

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**-MINUTES-**

**DRAFT - to be approved at  
October 17, 2016 Council meeting**

**Regular Council Meeting  
Monday, October 3, 2016  
6:30 p.m., Community Centre in Dunchurch**

**Present:** Chris Armstrong, Mayor  
George Comrie, Councillor  
Colette Deacon, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor

**Staff:** Tammy Wylie, CAO-Clerk-Treasurer  
Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer  
Thomas Stoneman, Working Roads/Facilities Superintendent

**Visitors:** 4

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Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

**Disclosure of Pecuniary Interest and General Nature Thereof:** None noted.

**Adoption of the Agenda**

2016-415 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That the Council Agenda for this meeting be adopted as printed and  
circulated. **Carried**

**Presentations/Delegations**

- Chris Bell, Fees & Charges for Provision of Fire Services By-Law.

**Adoption of Minutes for the Regular Council Meeting**

2016-416 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the minutes of the Regular Council (Committee of the Whole)  
meeting of September 19, 2016 be adopted as printed and circulated.  
**Carried**

**Receipt of Minutes for the Whitestone-Hagerman Memorial Public Library Board Meeting**

2016-417 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the minutes for the Whitestone-Hagerman Memorial Public Library Board meeting of June 20, 2016 be accepted as presented and circulated.  
**Carried**

**Receipt of Minutes for the Recreation Committee Meeting**

2016-418 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the minutes for the Recreation Committee meeting of September 7, 2016 be accepted as presented and circulated.  
**Carried**

- **Staff Report from Tammy Wylie, ACO-Clerk-Treasurer in regards to Belvedere Heights Board of Management Annual Meeting.** – Noted.
- **Correspondence received from Belvedere Heights in regards to the annual meeting.** – Noted.

**Ontario Community Infrastructure Fund (OCIF) – Top-Up Component**

2016-419 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
**THAT** the Council of the Corporation of the Municipality of Whitestone hereby authorizes the CAO-Clerk-Treasurer to prepare an application for the Ontario Community Infrastructure Fund (OCIF) for 90% funding for the following capital project:

Bunny Trail in the amount of \$900,000.00;

**AND FURTHER** that the Municipality of Whitestone has a comprehensive Asset Management Plan in place that includes all of the information and analysis in “Building Together: Guide for Municipal Asset Management Plan”;

**AND FURTHER** that the capital project put forward in this application will be completed by December 2018.  
**Carried**

**Date for 2016 Appreciation Dinner**

2016-420 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
  
That Council hereby approves Saturday, December 3, 2016 for the annual Appreciation Dinner.  
**Carried**

**Municipality of Whitestone Office Closure for Christmas Holidays**

2016-421 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby authorizes the  
Municipal Office closure for the Christmas Holidays as follows:

December 26, 2016 to January 2, 2017, inclusive **Carried**

**Municipality of Whitestone Landfill Site Closure for Christmas Holidays**

2016-422 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That the Council of the Municipality of Whitestone hereby authorizes the  
closure of the Landfill Sites for the Christmas Holidays on the following  
days:

Sunday, December 25, 2016  
Sunday, January 1, 2017 **Carried**

**Approval of Services Proposal – Pavilion Renovations**

2016-423 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby approves the  
proposal for the Pavilion Renovations received from Duncan Ross  
Architect in the amount of \$12,250.00 plus HST. **Carried**

**Approval of Accounts Payable**

2016-424 Moved by Councillor George Comrie  
Seconded by Councillor Joe Lamb  
That the Accounts Payable in the amount of \$171,476.88 and payroll in  
the amount of \$17,899.83 be approved for payment. **Carried**

**Fire Prevention Week**

2016-425 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
**THAT** the Municipality of Whitestone hereby proclaims October 9 to  
15, 2016 as “Fire Prevention Week”;

**AND FURTHER** that the proclamation be advertised in the Parry Sound  
North Star and on the municipal website. **Carried**

### **Waste Reduction Week**

2016-426 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
**THAT** the Municipality of Whitestone hereby proclaims October 17 to 23, 2016 as “Waste Reduction Week”;

**AND FURTHER** that the proclamation be advertised in the Parry Sound North Star and on the municipal website. **Carried**

- **Correspondence received from the West Parry Sound Health Centre in regards to a deputation from Donald Sanderson, Chief Executive Officer.** – Noted.

### **Rural Ontario Municipalities Association (ROMA) Conference**

2016-427 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone approves the following people to attend the ROMA Conference in Toronto from January 29 to 31, 2017:

Tammy Wylie, CAO-Clerk-Treasurer

**AND FURTHER** that all applicable expenses be paid as per travel policy. **Carried**

### **Ontario Good Roads Association (OGRA) Conference**

2016-428 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone approves the following people to attend the OGRA Conference in Toronto from February 26 to March 1, 2017:

Thomas Stoneman, Working Roads/Facilities Superintendent

**AND FURTHER** that all applicable expenses be paid as per travel policy. **Carried**

### **Acceptance of Resignation**

2016-429 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the Council of the Municipality of Whitestone hereby accepts the resignation of Margareta Linko from the Whitestone-Hagerman Memorial Public Library Board, with regrets. **Carried**

**By-Law No. 40-2016 – Fire Dispatch Agreement**

2016-430 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That By-Law No. 40-2016, being a by-law to enter into a Fire Dispatch Agreement with the West Parry Sound Health Centre, be Read a First and Second time this 3<sup>rd</sup> day of October, 2016;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 3<sup>rd</sup> day of October, 2016 and numbered 40-2016. **Carried**

**By-Law No. 42-2016 – Canada 150 Community Infrastructure Amending**

**Agreement**

2016-431 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That By-Law No. 42-2016, being a by-law to enter into an amending agreement with Her Majesty the Queen in Right of Canada (MRA) as represented by the Minister of Industry for Infrastructure Project under Canada 150 Community Infrastructure Program (CIP 150), be Read a First and Second time this 3<sup>rd</sup> day of October, 2016;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 3<sup>rd</sup> day of October, 2016 and numbered 42-2016. **Carried**

**Unfinished Business**

- Community Plan Mandate.

**Amend Agenda**

2016-432 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie  
That Council hereby amends the agenda as follows:

**14. CLOSED SESSION**

**ADD:**

- 14.1.1 Personal matters about an identifiable individual, including municipal or local board employees – Fire Department. **Carried**

**In Camera**

2016-433 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That Council proceeds with the meeting in Closed Session at 8:55 p.m. to discuss the following:

- 1) Personal matters about an identifiable individual, including municipal or local board employees - Fire Department.
- 2) Closed Session Minutes – September 19, 2016.
- 3) Personal matters about an identifiable individual, including municipal or local board employees - Administration Department - Tax Arrears.
- 4) Personal matters about an identifiable individual, including municipal or local board employees – By-Law Enforcement.
- 5) Personal matters about an identifiable individual, including municipal or local board employees – Recreation – After School Program.
- 6) A proposed or pending acquisition or disposition of land by the municipality or local board. **Carried**

**Open Session**

2016-434 Moved by Councillor Joe Lamb  
 Seconded by Councillor George Comrie  
 That Council moves out of Closed Session at 9:40 p.m. and continue the Open Council meeting. **Carried**

**By-Law No. 41-2016 – Tax Arrears Extension Agreement**

2016-435 Moved by Councillor Joe Lamb  
 Seconded by Councillor Joe McEwen  
 That By-Law No. 41-2016, being a by-law to authorize the execution of a Tax Arrears Extension Agreement, be Read a First and Second time this 3<sup>rd</sup> day of October, 2016;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 3<sup>rd</sup> day of October, 2016 and numbered 41-2016. **Carried**

**By-Law No. 43-2016, Confirming By-Law**

2016-436 Moved by Councillor Colette Deacon  
 Seconded by Councillor George Comrie  
 That By-Law No. 43-2016, being a by-law to confirm the proceedings of the Regular Council meeting held on October 3, 2016, be Read a First and Second time this 3<sup>rd</sup> day of October, 2016;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 3<sup>rd</sup> day of October, 2016 and numbered 43-2016. **Carried**

**Adjournment**

2016-437 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That this Council meeting be adjourned at 9:40 p.m. to meet again on  
Friday, October 14, 2016 at 6:30 p.m. at the Dunchurch Community  
Centre. **Carried**

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Chris Armstrong **Mayor**

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Tammy Wylie **CAO-Clerk-Treasurer**

**“Multiple formats are available upon request/as needed only”**. Please contact the Municipality of Whitestone in writing at 21 Church Street, Dunchurch, ON P0A 1G0 or phone at 705-389-2466.