



THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-MINUTES-

Regular Council (Committee of the Whole) Meeting Tuesday, February 19th, 2019 at 6:30 p.m. Dunchurch Community Centre

Present: Chris Armstrong, Mayor
George Comrie, Councillor
Beth Gorham-Matthews, Councillor
Joe Lamb, Councillor
Joe McEwen, Councillor

Staff: Michelle Hendry, CAO/Clerk
Karen Gerrard, Deputy-Clerk/Deputy-Treasurer
Bob Whitman, Fire Chief
Tyler Irwin, Chief Building Official

Visitors: 7

Call to Order

Mayor Chris Armstrong called the meeting to order at 6:30 p.m.

National Anthem

Disclosure of Pecuniary Interest and General Nature Thereof

Mayor Chris Armstrong requested that any disclosure of pecuniary interest be declared for the record. None Declared

Adoption of the Agenda

2019-51 Moved by Councillor Joe McEwen
Seconded by Councillor George Comrie

WHEREAS the members of council have been presented with the Agenda for this meeting;

BE IT RESOLVED THAT the Agenda for this meeting be adopted as presented, and with the following amendments:

Delete 5.2 Delegation: Harold Elston, Barrister and Solicitor
Discussion on the Role of the Integrity Commissioner

Carried

Presentations and Delegations

Peggi Woehl, Library Board Chairperson and Cathy Lamb, Library Board Vice-Chairperson provided an update to Council in regards to Library activities and successes in 2018 as well as the proposed initiatives going forward.

Vice-Chairperson Cathy Lamb thanked council for the acquisition of land adjacent to the Library for a potential future expansion of the Library and noted that fundraising initiatives at the Library will continue.

Move into Committee of the Whole

2019-52 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone does hereby move into Committee of the Whole at 6:50 p.m. **Carried**

Reconvene to Regular Council meeting

2019-53 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Corporation of the Municipality of Whitestone does hereby reconvene into Regular Council at 7:47 p.m. **Carried**

Planning Department Matters

2019-54 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

WHEREAS Glenn Miller obtained a consent from the Parry Sound Area Planning Board under application no. B08/2018(W) for the creation of two new lots on the Magnetawan River;

AND WHEREAS one of the conditions of the consent included the requirement that the applicant enter into an agreement pursuant to Section 51(24) of the Planning Act R.S.O. 1990, c. P.13 to recognize the private road access;

NOW THEREFORE be it resolved that the Mayor and CAO/Clerk be hereby authorized and directed to enter into an agreement with Glenn Miller as set out in the attached draft Consent Agreement. **Carried**

Adoption of the Minutes

2019-55 Moved by Councillor George Comrie
Seconded by Councillor Beth Gorham-Matthews

WHEREAS the Council is in receipt of the minutes of previous meeting;

AND WHEREAS there are no errors, omissions or amendments;

BE IT RESOLVED THAT the minutes of the meeting held Monday, January 21, 2019 be adopted as presented and the reading thereof dispensed with. **Carried**

Whitestone Fire Rescue 2018 Annual Report

2019-56 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

WHEREAS the report from Bob Whitman, Fire Chief, regarding the Whitestone Fire Rescue 2018 Annual Report has been presented to Council;

BE IT RESOLVED THAT council receives this report as information. **Carried**

Staff Report FIRE-2019-02

Emergency Management Plan – Amendment to Schedule ‘A’ of By-Law 74-2009

2019-57 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

WHEREAS the report from Bob Whitman, Fire Chief, regarding the Amendment to Schedule ‘A’ of By-Law 74-2009 has been presented to Council;

BE IT RESOLVED THAT council approves of amending Schedule ‘A’ to By-Law 74-2009. **Carried**

2019-58 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

WHEREAS the Municipality of Whitestone has enacted By-Law 74-2009 which adopted an Emergency Management Plan;

AND WHEREAS it is deemed necessary to amend the composition of the Emergency Management Program Committee and the Municipal Control Group/Emergency Control Group so that it accurately lists the current titles of municipal officials;

BE IT RESOLVED THAT Schedule ‘A’ of By-Law 74-2009 be amended by deleting paragraph 3 of section 3.2 in its entirety and replacing it with: The Emergency Management Program Committee be established and consists of the following:

1. Community Emergency Management Coordinator
2. Chief Administrative Officer / Clerk
3. Fire Chief
4. Working Roads Superintendent
5. Member of Council
6. Emergency Information Officer

AND THAT Schedule 'A' of By-Law 74-2009 be amended by deleting paragraph 2 of section 3.3 in its entirety and replacing it with:

The Municipal Control Group/Emergency Control Group be established and consist of the following:

1. Head of Council
2. Chief Administrative Officer / Clerk
3. Fire Chief
4. Working Roads Superintendent
5. Emergency Information Officer

Carried

Staff Report BLDG-2019-01

End of year Building Department update and status of Building Permits

Tyler Irwin, Chief Building Official

2019-59 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

WHEREAS the report from Tyler Irwin, Chief Building Official regarding the End of year Building Department update and status of Building Permits has been presented to Council;

BE IT RESOLVED THAT council receives this report as information.

Carried

Staff Report ROADS-2019-01

Municipal Structure 3 Maple Island Bridge and Municipal Structure 4 Ladd's Road Bridge, Load Postings

Michelle Hendry, Chief Administrative Officer/Clerk

2019-60 Moved by Councillor Joe McEwen
Seconded by Councillor George Comrie

WHEREAS the report from Michelle Hendry, Chief Administrative Officer/Clerk regarding the Municipal Structure 3 Maple Island Bridge and Municipal Structure 4 Ladd's Road Bridge, Load Postings has been presented to Council;

BE IT RESOLVED THAT Council approves of the recommendation of Staff Report ROADS-2019-01 to enact a By-Law.

Carried

North Bay Parry Sound Board of Health

2019-61 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

WHEREAS the North Bay Parry Sound Board of Health has presented the Minutes of the meeting held November 28, 2018 for the Board and the Finance and Property Committee;

BE IT RESOLVED THAT council accepts the minutes of those meetings.

Carried

Accounts Payable

2019-62 Moved by Councillor George Comrie
Seconded by Councillor Beth Gorham-Matthews

WHEREAS it is deemed necessary and funds do permit;

BE IT RESOLVED THAT the Accounts Payable in the amount of \$35,356.41 and payroll in the amount of \$33,725.11 and \$20,937.90 be authorized.

Carried

Correspondence

- District of Parry Sound Social Services Administration Board in regards to the H.O.M.E. Network Meeting. **Noted**
- District of Parry Sound Social Services Administration Board – Notice of Honorariums and Expenses **Noted**
- Ontario Farmland Trust in regards to the 2019 Farmland Forum **Noted**
- Rotational Appointments System for Parry Sound DSSAB and EMS Advisory Committee **Noted**
- North Bay Parry Sound District Health Unit in regards to *Smoke-Free Ontario Act, 2017* - Changes effective October 17, 2018 **Noted**
- Association of Municipalities of Ontario (AMO) –Provincial Joint and Several Liability Review **Noted**

By-Law No. 13 -2019

Municipality of Whitestone – to limit the gross weight of vehicles passing over a bridge

2019-63 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT By-Law 13-2019, being a By-Law to limit the weight of vehicles passing over Structure 3, Maple Island Bridge and Structure 4, Ladd's Road Bridge be given a first and second reading as attached.

Carried

2019-64 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

WHEREAS By-Law 13-2019 being a By-Law to limit the weight of vehicles passing over a bridge, has been given a first and second reading with no amendments;

BE IT RESOLVED THAT By-Law 13-2019 be given a Third and Final reading and enacted as of this date. **Carried**

By-Law No. 14 -2019 – being a By-Law to Establish a Code of Conduct

2019-65 Moved by Councillor Joe McEwen
Seconded by Councillor Beth Gorham-Matthews

THAT By-Law 14-2019, being a By-Law to establish a Code of Conduct for members of the Council of the Corporation of the Municipality of Whitestone be given a first and second reading as attached. **Deferred**

2019-66 Moved by Councillor Joe Lamb
Seconded by Councillor Beth Gorham-Matthews

THAT Schedule A to By-Law 14-2019 be amended as attached. **Carried**

Note Bene: The amendments are as follows:

Amend Section 1.2 a) by deleting 'Conflict and'
Amend Section 1.2 c) by deleting 'both real and perceived.'
Strike Section 5.3 in its entirety
Amend Section 6.2 by deleting 'tone or expressions'

2019-67 Moved by Councillor George Comrie
Seconded by Councillor Beth Gorham-Matthews

THAT Schedule A to By-Law 14-2019 be amended as follows:

Strike Section 2.0 in its entirety
Amend Section 3 l) remove 'or ratepayers'
Strike Section 3:q iii
Strike Section 5.2 except first sentence
Strike Section 5.3
Amend Section 6.1 remove the words 'appropriately and'
Amend Section 7.1 by removing everything in this paragraph except 'No member shall maliciously.....of any staff person or Officer.'
Amend Section 7.2 by deleting 'perform'
Amend Section 9.4 by removing '(e.g. source of a complaintin confidence)'
Amend Section 13.1 by adding a colon after 'Council' and deleting the remainder of the sentence
Strike Section 13.1c
Strike Section 15.2 and renumber remainder of section **Carried**

2019-68 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

WHEREAS By-Law 15-2019, being a By-Law to adopt the Council -Staff Relations Policy be given a first and second reading as attached. **Deferred**

By-Law No. 18 -2019 – being a By-Law to Appoint Signing Authorities

2019-69 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen

THAT By-Law 18-2019, being a By-Law to Appoint Signing Authorities for the Corporation be given a first and second reading as attached. **Carried**

2019-70 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

WHEREAS By-Law 18-2019, being a By-Law to Appoint Signing Authorities for the Corporation has been given a first and second reading with no amendments;

BE IT RESOLVED THAT By-Law 18-2019 be given a Third and Final reading and enacted as of this date. **Carried**

2019-71 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe Lamb

WHEREAS By-Law 18-2019 being a By-Law to Appoint Signing Authorities for the Corporation has been passed and enacted;

THEREFORE BE IT RESOLVED THAT Resolution 2018-222 is hereby rescinded in its entirety. **Carried**

New Business

Attendance at the OGRA Conference in Toronto

2019-72 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor George Comrie

WHEREAS Council had expressed an interest in sending two representatives to the Ontario Good Roads Association Conference to be held in Toronto on February 24 to 27, 2019;

BE IT RESOLVED THAT Working Road Superintendent Brian Sheridan and Councillor Joe McEwen are hereby authorized to attend the conference on behalf of the municipality in accordance with the municipal policy regarding travel and accommodations. **Carried**

CAO Hendry recommended that a Budget meeting date be set for the near future to commence discussions in respect of the 2019 budget. Council collectively agreed to Tuesday, March 5, 2019 from 2:00 p.m. to 5:00 p.m. at the Dunchurch Community Centre.

Notice of the Special Council meeting will be provided to the public.

Announcements and Inquiries by Member of Council

Councillor George Comrie advised that the inaugural meeting of the WahWashKesh Landings Task Force took place on Wednesday, February 13, 2019. Discussions were positive and the Task Force is considering budget items that may be recommended to Council for the upcoming 2019 Budget discussions. Winter parking will be added to the list of discussion items.

Councillor Joe Lamb asked about the shared trail signage for the Whitestone Lake Trail; CAO Hendry advised that signs had been purchased and expected to be installed in the near future.

Councillor Joe Lamb suggested that there be future Council dialogue in respect to amalgamation discussions that have recently been in the news.

Adjourn to Closed Meeting at 10:15 pm

2019-73 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

WHEREAS the Municipal Act Section 239 (2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered meets certain exceptions;

BE IT RESOLVED THAT this Meeting be adjourned at 10:15 pm and that a Closed Meeting be open subject to Section 239 (2) (a) (b) (d) for the following matters:

- 1 Adoption of Closed Session Minutes for the meeting of Monday, January 21, 2019
- 2 Sec 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees
 - Confidential Accounts Payable
- 3 Sec 239 (2) (d) Labour relations or employee negotiations
 - Matters related to CUPE local 5157, Collective Agreement
- 4 Sec 239 (2) (b) Personal matters about an identifiable individual, including Municipal or Local Board Employees
 - 2018 year-end report from By-Law Enforcement Officer, Paul Rossiter
 - January 2019 Report from By-Law Enforcement Officer, Paul Rossiter
 - General municipal matters

- 5 Sec 239 (2) (b) Personal matters about an identifiable individual, including
Municipal or Local Board Employees.
Staff Report: ADMIN-2019-13
Integrity Commissioner Services for the Municipality of Whitestone
- 6 Sec 239 (2) (b) Personal matters about an identifiable individual, including
Municipal or Local Board Employees.
Staff Report: ADMIN-2019-14
Maple Island Thrift Shop Committee Appointments
- 7 Sec 239 (2) (b) Personal matters about an identifiable individual, including
Municipal or Local Board Employees.
Staff Report: ADMIN-2019-15
Recreation Committee Appointments
- 8 Sec 239 (2) (b) Personal matters about an identifiable individual, including
Municipal or Local Board Employees.
Staff Report: ADMIN-2019-16
Walking Trail Committee Appointment
- 9 Sec 239 (2) (a) The security of property of the municipality or local board
Cyber Security and Protection options for the Municipal Network Systems
Michelle Hendry, Chief Administrative Officer/Clerk, Verbal update
with the members of council and CAO/Clerk present. **Carried**

Curfew past 3½ hours for Regular Council Meeting

2019-74 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT Council hereby continues its Regular Council Meeting past the allotted
time of three and a half (3 ½) hours and continue for an additional one-half (1/2)
hour. **Carried**

Reconvene to Open Meeting

2019-75 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

WHEREAS the business of the closed meeting has been concluded;

BE IT RESOLVED THAT this meeting be reconvened to an open session.

Carried

Walking Trail Committee Appointment

2019-76 Moved by Councillor Beth Gorham-Matthews
Seconded by Councillor Joe McEwen

THAT Melissa Ruff is hereby appointed to the Walking Trail Committee for the term of council.

Carried

Recreation Committee Appointments

2019-77 Moved by Councillor George Comrie
Seconded by Councillor Joe McEwen

THAT the following persons are hereby appointed to the Recreation Committee for the term of council:

Lindsay Beckett	Tanya Fraser
Barbara Bennett	Rebecca Green
Deborah Comrie	Jan Hill

Carried

Maple Island Thrift Shop Committee Appointments

2019-78 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the following persons are hereby appointed to the Maple Island Thrift Shop Committee for the term of council:

Dianna Campbell	Diane Hill
Fay Clelland	Julie Hozian
Colleen Clelland	Carol Jackson
Charmaine Craig	Elizabeth Lawrence
Marla Green	Sheila Wesley
Elizabeth Hamilton	Peggi Woehl
Susan Hicks-Green	

Carried

Confirming By-Law

2019-79 Moved by Councillor Joe Lamb
Seconded by Councillor Joe McEwen

THAT By-Law 17 -2019 the Confirmatory By-Law, be given a First, Second, Third and final reading as attached and passed as of this date.

Carried

Adjournment

2019-80 Moved by Councillor George Comrie
Seconded by Councillor Beth Gorham-Matthews

WHEREAS the business of this Meeting has concluded;

BE IT RESOLVED THAT this meeting be adjourned at 10:41 pm until the next scheduled meeting of Monday, March 4, 2019 at 6:30 p.m. at the Dunchurch Community Centre or call of the chair. **Carried**

Chris Armstrong

Mayor

Michelle Hendry

Chief Administrative Officer / Clerk

Multiple formats of these Minutes are available upon request
Please contact the Municipality of Whitestone at 21 Church Street, Dunchurch, Ontario
P0A 1G0 or at 705-389-2466.