



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday, April 4, 2023**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/82303109249>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 823 0310 9249 #

Meetings are recorded. Both the audio and video are posted on the Municipal Website

1. Call to Order and Roll Call

6:30 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

3. Approval of Agenda ®

4. Presentations and Delegations –

4.1 Whitestone McKellar Lions Club

4.2 Belvedere Heights Board of Management

5. Planning Items - None

Move into Public Meeting ®

6. Public Meeting

6.1 Memo - Update to Fees and Charges By-law

Reconvene into Regular Meeting ®

7. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

7.1 Council and Committee Meeting Minutes

7.1.1 Regular Council Meeting Minutes for Tuesday, March 21, 2023.

7.1.2 Special Council Meeting Minutes for Wednesday, March 22, 2023

7.1.3 Recreation Committee Meeting Minutes for January 12, 2023

7.1.4 Recreation Committee Meeting Minutes for February 23, 2023

7.1.5 Whitestone Library and Technology Centre Minutes for February 22, 2023

7.1.6 Environmental Stewardship Committee DRAFT meeting minutes for March 21, 2023

7.1.7 Belvedere Heights Board of Management Meeting Minutes of January 25, 2023

7.1.8 Belvedere Heights Board of Management Meeting Minutes of February 22, 2023

7.2 Unfinished Business (listed on page 4)

Matters Arising from Consent Agenda

8. Accounts Payable

8.1 Accounts Payable ®

9. Staff Reports

9.1 Report PW-2023-04
Award of Calcium Tender ®

9.2 Memo:
Fire Department requirements for Public Works to burn brush at Municipal Landfills ®

9.3 Memo:
Public Works discussion on grinding and landfill cover at Aulds Road Landfill site ®

9.4 Memo:
CBO services sharing Agreement with Township of McKellar ®

10. By-Laws

10.1 By-law 23-2022, Being a By-law to Amend By-law No. 09-2022, Being a By-law to Establish Fees and Charges for Services provided by the Municipality of Whitestone ®

11. Business Matters

- 11.1 WahWashKesh Landings Task Force Report ®
- 11.2 Memo: Regular Council Meeting Schedule review ®
- 11.3 Magnetawan - Dunchurch Royal Canadian Legion Branch 394 – request for Council support for a Grant ‘Creating a more inclusive Ontario: Age-friendly community planning for municipalities and community organizations. ®
- 11.4 FONOM Conference, May 8, 9 and 10, 2023. Draft Agenda and registration form ®
- 11.5 Matters arising from correspondence at the March 21, 2023, Regular Meeting of Council:
 - 11.5.1 Attendance for the District of Parry Sound Municipal Association Meeting scheduled for Friday May 5, 2023. ®
 - 11.5.2 Municipality of Magnetawan resolution regarding Magnetawan River Watershed dated March 8, 2023 ®
 - 11.5.3 District of Parry Sound Social Services Administration Board resolution regarding homelessness dated March 9, 2023 ®
 - 11.5.4 Town of Parry Sound letter and resolution regarding the Mega School dated March 14, 2023. ®
- 11.6 Planning Items Invoices – Discussion request per Councillor Nash

12. Correspondence

Matters Arising from Correspondence

13. Councillor Items

14. Questions from the Public

15. Confirming By-law ®

16. Adjournment ®

Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
April 2019	Animal and Bird Control By-law	Agricultural Committee	DRAFT By-law for information and discussion presented at for the Regular Council meeting of October 4, 2022. For discussion by Council in 2023
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Ad Hoc Committee	On June 7, 2022 Council passed a By-law to amend the Municipality's Zoning By-law in regards to a revision of the definition of Short-Term Rental Unit. The last date for filing a notice of appeal was the 11th day of July, 2022 A revised By-law for the licensing, regulating/governing of rental units and protocol is in process. Further work on this issue to be done in 2023.
Feb 22, 2022	Staff Report PW-2022-01 Churlee Road Boat Launch THAT the Council of the Municipality of Whitestone does hereby receive Staff Report PW-2022-01 (Churlee Road Boat launch) for information, AND THAT the Council of the Municipality of Whitestone does hereby provide the following direction: Staff to investigate further requirements for boat launching on the north basin of Whitestone Lake.	Manager of Public Works	Report presented at the September 6, 2022 Regular Council meeting. Follow-up from the September 6, 2022 Council meeting – staff to consider the possibility of a boat launch adjacent to a CRA that runs off of Farley's Road. Report to Council April 2023

March 15, 2022	By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON	Planning Staff and CBO	To be reviewed with the Applicant January 2024
April 19, 2022	Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking. THAT the Council of the Municipality of Whitestone does hereby receive the report of the WahWashKesh Landings Task Force dated April 19, 2021 regarding paid and enforced parking for information, and consider its recommendations	Mayor Comrie with assistance of staff as needed	Ongoing
	Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking. THAT the Council of the Municipality of Whitestone does hereby approve in principle the introduction of paid and enforced parking at the WahWashKesh landings, as soon as practical.	Mayor Comrie with assistance of staff as needed	Anticipated for 2023
	Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking. THAT the Council of the Municipality of Whitestone does hereby request staff to bring forward an amendment to By-law 38-2016, being a By-law to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone, in support of the implementation of enforced parking at the WahWashKesh landings, as soon as practical	Mayor Comrie with assistance of staff as needed	Anticipated for 2023
	Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking. THAT the WahWashKesh Landings Task Force develop an implementation plan for paid and	Mayor Comrie with assistance of staff as needed	Anticipated for 2023

	enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal Staff.		
	<p>Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.</p> <p>THAT the WahWashKesh Landing Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council.</p>	Mayor Comrie with assistance of staff as needed	Anticipated for 2023
	<p>ADMIN-2022-09 Lorimer Lake Resort Property – wetlands / beaver pond</p> <p>THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-09 (Lorimer Lake Resort property – wetlands / beaver pond) for information.</p>	Planning Consultant	<p>Clerks Note: Members of Council had an interest in pursuing this matter further with a request to:</p> <ul style="list-style-type: none"> • Provide a report on EP Zones that were inadvertently eliminated from the Zoning Maps in 2018 • A typical Fill By-law • A typical Site Alteration By-law and • A review of how other local Municipalities manage EP Zones <p>In progress; no date has been set by the Consultant at this time for completion.</p> <p>Report to Council from Planning Consultant expected April 18, 2023</p>
July 5, 2022	<p>AMBIANCE FINE HOMES INC. Proposed Zoning By-law amendment is to rezone part Lots 40 and 41, Concession A, in the geographic Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone.</p> <p>THAT the Council of the Municipality of Whitestone receives the Ambiance Fine Homes Inc. Proposed Zoning By-law amendment to rezone part of Lots 40 and 41, Concession A, in the geographic</p>	CAO/Clerk and Planning Consultant	<p>OLT Settlement hearing March 10, 2022</p> <p>By-law and documents to be finalized by the OLT and submitted back to the Municipality and the applicant.</p> <p>When the decision/information has been received from the Tribunal, a By-law will be brought forward to a Regular Council meeting.</p>

	<p>Township of Hagerman and fronting on Highway 124, from the Industrial Pit (M2) Zone to the Industrial (M1) Zone for information.</p> <p>AND THAT the following direction is hereby provided with respect to the next steps:</p> <p>A peer review to be conducted of the planning, environmental, and socio-economic issues associated with the application to address the questions raised by the public, and suggest mitigation measures, at the applicant's cost</p>		
September 20, 2022	Staff will consider accessibility needs at the Dundome, the Community Centre and Municipal Office for the 2023 budget	Public Works Manager	2023 Budget
December 5, 2022	<p>THAT the Council of the Municipality of Whitestone does hereby approve the use of the Farley's Road boat launch parking area for non-deeded access users at no charge, for the 2022-2023 winter season;</p> <p>AND THAT Staff be requested to report back to Council by April 2023 in respect of parking capacity at the Farley's Road boat launch property and options for increased access for non-deeded access users;</p> <p>AND THAT the title instruments on each of the 12 registry pins be obtained to verify their rights in title.</p>	<p>Manager of Public Works</p> <p>Planning Assistant</p>	<p>In progress</p> <p>Confirmed – each of the 12 lots have rights in title to the Farley's Road Parking area</p>
January 10, 2023	Council will invite the new Chairperson of the Belvedere Board of Management as well as Township of McKellar Councillor Debbie Zulak to speak to Council in the future about Belvedere Heights and Life Leases	Administrative Staff	Scheduled for March 30, 2023 (Closed Session) and April 4, 2023 (Open Session)

March 7, 2023	<p>Staff set up Health Spending Accounts with the Benefits provider for each Council Member including their Dependents, if any, with an annual Benefit amount of \$2,500 per year, per Council Member (inclusive of dependents), and</p> <p>Staff update the Critical Illness Insurance Coverage from the current amount \$10,000.00 to \$20,000.00 per Council Member</p>	Treasurer	<p>Health Spending accounts have been set up</p> <p>Under review by the Insurance Company</p>
	Staff to work with the Magnatawan Pioneer Association to discuss options that will include boat storage to be permitted, winches will be permitted, no docks or storage boxes permitted and the Municipality assumes no liability or responsibility.	CAO and staff	Meeting to be arranged in mid-April due to availability of Magnatawan Pioneer Association representatives
	Councilor Nash: Made an inquiry to the Fire Chief about the possibility of burning brush at the landfill site.	Fire Chief	Memo: April 4, 2023 Council meeting
	Councillor Nash: Asked if using wood chips as landfill cover, is combustible.	Public Works Manager	Memo: April 4, 2023 Council meeting
March 21, 2023	<p>Completion of Audio-Visual upgrades at the Dunchurch Community Centre</p> <p>THAT the Municipality engage an Audio/Visual consultant to produce a specification for purposes of tendering for the required equipment and installation to complete the Community Centre Audio/Visual system</p>	TBD	Timing to be determined

END

Correspondence

(listed in the order they were received by the Clerks Department)

- A. Ministry of Natural Resources and Forestry letter regarding changes to *Ontario Regulation 161/17* under the *Public Lands Act* dated March 17, 2023.
- B. Town of Essex resolution regarding Short-Term Rental Units dated March 17, 2023.
- C. Municipality of Calvin resolution regarding a moratorium on pupil accommodation reviews dated March 14, 2023.
- D. Lake of Bays resolution regarding the Municipality of Trent Lakes changes to the Oath of Office dated March 14, 2023.
- E. FONOM Executive Award Call for Nominations and the Executive Award Nomination Form.
- F. Town of Essex resolution regarding the reinstatement of Legislation permitting a Municipality to retain surplus proceeds from Tax Sales dated March 22, 2023.
- G. Ministry of the Attorney General letter regarding Royal Assent of Bill 46, Less Red Tape, Stronger Ontario Act, 2023 dated March 24, 2023.
- H. Ministry for Seniors and Accessibility letter regarding Senior of the Year dated March, 2023.
- I. Email from Sue Hicks-Green regarding a by-law for control of cats dated March 22, 2023.

PRESENTATIONS AND DELEGATIONS



WHITESTONE-MCKELLAR LIONS CLUB
Celebrating 50 years of serving our community

March 20, 2023

Dear Members of the Whitestone Municipal Council.

The Whitestone McKellar Lions Club designed a Service Club Sign in 2018. It was placed on Hwy 124 at the Grange. Our former President Beth Gorham-Matthews worked with the MTO with the placement of the sign. The club was required to have a 5-Year Permit for a small fee of \$150.00.

The sign is now up for renewal as of March 2nd, 2023 and the cost of the renewal permit is \$770.00 for 5 years. In 2019 the MTO decided to up the fee to \$150.00 per year x 5 years.

Since this is a on going fee that must be paid every 5 years, the club is asking the Municipality if they would seriously consider taking over the Service Sign. It does represent the municipality for all members of the community.

I, Joyce Campbell, President of the Whitestone McKellar Lions club have been in contact with Diane Villneff (Diane.Villneff@ontario.ca or 1-705-498-4458) at the MTO and have explained to her that we need a little time to decided on the proper route to take on this matter.

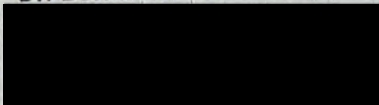
I have attached a copy of the Service Sign at the Grange, a copy of the Permit from 2018-2023 and a copy of the Highway Corridor Management Permit Conditions.

This is a huge committment for our small club. The Club has discussed many options for the sign and we feel that the best option would be to request that the Municipality take over the Service Clubs Sign.

The club hopes that you consider our request and recognize that the club does do great community work.

Sincerely,

Joyce Campbell
President of the Whitestone McKellar Lions Club
On Behalf of the members of the club.





Whitestone Community Groups



ARBEG
COMMUNITY CLUB

WHITESTONE
ROD & GUN CLUB



Branch 394



Agricultural
Society
Est. 1989



WPL

Whitestone Public Library



CRAMADOG



SNOWRIDERS

MAPLE ISLAND
THRIFT
SHOP

Nurse
Practitioner
Led Clinic

Operated by West Ferry
General Health Centre

Sponsored By The Whitestone - McKellar Lions

**ISSUED TO**

PROPERTY OWNER: PAULA MACRI, MUNICIPALITY OF WHITESTONE/PLANNING ASSISTANT, 21 CHURCH ST, DUNCHURCH, ON POA 1G0
APPLICANT/TENANT: BETH GORHAM-MATTHEWS, WHITESTONE MCKELLAR LIONS CLUB, 9 GORHAM'S ROAD RD, DUNCHURCH, ON POA 1G0

LOCATION OF WORK

HIGHWAY: 2199 124 highway

STREET ADDRESS: 7 CHURCH STREET, LOT 59, CON B, DUNCHURCH

GPS CO-ORDINATES: Start: 45.644840, -79.854077 End: N/A

LOT/SECTION: 59 **CON:** B **GEOGRAPHIC TOWNSHIP:** Hagerman **LOT/BLOCK:** **PLAN NO:** **MUNICIPALITY:** Whitestone
REFERENCE PLAN PART: **REFERENCE PLAN NO:**

PERMIT DETAILS

TYPE OF SIGN: Billboard, **PURPOSE OF APPLICATION:** New, **TOTAL PERMITTED NUMBER OF SIGN(S):** 1 **TOTAL PERMITTED AREA OF SIGN(S):** 11.90 m²

DISTANCE FROM HIGHWAY PROPERTY LINE TO SIGN CLOSEST TO THE HIGHWAY: 3.00 m

DESCRIPTION: Permit is issued to install a billboard on private property, advertising service club activity in Dunchurch and surrounding area. Sign to be placed a minimum of 45 meters from the centre line of Church Street, and offset 3 meters from the highway property limit. Maximum size of the sign is 11.9 square meters. The sign must be one sided, facing oncoming traffic on the same side. It must be installed at a 45 to 90 degree angle to the highway.

EXPIRY DATE: 02/03/2023

DATED AT: Highway Corridor Management Section -
Huntsville Office

DATED ON: January 02, 2018

[Signature]
Regional Head, Highway Corridor Management

THIS PERMIT IS ISSUED UNDER THE AUTHORITY VESTED IN THE MINISTER BY THE PUBLIC TRANSPORTATION AND HIGHWAY IMPROVEMENT ACT AND THE REGULATIONS PURSUANT THERETO AND IN SUBJECT TO THE CONDITIONS ATTACHED TO THE PERMIT, INCLUDING ANY AGREEMENT APPLICABLE TO THE SIGN AUTHORIZED BY THE PERMIT

Highway Corridor Management Permit Conditions

Permit Number: SG-2018-52H-00000003

Permit Version: 1

Date Approved: January 02, 2018

The permit is subject to the following conditions:

1. In addition to the conditions of this permit, the registered property owner must meet all of the requirements of the local municipality and any other agency having jurisdiction.
2. The work for this permit must commence within 6 months of the date that the permit is issued, or the permit shall be void and cancelled by the Ministry.
3. All work authorized by this permit shall be carried out in accordance with the approved plans, specifications, agreements and subject to the approval of the Ministry. The registered property owner must bear all expenses related thereto.
4. Vegetation on the right of way must not be cut or trimmed without the written permission of the Ministry. Cutting or trimming permitted must only be done under the supervision of the Ministry or its authorized agent at the expense of the registered property owner. Any cutting or trimming of vegetation adjacent to the highway right-of-way requires the permission of the land owner.
5. During construction the registered property owner shall ensure that the operation of the highway is not interfered with, and that the right-of-way remains free of debris, earth or other materials.
6. If there is an expiry date named on this permit and a further term is required, an application for the renewal of this permit shall be made to the Ministry before the expiry date of this permit. An extension of the expiry date may be approved, or approved with additional conditions or denied by the Ministry.
7. If during the life of this permit any Acts are passed or regulations adopted which affect the rights herein granted by the said Acts and regulations shall be applicable to this permit from the date on which they come into force.
8. The registered property owner holds harmless the Ministry for all damages and liabilities caused as a result of works undertaken pursuant to this permit.
9. This permit may be cancelled at any time for breach of the regulations or conditions of this permit, or for any other reasons as the Ministry at its sole discretion deems proper. When a permit is cancelled for any reason, the registered property owner shall not be entitled to any compensation or damages by reason of or arising from the cancellation of the permit.
10. If this permit expires and is not renewed, all works constructed, maintained or operated under this permit, if the Ministry so requests, shall be removed at no cost to the Ministry.
11. Each sign authorized by this permit shall be maintained in a condition satisfactory to the Ministry. Failure to maintain the sign(s) in a satisfactory condition shall result in the cancellation of this permit.
12. Each sign shall be subject to the payment of fees as set by the Ministry from time to time. Failure to pay the prescribed fee shall result in the cancellation of this permit.
13. The permit for a billboard sign located on the highway right-of-way expires 5 years from the date of issue, at which time a new application must be made.
14. This permit is not transferable from one registered property owner to another. If the registered property owner changes ownership then the new registered property owner must apply for a new sign permit. Each new permit is subject to the conditions in effect at the time of applying.
15. The Ministry has the right to adjust its annual fee rates for Billboards and Personal/Private signs.
16. The message on the billboard must not promote violence, hatred, or contempt against any identifiable group. An identifiable group means any section of the public distinguished by colour, race, ancestry, religion, ethnic origin, sexual orientation or disability.
17. Changeable messages and/or electronic billboards are allowed on private property, however the sign cannot contain animation, video or scrolling messages.

Highway Corridor Management Permit Conditions

Permit Number: SG-2018-52H-00000003

Permit Version: 1

Date Approved: January 02, 2018

18. The Minimum Dwell Time (MDT) of a static message for either a mechanical or electronic billboard is 180 seconds. The Maximum Transition Time (MTT) between consecutively displayed static messages for a mechanical billboard is two (2) seconds, and for an electronic billboard is one (1) second.

BELVEDERE HEIGHTS BOARD OF MANAGEMENT

OPEN SESSION PRESENTATION TO MUNICIPAL PARTNERS

Municipal support for bank credit
to buy-back life lease units

April 4, 2023



Agenda

1. Introduction
2. Background: Campus of Care Proposal, Life Lease Issues
3. Occupancy agreement: transfer of units
4. 2022 addendum to occupancy agreement
5. Parry Sound Single Family Home Real Estate Trend
6. Life Lease Transfer Price History
7. Calculation of buy-back price offers
8. Rationale and expense recovery for \$5 million bank line of credit
9. Draft by-law

The Board of Management for the District of Parry Sound West

- Belvedere Heights is a district municipal home, voluntarily created in 1960's to serve eight (8) small municipalities to manage (not own) long term care beds via a Board of Management as defined by an Order-in-Council.
- Fractional ownership model (share based on relative MPAC assessments across the eight municipalities)
- Board structure: 5 councillors and 2 provincial reps also prescribed by Ontario Regulation.
- Long Term Care Act gives the Board of Management power to independently manage the corporation, including unfettered option to levy owner municipalities for both operating and capital.
- District municipal homes have the right to return management of beds to Ministry (close the home). Other homes can sell their licence.
- Belvedere Heights is a 101-bed home (2003) attached to a 24-unit life lease building on land-locked two acres

BACKGROUND

- In Aug. 2021, Life Lease residents were informed that it was the intent of the eight municipalities and Board to ask the government to create a campus of care to consolidate long term care at the West Parry Sound Health Centre.
- The plan is to build a new 160-bed facility to move residents of Belvedere and then the existing site at 21 Belvedere Ave. 101-bed long term care facility would close and be sold.
- It is anticipated that the existing life lease building would also be vacated. Unknown timeframe, at least five years hence.
- Life lease is a right to occupy a unit, not like a condo; there is no part ownership of land or buildings. There are several life lease financial models in Ontario: market value, price index, fixed value, declining balance, zero balance.
- Life lease was designed as an attainable housing strategy for our elderly, not a 'real estate' investment. Examples of other life lease projects in the Barrie area are priced between \$240 and \$250 per square foot.
- MPAC assessed value for the life lease building is \$4.67 million, or an average of \$213 per square foot.
- The life lease occupancy agreement provides no protection for residents if they are unable to sell their right to occupy.
- In May 2022, an addendum to life lease occupancy agreement was unwelcomed by life residents although it attempted to protect their original investment (in event building is to be vacated).
- Given the uncertain future of life lease, the Board offered to buy-back life lease units if current residents do not choose or are unable to sell the right to occupy their unit on the real estate market.

Extract from Life Lease Occupancy Agreement

23. Transfer of Unit

In this Occupancy Agreement, "Transfer" means the sale, exchange, or other disposition of your rights and obligations under this Occupancy Agreement other than by way of assignment of lease, or an assignment of your interest of this Occupancy Agreement. You or your personal representative shall follow these steps:

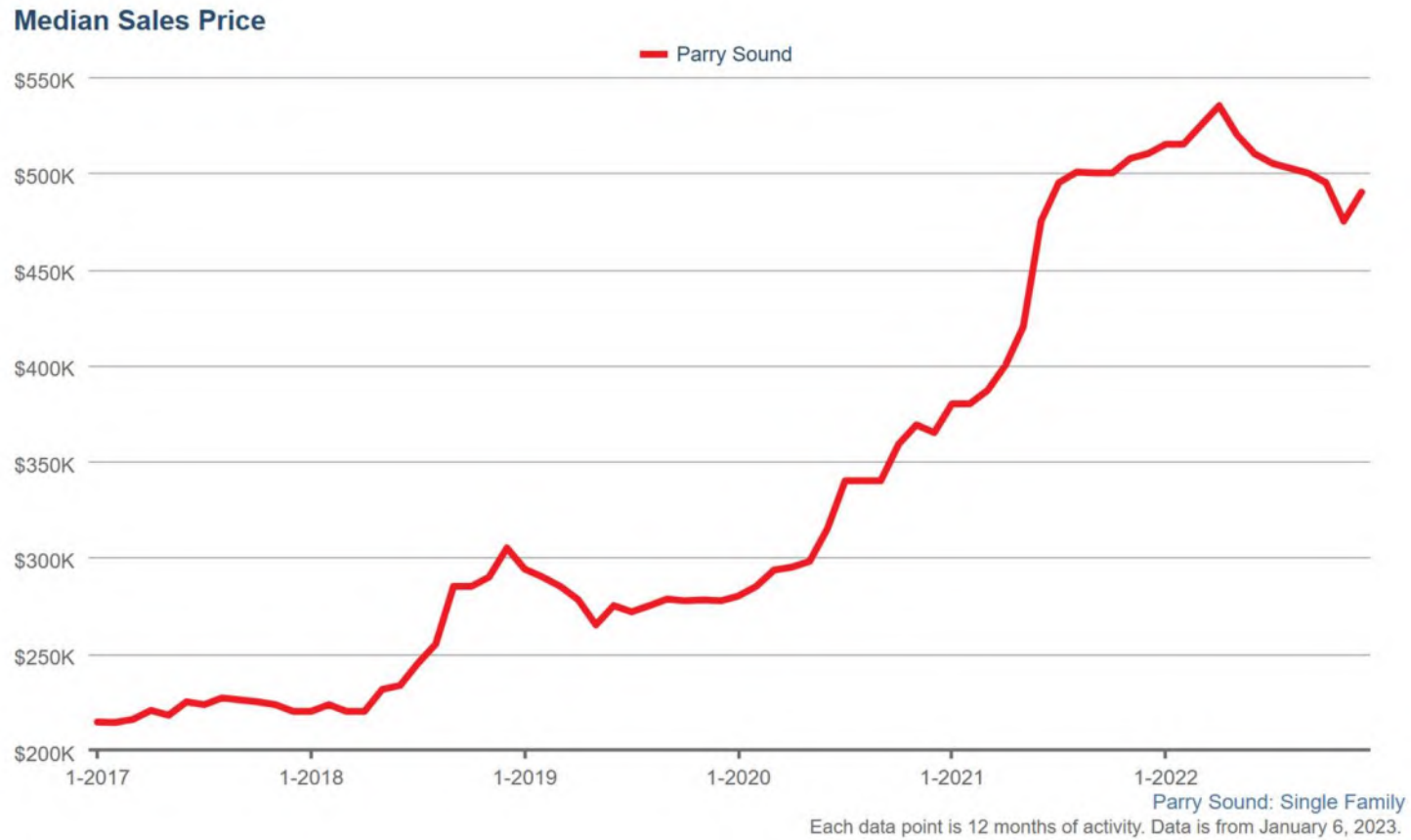
- 23.1 You shall notify the Corporation in writing of the proposed vacancy date as a result of the desire to sell or transfer the Right to Occupy.
- 23.2 The Corporation shall determine an average resale price based on the change in values in the local real estate market of Parry Sound from your original purchase date and the date of the notification of proposed vacancy date. If you do not agree with this average resale price then a local realtor will be selected by mutual agreement to determine a price and the cost of such services shall be split between you and the Corporation. This is the "Resale Price."
- 23.3 The Corporation shall then offer the Unit for sale in writing at the Resale Price:
 - 23.3.1 Firstly to other Unit Owners who have previously advised the Corporation in writing that they wish to switch units, and if no such owner accepts the Corporation's offer to sell then,
 - 23.3.2 Secondly, to persons on the Corporation's waiting list, in the order of being entered on the list, and if no such person accepts the Corporation's offer to sell then,
 - 23.3.3 Thirdly, to any nominee of the selling Unit Owner, provided the nominee otherwise qualifies to purchase the Unit, and if there is no such buyer, then
 - 23.3.4 Fourthly, for resale on the open market at the Resale Price.
- 23.4 After sixty (60) days if a potential new purchaser has not been identified the Corporation shall discuss with you a reduction in the price.

Corporation's Right to Terminate Occupancy Agreement

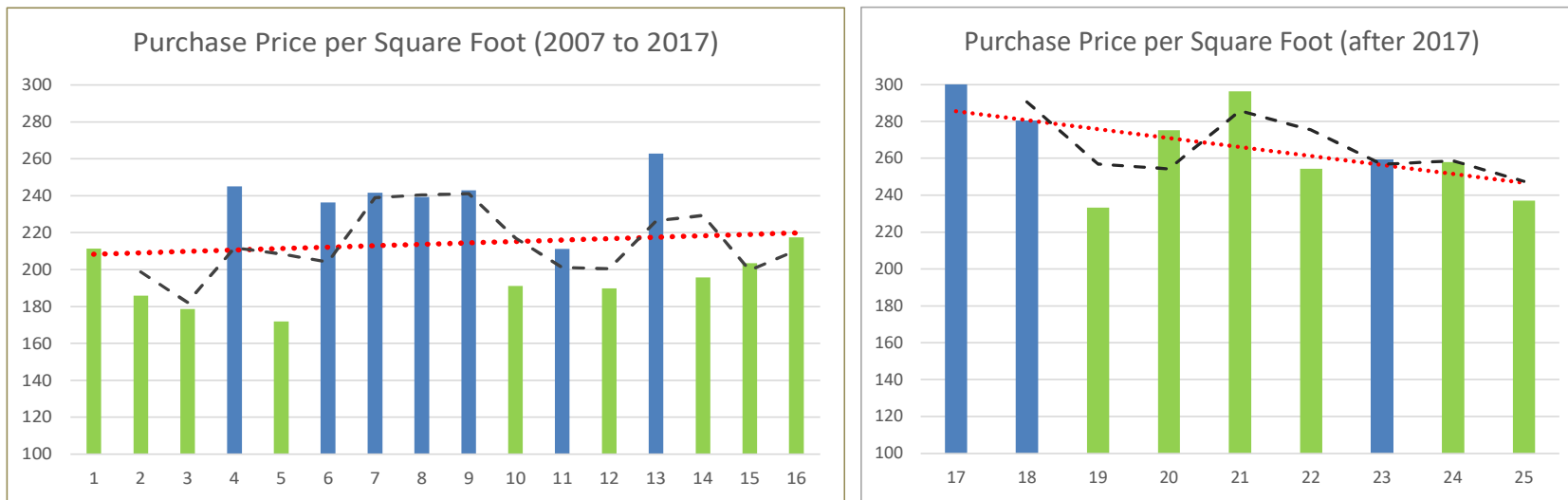
You acknowledge it is anticipated that the long-term care home known as the "Belvedere Heights Long Term Care Home" located in a building on the Project Lands adjacent to the Building in which your Unit is situated (the "LTC Home") may be closed on a future date to be determined by the Corporation. In the event of such closure of the LTC Home and despite any other provision of this Agreement, the Corporation shall have the right to terminate this Occupancy Agreement provided that, in order to allow you time to find alternate housing, such termination can only occur after the Corporation has given you twelve (12) months prior written notice.

If this Agreement is terminated in accordance with the foregoing, then the Corporation shall repurchase your Right to Occupy the Unit solely based on a repurchase price equal to the Purchase Price originally paid by you pursuant to the Sales Agreement of which the Occupancy Agreement forms a part.

Parry Sound Single Family Home Price Trend:2017 - 2022



LIFE LEASE UNIT (LLU) TRANSFER HISTORY



There are two (2) distinct patterns before and after 2017. The two graphs below include a trendline (in red) and a two-transaction moving average (in grey dash line). Each sale is colour coded. A blue bar is a LLU with a view of the bay and a green bar is a LLU with no water view.

For the ten (10) years from 2007 to 2017: the trendline suggests that the price per square foot increased by five (5) per cent from \$210 in 2007 to **\$220** by 2017. Units with a view of the bay sold for more than those without in this period.

The second pattern follows when one sale was \$301 per square foot, a thirty-seven (37) per cent increase over the prior \$220 sale. This was a singular occurrence. Since then, the purchase price has trended down below **\$260**. View of the bay was not as significant a factor for most sales on the market since 2017.

Approximate average annual price increase is about 2.2 per cent since 2007, similar to the average annual return of a GIC.

CALCULATION OF LIFE LEASE UNIT (LLU) BUY-BACK OFFER: TWO (2) OPTIONS

Under the occupancy agreement, the Belvedere Board of Management (BoM) has no obligation to any existing LLU residents to buy-out their units or guarantee a minimum price. Notwithstanding this, the BoM establishes the following buy-back policy to address resident concerns. Each case will have to be evaluated on its own merit.

1. For LLU holders that paid equal to or less than expected (i.e., at or below the trendline): The original purchase price will be increased by 2.2% for each year after the year of purchase to the year of sale, to a maximum value as determined by the trendline. For example, a buy-back offer in 2023, six (6) years after a 2017 purchase, would increase the original price by 13.2%. The 10% redemption fee (as per the occupancy agreement) would be applied against the inflation-adjusted buy-back offer.
2. For LLU holders that paid more than expected (i.e., above the trendline): The buy-back offer is equivalent to the original purchase price minus the 10 per cent redemption fee. Depending on the number of years of occupancy, the trendline can be used to determine if the unit may be eligible for a 2.2 per cent inflation adjustment for one or more years of occupancy.

BY-LAW TO SUPPORT BUY-BACK OF LIFE LEASE UNITS

The Belvedere Board of Management (BoM) must secure a \$5 million bank credit facility to buy-back all of the life lease units over time. The Bank of Nova Scotia requires that each municipality pass a by-law to provide the requisite guarantee for their approval of the bank credit.

To date, the BoM has had sufficient cash on hand to buy-back four (4) units. Additional ongoing buy-back of the remaining 20 units will require financing. The municipalities have three (3) options:

1. Freeze. No further buy-backs. Will need a plan for units that are unable to be sold on the open real estate market.
2. Pass a by-law to support the BoM line of credit (draft attached); or,
3. Accept an annual capital levy (in addition to the existing operating cost levy) to support the buy-back of two or three units annually for the next five (5) or more years (annual cost range: \$400,000 to \$700,000).

LINE OF CREDIT EXPENSE FUNDED BY RENTAL INCOME

- With the advice of legal and real estate expertise, the BoM has converted the re-purchased units into senior's rental apartments. The average cost of maintenance and property tax is currently less than \$900 per month per unit. The current rental market is \$1,700 to \$2,000 per month for these apartments.
- An estimated average \$1,000 per month surplus rental income for each unit is to be applied against the interest-only expense of the line of credit. Even if the existing borrowing interest rate remains over six (6) per cent over the next few years, it is anticipated that there will be sufficient accumulated surplus rental income to offset the interest expense for the borrowing, which will gradually increase over time with buy-back of additional units.
- The line of credit may be converted into a fixed-term loan. Surplus revenue can also be applied to reduce the principal for an existing line of credit.
- There is no guarantee that municipalities will not be called upon for financial support for the line of credit in the future, but it is unlikely. The capital levy option would be an annual expense.
- The BoM respectfully requests that your Council expeditiously pass a by-law to support a \$5M line of credit.

**DRAFT BY-LAW TO PROVIDE FINANCIAL GUARANTEE FOR BELVEDERE HEIGHTS BANK LOAN
TO FINANCE THE BUY-BACK OF LIFE LEASE UNITS (v4, 2023 Feb 10)**

WHEREAS the Board of Management for the District of Parry Sound West (“Belvedere Heights”) and all eight (8) supporting municipalities requested the Ministry of Long-Term Care to create a campus of care to consolidate long term care at the West Parry Sound Health Centre to enhance services for all long-term care residents. The campus would include a new 160-bed long term care facility that would replace the existing 101-bed long term care facility at 21 Belvedere Ave.

WHEREAS the 21 Belvedere Ave. site also includes a twenty-four (24) unit life lease building that may need to be vacated when the existing 101-bed long term care facility is closed.

WHEREAS the original twenty-four (24) life lease occupancy agreements do not include any provision to protect the resident’s investment if vacant occupancy of the building would be needed in the future.

WHEREAS the Board of Management proposes to buy-back the right to occupy any life lease unit, which cannot be transferred on the real estate market, with funds secured from a five (5) million-dollar bank line of credit or loan(s).

WHEREAS in order to secure a line of credit or loan(s), the Bank of Nova Scotia requires that each of the eight (8) supporting municipalities pass a by-law to guarantee financial support for this line of credit or loan(s).

WHEREAS the municipality has the authority to incur debt under section 401(1) of the Municipal Act 2001 as amended.

NOW THEREFORE, the Council of the Township of _____ enacts the following:

THAT we endorse the Belvedere Heights Board of Management request for financial support to guarantee a five (5) million-dollar bank line of credit and/or loan(s) to buy-back any or all life lease units. If required, part of the line of credit interest and/or loan principal expense will be apportioned to the Township as per the existing Belvedere Heights capital and operating cost sharing formula set out in the Ontario Fixing Long-Term Care Act and Regulations.

READ a FIRST and SECOND time this ?th day of March? 2023

READ a THIRD time this ?th day of ? 2023

Calculation of Annual Municipal Levy

Belvedere Heights 2021 Levy Apportionment											
				Board Approved L		Represented By:					
FIR 26A Column I 7				Levy 2021	Operating	Capital					
				\$1,365,000	\$1,365,000	\$0					
Municipalities	Weighted Assessment	% Increase/ Decrease WA	% Distribution	Distributed Amount 2020	Distributed Amount 2021		\$ Inc /Dec	% Inc / Dec	50% Payment April 1, 2021	50% Payment Sept. 1, 2021	
Parry Sound	845,529,080	0.0142%	8.8120%	\$134,342	\$120,284	\$120,284	\$0	-\$14,057	-10.46%	\$60,142	\$60,142
Carling	1,024,748,048	0.0142%	10.6798%	\$163,088	\$145,780	\$145,780	\$0	-\$17,308	-10.61%	\$72,890	\$72,890
Whitestone	587,354,886	0.0142%	6.1214%	\$92,220	\$83,557	\$83,557	\$0	-\$8,663	-9.39%	\$41,778	\$41,778
McDougall	744,399,378	0.0142%	7.7581%	\$117,618	\$105,898	\$105,898	\$0	-\$11,721	-9.97%	\$52,949	\$52,949
McKellar	649,711,295	0.0142%	6.7712%	\$103,007	\$92,427	\$92,427	\$0	-\$10,579	-10.27%	\$46,214	\$46,214
McMurrich-Montieth	221,094,343	0.0142%	2.3042%	\$34,646	\$31,453	\$31,453	\$0	-\$3,193	-9.22%	\$15,726	\$15,726
Archipelago	2,089,910,184	0.0142%	21.7809%	\$333,292	\$297,309	\$297,309	\$0	-\$35,983	-10.80%	\$148,655	\$148,655
Seguin	3,432,408,583	0.0142%	35.7723%	\$538,976	\$488,292	\$488,292	\$0	-\$50,684	-9.40%	\$244,146	\$244,146
Totals	9,595,155,797		100.0000%	\$1,517,189	\$1,365,000	\$1,365,000	\$0	-\$152,189	-10.03%	\$682,500	\$682,500

NOTE: The Ministry of Municipal Affairs and Housing website provided the 2019 FIR data for the distribution calculation of Belvedere's 2021 Operating levy.

PUBLIC MEETING



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council

From: Judith Meyntz, Deputy Clerk / Michelle Hendry, CAO/Clerk

Date: April 4, 2023

Re: By-law 24-2023 - Being a By-law to Amend By-law No. 09-2022, Being a By-law to Establish Fees and Charges for services

Background

On January 24, 2023, Council passed the following Resolution:

Resolution No. 2023-057

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

THAT the Council of the Municipality of Whitestone does hereby receive the Memo (Fees and Charges By-law) for information and recommends the following changes:

Yard Waste/Leaves & Brush - \$20.00
Demolition Fee - \$100.00
Printing fee for Drawings 24" x 32" - \$10/page
Entrance Fee (Application) - \$100.00

Of note, the intended revised Entrance Fee (Application) was \$200 per the Memo presented on January 24, 2023. The current fee is \$100. The resolution however indicated \$100.00. A future amendment to the Fees and Charges By-law could consider the revised Entrance Fee (Application) of \$200.00

Notice of a Public Meeting

Per By-law 03-2005, Being a By-law to amend Procedures for Notice By-law No. 04-2003 establish procedures for notice as required under the Municipal Act, 2001 Revised for setting fees and changes, a change in fees and services requires the following notice:

- (1) hold at least one public meeting at which any person who attends has an opportunity to make representation with respect to the matter; and
- (2) ensure that notice of the public meeting is given.

The Public Meeting in respect of the Amendment to Bylaw 09-2022, being a By-law to Establish Fees and Charges for services provided by the Municipality of Whitestone was posted to the Municipal website on March 7, 2023 and advertised in the Parry Sound North Star on March 16, 2023.

By-law Update

The following Council approved changes have been made to the Schedules attached.

SCHEDULE B Landfill Rate and Fees

- Rate of Yard Waste/Leaves/Brush has been increased to \$20 per pickup load or trailer load.

SCHEDULE D Building Department Rate and Fees

- Demolition Permit has been lowered from \$150.00 to \$100.00
- Printing Fee for Drawings (Size 24" x 32") has been added at \$10 per page.

SCHEDULE B

Landfill Rates and Fees

Fees are not subject to HST

Item	Description	Fee
Household Waste	Household waste free of hazardous waste	Free
Electronics Waste		Free
Recyclables	Plastic/Glass/Aluminum Cans etc.	Free
	Fibre (Newspaper, Cardboard etc)	Free
	Scrap Metals	Free
Appliances and Furniture	Items with Refrigerant (refrigerant removal fee)	\$15.00 each
	Items of Furniture	\$15.00 each
	Mattress small, (crib, twin)	\$10.00 each
	Mattress, large (double, queen, king)	\$20.00 each
	Vehicle Trunk Load	\$50.00
	Pickup Truck or Trailer Load (Note 2)	\$100.00
Sorted Household Construction/Demotion Waste Only -Auld's Road Site (Note 1)	Pickup Truck or Trailer Load (Note 2)	\$50.00
	Small Household Quantities (Note 3)	Free
Yard Waste/Leaves/Brush (Note 4)	Pickup Truck or Trailer Load (Note 3)	\$20.00
Propane Tanks		actual cost
Boats	(Note 5)	Free
Boat Wrap, Pool Liner	Single Boat Wrap or Small Pool Liner	\$10.00
	Large Pool Liner	\$30.00
Styrofoam and Other Plastic Foams	Small Household Quantities (Note 6)	Free
	Large Quantities (Note 6)	\$10.00
Landfill Access Permit Card	One per property	Free
	Replacement of lost card or additional cards per property	\$15.00
	One-time pass for visitors	\$5.00 per bag
Blue Box Recycling Container	First Blue Box (new residents only)	Free
	Additional Blue Box	Actual cost

Notes:

Note 1. No Contractor construction / demolition debris will be accepted, including shingles.

Note 2. Approximate volume of pickup truck / trailer load is 120 cubic feet or 3.3 cubic metres. Landfill site attendants may use discretion in charging for larger or smaller volume loads

Note 3. Approximate volume of 200 litres / 45 imperial gallons / 0.2 cubic metres or less.

Note 4. No Contractor yard waste, leaves, or brush will be accepted.

Note 5. Only metal hulled boats, completely stripped, maximum length 20 feet, will be accepted

Note 6. Small quantities of plastic foam packaging will be accepted at no charge. \$10.00 charge is based on a volume of 200 litres / 45 imperial gallons / 0.2 cubic metres

Note 7. Tires are not accepted at Whitestone landfill sites.

SCHEDULE D

Building Department Rates and Fees

How Bulding Permit Fees are calculated:				
The rate to be levied against each \$1000.00 of construction value shall be \$14.50 plus, a minimum base fee of \$140.00. Fees will be rounded to the nearest dollar. Fees are not subject to HST				
<p style="text-align: center;"><i>SAMPLE CALCULATION:</i> <i>Residential Unit, with basement</i> <i>Main floor (2000 sq.ft x \$140) + Basement (1800 sq.ft. x \$70) = \$406,000</i> <i>(\$406 x \$14.50) + Base Fee \$140 = \$6,027 (Building Permit Fee)</i></p>				
The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of the Whitestone By-law No. 32-2015.				
	Building/ permit type	Description	Calculation factor for construction value	Notes
1	Residential/Seasonal	Single storey finished	\$140.00	Per sq. ft
		Each additional storey incldg walkout basements and finished non-walkout basements	\$70.00	Per sq. ft
2	Accessory Buildings	Garages, storage, boathouses	\$35.00	Per sq. ft
		Porches,carports,sundecks, balconies	\$25.00	Per sq. ft
		Solariums, sunrooms, bunkies, and garages (habitable/living space only)	\$50.00	Per sq. ft
3	Commercial/Industrial/ Institutional	Principal building	\$95.00	Per sq. ft
		Accessory	\$40.00	Per sq. ft
4	Designated Structures	As per Div.A.1.3.1.1. OBC	Based on cost	Based on cost
5	Farm Buildings	On land assessed for Farms	\$25.00	Per sq. ft
6	Foundation-new or replacement	Full height	\$25.00	Per sq. ft
		Crawl space,frost wall, piers	\$20.00	Per sq. ft
7	Construction/addition	Per type of permit (ie 1, 2, 3, 4, 5 or 6)	See above	Per sq. ft
		Alteration, repair and installation	Based on cost	Based on cost
8	Chimney, fireplace, woodstove		\$150.00	Flat fee
9	Demolition		\$100.00	Flat fee
10	Change of use		\$100.00	Flat fee
11	Plumbing		\$100.00	Flat fee
12	Docks		\$100.00	Flat fee
	OTHER FEES		Fee	Notes
13	Permit transfer, special inspection	Special inspection fee	\$100.00	Flat fee
14	Conditional Permit	Fee plus additional fees based on class of construction	\$100.00	Flat fee
15	Alternative Solution Design	Fee plus other applicable fees	\$200.00	Flat fee
16	Building without a permit	At the Chief Building Official's discretion	Fees doubled	based on calculated fees
17	Revised drawings	Fee per revised page	\$50.00	Flat fee
18	Inactive Permit	Fee per inspection after three (3) years or more from date of issuance of the Building Permit	\$200.00	Flat fee
19	Refunds- application for refund must be made within six (6) months of issuance of permit(s)	Application filed not processed	75% of Fee paid	
20		Application filed and processed	50% of Fee paid	
21		If less than \$100	no refund	
22	Road Damage Deposit	See Policy on municipal website. Refund at the discretion of the Municipality	\$1,000.00	Flat fee
23	Re-inspection (per incident)	Inspection requested and CBO arrives at job site and the Phase to be inspected is not ready.	\$50.00	Flat fee
24	Printing Fee for Drawings	Drawings - 24" x 32"	\$10	Per Page

CONSENT AGENDA



**Regular Council Meeting Minutes
Tuesday, March 21, 2023, 6:30 p.m.
Dunchurch Community Centre and Zoom Video Conferencing**

- Present:** George Comrie, Mayor
Janice Bray, Councillor
Joe Lamb, Councillor
Scott Nash, Councillor
Brian Woods, Councillor
- Staff:** Michelle Hendry, CAO/Clerk
Bob Whitman, Fire Chief
Maneesh Kulal, Treasurer
David Creasor, Manager Public Works
- Consultant:** John Jackson, Planner
- Guests:** 1 - In person
9 - via Zoom video or telephone

1. Roll Call and Call to Order

The Chair commenced roll call and called the meeting to order at 6:42 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
None was declared.

3. Approval of the Agenda

Resolution No. 2023-130

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

4. Presentations and Delegations

4.1 Nadine Hammond, Tower on the Hill Museum

Resolution No. 2023-131

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

Matters Arising

4.1 Nadine Hammond, Tower on the Hill Museum

THAT the Council of the Municipality of Whitestone receive for information the presentation from Nadine Hammond regarding the Tower on the Hill Museum.

Carried

Resolution No. 2023-132

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

Move into Committee of the Whole

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 6:56 pm.

Carried

5. Planning Items

5.1 Consent Application B01/2023(W) – 1502701 ONTARIO LTD. (MOFFATT)

- Memorandum from John Jackson, Planner dated March 6, 2023

Resolution No. 2023-133

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

Reconvene into Regular Meeting

THAT the Council of the Municipality of Whitestone reconvene into Regular Meeting at 7:01 pm.

Carried

Resolution No. 2023-134

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash
Matters Arising from Committee of the Whole

5.1 Consent Application B01/2023(W) – 1502701 ONTARIO LTD. (MOFFATT)

WHEREAS John Jackson, Planner Inc. has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B01/2023(W) – 1502701 ONTARIO LTD. (MOFFATT) and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for approval in principle, subject to the following conditions:

1. **THAT** payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
2. **THAT** the new lots receive 911 addressing from the Municipality; and
3. **THAT** payment of all applicable planning fees be paid to the Municipality of Whitestone.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Mayor, George Comrie	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Deputy Mayor, Joe Lamb	X		

Carried

6. Public Meeting - None

Resolution No. 2023-135

Moved by: Councillor Scott Nash

Seconded by: Councillor Joe Lamb

7. Consent Agenda

WHEREAS the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes for Tuesday March 7, 2023
 - 7.1.2 Special Council Meeting Minutes for Monday, March 13, 2023
- 7.2 Unfinished Business (listed on page 4)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following Council Meeting Minutes:

The Regular Council Meeting Minutes of March 7, 2023 as amended; and the Special Council Meeting Minutes for Monday, March 13, 2023; and

THAT Council receives for information Unfinished Business listing contained in the Consent Agenda dated March 21, 2023.

Carried

8. Accounts Payable

Resolution No. 2023-136

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$481,582.95 for the period ending March 15, 2023.

Carried

9. Staff Reports

Resolution No. 2023-137

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

9.1 Report PW-2023-03 Blue Box Transition update

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2023-03 (Blue Box Transition update) for information.

Carried

Resolution No. 2023-138

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

9.2 Report FIN-2023-03 Council Remuneration and Expenses 2022

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2023-03 (2022 Council Remuneration and Expenses) for information.

Carried

Resolution No. 2023-139

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

9.3 Report FIN-2023-02
Donations 2023

THAT the Council of the Municipality of Whitestone does hereby receive report FIN-2023-02 (2023 Donation Requests) for information;

AND THAT the Council of the Municipality of Whitestone does hereby approve the following 2023 donation requests:

Recipient	2023 Proposed
Rotary Club of Parry Sound (request per Council delegation)	\$ 500.00
Parry Sound Area Community Business & Dev Ctr	\$1,100.00
West Parry Sound Health Centre Foundation*	\$ 500.00
West Parry Sound District Museum	\$1,000.00
Parry Sound Chamber of Commerce*	\$ 500.00
Dunchurch Agricultural Society *	\$ 500.00
Ardbeg Community Club	\$3,000.00
Parry Sound High School Bursary L Woods *	\$ 500.00
Parry Sound High School Graduation Gifts *	\$ 250.00
Whitestone Lake School Citizenship Award *	\$ 100.00
Whitestone Rod and Gun Club	\$ 500.00
TOTAL	\$8,450.00

**Annual Contributions provided (no formal request submitted)*

Carried

10. By-laws - None

11. Business Matters

Resolution No. 2023-140

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

11.1 Community Centre Audio / Video improvements update

THAT the Council of the Municipality of Whitestone receive the Briefing Note from Mayor Comrie dated March 21, 2023 regarding Completion of Audio-Visual upgrades at the Dunchurch Community Centre; and

THAT the Municipality proceed to complete the proposed system upgrade as set out in this Briefing Note in the current fiscal year, and

THAT the Municipality award the contract for supply, installation, and commissioning of the additional AV equipment set out in this report to Acclaim Sound and Lighting of North Bay (the vendor of the existing audio system) on a single-source basis; and

THAT the sum of \$40,000 (including HST) to cover the cost of this work be included in the Municipality's 2023 Capital and Special projects budget.

Withdrawn

Resolution No. 2023-141

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone receive the Briefing Note from Mayor Comrie dated March 21, 2023 regarding Completion of Audio-Visual upgrades at the Dunchurch Community Centre; and

THAT the Municipality engage an Audio/Visual consultant to produce a specification for purposes of tendering for the required equipment and installation to complete the Community Centre Audio/Visual system.

Carried

Recess

Resolution No. 2023-142

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

- 11.2 Memo Greenwood property – rezoning
- Ted Greenwood zoning matter, 1686 Highway No. 124, Dunchurch

WHEREAS Mr. Ted Greenwood, in a letter dated November 15, 2022, requested that Council remove costs associated with rezoning a property owned by him (Ted Greenwood) located at 1686 Highway No. 124, from Rural (RU) to General Industrial (M1);

AND WHEREAS in a report dated September 9, 2022 from Mr. John Jackson, Municipal Planner, it was stated that "*It is reasonable to understand that the lands should have had an M1 Zone*";

AND WHEREAS in the above referenced report from Mr. John Jackson it was also stated that "*Council should consider a proposed rezoning of the subject lands from*

Rural (RU) to General Industrial (M1) without the attendant studies, site plans and financial deposits”;

THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby receive for information the Memorandum from Paula Macri, Planning Assistant dated March 21, 2023 (with the attached report from John Jackson, Planner dated September 9, 2022) regarding the Ted Greenwood rezoning matter, for a property known as 1686 Highway No. 124, Dunchurch;

AND THAT a Zoning By-law amendment application will be required to be submitted by Ted Greenwood for the proposed Zoning By-law amendment of Part Lot 44, Concession A, in the geographic Township of Hagerman being Part 1, Plan 42R-18200, municipally known as 1686 Highway No. 124, Dunchurch from Rural (RU) Zone to Industrial (M1) Zone;

AND THAT the Council of the Municipality of Whitestone does hereby waive the Non-Refundable Administration fee in the amount of \$1,000.00 and the applicable security deposit, as per the current Municipal fees and charges By-law along with any planning fees related to the work of the planning consultant in connection with the application;

AND THAT the Council of the Municipality of Whitestone does hereby recommend that subject to the receipt of a rezoning application from Ted Greenwood staff proceed with the applicable advertisement and circulation of the Notice of Public meeting.

Carried

Resolution No. 2023-143

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

THAT Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour

Carried

Resolution No. 2023-144

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

12. Correspondence (listed on page 9 of the Agenda)

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 9 of the March 21, 2023 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- C. District of Parry Sound Municipal Association Meeting scheduled for Friday May 5, 2023 with 2023 Spring Meeting Form.
- D. Municipality of Magnetawan resolution regarding Magnetawan River Watershed dated March 8, 2023.
- E. District of Parry Sound Social Services Administration Board resolution regarding homelessness dated March 9, 2023.
- G. Town of Parry Sound letter and resolution regarding the Mega School dated March 14, 2023.
- H. North Bay Parry Sound District Health Unit letter regarding food insecurity dated March 14, 2023.

Carried

Clerk's Note: Resolutions of support for Items D, E, and G will be presented at the next Regular Council meeting.

Matters Arising from Correspondence

- C. The Spring Meeting of the District of Parry Sound Municipal Association.

THAT the following members of Council and staff be approved to attend the Spring Meeting of the District of Parry Sound Municipal Association to be held on Friday, May 5, 2023, hosted by the Township of McMurrich/Monteith.

- Councillor Lamb
- Councillor Woods
- CAO/Clerk Hendry
- Mayor Comrie

Clerks Note: The above referenced motion was voted on however was not moved or seconded; the motion will be brought forward to the next Regular Council meeting for consideration.

Resolution No. 2023-145

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

- H. North Bay Parry Sound District Health Unit letter regarding food insecurity dated March 14, 2023.

WHEREAS, improved financial stability allows municipal residents to participate, contribute, and invest in their local economies and communities; and

WHEREAS, poverty puts additional pressure on municipalities, who are responsible for delivering necessary and strained public and social services to support residents who are struggling with the consequences of inadequate income; and

WHEREAS, food insecurity has a detrimental impact on physical and mental health; and

WHEREAS, adequate income is an important social determinant of health that greatly impacts food security and other social determinants of health such as mental health, housing and transportation; and

WHEREAS, the 2022 Cost of Eating Well report shows that households reliant on social assistance do not have enough money for the costs of living, including food; and

WHEREAS, 67% of households in Ontario with social assistance as their main source of income experience food insecurity.

THEREFORE, BE IT RESOLVED THAT the Municipality of Whitestone support efforts to raise awareness about, and work to reduce, health inequities, including food insecurity; and

FURTHERMORE, BE IT RESOLVED THAT the Municipality of Whitestone endorse the letter from the North Bay Parry Sound District Health Unit and call on the Province of Ontario to:

- legislate targets for the reduction of food insecurity as part of the Ontario Poverty Reduction Strategy; and
- increase social assistance rates to reflect the costs of living, and to index Ontario Works rates to inflation going forward; and
- urge the province to resume investigating the feasibility of creating a guaranteed living wage (basic income) in the Province of Ontario; and

FURTHERMORE BE IT RESOLVED, THAT the Municipality of Whitestone provide correspondence of these resolutions to the North Bay Parry Sound District Health Unit, neighbouring municipalities, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Merrilee Fullerton (Minister of Children, Community and Social Service), the Honourable Sylvia Jones (Minister of Health) and the Association of Local Public Health Agencies (alPHa), MP Anthony Rota, MP Scott Aitchison, MP Marc Serre, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM).

Carried

Clerks Note: In respect of correspondence items D, E and G, motions of support will be brought forward to the next Regular Council meeting for consideration.

13. Councillor Items

Councillor Nash

- Requested that Council review the 2023 Regular Council meeting schedule at the April 4, 2023 Council meeting

Councillor Lamb

- Noted that the Thrift Shop will be open April 1
Saturday and Sunday until July
Friday, Saturday and Sunday for July and August
Saturday and Sunday September and October
Close, October 29

Councillor Woods

- Asked about updating the sign on the Bunny Trail now that the snow is diminishing and the possibility of a street light at Whitestone Waterfront Park

14. Questions from the Public

15. Confirming By-law

Resolution No. 2023-146

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

THAT By-law 22-2023 Being the Confirmatory By-law for the Council meeting of Tuesday, March 21, 2023, be given a First, Second, Third and final reading and is passed as of this date.

Carried

16. Adjournment

Resolution No. 2023-147

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 10:32 p.m. until the Special Council meeting of Monday March 22, 2023 at 3:00 a.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/ Clerk



**Special Council Meeting Minutes
Monday, March 22, 2023, 3:00 p.m.
Zoom Video/Telephone Conferencing**

Present: George Comrie, Mayor
Janice Bray, Councillor
Joe Lamb, Councillor
Scott Nash, Councillor (left meeting 4:43 pm, returned 4:49 pm)
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk

Maneesh Kulal, Treasurer
Barb Cribbett
Dave Creasor, Manager of Public Works
Bob Whitman, Fire Chief

Guest: Eva Fincham, CAO Whitestone Library and Technology Centre
Peggi Woehl, Chair, Whitestone Library Board

1. Roll Call and Call to Order

The Chair commenced roll call and called the meeting to order at 3:00 p.m.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
Councillor Nash declared a pecuniary interest in respect of Line Item 16-440-4 Road Grant of the Budget discussion.

3. Approval of the Agenda

Resolution No. 2023-148

Moved by: Councillor Brian Woods

Seconded by: Councillor Janice Bray

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented

Carried

4. Committee of the Whole

Resolution No. 2023-149

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

Adjourn to Committee of the Whole

THAT this meeting move into Committee of the Whole at 3:06 p.m.

Carried

- 4.1 Staff Report FIN-2022-04
Draft 2023 Operating and Capital Budget

Recess

Resolution No. 2023-150

Moved by: Councillor Janice Bray

Seconded by: Councillor Joe Lamb

Curfew

THAT Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour

Carried

Resolution No. 2023-151

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

Reconvene to Regular Meeting

THAT this meeting be reconvened to a Regular Meeting at 6:58 p.m.

Carried

Resolution No. 2023-152

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

5. Confirming By-law

THAT By-law 22-2023 Being the Confirmatory By-law for the Special Council meeting of Wednesday, March 22, 2023, be given a First, Second, Third and final reading and is passed as of this date.

Carried

Resolution No. 2023-153

Moved by: Councillor Janice Bray

Seconded by: Councillor Brian Woods

6. Adjournment

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 6:59 p.m. until the Special Council meeting of March 30, 2023 at 3:30 p.m.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/ Clerk



**Minutes of the Recreation Committee meeting
held on Thursday, January 12 2023 at 7:00 p.m.
at the Whitestone Library & Technology Centre**

Present: George Comrie, Mayor
Deborah Comrie
Tanya Fraser
Jan Hill
Carol McClellan

Regrets: Rebecca Green
Jessica Ann Dryer

.....

1. CALL TO ORDER

Tanya Fraser called the meeting to order at 7:07 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:

None

3. ADOPTION OF AGENDA

2023-01RC Moved by: Jan Hill
Seconded by: Carol McClellan

WHEREAS the members of the Recreation Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated.

Carried

4. APPROVAL OF MINUTES

2023-02RC Moved by: Deborah Comrie
Seconded by: Carol McClellan

WHEREAS the Thrift Shop Committee is in receipt of the minutes of the previous meeting;

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED THAT the minutes of the meeting held December 8, 2022 be adopted as presented and the reading thereof dispensed with.

Carried

5. **PRESENTATIONS** - None

6. **REPORTS / CORRESPONDENCE**

a. Movie Night

Deborah reported that there was a decent turnout (12 people – mostly teens) for the movie despite foggy/rainy weather advisories.

b. Christmas Secret Santa Shopping

Those who were present at the event reported that it was a success, with a good turnout of families and volunteers with lots of gifts to choose from. We will try to gather actual numbers and the disposition of remaining items for a future report.

c. Gingerbread Contest

Eva will provide a report once the judging is complete.

d. Popcorn Machine

George advised that a popcorn machine and supplies for use at movie and game nights and other events are on order, to be delivered early in the new year.

7. **NEW BUSINESS**

a. Movie Night: Monday February 20th (Family Day)

In collaboration with the Library.

b. Year-end report

George would like to present a report to Council regarding recreation activities in 2022 and requested that a list be compiled.

c. Purchasing process

A more formal purchasing process was discussion in conjunction with the event planning template.

d. Budget

At the request of the municipality, an item (\$5000) was added to the budget for the swimming lessons.

e. Election of Chair

2022-03 RC Moved by: Jan Hill

Seconded by: Deborah Comrie

That Tanya Fraser continue in her role as Chair for the 2023 year.

Carried

f. Election of Secretary

Moved by: Carol McClellan

Seconded by: Jan Hill

That Deborah Comrie continue in her role of secretary for the 2023 year.

Carried

8. **ADJOURNMENT**

2022-04RC Moved by: Jan Hill

Seconded by: George Comrie

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned until the next regular meeting or call of the chair.

Tanya Fraser

Tanya Fraser, Chair

Deborah Comrie

Deborah Comrie, Secretary



**Minutes of the Recreation Committee meeting
held on Thursday, February 23 2023 at 7:00 p.m.
at the Whitestone Library & Technology Centre**

Present: George Comrie
Deborah Comrie
Tanya Fraser
Jan Hill
Carol McClellan
Eva Fincham

Regrets: Rebecca Green
Jessica Ann Dryer

.....

1. CALL TO ORDER

Tanya Fraser called the meeting to order at 7:10 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:

None

3. ADOPTION OF AGENDA Carol

2023-05RC Moved by: Jan Hill

Seconded by: Carol McClellan

That the agenda of the meeting of February 23 2023 be approved as amended.

4. APPROVAL OF MINUTES

2022-06RC Moved by : Deborah Comrie

Seconded by: George Comrie

That the minutes of the meeting of January 12 2023 be approved as circulated.

5. PRESENTATIONS - None

6. REPORTS / CORRESPONDENCE

a. Family Day

Tanya reported that there was a great turnout (34 people) for the activities and movie.

b. Dance Fitness

Mel reported that she had a great turnout for the class and thinks it went very well.

c. Walk Fit

Deferred.

d. Parents & Peewees

Deferred.

7. NEW BUSINESS

- a. March Break
Eva reported that we have multiple collaborative events during the March Break.
Tuesday – crafts and things
Wednesday – crafts and games
Friday – board games + movie for younger children.
Saturday – Minecraft, STEM & D&D.
- b. Fishing Derby – library has Ice Fishing Activity Bag for handout.
Deborah to email Michelle to restock supplies.
Pancake breakfast 9am. At 11:30, we will take over from Agricultural Society and do face painting and popcorn
- c. Christmas Craft Sale
Jan reported that she has booked her Craft Sale on November 3-4, 2023.

8. ADJOURNMENT

2022-06RC Moved by: Jan Hill
Seconded by: George Comrie
WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned until the next regular meeting on March 23, 2023 at 7:00 p.m. or at the call of the chair.

Tanya Fraser

Deborah Comrie

Tanya Fraser, Chair

Deborah Comrie, Secretary

WHITESTONE PUBLIC LIBRARY AND TECHNOLOGY CENTRE LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Feb 22, 2023; 6:00 PM
LOCATION	Dunchurch Community Centre
ATTENDEES	B. Bell, J. Davis, C. Gorrie, M. Johnson, C. Lamb, J. Lamb, S. Wesley, P. Woehl Staff: E. Fincham
REGRETS	A. Anklewicz
CALL TO ORDER	P. Woehl called the meeting to order at 6:04 PM.

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

2023-11 Moved: C. Lamb

Carried Seconded: J. Davis

Be it resolved that the Agenda for this meeting be approved as amended.

APPROVAL OF CONSENT AGENDA

2023-12 Moved: J. Lamb

Carried Seconded: M Johnson

Be it resolved that the Consent Agenda be approved.

NEW BUSINESS

Schedule A – Hours of Service, Fees, Fines, and Restrictions

E. Fincham brought forward an amended Schedule A. Reference to Friday hours running from Victoria Day to Labour Day have been removed. Noted that annual fee for non-residents will need to be updated once an amount has been discussed and moved later in the year.

2023-13 Moved: C. Lamb

Carried Seconded: J. Davis

Notetaker/Backup Secretary

P. Woehl noted that in the past a board member has volunteered to take notes during meetings, which serve as a backup when drafting minutes. C. Gorrie volunteered to take notes, with C. Lamb standing by in case of absences.

HR Committee Meeting Date

P. Woehl provided copies of the CEO annual performance evaluation forms. She

asked board members to review the previous year's evaluation before filling out the 2022 evaluation. She asks that board members return the forms by March 1, 2023. After all of the forms have been submitted, the human resources committee will compile the results and review with E. Fincham. The committee to report back at the next meeting.

Policy Committee Meeting Date

E. Fincham to send example policies to the committee to review on March 1, 2023 at 6:00 PM. Policy Committee will draft policies and report back to the board with recommendations.

Advocacy Committee Meeting Date

C. Lamb asked committee members to meet on March 1, 2023 at 5:00 PM. She asks committee members to take notes to bring forward to E. Fincham prior to the March board meeting.

BUSINESS ARISING

Budget Update

E. Fincham updated that the draft budget has been sent to the municipality. The board discussed upcoming council meeting dates to review the 2023 budget.

Strategic Plan

E. Fincham went over the notes provided by B. Fratarcangeli about the strategic planning process so far. The board discussed the SWOT analysis and mission statement work completed by the board in November. The board continued to workshop the mission statement.

E. Fincham to arrange for the next strategic planning workshop with B. Fratarcangeli and will communicate potential dates to the board.

CHAIR REPORT

None

Announcements and inquiries by a Board member

C. Lamb noted that she has attended the Family Day activities at the community centre. The board discussed promoting the library for better visibility in the community, including a pop-up banner.

UNFINISHED/ONGOING BUSINESS

- Policy: Communications, to be drafted by the Policy Committee.
- Policy: Art donations and display, to be drafted by the Policy Committee
- Strategic Plan

QUESTION PERIOD FOR THE GENERAL PUBLIC

None

CLOSED SESSION

None

Next meeting will be held at 6:00 PM on March 22, 2023 @ Whitestone Public Library.

ADJOURNMENT

2023-14 Moved: M. Johnson

Carried: Seconded: C. Lamb

Be it resolved that the meeting adjourned at 7:49 PM.



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Dunchurch, Ontario P0A 1G0
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DRAFT

**Minutes of the Whitestone Environmental Stewardship Committee meeting
held on Tuesday, March 21, 2023 at 3:00 p.m.
Mayor Armstrong Meeting Room Whitestone Public Library & Technology Centre,
via Zoom Video Conferencing and Phone-In**

Present: Ed Bennett
Councillor Janice Bray
Lynn Brennan
Margaret May
Dennis Morrison
Councillor Scott Nash

Zoom: Brad Parkes
Andrew Bryne
Paula Macri, Planning Assistant (left at 3:15 p.m.)

.....

1. CALL TO ORDER

Councillor Scott Nash called the meeting to order at 3:08 p.m.

2. INTRODUCTION OF MEMBERS

Each member introduces themselves and spoke of their interest in the Environmental Stewardship Committee. Members all agreed that contact information of Committee members can be exchanged with Committee Members.

3. APPOINTMENTS

3.1 Appointment of Whitestone Environmental Stewardship Committee Chairperson

The Planning Assistant Paula Macri assumed the Chair at this point and called for nominations for the position of Chairperson.

Councillor Margaret May volunteered to sit as Chair.

9.2 Projects for 2022-2026

General discussion on what the Committee would like to do during the next term. The following are committee members' comments:

- continue the work that was started in the last term.
- do more work on the trail systems
- community outreach
- continuing more work on the monarch pledge
- lake plans
- septic systems
- water quality
- fish – stocking/habitat increasing for fish stocks.
- shoreline preservation
- preservation and enhancement of the environment
- ecological preservation
- sustainability, responsibility, positive force to benefit everyone, where we are not putting pressure on another area
- look at it as a whole watershed.

9.3 Brief summary of the projects/initiatives from the previous 2021-2022 term of the Committee

The following is a list of the seven projects/initiatives from the previous 2021-2022 term of the Committee:

1. Mayor's Pledge/Monarch Butterfly Habitat Action Items/Recommendations to Council
2. Blue Green Algae Education and Prevention
3. Canadian Geese Control
4. Invasive Species
5. Septic Health
6. Lake Management Plan research.
7. Walking Trails -Signage and Environmental Education

The Committee did educational work and provided information to be included in the Municipal's newsletters. Several of the items were addressed.

There are several items which are still on-going i.e. septic systems, Lake Management planning, signage, and environmental education.

Scott will contact the past Chair and find out if access to the Google Drive with documents and a chart of all the lakes is available

9.4 ICECAP

Janice Bray updated the Committee on where our Municipality is at and will bring more information to the next meeting.



Environmental Stewardship Committee

Terms of Reference

1. Purpose

1. To address environmental concerns within the Municipality of Whitestone, and to coordinate and assist efforts of the various conservation and lake associations within its bounds that have complementary mandates.

2. Key Duties and Responsibilities

1. Define common conservation issues, objectives, and priorities;
2. Define common measurements (e.g., of water quality);
3. Share their issues, knowledge, and experience;
4. Train volunteers;
5. Develop and maintain environmental stewardship work plans;
6. Collaborate to achieve common objectives;
7. Make recommendations to Council regarding support for new and existing conservation initiatives;
8. Measure and report progress against objectives;
9. Advocate and communicate to the community on environmental issues.

3. Constituency & Qualifications of Committee /Task Force Members

1. Members to be appointed by Council as follows:
 - (i) One (1) to be nominated by each of the following organizations:
 - Fairholme Lake
 - Gooseneck Lake Property Owners Association
 - Harris Lake and South Magnetawan Cottagers Association
 - Limestone Lake
 - Lorimer Lake Cottage Association
 - Magnatawan Pioneer Association

- Shawanaga Lake
- WahWashKesh Conservation Association
- Whitestone Conservation Association

- (ii) Maximum two (2) members of Council;
- (iii) Maximum three (3) additional members of the public.

2. Appointees should have an interest in environmental conservation and should be prepared to act as liaison with, and to enlist the support of volunteers within, their respective organizations.

4. Chair and Vice Chair

1. Chair and Vice Chair to be selected by Task Force members at first meeting and ratified by Council.
2. Duties of Chair:
 - Schedule and convene meetings of the Committee
 - Chair meetings of the Committee
 - Present brief progress / status reports to Council as appropriate or requested
 - Maintain vitality of Committee roster through succession planning.
3. Duties of Vice Chair:
 - Chair Committee meetings in absence of Chair
 - Assist Chair as required

5. Term of Appointments

1. Term of Council
2. In the event of a member's resignation or inability to serve, a replacement will be sought for the balance of the Council term.
3. No term limits will be imposed; however, succession planning will be completed at the end of each Council term.

6. Quorum

1. 5 members

7. Meeting Frequency & Time Commitment

1. The Committee will meet in person or by teleconference as required to advance its work plan in a timely manner. Setting the next meeting date will be an agenda item for each regular meeting.
2. In addition to regularly scheduled meetings, the Committee may hold special meetings (for example, for site visits).
3. The estimated time commitment for Committee members, including preparation for meetings, is four (4) hours per month.
4. Mutually convenient meeting times will be determined by the Chair in consultation with the Committee members.
5. Teleconferencing / videoconferencing facilities may be made available for members unable to attend in person.

8. Operational year time frame

1. January – December

9. Staff Support / Advisor(s)

1. To be determined, as required.

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, January 25, 2023
via Zoom**

Directors Present (voting): Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Art Coles, Chair
Cheryl Ward
Debbie Zulak

Director Regrets:

Guests Attending (non voting): Gail Finnsen

Guest Regrets: Joe Beleskey

Staff Attending (non voting): Kami Johnson, Administrator

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre
Linda Taylor, Community Support Services

1.0 **Call to Order:** The Board Chair called the meeting to order at 9:12 a.m.

2.0 **Confirmation of Quorum:** A quorum was achieved.

3.0 **Conflict of Interest:** No conflicts were declared.

4.0 **Approval of Agenda:**

#BH-10/23

Moved by C. Ward, seconded by D. Carmichael that be it resolved that the Board of Management accepts the agenda, as presented.

Carried.

5.0 **Voice of the Resident** – K. Johnson provided the Voice of the Resident and presented on the Montessori program at Belvedere Heights.

6.0 Approval of Minutes:

#BH-11/23

Moved by D. Carmichael, seconded by C. Ward that be it resolved that the minutes of the Board of Management meetings held December 21, 2022, and January 16, 2023, be approved.
Carried.

7.0 Matters Arising:

7.1 Strategic Plan

The Belvedere Heights Strategic Plan expired at the end of 2022. It was decided that the Governance Committee will address matter this moving forward.

P. Borneman joined the meeting – 9:24 a.m.

7.2 Annual Information Meeting Debrief

It was thought that the AIM held January 23, 2023, went very well. D. Zulak reported that the Township of McKellar will be requesting a deputation from the Board of Management.

8.0 New Business:

8.1 The Belvedere Heights Board of Management Annual Advisory Individual Appointment(s) was not discussed (#BH-42/2022).

D. Carmichael provided an update regarding his Order In Council appointment which expires on March 4, 2023. A letter of endorsement from the past Board Chair was sent to the Ministry of Long-Term Care in January 2023. A status will be provided at the next meeting.

9.0 Ancillary Reports:

9.1 Community Support Services

A Community Support Services report by L. Taylor was included in the agenda package for perusal. Much discussion was had regarding the fleet of vehicles (four) in CSS collection. It was confirmed that WPSHC will provide advice, if necessary, regarding the purchase of another vehicle.

10.0 Committee Reports:

10.1 Finance Committee – No Finance Committee meeting was held in January 2023.

#BH-12/23

Moved by A. Coles, seconded by C. Ward that D. Carmichael be appointed Chair of the Finance Committee for the ensuing year.
Carried.

It was requested that if you would like to be a member of the Finance Committee, please contact D. Carmichael directly. The Finance Committee will continue to meet the Monday prior to Wednesday Board meetings.

10.2 Governance Committee – No Governance Committee meetings have been held thus far.

#BH-13/23

Moved by A. Coles, seconded by D. Carmichael that C. Ward be appointed Chair of the Governance Committee for the ensuing year.

Carried.

It was requested that if you would like to be a member of the Governance Committee, please contact C. Ward directly.

10.3 Long Term Care Ad-hoc Advisory Committee - No meetings has been held of late.

It was confirmed that A. Coles will continue as Chair of the Long Term Care Ad-hoc Advisory Committee.

11.0 Standing Items:

11.1 Fixing Long-Term Care Act, 2021

K. Johnson reporting on the enhanced screening measures in ltc homes. The new regulation under the FLTCA introduces enhanced screening requirements for staff, volunteers, and members of the licensee's board of management.

K. Johnson will forward to all Board members a declaration form and to the new board members, a declaration form and a police check form.

12.0 Reports:

12.1 Board Chair Report – No report.

12.2 Administrator's Report

K. Johnson reported the following:

- Two new registered nurses have been retained.

- Negotiations with CUPE will begin soon.

- The Administrator applied for \$66,000 in new funding for 2022, and \$210,000 in new funding for 2023. The Board will be kept apprised of any response.

- An outbreak of influenza A was declared on December 6 and ended on December 17 on Pine Home. Three residents were affected.

- An outbreak of RSV was declared on January 4 and ended January 16. Three residents from one home only were affected.

13.0 Pending: None

14.0 **Correspondence:** The following correspondence was received for information purposes.

- 14.1 2023 Board of Management Meeting Dates
- 14.2 Letter of Endorsement for Don Carmichael re OIC
- 14.4 Township of McKellar Resolution No. 22-4
- 14.3 Municipality of Whitestone Resolution No. 2023-023
- 14.5 Board of Management letter sent to municipalities.

15.0 **New Board Member**

D. Zulak was welcomed to the Board of Management.

16.0 **In-Camera:**

#BH-14/23

Moved by C. Ward, seconded by P. Borneman that the meeting move in-camera at 10:03 a.m.
Carried.

#BH-15/23

Moved by P. Borneman, seconded by D. Carmichael that the meeting move ex-camera at 10:38 a.m.
Carried.

Direction resulting from the in-camera session:

- 1) WPSHC will arrange a meeting between the Belvedere Heights Board of Management and all eight municipal CAOs and clerks in the near future.

17.0 **Conclusion of Meeting:**

#BH-16/23

Moved by C. Ward, seconded by D. Carmichael that there being no further business to conduct, the meeting concluded at 10:39 a.m.
Carried.

Art Coles, Chair /nm

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, February 22, 2023
via Zoom**

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Art Coles, Chair
Cheryl Ward
Pamela Wing
Debbie Zulak

Director Regrets:

Guests Attending (non voting):

Guest Regrets: Gail Finnsen

Staff Attending (non voting): Kami Johnson, Administrator

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre
Linda Taylor, Community Support Services
Janie Wallace, West Parry Sound Health Centre

1.0 **Call to Order:** The Board Chair called the meeting to order at 9:01 a.m.

2.0 **Confirmation of Quorum:** A quorum was achieved.

3.0 **Conflict of Interest:** No conflicts were declared.

4.0 **Approval of Agenda:**

#BH-17/23

The agenda was amended to include the matter of the boiler repair discussed at the Finance Committee meeting on February 21, 2023 (10.1).

Moved by C. Ward, seconded by P. Borneman that be it resolved that the Board of Management accepts the agenda, as amended.

Carried.

5.0 **Voice of the Resident** – K. Johnson provided the Voice of the Resident and presented on current fundraising efforts to purchase an Obie Magic Table for the residents of Belvedere Heights.

6.0 Approval of Minutes:

#BH-18/23

Moved by D. Carmichael, seconded by D. Zulak that be it resolved that the minutes of the Board of Management meetings held January 25, 2023 be approved.

Carried.

7.0 Matters Arising:

7.1 Order in Council Appointment for D. Carmichael

It was reported that the Minister of Long-Term Care has signed D. Carmichael's reappointment, although the official document has not yet been received. It is not known whether the reappointment is for a one-year or a three-year period.

8.0 New Business:

9.0 Ancillary Reports:

9.1 Community Support Services

A Community Support Services report by L. Taylor was included in the agenda package for perusal. CSS is in the process of recruiting one FTE for transportation and one PTE for Meals on Wheels. There is no update on the new vehicle at this time.

10.0 Committee Reports:

10.1 Finance Committee – February 21, 2023

H. Stephenson provided a financial update. There is a current deficit of \$79K, though it was noted that this is not significant considering Belvedere's \$10M total budget. The use of agency staff continues to be a challenge. During January, another Life Lease unit was purchased, and the mortgage was also paid off. Both a boiler and a compressor are in need of repairs/replacement (quotes attached). The approximate \$62K cost of the repairs would be funded out of the existing budget.

#BH-19/23

Moved by C. Ward, seconded by J. Beleskey that the Board of Management approves the estimated cost to replace and repair the boiler and compressor units as per the quotes provided by the Environmental Services Manager.

Carried.

10.2 Governance Committee – February 15, 2023

The first meeting of the Governance and Partnerships Committee was a great success. The Terms of Reference are in the process of being finalized for Board approval.

#BH-20/23

Moved by C. Ward, seconded by P. Borneman that, on the recommendation of the Governance and Partnerships Committee, Lynne Gregory be appointed a non-voting, advisory individual to the Board of Directors for the ensuing year.

Carried.

It was noted that non-voting Board of Management members now have the right to vote at Committee meetings.

10.3 Long Term Care Ad-hoc Advisory Committee - No meetings have been held of late. A meeting was held with the municipal CAOs in regard to the purchase of Life Lease units. There are meetings scheduled with several municipalities in the near future for briefings.

11.0 Standing Items:

11.1 Fixing Long-Term Care Act, 2021

K. Johnson reported on the proposals within Phase 2, which would come into effect in April 2023. Amendments to staff roles were discussed. This would include hiring individuals with appropriate experience in place of identified training requirements and increasing the scope of work in certain positions.

There are clear requirements on air conditioning in resident rooms which can result in up to \$25K if not met; Belvedere currently meets these requirements.

D. Sanderson will send a reminder to those Board members who have not yet completed the declaration and police record check that is necessary for compliance with legislation.

12.0 Reports:

12.1 Board Chair Report

- A. Coles attended a Chamber of Commerce meeting on February 2 with Graydon Smith, M.P.P.

12.2 Administrator's Report

K. Johnson reported the following:

- There were five Critical Incidents in January. These included the RSV Outbreak of January 4-16, a controlled substance measuring concern, two resident falls, and an abuse allegation (found not substantiated).
- There was an enteric outbreak from February 12-21, affecting 7 residents.
- There are 15 students enrolled in the PSW program with the NNDSB. This program will also be taking place in the Fall.
- The initial meetings with CUPE are scheduled for May 2023.
- There are a number of new programs being implemented with the goal of quality improvement for residents.
- There will be a cat coming to the Oak home next month.

13.0 Pending: None

14.0 Correspondence: The following correspondence was received for information purposes.

14.1 Township of McKellar

14.2 McMurrich/Monteith

15.0 New Board Member

J. Beleskey and P. Wing were welcomed to the Board of Management.

16.0 In-Camera:

#BH-21/23

Moved by D. Carmichael, seconded by C. Ward that the meeting move in-camera at 9:55 a.m.
Carried.

#BH-22/23

Moved by A. Coles, seconded by C. Ward that the meeting move ex-camera at 10:26 a.m.
Carried.

Direction resulting from the in-camera session:

- 1) The Board of Management is to direct Leadership to request clarification from the MOLTC on the required components of an MOU. This will then be referred to the Ad Hoc Committee.

17.0 Conclusion of Meeting:

#BH-23/23

Moved by D. Zulak, seconded by D. Carmichael that there being no further business to conduct, the meeting concluded at 10:30 a.m.
Carried.

Art Coles, Chair /jw

ACCOUNTS PAYABLE

Municipality of Whitestone
List of Accounts for Approval (Detailed)

Date Printed
 2023-03-29 2:01 PM

Batch: 2023-00023 to 2023-00026

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
36946 3711	2023-03-27	Agriculture Forestry Const.Inc 16-426 - 2016 Backhoe - Mainte	Repair	2,271.42	
		11-210-2 - A/R HST Receivable	HST Tax Code	250.89	
		99-999-1 - HST (Statistical) Non	HST Tax Code	290.18 NL	2,522.31
36947 EDC07-2023	2023-03-27	Township Of The Archipelago 16-845-2 - CIINO	Economic Development 202	6,250.00	6,250.00
36948 TS Float	2023-03-27	CASH 16-794 - Recreation - Thrift Sho	Thrift Shop Float	75.00	75.00
36949 2023	2023-03-27	District of Parry Sound 16-103 - Admin - Membership/S	2023 Annual Invoice	160.00	160.00
36950 Che Rec Mar 24	2023-03-27	Robert & Lisa Deadman 15-329 - Roads Damage Deposi	Return of Road Damage De	1,000.00	1,000.00
36951 IVC0000021780	2023-03-27	Town of Parry Sound (Fire) 16-210 - Fire - Miscellaneous	Compressed Air - Fire Dept	153.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	16.99	
		99-999-1 - HST (Statistical) Non	HST Tax Code	19.65 NL	170.79
36952 2580L	2023-03-28	Bob Mark New Holland Sales Ltd 19-348-1 - 2022 Hyundai Excav	Excavator	233,895.82	
		11-210-2 - A/R HST Receivable	HST Tax Code	25,834.68	
		99-999-1 - HST (Statistical) Non	HST Tax Code	29,880.50 NL	259,730.50
Total Computer Cheque:					269,908.60

EFT

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1224 159847	2023-03-29	Adams Bros Construction Ltd 16-452 - York Landfill - Mainten	Servicing	91.58	
		16-473 - Auld Landfill - Mainten	Servicing	91.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	20.23	
		99-999-1 - HST (Statistical) Non	HST Tax Code	23.40 NL	203.40
1225 2023-33	2023-03-29	Duck Rock Resort 16-110 - Admin - Office Supplie	Supplies	17.43	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.93	
		99-999-1 - HST (Statistical) Non	HST Tax Code	2.23 NL	19.36
2023-35		16-279 - Building Dept Truck - F	Fuel CBO Vehicle	64.85	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.16	
		99-999-1 - HST (Statistical) Non	HST Tax Code	8.28 NL	72.01
Payment Total:					91.37
1226 78168	2023-03-29	Gin-Cor Industries 16-404-3 - 2020 Freightliner Sn	Repair	4,487.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	495.68	
		99-999-1 - HST (Statistical) Non	HST Tax Code	573.31 NL	4,983.40
1227 643030	2023-03-29	Hicks Morley LLP 16-120 - Admin - Legal Expense	Legal	4,583.79	
		11-210-2 - A/R HST Receivable	HST Tax Code	506.30	

Municipality of Whitestone
List of Accounts for Approval (Detailed)
Batch: 2023-00023 to 2023-00026

Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
		99-999-1 - HST (Statistical) Non-	HST Tax Code	585.59 NL	5,090.09
1228	2023-03-29	Hydro One Networks Inc.-All			
Mar 6/23		16-743 - Pavilion - Hydro	Hydro March 2023	158.56	
		16-705 - Dunchurch Hall - Hydr	Hydro March 2023	258.51	
		16-439 - Roads - Street Lights	Hydro March 2023	266.39	
		16-323 - Garage - Hydro	Hydro March 2023	379.71	
		16-150 - Office - Heating/Hydro	Hydro March 2023	187.56	
		16-232 - Station 1 - Hydro	Hydro March 2023	562.71	
		16-251 - Station 2 - Hydro	Hydro March 2023	70.73	
		16-719 - Maple Is. Hall - Heat/H	Hydro March 2023	335.79	
		16-731-3 - 2125 HWY 124 - Hyd	Hydro March 2023	453.90	
		11-210-2 - A/R HST Receivable	HST Tax Code	295.34	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	341.59 NL	2,969.20
1229	2023-03-29	Jamie Osborne			
Exp Mar 20		16-281 - Bld Official - Supplies	Supplies & Quarts BCIN Re	76.56	
		16-285 - Bld Official - Membersh	Supplies & Quarts BCIN Re	115.27	
		11-210-2 - A/R HST Receivable	HST Tax Code	21.19	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	24.51 NL	213.02
1230	2023-03-29	Jenn Gerlach			
1855		16-126 - Admin - Communicatio	Facebook Management	400.00	400.00
1231	2023-03-29	Local Authority Services Ltd.			
MGBP0000039E		16-092 - Council - Miscellaneous	Supplies	76.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.40	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	9.72 NL	84.51
MGBP0000039E		16-092 - Council - Miscellaneous	Supplies	125.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.82	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	15.99 NL	138.97
MGBP0000031E		16-769 - Facilities / Parks Maint	Supplies	17.64	
		16-092 - Council - Miscellaneous	Supplies	40.32	
		16-110 - Admin - Office Supplies	Supplies	73.83	
		16-281 - Bld Official - Supplies	Supplies	71.69	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.47	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	25.99 NL	225.95
MGBP0000028E		16-110 - Admin - Office Supplies	Supplies	122.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.57	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	15.70 NL	136.44
			Payment Total:		585.87
1232	2023-03-29	Lynx Constructors Inc.			
2107		16-703 - Dunchurch Hall - Bld M	Community Centre Lights	900.02	
		11-210-2 - A/R HST Receivable	HST Tax Code	99.41	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	114.98 NL	999.43
1233	2023-03-29	Magnetawan Building Centre Ltd			
101-110449		16-320 - Garage - Mtc/Supplies/	Supplies	46.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.17	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	5.98 NL	51.97
1234	2023-03-29	Moore Propane Limited			
23021957		16-704 - Dunchurch Hall - Heatii	Propane	705.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	77.93	
		99-999-1 - HST (Statistical) Non-	HST Tax Code	90.13 NL	783.45

**Municipality of Whitestone
List of Accounts for Approval (Detailed)**

Batch: 2023-00023 to 2023-00026

Payment # Invoice #	Date	Vendor Name GL Account	EFT GL Transaction Description	Detail Amount	Payment Amount
23021956		16-741-1 - Pavilion-Heating	Propane	143.37	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.84	
		99-999-1 - HST (Statistical) Non	HST Tax Code	18.32	NL 159.21
23021951		16-329 - Garage - Heating	Propane	1,096.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	121.12	
		99-999-1 - HST (Statistical) Non	HST Tax Code	140.09	NL 1,217.68
			Payment Total:		2,160.34
1235	2023-03-29	North Bay Parry Sound District			
April 2023		16-549 - Health Unit Operating (April 2023 Levy	2,585.27	2,585.27
1236	2023-03-29	Near North Industrial Solution			
84985		16-402 - 2015 Freightliner Tand	Supplies	156.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	17.25	
		99-999-1 - HST (Statistical) Non	HST Tax Code	19.95	NL 173.42
1237	2023-03-29	Near North Laboratories Inc.			
94143		16-779 - Water Testing	Water Testing	43.96	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.86	
		99-999-1 - HST (Statistical) Non	HST Tax Code	5.62	NL 48.82
1238	2023-03-29	Parry Sound Fuels			
810464		16-256 - Station 2 - Heating	Furnace Oil	701.18	
		11-210-2 - A/R HST Receivable	HST Tax Code	77.45	
		99-999-1 - HST (Statistical) Non	HST Tax Code	89.58	NL 778.63
1239	2023-03-29	Russell Christie LLP			
Che Rec Mar/23		19-810-1 - 2211 HWY 124 Lanc	Capital Purchase	98,152.59	98,152.59
1240	2023-03-29	SignCraft Canada Inc.			
2075		16-210 - Fire - Miscellaneous	Supplies	76.32	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.43	
		99-999-1 - HST (Statistical) Non	HST Tax Code	9.75	NL 84.75
1241	2023-03-29	Star Metroland Medita			
7577692		16-108 - Admin - Advertising	Advertising	379.98	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.97	
		99-999-1 - HST (Statistical) Non	HST Tax Code	48.54	NL 421.95
1242	2023-03-29	Telizon Inc.			
0631912023031		16-109 - Admin - Telephone	Long Distance	8.15	
		16-237 - Station 1 - Telephone	Long Distance	0.54	
		16-803 - Library - Expenses	Long Distance	0.70	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.04	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.20	NL 10.43
1243	2023-03-29	W.S. Morgan Construction			
Prelim 205470		19-601 - Admin-Cap-Mun Bldg F	Final Billing	559.68	
		11-210-2 - A/R HST Receivable	HST Tax Code	61.82	
		99-999-1 - HST (Statistical) Non	HST Tax Code	71.50	NL 621.50
			Total EFT:		120,625.45
			Total AP:		390,534.05

STAFF REPORTS



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Roads

Agenda Date: April 04, 2023

Report No: PW-2023-04

Subject:

Tender Award for the supply, delivery and application of Calcium Chloride or alternate, that meets OPSS 2501

Recommendation:

THAT the Council the Municipality of Whitestone does hereby receive Report PW-2023-04 (Tender Award for the supply, delivery and application of 140,000 litres of Calcium Chloride or alternate that meets OPSS 2501) for information; and

THAT the Council of the Municipality of Whitestone does hereby award the contract for the supply, delivery and application of 140,000 litres of Calcium Chloride, Pollard Highway Products Limited in the amount of \$51,446.55 plus HST

Background:

The 2022 tender for the Supply, Delivery and Application of Calcium Chloride (which had been awarded to Da Lee Dust Control) had following clause:

“This contract for the application of calcium may be extended by one (1) year in 2023 by mutual agreement of both parties.”

The Municipality requested the contract be extended into 2023. Da-Lee Dust Control (the awarded contractor in 2022) responded that they were unable to honor last year’s rate and required an increase of CPI plus fuel surcharge.

In 2022 Da Lee Dust Control was the sole bidder for calcium (\$49,000 plus HST) for 140,000 litres. This converts to \$0.35/L plus HST or \$0 \$571.20/flake tonne plus HST. The Almaguin Road Supervisors group tender for 2022 was a rate of \$536.90/flake tonne plus HST.

For 2023 the Municipality of Whitestone joined the Almaguin Road Supervisors group tender as in the past, they have received more competitive pricing as a group.

By-law 14-2017, Being a By-law to provide Policies with Respect to the Procurement of Goods and Services, allows for the following:

21. Co-Operative Purchasing

- 21.1 The Corporation may enter into arrangements with any government body, ministry, agency, board, corporation or authority on a co-operative or joint basis for purchases of Goods and/or Services where there are economic advantages in doing so and such purchases comply with this policy.

Analysis:

Whitestone joined the Almaguin Road Supervisors Group consisting of seventeen (17) municipalities.

Tender ALM-01-23 was released on behalf of the Road Supervisors Group by The Township of Machar. The tender was advertised on Township of Machar's website and sent to known suppliers of dust control products having the ability to supply, deliver and apply. The tender closed on March 15, 2023 at 9:30am and there were no late bids. Tenders were opened at the Township of Machar Roads Garage on March 15, 2023 at 10:00 am.

The tenders were checked for mathematical errors and conformity to the tender requirements. No errors or omissions were noted during this analysis. Both bids were compliant.

The following chart details Whitestone's portion of the tender, for 140,000 litres of liquid calcium.

	BIDDER	Unit price (flake tonne)	Unit price (litre)	140,000 litres TOTAL PRICE (excluding HST)
1	Pollard Highway Products Limited	\$599.75 plus HST	\$0.37/L plus HST	\$51,446.55
2	Da-Lee Dust Control	\$709.92 plus HST	\$0.43/L plus HST	\$60,896.94

The amount of calcium applied in each in the last four (4) years in Whitestone is shown below with 2023 being estimated based on typical application rates and the proposed gravel program for 2023:

2023 estimated	2022	2021	2020	2019
140,000 liters	140,000 liters	130,000 liters	120,000 litres	131,000 litres

Newly placed gravel requires a heavier application of dust suppression. Previously treated gravel retains some of the dust suppressant properties and residual, year to year. Churlee Road, Aulds Road, Quinn Road and Crown Retreats are to receive fresh gravel in 2023 per the five (5) year gravel plan.

Financial Considerations:

The 2023 Operating budget provides for an expenditure of \$49,000.00 plus a capital portion of \$2,400 for Maple Island Road.

Total adjusted (with HST) - \$52,400.

For comparison purposes, operating budget and expenditures from the previous three (3) years are noted below (not including capital projects)

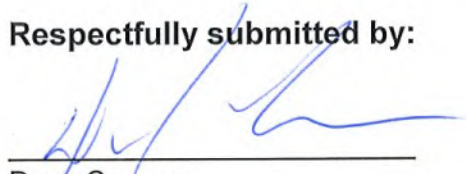
Year	2020	2021	2022
Budget	\$37,740	\$47,500	\$46,000
Actual expenditure	\$33,992	\$40,581	\$45,795

The unit price per liter of calcium has increased by 5.71% from the 2022 tender.

Link to Strategic Plan:

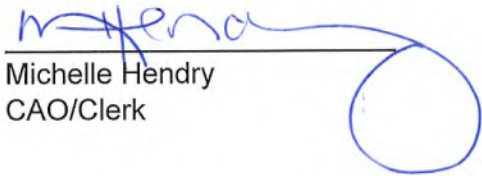
5. Maintenance of our Infrastructure

Respectfully submitted by:



Dave Creasor
Manager of Public Works

Reviewed by:



Michelle Hendry
CAO/Clerk

WHITESTONE FIRE RESCUE

Requirements for Public works to burning brush at Municipal landfill sites

Located on York street and on Aulds Road

To: Mayor and Council

Date: April 4, 2023

From :Bob Whitman Fire Chief

Cc: Dave Creasor

Here are the requirements if it is the intend to burn at Auld's Road , or York Street, that will be followed by the public works at all times.

Things to consider it's is possible to be in a fire ban for a month or more, so Public work would need a backup plan so the brush piles do not become too high as to create a fire safety hazard.

The Cost to extinguish a fire at the dump on the wood side with no extension to the Bush or garbage could cost up wards \$10,000 a day or more.

Cost could be \$15,000 to \$20,000 a day if the fire spread to the bush and MNRF was called in, to assist with the fire, if the garbage side was to have a fire this would create an Environment hazard ,then the Ministry of the Environment would need to be called in .

It is safer to chip than to burn, if Council approves Public works to burn than here are the conditions to burn.

- 1) Shell have a sand berm around area where brushed is to be burned, and high enough and far enough away from the garbage.
- 2) Only wood and wood by products to be burned.
- 3) The Fire shell be attended by a responsible person until the fire is extinguished completely.
- 4) The person attending the fire shall have on site the means to control the fire at all times ie (Backhoe or Excavator) and means to call for help (cell phone or Radio).
- 5) Have a fire permit issued by the Fire Chief and notify the Fire Chief or his or her designate the day be for you intend to burn.
- 6) Cannot Burn if the Fire Danger rating is High.
- 7) Ca not burn in a Fire Ban, or Restricted Fire Zone.
- 8) Smoke will need to be controlled as not to interfere with residence near the dumps.
- 9) Anything to do with fire safety or workers safety that the Fire Chief or Road Superintendent deems necessary.

Thanks you Bob Whitman, Fire Chief



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E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Dave Creasor, Manager of Public Work
Date: April 04, 2023
Re: Grinding at Auld Landfill

Overview

Grinding at Aulds Landfill reduces the volume of bulk material going into the landfill footprint.

Recommendation:

THAT the Council the Municipality of Whitestone continues to support grinding at Aulds Landfill for the processing of bulk waste products including brush and wood, to be used as cover for waste for landfills.

Background

Aulds Landfill accepts wood/brush products and other bulk waste items. York Landfill does not accept wood/brush.

In early winter of 2021 the Public Works had a controlled fire at the Aulds Landfill to deal with some of the brush. Public Works was not able to get the fire hot enough to be productive and burn clean. There was a great deal of smoke and Public Works struggled to keep it going. There was little reprieve from the blanket of smoke, which hung heavy in the air like a smog caused by the breezeless conditions. There were complaints of heavy smoke from local ratepayers of the smoke filling the air and creeping into their houses.

In fall of 2021 an Industrial Grinder was brought in to grind bulk wood. The wood chips were used as cover.

In 2022 a strong wind storm passed through Whitestone causing damage to trees. Council directed staff to waive tipping fees for brush at Aulds for the duration of the clean up from the windstorm. In 2022 Auld Landfill began slowly to divert bulk treated wood items into the grinding pile. Other bulk waste items have been diverted to the grinding pile. In 2022 the grinding took longer to complete than in 2021 due to the volume of brush and stumps received from the windstorm, driving the cost up.

The Municipality of Magnetawan who had been struggling with keeping up with burning of their brush, took notice of Whitestone's grinding process and has received budget approval for grinding in 2023. A joint tender with Magnetawan and Whitestone is planned for 2023 requirements.

Analysis:

Industrial grinding in a Landfill includes bulk plastics, wood (clean and treated), rubber, polystyrenes and similar materials can be immediately reduced to a mere fraction of their original size and be used a cover material. Bio-degradable products will decompose faster after shredding. Shredding also allows those materials that will end up buried forever in landfills to be compacted into a much smaller space with fewer voids. Reduction of volume going into the landfill extends the life of the landfill. The product left over from grinding is a bulky fibrous material is used for cover in the landfill.

Woodchips offer a bulking of material allowing air to reach organic food waste aiding in the microbes to breakdown organic waste. This process speeds up the process of breaking down organic waste in our landfill. Organic waste (wood chips, organic food waste) when it breaks down reduces volume in our landfill foot print.

Items not suitable for grinding: steel, fabric (ravel up in grinder), stones/masonry, stumps (slows production down and drives up costs)

The Municipality is permitted under the C of A (Certificate of Approval) for Aulds Landfill to burn clean virgin wood. This may be revoked by the MOECC (Ministry of Environment and Climate Change) at any time. Burning shall not cause a nuisance or contain any contaminated materials such a treated wood product. Risks while burning at the landfill include methane from the waste igniting the waste, should the waste catch fire there are unknown toxins in the waste that the Fire Department would be exposed to.

The Municipality is permitted under the C of A (Certificate of Approval) to use grinding material as cover for the landfill. Use of grinding materials as cover is a common practice to reduce the overall volume in the landfill footprint extending the life of the landfills.

Carrying out a controlled hot fire requires resources (excavator, water truck), and multiple days of around the clock staff to complete per fire (estimated 40 hours per fire). This work needs to be completed outside the hot dry period of summer. These are the shoulder seasons. Fall and spring seasons are when Public Works are preparing roads for spring, completing projects and preparing for winter. Staff would need to separate clean virgin wood to be burned.

End



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 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council

From: Judith Meyntz, Deputy Clerk
 c. Michelle Hendry, CAO/Clerk

Date: March 21, 2023

Re: Shared Chief Building Inspector Services

Background

The Municipality of Whitestone has shared Chief Building Inspector services with the Township of McKellar for many years. The agreement in effect through By-law with the Township of McKellar is By-law 37-2000. The agreed upon rate at that time was \$25.00 per hour. On November 6, 2017, Council approved resolution #2017-449 which changed the hourly rate to \$38.00 for the shared services.

The Township of McKellar is agreeable to continuing these services with the Municipality of Whitestone and as such, we completed an agreement between the Municipality and Township laying out the details of the shared services.

Relationship

Each Municipality/Township will invoice the other for shared services in the absence of their respective Chief Building Official (CBO). The rate of pay will be the CBO's usual rate of pay. Travel will be reimbursed at the respective rate per kilometer for each Municipality.

Advanced notice will be given ahead of time for the shared services; however, it is understood that advanced notice may not always be possible in the case of an emergency or unexpected unavailability by either party.

Recommendation

THAT the Council of the Municipality of Whitestone does hereby agree to enter into a five (5) year agreement with the Township of McKellar for shared Chief Building Official services according to the attached agreement and position description.

SCHEDULE "A"

TO BY-LAW NO -2023

THIS AGREEMENT made in duplicate this ____ day of _____, 2023

BETWEEN:

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
Hereinafter Referred to as the "Municipality"**

-and-

**THE CORPORATION OF THE TOWNSHIP OF MCKELLAR
Hereinafter Referred to as the "Township"**

WHEREAS section 5(3) of the Municipal Act, 2001 states that municipal power, including a municipality's capacity, rights, powers and privileges, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 3(2) of the Ontario Building Code Act, 1992, S.O. 1992, c. 23, as amended, states that the council of each municipality shall appoint a chief building official **and such inspectors** as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

WHEREAS the Municipality of Whitestone desires to enter into a shared contract for a Deputy Building Inspector, and the Township of McKellar would like to enter into a similar agreement whereby the services of a Deputy Building Inspector are shared between the two municipalities during absences of either Municipality/Township's Chief Building Inspector;

AND WHEREAS both the Municipality and the Township mutually desire to enter into a new contractual relationship as outlined in this Agreement; and detailed in the attached Appendix A – Position Description;

NOW THEREFORE, in consideration of the premises and the mutual agreements hereinafter contained, the parties mutually agree as follows;

1. PURPOSE

The purpose of this Agreement is to ensure coverage of a Deputy Building Inspector during the absences of the Chief Building Inspector of each party;

The two Parties agree to enter into this Agreement for shared Deputy Building Inspector services between the Municipality/Township to offer coverage during absences of either parties' Chief Building Inspector.

2. TERM OF AGREEMENT AND EARLY TERMINATION

The term of this Agreement shall be for five (5) years commencing on _____, 2023 (the "Term"). This Agreement will automatically come to an end at the end of the Term with no further obligations owed by either party other than to pay the other party the total amount owing under any outstanding invoices for services provided up to the end of the Term.

Either party may end this Agreement by providing the other party with thirty (30) days notice in writing.

3. DUTIES AND RELATIONSHIP

When requested and subject to availability, each party will provide services for the other party as per the attached Position Description (attached as Appendix A). Advance notice of up to a week is preferred to ensure that each Deputy Building Inspector is available.

Every effort will be made to plan ahead and schedule the requirements for the Deputy Building Inspectors by both parties however, it is recognized that, advanced notice may not always be possible in the case of an emergency or unexpected unavailability of the primary Chief Building Inspector.

The Deputy Building Inspector continues to be employed by their respective Municipality/Township and are not an employee of the other Municipality/Township during the time of providing services as a Deputy Building Inspector. Nothing in this Agreement shall be construed so as to imply that the Deputy Building Inspector is an employee of either the Municipality or Township nor impose any liability on the other party that would arise from any employer-employee relationship.

4. REMUNERATION

Both parties will be invoiced by the other party for time spent and mileage utilized by the Deputy Building Inspector. Time will be invoiced at the current hourly rate of pay of each respective Municipality/Township.

Mileage I will be paid at the current rate of mileage by each party. Mileage is tracked and paid from the point that the Deputy Building Inspector leaves their main office and returns once inspection is complete.

The submission of invoices will be prepared by either the Municipality or Township and submitted in a timely manner to ensure that the costs are realized close to the month of services provided.

5. ENTIRE AGREEMENT

This document constitutes the entire Agreement between the parties. There are no other agreements, understandings, representations, or warranties, either collateral, or otherwise. This Agreement replaces any previous agreements between the parties.

SIGNED BY THE PARTIES:

MUNICIPALITY OF WHITESTONE

TOWNSHIP OF MCKELLAR

George Comrie, Mayor

David Moore, Mayor

Michelle Hendry, CAO/Clerk

Ina Watkinson, Clerk/Administrator



APPENDIX A

DEPUTY BUILDING OFFICIAL JOB DESCRIPTION

IMMEDIATE SUPERVISOR:

- Chief Administrative Officer/Clerk (Municipality) or Clerk/Administrator (Township)

JOB RESPONSIBILITIES:

1. Conducts building inspections and records all findings of inspection.
2. Responds to enquiries involving provincial building legislation, giving out information and resolving problems.
3. Interprets building codes as the Deputy Building Official.
4. Represents the Municipality/Township in discussions with the public, other agencies, other governments.
5. Develops and maintains strong working relationships with professional groups, staff and the public, delivering high quality customer service.
6. Records daily activities for future reference.
7. Tracks key information such as data regarding building permits.
8. Complies with the Municipality/Township policies and procedures.
9. Provide information to your Municipality/Township of the inspections completed, hours spent, and kilometres travelled for billing purposes in a timely manner.

BY-LAWS

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 24-2023

Being a By-law to Amend By-law No. 09-2022, Being a By-law to Establish Fees and Charges for services provided by the Municipality of Whitestone

WHEREAS Section 391(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 7 of the *Building Code Act*, 1992, S.O. 1992, c. 23, as amended, authorizes a municipal Council of a municipality to pass a By-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

NOW THEREFORE the Council of the Municipality of Whitestone hereby enacts the following amendments to By-law 09-2022:

1. **AMENDMENTS:**

1.1. **Schedule B** Landfill Rate and Fees

- Rate of Yard Waste / Leaves / Brush increased to \$20.00 per pickup load or trailer load.

1.2. **Schedule D** Building Department Rate and Fees

- Demolition Permit Fee lowered from \$150.00 to \$100.00.
- Printing Fee for large drawings (Size 24" x 32") added at the rate of \$10.00 per page.

2. **EFFECTIVE DATE:** This By-law shall come into force and take effect on passing of this By-law.

Read a First and Second time this 4th day of April, 2023.

Mayor George Comrie

CAO / Clerk Michelle Hendry

Read a Third time and **Passed, Signed and Sealed** this 4th day of April, 2023.

Mayor George Comrie

CAO / Clerk Michelle Hendry

SCHEDULE B

Landfill Rates and Fees

Fees are not subject to HST

Item	Description	Fee
Household Waste	Household waste free of hazardous waste	Free
Electronics Waste		Free
Recyclables	Plastic/Glass/Aluminum Cans etc.	Free
	Fibre (Newspaper, Cardboard etc)	Free
	Scrap Metals	Free
Appliances and Furniture	Items with Refrigerant (refrigerant removal fee)	\$15.00 each
	Items of Furniture	\$15.00 each
	Mattress small, (crib, twin)	\$10.00 each
	Mattress, large (double, queen, king)	\$20.00 each
	Vehicle Trunk Load	\$50.00
	Pickup Truck or Trailer Load (Note 2)	\$100.00
Sorted Household Construction/Demotion Waste Only -Auld's Road Site (Note 1)	Pickup Truck or Trailer Load (Note 2)	\$50.00
	Small Household Quantities (Note 3)	Free
Yard Waste/Leaves/Brush (Note 4)	Pickup Truck or Trailer Load (Note 3)	\$20.00
Propane Tanks		actual cost
Boats	(Note 5)	Free
Boat Wrap, Pool Liner	Single Boat Wrap or Small Pool Liner	\$10.00
	Large Pool Liner	\$30.00
Styrofoam and Other Plastic Foams	Small Household Quantities (Note 6)	Free
	Large Quantities (Note 6)	\$10.00
Landfill Access Permit Card	One per property	Free
	Replacement of lost card or additional cards per property	\$15.00
	One-time pass for visitors	\$5.00 per bag
Blue Box Recycling Container	First Blue Box (new residents only)	Free
	Additional Blue Box	Actual cost

Notes:

Note 1. No Contractor construction / demolition debris will be accepted, including shingles.

Note 2. Approximate volume of pickup truck / trailer load is 120 cubic feet or 3.3 cubic metres. Landfill site attendants may use discretion in charging for larger or smaller volume loads

Note 3. Approximate volume of 200 litres / 45 imperial gallons / 0.2 cubic metres or less.

Note 4. No Contractor yard waste, leaves, or brush will be accepted.

Note 5. Only metal hulled boats, completely stripped, maximum length 20 feet, will be accepted

Note 6. Small quantities of plastic foam packaging will be accepted at no charge. \$10.00 charge is based on a volume of 200 litres / 45 imperial gallons / 0.2 cubic metres

Note 7. Tires are not accepted at Whitestone landfill sites.

SCHEDULE D

Building Department Rates and Fees

How Bulding Permit Fees are calculated:				
The rate to be levied against each \$1000.00 of construction value shall be \$14.50 plus, a minimum base fee of \$140.00. Fees will be rounded to the nearest dollar. Fees are not subject to HST				
<i>SAMPLE CALCULATION:</i> <i>Residential Unit, with basement</i> <i>Main floor (2000 sq.ft x \$140) + Basement (1800 sq.ft. x \$70) = \$406,000</i> <i>(\$406 x \$14.50) + Base Fee \$140 = \$6,027 (Building Permit Fee)</i>				
The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of the Whitestone By-law No. 32-2015.				
	Building/ permit type	Description	Calculation factor for construction value	Notes
1	Residential/Seasonal	Single storey finished	\$140.00	Per sq. ft
		Each additional storey incldg walkout basements and finished non-walkout basements	\$70.00	Per sq. ft
2	Accessory Buildings	Garages, storage, boathouses	\$35.00	Per sq. ft
		Porches,carports,sundecks, balconies	\$25.00	Per sq. ft
		Solariums, sunrooms, bunkies, and garages (habitable/living space only)	\$50.00	Per sq. ft
3	Commercial/Industrial/ Institutional	Principal building	\$95.00	Per sq. ft
		Accessory	\$40.00	Per sq. ft
4	Designated Structures	As per Div.A.1.3.1.1. OBC	Based on cost	Based on cost
5	Farm Buildings	On land assessed for Farms	\$25.00	Per sq. ft
6	Foundation-new or replacement	Full height	\$25.00	Per sq. ft
		Crawl space,frost wall, piers	\$20.00	Per sq. ft
7	Construction/addition	Per type of permit (ie 1, 2, 3, 4, 5 or 6)	See above	Per sq. ft
		Alteration, repair and installation	Based on cost	Based on cost
8	Chimney, fireplace, woodstove		\$150.00	Flat fee
9	Demolition		\$100.00	Flat fee
10	Change of use		\$100.00	Flat fee
11	Plumbing		\$100.00	Flat fee
12	Docks		\$100.00	Flat fee
OTHER FEES			Fee	Notes
13	Permit transfer, special inspection	Special inspection fee	\$100.00	Flat fee
14	Conditional Permit	Fee plus additional fees based on class of construction	\$100.00	Flat fee
15	Alternative Solution Design	Fee plus other applicable fees	\$200.00	Flat fee
16	Building without a permit	At the Chief Building Official's discretion	Fees doubled	based on calculated fees
17	Revised drawings	Fee per revised page	\$50.00	Flat fee
18	Inactive Permit	Fee per inspection after three (3) years or more from date of issuance of the Building Permit	\$200.00	Flat fee
19	Refunds- application for refund must be made within six (6) months of issuance of permit(s)	Application filed not processed	75% of Fee paid	
20		Application filed and processed	50% of Fee paid	
21		If less than \$100	no refund	
22	Road Damage Deposit	See Policy on municipal website. Refund at the discretion of the Municipality	\$1,000.00	Flat fee
23	Re-inspection (per incident)	Inspection requested and CBO arrives at job site and the Phase to be inspected is not ready.	\$50.00	Flat fee
24	Printing Fee for Drawings	Drawings - 24" x 32"	\$10	Per Page

BUSINESS MATTERS



Report to Council with Recommendations

Agenda Date: 04 April 2023

Agenda Item: 11.1

Subject: Paid and Enforced Parking at WahWashKesh Landings

Prepared by: George Comrie, Chair – WahWashKesh Landings Task Force

Background

The WahWashKesh Landings Task Force (WWKLTF) was formed on July 16th, 2018 by Council Resolution 2018-256, with a mandate “to *investigate potential improvements to public parking and docking facilities on Wah Wash Kesh Lake*”. Its Terms of Reference and Draft Work Plan were approved by Council on November 19th, 2018.

Council appointed the following five members to the Task Force:

- Councillor George Comrie (Chair)
- Councillor Beth Gorham-Matthews
- Jeanine Ferris
- Dr. Mike Maceina
- Ed Bennett Jr.

Following the death of Mike Maceina on June 10th, 2020, Steve Rauh was nominated by the WahWashKesh Conservation Association (WWKCA) to take his place on the Task Force. Jeanine Ferris retired from the WWKCA Executive as of the Association’s AGM on July 30th, 2022 and was replaced on the Task Force by Paul Thomson. These appointments were confirmed by Council at its meeting on January 12th, 2023. Beth Gorham-Matthews did not seek re-election to Council in 2022, and has been replaced on the Task Force by Councillor Scott Nash.

At its regular meeting on April 19th, 2022 Council received the report of the Task Force (appended to this report) and passed the following resolutions (detailed at Appendix A):

- **THAT** the Council of the Municipality of Whitestone does hereby receive the report of the WahWashKesh Landings Task Force dated April 19, 2021 regarding paid and enforced parking for information, and consider its recommendations.
- **THAT** the Council of the Municipality of Whitestone does hereby approve in principle the introduction of paid and enforced parking at the WahWashKesh landings, as soon as practical.
- **THAT** the Council of the Municipality of Whitestone does hereby request staff to bring forward an amendment to By-law 38-2016, being a By-law to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone, in support of the implementation of enforced parking at the WahWashKesh landings, as soon as practical.

- **THAT** the WahWashKesh Landings Task Force develop an implementation plan for paid and enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal staff.
- **THAT** the WahWashKesh Landing Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council.

Progress Since Last Report to Council on April 19th, 2022

Since our last report to Council, the Task Force has continued to meet periodically to prepare for the implementation of paid and enforced parking at the WahWashKesh landings in time for the 2023 summer season. The following action items from the approved resolutions have now been addressed.

➤ **On-Line Parking System**

The application software vendor (Fractal SAAS, the same folks who produced our on-line fire permitting system) is working towards having an application configured to our requirements available commencing May 1st, 2023.

Of note, their proposal to us was to not charge a development or licence fee for the system (as they did with the fire permitting system) but instead to follow their preferred model of providing software as a service and retain 10% of the parking fees collected. Should Council decide to waive or significantly subsidize parking fees, it will be necessary to negotiate an alternative compensation scheme for the software vendor.

➤ **Parking and Docking Fees**

The subject of permit fees has received considerable discussion at Task Force meetings. We reviewed fees charged for parking, boat launching, and docking on other lakes in cottage country. These range from no permits or charges for use, to free parking passes (for municipal ratepayers only) at lake access points, to full charging for parking and use of boat launches. The Task Force does not support permitting or charging anyone for temporary use of the boat launch or the docks, but does support time-based permitting for, and enforcement of, parking of vehicles, trailers, and boats on municipally controlled property.

In the end, the consensus of the Task Force was that, if fees are to be charged for parking. They should initially be in the same range as the fees most recently charged by the WWKCA for its permits. Like other fees covered under the Municipality's Fees By-Law, these fees would be reviewed annually and could be adjusted to reflect costs of



providing the services, including permitting, enforcement, and maintenance of the parking areas and docks.

The following initial permit fee schedule could be used for 2023:

CLASS OF PERMIT	DURATION OF PERMIT	COST PER VEHICLE (\$)	COST PER TRAILER (\$)	COST PER BOAT (\$)
Seasonal	May 1 st – October 31 st	75.00	37.50	50.00
Weekly	Any 8 days	25.00	12.50	17.50
Weekend	Any 3 days	10.00	5.00	N/A
Daily	Any 24 hours	5.00	2.50	N/A
Winter Season	November 1 st – April 30 th	25.00	25.00	N/A

Notes

- 1 Use of the landing for less than 2 hours for purposes of boat launching / removal while the owner is present would be free (i.e., would not require a permit).
- 2 Cost per boat is for mooring a boat at a designated mooring point on the shore adjacent to the Indian Narrows Landing.

➤ **Boat Parking**

The Task Force has discussed at length the perceived problem of boats being moored on the shore adjacent to the Indian Narrows Landing. Most of these are small aluminum “car toppers”, some of which have been abandoned and/or are not seaworthy. Some are simply left there year after year for occasional use by hunters and fishermen. Others are used by seasonal residents with water-access-only properties to access their properties at the beginning and end of the season, and for trips into town (e.g., Parry Sound) during the season.

There are also a small number (3-4) of large work boats belonging to local contractors who work on the lake that are moored adjacent to the landing while the lake is open.

It should be noted that there is only a single dock (currently maintained by the WWKCA) at each of Bennett's Bay and Indian Narrows Landings. These docks are intended solely for loading and unloading, and boats are not permitted to be left tied to them overnight. As a result, anyone who intends to leave their boat for a longer period pulls it up onto the shore, creating an unsightly mess, and in some cases interfering with the safe operation of the landing. (See below.)



The Task Force recognizes that there is a legitimate need for a small number of boats to be moored temporarily at Indian Narrows Landing (there is no space to accommodate this at Bennett's Bay); however, there should be limits on where they can be moored and for how long, keeping in mind that there is space in the main upper permit parking area where they can be stored more securely for longer periods of time.

It should also be noted that WahWashKesh Lodge continues to provide dedicated, secure docking slips for its customers on a demand basis. Presumably the Municipality would not want to compete with such private marina services.

➤ **Parking By-Law**

Whitestone's existing traffic control (parking) by-law (38-2016) defines locations where parking of vehicles is prohibited or restricted, and provides for summonses to be issued under Part 3 of the Provincial Offences Act for contraventions of the by-law. It also provides for the removal of illegally parked vehicles at the owner's expense. It does not, however, provide for permit parking or associated fees.

A revised traffic control by-law has been drafted to include the following provisions:

- Electronic issuance and extension of parking permits
- Fees for permit parking (to be included in the Municipality's Fees By-Law)
- Restrictions on parking by location and vehicle type
- Restrictions on the parking or abandonment of boats on Municipally controlled property
- Offences under Parts 1 and 3 of the Provincial Offences Act

and is currently being reviewed by legal counsel.

Discussions with the Ministry of Natural Resource and Forestry are also ongoing with respect to the crown land use permits covering the lands on which the two landings and associated parking lots are situated. We have been repeatedly assured that the Municipality can enforce its by-laws on crown lands within the Municipality; however, it may be advantageous for the Municipality to have specific rights in title to these lands for purposes of enforcement.

➤ **Enforcement**

As with other by-laws, Municipal By-Law Enforcement Officers are responsible for enforcement of the provisions of the parking by-law. Enforcement will consist of periodic attendance at and inspection of the permit parking areas to identify vehicles or boats parked in areas where parking (of that vehicle type) is prohibited or where the required parking permit is not in force. (Whether or not a valid parking permit is in force can be determined by the enforcement officer using a smart phone with the supervisory application installed.)

In keeping with Whitestone's usual practice for parking infractions, the offending vehicle or boat will be tagged with a warning notice advising the owner that the vehicle or boat is illegally parked, and that continued infractions may result in charges or removal of the vehicle at the owner's expense. Only in situations where the vehicle or boat is obstructing emergency vehicles or otherwise interfering with the safe operation of the landing - or in the case of abandonment of the vehicle or boat or repeated offences involving the same vehicle or boat - will it be removed.

The Task Force believes that, once the new electronic permitting system is fully operational, compliance will be high and the workload and cost associated with enforcement will be minimal. Nevertheless, it will likely be necessary during the peak season to retain additional by-law enforcement personnel on a part-time basis. The additional costs associated with these resources will be offset by the permit revenue.

The Municipality is currently in the process of obtaining access to the MTO vehicle registration system to facilitate identifying owners of vehicles found in violation of the by-law when follow-up is necessary.

➤ **Communications to Landing Users**

With the major upgrade to the Indian Narrows parking area that was completed in the fall of 2021, new signage was put in place designating specific areas for parking of vehicles with handicapped permits, vehicles with trailers, and detached trailers, and reminding users that permits are required. This signage has resulted in improved access for users and greater efficiency in the use of the available space.

Since its AGM last summer, the WWKCA has been communicating to its members that the transition to on-line parking permits sold through the Municipality will take place in 2023. Consistent with this plan, they are no longer selling the parking and lake access permits they previously offered.

In response to these communications, a few WahWashKesh lake residents have objected on the grounds that they have never paid for parking or docking at the lake and have never experienced any related enforcement. This reaction is an understandable response to change. However, the Task Force believes that most users of the landings will accept the fairness, flexibility, and convenience of the new system, and that little if any enforcement will be required.

➤ **Agreement Between Municipality and WWKCA**

The Task Force is recommending the following amendments to the existing agreement between the Municipality and the Lake WahWashKesh Conservation Association (WWKCA) dated February 19th, 2019:

- The Municipality will assume all financial responsibility for maintenance of the landings, including the docks, mooring areas, and parking areas.
- The Municipality will enforce the provisions of its by-laws as they relate to the landings as required, in the opinion of the Municipality.

- The Municipality will maintain the on-line permitting system for use of the landings and will retain the permit revenue therefrom for use in maintaining the landings and associate enforcement activities.
- The WWKCA will monitor the condition of the landings, including the docks, mooring areas, and parking areas, and report to the Municipality any unsafe conditions or infractions related to their use.
- The WWKCA will cooperate with and assist the Municipality in encouraging orderly and responsible use of the landings, including their cleanliness / tidiness.
- The Municipality will assume the cost of the following programs / activities currently underwritten by the WWKCA:
 - Maintenance of the HoboLink™ water level monitoring system (\$587.60);
 - Decoupling of the floating docks from their shore anchors each fall prior to freeze-up, and re-attaching them the following spring once water levels return to normal (\$1,017);
 - Decoupling of the safety boom at the Andy Vurma Memorial WahWashKesh Dam each fall before freeze-up to avoid winter damage to the boom, and its reconnection in the following spring once water levels permit (included in \$1,017 above);
 - Annual water quality testing on Lake WahWashKesh in accordance with established protocols (\$2,700.).

Rationale

The situation with respect to lake access on WahWashKesh is unique among the lakes in the Municipality of Whitestone in terms of the volume of users of the lake access points. These users consist primarily of:

- i) **Cottagers (Whitestone ratepayers) whose properties lack road access, and their guests.** The majority of properties on the upper lake and in the narrows, and some in the big lake (approximately 150 in total, 4 of which are hunt camps with multiple concurrent users), do not now have, and likely never will have, road access. As a result, they are dependent on the two public landings plus two private marinas for parking, docking, and boat launching facilities.

It should be noted that almost all of these properties pre-existed the creation of the Municipality of Whitestone. Their dependence on public landings is not a result of development that has taken place in the last 22 years, since the Municipality's Official Plan requires new lots created without road access to have rights in title to dedicated private mainland parking and docking facilities.



- ii) **Members of the public at large who are vacationing on the lake and/or adjacent lakes in the Magnetawan River watershed for purposes of camping, out-tripping, fishing, or hunting.** We have no reliable estimates of the number of such public landing users, but at least during the peak season, the majority are unlikely to be Whitestone ratepayers.

The only other landing in the Municipality with a similar usage profile but much smaller volumes in Bolger Landing, which is the only access point for cottagers on Bolger, Kashegaba, and Whites Lakes. The majority of properties on other large lakes in the Municipality have at least seasonal road access.

While well established in more highly developed communities to the south, the concept of “user pay” for parking may seem out of place to some in a Municipality like Whitestone. It is not, however, without precedent: the Municipality charges an annual fee for users of a Municipally-maintained parking area at the end of Farley’s Road to access their water-access-only properties on Whitestone Lake.

The primary rationale for the charging of user fees is to offset, at least partially, the increasing costs of maintaining the public lake access points. Parking at the WahWashKesh Landings has been expanded twice in recent years:

- The original creation of the parking area at the top of Indian Narrows Road and the Indian Narrows Dock that was undertaken by the WWKCA and funded through the issuance of voluntary parking permits (approximate cost \$25,000.), and
- The expansion of the same area that was completed under the auspices of the Task Force in 2021-2022 and funded by the Municipality (approximate cost \$45,000.).

Recognizing that, within the current term of Council,

- The upper parking area will need to be expanded again to occupy the balance of the existing Crown Land Use Permit area (approximate cost \$40,000.), and
- An additional or replacement dock will be needed at each of the two landings (approximate cost \$15,000. each), and
- All parking areas will require annual gravel treatment and grading, maintenance to signage and drainage, etc.,

just the two WahWashKesh landings can be expected to make an ongoing annual demand on the Municipal budget of up to \$20,000.

With similar investments being made in public access points landings on other lakes in the Municipality, maintenance of public landings could soon become a significant item in the Municipal budget.



This reality begs the question: Why should Whitestone's property tax base cover the entire costs of the public lake access points when the majority of Whitestone ratepayers do not use them, and when many of their users are not Whitestone ratepayers at all?

In response to the argument that all waterfront property owners pay municipal taxes, it must be noted that the inconvenience of a water-access-only property is offset by a lower property assessment relative to an equivalent waterfront property with road access. For an average waterfront building lot, that difference is estimated to be at least \$100,000. in today's market (~\$500. in taxes at Whitestone's 2022 residential tax rate). In that context, asking a water-access-only property owner to pay ~\$100. a year in parking fees does not seem all that unreasonable.

The proposed system of paid, enforced permit parking should be revenue neutral, as parking fees collected would be expected to offset the costs associated with its operation and enforcement, as well as contributing to costs of maintaining the landings' physical assets.

Very recently, the suggestion has been made that users of parking areas at Whitestone public landings should not have to pay to park, and that the costs of upgrading and maintaining the landings should be borne by all Whitestone ratepayers.

It is clear, however, that the majority of users of the WahWashKesh landings want to ensure that:

- The landings are maintained by the Municipality and not by the lake association;
- There is sufficient parking space available at peak times for those who need it to access their water-access-only properties;
- The requirement to park different vehicle types in specific designated locations is enforced.

With this in mind, Council could consider:

- (i) **Electronic permitting as a tool for planning and enforcement, but without fees**
(i.e., free, similar to our outdoor burning permits)

Advantages

- Easy enforcement (vehicle / owner identified by permitting system)
- Detailed information on usage by time and type of vehicle
- Easy transition to paid permitting in the future

Disadvantages

- Negative impact on municipal budget of no cost recovery

- (ii) **Electronic permitting as a tool for planning and enforcement, with each water-access-only property receiving one free seasonal permit, and fees for all other users**

Advantages

- Easy enforcement (vehicle / owner identified by permitting system)
- Detailed information on usage by time and type of vehicle
- Some revenue from non-resident users and additional resident / guest vehicles

Disadvantages

- Impact on municipal budget of partial cost recovery

- (iii) **Budgeting to ensure that sufficient parking and docking is always available at the landings such that permitting and regular enforcement are unnecessary.**

Advantages

- Free for all users
- No permitting system required
- Minimal enforcement required

Disadvantages

- No information (beyond anecdotal) on usage by time and type of vehicle
- More difficult enforcement (access to MTO Plate-to-Owner System required)
- Larger parking areas required because no enforcement
- Large negative impact on municipal budget

Recommendations

- 1) That Council receive and consider the report of the WahWashKesh Landings Task Force and consider its recommendations.
- 2) That Council approve implementation of the system of enforced permit parking at the WahWashKesh Landings effective May 1st, 2023 as detailed in this report.
- 3) That the schedule of parking fees be incorporated in the Municipality's Fees and Charges By-Law for 2023 as set out in this report.
- 4) That the revised Traffic Control (Parking) By-Law be brought forward for Council approval upon completion of its legal review.
- 5) That the following items be included in the Municipality's 2023 budgets:
 - (i) \$5,000. to cover the costs of the work programs to be assumed from the Lake WahWashKesh Conservation Association (operating, recurring)
 - (ii) \$5,000. for pylons and signage to increase efficiency of main upper parking area (one-time capital)
 - (iii) \$15,000. for additional dock at Bennett' Bay Landing (capital)
 - (iv) \$40,000. to expand upper parking area within existing LUP (one-time, capital)



- (v) **An amount to be determined to discharge the Municipality's obligations to the on-line permitting system vendor if that system will not be used.**
- 6) That a by-law be prepared to authorize an amended agreement with the Lake WahWashKesh Conservation Association reflecting the terms recommended in this report.**

Next Steps

- 1) Communicate with ratepayers (Municipal staff and WWKCA)
- 2) Complete and test the on-line permitting application (Fractal SAAS, Task Force)
- 3) Enact the revised Traffic Control (Parking) By-Law (Council)
- 4) Enact the permit fees (Council)
- 5) Arrange for enforcement (Municipal Staff)
- 6) Update signage at landings (Municipal Staff)
- 7) Commence selling permits - May 1st (Fractal SAAS, Municipal Staff)
- 8) Monitor implementation (Task Force)

APPENDIX A



Wah Wash Kesh Landings Task Force

WASHWAHKESH LANDINGS TASK FORCE
Resolutions from April 19, 2022

Resolution No. 2022-146
Moved by: Councillor Beth Gorham-Matthews
Seconded by: Councillor Joe Lamb

14.1a Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.

THAT the Council of the Municipality of Whitestone does hereby receive the report of the WahWashKesh Landings Task Force dated April 19, 2021 regarding paid and enforced parking for information, and consider its recommendations.

Carried

Resolution No. 2022-147
Moved by: Councillor Beth Gorham-Matthews
Seconded by: Councillor Joe Lamb

14.1b Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.

THAT the Council of the Municipality of Whitestone does hereby approve in principle the introduction of paid and enforced parking at the WahWashKesh landings, as soon as practical.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-148
Moved by: Councillor Joe Lamb
Seconded by: Councillor Joe McEwen

14.1c Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.

THAT the Council of the Municipality of Whitestone does hereby request staff to bring forward an amendment to By-law 38-2016, being a By-law to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone, in support of the implementation of enforced parking at the WahWashKesh landings, as soon as practical.

Carried



Resolution No. 2022-149

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

- 14.1d Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.

THAT the WahWashKesh Landings Task Force develop an implementation plan for paid and enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal Staff.

Carried

Resolution No. 2022-150

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

- 14.1e Report from WahWashKesh Landings Task Force regarding Paid and Enforced Parking.

THAT the WahWashKesh Landing Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council.

Carried



Report to Council with Recommendations

Agenda Date: 19 April 2022

Agenda Item: 14.1

Subject: Paid and Enforced Parking at WahWashKesh Landings

Background

The WahWashKesh Landings Task Force (WWKLTF) was formed on July 16th, 2018 by Council Resolution 2018-256, with a mandate “to investigate potential improvements to public parking and docking facilities on Wah Wash Kesh Lake”. Its Terms of Reference and Draft Work Plan were approved by Council on November 19th, 2018.

Council appointed the following five members to the Task Force:

- Councillor George Comrie (Chair)
- Councillor Beth Gorham-Matthews
- Jeanine Ferris
- Dr. Mike Maceina
- Ed Bennett Jr.

Following the death of Mike Maceina on June 10th, 2020, Steve Rauh was nominated by the WahWashKesh Conservation Association (WWKCA) to take his place on the Task Force.

Progress to Date

Commencing in February of 2019, the Task Force held several meetings via teleconference, as well as site visits, to determine requirements for parking and docking at the landings. Based on these, a request was submitted to the Ministry of Natural Resources and Forestry to expand an existing crown land use permit (LUP) for a parking lot at the intersection of WahWashKesh Road and Indian Narrows Road. LUP PS2019-0636-LUP001 was issued to the Municipality on December 12th, 2019, expanding that parking area to approximately 0.52 hectares.

A sum of \$45,000. was included in the Municipality's 2020 capital budget to cover costs associated with clearing, grading, and surfacing (gravel) the additional space, along with improvements to the landing areas at Bennett's Bay and Indian Narrows themselves. Under the supervision of our Municipal Public Works Manager, this work was performed in the fall of 2020 and spring of 2021 by contractors, with the assistance of Municipal Works staff. A small amount of work remains to be completed this spring once the snow and ice are gone.

With the physical renovations to the landings essentially complete, the Task Force turned its attention to the subject of parking enforcement. For several years now, the WWKCA has sold annual seasonal parking permits for the parking areas at the landings. Purchasers of these permits are supposed to display them on their vehicles or trailers parking permits; however, there is no provision for enforcement, and compliance is extremely low. (Our audits on long weekends have found that fewer than 10% of vehicles parked at the landings display permits.)



At its Annual General Meeting on September 14th, 2021, WWKCA members passed a resolution calling on the Municipality to implement enforcement of parking at the WahWashKesh landings. This resolution was subsequently communicated in writing to Council in a letter dated February 7th, 2022 and included in Correspondence at the January 15th, 2022 Council meeting. (Attached to this report as Appendix A)

The Task Force has met twice this spring (March 17th and April 7th) to consider the feasibility of paid, enforced parking at the landings, including logistics and financial considerations.

With respect to permitting, we have established that an on-line permitting service is available from the vendor of the Municipality's existing fire (outdoor burning) permitting system. The Task Force is in agreement that such a system would be preferable to the Association's current system of (manual) permits because:

- (i) Permits would be available on demand 24 hours per day / 7 days per week, with fees commensurate with the length of use (similar to on-line parking facilities in most major cities). The only physical infrastructure required to support such a service would be signage (signs already in place at the landings and parking areas would require minor modification) and cellular phone / internet service (readily available at the landings from the Taylor's Bay Cell site.) Permits could be ordered and paid for using any internet-connected device, such as a smart phone, tablet, or computer.
- (ii) Enforcement would be based similarly on a portable smart device containing an administrative application searchable by licence plate number, as opposed to observation of physical permit stickers.
- (iii) Permit fees would be commensurate the duration of use, which would better accommodate occasional users such as day-trippers, weekend or weekly guests. etc.
- (iv) Such a system would encourage compliance, and therefore increase revenues available for maintenance of infrastructure at the landings.

Representatives of the WWKCA Executive have advised that their Association would not wish to continue in the parking business once an automated system of paid parking permits is up and running. In the interim, however, the WWKCA has commenced selling their usual permits for the 2022 season, and have indicated their desire to help with the transition to the new system.

The assumption is that the Municipality of Whitestone would assume responsibility for managing the automated permitting system, and would receive the revenues from the parking fees and from any fines collected through enforcement for violations of the parking regulations.

Although the WWKCA through its existing [voluntary] permits receives only a portion (approximately \$5,000. per year) of the potential revenue (approximately \$15,000. per year) from parking at the landings, members of the Association Executive expressed concerns about the loss of this revenue, which they use to fund other obligations they currently discharge under their agreement with the Municipality. These include:

- Inspection and maintenance of the public docks at Bennett's Bay and Indian Narrows - which includes detaching and removing them before freeze-up to prevent damage by ice, then reattaching them again after the spring freshet;
- Inspection and maintenance of the safety boom at the WahWashKesh Dam - which is similarly opened each winter to avoid damage by ice, and reconnected each spring;
- Maintenance and operation of the WahWashKesh HoboLink™ water level monitoring station;

- Annual water quality testing.

The Municipality may therefore need to assume some financial responsibility for the above elements of the agreement when it is revised.

The Task Force recognizes that the Municipality's current By-Law 38-2016 "*to regulate traffic and to govern and control the parking of vehicles within the Municipality of Whitestone*" does not provide for permitted parking or enforcement of permitted parking. The by-law would therefore need to be amended to allow for enforcement of paid parking and associated offences. In addition, it would be necessary to recruit and equip additional [part-time] by-law enforcement officers to handle the additional enforcement workload.

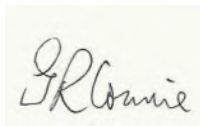
Finally, with the understanding that the proposed arrangements for the WahWashKesh landings might constitute a model for similar arrangements at other public landings in the Municipality, the Task Force reviewed a draft position paper prepared by the Chair that attempts to define the underlying policy elements. (Attached to this report as Appendix B)

Recommendations

- 1) That Whitestone Council receive and consider the report of the WahWashKesh Landings Task Force and its recommendations.
- 2) That Whitestone Council approve in principle the introduction of paid and enforced permit parking at the WahWashKesh landings, to be implemented as soon as practical.
- 3) That amendments to By-Law 38-2016 to facilitate paid permit parking and enforcement thereof be prepared and brought forward for Council approval at a future meeting.
- 4) That the WahWashKesh Landings Task Force develop an implementation plan for paid and enforced permit parking at the WahWashKesh landings in cooperation with the WahWashKesh Conservation Association and Municipal staff.
- 5) That the WahWashKesh Landings Task Force negotiate a revised agreement with the WahWashKesh Conservation Association with respect to the WahWashKesh landings, following the WWKCA 2022 AGM, for ratification by Whitestone Council.

Financial Implications

The proposed system of paid, enforced permit parking should be revenue neutral, as parking fees collected would be expected to offset the operating associated with its operation and enforcement, as well as contributing to costs of maintaining the landings' physical assets.



George Comrie, Chair
WahWashKesh Landings Task Force

QUICK FACTS

- The WahWashKesh public landings at Bennett's Bay and Indian Narrows are major launch points for campers and out-trippers accessing the lower Magnetawan river and lakes.
- Approximately 100 properties, including several camps / resorts, rely on these landings for access to their seasonal properties on WahWashKesh Lake. These properties pre-date the Municipality, and will likely never have road access.
- In the summer season, and especially on long weekends, parking at the landings has been insufficient relative to demand for many years.
- Parking of vehicles and trailers occurs adjacent to each landing and along one side of Indian Narrow Road.
- In 2012, the WahWashKesh Conservation Association (WWKCA) raised approx. \$29,000. through sale of parking and docking permits to fund creation of a parking area at the intersection of WahWashKesh Road and Indian Narrows Road, for which they received a crown land use permit.
- Sale of these permits has continued to the present day, but there is no enforcement, and compliance remains low.
- In December, 2020 the Municipality was issued a revised crown land use permit covering an expanded parking area, and in 2021 Municipal Works staff and contractors commenced work on enlarging and improving the parking area.
- The WWKCA has asked the Municipality to enable enforcement of permitted parking at the WahWashKesh landings.
- An on-line permitting system for parking is available as a service from the supplier of Whitestone's fire permitting system. The cost of this service is 10% of parking fees collected (i.e., no up-front capital cost).
- Seasonal (May 1st – October 31st), weekly (8 day), weekend (72 hours), and day (24 hour) permits would be available on-line 24/7/365 at appropriate price points using any internet-connected device.
- The Municipality's WahWashKesh Landings Task Force (WWKLTF) is recommending that this system be implemented and that paid parking be enforced at the WahWashKesh landings.
- The Municipality's parking by-law would need to be updated to enable enforcement of paid parking.
- Additional [part-time] by-law enforcement personnel would need to be recruited to handle the additional seasonal enforcement workload.
- The physical assets at the WahWashKesh landings would need to be included in the Municipality's asset management plan.



Appendix A – Letter from WahWashKesh Conservation Association

Lake Wah-Wash-Kesh

C O N S E R V A T I O N A S S O C I A T I O N



February 7, 2022

Municipality of Whitestone
21 Church St.
Dunchurch, ON
P0A 1G0

Mayor Comrie and Members of Council

Re: Request for Renewal and consideration of terms and general provisions of By- Law No. 09-2019 A By-law of a maintenance agreement between the Municipality of Whitestone and Lake Wah-Wash-Kesh Conservation Association (WWKCA) to maintain the Bennett's Landing and Indian Narrows public access points.
(Copy of By- law attached)

Historical Background

The Crown owns the 2 Public Access points on Lake Wah-Wash-Kesh.
The Municipality of Whitestone obtained land use permits from the Ministry of Natural Resources and Forestry (termination date of July 2021) through an agreement. Subsequently, the Municipality of Whitestone and the WWKCA have an agreement setting out the terms for the use of the same lands by the WWKCA. The current agreement between the Municipality of Whitestone and the WWKCA commenced from May 2019 for one year and automatically renewed annually, up to and including 2021 subject to the clause that the agreement can be terminated by either party prior to the expiry date upon 90 days written notice.

Key aspects of the agreement:

- The Municipality of Whitestone pays the liability insurance
- WWKCA pays for docks and boom to be attached and removed each year
- WWKCA paid for a new dock at the Indian Narrows in 2018

Current Situation:

1 The agreement with the Crown has expired

2 The agreement with WWKCA has also expired

3 The agreement permits the operation of a parking area at Bennett's Bay and Indian Narrows on Lake Wah-Wash-Kesh. As per the agreement, WWKCA currently sells annual permits for vehicle parking, trailer parking and lake access. However a small percentage of those utilizing the parking area actually purchase parking permits. This is largely because the Lake Was-Wash-Kesh Conservation Association has no authority to enforce parking.



The Lake WWK Conservation Association is respectfully requesting that:

1. The agreement with the Crown be renewed
2. The Municipality of Whitestone and WWKCA enter into discussions regarding implementation of changes to the Terms and General Provisions of the Agreement By-law, timing and any financial implications.
3. That Municipality of Whitestone amend their Parking By-law to permit the enforcement of parking for both public access points on Lake WWK.

Thank you,

With regards

A handwritten signature in black ink, appearing to read "LB", with a long horizontal flourish extending to the right.

Lynn Brennan
President,
Lake Wah-Wash-Kesh Conservation Association



Appendix B – The Future of Public Landings in the Municipality of Whitestone

The Future of Public Lake Access Points in the Municipality of Whitestone

BACKGROUND

Public lake access points on the lakes that are now within the bounds of the Municipality of Whitestone have existed for more than 100 years. Our lakes have long been destinations for wilderness camping / out-tripping, and several popular canoe routes have been established over the years. Until relatively recently, most of the lakes have been relatively sparsely populated in terms of permanent or seasonal residences, and road access to them has been limited and poor. As a result, lake access has been generally informal and unregulated. As an example, some individuals would leave small cartop boats unsecured at landing points and portage / trail ends on a year-round basis so that they would be readily available when required for fishing / hunting / camping trips.

The Municipality has some twenty public and private landings, as detailed in Appendix A. Many of these are located on crown land, and in some cases the Municipality holds a crown land use permit for them, issued by the Ministry of Natural Resources and Forestry. A few of them (noted in the Schedule) are also the subject of agreements between the Municipality and the relevant lake association whereby the lake association agrees to accept certain responsibilities with respect to the landing.

On some lakes such as Bolger / Kashegaba, Lorimer, and WahWashKesh, there are significant numbers of private seasonal residences that have (and will, for the foreseeable future, have) no road access, and therefore rely entirely on the public landings to access their properties. Many of these properties long predate the existence of the Municipality.

With the northward push of lakefront cottage development into the Municipality in the past twenty years, pressure to enhance and formalize lake access points has increased. Since its inception, the Municipality has attempted to respond in an ad hoc manner to requests from ratepayer groups for improvements to landings and access points, especially in terms of roads, parking, and docking.

In recent years, Whitestone Council has made significant capital investments in the improvement of some landings, most notably the following:

- Main Whitestone Lake boat launch and docks at the Dunchurch municipal site
- WahWashKesh landings at Bennett's Bay and Indian Narrows

I believe it is time for Whitestone Council to take a proactive look at the future of our lake access points and develop a strategy and plan for their future development, based on sound principles of planning and asset management.

So what are those principles?

PRINCIPLES

- 1) **Whitestone Lakes should be accessible to the general public, not just Whitestone ratepayers who have water-access-only properties.** Reasons for this policy include:
 - (i) **Historical Precedent:** Our public landings have existed as such for many years, and many vacationers are accustomed to taking advantage of them;

- (ii) Tourism: It is in the economic interest of the Municipality to encourage tourism - especially ecotourism - that takes advantage of our area's natural assets.

This principle does not imply that there cannot be a cost associated with lake access, so long as that cost is reasonable and equitable.

2) Facilities to be provided at a public lake access point - such as a boat launch, vehicle and trailer parking, and docking - should be determined by a needs study.

The study should determine, among other things:

- (i) The number of Whitestone seasonal residents who rely on the access point for access to their water-access properties;
- (ii) The extent and nature of use of the access point by other Whitestone residents who do not own property on the lake in question;
- (iii) The extent and nature of use of the access point by members of the public who are not Whitestone ratepayers;
- (iv) The extent of the need for accessible parking spaces.

In particular, parking areas should provide for both short- and long-term parking of vehicles and boat trailers (and snowmobile trailers, where applicable).

- 3) The Municipality should own or (in the case of crown land, lease) the land on which the access point is located.** This condition may be necessary in order for the Municipality to be able to enforce its by-laws at the access point.
- 4) The Municipality will not, as a general rule, provide marina services such as reserved docking slips, fuel, boat storage, etc. at its lake access points.** Provision of such services will be left to commercial enterprises.
- 5) Where parking is provided at a public access point, the Municipality will designate accessible parking spaces based on the needs study.**
- 6) The Municipality will include its lake access points in its asset management plans.**
- 7) The Municipality will assume the costs of maintaining its public lake access points as an operating expense.** Lake Associations may contribute to such costs directly or in kind, but will not be expected to assume them in their entirety.
- 8) The Municipality will, where practical, enter into agreements with lake associations to assist in monitoring and maintaining facilities at its public lake access points.** The intent of such agreements is to reduce the demands on Municipal staff associated with the landings, and to take advantage of the knowledge and skill of volunteer lake association members who are using them.
- 9) The Municipality may consider implementing a system of user fees and associated enforcement for use of its public lake access points.** The intent of such a system would be to ensure that a reasonable portion of the costs of maintenance and enforcement at the landings is borne by their users.



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E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: April 4, 2023
Re: 2023 Council Meeting Schedule, proposed revisions

The 2023 Council Meeting Schedule (approved November 15, 2022) provides for Regular, Open Session Council meetings but does not include a set schedule for Closed Session meetings. These are currently scheduled as needed, as Special Council meetings.

Working with Council members busy schedules and availability has proven to be a challenge when coordinating a date for Closed Session meetings.

Staff recommend revising the 2023 Council Meeting Schedule by adding a pre-scheduled Closed Session meeting once per month (see attached proposed revised schedule). This creates a pre-set date in the calendar for addressing Closed Session matters. Closed Session meetings will continue to be Zoom / Video Conferencing meetings.

Should additional or urgent meetings be required, these can be coordinated as needed.

Additionally, at the March 21, 2023 Regular Meeting of Council, under Councillor Items, Councillor Nash requested the 2023 Council Meeting Schedule be placed on the next Council Agenda for discussion. No further specific details are available in respect of the proposed discussion.



Municipality of Whitestone

DRAFT REVISED 2023 Schedule of Regular Council Meetings

- Proposed changes highlighted

MEETING	DATE	TIME
Regular Council	Tuesday, January 10	4:00 p.m.
Regular Council	Tuesday January 24	6:30 p.m.
Regular Council	Tuesday, February 7	4:00 p.m.
Regular Council	Tuesday February 21	6:30 p.m.
Regular Council	Tuesday, March 7	4:00 p.m.
Regular Council	Tuesday March 21	6:30p.m.
Regular Council	Tuesday, April 4	6:30 p.m.
Regular Council	Tuesday, April 18	6:30 p.m.
Regular Council	Tuesday, May 2	6:30 p.m.
Regular Closed Session Council	Tuesday, May 9	3:00 p.m.
Regular Council	Tuesday, May 16	6:30 p.m.
Regular Council	Tuesday, June 6	6:30 p.m.
Regular Closed Session Council	Tuesday, June 13	3:00 p.m.
Regular Council	Tuesday, June 20	6:30 p.m.
Regular Council	Tuesday, July 4	6:30 p.m.
Regular Closed Session Council	Tuesday, July 11	3:00 p.m.
Regular Council	Tuesday, July 18	6:30 p.m.
Regular Council	Tuesday, August 1 <i>(Ardbeg Community Club)</i>	6:30 p.m.
Regular Closed Session Council	Tuesday, August 8	3:00 p.m.
Regular Council	Tuesday, September 5	6:30 p.m.
Regular Closed Session Council	Tuesday, September 12	3:00 p.m.
Regular Council	Tuesday, September 19	6:30 p.m.
Regular Council	Tuesday, October 3	6:30 p.m.
Regular Closed Session Council	Tuesday, October 10	3:00 p.m.
Regular Council	Tuesday, October 17	6:30 p.m.
Regular Council	Tuesday, November 7	6:30 p.m.
Regular Closed Session Council	Tuesday, November 14	3:00 p.m.
Regular Council	Tuesday, November 21	6:30 p.m.
Regular Council	Tuesday, December 12	6:30 p.m.
Regular Closed Session Council	Tuesday, December 19	3:00 p.m.

Council Meetings may be Virtual, held in person at the Dunchurch Community Centre or a combination of both options. Notification will be provided on the Council Meeting Agenda. The August 1, 2023 Meeting will be held at the Ardbeg Community Club.

Special Meetings may be called from time to time and these will be advertised as per the Municipality of Whitestone Procedure By-Law No. 41-2012 as amended.

Proposed Schedule Changes

March 28, 2023

Mr. Mayor and Council:

Thank you for allowing Branch 394 Royal Canadian Legion to make a delegation to Council.

As you are aware, the Royal Canadian Legion was founded after the First World War to remember the sacrifice of those who gave their lives in that conflict and to provide services for those veterans who returned home, often wounded in body, mind, or both. The Legion has continued to fill those roles as new generations of veterans returned home from the Second World War, Korea, Peacekeeping, Afghanistan, and other military operations. The Legion has also been a social hub of our community and has given very generously over the years to many good causes, most recently making a major donation to the Nursing Station.

Many veterans are now disabled, seniors, or both. In addition, many non-veterans who use the Legion's facilities are disabled or seniors. The Legion is aware that we must upgrade our facilities to be accessible, and we intend to apply for a grant from the Ontario government to do this. The Legion therefore has two requests of Council.

First, we would like the Municipality to write a letter of support for this initiative that we can include with our grant application. The deadline for the submission of the application is April 20th.

Second, when we look at the municipal Strategic Plan, we notice that there is no mention of either accessibility or seniors. We would respectfully request that the Plan be expanded to at least mention these two areas. We have submitted a document entitled "**Creating a more inclusive Ontario: age friendly community planning guide for municipalities and community organizations**", that we would suggest might be a good starting point for considering an expansion of the Strategic Plan.

Respectfully submitted, President Jeff Jones, Vice President Karen Thompson, and Service Officer/Seniors Officer John Stothers.



Creating a more inclusive Ontario: age-friendly community planning guide for municipalities and community organizations

Learn how to plan, implement and sustain community programs that foster age-friendly, inclusive and accessible communities.

Download the guide (<https://files.ontario.ca/msaa-age-friendly-community-planning-guide-municipalities-community-organizations-en-2021-01-01.pdf>)

Introduction

The Creating a More Inclusive Ontario: age-friendly community planning guide for municipalities and community organizations (<https://files.ontario.ca/msaa-age-friendly-community-planning-guide-municipalities-community-organizations-en-2021-01-01.pdf>) is intended for those working to develop and support age-friendly communities in Ontario.

Supporting documents

The following documents are referenced throughout the guide:

- Creating a more inclusive Ontario: diverse populations addendum (<https://files.ontario.ca/msaa-diverse-populations-addendum-en-2021-01-01.pdf>) —Ontario has many unique rural, small urban, immigrant and Indigenous communities with an ageing population. This resource offers

detailed information about these populations and factors to consider when engaging them in your work to create inclusive and accessible age-friendly communities.

- Creating a more inclusive Ontario: age-friendly community planning toolkit (<https://files.ontario.ca/msaa-age-friendly-community-planning-toolkit-en-2021-01-01.pdf>) —This includes tools and templates to support your work throughout the process to create an inclusive and accessible age-friendly community.
- Age-friendly community remote events planning resource (<https://files.ontario.ca/msaa-age-friendly-communities-remote-events-planning-resource-en-2021-01-01.pdf>) —This resource provides advice on how to bring your project team and stakeholders together. Whether due to COVID-19, weather or geography, remote events can be a safe and low-cost way to hold community gatherings. All planning activities and actions must follow local public health advice (<https://www.publichealthontario.ca/>) .

Please email us (<mailto:infoseniors@ontario.ca?subject=Age-friendly%20print-ready%20file%20request>) if you need print-ready files.

About age-friendly communities

Age-friendly communities help create more accessible environments for people of all ages and abilities across diverse communities in our province.

These communities respond to the opportunities and challenges of an aging population by creating physical and social environments that:

- support independent and active living
- enable older adults and people with disabilities to continue contributing to all aspects of community life.

They also align with the Advancing Accessibility in Ontario framework

(<https://www.ontario.ca/page/accessibility-in-ontario>) which aims to make the province more inclusive and accessible for everyone, by focusing on four key areas:

- breaking down barriers in the built environment
- government leading by example
- increasing participation in the economy for people with disabilities and
- improving understanding and awareness about accessibility.

Community leaders and residents in age-friendly communities work together to ensure that local policies, programs and services are accessible, inclusive and support the social and physical environments that enable Ontarians to live safe, active and meaningful lives.

Age-friendly community domains

The World Health Organization (<https://extranet.who.int/agefriendlyworld/>) has identified **eight overlapping domains of community life** that affect an individual's personal wellbeing and their independent and active living in physical and social environments. These eight domains are the basis for the steps outlined in this guide and are summarized below.

Physical environment

Outdoor spaces and public buildings

When people view a neighborhood as safe and accessible, it encourages people to participate in outdoor activities and engage with the community. Accessibility involves removing barriers that limit opportunities for people with disabilities, including older adults with age-related limitations and/or disabilities.

Transportation

The condition and design of transportation-related infrastructure, such as signage, traffic lights and sidewalks affect personal mobility. Access to

reliable, affordable public transit becomes increasingly important when driving becomes stressful, challenging or is no longer available as an option.

Housing

Housing options that are affordable, accessible, supportive and incorporate flexibility through adaptive features, style and location choices are essential for age-friendly communities.

Social environment

Social participation

Social participation involves the level of interaction that older adults and people with disabilities have with other members of their community and the extent that the community makes this interaction and inclusion possible.

Respect and social inclusion

Community attitudes, such as a general feeling of respect and recognition of the role that older adults and people with disabilities play in our society, are critical factors for establishing an inclusive and age-friendly community.

Civic participation and employment

Civic engagement includes the desire to be involved in aspects of community life that extend beyond day-to-day activities, such as:

- volunteering
- becoming politically active
- voting
- working on committees.

The ability to continue working or find new employment provides economic security for older adults, and people of all ages and abilities. This includes

having access to accessible environments, including accessible workplaces.

Personal well-being

Community support and health services

Access to, and awareness of, mental and physical health programs and services contribute to quality of life and age-friendliness.

Communication and information

Age-friendly communities provide readily accessible information about community events or important services in formats that are appropriate for older adults and people with disabilities. An age-friendly community recognizes the diversity of its population and promotes initiatives to reach as many people as possible.

In this guide

This planning guide combines emerging research with what Ontario communities have learned from their age-friendly community initiatives. It offers a widely used and comprehensive approach to planning, implementing and evaluating community programs that is intended to foster self-determination, inclusiveness and accountability.

This guide provides information about, and resources for, each of the interconnected steps in the process which form the main sections of the guide:

- Step 1: define local principles
- Step 2: assess need
- Step 3: develop action plan
- Step 4: implement and evaluate

The guide also has information on how to **maintain momentum and sustain success**, with a table summarizing the factors that successful age-friendly community initiatives in Ontario have identified as contributing to sustainability.

Becoming an age-friendly community is an iterative and ongoing process that complements and fits into existing planning and development work in municipalities.

The revised guide emphasizes the importance of promoting sustainability for age-friendly communities and includes new items such as:

- the Getting to Outcomes[®] implementation framework (https://www.rand.org/pubs/technical_reports/TR101.html)
- a **sustainability planning framework**
- **community tips** from members of local age-friendly communities who have had experience with the steps in the process (offered throughout the guide)
- **case studies** showing what communities have done to improve age-friendliness across the eight domains, with each case study describing the initiative, program partners, funding, challenges, impact and plans for sustainability

A list of resources, navigation guide and glossary of key terms is also included.

Step 1: define local principles

In this step, you will learn how to create a planning structure around a local initiative and determine which age-friendly community domains are most relevant to your community.

Defining local age-friendly community principles is fundamental to grassroots community development and is a task any dedicated group of individuals can complete. This section highlights approaches that communities have used to begin their age-friendly planning.

You will learn how to:

- form a steering committee
- build your team
- define roles and responsibilities
- create infrastructure and consider funding
- create guiding principles
- create an age-friendly community profile
- discuss goals

Step 2: assess need

In this step, you will learn how to:

- collect more detailed information about the age-friendly priorities in your community
- identify your community's person-environment fit for older adults

This includes a consultation phase to gather evidence from a complete range of community stakeholders, particularly:

- older adults
- people with disabilities
- caregivers
- community organizations

- service providers

This section provides detailed information to help you engage stakeholders through a combination of consultation methods, such as:

- community-wide needs assessment (survey)
- key informant interviews
- focus groups
- community meetings

You will learn about the process to:

- **leverage your assets** that already exist within the community to accelerate and strengthen your work. Successful strategies include:
 - collaborating with a university or college
 - getting advice and technical assistance from professionals in a relevant field
 - accessing the experience and expertise of other age-friendly community committees
 - submitting a grant application for funding to support a needs assessment
- **carry out a community-wide needs assessment** (survey) designed for your unique geographic, social and demographic circumstances, with questions addressing local realities
- **collect information** using multiple methods to ensure you are reaching a representative sample of the older adults and key stakeholders in your community
- **update your age-friendly community profile**, developed during step 1, after you have conducted consultations within your community

Step 3: develop action plan

In this step, you will learn how to select specific actions that address the key needs you have identified and develop an age-friendly community action plan that includes short and long-term strategies to enhance older adults' quality of life. An action plan typically has:

- a community profile
- a description of the consultation process
- an overview of the current state
- a definition of the future state (the action plan)

You will learn about the process to:

- **select priorities** that will be the focus of your action plan using the developing priorities worksheet found in the Creating a more inclusive Ontario: Age-friendly community planning toolkit (<https://files.ontario.ca/msaa-age-friendly-community-planning-toolkit-en-2021-01-01.pdf>)
- **refine goals and select objectives** that are Specific, Measurable, Achievable, Relevant and Time-bound (SMART)
- **identify strategies (actions) to address gaps** in some or all the eight age-friendly community domains, in response to local needs and assets
- **identify leads** to share their experience and connections
- **assess the fit between proposed actions and community needs and capacities** before moving ahead to assess community preparedness and anticipated barriers
- **identify timelines and resource allocation** to assess whether your steering committee and partners have the capacity, time and resources to implement the proposed actions in your community
- **create a program logic model (PLM)** that is a road map for how your

- **create a program logic model (PLM)** that is a road map for how your community's vision to become more age-friendly and accessible will be realized
- **draft age-friendly community action plan** using the eight domains to structure it
- **present age-friendly community action plan** to municipal council

Step 4: implement and evaluate

In this step, you will learn how to:

- begin implementation
- identify primary users
- determine the purpose of your evaluation
- plan for both process and outcome evaluation activities
- improve your existing age-friendly community action plan

You will learn about the processes to:

- capitalize on quick wins
- leverage funding opportunities
- adjust governance structure
- seek out academic partnerships
- identify primary users and target audiences
- define the purposes of evaluation
- monitor implementation activities
- conduct process evaluation
- choose outcome evaluation questions

- choose success indicators
- choose an evaluation design
- perform quality improvement
- report back to stakeholders

Conclusion

This planning guide combines emerging research with what Ontario communities have learned from their age-friendly community initiatives.

It offers a widely used and comprehensive approach to planning, implementing and evaluating community health programs that is intended to foster inclusiveness, self-determination and accountability.

We hope that you find the processes, tools and resources in this guide helpful in fulfilling the goals you have for your community.

By working together, sharing best practices and learning from success, we can support the development of age-friendly communities in Ontario that are sustainable, inclusive and accessible to everyone.

Related

Ministry for Seniors and Accessibility (<https://www.ontario.ca/page/ministry-seniors-accessibility>)

Age-friendly and accessibility grants (<https://www.ontario.ca/page/age-friendly-and-accessibility-grants>)

Updated: April 26, 2022
Published: February 17, 2021

2023 FONOM Conference

Connecting the North

Hosted by the Town of Parry Sound

May 8, 9 and 10, 2023 at the Charles W. Stockey Centre for the Performing Arts,

2 Bay St, Parry Sound, Ontario

Delegate Registration Form

(Please complete ONE FORM for each person attending)



Name: _____

Title/Position: _____

Municipality or Organization: _____

Address: _____

Postal Code: _____ E-mail: _____

Tel: _____ Fax: _____ Cell: _____

Full Delegate Package Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 7 <input type="checkbox"/>	\$400
	After April 7 <input type="checkbox"/>	\$440
One Day – Monday, May 8 Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
One Day – Tuesday, May 9 Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops, Ministers' Forum on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 7 <input type="checkbox"/>	\$190
	After April 7 <input type="checkbox"/>	\$220
One Day – Wednesday, May 10 Includes breakfast, lunch, morning break and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member and several sessions.	By April 7 <input type="checkbox"/>	\$180
	After April 7 <input type="checkbox"/>	\$210
Extra Banquet Ticket Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	\$145
(Payable to the Town of Parry Sound)	Total	\$
	HST - 13%	\$
	Final Total	\$

Send payment and completed form to: Town of Parry Sound
52 Seguin St,
Parry Sound, On
P2A 1B4

Inquiries:
Navi Bhagla
Administrative Assistant - Economic Development
Tel: (705) 746-2101 ext (261)
Email: nbhagla@parrysound.ca

Please register by April 7th to obtain early bird rate. Your sent registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference.

Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th. No refunds will be made after April 7th, 2023, however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

From: [FONOM Office/ Bureau de FONOM](#)
Bcc: michelle.hendry@whitestone.ca
Subject: DRAFT FONOM Conference Agenda - Six Weeks away
Date: March 27, 2023 7:56:12 AM

Good morning

Please share with your Council and Senior Management

There is a lot of interest in our Conference from our membership and the Municipal and provincial sectors. Our trade show has blossomed to over 20 exhibitors, Below is our DRAFT Conference Agenda.

Happy to answer any questions.

2023 FONOM Conference Agenda (Draft March 27, 2023)

Yellow means Mac has questions

Time	Activity	Location
Monday, May 8th, 2023		
9:30 AM	Biosphere Walking Tour (Pre Registration Required) registration link for the walking tour: https://form.jotform.com/230813045803044	Lobby
11:00 AM	Conference Registration Opens and Trade Show Begins	Lobby
11:45 AM	Lunch Sponsor: IESO	Main Hall
12:45 PM	Official Opening "O Canada" Danny Whalen, Deputy Mayor, Temiskaming Shores, FONOM President Jamie McGarvey, Mayor, Town of Parry Sound Greg Rickford, Minister of Northern Development and Indigenous Affairs	Main Hall
1:20 PM	Georgian Bay Mnidoo Gamii Biosphere Presentation	Main Hall
1:55:00 PM	MPAC	
2:30:00 PM	Refreshment Break Sponsor: LAS	Lobby
2:45:00 PM		Main Hall
3:00 PM	Minister George Pirie, Minister of Mining	Main Hall
3:15 PM	Minster Graydon Smith, Minister of Natural Resources	Main Hall
3:30 PM	Minister Caroline Mulorney, Minister of Transportation	Main Hall
3:45 PM	Minister Sylvia Jones, Deputy Premier - Minister of Health	Main Hall
4:00:00 PM	Minister Victor Fedeli, Economic Development, Job Creation and Trade of Ontario	Main Hall
4:20 PM	Minister's Forum	Main Hall
5:00:00 PM	Welcome Reception Hosted by intact	Lobby
7:00:00 PM	Trade Show Adjourns Dinner on your Own Please see your delegate bag for list of local restaurants	

Time	Activity	Location
Tuesday, May 9th, 2023		
7:30 AM	Full Breakfast Trade Show Opens and Registration Continues Sponsor: _____	Lobby
8:45 AM	intact Insurance	Main Hall
9:15 AM	Holly Parson - Homelessness, Addiction, and Mental Health in Northern Ontario, Revisited	Main Hall
10:00 AM	IESO	Main Hall
10:30 AM	Refreshment Sponsor: _____	Lobby
10:45 AM	Update from the Ontario Northland	Main Hall
11:15 AM	Valerie Gideon , President of FedNor	Main Hall
12:00 PM	Buffet Lunch Sponsor: MPAC	Lobby
1:00 PM	Catch n Release - impact on our communities and Path Forward Chief Stevenson	Main Hall
2:00 PM	OPG - Fire Side Chat (Chairs)	Main Hall
2:30 PM		
3:00 PM	Refreshment Sponsor: _____	Lobby
3:15	TradeShow Adjourns	
3:15 PM	Speedier Project	Main Hall
3:45 PM	Minister Steven Clark, Minister of Municipal Affairs and Housing	Main Hall
4:05 PM	_____	Main Hall
4:45 PM	Sessions Adjourn	Lobby
6:00 PM	Pre Banquet Reception Hosted by the City of Sudbury Music: _____ Sponsored by _____	Lobby
7:00 PM	Banquet and Program Sponsored by Enbridge	Main Hall
9:30 PM	Adjourn	

Time	Activity	Location
Wednesday, May 10th, 2023		
7:30 AM	Full Breakfast Trade Show Opens and Registration Continues Sponsor: _____	Lobby
8:30 AM	FONOM Business Meeting	Main Hall

9:20 AM	NOMA President, Wendy Landry	Main Hall
9:25 AM	AMO President, Colin Best	Main Hall
9:45 AM	AMO Director of Policy and Government Relations, Lindsay Jones	Main Hall
10:00 AM	Leader of the NDP, Marit Stiles	Main Hall
10:20 AM	Refreshment Sponsor: _____	Lobby
10:50 AM	Key Note Speaker Dan Trommatter	Main Hall
noon	Box Lunch to take with you Sponsor: _____	

Talk soon, Mac

Mac Bain
 Executive Director
 The Federation of Northern Ontario Municipalities
 615 Hardy Street North Bay, ON, P1B 8S2
 Ph. 705-498-9510

Thank you to the the 2023 Conference Sponsors being held in **Parry Sound on May 8th-10th, 2023**

From: [Beth Morton](#)
Subject: Save the Date - District of Parry Sound Municipal Association Meeting - Friday, May 5, 2023
Date: March 8, 2023 4:26:45 PM
Attachments: [image001.png](#)
[Registration Form DPSMA Spring 2023.pdf](#)

Good afternoon:

We are pleased to advise that the District of Parry Sound Municipal Association Meeting will be held on Friday, May 5, 2023 hosted by the Township of McMurrich/Monteith at the Sprucedale Community Centre, 31 William Street, Sprucedale, Ontario.

I am currently working on the Agenda and will forward it through once I have finalized all of the presenters/speakers for the day.

Please encourage your Council and Staff to attend the upcoming meeting, and we also look forward to attendance from all of the Ministry and Agency representatives.

Take care,

Beth Morton, Clerk-Administrator



Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca

The Municipal Office is open to the public Monday to Friday from 8:30 am to 4:30 pm. **If you wish to discuss a planning application, kindly email me or call 705-636-5941 to schedule an appointment.** We also are continuing to provide services online, by telephone, and by email. You can also visit our website www.townshipofperry.ca for more information.

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District of Parry Sound Municipal Association
c/o Township of Perry, 1695 Emsdale Road,
Emsdale, ON

2023 Spring Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on Friday, May 5, 2023 hosted by the Township of McMurrich/Monteith. The location of the meeting is at the Sprucedale Community Centre, 31 William Street, Sprucedale, Ontario.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON P0A 1J0.

_____ will be sending (Name of Municipality/Organization)

_____ delegates @ \$30.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Monday, April 17, 2023, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to beth.morton@townshipofperry.ca, with payment to follow by mail. **Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.**

Thank you, Beth Morton



RESOLUTION NO. 2023- 65

MARCH 08, 2023

Moved by: B. Bishop
Seconded by: Brad Kneller

WHEREAS the Magnetawan River Watershed is an environmental and economic resource of considerable magnitude, and has a dynamic impact on the economic welfare and recreational opportunities of our collective communities;

AND WHEREAS the Municipality recognizes the environmental and economic value to the tourism industry of a viable walleye population in our waters and appreciates that walleye is the number one sought after species;

AND WHEREAS over the past years the lakes and rivers of the area have suffered a reduction in the walleye fish stocks;

AND WHEREAS the Almaguin Community Hatchery Program (ACHP) has for decades been incubating and releasing walleye fry back into the Magnetawan River Watershed to attempt to rehabilitate the resident walleye populations;

AND WHEREAS this program has also benefited the students in the surrounding areas in educating them on the importance of being involved with sustainable management of our fish and walleye resources teaching them responsible stewardship;

AND WHEREAS, the Ministry of Northern Development and Mines, Natural Resources and Forestry (MNDMNR) current FMZ15 Draft Management Plan for Fish Stocks, do not include any plans within the zone for walleye and although the plan is under review and will not be completed until 2025 or 2026, the decision is totally under the purview of the MNDMNR personnel within Zone 15;

AND WHEREAS, the ACHP has the technology, the equipment, the experience and the desire to rehabilitate the walleye fishing opportunities within the Almaguin Highlands;

AND WHEREAS, the new ACHP hatchery trailer has the ability to produce up to 6 million high-quality fry properly prepared for successful stocking, and it would be advantageous to this strategy for local municipalities, resorts and associations to support this initiative as well as to enhance future walleye stocks;

NOW THEREFORE BE IT RESOLVED, that the Municipality of Magnetawan respectfully requests that the Almaguin Community Hatchery Program be permitted to continue its invaluable work in restocking walleye and educating students about stewardship in the Almaguin Area, and that Staff is directed to forward this resolution to the Magnetawan River Watershed Communities as well as the Hon. Graydon Smith seeking support.

Carried Defeated Deferred

Sam Dunnett
Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



Resolution No. 23 03 05

Date: March 9, 2023

Moved By: Tom Lundy Seconded By: Mike Dell

Carried: X Defeated: _____

WHEREAS the drastic recent increase in homelessness and the concurrent increase in the reliance of Canadians on food banks is evidence of the widening of the gap in income disparity due to current economic conditions; and

WHEREAS the CAEH has presented data illustrating that the majority of Canadians believe that homelessness is a problem and it is getting worse; and

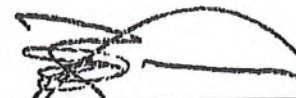
WHEREAS the data also shows that the majority of Canadians believe resources should be allocated to improving the situation; and

WHEREAS CAEH has presented the benefits of creating a Homelessness Prevention Housing Benefit;

NOW THEREFORE BE IT RESOLVED that the District of Parry Sound Social Services Administration Board supports the CAEH in requesting that the Federal government create a Housing Benefit as outlined in the CAEH report and proposal.

FURTHER BE IT RESOLVED that this resolution be circulated to all District of Parry Sound municipalities, AMO, OMSSA and Parry Sound-Muskoka MP, Scott Aitchison; and

FURTHER BE IT RESOLVED that this resolution be forwarded to the Prime Minister of Canada and the leaders of the opposition parties.



Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Jerry Brandt	_____	_____	Teresa Hunt	_____	_____
Teri Brandt	_____	_____	Ted Knight	_____	_____
Janice Bray	_____	_____	Tom Lundy	_____	_____
Ted Collins	_____	_____	Jamie McGarvey	_____	_____
Joel Constable	_____	_____	Peter McIsaac	_____	_____
Sean Cotton	_____	_____	Sharon Smith	_____	_____
Mike Dell	_____	_____	Rick Zanussi	_____	_____
Gail Finsson	_____	_____			



52 Seguin Street, Parry Sound, Ontario P2A 1B4
 Tel: (705) 746-2101 • Fax: (705) 746-7461 • www.parrysound.ca

March 14, 2023

Near North District School Board
 963 Airport Road, P.O. Box 3110
 North Bay, ON P1B 8H1
 Via e-mail: Krista.Messenger@nearnorthschools.ca

ATTN: Chair Erika Lougheed

Dear Chair Lougheed,

Congratulations on your election to the Near North District School Board and appointment to the position of Chair.

You are no doubt aware of the planned construction of the Mega School serving grades JK-12 in West Parry Sound. On behalf of Town of Parry Sound Council, I am sending you Resolution 2023-014 passed at a Council Meeting last month relevant to this issue. The resolution has several requests including the following: that the Board provide an analysis comparing space per capital and spending per capita for students in West Parry Sound and North Bay, as well as consider refurbishing the McDougall School for grades JK to 6, and use the new Mega School for grades 7 to 12.

The Town would appreciate receiving a progress report from the School Board at its earliest convenience and on a monthly basis thereafter.

Sincerely,

Jamie McGarvey
 Mayor

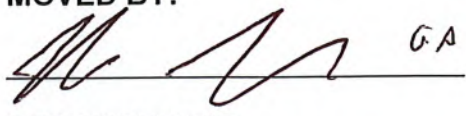
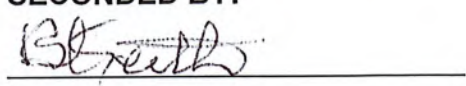
Encl.

c.c. Premier Doug Ford
 Minister of Education Stephen Lecce
 Minister of Municipal Affairs & Housing Steve Clark
 Parry Sound Muskoka MPP Graydon Smith
 Township of The Archipelago Reeve Bert Liverance
 Township of Carling Mayor Susan Murphy
 Municipality of McDougall Mayor Dale Robinson
 Township of McKellar Mayor David Moore
 Township of Seguin Mayor Ann MacDiarmid
 Municipality of Whitestone Mayor George Comrie



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2023 – OIA.

DIVISION LIST	YES	NO	DATE: February 7, 2023
Councillor G. ASHFORD	_____	_____	MOVED BY:  G.A.
Councillor J. BELESKEY	_____	_____	
Councillor P. BORNEMAN	_____	_____	SECONDED BY: 
Councillor B. KEITH	_____	_____	
Councillor D. McCANN	_____	_____	
Councillor C. McDONALD	_____	_____	
Mayor J. McGARVEY	_____	_____	

CARRIED: **DEFEATED:** _____ **Postponed to:** _____

Whereas the West Parry Sound community continues to have concerns regarding the under sizing of the new Mega School;

Whereas the incorporation of portables or "Pods" into the design heightens these concerns;

Whereas parity for students across the school district in addition to population growth are factors that should be utilized when determining school sizes;

Whereas schools are an integral part of supporting more growth and the Province's priority to build more homes;

Whereas the August 2022 Smart Prosperity Institute's report projects a need for 1.5m homes across the province over the next 10 years, 3,200 of which will be required in the Parry Sound District;

Whereas parity in terms of space per student and spending per student should be equitable for all students across the Near North school district;

Whereas, for example, the existing high school and the schools in Nobel and McDougall have a total of five (5) gymnasiums, including four (4) standard and one (1) full size gymnasium; and

Whereas the new Mega School is planned to only have one gymnasium;

NOW THEREFORE BE IT RESOLVED THAT the Town of Parry Sound requests the Board provide an analysis comparing space per capita and spending per capita for students in West Parry Sound and North Bay;

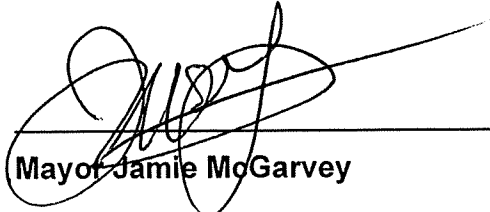
That the Board consider refurbishing the McDougall school for grades JK to 6;

That the new Mega School be used for grades 7 to 12; and

That copies of this resolution be sent to the Minister of Education Stephen Lecce, Minister of Municipal Affairs & Housing Steve Clark, Premier Doug Ford, MPP Graydon Smith, Heads of Council of the municipalities of The Archipelago, Carling, McDougall, McKellar, Seguin and Whitestone and the Near North District School Board.

APPENDED

AND THAT A ~~PROGRESS~~ Report is provided by the School Board MONTHLY.



Mayor Jamie McGarvey

CORRESPONDENCE

Ministry of Natural Resources and Forestry
Policy Division

Director's Office
Crown Forests and Lands Policy Branch
70 Foster Drive, 3rd Floor
Sault Ste. Marie, ON P6A 6V5

Ministère des Richesses naturelles et des Forêts
Division de la politique

Bureau du directeur
Direction des politiques relatives aux forêts et
aux terres de la Couronne
70, rue Foster, 3^e étage
Sault Sainte Marie, ON P6A 6V5



March 17, 2023

Hello,

We are writing to let you know that on March 16, 2023, the Ministry of Natural Resources and Forestry made an update to the proposal to make amendments to [Ontario Regulation 161/17](#) under the [Public Lands Act](#) regarding the use of floating accommodations.

The changes to the proposal are described in the updated proposal notice on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) (ERO number [019-6590](#)), which was first published on February 24, 2023 and updated on March 16, 2023.

In the updated proposal, we are still proposing to amend Ontario Regulation 161/17 to clarify the structures or things that cannot be placed and used for overnight accommodation on water over public land.

The following changes proposed in the original posting have been removed through the update:

- reducing the number of days that a person can camp on water over public land (per location, per calendar year) from 21 days to 7 days
- increasing the distance that a person camping on water must move their camping unit to be occupying a different location from 100 metres to 1 kilometre
- adding a new condition to prohibit camping on water within 300 metres of a developed shoreline, including any waterfront structure, dock, boathouse, erosion control structure, altered shoreline, boat launch and/or fill
- harmonizing the conditions for camping on public land so that residents and non-residents are required to follow the same conditions when camping on water over public lands or on public lands
- specifying conditions for swim rafts, jumps, ramps for water sports, heat loops and water intake pipes
- clarifying that camping on a road, trail, parking lot or boat launch is prohibited
- amending the regulation to add the following to the list of excluded public lands to which section 21.1 of the *Public Lands Act* and Ontario Regulation 161/17 do not apply:

- lands subject to an agreement authorizing the use of those lands
- lands subject to an authorization under the *Aggregate Resources Act*.

We encourage you to review the updated proposal notice (ERO number [019-6590](#)) and provide feedback through the ERO. The comment period for the proposal closes on **April 11, 2023**.

Sincerely,

Peter D. Henry, R.P.F.
Director, Crown Forests and Lands Policy Branch
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section


CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

 p: 519.776.7336 f: 519.776.8811 | essex.ca
Honourable Steve Clark

 Ministry of Municipal Affairs and Housing
 College Park 17th Floor, 777 Bay Street
 Toronto, ON M7A 2J3

March 17, 2023

RE: Tax Classification of Short-Term Rental Units

At its Regular Council Meeting held on March 6, 2023, Councillor Hammond brought forward a Notice of Motion for Council's consideration regarding the current tax classification of Short-Term Rental Units. In particular, Council discussed the implications of having Short-Term Rental Units operate as a business within a residential community. Council noted that allowing Short-Term Rental Unit Operators to pay residential property taxes is inequitable to those business owners who must pay commercial property taxes, solely due to the location of their business.

As a result of this discussion, Council passed the following resolution:

R23-03-082

Moved by: Councillor Hammond

Seconded by: Councillor Matyi

That Council direct Administration to send a letter to the Municipal Property Assessment Corporation ("MPAC"), the Ministry of Municipal Affairs, and any other relevant bodies, to investigate the tax classification of short-term rental units and consider taxing them as commercial as opposed to residential.

Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

Shelley Brown

 Acting Clerk, Legal and Legislative Services
sbrown@essex.ca
c.c. Tracy Pringle, Municipal Property Assessment Corporation
Tracy.Pringle@mpac.ca



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

Anthony Leardi, MPP

Anthony.Leardi@pc.ola.org

Mary Birch, Interim CAO

mbirch@countyofessex.ca

All Ontario Municipalities



Corporation of the Municipality of Calvin

Motion by: Councillor Moreton

Seconded by: Councillor Grant

WHEAREAS an announcement in the media was made that the English Public School Boards Association, the largest school association in the Province, is asking for the end of the moratorium on most pupil accommodation reviews;

AND WHEREAS this announcement potentially threatens the future closure of schools in many single school municipalities;

AND WHEREAS access to education and the presence of a school in a community is an essential service and has a direct link to the quality of life in a community;

AND WHEREAS schools play a key role in improving services and quality of life in a community and are viewed as activity centres where children have access to education, health services, recreation and culture;

AND WHEREAS schools are an important factor in the retention and attraction of residents in a community and is essential in order to resolve labour shortages and allow economic development and growth in small rural municipalities;

AND WHEREAS demographics in many areas are currently shifting and changing quickly as we work on meeting the needs of many Ontario residents during a housing crisis;

NOW THEREFORE BE IT RESOLVED that Council is requesting the provincial government through the Minister of Education to extend the moratorium on most pupil accommodation reviews in order to allow municipalities, townships, neighbourhoods and subdivisions the opportunity to prosper, develop and grow without being hindered by school closures due to low enrollments that could quickly change.

FURTHER BE IT RESOLVED that this resolution be forwarded to Premier Doug Ford, MPP Victor Fedeli and all Ontario Municipalities. **Resolution Number: 2023: 054 Carried**



Corporation of the Municipality of Calvin

March 14, 2023

Via email: clerk@trentlakes.ca

Municipality of Trent Lakes
Attn: Jessie Clark/Clerk
760 Peterborough County Road 36
Trent Lakes ON K0M 1A0

**RE: Resolution of Support for Municipality of Trent Lakes – re: Resolutions
regarding an Oath of Office, dated February 28, 2023**

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted correspondence was presented at the last regularly scheduled Council meeting on March 14, 2023, and the following resolution was passed.

“Resolution TC-68-2023

BE IT RESOLVED THAT Council of the Corporation of the Township of Lake of Bays receives and supports the attached resolution from the Municipality of Trent Lakes requesting changes to the municipal Oath of Office, dated February 28, 2023

AND FURTHER THAT this resolution be forwarded to all Ontario Municipalities, Muskoka Area Indigenous Leadership Table (MAILT), MPP Graydon Smith, MP Scott Aitchison, and the Premier of Ontario.

Carried.”

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,



Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk
CS/lv

Copy to: Premier of Ontario
Local members of the Provincial Parliament
Municipalities in Ontario
Muskoka Area Indigenous Leadership Table

Encl: Municipality of Trent Lakes Resolution R2023-119



760 Peterborough County Road 36, Trent Lakes, ON K0M 1A0 Tel 705-738-3800 Fax 705-738-3801

February 28, 2023

Via email only

To: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
minister.mah@ontario.ca
The Honourable Doug Ford, Premier of Ontario
doug.fordco@pc.ola.org
The Honourable Dave Smith, MPP Peterborough-Kawartha
dave.smithco@pc.ola.org
The Honourable Michelle Ferreri, MP Peterborough-Kawartha
michelle.ferreri@parl.gc.ca
Curve Lake First Nation
audreyp@curvelake.ca
The Association of Municipalities Ontario
amo@amo.on.ca

Re: Oath of Office

Please be advised that during their Regular Council meeting held February 21, 2023, Council passed the following resolution:

Resolution No. **R2023-119**

Moved by Councillor Franzen
Seconded by Deputy Mayor
Armstrong

Whereas most municipalities in Ontario have a native land acknowledgement in their opening ceremony; and

Whereas a clear reference to the rights of Indigenous people is the aim of advancing Truth and Reconciliation; and

Whereas Call to Action 94 of the Truth and Reconciliation Commission of Canada called upon the Government of Canada to replace the wording of the Oath of Citizenship to include the recognition of the laws of Canada including Treaties with Indigenous Peoples; and

Whereas on June 21, 2021 an Act to amend The Citizenship Act received royal assent to include clear reference to the rights of Indigenous peoples aimed at advancing the Truth and Reconciliation Commission's Calls to Action within the broader reconciliation framework; and

Whereas the Truth and Reconciliation Commission of Canada outlines specific calls to action for municipal governments in Canada to act on, including education and collaboration;

Therefore be it resolved that Council request to the Minister of Municipal Affairs and Housing that the following changes be made to the municipal oath of office: I will be faithful and bear true allegiance to His Majesty King Charles III and that I will faithfully observe the laws of Canada including the Constitution, which recognizes and affirms the Aboriginal and treaty rights of First Nations, Inuit and Metis peoples; and further

That this resolution be forwarded to the Association of Municipalities of Ontario (AMO), all Ontario municipalities, MPP Dave Smith, MP Michelle Ferreri, Premier Doug Ford and Curve Lake First Nation.

Carried.

Sincerely,

Mayor and Council of the Municipality of Trent Lakes

Cc: All Ontario municipalities

FONOM

E

Executive Award

Call for Nominations

Nominations are now being accepted from municipalities and individuals in Northeastern Ontario for the FONOM Executive Award to be presented at the upcoming Virtual FONOM Conference, hosted by the Town of Parry Sound.

Following is a description of the purpose of the award and eligibility requirements.

Purpose

The purpose of this award is to honour an individual member of FONOM who has contributed in a special and meaningful way toward the enrichment and betterment of the lives of the residents of Northeastern Ontario and who has exerted tireless efforts over a period of years in promoting the objectives of FONOM regionally and provincially.

Who is eligible? To qualify for the Executive Award, recipients must have served in an elected office in one of the municipalities within the FONOM membership district.

When are the awards presented?

The award is presented concurrent with the annual FONOM Conference. The recipient and their nominator will be notified in advance of the awards ceremony.

When is the deadline for nominations?

Any person or organization can nominate an individual by completing the following nomination form and sending the signed form to the address below, no later than **April 7th, 2023**.

Previous recipients of the FONOM Executive Award are:

1997 Joe Mavrinac, Kirkland Lake
1998 John Hodder, Manitoulin
1999 Marcel Noel, West Nipissing
2000 Fred Poulin, Smooth Rock Falls
2001 Vic Power, City of Timmins
2002 Austin Hunt, Manitoulin
2003 Jim Gordon, Sudbury
2004 Richard Adams, Parry Sound
2005 Phyllis Floyd, Former Executive Director, Sudbury
2006 Henry (Chick) Goertzen, Township of Laird
2008 Ellwood McKinnon, Township of Johnson
2009 George Farkouh, City of Elliot Lake
2010 John Rowswell, Sault Ste. Marie
2011 Michael "J.J." Doody, Timmins
2012 Frank Gillis, Espanola
2013 Austin Hunt, Billings
2014 Stephen Butland, Sault Ste. Marie
2015 Vyrn Peterson, Blind River
2016 Tom Laughren, Timmins
2017 Alan Spacek, Kapuskasing
2018 Jamie McGarvey, Parry Sound
2019 Mac Bain, North Bay
2020 Merrill Bond, Charlton and Dack
2021 Georges Bilodeau, Huron Shores
2022 Lynn Watson, Macdonald, Meredith and Aberdeen Additional

Need more information?

Further information and nomination forms may be obtained from:

Federation of Northern Ontario Municipalities

Mail:

FONOM

615 Hardy Street

North Bay, Ontario P1B 8S2

Email:

fonom.info@gmail.com

Nominations must be submitted by April 7th so please submit your nomination forms as soon as possible. Thank you!

FONOM Executive Award Nomination Form

Personal information on this form is collected under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA). Some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for purpose of determining eligibility and notifying recipients of the FONOM Executive Award.

PLEASE TYPE OR PRINT CLEARLY AND COMPLETE IN FULL.

Individual Being Nominated

Title	First Name	Last Name
Name of Organization	Position	
Address		
City/Town	Province	Postal Code
Telephone No. (9:00am – 5:00pm)	Fax No.	Email Address

Nomination Submitted By:

Title	First Name	Last Name
Name of Organization	Position	
Address		
City/Town	Province	Postal Code
Telephone No. (9:00am – 5:00pm)	Fax No.	Email Address

Is nominee aware of this nomination Yes No

Signature of Nominator _____ Date _____

In addition to completing the form, please see the following page for additional material to be included in your submission.

Please provide a brief description of your nominee's activities and the contribution he or she has made. Please note that the selection of award recipients is based solely on information provided in the nomination package. It is therefore important that all materials in the package be complete.

Please include the following in your submission:

1. Description of achievement:

- a) Describe the achievement in detail, including any background or historical information related to the achievement.
- b) Describe what made this an outstanding achievement for your nominee, including any extraordinary circumstances or challenges the nominee faced.
- c) Describe how this achievement has touched the lives of others or the life of the person being nominated.
- d) Indicate how long you have known the nominee.
- e) Indicate the timeframe that this achievement took place.

2. Two Written Testimonials

Testimonials should be current and from persons who can attest to the value and impact of the achievements of the nominee.

3. Additional Material (optional)

List any additional material provided to support this nomination. For example, additional testimonial letters, publications, media stories, etc.

NOTE: Please do not send originals of important or official documents, as they will not be returned.

Please submit signed nomination form and supporting materials to:

Mail:

FONOM

615 Hardy Street

North Bay, Ontario P1B 8S2

Email: fonom.info@gmail.com

DEADLINE Completed forms must be received by April 7th.


CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

 p: 519.776.7336 f: 519.776.8811 | essex.ca
Honourable Steve Clark

March 22, 2023

Ministry of Municipal Affairs and Housing
 College Park 17th Floor, 777 Bay Street
 Toronto, ON M7A 2J3

RE: The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

Dear Honourable Steve Clark,

At its Regular Council Meeting held on March 6, 2023, Mayor Bondy brought forward a Notice of Motion for Council's consideration regarding the reinstatement of previous legislation permitting a municipality to retain surplus proceeds from tax sales. It was discussed that, prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction. It was further noted that the Public Tax Sale process is burdensome to a municipality who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario.

As a result of this discussion, Council passed the following resolution:

R23-03-081

Moved by: Mayor Bondy

Seconded by: Councillor Allard

That Council direct Administration to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, the Ministry of Finance, Essex County Council, MPP Anthony Leardi, Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.

Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

Shelley Brown

Acting Clerk

sbrown@essex.ca



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

c.c. Honourable Peter Bethlenfalvy, Minister of Finance
minister.fin@ontario.ca

Mary Birch, Interim Chief Administrative Officer
mbirch@countyofessex.ca

Anthony Leardi, MPP
anthony.leardi@pc.ola.org

Association of Municipalities of Ontario ("AMO")
resolutions@amo.on.ca

All other municipalities in Ontario

Attorney General
 McMurtry-Scott Building
 720 Bay Street
 11th Floor
 Toronto ON M7A 2S9
 Tel: 416-326-4000
 Fax: 416-326-4007

Procureur général
 Édifice McMurtry-Scott
 720, rue Bay
 11^e étage
 Toronto ON M7A 2S9
 Tél.: 416-326-4000
 Téléc.: 416-326-4007



Ontario

Our Reference #: M-2023-2275

March 24, 2023

Dear Heads of Council, Municipal Chief Administrative Officers, and Clerks:

I am pleased to write to you today to provide an update on modernization initiatives in Ontario's *Provincial Offences Act* (POA) courts.

On November 23, 2022, proposed amendments to the POA aimed at modernizing and streamlining processes in POA courts were introduced in the Ontario Legislature as Schedule 8 under Bill 46, the *Less Red Tape, Stronger Ontario Act, 2023*. I am happy to advise that Bill 46 received Royal Assent on March 22, 2023.

As a result, the following changes to the POA have been approved:

Implementation of Amendments to Allow for Clerk Review of Reopening Applications

Currently, the POA allows a defendant convicted of either failing to respond to a charge laid by certificate of offence or of failing to appear for a hearing or early resolution meeting, to apply to have the conviction struck and the matter reopened. Such applications are currently reviewed by a justice of the peace and may be granted if the justice of the peace is satisfied that, through no fault of their own, the defendant was unable to appear for a hearing or an early resolution meeting or did not receive a notice or document relating to the offence.

Effective September 22, 2023, clerks of the court will grant, but not deny, applications to strike a conviction on a ticket, if satisfied that the defendant, through no fault of their own, missed a notice or was unable to attend a meeting or hearing related to the ticket. If the clerk is not able to grant the application and strike the conviction, the clerk must forward the application to a justice of the peace to make the determination whether to grant or deny the request for a reopening.

These amendments will assist municipalities in recovering from the disruption of court operations created by the pandemic by freeing up judicial time and allowing municipal court staff to address the backlog of cases more quickly.

Repeal of the Bill 177 Early Resolution Reforms

Effective March 22, 2023, amendments to section 5.1 of the POA, together with previously proposed sections 5.2 to 5.5 are repealed, although they had not yet come into force. These previously proposed amendments would have changed the "early resolution" process in ways that are no longer desired by stakeholders.

.../2

The Ministry of the Attorney General looks forward to continuing engagement with partners and stakeholders on new opportunities for modernizing the early resolution process.

If you have any questions, or if you would like more information about these initiatives, please contact Ms. Wendy Chen, Manager of the POA Unit, either by email at JUS.G.MAG.POASupport@ontario.ca or by telephone at (437) 244-8733.

Thank you for your continued commitment to the administration of justice and for supporting access to justice services for all Ontarians.

Sincerely,

A handwritten signature in black ink that reads "Doug Downey". The signature is written in a cursive, flowing style with a long horizontal stroke at the end of the name.

Doug Downey
Attorney General

c: Wendy Chen, Manager, POA Unit, Court Services Division, Ministry of the Attorney General

**Ministry for Seniors
and Accessibility**

Minister

College Park
777 Bay Street
5th Floor
Toronto ON M7A 1S5**Ministère des Services aux
aînés et de l'Accessibilité**

Ministre

College Park
777, rue Bay
5e étage
Toronto (Ontario) M7A 1S5

March 2023

Dear Mayor, Reeve and Members of Council:

I am writing to invite you to submit a nomination for the 2023 [Ontario Senior of the Year Award](#).

This award gives each municipality the opportunity to honour one of their outstanding local seniors for the contributions they've made to enrich the social, cultural, and civic life of their community.

The deadline for nominations is April 30, 2023.

For more information on how to submit a nomination online, please visit the [Senior of the Year](#) webpage. Once you submit a nomination, a personalized certificate with your nominee's name will be sent to you. I encourage you to present it to your nominee in June in conjunction with Seniors Month.

The Ontario government is always delighted to celebrate Seniors Month with municipalities across the province. Seniors have generously given their time, knowledge and expertise to help build this great province that we all enjoy today. It is important that we take the time to celebrate our older population and their valuable contributions.

If you have any questions about the upcoming 2023 Ontario Senior of the Year Award, please contact Ontario Honours and Awards at OntarioHonoursAndAwards@ontario.ca.

Thank you in advance for your support of local seniors and Seniors Month.

Sincerely,

A handwritten signature in black ink that reads 'Raymond Cho'.

Raymond Cho
Minister for Seniors and Accessibility

|

From: [JohnandSue Green](#)
To: mayor.comrie@whitestone.ca; councillor.bray@whitestone.ca; councillor.lamb@whitestone.ca; councillor.nash@whitestone.ca; councillor.woods@whitestone.ca
Cc: "Michelle Hendry"
Subject: Request to adopt a bylaw.
Date: March 22, 2023 10:35:30 AM

Dear Mayor and Council.

My name is Sue Hicks-Green and I am reaching out to you all today because I have a concern regarding our lack of a bylaw for cats.

Those of you who know me, know that I am an avid animal lover. However, my patience is wearing thin with some owners of cats.

We have a great dog bylaw in this municipality but we have nothing to cover cats. Why? I presently own 3 cats - 2 females and a male. All of my cats have been spayed or neutered since they were only a few months old. They have also been heavily trained to not go near the road and to never leave the property. Since they are indoor cats mostly, we do let them out during the day for fresh air BUT we are watching them every minute they are out. They go out, they play, they look around and they come back inside. Never have we had a problem with them.

Now comes the problem.

My own cats are pretty much being held hostage in the house, unable to go out because of other cats that are roaming around the farm here. We have numerous outbuildings, which these stray cats keep checking out. They come to my windows, my patio doors, and it has my cats very upset. Upset to the point I worry about what would happen if they were outside and the strays show up. One thing I won't do is get in between cats that may get into a fight. Right now I am contending with 2 cats that my neighbor owns. I have called our bylaw officer over this and as he explained to me - we don't have a cat bylaw so there's nothing he can do to help me. I understand that. He did however suggest I call around to the shelters, etc. Well, I did. Not one shelter or rescue could I find that would accept cats that are not spayed or neutered. I'm sorry but I'm not about to pay for someone else's animal to be fixed.

I have contacted the neighbor on more than one occasion to tell them their cats are here and all I hear is - Oh yes, they got out when I opened the door to let the dog out or to take the kids in and out. ...

I'm sorry, I don't care how they got out -- I care about them staying at their own home. They do not come and get their cats and therefore, here they sit - wandering around my property, tormenting my cats and have even sprayed on my patio doors.

Enough is enough.

I implore you to please consider bringing in a cat bylaw. I know I can't be the only person having this problem as I have had calls in the past about people seeing if I know who owns a stray that has shown up at their places.

Since I live on a highway - I don't want to physically chase these cats away for fear they'll run out onto the highway and get hit. That would devastate me.

So please, consider a bylaw for cats - not only to protect the residents of this municipality, but

to protect the animals also.
Thank you for your time and consideration.
Sue Hicks- Green.