



**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
-MINUTES-**

**Regular Council Meeting
Monday, October 7, 2019 at 6:30 p.m.
Dunchurch Community Centre**

Present: George Comrie, Councillor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor

Staff: Patricia Allen, Treasurer/Tax Collector (left at 9:00 p.m.)
Michelle Hendry, CAO/Clerk
Tyler Irwin, Chief Building Official (left at 7:45 p.m.)
Bob Whitman, Fire Chief (left at 9:30 p.m.)

Visitors: 2

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1. Call to Order and National Anthem

Deputy Mayor George Comrie called the meeting to order at 6:30 p.m.

2. Disclosure of Pecuniary Interest

Deputy Mayor George Comrie requested that any disclosure of pecuniary interest be declared for the record. None Declared

3. Adoption of the Agenda

Resolution No. 2019-405

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

WHEREAS the Members of Council have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented and circulated.

Carried

4. Presentations and Delegations – none

5. Planning Items – none

6. **Public Meeting** - none

7. **Consent Agenda**

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A Member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or action in Business Matters.

Resolution No. 2019-406

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS the Council of the Corporation of the Municipality of Whitestone has reviewed the Consent Agenda consisting of:

- 7.1 Council Meeting Minutes - September 16, 2019.
- 7.2 Committee and Board Minutes
 - 7.2.1 Belvedere Heights Minutes for the meeting of Wednesday, August 28, 2019
- 7.3 Landfill Holiday Hours: Friday January 3, 2020 the Landfills will be closed
- 7.4 Correspondence (listed on page 3 of the Council Agenda)
- 7.5 Unfinished Business (listed on page 4 of the Council Agenda)
- 7.6 Account Payable

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Whitestone does hereby receive and/or approve the items contained in the Consent Agenda dated October 7, 2019 with the following items extracted for further discussion:

- 7.3 Landfill Holiday Hours: Friday January 3, 2020 the Landfills will be closed
- 7.4 a. Township of Springwater: Joint and Several Liability Consultation – moved to Business Matters for Discussion as item 9.5
 - f. Municipality of Chatham-Kent: Request for Support – Provincial Funding Cuts to Legal Aid Ontario
- 7.6 Accounts Payable.

and direct staff to proceed with all necessary administrative actions.

Carried

Consent Agenda Resolutions

Items extracted from Consent Agenda

7.3 Landfill Holiday Hours: Friday January 3, 2020 the Landfills will be closed

Resolution No. 2019-407

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve the 2019 Office and Landfills holiday schedule as presented on the Agenda with the exception that on Friday January 3, 2020, the Landfills will be closed.

Carried

7.4 Correspondence (listed on page 3 of the Council Agenda)

a. Township of Springwater: Joint and Several Liability Consultation

Resolution No. 2019-408

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby support the response of the Township of Springwater dated September 26th, 2019 regarding the joint and several liability consultation, and so indicate to the Ministry of the Attorney General and the Association of Municipalities of Ontario.

Carried

f. Municipality of Chatham-Kent: Request for Support – Provincial Funding Cuts to Legal Aid Ontario

Resolution No. 2019-409

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

THAT the Council of the Corporation of the Municipality of Whitestone does hereby support the resolution of the Municipality of Chatham-Kent dated September 12, 2019 regarding reinstatement of legal aid funding.

Carried

7.6 Accounts Payable

Resolution No. 2019-410

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

Accounts Payable in the amount of \$519,756.80 and payroll in the amount of \$32,953.29.

Carried

8. Staff Reports

8.1 Memorandum - Revised Fees and Charges Building Permit Fees

Resolution No. 2019-411

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive the Memorandum regarding Revised Fees and Charges Building Permit Fees for information purposes.

Carried

8.2 Status of building permits (July 1 to September 30, 2019)

Resolution No. 2019-412

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report BLDG-2019-06 (Building department update and building permit activity within the municipality - July 1 to September 30, 2019) for information.

Carried

8.3 Request for Proposal External Audit Services

Resolution No. 2019-413

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2019-17 (Request for External Audit Services, RFP 2019-13);

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby award a five (5) year contract for External Audit Services to Pahapill and Associates Professional Corporation, Huntsville, Ontario, subject to execution of a satisfactory contract.

Carried

8.4 Infrastructure Ontario Construction Loan By-Law - Bunny Trail Culvert, Shawanaga Lake Road Culvert

Resolution No. 2019-414

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2019-18 (Infrastructure Ontario Construction Loan By-Law – Bunny Trail Culvert and Shawanaga Lake Road Culvert);

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve a temporary construction loan in the amount of \$750,000 from Ontario Infrastructure and Lands Corporation.

Carried

8.5 Budgetary Control Report for the six months ending September 2019

Resolution No. 2019-415

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2019-19 (Budgetary Control Report for the nine months ending September 27, 2019) for information purposes;

AND THAT Staff continue to keep Council updated with quarterly Budgetary Control Reporting.

Carried

8.6 RFP for A Communications Strategy Development

Resolution No. 2019-416

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report ADMIN-2019-44 (RFP-2019-08 Communications Strategy Development Services);

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby award the contract for the Development and Implementation of a Communication Strategy to Bloom Strategic Solutions and Consulting Inc., Huntsville, Ontario.

Carried

8.7 Memorandum – 2020 Council Meeting Schedule and Options

Resolution No. 2019-417

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive the Memorandum from Michelle Hendry, CAO/Clerk regarding the 2020 Council Meeting Schedule and Options for information purposes;

AND THAT Council adopt Option 2 as the basis for its 2020 Schedule of Meetings.

Carried

9. Business Matters

9.1 By-Law No. 58-2019 to authorize the borrowing upon serial debentures in the principal amount of \$501,439.05 towards the cost of Bunny Trail Reconstruction

Resolution No. 2019-418

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

THAT By-Law No. 58-2019, being a By-Law to authorize the borrowing upon serial debentures in the principal amount of \$501,439.05 towards the cost of Bunny Trail Reconstruction be given a first and second reading as attached.

Carried

Resolution No. 2019-419

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS By-Law No. 58-2019, being a By-Law to authorize the borrowing upon serial debentures in the principal amount of \$501,439.05 towards the cost of Bunny Trail Reconstruction has been given a first and second reading with no amendments.

BE IT RESOLVED THAT By-Law No. 58-2019 be given a third and final reading and enacted as of this date.

Carried

9.2 By-Law No. 59-2019 to authorize certain new capital works of the Corporation of the Municipality of Whitestone to authorize the submission of an application to OILC for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC

Resolution No. 2019-420

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

THAT By-Law No. 59-2019, being a By-Law to authorize certain new capital works of the Corporation of the Municipality of Whitestone to authorize the submission of an application to

OILC for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC be given a first and second reading as attached.
Carried

Resolution No. 2019-421

Moved by: Councillor Joe McEwen

Seconded by: Councillor Beth Gorham-Matthews

WHEREAS By-Law No. 59-2019, being a By-Law to authorize certain new capital works of the Corporation of the Municipality of Whitestone; to authorize the submission of an application to OILC for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC, has been given a first and second reading with no amendments.

BE IT RESOLVED THAT By-Law No. 59-2019 be given a third and final reading and enacted as of this date.

Carried

9.3 By-Law No. 60-2019 to Appoint Signing Authorities

Resolution No. 2019-422

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe Lamb

THAT By-Law 60-2019, being a By-Law to Appoint Signing Authorities for the Corporation be given a first and second reading as attached.

Carried

Resolution No. 2019-423

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe Lamb

WHEREAS By-Law 60-2019, being a By-Law to Appoint Signing Authorities for the Corporation has been given a first and second reading with no amendments;

BE IT RESOLVED THAT By-Law 60-2019 be given a Third and Final reading and enacted as of this date.

Carried

9.4 By-Law No. 61-2019 to authorize the sale of land

Resolution No. 2019-424

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

THAT By-Law No. 61-2019, being a By-Law to authorize the sale of land to Peter O'Connor Parcel 8696 Section NS; Lot 10 PL M262; Whitestone; being all of PIN 52248-0102 (LT) (Assessment Roll No. 49 39 040 001 00712) be given a first and second reading as attached.

Carried

Resolution No. 2019-425

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

WHEREAS By-Law No. 61-2019, being a By-Law to authorize the sale of land to Peter O'Connor Parcel 8696 Section NS; Lot 10 PL M262; Whitestone; being all of PIN 52248-0102 (LT) (Assessment Roll No. 49 39 040 001 00712) has been given a first and second reading with no amendments.

BE IT RESOLVED THAT By-Law No. 61-2019 be given a third and final reading and enacted as of this date.

Carried

10. Councillor Items

Councillor Joe McEwen reminded everyone of the annual Dunchurch United Church Thanksgiving Dinner being held at the Dunchurch Community Centre on Saturday October 12, 2019. Tickets are available at the door.

Deputy-Mayor George Comrie presented an overview of the recent District of Parry Sound Municipal Association meeting attended by himself and Councillor Joe McEwen on Friday October 4, 2019.

11. Questions from the Public

12. Closed Session

Adjourned to Closed Session

Resolution No. 2019-426

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

WHEREAS the Municipal Act Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

BE IT RESOLVED THAT this Meeting be adjourned at 9:35 p.m. and that a Closed Meeting be convened subject to Section 239 (1) for the following matters:

- 12.1 Review of Closed Session Minutes for the meeting of Monday, September 16, 2019;
- 12.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act*, Section 239. (2)(b);
- 12.3 Property matter

with the members of Council and CAO/Clerk present.

Carried

In Session

Matters arising from Closed Session

12.1 Closed Session Minutes - September 16, 2019.

Resolution No. 2019-427

Moved by: Councillor Beth Gorham-Matthews

Seconded by: Councillor Joe Lamb

WHEREAS the Council is in receipt of the minutes of previous meeting;

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED THAT the minutes of the closed session meeting held on Monday, September 16, 2019 be adopted as presented and the reading thereof dispensed with.

Carried

12.2 Thrift Shop Committee Appointment, 2018-2022 Term of Council

Resolution No. 2019-428

Moved by: Councillor Joe Lamb

Seconded by: Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report ADMIN-2019-45 (Maple Island Thrift Shop Committee Appointment, 2018-2022 Term of Council) for information purposes;

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby appoint Andrea Pearcey as a member of the Maple Island Thrift Shop Committee.

Carried

13. Confirming By-Law

Resolution No. 2019-429

Moved by: Councillor Joe McEwen

Seconded by: Councillor Joe Lamb

THAT By-Law 62-2019 the Confirmatory By-Law, be given a First, Second, Third and final reading as attached and passed as of this date.

Carried

14. Adjournment

Resolution No. 2019-430

Moved by: Councillor Joe Lamb

Seconded by: Councillor Joe McEwen

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this meeting be adjourned at 10:13 p.m. until the next scheduled meeting of Tuesday, October 22, 2019 at 6:30 p.m. at the Dunchurch Community Centre or call of the chair.

Carried

George Comrie

Deputy Mayor

Michelle Hendry

Chief Administrative Officer / Clerk