



THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

~ DRAFT MINUTES ~

(To be approved at the January 21st, 2019 Council Meeting)

Regular Council (Committee of the Whole) Meeting
Monday, January 7th, 2019 at 6:30 p.m.
Dunchurch Community Centre

Present: Chris Armstrong, Mayor
George Comrie, Councillor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor

Staff: Patricia Allen, Treasurer and Tax Collector
Michelle Hendry, CAO/Clerk
Paula Macri, Planning Assistant

Visitors: 4

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Mayor Chris Armstrong called the meeting to order at 6:30 p.m.

National Anthem

Disclosure of Pecuniary Interest and General Nature Thereof

Mayor Chris Armstrong requested that any disclosure of pecuniary interest be declared for the record.

Mayor Armstrong declared a pecuniary interest in regards to Agenda item 17.4. There were no other disclosures of pecuniary interest.

Adoption of the Agenda

2019-01 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone Agenda for the Regular Council meeting of Monday, January 7, 2019 be amended as follows:

ADD:

CORRESPONDENCE:

- 11.11 District of Parry Sound Social Services Administration Board in regards to the appointment of Board members.
- 11.12R Friends of Dunchurch Society, UK in regards to Seasons Greetings and letter of friendship.
- 11.13 Ministry of Finance, Office of the Minister in regards to the 2019 Ontario Municipal Partnership Fund (OMPF). **Carried**

Adjourn to Public Meeting

2019-02 Moved by Councillor Joe McEwen
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone hereby adjourns the Regular Council meeting into the Public Meeting for the closing of a road allowance (Sherratt, Charles and Lewis, Judy) at 6:36 p.m. **Carried**

Public Meeting

Paula Macri, Planning Assistant provided a brief overview of the reason for the Public Meeting and the related application for the closing of the road allowance.

The Mayor asked if the Applicant or the Applicants Planner wished to speak to the matter of the closing of the road allowance. There were no requests to speak to the matter.

The Mayor asked if the Municipality had received any written correspondence with respect to the matter. Paula Macri, Planning Assistant and Michelle Hendry, CAO/Clerk advised that none had been received.

The Mayor asked if any members of the public wished to speak to the matter of the closing of the road allowance. There were no requests from members of the public to speak to the matter.

Reconvene to Regular Council meeting

2019-03 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone hereby reconvenes into Regular Council meeting at 6:39 p.m. **Carried**

By-Law No. 01-2019 – Municipality of Whitestone – to Close and Stop up Concession Road Allowance

2019-04 Moved by Councillor Joe McEwen
Seconded by Councillor George Comrie

That By-Law No. 01-2019, being a by-law to close and stop up that part of the original road allowance between Concessions 4 and 5, in front of Lot 4, geographic Township of Hagerman, now in the Municipality of Whitestone, District of Parry Sound, designated as Parts 4-6, Plan 42R-21099

AND to sell Parts 4-6, Plan 42R-21099, be Read a First and Second time this 7th day of January, 2019;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 7th day of January, 2019 and numbered 01-2019. **Carried**

Presentations and Delegations

Christy Cafovski and Gail Burrows from the Parry Sound Area Chamber of Commerce provided a verbal presentation on 'A Year in Review, 2018' in regard to the activities and initiatives that the Chamber of Commerce has undertaken.

Mayor Armstrong thanked the presenters and advised them that any funding requests are required to be submitted to the Treasurer by February 10th as per the Municipality of Whitestone Donation Policy protocol.

Adoption of the Minutes for the Regular Council (Committee of the Whole) meeting of December 10, 2018

2019-05 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby adopt the Minutes of the Regular Council (Committee of the Whole) meeting of Monday, December 10, 2018 as printed and circulated.

Carried

Adoption of the Minutes for the Special Council meeting of December 13, 2018

2019-06 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby adopt the Minutes of the Special Council meeting of Thursday, December 13, 2018 as printed and circulated.

Carried

Recommended changes to Tax Installment due dates, commencing 2019

2019-07 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2019-01 (Recommended changes to Tax Installment due dates, commencing 2019) for information;

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve the third, annual tax installment due date be revised, from the last Thursday in September to, the last Thursday in August, commencing in the year 2019.

Carried

Proposed exit from the Property Tax Capping Program

2019-08 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report FIN-2019-02 (Proposed exit from the Property Tax Capping Program) for information;

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve the phase out from the Property Tax Capping Program;

AND FURTHER THAT a By-law be enacted to adopt optional tools for the purposes of administering limits for the commercial, industrial and multi-residential property classes.

Defeated

Cannabis Retail Sales Stores – Opting in or out

2019-09 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report ADMIN-2019-01 (Cannabis Retail Sales Stores – Opting in or out) for information;

AND THAT the Council of the Corporation of the Municipality of Whitestone does hereby direct staff to post a survey on the municipal website.

Carried

Accessibility initiatives undertaken for the 2018 Municipal Election

2019-10 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby receive report ADMIN-2019-02 (Accessibility initiatives undertaken for the 2018 Municipal Election) for information purposes only.

Carried

Accounts Payable

2019-11 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve Accounts Payable in the amount of \$84,834.98 and Payroll in the amount of \$31,968.81, for payment.

Carried

CORRESPONDENCE

- North Bay Parry Sound District Health Unit in regards to the Risk Assessment of Small Drinking Water System – Dunchurch Public Library. **Noted**
- North Bay Parry Sound District Health Unit in regards to the Risk Assessment of Small Drinking Water System – Whitestone Nursing Station. **Noted**
- MPAC in regards to Gender Alignment Systems and Products Changes. **Noted**
- OPSEU in regards to Opting out of private cannabis and demand a responsible plan. **Noted**

- Township of McKellar in regards to the Nomination to the District of Parry Sound Social Services Administration Board. **Noted**
- Township of McKellar in regards to the Appointment to the Parry Sound District Municipal Association Executive. **Noted**
- Township of McKellar in regards to the Nomination to the Belvedere Heights Home for the Aged Board of Directors. **Noted**
- Town of Parry Sound in regards to the appointment of Don Brisbane as the West Parry Sound representative on the North Bay Parry Sound Health Unit for the 2019-2022 council term. **Noted**

Georgian Bay Biosphere – Environment and Economy Information Session

2019-12 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby approve the following Councillor(s) to attend the January 15, 2019 Georgian Bay Biosphere – Environment and Economy Information Session at the Charles W. Stockey Centre:

1. Councillor Beth Gorham-Matthews
2. Councillor Joe McEwen

AND FURTHER that all applicable expenses be paid as per travel policy. **Carried**

Request for Support from the Township of McKellar

2019-13 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby support a rotational system of representation on the District of Parry Sound Social Services Administration Board.

THAT staff be directed to forward a copy of this resolution to the Township of McKellar. **Defeated**

Friends of Dunchurch Society, UK

2019-14 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone does hereby acknowledge receipt of letter dated December 23rd, 2018 from the Friends of Dunchurch Society, UK.

AND THAT staff be directed to forward a copy of the Friends of Dunchurch Society, UK letter to the Whitestone History Society for their information and follow-up. **Carried**

By-Law No. 02-2019 – to authorize borrowing from time to time to meet expenditures during the fiscal year

2019-15 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT By-Law No. 02-2019, being a By-Law to authorize borrowing from time to time to meet expenditures during the fiscal year ending December 31, 2018 be Read a First and Second time this 7th day of January, 2019;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 7th day of January, 2019 and numbered 02-2019. **Carried**

By-Law No. 03-2019 – to levy certain interim rates, taxes and charges for the year 2019

2019-16 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT By-Law No. 03-2019, being a By-Law to levy certain interim rates, taxes and charges for the year 2019 be Read a First and Second time this 7th day of January, 2019;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 7th day of January, 2019 and numbered 03-2019. **Carried**

By-Law No. 04-2019 – set tax ratios for municipal purposes

2019-17 Moved by Councillor George Comrie
Seconded by Councillor Beth Gorham-Matthews

THAT By-Law No. 04-2019, being a By-Law to set tax ratios for municipal purposes be Read a First and Second time this 7th day of January, 2019;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 7th day of January, 2019 and numbered 04-2019. **Carried**

By-Law No. 05-2019 - to impose late payment charges for the non-payment of taxes or any installment by the due date

2019-18 Moved by Councillor Joe McEwen
Seconded by Councillor Joe Lamb

THAT By-Law No. 05-2019, being a By-Law to impose late payment charges for the non-payment of taxes or any installment by the due date be Read a First and Second time this 7th day of January, 2019;

AND FURTHER Read a Third time, Passed and properly Signed and Sealed this 7th day of January, 2019 and numbered 05-2019. **Carried**

Appointment to Belvedere Heights Board of Management – Member, Area 4

2019-19 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone does hereby recommend the appointment of the following person as the Area 4

representative for Belvedere Heights Board of Management, for the 2019-2022 Term of Council:

Councillor Don Carmichael

AND THAT continued support of this recommendation is contingent upon receiving quarterly written reports from the representative, in addition to the meeting minutes. **Carried**

Appointment to Parry Sound District Social Services Administration Board – Members Area 3

2019-20 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone does hereby recommend the appointment of the following persons as representatives for the Parry Sound District Social Services Administration Board (Area 3) for the 2019-2022 Term of Council:

Councillor Joe Constable
Councillor Steve Crookshank

AND THAT continued support of this recommendation is contingent upon receiving quarterly written reports from the representatives, in addition to the meeting minutes. **Carried**

Appointment to District of Parry Sound Municipal Association – Member Ward 4

2019-21 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT the Council of the Corporation of the Municipality of Whitestone does hereby recommend the appointment of the following person as representative for the District of Parry Sound Municipal Association, Member Ward 4 for the 2019-2022 Term of Council:

Councillor Don Carmichael

AND THAT continued support of this recommendation is contingent upon receiving quarterly written reports from the representative, in addition to the meeting minutes. **Carried**

Appointment to North Bay Parry Sound District Health Unit, Board of Health

2019-22 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone does hereby recommend the appointment of the following person as the West Parry Sound citizen appointee and representative for the North Bay Parry Sound District Health Unit, Board of Health for the 2019-2022 Term of Council:

Don Brisbane

AND THAT continued support of this recommendation is contingent upon receiving quarterly written reports from the representative, in addition to the meeting minutes. **Carried**

In Camera
2019-23

Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone does hereby proceed with the meeting in Closed Session at 8:26 p.m. to discuss the following:

1. Adoption of Closed Session Minutes for the meeting of Monday, December 10, 2018
2. Adoption of Closed Session Minutes for the meeting of Thursday, December 13, 2018
3. Confidential Accounts Payable
4. Personal matters about an identifiable individual, including Municipal or Local Board Employees
Memo: Appointment of Acting Deputy Fire Chief
Bob Whitman Fire Chief
5. Personal matters about an identifiable individual, including Municipal or Local Board Employees.
 - i. Confidential November Report from By-Law Enforcement Officer, Paul Rossiter.
 - ii. Confidential December Report from By-Law Enforcement Officer, Paul Rossiter.
6. Personal matters about an identifiable individual, including Municipal or Local Board Employees
Staff Report: ADMIN-2019-03
By-law Enforcement Officer Services for the Municipality of Whitestone
Michelle Hendry, Chief Administrative Officer/Clerk
7. Personal matters about an identifiable individual, including Municipal or Local Board Employees
Verbal update on recruitment of Deputy Clerk/Deputy Treasurer.
Michelle Hendry, Chief Administrative Officer/Clerk
8. Personal matters about an identifiable individual, including Municipal or Local Board Employees
Staff Report: ADMIN-2019-04
Work Plan, Goals and Initiatives for the Chief Administrative Officer/Clerk
Michelle Hendry, Chief Administrative Officer/Clerk
9. A proposed or pending acquisition or disposition of land
Staff Report: ADMN-2019-05
Properties owned by the Municipality of Whitestone and potential disposition

Carried

Open Session

2019-24 Moved by Councillor George Comrie
Seconded by Councillor Joe Lamb

THAT the Council of the Corporation of the Municipality of Whitestone does hereby move out of Closed Session at 9:16 p.m. and continues the Open Council meeting.

Carried

By-Law No. 07-2019 - Confirming By-Law

2019-25 Moved by Councillor Joe McEwen
Seconded by Councillor Joe Lamb

THAT By-Law No. 07-2019, being a By-Law to Confirm the Proceedings of the Regular Council Meeting held on Monday, January 7, 2019, be Read a First and Second Time this 7th day of January, 2019;

AND FURTHER Read a Third Time, Passed and Properly Signed and Sealed this 7th day of January, 2019 and Numbered 07-2019.

Carried

Adjournment

2019-26 Moved by Councillor George Comrie
Seconded by Councillor Beth Gorham-Matthews

THAT this Council Meeting be adjourned at 9:17 p.m. to meet again on **Monday, January 21, 2019 at 6:30 p.m. at the Dunchurch Community Centre.**

Carried

Chris Armstrong

Mayor

Michelle Hendry

Chief Administrative Officer / Clerk

Multiple formats of these Minutes are available upon request

Please contact the Municipality of Whitestone at 21 Church Street, Dunchurch, Ontario P0A 1G0 or at 705-389-2466.