



**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE
-MINUTES-**

**Regular Council Meeting
Monday July 15, 2019 at 6:30 p.m.
Dunchurch Community Centre**

Present: George Comrie, Councillor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor

Staff: Michelle Hendry, CAO/Clerk
Patricia Allen, Treasurer (left at 8:30 pm)
Tyler Irwin, Chief Building Official (left at 7:30 pm)
Paula Macri, Planning Assistant (left at 7:00 pm)
Brian Sheridan, Working Roads and Facilities Superintendent (left at 7:35 pm)
Bob Whitman, Fire Chief

Guests: John Jackson – Land Use Planning Consultant (left at 7:00 pm)
Bob Hughes, P. Eng, RHH Engineering (left at 7:20 pm)

Regrets: Chris Armstrong, Mayor

Visitors: 5

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1. CALL TO ORDER

Deputy Mayor George Comrie called the meeting to order at 6:38 p.m.

2. NATIONAL ANTHEM

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Deputy Mayor George Comrie requested that any disclosure of pecuniary interest be declared for the record. None Declared

4. ADOPTION OF AGENDA

2019-336 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

THAT the Agenda for this meeting be adopted as presented,

Carried

6. PRESENTATIONS AND DELEGATIONS

Mr. Rob Learn, School Trustee Near North District School Board was unable to attend.

7. MOVE INTO COMMITTEE OF THE WHOLE

2019-337 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby convene to a Committee of the Whole at 6:40 p.m. for the purpose of:

7.1 Planning Department Matters

7.1.1R Application to Amend Zoning By-Law – Lynch, Mike and Reta was discussed by Council and addressed when Council reconvened to the regular Council meeting.

Carried

8. RECONVENE TO REGULAR MEETING

2019-338 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone does hereby convene to a regular meeting at 6:47 p.m.

Carried

9. ALL RESOLUTIONS ARISING FROM THE COMMITTEE OF THE WHOLE

7.1.1R Application to Amend Zoning By-Law – Lynch, Mike and Reta

2019-339 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

WHEREAS John Jackson, Municipal Planner, has presented a report to the Council of the Corporation of the Municipality of Whitestone regarding Application to Amend Zoning By-Law – Lynch, Mike and Reta;

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive this report as information;

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby direct that pursuant to *The Planning Act*, the Notice of a Public Meeting concerning a Proposed Zoning Bylaw Amendment be published

Carried

10. BY-LAWS

10.1R A By-Law to Close and Stop up Shore Road allowance - Hadic

2019-340 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

THAT By-Law 46-2019, being a By-Law to Close and Stop Up Shore Road Allowance (Muralem Hadic and Jasminka Hadic) be given a first and second reading as attached.

Carried

2019-341 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

WHEREAS By-Law 46-2019, being a By-Law to Close and Stop Up Shore Road Allowance (Muralem Hadic and Jasminka Hadic) has been given a first and second reading with no amendments;

BE IT RESOLVED THAT By-Law 46-2019 be given a Third and Final reading and be enacted as of this date.

Carried

10.2R A By-Law to Close and Stop up Shore Road allowance - Rodgers

2019-342 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT By-Law 47-2019, being a By-Law to Close and Stop Up Shore Road Allowance (James Rodgers and Susan Rodgers) be given a first and second reading as attached.

Carried

2019-343 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

WHEREAS By-Law 47-2019, being a By-Law to Close and Stop Up Shore Road Allowance (James Rodgers and Susan Rodgers) has been given a first and second reading with no amendments;

BE IT RESOLVED THAT By-Law 47-2019 be given a Third and Final reading and be enacted as of this date.

Carried

11. ADOPTION OF THE MINUTES

2019-344 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

WHEREAS Council is in receipt of the minutes of the previous meeting;

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED THAT the minutes of the meeting held July 2, 2019 be adopted as presented and the reading thereof dispensed with.

Carried

12. TENDERS

12.1R Tender 2019-09, Slurry Seal Treatment for 3.3 k on the Bunny Trail

2019-345 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report PW-2019-08 (Tender 2019-09, Slurry Seal Treatment for 3.3 k on the Bunny Trail);

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby award the above referenced contract to Miller Paving in the amount of \$74,580.00 (plus HST).

Carried

12.2R Bunny Trail Culvert Replacement

2019-346 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report PW-2019-10 (Project Update for the replacement of a Steel Arch Culvert on the Bunny Trail- Tender RFT-2019-08) for information purposes;

AND WHEREAS the Bunny Trail culvert was approved in the 2019 Capital Budget for replacement;

AND WHEREAS a procurement process was undertaken with a closing date of June 21, 2019 with no bids received;

AND WHEREAS an alternative project delivery methodology is being recommended;

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone does hereby authorize the Mayor and the CAO/Clerk to execute an agreement with the Township of McKellar for the purposes of utilizing the expertise of their Road Superintendent and staff in respect of providing project oversight for the installation of the Bunny Trail Culvert;

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby waive the procurement policy, Schedule "C" whereby purchases greater than \$30,000 require the method of purchasing to be a request for tender, and approve the purchase of the arch culvert from Armtec Canada Culvert in the amount of \$73,443.02 plus HST.

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby waive the procurement policy, Schedule "C" whereby purchases greater than \$30,000 require the method of purchasing to be a request for tender, and approve that the purchase of equipment rentals, granular materials and other goods and services necessary for the completion of the project be accomplished by informal quotation ensuring that the best pricing (subject to availability and timing) is procured.

Carried

13. REPORTS/MINUTES FROM COMMITTEES/BOARDS AND MUNICIPAL OFFICERS

13.1R Staff Report BLDG-2019-05, Status of Building Permits, April 1 to June 30, 2019

2019-347 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report BLDG-2019-05 (Building department update) for information.

Carried

13.2R Staff Report FIN-2019-15, Budgetary Control Report for the six months ending June 30, 2019
2019-348 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2019-15 for information purposes;

AND THAT Staff continue to keep Council updated with quarterly Budgetary Control Reporting.

Carried

13.3R Memo, (Update from Report No. FIN-2019-14), Revised Fees and Charges for Municipal Services
2019-349 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive the Memo from Patricia Allen, Treasurer regarding Fees and Charges.

AND THAT the draft Facilities Rental policy reflect that not-for-profit community groups be permitted to use the Dunchurch Community Centre free of charge.

Carried

13.4R Staff Report PW-2019-09, Kashegaba Lake Dam
2019-350 Moved by Councillor Joe McEwen
Seconded by Councillor Joe Lamb

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report PW-2019-09 (Kashegaba Lake Dam, Ministry of Natural Resources and Forestry proposed remediation plans); and

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve Councillor George Comrie to attend the inspection of the Kashegaba Lake Dam with the Ministry of Natural Resources and Forestry on July 17th, 2019.

Carried

13.5R Draft 2018 Consolidated Financial Statements prepared by Pahapill and Associate Professional Corporation, Chartered Professional Accountants
2019-351 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of The Corporation of the Municipality of Whitestone does hereby receive the Draft Consolidated Financial Statements of The Corporation of the Municipality of Whitestone for the Year Ending December 31st, 2018, as presented at the regular meeting of Council on Tuesday July 2, 2019 by the firm Pahapill and Associates Chartered Accountants and,

AND THAT the Draft Consolidated Financial Statements of The Corporation of the Municipality of Whitestone for the Year Ending December 31st, 2018, be approved and prepared for posting on the Municipality's website.

Carried

13.6R Accounts payable
2019-352 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

THAT the Accounts Payable in the amount of \$173,326.92 and Bi-Weekly Payroll ending July 6 2019 in the amount of \$25,828.06 and monthly, Fire Dept & Council \$10,899.00 for a Grand Total \$36,727.06 be approved for payment.

Carried

14. CORRESPONDENCE

2019-353 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

WHEREAS Council has reviewed the Correspondence Items as listed on the Agenda;

BE IT RESOLVED THAT these items be noted as received:

- 14.1 Ministry of Municipal Affairs and Housing: Regulation 206/19 Exemption from Approval (Official Plan Amendments)
- 14.2 Andrea Horwath, Leader of the Official Opposition and Ontario's NDP: 2019 AMO Conference
- 14.3 CN: 2019 edition of *CN in your Community publication*
- 14.4R Whitestone Nurse Practitioner Led Clinic Community Advisory Committee: Health and Wellness Fair – request to waive fee at the Dunchurch Community Centre
- 14.5 Mohawk College Enterprises Corporation: Lean Six Sigma program
- 14.6R Camp Ooch: Newsletter and Donation request
- 14.7 City of Brantford: endorsement of LUMCO Resolution regarding Retail Cannabis Stores
- 14.8 The Royal Canadian Legion: Concern over date change of the 2019 Canada Day Celebrations

AND THAT the Deputy Mayor reach out to the Legion in response to their letter

Note Bene (NB): In respect of item 14.8 above, the Deputy Mayor will respond to the Legion's letter with a commitment to coordinate plans for future Canada Day celebrations with them and community groups that may be affected.

Carried

14.4R Whitestone Nurse Practitioner Led Clinic Community Advisory Committee: Health and Wellness Fair – request to waive fee at the Dunchurch Community Centre

2019-354 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT the Council of The Corporation of the Municipality of Whitestone does hereby support the request from the West Parry Sound, Whitestone Nurse Practitioner Led Clinic, Community Advisory Committee to waive all fees for the rental of the Dunchurch Community Centre for the purpose of a Wellness Fair/Healthy Living Seniors event on September 5, 2019;

AND THAT a refund in the amount of \$141.25 be provided, representing the funds paid on June 18, 2019, in respect of the rental of the Dunchurch Community Centre for the above referenced event.

Carried

15. UNFINISHED BUSINESS

No discussion

16. NEW BUSINESS

Whitestone Lake School, After School Program

2019-355 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT the per diem charge per child for the After School Program be increased to \$6.00, effective September 3rd, 2019.

Carried

17. QUESTION PERIOD FOR THE PUBLIC

None

18. ANNOUNCEMENTS AND INQUIRIES BY MEMBERS OF THE PUBLIC

None

19. ADJOURN TO CLOSED MEETING

2019-356 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

WHEREAS the Municipal Act Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

BE IT RESOLVED THAT this Meeting be adjourned at 9:30 p.m. and that a Closed Meeting be convened subject to Section 239 (2) (a, b, c, d) for the following matters:

19.1R Adoption of Closed Session Minutes for the meeting of July 2, 2019.

19.2R 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees.
Confidential Memo
Appointment, Program Coordinator, Municipality of Whitestone After School Program
Michelle Hendry, Chief Administrative Officer/Clerk

19.3R 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees.
Nominees for the 2019 Senior of the Year Award

- 19.4 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees.
Staffing matters
Michelle Hendry, Chief Administrative Officer/Clerk

with the members of council and CAO/Clerk present.

Carried

Curfew Past 3½ Hours for Regular Council Meeting

- 2019-357 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT Council hereby continues its Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour.

Carried

20. RESOLUTIONS AND BY-LAWS ARISING FROM CLOSED SESSION

20.1R By-law for the appointment of an Acting Deputy Clerk

- 2019-358 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

THAT By-Law 48-2019, being a By-Law to Appoint Paula Macri as Acting Deputy Clerk be given a first and second reading as attached.

- 2019-359 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

WHEREAS By-Law 48-2019, being a By-Law to appoint Paula Macri as Acting Deputy Clerk has been given a first and second reading with no further amendments;

BE IT RESOLVED THAT By-Law 48-2019 be given a Third and Final reading and enacted as of this date.

Carried

20.2R By-law for the appointment of a Program Coordinator for the Municipality of Whitestone, After School Program

- 2019-360 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

THAT By-Law 49-2019, being a By-Law to appoint Rebecca Green as Program Coordinator for the Municipality of Whitestone, After School Program be given a first and second reading as attached.

Carried

- 2019-361 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

WHEREAS By-Law 49-2019, being a By-Law to appoint Rebecca Green as Program Coordinator for the Municipality of Whitestone, After School Program has been given a first and second reading with no further amendments;

BE IT RESOLVED THAT By-Law 49-2019 be given a Third and Final reading and Enacted as of this date.

Carried

21. CONFIRMING BYLAW

2019-362 Moved by Councillor Joe McEwen
Seconded by Councillor Joe Lamb

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 24, as amended, requires a municipal Council to exercise its powers by By-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual By-law;

BE IT RESOLVED THAT Bylaw 50-2019 the Confirmatory By-Law, be given a First, Second, Third and Final reading as attached and passed as of this date.

Carried

22. ADJOURNMENT

2019-363 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this meeting be adjourned at 11:00 p.m. until the next scheduled meeting of Tuesday, August 6, 2019 at 6:30 p.m. at the Ardbeg Community Hall or call of the chair.

Carried

George Comrie

Deputy Mayor

Michelle Hendry

Chief Administrative Officer / Clerk

Multiple formats of these Minutes are available upon request
Please contact the Municipality of Whitestone at 21 Church Street, Dunchurch, Ontario
P0A 1G0 or at 705-389-2466.