



**The Corporation of the Municipality of Whitestone**

**Agenda of Regular Council Meeting  
Tuesday April 19, 2022**

Join Zoom Meeting **(Video)**  
<https://us02web.zoom.us/j/83491011191>

**(Phone Call Only)**

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 834 9101 1191 #

*Meetings are recorded. Both the audio and video are posted on the Municipal Website*

---

1. **Call to Order and Roll Call** **5:00 p.m.**
2. **Disclosure of Pecuniary Interest**
3. **Closed Session**

**Adjourn to Closed Session ®**

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of February 15, 2022.
- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
  - Human Resources Matters
- 3.3 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, pursuant to Ontario Municipal Act, Section 239. (2) (e)
  - Ongoing legal matter

**Reconvene to Open Session ®**

**RECESS**

**Open Session**

4. **Call to Order and Roll Call** **6:30 p.m.**

## National Anthem

### Indigenous Land Acknowledgement Statement

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

#### 5. Disclosure of Pecuniary Interest

#### 6. Approval of Agenda ®

##### Matters Arising from Closed Session

#### 7. Presentations and Delegations - None

#### 8. Planning Items - None

#### 9. Public Meeting - None

#### 10. Consent Agenda ®

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.*

##### 10.1 Council and Committee Meeting Minutes

10.1.1 Regular Council Meeting Minutes for April 5, 2022

10.1.2 Whitestone Environmental Stewardship Committee Meeting Minutes for March 2, 2022

##### 10.2 Unfinished Business (listed on page 4)

##### Matters Arising from Consent Agenda

#### 11. Accounts Payable

11.1 Accounts Payable ®

#### 12. By-Laws

12.1 By-law 25-2022 Being a By-law to appoint a Treasurer/Tax Collector for the Municipality of Whitestone and to repeal By-law 58-2021 ®

**13. Staff Reports**

- 13.1 Staff Report PW-2022-03  
Tender 2022-05, Supply, Delivery and Spread / Stockpile of Granular A ®
- 13.2 Staff Report PW-2022-04  
Tender 2022-04, Slurry Seal Treatment ®
- 13.3 Staff Report PW-2022-05  
RFP 2022-03, Heavy Duty Pickup Truck ®
- 13.4 Staff Report BLDG-2022-02  
Building Services Q1 Report ®

**14. Business Matters**

- 14.1 Report from WahWashKesh Landings Task Force  
regarding Paid and Enforced Parking ®.

**15. Correspondence**

**Matters Arising from Correspondence**

**16. Councillor Items**

**17. Questions from the Public**

**18. Confirming By-law ®**

**19. Adjournment ®**

## Unfinished Business

1	<p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p>	<p>A Public Meeting on these matters was held September 30, 2021.</p> <p>Municipal Planner John Jackson will review comments and correspondence received and provided a report back to Council in the near future.</p> <p>A meeting on this matter was held April 12, 2022</p> <p>A By-law in regard to this matter will be prepared for the May 3, 2022 Council meeting which will include adjustments in regard to Council comments as noted in the meeting minutes.</p>
2	<p>Animal and Bird Control By-law</p>	<p>Referred to Whitestone Agricultural Advisory Committee (April 2019.)</p> <p>Update on this matter as of March 16, 2020: A proposed/draft By-Law currently under review by the By-Law Enforcement Officers (March 2020) and the Committee.</p>
3	<p>Review of By-Law 20-2014 (being a By-Law for the licensing, regulating/governing of rental units in Whitestone)</p>	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed with the following.</p> <p>The Committee is currently reviewing options and working the Planner John Jackson to make revisions to the Zoning By-law</p>



## **Correspondence**

- A – Chief of Emergency Management for Ontario dated April, 2022 re municipal compliance
- B – Ministry of Indigenous Affairs dated April 7, 2022 re avian influenza (H5N1) in Ontario
- C – Chris Dyer and Wendy Kritzer date April 10, 2022 re Gooseneck Lake dock

# CONSENT AGENDA

**Regular Council *DRAFT* Meeting Minutes  
Tuesday, April 5, 2022, 5:00 p.m.  
Via Zoom Video Conferencing**

**Present:** George Comrie, Mayor  
Beth Gorham-Matthews, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk

**1. Roll Call and Call to Order**

Mayor Comrie commenced roll call and called the meeting to order at 5:03 p.m.

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record. No pecuniary interest was declared.

**3. Closed Session**

**Resolution No. 2022-105**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Joe McEwen

**Adjourn to Closed Session**

**WHEREAS** the *Municipal Act* Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

**NOW THEREFORE BE IT RESOLVED THAT** this Meeting be adjourned at 5:03 p.m. and that a Closed Meeting be convened subject to Section 239 (2) for the following matters:

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of March 15, 2022.
- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
  - Human Resources Matters
- 3.3 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (c)
  - Discussion regarding acquisition of lands

**Carried**

**Resolution No. 2022-106**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Beth Gorham-Matthews

**Reconvene to Open Session**

**THAT** this meeting be reconvened to an open session at 5:57 p.m.

**Carried**

**RECESS**

**4. Call to Order and Roll Call**

**6:31 p.m.**

**Present:** George Comrie, Mayor  
Beth Gorham-Matthews, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor  
Brian Woods, Councillor

**Staff:** Michelle Hendry, CAO/Clerk  
Barb Cribbett, Interim Treasurer  
Bob Whitman, Fire Chief

**Consultant:** John Jackson, Planner

**Other guests:** 8

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

**5. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record. No pecuniary interest was declared.

## 6. Approval of the Agenda

### Resolution No. 2022-107

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Joe McEwen

**WHEREAS** the Members of Council have been presented with an Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented.

**Carried**

### Resolution No. 2022-108

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

#### Matters Arising from Closed Session

3.1 Closed Session Meeting Minutes for Regular Council meeting of March 15, 2022.

**THAT** the Council of the Municipality of Whitestone approves the Closed Session Minutes of the Regular Council meeting of March 15, 2022.

**Carried**

### Resolution No. 2022-109

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

- 3.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
- Human Resources Matters

**THAT** the Council of the Municipality of Whitestone approves the following volunteers be appointed to the Thrift Shop Committee:

- Joanne Avery
- Pam Galloway

**Carried**

### Resolution No. 2022-110

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Joe McEwen

**THAT** the Council of the Municipality of Whitestone approves the following volunteer be appointed to the Recreation Committee:

- Jessica Anne Dreyer

**Carried**

**7. Presentations and Delegations - None**

**Resolution No. 2022-111**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

**Move into Committee of the Whole**

**THAT** this meeting move into Committee of the Whole at 6:42 p.m.

**Carried**

**8. Planning Items**

**8.1 Planning Items**

8.1.1 Consent Application B05/2022(W) – GREENWOOD

- Memorandum from John Jackson, Planner dated March 17, 2022

8.1.2 Consent Application B06/2022(W) – WORBOYS

- Memorandum from John Jackson, Planner dated March 29, 2022

**8.2 2022 Budget Discussions**

8.2.1 Staff Memo

Draft 2022 Operating and Capital/Special Projects Budget

**Resolution No. 2022-112**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Beth Gorham-Matthews

**Reconvene into Regular Meeting**

**THAT** this meeting be reconvened to the Regular Council meeting at 7:08 p.m.

**Carried**

**Matters Arising from Committee of the Whole**

**Resolution No. 2022-113**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**8.1 Planning Items**

8.1.1 Consent Application B05/2022(W) – GREENWOOD

- Memorandum from John Jackson, Planner dated March 17, 2022

**WHEREAS** John Jackson, Planner Inc., has prepared a **Revised** report for the Parry Sound Area Planning Board regarding Consent Application B05/2022(W) – GREENWOOD, Ted and Karen and provided a copy to the Municipality of Whitestone;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone receives this **Revised** report as information;

**AND THAT** the Council of the Municipality of Whitestone recommends this Consent Application for the creation of three new lots, two lot additions, together with rights-of-way to the proposed Lots 1 and 2 for approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal Fees and Charges By-law;
2. That the new lots receive 911 addressing from the Municipality;
3. That the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title, to the effect that the access to the proposed Lots 1 and 2 is by a private right-of-way;
4. That proposed lot No.1 be evaluated by a qualified fishery biologist to confirm that an area for a dock is available for the lot; and
5. That payment of all applicable planning fees be made to the Municipality of Whitestone.

<b>Recorded Vote:</b>	<b>YEAS</b>	<b>NAYS</b>	<b>ABSTAIN</b>
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**Resolution No. 2022-114**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

8.1.2 Consent Application B06/2022(W) – WORBOYS

- Memorandum from John Jackson, Planner dated March 29, 2022

**WHEREAS** John Jackson, Planner Inc., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B06/2022(W) – WORBOYS, Roger and provided a copy to the Municipality of Whitestone;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone receives this report as information;

**AND THAT** the Council of the Municipality of Whitestone recommends this Consent Application for the creation of two lots for approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal Fees and Charges By-law;
2. That the new lots receive 911 addressing from the Municipality;
3. That Council approve the lifting of the 0.3 metre reserve fronting the subject lands (retained lot and newly created lots);
4. That payment of all applicable planning fees be made to the Municipality of Whitestone

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**Resolution No. 2022-115**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

**8.2 2022 Budget Discussions**

8.2.1 Staff Memo

Draft 2022 Operating and Capital/Special Projects Budget

**Annual Road Grant Funding per By-law 30-2017**

**WHEREAS** By-law 30-2017, Being a By-law to adopt a protocol for the authorizing of annual grants for the purposes of assisting road maintenance costs to property owners on private and unassumed roads, provides that the grant to be provided shall be determined by Council during the yearly budget process, based on a calculation of the x factor and y factor, where:

x factor represents dollars (\$) per kilometer, and  
y factor represents dollars (\$) per household.

**THEREFORE, BE IT RESOVLED THAT** both the x and y factor be increased by 3.5% for 2022 and shall be \$359.45 and \$54.63 respectively;

**AND THAT** the total available funds in the 2022 operating budget for road grants be increased by a further 1% to allow for an increase in participation.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**



**Resolution No. 2022-116**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Beth Gorham-Matthews

**Draft Budget**

**THAT** the Council of the Municipality of Whitestone receive the Memo: Draft Operating and Capital/Special Projects Budget for the year 2022 prepared by Interim Treasurer Barb Cribbett;

**AND THAT** no adjustments be made to the Draft 2022 Operating and Capital/Special Projects Budget as presented;

**AND THAT** the 2022 tax rate increase be set at 3.5 % as recommended by the Treasurer;

**AND THAT** Public Notice be provided as per By-law 77-2007 that the Council of the Municipality of Whitestone will be giving consideration to a By-law to Adopt the 2022 Municipal Budget and set the 2022 Taxation Rates, on May 3, 2022.

**Carried**

**Resolution No. 2022-117**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe McEwen

**Boat Launches**

**THAT** inclusion in the 2022 capital budget of the Gooseneck Lake Dock is contingent upon the following prerequisites to be completed prior to the commencement of any procurement or installation work:

- (i) Staff investigate the site of the Gooseneck Lake Boat Launch to determine upgrades required to roads and/or shoreline, and
- (ii) Staff secure any crown land use permits and in-water works permits required for the proposed installation work, and
- (iii) An agreement for ongoing maintenance of the installation with an organization representing local users is in place.

**Carried**

**Resolution No. 2022-118**

**Moved by:** Councillor Brian Woods

**Seconded by:** Councillor Joe Lamb

**THAT** staff complete a needs study for the other public lake access points in the Municipality for which needs have not already been assessed to determine parameters such as volumes of anticipated use, size of parking area required, and upgrades required to roads and/or shoreline, and report back to Council at a future meeting.

**Carried**

**9. Public Meeting**

**Resolution No. 2022-119**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

**Move into Public Meeting**

**THAT** this meeting be moved into Public Meeting at 7:51 p.m.

**Public Meeting**

**1. Call to Order**

- Introductions were made by the Chairperson - Council, Staff and invited guests (John Jackson).

**2. Disclosure of Pecuniary Interest**

Mayor Comrie requested that any pecuniary interest be declared for the record. No pecuniary interest was declared.

**3. Meeting Protocol**

The Chairperson advised of the meeting protocol.

**4. Discussion:**

4.1 12728141 CANADA INC. (Jeff and Nancy Bray) - Proposed Zoning By-law amendment is to rezone Part Lots 33 and 34, Concession 1 geographic Township of McKenzie, fronting on Highway No. 520, from the Rural (RU) Zone to a General Commercial Exception Zone.

4.1.1 Correspondence received:

Letter of support from Scott and Jennifer Nash dated March 28, 2022.

CAO/Clerk Hendry confirmed that no other correspondence on the matter had been received.

**5. Adjournment**

**Resolution No. 2022-120**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

**Reconvene into Regular Meeting**

**THAT** this meeting be reconvened to the Regular Council meeting at 8:14 p.m.

**Carried**

**10. Consent Agreement**

**Resolution No. 2022-121**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Joe McEwen

**WHEREAS** the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 10.1 Council and Committee Meeting Minutes
  - 10.1.1 Regular Council Meeting Minutes for March 15, 2022
  - 10.1.2 Special Council Meeting Minutes for March 22, 2022
  - 10.1.3 Whitestone Public Library and Technology Centre Board Minutes dated February 22, 2022.

- 10.2 Unfinished Business (listed on page 4)

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Whitestone does hereby approve the Council Meeting Minutes of March 15, 2022 with a minor noted correction on page 7 and March 22, 2022 and receives for information all other items contained in the Consent Agenda dated April 5, 2022.

**Carried**

**Matters Arising from Consent Agenda - None**

**11. Accounts Payable**

**Resolution No. 2022-122**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

- 11.1 Accounts Payable

**THAT** the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$374,778.02 for the period March 15, 2022 to March 31, 2022.

**Carried**

**12. Staff Reports**

**Resolution No. 2022-123**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Brian Woods

- 12.1 Staff Report ADMIN-2022-07  
Whitestone Swim Program

**THAT** the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-07 (Whitestone Swim Program) for information,

**AND THAT** Staff be requested to proceed with hiring a Program Supervisor and an Instructor for the Whitestone Swim Program, to be held July 4 to 22, 2022.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

**13. By-laws**

**Resolution No. 2022-124**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

- 13.1 By-law 22-2022, being a By-law to amend Zoning By-law 07-2018 as amended, to rezone Part Lots 33 and 34, Concession 1 geographic Township of McKenzie, fronting on Highway No. 520, from the Rural (RU) Zone to a General Commercial Exception Zone – 12728141 CANADA INC. (Jeff and Nancy Bray)

**THAT** By-law 22-2022, being a By-law to amend Zoning By-law 07-2018 as amended, to rezone Part Lots 33 and 34, Concession 1 geographic Township of McKenzie, fronting on Highway No. 520, from the Rural (RU) Zone to a General Commercial Exception Zone (12728141 CANADA INC., Jeff and Nancy Bray) be Read a First and Second time this 5th day of April, 2022

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 5th day of April, 2022 and numbered By-law 22-2022.

<b>Recorded Vote:</b>	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

**Carried**

## 14. Business Matters

14.1 In-person Council Meeting discussion

**Clerks Note:** No decision was made on the matter which will be revisited at the May 3, 2022 Council meeting

### **Resolution No. 2022-125**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Brian Woods

#### **Curfew**

**THAT** Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour

**Carried**

## 15. Correspondence (listed on page 5)

### **Resolution No. 2022-126**

**Moved by:** Councillor Joe McEwen

**Seconded by:** Councillor Brian Woods

**WHEREAS** the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the April 5, 2022 Council agenda;

**AND NOW THEREFORE BE IT RESOLVED THAT** Council receive the correspondence items for information, with the following extracted for further discussion/action:

A. Township of Strong resolution regarding Ontario Health Teams dated March 8, 2022.

**Carried**

#### **Matters Arising from Correspondence**

Mayor Comrie spoke about the Ontario Health Teams and the decisions that will be made on this matter in the future.

## 16 Councillor Items

Councillor Gorham Matthews noted that a number of in-person events are being planned:

- Easter Bunny Event on the Easter Weekend
- Grassroots Growth Seminar, April 21
- Earth Day Event, April 22

Mayor Comrie noted that Canada Day event planning is underway

- Friday July 1<sup>st</sup> there are family activities planned, food will be available and Fireworks in the evening

**17 Questions from the Public**

**18 Confirming By-law**

**Resolution No. 2022-127**

**Moved by:** Councillor Beth Gorham-Matthews

**Seconded by:** Councillor Brian Woods

**THAT** By-law 23-2022 Being the Confirmatory By-law for the Council meeting of Tuesday, April 5, 2022, be given a First, Second, Third and final reading and is passed as of this date.

**Carried**

**18. Adjournment**

**Resolution No. 2022-128**

**Moved by:** Councillor Joe Lamb

**Seconded by:** Councillor Joe McEwen

**WHEREAS** the business of this Meeting has concluded;

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 9:30 p.m. until the Special Council meeting of Tuesday, April 12 at 6:30 p.m. or at the call of the chair.

**Carried**

---

**George Comrie**

**Mayor**

---

**Michelle Hendry**

**CAO/ Clerk**



21 Church Street  
Dunchurch, Ontario P0A 1G0  
Phone: 705-389-2466 ~ Fax: 705-389-1855

www.whitestone.ca  
E-mail: info@whitestone.ca

**Minutes**  
**Whitestone Environmental Stewardship Committee meeting**  
**Wednesday, March 2, 2022 at 7:00 p.m.**  
**via Zoom Video Conferencing and Phone-In**

**Present:** Lynn Brennan  
Ian Crawford  
Councillor Beth Gorham-Matthews  
Councillor Joe McEwen  
Dennis Morrison  
Scott Nash  
Juliette Terry

**Regrets:** Patricia Moleirinho  
Rob Morrison  
David West  
Anne Wright

.....

1. **CALL TO ORDER**

Councillor Beth Gorham-Matthews called the meeting to order at 7:05 p.m.

**Indigenous Land Acknowledgement Statement**

*The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.*

*We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.*

*This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.*

2. **DISCLOSURE OF PECUNIARY INTEREST**

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

3. **ADOPTION OF THE AGENDA**

2022-07ESC Moved by Ian Crawford  
Seconded by Lynn Brennan

**WHEREAS** the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

**BE IT RESOLVED THAT** the Agenda for this meeting be adopted as presented and circulated. **Carried**

**4. ADOPTION OF MINUTES**

2022-08ESC Moved by Joe McEwen  
Seconded by Lynn Brennan

**WHEREAS** the Whitestone Environmental Stewardship Committee is in receipt of the February 2, 2022 meeting minutes.

**AND WHEREAS** there are no errors, omissions or amendments;

**BE IT RESOLVED** that the minutes of the meeting held February 2, 2022 be adopted as presented.

**Carried**

**5. PRESENTATION - None**

**6. NEW BUSINESS OR ANNOUNCEMENTS**

6.1 Septics update

- Social media posts and E-newsletters have had a good impact
- Robin Allen from NBMCA has our waterfront property numbers and will get back to us regarding a cost estimate to utilize student labour
- Joe McEwen stated that the 1,900 waterfront property numbers include vacant lots as well, not necessarily having a septic tank installation

6.2 Lake Management Planning Update

- Dennis Morrison briefed us on the committee meeting with GBB and Bev Clark
- We have been provided with a lake inventory spreadsheet to fill in with our lake data, to help us focus our efforts on which lake or lakes to conduct a study on
- We have approximately 45 lakes 25ha or greater
- Road access and cottage/home development should help pinpoint the lakes to study
- Dr. Carl Mitchell, Environmental Sciences orchestrated the study on McKellar and is willing to help us through the University Student Grad. Thesis Program in the next year or so, complete with grant funding. Dr. Mitchell is willing to meet with our committee
  - This study would be one lake at a time
  - We need to set out what our objectives for this process are

Actions:

- a) create a spreadsheet with our information;



- b) wait for CAO to finalize her research and provide further input on this matter;
  - c) continue dialogue with U of T; or
  - d) see what McKellar does with their analysis
- Scott Nash suggests we develop a platform to share our lake information with Council and the community in the future

### 6.3 ICECAP/PCP Update

- PCP meeting with GBB regarding risk assessment to community by climate change (part 3 of mandate)
- our ICECAP meeting, planning to start Milestone 1 and will achieve completion this year
- GBBR made us aware of a grant available to increase active transportation in the community - Capital Project of sidewalk in Dunchurch may qualify

### 6.4 Whitestone Wildlife Posts

- We have enough posts to get through to the end of April due to the interspersing with the septic health posts
- Bird season is upon us, Ian Crawford will work on that focus
- All committee members are encouraged to submit more ideas

### 6.5 BioBlitz

- This project fits the grade 7&8 curriculum at the school
- GBB has done a BioBlitz and have 2 coordinators who could do such a thing
- Ian Crawford found a BioBlitz guidebook recommending 1 plant biologist, 1 wildlife biologist and an entomologist
- Whitestone Lake Trail and fields around Legion (with permission) are suggested sites
- This program could be for students, the community and lake associations
- GBB meeting coming up with an update to follow

### 6.6 Shoreline Development

- Brad Parkes obtained Watersheds Canada's Lake Protection Workbook for property owners to conduct a self-assessment, cost \$1.50 each
- We shall wait for feedback from Brad and his lake association
- Ian Crawford will see if FOCA has these books for a no cost supply
- Scott Nash suggested utilizing the document wall at the town offices and the Library for distribution
- There is no news yet on the Microgrant application
- Our Newsletter information will be segmented and utilized in the E-Newsletters and social media
- GBB is running a presentation on March 26 "Life in the Bay" featuring Julia Sutton and shoreline

### 6.7 Environmental Ted-Talk – April 23, 2022 Speakers

- We can utilize pre-recorded talks
- Talks will run approximately 20 minutes each
- Watershed Canada is willing to come talk about shoreline naturalization
- Steven Castleman from the Invasive Species Program could come speak about new boat launch and transport rules
- Sgt. Moffat from OPP Marine unit could come talk about Boating Safety
- We could also look into the “Quiet Lakes” presentation
- Dan Rowlinson can speak about forest health and the predicted spread of gypsy moth in our area for 2022
- David West might be able to talk about the Mayor’s Monarch Butterfly pledge
- We are reaching out to Penelope Beaudrow from The Ginko Tree regarding plant sanctuary for Ontario’s plants at risk and endangered species
- Communications via email to continue to secure speakers prior to our next meeting

6.8 Great Lakes and St. Lawrence Cities Initiative – Support Bill 279 – Environmental Protection Amendment Act (Microplastics Filters for Washing Machines), 2021

- Beth Gorham-Matthews and Joe McEwen attended a presentation on Microplastics and distributed a resolution to support Bill 279 – *Environmental Protection Amendment Act* (Microplastics Filters for Washing Machines), 2021

**RECOMMENDATION TO COUNCIL**

2022-10ESC Moved by Juliette Terry  
Seconded by Lynn Brennan

- **THAT** the Whitestone Environmental Stewardship Committee is recommending to the Council of the Municipality of Whitestone to support Bill 279- *Environmental Protection Amendment Act* (Microplastics Filters for Washing Machines), 2021

6.9 Other

- FOCA has supplied 13 signs regarding boat cleaning for our boat launches and the marina -will get approval from Council prior to installation
- staff will be setting up the installation
- Scott Nash requested we ask if an additional sign be included regarding litter pickup
- We have reserved table space for the fall fair

7. **NEXT SCHEDULED MEETING** - Wednesday, April 13, 2022 at 7:00 p.m.

8. **ADJOURNMENT**

2022-11ESC Moved by Juliette Terry  
Seconded by Ian Crawford

This meeting be adjourned at 8:27p.m. until April 13, 2022 or at the call of the Chair.

---

Councillor Beth Gorham-Matthews

**Chair**

---

Juliette Terry

**Secretary**



## **Support Bill 279 - Environmental Protection Amendment Act (Microplastics Filters for Washing Machines), 2021**

June 2021



**WHEREAS** microfibers are human-made strands less than 5mm composed of either synthetic or natural materials. Microfibers are shed through the wear and tear of textiles through the laundering process;

**WHEREAS** billions of microfibers are released into the Great Lakes daily from machine laundering of clothes. Studies have found a single load of laundry can release up to millions of microfibers into washing machine effluent, which flows to the wastewater treatment plant. Wastewater treatment can capture up to 99% of microfibers in sewage sludge, but microfibers are still released into aquatic ecosystems through treated effluent. Billions of microfibers are released into the aquatic ecosystem daily in the Great Lakes basin, either directly via treated final effluent, or indirectly as runoff from land-application of treated sewage sludge; and

**WHEREAS** microfiber contamination is widespread: Worldwide and local studies have shown microfibers present in commercial fish, Great Lakes fish (including Lake Trout, Rainbow smelt, Brown bullhead, etc.), honey, salt, Great Lakes beer, tap water, bottled water and much more; and

**WHEREAS** microfibers are the most prevalent type of microplastics in the environment and have been found in surface water, soil, biota, and atmospheric samples; and

**WHEREAS** a 2014 surface water study in Lake Erie, Lake Ontario, and their tributaries measured microplastics at abundances between 90,000 and 6.7 million particles per square kilometer. These levels of microplastics are similar to or exceed concentrations found in ocean gyres like the "Great Pacific Garbage Patch; and

**WHEREAS** microplastics do not biodegrade; and

**WHEREAS** chemicals such dyes and flame retardants are added to textiles during manufacturing. Textiles can also absorb chemicals from their environment after manufacturing. Some of these chemicals are toxic, and harmful chemical compounds can be released into the environment via leaching from microfibers; and

**WHEREAS** a growing body of research shows that the effects of microplastics on animal life are far-reaching. Researchers have investigated the impacts of microplastics on gene expression, individual cells, survival, and reproduction. Mounting evidence shows that negative impacts can include decreased feeding and growth, endocrine disruption,

decreased fertility, and other lethal and sub-lethal effects. Some of these effects are due to ingestion stress (physical blockage), but many of the risks to ecosystems are associated with the chemicals in the plastic. Studies have shown that chemicals transfer to fish when they consume microplastics. When these fish end up on our dinner plates, we potentially increase the burden of hazardous chemicals in our bodies; and

**WHEREAS** a recent set of laundering experiments in the laboratory; have shown that an external filter can capture an average of 87% of fibres by count and 80% by weight before they go down the drain (McIlwraith et al. 2019). On a wider scale and in real-life context, Georgian Bay Forever, the University of Toronto and the Town of Parry Sound are completing a study that is measuring the effect that about 100 filters in households has on reducing microfibre pollution in the effluent of a wastewater treatment plant. The results of this study are to be released in August; and

**WHEREAS** add-on filters cost approximately \$180-220 CDN to purchase and install, which is prohibitive for the average household. Accordingly, voluntary adoption rates are low; and

**WHEREAS** France has passed legislation (France 2020-105, Article 79) that requires future washing machines sold to have filters. California has introduced a bill (California AB 622), and Ontario has tabled Private Member's Bill 279 to prohibit sales of washing machines without a filter of mesh size 100 microns or smaller. Companies such as Arclik have manufactured washing machines with filters built directly into them;

**NOW THEREFORE BE IT RESOLVED** that the Great Lakes St. Lawrence Cities Initiative (Cities Initiative) recognizes that to date the largest documented source of environmental microfibers is washing machines, and that findings indicate washing machine filters mitigate the majority of fibres shed during machine washing; and

**BE IT FURTHER RESOLVED** that the Cities Initiative recognizes the need to require future sales of washing machines to include filters with a maximum mesh size of 100 microns; and

**BE IT FURTHER RESOLVED** that the Cities Initiative and its members call on the Ontario government to pass Bill 279, and to call on the Canadian and U.S. government to create appropriate regulatory measures to the same effect; and

**BE IT FURTHER RESOLVED** that until households can only buy new laundry machines outfitted with <100 micron filters, the Cities Initiative and its members call on provincial, state and federal governments to provide funding and education to help constituents reduce microfiber waste.

**BE IT FINALLY RESOLVED** that Council for the Corporation of the Township of The Archipelago directs its staff to submit this resolution to the Great Lakes St. Lawrence Cities Initiative; and forward this resolution to all municipalities in the Great Lakes watershed and to Federal and Provincial Representatives.

# ACCOUNTS PAYABLE

Municipality of Whitestone

Report Date  
2022-04-13 10:13 AM

**List of Accounts for Ratification**  
As of 2022-04-13  
Batch: 2022-00026 to 2022-00029

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
36457	2022-04-01	<b>Dunchurch Agricultural Society</b>	<b>Donation 2022</b>		
		Donation 2022	16-122 - Admin - Donations	500.00	500.00
36458	2022-04-01	<b>Ardbeg Community Club</b>	<b>Donation 2022</b>		
		Donation 2022	16-122 - Admin - Donations	3,000.00	3,000.00
36459	2022-04-01	<b>Ashley Deacon</b>	<b>Travel - Pics</b>		
		Exp Mar 18/22	16-102 - Admin - Travel Expenses	64.05	64.05
36460	2022-04-01	<b>Cedar Signs</b>	<b>Supplies</b>		
		INV/2022/0731	16-391 - Signs/Safety- Goods & S	1,586.90	
			11-210-2 - A/R HST Receivable	HST Tax Code	175.28
			99-999-1 - HST (Statistical) Non-L	HST Tax Code	202.73
					1,762.18
36461	2022-04-01	<b>Inline Reference Check Inc.</b>	<b>Reference Check</b>		
		70719	16-131 - Admin - HR Contingency	Reference Check	605.47
			11-210-2 - A/R HST Receivable	HST Tax Code	66.88
			99-999-1 - HST (Statistical) Non-L	HST Tax Code	77.35
					672.35
36462	2022-04-01	<b>Municipal Property Assessment Q2 Billing April</b>			
		1800030461	16-119 - Admin - MPAC Fees	Q2 Billing April	19,561.40
					19,561.40
36463	2022-04-01	<b>W. Parry Sound District Museum</b>	<b>Donation 2022</b>		
		Donation 2022	16-122 - Admin - Donations	Donation 2022	500.00
				500.00	500.00
36464	2022-04-01	<b>Paola Macri</b>	<b>Meeting Travel</b>		
		Exp 25-Mar-22	16-790 - Recreation Cmtee-Progr	Meeting Travel	19.12
			11-210-2 - A/R HST Receivable	HST Tax Code	2.11
			99-999-1 - HST (Statistical) Non-L	HST Tax Code	2.44
					21.23
36465	2022-04-01	<b>Parry Sound Chamber Commer</b>	<b>Donation 2022</b>		
		Donation 2022	16-122 - Admin - Donations	Donation 2022	500.00
				500.00	500.00
36466	2022-04-01	<b>Parry Sound Business Dev Ctre</b>	<b>Donation 2022</b>		
		Donation 2022	16-122 - Admin - Donations	Donation 2022	1,100.00
				1,100.00	1,100.00
36467	2022-04-01	<b>Parry Sound High School</b>	<b>L. Woods Bursary</b>		
		Donation 2022	16-122 - Admin - Donations	L. Woods Bursary	500.00
				500.00	500.00
36468	2022-04-01	<b>Rotary Club ofWest Parry Sounc</b>	<b>Donation 2022</b>		
		Donation 2022	16-122 - Admin - Donations	Donation 2022	500.00
				500.00	500.00
36469	2022-04-01	<b>West Parry Sound Health Centre</b>	<b>Donation</b>		
		Donation 2022	16-122 - Admin - Donations	Donation	500.00
				500.00	500.00

Report Date  
2022-04-13 10:13 AM

Municipality of Whitestone  
**List of Accounts for Ratification**  
As of 2022-04-13  
Batch: 2022-00026 to 2022-00029

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>36470</b> 2021 Rec	<b>2022-04-01</b>	<b>Workplace Safety Insurance Bd.</b> 12-335 - WSIB	<b>2021 Reconcillation</b> 2021 Reconcillation	3,191.63	3,191.63
<b>36471</b> March 2022	<b>2022-04-13</b>	<b>Receiver General</b> 12-331 - Payroll Deductions	<b>March 2022 Remittance</b> March 2022 Remittance	30,514.37	30,514.37
EFT:					
<b>490</b> 35006	<b>2022-04-01</b>	<b>Cox Signs Limited</b> 19-714 - Facilities - Capital - Elect 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>DCC Electronic Sign</b> DCC Electronic Sign HST Tax Code HST Tax Code	30,556.88 3,375.12 3,903.68	33,932.00
<b>491</b> 2285	<b>2022-04-01</b>	<b>FAD Architects Inc.</b> 19-601 - Admin-Cap-Mun Bldg Re 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Design</b> Design HST Tax Code HST Tax Code	1,144.80 126.45 146.25	1,271.25
<b>492</b> 72087	<b>2022-04-01</b>	<b>Gin-Cor Industries</b> 16-404-3 - Freightliner - Snow Plow 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Supplies</b> Supplies HST Tax Code HST Tax Code	598.49 66.11 76.46	664.60
<b>493</b> Exp Mar 24/22	<b>2022-04-01</b>	<b>Michelle Hendry</b> 16-110 - Admin - Office Supplies 16-126 - Admin - Communications 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Supplies</b> Supplies Supplies HST Tax Code HST Tax Code	4.77 106.34 12.27 14.19	123.38
<b>494</b> R-033195-Inv001	<b>2022-04-01</b>	<b>Ivan B. Wallace Ontario Land</b> 19-809 - Land Purchase 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Surveyors</b> Surveyors HST Tax Code HST Tax Code	2,594.89 286.61 331.50	2,881.50
<b>495</b> 3734917	<b>2022-04-01</b>	<b>Ideal Supply Company Ltd.</b> 16-426 - Backhoe - Maintenance 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Supplies</b> Supplies HST Tax Code HST Tax Code	342.73 37.85 43.78	380.58
3733112		16-320 - Garage - Mtc/Supplies/Tc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies HST Tax Code HST Tax Code	30.52 3.37 3.90	33.89
3736045		16-320 - Garage - Mtc/Supplies/Tc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies HST Tax Code HST Tax Code	106.84 11.80 13.65	118.64
				Payment Total:	533.11



Report Date  
2022-04-13 10:13 AM

Municipality of Whitestone  
**List of Accounts for Ratification**  
As of 2022-04-13  
Batch: 2022-00026 to 2022-00029

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>496</b>	<b>2022-04-01</b>	<b>John Jackson Planner Inc</b>	<b>Lorimer Lake Resort</b>		
21-552		16-843 - Planning & Development	Planning	46.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	5.92	51.42
21-548		16-843 - Planning & Development	Burrell Rice Merritt Pott	554.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	61.26	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	70.85	615.86
21-542		16-843 - Planning & Development	Lorimer Lake Resort	854.79	
		11-210-2 - A/R HST Receivable	HST Tax Code	94.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	109.20	949.20
21-537		16-843 - Planning & Development	Anderson Re-zoning	417.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	46.08	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	53.30	463.30
21-535		16-843 - Planning & Development	Bray Re-zoning	889.13	
		11-210-2 - A/R HST Receivable	HST Tax Code	98.21	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	113.59	987.34
21-533		16-843 - Planning & Development	General/OPA2	2,638.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	291.40	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	337.03	2,929.55
21-536		16-843 - Planning & Development	Root CRA	208.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.04	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	26.65	231.66
				Payment Total:	6,228.33
<b>497</b>	<b>2022-04-01</b>	<b>Local Authority Services Ltd.</b>	<b>Supplies</b>		
MGBP000002307		16-110 - Admin - Office Supplies	Supplies	129.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	14.34	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	16.58	144.11
<b>498</b>	<b>2022-04-01</b>	<b>Moore Propane Limited</b>	<b>Propane</b>		
23016608		16-704 - Dunchurch Hall - Heating	Propane	1,017.94	
		11-210-2 - A/R HST Receivable	HST Tax Code	112.43	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	130.04	1,130.37
<b>499</b>	<b>2022-04-01</b>	<b>Parry Sound Home Hardware</b>	<b>Supplies</b>		
172507		16-258 - Station 2 - Supplies	Supplies	37.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.12	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.76	41.35
<b>500</b>	<b>2022-04-01</b>	<b>Russell Christie LLP</b>	<b>Legal-General</b>		
Mar 2022		16-120 - Admin - Legal Expenses	Legal-General	344.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	38.03	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	43.98	382.32

Report Date  
2022-04-13 10:13 AM

Municipality of Whitestone  
**List of Accounts for Ratification**  
As of 2022-04-13  
Batch: 2022-00026 to 2022-00029

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>501</b> 7444012	<b>2022-04-01</b>	<b>Star Metroland Medita</b> 16-108 - Admin - Advertising 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Nursing Station Tender</b> Nursing Station Tender HST Tax Code HST Tax Code	91.74 10.13 11.72	101.87
<b>502</b> 29224	<b>2022-04-01</b>	<b>Trans Canada Safety Star Life</b> 16-202 - Fire - Training 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Supplies</b> Supplies HST Tax Code HST Tax Code	1,063.39 117.46 135.85	1,180.85
<b>503</b> 06319120220310	<b>2022-04-01</b>	<b>Telizon Inc.</b> 16-109 - Admin - Telephone 16-237 - Station 1 - Telephone 16-803 - Library - Expenses 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Long Distance</b> Long Distance Long Distance HST Tax Code HST Tax Code	28.40 17.02 1.59 5.19 6.00	52.20
<b>504</b> IVC000000021020	<b>2022-04-01</b>	<b>Town of Parry Sound</b> 16-273 - Animal Control	<b>Dog Pound</b> Dog Pound	150.27	150.27
Other:					
<b>1-Man</b> Mar/22 Fire	<b>2022-03-28</b>	<b>Bell Canada</b> 16-237 - Station 1 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Fire Telephone</b> Fire Telephone HST Tax Code HST Tax Code	145.68 16.09 18.61	161.77
<b>2-Man</b> Mar/22 Fire 2	<b>2022-03-28</b>	<b>Bell Canada</b> 16-257 - Station 2 - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Fire 2 Telephone</b> Fire 2 Telephone HST Tax Code HST Tax Code	138.15 15.26 17.65	153.41
<b>3-Man</b> Mar/22 Internet	<b>2022-03-28</b>	<b>Bell Canada</b> 16-162 - High Speed Internet 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Office Internet</b> Office Internet HST Tax Code HST Tax Code	152.59 16.85 19.49	169.44
<b>4-Man</b> Mar/22 Office	<b>2022-03-28</b>	<b>Bell Canada</b> 16-109 - Admin - Telephone 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>Office Telephone</b> Office Telephone HST Tax Code HST Tax Code	475.66 52.54 60.77	528.20
<b>5-Man</b> Mar/22 DCC	<b>2022-03-28</b>	<b>Bell Canada</b> 16-706 - Dunchurch Hall - Telephc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	<b>DCC Telephone</b> DCC Telephone HST Tax Code HST Tax Code	97.45 10.76 12.45	108.21
<b>6-Man</b>	<b>2022-03-28</b>	<b>Bell Mobility Inc.</b>	<b>Cell Phones</b>		

Report Date  
2022-04-13 10:13 AM

Municipality of Whitestone  
**List of Accounts for Ratification**  
As of 2022-04-13  
Batch: 2022-00026 to 2022-00029

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Mar 6/22		16-092 - Council - Miscellaneous	Cell Phones	39.94	
		16-322 - Cell Phone	Cell Phones	38.51	
		16-283-1 - Cell Phone	Cell Phones	34.96	
		16-322 - Cell Phone	Cell Phones	34.21	
		16-109 - Admin - Telephone	Cell Phones	44.01	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.17	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	24.48	212.80
				Total for AP:	113,038.55

Report prepared for Council April 13, 2022

---

# BY-LAWS

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**By-Law No. 25-2022**

Being a By-Law to appoint a Treasurer/Tax Collector for the Municipality of Whitestone  
and to repeal By-law 58-2021

**WHEREAS** Section 286 of the Municipal Act 2001, S.O. C25 provides that a Council shall appoint a Treasurer; and

**WHEREAS** Section 286(5) of the Municipal Act 2001, S.O. C25 provides that a Council may appoint a Tax Collector; and

**WHEREAS** the Council for the Corporation of the Municipality of Whitestone deems it necessary to appoint a Treasurer/Tax Collector;

**NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE ENACTS AS FOLLOWS:**

1. THAT Maneesh Kulal shall be and is hereby appointed as Treasurer/Tax Collector for the Corporation of the Municipality of Whitestone effective April 19, 2022.
2. THAT the terms of employment established for this position shall be as agreed to between the Council of the Municipality of Whitestone and Maneesh Kulal.
3. THAT By-law 58-2021 is hereby repealed effective April 19, 2022
4. THAT this By-law shall come into force and take effect upon passage thereof.

**READ** a **FIRST** and **SECOND** time this 19th day of April, 2022.

\_\_\_\_\_  
Mayor George Comrie

\_\_\_\_\_  
CAO/Clerk Michelle Hendry

**READ** a **THIRD** time and **PASSED, SIGNED, SEALED** and **ENACTED** this 19th day of April, 2022.

\_\_\_\_\_  
Mayor George Comrie

\_\_\_\_\_  
CAO/Clerk Michelle Hendry

# STAFF REPORTS



# Municipality of Whitestone

## Report to Council

**Prepared for:** Council

**Department:** Roads

**Agenda Date:** April 19, 2022

**Report No:** PW-2022-03

**Subject:**

Tender 2022-05, Supply, Delivery and Spread / Stockpile of Granular A

**Recommendation:**

THAT the Council of the Municipality of Whitestone receive Report PW-2022-03 (Tender 2022-05, Supply, Delivery and Spread / Stockpile of Granular A) for information;

AND THAT the Council of the Municipality of Whitestone does hereby award the contract for the Supply, Delivery and Spread / Stockpile of Granular A, to Fowler Construction Ltd. in the total, adjusted amount of \$166,972.20 plus HST

**Background:**

Tender 2022-05 for the Supply, Delivery and Spread / Stockpile of 10,060 Tonnes of Granular Materials was advertised on the Municipal website March 01, 2022 with a closing date of March 31, 2022 at 12:00 pm.

Seven (7) potential bidders received tenders for this project.

**Analysis:**

Tenders were opened publicly on April 04, 2022 at 10:40 am and the following bid was received:

	BIDDER	BID AMOUNT (excluding HST)
1	Fowler Construction	\$ 166,972.20

The tender was checked for mathematical errors and conformity to the tender requirements.

No errors or omissions were noted during this analysis. The tender from Fowler Construction Company Ltd. is compliant and recommended for award. Fowler Construction has previously provided granular product to the Municipality.

The tender allows for quantities to be adjusted by 20% +/- with no change in unit pricing.

Additional gravel will be purchased to match the proposed budget expenditure.

**Financial Considerations:**

The 2022 *Draft* Operating budget allows for an expenditure of \$180,000.00 for maintenance gravel.

For comparison purposes, budget and expenditures from the previous three (3) years are noted below:

YEAR	2019	2020	2021
Budget	\$100,000	\$90,000	\$180,000
Actual expenditure	\$82,117	\$94,035	\$172,155*

\*Inclusive of all maintenance gravel including Townline Road washout

**Link to Strategic Plan:**

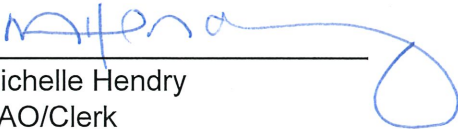
5. Maintenance of our Infrastructure

**Respectfully submitted by:**



Dave Creasor  
Manager of Public Works

**Reviewed by:**

  
Michelle Hendry  
CAO/Clerk

**Attachments:**

None





## Municipality of Whitestone Report to Council

**Prepared for:** Council

**Department:** Roads/Facilities

**Agenda Date:** April 19, 2022

**Report No:** PW-2022-04

### **Subject:**

Tender 2022-04, Slurry Seal Treatment

### **Recommendation:**

THAT the Council of the Municipality of Whitestone does hereby receive report PW-2022-04 (Tender 2022-04, Slurry Seal Treatment);

AND THAT the Council of the Municipality of Whitestone does hereby award the above referenced contract to Duncor Enterprises Inc. in the amount of \$86,682.48 (plus HST).

### **Background:**

Tender 2022-04, provided for the following:

#### Slurry Seal Treatment:

- 1.45kms Whitestone Lake Road from Hwy 520 to snow plow turn around plus 100 meters into the gravel portion of Whitestone Lake Road. This was surface treated in 2021. The tender identified this for double surface treatment (this should have specified Slurry Seal).
- Canning Road starting from Karbehuwe Lane to snow plow turn around. This portion of road received repairs to Surface Treatment at culvert locations in 2021. The remainder of Canning Road received Slurry Seal Treatment in 2021.

Tender 2022-04 was advertised on the Municipal website March 01, 2022. The closing date for this tender was April 07, 2022 12:00 pm.

Three (2) known contractors who would typically bid on this type of work received notification of the project.

### **Analysis:**

Two bids were received by April 07, 2022 by 12:00 pm and there were no late submissions. The tenders were checked for mathematical errors and conformity to the tender requirements. No errors or omissions were noted during this analysis. The tender from Duncor Enterprises Inc. is

compliant and is recommended for award. Under our procurement policy we are able to negotiate with low bidder (in order to eliminate the double Surface Treatment and add additional Slurry Seal).

Duncor has confirmed it will complete the work for the stated price of \$86,682.48 (plus HST). This allows for the removal of the double Surface Treatment component of the tender and replacement with Slurry Seal, for Whitestone Lake Road utilizing the same unit prices bid for Canning Road.

A comparison of the two (2) bids is included below:

	BIDDER	TOTAL BID AMOUNT (excluding HST)	REVISED BID (excluding HST)
1	Duncor	\$144,610.33	\$86,682.48
2	Miller Paving	\$184,892.00	n/a

Project completion date is August 31, 2022.

**Financial Considerations:**

The 2022 Capital budget amount allowed for \$88,600 combined, for the project work from various project accounts.

With the HST rebate the total costs will be \$88,837.41

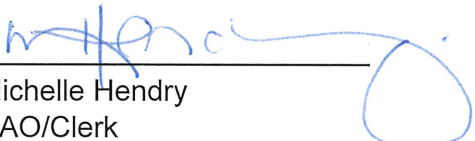
**Link to Strategic Plan:**

- 5. Maintenance of our Infrastructure

**Respectfully submitted by:**

  
\_\_\_\_\_  
David Creasor  
Manager of Public Works

**Reviewed by:**

  
\_\_\_\_\_  
Michelle Hendry  
CAO/Clerk



## Municipality of Whitestone Report to Council

**Prepared for:** Council

**Department:** Roads/Facilities

**Agenda Date:** April 19, 2022

**Report No:** PW-2022-05

**Subject:**

Tender 2022-03, Supply and Deliver Heavy Duty Pick Up Truck

**Recommendation:**

THAT the Council of the Municipality of Whitestone does hereby receive report PW-2022-05 (Tender 2022-03, Supply and Deliver Heavy Duty Pick Up Truck);

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby award the above referenced contract to Peel Chrysler in the amount of \$71,75.00 (plus HST).

**Background:**

Tender 2022-03, provided for the following:

Heavy Duty Pickup Truck:

Request for Proposal 2022-03 was advertised on the Municipal website March 01, 2022. The closing date for this tender was March 31, 2022 12:00 pm.

Seventeen Dealerships were sent the Request for Proposal documents.

The existing Heavy Duty Pickup Truck requires significant maintenance along with electrical and rot issues compounding. The 2022 operating budget does not allow for completing the required work on this truck. This vehicle will be declared surplus and sent to auction at the earliest date when replacement is available.

**Analysis:**

One bid was received by March 31, 2022 at 12:00 pm. The submission from Mac Lang Sundridge proposed placing an order for a truck with an estimated lead time of approximately four months. Mac Lang looked at future inventory and options for a dealer trade but could not offer a dealer trade that would meet the Municipal snow plow requirements, sooner than the estimated four month order time. Mac Lang advised that they do not have a relationship with all dealers for dealer trades.



Notifications came in from:

- Bickely Ford: Due to lack of inventory they were unable to quote the tender. There is a lack of allocated inventory from their manufacturer (FORD).
- Greavettes General Motors: Unfortunately, with present manufacturing issues vehicle deliveries could be six to nine months away.
- Jim Wilson Chevrolet Buick GMC: We don't have 2023 pricing yet, and believe most manufactures are in the same situation.
- Georgian Chevrolet Buick GMC: Virtually impossible to secure a 2022 model year HD truck on GM side. A 2023 order may be placed in late July with an estimated delivery in the fall.
- Thor Motors Ford Dealer: Product allocations is so severely constrained that we are unable to fill existing customer orders at this time. On top of this, please note that Ford's order bank for the 2022 model year has been full for some time.

Under the Municipality of Whitestone Procurement By-Law No. 14-2017, a negotiated method of procurement is permitted as goods (Heavy Duty Pick Up Truck) are in short supply.

Staff looked other Dealerships in Ontario. Peel Chrysler Mississauga has quoted a Heavy Duty Pick Up Truck that meets the needs of the Municipality with a quoted price of \$71,175.00 plus HST. This vehicle is in stock and is available now.

**Financial Considerations:**

The 2022 Capital budget amount allowed for \$73,000.00 for supply of the Heavy Duty Pickup Truck.

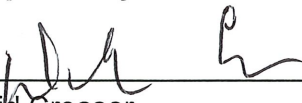
With the HST rebate the total price will be \$72,430.00.

Additional costs related to licensing will be accounted for in the operating budget.

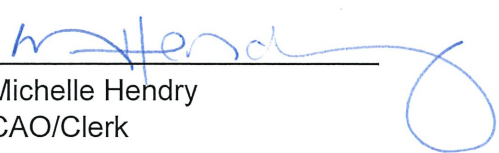
**Link to Strategic Plan:**

5. Maintenance of our Infrastructure

**Respectfully submitted by:**

  
\_\_\_\_\_  
David Creasor  
Manager of Public Works

**Reviewed by:**

  
\_\_\_\_\_  
Michelle Hendry  
CAO/Clerk

**ATTACHMENTS:** none



# Municipality of Whitestone

## Report to Council

**Prepared for:** Council

**Department:** Building

**Agenda Date:** April 19, 2022

**Report No:** BLDG-2022-02

### Subject:

Building Services update and Building Permit activity – January 1 to March 31, 2022.

### Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive report BLDG-2022-02 (Building Services update and Building Permit activity – January 1 to March 31, 2022) for information.

### Background:

The purpose of this report is to update council on matters such as:

- Building Permit activity within the Municipality (January 1 to March 31, 2022),
- The general activities of the Building Department.

### Analysis:

From January 1<sup>st</sup> to March 31<sup>st</sup>, 2022, the Municipality received a total of thirty-two (32) building permit applications which is down one (1) for the same period last year.

The number of permits for new construction issued from January 1<sup>st</sup> to March 31<sup>st</sup> to date is eleven (11) which is down twelve (12) for the same period last year. See Schedule “A” for month-to-month statistics.

General Building Department activities included:

- Monthly updates to Tarion, MPAC, Statistics Canada.
- Civic Address numbers assigned; data base updated.
- Building Permit applications reviewed.
- Researched and responded to general inquiries concerning zoning and building related questions, met with members of the public to discuss questions involving current and potential projects.
- Minor Variance & Re-Zoning reports and pre-consultations.
- Conducted inspections, prepared reports and researched findings.

- Updates to municipal website providing useful checklists and other resources to the public.

From January 1<sup>st</sup> to March 31<sup>st</sup> three (3) Building Permit files have been closed. Additionally, two (2) occupancy permits were issued.

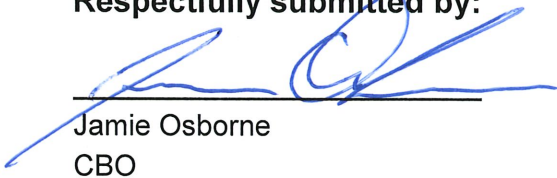
**Financial Considerations**

Construction value to today is \$911,480.00

**Link to Strategic Plan:**

In support of the high- level objectives of the Strategic Plan: Communication, Fiscal responsibility.

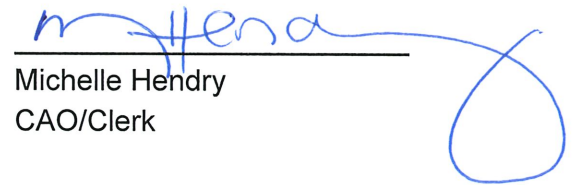
**Respectfully submitted by:**



---

Jamie Osborne  
CBO

**Reviewed by:**



---

Michelle Hendry  
CAO/Clerk

**Attachments:**

**Schedule A:** Month to month statistics, Q1.

## SCHEDULE A

2022 Month to Month Statistical Review	# of Permits	Construction Value	# of Permits	Construction Value	# of Permits	Construction Value
<b>Residential:</b>	<b>JANUARY</b>		<b>FEBRUARY</b>		<b>MARCH</b>	
Single Family Dwelling (SFD)					1	\$350,000.00
Seasonal Dwelling (Cottage)						
Renovation/Addition					2	\$50,000.00
Garage/Shed	1	\$89,600.00	3	\$77,500.00	2	\$150,000.00
Deck/Porch					1	\$40,000.00
Docks						
Demolition						
<b>Commercial</b>	1	\$154,380.00				
<b>TOTAL</b>	<b>2</b>	<b>\$243,980.00</b>	<b>3</b>	<b>\$77,500.00</b>	<b>6</b>	<b>\$590,000.00</b>

### Comparable Statistics 2022-2019

End of Q1 Totals:	# of Permits	Construction Value
2022	11	\$911,480.00
2021	23	\$1,001,450.00
2020	8	\$392,500.00
2019	3	\$490,000.00

# BUSINESS MATTERS





---

## Report to Council with Recommendations

**Agenda Date:** 19 April 2022

---

**Subject:** Paid and Enforced Parking at WahWashKesh Landings

### Background

The WahWashKesh Landings Task Force (WWKLTF) was formed on July 16<sup>th</sup>, 2018 by Council Resolution 2018-256, with a mandate “to investigate potential improvements to public parking and docking facilities on Wah Wash Kesh Lake”. Its Terms of Reference and Draft Work Plan were approved by Council on November 19<sup>th</sup>, 2018.

Council appointed the following five members to the Task Force:

- Councillor George Comrie (Chair)
- Councillor Beth Gorham-Matthews
- Jeanine Ferris
- Dr. Mike Maceina
- Ed Bennett Jr.

Following the death of Mike Maceina on June 10<sup>th</sup>, 2020, Steve Rauh was nominated by the WahWashKesh Conservation Association (WWKCA) to take his place on the Task Force.

### Progress to Date

Commencing in February of 2019, the Task Force held several meetings via teleconference, as well as site visits, to determine requirements for parking and docking at the landings. Based on these, a request was submitted to the Ministry of Natural Resources and Forestry to expand an existing crown land use permit (LUP) for a parking lot at the intersection of WahWashKesh Road and Indian Narrows Road. LUP PS2019-0636-LUP001 was issued to the Municipality on December 12<sup>th</sup>, 2019, expanding that parking area to approximately 0.52 hectares.

A sum of \$45,000. was included in the Municipality's 2020 capital budget to cover costs associated with clearing, grading, and surfacing (gravel) the additional space, along with improvements to the landing areas at Bennett's Bay and Indian Narrows themselves. Under the supervision of our Municipal Public Works Manager, this work was performed in the fall of 2020 and spring of 2021 by contractors, with the assistance of Municipal Works staff. A small amount of work remains to be completed this spring once the snow and ice are gone.

With the physical renovations to the landings essentially complete, the Task Force turned its attention to the subject of parking enforcement. For several years now, the WWKCA has sold annual seasonal parking permits for the parking areas at the landings. Purchasers of these permits are supposed to display them on their vehicles or trailers parking permits; however, there is no provision for enforcement, and compliance is extremely low. (Our audits on long weekends have found that fewer than 10% of vehicles parked at the landings display permits.)



At its Annual General Meeting on September 14<sup>th</sup>, 2021, WWKCA members passed a resolution calling on the Municipality to implement enforcement of parking at the WahWashKesh landings. This resolution was subsequently communicated in writing to Council in a letter dated February 7<sup>th</sup>, 2022 and included in Correspondence at the January 15<sup>th</sup>, 2022 Council meeting. (Attached to this report as Appendix A)

The Task Force has met twice this spring (March 17<sup>th</sup> and April 7<sup>th</sup>) to consider the feasibility of paid, enforced parking at the landings, including logistics and financial considerations.

With respect to permitting, we have established that an on-line permitting service is available from the vendor of the Municipality's existing fire (outdoor burning) permitting system. The Task Force is in agreement that such a system would be preferable to the Association's current system of (manual) permits because:

- (i) Permits would be available on demand 24 hours per day / 7 days per week, with fees commensurate with the length of use (similar to on-line parking facilities in most major cities). The only physical infrastructure required to support such a service would be signage (signs already in place at the landings and parking areas would require minor modification) and cellular phone / internet service (readily available at the landings from the Taylor's Bay Cell site.) Permits could be ordered and paid for using any internet-connected device, such as a smart phone, tablet, or computer.
- (ii) Enforcement would be based similarly on a portable smart device containing an administrative application searchable by licence plate number, as opposed to observation of physical permit stickers.
- (iii) Permit fees would be commensurate the duration of use, which would better accommodate occasional users such as day-trippers, weekend or weekly guests. etc.
- (iv) Such a system would encourage compliance, and therefore increase revenues available for maintenance of infrastructure at the landings.

Representatives of the WWKCA Executive have advised that their Association would not wish to continue in the parking business once an automated system of paid parking permits is up and running. In the interim, however, the WWKCA has commenced selling their usual permits for the 2022 season, and have indicated their desire to help with the transition to the new system.

The assumption is that the Municipality of Whitestone would assume responsibility for managing the automated permitting system, and would receive the revenues from the parking fees and from any fines collected through enforcement for violations of the parking regulations.

Although the WWKCA through its existing [voluntary] permits receives only a portion (approximately \$5,000. per year) of the potential revenue (approximately \$15,000. per year) from parking at the landings, members of the Association Executive expressed concerns about the loss of this revenue, which they use to fund other obligations they currently discharge under their agreement with the Municipality. These include:

- Inspection and maintenance of the public docks at Bennett's Bay and Indian Narrows - which includes detaching and removing them before freeze-up to prevent damage by ice, then reattaching them again after the spring freshet;
- Inspection and maintenance of the safety boom at the WahWashKesh Dam - which is similarly opened each winter to avoid damage by ice, and reconnected each spring;
- Maintenance and operation of the WahWashKesh HoboLink™ water level monitoring station;

- Annual water quality testing.

The Municipality may therefore need to assume some financial responsibility for the above elements of the agreement when it is revised.

The Task Force recognizes that the Municipality's current By-Law 38-2016 "*to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone*" does not provide for permitted parking or enforcement of permitted parking. The by-law would therefore need to be amended to allow for enforcement of paid parking and associated offences. In addition, it would be necessary to recruit and equip additional [part-time] by-law enforcement officers to handle the additional enforcement workload.

Finally, with the understanding that the proposed arrangements for the WahWashKesh landings might constitute a model for similar arrangements at other public landings in the Municipality, the Task Force reviewed a draft position paper prepared by the Chair that attempts to define the underlying policy elements. (Attached to this report as Appendix B)

## Recommendations

- 1) That Whitestone Council receive and consider the report of the WahWashKesh Landings Task Force and its recommendations.
- 2) That Whitestone Council approve in principle the introduction of paid and enforced permit parking at the WahWashKesh landings, to be implemented as soon as practical.
- 3) That amendments to By-Law 38-2016 to facilitate paid permit parking and enforcement thereof be prepared and brought forward for Council approval at a future meeting.
- 4) That the WahWashKesh Landings Task Force develop an implementation plan for paid and enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal staff.
- 5) That the WahWashKesh Landings Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council.

## Financial Implications

The proposed system of paid, enforced permit parking should be revenue neutral, as parking fees collected would be expected to offset the operating associated with its operation and enforcement, as well as contributing to costs of maintaining the landings' physical assets.



George Comrie, Chair  
WahWashKesh Landings Task Force

---

## QUICK FACTS

- The WahWashKesh public landings at Bennett's Bay and Indian Narrows are major launch points for campers and out-trippers accessing the lower Magnetawan river and lakes.
- Approximately 100 properties, including several camps / resorts, rely on these landings for access to their seasonal properties on WahWashKesh Lake. These properties pre-date the Municipality, and will likely never have road access.
- In the summer season, and especially on long weekends, parking at the landings has been insufficient relative to demand for many years.
- Parking of vehicles and trailers occurs adjacent to each landing and along one side of Indian Narrow Road.
- In 2012, the WahWashKesh Conservation Association (WWKCA) raised approx. \$29,000. through sale of parking and docking permits to fund creation of a parking area at the intersection of WahWashKesh Road and Indian Narrows Road, for which they received a crown land use permit.
- Sale of these permits has continued to the present day, but there is no enforcement, and compliance remains low.
- In December, 2020 the Municipality was issued a revised crown land use permit covering an expanded parking area, and in 2021 Municipal Works staff and contractors commenced work on enlarging and improving the parking area.
- The WWKCA has asked the Municipality to enable enforcement of permitted parking at the WahWashKesh landings.
- An on-line permitting system for parking is available as a service from the supplier of Whitestone's fire permitting system. The cost of this service is 10% of parking fees collected (i.e., no up-front capital cost).
- Seasonal (May 1<sup>st</sup> – October 31<sup>st</sup>), weekly (8 day), weekend (72 hours), and day (24 hour) permits would be available on-line 24/7/365 at appropriate price points using any internet-connected device.
- The Municipality's WahWashKesh Landings Task Force (WWKLTF) is recommending that this system be implemented and that paid parking be enforced at the WahWashKesh landings.
- The Municipality's parking by-law would need to be updated to enable enforcement of paid parking.
- Additional [part-time] by-law enforcement personnel would need to be recruited to handle the additional seasonal enforcement workload.
- The physical assets at the WahWashKesh landings would need to be included in the Municipality's asset management plan.



Appendix A – Letter from WahWashKesh Conservation Association

# Lake Wah-Wash-Kesh

C O N S E R V A T I O N   A S S O C I A T I O N



February 7, 2022

**Municipality of Whitestone**  
21 Church St.  
Dunchurch, ON  
P0A 1G0

Mayor Comrie and Members of Council

Re: Request for Renewal and consideration of terms and general provisions of By- Law No. 09-2019 A By-law of a maintenance agreement between the Municipality of Whitestone and Lake Wah-Wash-Kesh Conservation Association (WWKCA) to maintain the Bennett's Landing and Indian Narrows public access points.  
(Copy of By- law attached)

## Historical Background

The Crown owns the 2 Public Access points on Lake Wah-Wash-Kesh. The Municipality of Whitestone obtained land use permits from the Ministry of Natural Resources and Forestry (termination date of July 2021) through an agreement. Subsequently, the Municipality of Whitestone and the WWKCA have an agreement setting out the terms for the use of the same lands by the WWKCA. The current agreement between the Municipality of Whitestone and the WWKCA commenced from May 2019 for one year and automatically renewed annually, up to and including 2021 subject to the clause that the agreement can be terminated by either party prior to the expiry date upon 90 days written notice.

## Key aspects of the agreement:

- The Municipality of Whitestone pays the liability insurance
- WWKCA pays for docks and boom to be attached and removed each year
- WWKCA paid for a new dock at the Indian Narrows in 2018

## Current Situation:

1 The agreement with the Crown has expired

2 The agreement with WWKCA has also expired

3 The agreement permits the operation of a parking area at Bennett's Bay and Indian Narrows on Lake Wah-Wash-Kesh. As per the agreement, WWKCA currently sells annual permits for vehicle parking, trailer parking and lake access. However a small percentage of those utilizing the parking area actually purchase parking permits. This is largely because the Lake Was-Wash-Kesh Conservation Association has no authority to enforce parking.





The Lake WWK Conservation Association is respectfully requesting that:

1. The agreement with the Crown be renewed
2. The Municipality of Whitestone and WWKCA enter into discussions regarding implementation of changes to the Terms and General Provisions of the Agreement By-law, timing and any financial implications.
3. That Municipality of Whitestone amend their Parking By-law to permit the enforcement of parking for both public access points on Lake WWK.

Thank you,

With regards

A handwritten signature in black ink, appearing to read "LB", with a flourish extending to the right.

Lynn Brennan  
President,  
Lake Wah-Wash-Kesh Conservation Association



## Appendix B – The Future of Public Landings in the Municipality of Whitestone

### The Future of Public Lake Access Points in the Municipality of Whitestone

#### BACKGROUND

Public lake access points on the lakes that are now within the bounds of the Municipality of Whitestone have existed for more than 100 years. Our lakes have long been destinations for wilderness camping / out-tripping, and several popular canoe routes have been established over the years. Until relatively recently, most of the lakes have been relatively sparsely populated in terms of permanent or seasonal residences, and road access to them has been limited and poor. As a result, lake access has been generally informal and unregulated. As an example, some individuals would leave small cartop boats unsecured at landing points and portage / trail ends on a year-round basis so that they would be readily available when required for fishing / hunting / camping trips.

The Municipality has some twenty public and private landings, as detailed in Appendix A. Many of these are located on crown land, and in some cases the Municipality holds a crown land use permit for them, issued by the Ministry of Natural Resources and Forestry. A few of them (noted in the Schedule) are also the subject of agreements between the Municipality and the relevant lake association whereby the lake association agrees to accept certain responsibilities with respect to the landing.

On some lakes such as Bolger / Kashegaba, Lorimer, and WahWashKesh, there are significant numbers of private seasonal residences that have (and will, for the foreseeable future, have) no road access, and therefore rely entirely on the public landings to access their properties. Many of these properties long predate the existence of the Municipality.

With the northward push of lakefront cottage development into the Municipality in the past twenty years, pressure to enhance and formalize lake access points has increased. Since its inception, the Municipality has attempted to respond in an ad hoc manner to requests from ratepayer groups for improvements to landings and access points, especially in terms of roads, parking, and docking.

In recent years, Whitestone Council has made significant capital investments in the improvement of some landings, most notably the following:

- Main Whitestone Lake boat launch and docks at the Dunchurch municipal site
- WahWashKesh landings at Bennett's Bay and Indian Narrows

I believe it is time for Whitestone Council to take a proactive look at the future of our lake access points and develop a strategy and plan for their future development, based on sound principles of planning and asset management.

So what are those principles?

#### PRINCIPLES

- 1) **Whitestone Lakes should be accessible to the general public, not just Whitestone ratepayers who have water-access-only properties.** Reasons for this policy include:
  - (i) **Historical Precedent:** Our public landings have existed as such for many years, and many vacationers are accustomed to taking advantage of them;

- (ii) Tourism: It is in the economic interest of the Municipality to encourage tourism - especially ecotourism - that takes advantage of our area's natural assets.

This principle does not imply that there cannot be a cost associated with lake access, so long as that cost is reasonable and equitable.

**2) Facilities to be provided at a public lake access point - such as a boat launch, vehicle and trailer parking, and docking - should be determined by a needs study.**

The study should determine, among other things:

- (i) The number of Whitestone seasonal residents who rely on the access point for access to their water-access properties;
- (ii) The extent and nature of use of the access point by other Whitestone residents who do not own property on the lake in question;
- (iii) The extent and nature of use of the access point by members of the public who are not Whitestone ratepayers;
- (iv) The extent of the need for accessible parking spaces.

In particular, parking areas should provide for both short- and long-term parking of vehicles and boat trailers (and snowmobile trailers, where applicable).

- 3) The Municipality should own or (in the case of crown land, lease) the land on which the access point is located.** This condition may be necessary in order for the Municipality to be able to enforce its by-laws at the access point.
- 4) The Municipality will not, as a general rule, provide marina services such as reserved docking slips, fuel, boat storage, etc. at its lake access points.** Provision of such services will be left to commercial enterprises.
- 5) Where parking is provided at a public access point, the Municipality will designate accessible parking spaces based on the needs study.**
- 6) The Municipality will include its lake access points in its asset management plans.**
- 7) The Municipality will assume the costs of maintaining its public lake access points as an operating expense.** Lake Associations may contribute to such costs directly or in kind, but will not be expected to assume them in their entirety.
- 8) The Municipality will, where practical, enter into agreements with lake associations to assist in monitoring and maintaining facilities at its public lake access points.** The intent of such agreements is to reduce the demands on Municipal staff associated with the landings, and to take advantage of the knowledge and skill of volunteer lake association members who are using them.
- 9) The Municipality may consider implementing a system of user fees and associated enforcement for use of its public lake access points.** The intent of such a system would be to ensure that a reasonable portion of the costs of maintenance and enforcement at the landings is borne by their users.



# CORRESPONDENCE

**Ministry of the Solicitor General**

Office of the Fire Marshal and  
Emergency Management

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1100  
Fax: 647-329-1143

**Ministère du Solliciteur général**

Bureau du commissaire des incendies  
et de la gestion des situations  
d'urgence

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tél. : 647-329-1100  
Télééc. : 647-329-1143



April 01, 2022

Your Worship George Comrie  
Municipality of Whitestone  
21 Church Street  
Dunchurch, ON P0A1G0

Dear Mayor George Comrie:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

Emergency Management Ontario (EMO) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA in 2021.

The safety of all our citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. We congratulate you on your municipality's efforts in achieving compliance in 2021. I look forward to continuing to work with you to support your continued compliance on an ongoing basis.

If you have any questions or concerns about this letter, please contact our Emergency Management Field Officer assigned to your Sector; their contact information is below.

Name: GrantMurphy  
Email: grant.murphy2@ontario.ca  
Phone: 613-329-0807

Sincerely,

Teepu Khawja  
Assistant Deputy Minister and Chief, Emergency Management

cc: Kathy Whitman - CEMC  
Grant Murphy - Field Officer - Lakes Sector

**Ministry of Indigenous Affairs**

Negotiations Branch

160 Bloor Street East  
9<sup>th</sup> Floor, Suite 920  
Toronto, ON M7A 2E6

Tel: (416) 326-4740

Fax: (416) 326-4017

**Ministère des affaires autochtones**

Direction de négociation

160, rue Bloor Est  
9<sup>e</sup> étage, suite 920  
Toronto, ON M7A 2E6

Tél: (416) 326-4740

Télé: (416) 326-4017

Website: [www.ontario.ca/indigenous](http://www.ontario.ca/indigenous)

April 7, 2022

George Comrie, Mayor  
Municipality of Whitestone  
21 Church St, Whitestone, ON, P0A1G0*Sent by email to: [info@whitestone.ca](mailto:info@whitestone.ca)*

Dear Mr. Comrie,

I am writing to inform you that Ontario is in negotiations with Shawanaga First Nation to resolve the First Nation's boundary claim. To support those negotiations, areas of provincial Crown land have recently been withdrawn from mining staking. An initial withdrawal order was issued by Ontario's Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNR) on March 29, 2022.

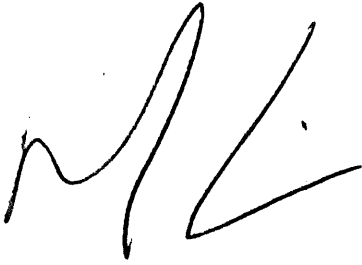
The areas subject to the withdrawal orders are available to view on NDMNR's Mining Lands Administration System (MLAS) website here: <https://www.mndm.gov.on.ca/en/mines-and-minerals/applications/mlas-map-viewer>

The lands withdrawn from mining staking have been identified by Shawanaga First Nation from which the parties may identify proposed settlement lands. The lands have been withdrawn to prevent further mining claim registration while the parties further refine the land selection area towards a settlement agreement and undertake public consultations.

This letter is to provide you with early information about Shawanaga First Nation's boundary claim and the negotiations to resolve it. We will be following up with you to seek further information about interests Whitestone may have in the lands in question and other geographic areas that are identified over the course of negotiations.

We appreciate that you may have questions and concerns. Ontario is committed to consulting with you on an ongoing basis regarding this claim. If you have any questions about this letter, the Shawanaga First Nation boundary claim or the related withdrawal orders, please visit [www.ontario.ca/page/current-land-claims](http://www.ontario.ca/page/current-land-claims) or feel free to contact me by email at [Mark.Richard@Ontario.ca](mailto:Mark.Richard@Ontario.ca) or by phone (647) 283-0208.

Sincerely,

A handwritten signature in black ink, appearing to be the initials 'MR' with a stylized flourish.

Mark Richard  
Negotiations and Reconciliation Division  
Ministry of Indigenous Affairs

cc.  
Chief Adam Pawis, Shawanaga First Nation

April 10, 2022

Dear,  
George Comrie, Mayor  
Brian Woods, Councillor  
Joe Lamb, Councillor  
Beth Gorham-Mathews, Councillor  
Joe McEwen, Councillor

This Letter is in reference to the installation of a dock on Gooseneck Lake.

We would prefer to not have a dock installed as it will mean an increase of taxes for the construction and installation of the dock, along with annual maintenance costs.

There was a dock on this location many years ago and when it fell into disrepair neither the MNR or the Municipality wanted to update or maintain it, so it was removed.

We have managed to get by without a dock over the last number of years, but if the community feels it is something that we should have we ask The Municipality of Whitestone to proceed with this in due process through a Tender and Request for Proposal. This will help avoid any chance of a conflict of interest and will provide the best value for the investment of our taxes. This RFP would be posted on the Tenders and Request for Proposals section on the Municipality of Whitestone Website.

We also feel that our Building Inspection Department should be involved through the bid, award and construction phases.

The Tender should describe the location of the dock as well as Dock and Property requirements, ie:

Dock Construction Specifications:

- Size and shape
- Construction materials, steel, pressure treated wood...
- Swim ladder
- Bumpers
- Steel or aluminum ramps with or without handrail
- Type of installation to shore and in lake
- Warranty Period (Number of Years)
- Contract Period (Number of Years)

Area Maintenance:

- Summer inspections and annual maintenance
- Winter storage and spring Installation requirements

Landscaping

- Any road or alterations to ground that are required to the present area to access the dock
- Annual Maintenance to road and grass

Waste Management

- Supply of waste and recycle receptacles and weekly waste removal

Signage

- Warning signs re use of dock and swimming at your own risk

Any penalties incurred should there be any default in contract.

We also understand that The Municipality of Whitestone will take on all associated costs for the Liability Insurance and Legal Enforcement on this property.

Thank you for your consideration.

Sincerely,

Chris Dyer and Wendy Kritzer  
1213B Hwy 520  
Dunchurch