



**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**-DRAFT MINUTES-**

**(To be approved at the November 19<sup>th</sup>, 2018 Council Meeting)**

**Regular Council Meeting**

**Monday, November 5<sup>th</sup>, 2018 at 6:30 p.m.  
Dunchurch Community Centre**

**Present:** Chris Armstrong, Mayor  
George Comrie, Councillor  
Colette Deacon, Councillor  
Joe McEwen, Councillor

**Staff:** Michelle Hendry, CAO/Clerk

**Regrets:** Joe Lamb, Councillor

**Guests:** Mrs. Karen Bethune

**Visitors:** 5

.....  
Mayor Chris Armstrong called the meeting to order at 6:30 p.m.

**National Anthem**

**Disclosure of Pecuniary Interest and General Nature Thereof**

Mayor Armstrong requested that any disclosure of pecuniary interest be declared for the record. None were declared.

**Adoption of the Agenda**

2018-341 Moved by Councillor Collette Deacon  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby adopt the Council Meeting Agenda for the Regular Council Meeting of Monday, November 5<sup>th</sup>, 2018 as printed and circulated. **Carried**

### **Presentations and Delegations**

Mrs. Karen Bethune –Document Management and Control, Municipal TOMRMS system

Mrs. Bethune spoke to Council regarding the Document Management and Control, Municipal TOMRMS system and provided an overview of records management protocols and her related activities with the Municipality.

Mrs. Bethune noted that there will be significant effort required to move the Municipality to this system however the long term result will be an updated records retentions By-law and improved management of Municipal records.

### **Adoption of the Minutes for the Regular Council Meeting**

2018-342 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby adopt the Minutes of the Regular Council Meeting of Tuesday, October 16<sup>th</sup>, 2018 as printed and circulated. **Carried**

### **Receipt of Minutes for the Recreation Committee Meeting of October 18, 2018**

2018-343 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby receive for information, the Minutes for the Recreation Committee Meeting held on Wednesday, October 18<sup>th</sup>, 2018 as printed and circulated. **Carried**

### **Recreation Committee Recommendation to Council – Meeting Space**

2018-344 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone hereby receives the Recreation Committee’s recommendation to address the issue of scheduling meeting space for small meetings. **Carried**

**Recreation Committee Recommendation to Council – Outdoor Christmas decorations**

2018-345 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone hereby receives the Recreation Committee’s recommendation to purchase outdoor decorations for the Christmas display in order to continue the tradition of lighting the village as we have in the past. Not to exceed \$3,000.00. **Carried**

**2019 Schedule of Regular Council/Committee of the Whole Meetings**

2018-346 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone hereby approves the Schedule of Regular Council/Committee of the Whole Meetings for the Year 2019 as per as per Schedule “A” attached, revised and dated November 5, 2018. **Carried**

**Municipal Office Closure for Christmas Holidays**

2018-347 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone hereby authorizes the closure of the Municipal Office for the Christmas Holidays as follows:

**Monday, December 24, 2018 to Tuesday, January 1, 2019, inclusive**  
**Carried**

**Municipality Landfill Site Hours during the Christmas Holidays**

2018-348 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone hereby authorizes the following schedule for the Landfill Sites during the Christmas Holidays, as follows:

<b>Monday, December 24, 2018</b>	<b>OPEN</b>
<b>Tuesday, December 25, 2018</b>	<b>CLOSED</b>
<b>Wednesday, December 26, 2018</b>	<b>CLOSED</b>
<b>Thursday, December 27, 2018</b>	<b>OPEN</b>
<b>Friday, December 28, 2018</b>	<b>CLOSED</b>
<b>Saturday, December 29, 2018</b>	<b>OPEN</b>
<b>Sunday, December 30, 2018</b>	<b>OPEN</b>

Monday, December 31, 2018  
Tuesday, January 1, 2019

CLOSED  
CLOSED

Carried

**Whitestone Youth Recreation Club, After School Program**

2018-349 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon

**THAT** the Council of the Corporation of the Municipality of Whitestone receive the report '*Whitestone Youth Recreation Club, After School Program, Program and Financial Update*' for information purposes; and

**AND FURTHER THAT** the CAO/Clerk to initiate a dialogue with Near North District School Board as well as District Social Services Administration Board for a request to review other options for administrating and funding the After School Program. **Carried**

Council also directed staff to contact the Whitestone Lake Central School Parents Association in respect of the possibility of supporting the program through fundraising efforts.

**Accounts Payable**

2018-350 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby approve Accounts Payable in the amount of \$222,658.83 and Payroll in the amount of \$35,031.66, for payment. **Carried**

**CORRESPONDENCE**

**Ontario Medal for Good Citizenship**

2018-351 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone directs staff to circulate the correspondence received from the Ministry of Tourism, Culture and Sport in regards to the Ontario Medal for Good Citizenship to Municipality of Whitestone Boards and Committees. **Carried**

**Ontario Good Roads Association (OGRA) Conference**

2018-352 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone approves booking of two rooms for attendance at the OGRA Conference in Toronto from February 24 to February 27, 2019.

**AND FURTHER THAT** all applicable expenses be paid as per travel policy.  
**Carried**

- The West Parry Sound Health Centre Foundation in regards to the donation in memory of Wayne Heels. **Noted**
- The Association of Municipalities Ontario in regards to the Bill 36 – Cannabis Statute Law Amendment Act, 2018. **Noted**
- The Association of Municipalities Ontario in regards to the Federal Gas Tax Fund 2017 Annual Report. **Noted**
- The WPS Economic Development Office in regards to the September 2018 Activity Report. **Noted**
- The Municipal Policing Bureau in regards to the 2019 Annual Billing Statement package. **Noted**

**Sound Splash Pad, request for Sponsorship**

2018-353 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone hereby directs the CAO-Clerk to submit a copy of the Corporation of the Municipality of Whitestone’s Donation Policy to the Sound Splash Pad group. **Carried**

**Acceptance of Resignation from the Library Board – Debbie Harding Leeming**

2018-354 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone hereby accepts the resignation of Debbie Harding Leeming (Board Member) from the Whitestone Public Library Board, with regrets;

**AND FURTHER THAT** the Council of the Corporation of the Municipality of Whitestone hereby sincerely thanks Debbie Harding Leeming for her service to the community. **Carried**

### **BY-LAWS**

- **None**

### **UNFINISHED BUSINESS**

Council requested that staff include the following items under UNFINISHED BUSINESS on the next Council agenda.

- Private Road Development
- Land uses on vacant lots – trailers and campers
- Animal and Bird control By-law

### **NEW BUSINESS**

1. New Council orientation was discussed and no decisions were made in respect to this matter. Council requested that staff provided information to Councillor Elect Beth Gorham-Matthews in respect of options to attend a new Councillor training program and register her in the program of her choice.
2. CAO-Clerk Hendry provided a brief update on the upcoming volunteer and staff appreciation dinner scheduled for November 24, 2018

### **ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF COUNCIL**

- Councillor Comrie advised Council that he will be attending the upcoming POA Partners meeting scheduled for November 22, 2018 at 1:30 p.m. at the Dunchurch Community Centre.
- Councillor McEwen advised Council that he and Mayor Armstrong attended a Remembrance Day Ceremony on Sunday November 4, 2018 at the Knox United Church and assisted the Legion by laying wreaths.

## **QUESTION PERIOD FROM THE PUBLIC**

- A question was asked in respect of the potential for a public, potable water source in Dunchurch and it was noted that this issue is noted in UNFINISHED BUSINESS.
- A question was asked in regard to residents being asked for 'Dump Cards'. Staff explained that providing 'Dump Cards' to all residents will be considered in the new year.
- A question was asked in respect of the 2018 election and the number of spoiled ballots. It was noted the CAO-Clerk Hendry was preparing a Council report on election statistics for a future Council meeting.

## **In Camera**

2018-355

Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby proceed with the meeting in Closed Session at 8:15 p.m. to discuss the following:

1. Adoption of the Closed Session Minutes – October 16, 2018.
2. Confidential Accounts Payable.
3. Personal matters about an identifiable individual, including municipal or local board employees – Staff Report: Nominees for the 2018, Order of the Municipality of Whitestone, Michelle Hendry, Chief Administrative Officer/Clerk.
4. Personal matters about an identifiable individual, including municipal or local board employees – updated information on Non-Union Salary Comparisons and Recommended Salary Grid from October 16, 2018 Council Meeting, Michelle Hendry, Chief Administrative Officer/Clerk.

**Carried**

## **Open Session**

2018-356

Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Corporation of the Municipality of Whitestone does hereby move out of Closed Session at 9:15 p.m. and continues the Open Council meeting.

**Carried**

**2018, Order of the Municipality of Whitestone**

2018-357 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen

**THAT** the Council of the Municipality of Whitestone hereby endorses the award of the 2018, Order of the Municipality of Whitestone to: **Muriel Stiles**

**Carried**

**By-Law No. 45-2018 - Confirming By-Law**

2018-358 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen

**THAT** By-Law No. 45-2018, being a By-Law to Confirm the Proceedings of the Regular Council Meeting held on Monday, November 5<sup>th</sup> 2018, be Read a First and Second Time this 5<sup>th</sup> day of November, 2018;

**AND FURTHER** Read a Third Time, Passed and Properly Signed and Sealed this 5<sup>th</sup> day of November, 2018 and Numbered 45-2018. **Carried**

**Adjournment**

2018-359 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie

**THAT** this Council Meeting be adjourned at 9:17 p.m. to meet again on **Monday, November 19, 2018 at 6:30 p.m. at the Dunchurch Community Centre.**

---

Chris Armstrong

**Mayor**

---

Michelle Hendry

**CAO/Clerk**

**Multiple formats of this Agenda are available upon request**  
Please contact the Municipality of Whitestone at  
21 Church Street, Dunchurch, Ontario P0A 1G0 or at 705-389-2466.