	01/31/2024	Bell Canada			
Jan 2024 Fire		16-257 - Station 2 - Telephone	Jan 2024 Fire Stn 2	75.21	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.31	
		99-999-1 - HST (Statistical) Non	HST Tax Code	9.61	NL 83.52
5	01/31/2024	Bell Canada			
Jan 2024 Fire 1		16-237 - Station 1 - Telephone	Jan 2024 Fire Stn 1	70.68	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.81	
		99-999-1 - HST (Statistical) Non	HST Tax Code	9.03	NL 78.49
6	01/31/2024	Bell Canada			
Jan 2024 Office		16-109 - Admin - Telephone	Jan 2024 Office	246.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	27.22	
			109		

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

OTHER

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
	99-999-1 - HST (Statistical) Non		HST Tax Code	31.48 NL	273.61
7	01/31/2024	Bell Canada			
Feb 2024 PW	16-324 - Garage Telephone		Feb 2024 Public Works	50.34	
	11-210-2 - A/R HST Receivable		HST Tax Code	5.56	
	99-999-1 - HST (Statistical) Non		HST Tax Code	6.43 NL	55.90
8	02/29/2024	Bell Canada			
Feb 2024 CC	16-706 - Dunchurch Hall - Telep		Feb 2024 Community Centr	50.34	
	11-210-2 - A/R HST Receivable		HST Tax Code	5.56	
	99-999-1 - HST (Statistical) Non		HST Tax Code	6.43 NL	55.90
9	02/29/2024	Bell Canada			
Feb 2024 MI	16-720 - Maple Is. Hall - Teleph		Feb 2024 MI Phone	50.34	
	11-210-2 - A/R HST Receivable		HST Tax Code	5.56	
	99-999-1 - HST (Statistical) Non		HST Tax Code	6.43 NL	55.90
10	02/29/2024	Bell Canada			
Feb 2024 Fire 2	16-257 - Station 2 - Telephone		Feb 2024 Fire Stn 2	76.76	
	11-210-2 - A/R HST Receivable		HST Tax Code	8.47	
	99-999-1 - HST (Statistical) Non		HST Tax Code	9.80 NL	85.23
11	02/29/2024	Bell Canada			
Feb 2024 Fire 1	16-237 - Station 1 - Telephone		Feb 2024 Fire Stn 1	72.22	
	11-210-2 - A/R HST Receivable		HST Tax Code	7.98	
	99-999-1 - HST (Statistical) Non		HST Tax Code	9.23 NL	80.20
12	02/29/2024	Bell Canada			
Feb 2024 Office	16-109 - Admin - Telephone		Feb 2024 Office	246.43	
	11-210-2 - A/R HST Receivable		HST Tax Code	27.22	
	99-999-1 - HST (Statistical) Non		HST Tax Code	31.48 NL	273.65
13	02/08/2024	Receiver General			
Jan 1-31 2024	12-331 - Payroll Deductions		Jan 1-31 2024 Remittance	41,990.83	41,990.83
14	02/15/2024	Minister Of Finance			
Jan 2024	12-332 - Employer Health Tax		Jan 2024 EHT	2,763.52	2,763.52
15	02/21/2024	Quadient Canada Ltd.			
Feb 2024	16-106 - Admin - Postage Exper		Feb 2024 Postage15	3,500.00	3,500.00
16	02/09/2024	Workplace Safety Insurance Bd.			
2023 Q4	Accrual 12-335 - WSIB		2023 Q4 WSIB Remittance	7,573.21	
	16-275 - By-Law Enforcement		2023 Q4 WSIB Remittance	133.96	
	16-798 - After School Program		2023 Q4 WSIB Remittance	78.02	
	16-204 - Fire - Workplace Safet		2023 Q4 WSIB Remittance	967.76	8,752.95
17	03/01/2024	Minister Of Finance			
Feb 2024	12-332 - Employer Health Tax		Feb 2024 EHT	1,892.77	1,892.77
18	03/01/2024	Receiver General			
Feb 2024	12-331 - Payroll Deductions		Feb 2024 Payroll Remittanc	28,174.31	28,174.31
19	02/29/2024	Whitestone Public Library and			
Q1 2024	16-803 - Library - Expenses		Q1 Library Levy	25,000.00	25,000.00
20	02/29/2024	Whitestone Public Library and			
Q2 2024	16-803 - Library - Expenses		Q2 2024 Library Levy	25,000.00	25,000.00

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

OTHER

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
21	02/06/2024	TD Visa			
Jan 2024 VISA	11-223 - Due to Due (from) Libr	Jan 2024 Library Visa		464.53	464.53
22	01/31/2024	Bell Canada			
Jan 2024 PW	16-324 - Garage Telephone	Jan 2024 Public Works		50.25	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.55	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.42 NL	55.80
23	02/22/2024	Reliance Home Comfort			
Q1 2024	16-250 - Station 1 - Truck #10	Q1 Fire Water Heater Rent		47.91	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.29	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.12 NL	53.20
24	02/22/2024	Reliance Home Comfort			
Jan 2024 Office	16-150 - Office - Heating/Hydro	Q1 2024 Office Water Heat		51.94	
	11-210-2 - A/R HST Receivable	HST Tax Code		5.74	
	99-999-1 - HST (Statistical) Non	HST Tax Code		6.64 NL	57.68
25	01/18/2024	TD Visa			
Jan 2024 DC	16-320 - Garage - Mtc/Supplies/	Hot Water Power Washer		131.02	
	16-320 - Garage - Mtc/Supplies/	Hats		879.20	
	16-092 - Council - Miscellaneous	Mayor's Levy Refreshments		427.32	
	16-777 - Municipal Building Mair	Shelves		848.68	
	16-092 - Council - Miscellaneous	Refreshments		39.98	
	16-092 - Council - Miscellaneous	Refreshments		39.72	
	16-115 - Admin - Computer Sup	Google Workspace		257.17	
	16-118 - Admin - Financial Expe	Interest Adj		-52.64	
	11-210-2 - A/R HST Receivable	HST Tax Code		280.92	
	99-999-1 - HST (Statistical) Non	HST Tax Code		324.92 NL	2,851.37
26	02/06/2024	TD Visa			
Jan 2024 MH	16-113 - Admin - Office Equipme	Divider Wall		883.57	
	16-126 - Admin - Communicatio	Zoom		50.46	
	16-710 - Dunchurch Hall -High E	Starlink		142.46	
	16-284 - Bld Official -Training/Se	Training - Building Envelope		534.24	
	16-284 - Bld Official -Training/Se	Training - Fire Protection		483.36	
	16-131 - Admin - HR Contingenc	Sector Check		41.00	
	16-126 - Admin - Communicatio	Mailchimp		36.68	
	16-798-1 - After School Prograr	Chairs		162.80	
	16-092 - Council - Miscellaneous	Refreshments for Council M		24.42	
	16-115 - Admin - Computer Sup	Foxit Software		301.51	
	11-210-2 - A/R HST Receivable	HST Tax Code		286.63	
	99-999-1 - HST (Statistical) Non	HST Tax Code		331.52 NL	2,947.13
27	02/29/2024	Bell Mobility Inc.			
Feb 2024 Cell	16-109 - Admin - Telephone	Feb 2024 Cell Phones		7.12	
	16-092 - Council - Miscellaneous	Feb 2024 Cell Phones		39.94	
	16-322 - Cell Phone	Feb 2024 Cell Phones		41.46	
	16-283-1 - Cell Phone	Feb 2024 Cell Phones		33.58	
	16-322 - Cell Phone	Feb 2024 Cell Phones		33.73	
	16-109 - Admin - Telephone	Feb 2024 Cell Phones		59.19	
	11-210-2 - A/R HST Receivable	HST Tax Code		23.75	
	99-999-1 - HST (Statistical) Non	HST Tax Code		27.47 NL	238.77
		Total Other:			145,092.27

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00018 to 2024-00022

Payment #	Date	Vendor Name	OTHER		
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
				Total AP:	397,710.81

Report prepared for Council March 11, 2024



Maneesh Kulal , Treasurer

STAFF REPORTS



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Roads

Agenda Date: March 19, 2024

Report No: PW-2024-03

Subject:

Tender Award for the Supply and Delivery of Gravel Materials

Recommendation:

THAT the Council the Municipality of Whitestone receives Report PW-2024-03 (Tender Award for the Supply, Deliver and Spread Gravel Materials) for information; and

THAT the Council of the Municipality of Whitestone hereby provides prebudget approval and awards the contract for the supply, delivery and spreading of 10,000 tonnes granular materials to Weeks Construction Inc., Parry Sound In the amount of \$200,380 plus HST

Background:

Tender 2024-03 for the Supply, Deliver and Spread 10,000 Tonnes of Granular Materials, was released on February 02, 2024 with a closing date of February 29, 2024 at 12:00 pm.

The Tender was advertised on the Municipal website, and placed with the Parry Sound North Star online newspaper February 02, 2024.

Five (5) potential bidders received tenders for this project.

Analysis:

Tenders were opened publicly opened on February 29, 2024 at 12:30 pm and the following bids were received:

	BIDDER	TOTAL BID AMOUNT (excluding HST)	ADJUSTED BID AMOUNT (including HST adjusted for rebate)
1	Fowler Construction	\$ 203,430	\$207,010.37
2	Weeks Construction	\$ 200,380	\$203,906.69

The tenders were checked for mathematical errors and conformity to the tender requirements. No errors or omissions were noted during this analysis. The tender from Weeks Construction Inc, is compliant and recommended for award. Weeks Construction Inc. plan to supply from their Burks Falls Quarry located on Hwy 520.

Financial Considerations:

The 2024 *draft* budget allows for an expenditure of:

Gravel Maintenance	\$220,000
Estimated Boat Launches (gravel portion)	\$ 4,000
Estimated Snow Plow Turn Arounds	\$ 2,500

Total *Draft* Budget (gravel expenditures): \$226,500.00

Tender award plus HST: \$200,380.00

Tender award including HST adjusted for rebate: \$203,906.69

The tender allows for quantities to be adjusted by 20% +/- with no change in unit pricing.

For comparison purposes, Gravel Maintenance budget from the previous three (3) years are noted below:

YEAR	2021	2022	2023
Budget	\$180,000	\$180,000	\$195,000
Actual expenditure	\$172,155	\$179,416	\$196,105

Pricing Granular "A" Delivered to Public Works Yard (excluding HST)

2022	\$16.78
2023	\$19.17
2024	\$18.47

The unit price of granular "A" delivered to Public Works Yard has decreased by 3.7% from the 2023 tender.

Link to Strategic Plan:

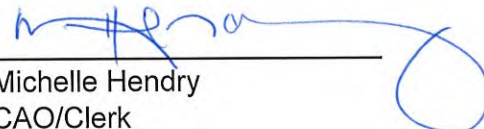
5. Maintenance of our Infrastructure

Respectfully submitted by:



 Dave Creasor
 Manager of Public Works

Reviewed by:



 Michelle Hendry
 CAO/Clerk

ATTACHMENT A

5 Year Gravel Plan

Year		Beginning	End at
2024	Wahwashkesh Road	Hwy 520	Red Gate Lane
	Annual Maintenance Gravel		
2025	Wahwashkesh Road	Red Gate Lane	Bennetts Bay Landing
	Chambers Road	Wahwashkesh Road	Stop at summer road
	Gorham Road	Wahwashkesh Road	Stop at snow plow turn around
	East Townline	Hwy 124	Win Bur Lane
	Annual Maintenance Gravel		
2026	Edgewood	Hwy 520	Snow plow turn around
	Balsam Road	Canning Road	Irwin
	Annual Maintenance Gravel		
2027	Balsam Road	Irwin Road	Laucks Road
	Laucks Road	Balsam Road	Turn around
	Bears Paw	Canning Road	Canning Road
	Swords Road	Hwy 520	Snow plow turn around
	Dobson Road	Farleys Road	Snow plow turn around
	Pugsley	Farleys Road	Snow plow turn around
	Annual Maintenance Gravel		
2028	Clear Lake	End of Hwy 520	Snow plow turn around
	Haywards Road	Hwy 520	Snow plow turn around
	McDonald Drive	Hwy 520	Snow plow turn around
	Annual Maintenance Gravel		



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: March 19, 2024

Report No: FIN-2024-04

Subject:

2024 Donation Requests

Recommendation:

THAT the Council of the Municipality of Whitestone receive report FIN-2024-04 (2024 Donation Requests) for information; and

THAT the Council of the Municipality of Whitestone approves the following donations for 2024:

West Parry Sound Health Centre Foundation	\$ 500.00
Parry Sound Chamber of Commerce	\$ 910.00
Dunchurch Agricultural Society	\$ 500.00
Parry Sound High School Bursary L Woods	\$ 500.00
Parry Sound High School Graduation Gifts	\$ 250.00
Parry Sound Community Support Service Senior Month	\$ 500.00
Whitestone Lake School Citizenship Award	\$ 100.00
West Parry Sound District Museum	\$2,000.00
Whitestone Rod and Gun Club	\$500.00
Parry Sound Area Community Business & Dev Ctr	\$1,100.00
Rotary Club of Parry Sound	\$500.00
TOTAL	\$7,360.00

AND THAT Council approve additional donations as follows (to be discussed by Council):

Ardbeg Community Club	
Lake Wahwashkesh Conservation Association	
Parry Sound Downtown Business Association	
Georgian Nordic Outdoor Activity Centre	
TOTAL	

Analysis:

RECIPIENT	2024 request	2023 Donation	2022 Donation
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Section 1

Typical Annual Donations (no application received)			
West Parry Sound Health Centre Foundation	\$500.00	\$500.00	\$500.00
Parry Sound Chamber of Commerce		\$500.00	\$500.00
Dunchurch Agricultural Society	\$500.00	\$500.00	\$500.00
Parry Sound High School Bursary L Woods	\$500.00	\$500.00	\$500.00
Parry Sound High School Graduation Gifts	\$250.00	\$250.00	\$250.00
Parry Sound Community Support Service Senior Month	\$500.00	\$500.00	\$500.00
Whitestone Lake School Citizenship Award	\$100.00	\$100.00	\$50.00
Sub Total	\$2,350.00	\$2,850.00	\$2,800.00

Section 2

Annual Donations (application received)			
West Parry Sound District Museum	\$2,000.00	\$1,000.00	\$500.00
Parry Sound Chamber of Commerce	\$910.00		
Whitestone Rod And Gun Club	\$500.00	\$500.00	
Parry Sound Area Community Business & Dev Ctr	\$1,100.00	\$1,100.00	\$1,100.00
Rotary Club of Parry Sound	\$500.00	\$500.00	\$500.00
Sub Total	\$5,010.00	\$3,100.00	\$2,100.00

Section 3

Additional or new donation requests	2024	2023	2022
Ardbeg Community Club (Note: As of January 2024, the Club now receives \$8,000 plus from the Aulds Road Landfill bottle shed)	\$3,000.00	\$3,000.00	\$6,200.00
Lake Wahwashkesh Conservation Association (HoboLink repairs)	\$2,532.32		
Parry Sound Downtown Business Association, sponsorship for butter tart festival	\$1,000.00		
Georgian Nordic Outdoor Activity Centre, contribution to proposed new facility	\$2,500.00		
Sub Total	\$9,032.32	\$3,000.00	\$6,200.00

TOTAL	\$16,392.32	\$8,950.00	\$11,100.00
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Background:

The Municipality of Whitestone Donation Policy (Approved by Council resolution 2013-527) allows for organizations to apply for a grant/donation to support projects and activities that 'enhance the life and social well-being' of the Municipality. The policy states:

The Municipality will accept and review applications once per year for the financial period of January to December which is the Municipality's fiscal year. The application deadline is February 10th.

Financial Considerations:

The draft 2024 operating budget allows for a total donation expenditure of \$10,000.

Donations 2019 to 2023

YEAR	BUDGET	EXPENSE
2023	\$10,000.00	\$ 8,950.00
2022	\$ 7,500.00	\$11,100.00
2021	\$ 6,840.00	\$10,490.00
2020	\$ 7,400.00	\$ 7,516.00
2019	\$ 7,400.00	\$ 6,404.43

Link to Strategic Plan:

- 2. Fiscal Responsibility and Accountability

Respectfully submitted by:

Maneesh Kulal
Treasurer / Tax Collector

Reviewed by:

Michelle Hendry
CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: March 19, 2024

Report No: FIN-2024-05

Subject:

2023 Council Remuneration and Expenses

Recommendation:

THAT the Council of the Municipality of Whitestone receives report FIN-2024-05 (2023 Council Remuneration and Expenses) for information purposes.

Background:

Section 284(1) of the Municipal Act and By-Law 46-2018, being a By-Law to establish the rate of remuneration for the member of Council, the following is submitted in respect of 2023 Council remuneration.

The Municipal Act, 2001, S.O. 2001, c. 25 Section 284, states the following:

(1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;*
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and*
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).*

(2) The statement shall identify the by-law under which the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).

(3) If, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the

following year provide to the municipality an itemized statement re of the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).

(4) Despite the Municipal Freedom of Information and Protection of Privacy Act, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).

Analysis:

ATTACHMENT A provides information in respect of 2023 Council remuneration and expenses paid by the Municipality of Whitestone or paid by a Board or other body to which a Member of Council has been appointed.

Link to Strategic Plan:

2. Fiscal Responsibility and Accountability

Respectfully submitted by:



Maneesh Kulal
Treasurer / Tax Collector

Reviewed by:



Michelle Hendry
CAO/Clerk

ATTACHMENT A – 2023 Council of the Municipality of Whitestone remuneration and expenses

Council						
Name	Remuneration	Electronic Device Allowance Expense	Health Spending Account Expense	Cell Phone Expense	Other Expenses	Total
Mayor Comrie	\$30,209.64	\$1,300.00	\$1,236.86	\$532.20	\$1,637.24	\$34,915.94
Other expenses: attendance at the ROMA Conference, DPSMA meeting and the FONOM Conference. Mileage						
Councillor Lamb	\$20,179.20	\$1,300.00	\$2,990.70	\$0.00	\$158.80	\$24,628.70
Other expenses: attendance at the DPSMA meeting. Mileage						
Councillor Woods	\$20,179.20	\$1,300.00	\$221.68	\$0.00	\$253.52	\$21,954.40
Other expenses: attendance at the DPSMA meeting and FONOM Conference						
Councillor Nash	\$20,179.20	\$1,300.00	\$3,003.11	\$0.00	\$50.00	\$24,532.31
Other expense: registration for the DPSMA meeting						
Councillor Bray	\$20,179.20	\$0.00	\$411.23	\$0.00	\$1,949.12	\$22,539.55
Other expenses: attendance at the ROMA Conference, DPSMA meeting, FONOM Conference and AMO Councillor training. Mileage						
Parry Sound Area Planning Board (PSAPB)						
Name	Remuneration				Expenses	Total
Councillor Nash	\$1,170.00					\$1,170.00
Councillor Lamb	\$1,440.00					\$1,440.00
Note: The Parry Sound Area Planning pays members of the Planning Board as follows: Municipality of Whitestone: Members paid directly (and issued a T4 at year end) Other Municipal members of the PSAPB: Payment is received by the Municipality as revenue						
District of Parry Sound Social Service Administration Board (DSSAB)						
Name	Remuneration				Expenses	Total
Councillor Bray	\$1,230.00					\$1,230.00
Note: DSSAB pays the two Area 3 representatives as follows: Municipality of Whitestone: Member paid directly (and issued a T4 at year end) Municipality of McDougall: Payment is received by the Municipality as revenue						



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: March 19, 2024

Report No: ADMIN-2024-05

Subject:

Integrated Community Energy and Climate Action Plans (ICECAP), update on the 2023 Corporate Climate Action Plan Report from the February 20, 2024 Regular Council meeting

Recommendation:

WHEREAS the 2023 Corporate Climate Action Plan Report (Milestones 2 and 3) was presented to the Council of the Municipality of Whitestone on February 20, 2024 by Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere; and

WHEREAS the Council of the Municipality of the Whitestone passed the following Resolution:

WHEREAS the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere was presented to the Council of the Municipality of Whitestone on February 20, 2024; and

WHEREAS the Corporate Climate Action Plan recommends Corporate GHG Emissions reduction targets for the Municipality of Whitestone;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives for information the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere.

AND WHEREAS Council requested that staff provide an additional report and information to Council at the next Council meeting.

NOW THEREFORE, BE IT RESOLVED THAT Council receive for information Report ADMIN-2024-05 (Integrated Community Energy and Climate Action Plans (ICECAP), update on the 2023 Corporate Climate Action Plan Report from February 20, 2024 Council meeting); and

THAT the Council of the Municipality of Whitestone adopts the 2023 Corporate Climate Action Plan; and

THAT the Council of the Municipality of Whitestone adopts in principle the Corporate GHG Emissions Reduction Target of 10% below 2022 levels, by 2034; and

THAT the Council of the Municipality of Whitestone supports in principle the Action Plans as presented in the 2023 Corporate Climate Acton Plan Report.

Background:

A timeline of actions and initiatives to date

- On December 13, 2021 the Municipality of Whitestone joined the Integrated Community Energy and Climate Action Plans (ICECAP), **Resolution No. 2021-408** (Attachment A):
- On January 18, 2022 the Municipality of Whitestone joined the Partners for Climate Change Program (PCP), **Resolution No. 2022-37** (Attachment A)

In brief:

- the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results
 - PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target
 - PCP members commit to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050
 - PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years.
- On February 7, 2023, Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere presented the Milestone 1 report and discussed the next steps / proposed work plan for 2023. The Council of the Municipality of Whitestone passed **Resolution No. 2023-070** (Attachment A)
 - On September 19, 2023 the Council of the Municipality of Whitestone approved and adopted the 2023 Strategic Plan, **Resolution No. 2023-450** (Attachment A). See '**Link to Strategic Plan**' section below, item 4.7 Improve energy efficiency.
 - On February 20, 2024, Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere presented the Milestone 2 & 3 report.

Link to Report (Milestone 2 and 3) on Municipal Website:

[Municipality of Whitestone - ICECAP \(Integrated Community Energy and Climate Action Plans\)](#)

- Council requested additional information and time to consider the components of the Milestone 2 and 3 report prior to:
 - Adopting the 2023 Corporate Climate Action Plan;
 - Adopting the Corporate GHG Emissions Reduction Target of 10% below 2022 levels, by 2034; and
 - Adopting the 'Taking Action' items on pages 27 to 47 of the above referenced report

Analysis:

Adopting the GHG Emissions Reduction Target:

Adopting the GHG Emissions Reduction Target is discussed in the above reference report commencing on page 17, 'Corporate GHG Emissions Reduction Target'. As noted in the report:

On an annual basis, this target works out to be less than 1% per year. This target represents an absolute emissions reduction of 25 tCO₂e relative to the 2022 baseline of 248 tCO₂e. This means that the Municipality will strive to emit no more than 223 tCO₂e annually through its municipal operations by 2034.

The Municipality's corporate emissions reduction target was developed using a bottom-up approach. This approach consists of aligning emission reduction opportunities with the Municipality's asset management plan and other policies.

Unanticipated factors may affect the Municipality's ability to achieve this target. This CCAP (Corporate Climate Action Plan) should therefore be considered a living document and the actions should be regularly reviewed and revised based on current technologies, market conditions, changes to policy in senior levels of government, and/or changes in operations (e.g. new procedures or assets). The actions in this CCAP should therefore be viewed as menu of actions to choose from, meaning that all actions do not need to be completed to reach the emissions reduction target.

Of note, 74% of GHG Emissions result from Fleet as shown on page 16 of the report (and more specifically the majority being Public Works). Increased inhouse operations, ongoing and continuous improvement of maintenance and repair and the unpredictably of winter operations will affect the ability to meaningfully reduce GHG Emissions in respect of fleet.

'Taking Action' items

The 'Taking Action' items (pages 27 to 47) were developed and reviewed in concert with Councillor Bray, CAO/Clerk Hendry and Public Works Manager Creasor.

The Actions are intended to be pragmatic, realistic and, with reasonable timelines, to assist in the goal of GHG reductions. Some of the actions are 'low cost/no cost' where others that may

require significant funding will be brought forward through the annual budget process for Council review and consideration.

The proposed actions provide for:

- Duration: The anticipated time needed to complete an action. Duration can be Short-, Medium-, or Long-term.
- GHG Reduction Potential: The anticipated emissions reductions as a result of implementing an action. This is organized by Low, Medium, and High reduction potential.
- Cost: The anticipated costs for implementing a project. Costs are described in an escalating hierarchy using the '\$' symbol to compare the scale of capital required.

2024 Proposed next Steps

Corporate Only Work Plan

- Tracking past actions (Corporate Milestone 4)
- Annual energy and emissions inventory & trends (Corporate Milestone 5)
- Energy/Emissions Trends Report (Corporate Milestone 5)

Financial Considerations:

Year	Costs	Notes
2022	\$ 8,000	Membership and Milestone 1 Report
2023	\$ 9,730	Membership and Milestone 2 & 3 Report
2024	\$10,225	Budget: Membership \$2,870 and workplan \$7,355*

*The workplan cost is under review at the time of writing this report and is expected to be reduced.

Link to Strategic Plan:

4.7 Improve energy efficiency

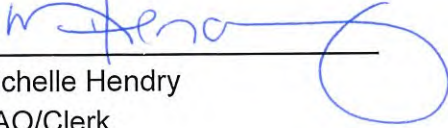
In 2021, the Municipality committed to becoming a member of ICECAP (Integrated Community Energy and Climate Action Plans). ICECAP is a partnership between the Municipalities and First Nations located in and around the Georgian Bay Biosphere region for the purpose of a collaborative, more cost-effective approach to energy management and the reduction of greenhouse gas emissions for the operations of each corporate stakeholder, for each participating community and for the broader region.

The objectives of ICECAP are:

1. Encourage the reduction of greenhouse gas emissions
2. Improve energy efficiency

3. Reduce the use of fossil fuels
4. Adapt to a changing climate by building greater resilience

Respectfully submitted by:



Michelle Hendry
CAO/Clerk

- ATTACHMENT A – Council Resolutions Resolution No. 2021-408, Resolution No. 2022-37, Resolution 2023-070 and Resolution No. 2023-450
- ATTACHMENT B – Presentation from February 20, 2024, Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere

ATTACHMENT A

**Resolution No. 2021-408
Resolution No. 2022-37
Resolution No. 2023-070, and
Resolution No. 2023-450**

Resolution No. 2021-408 December 13, 2021

THAT the Council of the Municipality of Whitestone does hereby receive the presentation from Daryle Moffatt and Forrest Pengra, ICECAP co-chairs: "Invitation for Whitestone to join the Integrated Community Energy and Climate Action Program" for information, and thanks the presenters for attending the Council meeting.

AND THAT Council does hereby support the Whitestone Environmental Stewardship Committee's recommendation (per the November 10, 2021 Minutes of the Committee Being Item 10.1.3 of the December 13, 2021 Council Agenda) to reconsider membership in ICECAP;

AND THAT Council does hereby approve membership in ICECAP.

Resolution No. 2022-37 January 18, 2022

WHEREAS it is well established that climate change is increasing the frequency of extreme weather events and posing other risks, such as drought, forest fires and rising sea levels, which present serious threats to our natural environment, our health, our jobs and our economy;

WHEREAS the 2016 Paris Agreement, signed by more than 190 countries, including Canada, committed to limit the global temperature increase to below two degrees Celsius and to pursue efforts to limit this increase to 1.5 degrees Celsius, in order to avoid the most severe climate change impacts;

WHEREAS local governments are essential to the successful implementation of the Paris Agreement;

WHEREAS Canada's cities and communities influence approximately 50 per cent of national greenhouse gas (GHG) emissions and can drive systemic low-carbon practices, including: building high-efficiency buildings, undertaking building retrofits and developing district heating; building active transit, electric vehicle infrastructure and electrified public transit; implementing near-zero GHG waste plans; and delivering high-efficiency water and wastewater services;

WHEREAS investments in these types of measures also reduce operating costs, help municipalities maintain and plan for future community services, protect public health, support sustainable community development, increase community resilience and reduce a community's vulnerability to environmental, economic and social stresses;

WHEREAS a number of government and international and national organizations have called for greater cooperation among all stakeholders to meet reduction targets, including Canada's Big City Mayors' Caucus, which supports binding GHG emission reduction targets at the international, national and city levels, action plans that cut emissions, identification of risks and mitigation solutions, and regular municipal GHG emissions reporting;

WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI–Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS over 300 municipal governments across Canada representing more than 65 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

WHEREAS PCP members commit to adopt a community GHG reduction target of 30 per cent below 2005 levels by 2030, in line with the Government of Canada's target, and to adopt a corporate GHG reduction target that is similar or more ambitious, and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050;

WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

WHEREAS PCP members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years;

WHEREAS PCP members accept they can be suspended from the program — subject to prior notice in writing by the PCP Secretariat — in the event of non-submission of progress reports within the established deadlines;

BE IT RESOLVED that the Council of the Municipality of Whitestone endorse the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius; and

BE IT RESOLVED that the Council of the Municipality of Whitestone review the guidelines on PCP member benefits and responsibilities and then communicate to FCM its participation in the PCP program and its commitment to achieving the milestones set out in the PCP five-milestone framework;

BE IT FURTHER RESOLVED that the Council of the Municipality of Whitestone appoint the following:

- a) Michelle Hendry, Corporate staff person
- b) Dave Creasor, Alternate Corporate staff person
- c) Councillor Beth Gorham-Matthews, Elected official

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

Resolution No. 2023-070

February 7, 2023

THAT the Council of the Municipality of Whitestone receives for information the presentation from Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere

Resolution No. 2023-450

September 19, 2024

THAT the Memorandum dated September 19, 2023 from CAO/Clerk Hendry, Strategic Plan Update be received for information; and

THAT the 2023 Strategic Plan and associated Action Plans as included in the September 19, 2023 Council Agenda be approved and adopted, and

THAT the 2023 Strategic Plan and associated Action Plans be posted on the Municipal Website and communicated in the November Newsletter.



Municipality of Whitestone

Corporate Climate Action Plan

Deputation Purpose:

1. Discuss the details of the Corporate Climate Action Plan (CAP)
2. Answer any questions about the Corporate CAP

Background:

1. The Corporate CAP is a deliverable in the PCP Program. Whitestone joined this program in 2022 via resolution 2022-37.
2. The Corporate CAP is a deliverable as part of participation in ICECAP. Whitestone joined ICECAP in 2021 via resolution 2021-408.

Background – PCP Program:

Partners for Climate Protection Program

Corporate: Municipal Operations★

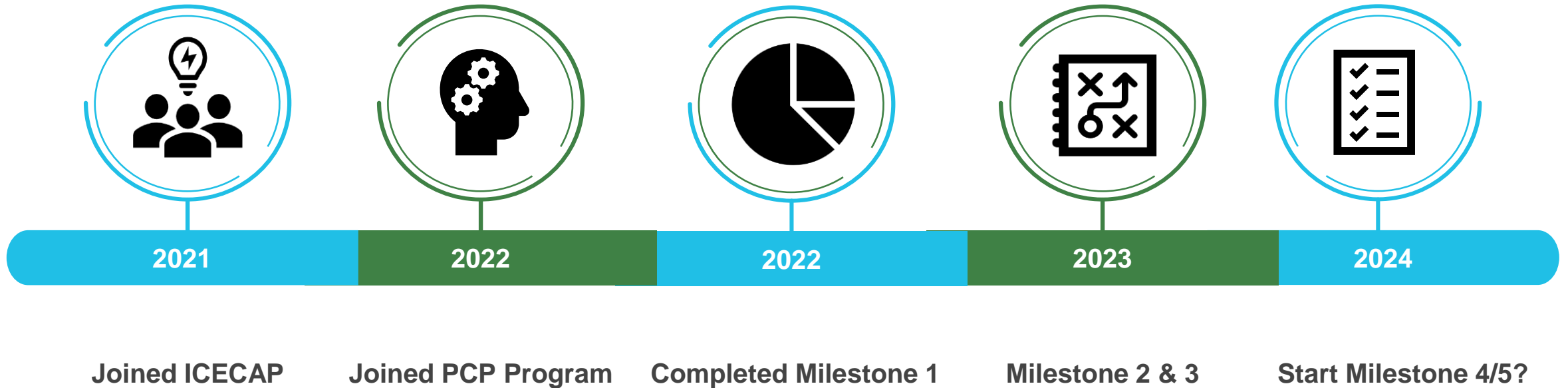
Community: Residents and Businesses



Background - ICECAP Members:



Whitestone's Progress To Date:



Why is this important?

The Government of Ontario's Provincial Climate Change Impact Assessment (2023) found that Northeastern Ontario (Whitestone grouped in this region) is one of the most at-risk locations in ON to climate change.

Impacts from the Assessment Include:

- Additional infrastructure failures and reduced infrastructure life
- Public health and safety risks due to extreme weather and hazards
- Changes to local economies and livelihoods
- Damage to personal property and insurance implications
- And more

How to limit these impacts:

- Energy management (mitigation) ★
- Risk management (adaptation)

Why does this matter to municipalities?

- Energy costs money. Managing it can reduce operating costs.
- Municipalities can influence nearly half of Canada's emissions.

Local Government Relative Influence over GHG Emissions

High



Low

Municipal
infrastructure,
buildings, and fleet

Transportation network
Land use patterns
Solid waste
Building efficiency standard

Transportation mode share
Residential and commercial
energy efficiency
Food security

Air travel
Industrial energy efficiency
Vehicle standards
Energy utilities

Corporate Climate Action Plan:

- Focuses on managing the energy used by municipal operations
- Goal: Reduce corporate GHGs by 10% below 2022 levels by 2034.

Action Areas:

- Buildings and outdoor lights
- Fleet
- Municipal leadership

Action Types:

- Education & behaviour
- Tools, protocols, partnerships
- Capital

Key Features of the Corporate CAP:

1. All the actions do not need to be completed.
2. Flexibility in how actions can be taken.
3. Capital actions only considered with scheduled replacements and AMP.
4. Leverages existing efforts. 52% of actions are already underway.
5. Similar actions to other ICECAP members for collective impact and opportunities for cost-efficiencies.
6. A Corporate CAP can unlock opportunities for external funding.
7. Actions can reduce annual energy₃ expenditures and operating costs.



ICECAP

INTEGRATED COMMUNITY
ENERGY & CLIMATE
ACTION PLANS

Questions?

BUSINESS MATTERS

**Proposed Motion to Reconsider for
April 16, 2024 Regular Council Meeting**

WHEREAS the Council of the Municipality of Whitestone passed Resolution No. 2023-561 on December 12, 2023; and

WHEREAS Resolution No. 2023-561 in part indicates the following:

***THAT** Municipal staff draft a formal notification advising the property owners on Bolger, Kashegaba and Wahwashkesh Lakes:*

1. ***THAT** a revised deadline for owner/s of private docks, rail systems / shore dockers, private storage containers that are located at "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing, to remove them by an extended date of August 6, 2024; and*
2. ***THAT** any private docks, rail systems / shore dockers, private storage containers that remain at the "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing past the revised date of August 6, 2024 will be removed and disposed of by the Municipality of Whitestone or their Agents with no further formal notice; and*
3. ***THAT** it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.*

***THAT** the Municipality of Whitestone send out the formal notification letters to property owners on Bolger Lake, Kashegaba Lake and Wahwashkesh Lake in the form of Registered Mail (No required signature); and*

***THAT** staff arrange for the removal of Shore Dockers, Storage Units, Docks, Trailers or other structures that are not removed by the August 6, 2024 date noted above in items 1, 2 and 3 and any expenses or legal fees will be at the owners' expense.*

and,

WHEREAS no process exists as indicated in the Resolution:
'in the form of Registered Mail (No required signature)', as all Registered mail requires a signature, and

WHEREAS Registered Letters requiring a signature were sent to property owners on Bolger Lake and Kashegaba Lake at a cost of \$672.21 for 63 property owners; and

WHEREAS Registered Letters have not yet been sent to the property owners on WahWashKesh Lake which has been estimated to cost \$3,823.92 based on the number of property owners (286 in Ontario, 2 out of Province, 22 in the USA and 2 overseas); and

WHEREAS staff were requested to look into the option of sending letters to the WahWashKesh property owners by 'Express Post' which has been estimated to cost \$4,960.00; and

NOW THEREFORE BE IT RESOLVED THAT Resolution No. 2023-561 from the December 12, 2023 Regular Council meeting be revised such that the letters to be sent to the WahWashKesh property owners are to be sent by Regular Mail; and

THAT item 3 of Resolution No. 2023-561 referenced above be revised as follows (with the revision in italics and bold):

3. THAT it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands *and lands where the Municipality of Whitestone holds a Land Use Permit with the Ministry of Natural Resources and Forestry (MNR)* unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

and;

THAT appropriate signage in respect to Trailer Storage/ Parking at public landings be installed as soon as practical.

Proposed Motion to Reconsider

ORIGINAL RESOLUTION

December 12, 2023

Resolution No. 2023-561**Moved by:** Councillor Scott Nash**Seconded by:** Councillor Brian Woods

4.2 Magnatewan Pioneer Association

WHEREAS the Council of the Municipality of Whitestone had passed Resolution 2023-280 on June 6, 2023 related to private docks, rail systems, winches, trailers and storage containers at "Boat Launches and Lake Access Points" within the municipality that are municipality owned or in which the municipality has a Land Use Permit with the Ministry of Natural Resources and Forestry (MNR);

AND WHEREAS the Municipality of Whitestone had indicated a date of August 1, 2023 for private docks, private rail / shore docker systems, private storage containers to be removed by owner's;

AND WHEREAS the Municipality of Whitestone following Resolution 2023-280 mailed out a Notice to property owners on Bolger and Kashegaba Lakes of the Resolution;

AND WHEREAS the Council of the Municipality of Whitestone has further heard and reviewed information related to the "Bolger Landing" Access Point for negotiation purposes;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following:

THAT Municipal staff draft a formal notification advising the property owner/s on Bolger, Kashegaba and WahWashKesh Lakes:

1. **THAT** a revised deadline for owner/s of private docks, rail systems / shore dockers, private storage containers that are located at "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing, to remove them by an extended date of August 6, 2024; and
2. **THAT** any private docks, rail systems / shore dockers, private storage containers that remain at the "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing past the revised date of August 6, 2024 will be removed and disposed off by the Municipality of Whitestone or their Agents with no further formal notice; and
2. **THAT** it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

THAT the Municipality of Whitestone send out the formal notification letters to property owners on Bolger Lake, Kashegaba Lake and Wahwashkesh Lake in the form of Registered Mail (No required signature); and

THAT staff arrange for the removal of Shore Dockers, Storage Units, Docks, Trailers or other structures that are not removed by the August 6, 2024 date noted above in items 1, 2 and 3 and any expenses or legal fees will be at the owners expense.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie		X	

Carried



THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department

255 Christina Street N. PO Box 3018
 Sarnia ON Canada N7T 7N2
 519-332-0330 (phone) 519-332-3995 (fax)
 519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

January 19, 2024

The Right Honourable Justin Trudeau
 Prime Minister of Canada
 80 Wellington Street
 Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Dear Prime Minister:

Re: Carbon Tax

At its meeting held on January 15, 2024, Sarnia City Council adopted the following resolution:

Whereas the federal government recently increased the carbon tax in April 2023 and will almost triple it by 2030; and

Whereas the Parliamentary Budget officer has admitted that when fiscal and economic impacts of the federal fuel charge are considered that the vast majority of households will see a staggering loss; and

Whereas this tax flows through from producers to transporters to the grocery store floor for our citizens; and

Whereas this tax does very little to reduce pollution and emissions; and

Whereas two thirds of Canadians are approximately \$200 away or less from not being able to pay all their bills at the end of the month; and

Therefore, be it resolved that Sarnia City Council write a Letter to the Federal government (and copied to other Municipalities for their consideration) strongly urging them to cancel the carbon tax which is financially hurting our citizens at a time

when affordability concerns are at an all-time high to ease the financial and inflationary pressure on our Citizens.

Your consideration of this request is respectfully requested.

Yours Sincerely,

A handwritten signature in cursive script, appearing to read 'Amy Burkhart'.

Amy Burkhart
City Clerk

cc: All Ontario Municipalities

"Unlocking the North's Potential".

2024 FONOM Conference

Hosted by the City of Greater Sudbury, May 6-8, 2024

Holiday Inn 1696 Regent St. Sudbury, Ontario (705) 522-3000

Don't miss out! This year's **in-person** Conference will be informative for municipal representatives on issues relevant to Northern municipalities.

This year's Conference includes displays from a selection of exhibitors and the opportunity to network and discuss leading practices with other municipal representatives.

Need a place to stay? Book a hotel room at the [Holiday Inn and Conference Centre](#) by calling 705-474-5800. Use booking code: 'FON'

Registration Ends April 19 at 4:30 pm

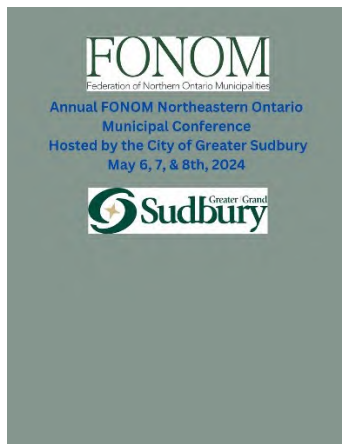
To register and for more information, visit:

meethere@greatersudbury.ca

Please contact the City of Greater Sudbury Tourism Department for all conference inquiries.

Phone: 1-866-451-8525

Email: meethere@greatersudbury.ca



May 6, 7 and 8, 2024 at the Holiday Inn 1696 Regent St. Sudbury, Ontario

Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: _____

Title/Position: _____

Municipality or Organization: _____

Address: _____

Postal Code: _____ E-mail: _____

Tel: _____ Fax: _____ Cell: _____

Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 7 <input type="checkbox"/>	\$400
	After April 7 <input type="checkbox"/>	\$440
One Day – Monday, May 6 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
One Day – Tuesday, May 7 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops, Ministers' Forum on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 7 <input type="checkbox"/>	\$190
	After April 7 <input type="checkbox"/>	\$220
One Day – Wednesday, May 8 Includes breakfast, lunch, morning break and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member and several sessions.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$145
(Payable to the City of Greater Sudbury)	Total	\$
	HST - 13%	\$
	Final Total	\$

Send payment and completed form to: The City of Greater Sudbury
ATTEN: Sudbury Tourism
200 Brady St
Sudbury ON P3A 5P3

Inquiries:
Email: meethere@greatersudbury.ca

Please register by April 7th to will guarantee the lower price. Payment must be received by the first day of the conference.
Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th, 2024, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

CORRESPONDENCE

Ontario
Provincial
Police Police
 provinciate
 de l'Ontario



WEST PARRY SOUND DETACHMENT
1 North Road
Parry Sound, ON P2A 0C1

Tel: (705) 746-4225 Fax: (705) 746-9731

Dear Mayor, Council, and All,

In response to Councillor Ward's inquiry regarding marine-related incidents on Georgian Bay, I wanted to provide some relevant data collection by our detachment. Its important to note that the information pertains to West Parry Sound Marine rather than being specific to any particular area.

According to our Records Management System, the police responded to a total of 48 separate marine occurrences within West Parry Sound. Additionally, our records indicate that marine-related patrol hours for the last season amounted to 1086.75.

Please let me know if you require any further information or if there are any specific questions you'd like addressed regarding marine incidents in our area.

Thank you for your attention to this matter.

A handwritten signature in black ink, appearing to read "Helena WALL".

Helena WALL

Detachment Commander
West Parry Sound detachment
VNET 504-5810
Cell # 705-929-7211



Hon. Todd McCarthy
 Minister of Public and
 Business Service Delivery
 5th Floor
 777 Bay St.
 Toronto, ON M7A 2J3
 VIA EMAIL:
Todd.McCarthy@pc.ola.org

MPP Jill Dunlop
 Unit 9
 575 West St. S
 Orillia, Ontario L3V 7N6
 VIA EMAIL:
Jill.Dunlop@pc.ola.org

Jim Cassimatis, BAO Interim
 CEO/Registrar
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 Suite 500
 Toronto, ON M2N 6N5
 VIA EMAIL:
info@thebao.ca

MPP Brian Saunderson
 Suite 28
 180 Parsons Rd.
 Alliston, ON L9R 1E8
 VIA EMAIL:
Brian.Saunderson@pc.ola.org

Township of Puslinch
 7404 Wellington Road 34
 Puslinch, ON N0B 2J0
www.puslinch.ca

February 22, 2024

RE 6.2 Clearview Township Support Resolution Cemetery Administration Management & 6.3 Tay Township Support Resolution Cemetery Administration Management Support

Please be advised that Township of Puslinch Council, at its meeting held on January 10, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-003: Moved by Councillor Hurst and
 Seconded by Councillor Sepulis

That the Consent Agenda item 6.2 and 6.3 listed for January 10, 2023 Council meeting be received for information; and

Whereas Puslinch Council supports the Resolutions from Tay Township and Clearview Township regarding Cemetery Administration Management, that staff be directed to send a support resolution accordingly.

CARRIED



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: Ontario Municipalities

December 12, 2023

File: C00.2023

Hon. Todd McCarthy
Ministry of Public and Business Service Delivery
777 Bay Street, 5th Floor
Toronto ON M5B 2H7

Sent by Email

RE: Cemetery Transfer/Abandonment Administration & Management Support

Please be advised that Council of the Township of Clearview, at its meeting held on December 11, 2023, passed a resolution regarding Cemetery Transfer/Abandonment Administration & Management Support as follows:

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

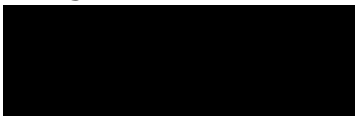
Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries; Page 6 of 7
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities. Motion Carried.

For reference, please find attached the Staff Report LS-032-2023 that provides background for the above resolution. If you have any questions, please do not hesitate to contact the undersigned.

Regards,



Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Jim Cassimatis, BAO Interim CEO/Registrar
MPP Simcoe Grey, Brian Saunderson
Ontario Municipalities

To: Mayor and Council

From: Sasha Helmkey, Clerk/Director of Legislative Services

Date: December 11, 2023

Subject: Report # LS-032-2023 – Cemetery Transfer/Abandonment Administration & Management Support

Recommendation

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-032-2023 (Cemetery Transfer/Abandonment Administration & Management Support) dated December 11, 2023; and,

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities.

Background

Under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed.

Over the last decade there appears to be a trend where cemeteries in Ontario are being transferred, whether through abandonment or a mutually agreed upon transfer, to the care and control of municipalities. This is often seen when there is a breakdown in existing cemetery boards and/or when churches cease operations. For many existing private cemetery boards their board members and volunteers are aging and are unable to assist with the operations and maintenance of the cemetery any longer. Finding new members proves to be difficult for these boards to continue. In addition to aging board members, there are other issues that are contributing to the increase in cemetery transfers:

- high maintenance costs
- inaccuracy of records
- lack of financial and human resources to effectively operate and maintain the cemetery

- increased regulatory processes that require ongoing training for selling of interment rights, and the financial operation of the care and maintenance fund, etc.

Township Owned Cemeteries

The Township of Clearview currently owns and operates nine (9) cemeteries within its geographic boundaries. Out of these nine cemeteries, four (4) are considered active meaning that there are still interment rights to be sold, or burials to take place. Below is a chart outlining these cemeteries and their status:

Cemetery Name	Address	Status
Batteau Hill Cemetery	2670 County Road 124, Duntroon	Inactive
Bethel Union Cemetery	2249 Creemore Avenue, New Lowell	Inactive
Dunedin Union Cemetery	9 Turkeyroost Lane, Dunedin	Active
Duntroon Pioneer Cemetery	2870 County Road 124, Duntroon	Inactive
Lavender Cemetery	827103 Mulmur/Nottawasaga Townline, Creemore	Active
Old Zion Presbyterian Church Cemetery	6130 Highway 26, Sunnidale Corners	Inactive
Second Line Nottawasaga Cemetery	2279 County Road 42, Stayner	Active
Stayner Union Cemetery	7661 Highway 26, Stayner	Active
Zion Presbyterian Church Cemetery	12358 County Road 10, Sunnidale Corners	Inactive

For the Dunedin and Stayner Union Cemetery, the Township looks after the maintenance and burials through a third-party contractor. The maintenance and burials for the Lavender Cemetery are conducted through the Board. For the Second Line Nottawasaga Cemetery all the interment rights have been sold, but there remains one burial to be completed. The cost to maintain an active cemetery is expensive. Although burial costs and the installation of markers, etc. are cost recovery through the purchaser, grounds maintenance is not.

Inactive cemeteries still require consistent grounds maintenance, which includes any monument restoration for health and safety, and record searches for the public register.

Comments and Analysis

When analyzing the number of cemeteries that Clearview Township currently owns and operates, maintenance and administration is a large undertaking. To add any additional cemeteries by way of transfer or abandonment will only compound the issues the Township is already facing. In the past year, the Township has been approached by two separate entities regarding possible cemetery transfers. When a board or cemetery transfers ownership to the municipality, the issues are transferred with it. Municipalities are not immune to the same concerns. It becomes a strain on municipal resources, financially, administratively, and operationally.

Administrative Impact

From an administrative perspective the management of four active cemeteries is both time consuming and complex. No interment is the same, and providing good customer service takes time especially for those making arrangements while also dealing with grief. Administrative tasks include but are not limited to: interment right sales and mapping, burial contracts and scheduling, monument placement, historical record searches, plot and monument staking, fees and charges review, family transfers of interment rights and annual reporting to the Bereavement Authority of Ontario (BAO).

- **Incomplete records**

Often the records accepted by the Township from a dissolved cemetery board or church are incomplete and disorganized. This is no fault of the previous board members, as they are also often operating with limited resources. However, it does make it difficult to manage the cemetery post-transfer when records are sparse. Understanding which plots are occupied and by who is critical to the sound management of a cemetery. Unfortunately, this is not made possible in all cases because of incomplete records. In addition, records received during a transfer usually are maintained under different records management standards and are often organized and named inconsistently. Adaptation to Township records keeping practices takes time.

- **Lack of human resources**

Cemetery management is a highly regulated professional field, with the responsibility of which is often placed on public sector employees who may have limited knowledge of cemeteries in general. With reduced resources within municipalities especially rural ones, the management of cemeteries often becomes a secondary responsibility to another position. There is also a lack of affordable training available for municipal employees who are required to abide by regulations set out by the FBCSA and the BAO.

- **Increased regulatory processes**

Annual reporting requirements of the BAO can be extensive and complex. This includes monitoring the number of interments, the transfers to the Care and Maintenance Fund (C&M), and how the C&M fund can be used. There are also regulations pertaining to maintaining a public register, how sales are to be conducted and strict guidelines on Cemetery By-law approvals, and expansions including the erection of columbaria structures.

- **Inconsistent cemetery regulations**

Cemeteries can have many different regulations related to plot size, number of burials allowed in a given plot, monument size, what types of flowers/shrubs are allowed to be installed near a headstone etc. The transfer of different cemeteries having inconsistent regulations can make it difficult to adapt management practices in order to maintain original cemetery operational standards.

Operational Impact

Similarly, from an operational perspective the grounds maintenance of cemeteries, whether active or inactive, is both time consuming and complex. A key issue when analyzing the maintenance component of cemetery management is the lack of financial resources to support the operation. Cemetery maintenance includes, but is not limited to: grass cutting (whipper snipping around monuments), tree and shrub maintenance, monument and corner stone maintenance, water pipe and washroom monitoring, and general upkeep of cemetery grounds (removal of debris, etc.).

- **High maintenance costs**

As with many services, there are rising costs to contend with. Municipalities have adopted different models to address the maintenance of such, with third party contractors being commonly used or it becomes the responsibility of an internal department such as Parks & Recreation. Regardless the model, the costs have increased significantly over the last decade with equipment purchases/upgrades, insurance requirements for third-party contractors, and the time it takes to cut the grass and whipper snip around monuments. To put it into perspective, the Stayner Union Cemetery with the expansion is 25 acres with monuments to manoeuvre around during ground care. Other considerations for maintenance includes monument restoration and ensuring that they are not deteriorated to the point where they are unsafe. This is important for older cemeteries where restoration hasn't been provided in the past and there are many deteriorating monuments.

- **Cost of cemetery management software**

Cemetery Management Software can help municipalities manage cemetery records, including plot sale contracts, interment rights certificates, and regulatory reporting.

However, these software solutions are often expensive and require a large amount of staff time to implement especially with incomplete data and records. These software solutions range in price from \$5,000 to \$100,000 with annual maintenance costs. This investment in software can be a large budget request and one that would need to be supported from taxation with the limited funds in cemetery general accounts.

- **Inadequate Care and Maintenance funds**

When the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) was enacted, it stipulated that a care and maintenance fund for a cemetery shall be established. A cemetery operator is required to make contributions to the fund from the sale of in-ground graves, crypts, tombs, niches, scattering rights and monument installation. The contribution is prescribed under the FBCSA and differs dependant on the interment type. The idea is that the fund (income earned from the fund - interest) pays for maintenance costs after a cemetery has stopped making sales. In reality, this concept does not produce enough funds to maintain a cemetery. Looking at the Stayner Union Cemetery as an example, for the very basics (grass cutting and whipper snipping) the interest from the care and maintenance fund does not provide enough monies to maintain the cemetery for the 7 months it's required. In addition, the care and maintenance fund is also to be utilized for the stabilization, maintenance and security of markers. Cemeteries are not self funding, and maintenance of such is becoming a larger budget concern.

Support Request

Cemetery transfers and abandonments have been an ongoing concern for Clearview Township for many years. When you look at the large geography of the Township there are many cemeteries within the boundaries that have the potential to be transferred. To gauge the concern of other municipalities on this issue, staff addressed it at a Simcoe County Clerks group discussion. Many neighbouring municipalities expressed that they were dealing with the same issues and have also been approached by different external entities on possible transfers.

As result of the discussion, it was agreed that to assist with the real concerns with transfers and abandonments of cemeteries, it's vital that the Province provide assistance to adequately support this infrastructure. Support can be provided in many different forms, with staff making the following recommendations for the Ministry of Public and Business Service Delivery and the BAO:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

There is not one solution to solve all the issues, but at the very least it's important to identify the concerns and have open and real discussions at the provincial level on what support can be provided.

Clearview's Strategic Plan

The above initiative supports the following strategic pillars:

- Governance

Financial Implications

It is difficult to identify an exact dollar amount that can be attributed to a cemetery transfer/abandonment to the municipality. Every transfer is different and depends on a multitude of factors beginning with the cemetery status (active/inactive), acreage, care and maintenance fund (if any), maintenance of records, etc. What is being recommended by staff by way of support from the province is not meant to erase the costs entirely, but rather, to alleviate the financial burden in some capacity.

Report Appendices

Not applicable.

Approvals

Submitted by:	Sasha HelmKay, B.A., Dipl. M.A., AOMC, Clerk/Director of Legislative Services
Reviewed by:	Krista Pascoe, Deputy Clerk
Financial Implications Reviewed by:	Kelly McDonald, Treasurer
Approved by:	John Ferguson, CAO

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



December 21, 2023

Hon. Todd McCarthy
Minister of Public and Business Service Delivery
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

sent via email Todd.McCarthy@pc.ola.org

Dear Hon. Todd McCarthy,

Re: Provincial Cemetery Management Support Request – Tay Township

Tay Township Council passed the following resolution during the December 20, 2023 Council Meeting regarding the Provincial Cemetery Management Support Request:

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

TAY TOWNSHIP

450 Park Street
PO Box 100
Victoria Harbour, Ontario
L0K 2A0



And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

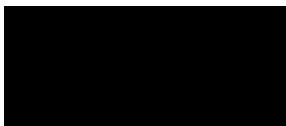
Now Therefore Be It Resolved that Council of the Township of Tay requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Sent on behalf of Tay Township Council.

Yours truly,



Katelyn Johns, MPPA
Municipal Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar, Hon. Jill Dunlop, Minister of Colleges and Universities/MPP, and all Ontario municipalities.



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, November 7, 2023

Resolution # RC23265	Meeting Order: 10
Moved by: <i>Cathy Fannon</i>	Seconded by: <i>J. Mal</i>

WHEREAS Canada has 90,000 volunteer firefighters who provide fire and all hazard emergency services to their communities; in addition, approximately 8,000 essential search and rescue volunteers respond to thousands of incidents every year; and

WHEREAS many of these individuals receive some form of pay on call, an honorarium, or are given some funding to cover expenses, but they do not draw a living wage from firefighting; and;

WHEREAS without volunteer firefighters and search and rescue volunteers, thousands of communities in Canada would have no fire and emergency response coverage; and;

WHEREAS in 2013, the federal government initiated a tax credit recognizing these individuals, and calling on the federal government to increase this tax credit from \$3,000 to \$10,000; and;

WHEREAS volunteer firefighters account for 71% of Canada's total firefighting essential first responders;

- The tax code of Canada currently allows volunteer firefighters and search and rescue volunteers to claim a \$3,000 tax credit if 200 hours of volunteer services were completed in a calendar year;
- This works out to a mere \$450 per year, which we allow these essential volunteers to keep of their own income from their regular jobs, \$2.25 an hour;
- If they volunteer more than 200 hours, which many do, this tax credit becomes even less;
- These essential volunteers not only put their lives on the line and give their time, training and efforts to Canadians, but they also allow cities and municipalities to keep property taxes lower than if paid services were required;

p.2...



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

- It would also help retain these volunteers in a time when volunteerism is decreasing.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Wawa call upon the Government of Canada to support Bill C-310 and enact amendments to subsections 118.06 (2) and 118.07 (2) of the Income Tax Act in order to increase the amount of the tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000; and;

FURTHERMORE THAT a copy of the resolution be shared with the Association of Fire Chiefs of Ontario, Algoma Mutual Aid Association, Association of Municipalities of Ontario and all Ontario municipalities.

RESOLUTION RESULT		RECORDED VOTE	
<input checked="" type="checkbox"/>	CARRIED	MAYOR AND COUNCIL	YES NO
<input type="checkbox"/>	DEFEATED	Mitch Hatfield	
<input type="checkbox"/>	TABLED	Cathy Cannon	
<input type="checkbox"/>	RECORDED VOTE (SEE RIGHT)	Melanie Pilon	
<input type="checkbox"/>	PECUNIARY INTEREST DECLARED	Jim Hoffmann	
<input type="checkbox"/>	WITHDRAWN	Joseph Opato	

Disclosure of Pecuniary Interest and the general nature thereof.

- Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL

This document is available in alternate formats.



January 22, 2024

Cheryl Gallant
House of Commons
Ottawa, ON K0J 1H0

Sent via email: cheryl.gallant@parl.gc.ca

Re: Support of Bill C-310 and Amendments to Subsections 118.06 (2) & 118.07 (2) of the *Income Tax Act* (Tax Credit for Volunteer Firefighters)

Dear Ms. Gallant,

Please be advised that at the Regular Council Meeting on January 18th 2024, the Township of Greater Madawaska Council passed the following resolution, supporting the attached resolution from the Municipality of Wawa regarding Support of Bill C-310 and Amendments to Subsections 118.06 (2) & 118.07 (2) of the *Income Tax Act* (Tax Credit for Volunteer Firefighters).

Resolution #9-24

Moved by Councillor Thomson

Seconded by Councillor Levesque

That Council support Municipality of Wawa's Resolution #RC23265 in support of Bill C-310 and Amendments to Subsections 118.06 (2) and 118.07 (2) of the Income Tax Act (Tax Credit for Volunteer Firefighters); and That Council direct staff to share a copy of this resolution with the Association of Fire Chiefs of Ontario, Association of Municipalities of Ontario, all Ontario Municipalities, and Renfrew-Nipissing-Pembroke MP
Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email.

Sincerely,

Robin Emon, Clerk

613-752-2229

clerk@greatermadawaska.com

cc: Sent via e-mail

Association of Fire Chiefs of Ontario – info@oafc.on.ca

The Association of Ontario Municipalities (AMO) – resolutions@amo.on.ca

All Ontario Municipalities



Council Resolution Form

Date: 18 Jan 2024 No: Resolution No.9-24
 Moved By: Councillor Thomson Disposition: CARRIED.
Seconded by Councillor Levesque
 Item No: 10.1

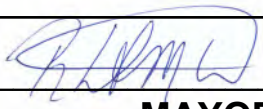
Description: Volunteer Firefighter Tax Credits - Council Resolution Municipality of Wawa

RESOLUTION:

That Council support Municipality of Wawa's Resolution #RC23265 in support of Bill C-310 and Amendments to Subsections 118.06 (2) and 118.07 (2) of the *Income Tax Act* (Tax Credit for Volunteer Firefighters); and

That Council direct staff to share a copy of this resolution with the Association of Fire Chiefs of Ontario, Association of Municipalities of Ontario, all Ontario Municipalities, and Renfrew-Nipissing-Pembroke MP.

Recorded Vote Requested by:		
.....		
	Yea	Nay
J. Levesque	_____	_____
T. Popkie	_____	_____
L. Thomson	_____	_____
R. Tripp	_____	_____
R. Weir	_____	_____



MAYOR

Declaration of Pecuniary Interest:

 Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

Whereas these individuals receive some form of pay to cover expenses, but do not draw a living wage from firefighting;

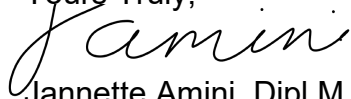
Therefore Be It Resolved That the Council of the County of Frontenac calls upon the Government of Canada to support Bill C-310 and enact amendments to the Income Tax Act to increase the amount of tax credits for volunteer firefighting and search and rescue volunteer services from \$3,000 to \$10,000; and,

Further That a copy of this resolution be forwarded to the Association of Fire Chiefs of Ontario, Office of the Fire Marshall, Mark Gerretsen, MP, Kingston and the Islands, Scott Reid, MP, Lanark - Frontenac - Kingston, the Association of Municipalities of Ontario, and all Ontario municipalities.

Carried

I trust you will find this in order; however should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenacounty.ca.

Yours Truly,



Jannette Amini, Dipl.M.M., M.A. CMO
Manager of Legislative Services/Clerk

Copy: File

February 26, 2024

SENT VIA E-MAIL

4800 South Service Road
Beamsville, On, L3J 1L3

Attention: Town of Lincoln

RE: Correspondence Endorsement – Support of Bill C-310 and Amendments to Subsections 118.06(2) and 118.07(2) of the Income Tax Act (Tax Credit for Volunteer Firefighters)

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on February 20, 2024, received, and endorsed the correspondence from the Town of Lincoln dated February 7, 2024, regarding Support of Bill C-310 and Amendments to Subsections 118.06(2) and 118.07(2) of the Income Tax Act (Tax Credit for Volunteer Firefighters) with the following motion:

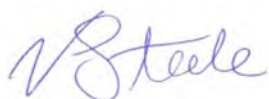
Moved: Councillor Korstanje

Seconded: Councillor Charrois

Resolved that Council endorse the Town of Lincoln's resolution regarding Support of Bill C-310 and Amendments to Subsections 118.06(2) & 118.07 (2) of the Income Tax Act (Tax Credit for Volunteer Firefighters).

If you require any additional information, please let me know.

Regards,



Victoria Steele
Town Clerk

Cc: Association of Fire Chiefs of Ontario
The Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

February 26, 2024

Via Email

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for
'Ineligible' Sources**

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2024-52
Moved by: Paul Sowrey
Seconded by: Jim Cushman

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

...2

Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

Carried.”

Your attention to this matter is greatly appreciated.

Sincerely,



Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks
Honourable Graydon Smith, MPP Parry Sound-Muskoka
All Ontario Municipalities



4800 SOUTH SERVICE RD
BEAMSVILLE, ON LOR 1B1
905-563-8205

February 28, 2024

SENT VIA EMAIL: [Premier\(a\)ontario.ca](mailto:Premier(a)ontario.ca)

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen’s Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23
Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,



Julie Kirkelos

Town Clerk

jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Association of Municipalities of Ontario (AMO)
Ann-Marie Norio, Clerk, Niagara Region
Local Area Municipalities
All Ontario Municipalities

THE CORPORATION OF THE TOWNSHIP OF SEGUIN

BY-LAW NO. 2024-027

Being a By-law to authorize the execution of Amendment #1 to the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement.

WHEREAS on the 7th day of September, 2021 the Council of The Corporation of the Township of Seguin enacted By-law No. 2021-071, Being a By-law to authorize the execution of a West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement ("Partnership Agreement") for the purpose of acting as an agent on behalf of the Municipalities, in the constructing, maintaining, and operating of the West Parry Sound Recreation and Cultural Centre;

AND WHEREAS section 14 of the Partnership Agreement prohibits the borrowing of funds except in very limited circumstances;

AND WHEREAS section 23 of the Partnership Agreement provides for the terms of the Partnership Agreement to be changed, as contemplated herein, upon a two-thirds vote of the Municipalities;

AND WHEREAS it is deemed expedient to amend the Partnership Agreement to authorize the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board to obtain bridge financing and /or a line of credit for cash flow purposes, up to an amount of \$13.5 million dollars in order to facilitate the construction of the WPS Recreation & Cultural Centre.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SEGUIN HEREBY ENACTS AS FOLLOWS:

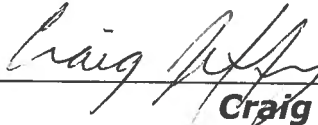
1. **THAT** the Council of The Corporation of the Township of Seguin does hereby authorize and direct the Mayor and the Clerk to execute, under the Seal of The Corporation, the Amendment #1 to the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement.
2. **THAT** the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to give effect to this By-law.

READ a FIRST, SECOND and THIRD TIME, PASSED and ENACTED this

20th day of February, 2024.



**Ann MacDiarmid,
Mayor**



**Craig Jeffery,
Clerk**



**AMENDMENT #1 TO THE:
West Parry Sound Recreation and Cultural Centre
Joint Municipal Service Board Agreement**

BETWEEN:

The Corporation of the Township of the Archipelago

and

The Corporation of the Township of Carling

and

The Corporation of the Municipality of McDougall

and

Corporation of the Township of McKellar

and

The Corporation of the Town of Parry Sound

and

The Corporation of the Township of Seguin

(collectively referred to herein as "**Municipalities**")

WHEREAS the Municipalities signed the West Parry Sound Recreation and Cultural Centre Joint Municipal Service Board Agreement ("**Partnership Agreement**") as at September 10, 2021;

AND WHEREAS section 14 of the Partnership Agreement prohibits the borrowing of funds except in very limited circumstances;

AND WHEREAS section 23 of the Partnership Agreement provides for the terms of the Partnership Agreement to be changed, as contemplated herein, upon a two-thirds vote of the Municipalities;

NOW THEREFORE, IN CONSIDERATION of one dollar and other good and valuable consideration, the Municipalities agree as follows:

Section 2 of the Partnership Agreement is hereby amended by the addition of the changes shown below:

Delegated Authority

2. The Board has full authority and necessary powers to manage the construction, operation and maintenance of the Centre including:

- (a) initiating the design and construction of the Centre;
- (b) obtaining approvals;
- (c) issuing requests for proposals and contracting for services;
- (d) entering into agreements with individuals, corporations and other levels of government, including but not limited to, the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Community, Culture and Recreation Stream;
- (e) fundraising and obtaining sponsorships;
- (f) acquiring ownership and/or leasehold interest in property;
- (g) operating bank accounts and other transactions;
- (h) receiving funding from upper levels of government;
- (i) approving the annual Operating and Capital Budget;
- (j) setting public user fees;
- (k) executing conveyances of any surplus property; and
- (l) obtaining bridge financing and /or a line of credit for cash flow purposes, up to an amount of \$13.5 million dollars in order to facilitate the construction of the WPS Recreation & Cultural Centre.

This change shall be effective as of the 14th day of February, 2024 upon the signatures of four of the six Municipalities.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested to by their proper signing officers in that behalf as of the 14th day of February, 2024.

The Corporation of the Township of The Archipelago

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

The Corporation of the Township of Carling

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

The Corporation of the Municipality of McDougall

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

Corporation of the Township of McKellar

By: _____
Name:
Title:


By: _____
Name:
Title:
We have authority to bind the corporation.

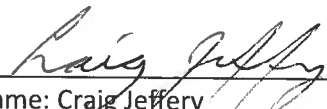
The Corporation of the Town of Parry Sound

By: _____
Name:
Title:

By: _____
Name:
Title:
We have authority to bind the corporation.

The Corporation of the Township of Seguin

By: 
Name: Ann MacDiarmid
Title: Mayor

By: 
Name: Craig Jeffery
Title: Clerk
We have authority to bind the corporation.





February 16, 2024

RE: Township of the Archipelago – Support for the Re-installation of the Flashing Light at the Intersection of Woods Road and Highway 69

At the Township of Parry Sound Area Industrial Park Boards meeting held on February 15, 2024 the Board passed the following resolution:

Resolution 2024-02-02

Hamer/McDonald

NOW THEREFORE BE IT RESOLVED that the Parry Sound Area Industrial Park Board supports the Township or the Archipelago’s resolution requesting for the installation of a flashing light at the intersection of Highway 69 and Woods Road.

Carried

If you require further information, please do not hesitate to contact the undersigned at 705-342-5856 ext. 9181 or mtaylor@carling.ca

Sincerely

Mackenzie Taylor
Deputy Clerk



Township of The Archipelago

9 James Street Parry Sound, ON P2A 1T4

Phone: (705) 746-4243 • Fax: (705) 746-7301

www.thearchipelago.ca

February 14, 2024

Township of Carling
2 West Carling Bay Road
Nobel, ON
P0G 1G0

RE: Support for the Re-installation of the Flashing Light at the Intersection of Woods Road and Highway 69

Township of Carling Mayor and Council,

At the January 19, 2024, Township of The Archipelago Council Meeting, Council reviewed correspondence from ratepayers regarding a request for the flashing light at the intersection of Woods Bay and Highway 69, located within the jurisdiction of the Township of Carling, to be re-installed.

As you are aware, this intersection holds significance for the Skerryvore community in the Archipelago, as many Skerryvore residents rely on this route to access their permanent and seasonal homes. The residents who regularly utilize this intersection have highlighted the highway's increased speed and busy two-way traffic has resulted in growing safety concerns. Furthermore, with the expanding usage of the Parry Sound and Area Industrial Park, it is anticipated that traffic in this area will only amplify the existing safety issues.

Understanding that the authorization for a flashing light at this intersection lies within the scope of the Ministry of Transportation, the Township of The Archipelago requests the Township of Carling to support our community's request for the re-installation of the flashing light at the Woods Bay and Highway 69 intersection. We believe that such a measure will play a pivotal role in mitigating potential property damage and personal injury.

We understand that addressing traffic safety is a collaborative effort, and we are open to assisting with any required applications or processes with the Ministry of Transportation. We kindly ask the Township of Carling to consider this request and to initiate an

investigation into viable options for enhancing safety at the mentioned intersection.

Thank you for your attention to this important issue. Your support in this matter is crucial for the well-being of our shared communities, and we appreciate your commitment to ensuring a safe and secure environment for all.

Sincerely,

A handwritten signature in cursive script that reads "Maryann Martin".

Maryann Martin, Municipal Clerk
Township of The Archipelago
mmartin@thearchipelago.ca | 705-746-4243 ext. 301

Enclosed:

- Township of The Archipelago 2024-015 Resolution



**The Corporation of The Township of The Archipelago
Council Meeting**

Agenda Number: 15.6.

Resolution Number 24-015

Title: Steve Spearing. Request for Township's support for a flashing light at the intersection of Highway 69 and Woods Rd.

Date: Friday, January 19, 2024

Moved by: Councillor Manners

Seconded by: Councillor Sheard

NOW THEREFORE BE IT RESOLVED that Council hereby supports the request from Craig Moore and Steve Spearing for the installation of a flashing light at the intersection of Hwy 69 and Woods Rd.

FURTHER BE IT RESOLVED that a copy of this resolution, with a letter of explanation, be sent to the Township of Carling, MPP Graydon Smith, Ministry of Transportation, West Parry Sound OPP Detachment and the Parry Sound and Area Industrial Park Board.

Carried

Ministry of Transportation

Ministère des Transports



Assistant Deputy Minister's Office
Integrated Policy and Planning
Division

Bureau du sous-ministre adjointe
Division des politiques et de la
planification intégrées

438 University Avenue
12th Floor
Toronto ON M5G 2K8
Tel. (647) 302-7129

438 Avenue University
12^e étage
Toronto ON M5G 2K8
Tel. (647) 302-7129

**Memo to Chief Administrative Officers re:
Licence Plate Renewal**

I am writing to provide further information regarding the Government of Ontario's announcement on Feb. 15, 2024, regarding proposed changes to the way licence plates are renewed in Ontario.

The government has announced it will be introducing legislation related to the renewal of licence plates in the coming days, and more details regarding the proposed changes will be released over the coming months.

It is important to note the Government of Ontario is not eliminating licence plate renewals nor is it proposing changes to the plate denial process. The introduction of a new plate renewal process will not change the way municipalities collect unpaid fines.

Plate denial information will continue to support municipal fine collection. As a plate nears its expiry date, the automated system will check if the plate has fines, outstanding tolls, or insurance issues. If the plate has none of these issues, it will be renewed automatically for one year. If the plate has any of these issues, renewal will not proceed and the vehicle owner will be notified that they need to take action, which will include paying any fines or their plate will expire.

Expired plates will continue to be subject to roadside enforcement.

MTO and partner ministries have consulted with key stakeholders, including municipal court managers, throughout the development of this proposal. Further consultations will be held in spring 2024 to discuss the proposal in more detail.

We thank you for your support on this important initiative.

If you have further questions, please contact Katie De Palma at katie.depalma@ontario.ca.

Sincerely,

Jonathan Lebi, Assistant Deputy Minister
Ministry of Transportation



SAVE THE DATE

**MSO-North
Ministry of Municipal Affairs and Housing**

2024 Northern Housing and Homelessness (Virtual) Forum

Date: Tuesday, May 28th, 2024 (from 10:30am-4:00pm EDT)

Location: Virtual meeting using Microsoft Teams platform

Agenda:

We are working on some exciting topics for you related to current housing and homelessness issues. Please mark your calendars with the date of this event as you don't want to miss out on important housing and homelessness updates and training.

Who Should Attend:

This half day session will be of interest to staff working within municipalities, District Social Services Administration Boards and Indigenous Housing Providers, who are involved in housing and homelessness initiatives, or have interest in the work of facilitating the creation of affordable and community housing initiatives. We believe that this will prove to be an essential and beneficial forum for everyone wanting to learn and collaborate on this important topic.

Why attend:

In addition to the impressive list of guest speakers that we are planning to invite, everyone who attends will leave the session with a greater understanding of current housing and homelessness issues, opportunities and a broader list of stakeholder contacts to engage with.

Registration form:

Feel free to register at anytime using this link: [Registration Form](#)

Please note that you should receive an automatic response that you are registered.

Inquiries:

<p>Cindy Couillard, Housing Team Lead – Sudbury Office Email: cindy.couillard@ontario.ca Phone: 706-665-2522</p>	<p>Jessica Vail, Housing Team Lead – Thunder Bay Office Email: jessica.vail@ontario.ca Phone: 807-633-6358</p>
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