



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday, April 16, 2024**

Dunchurch Community Centre

and

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/84702800171>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 847 0280 0171#

*Every effort is made to record meetings with the exception of the Closed Session matters.
Both the audio and video are posted on the Municipal Website.
The written minutes are the official record of the meeting.*

1. Call to Order and Roll Call

10:00 a.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

3. Approval of Agenda ®

4. Presentations and Delegations - None

Matters Arising from Presentations and Delegations ®

Move into Committee of the Whole ®

5. Committee of the Whole

5.1 Planning Matters

- 5.1.1 Municipal Planners MHBC
A question and answer session with Council
- 5.1.2 Consent Application B39/2023(W), STRONG, Julie ®
 - Memorandum from the Paula Macri, Planning Assistant dated March 27, 2024 including comments from MHBC, Planning Consultants
- 5.1.3 Consent Application B57/2022(W), HISEY, Heather / MANNERY, Susan ®
 - Memorandum from the Paula Macri, Planning Assistant dated March 27, 2024 regarding status of conditions of approval including comments from MHBC, Planning Consultants
- 5.1.4 Consent Application B09/2024(W), SANNA, Angelo and Bruna ®
 - Memorandum from the Parry Sound Area Planning Board dated March 7, 2024

5.2 2024 Draft Operating and Capital / Special Projects Budget

- 5.2.1 Memorandum from Treasurer Maneesh Kulal dated April 16, 2024
Draft 2024 Operating and Capital/ Special Projects Budget
Updates from March 5, 2024 Budget meeting ®
- 5.2.2 Annual Road Grant Funding per By-law 30-2017 ®
- 5.2.3 Proposed deferral to 2025 of the Capital Contribution to the West Parry
Sound Recreation and Cultural Centre ®

5.3 DRAFT updated By-law to regulate traffic and to govern and control the parking of Vehicles, Boats, Camping Units, and Trailers in the Municipality of Whitestone

- Memorandum from CAO/Clerk Hendry dated April 16, 2024 ®

Reconvene into Regular Meeting ®

Matters Arising from Committee of the Whole ®

6. Public Meeting - None

7. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

- 7.1 Council and Committee Meeting Minutes

- 7.1.1 Regular Council Meeting Minutes of March 19, 2024
- 7.1.2 Special Council Meeting Minutes of March 27, 2024
- 7.1.3 Recreation Committee Meeting Minutes of February 8, 2024

7.2 Unfinished Business (listed on page 5)

Matters Arising from Consent Agenda

8. Accounts Payable

8.1 Accounts Payable ®

9. Staff Reports ®

- 9.1 Memorandum
Updated 2023 Council Remuneration Information ®
- 9.2 Report FIN-2024-06
Contract Award, Asset Management Plan update ®
- 9.3 Report PW-2024-04
Contract Award Roadside Brush cutting ®
- 9.4 Report PW-2024-05
Boat Launch Improvements and Expenditures, 2024 ®
- 9.5 Memorandum
Update on proposed Dunchurch Sidewalk extension, Highway 124
Marina Drive to Moore Drive ®

10. By-laws

- 10.1 Bylaw 15-2024, being a By-law to Being a By-law to authorize an agreement between the Municipality of Whitestone and Next Generation 9-1-1 Authority Service ®
 - Memorandum from CAO/Clerk Hendry in regard to the Next Generation 9-1-1 Authority Services Agreement
- 10.2 Bylaw 16-2024, being a By-law to Being a By-law to authorize an, Intellectual Property Copyright Licence Agreement between the Municipality of Whitestone and the Ministry of Natural Resources and Forestry ®
 - Memorandum from Fire Chief Whitman in regard to Ministry of Natural Resources and Forestry, Intellectual Property Copyright Licence Agreement
- 10.3 Bylaw 17-2024, being a By-law to limit the gross weight of any vehicle or class thereof passing over a bridge ®
 - Memorandum from Denis Baxter, GHD Engineering

11. Business Matters

- 11.1 Motion to Reconsider December 12, 2023, Resolution No. 2023-561 (requested by

Councillor Lamb), per Notice of Reconsideration approved through Resolution No. 2024-119 at the Regular Council meeting of March 19, 2024 ®

- 11.2 Council Member appointment to West Parry Sound OPP Detachment Board ®
- 11.3 Transfer of the ownership of docks and related structures at Bennett's Bay Landing and Indian Narrows to the Municipality of Whitestone ®
 - Correspondence from WahWashKesh Conservation Association
- 11.4 Motion to support Perry Township Resolution of February 21, 2024 (requested by Councillor Bray)
Request to the Province to amend Blue Box Regulation for 'Ineligible' sources ®
- 11.5 Legion Branch 394, Magnetawan-Dunchurch
Request for Temporary Outdoor Physical Extension (Temporary Patio) dated March 25, 2024, per amended Regulation 746/21 under the Liquor Licence and Control Act, 2019 ®
- 11.6 Municipal By-law Enforcement Services
 - Memorandum from CAO/Clerk Hendry dated April 16, 2024 ®

12. Correspondence ®

Matters Arising from Correspondence

13. Councillor Items

14. Questions from the Public

Move into Closed Session ®

15. Closed Session

- 15.1 Closed Session Minutes of the Regular Council meeting of Tuesday March 19, 2024 ®
- 15.2 Closed Session Minutes of the Special Council meeting of Thursday March 27, 2024 ®
- 15.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - 15.3.1 2023 Fire Chief remuneration and overview of Fire Department volunteer remuneration ®
 - 15.3.2 Volunteer Application for the Recreation Committee ®

Reconvene to Regular meeting ®

Matters arising from Closed Session

16. **Confirming By-law** ®

17. **Adjournment** ®

Unfinished Business

DATE	ITEM AND DESCRIPTION	ASSIGNED TO	STATUS
March 15, 2021	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	Administration Staff	A revised By-law is in process. Public meeting for Public input was held March 19, 2024
March 15, 2022	By-law 16-2022, being a By-law for a Zoning By-law amendment to rezone Part of Lot 39, Concession A, geographic Township of McKenzie, now in the Municipality of Whitestone from the Rural (RU) Zone to a Rural (RU) Exception Zone – ANDERSON/PATTERSON	Planning Staff and CBO	To be reviewed with the Applicant March 2025.
October 4, 2022	Animal and Bird Control DRAFT By-law – presented to Council THAT the Draft Animal By-law be received for information	Agricultural Committee / Council	Discussion with Council on September 5, 2023 Direction from Council: Draft By-law to be revised and modified as discussed by Council and brought back to a Council at a future date Councillor Woods is contacting former Committee members for input. Staff waiting for Councillor availability to meet prior to moving forward with this item
June 6, 2023	By-law development – Lake access points Develop a By-law that prohibits and allows for enforcement of No-parking in the parking areas at Lake Access points. Align with the Public Lands Act and with any Terms and Conditions of Land Use Permits in place	Administration Staff	In progress

	<p>Boat Launch and Access points THAT the Council of the Municipality of Whitestone does hereby agree to the following conditions in regards to “Boat Launch and Lake Access Points’ within the Municipality that are municipally owned or in which the Municipality has a Land Use permit with MNRF for:</p> <ol style="list-style-type: none"> 1. THAT no private docks be allowed on the municipal controlled lands without a permit 2. THAT no ‘Rail Systems / Shore Dockers’ for watercraft be allowed on municipal controlled lands without a permit 3. THAT winches / winch systems can be used to assist, however no winches / winch systems can be stored on municipal controlled lands 4. THAT no trailers be allowed to be parked or stored at boat launch / lake access parking areas, unless the trailer is attached to a vehicle. If attached to a vehicle, the trailer can remain for no more that fourteen (14) days per year 5. THAT no private storage containers be allowed on municipal controlled lands without a permit 6. THAT the Council of the Municipality of Whitestone direct staff to remove any private docks, private rail / shore docker systems, private storage containers that are on municipal controlled lands within boat launch and lake access areas after August 1, 2023 should the owner/s not remove prior to this date; and 7. THAT the Council of the Municipality of Whitestone direct staff to prepare a By-law for the conditions within this resolution and bring back to Council. 	Staff	<p>Bolger Lake, Kashegaba and Whites Lake residents notified by letter as well as Magnatawan Pioneer Association</p> <p>WahWashKesh Conservation Association notified.</p> <p>Additional Lake Associations notified on August 10, 2023.</p> <p>See December 12, 2023 Resolution below.</p>
July 4, 2023	<p>Strategic Plan, By-law Initiatives THAT the Council of the Municipality of Whitestone receive for information the Memorandum from CAO/Clerk Hendry, Strategic Plan – moving forward with 2023 priorities THAT the recommendations in the above referenced Memorandum are hereby accepted in respect of bringing forward to Council a draft updated Rental Unit By-law, Trailer By-law, Parking By-law and the draft Animal and Bird By-law.</p>	Assigned to various staff	<p>In progress</p> <p>Animal and Bird By-law submitted to Council September 5, 2023</p> <p>Remainder of the By-laws in progress</p>
July 18, 2023	<p>Farley’s Rd Boat Launch, General Public Use THAT the Council of the Municipality of Whitestone receives for information Memorandum, Farley’s Road Boat Launch, General Public Use; and</p>		

	<p>THAT the Council of the Municipality of Whitestone approves the use of the Farley's Road Boat Launch for shared use between the deeded access properties and day use only Public Parking; and</p> <p>THAT Staff be requested to install signage to designate the two distinct parking areas as soon as practical; and</p> <p>THAT the current By-law 25-2010, being a By-Law to regulate traffic and to govern and control the parking of vehicles in the Municipality of Whitestone be updated to reflect the above referenced direction of Council.</p>	<p>Staff</p> <p>Staff</p>	<p>Signage installed</p> <p>In progress</p>
September 5, 2023	Snakeskin Lake boat launch Staff to work with MNRF to determine if a Land Use Permit is required to develop the Snakeskin Lake boat launch, and if so, to apply for one.	Staff	Land Use Permit In progress
November 7, 2023	Presentation from Azimuth Environmental re Whitestone Landfill Sites- Council request for more information in regard to usage space and timing and cost of conversion of York Street Landfill to a Transfer Station	Manager of Public Works / Azimuth Environmental	Q2 2024
December 12, 2023	<p>WHEREAS the Council of the Municipality of Whitestone had passed Resolution 2023-280 on June 6, 2023 related to private docks, rail systems, winches, trailers and storage containers at "Boat Launches and Lake Access Points" within the municipality that are municipality owned or in which the municipality has a Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF);</p> <p>AND WHEREAS the Municipality of Whitestone had indicated a date of August 1, 2023 for private docks, private rail / shore docker systems, private storage containers to be removed by owner's;</p> <p>AND WHEREAS the Municipality of Whitestone following Resolution 2023-280 mailed out a Notice to property owners on Bolger and Kashegaba Lakes of the Resolution;</p> <p>AND WHEREAS the Council of the Municipality of Whitestone has further heard and reviewed information related to the "Bolger Landing" Access Point for negotiation purposes;</p> <p>NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following:</p>		

Correspondence

(listed in the order they were received by the Clerks Department)

- A – Tay Valley Township – Resolution Declaring Climate Change Crisis
- B – Calvin Township – Request for Federal Government to Create a National Firefighting Strategy to Improve Equipment
- B1 – Limerick – Support of Calvin Township’s Request for Federal Government to Create a National Firefighting Strategy to Improve Equipment
- C – District of Parry Sound Social Services Administration Board Request for a Letter of Support for Youth Wellness Hub Application
- D – Quite West Request of Federal Government to Provide Greater Funding for Infrastructure
- E – Tay Valley Township – Request to Amend Legislation to Extend the Lifespan of Firefighting Equipment
- E1 – Terrace Bay – Supporting the Request to Amend Legislation to Extend the Lifespan of Firefighting Equipment
- F – Prince Edward County – Creation of “Municipal Accessibility Fund” to assist with AODA Standards
- G – Canadian National Right-of-Way Vegetation Management

COMMITTEE OF THE WHOLE



MEMORANDUM

To: Mayor and Council
From: Paula Macri, Planning Assistant
Date: March 27, 2024
Agenda Date: April 16, 2024
Re: Consent Application B39/2023(W), STRONG, Julie

Background

At the Regular Council meeting of February 20, 2024, the following resolution was passed:

Resolution No. 2024-053

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

5.2.1 Consent Application B39/2023(W), STRONG, Julie

- Memorandum from the Parry Sound Area Planning Board dated January 8, 2024

WHEREAS Patrick Christie, C.P.T., has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B39/2023(W) – STRONG, Julie and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following conditions:

1. **THAT** payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law; and
2. **THAT** the newly created lot receive 911 addressing from the Municipality; and
3. **THAT** the new water access lot must include a dedicated mainland access and parking area registered with the lot; and
4. **THAT** all applicable planning fees be paid to the Municipality of Whitestone.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

	YEAS	NAYS	ABSTAIN
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash (not in attendance)			
Mayor, George Comrie	X		

Carried

As part of the Parry Sound Area Planning Board agenda package of February 26, 2024, Councillor Nash requested the Planning Board Secretary amend the Whitestone Council resolution noted above. Items that are strikethrough, in italics and blue colour are the suggested amendments:

- 1) That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-Law;
- 2) The newly created lot receive 911 addressing from the Municipality;
- 3) That the newly created *water access* lot must include a dedicated mainland ~~access and~~ parking area *with a minimum size of 100M2 as per Zoning By-Law 3.5 (b) (ii) (iii), (C) and that the parking area be registered on title with the newly crated water access lot;*
- 4) All applicable planning fees be paid to the Municipality of Whitestone;
- 5) *The applicant completes an environmental study regarding the terrestrial features of the property which confirms that there will be no adverse impacts of the consent on the natural heritage features of the property as set out in the Official Plan sections 12.0.4, 12.0.5 (a) (b), 12.0.7;*
- 6) *That the applicant enters into a 51(26) consent agreement to implement the septic system design criteria as set out in the Official Plan;*
- 7) *That the applicant enters into a 51(26) consent agreement that any septic system installations will include the following requirements:*
 - a. *That the location of any septic tanks be sited such that its openings are at or above an elevation of 229.57 metres above sea level to be certified by an Ontario Land Surveyor; and*
 - b. *Drainage of field/filter bed(s) are located at or above 227.00 metres above sea level.*
- 8) ~~All applicable planning fees be paid to the Municipality of Whitestone.~~

The proposed amendments to the Council Resolution were presented to the Planning Board on February 26, 2024 and this motion was deferred.

Should a Member of Council wish to amend a Council resolution, the Voting – Reconsideration process in the Municipal Procedural By-law (section 3.22) will need to be followed.

Staff reached out to the MHBC to request their opinion on the suggested amendments. A copy of the MHBC Memo is attached (**Attachment 2**).

ATTACHMENTS:

Attachment 1

- Report from John Jackson, Planner dated January 8, 2024

Attachment 2

- MHBC Memo dated April 3, 2024

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

CONSENT APPLICATION NO. B39 2023 (W)

PART OF LOTS 29, CONCESSION 6

GEOGRAPHIC TOWNSHIP OF MCKENZIE

MUNICIPALITY OF WHITESTONE

29749 Wahwashkesh Lake – Water Access

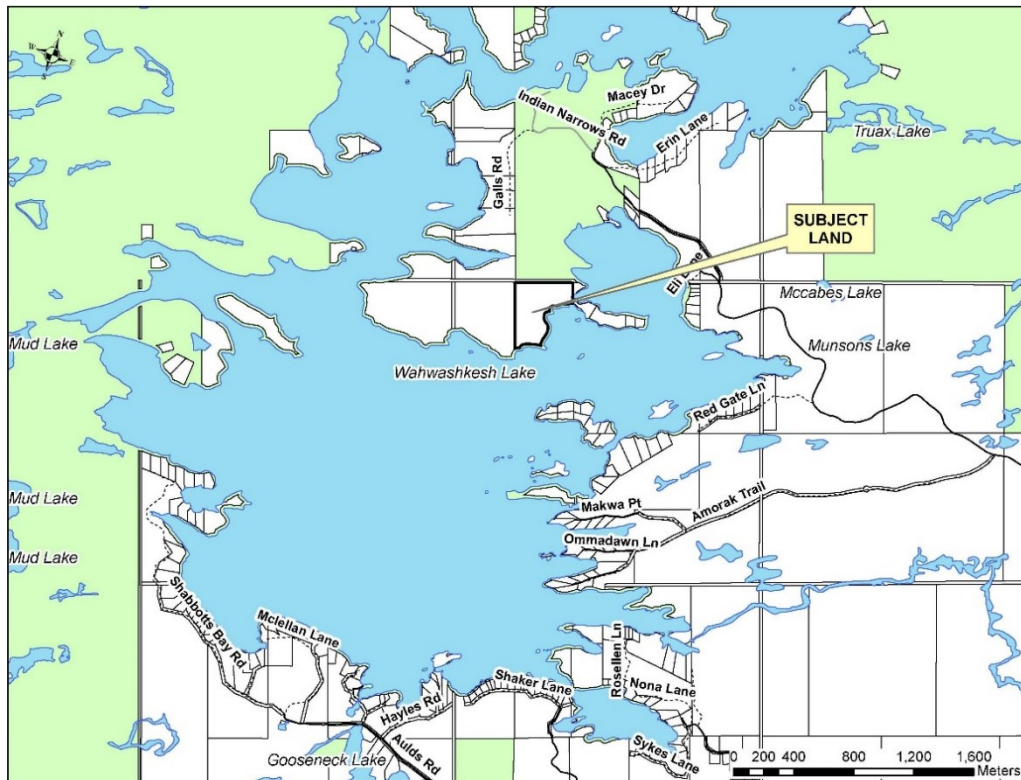
Rolls # 493905000501200

Applicant: Julie Strong

January 8, 2024

BACKGROUND / PURPOSE

The estate of William Strong owns a water access parcel on the south basin of Wahwashkesh Lake.

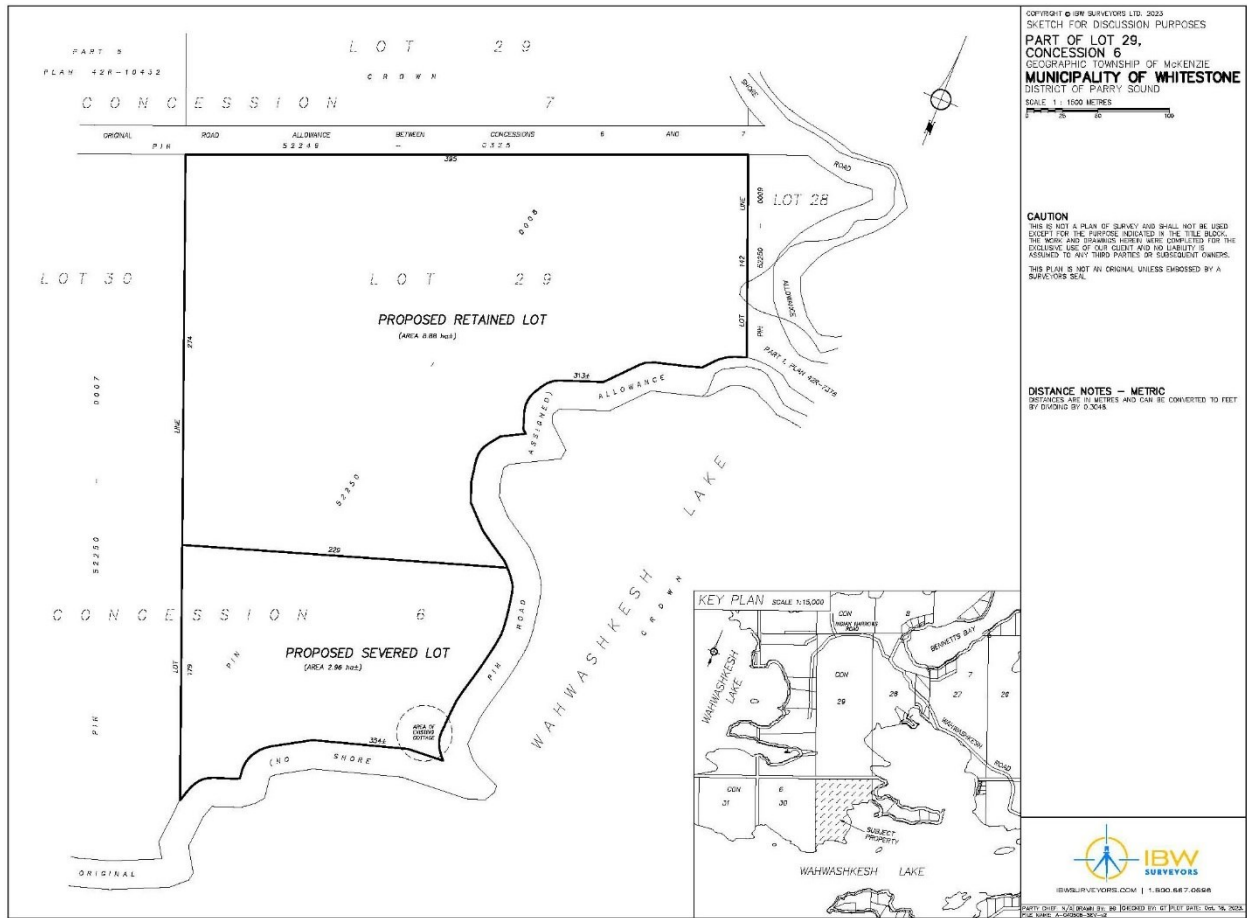


PROPERTY DESCRIPTION

The subject land is approximately 11.8 hectares (29 acres) in size with 500+ metres of straight line frontage on Wahwashkesh Lake. There is an existing cottage and dock on the point at the south end of the property.



PROPOSED CONSENT

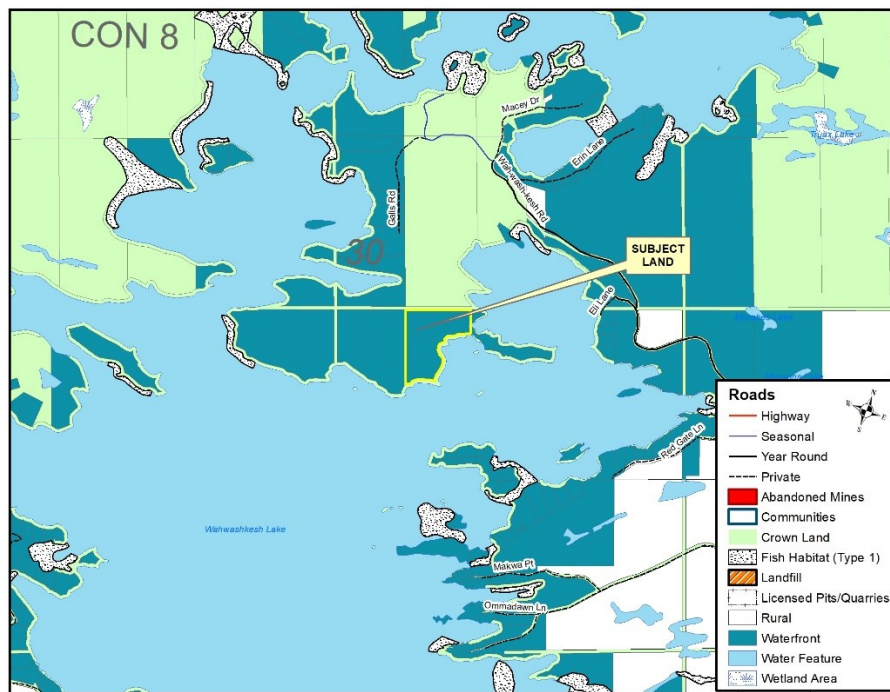


The proposed consent will create one (1) new water access lot on the lake.

Parcel	Frontage (m)	Depth(m)	Area (ha)
Zone Requirements	100	60	0.6
Retained	224	274	8.88
Severed	283	229	2.96

OFFICIAL PLAN

The subject lands are designated Waterfront in the Whitestone Official Plan.



A number official plan policies govern new lot creation on the lake.

FLOOD ELEVATION

12.05 Hazard Lands

*“12.05.1 Historically, only Wahwashkesh Lake has been identified as having a potential flood hazard. Flooding on Wahwashkesh occurs annually during the spring freshet where fluctuations of 3 to 4 metres are natural because of the large numbers of inlets to the lake and the restriction at the outlet where the Magnetawan River is narrowed by a significant gorge. The summer level of Wahwashkesh is controlled by a fixed dam with an elevation of approximately 224 metres above sea level. The regulatory flood elevation (flood plain) for Wahwashkesh Lake, based on the 1:100 year flood, is established at **229.57** metres above Canadian Geodetic Datum (229.14 metres, stilwater conditions, plus 0.43 for wind set-up and wave run-up)...”*

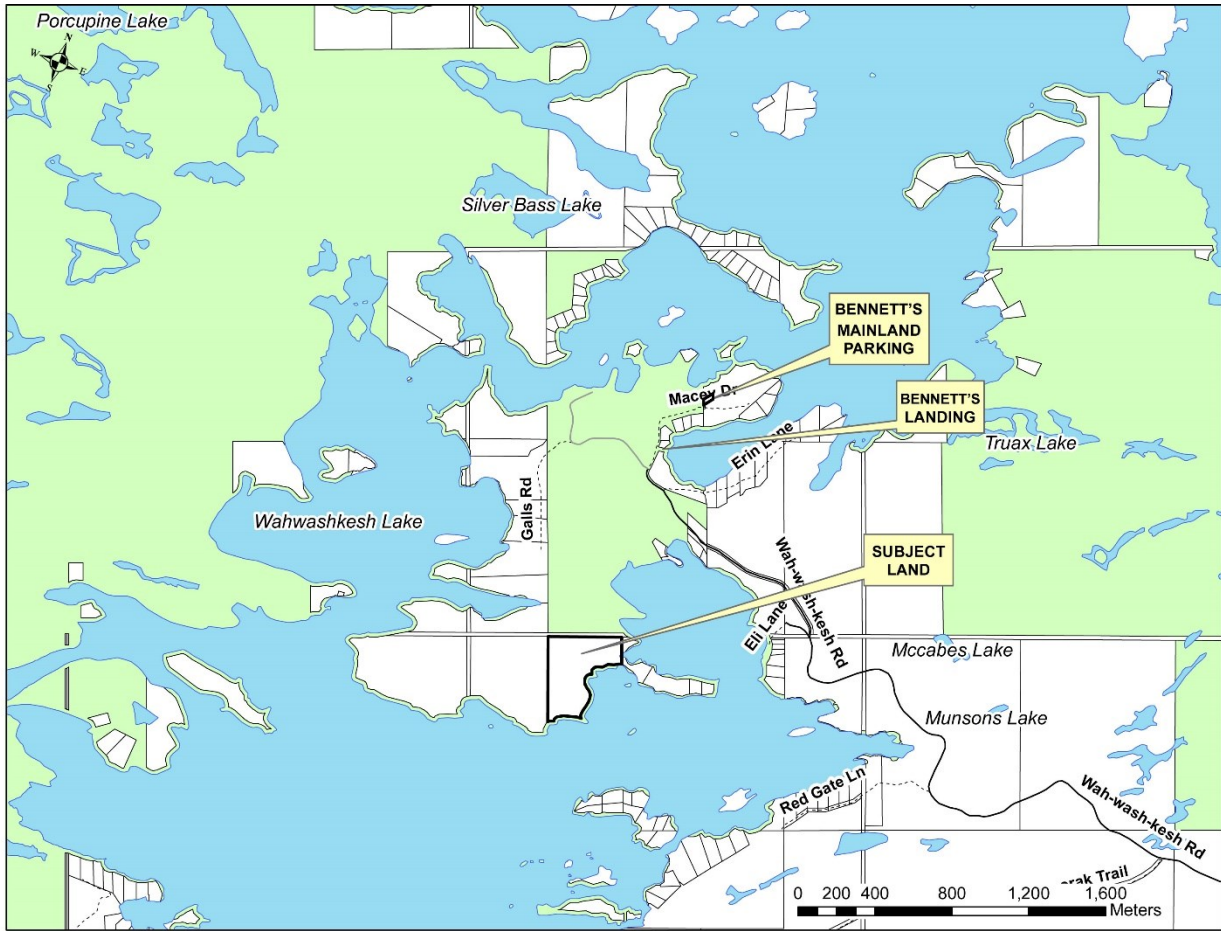
The 130m contour line is just beyond the inner limit of the shore road allowance as shown on the Ontario Base Mapping shown below. No opening of a habitable structure can occur below the theoretical flood elevation.



ACCESS

“17.10.3 A large number of property owners on Wahwashkesh Lake access their properties by water. There are only three public access points (all on the north basin) two marinas and a private landing. This Plan generally requires that any new water access lots be required to provide a mainland access that is legally conveyed with the water access property in order not to put further pressures on the crowded public landings. Variances to this water access policy will be discouraged.”

The owners of the subject land have secured mainland parking as shown on the sketch below.

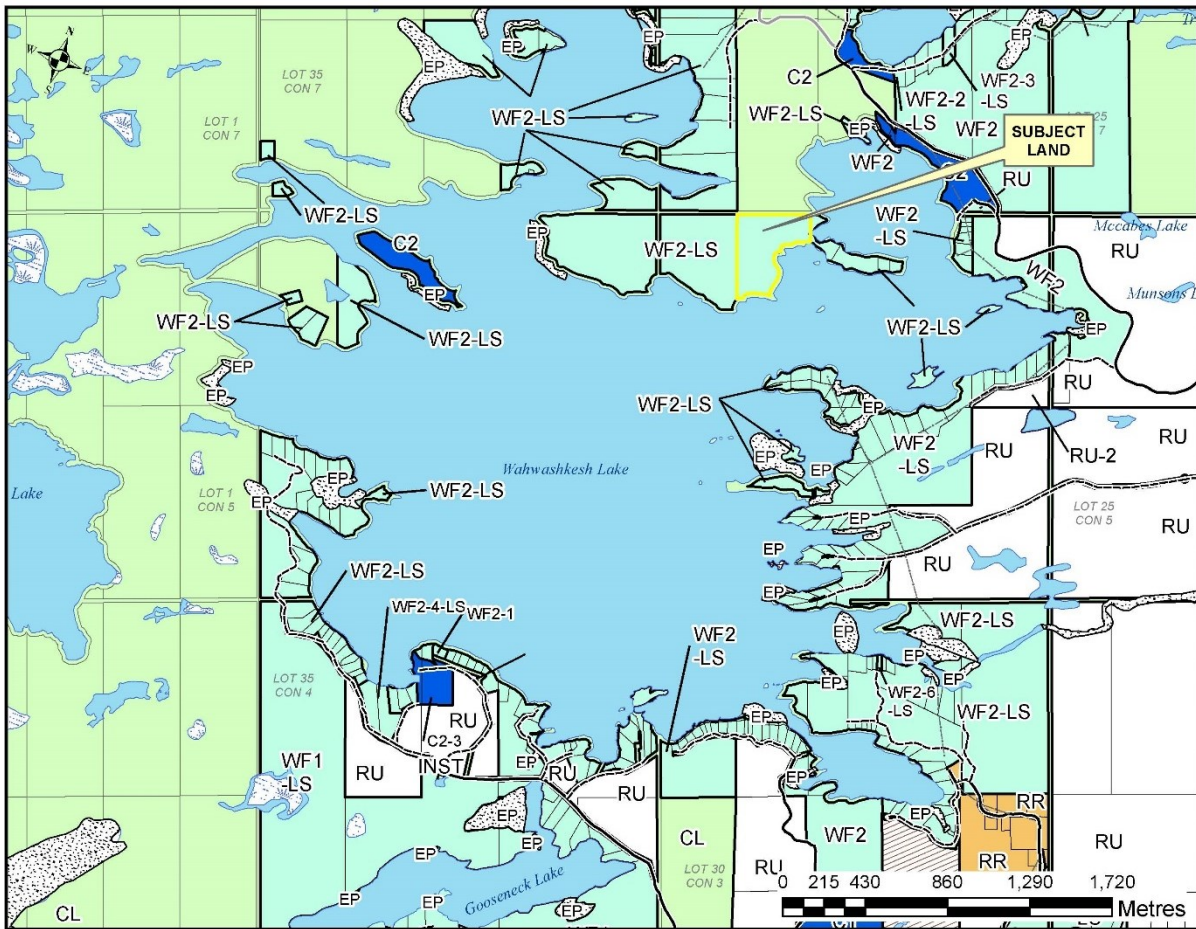


The mainland access and parking area on Macey Drive is described as an easement over, along and upon Part 1, Plan 42R-19234 (the "parking area") and over, along and upon Part 2, Plan 42R-19234 (the "access route")

The newly created lot will require the same type of mainland access arrangement.

ZONING BY-LAW

The subject lands are zoned Waterfront Residential 1 – Limited Services in the Municipality's Zoning By-law.



There are no environmentally protected (EP) areas identified along the shoreline.

RECOMMENDATION

That the proposed consent to create one (1) new water assess lot on Wahwashkesh Lake in Part of Lots 29, Concession 6 in the Geographic Township of McKenzie as applied for by Julie Strong in Application No. B39/2023(W) be approved subject to the following conditions:

1. Payment of a Parkland dedication fee satisfactory to the Municipality's fee By-Law;
2. Receiving adequate 911 addressing for the new lot; and
3. Payment of any applicable planning fees.

Respectfully,



Patrick Christie, C.P.T.



MEMO

To:	Michelle Hendry and Paula Macri
From:	Patrick Townes and Jamie Robinson
Date:	April 3, 2024
File:	23217E
Subject:	Strong Consent Application - B39/2023(W) STRONG, Julie Review of Conditions of Provisional Consent

Overview:

This memorandum has been prepared to provide an opinion on the appropriateness of the conditions of provisional Consent that were recommended for the above noted application. Council passed resolution 2024-053 on February 20, 2024 to support the Consent in principle, subject to conditions. It is recognized that the Parry Sound Area Planning Board is the approval authority for Consent applications.

It is understood that prior to the Parry Sound Area Planning Board meeting, comments were provided that suggested revisions to the resolution that was passed by Council, including revisions to the recommended conditions of provisional Consent. A decision was deferred on the approval of the Consent application at the Planning Board meeting held on February 26, 2024, in order to provide additional time for the Municipality to review the recommended revisions.

Summary of Proposal:

The subject property is located on the south basin of Wahwashkesh Lake and is water access only. The subject property is designated as Waterfront in the Official Plan and is located within the Waterfront Residential 2 – Limited Services (WF2-LS) Zone in the Zoning By-law. There are no natural heritage features identified on the subject property or on adjacent lands.

There is an existing cottage and dock on the south end of the subject property which has a lot area of 11.8 hectares and a lot frontage of 500 metres. The proposed Consent application is to create one new lot on the subject property that would result in a total of two lots that meet the minimum zoning requirements for a lot located within the Waterfront Residential 2 – Limited Services (WF2-LS) Zone.

Due to the new lot being water access only, the owners have secured mainland parking and access on areas identified as Bennett's Mainland Parking and Bennet's Landing. Bennett's Mainland Parking area was established through By-law No. 64-2010 which allows for the parking of up to 25 vehicles including boat trailers on an area of approximately 0.15 hectares (1,500 square metres).

Official Plan:

The Official Plan includes policies that are relevant to the proposed Consent application and the background information that was provided, including the following:

8.01.3 Consents for the creation of a limited number of new lots will continue to be the most used land division procedure. Consents will be permitted where it can be demonstrated that a plan of subdivision is unnecessary for the proper development of the land and where the consent conforms to the general development pattern of the area or adjacent plans of subdivision. Consents proposing to create lots in the waterfront areas are subject to the servicing policies set out in this Plan. Consents shall have regard to these items set out under Section 51(24) of the Planning Act.

MHBC Comment: A Consent application is appropriate for the creation of one new lot on the subject property.

8.03.1.2 The Municipality and the land division authority must be satisfied that any land proposed for development must be suitable for the installation of private septic systems. A study, such as a hydrogeological study, shall be required for new lots proposed under 1.0 hectare to ensure the proposed lot is suitable to accommodate both well and septic systems without negative impact.

MHBC Comment: The proposed lot sizes exceed the required lot area of 1 hectare, and therefore a hydrogeological study is not required.

8.03.1.7 The land division authority will require confirmation that a licensed sewage hauler has available capacity for the haulage and disposal of any septic waste as a condition of development.

MHBC Comment: It is recommended that a condition of provisional Consent be included that addresses Section 8.03.1.7 in order for the proposed Consent to conform to this policy.

12.05.1 Historically, only Wahwashkesh Lake has been identified as having a potential flood hazard. Flooding on Wahwashkesh occurs annually during the spring freshet where fluctuations of 3 to 4 metres are natural because of the large numbers of inlets to the lake and the restriction at the outlet where the Magnetawan River is narrowed by a significant gorge. The summer level of Wahwashkesh is controlled by a fixed dam with an elevation of approximately 224 metres above sea level.

The regulatory flood elevation (flood plain) for Wahwashkesh Lake, based on the 1:100 year flood, is established at 229.57 metres above Canadian Geodetic Datum (229.14 metres, stilwater conditions, plus 0.43 for wind set-up and wave run-up).

The erection of new buildings or structures, or the removal or placing of fill is not permitted in the flood plain of the aforementioned 3 lakes. An exception would be those structures or works that are necessary for flood or erosion control, and those which, by their nature, must be located adjacent to waterbodies. Outside the flood plain, new buildings must have a minimum elevation for openings at or above the flood elevations. These flood elevations will be implemented in the zoning by-law. The regulatory flood elevation (flood plan) for all other lakes and rivers is based on the 1:100 year flood. The erection of new buildings or structures, or the removal or placing of fill is not permitted in the flood plain. An exception would be those structures or works that are necessary for flood or erosion control, and those which, by their nature, must be located adjacent to waterbodies. Outside the flood plain, new building must have a minimum elevation for openings at or above the flood elevation. These flood elevations will be implemented in the zoning by-law.

MHBC Comment: This policy is implemented in the Zoning By-law. Section 3.25 of the Zoning By-law requires access openings to habitation areas and the habitation areas of new buildings and structures shall be above a minimum elevation of 229.57 metres C.G.D for Wahwashkesh Lake. The owner would need to comply with this prior to obtaining a building permit.

- 12.05.6 New lots may be created by consent or plan of subdivision along a flood plain boundary where there is adequate development area outside the flood plain in each proposed lot and where there would be safe access under flood conditions. Development and site alteration shall be prohibited in areas with potential erosion hazards unless it has been demonstrated that the site and its access would be safe using the 100 year erosion rate.

MHBC Comment: Based on the severed lot containing existing development and the size and the topography of the retained lot, there are no concerns with demonstrating that there are adequate future building locations on the retained lot.

- 12.0.7 If there are significant gaps in the data respecting natural heritage features, the proponent(s) shall be required to undertake an ecological assessment at the proponents expense to determine what, if any, natural heritage features are present. Where natural heritage features are found, development or site alteration shall not be permitted within or adjacent to the natural heritage features unless it can be demonstrated that there will be no negative impacts on the natural features or on their ecological function.

MHBC Comment: There are no natural heritage features identified on the subject property or on adjacent lands. In accordance with the policies contained within the Official Plan, no Environmental Impact Study is required. The Ministry of Natural Resources and Forestry's online natural

heritage mapping was referenced and there were no wetlands identified on or adjacent to the subject property.

- 13.04.2 The Municipality of Whitestone has both warm water lakes and cold water lakes. The coldwater lakes include Fairholme, Lorimer, Miskokway, Trout Lake and Lake Wahwashkesh. Development on or upstream of any of these lakes that are deemed to be at capacity shall only occur in accordance with the Lakeshore Capacity Assessment Handbook.

MHBC Comment: The Official Plan specifically identifies Fairholme Lake (Section 17.04.1) and Lorimer Lake (Section 17.06.1) as being at capacity and requires that new lot creation be only considered in accordance with the Lakeshore Capacity Assessment Handbook. The Official Plan does not specifically identify Lake Wahwashkesh as being at capacity.

- 13.04.3 It is the policy of this Plan to encourage an increased front yard setback for sewage disposal systems. The Ontario Building Code requires a clearance of 15 metres. However, for the purposes of mitigating against the potential of phosphorus loading of the waterbody, it is recommended that sewage disposal systems (either conventional septic tank tile field or Ontario Building Code approved filter beds, or tertiary treatment systems) be located at least 30 metres from the shoreline of the lake whenever possible.

MHBC Comment: There is no provision in the Zoning By-law that requires septic systems to be located a minimum of 30 metres from the shoreline for Wahwashkesh Lake. Wording can be included in the Consent Agreement/Site Plan Control Agreement to recommend that septic systems be located at least 30 metres from the shoreline, where possible.

- 13.04.4 To the greatest extent possible, the lot owners and/or their contractors make use of B Horizon soils in constructing their leaching beds given the high and beneficial capabilities of such soils to irreversibly complex phosphorus.

- 13.04.5 For any imported soils needed to construct the leaching beds, the lot owners and/or their contractors be required to use tested B horizon soil that may have high capabilities to retain phosphorus (in the order of 50 milligrams phosphorus per 100 grams of soil), based on electrostatic absorption or binding, and mineralization with reactive iron and aluminum.

- 13.04.6 The area between the shoreline and any development on the lot including the cottage and septic system be maintained in its natural state in order to preserve a buffer of natural vegetation. The restrictions would require that the setback be altered or disturbed as little as possible, and trees should not be cut, nor vegetation cleared within it so that it functions as a natural shoreline buffer, except for access (a reasonable wide pathway to the shoreline), safety, or selective cutting or limbing for the reasonable provision of views from dwelling or cabins (bunkies). The width of the buffer should be

the required front yard set out in the zoning by-law or larger should dwellings exceed the minimum required yard.

13.04.7 French drains or soakaway pits be used for treating stormwater from hard surfaces (roof-tops) as a method of decreasing potential phosphorus impacts to downgradient surface waters.

13.04.8 Prior to the construction of any buildings or septic systems, properly constructed sediment fencing be installed along the inner limit of the required shoreline setback in area adjacent to or downgradient from the proposed site disturbances and construction activities.

13.04.9 The sediment fencing be properly maintained until all construction has been completed and the soils have been fully stabilized following construction to avoid excess sedimentation and potential loss of fish and wildlife habitat.

MHBC Comment: The policies that refer to the design of septic systems can be included as a recommendation in a Consent Agreement/Site Plan Control Agreement.

16.02.11 All lands adjacent to or fronting recreational waterbodies will be considered as site plan control areas.

MHBC Comment: A Consent Agreement/Site Plan Control Agreement is recommended as a condition of provisional Consent.

17.10 Wahwashkesh Lake

17.10.2 The water quality of the north and south basins of Lake Wahwashkesh are sensitive to additional shoreline development. In order to respond to the need to protect and conserve the natural features of the lake, the minimum new standards for the creation of new lots for the entire lake will be 100 metres of frontage and 0.6 hectares of lot area. The residual development capacity will change in the future as more up-to-date scientific approaches are used to determine an appropriate level of development capacity.

MHBC Comment: The proposed severed and retained lot exceed a minimum lot area of 100 metres and exceed a minimum lot area of 0.6 hectares.

17.10.3 A large number of property owners on Wahwashkesh Lake access their properties by water. There are only three public access points (all on the north basin) two marinas and a private landing. This Plan generally requires that any new water access lots be required to provide a mainland access that is legally conveyed with the water access property in order not to put further pressures on the crowded public landings. Variances to this water access policy will be discouraged.

MHBC Comment: Due to the new lot being water access only, the owners have secured mainland parking and access on areas identified as Bennett's Mainland Parking and Bennett's Landing. Bennett's Mainland Parking area was established through By-law No. 64-2010 which allows for the parking of up to 25 vehicles including boat trailers on an area of approximately 0.15 hectares (1,500 square metres). A condition of provisional Consent is recommended to require the owner to register an easement or legal mechanism to demonstrate conformity to this policy.

17.10.5 The water levels of Wahwashkesh Lake rise dramatically during the spring causing potential flood hazards. It will be the policy of this Plan that the openings of any habitable buildings must be above the theoretical flood elevation as set out in Section 12.06.1. Foundations, footings and non-habitable structures should be adequately designed to recognize the potential for flooding at elevations lower than the flood elevation.

17.10.6 In order to properly respond to a diverse number of issues that may arise during the development of properties along the shoreline of Wahwashkesh Lake, these properties will be designated as a site plan control area. Site plan control is a necessary and valuable tool to protect the character of the shoreline of Lake Wahwashkesh and to provide vegetated buffers to mitigate the impacts of development on the natural environment and the lake.

MHBC Comment: A Consent Agreement/Site Plan Control Agreement is recommended as a condition of provisional Consent.

17.10.7 Lake Wahwashkesh is known for its Atlantic Coastal Plain Flora. The lake is ranked in the top five of all lakes in Ontario for such flora. This has been extensively documented by the Natural Heritage League and the World Wildlife Fund in a 1989 study. Any development along the shores of Lake Wahwashkesh should have regard for its impact on this rare coastal flora environment and be directed away from Atlantic Coastal Plain Flora features.

MHBC Comment: A note can be included in the Consent Agreement/Site Plan Control Agreement noting the significance of Lake Wahwashkesh.

Zoning By-law:

The proposed lots meet the minimum standards for the WF2-LS Zone, including the minimum lot frontage of 100 metres and the minimum lot size of 0.6 hectares.

Regarding parking requirements for a water access lot, Section 3.51 b) i) of the Zoning By-law applies. A parking area for a water access lot shall be located in a zone where such use is permitted by this By-law or within 500 metres of the lot it is intended to serve in the case of a commercially zoned property.

MHBC Comment: Due to the new lot being water access only, the owners have secured mainland parking and access on areas identified as Bennett's Mainland Parking and Bennet's Landing. Bennett's Mainland Parking area was established through By-law No. 64-2010 which allows for the parking of up to 25 vehicles including boat trailers on an area of approximately 0.15 hectares (1,500 square metres). The new lot and the parking requirements comply to the Zoning By-law.

Recommended Conditions of Consent:

Following the review of the proposed Consent application and the background information provided, we would recommend that the following conditions of provisional Consent be included from the Municipality:

- 1) That the payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law; **[Unchanged Condition]**
- 2) That the newly created lot receive 911 addressing from the Municipality; **[Unchanged Condition]**
- 3) That the owner register on title an easement or similar instrument to include mainland parking for the new retained lot on the Bennett's Mainland Parking area to the satisfaction of the Municipality; **[Revised Condition]**
- 4) That the owner enter into a Consent Agreement or Site Plan Control Agreement to implement conditions regarding the design of future septic systems. **[New Condition]**
- 5) That the owner provide the Municipality with a letter demonstrating that a licensed hauler has capacity for the haulage and disposal of any septic waste for the new retained lot. **[New Condition]**
- 6) That all applicable planning fees be paid to the Municipality of Whitestone. **[Unchanged Condition]**



MEMORANDUM

To: Mayor and Council

From: Paula Macri, Planning Assistant

Date: March 27, 2024

Agenda Date: April 16, 2024

Re: HISEY & MANERY
 Consent Application B57/2021(W)
Status of Conditions of Approval

Background

At the Council meeting of January 24, 2023, the following resolution was passed:

Resolution No. 2023-053

Moved by: Councillor Brian Woods

Seconded by: Councillor Scott Nash

Matters Arising from Committee of the Whole

5.1 Consent Application B57/2022(W) – HISEY & MANERY

WHEREAS John Jackson, Planner Inc. has prepared a report for the Parry Sound Area Planning Board regarding Consent Application B57/2022(W) – HISEY and MANERY and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following conditions:

1. **THAT** payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law; and
2. **THAT** the new lots receive 911 addressing from the Municipality;
3. **THAT** the applicants retain a qualified environmental consultant to assess the natural heritage features on the property; and
4. **THAT** the applicants undertake a scoped analysis by a qualified consultant to determine the impacts, if any, that the existing municipal waste site at Auld's Road will have on the proposed consents; and

5. **THAT** the lands be rezoned to recognize the proposed lot areas and frontages and the lands be placed in a 'H' holding zoning pending the completion of the environmental and hydrogeological assessments to the satisfaction of Council; and
6. **THAT** the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title to recognize the private road access; to include special septic design features; and to include any specific mitigation measures resulting from the environmental and hydrogeological assessment; and
7. **THAT** payment of all applicable planning and legal fees be made to the Municipality of Whitestone.

Carried

Status of Conditions of approval:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
 - Waiting for assessed value from MPAC in order to calculate the Parkland Dedication Fee
2. That the new lots receive 911 addressing from the Municipality;
 - In process
3. That the applicants retain a qualified environmental consultant to assess the natural heritage features on the property;
 - Azimuth Environmental Consulting Inc. prepared a ["Scoped Environmental Impact Study" dated October 27, 2023 \(78 pages\)](#)

The recommendations of the report are as follows:

8.0 Recommendations

8.1 Species at Risk

It should be noted that the absence of a protected species within the study area does not indicate that they will never occur within the area. Given the dynamic character of the natural environment, there is a constant variation in habitat use. Care should be taken in the interpretation of presence of species of concern including those listed under the ESA. Changes to policy, or the natural environment, could result in shifts, removal, or addition of new areas to the list of areas currently considered SAR habitat. This report is intended as a point in time assessment of the potential to impact SAR; not to provide long term "clearance" for SAR. While there is no expectation that the assessment should change significantly, it is the responsibility of the proponent to ensure that they are not in contravention of the ESA at the time that site works are undertaken. A review of the assessment provided in this report by a qualified person should be sufficient to provide appropriate advice at the time of the onset of future site works.

8.2 Worker Awareness

Site personnel should be made aware that SAR may occur in the area and should be instructed to stop work and contact the MECPC or an ecological consultant immediately if any suspected SAR are encountered within the work area. Individuals working on site should ensure that SAR and other wildlife are

not harmed during construction or killed by heavy machinery, vehicles or other equipment.

8.3 Migratory Breeding Birds and Bats

Activities involving the removal of vegetation should be restricted from occurring during the breeding season. Migratory birds, nests, and eggs are protected by the *Migratory Birds Convention Act*, 1994 (MBCA) and the *Fish and Wildlife Conservation Act*, 1997 (FWCA). Environment Canada outlines dates when activities in any region have potential to impact nests at the Environment Canada Website (<https://www.canada.ca/en/environment-climate-change/services/avoiding-harm-migratory-birds/general-nesting-periods/nesting-periods.html>). In Zone C3 vegetation clearing should be avoided between **April 15 through August 31** of any given year. If work requires that vegetation clearing is required between these dates screening by an ecologist with knowledge of bird species present in the area could be undertaken to ensure that the vegetation has been confirmed to be free of nests prior to clearing.

Activities involving tree removal, particularly within woodlands on the property, should be avoided between **April 1 through September 30** of any given year, during the active period for bat species that may utilize trees for maternity and day roosting purposes. It is anticipated that adherence to this timing restriction will avoid impacts to individual SAR bats, therefore remaining in compliance with Section 9 of the ESA affording individual protection to Endangered species.

8.4 Sediment and Erosion Controls

Diligent application of sediment and erosion controls (ESCs) is recommended for all future construction activities to minimize the extent of accidental or unavoidable impacts to adjacent vegetation communities, wildlife habitat and fish habitat. Prior to the commencement of site works, silt fencing or other appropriate ESCs should be applied along the length of directly adjacent natural or naturalized features, and routine inspection/maintenance of the ESCs should occur throughout construction. It is recommended that ESCs be maintained until vegetation is re-established post-construction.

Materials storage on the property (*i.e.* soil stockpiles) should be located over 30m from natural features where feasible. Material storage areas should be contained with ESCs to avoid potential indirect impacts to natural features onsite.

8.5 Operations

All maintenance activities (including refueling) required during future construction should be conducted at least 30m away from natural features to prevent accidental spillage of deleterious substances that may harm natural environments.

Snow fencing or equivalent should be installed at the limit of the work area to prevent the accidental intrusion of machinery operations into adjacent undisturbed natural areas.

The contractor is recommended to have a Contaminant and Spill Management Plan in place prior to initiation of works. This should include keeping an

emergency spill kit on site at all times. In the event of a spill, the contractor must report it immediately to the provincial Spills Action Centre (SAC).

8.6 Fish and Fish Habitat

As stated above, the following fish habitat mitigation measures for development are for consideration during future design phases. Prior to future design or construction activities, the following mitigation measures should be reviewed and updated.

- The shoreline and adjacent lake environment is to be protected at all times from any excavated and erodible soils from entering the lake through the use of properly placed, installed and maintained sediment controls (sediment barriers) if necessary;
- Should in-water works be proposed within Gooseneck Lake, a coldwater in-water timing window would be applicable. Therefore, no in-water work would be permitted from October 1 – July 15 of any given year.
- Should in-water works be proposed within the three tributaries on the property, a coolwater in-water timing window would be applicable. Therefore, no in-water work would be permitted from March 15 – July 15 of any given year.
- All site disturbance should be minimized to the extent possible;
- Disposal of material should occur in a timely fashion to minimize risk of entry into Gooseneck Lake or the tributaries on site;
- At no time should machinery enter the nearshore or lake environment, alter or remove any bottom substrate in the lake, remove lake environment materials such as boulders and woody debris, or utilize the lake environment for the taking of, or discharge of water, to ensure that fish and fish habitat remains unaffected by development works;
- To the extent possible, all machinery maintenance/refuelling is recommended to maintain a minimum distance of 30m from retained wetland and fish habitat, to prevent accidental spillage of deleterious substances.
- The retained contractor shall have a fully stocked spill kit on site at all times, and is required to have a contaminant and spill management plan in place prior to the initiation of works. In the event of a spill, the contractor must report it immediately to the Spills Action Centre (SAC) at 1-800-268-6060.

8.7 Black Ash Permitting

In January 2022, Black Ash was added to the Species at Risk in Ontario List as Endangered, with protections for the species temporarily suspended under Ontario Regulation 23/22 up to January 25, 2024. As described in Section 7.1, the MECP is currently proposing a protection zone for individual trees in areas of the province that have experienced extensive mortality caused by Emerald Ash Borer.

- The above protections for Black Ash proposed by MECP are subject to change following public consultation and MECP's internal review process. Interim regulatory guidance suggests the subject property is located outside of the proposed geographic region to be subject to ESA regulations; however, this is to be confirmed following adoption of the regulations. Additional surveys, mitigation and/or compensation, including

ESA Registrations or Permitting may be required to satisfy provincial regulations once protections for Black Ash come into effect on January 26, 2024.

4. That the applicants undertake a scoped analysis by a qualified consultant to determine the impacts, if any, that the existing municipal waste site at Auld's Road will have on the proposed consents;

- Azimuth Environmental Consulting Inc. prepared a site evaluation ["D-4 Guideline Assessment" \(109 pages\) dated May 18, 2023](#)

The recommendations of the report are as follows:

Conclusions and Recommendations

It is our opinion that the proximity of the landfill site does not represent a significant hazard to a proposed lot severance and associated residential development in any portion of the Site. Methane gas presence is expected within the waste mound; however, there is not expected to be any concern with off-site migration given the natural bedrock and surface water barriers which would restrict sub-surface migration.

Ground water and surface water leachate migration are not expected to impact the Site due to the environmental setting and upgradient location of the Site relative to the landfill. Any leachate impacted surface or ground water would be directed north/north-east within the bedrock trough which contains the waste mound and downgradient area of the landfill. As such, there are no concerns with either surface water intakes or water supply wells for the proposed lots as it is expected they would likely be installed at the northern section of the Site closer to Gooseneck Lake creating a 400-500 m separation distance.

Overall, the proposed lot severance and associated residential developments are not at risk from the landfill operations as a result of its separation distance and limited scale of landfill operations. As such, no further study or mitigation measures are recommended to facilitate the proposed lot severance or associated development.

5. **THAT** the lands be rezoned to recognize the proposed lot areas and frontages and the lands be placed in a 'H' holding zoning pending the completion of the environmental and hydrogeological assessments to the satisfaction of Council;
 - The 'H' holding zoning is not applicable, as the applicants have provided the required environmental and hydrogeological assessments.
6. **THAT** the applicants enter into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title to recognize the private road access; to include special septic design features; and to include any specific mitigation measures resulting from the environmental and hydrogeological assessment;
 - Consent Agreement has been reviewed by MHBC and is attached as **Attachment 3**

7. **THAT** payment of all applicable planning fees be made to the Municipality of Whitestone.
 - n/a

ATTACHMENTS:

Attachment 1

- Report from John Jackson, Planner dated December 20, 2022

Attachment 2

- 42R-22387

Attachment 3

- Consent Agreement



1 Mall Drive Unit #2, Parry Sound, Ontario P2A 3A9
Tel: (705) 746-5667 E-Mail: JJPlan@Vianet.ca

CONSENT APPLICATION NO B57/2022(W)

PART OF LOTS 31 & 32, CONCESSION 3

GEOGRAPHIC TOWNSHIP OF MCKENZIE

26 AULDS ROAD

ROLL #4939 0500 0405 000

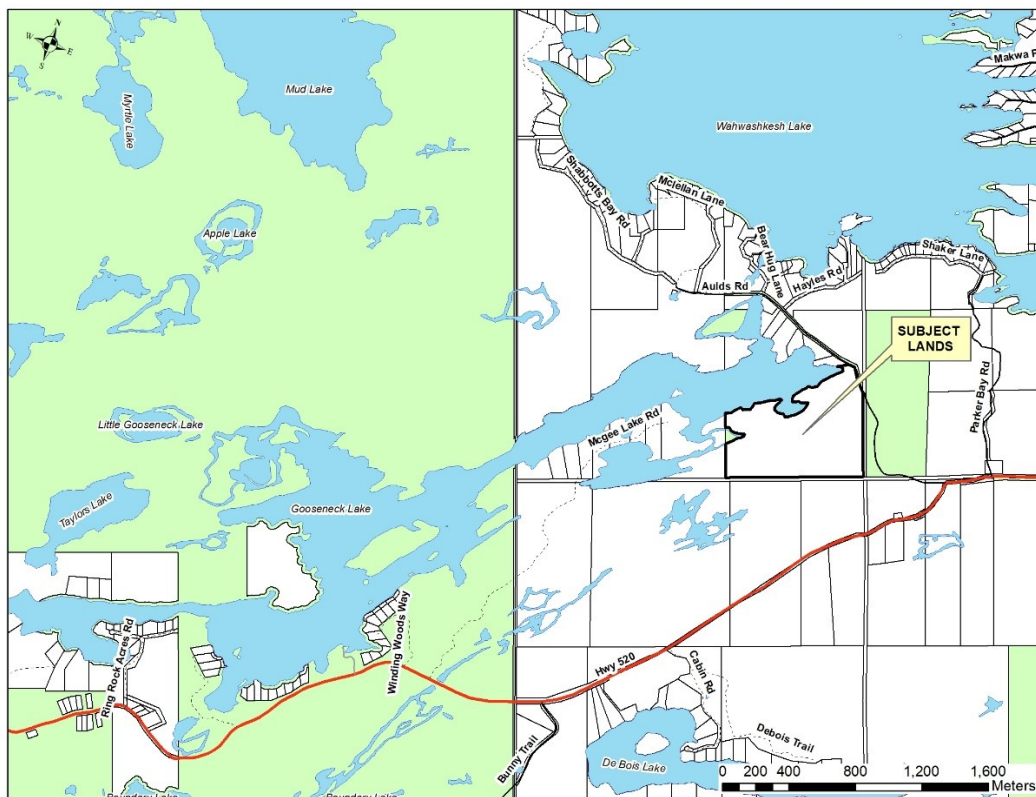
APPLICANTS: Heather Hisey, Susan Manery

AGENT: Steve Munro

December 20, 2022

BACKGROUND/PURPOSE

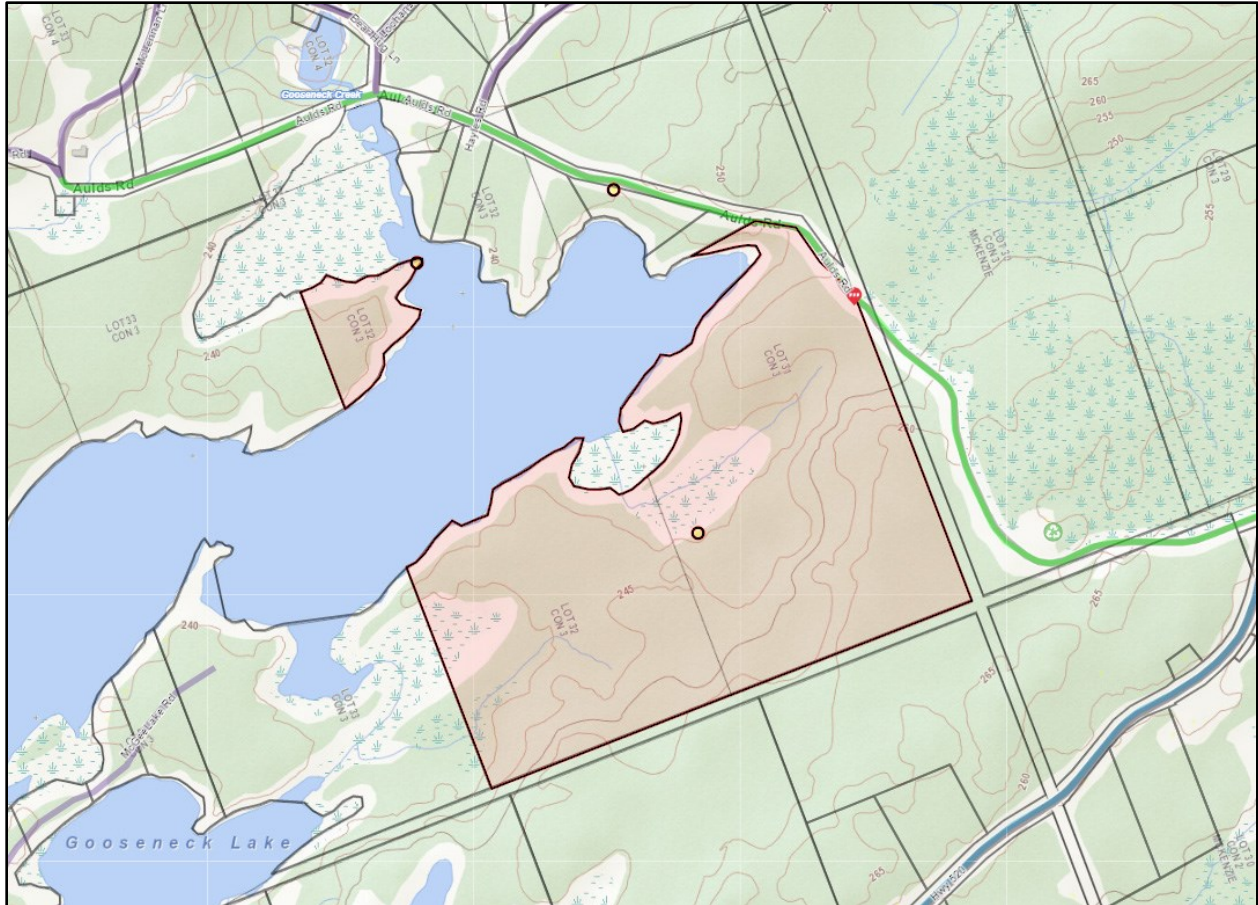
Heather Hisey and Susan Manery own a large parcel on the east branch of Gooseneck Lake that has approximately 100 acres and 4000 feet of lake frontage.



PROPERTY DESCRIPTION

The lands are currently vacant.

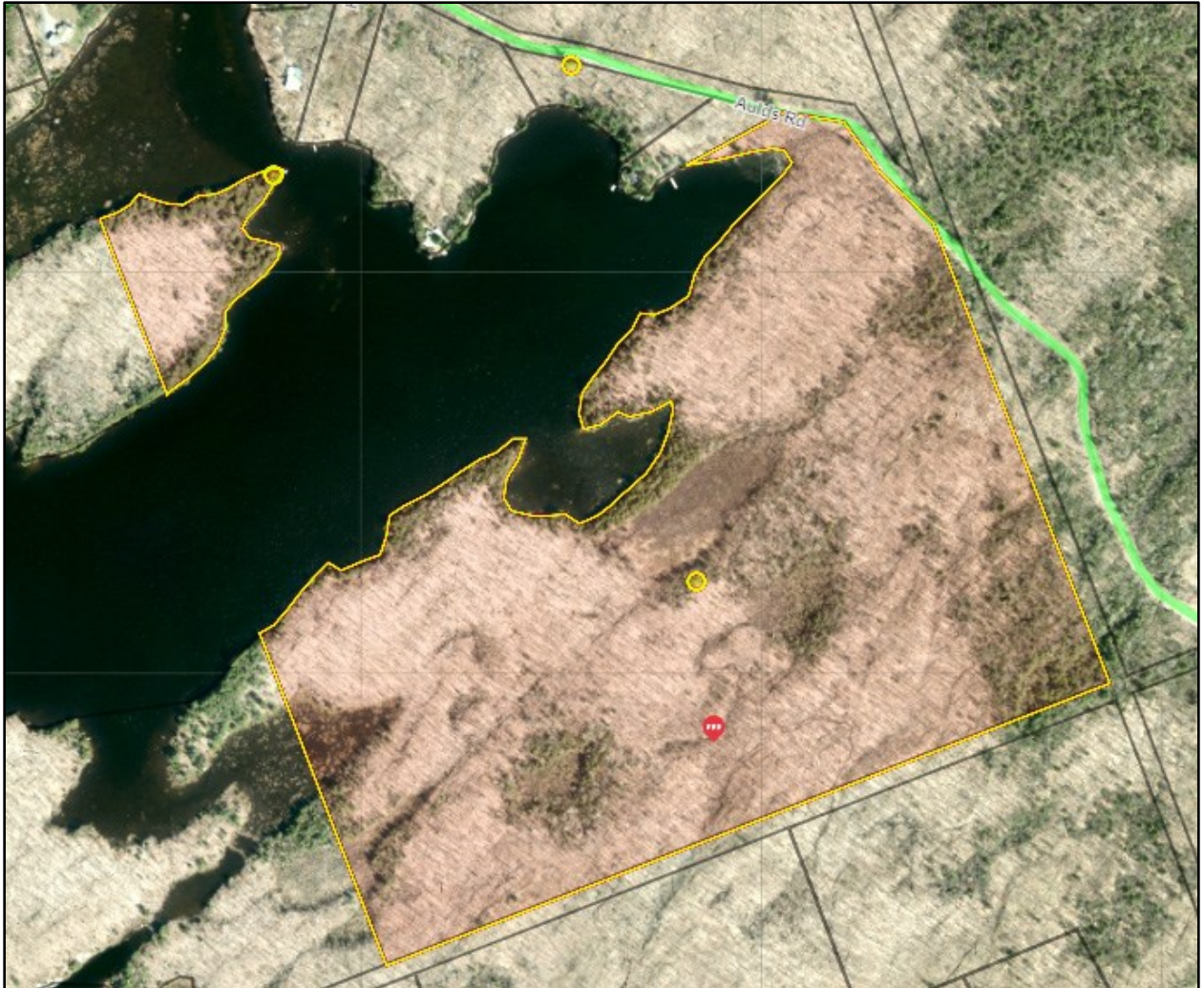
The topography is variable but moderately so. There are two prominent shoreline wetlands along parts of the frontage.



The lands also include an internal wetland.

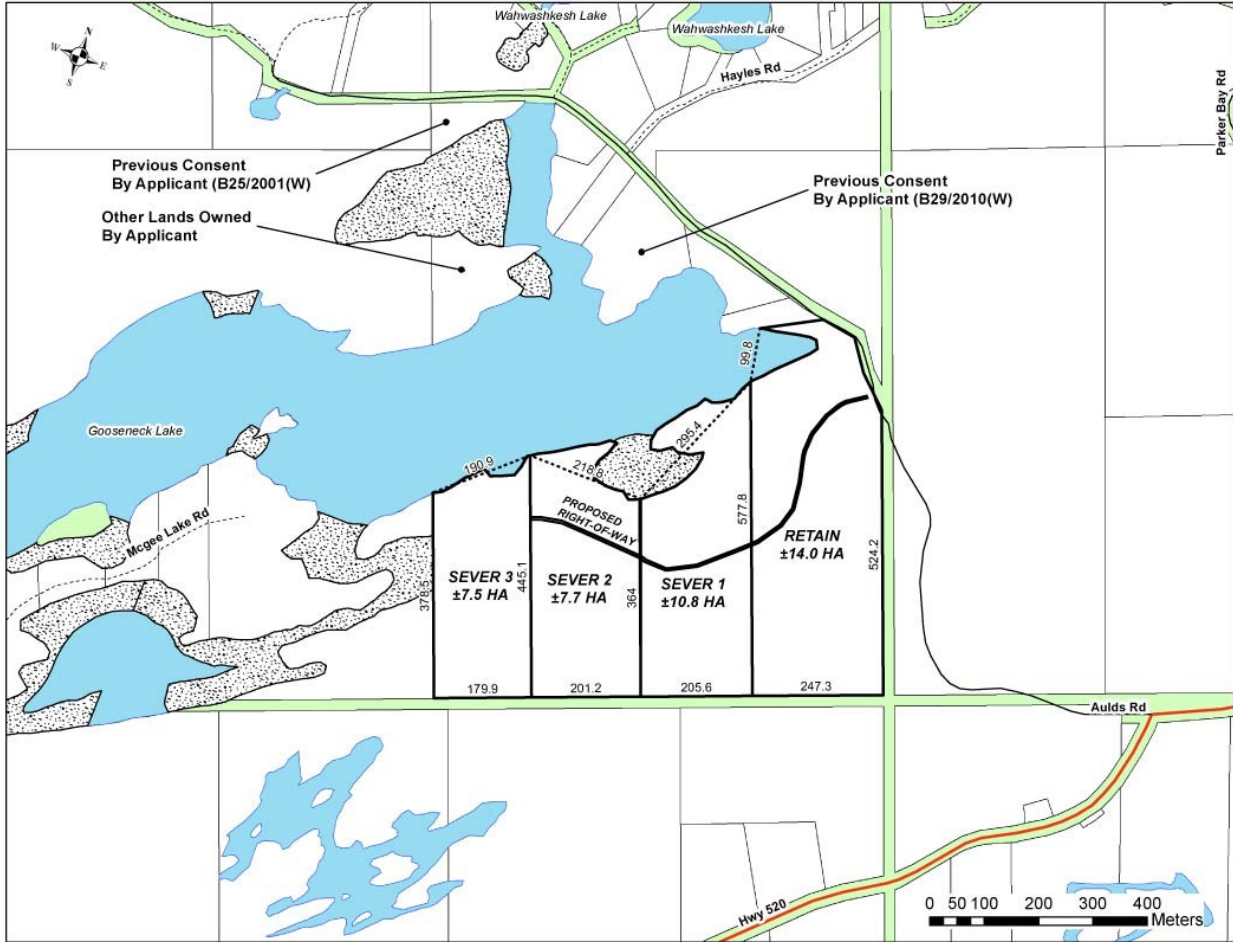
There is a small ridge along the south side of the property.

The lands are primarily forested with hard woods along the shore.



PROPOSED CONSENT

The application is to create three new lots accessed by a private right-of-way off Auld's Road.



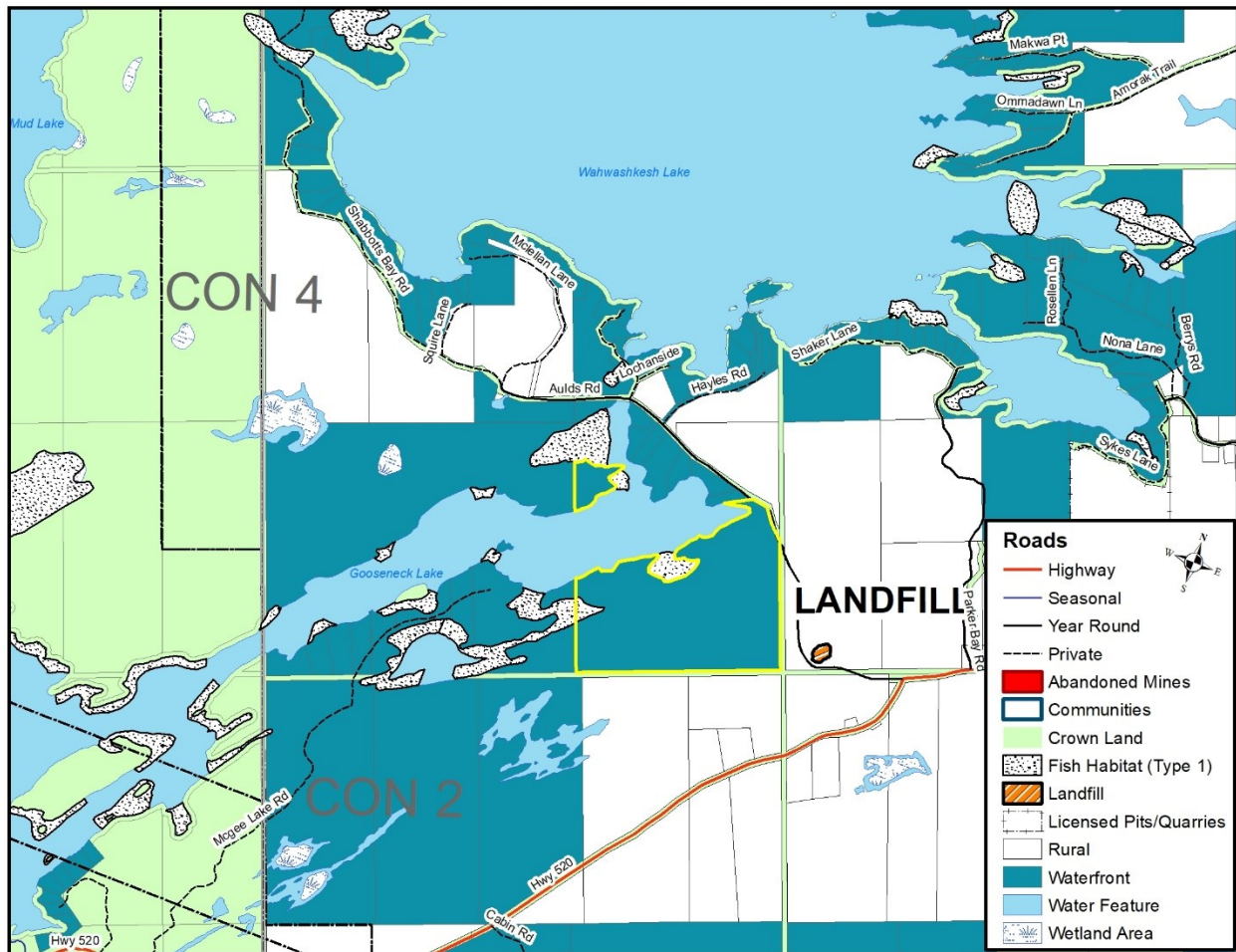
The proposed lots will be large with an average size of 25 acres and 300 to 600 feet of frontage.

LOT SIZES

	Area (ha)	Frontage (m)
RETAIN	14	100
LOT 1	10.8	295
LOT 2	7.7	218
LOT 3	7.5	191

OFFICIAL PLAN

The lands are primarily designated waterfront.



There are two locations of Type 1 Fish Habitat.

There are lake-specific policies that apply to Gooseneck:

"17.02 Gooseneck Lake

17.02.1 Gooseneck Lake is located partly in Burton and partly in McKenzie Townships and empties into the south basin of Lake Wahwashkesh. Although the lake is small (217 ha) it has over 22.8 kilometres of shoreline.

17.02.2 Much of the lake is water access. There is a historical public access on the lake that the Municipality supports maintaining using proceeds of any cash-in lieu of parkland collected as a condition of development or the sale of shore road allowances.

17.02.3 A large portion of the shoreline of Gooseneck Lake has been identified as Type 1 fish Habitat. Any development proposed along the shoreline will need to comply with the fish habitat protection policies of this Plan.

17.02.4 The water quality of Gooseneck is relatively good. However, there are a number of significant constraints to any new lot creation along the shoreline. When new lot creation is proposed, the approval authority will carefully consider impacts and appropriateness based upon the character of the lake and applying best management practices for new development.”

The proposed consent would appear to comply with the Waterfront policies of the Municipality for Gooseneck Lake.

There is a Gooseneck Lake Property Owners Association. This group has prepared a draft lake study that includes policy recommendations for the lake.

http://goosenecklakeassociation.ca/images/Newsletters/Specific-Lake-Policies_Gooseneck%20Lake_DRAFT%20June1%202021.pdf

In general terms, the recommendations relate to allowing a limited number of new lots on the lake with large standards for any new lots.

It is believed that the proposed consent follows the general intent of this report.

AULD LANDFILL

The lands are close to the former land fill on Auld’s Road.

Section 12.06.8 of the official plan states:

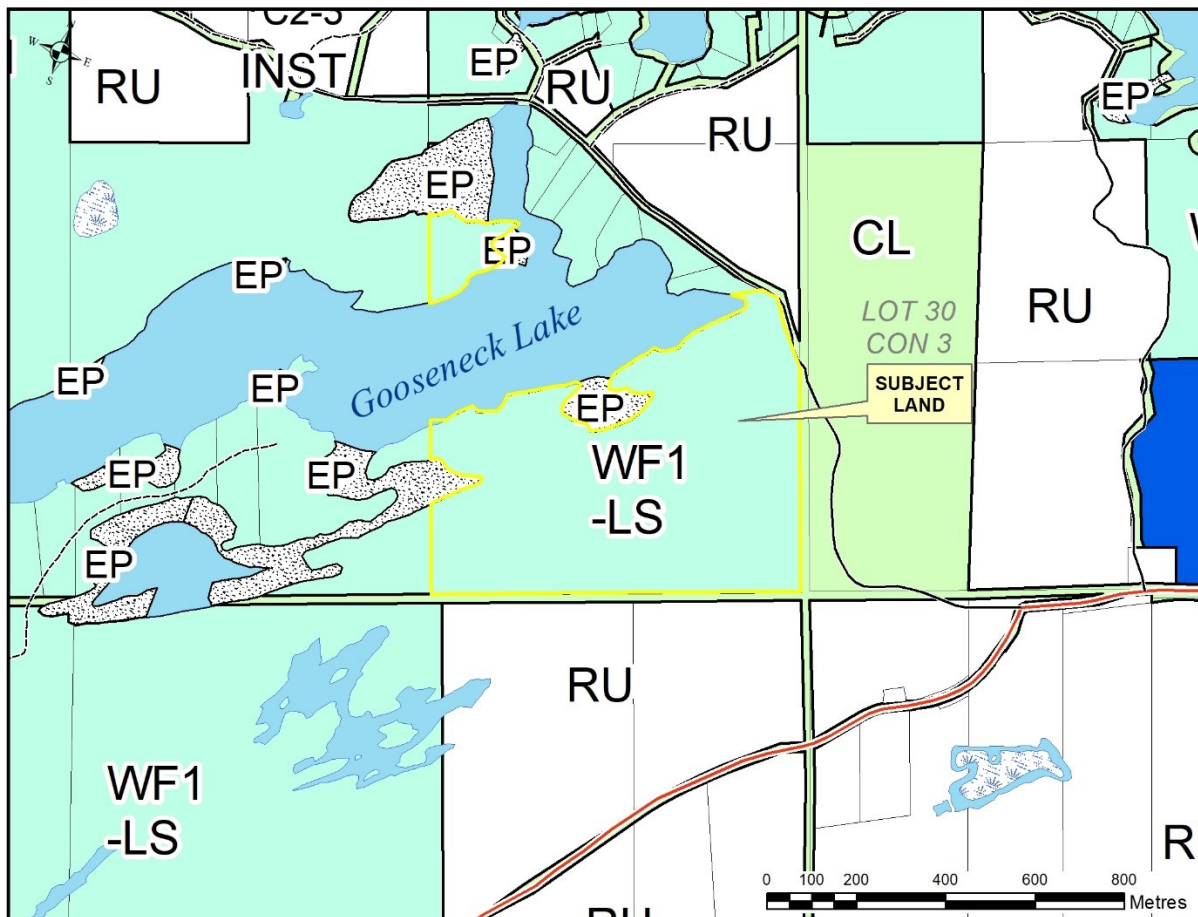
“12.06.8 Development in Proximity to Waste Disposal Sites and Unidentified Waste Disposal Sites

Where new development is proposed within 500 metres of the boundary of any waste disposal site, a feasibility study in keeping with the Ministry of the Environment and Climate Change’s D-Series Guidelines will need to be prepared by a qualified professional.”

The site of any future dwelling on the property is likely to be located on the lake and outside the 500 metre distance prescribed in this policy.

ZONING

The subject lands are zoned Waterfront Residential 1 – Limited Services (WF1-LS).



The proposed lots in this transaction will comply with the WF1-LS zoning.

PROVINCIAL POLICY STATEMENT (P.P.S.)

The lands are considered Rural Lands under the current P.P.S.

New recreational development is permitted in these areas.

The lands have only Type 1 Fish Habitat in terms of known natural heritage features. These areas will continue to be protected by the appropriate zoning.

In terms of threatened and endangered species, future owners will be required to comply with the legislation and work directly with the Ministry of Environment Conservation and Parks.

RECOMMENDATION

That the consent application to create three new lots with registered rights-of-way on Gooseneck Lake as applied for by Heather Hisey and Susan Manery in application B57/2022(W) be approved subject to the following conditions:

1. Rezoning the lands to recognize the proposed lot area and frontages of the newly created lots;
2. Entering into a 51 (26) agreement to recognize the private access, include special design features for septic installations and to provide the appropriate notices to protect fishery features and any relevant threatened or endangered species;
3. Undertake an environmental assessment by a qualified biologist;
4. Payment of a fee in lieu of parkland dedication;
5. Obtain 911 addressing; and
6. Payment of all applicable planning fees.

Respectfully,



John Jackson M.C.I.P., R.P.P.
JJ; jc

SCHEDULE			
PART	LOT	CONCESSION	PIN
1			
2	PART OF 32		
3			
4			
5	PART OF 31		
6	PART OF 31 & 32		
7	PART OF 31 & 32	3	ALL OF 52250-0633
8			
9	PART OF 31		
10			
11			
12	PART OF 31 & 32		
13			
14	PART OF 32		

PLAN 42R-22387

Received and deposited
January 8th, 2024

Erin Noble
Representative for the
Land Registrar for the
Land Titles Division of
Perry Sound (No.42)

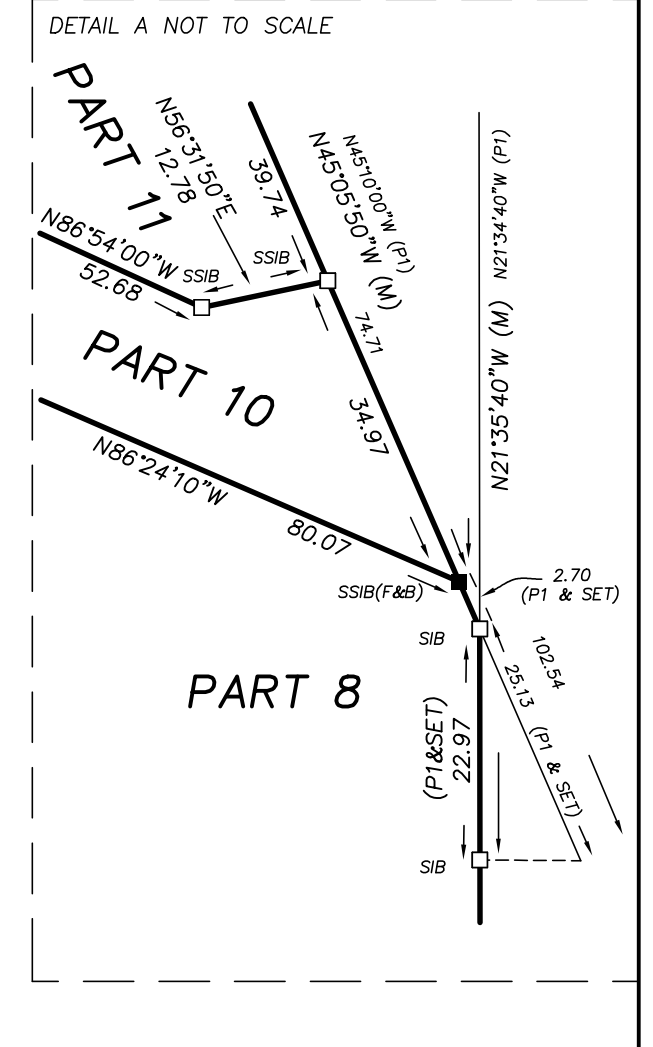
PLAN OF SURVEY OF
**PART OF LOTS 31 AND 32,
CONCESSION 3**
GEOGRAPHIC TOWNSHIP OF MCKENZIE
MUNICIPALITY OF WHITESTONE
DISTRICT OF PARRY SOUND
SCALE 1 : 1500 METRES
0 25 50 100

THE INTENDED PLOT SIZE OF THIS PLAN IS 864MM IN WIDTH BY 864MM IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:1500

BEARING NOTES
BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY REAL TIME NETWORK OBSERVATIONS, UTM ZONE 17 (81° WEST LONGITUDE), NAD83(CRS) (2010).
FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE APPLIED:
P1 - 0°43'00" COUNTER-CLOCKWISE
P2 - 0°48'30" COUNTER-CLOCKWISE
P5 - 0°41'30" COUNTER-CLOCKWISE

DISTANCE NOTES - METRIC
DISTANCES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999637.

WATER NOTE
THE LIMIT OF GOOSENECK LAKE AS SHOWN HEREON IS THE BEST AVAILABLE EVIDENCE OF THE NETWORK OBSERVATIONS, UTM ZONE 17 (81° WEST LONGITUDE), NAD83(CRS) (2010).
THE BENCH MARK ON THE DAM LOCATED AT THE OUTLET OF GOOSENECK LAKE HAS AN ELEVATION OF 100.00 (ONTARIO WATER RESOURCES) AND THE ORIGINAL WATER'S EDGE WAS DETERMINED TO BE 97.70 (ASSUMED DATUM). THE ELEVATIONS SHOWN ON THIS PLAN WERE DERIVED FROM GPS OBSERVATIONS BY REAL TIME NETWORK OBSERVATIONS.
BENCH MARK ON DAM AT THE OUTLET OF GOOSENECK LAKE (ONTARIO WATER RESOURCES)
ELEVATION 235.44 CGVD28
ORIGINAL WATER LEVEL
ELEVATION 233.14 CGVD28
PRESENT AND REGULATED WATER LEVEL
ELEVATION 234.54 CGVD28



LEGEND

- DENOTES SURVEY MONUMENT FOUND
- CI DENOTES SURVEY MONUMENT SET
- SSB DENOTES SHORT STANDARD IRON BAR
- SIB DENOTES STANDARD IRON BAR
- IB DENOTES IRON BAR
- RP DENOTES ROCK POST
- IP DENOTES IRON PIPE
- WT DENOTES WITNESS
- M DENOTES MEASURED
- P1 DENOTES PLAN 42R-3841
- P2 DENOTES MTO PLAN P-7154-4 (LTS3138)
- P3 DENOTES PLAN PSR-749
- P4 DENOTES PLAN 42R-15762
- P5 DENOTES PLAN 42R-15966
- F&B DENOTES FITZMAURICE AND BOYER, O.L.S.
- LUM DENOTES LUM MAUGHAN CO. L.T.S., O.L.S.
- DHO DENOTES DEPARTMENT OF HIGHWAYS ONTARIO

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYORS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON NOVEMBER 15, 2023.
JANUARY 5, 2024
DATE
Gavin R. Tyler, O.L.S.
DATE

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-60330

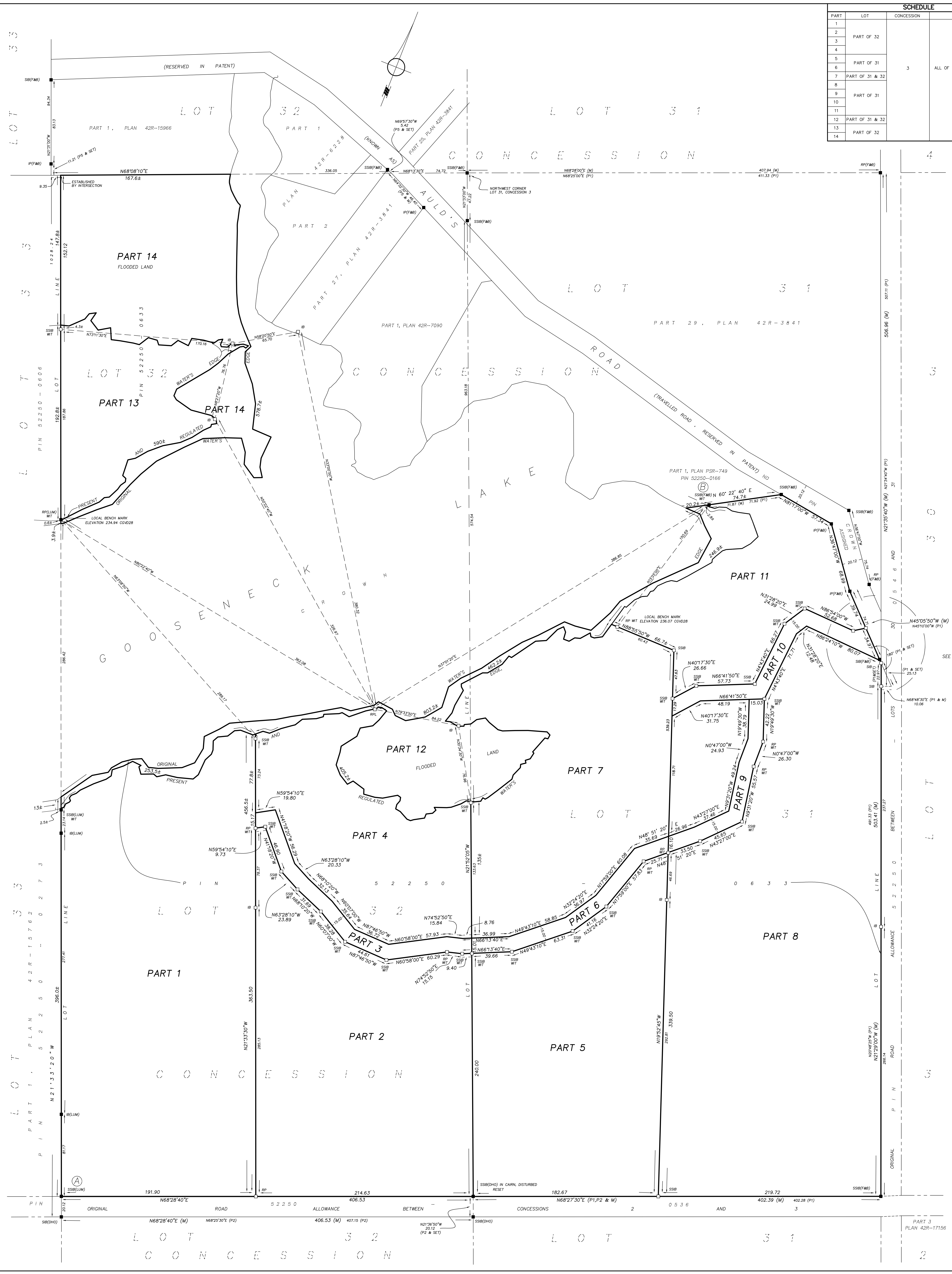
INTEGRATION DATA
OBSERVED REFERENCE POINTS DERIVED FROM GPS OBSERVATIONS USING A REAL TIME NETWORK AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE), NAD83(CRS) (2010).
URBAN ACCURACY PER SEC. 14(2), OREG. 216/70.

POINT ID	NORTHING	EASTING
A	505707.75	575611.27
B	505807.09	575656.54

CAUTION: COORDINATES CANNOT BE REPRODUCED IN FIELD TO RE-ESTABLISH CORNERS SHOWN ON THIS PLAN

IBWSURVEYORS.COM | 1.800.667.0696

PARTY CHIEF, WS [DRAWN BY, BC [CHECKED BY, DT [PLOT DATE, DEC 8, 2023]
REF. NAME: A-039501-2024-01 [open available at: ProjectViewerOnline.ca



ORIGINAL WATER'S EDGE COORDINATE TABLE

POINT ID	NORTHING	EASTING
1001	505808.4	574241.9
1002	505810.4	574241.9
1003	505812.4	574241.9
1004	505814.4	574241.9
1005	505816.4	574241.9
1006	505818.4	574241.9
1007	505820.4	574241.9
1008	505822.4	574241.9
1009	505824.4	574241.9
1010	505826.4	574241.9
1011	505828.4	574241.9
1012	505830.4	574241.9
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PRESENT & REGULATED WATER'S EDGE COORDINATE TABLE

POINT ID	NORTHING	EASTING
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1138	506084.4	574241.9
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PRESENT & REGULATED WATER'S EDGE COORDINATE TABLE PART 13

POINT ID	NORTHING	EASTING
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1137	505880.4	573816.8
1138	505882.4	573816.8
1139	505884.4	573816.8
1140	505886.4	573816.8
1141	505888.4	573816.8
1142	505890.4	573816.8
1143	505892.4	573816.8
1144	505894.4	573816.8
1145	505896.4	573816.8
1146	505898.4	573816.8
1147	505900.4	573816.8
1148	505902.4	573816.8
1149	505904.4	573816.8

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of April, 2024.

BETWEEN:

HEATHER GAYE HISEY and SUSAN JOANNE MANNERY

hereinafter called the "Owners"
of the First Part

-and-

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

hereinafter called the "Municipality"
of the Second Part

WHEREAS the lands affected by this Agreement are the lands described in Schedule "A" hereto annexed;

AND WHEREAS the Owners obtained, from the Parry Sound Area Planning Board (File B57/2022(W)) approval of a consent to sever the subject lands, the purpose of which is to provide for the creation of three (3) new waterfront lots with registered rights-of-way on Gooseneck Lake;

AND WHEREAS the conditions to approval require the Owners to enter into this agreement pursuant to section 53 of the *Planning Act*, and to register such agreement on title to the subject lands;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT, in consideration of other good and valuable consideration and the sum of One Dollar CDN (\$1.00 CDN) now paid by the Municipality to the Owners, the receipt whereof is hereby acknowledged, the parties hereto covenant and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The Development Plan forms part of this Agreement as Schedule "B".

3. The Scoped Environmental Impact Study prepared by Azimuth Environmental Consulting Inc. dated October 2023 forms part of this Agreement as Schedule “C”.
4. The Site Evaluation prepared by Azimuth Environmental Consulting Inc. dated May 2023 in accordance with Ministry of the Environment, Conservation & Parks (MECP) Guideline D-4 “Land Use on or Near Landfills and Dumps” forms part of this Agreement as Schedule “D”.
5. The survey plan describing the subject lands is Reference Plan No. 42R-22387.
6. This agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act*, R.S.O. 1990, as amended, at the expense of the Owners.
7. This agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owners.

PART B – PURPOSE OF THE DEVELOPMENT

8. The Owners have applied for and received approval by the Parry Sound Area Planning Board under File No. B53/2022(W) creation of three (3) new waterfront lots with registered rights-of-way on Gooseneck Lake;

PART C – ACCESS

9. The Owners hereby acknowledge and recognize that the right-of-way over Part of Lots 31 and 32, Concession 3, geographic Township of McKenzie, being Parts 3, 6, 9, 10, Plan 42R-22387, providing access to the subject lands legally described as Parts 1, 2, 4, 5, 7 and Part 8 on 42R-22387, is privately owned and not maintained year-round by the Municipality.
10. The Owners hereby recognize and agree that the Municipality is not responsible or liable for the non-repair of the private road identified in paragraph 10 above.
11. The Owners hereby acknowledge and understand that the Municipality may not be able to provide emergency services to the subject lands accessed by the private rights-of-way.

PART D – ENVIRONMENTAL REVIEW

12. The Owners have retained Azimuth Environmental Consulting Inc. to undertake an environmental impact study regarding the natural environmental conditions and the potential for impacts related to the subject lands concerning Species at Risk and its habitats.

13. The Owners hereby recognize and shall implement the recommendations identified in the Scoped Environmental Impact Study prepared by Azimuth Environmental Consulting Inc., dated October 2023.
14. The owners hereby agree to the following recommendations:

8.0 Recommendations

8.1 Species at Risk

It should be noted that the absence of a protected species within the study area does not indicate that they will never occur within the area. Given the dynamic character of the natural environment, there is a constant variation in habitat use. Care should be taken in the interpretation of presence of species of concern including those listed under the ESA. Changes to policy, or the natural environment, could result in shifts, removal, or addition of new areas to the list of areas currently considered SAR habitat. This report is intended as a point in time assessment of the potential to impact SAR; not to provide long term “clearance” for SAR. While there is no expectation that the assessment should change significantly, it is the responsibility of the proponent to ensure that they are not in contravention of the ESA at the time that site works are undertaken. A review of the assessment provided in this report by a qualified person should be sufficient to provide appropriate advice at the time of the onset of future site works.

8.2 Worker Awareness

Site personnel should be made aware that SAR may occur in the area and should be instructed to stop work and contact the MECP or an ecological consultant immediately if any suspected SAR are encountered within the work area. Individuals working on site should ensure that SAR and other wildlife are not harmed during construction or killed by heavy machinery, vehicles or other equipment.

8.3 Migratory Breeding Birds and Bats

Activities involving the removal of vegetation should be restricted from occurring during the breeding season. Migratory birds, nests, and eggs are protected by the *Migratory Birds Convention Act*, 1994 (MBCA) and the *Fish and Wildlife Conservation Act*, 1997 (FWCA). Environment Canada outlines dates when activities in any region have potential to impact nests at the Environment Canada Website(<https://www.canada.ca/en/environment-climate-change/services/avoiding-harm-migratory-birds/general-nesting-periods/nesting-periods.html>). In Zone C3 vegetation clearing should be avoided between **April 15 through August 31** of any given year. If work requires that vegetation clearing is required between these dates screening by an ecologist with knowledge of bird species present in the area could be undertaken to ensure that the vegetation has been confirmed to be free of nests prior to clearing.

Activities involving tree removal, particularly within woodlands on the property, should be avoided between **April 1 through September 30** of any given year,

during the active period for bat species that may utilize trees for maternity and day roosting purposes. It is anticipated that adherence to this timing restriction will avoid impacts to individual SAR bats, therefore remaining in compliance with Section 9 of the ESA affording individual protection to Endangered species.

8.4 Sediment and Erosion Controls

Diligent application of sediment and erosion controls (ESCs) is recommended for all future construction activities to minimize the extent of accidental or unavoidable impacts to adjacent vegetation communities, wildlife habitat and fish habitat. Prior to the commencement of site works, silt fencing or other appropriate ESCs should be applied along the length of directly adjacent natural or naturalized features, and routine inspection/maintenance of the ESCs should occur throughout construction. It is recommended that ESCs be maintained until vegetation is re-established post-construction.

Materials storage on the property (*i.e.* soil stockpiles) should be located over 30m from natural features where feasible. Material storage areas should be contained with ESCs to avoid potential indirect impacts to natural features onsite.

8.5 Operations

All maintenance activities (including refueling) required during future construction should be conducted at least 30m away from natural features to prevent accidental spillage of deleterious substances that may harm natural environments.

Snow fencing or equivalent should be installed at the limit of the work area to prevent the accidental intrusion of machinery operations into adjacent undisturbed natural areas.

The contractor is recommended to have a Contaminant and Spill Management Plan in place prior to initiation of works. This should include keeping an emergency spill kit on site at all times. In the event of a spill, the contractor must report it immediately to the provincial Spills Action Centre (SAC).

8.6 Fish and Fish Habitat

As stated above, the following fish habitat mitigation measures for development are for consideration during future design phases. Prior to future design or construction activities, the following mitigation measures should be reviewed and updated.

- The shoreline and adjacent lake environment is to be protected at all times from any excavated and erodible soils from entering the lake through the use of properly placed, installed and maintained sediment controls (sediment barriers) if necessary;
- Should in-water works be proposed within Gooseneck Lake, a coldwater in-water timing window would be applicable. Therefore, no in-water work would be permitted from October 1 – July 15 of any given year.

- Should in-water works be proposed within the three tributaries on the property, a coolwater in-water timing window would be applicable. Therefore, no in-water work would be permitted from March 15 – July 15 of any given year.
- All site disturbance should be minimized to the extent possible;
- Disposal of material should occur in a timely fashion to minimize risk of entry into Gooseneck Lake or the tributaries on site;
- At no time should machinery enter the nearshore or lake environment, alter or remove any bottom substrate in the lake, remove lake environment materials such as boulders and woody debris, or utilize the lake environment for the taking of, or discharge of water, to ensure that fish and fish habitat remains unaffected by development works;
- To the extent possible, all machinery maintenance/refuelling is recommended to maintain a minimum distance of 30m from retained wetland and fish habitat, to prevent accidental spillage of deleterious substances.
- The retained contractor shall have a fully stocked spill kit on site at all times, and is required to have a contaminant and spill management plan in place prior to the initiation of works. In the event of a spill, the contractor must report it immediately to the Spills Action Centre (SAC) at 1-800-268-6060.

8.7 Black Ash Permitting

In January 2022, Black Ash was added to the Species at Risk in Ontario List as Endangered, with protections for the species temporarily suspended under Ontario Regulation 23/22 up to January 25, 2024. As described in Section 7.1, the MECP is currently proposing a protection zone for individual trees in areas of the province that have experienced extensive mortality caused by Emerald Ash Borer.

The above protections for Black Ash proposed by MECP are subject to change following public consultation and MECP's internal review process. Interim regulatory guidance suggests the subject property is located outside of the proposed geographic region to be subject to ESA regulations; however, this is to be confirmed following adoption of the regulations. Additional surveys, mitigation and/or compensation, including ESA Registrations or Permitting may be required to satisfy provincial regulations once protections for Black Ash come into effect on January 26, 2024.

PART E – SITE EVALUATION

15. The Owners have retained Azimuth Environmental Consulting Inc. to undertake a site evaluation in accordance with the Ministry of the Environment, Conservation & Parks (MECP) Guideline D-4, "Land Use On or Near Landfills and Dumps (April 1994). The evaluation was established due to the subject lands proximity to an active waste disposal facility and to determine the potential for soil gas (methane) migration and other potential impacts from the waste disposal facility to the subject lands.

16. The Owners hereby recognize and shall implement the recommendations (if any) identified in the evaluation prepared by Azimuth Environmental Consulting Inc., dated May 2023.
17. The owner hereby agrees to the following recommendations:

Conclusions and Recommendations

It is our opinion that the proximity of the landfill site does not represent a significant hazard to a proposed lot severance and associated residential development in any portion of the Site. Methane gas presence is expected within the waste mound; however, there is not expected to be any concern with off-site migration given the natural bedrock and surface water barriers which would restrict sub-surface migration.

Ground water and surface water leachate migration are not expected to impact the Site due to the environmental setting and upgradient location of the Site relative to the landfill. Any leachate impacted surface or ground water would be directed north/north-east within the bedrock trough which contains the waste mound and downgradient area of the landfill. As such, there are no concerns with either surface water intakes or water supply wells for the proposed lots as it is expected they would likely be installed at the northern section of the Site closer to Gooseneck Lake creating a 400-500 m separation distance.

Overall, the proposed lot severance and associated residential developments are not at risk from the landfill operations as a result of its separation distance and limited scale of landfill operations. As such, no further study or mitigation measures are recommended to facilitate the proposed lot severance or associated development.

PART F – SEPTIC SYSTEM DESIGN REQUIREMENTS

18. The Ontario Building Code requires septic systems be setback a minimum clearance of 15 metres from the shoreline of Gooseneck Lake. However, for the purposes of mitigating against the potential of phosphorus loading of the waterbody, it is recommended that septic systems be 30 metres from the shoreline of the lake whenever possible and that septic systems are located a minimum of 30 metres from any potential Type 1 fish habitat.
19. The Owners hereby recognize and shall implement the recommendations identified in the Scoped Environmental Impact Study prepared by Azimuth Environmental Consulting Inc., dated October 2023.

PART G – STORMWATER / SEDIMENT AND EROSION CONTROL

20. The Owners hereby recognize and shall implement the recommendations to the shoreline protection measures identified in the Scoped Environmental Impact Study prepared by Azimuth Environmental Consulting Inc., dated October 2023.

PART H - EXPENSES TO BE PAID BY THE OWNERS

21. Every provision of this Agreement by which the Owners are obligated in any way shall be deemed to include the words “at the expense of the Owners” unless the context otherwise requires.
22. The Owners shall pay such reasonable fees as may be invoiced to the Municipality by its Solicitor, its Planner, and its Municipal Engineer in connection with all work to be performed as a result of the provisions of this agreement.

PART I – INDEMNIFICATION FROM LIABILITY AND RELEASE

23. The Owners covenant and agree with the Municipality, on behalf of itself, its successors and assigns, to indemnify and save harmless the Municipality, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of the negligent or unlawful performance of or failure to perform any work by the Owners or on their behalf in connection with the carrying out of the provisions of this Agreement provided that such default, failure or neglect was not caused as a result of negligence or breach of this Agreement on the part of the Municipality its servants or agents.
24. The Owners further covenant and agree to release and forever discharge the Municipality from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the Municipality to carry out any of its obligations under this Agreement, or, as a result of the Municipality performing any municipal work on the said lands or the adjacent properties which may damage or interfere with the works of the Owners, provided that such default, failure or neglect was not caused as a result of negligence or breach of this Agreement on the part of the Municipality, its servants or agents.

PART J – ADMINISTRATION

25. The Owners acknowledge that this agreement is entered into under the provisions of Section 51(26) of the *Planning Act*, R.S.O. 1990, as amended and that any expense of the Municipality arising out of the administration and enforcement of this agreement may be recovered as taxes under Section 398 of the *Municipal Act*, 2001 as amended and further that the terms and conditions of this agreement may be

enforced under conditional building permits under the *Building Code Act* and regulations thereunder.

26. The Owners and the Municipality acknowledge that the provisions of Section 67 of the *Planning Act*, R.S.O. 1990, as amended that provides that persons who contravene Section 51 and 52 of the *Planning Act* are liable on a first conviction to a fine of not more than Twenty-Five Thousand (\$25,000.00) Dollars and on a subsequent conviction of not more than Ten Thousand (\$10,000.00) Dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
27. This agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
28. This agreement shall come into effect on the date of execution by the Municipality and the Owners.

IN WITNESSETH WHEREOF the Municipality has caused their Corporate seal to be affixed over the signature of the respecting signing officers.

By the Municipality on this ____ day of April, 2024

**THE CORPORATION OF THE
MUNICIPALITY OF WHITESTONE**

Per: _____
George Comrie, Mayor

Michelle Hendy, CAO/Clerk

By the Owners on this ____ day of April, 2024.

Witness Name

HEATHER GAYE HISEY

Witness Signature

Witness Name

SUSAN JOANNE MANNERY

Witness Signature

Schedule "A"
TO THE CONSENT AGREEMENT

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-AND-

HEATHER GAYE HISEY and SUSAN JOANNE MANNERY

The subject lands as identified on Plan 42R-22387.

[The legal description should be confirmed by solicitor for the purposes of registering the agreement to the subject lands.]

Schedule "B" TO THE CONSENT AGREEMENT

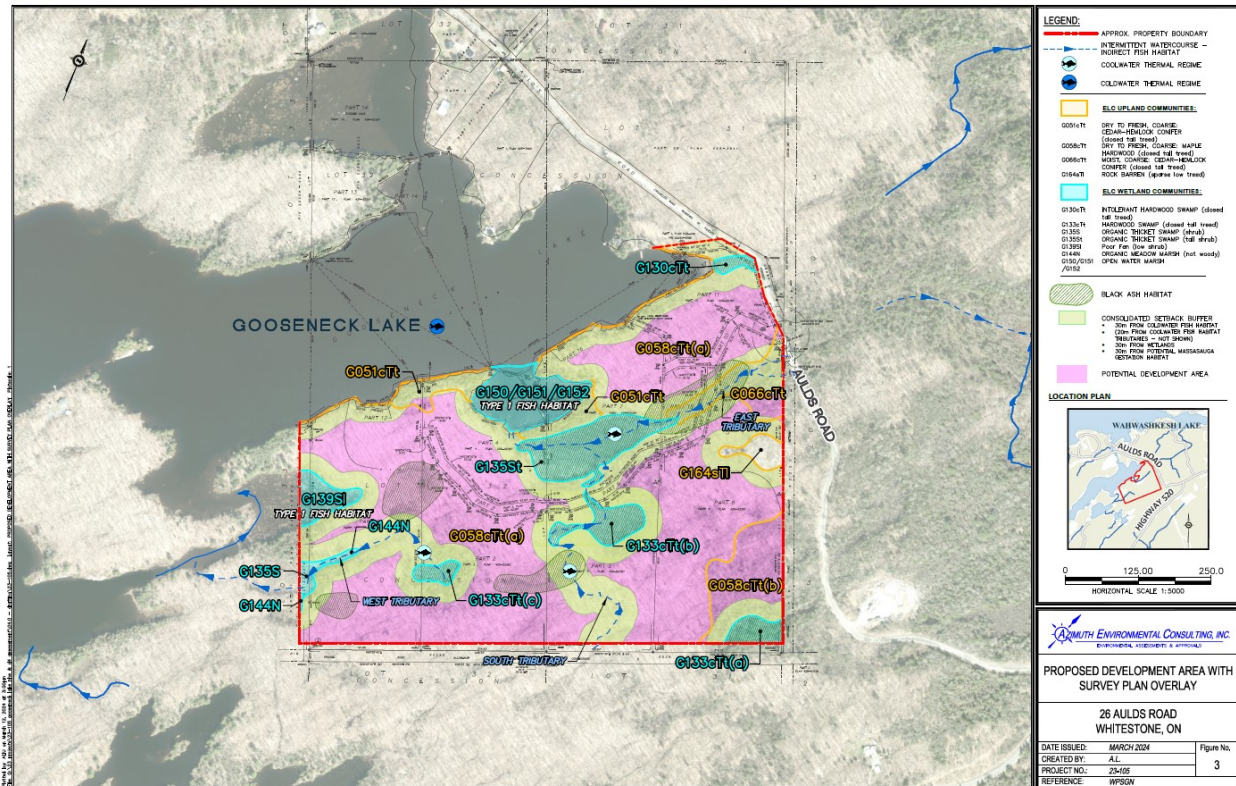
BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-AND-

HEATHER GAYE HISEY and SUSAN JOANNE MANNERY

The development plan, is hereby incorporated into this Agreement as part of this Schedule "B". A copy of this document is available at the Municipality of Whitestone offices, 21 Church Street, Dunchurch, ON P0A 1G0, Monday to Friday, during regular business hours.



**Schedule “C”
TO THE CONSENT AGREEMENT**

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-AND-

HEATHER GAYE HISEY and SUSAN JOANNE MANNERY

Environmental Impact Study prepared by Azimuth Environmental Consulting Inc. dated October 2023

The document, Environmental Impact Study prepared by Azimuth Environmental Consulting Inc. dated October 2023, is hereby incorporated into this Agreement as part of this Schedule “C”. A copy of this document is available at the Municipality of Whitestone offices, 21 Church Street, Dunchurch, ON P0A 1G0, Monday to Friday, during regular business hours.

**Schedule “D”
TO THE CONSENT AGREEMENT**

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-AND-

HEATHER GAYE HISEY and SUSAN JOANNE MANNERY

Environmental Impact Study prepared by Azimuth Environmental Consulting Inc. dated October 2023

The document, Site Evaluation prepared by Azimuth Environmental Consulting Inc. dated May 2023 in accordance with Ministry of the Environment, Conservation & Parks (MECP) Guideline D-4 “Land Use on or Near Landfills and Dumps”, is hereby incorporated into this Agreement as part of this Schedule “D”. A copy of this document is available at the Municipality of Whitestone offices, 21 Church Street, Dunchurch, ON P0A 1G0, Monday to Friday, during regular business hours.

PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

CONSENT APPLICATION NO. B11 2024 (W)

**PART LOTS 37 & 38, CONCESSION B
TOWNSHIP OF WHITESTONE
1451 HIGHWAY No. 124**

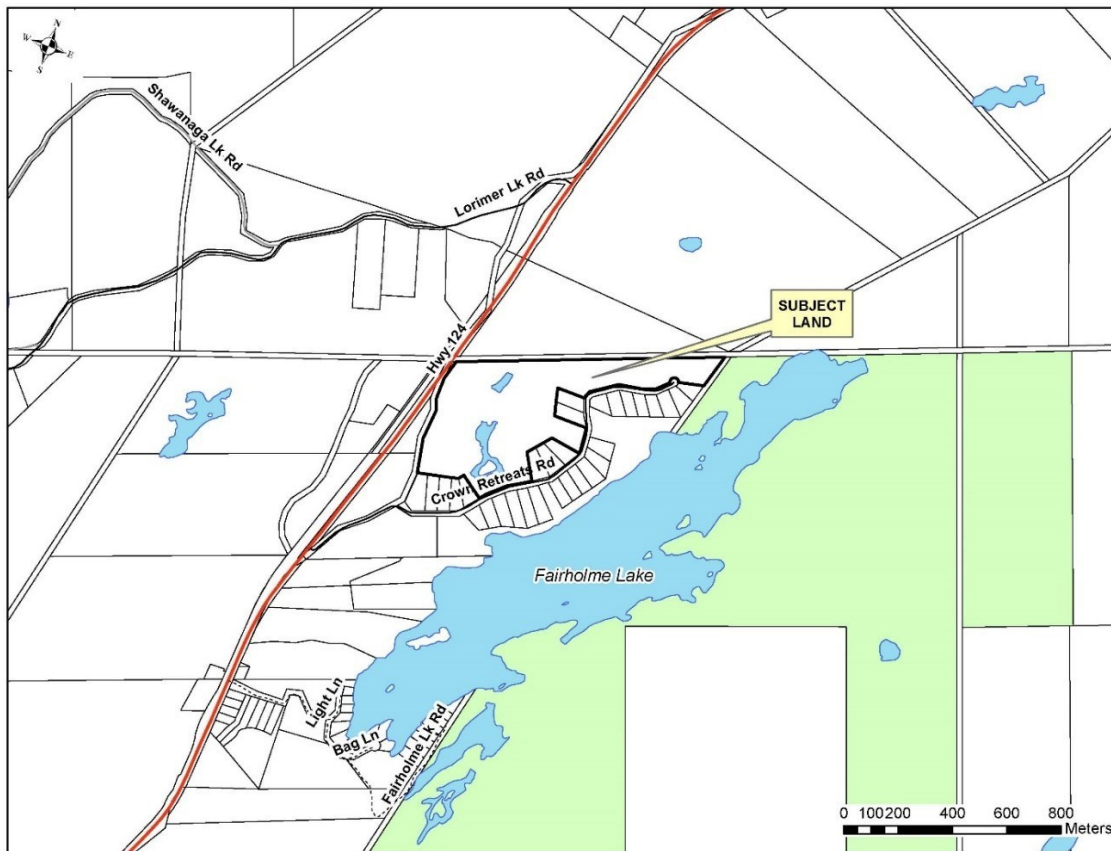
Roll # 493901000801000 PIN: 520890102

Applicant: Angelo & Bruna Sanna

March 7, 2024

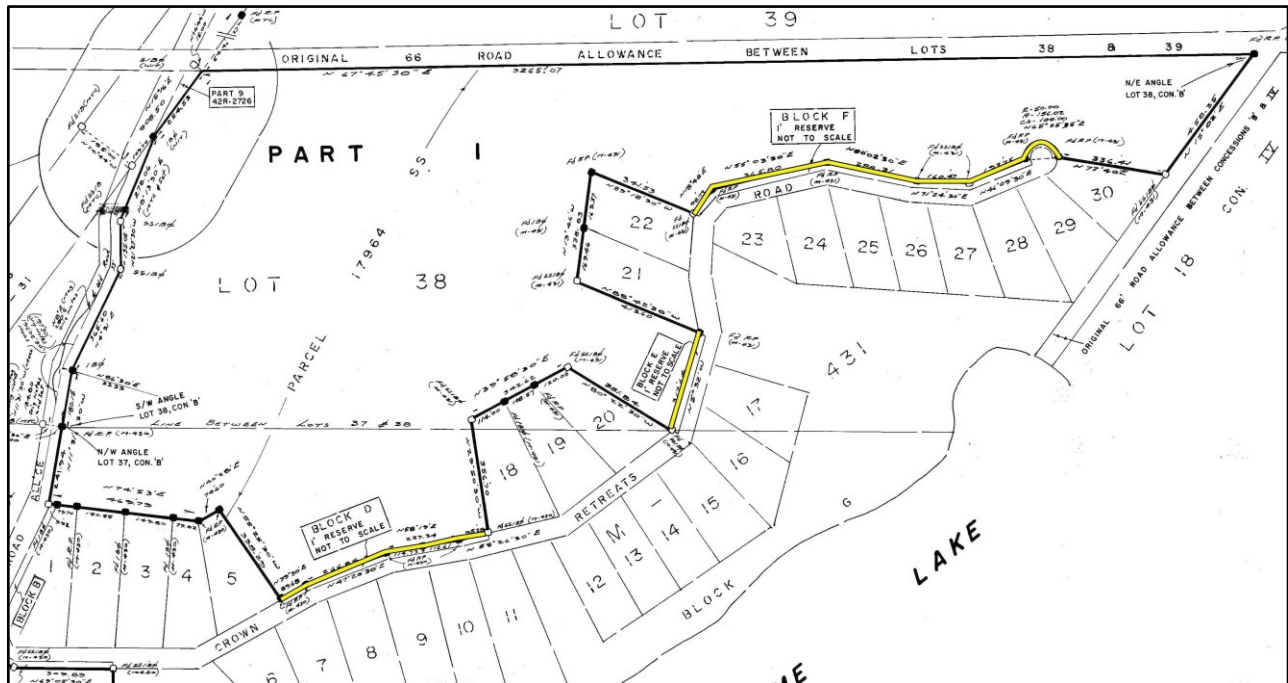
BACKGROUND / PURPOSE

Angelo and Bruna Sanna own a large rural parcel fronting on Highway No. 124 and Crown Retreats Road in Part of Lots 37 & 38, Concession B, geographic Township of Hagerman. The owners have applied to create three (3) new rural lots.



PROPERTY DESCRIPTION

The subject land is approximately 26 hectares in size, with a total of approximately 724 metres of straight-line frontage on Crown Retreats Road, described as Part 1 of reference plan 42R-5763. A partial copy of plan 42R-5763 is below.



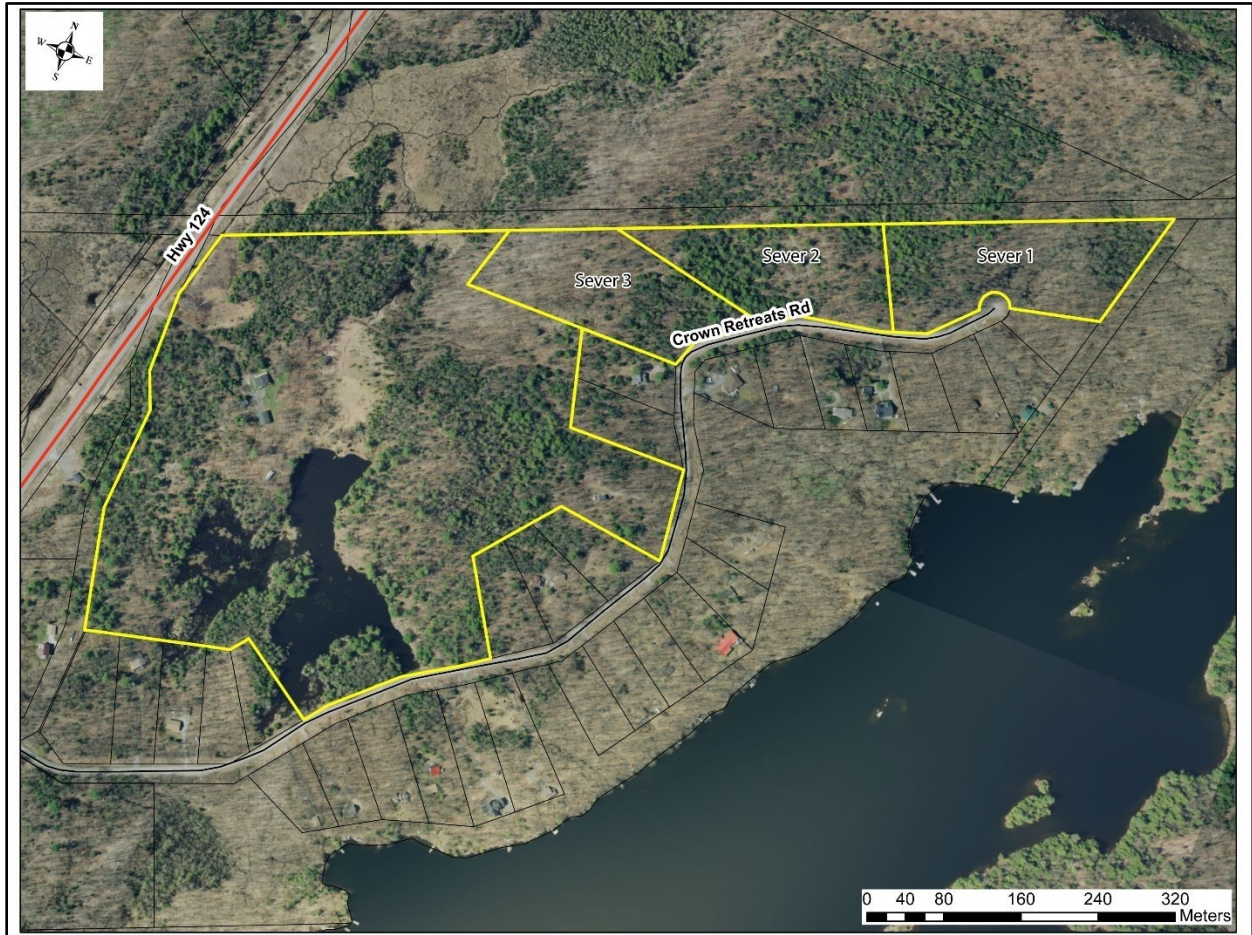
As on other large lots in the municipality, there are 3 - 1 foot (0.3 metre) reserves along the lot frontages on Crown Retreats Road (Blocks D, E & F as shown on the above plan).

The use of the 0.3 metre reserve is considered “old technology” used by the province to control back lot development, historically implemented on back lots adjacent to plans of subdivision. In this case, Plan M-431 created lots on either side of Crown Retreats Road. Currently, the Municipality’s Official Plan has sufficient policies to govern new rural development.

The 1 foot (0.3 metre) reserves can be removed by a municipal by-law, as has been done for previous consents.

The Sannas live on the property and access their home from Highway 124. There is a dwelling, a cabin and several accessory structures on the lot.

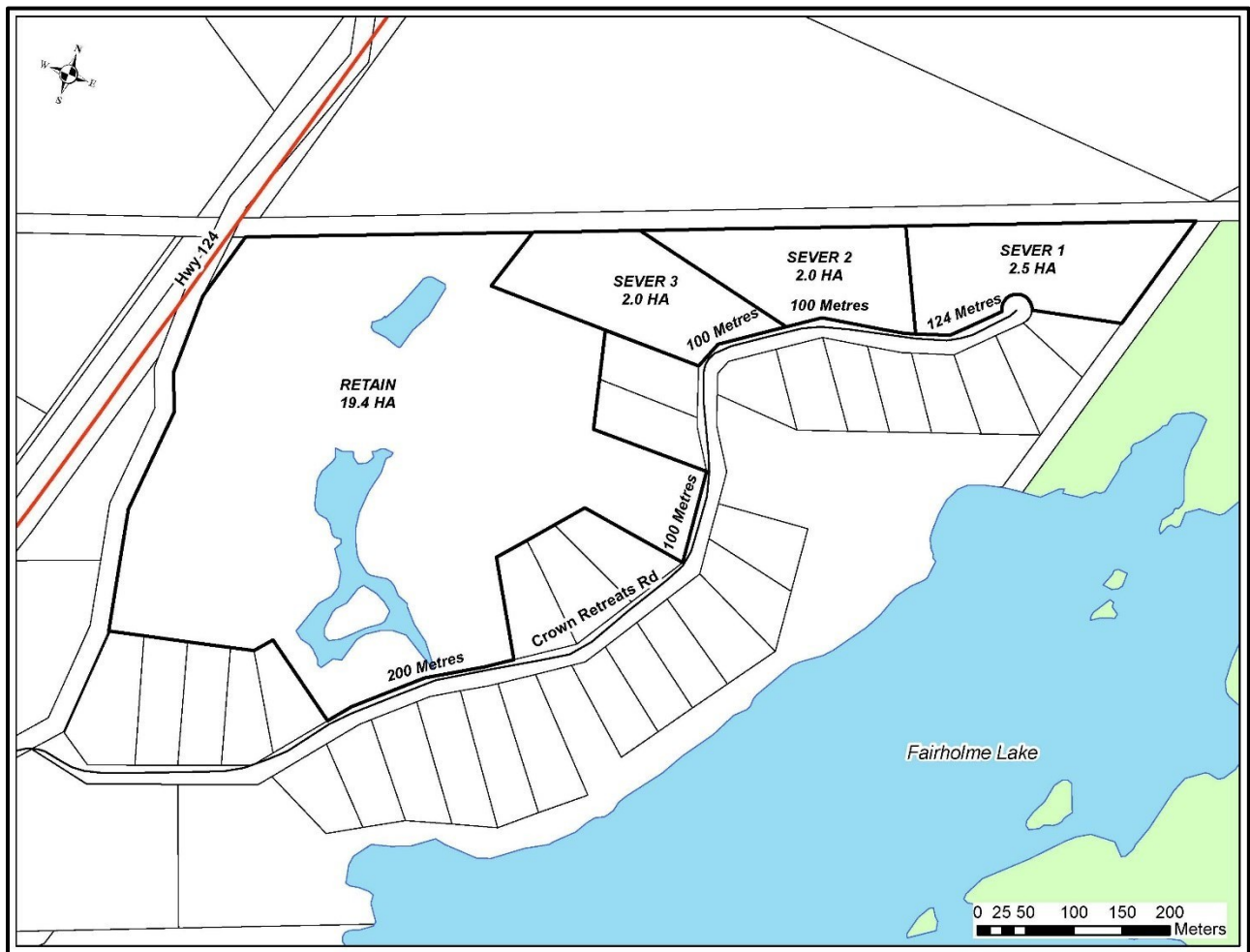
The lands are heavily forested. There is a large pond on the retained lands and a low-lying area to the north. The proposed lot lines are more than 30 metres from the boundary of these features.



PROPOSED CONSENT

The proposed consent would create three (3) rural lots on Crown Retreats Road.

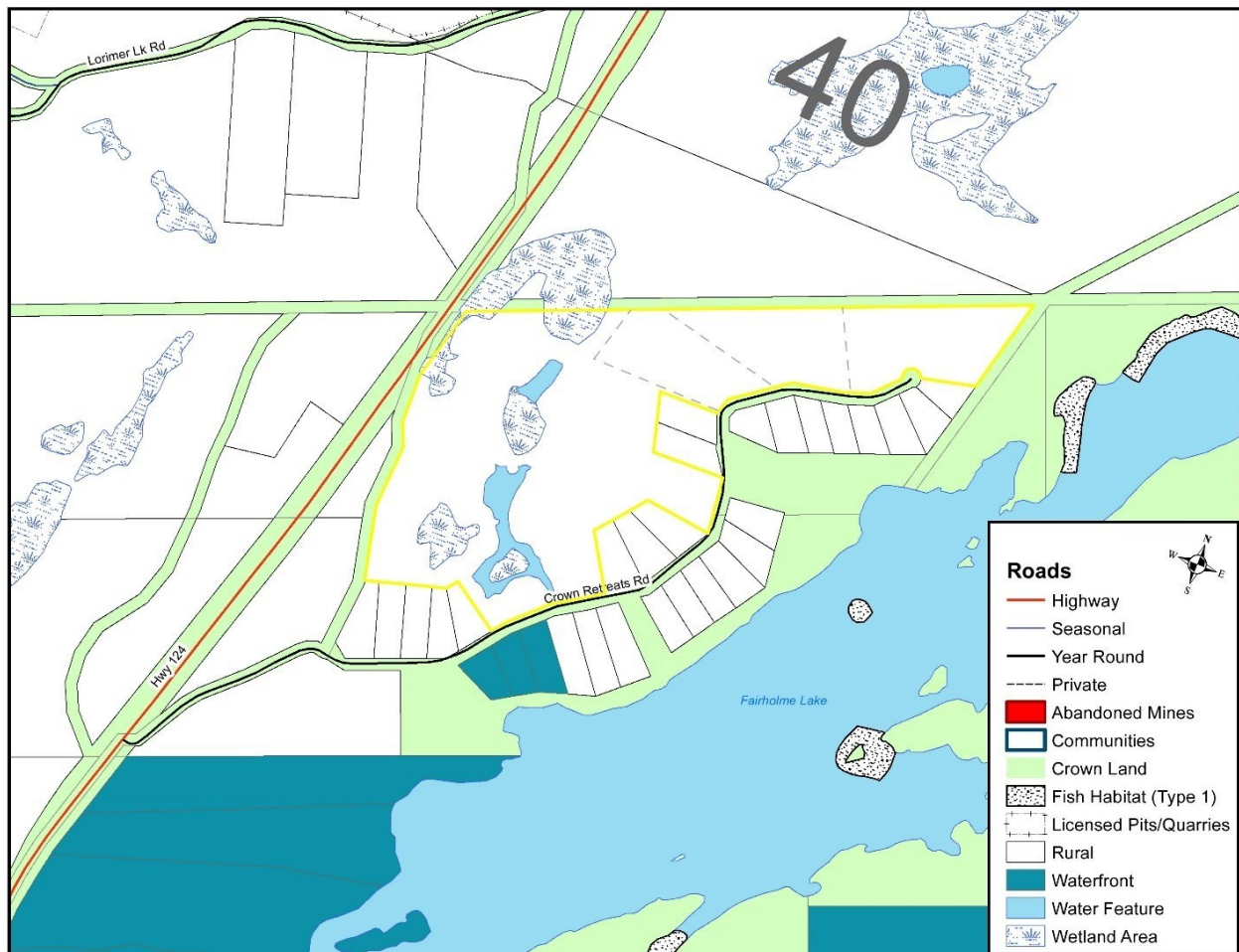
Parcel	Frontage (m)	Depth(m)	Area (ha)
Zone Requirements	100	90	2.0
Retained	±440	±490	19.4
Severed 1	124	112	2.5
Severed 2	100	95	2.0
Severed 3	100	150	2.0



The severed and retained lots will each have in excess of 100 metres of frontage and 2 hectares (5 acres) of area.

OFFICIAL PLAN

The subject land is designated as Rural in the Official Plan.



“8.01.3 Consents for the creation of a limited number of new lots will continue to be the most used land division procedure. Consents will be permitted where it can be demonstrated that a plan of subdivision is unnecessary for the proper development of the land and where the consent conforms to the general development pattern of the area or adjacent plans of subdivision. Consents proposing to create lots in the waterfront areas are subject to the servicing policies set out in this Plan. Consents shall have regard to these items set out under Section 51(24) of the Planning Act. ”

“ 8.01.4 The land division authority would generally interpret the consent policy on any given application to limit the creation of up to 3 new lots and a retained lot. Subsequent applications for consents for these lands may be considered so long as the general principles and standards respecting new lot creation are maintained. Any exceptions to this practise, up or down, may be made in special circumstances where the purpose and intent of the above policy is maintained and the land division authority is satisfied that there is no need, benefit or public interest in proceeding by registered plan of subdivision. ”

There are no conflicts with the Rural policies.

There are no known natural heritage features on the subject land proposed to be severed.

The severed lots boundaries have been placed a minimum of 30 metres from the wetland areas shown on the Natural Heritage mapping.

The subject land is located on the opposite side of Crown Retreats Road from the rural lots on Fairholme Lake.

“13.04.2 The Municipality of Whitestone has both warm water lakes and cold water lakes. The coldwater lakes include Fairholme, Lorimer, Miskokway, Trout Lake and Lake Wahwashkesh. Development on or upstream of any of these lakes that are deemed to be at capacity shall only occur in accordance with the Lakeshore Capacity Assessment Handbook. For all other waterbodies including the river systems in the municipality, the following policies shall apply.

13.04.3 It is the policy of this Plan to encourage an increased front yard setback for sewage disposal systems. The Ontario Building Code requires a clearance of 15 metres. However, for the purposes of mitigating against the potential of phosphorus loading of the waterbody, it is recommended that sewage disposal systems (either conventional septic tank tile field or Ontario Building Code approved filter beds, or tertiary treatment systems) be located at least 30 metres from the shoreline of the lake whenever possible.

13.04.4 To the greatest extent possible, the lot owners and/or their contractors make use of B Horizon soils in constructing their leaching beds given the high and beneficial capabilities of such soils to irreversibly complex phosphorus.

13.04.5 For any imported soils needed to construct the leaching beds, the lot owners and/or their contractors be required to use tested B horizon soil that may have high capabilities to retain phosphorus (in the order of 50 milligrams phosphorus per 100 grams of soil), based on electrostatic absorption or binding, and mineralization with reactive iron and aluminum.

13.04.6 The area between the shoreline and any development on the lot including the cottage and septic system be maintained in its natural state in order to preserve a buffer of natural vegetation. The restrictions would require that the setback be altered or disturbed as little as possible, and trees should not be cut, nor vegetation cleared within it so that it functions as a natural shoreline buffer, except for access (a reasonable wide pathway to the shoreline), safety, or selective cutting or limbing for the reasonable provision of views from dwelling or cabins (bunkies). The width of the buffer should be the required front yard set out in the zoning by-law or larger should dwellings exceed the minimum required yard. “

Historically, any new development that would place a septic system within 300 metres of a cold water lake trout lake such as Fairholme, was seen to have potential for phosphorous migration to the lake. The 300 metre setback for septic systems need not apply and further, it has become evident that phosphorous generated by septic systems, does not migrate to the lake in the heavily mineralized soils of the Canadian Shield.

The applicant should enter into a 51(26) agreement to ensure that new septic systems are constructed using B horizon soils in accordance with these policies.

PROVINCIAL POLICY STATEMENTS (P.P.S)

The lands are subject to the 2020 provincial policies.

These lands are considered Rural lands and are subject to section 1.1.5

“1.1.5 Rural Lands in Municipalities

1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

1.1.5.2 On rural lands located in municipalities, permitted uses are:

- a) the management or use of resources;***
- b) resource-based recreational uses (including recreational dwellings);***
- c) residential development, including lot creation, that is locally appropriate;***
- d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;***
- e) home occupations and home industries;***
- f) cemeteries; and***
- g) other rural land uses.***

1.1.5.3 Recreational, tourism and other economic opportunities should be promoted.

1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

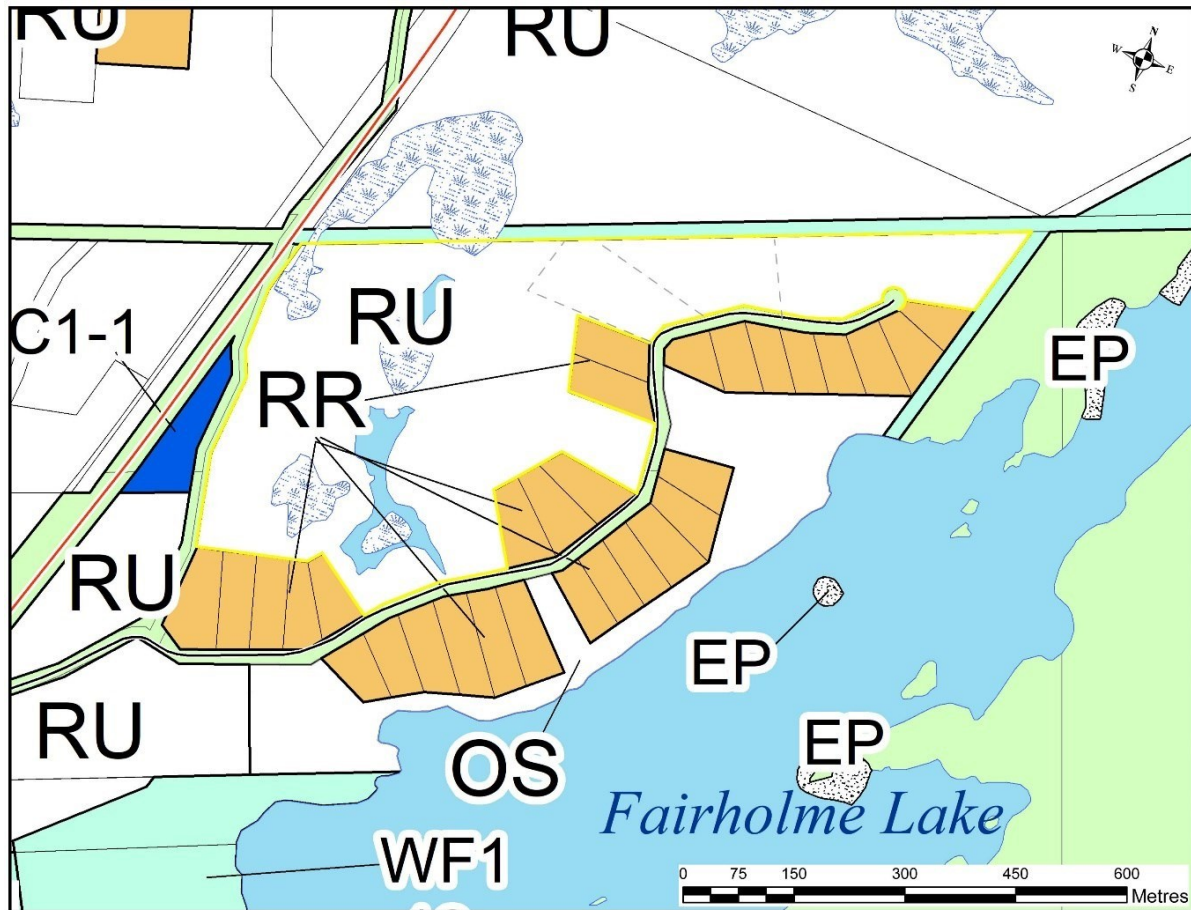
1.1.5.5 Development shall be appropriate to the infrastructure, which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure.

1.1.5.6 Opportunities should be retained to locate new or expanding land uses that require separation from other uses.

There are no inconsistencies with these policies.

ZONING By-Law

The lands are zoned Rural (RU) in the Municipality's Zoning By-law.



The proposed lots meet the 2.0 hectare lot area and 100 metre lot frontage requirement for the RU Zone.

RECOMMENDATION

That the proposed consent to create three (3) new Rural lots fronting on Crown Retreats Road in Part of Lots 37 & 38, Concession B, geographic Township of Hagerman as applied for by Angelo and Bruna Sanna in Application No. B11/2024(W) be approved subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
2. That the new lot(s) receive 911 addressing from the Municipality;
3. That the applicant(s) enter(s) into a Section 51(26) Consent Agreement with the Municipality of Whitestone to be registered on title, to ensure that new septic systems are constructed using B horizon soils in accordance with Municipality's Official Plan policies;
4. Removal of the 0.3 metre reserves fronting the subject land; and
5. Payment of any applicable planning board fees;
6. Payment of any Planning or Legal fees to the Municipality of Whitestone related to the preparation of the Section 51(26) Consent Agreement.

Respectfully,



Patrick Christie, C.P.T.
Secretary-Treasurer
Parry Sound Area Planning Board



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council

From: Maneesh Kulal, Treasurer

Date: April 16, 2024

Re: 2024 Draft Operating and Capital / Special Projects Budget
(updates from March 5, 2024 Budget meeting)

Please find attached the third draft of the 2024 Draft Operating and Capital / Special Projects Budget. The Budget has undergone a number of refinements based on input from Council on March 5, 2024, as well as updated information from staff.

Some of the key refinements and changes from the last document presented are shown in red in the column beside the line item.

- A tax increase of 8.00% as directed by Council at the March 5, 2024 Budget meeting is proposed for discussion purposes based on the budget presented on April 16, 2024. It's worth noting that a 1% tax increase will generate revenue of \$33,754.80.
- After all the refinements, and transfers of \$147,085 to the Asset Management Reserve, which was previously \$120,854, the reserve now stands at \$267,939 reflecting an 8% tax increase.
- Operating expenses have increased by 3.87% when comparing the 2023 budget to the 2024 budget. This increase is attributed to the higher Asset Management Reserve contribution compared to the previous budget draft and other refinements.
- A council member requested staff to check if the operational line of credit can be utilized for the purchase of a fire truck. The line of credit cannot be used for capital projects such as purchasing a fire pumper truck; it is solely designated for addressing operational cash flow shortages. Therefore, an application for a debenture in the amount of \$295,827 is necessary.
- The general Municipal insurance rate increase range from the provider is estimated to be 8% to 10%. For the budget, a factor of 8% has been applied; this rate increase will be confirmed during our renewal in the month of May.
- Employee benefits have been adjusted to accommodate an increase of 10.8% over 2023. This marks a reduction from the initially expected increase of 15%, based on new information provided by our insurance broker. An adjustment has been made to the appropriate benefit lines accordingly. An information report will be prepared for Council on this matter for the May 21, 2024 Council meeting.

- A Council member requested a list of the projects that can be used with Gas Tax Funding. The Canada Community Building fund (Gas Tax Funding) can be used for eighteen (18) different projects:
Broadband connectivity, Brownfield redevelopment, Capacity-building, Community energy systems, Culture, Disaster mitigation, Drinking water, Fire stations, Local roads and bridges, Public transit, Recreation, Regional and local airports, Short-line rail, Short-sea shipping, Solid waste, Sports, Tourism, and Wastewater
- Parkland Reserve Requirement to spend or allocate monies in special account:

Planning Act, 1990, c. P.13, Section 42

- *(16.1) Beginning in 2023 and in each calendar year thereafter, a municipality shall spend or allocation at least 60 per cent of the monies that are in the special account at the beginning of the year.*

The parkland reserve at the end of the year 2023 was \$120,622, pending auditor review. 60% of this amount will be \$72,373.28. From this sum, \$62,799 has been applied to eligible projects within the budget. The remaining amount of \$9,574.28 will be allocated for future parkland projects in 2025.

2024 Parkland Reserve Projects	
AODA - (2) Automatic door openers 1) Front Entrance Community Centre 2) Dundome Accessible Washroom	\$ 8,000.00
Community Centre Vinyl Siding on the wall	\$ 14,000.00
Street light at CC and Church St Dock	\$ 4,000.00
Library Front Steps	\$ 6,000.00
Boat Launches	\$ 17,000.00
Wahwashkesh Docks and log boom	\$ 2,000.00
Bolger Lake Landing	\$ 2,000.00
Demolition of Shed at 2211 HWY 124	\$ 4,000.00
Mulch in Church St Park playground and Maple Island playground– AODA requirement	\$ 5,799.00
TOTAL	\$ 62,799.00
Parkland Reserve to be allocated in the year 2025	
Future parkland project	\$ 9,574.28
GRAND TOTAL	\$ 72,373.28

- There is a 2% increase in the road grant on x and y factors (based on actuals for 2023).
- The Municipal Insurer is currently reviewing their Forest Fire Fighting Expense offering across their portfolio. As a result, they cannot offer rates on increased limits of 5M until this process is complete and the insurer cannot increase the rate beyond the current \$2M limit. Other municipal insurers are currently only offering a limit of \$1M – so the Whitestone coverage limit remains ahead of others at this time.

Asset Management Plan

- Certain major bridge projects, such as the Ladds Road Bridge, Maple Island Bridge over Fairy River (located on seasonal road) and the Aulds Road Bridge, have been postponed to the years 2025 and 2027, respectively.
- Certain other projects such as Maple Island Road had the surface treatment pulverized, in the year 2022 and prepared for new surface treatment. This surface treatment was planned in the year 2023 and has been postponed to the year 2025 and a Public Works Facility truck was planned for replacement in the year 2023 and have been postponed to the year 2025

End

ATTACHMENT A - OPERATING EXPENSES AND CAPITAL/SPECIAL PROJECTS

ATTACHMENT B - REVENUES

ATTACHMENT C - RESERVES

ATTACHMENT D - AMP Contribution to Reserve Comparative year over year

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13 2024	2024	
Expenses						
General Government						
16-090 - Council -Fees	116,753	113,129	119,699	119,699	123,550	
16-091 - Council - Travel	750	511	1,000	995	2,000	Milage, Hotel, Parking (ROMA, FONOM, DPSMA ETC)
16-092 - Council - Miscellaneous	2,000	5,109	3,500	5,986	7,000	Registration, meals for meetings/conferences. Council meals for Council meeting (revised from \$5000)
16-093 - Council Electronic Device Allowance			6,500	5,200	3,000	\$600 x 5 members
XXX Council Insurance					2,370	Revised (from \$5335)
16-094 - Council Health Benefits			13,750	13,858	21,725	
16-100 - Admin - Salaries	589,226	538,400	599,625	570,491	614,123	
16-101 -Admin - Benefits			35,030	26,391	36,414	Reduced based on new information
16-102 - Admin - Travel Expenses (mileage and meals)	500	403	500	109	2,270	3 conferences - ROMA, OGRA, MFOA + misc
16-103 - Admin - Membership/Subscriptions	7,500	5,785	5,500	5,565	5,500	
16-104 - Admin - Training Expenses (conferences and training courses)	3,000	2,311	1,500	376	4,500	3 conferences (ROMA, OGRA, MFOA + AMCTO training for Wendy & misc)
16-106 - Admin - Postage Expenses	12,000	10,904	11,000	10,981	11,000	Reduced from \$17,000 by \$4000 (re WWK letters) \$2,000 (cancellation of May Newsletter)
16-107 - Admin - Insurance	27,422	28,130	31,900	32,729	36,830	
16-108 - Admin - Advertising	8,000	8,005	7,500	10,710	7,500	
16-109 - Admin - Telephone	4,200	4,091	4,100	4,362	4,100	
16-110 - Admin - Office Supplies	9,000	12,682	9,000	9,430	9,000	
16-113 - Admin - Office Equipment	7,500	13,671	7,500	10,616	7,500	
16-115 - Admin - Computer Supplies/Support	27,000	22,542	24,000	25,039	25,000	add \$1000
16-116 - Admin - Tax Notices \Forms	1,000	827	1,000		1,000	
16-117 - Admin - Tax Registrations			0			
16-118 - Admin - Financial Expense	10,000	10,349	11,000	8,699		
16-119 - Admin - MPAC Fees	78,246	78,246	77,803	77,803	79,019	
16-120 - Admin - Legal Expenses	20,000	55,225	85,940	117,094	75,000	
16-120 - 1- Admin - Auditor	14,000	13,865	13,738	13,992	14,000	
16-121 - Admin - Election	25,000	17,368	1,300	3,022	1,865	Data Fix contract for 4 yr, 2024-2026
16-122 - Admin - Donation	7,500	11,050	10,000	8,950	10,000	
16-123 - Admin - Volunteer Appreciation	9,200	14,554	11,500	13,225	12,000	
16-124 - Admin - Taxes Written Off	5,000	4,320	5,000		5,000	Year end entry for 2023
16-126 - Admin - Communications	4,000	8,677	13,000	11,779	10,000	Reduced from \$13,000 to \$10,000 Newsletter / Communications person
16-131 - HR Contingency	5,000	17,963	35,000	33,380	35,000	Added \$25,000 to original \$10,000 per Council request
16-134- Dist Parry Sound Municipal Asso.MTG				1,308	0	
16-150 - Office - Heating/Hydro	7,000	6,838	7,000	7,379	7,200	
16-151 - Office - Building Maintenance	2,500	2,839	3,500	4,548		Move to GI 16-777
16-153 - Office - Janitorial Supplies	500	561	500	753	500	
16-161 - Web Site - Maintenance/Wages	750	6,696	6,700	6,314	7,000	

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13	2024	
				2024	2024	
16-162 - High Speed Internet	2,000	3,225	2,000	1,756	1,900	
16-163 Asset management reserve contribution	343,055	338,750	293,374	293,374	267,939	As per AMP Requirement \$500,000
TOTAL GENERAL GOVERNMENT	1,349,602	1,357,028	1,459,958	1,455,914	1,450,805	
Protection to Persons & Property						
Fire						
16-201 - Fire - Firefighters Wages	88,512	91,003	98,418	99,500	101,242	\$3924.26 reduced and Moved Emergency Plan
16-202 - Fire - Training	7,000	5,054	7,000	6,322	10,000	
16-202-1 Fire - New Recruitments	20,000	10,265	15,000	14,535	18,000	
16-203 - Fire - Advertising	100		100		100	
16-204 - Fire - Workplace Safety Ins	7,500	1,898	7,500	1,828	8,000	
16-205 - Fire - Ambulance Dispatch	4,179	4,365	4,263	3,935	4,263	
16-206 - Fire - Insurance	30,849	31,647	34,811	35,348	37,096	
16-206 - 1 Fire - Insurance Helipad Ins	2,230	2,269	2,382	2,527	2,527	
16-207 - Fire - Drivers Exams	600	237	600	662	600	
16-208 - Fire - Prevention/Education	2,160	1,138	2,160	1,501	2,160	
16-209 - Fire - Memberships/Mutual Aid	545	425	545	600	545	
16-210 - Fire - Misc	2,000	1,540	2,000	2,035	2,000	
16-212 - Fire - Radio Tower & Air	1,896	1,437	1,896	1,437	1,896	
16-213 - Fire - Radio Licenses	1,000	751	1,000	1,605	1,000	
16-216 - Fire - Permits	2,600	2,544	2,600	2,544	2,600	
16-218 - Fire - Stand Pipe	500		500	648	500	
16-219 - Fire - Air Bottle Hydrostating	1,000	134	1,000	695	1,000	
16-220 - Forest Fire Expense (MNR)	400		400		400	
16-222 - Fire - Bunker/Safety/Uniforms	5,800	3,542	5,800	5,428	5,800	
16-222-1 Fire - Turnout/Repair/Cleaning	2,400	1,298	2,400	1,844	2,400	
16-223-Fire Vehicle Equipment reserve	10,000	10,000	5,000	5,000	10,000	
16-223-3 Fire - CPA Fire Cost	1,086	1,075	1,085	1,161	1,086	
16-224 Fire Forest Fire Reserve	20,000	20,000	0	0	0	Request for 30,000;
16-224-1 Fire Pump reserve	30,000	30,000	30,000	30,000	125,000	20 K increase
16-225 - Fire - Hose Replacement	1,000		1,000	0	1,000	
16-227 - Fire - Office Supplies		1,507		0		
16-229 - Fire - Mileage	200		200	290	200	
16-232 - Station 1 - Hydro	2,900	5,944	6,539	6,853	7,000	
16-233 - Station 1 - Minor Purchases	3,600	4,412	3,600	3,338	3,600	
16-234 - Station 1 - Fuel & Oil	7,000	6,383	7,000	6,067	7,000	
16-235 - Station 1 - Boat 1	554	417	554	153	554	
16-236 - Station 1 - Heating	2,500	3,351	3,700	1,481	2,500	
16-237 - Station 1 - Telephone	900	987	900	870	900	
16-238 - Station 1 - Supplies	1,065	767	1,065	944	1,065	
16-239 - Station 1 - Building Maintenance	995	711	995	514	1,000	
16-240 Station 1 - Internet	850	1,819	0	0	0	
16-241 - Station 1 - Inspections & Repairs	750	295	750	695	750	
16-242 - Station 1 - 5610 Insp/Repairs (Van)	2,000	1,655	2,000	3,234	2,000	

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13	2024	
				2024	2024	
16-243 - Station 1 - Snowmobile Inspection/Repairs	200		200	26	200	
16-245 - Station 1 - Radio Equipment/Repairs	1,500	1,007	1,500	0	1,500	
16-248 - Station 1 - Pumper #1 /Pumpe #2 Inspection/Repairs	1,700	2,270	2,000	2,337	3,400	
16-248-1 - Station 1 - Pumpe #2 Inspection/Repairs						
16-250 - Station 1 - Truck #10	2,700	771	1,700	1,918	2,700	
16-251 - Station 2 - Hydro	1,255	850	1,255	741	1,255	
16-252 - Station 2 - Minor Purchases/Hose	3,400	3,485	3,400	3,371	3,400	
16-253 - Station 2 - Fuel & Oil	1,100	242	1,000		1,000	
16-254 - Station 2 - 5623 Insp/Rep (Van)	2,000	714	1,000	1,700	2,000	
16-255 - Station 2 - Boat 2	554	382	554	153	554	
16-256 - Station 2 - Heating	2,000	5,436	5,400	4,204	5,000	
16-257 - Station 2 - Telephone	835	958	835	905	950	
16-258 - Station 2 - Supplies	1,000	592	1,000	967	1,000	
16-259 - Station 2 - Building Maintenance	316	62	316	332	316	
16-260.-1Helipad Maintenance	2,000	2,035	0	0	7,500	As Per Fire Chief request
16-261 - Station 2 - Tanker Inspection/Repairs	1,700	1,604	1,700	851	1,700	
16-262 - Station 2 - Internet	700	1,323	1,500	1,502	2,200	
16-263 - Station 2 - Radio Equipment/Repairs	1,200	1,646	1,200	1,577	1,200	
16-264 - Station 2 - Snowmobile Inspection/Repairs	200	60	200	26	200	
16-265 - Fire Rating Signs (3)	650		650		650	
16-267 - Fire Pro	1,300	812	1,300	844	1,300	
16-268 - SCBA Testing	1,500	804	1,500	1,771	1,500	
16-269 - Cell Phone	400		400	400	400	
16-269-1 - Argo/Trailer	400	244	400	153	400	
16-271 Defibrillator Expense	1,500	753	1,000	796	1,500	
16-272-1 - Jaws Mtce/Training	500		500	773	500	
Total Fire	297,281	274,924	285,273	268,939	408,108	
Other Protection						
16-270 - Emergency Plan	3,700	1,573	1,700	1,644	5,724	\$3924.26 Increase moved from Fire wage
16-272 - Biosphere Monitoring (GBB)			0		0	
16-273 - Animal Control	750	310	300	176	300	
16-273 - 1 - Wildlife Compensation Prog	750		300		300	
16-274 - Policing Levy	422,767	418,413	415,217	414,303	408,081	
16-xxx - Police Services Board					2,000	Reduced from \$5000
16-275 - By-Law Enforcement	23,500	22,447	24,000	20,026	24,000	
Total Other Protection	451,467	442,743	441,517	436,150	440,405	
Building Department						
16-280 - Salaries and Benefits	110,991	122,041	121,420	120,842	126,384	Reduced based on new information
16-279 - Building Department Truck Fuel	1,700	1,004	1,000	1,021	1,050	
16-281 Supplies	2,000	5,293	2,500	2,777	2,500	
16-283-1 Cell Phone	450	378	450	403	450	

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget
	Budget	Dec 31 2022	2023	As of Feb 13	2024
				2024	
16-284 - Training/Seminar	1,000		1,000	85	1,000
16-285 Memberships	6,000	5,855	6,000	5,561	6,000
16-290 - Truck Maintenance/Insurnace	7,500	7,311	4,000	3,905	4,206
16-291-1 Mileage	0		0	207	300
TOTAL PROTECTION TO PERSONS & PROPERTY	129,641	141,882	136,370	134,802	141,890
	878,389	859,548	863,160	839,891	990,404

**Transportation Services
Operating Expenses**

16-300 - Roads - Wages	478,553	465,101	489,483	490,869	513,338	
16-302 - Roads - Benefits		22,300	34,022	34,327	42,580	Reduced based on new information
16-303 - Roads - Office-Supplies/Memberships	2,000	978	1,000	1,570	1,300	
16-304 - Roads - Office-Training	9,000	1,680	5,000	1,390	4,500	H & S; snowplow training
16-305 Road Misc Visa Unallocated						
16-306 - Roads - Office-Tower/Radio Licences	1,000	1,134	1,200		1,200	
16-310 - Roads - GPS Maintenance	1,000	1,799	2,700	3,028	2,850	
16-316 - Garage - Miscellaneous	2,500	405	1,000	1,031	1,200	
16-320 - Garage - Mtc/Supplies/Tools	13,000	13,635	13,000	12,546	13,000	Increase from \$11,500; replace overhead crane
16-321 - Garage - High Speed Internet	1,300	1,388	1,400	1,175	1,852	
16-322 - Roads - Cell Phone	1,300	842	1,200	1,563	1,652	
16-323 - Garage - Hydro	2,000	2,554	2,700	2,731	2,800	
16-324- Garage - Telephone	800		720		720	
16-329 - Garage - Heating	8,000	9,999	10,000	7,730	8,000	
16-331 - Garage - Insurance	1,508	1,547	1,702	1,650	1,782	
16-334 - Garage - Bldg Mtce	5,000	4,571	5,000	4,971	6,500	Increase from \$5,500; repair to over head doors and openers
16-337 - Culverts - Goods & Services	12,000	4,132	4,500		4,000	
16-343 - Road Side Brushing	17,000	12,866	14,000	13,005	14,500	
16-342 - Invasive Species	2,500		0			
16-344 - Road Sweeping	4,000	2,894	3,500	2,569	4,500	Reduced from \$7,000; adaptor plate cost
16-350 - Ditching - Goods & Services	14,000	13,799	0		0	
16-355 - Beaver Dams - Goods & Services	500		500	525	500	
16-360 - Hardtop Patching - Goods & Services	4,500	10,250	9,000	9,342	7,000	
16-365 - Grading - Goods & Services	2,500		0		0	
16-370 - Dust Control - Goods & Services	46,000	45,794	50,000	53,123	56,000	
16-375 - Gravel - Summer Maintenance	180,000	179,416	195,000	196,105	220,000	12.82% added to 2023 Budget in recognition of RNS recommendation up about 4%
16-386 - Sanding/Salting - Goods & Services	38,000	41,184	40,000	41,583	41,600	
16-389 - Road Side Grass Cutting	5,400	5,104	5,500	5,104	6,100	
16-391 - Sign/Safety - Goods & Services	8,000	7,148	5,000	4,361	5,250	

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13	2024	
				2024	2024	
16-393 - 4 X 4 Truck - Maintenance	4,000	5,189	0		0	
16-394 - 4 X 4 Truck - Fuel	3,500	4,016	0		0	
16-394 - 1 - Dodge Ram 2018 Mtc	3,000	900	2,500	3,086	3,255	
16-394 - 2 - Dodge Ram 2018 Fuel	2,500	3,932	4,000	4,948	4,500	
16-396 - Misc MTO Vehicle Plate Renewal		9,083	9,100	8,927	9,300	
16-398 - Turn Around Upgrades	3,000	3,053	2,500	2,500	2,500	
16-399 - Boat Launches	3,500	3,801	8,500	9,003	0	Moved to Capital
16-XXX Wahwashkesh Docks and log boom/						Moved to Capital
16-XXX Bolger Lake Landing					0	Moved to Capital
16-400-7 CN Crossing Construction		653	0	77	0	
16-402 2015 - Tandem Freightliner - Maintenance	24,000	30,932	22,000	30,540	24,500	
16-403 -205 Tandem Freightliner - Fuel	12,000	17,532	19,000	13,150	15,000	
16-404 - 2017Single Axle Freightliner - Maintenance	13,500	18,763	17,000	20,219	19,000	
16-404-1 - 2017Single Axle Freightliner - Fuel	10,000	14,480	14,000	10,931	12,500	
16-404-2 2020Freightliner - Snow Plow Fuel	11,000	18,034	19,000	14,236	15,500	
16-404-3 2020Freightliner - Snow Plow Mtce	10,000	19,896	19,000	42,017	19,000	
16-407- 2022- 5 Ton Maintenance		47	0	142	0	
16-407-1 2022-1 ton Maintenance	1,000	825	1,500	1,254	4,500	Increase from 3500; plow repair and new tire
16-408 2022 5 Ton Fuel		1,524	0	2,142	0	
16-408-1 2022 One Ton Fuel	3,500	6,931	6,500	7,566	7,500	
16-405 - Harris Lake Road Association	1,200	1,000	1,000	0	0	
16-409 - 2007 Tandem International - Maintenance	8,000	15,853	9,000	8,716	9,000	
16-411 - 2007 Tandem International - Fuel	6,500	6,662	7,000	3,978	5,500	
16-412 - 2020 Float Maintenance	1,000	235	500	540	1,000	
16-414 - Bunny Trail RR X - Maintenance	4,000	3,265	3,300	4,354	4,100	
16-421 - 2010 Grader - Maintenance	30,000	35,282	24,000	25,643	25,000	
16-423 - 2010 Grader - Fuel	13,000	17,740	17,000	14,079	14,500	
16-426 - 2016 Backhoe - Maintenance	13,000	22,602	2,400	4,810	0	Sold
16-426-1 2022 Backhoe Maint -John Deer	1,000	147	2,500	4,075	4,500	Reduced from 6500; service completed
16-427 - 2016 Backhoe - Fuel Case	3,000	7,016	1,000	871	0	Sold
16-427-1 2022 Backhoe Fuel John Deer	4,000		5,000	4,705	5,000	
16-439 - Road Street Lights	4,000	3,155	4,000	8,940	5,000	
16-439.-1 Hyundai Excavator Maintenance			2,000	3,798	4,500	
16-439-2 Hyundai Excavator Fuel			5,000	4,759	5,000	
16-439-3 Fleet Insurance			29,045	29,139	38,817	all vehicles in fleet
16-440-4 Roads Grant	87,649	86,073	94,063	88,207	89,798	2% increase on x and y factors (based on actual for 2023,
16-442 Road Reserve Equipment	25,000	25,000	25,000	25,000		Now part of AM reserve
16-443 Road Reserve Construction`	20,000	20,000				Now part of AM reserve
Loans/Debentures						
16-441-11 Tandem Plow Loan (Freightliner)	77,102	77,102	77,102	77,102	25,701	
16-441-12 2022 Backhoe Loan	10,030	7,066	42,398	42,397	42,397	

**Municipality of Whitestone
2023 Proposed Budget**

	2022 Budget	Actual 2022 Dec 31 2022	Budget 2023	Actual 2023 As of Feb 13 2024	Budget 2024	
16-441-13 Land (2125 Highway 124) 2022 TD Loan		22,191	66,574	66,574	66,745	Moved from Capital per Council direction
16-441-5 Roads Garage Debenture	37,281	37,281	37,281	37,281	37,281	
16-441-7 Bunny Trail Culvert Debenture	19,992	19,992	19,992	19,992	19,992	
16-441-9 Bunny Trail Construction Debenture	59,198	59,198	58,030	58,029	56,880	
16-442 1 Canning Road (resurface treatment) Debenture	9,664	9,664	9,664	9,664	9,664	
16-442-2 Balsam Road (surface treatment) Debenture	9,664	9,664	9,664	9,664	9,664	
16-442-3 Boakview Road (bridge), Whitestone Lake Road (road repair), Bunny Trail (road repair) Debenture	14,120	1,379	37,198	37,198	37,198	
16-442-4 2022 Roads Construction Loan (interest)	600					
Financing Fire Pumper Truck- - Interest Only 9 Month @ 5%					11,094	
Debt Financing Municipal Contribution Recreation and Cultural Centre - Interest Only 9 Month @ 5%					0	Deleted \$9,375 per Council direction
Municipal Facility Construction Loan (Interest)	1,238					
XXX Debt Financing 2023 INT (2022 Capital Project \$188,734.26 for 7 months Interest 6.5%)			7,156			
TOTAL TRANSPORTATION SERVICES INCLUDING LOAN/DEBENTURES	1,426,098	1,497,677	1,638,594	1,650,549	1,628,110	

Environmental Services

16-444-2 - Landfill Wages	91,958	96,833	117,721	119,671	149,046	
16-444-1 - York Landfill - Training	500	351	500		500	
16-444 - York Landfill - Miscellaneous	2,500	142	0	389	400	
16-446 - York Landfill - Supplies	2,500	1,056	1,100	1,184	1,200	
16-446 - 1 York Landfill - Hydro	700	472	700	558	700	
16-447 - York Landfill -Compaction/Cover	7,000	6,833	0		0	
16-448 - York Landfill - Recycling	20,000	35,067	35,500	46,901	20,000	
16-452 - York Landfill - Maintenance	2,000	1,908	2,000	3,071	3,000	
16-452-2 - York Landfill - Compactors Maintenance	4,000	4,277	3,500	841	3,500	
16-455 - York Landfill - Hazardous Waste	11,000	11,000	10,000	9,834	10,000	
16-456 - York Landfill - Monitoring	12,500	8,048	14,000	10,169	11,500	
16-457 - York Landfill - Heating	750	731	750	855	750	
16-457 - 1 - York Landfill - Internet	1,900	1,929	1,950	1,768	1,950	
16-459 - York Landfill - Bulk Waste	9,000	10,197	9,000	8,298	13,260	Increase from \$ 10,000; Per trip cost increase from \$ 180 to \$350
16-466 - Auld Landfill - Supplies	1,000	776	800	766	1,000	
16-466-1 Auld Landfill - Hydro	1,000	1,077	1,100	874	1,100	
16-467 - Auld Landfill - Compaction/Cover	7,000	4,197	0		0	
16-468 - Auld Landfill - Recycling	17,000	15,615	16,000	24,583	10,000	
16-471 - Auld Landfill - Bulk Waste	8,000	9,901	9,000	8,748	11,300	Increase from \$ 9500: Per trip cost increase from \$ 140 to \$260
16-472 - Auld Landfill - Brushgrinding	9,500	15,814	10,000	90	19,500	Move to biennial grinding to save on mobilization costs
16-473 - Auld Landfill - Maintenance	2,000	1,268	1,300	2,917	2,600	
16-473-1 - Auld Landfill - Compactors Maintenance	2,000		1,000	348	1,500	

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13	2024	
				2024	2024	
16-476 - Auld Landfill - Miscellaneous/Training	500		500	74	500	
16-477 - Auld Landfill - Hazardous Waste		2,053	0		0	
16-478 - Auld Landfill - Monitoring	7,500	5,556	5,500	7,708	6,000	
16-479 - Auld Landfill - Heating	500	859	900	505	900	
16-479 - 1 - Auld Landfill - Internet	1,000	605	1,000	901	1,700	
16-480 Reserve Landfill Sites	10,000	10,000	10,000	10,000	10,000	
16-483 - WahWashKesh Dam	2,500		0		0	
16-486 Wah-Wash-Kesh Land Use	200	187	0	241	0	
16-485 - Harris Lake Depot	2,500	2,748	2,800	2,849	2,900	
16-458 - Parry Sound Industrial Park	14,590	14,736	15,031	14,884	15,033	
16-484-1Benthic Monitoring	5,700	5,635	6,200	6,136	2,874	adjusted from \$2,623
16-484 - ICECAP	10,500	8,000	9,730	9,730	10,225	Membership \$2,870 + Adjusted Work Plan \$7355
16-484-2 Lake Planning	5,000	0	0		0	
16-484-3 Misc. Initiatives WESC	3,000	1,746	2,500	100	3,500	
TOTAL ENVIRONMENTAL SERVICES	277,298	279,618	290,082	294,992	316,438	

Health Services

16-549 - Health Unit Operating (Levy)	30,459	30,459	30,961	30,961	31,891	
16-550 - Ambulance Levy	198,506	198,506	208,563	208,563	217,452	
Total Health Services	228,965	228,964	239,524	239,524	249,343	

Cemetery

16-501 - 1 Cemetery - Staking Fees	1,500	1,550	1,500	2,750	3,000	
16-502 - Cemetery - Memberships	340	342	400	364	420	
16-502 - 2 - Cemetery - Software	750	448	500	493	550	
16-505 - Fairholme Cemetery - Grasscutting	2,700	2,515	3,400	2,327	3,500	
16-506 - Fairholme Cemetery - Materials/Misc	1,750	204	4,350	3,530	2,000	
16-513 - Maple Is Cemetery - Materials/Misc	500	522	1,000	283	1,000	
16-515 - Maple Is Cemetery - Grasscutting	2,700	1,500	2,000	1,583	2,000	
16-522 - Whitestone Cemetery - Materials	500	509	500	176	500	
16-524 - Whitestone Cemetery - Grasscutting	2,700	750	1,500	1,382	1,500	
Total Cemetery	13,440	8,340	15,150	12,887	14,470	

TOTAL HEALTH SERVICES	242,405	237,304	254,674	252,412	263,813	
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Social & Family Services

**Municipality of Whitestone
2023 Proposed Budget**

	2022 Budget	Actual 2022 Dec 31 2022	Budget 2023	Actual 2023 As of Feb 13 2024	Budget 2024	
16-618 - Dist Soc Services (DSSAB) Levy	264,531	264,531	273,582	273,582	288,582	Estimate from DSSAB/\$15,000 increase from 2023.
16-628 - Belvedere Home - Operating (Levy)	72,105	72,106	71,986	71,986	61,677	
TOTAL SOCIAL & FAMILY SERVICES	336,636	336,637	345,568	345,568	350,259	
Recreation & Culture						
Facilities						
16-699 - Facilities - Wages & Benefit	87,910	93,686	85,319	61,367	91,588	Reduced based on new information
16-702 - Dunchurch Hall - Supplies	1,300	1,738	1,670	1,979	1,700	
16-703 - Dunchurch Hall - Building Maintenance	2,500	10,090	3,000	8,681	8,000	
16-704 - Dunchurch Hall - Heating	4,000	4,753	5,000	5,257	5,300	
16-705 - Dunchurch Hall - Hydro	3,000	3,292	3,500	3,939	3,700	
16-706 - Dunchurch Hall - Telephone	600	647	600	604	700	
16-707 - Dunchurch Hall - Insurance	5,484	5,626	6,189	6,284	6,787	
16-707-1 - Facilities - Training	1,000		500	74	500	
16-707-2 Bolger lake Landing		3,969	0	0	0	Capital Item now
16-710 - Dunchurch Hall - High Speed Internet	1,300	3,306	2,000	2,244	2,100	
16-716 - Maple Is Hall - Supplies	300		300	0	300	
16-718 - Maple Is Hall - Building Maintenance	1,000	1,454	500	1,522	1,600	
16-719 - Maple Is Hall - Hydro	2,300	442	2,400	2,418	2,400	
16-720 - Maple Is Hall - Telephone/Internet	2,000	2,007	2,000	1,901	2,000	
16-725 - Maple Is Hall - Insurance	1,371	1,407	1,547	1,571	1,697	
16-731-1 2125 HWY 124 Property Maintnance		2,060	1,000	97	1,000	
16-731-3 2125 HWY 124 -Hydro			2,000	2,044	2,000	
16-731-5 2125 HWY 124-Insurance			2,500	2,474	2,672	
16-731-6 2211 HWY 124 Property Maintenance			1,000	0	1,000	
16-741 - Pavilion - Supplies	1,200	219	700	663	700	
16-741-1 - Pavilion Heating	1,200	1,234	1,300	919	1,300	
16-742 - Pavilion - Building Maintenance	3,000	2,869	2,500	1,892	2,000	
16-743 - Pavilion - Hydro	1,000	1,221	1,300	1,432	1,400	
16-745 - Pavilion - Insurance	3,428	3,516	3,868	3,928	4,242	
16-762 - Maple Is Park - Maintenance	150	854	500	690	1,300	
16-767 - Municipal Flowers	1,300	909	900	998	1,000	
16-768 - Storage Garage - Hydro	3,500		0		0	
16-769 - Facilities / Parks Maintenance	500	3,378	3,000	4,013	4,000	
16-774 Facility Reserve- Vehicle	10,000	10,000	0			
16-775-2 New 2023 - Truck- Maintenance			1,000			
16-775 - 2016 Facilities Truck - Maintenance/ Insurance	2,000	3,365	4,000	3,405	4,195	
16-776 - 2016 Facilities Truck - Fuel	4,000	4,768	4,000	4,175	4,000	
16-777 - Municipal Building Mtce	2,500	992	3,500	1,476	6,000	A/C 16-151 combined
16-778 - Water Maintenance	3,500	6,807	2,500	6,609	6,500	
16-779 - Water Testing	1,500	1,387	1,500	615	1,500	
16-781 - Dunchurch Dock - Beach Maintenance	2,000	2,685	1,500	462	1,500	

**Municipality of Whitestone
2023 Proposed Budget**

	2022	Actual 2022	Budget	Actual 2023	Budget	
	Budget	Dec 31 2022	2023	As of Feb 13	2024	
				2024	2024	
16-782- Infrastructure Reserve	30,000	30,000				
16-784 - Mower Expense and small equipment	1,000	816	1,200	1,100	1,500	
Total Facilities	185,843	209,498	154,293	134,834	176,180	
Recreation						
16-787 - Recreation - Public Pay Telephone	600	611	600	611	625	
16-790 - Recreation - Committee Programs	22,000	12,376	15,000	14,200	26,000	reduced to \$26,000 per Council direction (no Student)
16-791-2 Recreation Equip & Education/Training			500		1,000	includes inspection for AMP
16-790-4 Swim Program	5,000	984	0		4,000	reduced by \$1000 from \$5000
Total Recreation	27,600	13,970	16,100	14,811	31,625	
After School Program						
16-798 - After School Program	14,200	12,521	13,500	8,071	7,000	reduced from \$8000 to \$7000
16-798-1 After School Program-Supplies	600		400	24	400	
	14,800	12,521	13,900	8,095	7,400	
Total Recreation & After School Program	42,400	26,491	30,000	22,905	39,025	
Thrift Shop						
16-793 - Recreation - Thrift Shop Donations	13,000	16,250	14,000	17,500	17,000	
16-794 - Recreation - Thrift Shop Expenses	250		250	0	300	
Total Thrift Shop	13,250	16,250	14,250	17,500	17,300	
Library						
16-803 - Library - Expenses	93,636	98,324	116,796	117,280	114,300	
Insurance					6,570	
16-806 - Library - Building Maintenance	3,000	5,790	3,000	1,245	3,000	
Total Library	96,636	104,115	119,796	118,525	123,870	
TOTAL RECREATION & CULTURE	338,129	356,353	318,339	293,764	356,375	
Planning & Development						
16-811 - Nursing Station Expenses	1,500	1,469	1,500	2,894	3,000	
16-818 - 911 Expenses	500	1,125	500	185	500	
16-819 - 911 Levy	2,400	1,207	1,219	1,123	1,200	
16-841 - Parry Sound Planning Board	5,000	5,000	5,000	5,000	5,000	
16-843 - Planning & Development	40,000	66,598	50,000	34,576	70,000	increased from \$50,000 to \$70,000

**Municipality of Whitestone
2023 Proposed Budget**

	2022 Budget	Actual 2022 Dec 31 2022	Budget 2023	Actual 2023 As of Feb 13 2024	Budget 2024
16-844 - Planning-Capital-Official Plan/Zoning	0				
16-845-3-Land Use permit Gooseneck Lake LUP1654				93	90
16-845-4-Land Use permit WahWashKesh lake PS-2023					100
16-845-5-Land Use permit Ardbeg PS-2022-PLA 00201				207	300
16-845-6-Land Use permit Whitest Lake Trail MPSB-2023				241	250
16-845-7-Land Use permit Auld's Road Landfill				2,347	2,400
16-845-8-Land Use permit WahWashKesh Lake PS2019					100
16-844-1 Parkland Reserve Contibution		40,131.51	35,000	34,902	35,000
Toal Planning & Development	49,400	115,530	93,219	81,568	117,940
Community Economic & Development					
16-845 - Tourisium Orientation Destination Signs	5,000	2,422	2,500	3,962	2,500
16-845-1 - Walking Trails - Maintenance/Land Use	500	392	500		500
16-845-2 - CIINO	6,041	6,250	6,250	6,250	0
Total Community & Development	11,541	9,064	9,250	10,212	3,000
TOTAL PLANNING & DEVELOPMENT	60,941	124,594	102,469	91,780	120,940
TOTAL OPERATING EXPENSES	4,909,498	5,048,759	5,272,844	5,224,870	5,477,145
					3.87%
TOTAL CAPITAL EXPENSES	2,734,079	2,270,723	901,844	828,258	1,185,402
TOTAL MUNICIPAL EXPENSES	7,643,578	7,319,482	6,174,688	6,053,128	6,662,547
School Boards	968,336	987,657	979,263	986,957	994,993
TOTAL EXPENSES MUNICIPAL & SCHOOL REVENUES	8,611,914	8,307,139	7,153,952	7,040,085	7,657,541
	8,365,767	8,144,652	7,143,011	7,146,385	7,657,541
	-246,146	-162,487	-10,940		

ATTACHMENT A															
2024 Proposed Capital Budget & Special Projects & Five Year Forecast	2022 Approved Budget	Actual 2022	2023 Budget	2023 Actual	2024 Budget	Five year forecast				2,024	Grant	Debt Financing	Donation	Funding from Operating	Note
						2025 Draft	2026 Draft	2027 Draft	2028 Draft	Reserve					
PROJECT															
GENERAL GOVERNMENT															
19-100 Computer Upgrades for Office	18,400	11,647	5,000	3,423	5,000									5,000	
19-110Community Centre Communications	40,000	6,125	10,000		25,000					25,000					Asset Management Reserve
AMP Consultant - Phase 2 and 3					30000	16000				30,000					Asset Management Reserve
19-111 AMP Facilities Assessment	45,000		44,000	40,144	0										
19-112 Consultant - HR Policy Handbook	9,000	9,315			0										
19-113 Scanner/Printer for Building Drawings	25,000	16,792			0										
19-114 Health & Safety Policy Update	6,000		0		9,000									9,000	
Pay Equity Review			0			10,000									
19-115 Official Plan - Consultants			5,000		20,000	(reduced to \$20,000 from \$50,000 per Council direction)							20,000		
19-116 Lake Planning Initiatives			15,000		5,000	(reduced to \$5,000 from \$15,000 per Council direction)							5,000		
Sub-total	143,400	43,880	79,000	43,568	94,000	26,000	0	0	0	0					
FIRE DEPARTMENT															
19-205 Helipad Improvements	14,000	10,571													
19-206 Tanker 2 Replacement Tires	2,500	2,703													
19-207 Valves for Firetruck			3,500	2,889											
Replace Rescue #1 EMS Decksels Instal Radio					4,000					4,000					Fire Vehicle/Equipment
Improvements to Fire Station 1 per Steinhoff report					3,000									3,000	
Improvements to Fire Station 2 per Steinhoff report					7,000									7,000	
Consultant Review Of Pumper Truck Purchase															
19-208 Replace Fire Pumper Truck				15,264	721,945					426,118		295,827			Fire Pumper Rese/Debt Financing
Sub-total	16,500	13,273	3,500	18,153	735,945	0	0	0	0	0					
PUBLIC WORKS MISC.															
19-327 Bridge and Structure Inspections			9,500	9,932		10,000		10,000							
19-308 Structure Maintenance/Guide Rail	60,000	23,239	20,000	8,674	30,000	40,000	50,000	60,000	70,000	30,000					Asset Management Reserve
19-344 Digital Radar Sign	5,000	4,089													
19-344-1 Hwy 125 W/E HWY 520 Clear lake RD sign															
19-328 Sidewalks (from Moore Dr to Marina Dr, Hwy 124 North Side)	8,000		10,000	7,779	3,000					3,000					Asset Management Reserve
19-330 Fuel Pumps - Public Works Garage	11,000		5,000	6,157											
Public Works Garage lighting (internal)					7,000	(reduced from 9,000: with new route)				7,000					Asset Management Reserve
Generators for Library and PW Garage and Sand Bags (subject to approval of Emergency Preparedness Grant)					0	(\$32,806 deleted - grant denied)					0				Emergency Preparedness Grant subject to approval
Sub-total	84,000	27,328	44,500	32,543	40,000	50,000	50,000	70,000	70,000						
ROADS AND BRIDGES															
19-351-1 Farleys Road, Hwy 124 to Dobson Rd	20,000	25,574													
19-351-2 Canning Rd, Karbehuwe Ln to End	40,000	45,538													
19-351-3 Whitestone Lake Road, Hwy 520 to Whitestone Lake Resort	48,600	45,538													
19-351-4 Maple Island Rd, Hwy 520 to Shady Maple Trail	120,000	74,993													
19-351-5 York St, Hwy 124 to Landfill	8,000						38,000								
Maple Island Rd, Hwy 520 to Shady Maple Trail Surface Treatment						115,000									
19-351-6 Bunny Trail, Railway Crossing to Boakview			187,298	175,833											
Bunny trail Slurry Seal & repair Boakview to Boundary At McDougal					68,000							68,000			OCIF & Gas Tax
Bunny Trail Slurry Seal Hwy 520 S for 6 km									260,000						
Slurry Seal Farley Road Hills					32,000						32,000				Gas Tax
Farleys Road end treatment guiderail						79,000									
Shakell Rd, Grey Owl Rd to East End								48,000							
Grey Owl Rd, Grey Owl Rd to East End SS															
19-351-7 Maple Island CSP 0.31 kms N Hwy 520			15,000												
19-351-8 Aulds Road Bridge			10,000	7,917										382000	
Maple Island Bridge (on Seasonal Road)						30,000		277,000							

2024 Proposed Capital Budget & Special Projects & Five Year Forecast	2022 Approved Budget	Actual 2022	2023 Budget	2023 Actual	2024 Budget	2025 Draft	2026 Draft	2027 Draft	2028 Draft	Reserve	Grant	Debt Financing	Donation	Funding from Operating	Note
PROJECT															
Maple Island Bridge 1.1 km N of Hwy 520 (Guide Rail)									104,000						
Ladd Road Bridge						376,000									
Ladd Road Bridge Engineering rehabilitation replacment analysis					25,000					25,000					Asset Management Reserve
Crown Retreats DC, Gravel															
Shawanaga Rd CPS guiderail 4.5km W of Lorimer Lake Road							85,000								
Farleys Road Bridge Guide Rail end treatments					50,000						50,000				OCIF & Gas Tax
Maple Island Bridge 1.10 KM N of HWY 520					60,000					10,154	49,846				Gas Tax &Asset Management Res
Shawanaga Lake Road Install Guide Rail over Structure							112,000								
Bunny Trail CSP, 0.11 km S of Stiblers Rd						20,000									
Proposed Dobson Rd Class A Quarry License (Pit Plan)															
13th and 14th Concession Bridge upgrades									193,000						
Sub-total	236,600	191,644	212,298	183,750	235,000	620,000	235,000	707,000	557,000						
FLEET															
Grader								580,000							
Tandem Plow							329,000								
19-343 Heavy Duty Pick Up with Plow net of trade	73,000	78,926													
Pickup Truck						60,000									
19-345 Backhoe	185,000	187,677													
Power Broom								22,000							
19-346 Plate Packer	15,000	9,667													
19-347 Water Tank for Tandem Truck	22,000		42,000	37,651											
Facilities compact Truck (lower tailgate)						55,000									
19-348-1 2022 Hyundai Excavator			236,895	235,296											
Thumb/Forks for Backhoe and adaptor					15,500					15,500					Roads Equipment Reserve
Two way Plow					0	(\$16,000 removed per Council direction)									
Sub-total	295,000	276,270	278,895	272,947	15,500	131,000	329,000	602,000	0						
LANDFILL															
19-812 Landfill capital Auld Landfill shed		4,554													
19-xxx Landfill capital York St Landfill shed								10,000							
Sub-total		4,554	0	0	0	0	0	10,000							
FACILITIES															
19-714 Electronic Notice Sign at CC	20,000	21,203													
AODA - (2) Automatic door openers						8,000				8,000					Parkland
1)Front Entrance Community Centre															
2) Dundome Accessible Washroom															
19-714-1 Concrete work Community Centre and Library			10,000	3,664	0										
Parking Lot extention - Nursing Station					0										
Community Centre Chairs (50)					0	(\$6000 removed per Council direction)									
Community Centre Vinyl Sliding on the wall					14,000					14,000					Parkland
Street light at CC and Church St Dock					4,000					4,000					Parkland
LIBRARY															
19-553 Electronic Sign at Library	25,000	25,000													
Front Steps					6,000					6,000					Parkland
Sub-total	45,000	46,203	10,000	3,664	32,000	0	0	0	0						
RECREATION															
19-808 Installation of Sunshades	3,000	1,539													
19-810 Gate for Ball Park	3,000	244													
19-811 Gooseneck Lake Dock	15,000	15,499			0										
Land (2125 Highway 124) 2022 TD Loan (Future recreation Development						0 (\$66,574 moved to operating per Council direction)									
Pick Up Truck						55,000									
Sun shade															

2024 Proposed Capital Budget & Special Projects & Five Year Forecast	2022 Approved Budget	Actual 2022	2023 Budget	2023 Actual	2024 Budget	2025 Draft	2026 Draft	2027 Draft	2028 Draft	Reserve	Grant	Debt Financing	Donation	Funding from Operating	Note
PROJECT															
19-813 Farleys Road Boat Launch + signage			4,000	4,028											
General Boat Launch Improvements															
19-XXX- Boat Launches					17,000	Increased \$15,000 per March 5 Council discussion + \$2000 WWK maintenanc				17,000					Parkland
19-XXX Wahwashkesh Docks and log boom/					2,000	Reduced from \$4000 to 2000 per Council discussion. \$2000 added to 16-399				4,000					Parkland
XXX Bolger Lake Landing					2,000	addition per Council recommendation									
Mulch in Church St Park playground AODA					5,799					5,799					Parkland
Sub-total	21,000	17,282	4,000	4,028	26,799	55,000	0	0	0						
OTHER															
19-801 Municipality Facility Renovation	165,000	155,192		560											
19-701 Nursing Station	917,079	761,343	156,651	170,818	0										
19-714 Facilities Capital Electric sign				76											
19-810-1 2211 HWY 124 Purchase of Property (Frankland) (2024 demolition of Shed)	115,500	10,180	113,000	98,153	4,000					4,000					Parkland
19-809 Land Purchase (The former Twist Restaurant)	695,000	723,575			0										
West Perry Sound Recreation and Cultural Centre - Municipal contribution	0	0			0	250,000	(moved to 2025 per Council direction)								
Emergency Management Initiatives (\$3800 for training to be funded by Emergency Preparedness Grant if approved)					2,158					2,158					AMP
Sub-total	1,892,579	1,650,290	269,651	269,606	6,158	250,000	0	0	0						
TOTAL	2,734,079	2,270,723	901,844	828,258	1,185,402	1,132,000	614,000	1,389,000	627,000	640,729	199,846	295,827	0	49,000	1,185,403

Municipality of Whitestone

2023 Proposed Budget Report

	2022	Actual 2022	2023	Actual 2023	2024	
	Budget	Dec 31 2022	Budget	As of Feb 13, 2024	Budget	
Revenue						
14-110 - Taxation Revenue: General Levy	3,071,087	3,070,863	3,319,138	3,318,899	3,645,518	
14-210 - English Public School Taxes	968,336	969,075	979,263	982,040	994,993	
14-310 - French Public School Taxes		2,451		2,961		
14-315 - English Separate School Taxes			-			
14-430 - In Lieu of Taxes	7,317	9,970	7,881	14,345	7,949	
14-431 - Supplemental Taxes	32,000	63,427	65,000	80,396	67,000	
14-432 - Supplemental Taxes - English Public		19,861		24,009		
15-100 - Interest Earned from Bank Balance	4,000	26,623	17,000	44,505	35,000	
15-110 - LCBO Rent	10,560	10,560	10,780	10,692	10,824	
15-110-1 LCBO Grass & Misc Revenue				3,442	3,500	
15-121 - Nomination Fees		1,000	-		-	
15-310 - Miscellaneous Office Revenue	8,000	3,847	5,000	1,822	1,500	
15-311 Sale of land/ Property / Vehical		23,119	-		-	
15-329 Roads Damage Deposit			-			
15-330 - Roads Revenue	2,500	10,500	4,500	2,000	3,000	
15-335 Miscellaneous Revenue		1,820	-			
15-346 - Garbage Tipping Fees	20,000	1,203		476		
15-346-1LandFillYork POS		4,050	15,000	3,877	13,000	
15-346-2LandFill AULD POS		11,210		8,730		
15-346-5 Landfill revenue -York Bag tags		50	50	105	100	
15-346-5 - Scrap Metal	25,000	29,190	29,000	22,118	20,000	
15-370 - Recreation Revenue	500	795	800	260	300	
15-371 - Hall Rental Revenue	1,000	759	800	1,663	1,000	
15-373 - After School Program	15,000	11,681	12,000	16,393	9,000	
15-380 - Planning & Zoning Revenue	22000	37,101	37,000	18,532	40,000	increased from \$20,000 to \$40,000
15-384 - Farleys Parking Permits	1,200	805	800	1,005	1,000	
15-385 - Rental Units	4,000	3,800	4,000	3,835	4,000	Rental Licenses
15-390 - Dog Tags	1,000	2,010	2,000	1,270	1,200	
15-391 - Kennel License	75		75	75	75	
15-395 - Community Development Revenue		851	-	1,100	300	
15-396 - 9-1-1 Revenue	350	670	500	530	500	
15-398 - Wildlife Compensation Program Revenue Admin fee				50		
15-502 - Railway ROW	27,244	27,244	27,244	27,244	27,244	
15-503 - Grant-Waste Diversion Ontario/CMO	20,000	69,829	82,819	82,989	82,788	
15-503-1 - Ontario Electronic Stewardship		261				
15-504 - Ontario Municipal Partners Fund	988,300	988,300	1,140,000	1,140,000	1,141,600	
15-504-3 - Modernization Grant		14,098	6,000	5,577	-	

Municipality of Whitestone

2023 Proposed Budget Report

	2022	Actual 2022	2023	Actual 2023	2024	
	Budget	Dec 31 2022	Budget	As of Feb 13, 2024	Budget	
15-507-3 - OCIF - Capacity Program	100,000	100,000	115,000	115,000	132,250	
15-505 - 2NOHFC Nursing Station	500,000	293,570	92,826	103,439	-	
15-505-5NORDS - Gravel	238,798	238,783	119,391	119,391	119,391	4th Year of 5 year funding program (first and second year received in 2022)
15-505-7 Dist P. S Muncipal Association				557	-	2023 was a one time cost recovery
15-505-6 - ICIP COVID - Nursing Station	100,000	59,895	40,105	40,105	-	
15-507-8 - Invasive Species		2,085				
15-508 - Federal Gas Tax Revenue	58,102	58,102	60,628	60,628	67,596	
15-510 - Aggregate Resource Lic Fee	6,500	5,604	6,000	6,279	6,000	
15-510 - 5 - Provincial Offences Revenue	5,500	2,648	3,000	3,571	3,943	
15-522 - Fire Revenue(MTO on site)		3,132	4,500	9,121	4,500	
15-525 - Fire - Smoke Alarms/Carbon Monoxide	500	78	100	52	100	
15-527 - Fire-Helipad Maintenance	3,500	3,500	3,500	3,500	3,500	
15-570 Grant Recreation		1,160	1,560	1,560		No Confirmation on this Canada Day grant for 2024
15-571 - Recreation Revenue - Thrift Shop	13,000	16,323	14,000	18,987	19,000	
15-720 - Licences/Permits	100,000	145,626	135,000	168,526	150,000	Building Department
15-721 - Tax Certificates	3,000	2,114	2,000	1,350	1,500	
15-723- CBO Shared Services		209	500	1,157	750	
15-750 - Penalty/Interest	58,000	59,324	58,000	64,986	60,000	
15-751 - Shore Road Allowance Revenue	10,000	2,000	3,000	15,867	5,000	
15-753 - Parkland in Lieu Payments		35,725	35,000	20,450	35,000	Including Intrest revenue
15-754 - Parkland Interest Income		4,407	-	14,452		
15-754 - Sale of Land	4,000					
15-773 - Nursing Station Maintenance Revenue		1,062	1,062	1,062	1,062	Building rental from WPSHC
15-790 - Transfer Between Funds -Capital	510,400	217,987	563,564	434,769	640,729	
15-797-1 Active Transporation Fund (Dunchurch Sidewalk)			6,000			Not applied for funding in 2023
15-798 - Nursing Station Expansion Donations	253,769	294,537	1,018	11,602	-	
15-798 - Nursing Station Expansion Donations Deferred Re	47,731					
15-798-1 Nursing Station - donation, WPSHC Foundation			30,000	30,000	-	
15-799 - Balsam Rd Surface Treatment Financing			-		-	
15-822 - Boakview Bridge Repairs Financing		85,891			-	
15-823 - Whitestone Lake Road repair Financing		166,125			-	
15-824 - Bunny Trail Financing		49,627			-	
15-825 - 2022 Financing for facility	165,000		-		-	
15-826 - 2022Bank Financing for Backhoe	185,000	183,115	-		-	
15-827 - 2022 Financing for Roads Debt	78,498		-		-	

Municipality of Whitestone

2023 Proposed Budget Report

	2022	Actual 2022	2023	Actual 2023	2024	
	Budget	Dec 31 2022	Budget	As of Feb 13, 2024	Budget	
15-828 - 2022 Financing Land Purchase	695,000	695,000	-		-	
15-800 - WSIB rebate 2023			11,606	11,544	-	One time rebate in 2023
15-801 - Sale of 2016 Case 590 Backhoe			50,000	63,224	-	
15-802 - Suplus Items (general Restaurant equip) new property			12,000	-	-	\$5,000 removed
15-803 - Used Float (no longer in use)			7,000	4,268	-	
15-xxx Community Emergency Preparedness Grant					-	\$36,647 removed - grant denied
Financing Fire Truck					295,827	
Financing Municipal Contribution Recreation and Cutural Centre					-	Funding moved to year 2025
Other Capital Project					-	
Total Revenue	8,365,767	8,144,652	7,143,011	7,146,385	7,657,541	

2024 Draft Reserves Budget

Reserve	2022 Budgeted Transfers In	2022 Budgeted Transfers Out	2022 Budgeted Closing Balance	2023 Budgeted Transfers In	2023 Budgeted Transfers Out	2023 Budgeted Closing Balance	2024 Budgeted Transfers In	2024 Budgeted Transfers Out	2024 Budgeted Closing Balance
Parkland	40,132	- 21,871	187,901	34,902	- 102,181	120,622	35,000	- 62,799	92,823
Fire Pumper	30,000		171,118	130,000		301,118	125,000	- 426,118	0
Fire Vehicle/Equipment	10,000	- 2,500	51,500	5,000		56,500	10,000	- 4,000	62,500
Forest Fire Reserve	20,000		150,533		- 100,000	50,533			50,533
Roads Equipment Reserve	25,000	- 88,593	105,243	25,000	- 37,651	92,592		- 15,500	77,092
Asset Management Reserve	388,750	- 63,231	708,648	293,374	- 294,937	707,085	267,939	- 132,312	842,713
Reserve Thrift Shop			24,290			24,290			24,290
Landfill Reserve	10,000		28,718	10,000		38,718	10,000		48,718
Cemetery Reserve			2,478			2,478			2,478
Cemetery Capital			13,721			13,721			13,721
Gas Tax			-			-			-
Kashe Dam			12,000			12,000			12,000
Building Reserve		- 16,792	37,208			37,208			37,208
Building Vehicle Reserve			43,000			43,000			43,000
Facilities Vehicle Reserve	10,000		39,854			39,854			39,854
Library (Expansion/Sign)		- 25,000	0			0			0
Total	533,882	-217,987	1,576,213	498,276	- 534,769	1,539,720	447,939	- 640,729	1,346,930

AMP Contribution to Reserve Comparitve year over year

	Forecast As per AMP year 2022	Actual Contribution in the year 2022	Forecast As per AMP year 2023	Actual Contribution in the year 2023	Forecast As per AMP year 2023
Asset Management reserve					
1)Contribution to Road Reserve	\$ 150,000.00		\$ 225,000.00		\$ 300,000.00
2) Contribution to Vehical Equipment Reserve	\$ 150,000.00		\$ 175,000.00		\$ 200,000.00
Fire Pumper Reserve		\$ 30,000.00		\$ 130,000.00	
Asset Management Reserve		\$ 388,750.00		\$ 293,374.00	
Total Asset Management reserve	\$ 300,000.00	\$ 418,750.00	\$ 400,000.00	\$ 423,374.00	\$ 500,000.00



MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: April 16, 2024
Re: DRAFT Traffic and Parking By-law

Background

By-law 38-2016 Being a By-Law to regulate traffic and to govern and control the parking of vehicles in the Municipality of Whitestone has been reviewed and updated to reflect recent vehicle, trailer and boat parking related resolutions of Council (see ATTACHMENTS A, B, C AND D) as well as other components of the By-law including definitions, and associated schedules that were either out of date or required rewording or removal.

This work was a collaborative effort which includes input from the CAO/Clerk, Manager of Public Works, the By-law Enforcement Officer and the Alternate By-law Enforcement Officer

By-law updates

1. Examples of updates and refinements that have been made (not including the issues related to the Resolutions referenced in ATTACHMENTS A, B, C and D which are addressed in 2. Below, are summarized as follows:
 - Stop sign and rates of speed schedules have been updated to reflect current signage or in the case of rate of speed, to reflect specific road geometrics that are deemed to require a lower than normal rate of speed
 - Bridge loading has been removed at this is a separate By-law (By-law No. 13-2019)
 - Road Load Restrictions has been removed as this is managed through a separate By-law (By-law No, 04-2020)
 - Definitions have been updated
 - Handicap Parking is now referred to as accessible parking

- Heavy Truck definition has been removed (there is no longer a reference to Heavy Trucks in the new By-law)
- New definitions have been added
 - Boat
 - Trailer
 - Vehicle Parking
 - Camping unit
- A section on Paid Parking (Farley's Road) has been added
- Schedules removed included Restricted Standing and Stop locations (these were empty Schedules), Heavy Truck (not deemed necessary)

2. Vehicle, Boat and Trailer Parking

A summary of the applicable components from ATTACHMENTS A, B, C and D are below. They have been labeled a), b), c) etc. for ease of reference in this memorandum. Staff comments in respect of each of the components are noted in the box below the labelled component. In some cases further consideration and clarity is required and is so noted

June 6, 2023, Resolution No. 2023-280

- a) THAT no private docks be allowed on the municipal controlled lands without a permit

The issuance of the permit (Building Permit in this case) would require entering into a lease agreement with the Municipality per Resolution No. 2021-160 (May 3, 2021) – ATTACHMENT D

- b) THAT no 'Rail Systems / Shore Dockers' for watercraft be allowed on municipal controlled lands without a permit

Rail Systems / Shore Dockers are not covered by the Building Code so no Building Permit could be issued.

Whitestone does not have an established permit system, protocol or policy for rail systems / shore dockers.

This component is not referenced in the By-law at this time. Council will want to consider the usefulness of this component (i.e. 'without a permit') and advise accordingly.

- c) THAT winches / winch systems can be used to assist, however no winches / winch systems can be stored on municipal controlled lands

This has not yet been incorporated into DRAFT By-law. We will seek legal opinion on how best to manage this.

- d) THAT no trailers be allowed to be parked or stored at boat launch / lake access parking areas, unless the trailer is attached to a vehicle. If attached to a vehicle, the trailer can remain for no more that fourteen (14) days per year

This has been incorporated into Section 3.8 of the DRAFT By-law

A discussion and understanding in respect of Enforcement will be required for this item

- e) THAT no private storage containers be allowed on municipal controlled lands without a permit

Storage containers are not covered by the Building Code so no Building Permit could be issued.

Whitestone does not have an established permit system, protocol or policy for storage containers

This component is not referenced in the By-law at this time. Council will want to consider the usefulness of this component (i.e. 'without a permit') and advise accordingly.

July 18, 2023, Resolution No. 2023-364

- f) THAT the Council of the Municipality of Whitestone approves the use of the Farley's Road Boat Launch for shared use between the deeded access properties and day use only Public Parking

Farley's Road as permit parking location is referenced in Schedule xx. The Fees and Charges By-law allows for annual permit fees.

The 'Day Use only', has been incorporated into the By-law in Schedule xx. Of note, this is the only Public Parking location that will be designated at 'Day Use only'

December 12, 2023, Resolution No. 2023-561

- g) THAT it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

Reference to Municipally owned lands to be revised to: '*Municipal owned lands and lands where the Municipality of Whitestone holds a Land Use Permit with the Ministry of Natural Resources and Forestry (MNR)*', with a Motion to Reconsider on April 16, 2024

The reference to 14 days could be considered to be linked to d) above which states 'no more that fourteen (14) days per year'

This has been incorporated into Section 3.8 of the DRAFT By-law
See section below under Enforcement.

The 'as of August 6, 2024' is incorporated in the DRAFT By-law as the date the By-law will come into force and effect

Next Steps

- Receive comment and input from Council
- Legal review

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ATTACHMENT A - June 6, 2023, Resolution No. 2023-280

ATTACHMENT B - July 18, 2023, Resolution No. 2023-364

ATTACHMENT C – December 12, 2023, Resolution No. 2023-561

ATTACHMENT D – May 3, 2021, Resolution No. 2021-160

ATTACHMENT E - DRAFT Traffic and Parking By-law

Resolution No. 2023-280 (June 6, 2023)

June 6, 2023
Resolution No. 2023-280

THAT the Council of the Municipality of Whitestone receives the Memorandum, Use of Bolger landing Shore Road Allowance for information; and

THAT the Council of the Municipality of Whitestone does hereby agree to the following conditions in regards to “Boat Launch and Lake Access Points’ within the Municipality that are municipally owned or in which the Municipality has a Land Use permit with MNRF for:

1. **THAT** no private docks be allowed on the municipal controlled lands without a permit
2. **THAT** no ‘Rail Systems / Shore Dockers’ for watercraft be allowed on municipal controlled lands without a permit
3. **THAT** winches / winch systems can be used to assist, however no winches / winch systems can be stored on municipal controlled lands
4. **THAT** no trailers be allowed to be parked or stored at boat launch / lake access parking areas, unless the trailer is attached to a vehicle. If attached to a vehicle, the trailer can remain for no more that fourteen (14) days per year
5. **THAT** no private storage containers be allowed on municipal controlled lands without a permit

THAT the Council of the Municipality of Whitestone direct staff to remove any private docks, private rail / shore docker systems, private storage containers that are on municipal controlled lands within boat launch and lake access areas after August 1, 2023 should the owner/s not remove prior to this date; and

THAT the Council of the Municipality of Whitestone direct staff to prepare a By-law for the conditions within this resolution and bring back to Council.

Resolution No. 2023-364 (July 18, 2023)

July 18, 2023

Resolution No. 2023-364

Farley's Road Boat Launch, General Public Use

THAT the Council of the Municipality of Whitestone receives for information Memorandum, Farley's Road Boat Launch, General Public Use; and

THAT the Council of the Municipality of Whitestone approves the use of the Farley's Road Boat Launch for shared use between the deeded access properties and day use only Public Parking; and

THAT Staff be requested to install signage to designate the two distinct parking areas as soon as practical; and

THAT the current By-law 25-2010, being a By-Law to regulate traffic and to govern and control the parking of vehicles in the Municipality of Whitestone be updated to reflect the above referenced direction of Council.

Resolution No. 2023-561 (December 12, 2023)

December 12, 2023
Resolution No. 2023-561

WHEREAS the Council of the Municipality of Whitestone had passed Resolution 2023-280 on June 6, 2023 related to private docks, rail systems, winches, trailers and storage containers at "Boat Launches and Lake Access Points" within the municipality that are municipality owned or in which the municipality has a Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF);

AND WHEREAS the Municipality of Whitestone had indicated a date of August 1, 2023 for private docks, private rail / shore docker systems, private storage containers to be removed by owner's;

AND WHEREAS the Municipality of Whitestone following Resolution 2023-280 mailed out a Notice to property owners on Bolger and Kashegaba Lakes of the Resolution;

AND WHEREAS the Council of the Municipality of Whitestone has further heard and reviewed information related to the "Bolger Landing" Access Point for negotiation purposes;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following:

THAT Municipal staff draft a formal notification advising the property owner/s on Bolger, Kashegaba and WahWashKesh Lakes:

1. **THAT** a revised deadline for owner/s of private docks, rail systems / shore docks, private storage containers that are located at "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing, to remove them by an extended date of August 6, 2024; and
2. **THAT** any private docks, rail systems / shore docks, private storage containers that remain at the "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing past the revised date of August 6, 2024 will be removed and disposed off by the Municipality of Whitestone or their Agents with no further formal notice; and
3. **THAT** it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

THAT the Municipality of Whitestone send out the formal notification letters to property owners on Bolger Lake, Kashegaba Lake and Wahwashkesh Lake in the form of Registered Mail (No required signature); and

THAT staff arrange for the removal of Shore Dockers, Storage Units, Docks, Trailers or other structures that are not removed by the August 6, 2024 date noted above in items 1, 2 and 3 and any expenses or legal fees will be at the owners expense.

Resolution No. 2021-160 (May 3, 2021)

Resolution No. 2021-160
Staff Report ADMIN-2021-06
Shore Road Allowance Lease

THAT the Council of the Municipality of Whitestone receive report ADMIN-2021-06 (Lease Dock Permits for Shore Road Allowances) for information;

AND THAT the Council of the Municipality of Whitestone approves the following Fees:

Administration fee (initial application, subsequent applications and lease assignments)	\$150.00
Annual Lease Payments	\$1.00
Legal and Planning related costs (if deemed necessary by the Municipality)	Costs

AND THAT the Council of the Municipality of Whitestone provides delegated authority to the Mayor and CAO/Clerk for the purposes of entering to a lease agreement with a lessee as it relates to the issuance of a Building Permit for a dock or related structure on a Shore Road Allowance.

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. xx-2024

Being a By-law to regulate traffic and to govern and control the parking of Vehicles, Boats, Camping Units, and Trailers in the Municipality of Whitestone

WHEREAS Section 11 (3) of the Municipal Act, S.O. 2001, c. 25, provides for a Municipality to pass By-laws respecting matters within the following spheres of jurisdiction;

1. Highways, including parking and traffic on highways
2. Transportation systems, other than highways
8. Parking, except on highways

AND WHEREAS Section 102 (3) of the Municipal Act, S.O. 2001, c. 25, states that a By-law passed in accordance with subsection (2) may provide for the removal and impounding of any vehicle, at its owner's expense, parked or left contrary to the By-law;

AND WHEREAS Section 425 (1) of the Municipal Act, S.O. 2001, c. 25, authorizes a Municipality may pass By-laws providing that a person who contravenes a By-law of the municipality passed under this Act is guilty of an offence;

AND WHEREAS the Municipal Act 2001, S.O. 2001, c.25, section 428 reads, " A by-law may provide that, where a vehicle has been left parked, stopped or standing in contravention of a bylaw passed under this Act, the owner of the vehicle is guilty of an offence, even though the owner was not the driver of the Vehicle at the time of the contravention of the by-law, and is liable to the applicable fine unless, at the time of the offence, the Vehicle was in the possession of another person without the owner's consent";

AND WHEREAS the Municipal Act 2001, S.O. 2001, c.25, section 429(1) reads, "Subject to subsection (4), a municipality may establish a system of fines for offences under a by-law of the municipality passed under this Act";

AND WHEREAS the Municipal Act 2001, S.O. 2001, c.25, section 432 (1) reads, " A by-law under section 425 may establish a procedure for the voluntary payment of penalties out of court where it is alleged that any of the following by-laws have been contravened: By-laws related to the parking, standing or stopping of Vehicles";

AND WHEREAS the Highway Traffic Act R.S.O. 1990, c.H. 8, section 170 (15) reads, "A police officer, police cadet, municipal law enforcement officer or an officer appointed for carrying out of the provisions of this Act, upon discovery of any Vehicle parked or standing in contravention of subsection (12), of a regulation made under subsection 26(3) of the Public Transportation and Highway Improvement Act or a municipal by-law, may cause it to be moved or taken to and placed or stored in a suitable place and all costs and charges for the removal, care and storage of the vehicle, if any, are a lien upon

the Vehicle, which may be enforced in the manner provided by the Repair and Storage Liens Act”;

AND WHEREAS the Municipal Act 2001, S. o. 2001, c.25, section 23.1 without limiting sections 9, 10, and 11, those sections authorize a municipality to delegate its powers and duties under this or any other Act to a person or body subject to restrictions set out in this Part.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE ENACTS AS FOLLOWS:

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1. DEFINITIONS

- 1.1 “Accessible Parking Space” means a parking space or zone marked by a sign or signs indicating that such space or zone is for the sole use of Vehicles displaying a valid permit, in accordance with the requirements of the *Highway Traffic Act* and regulations made thereunder and this By-law
- 1.2 “Authorized sign” means any sign, or marking on a roadway, curb or sidewalk or other device placed or erected on a highway in conformity with the Highway Traffic Act regulations or approved by the Ministry of Transportation and Communications or approved by the Manager of Public Works.
- 1.3 “Abandoned Vehicle” means a Vehicle, Boat or Trailer on or near a highway or a motor Vehicle or Trailer without proper number plates on or near a highway or a Vehicle, Boat or Trailer in need of repair, on or near a highway, that has been left unattended for more than seventy-two hours.
- 1.4 “Boat” means a vessel for transport by water, constructed to provide buoyancy by excluding water and shaped to give stability and permit propulsion.
- 1.5 “Boat parking area” means any area designated by the Municipality for the temporary parking of Boats with appropriate signage installed by the Municipality.
- 1.6 “Boulevard” means a part of a highway between the property line and the shoulder, or if none, the edge of the travelled portion of the road way. A boulevard may or may not contain a sidewalk, curb cut, or driveway
- 1.7 “By-law Enforcement Officer” means any person appointed by By-law, to enforce the By-laws of the Municipality of Whitestone
- 1.8 “Camping unit” means equipment used for the purpose of outdoor accommodation and includes a tent, Trailer, tent-Trailer, recreational Vehicle, Vehicle, camper-back and any watercraft equipment for overnight accommodation.
- 1.9 “Designated Vehicle parking areas” means any area designated by the Municipality for the parking of Vehicles.
- 1.10 “Fire route” means a public and private roadway, lane, driveway or parking lot aisle, not less than 3 metres wide, designated by this By-law as a Fire Route as per **Schedule 2** of this By-law
- 1.11 "Highway" includes a common and public highway and includes any bridge, trestle, viaduct or other surface, any part of which is intended for or used by the general public for the passage of Vehicles and pedestrians and includes the area between the lateral property lines thereof, without limitations and could include unopened road allowances and unassumed road allowances

- 1.12 “Intersection” means the area embraced within the prolongation or connection of the lateral curb lines or, of none, then, of the lateral boundary lines of two or more highways that join one another at an angle, whether or not one highway crosses the other.
- 1.13 “Motor Vehicle” includes an automobile, motorcycle and any other Vehicle propelled or driven other than by muscular power, but does not include the cars of steam railways, or other motor Vehicles running only upon rails, or traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of The Highway Traffic Act.
- 1.14 “Municipality” means The Corporation of the Municipality of Whitestone.
- 1.15 “Official sign” means an authorized sign approved by the Ministry of Transport of Ontario or the Municipality of Whitestone.
- 1.16 “Park or parking” when prohibited, means the standing of a Vehicle whether occupied or not except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers. This also includes a Trailer, Camping unit and Boat as defined by this By-law.
- 1.17 “Parking infraction notice” means a notice authorized by the *Provincial Offences Act*.
- 1.18 “Police Officer” includes an officer appointed for carrying out the provisions of the *Highway Traffic Act*.
- 1.19 “Private roadway” means any private roadway, private driveway, lane, ramp or other means to or egresses from a property, and building or structure and it may include part of a parking lot.
- 1.20 “Public Work Manager” means a person designated by the Municipality of Whitestone as the Public Works Manager or their designate.
- 1.21 “Roadway” means the part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder, and where a highway includes two or more separate roadways, the term roadway refers to any one roadway separately and not to the entire highway collectively.
- 1.22 “Schedule” means a schedule referred to in this By-law and forming part of the By-law.
- 1.23 “Shoulder” means that part of the highway immediately adjacent to the roadway and having a surface, which has been improved with asphalt, surface treatment or gravel.
- 1.24 “Stand or standing” when prohibited means the halting of a Vehicle,

whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers.

- 1.25 "Stop or stopping" when prohibited means the halting of a Vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a Police Officer or of a traffic control sign or signal.
- 1.26 "Snow Plow Turn Around" an enlarged space located typically (but not always) at the end of a year-round maintained municipal roadway to permit snow plows or large Vehicles to turn around.
- 1.27 "Trail" means an undeveloped roadway located on public lands within the bounds of the Municipality that is used by the public for vehicular traffic.
- 1.28 "Trailer" means a Vehicle that is at any time drawn upon a highway by a motor Vehicle, except an implement of husbandry, another motor Vehicle or any device or apparatus not designed to transport persons or property temporarily drawn, propelled or moved upon such highway, and except a side car attached to a motorcycle, and shall be considered a separate Vehicle and not part of the motor Vehicle by which it is drawn.
- 1.29 "Vehicle" includes a motor Vehicle, traction engine, farm tractor, road-building machine, bicycle and any Vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow Vehicle or a street car.

2. APPLICATION AND GENERAL REQUIREMENTS

- 2.1 This By-law applies to all highways, Boat parking areas, and Vehicle parking areas under the jurisdiction of the Municipality of Whitestone as well as to all public landings / lake access points within the bounds of the Municipality including areas designated by a Land Use Permit (LUP) issued to the Municipality of Whitestone by the Ministry of Natural Resources and Forestry (MNRF).
- 2.2 The Schedules referred to in this By-law shall form part of this By-law.
- 2.3 Where any expression of time occurs or where any hour or other period of time is stated in this By-law or on a sign erected pursuant to this By-law, the time referred to shall be Standard Time, except in periods when Daylight Saving time is in effect, in which periods it shall be Daylight Saving time.
- 2.4 Provisions of this By-law do not apply to ambulances, police and fire Vehicles and public works Vehicles and By-law Vehicles while operating under the scopes of their duties.
- 2.5 No person shall place, maintain or display upon or in view of any highway, any sign, signal, marking or device which purports to be or is an imitation of or resembles an authorized sign or traffic control signal or which

conceals from view or interferes with the effectiveness of an authorized sign or traffic control device.

- 2.6 The Public Works Manager or designate is authorized to place or erect and to maintain such authorized signs and traffic control signals as are required to give effect to the provisions of the safety or convenience of the public.

PART A – PARKING PROVISIONS

3. GENERAL PARKING REQUIREMENTS

3.1 PARKING PROHIBITED IN SPECIFIED PLACES – SIGNS NOT REQUIRED

No person shall park any Vehicle on any highway:

- 3.1.1 In front of or within two (2.0) metres of the intersection of a private roadway, or within two (2.0) metres of a driveway on all Municipal highways;
- 3.1.2 Within nine (9) metres of an intersection controlled by stop signs
- 3.1.3 Within 6 metres of the edge of the roadway nearest to any fire standpipe as set out in **Schedule 8** of this By-law;
- 3.1.4 Within 9 metres of any intersecting roadway;
- 3.1.5 Within 15 metres of any level crossing of a railway;
- 3.1.6 For the purpose of displaying the Vehicle for sale;
- 3.1.7 For the purpose of washing, greasing or repairing the Vehicle, except for such repairs as have been necessitated by an emergency;
- 3.1.8 Alongside the tracks of any railway;
- 3.1.9 In such a position as will prevent the removal under its own power of any other Vehicle;
- 3.1.10 So as to obstruct a crosswalk;
- 3.1.11 So as to interfere with the movement of traffic;
- 3.1.12 On a highway within one hundred and fifty-two (152) metres of firefighting apparatus where said apparatus is actually engaged in fighting a fire, or if directed by a member of the Police or Fire Department;

- 3.1.13 On a bridge;
- 3.1.14 On a boulevard.
- 3.1.15 So as to obstruct a Boat launch.

3.2 PARKING RESTRICTIONS AND PROHIBITIONS ON CERTAIN HIGHWAYS WHERE SIGNS ARE ON DISPLAY

- 3.2.1 Where authorized signs are on display indicating that parking is prohibited, no person shall park a Vehicle on any highway at the side and between the limits set out in columns 1, 2 and 3 of **Schedule 1A** during the prohibited times or days set out in column 4 of said schedule.
- 3.2.2 Nothing in this section shall be deemed to permit parking at any location where or at any time when parking is prohibited.

3.3 PARKING RESTRICTIONS AND PROHIBITIONS ON CERTAIN HIGHWAYS and MUNICIPAL PROPERTIES - SIGNS MAY NOT BE ON DISPLAY

- 3.3.1 Where authorized signs may or may not be on display indicating that parking is prohibited, no person shall park a Vehicle on any highway as set out in columns 1, 2, 3 and 4 of **Schedule 1B** from November 01 through April 15 of the following year.
- 3.3.2 Where authorized signs may or may not be on display indicating that parking is prohibited, no person shall park a Vehicle on certain Municipal properties as set out in columns 1 and 2 of **Schedule 1C**, between the hours as set out in Column 3, from November 01 through April 15 of the following year.

3.4 PARKING ON MUNICIPAL PROPERTY

- 3.4.1 No person shall park or leave a motor Vehicle:

On property owned or occupied by the Municipality or any local board thereof, or where the Municipality has a Land Use Permit from the Ministry of Natural Resources and Forestry (MNR), without the consent of the Municipality or local board as the case may be or as may be permitted by this By-law (**Schedule 5, Schedule 6 and Schedule 7**).

- 3.4.2 Any Vehicle parked or left contrary to this By-law may be removed and/or impounded at its owner's expense subject to the limiting provisions of the By-law.
- 3.4.3 A Vehicle shall be deemed to have been removed if a towing Vehicle has been summoned to remove it by a person authorized to enforce this By-law.

3.5 PARKING ON UN-TRAVELLED PORTIONS OF HIGHWAYS

- 3.5.1 No person shall park or leave any Vehicle or Trailer upon any untraveled portion of a highway for a period exceeding seventy-two (72) hours.
- 3.5.2 Vehicles or Trailers parked or left in contravention of this section may, by order of a Police Officer or Municipal Enforcement Officer, be removed and impounded at the expense of the owner thereof.

3.6 ACCESSIBLE PARKING

- 3.6.1 Every owner and operator of a parking lot or of a parking facility to which the public has access, may designate parking spaces for the exclusive use of a motor Vehicle operated by a person with accessibility needs, or a motor Vehicle carrying a person with accessibility needs in respect of which an accessible parking permit has been issued by Service Ontario and properly displayed.
- 3.6.2 No person shall park, store or leave standing, a motor Vehicle in a designated accessible parking space unless an accessible parking permit issued by Service Ontario is properly displayed on the Vehicle.
- 3.6.3 Municipal accessible parking spaces and locations are listed in **Schedule 7** to this By-law.

3.7 PAID PERMIT PARKING

- 3.7.1 No person shall park any Vehicle in a Vehicle parking area designated for paid permit parking as set out in **Schedule 6** of this By-law unless a permit has first been obtained from the Municipality of Whitestone and the associated fee set out in the Municipality of Whitestone current Fees and Charges By-law, has been paid.

3.8 TRAILER PARKING, CAMPING UNIT PARKING AND BOAT STORAGE

- 3.8.1 No person shall park or store a Boat in an area that is not designated by the Municipality for the temporary parking of Boats with appropriate signage installed by the Municipality.
- 3.8.2 No person shall park a Trailer or Camping unit on a highway, roadway, Boat parking area or designated Vehicle parking area (**Schedule 5 and 9** to this By-law).
- 3.8.3 No person shall park a Trailer or Camping unit which is attached to a Vehicle for more that fourteen (14) days annually on a highway, roadway or designated Vehicle parking area (**Schedule 5 and 9** to this By-law).

4. SPECIFIC STOPPING REQUIREMENTS

4.1 STOPPING PROHIBITED IN SPECIFIC PLACES – SIGNS NOT REQUIRED

No person shall stop any Vehicle on a highway;

4.1.1 On or over a sidewalk, trail or footpath;

4.1.2 Alongside or across the highway from any excavation or obstruction in the roadway when the free flow of traffic would thereby be impeded;

4.1.3 On the roadway side of any stopped Vehicle;

4.1.4 Upon any bridge or elevated structure;

4.1.5 Within 150 meters of a road or bridge construction project

4.2 FIRE ROUTES

4.2.1 Parking, stopping or standing is not permitted on any public roadway or parking aisles at the side and between the limits set out respectively in columns 1,2 and 3 as set out in **Schedule 2** of this By-law, here to authorized and assigned as Fire Routes during the times or days set out in column 4 of the said Schedule.

5. SNOW REMOVAL

5.1 In order to facilitate the process of snow removal from highways and municipal properties, no person shall park any Vehicle on any highway or park unauthorized Vehicles on municipal properties, under the jurisdiction of the Municipality or where the Municipality holds a Land Use Permit issued by the Ministry of Natural Resources and Forestry (MNRF) as set out in **Schedule 1B and Schedule 1C** of this By-law, at any time from November 1st of each year to April 15th of the following year.

6. PENALTY PROVISION FOR PARKING INFRACTIONS

6.1 A Police Officer, Municipal Law Enforcement Officer upon discovery of any Vehicle, Trailer or Boat parked, stopped or left standing in contravention of a provision of **PART A** of the By-law, may attach a Parking Infraction Notice to the Vehicle.

6.2 Every person who contravenes a provision of **PART A** of the By-law upon conviction is guilty of an offence and is liable to a fine as provided for pursuant to the *Provincial Offences Act* for each offence, exclusive of costs.

6.3 A Police Officer, Municipal Law Enforcement Officer, or Public Works

Manager, upon discovery of any motor Vehicle or Boat parked or Vehicle left standing in contravention of the By-law, may cause it to be moved, or stored in a suitable place, and all costs and charges for removing, care and storage thereof, if any, are a lien upon the Vehicle, which may be enforced in the manner provided by the *Mechanics Lien Act*.

- 6.4 Any Vehicle parked or left standing on any highway for a period exceeding 72 hours shall be considered to be an Abandoned Vehicle, and upon discovery of such Abandonment, a Police Officer or Municipal Law Enforcement Officer or Public Works Manager may cause it to be moved to, or stored in a suitable place, and all costs and charges for removing, care and storage thereof, if any, are a lien upon the Vehicle, which may be enforced in a manner provided by the relevant provisions of the Mechanics Lien Act.

PART B – TRAFFIC PROVISIONS

7. GENERAL TRAFFIC PROVISIONS

- 7.1 No person shall drive a motor Vehicle upon a sidewalk, trail or footpath on a highway except for the purpose of directly crossing the sidewalk or footpath.

8. SPEED LIMITS

- 8.1 Where authorized signs to that effect are displayed, the maximum rate of speed on any of the highways named and described in Columns 1 and 2 of **Schedule 3** to this By-law shall be the rate of speed prescribed in Column 3 of the said Schedule.

9. STOP SIGNS

- 9.1 The intersections of highways set out in Column 1 of **Schedule 4** to this By-law are designated as intersections where stop signs shall be erected facing oncoming traffic travelling in the direction of travel and on the highways shown in Column 2 of the said Schedule.
- 9.2 All stop signs within the Ministry of Transportation road allowances are the responsibility of the Ministry of Transportation.

C - ENFORCEMENT AND PENALTY

10. ENFORCEMENT

- 10.1 **PART A** of this By-law shall be enforced by any Police Officer, any officer appointed by the Ministry of Transportation Officer and the By-law Enforcement Officer.

10.2 **PART B** in enforced per applicable Legislation.

11. PENALTY PROVISION FOR TRAFFIC INFRACTIONS:

11.1 Every person who contravenes any provision or part of this By-law, upon conviction is guilty of an offence and is liable to a fine as provided for pursuant to The Provincial Offences Act for each offence, exclusive of costs.

11.2 Every person who contravenes the Highway Traffic Act Chap. 8 upon conviction is guilty of an offence and shall be subject to the penalties provided in the Highway Traffic Act R.S.O. 1990 as amended, and all such penalties shall be recoverable under the Provincial Offences Act.

12. The provisions of this By-law shall be subject to the provisions of the *Highway Traffic Act*, R.S.O. 1990, Chapter H.8, as amended, and to any regulations made thereunder and any reference in this By-law to the said *Highway Traffic Act* or any provision thereof shall be deemed to be a reference to the said *Highway Traffic Act* or provisions thereof as amended or re-enacted from time to time.

13. The Manager of Public Works is hereby authorized and directed to obtain, erect and maintain such official and authorized signs as are necessary to give effect the provisions of this By-law.

14. By-law 38-2016 is hereby repealed.

15. If a court of competent jurisdiction declares any section or part of a section of the By-law invalid, it is the intention of the Municipality that the remainder of the By-law shall continue to be in force and effect.

16. This By-law shall come into force and effect on August 6, 2024.

17. By-law No. xx-2024 Being a By-law to regulate traffic and to govern and control the parking of Vehicles, Boats, Camping Units, and Trailers in the Municipality of Whitestone is hereby passed this xx day of xxxxx, 2024.

Mayor

George Comrie

CAO/Clerk

Michelle Hendry

SCHEDULE 1 - A
(Parking Restrictions and Prohibitions on Certain Highways, Anytime)

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
William Street	Both sides	Hwy 124 south to snow plow turn around	0.1km
Maple Island Road	Both sides	Highway 520 northerly for 35 meters	0.035km

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SCHEDULE 1 - B

(Parking Restrictions and Prohibitions on Certain Highways, November 01 through April 15 the following year)

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
Amorak Trail	Both sides	WahWashKesh Road westerly including snow plow turn around	0.9kms
Aulds Road	Both sides	Hwy 520 westerly including snow plow turn around	1.8kms
Balsam Road	Both sides	Hwy 124 southerly to Laucks Road	8.5kms
Bears Paw	Both sides	Entire length of road	0.6kms
Bob's Crescent	Both sides	Entire length of road	0.2kms
Butler Street	Both sides	Hwy 124 northerly including snow plow turn around	0.1kms
Boundary Spur Road	Both sides	Hwy 124 easterly to Hwy 124	1.4kms
Bunny Trail	Both sides	From Hwy 520 travelling southerly to McDougall Township Boundary including snow plow turn around	12.9kms
Canning Road	Both sides	Balsam westerly to Fox Lair including snow plow turn around	2.7kms
Chambers Road	Both sides	WahWashKesh Road easterly snow plow turn around	0.4kms
Chur-Lee Road	Both sides	Hwy 520 westerly including snow plow turn around	2.7kms
Clear Lake Road	Both sides	Hwy 520 westerly including snow plow turn around	3.5kms
Crown Retreats Road	Both sides	Hwy 124 easterly including snow plow turn around	1.7kms
Dobson Road	Both sides	From Farley's Road westerly including snow plow turn around	1.0kms

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
East Townline Road	Both sides	Hwy 124 southerly including snow plow turn around	3.9kms
Edgewood Road	Both sides	Hwy 520 northerly including snow plow turn around	1.4kms
Farley's Road	Both sides	Hwy 124 northerly including snow plow turn around	6.1kms
Gibson Bay Road	Both sides	Hwy 520 westerly including snow plow turn around	0.5kms
Gorham Road	Both sides	Wahwashkesh Road southerly including snow plow turn around	0.2kms
Grey Owl Road	Both sides	Hwy 520 80 northerly to Shakell Road	0.1kms
Hayward Road	Both sides	Hwy 520 northerly including snow plow turn around	0.3kms
Labrash Lake Road	Both sides	Ladds Road northerly including snow plow	0.7kms
Ladds Road and Maple Island Road	Both sides	Maple Island Road westerly including snow plow turn around	2.7kms
Laucks Road	Both sides	Balsam Road easterly including snow plow turn around	0.1kms
Lorimer Lake Road	Both sides	Hwy 124 westerly including snow plow turn around	4.0kms
Marina Drive	Both sides	Hwy 124 northerly including snow plow turn around	0.1kms
Maple Island Road	Both sides	Hwy 520 northerly including snow plow turn around	4.6kms
McDonald Drive	Both sides	Hwy 520 southerly including Helicopter Landing Pad	0.1kms
Mitchell Lane	Both sides	Moore Drive easterly including snow plow turn around	0.4kms

Column 1 – Highway	Column 2 – Side	Column 3 – Between	Column 4 - Distance
Nelson Clelland Road	Both sides	Hwy 520 easterly including snow plow turn around	2.9kms
Nesbitts Drive	Both sides	Clear Lake Road northerly including snow plow turn around	0.2kms
Parker Bay Road	Both sides	Hwy 520 northerly including snow plow turn around	1.4kms
Pugsley Road	Both sides	Farley's Road easterly including snow plow turn around	0.1kms
Quinn Road	Both sides	East Townline westerly including snow plow turn around	0.5kms
Sackville Road	Both sides	Hwy 124 northerly including snow plow turn around	0.1kms
Shakell Road	Both sides	Grey Owl Road northerly including snow plow turn around	0.8kms
Shawanaga Lake Road	Both sides	Lorimer Lake Road northwest including snow plow turn around	0.4kms
Swords Road	Both sides	Hwy 124 westerly including snow plow turn around	0.6kms
WahWashKesh Road	Both sides	Hwy 520 northerly to Bennetts Bay Parking Lot	7.9kms
Whitestone Lake Road	Both sides	Hwy 520 westerly including snow plow turn around, and including portion of road travelling southerly and including second snow plow turnaround	3.2kms
York Street	Both sides	Hwy 124 northerly including snow plow turn around	0.5kms

SCHEDULE 1 - C

(Parking Restrictions and Prohibitions on Certain Municipal Properties and Parking Lots, November 01 through April 15 the following year)

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Between the Hours
Whitestone Public Library and Technology Centre	2206 Hwy 124, Dunchurch, ON	11:00pm to 8am
Dunchurch Community Centre	2199 Hwy 124, Dunchurch, ON	11:00pm to 8am
Dun-Dome	20 Church Street, Dunchurch, ON	11:00pm to 8am
Whitestone Administrative Office	21 Church Street, Dunchurch, ON	11:00pm to 8am
Whitestone and Area Nursing Station	11 Church Street, Dunchurch, ON	11:00pm to 8am
Whitestone Building	2125 Hwy 124, Dunchurch, ON	11:00pm to 8am
Whitestone Grange	2130 Hwy 124, Dunchurch, ON	11:00pm to 8am
Maple Island Thrift Shop	1 Maple Island Road, Whitestone, ON	11:00pm to 8am
Fire Station 2	6 McDonald Drive, Ardbeg, ON	11:00pm to 8am

**SCHEDULE 2
(Fire Routes)**

Column 1 – Highway	Column 2 – Between	Column 3 – Sides	Column 4 – Times
Church Street, Dunchurch	Highway 124 and Boat ramp	South Side	Anytime
MacDonald Drive	6 MacDonald Drive to Helipad	East Side	Anytime
Wahwashkesh Road	30m South of Macey Lane to Boat launch at Bennetts Landing	Both Sides	Anytime
Indian Narrows Road	Indian Narrow Parking Lot and westerly for 100m	South Side	Anytime

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SCHEDULE 3
(Maximum Rate of Speed)

Column 1 – Road or portion of Road	Column 2 – Between	Column 3 – Rate of Speed (kilometers per hour, kph)	Column 4- Distance
Amorak Trail	WahWashKesh Road westerly to snow plow turn around	40 kph	0.9kms
Aulds Road	Hwy 520 westerly to snow plow turn around	50 kph	1.8kms
Balsam Road	Hwy 124 southerly to Laucks Road	50 kph	8.5kms
Beach Road	Lorimer Lake Road westerly to Boat launch	20 kph	0.3kms
Bears Paw	Canning Road to entire length of Bears Paw	30 kph	0.6kms
Boakview Crescent	Bunny Trail to rail road tracks	30 kph	0.6kms
Boat Launch Road	Hwy 520 to Boat launch	20 kph	0.2kms
Bobs Crescent	Hwy. 124 to entire length	30 kph	0.2kms
Boundary Spur Road	Hwy. 124 to entire length	50 kph	1.4kms
Bunny Trail	Hwy 520 travelling southerly to McDougall Township Boundary	60 kph	12.9kms
Butler Street	Hwy 124 to snow plow turn around	30 kph	0.1kms
Canning Road	Balsam Road to Fox Lair	50 kph	2.7kms
Chambers Road	WahWashKesh Road to snow plow turn around	40 kph	0.4kms
Chur-lee Road	Hwy 520 to snow plow turn around	50 kph	2.7kms
Clear Lake Road	Hwy 520 to Wagon Trail	50 kph	4.4kms
Crown Retreats Road	Hwy 124 easterly including snow plow turn around	40 kph	1.7kms
Dobson Road	Farley's Road to snow plow turn around	40 kph	1.0kms

Column 1 – Road or portion of Road	Column 2 – Between	Column 3 – Rate of Speed (kilometers per hour, kph)	Column 4- Distance
East Townline Road	Hwy 124 to snow plow turn around	50 kph	3.9kms
Edgewood Road	Hwy 520 to snow plow turn around	40 kph	1.4 kms
Farley's Road	Hwy 124 to snow plow turn around	50 kph	6.1kms
Gibson Bay Road	Hwy 520 to snow plow turn around	50 kph	0.5kms
Gorham Road	WahWashKesh Road to snow plow turn around	30 kph	0.2kms
Grey Owl Road	Hwy 124 to Shakell Road	40 kph	0.1kms
Hayward Drive	Hwy 520 to snow plow turn around	40 kph	0.3kms
Indian Narrows Road	Wahwashkesh Road to Indian Narrows Parking lot	30 kph	0.3kms
Labrash Lake Road	Ladds Road snow plow turn around	40 kph	0.7kms
Ladds Road	Maple Island Road to bridge	50 kph	2.7kms
Laucks Road	Balsam Road to snow plow turn around	30 kph	0.1kms
Lorimer Lake Road	Hwy 124 boundary with McDougall Township	50 kph	7.7kms
Maple Island Road	Hwy 520 to Fairy River Bridge	50 kph	6.7kms
Marina Drive	Hwy 124 to snow plow turn around	20 kph	0.1kms
MacDonald Drive	Hwy 520 to snow plow turn around	30 kph	0.1kms
Mitchell Lane	Moore Drive to snow plow turn around	30 kph	0.4kms
Moore Drive	Hwy 124 to Mitchell Lane	40 kph	0.3kms

Column 1 – Road or portion of Road	Column 2 – Between	Column 3 – Rate of Speed (kilometers per hour, kph)	Column 4- Distance
Nelson Clelland Road	Hwy. #520 to snow plow turn around	50 kph	2.9kms
Nesbitts Drive	Clear Lake Road to snow plow turn around	40 kph	0.2kms
Parker Bay Road	Hwy. 520 to snow plow turn around	40 kph	1.4kms
Percy Lane	Hwy 124 to snow plow turn around	30 kph	0.1kms
Pugsley Road	Farley's Road to snow plow turn around	30 kph	0.1kms
Quinn Road	East Townline to snow plow turn around	30 kph	0.5kms
Sackville Road	Hwy 124 to snow plow turn around	30 kph	0.1 kms
Shakell Road	Grey Owl Road to snow plow turn around	40 kph	0.8 kms
Shawanaga Lake Road	Lorimer Lake Road to Lands End	30 kph	5.8kms
Swords Road	Hwy 124 to snow plow turn around	40 kph	0.6kms
WahWashKesh	Hwy 520 to Boat launch at Bennetts Landing	50 kph	8.0kms
Whitestone Lake Road	Hwy 520 to snow plow turn around	50 kph	3.2kms
Williams Street	Hwy 124 to snow plow turn around	30 kph	0.1kms
York Street	Hwy. 124 to snow plow turn around	40 kph	0.5kms
30 th & 31 st Side Road	Hwy 124 to snow plow turn around	40 kph	2.3kms

**SCHEDULE 4
(Stop Signs)**

Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Amorak Trail and Wahwashkesh Road	Amorak Trail facing eastbound traffic
Beech Road and Lorimer Lake Road	Beech Road facing south bound traffic
Bear Hug Lane and Aulds Road	Bear Hug Lane facing south bound traffic
Berrys Road and Edgewood Road	Berrys Road facing southbound traffic
Bestwick Crescent and Maple Island Road North entrance	Bestwick Crescent facing eastbound traffic
Bestwick Crescent and Maple Island Road South Entrance	Bestwick Crescent facing eastbound traffic
Boakview Road and Bunny Trail	Boakview Road facing westbound traffic
Boundary Spur Road and East Townline	East Townline facing eastbound traffic
Boundary Spur Road and East Townline	East Townline facing westbound traffic
Canning Road and Balsam Road	Canning Road facing southbound traffic
Carlton Road and Balsam Road	Carlton Road facing southbound traffic
Chambers Road and WahwashKesh Road	Chambers Road facing westbound traffic
Chimo Cove and Lorimer Lake Road	Chimo Cove facing southbound traffic
Credit Lane and Lorimer Lake Road	Credit Lane facing south bound traffic
Dobson Road and Farley's Road	Dobson Road facing northbound traffic
East Townline and Boundary Spur Road	East Townline facing northbound traffic
East Townline and Boundary Spur Road	East Townline facing southbound traffic
Eli Lane and WahWashKesh Road	Eli Lane facing eastbound traffic
Erin Lane and WahWashKesh Road	Erin Lane and WahWashKesh Road

Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Fisher Lane and Bears Paw	Fisher Lane facing westbound
Finn Road and Whitestone Lake Road	Finn Road facing northbound
Five Finger Lane and Farley's Road	Five Finger Lane northbound
Fox Lair and Canning Road	Fox Lair facing southbound
Galls Road and Indian Narrow Road	Galls Road facing eastbound
Golden Horseshoe Road and Chur-Lee Road	Golden Horseshoe Road facing northbound
Gorham Road and WahWashKesh Road	Gorham Road facing eastbound
Granite Lane and Shawanaga Lake Road	Granite Lane facing southbound
Greens Lane and Lorimer Lake Road	Greens Lane facing northbound
Hayles Road and Aulds Road	Hayles Road facing southbound
Hosick Road and East Townline Road	Hosick Road facing northbound
Humming Bird Lane and East Townline	Humming Bird Lane facing eastbound
Indian Narrows Road and WahWashKesh Road	Indian Narrows Road facing southbound
Irwins Road and Balsam Road	Irwins facing eastbound traffic
Island View and Lorimer Lake Road	Island View facing southbound
Jackson Lane and Balsam Road	Jackson Lane facing southbound
Johnson Street and York Street	Johnson street facing westbound
Karbehuwe Lane and Canning Road	Karbehuwe Lane facing southbound
Keele Road and Ladds Road	Keele Road facing northbound
Labrash Lake Road and Ladds Road	Labrash Lake Road facing southbound
Ladds Road and Maple Island Road	Ladds Road facing eastbound
Lands End Road and Shawanaga Lake Road	Lands End Road facing eastbound

Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Landford Drive and Chur Lee Road	Landford Drive facing southbound
Laucks Road and Balsam Road	Laucks facing westbound traffic
Lost Bay Road and Shawanaga Lake Road	Lost Bay Road facing southbound
Macey Drive and WahWashKesh Road	Macey Drive facing eastbound
Macfie Road and Canning Road	Macfie Road facing westbound
McLennan Lane and Aulds Road	McLennan Lane facing eastbound
Muskrat Road and Lorimer Lake Road	Muskrat Road facing northbound
Nesbitts Drive and Clear Lake Road	Nesbitts Drive facing southbound
Nickles Cove and Gibson Bay Road	Nickles Cove facing southbound
Owls Nest and Canning Road	Owls Nest facing southbound
Paradise Lane and Lorimer Lake Road	Paradise Lane facing southbound
Pine Grove and Farley's Road	Pinegrove facing southbound
Pitt Road and Balsam Road	Pitt Road facing westbound
Pratt Road and East Townline Road	Pratt Road facing eastbound
Pugsley Road and Farley's Road	Pugsley Road facing westbound
Quinn Road and East Townline Road	Quinn Road facing eastbound
Red Gate Lane and WahWashKesh Road	Red Gate Lane facing eastbound
Sams Lane and Ladds Road	Sams Lane facing southbound
Sawcut Road and Hayward Road	Sawcut Road facing southbound
Shabbotts Bay Road and Aulds Road	Shabbotts Bay Road facing eastbound
Shady Maple Lane and Maple Island Road	Shady Maple Lane facing westbound
Shakell Road and Grey Owl Road	Shakell Road facing southbound

Column 1 – Intersection	Column 2 – Stop sign location and direction facing
Shaker Lane and Parker Bay Road	Shaker Lane facing southbound
Shawanaga Lake Road and Lorimer Lake Road	Shawanaga Lake Road facing southbound
Snakeskin Road and Bunny Trail	Snakeskin Road facing westbound
Spring Road and Farley's Road	Spring Road facing southbound
Stiblers Road and Bunny Trail	Stiblers Road facing westbound
Sykes Lane and Edgewood Road	Sykes Lane facing northbound
Tahinca Road and East Townline Road	Tahinca Road facing eastbound
Taylor Lane and Lorimer Lake Road	Lorimer Lake Road facing northbound
Trull Road and Grey Owl Road	Trull Road facing southbound
Thompson Glen and Quinn Road	Thompson Glen facing eastbound
Trull Road and Grey Owl Road	Trull Road Facing southbound
Westview Road and Lorimer Lake Road	Westview Road facing southbound
Win-Bur Lane and East Townline	Win-bur Lane facing northbound
Wolfe Den and Canning Road	Wolfe Den facing southbound

SCHEDULE 5

(Municipal Parking Lots and designated Vehicle parking areas)

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Time Also Subject to Schedule 1C when applicable
Beach Road Boat Launch Parking Shawanaga lake	60 & 65 Beach Road, Whitestone, ON	anytime
Bennett's Bay Landing parking area and Boat ramp Wahwashkesh Lake	Wahwashkesh Lake Road McKenzie Township. Con 8 Lot 27	anytime
Boat Launch Road Gooseneck Lake	Boat Launch Road (Crown Land - Block A, Plan M139) Burton Township Located off of Highway #520 and Boat Launch Road	anytime
Clear Lake Boat Launch Clean Lake	47 Clear Lake Road (Crown Land) Burton Township Located off of Clear Lake Road (end of Highway #520)	anytime
Dundome Pavilion	20 Church Street Hagerman Township Lot 1 Plan 61; Part Church St., Plan 61	anytime
Dunchurch Community Centre	2199 Hwy 124, Dunchurch Hagerman Township Lots 6, 7,8, 9 Plan 61	anytime
Farley's Road Boat Parking area and Boat ramp Whitestone Lake	309 Farley's Road Hagerman Township Con 11 Lot 29	Public Parking, Day use only 7:00 a.m. to 9:00 p.m.
Indian Narrows parking area and Boat ramp Wahwahkesh Lake	Indian Narrows Road McKenzie Township Con 8 Lot 29	anytime
Labrash Boat Launch Labrash Lake	Labrash Road (Crown Land – Block A, Plan M446) McKenzie Township	anytime

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Time Also Subject to Schedule 1C when applicable
Maple Island Thrift Shop	1 Maple Island Drive, Dunchurch McKenzie Township Con 1 Part Lot 1	anytime
Municipal Office Complex including Whitestone & Fire Rescue Station 1	21 Church Street, Dunchurch Hagerman Township Lots 3 & 4 Plan 61, Parts 4 & 5, 42R6495	anytime
Whitestone Property and Vacant Building	2125 Hwy 124, Dunchurch Hagerman Township Con B Part Lot 59 RP 42R6495, Part 6 RP 42R7285, Part 1 RP 42R11704	anytime
Whitestone Public Library and Technology Centre	2206 Hwy 124, Dunchurch Hagerman Township Part Lot 4, Lot 5 Plan 61	anytime
Whitestone Fire Rescue Station 2	5 McDonald Drive, Ardbeg Burton Township Con 1 Part Lot 9, Part 1 RP 42R9979	anytime
Whitestone and Area Nursing Station	11 Church Street, Dunchurch Hagerman Township Lots 3 & 4, Plan 61 Parts 4 & 5, 42R6495	anytime

**SCHEDULE 6
(Permit Parking Lot)**

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Time
Farley's Road	309 Farley's Road East side of parking lot Hagerman Township, Con. 11 Lot 29	Anytime

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**SCHEDULE 7
(Accessible Parking Spaces)**

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Number of Accessible Parking Spaces
Bennett's Bay Landing parking area and Boat ramp Wahwashkesh Lake	Wahwashkesh Road McKenzie Township. Con 8 Lot 27	5
Beach Road	Beach Road Hagerman Township Con 5 Pt Lot 12	1
Boat Launch Road Gooseneck Lake	Boat Launch Road Crown Land Burton Township Block A, Plan M139	2
Clear Lake Boat Launch	47 Clear Lake Road Crown Land Burton Township	1
Farley's Road Boat Parking area and Boat ramp Whitestone Lake	309 Farley's Road Hagerman Township Con 11 Lot 29	2
Indian Narrows parking area and Boat ramp, Wahwahkesh Lake	McKenzie Township Con 8 Lot 29	4
Labrash Boat Launch	Labrash Road Crown Land McKenzie Township Block A, Plan M446	1
Nurse Practitioner Led Clinic	11 Church Street, Dunchurch Hagerman Township Con B Lot 3	2
Dunchurch Community Centre	2199 Highway 124, Dunchurch Hagerman Township Con B Lot 3	2
Maple Island Hall	1 Maple Island Road Dunchurch Hagerman Township Con 1 PT Lot 1	1

Column 1 - General Location	Column 2 – Civic address and/or Legal description	Column 3 – Number of Accessible Parking Spaces
Whitestone Library and Technology Centre	2206 Highway 124 Dunchurch Hagerman Township Con B Lot 5	1
Whitestone Municipal Office and Firehall Complex	21 Church Street Dunchurch Hagerman Township Con B Lot 3	1

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SCHEDULE 8
(Fire Hydrants or Standpipes)

Column 1 – General Location	Column 2 – Legal description of location
Balsam Road 0.6 km North of Canning Road	Hagerman, Con 7, Lot 26
Bunny Trail 0.5 km South of Highway 520	McKenzie, Con 1, Part Lot 35, PT 2, 42R4208
Church Street Adjacent to Boat ramp	Hagerman, Con B, Lot 60
Edgewood Road 0.2 km N or Highway 520	McKenzie, Con 3, Lot 26
Farley's Road 0.9 km North West of Pine Grove Road	Hagerman, Con 11, Lot 25

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**SCHEDULE 9
(Boat Launches)**

Column 1 - General Location	Column 2 – Civic address and/or Legal description
Bennett's Bay Landing Wahwashkesh Lake	Wahwashkesh Lake Road McKenzie Township. Con 8 Lot 27
Beach Road Shawanaga Lake	Beach Road Con 5 Part Lot 12 RP 42R10548, Part 1
Boat Launch Road Gooseneck Lake	Boat Launch Road Crown Land Burton Township Block A, Plan M139
Bolger Landing Bolger Lake	Burton Township Con 6 Part Lot 24, Part 5 42R20376
Church Street Boat Launch Whitestone Lake	24 Church Street, Dunchurch, ON Water Lot Location CL771 Part 1 RP PSR935
Clear Lake Boat Launch	47 Clear Lake Road Crown Land Burton Township
Farley's Road Boat Launch Whitestone Lake	309 Farley's Road Hagerman Township Con 11 Lot 29
Indian Narrows Boat launch Wahwahkesh Lake	Indian Narrows Road McKenzie Township Con 8 Lot 29
Labrash Boat Launch Labrash Lake	Labrash Road Crown Land McKenzie Township Block A, Plan M446
Snakeskin Lake Boat Launch Snakeskin Lake	Snakeskin Trail Burpee Township Crown Land

CONSENT AGENDA



DRAFT Regular Council Meeting Minutes
Tuesday, March 19, 2024, 10:00 a.m.
Dunchurch Community Centre and Zoom Video Conferencing

- Present:** Mayor George Comrie
Councillor Janice Bray
Councillor Joe Lamb
Councillor Scott Nash (via Zoom, no video)
Councillor Brian Woods (via Zoom, no video)
- Staff:** Michelle Hendry, CAO/Clerk
David Creasor, Manager Public Works (1:15 p.m. to 2:00 p.m.)
Maneesh Kulal, Treasurer / Tax Collector (1:00 p.m. to 1:15 p.m.)
Paula Macri, Planning Assistant (10:00 a.m. to 12:30 p.m.)
Wendy Schroeder, Deputy Clerk/Records Management Coordinator
Bob Whitman, Fire Chief (via Zoom video, no video)
- Invited Guests:** Patrick Christie, C.P.T., Parry Sound Area Planning Board (via Zoom videoconference)
Benjamin John, Georgian Bay Biosphere (via Zoom videoconference)
Jamie Robinson, MHBC Planning Urban Design & Landscape Architecture (via Zoom videoconference)
- Other Guests:** 13 in person
20 via Zoom video conference or telephone

- 1. Roll Call and Call to Order** 10:04 a.m.
- 2. Disclosure of Pecuniary Interest**
Mayor Comrie requested that any pecuniary interest be declared for the record.
None declared.
- 3. Approval of the Agenda**

Resolution No. 2024-104

Moved by: Councillor Bray

Seconded by: Councillor Lamb

WHEREAS the Members of Council have been presented with an Agenda for the March 19, 2024 Regular Council meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

- 4. Presentations and Delegations - None**

Move into Committee of the Whole

Resolution No. 2024-105

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT the Council of the Municipality of Whitestone move into Committee of the Whole at 10:10 a.m.

Carried

5. Committee of the Whole

5.1 Planning Matters

5.1.1 Consent Application B09/2024(W), TEMCIUC, Dragos and Cristina

- Memorandum from the Parry Sound Area Planning Board dated March 5, 2024

5.1.2 Application to Purchase and Close Shore Road Allowance, BUSENHART

- Memorandum from Paula Macri, Planning Assistant dated March 6, 2024

Reconvene into Regular Meeting

Resolution No. 2024-106

Moved by: Councillor Lamb

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 10:37 a.m.

Carried

Matters Arising from Committee of the Whole

Resolution No. 2024-107

Moved by: Councillor Lamb

Seconded by: Councillor Nash

5.1.1 Consent Application B09/2024(W), TEMCIUC, Dragos and Cristina

- Memorandum from the Parry Sound Area Planning Board dated March 5, 2024

WHEREAS Patrick Christie, C.P.T., has prepared a Memorandum dated March 5, 2024 for the Parry Sound Area Planning Board regarding Consent application B09/2024(W) – TEMCIUC, Dragos and Cristina and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this memorandum as information; and

THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following condition:

1. **THAT** payment of all applicable planning fees be made to the Municipality of Whitestone.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

		YEAS	NAYS	ABSTAIN
Councillor	Woods	X		
Councillor	Bray	X		
Councillor	Lamb	X		
Councillor	Nash	X		
Mayor	George Comrie	X		

Carried

Resolution No. 2024-108

Moved by: Councillor Woods

Seconded by: Councillor Lamb

- 5.1.2 Application to Purchase and Close Shore Road Allowance, BUSENHART
 - Memorandum from Paula Macri, Planning Assistant dated March 6, 2024

THAT the Council of the Municipality of Whitestone receives for information the Memorandum from Paula Macri, Planning Assistant regarding the purchase of a Shore Road Allowance by Michael Busenhart and Nancy Straub Busenhart.

Recorded Vote (per Section 3.20, Procedural By-law 80-2023):

		YEAS	NAYS	ABSTAIN
Councillor,	Bray	X		
Councillor,	Lamb	X		
Councillor,	Nash	X		
Councillor,	Woods	X		
Mayor,	George Comrie	X		

Carried

Move into Public Meeting

Resolution No. 2024-109

Moved by: Councillor Bray

Seconded by: Councillor Nash

THAT the Council of the Municipality of Whitestone move into the Public Meeting at 10:45 a.m.

Carried

6. Public Meeting

Short Term Rental By-law

The Council of the Municipality of Whitestone is receiving input from the Public regarding the update of the Rental Unit Licensing By-law 20-2014

- Frequently Asked Questions - Short Term Rentals in Whitestone
- By-law 20-2014 – Rental Units
- Presentation from Jamie Robinson, MHBC Planning Ltd., Short Term Rentals
- Comments Received:
 1. Janet Morris
 2. Darcy and Emily England
 3. Jennifer Materne
 - a. Dr. Jodi Lock O'Brien
 - b. Barbara (Speicher) Thompson
 - c. Jim Williamson and Margaret Polanyi

1. Call to Order

- Council and Staff introduced to attendees

2. Disclosure of Pecuniary Interest and General Nature Thereof

Mayor Comrie requested that any pecuniary interest be declared for the record. None declared.

3. Meeting Protocol

- The Chairperson ensured all guests and visitors in attendance had signed in.
- The Chairperson reminded attendees that all comments be addressed through the Chairperson and that the person making comments should state their name before speaking.

4. Notice

- The Chairperson asked the Clerk how the Notice was delivered. The Clerk advised that the Notice was posted on the Municipality's website and in the Municipal office January 22, 2024; posted on the digital newspaper January 24, 2024; and added to the February 2024 Newsletter which was included in the February Tax mailing
- The Chairperson asked if any Correspondence had been received. The Clerk made note of the correspondence in the agenda package, plus the addendum posted on the website of additional correspondence received.

5. Discussion

The Council of the Municipality of Whitestone received input from the Public regarding the update of the Rental Unit Licensing By-law 20-2014

- a) Frequently Asked Questions - Short Term Rentals in Whitestone
- b) Presentation from Jamie Robinson, MHBC Planning Ltd., Short Term Rentals
- c) Questions or comments from the public

6. Adjournment

Reconvene into Regular Meeting

Resolution No. 2024-110

Moved by: Councillor Bray

Seconded by: Councillor Woods

THAT the Council of the Municipality of Whitestone reconvene into the Regular Meeting at 12:25 p.m.

Carried

Matters Arising from Public Meeting

Resolution No. 2024-111

Moved by: Councillor Woods

Seconded by: Councillor Bray

THAT the Council of the Municipality of Whitestone receive for information:

- The Frequently Asked Questions - Short Term Rentals in Whitestone; and
- The Presentation from Jamie Robinson, MHBC Planning Ltd., Short Term Rentals
- The comments of ratepayers in the Public Meeting, with thanks.

Carried

RECESS: 12:30 p.m. to 1:04 p.m.

7. Consent Agenda

Resolution No. 2024-112

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS the Council of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes of February 20, 2024
 - 7.1.2 Special Council Meeting Minutes of March 4, 2024
 - 7.1.3 Regular Council Meeting (Budget) Minutes of March 5, 2024
 - 7.1.4 Whitestone Environmental Stewardship Committee Meeting Minutes of November 13, 2023 and December 11, 2023
 - 7.1.5 Recreation Committee Meeting Minutes of November 23, 2023, December 14, 2023 and January 11, 2024

7.1.6 Whitestone Public Library and Technology Centre Minutes January 15 2024

7.2 Unfinished Business (listed on page 5 to 8)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following Council Meeting Minutes:

7.1.1 Regular Council Meeting Minutes of February 20, 2024

7.1.2 Special Council Meeting Minutes of March 4, 2024

7.1.3 Regular Council Meeting (Budget) Minutes of March 5, 2024

AND THAT the Council of the Municipality of Whitestone receives for information:

7.1.4 Whitestone Environmental Stewardship Committee Meeting Minutes of November 13, 2023 and December 11, 2023

7.1.5 Recreation Committee Meeting Minutes of November 23, 2023, December 14, 2023 and January 11, 2024

7.1.6 Whitestone Public Library and Technology Centre Minutes January 15 2024

7.2 The Unfinished Business listed on pages 5 to 8 of the March 19, 2024 Council Meeting Agenda

Carried

8. Accounts Payable

Resolution No. 2024-113

Moved by: Councillor Woods

Seconded by: Councillor Lamb

8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receives for information the Accounts Payable listing in the amount of \$397,710.81 for the period ending March 11, 2024.

Carried

9. Staff Reports

Resolution No. 2024-114

Moved by: Councillor Bray

Seconded by: Councillor Woods

9.1 Report PW-2024-03
Contract Award, Supply of Granular Material

THAT the Council the Municipality of Whitestone receives Report PW-2024-03 (Tender Award for the Supply, Deliver and Spread Gravel Materials) for information; and

THAT the Council of the Municipality of Whitestone hereby provides prebudget approval and awards the contract for the supply, delivery and spreading of 10,000 tonnes granular materials to Weeks Construction Inc., Parry Sound in the amount of \$200,380 plus HST

Withdrawn

Resolution No. 2024-115

Moved by: Councillor Lamb

Seconded by: Councillor Nash

9.2 Report FIN-2024-04
Annual Donations for 2024

THAT the Council of the Municipality of Whitestone receive report FIN-2024-04 (2024 Donation Requests) for information; and

THAT the Council of the Municipality of Whitestone approves the following donations for 2024:

West Parry Sound Health Centre Foundation	\$ 500.00
Parry Sound Chamber of Commerce	\$ 500.00
Dunchurch Agricultural Society	\$ 500.00
Parry Sound High School Bursary L Woods	\$ 500.00
Parry Sound High School Graduation Gifts	\$ 250.00
Parry Sound Community Support Service Senior Month	\$ 0.00
Whitestone Lake School Citizenship Award	\$ 500.00
West Parry Sound District Museum	\$1,000.00
Whitestone Rod and Gun Club	\$500.00
Parry Sound Area Community Business & Dev Ctr	\$500.00
Rotary Club of Parry Sound	\$500.00
TOTAL	\$5,250.00

AND THAT Council approve additional donations as follows:

Ardbeg Community Club	\$1,000.00
Lake Wahwashkesh Conservation Association	\$1,500.00
Parry Sound Downtown Business Association	\$1,000.00
Georgian Nordic Outdoor Activity Centre	\$1,000.00
TOTAL	\$4,500.00

Carried

Resolution No. 2024-116

Moved by: Councillor Woods

Seconded by: Councillor Bray

- 9.3 Report FIN-2024-05
Council Remuneration and Expenses 2023

THAT the Council of the Municipality of Whitestone receives for information Report FIN-2024-05, (2023 Council Remuneration and Expenses).

Carried

Resolution No. 2024-117

Moved by: Councillor Bray

Seconded by: Councillor Lamb

- 9.4 Report ADMIN-2024-05
ICECAP Report Milestone 2 and 3
Update from February 20, 2024 Council meeting presentation from, Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere

WHEREAS the 2023 Corporate Climate Action Plan Report (Milestones 2 and 3) was presented to the Council of the Municipality of Whitestone on February 20, 2024 by Benjamin John, Climate & Energy Programs Manager, Georgian Bay Biosphere; and

WHEREAS the Council of the Municipality of the Whitestone passed the following Resolution on February 20, 2024:

WHEREAS the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere was presented to the Council of the Municipality of Whitestone on February 20, 2024; and

WHEREAS the Corporate Climate Action Plan recommends Corporate GHG Emissions reduction targets for the Municipality of Whitestone;

NOW THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives for information the 2023 Corporate Climate Action Plan Report prepared by Georgian Bay Biosphere.

AND WHEREAS Council requested that staff provide an additional report and information to Council at the next Council meeting.

NOW THEREFORE, BE IT RESOLVED THAT Council receive for information Report ADMIN-2024-05 (ICECAP Report Milestone 2 and 3, Update from February 20, 2024 Council meeting presentation from, Benjamin John, Climate and Energy Programs Manager, Georgian Bay Biosphere); and

THAT the Council of the Municipality of Whitestone adopts the 2023 Corporate Climate Action Plan; and

THAT the Council of the Municipality of Whitestone adopts in principle the Corporate GHG Emissions Reduction Target of 10% below 2022 levels, by 2034; and

THAT the Council of the Municipality of Whitestone supports in principle the Action Plans as presented in the 2023 Corporate Climate Acton Plan Report.

Carried

10. By-laws - None

11. Business Matters

Resolution No. 2024-118

Moved by: Councillor Bray

Seconded by: Councillor Lamb

- 11.1 ROMA Conference
Verbal Update – Councillor Woods and CAO/Clerk Hendry

THAT the Council of the Municipality of Whitestone receive for information the verbal reports from Councillor Woods and CAO Hendry regarding the ROMA Conference held on January 21 to 23, 2024.

Carried

Resolution No. 2024-119

Moved by: Councillor Lamb

Seconded by: Councillor Woods

- 11.2 Motion to Reconsider December 12, 2023, Resolution No. 2023 (Requested by Councillor Lamb)

WHEREAS Councillor Lamb is requesting that the Council of the Municipality of Whitestone reconsider Resolution No. 2023-561 passed by Council on December 12, 2023, in respect of the following amendments:

THAT the letters to be sent to the WahWashKesh property owners are to be sent by Regular Mail; and

THAT item 3 of Resolution No. 2023-561 be revised as follows (with the revision in italics and bold):

3. **THAT** it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands **and lands where the Municipality of Whitestone holds a Land Use Permit with the Ministry of Natural Resources and Forestry (MNR)** unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

and;

THAT the following be added to the resolution:

THAT appropriate signage in respect to Trailer Storage/ Parking at public landings be installed as soon as practical.

AND WHEREAS By-law 80-2023 (Procedural By-law) Section 3.22, Voting Reconsideration states:

a Member who voted in the majority will move for the Motion to Reconsider to be added to the Agenda; and

WHEREAS Resolution No. 2023-561 was passed by a recorded vote whereby Councillor Lamb voted in the majority;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Whitestone hereby moves to reconsider Resolution No. 2023-561 at the Regular Council Meeting of April 16 2024.

Carried

Resolution No. 2024-120

Moved by: Councillor Woods

Seconded by: Councillor Lamb

- 11.3 Resolution of the support for City of Sarnia request of strongly urging the Federal Government to cancel the carbon tax (Requested by Councillor Woods at the February 20, 2024 Council meeting)

WHEREAS the City of Sarnia passed the following resolution:

***Whereas** the federal government recently increased the carbon tax in April 2023 and will almost triple it by 2030; and*

***Whereas** the Parliamentary Budget officer has admitted that when fiscal and economic impacts of the federal fuel charge are considered that the vast majority of households will see a staggering loss; and*

***Whereas** this tax flows through from producers to transporters to the grocery store floor for our citizens; and*

***Whereas** this tax does very little to reduce pollution and emissions; and*

***Whereas** two thirds of Canadians are approximately \$200 away or less from not being able to pay all their bills at the end of the month; and*

***Therefore,** be it resolved that Sarnia City Council write a Letter to the Federal government (and copied to other Municipalities for their consideration) strongly urging them to cancel the carbon tax which is financially hurting our citizens at a time when affordability concerns are at*

an all-time high to ease the financial and inflationary pressure on our Citizens.

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Whitestone declares their support of the City of Sarnia's resolution, strongly urging the federal government to cancel the carbon tax; and

FURTHERMORE, BE IT RESOLVED THAT this resolution be forwarded to the Right Honourable Justin Trudeau, Prime Minister of Canada and Member of Parliament for Parry Sound-Muskoka, Scott Aitchison.

Carried

Resolution No. 2024-121

Moved by: Councillor Woods

Seconded by: Councillor Nash

- 11.4 Meeting with West Parry Sound Recreation and Cultural Centre Board and Steering Committee representatives regarding Municipality of Whitestone agreement with the Joint Municipal Services Board (Verbal Update, Councillor Lamb)

THAT the Council of the Municipality of Whitestone receive for information the verbal report from Councillor Lamb in regards to the February 21, 2024 meeting with West Parry Sound Recreation and Cultural Centre Board and Steering Committee representatives, regarding the Municipality of Whitestone agreement with the Joint Municipal Services Board.

Carried

Resolution No. 2024-122

Moved by: Councillor Nash

Seconded by: Councillor Woods

- 11.5 Request to discuss By-law Enforcement Officer Contracted Services (Requested by Councillor Nash)

WHEREAS the current By-law Enforcement Officer has been employed under contract with the Municipality of Whitestone since 2005; and

WHEREAS the current three-year employment contract with the Municipality of Whitestone By-law Enforcement Officer ends on December 31, 2024;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone requests that staff discuss with the By-law Enforcement Officer, his interest in a contract renewal, and report back to Council at a future Council meeting in respect of this matter.

Carried

Curfew

Resolution No. 2024-123

Moved by: Councillor Lamb

Seconded by: Councillor Bray

WHEREAS Section 6.5.2 Daytime meetings (commencing prior to 4:00 p.m.) of the Municipality of Whitestone Procedural By-law No. 80-2023, being a By-law to establish protocols governing the proceedings of Council, Committee and Boards of the Corporation of the Municipality of Whitestone, states:

No item of business may be dealt with at a Council meeting after seven (7.0) hours of the meeting unless authorized by a resolution supported by a majority of the Members present, to allow an additional agreed upon length of time.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone hereby continues the March 19, 2024 Regular Council Meeting past the allotted time of seven (7.0) hours and continues for an additional one (1) hour.

Carried

Resolution No. 2024-124

Moved by: Councillor Lamb

Seconded by: Councillor Woods

11.6 2024 FONOM Conference, City of Greater Sudbury, May 6 - 8, 2024

THAT the Council of the Municipality approve the following Council Members / Staff to attend the FONOM Conference in the City of Greater Sudbury on May 6 - 8, 2024.

Councillor Janice Bray
Councillor Joe Lamb

Carried

12. Correspondence

Resolution No. 2024-125

Moved by: Councillor Bray

Seconded by: Councillor Lamb

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 9 of the March 19, 2024 Council Meeting agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

D. Township of Perry Resolution Requesting Amendment of Ineligible Blue Box Sources

Councillor Bray requested a resolution of support be prepared for the next Council meeting.

Carried

13. Councillor Items

Councillor Lamb

- Asked for the Chief Building Official to provide information to Council on outstanding building permits by year

14. Questions from the Public – None

15. Closed Session

Resolution No. 2024-126

Moved by: Councillor Lamb

Seconded by: Councillor Bray

Adjourn to Closed Session

THAT this meeting be adjourned into a Closed Session meeting at 5:49 p.m. for the following matters:

15.1 Closed Session Minutes of the Regular Closed Session Council meeting of February 20, 2024

15.2 Closed Session Minutes of the Special Council meeting of March 4, 2024

15.3 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization pursuant to Ontario Municipal Act, Section 239 (2) (i)

15.3.1 Review of reference checks for potential Service Providers for Integrity Commissioner Services

15.4 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; pursuant to Ontario Municipal Act, Section 239 (2) (f)

15.4.1 Legal Opinion from Russel, Christie, LLP dated February 22, 2022, By-law Enforcement on Crown Lands

Carried

Reconvene into Regular Meeting

Resolution No. 2024-127
Moved by: Councillor Lamb
Seconded by: Councillor Bray

THAT this meeting be reconvened to a Regular Meeting at 6:03 p.m.

Carried

Matters arising from Closed Session:

Resolution No. 2024-128
Moved by: Councillor Bray
Seconded by: Councillor Woods

- 15.1 Closed Session Minutes of the Regular Closed Session Council meeting of February 20, 2024.

THAT the Council of the Municipality of Whitestone does hereby approve the Closed Session Meeting Minutes for the Regular Closed Session Council meeting of February 20, 2024.

Carried

Resolution No. 2024-129
Moved by: Councillor Nash
Seconded by: Councillor Woods

- 15.2 Closed Session Minutes of the Special Council meeting of March 4, 2024

THAT the Council of the Municipality of Whitestone hereby approves the Closed Session Meeting Minutes for the Regular Closed Session Council meeting of March 4, 2024

Carried

Resolution No. 2024-130
Moved by: Councillor Lamb
Seconded by: Councillor Nash

- 15.3.1 Review of reference checks for potential Service Providers for Integrity Commissioner Services

THAT the Council of the Municipality of Whitestone hereby appoints Cunningham, Swan, Carty, Little & Bonham LLP (as represented by Tony Fleming) for the provision of Integrity Commissioner as of April 1, 2024 and

THAT the Mayor and CAO/Clerk be authorized to execute a three-year agreement with Cunningham, Swan, Carty, Little & Bonham LLP for the provision of Integrity Commissioner Services.

Carried

Resolution No. 2024-131
Moved by: Councillor Lamb
Seconded by: Councillor Bray

15.4.1 Legal Opinion from Russel, Christie, LLP dated February 22, 2022, By-law Enforcement on Crown Lands

THAT the Council of the Municipality of Whitestone receives for information the legal opinion from Russel, Christie, LLP dated February 22, 2022 regarding By-law Enforcement on Crown Lands.

Carried

Agenda Item 13., Councillor Items – Councillor Nash requested to revisit this Agenda item

Councillor Nash

- Advised that the Whitestone Environmental Stewardship Committee is interested in undertaking volunteer maintenance work on the Whitestone Trails and asked about the requirement for permits / approvals from any particular body.

16. Confirming By-law

Resolution No. 2024-132

Moved by: Councillor Lamb

Seconded by: Councillor Bray

THAT By-law No. 13-2024, being the Confirmatory By-law for the Council meeting of the Municipality of Whitestone on March 19, 2024 is hereby enacted as passed this 19th day of March, 2024.

Carried

17. Adjournment

Resolution No. 2024-133

Moved by: Councillor Woods

Seconded by: Councillor Bray

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 6:19 p.m. until the Special Council Meeting of March 27, 2024 at 7:00 p.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/Clerk



DRAFT Special Council Meeting Minutes
Wednesday, March 27, 2024, 7:00 p.m.
Zoom Video Conferencing

Present: Mayor, George Comrie
Janice Bray, Councillor
Joe Lamb, Councillor
Scott Nash, Councillor (Zoom, no video; left meeting at 8.29 p.m.)
Brian Woods, Councillor (Zoom, no video)

Staff: Michelle Hendry, CAO/Clerk
David Creasor, Manager, Public Works

1. Roll Call and Call to Order 7:00 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record. None was declared.

3. Approval of the Agenda

Resolution No. 2024-134

Moved by: Councillor Lamb

Seconded by: Councillor Woods

WHEREAS the Members of Council have been presented with an Agenda for the March 27, 2024 meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented.

Carried

4. Staff Reports

Resolution No. 2024-135

Moved by: Councillor Bray

Seconded by: Councillor Lamb

- 4.1 Memorandum – Manager of Public Works
Review of Municipality of Whitestone Five-Year Gravel Road program and consideration of Road Needs Study recommendations

THAT the Council the Municipality of Whitestone receives for information the Memorandum of David Creasor, Manager of Public Works:

Review of Municipality of Whitestone Five-Year Gravel Road program and consideration of Road Needs Study recommendations.

Carried

Resolution No. 2024-136

Moved by: Councillor Bray

Seconded by: Councillor Lamb

- 4.2 Report PW-2024-03
Contract Award, Supply of Granular Material

THAT the Council the Municipality of Whitestone receives Report PW-2024-03 (Tender Award for the Supply, Deliver and Spread Gravel Materials) for information; and

THAT the Council of the Municipality of Whitestone hereby provides prebudget approval and awards the contract for the supply, delivery and spreading of 10,000 tonnes of granular materials to Weeks Construction Inc., Parry Sound in the amount of \$200,380 plus HST.

Recorded Vote requested by Councillor Scott Nash

	YEAS	NAYS	ABSTAIN
Councillor, Joe Lamb	X		
Councillor, Scott Nash		X	
Councillor, Brian Woods	X		
Councillor, Janice Bray	X		
Mayor, George Comrie	X		

Carried

5. Closed Session

Resolution No. 2024-137

Moved by: Councillor Lamb

Seconded by: Councillor Bray

Adjourn to Closed Session

THAT this meeting be adjourned into a Closed Session meeting at 8:24 p.m. for the following matter:

- 5.1 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)

5.1.1 Staff / Council Complaint matter

Recorded Vote requested by Councillor Scott Nash

	YEAS	NAYS	ABSTAIN
Councillor, Scott Nash		X	
Councillor, Brian Woods		X	
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Mayor, George Comrie	X		

Carried

Councillor Nash left the meeting at 8.29 p.m.

Reconvene into Regular Meeting

Resolution No. 2024-138

Moved by: Councillor Bray

Seconded by: Councillor Lamb

THAT this meeting be reconvened to a Regular Meeting at 8:59 p.m.

Carried

Matters arising from Closed Session: None

6. Confirming By-law

Resolution No. 2024-139

Moved by: Councillor Woods

Seconded by: Councillor Lamb

THAT By-law No. 14-2024, being the Confirmatory By-law for the Special Council meeting of the Municipality of Whitestone on March 27, 2024 is hereby enacted as passed this 27th day of March, 2024.

Carried

7. Adjournment

Resolution No. 2024-140

Moved by: Councillor Bray

Seconded by: Councillor Woods

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 9:01 p.m. until the Regular Council meeting of Tuesday, April 16, 2024 at 10:00 a.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/Clerk

DRAFT



**Minutes of the Recreation Committee meeting
held on Thursday, February 8, 2024 at 7:00 p.m.
at the Whitestone Library & Technology Centre**

Present: Alaina Barry
Deborah Comrie, Secretary
Mayor George Comrie
Jessica Ann Dryer
Tanya Fraser, Chair
Jan Hill
Andrew Lackram
Kassondra Keck
Carol McClellan
Melanie Sanford
Patricia Xerri

Guests: Bob Whitman, Fire Chief
Janice Bray, Councillor

.....

1. CALL TO ORDER

Tanya Fraser, Chair called the meeting to order at 7:05 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF:
None

3. ADOPTION OF AGENDA

2024-005RC Moved by: Deborah Comrie
Seconded by: Andrew Lackram

THAT the agenda of the meeting of February 8, 2024 be approved as amended.

Carried

4. APPROVAL OF MINUTES

2024-006RC Moved by: Carol McClellan
Seconded by: Alaina Barry

THAT the minutes of the meeting of January 11, 2024 be approved as circulated.

Carried

5. PRESENTATIONS - None

6. REPORTS / CORRESPONDENCE

6.1 Board Game Nights

Tanya reported that attendance has increased. Tanya requested that the snack bin be replenished.

6.2 Toddler Play Group

Andrew reported that they have a core group of regular attendees who expressed the importance of the program, as their child(ren) need socialization. The Toddler Play Group also has frequent drop-ins from other families.

7. DISCUSSIONS

7.1 Budget Discussion

- The Committee discussed the budget and approved a second draft budget to submit to Council.
- The Committee agreed to create a statistical outline of previous years' attendees at all events.

7.2 Family Day Extravaganza

- Skating and tobogganing will be held on February 17th in the afternoon, weather permitting. Dinner is being served from 5 pm until 7 pm. Following dinner, there will be a campfire with storytelling at the back parking lot of the Nursing Station. The Fire Department will be attending.
- Andrew and Patricia will discuss the Lunar New Year menu at a later date.

7.3 Bingo

Kevin Krussell of the Whitestone Conservation Association advised that Bingo will restart during the summer months. Tanya will connect with Kevin and report back to the Committee.

7.4 March Break

The Committee agreed to support the library in its daily activities during the March Break.

7.5 Earth Day/Arbor Day

Councillor Bray requested collaboration with the Recreation Committee (and potentially other Committees) to celebrate and promote Earth Hour on March 23rd, 2024. Additionally, Councillor Bray requested collaboration for the Earth Day Clean Up, starting on April 22nd and running until May 7th. The Committee would like to encourage people to sign up for cleaning areas/roads. Pickups for gloves, bags, and seeds will be available at the Library and the Municipal office.

8. NEW BUSINESS

8.1 Craft Sale

2024-007RC Moved by: Patricia Xerri

Seconded by: Mayor George Comrie

That the Recreation Committee approves the Annual Craft Sale for November 1st

and November 2nd.

8.2 Food Handling

There are three options for the Food Handling Course:

1. Thunder Bay DHU, online option;
2. Duck Rock with Sherri Brear in March; or
3. The Lions Club in May.

Deborah will request ten online course licenses, and members are encouraged to reach out to Deborah if they are interested.

8.3 Easter

The Committee will be partnering with the Parry Sound Friendship Centre, splitting the cost of the food. Deborah will reach out to the CAO-Clerk, Michelle Hendry, and Melanie to discuss how to split the costs.

9. ADJOURNMENT

2024-008RC

Moved by: Deborah Comrie

Seconded by: Carol McClellan

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this Meeting be adjourned until the next regular meeting on March 28, 2024 at 7:00 p.m. or at the call of the chair.



Tanya Fraser, Chair



Deborah Comrie, Secretary

ACCOUNTS PAYABLE

**Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00023 to 2024-00032**

Date Printed
04/04/2024 1:12 PM

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
37232	03/13/2024	CASH			
March 2 2024		16-794 - Recreation - Thrift Sho	Thrift Shop Cash Float	75.00	75.00
37233	03/13/2024	Minister of Finance-Policing			
3022022406431		16-274 - Policing Levy	January OPP	34,007.00	34,007.00
3006022408451		16-274 - Policing Levy	OPP Credit	-395.00	-395.00
			Payment Total:		33,612.00
37234	03/13/2024	Municipal Finance Officers'			
2024 Member		16-103 - Admin - Membership/S	2024 Membership	339.00	339.00
37235	03/13/2024	Millers Eavestrough and Doors			
10442		16-334 - Garage - Building Main	Repairs Balsam Rd	822.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	90.88	
		99-999-1 - HST (Statistical) Non	HST Tax Code	105.11 NL	913.61
37236	03/13/2024	RTP Mechanical Limited			
10087		16-806 - Library - Building Maint	Service Feb 24 2024	454.87	
		11-210-2 - A/R HST Receivable	HST Tax Code	50.24	
		99-999-1 - HST (Statistical) Non	HST Tax Code	58.11 NL	505.11
37237	03/13/2024	SCM IPG LP, IN TRUST			
March 2024	Accrual	11-223 - Due to Due (from) Libr	Deductible	10,000.00	10,000.00
37238	03/13/2024	Mac Lang (Sundridge) Limited			
CCCS203599		16-407-1 - 2022 1 Ton- Mainten	Repairs	1,119.78	
		11-210-2 - A/R HST Receivable	HST Tax Code	123.68	
		99-999-1 - HST (Statistical) Non	HST Tax Code	143.05 NL	1,243.46
37239	03/25/2024	Carrier Emergency Vehicles			
03252024		19-208 - Fire Pumper Truck	Battleshield Pumper Truck	721,946.90	
		11-210-2 - A/R HST Receivable	HST Tax Code	79,741.77	
		99-999-1 - HST (Statistical) Non	HST Tax Code	92,229.67 NL	801,688.67
37240	04/02/2024	Bell Canada - Public Access			
173121		16-787 - Recreation - Public Pay	Pay Telephone	50.88	
		11-210-2 - A/R HST Receivable	HST Tax Code	5.62	
		99-999-1 - HST (Statistical) Non	HST Tax Code	6.50 NL	56.50
37241	04/02/2024	Bell Mobility			
march 2024		16-212 - Fire - Radio Tower & A	Fire Tower	119.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.23	
		99-999-1 - HST (Statistical) Non	HST Tax Code	15.30 NL	133.00
37242	04/02/2024	Ben Prichard Professional Corp			
4580	Accrual	16-843 - Planning & Developme	File 1000-3252	372.13	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.10	
		99-999-1 - HST (Statistical) Non	HST Tax Code	47.54 NL	413.23
37243	04/02/2024	Bourgeois Ford North Inc.			
514637		16-250 - Station 1 - Truck #10	Cover-Wheel	67.15	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.42	
		99-999-1 - HST (Statistical) Non	HST Tax Code	8.58 NL	74.57
37244	04/02/2024	Minister of Finance-Policing			
3019032411251		16-274 - Policing Levy	February OPP	34,007.00	34,007.00

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00023 to 2024-00032

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
3027092313431		16-274 - Policing Levy	Credit OPP	-1,206.00	-1,206.00
3005122315572		16-274 - Policing Levy	Credit OPP	-328.00	-328.00
3006032407532		16-277 - Emergency Measures	Credit OPP	-295.56	-295.56
			Payment Total:		32,177.44
37245	04/02/2024	Northern Upfitters Inc.			
12981		16-407-1 - 2022 1 Ton- Mainten	Plow Repairs	725.67	
		11-210-2 - A/R HST Receivable	HST Tax Code	80.16	
		99-999-1 - HST (Statistical) Non	HST Tax Code	92.71	NL 805.83
12932		16-407-1 - 2022 1 Ton- Mainten	Labour on Repairs	797.26	
		11-210-2 - A/R HST Receivable	HST Tax Code	88.06	
		99-999-1 - HST (Statistical) Non	HST Tax Code	101.85	NL 885.32
			Payment Total:		1,691.15
			Total Computer Cheque:		882,922.74

EFT

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
2086	03/19/2024	Air Automotive Tracking			
WS2403		16-310 - Roads-Supplies GPS M	March Wireless Payment	279.84	
		11-210-2 - A/R HST Receivable	HST Tax Code	30.91	
		99-999-1 - HST (Statistical) Non	HST Tax Code	35.75	NL 310.75
2087	03/19/2024	Adams Bros Construction Ltd			
169483		16-452 - York Landfill - Maintena	York St	101.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.24	
		99-999-1 - HST (Statistical) Non	HST Tax Code	13.00	NL 113.00
169404		16-459 - York Landfill - Bulk Wa	Empty & Return York and A	142.46	
		16-471 - Auld Landfill - Bulk Wa	Empty & Return York and A	183.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	35.97	
		99-999-1 - HST (Statistical) Non	HST Tax Code	41.60	NL 361.60
169459		16-473 - Auld Landfill - Maintena	Aulds Rd	101.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.24	
		99-999-1 - HST (Statistical) Non	HST Tax Code	13.00	NL 113.00
			Payment Total:		587.60
2088	03/19/2024	ADT Security Services Canada Inc.			
33619951		16-151 - Office - Building Mainte	Alarm Monitoring- Admin/Fi	366.34	
		11-210-2 - A/R HST Receivable	HST Tax Code	40.46	
		99-999-1 - HST (Statistical) Non	HST Tax Code	46.80	NL 406.80
2089	03/19/2024	AGO Industries Inc.			
1118723		16-222 - Fire - Bunker/Safety/Ur	Replacement ERT Suit	21.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.35	
		99-999-1 - HST (Statistical) Non	HST Tax Code	2.72	NL 23.64
2090	03/19/2024	All-Net.ca Inc.			
Annual 2024		16-161 - Web Site - Maintenanc	Annual Website System	6,314.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	697.43	
		99-999-1 - HST (Statistical) Non	HST Tax Code	806.65	NL 7,011.65
2091	03/19/2024	Bay Area Electrical Co Lt			
72588		16-811 - Nursing Station Expens	Pipes Rings	251.59	
		11-210-2 - A/R HST Receivable	HST Tax Code	27.79	
		99-999-1 - HST (Statistical) Non	HST Tax Code	32.14	NL 279.38

Municipality of Whitestone
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Batch: 2024-00023 to 2024-00032

EFT					
Payment #	Date	Vendor Name			
Invoice #	GL Account	GL Transaction Description	Detail Amount	Payment Amount	
2092	03/19/2024	Belvedere Heights			
Payment 1	16-628 - Belvedere Home - Ope	1st Installment 2024	43,350.00	43,350.00	
2093	03/19/2024	Canadian National Non Freight			
91729237	16-414 - Bunny Trail RR Crossir	Bunny Trail	403.50	403.50	
2094	03/19/2024	Canadian Union of Public			
Feb 2024	12-338 - CUPE-Union Dues	Feb 2024 Remittance	894.98	894.98	
2095	03/19/2024	Fisher's Regalia & Uniform			
54417	16-222 - Fire - Bunker/Safety/Ur	Fire Uniforms	260.10		
	11-210-2 - A/R HST Receivable	HST Tax Code	28.73		
	99-999-1 - HST (Statistical) Non	HST Tax Code	33.23 NL	288.83	
2096	03/19/2024	Fowler Construction Co Ltd			
75764	16-375 - Gravel-Summer Mainte	Material	4,093.06		
	11-210-2 - A/R HST Receivable	HST Tax Code	452.09		
	99-999-1 - HST (Statistical) Non	HST Tax Code	522.89 NL	4,545.15	
2097	03/19/2024	Glen Martin Limited			
398089	16-741 - Pavilion - Supplies	Paper Towel	96.56		
	11-210-2 - A/R HST Receivable	HST Tax Code	10.67		
	99-999-1 - HST (Statistical) Non	HST Tax Code	12.34 NL	107.23	
397440	16-741 - Pavilion - Supplies	Supplies	234.92		
	11-210-2 - A/R HST Receivable	HST Tax Code	25.95		
	99-999-1 - HST (Statistical) Non	HST Tax Code	30.01 NL	260.87	
397565	16-741 - Pavilion - Supplies	Supplies	90.30		
	11-210-2 - A/R HST Receivable	HST Tax Code	9.98		
	99-999-1 - HST (Statistical) Non	HST Tax Code	11.54 NL	100.28	
		Payment Total:		468.38	
2098	03/19/2024	Ideal Supply Company Ltd.			
2656228	16-404-3 - 2020 Freightliner Sn	Pin Assortment	16.27		
	11-210-2 - A/R HST Receivable	HST Tax Code	1.80		
	99-999-1 - HST (Statistical) Non	HST Tax Code	2.08 NL	18.07	
2714093	16-320 - Garage - Mtc/Supplies/	Volt Tester	55.96		
	11-210-2 - A/R HST Receivable	HST Tax Code	6.18		
	99-999-1 - HST (Statistical) Non	HST Tax Code	7.15 NL	62.14	
3224204	16-404-3 - 2020 Freightliner Sn	Glass Astro	48.51		
	11-210-2 - A/R HST Receivable	HST Tax Code	5.36		
	99-999-1 - HST (Statistical) Non	HST Tax Code	6.20 NL	53.87	
2789410	16-404-3 - 2020 Freightliner Sn	Terminal Cleaner	91.57		
	11-210-2 - A/R HST Receivable	HST Tax Code	10.12		
	99-999-1 - HST (Statistical) Non	HST Tax Code	11.70 NL	101.69	
2689873	16-404-3 - 2020 Freightliner Sn	Tune Up Grease	20.85		
	11-210-2 - A/R HST Receivable	HST Tax Code	2.30		
	99-999-1 - HST (Statistical) Non	HST Tax Code	2.66 NL	23.15	
		Payment Total:		258.92	
2099	03/19/2024	Janet Jackson			
Feb 13-15	16-798 - After School Program	Feb 13 to 15	115.70	115.70	
Feb 19 2024	16-222 - Fire - Bunker/Safety/Ur	Medal Mounting Service	402.48		
	11-210-2 - A/R HST Receivable	HST Tax Code	44.46		
	99-999-1 - HST (Statistical) Non	HST Tax Code	51.42 NL	446.94	
		Payment Total:		562.64	
2100	03/19/2024	Kidd's Home Hardware			

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Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
2930059		16-811 - Nursing Station Expens	Furnace Filters	17.28	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.91	
		99-999-1 - HST (Statistical) Non	HST Tax Code	2.21	NL 19.19
2930246		16-703 - Dunchurch Hall - Bld M	Compound	13.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.46	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.69	NL 14.68
2930829		16-742 - Pavilion - Building Mtce	Paint	40.69	
		11-210-2 - A/R HST Receivable	HST Tax Code	4.50	
		99-999-1 - HST (Statistical) Non	HST Tax Code	5.20	NL 45.19
2930332		16-742 - Pavilion - Building Mtce	Paint & Rollers & Brushes	273.66	
		11-210-2 - A/R HST Receivable	HST Tax Code	30.23	
		99-999-1 - HST (Statistical) Non	HST Tax Code	34.96	NL 303.89
2931203		16-742 - Pavilion - Building Mtce	Paint Liners, Trays	32.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.59	
		99-999-1 - HST (Statistical) Non	HST Tax Code	4.15	NL 36.11
			Payment Total:		419.06
2101	03/19/2024	Local Authority Services Ltd.			
MGBP00000573		16-110 - Admin - Office Supplies	Desk Pad Calendar	13.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.46	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.69	NL 14.68
MGBP00000576		16-110 - Admin - Office Supplies	Paper	120.30	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.29	
		99-999-1 - HST (Statistical) Non	HST Tax Code	15.37	NL 133.59
			Payment Total:		148.27
2102	03/19/2024	Law N Mowers			
February 2024		16-275 - By-Law Enforcement	February 2024 By-Law	1,179.69	1,179.69
2103	03/19/2024	Magnetawan Building Centre Ltd			
101-135550		16-702 - Dunchurch Hall - Suppl	Fuel	81.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.98	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.39	NL 90.31
103-124808		16-702 - Dunchurch Hall - Suppl	Fuel Cooking Jellied	10.17	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.12	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.30	NL 11.29
			Payment Total:		101.60
2104	03/19/2024	McDougall Energy			
7050062		16-403 - 2015 Freightliner Tand	Diesel Clear	1,058.24	
		16-404-1 - 2017 Freightliner Sin	Diesel Clear	1,058.25	
		16-404-2 - 2020 Freightliner - Sr	Diesel Clear	1,058.25	
		16-423 - 2010 Grader - Fuel	Diesel Clear	1,058.23	
		11-210-2 - A/R HST Receivable	HST Tax Code	467.55	
		99-999-1 - HST (Statistical) Non	HST Tax Code	540.77	NL 4,700.52
2105	03/19/2024	Momentum Conferencing			
0162005		16-126 - Admin - Communicatio	Conference Calling	15.22	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.68	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.94	NL 16.90
2106	03/19/2024	Moore Propane Limited			
6022386		16-704 - Dunchurch Hall - Heati	Propane	362.68	
		11-210-2 - A/R HST Receivable	HST Tax Code	40.06	
		99-999-1 - HST (Statistical) Non	HST Tax Code	46.33	NL 402.74
158014502		16-479 - Auld Landfill - Heating	Propane	84.46	

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Payment #	Date	Vendor Name	EFT	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account				
		11-210-2 - A/R HST Receivable		HST Tax Code	9.33	
		99-999-1 - HST (Statistical) Non		HST Tax Code	10.79	NL 93.79
6022477		16-329 - Garage - Heating		Propane	415.22	
		11-210-2 - A/R HST Receivable		HST Tax Code	45.87	
		99-999-1 - HST (Statistical) Non		HST Tax Code	53.05	NL 461.09
				Payment Total:		957.62
2107	03/19/2024	North Bay Parry Sound District				
April 2024		16-549 - Health Unit Operating (April Payment	2,657.58	2,657.58
2108	03/19/2024	Magnetawan Truck and Trailer				
2286		16-404 - 2017 Freightliner Single		Repairs	556.71	
		11-210-2 - A/R HST Receivable		HST Tax Code	61.49	
		99-999-1 - HST (Statistical) Non		HST Tax Code	71.12	NL 618.20
2109	03/19/2024	My-Tech Information Technology				
Feb 2024		16-115 - Admin - Computer Sup		Tech Support	1,169.43	
		11-210-2 - A/R HST Receivable		HST Tax Code	129.17	
		99-999-1 - HST (Statistical) Non		HST Tax Code	149.40	NL 1,298.60
2110	03/19/2024	Near North Industrial Solution				
91333		16-404 - 2017 Freightliner Single		Plug and Cap Nut	32.79	
		11-210-2 - A/R HST Receivable		HST Tax Code	3.62	
		99-999-1 - HST (Statistical) Non		HST Tax Code	4.19	NL 36.41
2111	03/19/2024	Near North Laboratories Inc.				
100504		16-779 - Water Testing		Water Testing	43.96	
		11-210-2 - A/R HST Receivable		HST Tax Code	4.86	
		99-999-1 - HST (Statistical) Non		HST Tax Code	5.62	NL 48.82
2112	03/19/2024	OMERS				
Feb 2024		12-339 - OMERS		Feb 2024 Remittance	16,116.54	16,116.54
2113	03/19/2024	Parry Sound Auto Parts Co Ltd				
1-2975791		16-404-3 - 2020 Freightliner Sn		Supplies	17.67	
		11-210-2 - A/R HST Receivable		HST Tax Code	1.95	
		99-999-1 - HST (Statistical) Non		HST Tax Code	2.26	NL 19.62
2114	03/19/2024	Parry Sound Fuels				
844237		16-256 - Station 2 - Heating		Premium Furnace Oil	494.81	
		11-210-2 - A/R HST Receivable		HST Tax Code	54.65	
		99-999-1 - HST (Statistical) Non		HST Tax Code	63.21	NL 549.46
2115	03/19/2024	Waste Connections of Canada				
7113-000033974		16-448 - York Landfill - Recyclin		York Street	3,611.35	
		11-210-2 - A/R HST Receivable		HST Tax Code	398.88	
		99-999-1 - HST (Statistical) Non		HST Tax Code	461.35	NL 4,010.23
2116	03/19/2024	Ricoh Canada Inc.				
SCO94386814		16-113 - Admin - Office Equipme		Copier Charges	715.89	
		11-210-2 - A/R HST Receivable		HST Tax Code	79.08	
		99-999-1 - HST (Statistical) Non		HST Tax Code	91.46	NL 794.97
2117	03/19/2024	Sands Canada Inc.				
00720974		16-222 - Fire - Bunker/Safety/Ur		Supplies	77.82	
		16-210 - Fire - Miscellaneous		Supplies	47.32	
		11-210-2 - A/R HST Receivable		HST Tax Code	13.82	
		99-999-1 - HST (Statistical) Non		HST Tax Code	15.99	NL 138.96

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		EFT			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
2118	03/19/2024	Michael Skof, Prosecutor			
February 2024		16-120 - Admin - Legal Expense	Services & Expenses	63.60	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.03	
		99-999-1 - HST (Statistical) Non	HST Tax Code	8.13 NL	70.63
2119	03/19/2024	Metroland Media Group Ltd.			
7691944		16-108 - Admin - Advertising	Advertising	80.39	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.88	
		99-999-1 - HST (Statistical) Non	HST Tax Code	10.27 NL	89.27
2120	03/19/2024	Telizon Inc.			
0631912024021		16-109 - Admin - Telephone	Long Distance	7.12	
		16-237 - Station 1 - Telephone	Long Distance	2.86	
		16-803 - Library - Expenses	Long Distance	0.42	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.15	
		99-999-1 - HST (Statistical) Non	HST Tax Code	1.33 NL	11.55
2121	03/19/2024	Town of Parry Sound			
IVC22552		16-208 - Fire - Prevention/Educa	Fire Marshall Safety	655.70	655.70
2122	03/19/2024	Vianet			
March 2024		16-321 - Garage - High Speed Ir	Various locations	106.80	
		16-720 - Maple Is. Hall - Teleph	Various locations	106.80	
		16-457-1 - York Landfill - Interne	Various locations	160.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	41.35	
		99-999-1 - HST (Statistical) Non	HST Tax Code	47.82 NL	415.67
2123	03/28/2024	Deborah Comrie			
Feb 24 2024		16-790 - Recreation Cmttee-Pro	Family day supply /D&D sup	737.07	
		11-210-2 - A/R HST Receivable	HST Tax Code	81.41	
		99-999-1 - HST (Statistical) Non	HST Tax Code	94.16 NL	818.48
2124	03/28/2024	Conseil scolaire public du			
Q1 2024		18-974 - French Public School E	Q1 instlment 2024	740.14	740.14
2125	03/28/2024	Near North District School Brd			
Q1 2024		18-911 - English Public School E	School board Q1 2024 payr	252,124.22	252,124.22
2126	04/09/2024	Air Automotive Tracking			
WS204		16-310 - Roads-Supplies GPS N	Wireless & Hardware Swap	483.36	
		11-210-2 - A/R HST Receivable	HST Tax Code	53.39	
		99-999-1 - HST (Statistical) Non	HST Tax Code	61.75 NL	536.75
2127	04/09/2024	ABC Overhead Garage Doors			
24955		16-239 - Station 1 - Building Mtc	Preventative Maintenance	423.11	
		11-210-2 - A/R HST Receivable	HST Tax Code	46.73	
		99-999-1 - HST (Statistical) Non	HST Tax Code	54.05 NL	469.84
2128	04/09/2024	Adams Bros Construction Ltd			
169697		16-452 - York Landfill - Maintenc	Service Aulds & York	101.76	
		16-473 - Auld Landfill - Maintenc	Service Aulds & York	101.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	22.48	
		99-999-1 - HST (Statistical) Non	HST Tax Code	26.00 NL	226.00
2129	04/09/2024	ADT Security Services Canada Inc.			
33618737		16-316 - Garage - Miscellaneous	Alarm Monitoring Works Ga	329.09	
		11-210-2 - A/R HST Receivable	HST Tax Code	36.35	

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Invoice #		GL Account	GL Transaction Description	Detail Amount		Payment Amount
		99-999-1 - HST (Statistical) Non	HST Tax Code	42.04 NL		365.44
2130	04/09/2024	Azimuth Environmental Consult				
41795		16-456 - York Landfill - Monitorir	Landfill Monitoring	1,048.13		
		11-210-2 - A/R HST Receivable	HST Tax Code	115.77		
		99-999-1 - HST (Statistical) Non	HST Tax Code	133.90 NL		1,163.90
2131	04/09/2024	Brandt Sudbury				
52 7228948		16-344 - Roads-Street Sweepin	Parts	2,849.29		
		11-210-2 - A/R HST Receivable	HST Tax Code	314.71		
		99-999-1 - HST (Statistical) Non	HST Tax Code	364.00 NL		3,164.00
52 7228264		16-421 - 2010 Grader - Mainten	Parts	703.11		
		11-210-2 - A/R HST Receivable	HST Tax Code	77.66		
		99-999-1 - HST (Statistical) Non	HST Tax Code	89.82 NL		780.77
52 7228247		16-421 - 2010 Grader - Mainten	Parts	728.55		
		11-210-2 - A/R HST Receivable	HST Tax Code	80.47		
		99-999-1 - HST (Statistical) Non	HST Tax Code	93.07 NL		809.02
				Payment Total:		4,753.79
2132	04/09/2024	Craig's Welding & Fabrication				
2196		16-344 - Roads-Street Sweepin	Labour & Repair	797.55		
		11-210-2 - A/R HST Receivable	HST Tax Code	88.09		
		99-999-1 - HST (Statistical) Non	HST Tax Code	101.89 NL		885.64
2133	04/09/2024	Duck Rock Resort				
083101		16-234 - Station 1 - Fuel & Oil	Regular Fuel	66.64		
		16-279 - Building Dept Truck - F	Regular Fuel	45.03		
		16-408-1 - 2022 1 tTone Fule	Regular Fuel	619.59		
		16-394-2 - 2018 Dodge Ram 20	Regular Fuel	211.62		
		16-776 - 2016 Facilities Truck - I	Regular Fuel	249.46		
		11-210-2 - A/R HST Receivable	HST Tax Code	131.70		
		99-999-1 - HST (Statistical) Non	HST Tax Code	152.32 NL		1,324.04
073756		16-408-1 - 2022 1 tTone Fule	Regular Fuel	646.58		
		16-394-2 - 2018 Dodge Ram 20	Regular Fuel	355.72		
		16-776 - 2016 Facilities Truck - I	Regular Fuel	290.71		
		11-210-2 - A/R HST Receivable	HST Tax Code	142.81		
		99-999-1 - HST (Statistical) Non	HST Tax Code	165.18 NL		1,435.82
083102		16-446 - York Landfill - Supplies	Premium Fuel	53.61		
		11-210-2 - A/R HST Receivable	HST Tax Code	5.92		
		99-999-1 - HST (Statistical) Non	HST Tax Code	6.85 NL		59.53
083104		16-408-1 - 2022 1 tTone Fule	Regular Fuel	95.46		
		16-394-2 - 2018 Dodge Ram 20	Regular Fuel	85.55		
		16-776 - 2016 Facilities Truck - I	Regular Fuel	76.09		
		11-210-2 - A/R HST Receivable	HST Tax Code	28.40		
		99-999-1 - HST (Statistical) Non	HST Tax Code	32.85 NL		285.50
				Payment Total:		3,104.89
2134	04/09/2024	District of Parry Sound.Social Service				
2024 Levy		16-618 - Dist. Soc. Services (DS	2024 Levy	71,217.38		71,217.38
2135	04/09/2024	Freightliner North Bay				
INV09778		16-404 - 2017 Freightliner Singl	Air Tank	416.50		
		11-210-2 - A/R HST Receivable	HST Tax Code	46.01		
		99-999-1 - HST (Statistical) Non	HST Tax Code	53.21 NL		462.51
2136	04/09/2024	Glen Martin Limited				

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Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
398679		16-153 - Office - Janitorial Suppl	Supplies	22.19	
		11-210-2 - A/R HST Receivable	HST Tax Code	2.46	
		99-999-1 - HST (Statistical) Non	HST Tax Code	2.84	NL 24.65
2137	04/09/2024	Griffith Bros. Service Centre			
82492		16-242 - Station 1 - Rescue #1 I	Firestone Transforce	761.89	
		11-210-2 - A/R HST Receivable	HST Tax Code	84.15	
		99-999-1 - HST (Statistical) Non	HST Tax Code	97.33	NL 846.04
82456		16-344 - Roads-Street Sweepin	Trailer Tire	172.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	19.06	
		99-999-1 - HST (Statistical) Non	HST Tax Code	22.04	NL 191.60
			Payment Total:		1,037.64
2138	04/09/2024	Michelle Hendry			
March 4 2024		16-110 - Admin - Office Supplies	Coffee	35.98	35.98
2139	04/09/2024	Ideal Supply Company Ltd.			
3738430		16-409 - 2007 International-Mair	John Deere Yellow	240.56	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.57	
		99-999-1 - HST (Statistical) Non	HST Tax Code	30.73	NL 267.13
2140	04/09/2024	Janet Jackson			
Feb 20 & 21		16-798 - After School Program	After School	115.70	115.70
Feb 27 to 29		16-798 - After School Program	After School	57.85	57.85
March 6-8		16-798 - After School Program	After School	115.70	115.70
March 19 to 21		16-798 - After School Program	After School	57.85	57.85
			Payment Total:		347.10
2141	04/09/2024	McDougall Energy			
7072425		16-404-1 - 2017 Freightliner Sin	Diesel Clear	617.71	
		16-404-2 - 2020 Freightliner - Sr	Diesel Clear	617.72	
		16-403 - 2015 Freightliner Tand	Diesel Clear	617.71	
		16-423 - 2010 Grader - Fuel	Diesel Clear	617.73	
		11-210-2 - A/R HST Receivable	HST Tax Code	272.92	
		99-999-1 - HST (Statistical) Non	HST Tax Code	315.66	NL 2,743.79
2142	04/09/2024	Moore Propane Limited			
19005709		16-741-1 - Pavilion-Heating	Propane	91.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	10.14	
		99-999-1 - HST (Statistical) Non	HST Tax Code	11.73	NL 101.97
19005710		16-150 - Office - Heating/Hydro	Propane	605.83	
		11-210-2 - A/R HST Receivable	HST Tax Code	66.92	
		99-999-1 - HST (Statistical) Non	HST Tax Code	77.40	NL 672.75
			Payment Total:		774.72
2143	04/09/2024	Magnetawan Truck and Trailer			
2334		16-402 - 2015 Freightliner Tand	Service & Parts	2,728.80	
		11-210-2 - A/R HST Receivable	HST Tax Code	301.41	
		99-999-1 - HST (Statistical) Non	HST Tax Code	348.61	NL 3,030.21
2144	04/09/2024	Near North Industrial Solution			
91611		16-404 - 2017 Freightliner Singl	Plugs	7.29	
		11-210-2 - A/R HST Receivable	HST Tax Code	0.80	
		99-999-1 - HST (Statistical) Non	HST Tax Code	0.93	NL 8.09
2145	04/09/2024	Patricia Xerri			
5		16-092 - Council - Miscellaneous	Luncheon	144.00	144.00
6		16-092 - Council - Miscellaneous	Luncheon	144.00	144.00

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Invoice #	GL Account				
7	16-092 - Council - Miscellaneous	Luncheon		144.00	144.00
				Payment Total:	432.00
2146	04/09/2024	Metroland Media Group Ltd.			
7692687	16-108 - Admin - Advertising	RFQ Advertising		80.39	
	11-210-2 - A/R HST Receivable	HST Tax Code		8.88	
	99-999-1 - HST (Statistical) Non	HST Tax Code		10.27	NL 89.27
7693383	16-108 - Admin - Advertising	Advertising Council Notice		80.39	
	11-210-2 - A/R HST Receivable	HST Tax Code		8.88	
	99-999-1 - HST (Statistical) Non	HST Tax Code		10.27	NL 89.27
7694034	16-108 - Admin - Advertising	Advertising Employment & (232.01	
	11-210-2 - A/R HST Receivable	HST Tax Code		25.63	
	99-999-1 - HST (Statistical) Non	HST Tax Code		29.64	NL 257.64
				Payment Total:	436.18
2147	04/09/2024	Trans Canada Safety Star Life			
51205	16-210 - Fire - Miscellaneous	Inspection Tags		119.06	
	11-210-2 - A/R HST Receivable	HST Tax Code		13.15	
	99-999-1 - HST (Statistical) Non	HST Tax Code		15.21	NL 132.21
2148	04/09/2024	TXM Motorsports Inc.			
IN79	16-452 - York Landfill - Maintena	Parts		140.73	
	11-210-2 - A/R HST Receivable	HST Tax Code		15.55	
	99-999-1 - HST (Statistical) Non	HST Tax Code		17.98	NL 156.28
2149	04/09/2024	Xplore (Aulds)			
INV51398431	16-479-1 - Aulds Landfill - Intern	Internet Aulds		83.03	
	11-210-2 - A/R HST Receivable	HST Tax Code		9.17	
	99-999-1 - HST (Statistical) Non	HST Tax Code		10.61	NL 92.20
2150	04/09/2024	XPLORE (Fire)			
INV51403020	16-262 - Station 2 - Internet	Internet Fire		127.70	
	11-210-2 - A/R HST Receivable	HST Tax Code		14.11	
	99-999-1 - HST (Statistical) Non	HST Tax Code		16.32	NL 141.81
				Total EFT:	440,977.06

OTHER

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #	GL Account				
1	04/02/2024	Municipality Of McDougall			
25134	16-459 - York Landfill - Bulk Wa:	Household Waste		782.27	
	16-471 - Auld Landfill - Bulk Wa:	Household Waste		752.13	1,534.40
2	04/02/2024	Reliance Home Comfort			
200001812349	16-731-1 - 2125 HWY 124 - Buil	2125 HWY 124		230.47	
	11-210-2 - A/R HST Receivable	HST Tax Code		25.45	
	99-999-1 - HST (Statistical) Non	HST Tax Code		29.44	NL 255.92
				Total Other:	1,790.32
				Total AP:	1,325,690.12

Municipality of Whitestone
List of Accounts for Approval
Batch: 2024-00023 to 2024-00032

Report prepared for Council April 4, 2024



Maneesh Kulal , Treasurer

STAFF REPORTS



21 Church Street
 Dunchurch, Ontario P0A 1G0
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 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Maneesh Kulal, Treasurer
Date: April 16, 2024
Re: Council Remuneration updated

The purpose of the remuneration report is transparency and to consider the principles of disclosure for the public (in general) in regard to how taxpayer money is used to support Council.

Each municipality does this is slightly differently (some very detailed and others less so) and there is generally no right or wrong. The decision on what to report (within certain parameters) is the responsibility of the Treasurer.

The Council remuneration report from the Regular Council meeting of March 19, 2024 has been updated as follows (See ATTACHMENT A):

Health Spending Account has been separated into two parts:

- amount claimed and paid to Member of Council and
- associated administration fees/taxes

Parry Sound Area Planning Board remuneration is separated into two parts:

- 2023 earnings paid in 2023 and
- 2023 earnings paid in 2024

ATTACHMENT A: 2023 Council Remuneration updated

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9.1 Attachment A

Council							
Name	Remuneration	Electronic Device Allowance Expense (\$1,300 permitted)	Health Spending Account Claim Paid (\$2,500 permitted)	Health Spending Account Admin Fee/Insurance premium tax/PST	Cell Phone Expense	Other Expenses	Total
Mayor Comrie	\$30,209.64	\$1,300.00	\$1,017.99	\$205.64	\$532.20	\$1,637.24	\$34,902.71
Other expenses: attendance at the ROMA Conference, DPSMA meeting and the FONOM Conference. Mileage							
Councillor Lamb	\$20,179.20	\$1,300.00	\$2,500.00	\$463.49	\$0.00	\$158.80	\$24,601.49
Other expenses: attendance at the DPSMA meeting. Mileage							
Councillor Woods	\$20,179.20	\$1,300.00	\$182.41	\$36.88	\$0.00	\$253.52	\$21,952.01
Other expenses: attendance at the DPSMA meeting and FONOM Conference							
Councillor Nash	\$20,179.20	\$1,300.00	\$2,471.70	\$499.27	\$0.00	\$50.00	\$24,500.17
Other expense: registration for the DPSMA meeting							
Councillor Bray	\$20,179.20	\$0.00	\$338.47	\$68.36	\$0.00	\$1,949.12	\$22,535.15
Other expenses: attendance at the ROMA Conference, DPSMA meeting, FONOM Conference and AMO Councillor training. Mileage							
Parry Sound Area Planning Board (PSAPB)							
Name	2023 earnings paid in the year 2023	2023 earnings paid in the year 2024				Expenses	Total earnings for the year 2023
Councillor Nash	\$780.00	\$390.00				\$0.00	\$1,170.00
Councillor Lamb	\$960.00	\$480.00				\$0.00	\$1,440.00
Note: The Parry Sound Area Planning pays members of the Planning Board as follows: Municipality of Whitestone: Members paid directly (and issued a T4 at year end)							
District of Parry Sound Social Service Administration Board (DSSAB)							
Name	Remuneration					Expenses	Total
Councillor Bray	\$1,230.00					\$0.00	\$1,230.00
Note: DSSAB pays the two Area 3 representatives as follows: Municipality of Whitestone: Member paid directly (and issued a T4 at year end) Municipality of McDougall: Payment is received by the Municipality as revenue							



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Finance

Agenda Date: April 16, 2024

Report No: FIN-2024-06

Subject:

Contract Award, Request for Proposal (RFP) 2024-02, Asset Management Plan (phase 2)

Recommendation:

THAT the Council of the Municipality of Whitestone receive Report FIN-2024-06 (Contract Award, Request for Proposal (RFP) 2024-02, Asset Management Plan (phase 2) for information; and

THAT the Council of the Municipality of Whitestone hereby awards the contract for the Asset Management Plan Phase 2 to PSD Citywide.

Analysis:

The project scope is to update the current 2021 Asset Management Plan (which includes Core Assets and Fleet) as per Asset Management Planning for Municipal Infrastructure Regulation, O. Reg. 588/17

Phase-in schedule

- a) Approved asset management plan for all municipal infrastructure assets that identifies current levels of service and the cost of maintaining those levels of service. (July 1, 2024)
- b) Approved asset management plan for all municipal infrastructure assets that builds upon the requirements set out in 2024. This includes an identification of proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund these activities. (July 1, 2025).

RFP 2024-02 was issued on February 2, 2024, to five (5) known companies who provide Asset Management Plan development services.

Results:

Three (3) proposals were received:

	Part 1 (2024) excluding HST	Part 2 (2025) excluding HST	Total excluding HST
PSD Citywide	\$28,500	\$15,000	\$43,000
Greer Galloway	\$37,615	\$18,155	\$55,770
Infra level Inc.	\$24,500	\$ 6,500	\$31,000

Financial Considerations:

The 2024 capital budget allows \$30,000, and the remaining \$15,000 will be budgeted for 2025.

Next Steps:

Staff recommends accepting the bid from PSD Citywide due to their extensive experience in the Ontario municipal sector.

PSD City Wide works with 321 out of 444 municipalities in Ontario. Some neighbouring municipalities that have completed AMP projects with PSD Citywide include the Town of Parry Sound, Municipality of McDougall, Municipality of Magnetawan, Municipality of Callander, Municipality of Powassan, Township of Machar, Township of McMurrich/Monteith, Township of the Archipelago, Village of Burks Falls, and Village of South River.

When references were checked for PSD Citywide, the information provided indicated that they completed projects on time, with professionalism, and to a satisfactory standard. The references spoke highly of their efficiency, reliability, and quality of work.

Timelines and Milestones:

The first phase will be completed by December 31, 2024, and the second phase will be completed by July 1st, 2025. Many municipalities are experiencing significant issues with completion timelines, however PSD Citywide has committed to its timeline for completing the project.

The lowest cost proposal received from Infra-Level Inc. was reviewed. Upon reference check, it was found that this company has not completed any Asset Management Projects to date. Without a credible source to assess the company's work and performance, Whitestone would be at risk by awarding this project to Infra-Level Inc.

Link to Strategic Plan:

- 2. Fiscal Responsibility and Accountability

Respectfully submitted by:

Maneesh Kulal
Treasurer / Tax Collector

Reviewed by:

Michelle Hendry
CAO/Clerk



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Roads

Agenda Date: April 16, 2024

Report No: PW-2024-04

Subject:

Tender Award for the Three-Year Roadside Brushing Contract

Recommendation:

THAT the Council the Municipality of Whitestone does hereby receive Report PW-2024-04 (Tender Award for the three-year Roadside Brushing Contract) for information; and

THAT the Council of the Municipality of Whitestone hereby provide prebudget approval and awards a three-year, Roadside Brushing contract for to TMI-Roadside Brushing in the amount of \$35,500 plus HST as follows:

2024 - \$13,108.00

2025 - \$13,370.16

2026 - \$13,636.84

Background:

RFQ (Request for Quotation) 2024-06 for Road Side Brush Cutting, was released on February 02, 2024 with a closing date of March 05, 2024 at 12:00 pm.

The RFQ was advertised on the Municipal website, and placed with the Parry Sound North Star online newspaper February 02, 2024.

Three (3) potential bidders received tenders for this project.

Analysis:

Tenders were opened publicly opened on February 29, 2024 at 12:30 pm and the following bids were received:

	BIDDER	TOTAL BID AMOUNT (excluding HST)
1	TMI Roadside Brushing	\$35,500
2	Yard Boys Ltd.	\$43,200

The quotations were checked for mathematical errors and conformity to the RFQ requirements. No errors or omissions were noted during this analysis. The quotation from TMI Roadside Brushing, is compliant and recommended for award. TMI Roadside Brushing has satisfactorily completed roadside brushing for the Municipality in previous years

There is an option to extend for one year at the end of the contract if both parties agree to an increase of CPI for the additional year.

Financial Considerations:

The 2024 *draft* budget allows for an expenditure of:

Year	Hourly Rate plus HST	Estimated Hours	Price Including HST
2024	\$145.00	80	\$13,108.00
2025	\$147.90	80	\$13,370.16
2026	\$150.85	80	\$13,636.84

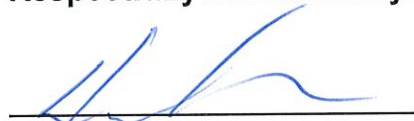
2024 *Draft* Budget: \$14,500

The quotation specification allows for quantities to be adjusted by 20% +/- with no change in unit pricing. This is important as to complete brushing on a road may require some additional hours; it is appropriate to not want to stop brushing mid-way on a road when the 80 hours are reached. Rather, continue with the work if a modest number of hours is required to complete a road.

Link to Strategic Plan:

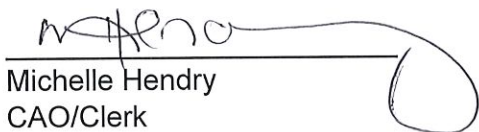
- 5. Maintenance of our Infrastructure

Respectfully submitted by:



Dave Creasor
Manager of Public Works

Reviewed by:



Michelle Hendry
CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Public Works

Agenda Date: April 16, 2024

Report No: PW-2024-05

Subject: Boat Launch Improvements and Expenditures, 2024

Recommendation:

THAT the Council of the Municipality of Whitestone does hereby receive Report PW-2024-05 (Boat Launch Improvements and Expenditures, 2024) for information.

Background:

In response to Council's request during the budget meeting on Tuesday, March 5, 2024, the following is an update on the proposed Boat Launch Improvements for 2024. This update includes a comprehensive overview of proposed enhancements and maintenance priorities for boat launches and lake access facilities for the upcoming budget year.

Highlighted are key findings from site inspections and outlined proposed projects to address these needs. Provided cost estimates and timelines for each proposed improvement, ensuring transparency and accountability in our budget planning process.

Analysis:

Overview

In the Municipality of Whitestone, our boat launches and lake access facilities are invaluable assets for both residents and visitors alike. These facilities provide essential access to our beautiful lakes and enhance the overall recreational experience in our community. Over the past four years, the Public Works Department has prioritized improvements and maintenance of these facilities as part of our annual public works activities. We recognize the importance of ensuring these areas are well-maintained and accessible to all, and we remain committed to enhancing them for the enjoyment of everyone who visits our lakeshores.

New for 2024:

Snake Lake Boat Launch: A Land Use Permit is being obtained for this boat launch.

Maintenance and Improvement Expenditures

For 2024, the focus remains on meeting the evolving needs of the community and enhancing the functionality of our boat launches and lake access facilities. To determine the necessary upgrades and improvements, inspections were conducted of each site, assessing the condition of the launch, any associated structures, parking areas, and access roads. We took into account the usage patterns of these facilities, as well as feedback from the public regarding requested services or enhancements.

Our decision-making process also involved careful consideration of budgetary constraints and guidance from the Council. We aimed to prioritize projects that would maximize the benefits for residents and visitors while aligning with our financial resources and strategic priorities. By incorporating all these factors into our planning, we strive to ensure that our boat launches and lake access facilities continue to meet the needs of our community and remain valuable assets for years to come.

Descriptions for work in Table 1 includes:

- Grading:
 - Prioritizing grading activities to ensure proper drainage and surface stability at the boat launch sites, enhancing accessibility and usability for all users.
- Roadside Mowing:
 - Continue regular roadside mowing schedules to maintain clear visibility and safety along access roads leading to the boat launches.
- String Trimming:
 - Ongoing string trimming along the perimeter of the boat launches to manage vegetation growth and maintain a tidy appearance.
- Enhance Gravel Accessible Ramp to Concrete Landing:
 - Enhancing accessibility by installing a gravel ramp leading to the concrete landing area, facilitating ease of use for individuals with mobility challenges.
- Install Raised Curb on Dock:
 - Installing raised curb at least 50 mm high on any side of the dock to improve safety for wheel chairs
- Install Accessible Transition from Landing to First Dock:
 - Implementing an accessible transition pathway from the landing to the first dock, ensuring inclusive access for all users.
- Repair to Broken Dock Boards:
 - Conducting necessary repairs to broken dock boards to maintain structural integrity and safety for users.
- Welding Repair Aluminum on Dock:
 - Performing welding repairs on aluminum components of the dock to address any structural issues and prolong the lifespan of the infrastructure.
- Remove Old Signage / Install new signage:
 - Removing outdated or redundant signage to declutter the area and improve visual aesthetics.
 - Install new signage where needed

				dock edge, replace dock hardware as required. Repair wood landing beside concrete landing.	
	WahWashKesh Annual Log Boom and Dock Removal and Installation			Annual removal and installation of log boom Annual removal and installation of docks at Bennett's Bay Landing and Indian Narrows Landing	\$2,000
6.	Labrash Lake boat launch – LaBrash Lake	3 loads of gravel	Accessible Parking Sign (1) Boat Launch Area	-Grading -Road side mowing -String Trimming	\$900
7.	Bolger Lake boat launch, Bolger Lake	None	-No camping sign -Accessible Parking Sign (2) Boat Launch Area	Official Plan Reference 17.01.2 "Municipality has no liability or responsibility for this facility"	\$300
8.	Farley's Road boat launch	None	None	-Grading -Road side mowing -String Trimming	\$0
9.	Church Street boat launch – Whitestone Lake	None	None	-Vertical dock bumpers replaced as required -Install raised curb on one dock edge	\$1,000
10.	Snakeskin Boat Launch- Snakeskin Lake	6 Loads of gravel	-No Camping in Parking Area or Boat Launch Area Accessible Parking Sign (1) Boat Launch Area	-Grading -String Trimming - Tree Removal	\$2,100
ESTIMATED EXPENDITURES					\$17,000

Financial Considerations:

Account	Budget Reference	Name	Proposed Budget
16-399	Capital (Parkland Reserve)	Boat Launches	\$ 17,000

Link to Strategic Plan:

5. Maintenance of our Infrastructure:

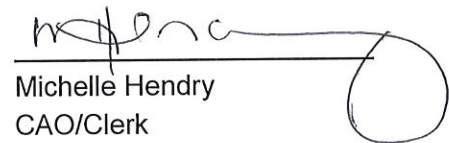
To maintain and preserve the Municipality's infrastructure to established standards within our financial capability

Respectfully submitted by:



David Creasor
Manager of Public Works

Reviewed by:



Michelle Hendry
CAO/Clerk



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 Fax: 705-389-1855

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E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council

From: Dave Creasor, Manager of Public Works

Date: April 16, 2024

Re: Update on proposed Dunchurch Sidewalk extension, Highway 124, Marina Drive to Moore Drive

Overview:

The purpose of this Memo is to provide an update to Council in respect of the costs and options for the proposed sidewalk extension in Dunchurch along Hwy 124, from Marina Drive to Moore Drive. This project aims to enhance pedestrian safety and accessibility in the community by extending the sidewalk infrastructure along this key thoroughfare.

Background:

An email was received on March 18, 2021, requesting consideration for the upcoming Whitestone 2021 Capital Budget. This email has been attached **Attachment A**.

At the March 29, 2021 Special Council meeting, **Resolution No. 2021-113**, approving funding for engineering and design (**Attachment B**).

Staff also applied for funding for this project through the Active Transportation Fund. This was funding was approved (see below for further information). On December 12, 2023, **By-law No. 74-2023**, being a By-law to authorize entering into with His Majesty the King in Right of Canada, as represented by the Minister of Infrastructure and Communities in respect of the Active Transportation Fund and a contribution for the Dunchurch accessible sidewalk was passed by Council.

Two versions of a sidewalk along the east side of Highway 124 have been prepared, each addressing pedestrian safety and accessibility challenges in the area.

1. **Option 1: Concrete Sidewalk with Curbs and Catch Basins:**

- This option involves installing a concrete sidewalk with curbs and catch basins along the designated route, with an estimated cost of \$592,200. While it provides a durable and permanent pathway for pedestrians, it comes with significant expenses due to challenges such as crossing deep swamps and widening the existing rock cut.

2. Option 2: Widened Road Platform with Asphalt Walkway and Hatched Dividing Strip:

- Alternatively, this option proposes widening the road platform to accommodate a 1.5-metre-wide asphalt walkway, delineated by a hatched dividing strip. The estimated cost for this option is \$383,300. Although it offers a broader pathway, it also encounters challenges such as rock excavation and relocation of culverts, contributing to its higher cost.

Both versions require approval from the Ministry of Transportation (MTO), and a Building and Land Use Permit, with consideration that the MTO may not approve the lower-cost Version 1.

Staff have contacted MTO in respect of coordinating future Highway 124 reconstruction through Dunchurch with the proposed sidewalk reconstruction. No reconstruction is planned in the near future.

Funding

A grant has been secured through the Active Transportation Fund (ATF), with an approved contribution up to 60% of the total eligible expenditures, capped at \$132,000. The initial predesign estimate, completed in 2021, was \$220,000. The funding needs to be spent by 2025.

During discussions with the ATF administrator, concerns were raised regarding significant increases in our project costs. They realize this is a common problem across municipalities, impacting the feasibility of various projects.

As we navigate through the decision-making process, it's crucial to consider the funding constraints and potential challenges associated with project completion.

A decision of Council will be required during 2025 Budget discussions should Whitestone wish to proceed.

ATTACHMENT A:

From: Ed Cann
Sent: March 18, 2021 12:37 PM
To: 'michelle' <Hendry@whitestone.ca>
Cc: mayor.comrie@whitestone.ca; 'Beth Gorham-Matthews' <councillor.gorham-matthews@whitestone.ca>; councillor.lamb@whitestone.ca; councillor.mcewen@whitestone.ca; councillor.woods@whitestone.ca; 'Carol Cann'
Subject: Suggestion for 2021Whitestone Capital Budget

Dear Ms. Hendry CAO

I would like to see a paved sidewalk constructed on one or both sides of Highway 124 going west from the Community Center, extending to at least Duck Rock. There are existing paved sidewalks going east from the Community Center.

Cars and vehicles are parked on the shoulders of Highway 124, especially when there are functions taking place in the town, and this leaves pedestrians with no choice but to walk on the highway which is very hazardous. We do have many retirees and seniors in our community and they should not have to walk on the highway.

Would you please add this suggestion to the agenda, under correspondence, for discussion by the Town Council at an upcoming Council Meeting?

Respectfully submitted

Ed & Carol Cann

Resolution No. 2021-113

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

- 9.1 Memo and presentation regarding *Draft* Operating and Capital Budget for the year 2021 – refinements from the March 15, 2021 meeting and ongoing discussion items

THAT the Council of the Municipality of Whitestone receives the Memo and Presentation regarding Draft Operating and Capital Budget for the year 2021 for information;

AND THAT the Council of the Municipality of Whitestone confirms the following additional budget items to the Capital program:

- Addition of \$80,000 to the operating budget for gravel resurfacing;
- Addition of \$6,000 for engineering, design and MTO approvals for sidewalk construction on Highway 124 in Dunchurch;
- Addition of \$20,000 to finalize design and engineering matters in respect of the Nurse Practitioner Led Clinic expansion project;

BY-LAWS



MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: April 16, 2024
Re: Next Generation 911 Agreement

Background

Bell 911 services requires all Municipalities to sign the new Next Generation 9-1-1 agreement as they are moving to a new network.

Both the NG 9-1-1 agreement and the E9-1-1 PERS (Public Emergency Reporting Service) Agreement, for which an authorizing By-law was approved in January 2023, will run in parallel until the PSAPs (Public Safety Answering Point) migrate to the NG9-1-1 network.

δ

ATTACHMENT A – NG911 Agreement

NEXT GENERATION 9-1-1 AUTHORITY SERVICE AGREEMENT

This Agreement is between

[INSERT 9-1-1 AUTHORITY NAME], a municipality, local service board, first nation, province or other authorized signing authority located at **[INSERT ADDRESS]** (the "**9-1-1 Authority**")

AND

BELL CANADA, a company incorporated under the laws of Canada, and located at 1 carrefour Alexander Graham Bell, Building A7, Verdun, Quebec H3E 3B3 ("**Bell**")

WHEREAS Next Generation 9-1-1 Service (as defined below) is a service that replaces Enhanced 9-1-1 ("**E9-1-1**") service and is based on Internet Protocol (IP) technologies and supports 9-1-1 Calls natively IP end-to-end;

AND WHEREAS the Canadian Radio-television and Telecommunications Commission ("**CRTC**") determined in Telecom Decision CRTC 2015-531 that Canada's NG9-1-1 system should use the National Emergency Number Association standard ("**NENA i3**") as the baseline reference architecture;

AND WHEREAS in June 2017, the CRTC rendered Telecom Regulatory Policy CRTC 2017-182, which, among other things, directed all Incumbent Local Exchange Carriers ("**ILEC**")s to establish Next Generation 9-1-1 networks by 9-1-1 network service providers;

AND WHEREAS Bell operates and manages a Next Generation 9-1-1 System serving the provinces where it is the ILEC and where requested by a Small Incumbent Local Exchange Carrier ("**SILEC**") to operate as the SILEC's NG9-1-1 network provider, including in the territory in which the 9-1-1 Authority operates.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in Schedule "A" (Definitions).

2. SCOPE OF AGREEMENT

- (a) **Agreement:** The 9-1-1 Authority requests and Bell will provide to the 9-1-1 Authority the Next Generation 9-1-1 services (the "**NG9-1-1 Service**") described below and in the schedules attached to, and forming part of, this agreement (each a "**Schedule**") in accordance with the terms and conditions of this agreement. Altogether, the Tariffs (as defined in Section 2(b)), the terms and conditions set out in this agreement, and the applicable Schedules form the "**Agreement**".
- (b) **Tariffed Services and CRTC Approval:** The NG9-1-1 Service is regulated by the CRTC and shall only be provided in compliance with the applicable tariffs including CRTC 7400, Bell Canada National Services Tariff Item 601 – Next Generation 9-1-1 (NG9-1-1) Service (together with all applicable decisions, directions and orders of the CRTC, are referred to herein as the "**Tariffs**"), and the Tariffs, which form part of this Agreement, shall prevail in the event of a conflict with the terms and conditions set out herein.
- (c) **Service Description:** The NG9-1-1 Service provides a managed, private, dedicated IP network referred to as the Emergency Services Internet Protocol network ("**ESInet**"). The ESInet provides the transport and interconnectivity for all i3-PSAPs within the Serving Area as well as Originating Service Provider networks supporting 9-1-1 Calls over IP-based networks and devices. For i3-PSAPs, the ESInet is delivered to the PSAP operations premise using Bell's IP VPN service to the PSAPs authorized by the 9-1-1 Authority. The NG9-1-1 Service also provides a series of applications and service interfaces known as NG9-1-1 Core Services ("**NGCS**") and may include other

third party applications from trusted entities as may be requested by the 9-1-1 Authority and agreed to by Bell. Bell provided NG9-1-1 Service features are described in the User-to-Network Interface (“UNI”) and in Schedule ‘B’ (NG9-1-1 Network Features). 9-1-1 Authority agrees that Bell is not responsible nor liable for damages arising from 9-1-1 Authority’s use of third party applications in conjunction with the NG9-1-1 Service.

- (i) In accordance with CRTC 7400, Bell Canada National Services Tariff Item 601, Bell agrees to:
 - A. Provide NG9-1-1 Service to the 9-1-1 Authority within the Serving Area;
 - B. Provide ESInet IP connection with redundant and, dependent upon availability, diverse facilities to PSAP locations designated by the 9-1-1 Authority and as listed in Schedule “C” (PSAP Designations & Locations);
 - C. Selectively route and enable selective transfer of 9-1-1 Calls to the Primary-PSAP, Secondary-PSAPs and Dispatch Agency according to policy routing rules crafted to the needs of the 9-1-1 Authority, including those described in PSAP Contingency Plans;
 - D. Transmit geodetic and/or civic location information, call back number of the 9-1-1 Caller and any additional available data elements as made available by the Originating Network Provider (“ONP”);
 - E. Receive, aggregate and maintain into a single dataset representative of Bell’s entire serving area, mapping and addressing information provided by the 9-1-1 Authority or to its designee;
 - F. Perform Quality Assurance and Quality Control (QA/QC) on the aggregated dataset and provide mapping and addressing discrepancy / errors reporting back to the 9-1-1 Authorities or to their designees;
 - G. Maintain a dedicated 24X7 9-1-1 Control Centre to support the NG9-1-1 Service;
 - H. Maintain a Basic 9-1-1 Final Routing Alternative involving a third-party call centre, such as those used for nomadic VoIP calls; and
 - I. Enable access to location information when provided by-reference by the ONP with the original NG9-1-1 call;
 - J. Enable access to the additional data repositories provided by trusted entities as defined by the CRTC.

- (ii) The 9-1-1 Authority agrees to:
 - A. Designate Primary PSAPs, Secondary PSAPs and Back-Up PSAPs to answer and dispatch 9-1-1 Calls in the Serving Area;
 - B. Where not otherwise defined by applicable provincial legislation and absent a provincial body that acts as a GIS data aggregator, create, maintain and update all boundaries, addressing and mapping information according to applicable standards (MSAG and GIS) and perform quality assurance and control on the data prior to submission. If a third party is to provide the GIS data on behalf of the 9-1-1 authority, such party shall be identified in Schedule “G”, and that 9-1-1 specific GIS data layers must be provided directly to Bell in a secure manner without transiting through any shared open platform;
 - C. Take responsibility for changes to the 9-1-1 call routing resulting from submitted GIS data.

- D. Ensure that all designated PSAPs are compliant with specifications and guidelines outlined in Schedule "D" (Specifications & Guidelines);
 - E. Ensure, all PSAPs in the Serving Area are compliant with the deployment criteria listed in Schedule "E" (Deployment Criteria);
 - F. Ensure all PSAPs in the Serving Area have secure 9-1-1 data and systems which security includes physical security, network security, cybersecurity and all other considerations within the PSAPs domains;
 - G. Ensure all PSAPs in the Serving Area have and maintain current contact information and make it available as per the NENA i3 standard;
 - H. Ensure the Primary PSAP accepts specific planned test calls from the public;
 - I. Ensure the Primary PSAP implements a call handling solution that includes a test call interface and automaton as described in NENA i3;
 - J. Resolve mapping and addressing discrepancies / errors reported to the GIS Authorities by Bell in a timely manner or as otherwise specified in the discrepancy report;
 - K. Provide supporting technical and operational documentation as listed in Schedule "D" (Specifications & Guidelines) on the Bell 9-1-1 Flex Portal; and
 - L. Ensure Bell is provided in writing the information listed in Schedule F where the 9-1-1 Authority is a Government Provincial PSAP and ensure such information is current at all times.
- (iii) The NG9-1-1 Authority acknowledges and agrees that NG9-1-1 Service resiliency, reliability and security depends upon the following:
- A. The type and capabilities of the Originating Service Provider and the technology from which 9-1-1 Calls originate;
 - B. The accuracy of the data provided by the various NG9-1-1 stakeholders including the 9-1-1 Authority, PSAP and Originating Service Providers and other trusted entities;
 - C. The use of encryption and appropriate security protocols as described in Schedule E of this Agreement and as may be further developed over time; and
 - D. The availability of entrance diversity configuration, and physical attributes including the distance between entry points and power diversity of the PSAP Location,
- and agrees that ensuring the foregoing elements are the best available will improve its experience with the NG9-1-1 Service.
- (iv) Bell and 9-1-1 Authority agree that the implementation of Next Generation 9-1-1 Service within the Serving Area shall be carried out pursuant to the User-to-Network Interface (UNI) Technical Specification Document and the requirements established by the CRTC, and the Parties agree to update this Agreement as the CRTC requirements evolve.
- (v) The NG9-1-1 Service allows for many new feature possibilities with regards to types of data that can be transmitted. The availability of these features may require upgrades to software and or hardware by the PSAP.

(vi) The NG9-1-1 Service will require security updates on an ongoing basis. To ensure the security of the NG9-1-1 Service, the NG9-1-1 Authority commits to ensure the PSAPs selected to serve its inhabitants, apply security updates (including any security patches) promptly. In the event of a PSAP failure to apply security updates Bell may, in its sole discretion, remove the PSAP from Bell's ESInet.

(vii) In the event a PSAP is removed from Bell's ESInet, 9-1-1 Calls destined for the PSAP will be rerouted in accordance with the PSAP's defined Policy Routing Rules.

(d) **Bell Providers:** Bell may perform its obligations under this Agreement through its affiliates (as defined in the *Canada Business Corporations Act*) (an "**Affiliate**"), agents, suppliers or subcontractors (the "**Bell Providers**"), but Bell shall not be relieved of its obligations by using the Bell Providers.

3. **FEES**

The Tariffs set out certain approved rates, fees, and charges and capital, development or installation costs (if any) (the "**Fees**") applicable to the NG9-1-1 Services. The 9-1-1 Authority shall pay Fees that are specified in the Tariffs. For services related to the NG9-1-1 Services but not specified in the Tariffs including those related to tertiary sites and third circuits the 9-1-1 Authority shall pay the fees as agreed to by the Parties. The 9-1-1 Authority shall also pay applicable commodity taxes, and similar taxes levied or assessed by any local and/or government authority, as well as surcharges for foreign taxes or those imposed by third-party providers, withholding tax, and interexchange carrier charges, if any (collectively, "**Taxes**"). The 9-1-1 Authority shall pay Fees and Taxes within 30 days of the invoice date. Fees and Taxes are subject to a late payment charge ("**Late Payment Charge**") at the rate specified in the invoice, which rate may vary from time to time, calculated from the invoice date, if Fees and Taxes are not paid within 30 days of the invoice date. For clarity, the NG9-1-1 Authority may pay all amounts referred to in this Section 3 via arrangements it may make with an applicable PSAP.

4. **TERM AND TERMINATION**

(a) **Term:** The term of this Agreement (the "**Initial Term**") will begin on the date it is signed by the 9-1-1 Authority (the "**Effective Date**") and it will expire or terminate after ten (10) years unless otherwise terminated under the terms of this Agreement.

(b) **Renewal Term(s):** If permitted under the relevant Tariffs, upon expiry of the Initial Term the Agreement shall be automatically renewed for successive periods of five (5) years each unless one party gives to the other at least six (6) months written notice of termination prior to the end of the initial term or any renewal period (in each case, a "**Renewal Term**"). The Initial Term and any Renewal Term(s) are collectively referred to as the "**Term**".

(c) **Termination or Suspension of a Service:** Bell may immediately suspend the entirety or a portion of the NG9-1-1 Service where Bell has reasonable cause to believe that the 9-1-1 Authority's traffic is compromised or otherwise poses a risk to the NG9-1-1 Service. For any reason other than the integrity of NG9-1-1 Service, the 9-1-1 Authority may terminate the NG9-1-1 Service, or Bell may terminate or suspend the NG9-1-1 Service, in accordance with the terms of the relevant Tariffs with six (6) months prior written notice.

5. **LIMITATION OF LIABILITY**

(a) Bell's liability for the performance of its obligations pursuant to this Agreement shall be subject to and governed by Bell's Tariffs.

(b) The 9-1-1 Authority and Bell shall, during the Term, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of same to the other party or, if either the 9-1-1 Authority or Bell is self-insured, provide to the other party evidence that is satisfactory to that party that the 9-1-1

Authority and/or Bell, as the case may be, is and will be, at all relevant times, in a position to face successfully its monetary obligations stemming from liability under this Agreement.

6. **CONFIDENTIAL INFORMATION**

- (a) “**Confidential Information**” means any data, documentation or other information of a proprietary or confidential nature of a party, or its Affiliates, or which is treated as confidential by a party or its Affiliates, whether or not identified as being confidential or proprietary, which is disclosed or made available to the other party in connection with the negotiation, preparation or performance of this Agreement. The design, installation, delivery or implementation of the Services, including pricing information, service levels and network design specifications shall constitute Confidential Information of Bell. Confidential Information excludes the 9-1-1 Authority’s name, address and listed telephone number and any data, documentation or other information which is (i) in the public domain, (ii) known to the receiving party prior to receipt thereof from the disclosing party, or (iii) available to the receiving party on a non-confidential basis from a source other than the disclosing party, if that source or its source is not in breach of any obligations of confidentiality to the disclosing party; or (iv) the receiving party can show to have been developed independently by the receiving party without using the Confidential Information of the disclosing party. The receiving party agrees to take such care to protect the confidentiality of the Confidential Information as would be taken by a reasonable party to protect its own Confidential Information from disclosure subject to the exceptions set out below.
- (b) Except as: (i) permitted or required by law, regulation or lawful request or to carry out its obligations; and (ii) required to receive or provide the Services under this Agreement, as applicable, the receiving party agrees not to use or disclose the Confidential Information without disclosing party’s prior written consent. For clarity, any information exchanged between Bell and the 9-1-1 Authority, their employees, servants, agents and/or co-contractors pertaining to the design, the development, the implementation, the operation and the maintenance of the NG9-1-1 Service is confidential, and shall be provided only to such persons who have a need to know for the purposes of this Agreement.
- (c) The 9-1-1 Authority consents to Bell disclosing 9-1-1 Authority information to the CRTC as required for the CRTC to approve any regulatory filings or CRTC requests for information related to the Services. Additionally, 9-1-1 information that is available with a 9-1-1 Call is provided on a confidential basis pursuant to CRTC 7400, Bell Canada National Services Tariff Item 601 as an exception to Item 10 Article 11 of the Bell Canada General Tariff and shall be used for the sole purpose of answering and dispatching 9-1-1 Calls
- (d) In the event that Bell is provided with access to the 9-1-1 Authority’s End Users’ information (“**End User Data**”), 9-1-1 Authority shall ensure that it has all the requisite consents for Bell to use such End User Data in the manner contemplated under this Agreement. The 9-1-1 Authority acknowledges and agrees that in the event that the 9-1-1 Authority provides Bell with access to End User Data where Bell is not required to have such access, Bell shall not be liable for any loss, unauthorized access to, or any other act or omission in relation to the End User Data.
- (e) The 9-1-1 Authority and Bell agree to abide by all applicable legislation with respect to the protection of privacy in effect from time to time.
- (f) The 9-1-1 Authority shall ensure their PSAPs comply with the terms of this Section 6. Bell shall only share Confidential Information pertaining to this Agreement with the PSAPs identified in Schedule “B” (PSAP Designations & Locations).

7. **FORCE MAJEURE**

- (a) If there is a default or delay in a party’s performance of its obligations under this Agreement (except for the obligation to make any payments under this Agreement), and the default or delay is caused by circumstances beyond the reasonable control of that party including fire, flood, earthquake, elements of nature, acts of God, epidemic, pandemic, explosion, power failure, third party caused damage to network infrastructure (e.g., a cable cut), war, terrorism, cyber terrorism/warfare, revolution, civil commotion, cyber terrorism/warfare, acts of public enemies, law, order, regulation, ordinance or requirement of any government or legal body having jurisdiction, or

labour unrest such as strikes, slowdowns, picketing or boycotts (each an “**Event of Force Majeure**”), then that party shall not be liable for that default or delay, and shall be excused from further performance of the affected obligations on a day-by-day basis, if that party uses commercially reasonable efforts to expeditiously remove the causes of such default or delay in its performance.

- (b) Bell and the 9-1-1 Authority agree that in the Event of a Force Majeure the parties will co-operate and make all reasonable efforts to provide a temporary replacement service until the NG9-1-1 Service is restored. The costs required to provide temporary replacement service shall be borne as between Bell and the 9-1-1 Authority in accordance with the Parties’ respective obligations as described in Sections 2(c)(i) & (ii) of this Agreement.

8. **GENERAL PROVISIONS**

- (a) **No Resale:** The 9-1-1 Authority shall not resell or remarket any Service for commercial purposes under the terms and conditions of this Agreement.
- (b) **Entire Agreement and Amendment:** This Agreement is the entire agreement between the 9-1-1 Authority and Bell with respect to the subject matter, and supersedes all prior agreements, understandings, commitments, undertakings, proposals, representations, negotiations and discussions on the subject matter, whether written or oral. There are no, and Bell shall not be liable for, conditions, agreements, representations, warranties or other provisions, express or implied (including through course of dealing), collateral or otherwise, relating to the subject matter of this Agreement, which induced either party to enter into this Agreement or on which either party places any reliance, other than those set forth in this Agreement. This Agreement shall not be amended other than by an instrument in writing signed by both parties and stating that the parties intend to amend this Agreement.
- (c) **Assignment:**
- (i) This Agreement shall bind and enure to the benefit of Bell and the 9-1-1 Authority and their respective successors and permitted assigns. Neither party may assign this Agreement in whole or in part, including any Schedule, without the prior written consent of the other party, not to be unreasonably withheld. However, without the other party’s consent, subject to Paragraph (ii) below, a party may assign all or part of its benefits, rights or obligations under this Agreement to an Affiliate or to an entity in connection with any transaction or series of transactions pursuant to which all or a substantial part of the assigning party’s business is assigned to or otherwise results in forming all or part of the business of such entity (including a present or future affiliate, whether by way of reorganization, consolidation, amalgamation, arrangement, merger, transfer, sale, change in control or otherwise, and, provided such entity, as assignee, agrees to be bound by this Agreement and assumes the obligations assigned under this Agreement pursuant to this Subsection, on and after the effective date of such assignment.
 - (ii) Bell’s prior written consent shall be required in the event of a proposed assignment by 9-1-1 Authority if, in Bell’s determination, the 9-1-1 Authority’s proposed assignee is deemed to be (A) not credit worthy; (B) a competitor of Bell; or (C) non-compliant with any eligibility criteria for the Services. Bell may also assign any receivable that arises under this Agreement, any right to receive payment related to that receivable and any interest in that receivable or right to receive payment.
- (d) **Governing Law:** This Agreement shall be governed by and interpreted according to the laws of Ontario unless the 9-1-1 Authority’s head office is situated in Quebec. If the 9-1-1 Authority’s head office is situated in Quebec, this Agreement shall be governed by and interpreted according to the laws of Quebec. The applicable governing law shall be determined as noted above without regard to any conflicts of law rules that might apply the laws of any other jurisdiction. The parties attorn to the exclusive jurisdiction of the courts of Toronto unless the 9-1-1 Authority’s head office is situated in Quebec, in which case the Parties attorn to the exclusive jurisdiction of the courts of Montreal in respect of all matters arising out of or in connection with this Agreement except CRTC regulatory matters. For CRTC regulatory matters the parties attorn to the exclusive jurisdiction of the federal courts or tribunals of Canada.
- (e) **Interpretation:** In this Agreement, the headings are for convenience of reference only and shall not affect its construction or interpretation. If there is any conflict between the terms of the main body of this Agreement and a

Tariff, if applicable to the Service in dispute, the terms of the applicable Tariff shall govern. If there is any conflict between the terms of the main body of this Agreement and the Schedules, the terms of the main body of the Agreement shall govern unless otherwise expressly provided in writing in a Schedule.

- (f) **Waivers:** No waiver of any provision of this Agreement shall bind a party unless consented to in writing by that party. No waiver of any provision of this Agreement shall be a waiver of any other provisions, nor shall any waiver be a continuing waiver, unless otherwise expressly provided in the waiver.
- (g) **Notice:** All notices and consents provided for shall be given in writing and delivered by personal delivery, prepaid first class registered or certified mail, by facsimile, by regular mail or e-mail. Notices delivered by facsimile shall be considered to have been received upon the sender obtaining a bona fide confirmation of such delivery. Notices delivered by e-mail shall include the following, and shall only be effective if the recipient provides by e-mail a confirmation of delivery and the date of acceptance of the delivery: (i) sender's name, address, telephone number, fax number and e-mail address; (ii) date and time of the transmission; and (iii) the name and telephone number of a person to contact in the event of transmission problems. Delivery of notices after 4:00 p.m. at the address being served constitutes delivery the following day. Notices delivered by regular mail shall be deemed received on the fifth day after the notice has been mailed. The address for notice shall be:

For the **9-1-1 Authority**,

_____ ; and

For **Bell**,

c/o 9-1-1 Service Team
930 d'Aiguillon, B320
Quebec, G1R 5M9

Email: signatures.911@bell.ca

With a copy to,

c/o Corporate Secretary
1 Carrefour Alexander Graham Bell, Building A, 4th Floor
Verdun, Québec H3E 3B3.

Facsimile: (514) 766-8161

The 9-1-1 Authority shall notify Bell of a change in its billing address and any change in its corporate name or any business or trade name used in connection with the Services.

- (h) **Severability:** If any provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal or unenforceable, the other provisions of this Agreement shall not be affected or impaired, and the offending provision shall automatically be modified to the least extent necessary in order to be valid, legal and enforceable.
- (i) **Survival:** The following Sections of this Agreement shall survive termination or expiration of this Agreement: Sections 3 (Fees), 4(c) (Termination or Suspension of a Service), 5 (Limitation of Liability), 6 (Confidential Information), and this Section 8 (General Provisions).
- (j) **Counterparts:** This Agreement may be signed in one or more counterparts (including through electronic signatures), each of which shall be considered an original and all of which, taken together, shall constitute one and the same instrument.

- (k) **Language:** The parties have requested that this Agreement and all correspondence and all documentation relating to this Agreement be written in the English language. Les parties aux présentes ont exigé que la présente entente, de même que toute la correspondance et la documentation relative à cette entente, soient rédigées en langue anglaise.

- (l) **No Partnership and Third-Party Beneficiaries:** Bell is an independent contractor of the 9-1-1 Authority. The Agreement shall not be construed to and does not create a relationship of agency, partnership, employment or joint venture. Nothing in this Agreement, express or implied, shall or is intended to confer on any other person, firm or enterprise, any rights, benefits, remedies, obligations or liabilities of this Agreement, other than the parties, their respective successors or permitted assigns.

<p>[9-1-1 AUTHORITY NAME]</p> <p>SIGNATURE: _____</p> <p>NAME: _____</p> <p>TITLE: _____</p> <p>I am authorized to bind the 9-1-1 Authority to the terms and conditions of this Service Schedule.</p> <p>DATE: _____</p>	<p>BELL CANADA</p> <p>SIGNATURE: _____</p> <p>NAME: _____</p> <p>TITLE: _____</p> <p>I am authorized to bind Bell Canada to the terms and conditions of this Service Schedule.</p> <p>DATE: _____</p>
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Schedule "A"

DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in this Schedule "A" and where not otherwise defined in this Agreement, as ascribed in the current Network Interconnection (UNI) Document.

"9-1-1 Authority" means the municipality, local service board, first nation, province or any other authorized signing authority responsible for 9-1-1 service operations pursuant to the Bell Canada National Services Tariff Item 601 – Next Generation 9-1-1 (NG9-1-1) Service, and defined as the 9-1-1 Authority party to this Agreement;

"9-1-1 Call" means a request for public safety assistance signalled by a 9-1-1 Caller using a device and communications service supporting 9-1-1 dialling, and delivered through the NG9-1-1 Service, regardless of the media (e.g., voice, video, text, other) used to make that request;

"9-1-1 Caller" means end user dialing 9-1-1;

"9-1-1 Control Centre" means a dedicated 9-1-1 24/7 support, maintenance and surveillance centre;

"Agreement" has the meaning ascribed to it in Section 2(a);

"Back-Up PSAP" or **"Back-Up Public Safety Answering Point"** means the back-up PSAP as identified by the 9-1-1 Authority in Schedule "C";

"Basic 9-1-1 Final Routing Alternative" means the designated last resort routing destination involving a third-party call centre, such as those used for nomadic VoIP calls;

"Bell 9-1-1 Flex Portal" means a secure Web site accessible from the public Internet for Customers to access information pertaining to its NG9-1-1 Services.

"CEE" means Customer Edge Equipment and refers to the peering equipment provided by the customer, facing the Bell Customer Edge router;

"CRTC" or **"Canadian Radio-Television and Telecommunications Commission"** has the meaning ascribed to it in the preamble to this Agreement;

"Effective Date" has the meaning ascribed to it in Section 4(a);

"End User Data" has the meaning ascribed to it in Section 6(d);

"Event of Force Majeure" has the meaning ascribed to it in Section 7(a);

"ESInet" has the meaning ascribed to it in Section 2(c)(i);

"GIS Authority" means a body that has control over and the power to make decisions about the source addressing and GIS data which is responsible for providing aggregated GIS/addressing data on behalf of the 9-1-1 Authority to the NG9-1-1 Service Provider for the purpose of NG9-1-1 Service;

"GIS Data Provider" means an entity that assigns addresses, creates, collects, maintains and shares spatial datasets. It may include addressing authorities (e.g. local, provincial and territorial governments, First Nations), 9-1-1 Authorities, and data aggregators;

"GIS" and **"Geographic Information System"** Means a system for capturing, storing, displaying, analyzing and managing data and associated attributes which are spatially referenced;

“i3-PSAP” means a Public Safety Answering Point (PSAP) conformant to the NENA i3 standard (NENA-STA-010), which is capable of receiving IP-based signaling and media for delivery of emergency calls;

“Initial Term” has the meaning ascribed to it in Section 4(a);

“ILEC” and **“Incumbent Local Exchange Carrier”** means the existing telephone companies, prior to the introduction of local competition;

“Late Payment Charges” has the meaning ascribed in Section 3;

“Local Registration Authority” have the meaning ascribed to them in CRTC Decision 2019-353;

“MSAG” or **“Master Street Address Guide”** means the database that contains street names and house number ranges within their associated communities defining Emergency Service Zones (ESZs) and their associated Emergency Service Numbers (ESNs) to enable proper selective routing and selective transfer of 9-1-1 calls in the legacy E9-1-1 environment;

“NENA i3” has the meaning ascribed to it in the preamble of the Agreement;

“NG9-1-1” means a secure, IP-based, open-standards based system comprised of hardware, software, data, and operational policies and procedures that (a) provides standardized interfaces from emergency call and message services to support emergency communications, (2) processes all types of emergency calls, including voice, text, data, and multimedia information, (3) acquires and integrates additional emergency call data useful to call routing and handling, (4) delivers the emergency calls, messages and data to the appropriate PSAP and other appropriate emergency entities based on the location of the caller, (5) supports data, video, and other communications needs for coordinated incident response and management and (6) interoperates with services and networks used by first responders to facilitate emergency response;

“NG9-1-1 Network Provider” means the CRTC mandated ILEC providing the ESInet/NGCS;

“NG9-1-1 Service” has the meaning ascribed to it in Section 2(c)(i);

“NGCS” and **“Next Generation 9-1-1 Core Services”** means the base set of services needed to process a 9-1-1 call on an ESInet. NGCS includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services and typical IP services such as Domain Name System (DNS). The term NGCS includes the services and not the network on which they operate (i.e., the ESInet);

“Offnet Agency” means an agency outside of the NG9-1-1 network, such as a poison control centre or an hospital, which may be designated by the 9-1-1 Authority to be able to receive PSTN calls transferred by a designated PSAP;

“ONP” and **“Originating Network Provider”** means a CRTC-approved trusted entity service provider that allows its subscribers to originate 9-1-1 dialled voice or non-voice calls from the public to PSAPs, including but not limited to wireline, wireless, and fixed/native voice over internet protocol (VoIP) services.

“PRR” and **“Policy Routing Rule”** means the criteria which determines how 9-1-1 Calls are routed under stated conditions such as when a target PSAP is unable to take 9-1-1 Calls;

“PSAP” or **“Public Safety Answering Point”** means an entity responsible for receiving 9-1-1 Calls and processing those 9-1-1 Calls according to a specific operational policy - a Primary Public Safety Point, Secondary Public Safety Point, and Back-Up Public Safety Point as identified by the 9-1-1 Authority in Schedule “C” (PSAP Designations & Locations);

“PSAP Contingency Plans” means a plan in case of a disaster;

“**PSAP Credentialing Agency**” and “**PCA**” have the meaning ascribed to them in CRTC Decision 2019-353;

“**PSAP Locations**” means the locations of the PSAPs as identified in Schedule “C” (PSAP Designations & Locations);

“**P-PSAP**” or “**Primary Public Safety Answering Point**” means a communication centre which is the first point of contact for 9-1-1 Calls as identified by the 9-1-1 Authority in Schedule “C” (PSAP Designations & Locations);

“**Renewal Term**” has the meaning ascribed to it in Section 4(b);

“**S-PSAP**” or “**Secondary Public Safety Answering Point**” means a communication centre to which 9-1-1 Calls are transferred from a P-PSAP, typically the fire, police or ambulance agency responsible for dispatching emergency personnel as identified by the 9-1-1 Authority in Schedule “C” (PSAP Designations & Locations);

“**Schedule**” has the meaning ascribed to it in Section 2(a);

“**Serving Area**” means the geographic area, as determined by the 9-1-1 Authority from which 9-1-1 Calls will be directed to a particular P-PSAP;

“**Subscriber**” means an entity that contracted with a service provider for the provision of a voice telecommunications service;

“**Selective Routing**” means the process by which 9-1-1 Calls are routed to the appropriate PSAP or other designated destination, based on the 9-1-1 Caller’s location information, and may also be impacted by other factors, such as time of day, call type, etc. Location may be provided in a specified format such as an MSAG-valid civic address or in the form of geo coordinates (longitude and latitude);

“**Taxes**” has the meaning ascribed to it in Section 3;

“**Term**” has the meaning ascribed to it in Section 4(b); and

“**User-to-Network Interface (UNI) Technical Specifications Document**” means the authoritative document which sets the technical specifications an i3-PSAP must comply with.

Schedule "B"
NG9-1-1 FEATURES

The NG9-1-1 Service offers features as provided in CRTC 7400, Bell Canada National Services Tariff Item 601.

If a PSAP chooses to forgo utilizing one or more of the NG9-1-1 Service features provided by the NG9-1-1 Service network provider as described in the UNI, the PSAP does so at its own risk and assume all liabilities including prolonged restoration times in the event of an outage.

Schedule "C"

PSAP DESIGNATIONS & LOCATIONS

PSAP Type	Name	Location (full address)	Connected to ESInet (Y/N)
Primary PSAP (*1 & *2)	NORTH BAY OPP		Y
Secondary PSAP Police (*1 & *2)	NORTH BAY OPP		Y
Secondary PSAP Fire (*1 & *2)	PARRY SOUND AMBULANCE/FIRE		Y
Secondary PSAP Ambulance (*1 & *2)	PARRY SOUND AMBULANCE/FIRE		Y
Additional Offnet Agency if required (*1 & *2& *3) i.e. Poison control			N
Designated Provincial or Territorial default i3 PSAPs (*4)			

Notes:

*1 – 9-1-1 Authority shall ensure all PSAPs connected to ESInet meet the NG9-1-1 requirements.

*2 – 9-1-1 Authority shall ensure that if a PSAP changes during the Term, the replacement is aware of the 9-1-1 Authority obligations re: PSAPs under this Agreement, and Bell is notified of the change.

*3 – "Offnet" Agencies are not connected to the ESInet over an IP-UNI and call transfers to such agencies are the responsibility of the PSAP's Call Handling System

*4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

Schedule 'D'

SPECIFICATIONS & GUIDELINES

The specifications, templates and guidelines for the NG9-1-1 Service are found at <https://911flex.bell.ca/Login.html>, under the title "NG9-1-1 Onboarding Documentation".

Schedule "E"

DEPLOYMENT CRITERIA

PSAPs utilizing networks to process and deliver NG9-1-1 Calls outside of the ESInet do so at their own risk and assume all liabilities including prolonged restoration times in the event of an outage.

In order to ensure reliability, resiliency and security of the NG9-1-1 Service, the 9-1-1 Authority shall ensure that all of the PSAPs meet the following mandatory requirements without which the PSAPs will not be permitted to interconnect with the production NG9-1-1 network:

1. IP VPN ESInet Interconnection

All i3-PSAP types, Primary and Secondary, are entitled to a single Back-Up location.

All IP VPN ESInet demarcation locations (Primary, Secondary and Back-Up PSAPs) are provided with two (2) redundant data paths and must make use of both. PSAPs must make use of all available in-house diversity (cable entrance, power, etc.).

ESInet physical demarcation locations must be geographically located within the Bell Canada NG9-1-1 Serving region.

PSAPs are expressly forbidden to establish private VPN tunnels over the ESInet, through the provided IP VPN circuits.

2. ESInet Interconnection of Non-designated PSAP facilities

For those PSAP sites not listed in Schedule "C", if the 9-1-1 Authority requires additional circuits, these arrangements may be provided by Bell for a fee;

3. PSAP CEE Interconnection Requirement

- a. All PSAPs shall employ a NENA i3 compliant Border Control Function ("**BCF**") as defined in the Bell NG9-1-1 UNI technical specification as a mandatory condition of interconnection with the NG9-1-1 network. The BCF must be comprised of a minimum of both a firewall and session border controller function. The BCF must be deployed in a manner which prevents single points of failure.
- b. PSAPs shall ensure their local network infrastructure (i.e., Local Area Network [LAN] and/or private Wide Area Network [WAN]) is sized appropriately to support the bandwidth of all NG9-1-1 traffic as calculated and provisioned by the NG9-1-1 Network Provider, in addition to their own in-house network requirements;

4. i3 Call Handling CODEC requirement

All PSAPs shall implement the mandatory list of CODECs as defined in Telecom Decision CRTC 2019-353 (<https://crtc.gc.ca/eng/archive/2019/2019-353.htm>) and make necessary changes as updates become approved by CRTC.

5. IP Network protocol support

All PSAPs shall deploy Dual Stack as the method for simultaneous use of IPv4 & IPv6 address spaces, or to individually perform Network Address Translation - Protocol Translation ("**NAT-PT**") for their Network Domain as defined in the Bell NG9-1-1 UNI technical specification. This is a mandatory condition to interconnect to the NG9-1-1 Service Network;

6. End-to-End Encryption

All PSAPs shall support encryption of traffic from and towards the ESInet as defined in the Bell NG9-1-1 UNI technical specification;

7. QoS Support

All PSAPs shall implement the QoS requirements as defined in the Bell NG9-1-1 UNI technical specification;

8. PSAP Credentialing Agency – NG9-1-1 Network Provider service

All PSAPs shall utilize the Bell PSAP Credentialing Agency service. PSAPs shall identify to Bell as part of the onboarding process the individual or group responsible for acting as the Local Registration Authority (“**LRA**”). The LRA agreement and the roles and responsibilities can be found in Schedule H. For clarity, the LRA agreement is attached for reference purposes. There is no expectation that the NG9-1-1 Authority will sign the LRA agreement itself but the NG9-1-1 Authority will ensure that the selected PSAPs will execute such agreement.

9. Contingency Routing

PSAPs shall communicate all 9-1-1 contingency arrangements to Bell including agreements and arrangements with other agencies in order to design and implement Policy Routing Rules accordingly. PSAP’s defined Policy Routing Rules must contain at a minimum one Policy Routing Rule specifying a partner third party PSAP to act as backup in the event the PSAP is not able to respond to 9-1-1 Calls.

10. Domain Name Service (DNS) – NG9-1-1 Network Provider service

PSAPs must utilize the Bell NGCS-based DNS service to ensure resiliency of DNS functions and seamless PCA functionality.

The 9-1-1 Authority is requested to encourage PSAPs to utilize the following NGCS provided functions to further enhance network reliability, resiliency and security of the NG9-1-1 Service:

1. Network Time Protocol (NTP) – NG9-1-1 Network Provider Service

PSAPs are encouraged to utilize the Bell NGCS-based NTP service to ensure accurate time synchronization with all ESInet interconnected elements and as an additional time source within their Local Area Network (LAN).

Schedule "F"

MULTIPLE REGION PSAPs

This Schedule must be filled out by PSAPs covering multiple regions and managed by a provincial or federal authority (e.g., Ontario Ministry of Health, Sureté du Québec, Ontario Provincial Police etc.

Sites	Official Name	9-1-1 authority (municipalities, counties, etc.)

Schedule “G”

NG9-1-1 GIS REQUIREMENTS

Municipality, County or Other Government Entity name	GIS Data Provider or *Provincial/ Territorial Designated Data Aggregator name	Provincial \ Territorial Legislation (Y/N)

- ❖ In the absence of Provincial or Territorial legislation defining a Data Aggregator body, by default the NG9-1-1 Network Provider will be the defined GIS and addressing Data Aggregator ([Telecom Decision CRTC 2020-150 | CRTC](#))

Schedule "H"
Local Registration Authority Agreement



WHITESTONE FIRE RESCUE

Bob Whitman, Fire Chief

Office: 705-389-2466

Cell Phone: 705-774-1967

Fax 705-389-3824

Email: fire.department@whitestone.ca

To: Mayor and Council

Date : March 26,2024

From : Bob Whitman Fire Chief

On this Council agenda you will see a confidentiality agreement from the MNRF for the Municipal of Whitestone to use their training materials provided in the SP 103 wildland firefighting instructor manual kit and work books.

See attached agreement.

From: Bob Whitman Fire Chief

Thank you

MINISTRY OF NATURAL RESOURCES & FORESTRY
Intellectual Property Copyright Licence Agreement

BETWEEN: His Majesty the King in right of Ontario as represented by the Minister of Natural Resources and Forestry (“MNRF”)

AND: Municipality of Whitestone, hereinafter referred to as the “Agency”

WHEREAS the Agency has agreed to provide **SP103 Wildland Firefighter Training for Fire Agencies** using MNRF instructional material;

AND WHEREAS the Crown as represented by MNRF is the owner of the copyright in the instructional materials (the “Works”) and wishes to grant to the Agency a license to use the Works for the purpose of providing SP103 Wildland Firefighter Training for Fire Agencies;

THEREFORE, the Parties agree as follows:

1.0 INTERPRETATION

1.1 “Works” means all Intellectual Property, data, information in all formats, supplied to the Agency as part the Instructor Manual Kit under the terms of this Agreement;

2.0 PROVISION OF TRAINING

2.1 The Agency will provide SP103 Wildland Firefighter Training for Fire Agencies in accordance with the standards as set out in the Instructors Manual; including all updates and revisions that may be issued from time-to-time, utilizing the instructional materials identified as the “Works”.

3.0 TERMS AND CONDITIONS OF LICENCE

3.1 MNRF hereby grants to the Agency a limited, non-transferable, non-exclusive license for the use of the “Works” for the purpose of delivering SP103 Wildland Firefighter Training for Fire Agencies.

3.2 The Agency shall prominently display the following notice on all presentations or transparencies made from the “Works”:

“Produced by (insert Agency name) under license from Ontario Ministry of Natural Resources and Forestry, Copyright © Kings Printer 20XX”

**** insert current reproduction year “2015”**

3.3 The Agency may purchase copies of the “Works” as specified in Schedule “A” to be used and retained during the term of this Agreement and the Agency agrees to replace any lost or damaged items at the cost stipulated in Schedule “A”.

4.0 LICENCE FEES

4.1 In consideration of the license being granted to the Agency, the Agency shall pay to MNRF a license fee in the amount of \$0.00 due and payable on the execution of this Agreement.

5.0 INDEMNITY

5.1 The Agency shall indemnify and save harmless the Crown, its servants, agents and contractors from and against any claim, demand, or action, irrespective of the nature of the cause of the claim, demand, or action, alleging loss, costs, expenses, damages, or injuries (including injuries resulting in death) arising out of the Agency's use of the "Works" or in any way relating to this Agreement.

6.0 TERM OF AGREEMENT

6.1 The license shall be in force during the term of this Agreement. The Agreement shall be for a period of ten years and may be terminated by either party on thirty days notice in writing.

7.0 TERMINATION

7.1 MNRF may terminate this Agreement in whole or in part in the event that:

- (a) the Agency fails, refuses, neglects, or is unable to perform or discharge its obligations under the Agreement; or
- (b) the Agency becomes bankrupt or insolvent, or has a receiving order made against it (either under the Bankruptcy and Insolvency Act, or otherwise), or a receiver is appointed, or the Licensee makes an assignment for the benefit of creditors, or if an order is made or a resolution passed for the winding up of the Agency, or if the Agency takes the benefit of any statute for the time being in force relating to bankrupt or insolvent debtors.

7.2 If this Agreement is terminated, or upon expiry, the Agency shall immediately cease to use the "Works" and promptly return the "Works" to MNRF and destroy any and all other copies.

8.0 ASSIGNMENT

8.1 This Agreement shall not be assigned in whole or in part without the prior written consent of MNRF and any assignment made without consent is void and of no effect.

9.0 DESIGNATED REPRESENTATIVES AND NOTICE

9.1 Where any notice is required to be given or made by either party, it shall be in writing and sent by registered mail, by telegram, by telex, by facsimile, or delivered in person. Any notice shall be effective if sent by registered mail, when the postal receipt is acknowledged by the other party; by telegram, when transmitted by the carrier; by telex or facsimile, when transmitted and receipt is confirmed; and by messenger or specialized courier agency, when delivered.

9.2 A party may change its representative or its address by giving a notice of change to the other party in accordance with Article 9.1

9.3 For the purposes of this Agreement the designated representatives are as follows:

for the Crown:

Derrick Gordon

and for the Agency:

Municipality of Whitestone, Office of the Municipal Clerk

9.4 The Crown and the Contractor agree that any notice to be given to either party shall be effectively given if served personally or if mailed by prepaid post addressed to the above representatives and the notice shall be deemed to have been received with the expiration of the 5th day after the date of mailing.

10.0 GOVERNING LAW

10.1 This Agreement shall be governed by and construed in accordance with the laws in force in the Province of Ontario.

11.0 SUCCESSORS AND ASSIGNS

11.1 This Agreement shall ensure to the benefit of and shall be binding upon the parties and their respective representatives, successors, and assigns.

12.0 ENTIRE AGREEMENT

12.1 This Agreement constitutes the entire Agreement between the parties, and supersedes all previous negotiations, communications, and other Agreements, whether written or oral, between the parties.

THIS AGREEMENT has been executed on behalf of the Parties by their duly authorized signing officers

this 11 day of March 2024.

Shayne Mcool

On behalf of the Crown
Fire Management Supervisor or
Fire Advisor

Witnessed by

George Comrie, Mayor
Municipality of Whitestone

Witnessed by

Michelle Hendry, Clerk
Municipality of Whitestone

Witnessed by

Schedule “A”

to the Agreement between His Majesty the King in right of Ontario as represented by the Minister of Natural Resources & Forestry (“MNRF”) and

Firefighter Training Material Price List

Attached are the Firefighter Training Materials Price List and a Materials Order Form.



65 Sunray Street
Whitby, Ontario L1N 8Y3
Canada
www.ghd.com

Our ref: 12604820

08 April 2024

David Creasor
Manager of Public Works
Municipality of Whitestone
21 Church Street
Dunchurch, Ontario P0A 1G0

Re: Municipality of Whitestone Bylaw 17-2024

Dear Mr Creasor:

Please find attached signed and stamped Schedule "A" to Bylaw 17-2024, we have reviewed the restrictions and are in agreement with the recommended gross vehicle weight limit set out in the Bylaw.

It is recommended that the load limit bylaw be renewed for a period of two years, at which time the bridge should be re-assessed.

We trust that the foregoing is satisfactory. Please contact the undersigned if you have any questions in the above regard.

Regards

A handwritten signature in black ink, appearing to read 'D. Baxter', written in a cursive style.

Dennis Baxter, P.Eng.
Senior Manager, Bridges
905-429-5010
dennis.baxter@ghd.com

A handwritten signature in black ink, appearing to read 'Anthony Merlo', written in a cursive style.

Anthony Merlo, M.Eng., M.B.A., P.Eng.
Senior Bridge Specialist
905-682-0510
tony.merlo@ghd.com

Copy to: Michelle Hendry, Municipality of Whitestone

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
By-Law No. 17-2024

Being a By-law to limit the gross weight of any vehicle or any class thereof passing over a bridge under the jurisdiction of the Corporation of the Municipality of Whitestone pursuant to the Highway Traffic Act, R.S.O. 1990, c. H.8, as amended.

WHEREAS Section 123 (2) of the *Highway Traffic Act*, R.S.O. 1990 c. H.8, as amended provides that a municipal corporation or other authority having jurisdiction over a bridge may by by-law limit the gross vehicle weight of any vehicle or any class thereof passing over the bridge;

AND WHEREAS the Council of the Corporation of the Municipality of Whitestone deems it advisable to enact a by-law to limit the gross weight of any vehicle or class thereof passing over a bridge under the jurisdiction of the Corporation of the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone enacts as follows:

1. **THAT** in this By-law “gross vehicle weight” means the total weight in tonnes transmitted to the highway by a vehicle or combination of vehicles and load; and
2. **THAT** no vehicle or combination of any class thereof with a gross vehicle weight in excess of the amounts listed in the table below shall be operated over the bridges listed in the table; and

Asset ID	Structure Name	Street Name	Location	Gross Vehicle Weight not to Exceed
3	Maple Island Bridge	Maple Island Road	6.5 km North of Highway 520	L3 - 10 tonne L2 - 18 tonne L1 - 25 tonne
4	Ladd's Road Bridge	Ladd's Road	2.4 km West of Maple Island Road	L3 - 8 tonne L2 - 14 tonne L1 - 19 tonne

3. **THAT** this By-law shall not become effective until a notice of the limit of gross vehicle weight permitted, legibly printed, has been posted in a conspicuous place at each end of the bridge; and
4. **THAT** Every person who contravenes the provisions of the by-law is guilty of an offence and on conviction is liable to a fine as provided in the Highway Traffic Act, R.S.O. 1990, c.H.8, as amended from time to time; and
5. **THAT** the Engineer's Statement verifying the gross vehicle weight limit, specified in Section 2 of this by-law, is set out in Schedule “A” attached hereto and forms part of this By-law; and
6. **THAT** By-Law No. 13-2019 is hereby repealed; and
7. **THAT** By-law No. 17-2024 being a By-law to Being a By-law to limit the gross weight of any vehicle or any class thereof passing over a bridge under the jurisdiction of the Corporation of the Municipality of Whitestone pursuant to the Highway Traffic Act, R.S.O. 1990, c. H.8, as amended and to repeal By-Law No. 13-2019 is hereby passed this 16th day of April, 2024.

 Mayor

 George Comrie

 CAO/Clerk

 Michelle Hendry

By-law 17-2024 Gross weight limit over bridges

SCHEDULE "A" TO BYLAW NUMBER 17-2024

I, Dennis Baxter and Tony Merlo, Professional Engineers of the consulting firm of GHD Limited, have reviewed the restriction of the gross vehicle weight passing over Bridges 3 and 4, more particularly described in the above-noted by-law.

Effective as of the date of approval of this by-law, I agree with the recommended gross vehicle weight limits as set out in Bylaw No. 17-2024 for a period of 2 years.



Dennis Baxter, P.Eng.,



Anthony Merlo, M.Eng., M.B.A, P.Eng.,

Dated: April 8th, 2024

BUSINESS MATTERS

Motion March 19 2024**Resolution No. 2024-119****Moved by:** Councillor Lamb**Seconded by:** Councillor Woods

- 11.2 Motion to Reconsider December 12, 2023, Resolution No. 2023 (Requested by Councillor Lamb)

WHEREAS Councillor Lamb is requesting that the Council of the Municipality of Whitestone reconsider Resolution No. 2023-561 passed by Council on December 12, 2023, in respect of the following amendments:

THAT the letters to be sent to the WahWashKesh property owners are to be sent by Regular Mail; and

THAT item 3 of Resolution No. 2023-561 be revised as follows (with the revision in italics and bold):

3. **THAT** it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands ***and lands where the Municipality of Whitestone holds a Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF)*** unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

and;

THAT the following be added to the resolution:

THAT appropriate signage in respect to Trailer Storage/ Parking at public landings be installed as soon as practical.

AND WHEREAS By-law 80-2023 (Procedural By-law) Section 3.22, Voting Reconsideration states:

a Member who voted in the majority will move for the Motion to Reconsider to be added to the Agenda; and

WHEREAS Resolution No. 2023-561 was passed by a recorded vote whereby Councillor Lamb voted in the majority;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Whitestone hereby moves to reconsider Resolution No. 2023-561 at the Regular Council Meeting of April 16 2024.

Carried

**Proposed Motion to Reconsider for
April 16, 2024 Regular Council Meeting**

WHEREAS the Council of the Municipality of Whitestone passed Resolution No. 2023-561 on December 12, 2023; and

WHEREAS Resolution No. 2023-561 in part indicates the following:

***THAT** Municipal staff draft a formal notification advising the property owner/s on Bolger, Kashegaba and Wahwashkesh Lakes:*

1. ***THAT** a revised deadline for owner/s of private docks, rail systems / shore dockers, private storage containers that are located at "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing, to remove them by an extended date of August 6, 2024; and*
2. ***THAT** any private docks, rail systems / shore dockers, private storage containers that remain at the "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing past the revised date of August 6, 2024 will be removed and disposed off by the Municipality of Whitestone or their Agents with no further formal notice; and*
3. ***THAT** it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.*

***THAT** the Municipality of Whitestone send out the formal notification letters to property owners on Bolger Lake, Kashegaba Lake and Wahwashkesh Lake in the form of Registered Mail (No required signature); and*

***THAT** staff arrange for the removal of Shore Dockers, Storage Units, Docks, Trailers or other structures that are not removed by the August 6, 2024 date noted above in items 1, 2 and 3 and any expenses or legal fees will be at the owners' expense.*

and,

WHEREAS no process exists as indicated in the Resolution:

'in the form of Registered Mail (No required signature)', as all Registered mail requires a signature, and

WHEREAS Registered Letters requiring a signature were sent to property owners on Bolger Lake and Kashegaba Lake at a cost of \$672.21 for 63 property owners; and

WHEREAS Registered Letters have not yet been sent to the property owners on WahWashKesh Lake which has been estimated to cost \$3,823.92 based on the number of property owners (286 in Ontario, 2 out of Province, 22 in the USA and 2 overseas); and

WHEREAS staff were requested to look into the option of sending letters to the WahWashKesh property owners by 'Express Post' which has been estimated to cost \$4,960.00; and

NOW THEREFORE BE IT RESOLVED THAT Resolution No. 2023-561 from the December 12, 2023 Regular Council meeting be revised such that the letters to be sent to the WahWashKesh property owners are to be sent by Regular Mail; and

THAT item 3 of Resolution No. 2023-561 referenced above be revised as follows (with the revision in italics and bold):

3. THAT it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands **and lands where the Municipality of Whitestone holds a Land Use Permit with the Ministry of Natural Resources and Forestry (MNR)** unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

and;

THAT appropriate signage in respect to Trailer Storage/ Parking at public landings be installed as soon as practical.

Proposed Motion to Reconsider

ORIGINAL RESOLUTION

December 12, 2023

Resolution No. 2023-561

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

4.2 Magnatewan Pioneer Association

WHEREAS the Council of the Municipality of Whitestone had passed Resolution 2023-280 on June 6, 2023 related to private docks, rail systems, winches, trailers and storage containers at "Boat Launches and Lake Access Points" within the municipality that are municipality owned or in which the municipality has a Land Use Permit with the Ministry of Natural Resources and Forestry (MNRF);

AND WHEREAS the Municipality of Whitestone had indicated a date of August 1, 2023 for private docks, private rail / shore docker systems, private storage containers to be removed by owner's;

AND WHEREAS the Municipality of Whitestone following Resolution 2023-280 mailed out a Notice to property owners on Bolger and Kashegaba Lakes of the Resolution;

AND WHEREAS the Council of the Municipality of Whitestone has further heard and reviewed information related to the "Bolger Landing" Access Point for negotiation purposes;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the following:

THAT Municipal staff draft a formal notification advising the property owner/s on Bolger, Kashegaba and WahWashKesh Lakes:

1. **THAT** a revised deadline for owner/s of private docks, rail systems / shore dockers, private storage containers that are located at "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing, to remove them by an extended date of August 6, 2024; and
2. **THAT** any private docks, rail systems / shore dockers, private storage containers that remain at the "Public Landing" and related Municipal Shore Allowance to the East and West of the Landing past the revised date of August 6, 2024 will be removed and disposed off by the Municipality of Whitestone or their Agents with no further formal notice; and
2. **THAT** it be confirmed that no trailers are allowed to be parked or stored at any Public Landing within the Municipal owned lands unless attached to a vehicle, and that if attached to a vehicle, that the trailer can remain no more than 14 days as of August 6, 2024.

THAT the Municipality of Whitestone send out the formal notification letters to property owners on Bolger Lake, Kashegaba Lake and Wahwashkesh Lake in the form of Registered Mail (No required signature); and

THAT staff arrange for the removal of Shore Dockers, Storage Units, Docks, Trailers or other structures that are not removed by the August 6, 2024 date noted above in items 1, 2 and 3 and any expenses or legal fees will be at the owners expense.

Recorded Vote:

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie		X	

Carried

Proposed Motion to Reconsider



1 Church Street
 Dunchurch, Ontario P0A 1G0
 Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: April 16, 2024
Re: West Parry Sound, OPP Detachment Board

Background

The Community Safety and Policing Act (CSPA) came into force on April 1, 2024.

CSPA s.67 requires there be at least one OPP detachment board for each OPP detachment that provides policing in a municipality or First Nation.

The composition, term of office, remuneration and expenses for the members will be as provided in regulations established by the Minister.

The approved West Parry Sound OPP Detachment Board will have 12 members.

One Council representative from each of the following:

- Carling Township
- Municipality of McDougall
- McKellar Township
- Town of Parry Sound
- The Archipelago Township
- Municipality of Whitestone
- Henvey Inlet First Nation
- Seguin Township

Two jointly appointed community members

Two provincial appointed members

Appointments

Area WPS Municipalities are in the process of appointing members to the WPS OPP Detachment Board

Once appointed, the member will undertake training in preparation of their role on the Board.

Training

CSPA s.67(6) & s.35

OPP detachment board members must successfully complete training approved by the Minister:

- Prior to performing duties
 - role of a detachment board and the responsibilities of members;

- Prior to prescribed period - recognition of and respect for:
 - the diverse, multiracial and multicultural character of Ontario society;
 - the rights and cultures of First Nation, Inuit and Métis Peoples.

The Ontario Police College is preparing and will deliver web-based mandatory training for board members.

δ

ATTACHMENT A – OPP Detachment Board Transition West Parry Sound Detachment
January 10, 2024, Presentation

OPP Detachment Board Transition

West Parry Sound Detachment
January 10, 2024



Community Safety and Policing Act

- The *Community Safety and Policing Act* will come into force on April 1, 2024.
- CSPA s.67 requires there be at least one OPP detachment board for each OPP detachment that provides policing in a municipality or First Nation.
- The composition, term of office, remuneration and expenses for the members will be as provided in regulations established by the Minister.

Board Composition

The Ministry received a proposal to establish a single OPP detachment board for the West Parry Sound detachment with the following participants:

- Carling Township
- Municipality of McDougall
- McKellar Township
- Town of Parry Sound
- The Archipelago Township
- Municipality of Whitestone
- Henvey Inlet First Nation
- Seguin Township

The approved board will have 12 members:

- each participant appoints a council member = 8;
- jointly appointed community members = 2;
- provincial appointed members = 2.

Where You Are

None of the participants have a policing agreement with the OPP under s.10 of the *Police Services Act*. Policing is currently provided pursuant to PSA s.5.1.

The requirement to have a police services board does not apply due to the absence of a policing agreement.

An optional community policing advisory committee has been established to advise the West Parry Sound OPP Detachment Commander with respect to objectives and priorities for police services in the detachment service area.

The PSA does not address how the CPAC performs its duties or conducts meetings. Members are not bound by a Code of Conduct.

Where You're Going

Role and Duties OPP Detachment Board – CSPA s.68

- consult with the Commissioner regarding the selection of a detachment commander and otherwise participate, in accordance with the regulations, in the selection of the commander;
- determine objectives and priorities for the detachment after consultation with the commander that are not inconsistent with the Minister's strategic plan for the OPP;
- monitor the performance of the detachment commander;
- review the commander's reports regarding policing provided by the detachment;
- on or before June 30 each year, provide an annual report to the municipalities and band councils regarding policing provided by the detachment in their municipalities or reserves.

In exercising its functions, the board must consider any community safety and well-being plan adopted by a municipality or First Nation receiving policing from the detachment.

Where You're Going

Appointments – CSPA s.67(6) & s.33

In appointing members, councils must consider:

- the need to ensure that the OPP detachment board is representative of the area it serves, having regard for the diversity of the population in the area;
- the need for the board to have member with prescribed competencies, if any;
- results of a potential appointee's police record check that was prepared within the past 12 months before making the appointment.

CSPA s.33 sets out persons ineligible for appointment including criminal law practitioners and former police service members within one-year of ceasing to be a member.

Where You're Going

Training – CSPA s.67(6) & s.35

OPP detachment board members must successfully complete training approved by the Minister:

- prior to performing duties - role of a detachment board and the responsibilities of members;
- prior to prescribed period - recognition of and respect for:
 - the diverse, multiracial and multicultural character of Ontario society;
 - the rights and cultures of First Nation, Inuit and Métis Peoples.

The Ontario Police College is preparing and will deliver web-based mandatory training for board members.

Where You're Going

Meetings – CSPA s.67(6) & s.36, 43-44, 46

- OPP detachment board must elect a chair at the first meeting in each year. Optional election of vice-chair to act as the chair if absent or vacant.
- Board must hold at least four meetings each year.
- Majority of members constitutes a quorum.
- Meetings are open to the public by default. Meeting may be closed subject to the considerations and rules set out in the Act.
- Board must establish its own rules and procedures in performing its duties.
- Notice of meetings must be published on the Internet seven days in advance and must include:
 - the proposed agenda, and;
 - the record of the most recent public meeting of the board OR instructions on how a member of the public may access the records.

Where You're Going

Liability – CSPA s.67(6) & s.48-49

- OPP detachment board members are protected from personal liability when performing their duties in good faith.
- The Board may contract, sue and be sued in its own name.

Where You're Going

Local Action Plan – CSPA s.70

- There are no planning requirements for the OPP detachment board.
- OPP Detachment Commander is required, in accordance with regulations, to prepare and adopt a “local action plan” for the provision of policing provided by the detachment addressing:
 - how adequate and effective policing will be provided in the detachment;
 - objectives and priorities determined by the OPP detachment board and others determined by the commander;
 - quantitative and qualitative performance objectives and indicators relating to multiple areas set out in the Act.
- Consultation is required with the board, municipal and band councils, school boards and the public.
- The draft plan must be submitted to the board and comments, if any, considered before publication on the Internet.

Where You're Going

Local Policies – CSPA s.69(1)

- OPP detachment boards may establish local policies, after consultation with the detachment commander, with respect to policing in the detachment area.
- The policies must not be inconsistent with:
 - the Minister's strategic plan or policies for the OPP;
 - procedures established by the Commissioner, or
 - the local action plan established by the detachment commander.
- Further restrictions prohibit interfering with specific operations or duties of police officers.

Where You're Going

Remuneration, Expenses & Funding – CSPA s.67(3) & s.71

- Remuneration and expenses of the OPP detachment board members shall be as provided in regulations made by the Minister.
- The board will prepare estimates, in accordance with regulations made by the Minister, of the total amount that will be required to pay the expenses of the board's operation – other than remuneration of board members.
- The estimates are submitted to every municipality that receives policing from the detachment with a statement of the municipalities share of the costs.
- Cost sharing is determined by Minister's regulation.
- Each municipality is required to contribute their share of the costs in accordance with the estimates.
- Any of the municipalities can dispute the estimated total cost of the board's operation and refer the matter to arbitration.

Where You're Going

Oversight – CSPA s.67(6) & s.35(6), Part VIII

- OPP detachment board members shall comply with the prescribed code of conduct.
- The Inspector General shall:
 - monitor and inspect OPP detachment boards to ensure they comply with the Act and regs;
 - monitor and conduct inspections of members of OPP detachment boards to ensure that they do not commit misconduct.
- The Inspectorate of Policing will investigate complaints about board member misconduct and failures of a board to comply with the Act or regulations.
- Inspector General powers include:
 - for board member misconduct – reprimand, suspension or removal;
 - for board non-compliance – directing remedies;
 - for failure to comply with IG direction – suspension or removal of one or more members, or the whole board.

How to Get There

Working Group Approach

- The municipal and band councils appointing members to the new board have the greatest interest in the transition.
- Preliminary decisions on key matters can be made by a working group established for the purpose.
- Members of the working group are preferably members of council from each participant tentatively identified as candidates for appointment to the board.
- The existing CPAC and should also be represented on the working group.

How to Get There

Key Matters

- Administrative support
- Point of initial meeting – 7 members appointed and trained to constitute quorum
- Rules and procedures draft
- Meeting frequency and location
- Internet hosting of meeting notices and agendas
- Records management and retention
- Financial administration
- Preliminary operational cost estimate

How to Get There

CPAC Wind-Down

- The CPAC can continue business during the transition.
- CPAC decisions leading to disbandment include:
 - transfer or disposal of records;
 - transfer or disposal of assets, if any;
 - termination point and disbandment recommendation to establishing councils.

Questions?

Tom Gervais, Police Services Advisor
Inspectorate of Policing
Ministry of the Solicitor General
(416) 432-5645 tom.gervais@ontario.ca



January 29, 2024

The Municipality of Whitestone
21 Church Street
Dunchurch, Ontario

Dear Members of Council:

I am writing on behalf of the Lake WahWashKesh Conservation Association regarding an item previously addressed by Council; specifically the transfer of ownership of the docks and related structures at Bennett's Bay Landing and Indian Narrows ("the Narrows"). As Council is aware, this item was on the Council agenda on April 4, 2023. The recommendations presented to Council from the Parking Taskforce requested transfer of the docks, and that the Municipality assume the corresponding costs for maintenance of the assets. However, the minutes from the meeting indicate an approval for the Municipality to assume the maintenance costs only, leaving the dock ownership with the Lake WahWashKesh Conservation Association. ("the Association")

The result is that the Association now owns assets that it is no longer responsible for maintaining, with associated risk and insurance issues. In addition, the Municipality is the sole holder of the land use permits for the properties to which the docks are attached and as such should appropriately be responsible for the assets.

Given these factors, the Association is requesting that a resolution be placed before Council to formally minute the transfer of the docks and supporting structures to the Municipality. This will allow the Association to formally execute the transfer to the Municipality, in addition to the previously minuted responsibility for the maintenance of these assets.

The following is the resolution that the Association would recommend for Council consideration:

"That the Municipality of Whitestone agrees to assume full ownership of the docks and associated structures at the Bennett's Bay Landing and Indian Narrows, in addition to the previously approved transfer of responsibility for maintenance of these assets and that this transfer be effective as of the date of the Council resolution."

From a financial perspective, the Association will then be in a position to address the book value of the one dock that remains on our books (the Narrows). In this regard, the net book value of the dock is \$9,422, which is net of accumulated amortization at 10% per year. Please note that the book value is not reduced by the Municipality's cash donation of \$3,000 toward the cost of the dock. A further consideration is that the transfer of the docks at net book value to the Municipality, with no recovery of the residual value, will result in a significant book loss to the Association. In this regard, the Association would respectfully request that the

Municipality give some consideration to financial compensation to the Association to mitigate this loss in whole or in part.

I appreciate your consideration of the foregoing matters and would request a timely resolution, as well as the inclusion of the financial implications of the transfer in the 2024 budget deliberations.

Sincerely,
Rob Slykhuis
President
Lake WahWashKesh Conservation Association

9.1 WahWashKesh Landings Task Force Report

Resolution No. 2023-168

Moved by: Councillor Janice Bray

Seconded by: Councillor Scott Nash

11.1a

THAT the Council of the Municipality of Whitestone receive for information the report of the WahWashKesh Landings Task Force dated April 4, 2023 and consider its recommendations

Carried

Resolution No. 2023-169

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

11.1b

THAT Council approve implementation of the system of enforced permit parking at the WahWashKesh Landings effective May 1st, 2023 as detailed in the above referenced report.

Recorded Vote: Requested by Councillor Scott Nash

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray		X	
Councillor, Joe Lamb		X	
Councillor, Scott Nash		X	
Councillor, Brian Woods		X	
Mayor, George Comrie	X		

Defeated

11.1c

THAT the schedule of parking fees be incorporated in the Municipality's Fees and Charges By-Law for 2023 as set out in this report.

No motion

Resolution No. 2023-170

Moved by: Councillor Joe Lamb

Seconded by: Councillor Janice Bray

11.1d

THAT the revised Traffic Control (Parking) By-Law be brought forward for Council approval upon completion of its legal review.

Recorded Vote: Requested by Mayor Comrie

	YEAS	NAYS	ABSTAIN
Councillor, Janice Bray	X		
Councillor, Joe Lamb	X		
Councillor, Scott Nash	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2023-171

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

11.1e

THAT the following items be included in the Municipality's 2023 budgets:

- \$5,000. to cover the costs of the work programs to be assumed from the Lake WahWashKesh Conservation Association (operating, recurring)

Withdrawn

Resolution No. 2023-172

Moved by: Councillor Scott Nash

Seconded by: Councillor Brian Woods

THAT the Council of the Municipality of Whitestone does hereby request staff to arrange on a go-forward basis for the maintenance of the public docks at the WahWashKesh Landings; and

THAT the Council of the Municipality of Whitestone does hereby request staff arrange on a go-forward basis the maintenance and seasonal installation and removal of the safety boom at the Andy Vurma Memorial WahWashKesh dam.

Carried

Resolution No. 2023-173

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

11.1f

THAT the following items be deferred to the April 11, 2023 Budget meeting

- \$5,000. for pylons and signage to increase efficiency of main upper parking area (one-time capital)
- \$15,000. for additional dock at Bennett's Bay Landing (capital)
- \$40,000. to expand upper parking area within existing LUP (one-time, capital)
- An amount to be determined to discharge the Municipality's obligations to the on-line permitting system vendor if that system will not be used.

Carried

April 4, 2023 Council Resolutions (2023-168 to 2023-170)



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

February 26, 2024

Via Email

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for
'Ineligible' Sources**

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2024-52
Moved by: Paul Sowrey
Seconded by: Jim Cushman

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

...2

Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

Carried.”

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Beth Morton'.

Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks
Honourable Graydon Smith, MPP Parry Sound-Muskoka
All Ontario Municipalities



Branch 394
Magnetawan-Dunchurch

Royal Canadian Legion
Branch 394 Magnetawan
2130 Balsam Road,
Dunchurch, Ontario
P0A 1G0

March 25, 2024

The Municipality of Whitestone
21 Church St.
Dunchurch, ON
P0A 1G0

Mayor George Comrie & Council

Atten: Michelle Hendry CAO/Clerk

I am writing on behalf of the Royal Canadian Legion Branch 394 to again request Council's approval to permit a "Temporary Outdoor Physical Extension" (Temporary Patio).

As per the Ontario Government amended Regulation 746/21 under the Liquor Licence and Control Act, 2019 to allow Municipalities to approve these extensions as per: the attached Bulletin.

The period of six (6) months from May 1st to September 30th will be required an annual basis.

Looking forward to hearing from you on this matter.

Thank you for your attention.

Bill Church, Bar Steward

The Royal Canadian Legion Branch #394
2130 Balsam Road,
Dunchurch ON
P0A1G0

"They Served Till Death! Why Not We?"



AGCO

Alcohol and Gaming
Commission of Ontario

HOME » ALCOHOL

New Framework for Temporary Outdoor Physical Extensions (Temporary Patios)

The Government of Ontario has amended Regulation 746/21 under the *Liquor Licence and Control Act, 2019* establishing a new framework for temporary outdoor physical extensions (temporary patios), which took effect on January 1, 2023. These changes impact liquor sales licence holders and manufacturer by-the-glass endorsement holders.

Effective January 1, 2023:

Licensees in Municipalities:

- Must get approval of your temporary patio from your local municipality.
- Must notify the AGCO of your approval, the duration of your approval and any conditions on the approval

Licensees on First Nations Reserves:

- Must get approval from the AGCO, unless the Band Council has chosen to manage temporary patio approvals (see Temporary Patios on First Nation Reserves)
- Must notify the AGCO of any temporary patios approved by a Band Council, the duration of your approval and any conditions on the approval

Licensees in Unorganized Areas

- Must apply online to the AGCO for approval through the iAGCO portal.

New Authorities and Responsibilities

Effective January 1, 2023, individual municipalities and First Nations Band Councils:

- Have the authority to approve temporary patios for up to eight months total in a calendar year (does not need to be eight consecutive months) for liquor sales licensees and by-the-glass endorsement holders
 - Have the option to approve for less than eight months, if they wish
- Have the authority to specify conditions on the approval

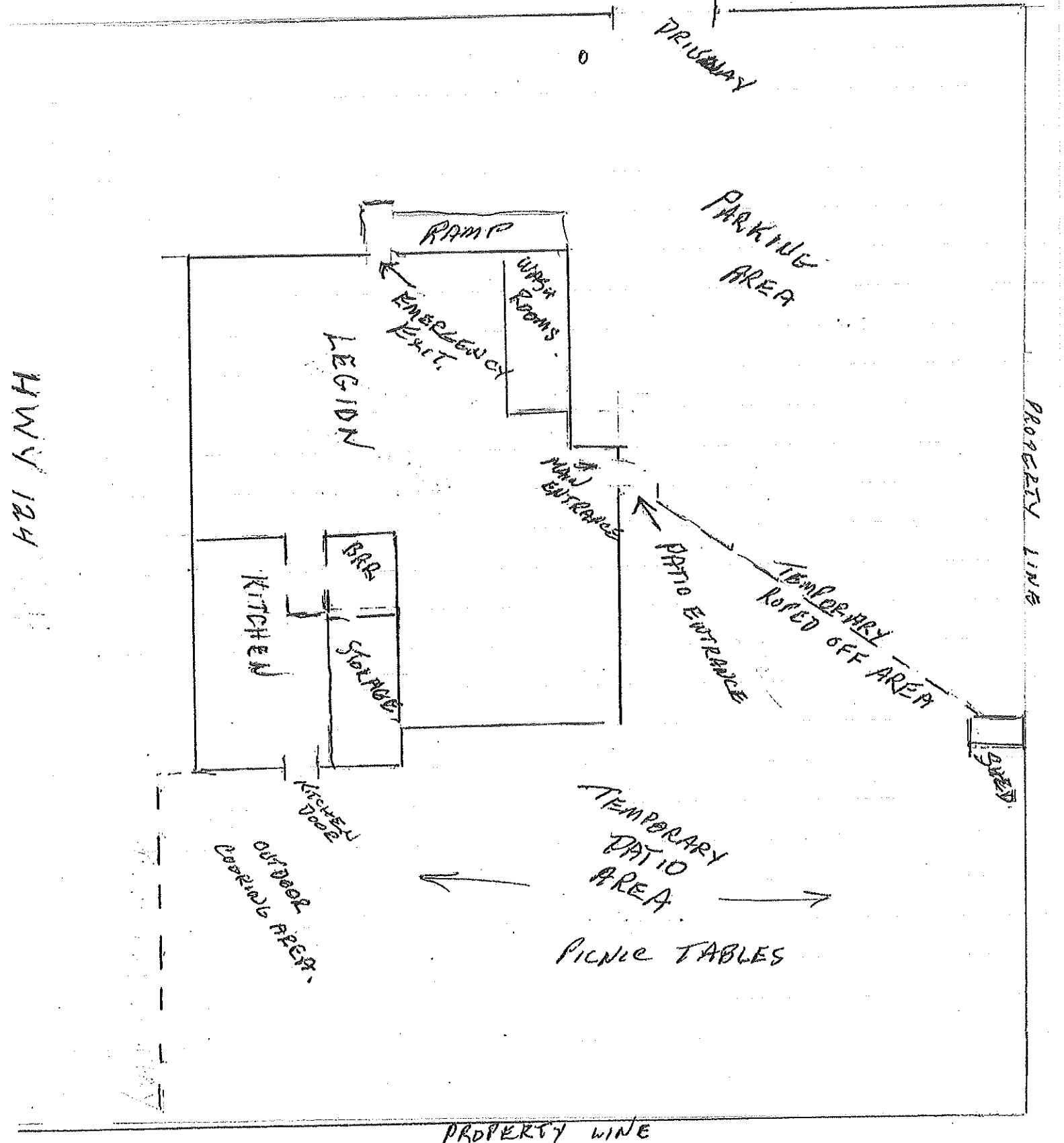
The previous Registrar Policy for temporary patio approvals is no longer in effect.

The AGCO no longer accepts applications or has the authority to approve temporary patios for licensees located in municipalities.

Licensees must continue to apply to the AGCO for permanent physical extensions, temporary indoor physical extensions and temporary patios in unorganized territories or on First Nations Reserves where Band Councils do not manage the approval process.

BALSAM ROAD.

HWY 124





21 Church Street
 Dunchurch, Ontario P0A 1G0
 Phone: 705-389-2466 Fax: 705-389-1855

www.whitestone.ca
 E-mail: info@whitestone.ca

MEMORANDUM

To: Mayor and Council
From: Michelle Hendry, CAO/Clerk
Date: April 16, 2024
Re: By-law Enforcement Services

The current By-law Enforcement Services contract has been in place for nineteen (19) years with Law N Mowers (Mr. Paul Rossiter) and the current three-year contract extension ends on December 31, 2024.

Mr. Rossiter has indicated he would not be seeking any further extensions to the contract.

Mr. Rossiter did indicate however that he would be willing to continue beyond the end of his term for the purposes of continuity in respect of matters before the court. This will be beneficial for the Municipality.

Contract Services for By-law Enforcement hours and costs, 2019 to 2023:

Year	Calls	Response Hours	Meeting Hours	Court related Hours	Total Hours	Annual contract costs
2019	243	344	13	53	410	\$22,067
2020	325	322	10	8	340	\$20,431
2021	250	390	23	0	413	\$22,468
2022	334	324	22	10	356	\$22,447
2023	212	262	11	1	274	\$20,026

The 2024 Budget currently stands at \$24,000.

In 2024, an updated Traffic and Parking By-law, an updated Trailer By-law and an updated Rental Unit By-law will expand the expectations and requirements of By-law Enforcement Officer Services for Whitestone.

Consideration should be given to increasing the By-law Enforcement Services budget for 2024 to accommodate new expectations of enforcement.

By-law Enforcement is a unique skill set and combined with the part-time nature of the work this will necessitate a significant lead time to ensure services are available and in place for a seamless transition.

An overlap of services would be appropriate in respect of the updated By-laws referenced above and the requirement for increased enforcement services as the updated By-laws come into effect.

0

CORRESPONDENCE

Right Honourable Justin Trudeau, Prime Minister of Canada:

The Council of the Corporation of Tay Valley Township at its meeting on February 27th, 2024 adopted the following resolution:

RESOLUTION #C-2024-02-15

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“WHEREAS, climate change annually contributes to hundreds of billions of dollars in property and infrastructure damage worldwide, stressing local to national and international economies;

WHEREAS, climate change jeopardizes the health and risks the extinction of millions of species worldwide, stressing and weakening the health and integrity of ecosystems everywhere;

WHEREAS, climate change harms the health and security of people through intense wildfires, flooding, storms, droughts, rising sea levels, the spread of invasive insects bearing diseases, negative impacts on agriculture, and food supply interruption, thus further stressing social, economic, and political systems;

WHEREAS, there is now a large body of evidence and climate change risk scenarios which point to the imperative for steep and permanent reductions in greenhouse gas emissions, immediately and in the coming decades, in order to avoid many climate change “tipping points” which, if crossed, will render further and devastating ecological, economic, and societal losses;

AND WHEREAS, a crisis can be defined as "a dangerous situation requiring immediate action";

NOW THEREFORE BE IT RESOLVED THAT, Tay Valley Township officially declares a climate change crisis for the purposes of naming, framing, and deepening our commitment in our climate action plan to protecting our local ecosystems, local economy, and our community from climate change;

THAT, this resolution be revisited each term of Council and within the first year of the new council;

AND THAT, this resolution be provided to Prime Minister Trudeau and all federal ministers with portfolios related to climate change; to all federal Opposition party leaders; to MP Scott Reid; to Premier Ford and all Ontario ministers with portfolios related to climate change; to MPP John Jordan and all other Ontario MPPs; to all Ontario Municipalities and the local media.”

ADOPTED



Corporation of the Municipality of Calvin Council Resolution

Date: January 30, 2024

Resolution Number: 2024-31

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Background: Before Calvin township became a township, it was burned by numerous forest fires. This was before the time of fire towers, water bombers, and municipal fire departments. A 1881 report from Lawrence Tallan, Provincial Land surveyor, states: *"The township of Calvin has been traversed by repeated and severe fires -so well have the flames done their work that with the exception of an insignificant portion, scarcely a vestige of the original timber remains."*

History has a way of repeating itself, and now rural municipalities and remote areas need more than ever to be prepared to respond to forest fires. Invasive pests like the emerald ash borer and the spruce bud worm are killing large numbers of trees, leaving copious amounts of dry kindling in our forests just waiting for a careless human or a lightning strike. Our forests are choked with deadfall and forest fires are becoming increasingly difficult to control. Add to this the effects of rising temperatures and drier seasons, or climate change, and we could be facing increasingly disastrous forest fires. This is not the time to be caught short with limited forest fire-fighting resources.

Jordan Omstead of the Canadian Press recently wrote: "But as Canada's water bombers age – and wildfire seasons are expected to intensify – some wildland

firefighters and emergency preparedness experts say the country needs to prop up its fleet of firefighting aircraft, even though several provinces are playing down concerns about capacity" He quotes Eric Davidson, president of the Ontario Professional Association of Wildland Firefighters, "We're really starting to see the effect of the aging fleet."

The article further states the John Gradek, lecturer at McGill University estimates that almost half of the larger water bombers used to fight Canadian forest fires are nearing the end of their service life.

However, a Canadian company making a large skimmer-style water bomber is backed up with orders from European countries until the end of the decade.

Ontario has its own fleet of aircraft. They have 20 fixed-wing aircraft which includes 9 CL215 and CL415 water bombers that are 24 years old on average. The remaining 11 aircraft are an average of 54 years old. Melissa Candelaria, a spokesperson for Minister Graydon Smith says the MNR can handle Ontario fires with these aircraft, but Jennifer Kamau, communications manager for the Canada Interagency Forest Fire Centre, CIFFC, noted that other provinces contract out firebombers and last year there was a strain in Canada to get the resources to areas in need because there were so many fires across the country at the same time and very few aircraft available.

Peter Zimonjic of the CBC quoted the Canadian Association of Fire Chiefs (CAFC) President Ken McMullen, "It's not often that the fire chiefs sound the alarm. We are very concerned about this impending crisis that the summer of 2024 and beyond is going to bring our sector."

In 2023 we all smelled the smoke and saw the sky turn brown. Buildings can be replaced, but lives cannot. And once an area is burned it takes more than a lifetime for it to return to its original state.

WHEREAS Forest fires are a very real threat to rural municipalities.

AND WHEREAS smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation.

AND WHEREAS forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada.

AND WHEREAS according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023.

AND WHEREAS carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada).

AND WHEREAS that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades.

AND WHEREAS the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country.

AND WHEREAS as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

NOW THEREFORE BE IT RESOLVED THAT the council of the Corporation of Calvin Township urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian-made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the introduction of a program similar to the Joint Emergency Preparedness Program (JEPP) which was ended in 2013.

And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

AND THAT this resolution be forwarded to The Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Bill Blair, Minister of National Defence, The Honourable Doug Ford, Premier of Ontario, The Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, The Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC) and the Association of Municipalities Ontario (AMO).

AND THAT this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>



The Honorable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

DEVLIVERED VIA EMAIL

February 26, 2024

RE: National Fire Fighting Strategy

Dear Premier Ford,

Please be advised that at the Regular Council Meeting of February 26, 2024, the Township of Limerick Council passed the following motion, supporting the resolution from the Council of the Municipality of Calvin regarding a review of the National Fire Fighting Strategy.

Motion024-2024

Moved by Councillor Jan MacKillican

Seconded by Councillor Glenn Locke

That Council direct staff to issue a letter of support for the National Fire Fighting Strategy.

Carried

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at clerk@township.limerick.on.ca.

Best Regards,

Victoria Tisdale
Clerk-Treasurer
Township of Limerick

cc.

Ric Bresee – MPP, Hastings-Lennox and Addington
All Ontario Municipalities

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

tSl. 1292
Hastings
COUNT!

Being Sent on Behalf of Tammy MacKenzie, CAO

Dear Colleagues,

Please see the attached letter of support for The Children's Aid Society of the District of Nipissing and Parry Sound. This organization services our entire district and asked for our support for a Youth Wellness Hub. This Hub will be located in North Bay however, they will be providing outreach services for youth in our district based from this Hub. These "pop up" Hubs will be an asset to our community. As our DSSAB Board has endorsed this endeavour of CAS, we encourage you to provide letters of support from your municipalities. Please provide these letters directly to CAS, to the attention of Krystal McNeice: krystal.mcneice@parnipcas.org

In addition to the letter of support, we have attached some information on the Youth Wellness Hub.

Thank you,
Tammy

Jennifer Harris

Administrative Officer

District of Parry Sound Social Services Administration Board

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

Tel: (705) 746-7777 ext. 5290

E-Mail: jharris@psdssab.org

www.psdssab.org



District of Parry Sound



Social Services
Administration Board

March 14, 2024

Attn: Minister Fedeli, Minister Tibollo, Cyndy Dearden (YWHO) and Maria Talotta (YWHO)

RE: Letter of Support for Youth Wellness Hub Ontario Application

I am writing to express our support for the Elmwood Youth Hub in its application to be designated and funded as one of Ontario's Youth Wellness Hubs.

As the Chair of the District of Parry Sound Social Services Administration Board, I am pleased to endorse the establishment of a Youth Wellness Hub in the District of Nipissing, recognizing the immense value it holds for the well-being of youth. The YWHO aligns seamlessly with our organizational goals to create a supportive environment that nurtures the physical and mental well-being of our youth population.

Providing programming and activities for youth is challenging and we believe the proposed hub has the potential to become a central resource for our youth, offering them the support and tools needed to navigate the complexities of adolescence and young adulthood. Furthermore, we look forward to ongoing engagement with hub representatives to offer programming and activities in YWHO pop ups within the District of Parry Sound.

Activities for youth is a significant gap in our community, we urge you to provide our youth with a safe place to go where they can make meaningful connections and learn to become independent and better connected to their community and those who live in it.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Zanussi', with a horizontal line extending to the right.

Rick Zanussi, Chair
District of Parry Sound Social Services Administration Board

P.O. Box 490
7 Creswell Drive
Trenton, Ontario K8V 5R6
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841
Toll Free: 1-866-485-2841
josh.machesney@quintewest.ca
clerk@quintewest.ca

Josh Machesney, City Clerk / Manager of Legislative Services

March 7, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Via Email - justin.trudeau@parl.gc.ca

RE: Notice of Motion – Councillor Stedall – Housing Funding

Dear Prime Minister:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 6, 2024 Council passed the following resolution:

Motion No 24-167 – Notice of Motion – Housing Funding

Moved by Councillor Stedall

Seconded by Councillor Armstrong

Whereas the City of Quinte West is in need of \$28M in funding to complete the West End Trunk Sewer Main replacement in 2024, which is critical in the ongoing development of new homes in Quinte West;

And Whereas the City of Quinte West requires \$58.6M in funding to upgrade the Trenton Wastewater Treatment Plant Upgrade building to accommodate new homes to be built;

And Whereas the City cannot afford to increase Water, Sewer or Tax rates to fund all of this infrastructure;

And Whereas increased Debt to build the projects will just increase costs to Water, Sewer and Tax rates, or increased costs to developers;

And Whereas the City of Quinte West is currently experiencing a housing crisis from all citizens but specifically with regards to over 250 requiring housing, from Military members of CFB Trenton;

And Whereas City Council approved a Housing Action Plan with a projected 831 new residential units to be completed based on anticipated Housing Accelerator Fund funding over 3 years;

And Whereas the Federal government denied the City of Quinte West the Housing Accelerator Fund;

And Whereas the City of Quinte West is not currently eligible for funding under the Provincial Building Faster Fund as its population is below the threshold;

And Whereas the City of Quinte West may make application to the provincial Housing-Enabling Water Systems Fund which has only \$200M available in funding of which the province would only fund up to 73% to a maximum of \$35M for one project;

And Whereas additional funding has not been allocated from the Federal Government to enhance the Housing-Enabling Water Systems Funding;

Now Therefore Be It Resolved That the City of Quinte West calls on the Federal Government to re-evaluate their lack of funding for municipalities with a population less than 50,000 in rural Ontario and to make available funding for infrastructure programs to help build infrastructure to help build much-needed new homes;

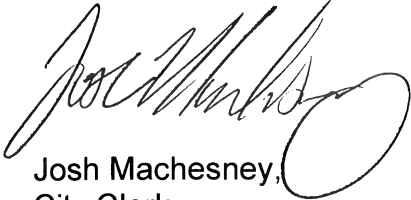
And Further That the Province of Ontario be asked to invest more than the currently allocated \$200M into their Housing Enabling Water Systems Fund;

And Further That this motion be circulated to Prime Minister Justin Trudeau, Federal Minister for Housing, Ryan Williams MP, Premier Doug Ford, the Provincial Ministers of MOI, MMAH, and Todd Smith MPP, and all municipalities, for their support. **Carried**

We trust that you will give favourable consideration to this request.

Yours Truly,

CITY OF QUINTE WEST



Josh Machesney,
City Clerk

cc: Hon. Sean Fraser, Minister of Housing, Infrastructure and Communities
Ryan Williams, MP, Bay of Quinte
Hon. Doug Ford, Premier of Ontario
Hon. Kinga Surma, Minister of Infrastructure
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Todd Smith, MPP, Bay of Quinte
All Municipalities

Council Meeting – March 26th, 2024

i) **Resolution in Support of the Expansion of the Life Span of Fire Apparatus.**

RESOLUTION #C-2024-03-20

MOVED BY: Korrine Jordan

SECONDED BY: Andrew Kendrick

“WHEREAS, the Council of the Corporation of Tay Valley Township support Prince Edward County’s resolution regarding Expansion of the Life Span of Fire Apparatus;

AND WHEREAS, By-Law No. 2012-042, being a By-Law to Establish and Regulate the Fire Department (Drummond/North Elmsley Tay Valley Fire Rescue) established service level standards for the Drummond/North Elmsley Tay Valley Fire Rescue;

AND WHEREAS, apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law No. 2012-042, and a safe, reliable and diverse fleet is required to serve operations needs;

AND WHEREAS, fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS, Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS, no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

NOW THEREFORE BE IT RESOLVED THAT, the Reeve send a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT, this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt;

AND THAT, this resolution be shared with all 444 municipalities in Ontario, the Federation of Canadian Municipalities (FMC), the Association of Municipalities Ontario (AMO) and the Eastern Ontario Wardens’ Caucus (EOWC).”

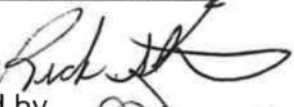

ADOPTED

Terrace Bay
Regular Council - 20 Feb 2024

Item d)

Date: February 20, 2024

CR39-2024

Moved by 
 Seconded by 

WHEREAS the Council of Prince Edward County (PEC) passed the following resolution at their January 16, 2024 regular meeting:

WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

AND WHEREAS the Township of Terrace Bay supports the resolution and initiative of Prince Edward County;


THEREFORE BE IT RESOLVED THAT this resolution of support be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing;

THAT this resolution of support be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), The Eastern Ontario Wardens' Caucus (EOWC) and, the Northwestern Ontario Municipal Association

Carried Defeated Recorded Vote

Recorded Vote:

	Yes	No
Mayor Paul Malashewski		
Councillor Gary Adduono		
Councillor Chris Dube		
Councillor Bert Johnson		
Councillor Rick St. Louis		



Mayor

March 28, 2024

Please be advised that during the regular Council meeting of March 26, 2024 the following resolution regarding support for 'a call to action' to meet the deadline of an Accessible Ontario by 2025 was carried.

RESOLUTION NO. 2024-151

DATE: March 26, 2024

MOVED BY: Councillor MacNaughton

SECONDED BY: Councillor Pennell

WHEREAS the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

WHEREAS Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

WHEREAS at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

WHEREAS the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;

WHEREAS people with disabilities and advocates, including Prince Edward County's Accessibility Advisory Committee, note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

WHEREAS Prince Edward County is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA

standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

THEREFORE BE IT RESOLVED THAT the Council of Prince Edward County strongly encourages action on the part of the Provincial Government to urgently:

- a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;
- b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

AND FURTHER THAT the Mayor write a letter in support of this resolution to the Minister of Seniors and Accessibility, and that a copy of this resolution be sent to the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

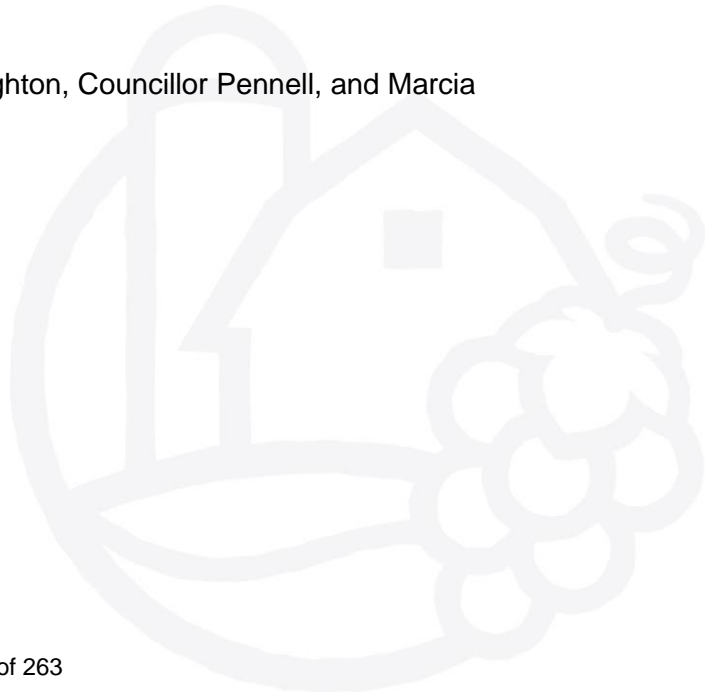
CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor MacNaughton, Councillor Pennell, and Marcia Wallace, CAO





Laura Hammer
Vegetation Manager

Box 8100
Montréal, Québec Canada
H3C 3N4

Boite 8100
Montréal, Québec/Canada
H3C 3N4

April 3, 2024

RE: CN RIGHT-OF-WAY VEGETATION MANAGEMENT

Dear Mayor,

CN remains committed to running its railway sustainably, as well as building a level of trust and collaboration with the communities in which we operate.

To that end, we are reaching out to advise you of our vegetation management activities in your area between April and October 2024. A regularly updated schedule is available at: [CN.ca/vegetation](https://www.cn.ca/vegetation).

Vegetation management is necessary to comply with rules and regulations set by Transport Canada and enhances the safety of motorists and pedestrians at crossings.

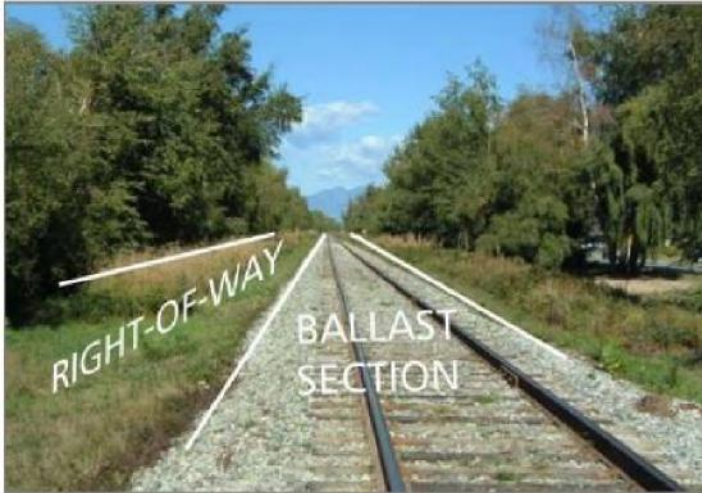
CN's annual vegetation management program is designed to mitigate potential risks to railway operations by managing weeds, and other undesirable vegetation. This program is critical to ensure safe operations and contributes to the overall safety of your community.

Management Strategies

CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation management and at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the 24-foot ballast section (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 24-foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing, or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.



CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, additives called surfactants are included to make the chemical work better.

CN has retained professional contractors qualified to undertake this work. They are required to comply with all laws and regulations applicable to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at [CN.ca/vegetation](https://www.cn.ca/vegetation) before June 1, 2024 with the specific information and location. CN will make every effort to include those locations as part of our 2024 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2025 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community. Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at contact@cn.ca.

Please also find a list of FAQs regarding the program that may be of further assistance at www.cn.ca/en/vegetation. Best regards,

Laura Hammer
Vegetation Manager

Vegetation Manager



ANNUAL VEGETATION MANAGEMENT PROGRAM

Each year, CN is required to manage vegetation on its right-of-way. Managing this vegetation contributes to mitigating fire risks and enhances the efficiency of inspection of track infrastructure. The spray program is not being done for aesthetic reasons.

To ensure safe railway operations, CN will conduct its annual spray program on its rail lines in the province of Ontario. A certified professional (Davey Tree Expert Company Ltd., 1-800-465-6367) will apply herbicides on and around the railway tracks (primarily along the 24-foot graveled area/ballast). Product requirements for setbacks in the vicinity of dwellings, aquatic environments and municipal water supplies will be met.

CN may use the following herbicides and active ingredients: Credit Xtreme (Nufarm), Esplanade (Bayer), Detail (BASF), Arsenal Powerline (BASF), Navius Flex (Bayer), Gateway (Corteva), Hasten NT (Norac), Round Up Weather Pro (Bayer), Torpedo (Valent), Telar (Envu/Bayer), Clearview (Corteva), Aspect (Corteva), Garlon XRT (Corteva), Milestone NXT (Corteva), Glyphosate (540g/L), Indaziflam (200 g/L), Saflufenacil (29.74%), Imazapyr (26.7%), Metsulfuron-methyl (12.6%), Aminocyclopyrachlor (39.5%), Paraffinic Oil (586 g/L), Alkoxylated alcohol non-ionic surfactants (242 g/L), Methyl and Ethyl oleate (esterified vegetable oil 75.20%), Flumioxazin (33.5%), Pyroxasulfone (42.5%), Chlorsulfuron (75%), Aminopyralid (52.5%-60%), Metsulfuron-methyl (94.5%), Picloram (97.5g/L), 2, 4-D (360 g/L), Triclopyr (755g/L), Florpyrauxifen (4.77%)

CN only uses herbicides that have been approved for use in Canada and in the province within which they are applied.

The program is expected to take place from May to October 2024.

Visit www.cn.ca/vegetation for more information or to make an inquiry, contact the CN Public Inquiry Line at contact@cn.ca or 1-888-888-5909.

CN.CA