

THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE

-MINUTES-

**-DRAFT-
To be approval at the June 4, 2018
Council meeting**

**Regular Council (Committee of the Whole) Meeting
Tuesday, May 22, 2018
6:30 p.m., Community Centre in Dunchurch**

Present: Joe McEwen, Deputy Mayor
George Comrie, Councillor
Colette Deacon, Councillor
Joe Lamb, Councillor

Regrets: Chris Armstrong, Mayor

Staff: Barbara Cribbett, Interim Treasurer
Clayton Harris, Interim CAO
Michelle Hendry, CAO/Clerk
Paula Macri, Planning Assistant
Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer

Others: John Jackson, Planner
Ryan Snowball, Junior Planner

Visitors: 5

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Deputy Mayor Joe McEwen called this meeting to order at 6:31 p.m.
Mayor Chris Armstrong sends his regrets.

National Anthem

Disclosure of Pecuniary Interest and General Nature Thereof: None declared.

Adoption of the Agenda

2018-166 Moved by Councillor George Comrie
Seconded by Councillor Colette Deacon

THAT the Council Agenda for this meeting be adopted as amended.

ADD:

Accounts Payable in the amount of \$129,060.80. **Carried**

Move into Public Meeting

2018-167 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Municipality of Whitestone hereby adjourns the Regular Council (Committee of the Whole) Meeting into the Public Meeting for the Adoption of the 2018 Budget at 6:37 p.m. **Carried**

Reconvene to Regular Council

2018-168 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 7:10 p.m. **Carried**

Donation request from Camp Oochigeas

2018-169 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT the Council of the Municipality of Whitestone hereby approves the amount of \$600.00 to Camp Oochigeas, for a one-time contribution. **Carried**

- **Correspondence received from the West Parry Sound Smart Community Network in regards to a request consideration. – Staff is directed to request an update.**

Adoption of the 2018 Budget

2018-170 Moved by Councillor George Comrie
Seconded by Councillor Colette Deacon

THAT the 2018 Operating and Capital Budgets, with total gross expenditures of \$6,170,064.00 and a net Property Tax Levy requirement of \$2,580,047.00 be approved.

Recorded Vote:

	YEAS	NAYS
Councillor, George Comrie	<u> x </u>	_____
Councillor, Colette Deacon	<u> x </u>	_____
Councillor, Joe Lamb	<u> x </u>	_____
Councillor, Joe McEwen	<u> x </u>	_____
Mayor, Chris Armstrong	_____	_____
		Carried

5 Year Capital Plan

2018-171 Moved by Councillor George Comrie
Seconded by Councillor Joe Lamb

WHEREAS the Budget report indicates that the 5 Year Capital Plan does not include a funding plan;

NOW THEREFORE BE IT RSOLVED THAT the 5 Year Capital Plan be referred to staff to review the list of Capital Projects and develop a funding strategy for a report back to a future Council Meeting. **Carried**

Move into Committee of the Whole

2018-172 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb

THAT Council hereby moves into Committee of the Whole at 7:45 p.m. **Carried**

Reconvene to Regular Council

2018-173 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 8:11 p.m. **Carried**

Consent Application B26/2017(W) – DT Enterprises North Limited

2018-174 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT the Council for the Corporation of the Municipality of Whitestone has no objection to the approval of consent No. B26/2017(W) - A, as applied for by DT Enterprises North Limited, subject to the following conditions:

1. Receiving adequate 911 addressing for the new lot;
2. Entering into a 51(26) agreement to recognize the private road for the lots to indemnify the Municipality for any responsibility or liability for the access, and to specify a docking envelope, and for proposed Lot 3 to protect navigation at the Narrows;
3. Payment of a parkland dedication fee satisfactory to the Municipality;
4. Payment of any applicable planning fees. **Carried**

Application to Close and Convey Shore Road Allowance – Hadic

2018-175 Moved by Councillor George Comrie
 Seconded by Councillor Joe Lamb

WHEREAS an application has been filed by Muralem Hadic and Jasminka Hadic for closing and acquisition of the shore road allowance fronting on the Magnetawan River described as Lot 86, Plan M333, geographic Township of McKenzie, now Municipality of Whitestone;

AND WHEREAS there are no Official Plan concerns, environmental concerns or planning issues with respect to this application;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Whitestone has no objection to the closure and acquisition of the shore road allowance fronting on the Magnetawan River described as Lot 86, Plan M333, the geographic Township of McKenzie as applied for by Muralem Hadic and Jasminka Hadic subject to:

- 1) Payment of the required fees. **Carried**

Acceptance of Request for Quotation for Roadside Grass Cutting

2018-176 Moved by Councillor George Comrie
 Seconded by Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone hereby receives the following Quotations for Roadside Grass Cutting:

COMPANY	PRICE/KM	TOTAL
Pullman Excavating	\$13.00/KM	\$2938.00 (includes tax)
Yard Boys Ltd.	\$14.50/KM	\$3,277.00 (includes tax)
Schlager Inc.	\$23.00/KM	\$5,198.00 (includes tax)

AND FURTHERMORE that the Council of the Municipality of Whitestone hereby awards the contract for Roadside Grass Cutting to Pullman Excavating, in the amount of \$13.00 per kilometer, which includes all applicable taxes,

conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by the Working Roads Superintendent;

AND FURTHER that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

Acceptance of Request for Quotation for Roadside Brush Cutting

2018-177 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb

THAT the Council of the Municipality of Whitestone hereby receives the following Quotations for Roadside Brush Cutting along various Municipal roads:

<u>COMPANY</u>	<u>PRICE/HOUR</u>	<u>TOTAL/HOUR</u>
Pullman Excavating	\$125.00	\$141.25 (includes tax)
Yard Boys Ltd.	\$124.00	\$140.12 (includes tax)

AND FURTHERMORE that the Council of the Municipality of Whitestone hereby awards the contract for Roadside Brush Cutting along various Municipal roads to Yard Boys Ltd., in the amount of \$140.12 per hour, which includes all applicable taxes, conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent;

AND FURTHER that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

Acceptance of Tender for Unwashed Granite Screenings/Screened Winter Sand

2018-178 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

That the Council of the Municipality of Whitestone hereby receives the following Tenders for the Supply, Delivery, Mixing and Stockpiling of 2,000 Tonnes of Unwashed Granite Screenings or Screened Winter Sand:

Company	Per Tonne	Total
Fowler Construction	\$11.80	\$26,688.00 incl. HST
Carr Aggregates Inc.	\$11.94	\$26,984.00 incl. HST

AND FURTHER that the Council of the Municipality of Whitestone hereby awards the contract to supply, deliver, mix and stockpile Unwashed Granite Screenings to Fowler Construction in the amount of \$26,688.00 including HST, conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent;

AND FURTHERMORE that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

Acceptance of Tender to Supply and Spread Granular A on Various Municipal Roads and to Supply Granular A to be stockpiled at the Municipal Garage

2018-179 Moved by Councillor George Comrie
Seconded by Councillor Colette Deacon

That the Council of the Municipality of Whitestone hereby receives the following tenders to Supply and Spread 2,600 tonnes, 100% Crushed Granite, Granular >A=, as per OPSS 1001 and 1001.07.05, on various Municipal Roads and to supply 2,000 tonnes, 100% Crushed Granite, Granular >A=, as per OPSS 1001 and 1001.07.05 to be stockpiled at the Municipal Garage:

WEEKS CONSTRUCTION

Wah-Wash-Kesh Road & Amorak Trail

Cost per tonne: \$22.75 X 2,600 tonnes = \$66839.50 (includes taxes)

Unit Price to stockpile Crushed Granite Granular>A+, as per OPSS 1001 and 1001.07.05

Stock Pile

Cost per tonne: \$17.45 X 2,000 tonnes = \$39,437.00 (includes taxes)

TOTAL: \$106,276.50 (including tax)

CARR AGGREGATES INC.

Wah-Wash-Kesh Road & Amorak Trail

Cost per tonne: \$14.98 X 2,600 tonnes = \$ 44,011.24 (includes taxes)

Unit Price to stockpile Crushed Granite Granular>A+, as per OPSS 1001 and 1001.07.05

Stock Pile

Cost per tonne: \$13.86 X 2,000 tonnes = \$31,323.60 (includes taxes)

TOTAL: \$75,334.84 (including tax)

FOWLER CONSTRUCTION COMPANY LIMITED

Wah-Wash-Kesh Road & Amorak Trail

Cost per tonne: \$16.43 X 2,600 tonnes = \$48,271.34 (includes taxes)

Unit Price to stockpile Crushed Granite Granular>A+, as per OPSS 1001 and 1001.07.05

Stock Pile

Cost per tonne: \$13.01 X 2,000 tonnes = \$29,402.60 (includes taxes)

TOTAL : \$77,673.94 (includes taxes)

AND FURTHER that the Council of the Municipality of Whitestone awards the contract to Supply and Spread 2,600 tonnes, 100% Crushed Granite, Granular>A=, as per OPSS 1001 and 1001.07.05, on various Municipal Roads and to supply 2,000 tonnes, 100% Crushed Granite, Granular>A=, as per OPSS 1001 and 1001.07.05 to be stockpiled at the Municipal Garage to Carr Aggregates Inc. in the amount of \$75,334.84 taxes included, conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$2,000,000 Liability Insurance
- Current WHMIS training
- satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent;

AND FURTHERMORE that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

Adoption of Minutes for the Regular Council Meeting

2018-180 Moved by Councillor Colette Deacon
Seconded by Councillor Joe Lamb

THAT the Minutes of the Regular Council Meeting of Tuesday, May 1, 2018 be adopted as printed and circulated. **Carried**

Receipt of Minutes for the Cemetery Board Meeting

2018-181 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Minutes for the Cemetery Board Meeting of May 2, 2018 be received as presented and circulated. **Carried**

Receipt of Minutes for the Recreation Committee Meeting

2018-182 Moved by Councillor Colette Deacon
Seconded by Councillor George Comrie

THAT the Minutes for the Recreation Committee Meeting of May 2, 2018 be received as amended. **Carried**

Roads Garage – Fire/Security Alarm System

2018-183 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT the Council of the Municipality of Whitestone hereby directs staff to follow up with the contractor (Greystone) to resolve the issue. **Carried**

Restricted Acts of Council during a Lamé Duck Period

2018-184 Moved by Councillor George Comrie
Seconded by Councillor Joe Lamb

THAT the CAO/Clerk be directed to prepare the necessary By-law prior to the Nomination Closing Day (July 27, 2018), delegating authority to the CAO/Clerk. **Carried**

Surplus Land – The Pines

2018-185 Moved by Councillor George Comrie
Seconded by Councillor Colette Deacon

THAT the offer of \$62,500.00 from Ritchie Macfie, pursuant to the terms and conditions of the offer to purchase be accepted;

THAT the necessary By-law be passed; and

THAT the Mayor and CAO/Clerk be authorized to execute the necessary documents. **Carried**

Staff Transition

2018-186 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT the CAO/Clerk be authorized to engage Mr. Harris and/or Ms. Cribbett on an as required basis to ensure a smooth transition. **Carried**

Accounts Payable

2018-187 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT the Accounts Payable in the amount of \$129,060.80 and payroll in the amount of \$15,128.85 be approved for payment. **Carried**

By-Law No. 20-2018 – CAO/Clerk Appointment

2018-188 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT By-Law No. 20-2018, being a By-Law to provide for the Appointment of the CAO/Clerk be Read a First and Second Time this 22nd day of May, 2018;

AND FURTHER Read a Third Time, Passed and Properly Signed and Sealed this 22nd day of May, 2018 and Numbered 20-2018. **Carried**

By-Law No. 21-2018 – Sale of Land to Ritchie Macfie

2018-189 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT By-Law No. 21-2018, being a By-Law to authorize the sale of land to Ritchie Macfie, be Read a First and Second Time this 22nd day of May, 2018;

AND FURTHER Read a Third Time, Passed and Properly Signed and Sealed this 22nd day of May, 2018 and Numbered 21-2018. **Carried**

In Camera

2018-190 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT Council proceeds with the meeting in Closed Session at 9:10 p.m. to discuss the following:

1. Closed Session Minutes dated May 1, 2018
2. Personal matters about an identifiable individual, including municipal or local board employees – Resignation - Working Roads/Facilities Superintendent. **Carried**

Open Session

2018-191 Moved by Councillor Colette Deacon
Seconded by Councillor George Comrie
THAT Council moves out of Closed Session at 10:19 p.m. and continues the Open Council meeting. **Carried**

Curfew Past 3½ Hours for Regular Council Meeting

2018-192 Moved by Councillor Joe Lamb
Seconded by Councillor George Comrie

THAT Council hereby continues its Regular Council Meeting past the allotted time of three and a half (3½) hours and continue for an additional one-half (1/2) hour. **Carried**

By-Law No. 22-2018, Confirming By-Law

2018-193 Moved by Councillor Joe Lamb
Seconded by Councillor Colette Deacon

THAT By-Law No. 22-2018, being a By-Law to Confirm the Proceedings of the Regular Council (Committee of the Whole) Meeting held on Tuesday, May 22nd, 2018, be Read a First and Second Time this 22nd day of May, 2018;

AND FURTHER Read a Third Time, Passed and Properly Signed and Sealed this 22nd day of May, 2018 and Numbered 22-2018. **Carried**

Adjournment

2018-194 Moved by Councillor George Comrie
Seconded by Councillor Colette Deacon

THAT this Council meeting be adjourned at 10:21 p.m. to meet again on
Monday, June 4th, 2018 at 6:30 p.m. at the Dunchurch Community Centre.

Carried

Joe McEwen

Deputy Mayor

Michelle Hendry

CAO/Clerk

Multiple formats are available upon request/as needed only.

Please contact the Municipality of Whitestone in writing at:
21 Church Street, Dunchurch, ON P0A 1G0 or phone at: 705-389-2466.