

**THE CORPORATION OF THE MUNICIPALITY OF WHITESTONE**

**-MINUTES-**

**Draft to be approved at the  
July 4, 2017 Council meeting**

**Regular Council (Committee of the Whole) Meeting  
Monday, June 19, 2017  
6:30 p.m., Royal Canadian Legion, Branch 394, in Dunchurch**

**Present:** Chris Armstrong, Mayor  
George Comrie, Councillor  
Colette Deacon, Councillor  
Joe Lamb, Councillor  
Joe McEwen, Councillor

**Staff:** Tammy Wylie, CAO-Clerk-Treasurer  
Jennifer Wadden, Deputy-Clerk/Deputy-Treasurer  
Thomas Stoneman, Working Roads/Facilities Superintendent

**Others:** John Jackson, Planner

**Visitors:** 5

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Mayor Chris Armstrong called this meeting to order at 6:30 p.m.

**National Anthem**

**Disclosure of Pecuniary Interest and General Nature Thereof:** None declared.

**Adoption of the Agenda**

2017-275 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That the Council Agenda for this meeting be adopted as printed and  
circulated. **Carried**

### **Adjourn to Public Meeting**

2017-276 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby adjourns the Regular Council Meeting into the Public Meeting for the Zoning By-Law Amendment at 6:32 p.m. **Carried**

### **Reconvene to Regular Council**

2017-277 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 6:39 p.m. **Carried**

### **By-Law No. 28-2017 – Zoning By-Law Amendment**

2017-278 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That By-Law No. 28-2017, being a By-Law to amend By-Law No. 10-2005 (the Zoning By-Law) for Part of Lot 8, Concession 2, Geographic Township of East Burpee, now in the Municipality of Whitestone (Mayo), be Read a First and Second time this 19<sup>th</sup> day of June, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 19<sup>th</sup> day of June, 2017 and numbered 28-2017. **Carried**

### **Move into Committee of the Whole**

2017-279 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby moves into Committee of the Whole at 6:40 p.m. **Carried**

### **Planning Department**

- Application for Encroachment Agreement – McDougall/Armstrong (Lot 29, Plan M431, Parcel 19840 s/s) – 75 Crown Retreats Road, Dunchurch.
  - Report dated June 11, 2017 from Paul Rossiter, By-Law Enforcement Officer.
- Correspondence received from the Association of Municipalities of Ontario in regards to the New Proposed Changes to the Land Use Planning and Appeal System.
- Memorandum from John Jackson, Planner –Trailer By-Law

- Building Permits

**Reconvene to Regular Council**

2017-280 Moved by Councillor George Comrie  
 Seconded by Councillor Joe McEwen  
 That the Council of the Municipality of Whitestone hereby reconvenes into  
 Regular Council at 7:30 p.m. **Carried**

**Amendment to the Agenda**

2017-281 Moved by Councillor Joe Lamb  
 Seconded by Councillor Colette Deacon  
 That the Council of the Municipality of Whitestone hereby amends the Agenda  
 for this meeting as follows:

**ADD:**

**9.4 Building Permits Carried**

**Encroachment Agreement – McDougall/Armstrong**

2017-282 Moved by Councillor Joe McEwen  
 Seconded by Councillor George Comrie  
**WHEREAS** Lynda McDougall and Tracy Armstrong are the owners of 75 Crown  
 Retreats Road - Lot 29, Plan M431, Parcel 19840 s/s;

**AND WHEREAS** they have applied to use the road allowance at the rear of 75  
 Crown Retreats Road;

**AND WHEREAS** a road allowance at this location authorized by an  
 encroachment agreement would not conflict with the Official Plan and  
 would not prejudice adjacent land owners;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Corporation  
 of the Municipality of Whitestone has no objection to Lynda McDougall and  
 Tracy Armstrong entering into an encroachment agreement to authorize the road  
 allowance at the rear of 75 Crown Retreats Road;

**FURTHER BE IT RESOLVED** that the Mayor and CAO-Clerk-Treasurer are  
 hereby authorized to execute said agreement. **Deferred –**

**John Jackson to review information;  
 possibility of sale of portion of road allowance**

**Rescind Trailer By-Law**

2017-283 Moved by Councillor Joe McEwen  
 Seconded by Councillor Colette Deacon  
 That the Council of the Municipality of Whitestone hereby rescinds By-Law No.  
 20-2015, being a By-Law to license trailers in the Municipality of Whitestone.  
**Carried**

**By-Law No. 27-2017 – Roadway Service Standards Amendment (Eli Lane)**

2017-284 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That By-Law No. 27-2017, being a By-Law to amend By-Law No. 62-2013 to establish Roadway Service Standards for the Municipal Road System within the jurisdiction of the Corporation of the Municipality of Whitestone, be Read a First and Second time this 19<sup>th</sup> day of June, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and Sealed this 19<sup>th</sup> day of June, 2017 and numbered 27-2017. **Carried**

**Acceptance of Request for Quotation for Roadside Grass Cutting**

2017-285 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the Council of the Municipality of Whitestone hereby receives the following Quotations for roadside grass cutting on 200 km of Municipal roads:

<b>From</b>	<b>Price/km</b>	<b>Total Amount</b>
Schlager Inc.	\$22.50/km	\$5,085.00 (includes tax)
Pullman Excavating	\$40.00/km	\$9,040.00 (includes tax)
Yard Boys Ltd.	\$13.20/km	\$2983.20 (includes tax)

**AND FURTHERMORE** that the Council of the Municipality of Whitestone hereby awards the contract for roadside grass cutting on 200 km of municipal roads to Yard Boys Ltd, in the amount of \$13.20 per kilometer, which includes all applicable taxes, conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent, Thomas Stoneman;

**AND FURTHER** that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

**Acceptance of Request for Quotation for Roadside Brush Cutting**

2017-286 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby receives the following Quotations for roadside brush cutting along various Municipal roads:

<b>From</b>	<b>Price/km</b>	<b>Total Amount</b>
Riverside Enterprises	\$115.00/Hour	\$129.95/Hour (includes tax)
Yard Boys Ltd.	\$129.00/Hour	\$145.70/Hour (includes tax)
Pullman Excavating	\$125.00/Hour	\$141.25/Hour (includes tax)

**AND FURTHERMORE** that the Council of the Municipality of Whitestone hereby awards the contract for roadside brush cutting along various Municipal roads to Riverside Enterprises, in the amount of \$129.95 per hour, which includes all applicable taxes, conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$1,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent, Thomas Stoneman;

**AND FURTHER** that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

**Acceptance of Tender - Slurry Seal Surface on 9km of the Bunny Trail**

2017-287 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That the Council of the Municipality of Whitestone hereby receives the following Tenders:

<b>COMPANY</b>	<b>TENDER AMOUNT</b>
Miller Paving Limited	\$211,434.30 (includes tax)
Duncor Enterprises Inc.	\$197,196.30 (includes tax)

**AND FURTHERMORE** that the Council of the Municipality of Whitestone hereby awards the contract for the supply and placement of Slurry Seal Surface on 9km of the Bunny Trail to Duncor Enterprises Inc., in the amount of \$197,196.30

which includes all applicable taxes, conditional that the Municipality of Whitestone is in receipt of the following prior to any work being started:

- WSIB Clearance Certificate
- Certificate of \$5,000,000 Liability Insurance
- Current WHMIS training
- Satisfactory qualifications/references confirmed by the Working Roads/Facilities Superintendent, Thomas Stoneman;

**AND FURTHER** that the Bidder shall comply with the Ontario Occupational Health and Safety Act and Regulations (including proper equipment/motorized equipment). **Carried**

**Adoption of Minutes for the Regular Council Meeting**

2017-288 Moved by Councillor Colette Deacon  
Seconded by Councillor Joe Lamb  
That the minutes of the Regular Council meeting of June 5, 2017 be adopted as printed and circulated. **Carried**

**Receipt of Minutes for the Community & Economic Development Committee Meeting**

2017-289 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That the minutes for the Community & Economic Development Committee meeting of May 30, 2017 be received as presented and circulated. **Carried**

**Receipt of Minutes for the Playground Project Team Meeting**

2017-290 Moved by Councillor Joe Lamb  
Seconded by Councillor George Comrie  
That the minutes for the Playground Project Team meeting of June 9, 2017 be received as presented and circulated. **Carried**

**Receipt of Minutes for the Recreation Committee Meeting**

2017-291 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That the minutes for the Recreation Committee meeting of June 7, 2017 be received as presented and circulated. **Carried**

**Accounts Payable**

2017-292 Moved by Councillor Joe Lamb  
Seconded by Councillor Colette Deacon  
That the Accounts Payable in the amount of \$495,992.27 and payroll in the amount of \$19,599.32 be approved for payment. **Carried**

**Council Supports Town of Parry Sound – Against Removing the Tax-Exempt Portion of Remuneration Paid to Local Officials**

2017- 293 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
**WHEREAS** the Council of the Municipality of Whitestone hereby supports the Town of Parry Sound’s request for support to not remove the tax-exempt portion of remuneration paid to local officials as stipulated in the 2017 Federal Budget;

**AND FURTHER** that this Resolution be forwarded to the Premier of Ontario, Kathleen Wynne; MP, Tony Clement; MPP, Norm Miller; Federal Minister of Finance, Bill Morneau; Federal Minister of National Revenue, Diane Lebouthillier; the Town of Parry Sound; and, the Municipality of East Ferris.

**Carried**

**Move into Committee of the Whole**

2017-294 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That Council hereby moves into Committee of the Whole at 8:02 p.m.

**Carried**

**Unfinished Business**

- Dunchurch Community Centre.

**Reconvene to Regular Council**

2017-295 Moved by Councillor Colette Deacon  
Seconded by Councillor George Comrie  
That the Council of the Municipality of Whitestone hereby reconvenes into Regular Council at 8:43 p.m.

**Carried**

**In Camera**

2017-296 Moved by Councillor Joe McEwen  
Seconded by Councillor George Comrie  
That Council proceeds with the meeting in Closed Session at 8:47 p.m. to discuss the following:

- 1) Closed Session Minutes – June 5, 2017.
- 2) Personal matters about an identifiable individual, including municipal or local board employees – Administration Department – Draft By-Law Review – Road Grant Protocol.
- 3) Personal matters about an identifiable individual, including municipal or local board employees – Administration Department – Draft By-Law Review – HR Policy.
- 4) Personal matters about an identifiable individual, including municipal or local board employees – Facilities Staffing.
- 5) Personal matters about an identifiable individual, including municipal or local board employees – Building Department – Outstanding Building Permits.

**Carried**

**Open Session**

2017-297 Moved by Councillor George Comrie  
Seconded by Councillor Joe McEwen  
That Council moves out of Closed Session at 9:53 p.m. and continues  
the Open Council meeting. **Carried**

**By-Law No. 30-2017, Road Grant Protocol**

2017-298 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That By-Law No. 30-2017, being a By-Law to adopt a protocol for the  
authorizing of annual grants for the purposes of assisting road maintenance costs  
to property owners on private and unassumed roads, be Read a First and Second  
time this 19<sup>th</sup> day of June, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and  
Sealed this 19<sup>th</sup> day of June, 2017 and numbered 30-2017. **Carried**

**By-Law No. 31-2017, Confirming By-Law**

2017-299 Moved by Councillor Joe Lamb  
Seconded by Councillor Joe McEwen  
That By-Law No. 31-2017, being a By-Law to confirm the proceedings of the  
Regular Council meeting held on June 19<sup>th</sup>, 2017, be Read a First and Second  
time this 19<sup>th</sup> day of June, 2017;

**AND FURTHER** Read a Third time, Passed and properly Signed and  
Sealed this 19<sup>th</sup> day of June, 2017 and numbered 31-2017. **Carried**

**Adjournment**

2017-300 Moved by Councillor George Comrie  
Seconded by Councillor Colette Deacon  
That this Council meeting be adjourned at 9:55 p.m. to meet again on Tuesday,  
July 4, 2017 at 6:30 p.m. at the Knox United Church Multi Purpose Room in  
Dunchurch. **Carried**

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Chris Armstrong **Mayor**

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Tammy Wylie **CAO-Clerk-Treasurer**

**Multiple formats are available upon request/as needed only.**  
Please contact the Municipality of Whitestone in writing at:



21 Church Street, Dunchurch, ON P0A 1G0 or phone at: 705-389-2466.