

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**-MINUTES-**

**Regular Council Meeting**  
**Monday, December 4, 2017**  
**6:30 p.m., Community Centre, in Dunchurch**

**Present:** Chris Armstrong, Mayor  
George Comrie, Councillor  
Colette Deacon, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor

**Staff:** Clayton Harris, Interim CAO  
Thomas Stoneman, Working Roads/Facilities Superintendent  
Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer

**Visitors:** 16

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Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

**National Anthem**

**Disclosure of Pecuniary Interest and General Nature Thereof:** None noted.

**Adoption of the Agenda**

2017-491 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the Council Agenda for this meeting be adopted as printed and circulated  
and amended as follows:

**ADD:**

Move into Committee of the Whole  
Presentation Colin Ross - Azimuth Environmental Consulting  
Reconvene into Regular Meeting

11. New Business – Municipal 2018 Election

**CLOSED SESSION**

14.3 Update on records.

**Carried**

**Move into Committee of the Whole**

2017-492 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That Council hereby moves into Committee of the Whole at 6:33 p.m. **Carried**

**Reconvene to Regular Council**

2017-493 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 7:17 p.m. **Carried**

**Adoption of the Minutes for the Regular Council (Committee of the Whole) Meeting**

2017-494 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the Minutes of the Regular Council (Committee of the Whole) Meeting of Monday, November 20, 2017 be adopted as printed and circulated, as amended. **Carried**

**Receipt of Minutes for the Library Board Meeting**

2017-495 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the Minutes for the Library Board Meeting of October 16, 2017 be received as presented and circulated. **Carried**

**Receipt of Minutes for the Whitestone Seniors' Christmas Social Committee Meeting**

2017-496 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe McEwen  
That the Minutes for the Whitestone Seniors' Christmas Social Committee Meeting of November 14, 2017 be received as presented and circulated. **Carried**

**Wah-Wash-Kesh Conservation Association**

2017-497 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
**THAT** the information provided with respect to the parking lots be received for information; and  
**THAT** staff prepare a report with respect to dockage to a future meeting; and  
**THAT** Indian Narrows Road continue to be maintained on a seasonal basis as a Class 5 – Summer Maintenance road; and  
**THAT** the current level of service be maintained at the Auld's Landfill site. **Carried**

**Azimuth Environment Consulting**

2017-498 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the Council of the Municipality of Whitestone hereby received the staff report from Thomas Stoneman, Working Roads/Facilities Superintendent in regards to Azimuth Environmental Consulting and is directed to investigate the cost so that the improvements can be added for future budget consideration.

**AND FURTHER** that the Working Roads/Facilities Superintendent, Azimuth Environmental Consulting, and the Fire Chief analysis the fire burm that separates the clean brush and report back to Council.

**AND FURTHER** that the Working Roads/Facilities Superintendent investigates feasibility of reducing construction wastes at the Landfill sites.

**AND FURTHER** that the Working Roads/Facilities Superintendent review the recycling program.

**Carried**

**Assessment of the Senior Administrative Structure**

2017-499 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
The Interim CAO and Interim Treasurer recommend that the duties of the Treasurer be removed from the duties and responsibilities of the CAO/Clerk/Treasurer;

**THAT** Council direct staff to begin the recruitment process for a CAO/Clerk for the Municipality of Whitestone; and

**THAT** appropriate estimates be included in the 2018 budget.

**Carried**

**Municipality of Whitestone - Office Closure for Christmas Holidays**

2017-500 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That the Council of the Municipality of Whitestone hereby authorizes the Municipal Office closure for the Christmas Holidays as follows:

**Monday, December 25, 2017 to Monday, January 1, 2018, inclusive**

**Carried**

**Municipality of Whitestone Landfill Site Closure for Christmas Holidays**

2017-501 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That the Council of the Municipality of Whitestone hereby authorizes the closure of the Landfill Sites for the Christmas Holidays on the following days:

<b>December 24, 2017</b>	<b>OPEN</b>
<b>December 25, 2017</b>	<b>CLOSED</b>
<b>December 26, 2017</b>	<b>OPEN</b>
<b>December 27, 2017</b>	<b>CLOSED</b>
<b>December 28, 2017</b>	<b>OPEN</b>
<b>December 29, 2017</b>	<b>CLOSED</b>
<b>December 30, 2017</b>	<b>OPEN</b>
<b>December 31, 2017</b>	<b>OPEN</b>
<b>January 1, 2018</b>	<b>CLOSED</b>

**Carried**

**Accounts Payable**

2017-502 Moved by Councillor George Comrie  
 Seconded by Councillor Colette Deacon  
 That the Accounts Payable in the amount of \$301,854.07 and payroll in the amount of \$15,633.85 be approved for payment. **Carried**

**Lake Wah-Wash-Kesh Conservation Association**

2017-503 Moved by Councillor Colette Deacon  
 Seconded by Councillor Joe Lamb  
 That the Council of the Municipality of Whitestone hereby directs staff to prepare a Council Report on ramifications of the request from the Lake Wah-Wash-Kesh Conservation Association's letter dated November 27, 2017. **Carried**

**In Camera**

2017-504 Moved by Councillor Joe McEwen  
 Seconded by Councillor George Comrie  
 That Council proceeds with the meeting in Closed Session at 8:50 p.m. to discuss the following:

- 17.1 Closed Session Minutes – November 20, 2017.
- 17.2 Personal matters about an identifiable individual, including municipal or local board employees – Administration Department. **Carried**

**Open Session**

2017-505 Moved by Councillor Colette Deacon  
 Seconded by Councillor Joe Lamb  
 That Council moves out of Closed Session at 9:42 p.m. and continues the Open Council meeting. **Carried**

**Administration Department**

2017-506 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That the Mayor and Deputy Clerk be authorized to execute an agreement with Tim Dobbie Consulting to undertake the recruitment of a CAO/Clerk for the Municipality of Whitestone under the terms as set out in their proposal.

**Carried**

**By-Law No. 54-2017, Confirming By-Law**

2017-507 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That By-Law No. 54-2017, being a By-Law to confirm the proceedings of the Regular Council Meeting held on December 4, 2017, be Read a First and Second time this 4<sup>th</sup> day of December, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 4<sup>th</sup> day of December, 2017 and numbered 54-2017.

**Carried**

**Adjournment**

2017-508 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That this Council meeting be adjourned at 9:44 p.m. to meet again on Tuesday, December 12<sup>th</sup>, 2017 at 6:30 p.m. at the Dunchurch Community Centre.

**Carried**

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Chris Armstrong

**Mayor**

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Jennifer Wadden

**Deputy-Clerk-Deputy-Treasurer**

**Multiple formats are available upon request/as needed only.**  
Please contact the Municipality of Whitestone in writing at  
21 Church Street, Dunchurch, ON P0A 1G0 or phone at 705-389-2466.