



The Corporation of the Municipality of Whitestone

**Agenda of Regular Council Meeting
Tuesday June 21, 2022**

Join Zoom Meeting **(Video)**

<https://us02web.zoom.us/j/83750771578>

(Phone Call Only)

Dial [+1 647 558 0588](tel:+16475580588) then Enter Meeting ID: 837 5077 1578 #

Meetings are recorded. Both the audio and video are posted on the Municipal Website

1. **Call to Order and Roll Call** **5:00 p.m.**
2. **Disclosure of Pecuniary Interest**
3. **Closed Session**

Adjourn to Closed Session ®

- 3.1 Closed Session Meeting Minutes for Regular Council meeting of May 17, 2022.
- 3.2 A proposed or pending acquisition or disposition of land by the municipality or local board, pursuant to Ontario Municipal Act, Section 239 (2) (c)
 - Discussion regarding acquisition of lands
- 3.3 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to Ontario Municipal Act, Section 239. (2) (b)
 - Human Resources matters

Reconvene to Open Session ®

RECESS

Open Session

4. **Call to Order and Roll Call** **6:30 p.m.**

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

5. Disclosure of Pecuniary Interest

6. Approval of Agenda ®

Matters Arising from Closed Session

7. Presentations and Delegations – None

8. Planning Items - None

Move into Public Meeting

9. Public Meeting

- 9.1 Proposed Housekeeping Zoning By-law Amendment - Short Term Rental Units
 - Report from John Jackson, Planner dated April 25, 2022

Reconvene into Regular Meeting

10. Consent Agenda ®

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action.

10.1 Council and Committee Meeting Minutes

10.1.1 Regular Council Meeting Minutes for Tuesday, June 7, 2022.

10.1.2 Whitestone Environmental Stewardship Committee Meeting for June 8, 2022.

10.2 Unfinished Business (listed on page 4)

Matters Arising from Consent Agenda

11. Accounts Payable

11.1 Accounts Payable ®

12. Staff Reports

- 12.1 PW-2022-06
Contract award for the supply of Propane and Propane Tank Services at Whitestone Facilities ®
- 12.2 ADMIN-2022-09
Delegation of Authority for the purposes of administering the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) ®

13. By-Laws

- 13.1 By-law No. 34-2022, being a By-Law to amend the Municipality of Whitestone Zoning By-Law No. 07-2018 for the purpose of enacting a revision of the definition of Short Term Rental Unit ®
- 13.2 By-law No. 35-2022, being a By-law to designate a head of the municipal corporation and delegate all powers and duties of the head to the CAO/Clerk for the purposes of the Municipal Freedom of Information and Protection of Privacy Act ®

14. Business Matters

- 14.1 2022 AMO Conference ®
- 14.2 Swim Program Update

15. Correspondence

Matters Arising from Correspondence

16. Councillor Items

17. Questions from the Public

18. Confirming By-law ®

19. Adjournment ®

Unfinished Business

1	<p>Official Plan Amendment (OPA) Number 2</p> <p>Private Road Development Land uses on vacant lots and Trailers and Campers</p>	<p>At the Regular Council meeting of June 7, 2022, Council passed By-law 27-2022 being a By-law to adopt Official Plan Amendment No. 2 to the Official Plan for the Municipality of Whitestone.</p> <p>The Municipality will now forward the appropriate documentation to the Ministry of Municipal Affairs and Housing (MMAH)</p>
2	Animal and Bird Control By-law	<p>Referred to Whitestone Agricultural Advisory Committee (April 2019.)</p> <p>Update on this matter as of March 16, 2020: A proposed/draft By-law currently under review by the By-law Enforcement Officers (March 2020) and the Committee.</p>
3	Review of By-law 20-2014 (being a By-law for the licensing, regulating/governing of rental units in Whitestone)	<p>Per Council direction on March 15, 2021 an Ad Hoc Committee was formed.</p> <p>The Committee is currently working the Planner John Jackson to make revisions to the Zoning By-law in respect of reference to Short Term Rental Units. A Public Meeting in respect of the amendment to the Zoning By-law has been scheduled for June 21, 2022</p> <p>A revised By-law and protocol is in process and will be shared with Council as soon as practical.</p>

Correspondence

(listed in the order they were received by the Clerks Department)

- A. The Corporation of the City of Cambridge resolution regarding greenhouse gas reductions dated June 1, 2022.
- B. Thank you note from Parry Sound High School dated June 6, 2022.

PUBLIC MEETING



REVISED
NOTICE OF A PUBLIC HEARING
CONCERNING PROPOSED HOUSEKEEPING ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Council of the Municipality of Whitestone will hold a public meeting to consider proposed Housekeeping Zoning By-law amendment pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, as amended.

Date and Location of Public Hearing:

Date: Tuesday, June 21, 2022
 Time: 6:30 p.m.
 Location: **REVISION:** The in-person meeting at the Dunchurch Community Centre is hereby changed to a Zoom video conferencing and “call-in” **only**.

ZOOM Details: <https://us02web.zoom.us/j/83750771578>
 Call in: [+1 647 558 0588](tel:+16475580588) then enter Meeting ID: 837 5077 1578 #

THE PURPOSE AND EFFECT of the proposed Zoning By-law amendment is of a housekeeping nature as itemized below:

1. Amending, adding, and removing definition (Section 2, subsection 2.151–Rental Unit)

Key maps are not attached as the proposed Housekeeping Zoning By-law as the amendment affects all lands in the Municipality of Whitestone.

For more information about this matter, including information about preserving your appeal rights, please visit the Municipal website at www.whitestone.ca or contact Paula Macri, Planning Assistant at (705) 389-2466 ext. 122 or paula.macri@whitestone.ca.

DATED at the Municipal Office this 31st day of May, 2022.

Michelle Hendry, CAO-Clerk
 Municipality of Whitestone
 21 Church Street
 Dunchurch, ON P0A 1P0

Telephone No.: 705-389-2466
 Fax No.: 705-389-1855



April 25, 2022

REPORT TO COUNCIL

SHORT TERM RENTAL BY-LAWS

BACKGROUND

In 2014, the Municipality of Whitestone enacted a licensing By-Law No. 20-2014 to regulate "rental units" in the Municipality. (Copy of By-Law 20-2014 is attached).

A "rental unit" is defined in the zoning By-Law as:

"Rental Unit means a detached dwelling that is offered as a place of temporary residence, lodging or occupancy by way of lease, rental agreement or similar commercial arrangement. A rental unit does not include lodging found in any Tourist Commercial (C2) Zone, including a motel, hotel, rental cottage, tourist cabin, bed and breakfast, nor does it include a property rented for two weeks or less in any calendar year, and it excludes any rentals that exceed 30 consecutive days or more to the same tenant, throughout all or part of a calendar year."

The licensing By-Law came forward to respond to a growing number of cottage owners that were making their cottages available for rent on a short term basis. In some cases, persons had multiple properties available for short term cottage rentals.

In some of these rentals, short term renters became reckless, violated municipal by-laws, often trespassed and complaints to the Municipality were occurring more frequently.

An Ontario Municipal Board ruling (Blue Mountains) determined that renting dwellings for a period of less than 30 days constituted a non-residential or commercial use, thereby in violation of residential zoning regulations.

Whitestone council decided that the proper approach was to allow short term rentals but to require renters to be licensed to ensure that landlords required renters to be responsible and follow the applicable municipal legislation.

Eight years later, the Municipality of Whitestone has undertaken a review of its rental licensing By-Law. The Municipality established a committee to undertake such a review. This committee has had the advantage of reviewing the experience of similar licensing regulations in other jurisdictions. It has also benefitted from the direct knowledge and experience of its Crown prosecutor, Paul Dray.

Paul Dray has had first hand experiences of the strengths and weaknesses of short term rental legislation from the perspective of enforcing such laws. In the case of controlling adverse impacts from short term rentals, the most meaningful part of the program is the ability to enforce the rules.

Paul Dray has agreed to assist with an update of the licensing By-Law, but before this happens, he has recommended a number of changes to the related clauses in the zoning By-Law. (Mr. Dray's letter is attached; Note: it is to be considered confidential).

ZONING CHANGES

I have attached a draft zoning By-Law to make the changes supported by the committee.

BED AND BREAKFAST (B&B'S)

It should be understood that the approach to B&B's in Whitestone is separate from any considerations of short term rentals.

A B&B is not permitted in a waterfront zone. A Rental Unit is permitted in all zones.

NOTICE

The proposed zoning changes will impact or potentially impact all owners of land in the Municipality, it will need to be posted in the local newspaper and placed on the Whitestone website.

Respectfully Submitted.



John Jackson
Encls.

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 20-2014

A BY-LAW FOR THE LICENSING, REGULATING AND GOVERNING OF RENTAL UNITS IN THE MUNICIPALITY OF WHITESTONE

WHEREAS the Municipal Act authorizes municipalities to enact licensing by-laws;

AND WHEREAS the Council of the Corporation of the Municipality of Whitestone has enacted a zoning by-law amendment that allows a Rental Unit in all zones permitting a residential dwelling, subject to the Rental Unit being licensed in accordance with the Municipality's Rental Unit Licensing By-law;

AND WHEREAS the Council of the Corporation of the Municipality of Whitestone considers it advisable and appropriate that the licensing, regulating and governing of Rental Units be established;

NOW THEREFORE BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE, as follows:

SECTION 1 – PROPERTIES REQUIRING RENTAL UNIT LICENSE

- 1.1 No person shall use any dwelling as a Rental Unit unless they hold a current license issued pursuant to this By-law.
- 1.2 Only the Registered Owner or the Lessee of the dwelling may obtain a Rental Unit License. Where the Registered Owner or the Lessee is a Corporation, the principal shareholder of the Corporation shall apply for the license, with the consent of the Corporation. In the event that the Corporation's share structure is such that the largest shareholders hold an equal amount of shares in the Corporation, then any of these shareholders may apply for and hold a license.

SECTION 2 – GENERAL RENTAL UNIT REQUIREMENTS

- 2.1 The following is required to qualify for a Rental Unit License:
 - (a) proof of ownership;
 - (b) copy of survey or site plan (sketch);
 - (c) copy of the use permit for the property's sewage system;
 - (d) proof that realty taxes have been paid;
 - (e) any open building permits for the dwelling must be finalized;
 - (f) acknowledgement that the Registered Owner or Lessee is responsible for rental unit insurance;
 - (g) confirmation that all adjoining properties have been informed of license application; and,
 - (h) confirmation that the property complies with all laws or regulations.

SECTION 3 – LICENSE FEES

- 3.1 All applications for a license filed with the Municipality shall be accompanied by the fee for each license, as established by Council from time to time by resolution, and as currently specified in Schedule "A" to this By-law.
- 3.2 Licenses may be issued for up to three years.
- 3.3 A new license application must be filed before the earlier of the expiry of a current license or upon a change of ownership.

SECTION 4 – FIRE INSPECTION

- 4.1 Upon receipt of a Rental Unit License application, the Chief Fire official, or a designate, shall conduct an inspection of the dwelling to ensure compliance with current code requirements.
- 4.2 Prior to the issuance of a Rental Unit License, the Chief Fire official or a designate must approve the application.

SECTION 5 – LICENSE ISSUE

- 5.1 Upon receipt of a Rental Unit License application, the following procedures shall take place:
 - (a) the application will be received and reviewed in accordance with any regulations governed by this By-law; and,
 - (b) an inspection as may be necessary will be carried out to determine whether the property is in compliance with the provisions of this By-law, all other by-laws of the Municipality, any regulations and any approved site plans.
- 5.2 If the Rental Unit License application conforms to the provisions of this By-law, all other by-laws of the Municipality and all applicable regulations, and approved site plans then the Municipal Clerk or his/her designate shall issue a license.
- 5.3 The Municipal Clerk may refuse to issue a license if the information submitted on the application is incomplete or incorrect.
- 5.4 The following shall be posted in an conspicuous location in the Rental Unit:
 - (a) a copy of the license;
 - (b) a copy of 911/Civic Address;
 - (c) a copy of a survey/site plan;
 - (d) the license holder's address/contact information;
 - (e) the name and number of an emergency contact person;
 - (f) a copy of a notice regarding the drinkability of the water;
 - (g) a copy of Municipal Noise By-law;
 - (h) a copy of Municipal Open Air Burning and Fireworks By-laws; and,
 - (i) a copy of the Municipal Dog By-law.

SECTION 6 – PENALTIES AND VIOLATIONS

- 6.1 It shall be the responsibility of the license holder to ensure that there is compliance with this By-law and all other applicable by-laws.
- 6.2 When, in the opinion of the Municipal Clerk, a violation of this By-law has occurred or exists, the Municipal Clerk or his/her designate shall issue a written compliance notice to the license holder. The notice shall specify those sections of the By-law which are being violated and shall state that the license holder has seventy-two (72) hours from the delivery of the compliance notice in which to correct the alleged violation, failing which the Municipality may correct the alleged violation at the expense of the licence holder or revoke the Rental Unit License.
- 6.3 Service of any notice under this section shall be carried out by personal service or by registered mail upon the license holder, or by posting the property, or by delivering the notice to the address of the Owner of the property as listed in the assessment roles of the Municipality.
- 6.4 The Rental Unit License may be revoked, suspended or made subject to special conditions, including an administrative fee, by the Municipal Clerk or his/her designate for:
 - (a) any ongoing breach of the provisions of this By-law; or
 - (b) any breaches of the provisions of any other applicable by-laws or regulations; or

- (c) any refusal to comply with any compliance notice of violation within 72 hours.
- 6.5 Every person who contravenes any provision of this By-law is guilty of an offence and all contraventions of this By-law are designated as continuing offences pursuant to section 429 of the *Municipal Act, 2001*, S.O. 2001, c.25.
- 6.6 Every person who contravenes any provision of this By-law is guilty of an offence for each day or part of a day that the offence continues and on conviction is liable to a fine for each offence, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c. P. 33 and the *Municipal Act, 2001*, S.O. 2001, c. 25.
- 6.7 Every Director or Officer of a corporation who contravenes this By-law is guilty of an offence for each day or part of a day that the offence continues and on conviction is liable to a fine for each such offence, as provided for in the *Provincial Offences Act*, R.S.O. 1990, c.P. 33 and the *Municipal Act, 2001*, S.O. 2001, c. 25.
- 6.8 Where a person has been convicted of an offence under this By-law, the Court may, in addition to any other penalty imposed on the person convicted, issue an order prohibiting the continuation or repetition of the offence or the doing of any act or thing by the person convicted directed toward the continuation or repetition of the offence.

SECTION 7 – APPEAL

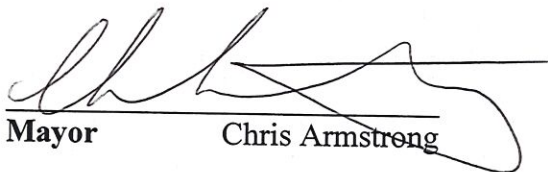
- 7.1 An applicant whose application has been refused, or a Licensee whose license has been revoked, suspended or made subject to special terms or conditions and who is not satisfied with the refusal, revocation, suspension or the terms or conditions, may appeal this decision to Council.
- 7.2 Every person who initiates an appeal to Council of a decision made under this By-Law shall submit a notice of appeal within 14 days of a refusal, revocation, suspension or decision to impose special terms or conditions, together with the prescribed fee.

SECTION 8 – ADMINISTRATION

- 8.1 The Municipal Clerk or his/her designate shall be responsible for the administration and enforcement of this By-law.
- 8.2 The definitions found in the Municipality's zoning by-law shall apply to this By-law, where applicable.
- 8.3 Unless otherwise specified, words importing the singular include the plural and vice versa and words importing gender include all genders and the past, present or future tense or other related form of defined term shall have the same meaning as the defined term.

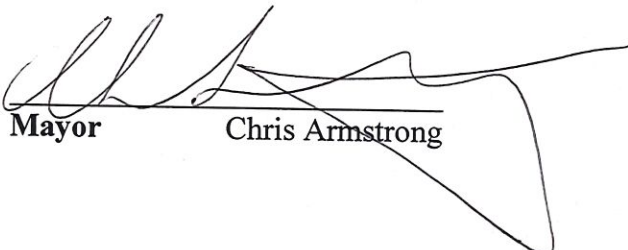
This By-law shall come into full force and effect of the final date of passage hereof, at which time all by-laws that are consistent with the provisions of this By-law and the same are hereby repealed insofar as it is necessary to give effect to the provisions of this By-law.

Read a First and Second time this 17th day of March, 2014.


Mayor Chris Armstrong


CAO-Clerk Liliane Nolan

Read a Third time and Passed, Signed and Sealed this 17th day of March, 2014.


Mayor Chris Armstrong


CAO-Clerk Liliane Nolan

SCHEDULE "A"

FEES

RENTALS

Annual Fee \$200.00 (Non-refundable)

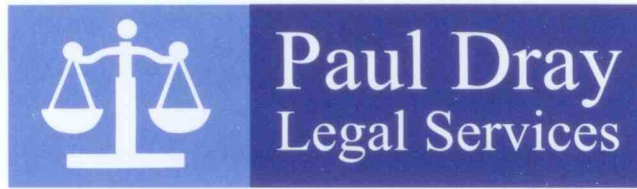
- License holders shall pay their license fee for the years they are licensed. Invoices will be sent out in October, prior to the next licensing year. Should the fee not be paid, the Rental Unit License will be revoked.

Administrative Fee (see Section 6.4)

- \$200.00

Appeal Fee (see section 7.2)

- \$200.00



PROFESSIONAL CORPORATION
SPECIALIZING IN TRAINING & PROSECUTIONS

May 30, 2021

PRIVILEGED AND CONFIDENTIAL

Municipality of Whitestone
21 Church Street
Dunchurch, ON P0A 1G0

Attention: Paula Macri

Dear Paula Macri:

RE: Whitestone Zoning and Licensing By-law – Short Term Rental Unit

Further to your inquiries regarding the updating and enforceability of the municipality's current zoning and licensing by-law regarding the regulation of short term rental units and my experience with the development of short term rental unit by-laws, I advise as follows:

1. That I was retained by the Town of Blue Mountains and the City of Niagara Falls to draft their respective short term rental unit licensing by-laws. I also prosecute on behalf of the City of Niagara Falls and sit as a Hearing Officer for the City of Vaughan regarding short term rental unit licensing matters.
2. Prior to proceeding a review and update of your current rental unit licensing by-law it is recommended that the following changes be made to your zoning by-law:
 - a) Delete the definition of "Rental Unit" and replace it with "Short Term Rental Unit" to eliminate any confusion of potential conflict with the use of the term of "Rental Unit" as it relates to "Rental Cottage Establishment".
 - b) Define "Short Term Rental Unit" as "means the use of a dwelling or dwelling unit that is available for rent in its entirety for a period of thirty (30) consecutive days or less, to provide temporary lodging to the travelling of vacationing public but does not include a bed and breakfast establishment or the commercial uses permitted in the Tourist Commercial (C2) Zone of the Municipality's Zoning By-law."



**Paul Dray
Legal Services**

PROFESSIONAL CORPORATION
SPECIALIZING IN TRAINING & PROSECUTIONS

Please note the above definition:

- assumes that only the commercial uses under the Tourist Commercial (C2) Zone are exempt;
 - deletes "nor does it include a property rented for two weeks or less in any calendar year" as this conflicts with the purpose of licensing short term rental unit accommodations to ensure the safety and compliance with the various regulations
- c) Delete "Rental Unit, licensed by the municipality" from Section 4.01 (a), 6.01 (a) and 7.01 (a) and replace it with "Short Term Rental Unit".

Including "licensed by the municipality" results in the "rental unit" not being a "rental unit" unless it is licensed which restricts your ability to enforce.

- d) Once the above changes are made to the zoning by-law the licensing by-law can be updated to include provisions to restrict advertising without a licence, to ensure continuity with the zoning and to enhance the regulatory framework and enforcement provisions.

Trusting this is satisfactory.

Yours truly,

W. Paul Dray
Prosecutor,
Law Society of Ontario No. P00878

CONSENT AGENDA

Regular Council *DRAFT* Meeting Minutes
Tuesday, June 7, 2022, 6:30 p.m.
Via Zoom Video Conferencing

Present: George Comrie, Mayor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor
Brian Woods, Councillor

Staff: Michelle Hendry, CAO/Clerk
Maneesh Kulal, Treasurer
Bob Whitman, Fire Chief
Dave Creasor, Public Works Manager (7:30 pm to 8:20 pm)

Consultant: John Jackson, Municipal Planner

Guests: 32

1. Roll Call and Call to Order

Mayor Comrie commenced roll call and called the meeting to order at 6:33 p.m.

National Anthem

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record.
No pecuniary interest was declared.

3. Approval of the Agenda

Resolution No. 2022-189

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the Members of Council have been presented with an Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented with the following additions in Section 6.1 of the Agenda:

MJ DEVELOPMENTS - Proposed Zoning By-law amendment:

- Memorandum from John Jackson, Planner dated June 6, 2022
- Submissions received from:
 - Dawn Taylor
 - Kathryn Creek

Carried

4. Presentations and Delegations – None

Move into Committee of the Whole

Resolution No. 2022-190

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

THAT this meeting move into Committee of the Whole session at 6:36 p.m.

Carried

5. Planning Items

- 5.1 Consent Application B15/2022(W) – CHAPUT
 - Memorandum from John Jackson, Planner dated May 10, 2022
- 5.2 Official Plan Amendment No. 2
 - Revised O.P.A. No. 2 prepared by John Jackson, Planner per discussions at the May 3, 2022 Council meeting
- 5.3 Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC. (Graham Keene)
 - Memorandum from John Jackson, Planner dated May 20, 2022
 - Subdivision Application dated April 21, 2022
 - Environmental Impact Study dated August 2021

Reconvene into Regular Meeting

Resolution No. 2022-191

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

THAT this meeting be reconvened to the Regular Council meeting at 7:33 p.m.

Carried

Matters Arising from Committee of the Whole

Resolution No. 2022-192

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

5.1 Consent Application B15/2022(W) – CHAPUT

WHEREAS John Jackson, Planner Inc., has prepared a report dated May 10, 2022 for the Parry Sound Area Planning Board regarding Consent Application B15/2022(W) – CHAPUT and provided a copy to the Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone receives this report as information;

AND THAT the Council of the Municipality of Whitestone recommends this Consent Application for Approval in principle, subject to the following conditions:

1. That payment of a parkland dedication fee be made in accordance with the current Municipal fees and charges By-law;
2. That the new lot receive 911 addressing from the Municipality;
3. That any portion of the Shawanaga Lake Road and/or the Lorimer Lake Road adjacent to the subject property, that is found to be 10 metres from the centre line of the travelled road, be conveyed to the Municipality of Whitestone as a road allowance widening, at the expense of the applicant;
4. That payment of all applicable planning fees be made to the Municipality of Whitestone.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-193

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe Lamb

5.3 Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC. (Graham Keene)

THAT the Council of the Municipality of Whitestone does hereby receive for information;

- Memorandum from John Jackson, Planner dated May 20, 2022
- Subdivision Application dated April 21, 2022
- Environmental Impact Study dated August 2021

for Subdivision Application S01/2022(W) – STO NETWORK CONSULTING INC., 12628465 CANADA INC. (Graham Keene)

AND THAT staff be requested to schedule and advertise for a Public Meeting in respect of this matter, for July 19, 2022.

Carried

6. Public Meeting
Move into Public Meeting

Resolution No. 2022-194

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

THAT this meeting move into a Public Meeting at 7:39 p.m.

Carried

6.1 MJ DEVELOPMENT INC. - Proposed Zoning By-law amendment is to amend the existing Waterfront Residential Exception (WF1-22 LS) zone on Part of Lot 37, Concession 14, in the geographic Township of Burton and fronting on the Magnetawan River.

- Memorandum from John Jackson, Planner dated June 6, 2022
- Submissions received from:
 - Dawn Taylor
 - Kathryn Creek

Public Meeting

1. Call to Order

- Introductions were made by the Chairperson – Council and Staff.

2. Disclosure of Pecuniary Interest

Mayor Comrie requested that any pecuniary interest be declared for the record. No pecuniary interest was declared.

3. Meeting Protocol

- The Chairperson asks that all comments be addressed through the Chairperson and that the person making comments should state their name before speaking.

4. Discussion:

a. MJ DEVELOPMENTS - Proposed Zoning By-law amendment is to amend the existing Waterfront Residential Exception (WF1-22 LS) zone on Part of Lot 37, Concession 14, in the geographic Township of Burton and fronting on the Magnetawan River.

- The Chairperson asked the Clerk if any letters or related correspondence have been received.
 - CAO/Clerk Hendry advised that two submissions had been received and entered into the Public Record
- John Jackson, Municipal Planner presented his report and spoke to any correspondence received
- The Applicant was not in attendance to speak to the application

- No questions or comments were received from the public

5. Adjournment

Reconvene into Regular Meeting

Resolution No. 2022-195

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

THAT this meeting be reconvened to the Regular Council meeting at 7:51 p.m.

Carried

7. Consent Agenda

Resolution No. 2022-196

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the Council the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council and Committee Meeting Minutes
 - 7.1.1 Regular Council Meeting Minutes for Tuesday, May 17, 2022.
 - 7.1.2 Environmental Stewardship Committee Meeting Minutes of April 13, 2022.
 - 7.1.3 Library Board Meeting Minutes of April 26, 2022.

- 7.2 Unfinished Business (listed on page 4)

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby approve the Council Meeting Minutes of May 17, 2022 and receives for information all other items contained in the Consent Agenda dated June 7, 2022.

Carried

8. Accounts Payable

Resolution No. 2022-197

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 8.1 Accounts Payable

THAT the Council of the Municipality of Whitestone receive for information the Accounts Payable listing in the amount of \$177,059.63 for the period May 16, 2022 to May 31, 2022.

Carried

9. Staff Reports

Resolution No. 2022-198

Moved by: Councillor Joe McEwen

Seconded by: Councillor Brian Woods

- 9.1 PW-2022-06
2021 York Street (Dunchurch) and Aulds Road Landfill Monitoring Program Summary

THAT the Council of the Municipality of Whitestone does hereby receive report PW-2022-06 (2021 Landfill Monitoring Program Dunchurch (York Street) and Aulds Road Landfill sites) for information.

Carried

Resolution No. 2022-199

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 9.2 ADMIN-2022-09
Lorimer Lake Resort Property – wetlands / beaver pond

THAT the Council of the Municipality of Whitestone does hereby receive report ADMIN-2022-09 (Lorimer Lake Resort property – wetlands / beaver pond) for information.

Carried

Clerks Note:

Members of Council had an interest in pursuing this matter further with a request to:

- Provide a report on EP Zones that were inadvertently eliminated from the Zoning Maps in 2018
- A typical Fill By-law
- A typical Site Alteration By-law and
- A review of how other local Municipalities manage EP Zones

10. By-laws

Resolution No. 2022-200

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe McEwen

- 10.1 By-law 27-2022, being a By-law to adopt Official Plan Amendment No. 2 to the Official Plan for the Municipality of Whitestone

THAT By-law 27-2022 being a By-law to adopt Official Plan Amendment No. 2 to the Official Plan for the Municipality of Whitestone be Read a First and Second time this 7th day of June, 2022 with the following amendment:

Page 3 of 4 of OFFICIAL PLAN AMENDMENT NO.2 TO THE OFFICIAL PLAN FOR THE MUNICIPALITY OF WHITESTONE (Trailer Policy / Private Road Policy) attached to this By-law,

SECTION 5, SPECIFIC AMENDMENTS

- 5.1 Section 9.06 Private Roads is amended by adding the following policy after 9.05.05 and renumbering 9.06.06 and 9.06.07 as 9.06.07 and 9.06.08 respectively:

Existing non-waterfront lots on private and unassumed roads that have a registered right-of-way or some form of legal access are eligible for development including consents and building permits.

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 7th day of June, 2022 and numbered By-law 27-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

Resolution No. 2022-201

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

- 10.2 By-law No. 32-2022, being a By-law to amend Zoning By-law 07-2018 as amended to rezone the existing Waterfront Residential Exception (WF1-22 LS) zone on Part of Lot 37, Concession 14, in the geographic Township of Burton and fronting on the Magnetawan River – MJ Development Inc.

THAT By-law 32-2022, being a By-law to amend Zoning By-law 07-2018 as amended, to rezone Part of Lot 37, Concession 14, in the geographic Township of Burton and fronting on the Magnetawan River from the Waterfront Residential 1 Exception 22 - LS (WF1-22-LS) Zone to the Waterfront Residential 1 - Exception 24 (WF1-24) (MJ Development Inc.), be Read a First and Second time this 7th day of June, 2022

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 7th day of June, 2022 and numbered By-law 32-2022.

Recorded Vote:	YEAS	NAYS	ABSTAIN
Councillor, Beth Gorham-Matthews	X		
Councillor, Joe Lamb	X		
Councillor, Joe McEwen	X		
Councillor, Brian Woods	X		
Mayor, George Comrie	X		

Carried

11. Business Matters

- 11.1 2022 AMO Conference
(Note: Mayor Comrie requested that this item be moved to a future Agenda)

Resolution No. 2022-202

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 11.2 Request from Board Chairperson, West Parry Sound Recreation and Cultural Centre, Draft Agreement for consideration

THAT the Council of the Municipality of a Whitestone requests the CAO/Clerk to review the terms of the Draft Agreement in respect of the Municipality of Whitestone financial commitments to the West Parry Sound Recreation and Cultural Centre, with representatives of the Steering Committee and the Municipal Services Board and report back to Council at a future date with recommendations.

Carried

Resolution No. 2022-203

Moved by: Councillor Joe Lamb

Seconded by: Councillor Brian Woods

- 11.3 June 21, 2022 Council meeting

THAT the Council of the Municipality of Whitestone does hereby agree to postpone the public meeting with respect to the rezoning to a future council meeting where a hybrid meeting can be achieved in the Dunchurch Community Centre.

Carried

12. Correspondence (listed on page 5 of the Agenda)

Resolution No. 2022-204

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

WHEREAS the Council of the Municipality of Whitestone has reviewed the Correspondence Items as listed on page 5 of the June 7, 2022 Council agenda;

NOW THEREFORE BE IT RESOLVED THAT Council receive the correspondence items for information, with the following extracted for further discussion/action:

- None extracted.

13. Councillor Items

Councillor Brian Woods

- Attended the Ardbeg Community Club grand opening. It was a great turnout and a good day
- Thank you to the Public Works staff for the new boards on the swim raft at the Whitestone Waterfront Park

Councillor Joe Lamb

- The grand re-opening of the Library was success with over 100 people in attendance. Two rooms were dedicated; a small meeting room was dedicated to the Friends of the Library and the large meeting room was dedicated to former Mayor Chris Armstrong

Councillor Gorham-Matthews

- Wednesday June 15, 2022 is the Strawberry Social sponsored by the Whitestone Library and Technology Centre. 1:00pm to 3:00pm
- Bio Blitz is scheduled for Friday June 17, 2022. Register at the Municipal Office. Find out about Bio-diversity
- Six-by Sixteen cooking class Sunday June 12, 2022. Register with Beth, 705-774-1889

Mayor Comrie

- Thanked members of Council for their sincere condolences in regard to the passing of his brother Don.

14. Questions from the Public

15. Confirming By-law

Resolution No. 2022-205

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

THAT By-law 33-2022 Being the Confirmatory By-law for the Council meeting of Tuesday, June 7, 2022, be given a First, Second, Third and final reading and is passed as of this date.

Carried

16. Adjournment

Resolution No. 2022-206

Moved by: Councillor Brian Woods

Seconded by: Councillor Joe Lamb

WHEREAS the business of this Meeting has concluded;

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 9:52 p.m. until the Regular Council meeting of June 21, 2022 at 6:30 p.m. or at the call of the chair.

Carried

George Comrie

Mayor

Michelle Hendry

CAO/ Clerk



21 Church Street
Dunchurch, Ontario P0A 1G0
Phone: 705-389-2466 ~ Fax: 705-389-1855

www.whitestone.ca
E-mail: info@whitestone.ca

DRAFT Minutes

**Whitestone Environmental Stewardship Committee meeting
Wednesday, June 8, 2022 at 7:00 p.m.
via Zoom Video Conferencing and Phone-In**

Present: Lynn Brennan
Ian Crawford
Councillor Beth Gorham-Matthews
Dennis Morrison
Brad Parkes
Scott Nash
Anne Wright
Juliette Terry

Regrets: Councillor Joe McEwen
Patricia Moleirinho
Rob Morrison
David West
Anne Wright

.....
1. CALL TO ORDER

Councillor Beth Gorham-Matthews called the meeting to order at 7:03 p.m.

Indigenous Land Acknowledgement Statement

The Municipality of Whitestone recognizes all of Canada resides on traditional, unceded and/or treaty lands of the Indigenous People of Turtle Island.

We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families.

This acknowledgment of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Beth Gorham-Matthews requested that any pecuniary interest be declared for the record. None declared.

3. ADOPTION OF THE AGENDA

2022-16ESC Moved by Lynn Brennan
Seconded by Brad Parkes

WHEREAS the members of the Environmental Stewardship Committee have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted with the following:

Item number 6.9 Talk from the McKellar Stewardship Committee

Carried

4. ADOPTION OF MINUTES

2022-17ESC Moved by Dennis Morrison
Seconded by Brad Parkes

WHEREAS the Whitestone Environmental Stewardship Committee is in receipt of the April 13, 2022 meeting minutes.

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED that the minutes of the meeting held April 13, 2022 be adopted as presented.

Carried

5. PRESENTATION - None

6. NEW BUSINESS OR ANNOUNCEMENTS

6.1 Septic Tank Permits

Presenting information graphs to residents

- Pie Charts as presented are missing “what the data represents”
- The charts are the number of systems installed in a specific time frame
- We should include a list of items that affect your septic life. Also include a question regarding the size of septic and what it is acceptable for now, and what would be required regarding replacement needs and “have you been looking after your system?”

6.2 Lake Planning meeting update from May 6, 2022

- Considered data for each lake regarding population density, public access, amount of crown land etc. to determine lakes of concern - list narrowed to 15 lakes
- Next step to compile broad scale monitoring and gather fisheries assessments on the 15 lakes to further fill in the spreadsheet on lake planning
- Still waiting for Lake Partners to issue the phosphorous data they collected in 2021

6.3 BioBlitz scheduled for June 17, 2022

- Contact the Municipal Office to register – by phone
- School children are in the first session

GEORGIAN BAY BIOSPHERE

2022-18ESC Moved by Ian Crawford

Seconded by Brad Parkes

To donate \$500.00 to Georgian Bay Biosphere in regards to their work on the Bioblitz.

Carried

6.4 Mayor's Monarch Pledge

Discussion on placement of garden and signage

Quote from Georgian Bay Biosphere

- (i) 2ft x 3ft sign full colour alupanel with UV coating and print = \$375 plus tax (and possible shipping)
 - (ii) 4ft x 6ft sign full colour alupanel with UV coating and print = \$560 plus tax (and possible shipping)
- The Eva Fincham agreed to have a sign at the Library in conjunction with the gardens
 - We should also place the signs on the two walking trails which brings the cost to approximately \$1300 and will ask the Public Works Manager to install them.

2 X 3 SIGNS

2022-19ESC Moved by Juliette Terry
Seconded by Ian Crawford

To install three (3) 2x3 signs mounted on posts at the Library and at the entrances of walking trails at Nesbitt and Whitestone.

Carried

6.5 Website information update

- Section on Environmental Initiatives – upload webinar from April 23 on YouTube and on the municipal website.
- There seems to be a few clicks to get to the Environmental Initiative section on the municipal's website. Could we have a presence on the first page of the municipal's website rather than find us through a drop down.

6.6 Materials for lake association meetings

- Discussion on Lake Protection Workbooks - would be better distributed at the fair as opposed to the Lake Association Meetings, is it better to charge for them or give them away?
- We will order some for distribution at association meetings as well.
- Ian Crawford will attend the fair to speak about FOCA and their efforts, and is available to all lake association meetings

WATERSHED CANADA LAKESIDE MANAGEMENT BOOKLET

2022-20ESC Moved by Scott Nash
Seconded by Brad Parkes

To purchase additional Watershed Canada Lakeside Management Booklets at a cost of \$30.50 for 100 booklets to have at the AGMs for lake associations and the Fair.

Carried

- 6.7 Committee budget:
- Benthic Monitoring \$5,700.00
 - ICECAP \$10,500.00
 - Lake Planning \$ 5,000.00
 - Other initiatives \$ 3,000.00

6.8 David West

RESIGNATION

2022-21ESC Moved by Brad Parkes
Seconded by Lynn Brennan

THAT the Whitestone Environmental Stewardship Committee does hereby accept the resignation of David West, with regret.

Carried

- 6.9 McKellar Stewardship Committee
- On June 16 the McKellar Stewardship Committee will be holding a Zoom, or in person meeting with guest speaker, Julia Sutton, who previously spoke at a GBB presentation and worked with GBB regarding natural shorelines
 - Councillor Beth Gorham-Mathews will share on Whitestone social media

6.10 Other

- Dennis Morrison suggests we still try to get Dr. Carl Mitchell, University of Toronto, to commit to looking at our lake data once we have our data in place.
- Dr. Feltman, head of University of Waterloo Centre of Climate Adaptation is predicting extreme heat days when he spoke recently noting that the number of days will be increasing. Ian Crawford suggests that this thinking may need to become part of what our planning entails. Beth assures us that we are working on planning for climate change through ICECAP.
- The Whitestone Environmental Stewardship Committee would like to combine their table with the Whitestone Conservation Association at the Fall Fair, with Ian Crawford representing FOCA, if they are willing, Dennis Morrison will ask.

NEXT SCHEDULED MEETING – Wednesday, July 6, 2022 pending availability of the
Dunchurch Community Centre at 7:00 pm

2022-21ESC Moved by Dennis Morrison
Seconded by Lynn Brennan

This meeting be adjourned at 8:06 p.m. until July 6, 2022 or at the call of the Chair.

Carried

Councillor Beth Gorham-Mathews

Chair

Juliette Terry

Secretary

ACCOUNTS PAYABLE

Report Date
2022-06-15 2:13 PM

Municipality of Whitestone
List of Accounts for Ratification
As of 2022-06-15
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Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
36540	2022-06-03	Bell Mobility	Fire Tower		
May 22		16-212 - Fire - Radio Tower & Air	Fire Tower	239.54	
		11-210-2 - A/R HST Receivable	HST Tax Code	26.46	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	30.60	266.00
36541	2022-06-03	Canada Post Corporation	Election BRM Mailing		
9826294505		16-121 - Admin - Election	Election BRM Mailing	854.79	
		11-210-2 - A/R HST Receivable	HST Tax Code	94.41	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	109.20	949.20
36542	2022-06-03	CASH	Cash Drawer Till Replenish		
Till 2022		11-125 - Float - Admin - Counter T	Cash Drawer Till Replenis	125.00	125.00
36543	2022-06-03	CRCS-Recreation	Bench-Tahinca Rd Assoc.		
21-069548		11-225 - Due to Due (from) Misc	Bench-Tahinca Rd Assoc.	926.60	926.60
36544	2022-06-03	Deborah Comrie	Rec Comm Programs		
Exp May 25/22		16-790 - Recreation Cmttee-Progr	Rec Comm Programs	213.99	
		11-210-2 - A/R HST Receivable	HST Tax Code	23.64	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	27.34	237.63
36545	2022-06-03	Minister of Finance-Policing	LRS Credit		
311605221359080		16-274 - Policing Levy	LRS Credit	328.00-	328.00-
312505221041088		16-274 - Policing Levy	OPP Levy	35,231.00	35,231.00
				Payment Total:	34,903.00
36546	2022-06-03	Minister Of Finance	MNRF-Forest Fire & Emerg		
280905221348058		16-223-3 - CPA Fire Cost	MNRF-Forest Fire & Emerg	1,075.45	1,075.45
36547	2022-06-03	Minister Of Finance	May 2022 Remittance		
Cheq Rec		12-332 - Employer Health Tax	May 2022 Remittance	2,007.92	2,007.92
36548	2022-06-03	Jamie Osborne	Travel costs for McKellar Insp		
Exp 02 Jun 22		16-281 - Bld Official - Supplies	Travel costs for McKellar	63.76	
		11-210-2 - A/R HST Receivable	HST Tax Code	7.04	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	8.14	70.80
36549	2022-06-03	Janet Jackson	ASP Vacation Coverage		
May 13/22		16-798 - After School Program	ASP Vacation Coverage	504.54	504.54
36550	2022-06-03	Kidd's Home Hardware	Supplies		
2880084		16-781 - Dunchurch Dock - Beach	Supplies	55.92	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.17	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.14	62.09
2881407		16-781 - Dunchurch Dock - Beach Supplies		956.52	
		11-210-2 - A/R HST Receivable	HST Tax Code	105.65	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	122.20	1,062.17
2881736		16-781 - Dunchurch Dock - Beach Supplies		412.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	45.55	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	52.68	457.88
Payment Total:					1,582.14
36551	2022-06-03	Metroland Media Group	Notice Public Meeting		
7465515		16-108 - Admin - Advertising	Notice Public Meeting	142.33	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.72	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	18.18	158.05
36552	2022-06-03	Parry Sound Auto Parts Co Ltd	Supplies		
1-2883864		16-769 - Facilities / Parks Mainten	Supplies	119.28	
		11-210-2 - A/R HST Receivable	HST Tax Code	13.18	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	15.24	132.46
1-2885111		16-769 - Facilities / Parks Mainten	Supplies	87.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.67	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	11.18	97.15
Payment Total:					229.61
36553	2022-06-03	Receiver General	May 2022 Remittance		
Cheq Rec 06-01		12-331 - Payroll Deductions	May 2022 Remittance	29,790.17	29,790.17
36554	2022-06-03	Robert Downey	Road Damage Return		
Cheq Rec Jun2		15-329 - Roads Damage Deposit	Road Damage Return	1,000.00	1,000.00
36555	2022-06-03	Toronto Dominion Bank	May 2022 Remittance		
Cheq Rec 01-06		12-333 - Rrsp - Benefit	May 2022 Remittance	315.80	315.80
36556	2022-06-03	Terry Finch	Rec Comm Program		
Exp May 20 22		16-790 - Recreation Cmttee-Progr	Rec Comm Program	58.08	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.42	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.42	64.50
36557	2022-06-03	TXM Motorsports Inc.	Supplies		
IN59		16-769 - Facilities / Parks Mainten	Supplies	722.45	
		11-210-2 - A/R HST Receivable	HST Tax Code	79.79	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	92.29	802.24
36558	2022-06-03	West Parry Sound District	Donation per Seniors Month		
Res.2022-185		16-122 - Admin - Donations	Donation per Seniors Mont	500.00	500.00

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
36559	2022-06-15	Alroy Brouwer	Ladds Road West		
Road Grant 22		16-440-4 - Roads Grant Program	Ladds Road West	992.08	992.08
36560	2022-06-15	Carlton Road Association	Carlton Road Association		
Road Grant 22		16-440-4 - Roads Grant Program	Carlton Road Association	1,133.00	1,133.00
36561	2022-06-15	Coopers Lane Association	Cooper Lane		
Road Grant 22		16-440-4 - Roads Grant Program	Cooper Lane	648.45	648.45
36562	2022-06-15	DECA	Dunchurch Estates Cottagers		
Road Grant 22		16-440-4 - Roads Grant Program	Dunchurch Estates Cottage	3,411.80	3,411.80
36563	2022-06-15	Four Seasons Association	Four Season Road Assoc.		
Road Grant 22		16-440-4 - Roads Grant Program	Four Season Road Assoc.	6,444.17	6,444.17
36564	2022-06-15	Captain Estates Road Assoc.	Captain Estates Road Assoc.		
Road Grant 22		16-440-4 - Roads Grant Program	Captain Estates Road Asso	976.25	976.25
36565	2022-06-15	Mitchell Lane Group	Mitchell Lane Group		
Road Grant 22		16-440-4 - Roads Grant Program	Mitchell Lane Group	507.53	507.53
36566	2022-06-15	Laury Lamoureux	McLennan Lane		
Road Grant 22		16-440-4 - Roads Grant Program	McLennan Lane	1,140.15	1,140.15
36567	2022-06-15	Yvette Organ	Nona Lane-Rosellen Lane		
Road Grant 22		16-440-4 - Roads Grant Program	Nona Lane-Rosellen Lane	1,882.05	1,882.05
36568	2022-06-15	Pratt Road Cottagers Assoc.	Pratt Road Cottagers Assoc.		
Road Grant 22		16-440-4 - Roads Grant Program	Pratt Road Cottagers Asso	1,281.07	1,281.07
36569	2022-06-15	Quinnland Cottagers Road Assc	Quinnland Cottages Road Assoc.		
Road Grant 22		16-440-4 - Roads Grant Program	Quinnland Cottages Road A	2,209.85	2,209.85
36570	2022-06-15	Rob Steeves	Shady Maple Trail		
Road Grant 22		16-440-4 - Roads Grant Program	Shady Maple Trail	2,733.21	2,733.21
36571	2022-06-15	Tony Poxleitner	Sawcut Road Assoc.		
Road Grant 22		16-440-4 - Roads Grant Program	Sawcut Road Assoc.	577.99	577.99
36572	2022-06-15	Sundown Estates Cottager's	Sundown Estates Cottages		
Road Grant 22		16-440-4 - Roads Grant Program	Sundown Estates Cottages	2,787.84	2,787.84
36573	2022-06-15	Tahinca Cottagers Assoc	Tahinca Cottagers Assoc		
Road Grant 22		16-440-4 - Roads Grant Program	Tahinca Cottagers Assoc	5,349.98	5,349.98

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
36574 Road Grant 22	2022-06-15	D.G. McDonald 16-440-4 - Roads Grant Program	Win-Bur Lane Win-Bur Lane	1,226.44	1,226.44
EFT:					
599 38404	2022-06-07	Azimuth Environmental Consult Landfill Monitoring 16-478 - Auld's Landfill - Monitorir Landfill Monitoring 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Landfill Monitoring HST Tax Code HST Tax Code	2,024.56 223.62 258.64	2,248.18
600 201900278	2022-06-07	Cloudpermit Inc. 16-285 - Bld Official - Membership 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Cloudpermit Service Fee Cloudpermit Service Fee HST Tax Code HST Tax Code	5,088.01 561.99 650.00	5,650.00
601 Cheq Rec 01-06	2022-06-07	Canadian Union of Public 12-338 - CUPE-Union Dues	May 2022 Remittance May 2022 Remittance	894.87	894.87
602 612561	2022-06-07	Hicks Morley LLP 16-120 - Admin - Legal Expenses 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Legal Legal HST Tax Code HST Tax Code	1,488.24 164.39 190.13	1,652.63
603 May/22	2022-06-07	Hydro One Networks Inc.-York 16-446-1 - York Landfill - Hydro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Hydro York LF Hydro York LF HST Tax Code HST Tax Code	39.02 4.31 4.99	43.33
604 May 2022	2022-06-07	Hydro One Networks Inc.-Auld 16-466-1 - Aulds Landfill - Hydro 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Hydro Aulds LF Hydro Aulds LF HST Tax Code HST Tax Code	79.40 8.78 10.15	88.18
605 3957681	2022-06-07	Ideal Supply Company Ltd. 16-320 - Garage - Mtc/Supplies/Tc 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Credit Credit HST Tax Code HST Tax Code	1.42- 0.16- 0.18-	1.58-
3982672		16-775 - Facilities Truck - Mainten 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies HST Tax Code HST Tax Code	7.06 0.78 0.90	7.84
3987003		16-775 - Facilities Truck - Mainten 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies HST Tax Code HST Tax Code	58.04 6.42 7.42	64.46
4005088		16-394-1 - Dodge Ram 2018 Main 11-210-2 - A/R HST Receivable 99-999-1 - HST (Statistical) Non-L	Supplies HST Tax Code HST Tax Code	24.92 2.75 3.18	27.67

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				Payment Total:	98.39
606 1455	2022-06-07	Jenn Gerlach 16-126 - Admin - Communications	Newsletter Design Newsletter Design	350.00	350.00
607 MGBP000002491	2022-06-07	Local Authority Services Ltd. 16-110 - Admin - Office Supplies	Supplies Supplies	74.77	
		11-210-2 - A/R HST Receivable	HST Tax Code	8.26	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	9.55	83.03
MGBP000002496		16-110 - Admin - Office Supplies	Supplies	100.72	
		11-210-2 - A/R HST Receivable	HST Tax Code	11.13	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	12.87	111.85
MGBP000002500		16-281 - Bld Official - Supplies	Building Dept Supplies	86.48	
		11-210-2 - A/R HST Receivable	HST Tax Code	9.55	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	11.05	96.03
MGBP000002511		16-110 - Admin - Office Supplies	Office Supplies	179.84	
		11-210-2 - A/R HST Receivable	HST Tax Code	19.86	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	22.97	199.70
MGBP000002521		16-110 - Admin - Office Supplies	Supplies	56.46	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.23	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.21	62.69
MGBP000002537		16-290 - Bld Official-Truck-Mainten	Supplies	61.04	
		11-210-2 - A/R HST Receivable	HST Tax Code	6.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	7.80	67.78
				Payment Total:	621.08
608 June 1/22	2022-06-07	Law N Mowers 16-275 - By-Law Enforcement	By-law Enforcement By-law Enforcement	1,666.84	1,666.84
609 5826748	2022-06-07	McDougall Energy 16-427 - Backhoe - Fuel	Diesel Diesel	407.04	
		16-423 - Grader - Fuel	Diesel	3,228.02	
		11-210-2 - A/R HST Receivable	HST Tax Code	401.50	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	464.38	4,036.56
610 Mar 1/22	2022-06-07	North Bay Parry Sound District 16-549 - Health Unit Operating (L€ March Levy	March Levy March Levy	2,554.35	2,554.35
Apr 1/22		16-549 - Health Unit Operating (L€ April 2022 Levy		2,554.35	2,554.35
May 1/22		16-549 - Health Unit Operating (L€ May 2022 Levy		2,554.35	2,554.35
June 1/22		16-549 - Health Unit Operating (L€ June 2022 Levy		2,554.35	2,554.35

Report Date
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Municipality of Whitestone
List of Accounts for Ratification
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	10,217.40
611	2022-06-07	OMERS	May 2022 Remittance		
Cheq Rec 01-06		12-339 - OMERS	May 2022 Remittance	14,395.74	14,395.74
612	2022-06-07	Parry Sound Home Hardware	Supplies		
173135		16-742 - Pavilion - Building Mtce	Supplies	340.82	
		11-210-2 - A/R HST Receivable	HST Tax Code	37.64	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	43.54	378.46
613	2022-06-07	Rebecca Green	ASP Coordinator		
May 13/22		16-798 - After School Program	ASP Coordinator	252.27	252.27
614	2022-06-07	Sands Canada Inc.	Supplies		
712463BO		16-271 - Defibrillator Expense	Supplies	142.44	
		11-210-2 - A/R HST Receivable	HST Tax Code	15.74	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	18.20	158.18
615	2022-06-07	SignCraft Canada Inc.	decals		
1638		16-399 - Roads-Boat Launch Good	decals	35.62	
		11-210-2 - A/R HST Receivable	HST Tax Code	3.93	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	4.55	39.55
1635		16-343 - Road Side Brushing - Go	Decals	259.49	
		11-210-2 - A/R HST Receivable	HST Tax Code	28.66	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	33.15	288.15
1650		16-843 - Planning & Development	Re-zoning Sign	167.90	
		11-210-2 - A/R HST Receivable	HST Tax Code	18.55	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	21.45	186.45
				Payment Total:	514.15
616	2022-06-07	Sutherland HR Consulting Inc.	HR Employee Handbook		
1012		16-131 - Admin - HR Contingency	HR Employee Handbook	3,052.81	
		11-210-2 - A/R HST Receivable	HST Tax Code	337.19	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	390.00	3,390.00
617	2022-06-07	Whitmell, Ron	Cemetery		
Exp May 15/22		16-501-1 - Staking Fees	Cemetery	450.00	
		16-505 - Fairholme - Grasscutting	Cemetery	15.25	
		11-210-2 - A/R HST Receivable	HST Tax Code	1.69	
		99-999-1 - HST (Statistical) Non-L	HST Tax Code	1.95	466.94
618	2022-06-16	Belvedere Heights	April 1 2022 Payment		
Apr 1/22		16-628 - Belvedere Home - Opera	April 1 2022 Payment	36,053.00	36,053.00
619	2022-06-16	Conseil scolaire public du	Q2 Installment 2022		
Q2 2022		18-974 - French Public School Bo	Q2 Installment 2022	612.77	612.77

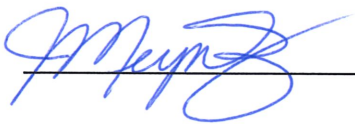
Report Date
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Municipality of Whitestone
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
620 BioBlitz 2022	2022-06-16	Georgian Bay Biosphere 16-484-3 - Misc. Initiatives	Bio Blitz Contribution WESC Bio Blitz Contribution WE	500.00	500.00
621 Q2 2022	2022-06-16	Near North District School Brd 18-911 - English Public School Bo	Q2 Payment 2022 Q2 Payment 2022	240,948.02	240,948.02
				Total for AP:	434,047.50

Report prepared for Council June 15, 2022



STAFF REPORTS



Municipality of Whitestone Report to Council

Prepared for: Council

Department: Public Works

Agenda Date: June 21, 2022

Report No: PW-2022-06

Subject:

Contract award for the supply of Propane and Propane Tank Services at Whitestone Facilities

Recommendation:

THAT the Council the Municipality of Whitestone does hereby receive Report PW-2022-06 (Contract award for the supply of Propane and Propane Tank Services at Whitestone Facilities) for information;

AND THAT the Council of the Municipality of Whitestone does hereby award the contract for the Supply of Propane and Propane Tank Services in the amount of \$0.639/litre plus HST, Hazmat Fee per delivery, and 0.0774 cents per litre carbon tax added to price of propane, until March 2023.

AND THAT Staff be authorized to negotiate with Moore Propane for an additional two years of service for the best possible propane rates for the supply of Propane and Propane Tank Services.

Background:

A previous procurement for propane services was completed in 2015 and was awarded to Moore Propane for a three-year term. Since the end of the contract term in 2018, Moore Propane has continued to deliver propane services to the municipality.

The Municipality recently released a Request for Proposal (RFP) for propane services intended to span six years. The Nursing Station asked to be included as well.

The 2021 usage for each location is list below:

No.	Location	2021 Propane Usage litres
1.	Dunchurch Community Centre 2199 Hwy 124, Dunchurch	6,311
2.	Library 2106, Hwy 124 Dunchurch	6,124
3.	Municipal Office 21 Church Street Dunchurch	10,766

Supply and Delivery Propane Services

PW-2022-06

Page 1 of 3

4.	Nursing Station 11 Church Street Dunchurch	Not available
5.	Dundome Ice Rink 20 Church Street Dunchurch	995
6.	York Street Landfill 52 York Street Dunchurch	734
7.	Aulds Road Landfill 5 Aulds Road	733
8.	Public Works 2125 Balsam Road, Dunchurch	10,103

RFP 2022-06 for the Supply of Propane and Propane Tank Services was released on April 25, 2022 and advertised on the Municipal Website, with a closing date of May 12, 2022 at 12:00 pm.

The RFP was circulated to:

Budget Propane

Moore Propane

Georgian Bay Propane

One submission was received and was opened on May, 2022 at 12:40 pm

Moore Propane stated that prices have increased due to global shortages and supply chain issues and much of this is due to the global pandemic and the current situation in Ukraine. There is uncertainty in the market right now which is beyond suppliers control.

Analysis:

Current Propane rate from Moore Propane is:

Propane Rate = \$0.72/litre

Carbon Tax = \$0.000774/litre

Hazmat Fee = \$6.00 Per Delivery

BIDDER Moore Propane	TOTAL PRICE (Plus HST)	Carbon Tax Added to Price of Propane	Hazmat Fee Per Delivery
Fixed Rate Until Mar 2023	\$0.639/litre	0.774 cents/litre	\$6.00
Floating Rate subject to fluctuations	\$0.620/litre	0.774 cents/litre	\$6.00

The tender was checked for mathematical errors and conformity to the RFP requirements. No errors or omissions were noted during this analysis. The proposal from Moore Propane is compliant and recommended for award.

Moore Propane did not provide a fixed rate beyond March 2023

Financial Considerations:

The 2022 heating budget for Municipal facilities has been increased compared to 2021 to allow for expected increased costs. The proposed rates should generally meet with the budgeted amounts.

Link to Strategic Plan:

5. Maintenance of our Infrastructure

Respectfully submitted by:

Dave Creasor
Manager of Public Works

Reviewed by:

Michelle Hendry
CAO/Clerk



Municipality of Whitestone

Report to Council

Prepared for: Council

Department: Administration

Agenda Date: June 21, 2022

Report No: ADMIN-2022-09

Subject:

Delegation of Authority for the purposes of administering the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Recommendation:

THAT the Council of the of the Municipality of Whitestone receive for information report ADMIN-2022-09 (Delegation of Authority for the purposes of administering the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and

THAT the Council of the of the Municipality of Whitestone does hereby delegate authority as 'head' for the purposes of administering the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), to the CAO/Clerk.

Background:

MFIPPA came into effect January 1, 1991 and required municipal institutions to protect the privacy of an individual's personal information existing in government records. The Act creates a privacy protection scheme, which the government must follow to protect an individual's right to privacy. The scheme includes rules regarding the collection, use, disclosure and disposal of personal information in the custody and control of a municipal institution.

The Act also gives individuals the right to access municipal government information, including most general records and records containing their own personal information, subject to very specific and limited exemptions. As well, the Act provides individuals with the right to request a correction of their personal information, which they believe to be incorrect.

An individual is also provided with the opportunity to request an independent review from the Information and Privacy Commissioner/Ontario of the decisions made under MFIPPA by the head of an institution.

MFIPPA applies to all local government organizations, including municipalities, school boards, public utilities, transit and police commissions, fire departments, conservation authorities, boards of health and other local boards.

There are separate Acts that apply specifically to Provincial Ministries, agencies and Federal Government institutions.

Excerpt from Legislation

Designation of head

3 (1) *The members of the council of a municipality may by by-law designate from among themselves an individual or a committee of the council to act as head of the municipality for the purposes of this Act.*

(2) *The members elected or appointed to the board, commission or other body that is an institution other than a municipality may designate in writing from among themselves an individual or a committee of the body to act as head of the institution for the purposes of this Act.*

If no designation

(3) *If no person is designated as head under this section, the head shall be,*

(a) the council, in the case of a municipality; and

(b) the members elected or appointed to the board, commission or other body in the case of an institution other than a municipality.

Annual report of head

26 (1) *A head shall make an annual report, in accordance with this section, to the Commissioner.*

Analysis:

Every municipal organization is required to appoint a head who is responsible for overseeing the administration of the legislation within the institution and for decisions made under the legislation. Many municipalities have their Municipal Council, by By-law, designate the Mayor as the head, who in turn delegates the powers and duties of the head to the senior administrative officer, normally the Municipal Clerk.

The Clerk develops access and privacy procedures for use by staff, is responsible for processing all access requests, gives direction to staff on informal information requests and implements privacy protection practices.

The legislation also stipulates that an institution must provide the requester of information with the information and/or a decision regarding their request within 30 calendar days from the date a complete request is received. On occasion, an institution may ask for an extension, if the request is for an extensive number of records and/or if an outside consultant needs to be contacted.

Whitestone does not normally receive requests for information however three requests were recently received that are currently being considered.

Financial Considerations:

There are no financial implications.

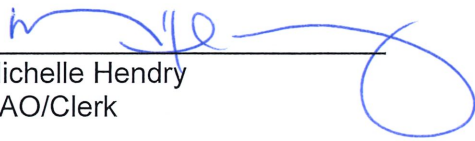
Link to Strategic Plan:

Core Values

We will govern our actions according to the following core values:

- Accountability
- Openness and transparency

Respectfully submitted by:



Michelle Hendry
CAO/Clerk

Attachment A:

None

BY-LAWS

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

BY-LAW NO. 34-2022

A By-law to amend the Municipality of Whitestone
Zoning By-law No. 07-2018
for the purpose of enacting a revision of the definition of Short Term Rental Unit

WHEREAS pursuant to Section 34 of the *Planning Act*, as amended, the Council of the Municipality of Whitestone has passed By-law 07-2018 being the Zoning By-law for the Municipality of Whitestone;

AND WHEREAS the Council of the Municipality of Whitestone deems it advisable to amend Zoning By-law 07-2018 in order to update the provisions relating to short term rentals in the Municipality of Whitestone;

NOW THEREFORE COUNCIL OF THE MUNICIPALITY OF WHITESTONE HEREBY ENACTS AS FOLLOWS:

Definitions

1. Section 2.151, the Definition of “**Rental Unit**” is hereby deleted and is replaced with “**Short Term Rental Unit**” and is defined as follows:

“**Short Term Rental Unit** means the use of a dwelling or dwelling unit that is available for rent in its entirety for a period of thirty (30) consecutive days or less, to provide temporary lodging to the travelling of vacationing public but does not include a bed and breakfast establishment or the commercial uses permitted in the Tourist Commercial (C2) Zone of the Municipality’s Zoning By-law.”

Rural (RU), Rural Residential (RR) Waterfront Residential (WF1, WF2, WF3) Zones

2. Sections 4.01 a), 6.01 a) and 7.01 a), permitted uses for the Rural (RU), Rural Residential (RR) and Waterfront Residential (WF1, WF2, WF3) Zones in the Municipality of Whitestone’s Zoning By-law No. 07-2018 are hereby amended by deleting “a **Rental unit, licensed by the Municipality**” replacing it with “**Short Term Rental Unit**”

This By-law shall take effect and come into force in accordance with the *Planning Act*.

READ a FIRST and SECOND time this
21st day of June, 2022.

Read a Third time and Passed, Signed
and **Sealed** this 21st day of June, 2022.

Mayor George Comrie

Mayor George Comrie

CAO-Clerk Michelle Hendry

CAO-Clerk Michelle Hendry

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
BY-LAW No. 35-2022**

Being a By-law to designate a head of the municipal corporation and delegate all powers and duties of the head to the CAO/Clerk for the purposes of the Municipal Freedom of Information and Protection of Privacy Act

WHEREAS the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS under Section 3(1) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, as amended, the council of a municipality may by by-law designate from among themselves an individual or a committee of the Council to act as the head of the municipality for the purposes of the Act; and

WHEREAS under Section 49 (1) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, as amended, a head may in writing delegate a power or duty granted or vested in the head to an officer or officers of the institution or another institution subject to such limitations, restrictions, conditions and requirements as the head may set out in the delegation; and

WHEREAS the Council of the Municipality of Whitestone deems it necessary and expedient to designate a head for the purposes of the Act and delegate all powers and duties of the head under the Act to the CAO/Clerk;

NOW THEREFORE the Council of the Municipality of Whitestone enacts as follows:

1. **THAT** the Mayor of the Municipality of Whitestone is hereby designated as head for the purposes of the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, as amended (MFIPPA); and
2. **THAT** the Mayor of the Municipality of Whitestone shall, in writing, delegate all powers and duties under Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, as amended, to the CAO/Clerk; and
3. **THAT** where the CAO/Clerk is aware of a situation where the CAO/Clerk is unable to exercise the powers and duties under Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, as amended, the CAO/Clerk shall designate, in writing, an alternate to exercise those powers and perform those duties; and
4. **THAT** this by-law shall come into force and take effect upon passage thereof; and
5. **THAT** should any other existing By-laws, resolutions, or actions of the Council of the Municipality of Whitestone be deemed to be inconsistent with the provisions of this By-law, the provisions of this By-law shall prevail.

READ a FIRST and SECOND time this 21st day of June, 2022.

Mayor George Comrie

CAO/Clerk Michelle Hendry

READ a THIRD and FINAL time and **PASSED** this 21st day of June, 2022.

Mayor George Comrie

CAO/Clerk Michelle Hendry

BUSINESS MATTERS



Council Briefing Note

For Decision: June 21st, 2022

Agenda Item 14.1

Attendance at AMO Conference 2022

Purpose: *To request Council approval to attend the AMO 2022 Conference in Ottawa, August 15-16, 2022 and to participate in one or more delegations with Ontario Government Ministers.*

Motions to consider:

1. That this report be received and considered; and
2. That the Municipality agree to reimburse the costs associated with Mayor Comrie attending the AMO 2022 Conference in Ottawa on August 15-16, 2022 and participating in one or more delegations with Ontario Government Ministers.

Prepared by: Mayor George Comrie

Background

During my time on Council, the Municipality of Whitestone has participated annually in one or more of the conferences / meetings organized by the following Ontario municipal organizations:

1) The Association of Municipalities of Ontario (AMO)

AMO is the “industry association” of the 400+ municipalities in Ontario. To reflect the differences in the size and character of Ontario municipalities, AMO has the following subgroups or caucuses, each with Board representation:

- County Caucus
- Large Urban Caucus
- Northern Caucus (NOMA, FONOM)
- Regional and Single Tier Caucus
- Rural Caucus (ROMA)
- Small Urban Caucus

Whitestone typically participates in the Rural and Northern caucuses.

Parry Sound Mayor Jamie McGarvey is the current President (and penultimate Past President) of AMO, and newly elected Parry Sound – Muskoka MPP Graydon Smith is immediate Past President of AMO.

The Municipality maintains membership in AMO, which provides access to valuable services including:

- Policy research and development
- Advocacy
- Business Services (LAS), including shared procurement
- Posting of employment opportunities
- Conferences

AMO has a memorandum of understanding (MOU) with the Government of Ontario. The MOU provides the opportunity for municipal input and reaction to provincial policy ideas (pre-consultation) so that they are fully informed as part of any provincial policy making process. The MOU also includes a protocol that obligates the Province to consult with AMO and municipalities on matters that are of a federal-provincial nature that could affect municipal services and finances. The Protocol also sets out the Province's commitment to pursue a federal-provincial-municipal framework where municipalities have a 'seat at the federal-provincial table.'

AMO holds an annual 2-day conference in August in a host city with suitable hotel and conference facilities for the 500+ attendees. A typical conference program consists of:

- Plenary sessions, featuring keynote speakers and senior provincial politicians (e.g., the Premier and Opposition Leader)
- Breakout Sessions on a variety of topics of current interest, such as the transition to producer responsibility for recycling, affordable / attainable housing initiatives, changes to provincial legislation affecting municipalities, municipal asset management, relationships with indigenous communities, etc.
- An exhibit hall, with receptions
- A moderated "Bear Pit", in which attendees can question / challenge cabinet ministers on specific issues of concern.
- Opportunities for delegations by individual municipalities and groups of municipalities to Cabinet Ministers / Parliamentary Assistants / Senior Ministry Staff

2) The Ontario Good Roads Association (OGRA)

OGRA focuses on the interests of the municipal transportation sector, in particular roads, highways, bridges, and their associated infrastructure; e.g., lighting, signage, signaling, traffic monitoring, etc. It is often attended by municipal engineering, public works, roads, and infrastructure staff, as well as municipal politicians.

(CAO Hendry is a past Director of OGRA.)

OGRA and ROMA formerly held joint annual conferences, but decided to separate their conferences starting in 2017. The annual OGRA Conference is now held in February.

Whitestone staff have not participated in OGRA in the last few years; however, in the past our Roads Superintendent and sometimes a Councillor would attend.

3) The Rural Ontario Municipalities Association (ROMA)

The format of the annual ROMA conference - which is usually held in Toronto in late January – is very similar to AMO's and organized by AMO staff.

Whitestone is typically represented at ROMA by the Mayor and/or a Councillor and/or the CAO.

4) The Federation of Northern Ontario Municipalities (FONOM)

The Federation of Northern Ontario Municipalities (FONOM) is the unified voice of Northeastern Ontario, representing and advocating on behalf of 110 cities, towns and municipalities. Its mission is to improve the economic and social quality of life for all northerners and to ensure the future of our youth.

FONOM is a membership-based association that draws its members from northeastern Ontario and the following districts:

- Algoma
- Cochrane
- Manitoulin
- Nipissing
- Parry Sound
- Sudbury
- Temiskaming

During my tenure on Council, Whitestone has not been directly involved in FONOM, other than by participating in FONOM caucus meetings at OMA and ROMA conferences and by receiving reports from our FONOM Directors at DPSMA meetings.

5) The District of Parry Sound Municipal Association (DPSMA)

Formed in 1936 and representing all District of Parry Sound municipalities, school boards and road commissions in unorganized Townships in Parry Sound District and Part of Nipissing District if they are members in good standing. DPSMA is a forum to present resolutions for expressing concerns about local municipal issues. The resolutions are forwarded to the appropriate ministries or agencies.

It has typically held 3-4 one-day meetings per year at various locations throughout the district, attended by Councillors and (mostly administrative) staff. Our local MP, MPP, FONOM Executive Representative, and Head of the North Bay – Parry Sound Health Unit also usually attend and bring remarks. Whitestone is typically represented by at least one Councillor and one staff member. Costs to attend are minimal: a meeting fee which includes a luncheon and coffee break, and mileage.

DPSMA meetings have been suspended since the start of the pandemic.

Whitestone Participation in Recent AMO / ROMA Conferences and Delegations

Because of the pandemic, the past two years' AMO and ROMA conferences – and their associated delegations - have been virtual. As a result, the associated meeting and travel costs have been minimal. Mayor Comrie and CAO / Clerk Hendry have registered for and participated in these virtual meetings.

Participation in AMO conferences gives Whitestone participants access to information on issues and developments in municipal government, contacts with Ontario government officials and counterparts in other municipalities, and exposure to new ideas and approaches that may be of benefit to Whitestone.

In addition, we have requested and delivered the following delegations:

ROMA 2020 (Jan. 21st, 2020)

- Minister of Natural Resources and Forestry John Yakabuski re Magnetawan Watershed Management (Mayor Comrie, CAO Hendry)
- PA to Minister of Infrastructure Laurie Scott re Parry Sound Recreation and Culture Centre (all West Parry Sound Heads of Council, MPP Miller)

ROMA 2021 (Jan. 25th, 2021)

- MNRF PA Michael Harris re Abuse of Crown Lands (Mayor Comrie, Councillor Woods, CAO Hendry, MPP Miller)
- Minister of Infrastructure Laurie Scott re Rural Broadband (Mayor Comrie, Mayor Hopkins, McKellar Councillor Carmichael, CAO Hendry)

ROMA 2022 (Jan. 24th, 2022)

- NDMNRF Ministry Senior Staff re Crown Lands / Ecotourism (Mayor Comrie, CAO Hendry, MPP Miller)
- Minister of Environment, Conservation and Parks David Piccini re Maintenance of Semikoka Trail (Mayor Comrie, CAO Hendry)
- PA Sam Oosterhoff to Minister of Education re new Parry Sound mega-school (Mayor Comrie, Mayor MacDiarmid, Mayor Robinson, MPP Miller)

In prior years, Mayor Chris Armstrong also led successful delegations in respect of local initiatives. These delegations have resulted in Provincial Government support for Whitestone and regional projects. It is important to note that delegations are often joint with other WPS municipalities to demonstrate collaboration and increase their chances of success.

Recommendation

It is my recommendation that Whitestone continue to be represented wherever possible at AMO, ROMA, and other municipal meetings. In particular, we should take advantage of every opportunity to get in front of Ontario Government ministers and senior staff in order to advocate for the needs and interests of our community and region.

The deadline to request a delegation at AMO 2022 is June 24th. Representatives of the Belvedere Heights Board (of which Mayor Comrie is a member) have already requested a delegation with the Minister of Long Term Care.

The 2022 AMO Conference will return to an in-person format and will take place at the Westin Hotel in Ottawa, August 15th and 16th. Travel and accommodation costs will, therefore, once again be incurred. Costs for Mayor Comrie to attend are estimated to be:

• Registration:	\$ 835.00
• Accommodation: 2 nights @\$150.00	\$ 300.00
• Vehicle mileage: 800 km @ \$0.61	\$ 481.00
TOTAL	\$1,616.00

CORRESPONDENCE

**The Corporation of the City of Cambridge
Corporate Services Department
Clerk's Division
The City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8
Tel: (519) 740-4680 ext. 4585
mantond@cambridge.ca**

June 1, 2022

Re: Motion from Councillor Liggett – Ontario Must Build it Right the First Time

At the Special Council Meeting of May 31, 2022, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS the Province of Ontario adopted greenhouse gas reduction targets of 30% by 2030, and emissions from buildings represented 22% of the province's 2017 emissions,

WHEREAS all Waterloo Region municipalities, including the City of Cambridge, adopted greenhouse gas reduction targets of 80% below 2012 levels by 2050 and endorsed in principle a 50% reduction by 2030 interim target with the support of bold and immediate provincial and federal actions,

WHEREAS greenhouse gas emissions from buildings represent 45% of all emissions in Waterloo Region, and an important strategy in the TransformWR community climate action strategy, adopted by all Councils in Waterloo Region, targets new buildings to be net-zero carbon or able to transition to net-zero carbon using region-wide building standards and building capacity and expertise of building operators, property managers, and in the design and construction sector,

WHEREAS the draft National Model Building Code proposes energy performance tiers for new buildings and a pathway to requiring net zero ready construction in new buildings, allowing the building industry, skilled trades, and suppliers to adapt on a predictable and reasonable timeline while encouraging innovation;

WHEREAS the Ministry of Municipal Affairs and Housing consulted on changes for the next edition of the Ontario Building Code (ERO #: 019-4974) that generally aligns with the draft National Model Building Code except it does not propose adopting energy performance tiers, it does not propose timelines for increasing minimum energy performance standards step-by-

step to the highest energy performance tier, and, according to Efficiency Canada and The Atmospheric Fund, it proposes adopting minimum energy performance standards that do not materially improve on the requirements in the current Ontario Building code;

WHEREAS energy efficient buildings provide owners and occupants with lower energy bills, improved building comfort, and resilience from power disruptions that are expected to be more common in a changing climate, tackling both inequality and energy poverty;

WHEREAS the City of Cambridge in partnership with area municipalities and utility companies in the Region of Waterloo are actively exploring developing Green Building Standards;

WHEREAS while expensive retrofits of the current building stock to achieve future net zero requirements could be aligned with end-of-life replacement cycles to be more cost-efficient, new buildings that are not constructed to be net zero ready will require substantial retrofits before end-of-life replacement cycles at significantly more cost, making it more cost-efficient to build it right the first time.

THEREFORE BE IT RESOLVED THAT Council request the Province of Ontario to include in the next edition of the Ontario Building Code tiered energy efficiency standards and a timeframe for when higher tiers would become the minimum energy efficiency requirements in the Code, consistent with the draft Tiered National Model Building Code;

THAT Council request the Province of Ontario to adopt a more ambitious tier of the draft Tiered National Model Building Code as a minimum energy efficiency requirement than the tiers currently proposed for the next edition of the Ontario Building Code;

THAT Council request the Province of Ontario provide authority to municipalities to require increased performance in energy efficiency through the implementation of tiered Green Development Standards;

THAT Council request the Province of Ontario to facilitate capacity, education and training in the implementation of the Tiered National Model Building Code for municipal planning and building inspection staff, developers, and homebuilders to help build capacity; and

AND FUTHER THAT this resolution be provided to the Minister of Municipal Affairs and Housing, to area MPPs, and to all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)
Hon. Premier Ford
Ontario Minister of Health, Christine Elliot
Association of Municipalities of Ontario
City of Cambridge Council

Dear Award Donor,
Due to the pandemic and trying to restrict/expose
any additional contacts, we had to make the
tough decision to not invite award presenters to
this year's ceremony.
Thank you for your understanding.

Municipality of Whitestone, June 6/22

Thank you for your generous
contribution to our graduating
class of 2021/22. These students
have spent much of their secondary
time living through constant change.
Although there is still uncertainty,
your commitment to our grads and
their future is very much appreciated.

Sincerely,