

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-MINUTES-

**- DRAFT – to be approved at
June 19, 2017 Council meeting -**

Regular Council Meeting

Monday, June 5, 2017

6:30 p.m., Royal Canadian Legion, Branch 394, in Dunchurch

Present: Chris Armstrong, Mayor
George Comrie, Councillor
Colette Deacon, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor

Staff: Tammy Wylie, CAO-Clerk-Treasurer
Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer
Paul Rossiter, By-Law Enforcement Officer

Others: John Jackson, Planner
Ryan Snowball, Junior Planner

Visitors: 7

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Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

National Anthem

Disclosure of Pecuniary Interest and General Nature Thereof: None noted.

Adoption of the Agenda

2017-252 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb
That the Council Agenda for this meeting be adopted as printed and circulated
and amended as follows:

MOVE:

- 13.1** By-Law No. 25-2017, being a by-law to amend By-Law No. 10-2005 (the Zoning By-Law) for Part of Lot 51, Concession B, in the geographic Township of Hagerman, fronting on Highway 124 – **Greenwood.**

TO FOLLOW:

- 5.1** Public Meeting for Zoning By-Law Amendment – Greenwood.

Carried

Adjourn to Public Meeting

2017-253 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen
That the Council of the Municipality of Whitestone hereby adjourns the Regular Council Meeting into the Public Meeting for the Zoning By-Law Amendment at 6:32 p.m. **Carried**

Reconvene to Regular Council

2017-254 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb
That the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 6:37 p.m. **Carried**

By-Law No. 25-2017 – Zoning By-Law Amendment

2017-255 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen
That By-Law No. 25-2017, being a by-law to amend By-Law No. 10-2005 (the Zoning By-Law) for Part of Lot 51, Concession B, Geographic Township of Hagerman (Greenwood), be Read a First and Second time this 5th day of June, 2017;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 5th day of June, 2017 and numbered 25-2017. **Carried**

Move into Committee of the Whole

2017-256 Moved by Councillor George Comrie
Seconded by Councillor Joe Lamb
That the Council of the Municipality of Whitestone hereby moves into Committee of the Whole at 6:38 p.m. **Carried**

Presentations/Delegations

- Terry Stanley, Whitestone McKellar Lions Club.

Reconvene to Regular Council

2017-257 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen
That the Council of the Municipality of Whitestone hereby reconvenes into
Regular Council at 6:47 p.m. **Carried**

Adoption of Minutes for the Regular Council (Committee of the Whole) Meeting

2017-258 Moved by Councillor Joe McEwen
Seconded by Councillor George Comrie
That the minutes of the Regular Council (Committee of the Whole) meeting of
May 15, 2017 be adopted as printed and circulated. **Carried**

Receipt of Minutes for the Library Board Meeting

2017-259 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon
That the minutes for the Library Board meeting of April 24, 2017 be received as
presented and circulated. **Carried**

Receipt of Minutes for the Recreation Committee Meeting

2017-260 Moved by Councillor Colette Deacon
Seconded by Councillor George Comrie
That the minutes for the Recreation Committee meeting of May 3, 2017 be
received as presented and circulated. **Carried**

Receipt of Minutes for the Playground Project Team Meeting

2017-261 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie
That the minutes for the Playground Project Team meeting of May 26, 2017 be
received as presented and circulated. **Carried**

**Playground Project Team Recommendation to Council – Request for Proposal for
Playground Equipment**

2017- 262 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie
That the Council of the Municipality of Whitestone hereby approves the
Playground Project Team’s recommendation to award the Request for Proposal
contract to CRCS Recreation, in the amount of \$29,983.00 plus taxes;

AND FURTHER approves CRCS Recreation’s proposal for border panels in the
amount of \$5,013.81 including taxes, depending on pricing from the second
contract for site preparation;

AND FURTHER that site preparation and equipment installation will take place
after the Dunchurch Fall Fair in August. **Carried**

Support of Joint Compliance Audit Committee

2017- 263 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen

WHEREAS Section 88.37 of the *Municipal Elections Act*, 1996 requires that a Council shall before October 1 of an Election year, establish a Compliance Audit Committee;

AND WHEREAS economies of scale shall be realized by participating Municipalities through the establishment of a Joint Compliance Audit Committee;

AND WHEREAS the important role of the Almaguin Clerk’s Group in facilitating this joint initiative, and subsequent cost savings to each Municipality is recognized;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Whitestone deems it advisable to enter into an agreement with other interested Municipalities to appoint a Joint Compliance Audit Committee for the 2018 Election, and subsequent Term thereafter ending on November 30, 2022.

Carried

Dog By-Law

2017-264 Moved by Councillor Joe McEwen
Seconded by Councillor Colette Deacon

That the Council of the Municipality of Whitestone hereby directs the CAO-Clerk-Treasurer to prepare a draft Dog By-Law as per the By-Law Enforcement Officer’s recommendation.

Carried

- **2017 Municipal Report Card summary of results. – Noted.**

Accounts Payable

2017-265 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

That the Accounts Payable in the amount of \$51,947.16 and payroll in the amount of \$44,352.55 (two pay periods) be approved for payment.

Carried

Acceptance of Proposal for Playground Equipment

2017-266 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb

That the Council of the Municipality of Whitestone hereby receives the following proposals for the supply and installation of Playground Equipment at the Municipal Waterfront:

From	Proposal Amount
CRCS Recreation	\$33,880.79 including tax
Additional – Border Panels	\$ 5,013.81 including tax

Open Space Solutions Inc.	\$32,806.25 including tax
Additional – Border Panels	\$ 7,780.00 including tax
Blue Imp Recreational Products of Canada	\$33,900.00 including tax
Additional – Border Panels	\$ 5,107.60 including tax
Park ‘N’ Play Design Company Ltd.	\$37,304.34 including tax

AND FURTHER that the Council of the Municipality of Whitestone hereby awards the contract to supply, and install the Playground Equipment at the Municipal Waterfront to CRCS Recreation in the amount of \$33,880.79 which includes all applicable taxes conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by Georgian Engineering

AND FURTHER that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment).

AND FURTHERMORE that Council approves CRCS Recreation’s proposal to supply border panels, conditional on the pricing for the contract for site preparation is within budget, in the amount of \$5,013.81 which includes all applicable taxes.

Carried

By-Law No. 21-2017 – Control Noise

2017-267 Moved by Councillor Colette Deacon
 Seconded by Councillor Joe McEwen
 That By-Law No. 21-2017, being a By-Law to Control Noise, be Read a Third time, Passed and properly Signed and Sealed this 5th day of June, 2017 and numbered 21-2017.

AND FURTHER that staff will review other Noise By-Laws for further discussion by Council.

Carried

- **Staff Report from Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer in regards to the Appreciation dinner catering options. – Noted.**

Appreciation Dinner

2017-268 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen
That the Council of the Municipality of Whitestone hereby sets Saturday, November 25th or December 2nd as the date for the 2016/2017 Appreciation Dinner. **Carried**

Donation to Harvest Share

2017-269 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie
That the Council of the Municipality of Whitestone hereby approves donating 5 - 10lb roasts of beef to the Harvest Share in Parry Sound. **Carried**

In Camera

2017-270 Moved by Councillor Colette Deacon
Seconded by Councillor Joe McEwen
That Council proceeds with the meeting in Closed Session at 8:45 p.m. to discuss the following:

- 1) Closed Session Minutes – May 15, 2017.
- 2) Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local Board.
- 3) Personal matters about an identifiable individual, including municipal or local board employees – Administration Department – Staffing.
- 4) Personal matters about an identifiable individual, including municipal or local board employees – Administration Department – Road Grant Protocol.
- 5) Personal matters about an identifiable individual, including municipal or local board employees – Administration Department – Complaint. **Carried**

Open Session

2017-271 Moved by Councillor George Comrie
Seconded by Councillor Colette Deacon
That Council moves out of Closed Session at 9:55 p.m. and continues the Open Council meeting. **Carried**

Rescind By-Law No. 19-2017

2017-272 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen
That the Council of the Municipality of Whitestone hereby rescinds By-Law No. 19-2017, being a by-law to enter into an agreement with Rick's Property Maintenance and Landscaping for maintenance of the municipal flower beds. **Carried**

By-Law No. 26-2017, Confirming By-Law

2017-273 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb
That By-Law No. 26-2017, being a By-Law to confirm the proceedings of the Regular Council meeting held on June 5th, 2017, be Read a First and Second time this 5th day of June, 2017;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 5th day of June, 2017 and numbered 26-2017.

Carried

Adjournment

2017-274 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen
That this Council meeting be adjourned at 9:56 p.m. to meet again on Monday, June 19, 2017 at 6:30 p.m. at the Royal Canadian Legion – Branch 394.

Carried

Chris Armstrong **Mayor**

Tammy Wylie **CAO-Clerk-Treasurer**

“Multiple formats are available upon request/as needed only”.

Please contact the Municipality of Whitestone in writing at:
21 Church Street, Dunchurch, ON P0A 1G0 or phone at: 705-389-2466.