



THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

**-DRAFT MINUTES-
(To be approved at the October 1st, 2018 Council Meeting)**

**Regular Council (Committee of the Whole) Meeting
Monday, September 17th, 2018 at 6:30 p.m.
Dunchurch Community Centre**

Present: Chris Armstrong, Mayor
Colette Deacon, Councillor
Joe Lamb, Councillor (left the meeting at 8:47 pm)
Joe McEwen, Councillor

Staff: Patricia Allen, Treasurer and Tax Collector
Barbara Cribbett, Former Acting Treasurer
Michelle Hendry, CAO/Clerk
Tyler Irwin, Chief Building Official
Paula Macri, Planning Assistant

Regrets: George Comrie, Councillor

Guests: John Baird – Wah-Wash-Kesh Road
Ryan Snowball – Land Use Planning Consultant, Junior

Visitors: 1

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Mayor Chris Armstrong called the meeting to order at 6:30 p.m.

National Anthem

Disclosure of Pecuniary Interest and General Nature Thereof

Mayor Armstrong requested that any disclosure of pecuniary interest be declared for the record.
None were declared.

Adoption of the Agenda

2018-295 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone Agenda for the Regular Council (Committee of the Whole) meeting of Monday, September 17, 2018 be adopted as printed and circulated.

Carried

Move into Committee of the Whole

2018-296 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby move into Committee of the Whole at 6:31 p.m.

Carried

Presentations and Delegations

John Baird – Request for the Municipality to cover some of the costs associated with the closing of a portion of Wah Wash Kesh Road.

Mr. John Baird spoke on the realignment of Wah Wash Kesh Road and asked if Council would contribute to the associated legal costs that exceeded \$15,000 (shared by three property owners on Eli Lane). Mr. Baird also requested that the Municipality guarantee access in perpetuity across an unopened road allowance that traverses Eli Lane.

The matter was referred to the Chief Administrative Officer / Clerk for review and a report back to Council at a future meeting.

Reconvene to Regular Council meeting

2018-297 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb

THAT the Council of the Corporation of the Municipality of Whitestone does hereby reconvenes into Regular Council at 7:27 p.m.

Carried

Application to Close and Convey Shore Road Allowance, James and Susan Rodgers

2018-298 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

WHEREAS an application has been filed by James Rodgers and Susan Rodgers for the closing and acquisition of the shore road allowance fronting Lot 7, Plan 42M-217, geographic Township of Burton, now Municipality of Whitestone;

AND WHEREAS there are no Official Plan conflicts, environmental concerns or planning issues with respect to this application;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone has no objection to the closure and acquisition of the shore road allowance fronting Lot 7, Plan 42M-217, geographic Township of Burton, now Municipality of Whitestone as applied for by James Rodgers and Susan Rodgers subject to:

- 1) Payment of all associated costs and fees. **Carried**

Application to Amend Zoning By-Law- Michael and Reta Lynch

2018-299 Moved by Councillor
Seconded by Councillor

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive the Memorandum from John Jackson, Planner dated September ____, 2018, regarding an application by Michael and Reta Lynch for a Zoning By-law Amendment, for information purposes only. **Deferred**

Draft Official Plan Amendment No. 2

2018-300 Moved by Councillor Joe McEwen
Seconded by Councillor Colette Deacon

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive the correspondence from the Ministry of Municipal Affairs and Housing in regards to the Early Consultation comments for the Draft Official Plan Amendment No. 2, and also does hereby receive a Memorandum from John Jackson, Planner dated September 12, 2018 in response to the Ministry of Municipal Affairs and Housing above referenced letter, for information purposes only.

AND FURTHER Council directs staff to request a report from John Jackson, Planner on the impact and implications of the two issues in respect of private roads and trailer(s) on vacant lands. **Carried**

Adoption of the Minutes for the Regular Council Meeting

2018-301 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby adopt the Minutes of the Regular Council Meeting of Tuesday, September 4th, 2018 as printed and circulated. **Carried**

Status of Building Permits, January 1 to August 21, 2018

2018-302 Moved by Councillor Joe McEwen
Seconded by Councillor Colette Deacon

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive Staff Report, Status of Building Permits, January 1 to August 31, 2018, prepared by Tyler Irwin, Chief Building Official for information purposes only. **Carried**

Second Quarter 2018 Budgetary Control Report

2018-303 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive Staff Report, Second Quarter 2018 Budgetary Control Report, prepared by Patricia Allen, Treasurer, for information purposes only. **Carried**

Accounts Payable

2018-304 Moved by Councillor Joe McEwen
Seconded by Councillor Colette Deacon

THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve Accounts Payable in the amount of \$397,265.99 and Payroll in the amount of \$32,252.80, for payment. **Carried**

Correspondence

- Correspondence received from the Ministry of Community Safety and Correctional Services in regards to the *Emergency Management and Civil Protection Act* (EMCPA) - **Noted**
- Correspondence received from AMO in regards to "Indigenous People in Ontario" webinar. **AMO's "Indigenous People in Ontario" 101 Webinar for municipal officials and staff - Noted**
- *Provincial Offences Act* (POA) Partners Distribution Q1 and Q2, 2018 - **Noted**

Unfinished Business

- Mayor Armstrong noted that the establishment of a Task Force consisting of representatives of Whitestone Council, staff, and the Wah Wash Kesh Conservation Association, to investigate potential improvements to parking and docking arrangements for access to the upper half of Wah Wash Kesh Lake, remained outstanding (Council Resolution 2018-256; July 16, 2018).

New Business

- Chief Administrative Officer / Clerk Michelle Hendry discussed orientation options for the new Council. No decision was made; further information and opportunities to be discussed at future meetings.
- Chief Administrative Officer / Clerk Michelle Hendry briefly discussed cyber security for the Municipality of Whitestone and advised that enhancements to the current systems are being considered and a report to Council will be forthcoming in the near future.
- Councillor Joe Lamb requested that there be some clarification on the use of the Dunchurch Community Centre in terms of user expectations including set up and clean up, posting of the rules etc. Chief Administrative Officer / Clerk Hendry advised that the Roads and Facilities Superintendent as well as a number of Community members were working on this process and some good suggestions have come forth to date.
- Councillor Joe McEwen questioned whether the boat ramp adjacent to the Municipal Office could be repaired this year. Chief Administrative Officer / Clerk Michelle Hendry advised that asphalt is not permitted on the ramp (as per Ministry of Natural Resources) however she will speak with the Roads and Facilities Superintendent to see what could be done this year as an interim fix, as there was no specific budget allotted in 2018 for the repairs.
- Councillor Deacon acknowledged the improvements to the beach area adjacent to the Municipal Office including new sand and the boulders, and noted that other budgeted work will be deferred to 2019.

By-Law No. 40-2018 – Deputy-Clerk (Acting)

2018-305 Moved by Councillor Joe Lamb
 Seconded by Councillor Colette Deacon

THAT By-Law No. 40-2018, being a By-Law to appoint a Deputy-Clerk (Acting) for the Corporation of the Municipality of Whitestone, be Read a First and Second Time this 17th day of September, 2018;

AND FURTHER Read a Third Time, Passed and Properly Signed and Sealed this 17th day of September, 2018 and Numbered 40-2018.

Carried

Removal of Spruce Tree at the Dunchurch Community Centre

2018-306 Moved by Councillor Colette Deacon
 Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby direct staff to remove the Spruce tree in the parking lot of the Dunchurch Community Centre prior to commencing the parking lot paving project.

Carried

In Camera Session

2018-307 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby proceed with the meeting in Closed Session at 8:15 p.m. to discuss the following:

1. Adoption of the Closed Session Minutes – September 4, 2018.
2. Confidential Accounts Payable.
 - a. Confidential Accounts Payable.
 - b. Confidential Accounts Payable.
3. Personal matters about an identifiable individual, including Municipal or local board employees - Staff Report: Work Plan, Goals and Initiatives for the Treasurer-Tax Collector – Patricia Allen, Treasurer-Tax Collector.
4. Personal matters about an identifiable individual, including Municipal or local board employees - Staff Report; Work Plan, Goals and Initiatives for the Chief Administrative Officer / Clerk - Michelle Hendry, CAO/Clerk.
5. Personal matters about an identifiable individual, including Municipal or Local Board Employees – August Report received from By-Law Enforcement Officer, Paul Rossiter.
6. Personal matters about an identifiable individual, including municipal or local board employees – Whitestone Public Library – Volunteer Application(s).

Carried

Open Session

2018-308 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby move out of Closed Session at 9:07 p.m. and continues the Open Council meeting.

Carried

Work Plan, Goals and Initiatives for the Treasurer-Tax Collector

2018-309 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive Staff Report “*Initiatives, Work Plan and Goals for Treasurer / Tax Collector*” dated September 17, 2018, prepared by Patricia Allen, Treasurer, for information; and

THAT Staff continue to keep Council updated from time to time in respect of the progress and success of the initiatives and goals. **Carried**

Work Plan, Goals and Initiatives for the Chief Administrative Officer / Clerk

2018-310 Moved by Councillor Joe McEwen
Seconded by Councillor Colette Deacon

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive Staff Report “Work Plan, Goals and Initiatives for the Chief Administrative Officer / Clerk” dated September 4, 2018, prepared by Michelle Hendry Chief Administrative Officer / Clerk, for information; and

THAT the Chief Administrative Officer / Clerk be requested to report back to Council in January 2019 with an updated Work Plan in support of the defined strategic initiatives and 2019 goals. **Carried**

Volunteer Member for the Whitestone-Hagerman Memorial Public Library

2018-311 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone hereby appoints the following person as a Volunteer Member of the Whitestone-Hagerman Memorial Public Library, subject to satisfactory requirements:

Barb Boulter

Carried

By-Law No. 41-2018 - Confirming By-Law

2018-312 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen

THAT By-Law No. 41-2018, being a By-Law to Confirm the Proceedings of the Regular Council (Committee of the Whole) Meeting held on Monday, September 17, 2018, be Read a First and Second Time this 17th day of September, 2018;

AND FURTHER Read a Third Time, Passed and Properly Signed and Sealed this 17th day of September, 2018 and Numbered 41-2018.

Carried

Adjournment

2018-313 Moved by Councillor Joe McEwen
 Seconded by Councillor Colette Deacon

THAT this Council Meeting be adjourned at 9:12 p.m. to meet again on **Monday, October 1st, 2018 at 6:30 p.m. at the Dunchurch Community Centre.**

Carried

Chris Armstrong **Mayor**

Michelle Hendry **Chief Administrative Officer / Clerk**

Multiple formats of this Agenda are available upon request
Please contact the Municipality of Whitestone at
21 Church Street, Dunchurch, Ontario P0A 1G0 or at 705-389-2466.